

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Thursday, January 14, 2021

4:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Mayor Pro Tem, Chair

Committee Members:

Michael Holmes

Monica Peters

Victor Jones

Jay Wagner, Mayor (Alternate)

As part of the city of High Point's on-going COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed and the public can listen to the meeting as it is being live-streamed by clicking on the following link www.HighPointNC.gov/VirtualPublicMeeting.

FINANCE COMMITTEE - Council Member Britt W. Moore, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

- [2021-11](#) Resolution - Declaration of Surplus Property - Police Canine - Hoss
The High Point Police Department is requesting that City Council declare Canine Hoss as surplus property and adopt a Resolution approving the sale of personal property by private negotiations and sale pursuant to N.C.G.S. 160A-266.
Attachments: [1. Retire K-9 Hoss](#)
- [2021-12](#) Contract - HH Architecture - High Point City Lake Park Site Master Plan Phase 1
City Council is requested to award a contract to HH Architecture in the amount of \$474,500 to perform construction documentation and bidding services for the High Point City Lake Park Site Master Plan Phase 1 and that the appropriate City official and/or employee be authorized to execute all necessary documents.
Attachments: [2. HH Architecture Construction Documentation CLP January 2021](#)
- [2021-13](#) Resolution - Donation of Surplus Radio Equipment - Fair Grove Fire Department
City Council is requested to adopt a resolution approving the donation of ten (10) used surplus Motorola XTS 5000 handheld radios to Fair Gove Fire Department and authorizes the appropriate city official to execute all necessary documents.
Attachments: [3. Fair Grove Radio Donation](#)
- [2021-14](#) Contract - Sole Source - Application Support Infor Lawson - RPI Consultants, LLC
City Council is requested to award a contract to RPI Consultants, LLC in the amount of \$175,500.00 for a three (3) year technical support agreement to continue support for the City's ERP application, Lawson by Infor and that the appropriate City official and/or employee be authorized to execute all necessary documents.
Attachments: [4. Contract ERP Application Support Service Agreement](#)
- [2021-15](#) Contract - CPM (Civic Platform) Accela, Inc. - High Point Fire Department
City Council is requested to award a contract to Accela, Inc. in the amount

of \$233,615.32 for five (5) year license agreement with Accela, Inc. to afford the Fire Department access to the City's CPM application, Civic Platform by Accela and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [5. CPM Application Licenses Accela](#)

Public Hearing

[2021-16](#)

Public Hearing - Fitesa

Tuesday, January 19, 2021 at 5:30pm is the date and time established to receive public comments regarding a request for City Council to approve performance based incentives up to the amount of \$342,720.00 for Fitesa for a project at 200 S West Point Avenue and authorize the City Manager to execute a performance agreement with Fitesa containing benchmarks for the company to achieve and a schedule for the payment of incentives.

Attachments: [6. Fitesa Performance Based Incentives Public hearing](#)

ADJOURNMENT

NORTH CAROLINA
GUILFORD COUNTY

BILL OF SALE AND AGREEMENT

THIS BILL OF SALE, made this 23 day of February, 21 by and between the City of High Point, a municipal corporation existing under the laws of the State of North Carolina, and Chris DeLong.

WITNESSETH:

That the City of High Point (hereinafter called "the City"), for and in consideration of the sum of One Dollar (\$1.00), the receipt of which is hereby acknowledged, has bargained and sold to Chris DeLong (hereinafter called "DeLong"), his heirs and assigns, one Belgian Malinois canine known as "Hoss." This animal is a police working dog that has been retired from all service to the City of High Point.

TO HAVE AND TO HOLD said personal property to DeLong and his heirs and assigns in fee simple.

DeLong hereby agrees to hold the City harmless from any liability that might arise as result of any acts by the canine described against any persons or property.

Neither the City nor its agents or assigns makes any warranties, either express or implied, regarding the canine's fitness for a particular purpose and delivers the animal "as is" to DeLong.

The parties agree that this agreement is a complete integration and final expression of all agreements and obligations, whether expressed or implied, concerning the City's obligation to DeLong and DeLong's obligation to the City as it pertains to the canine known as "Hoss."

The parties agree that full disclosure has been made concerning the training and disposition of the canine, and each party releases the other party of any liability that could occur while the canine is in the possession and under the control of DeLong.

This transaction complies with the provisions of N.C.G.S. 160A-266 (Methods of Sale) as Hoss represents surplus property. The City covenants that it holds said property in fee simple and has the right to convey the same in fee simple, that the same is free and clear of all encumbrances whatsoever, and that it will warrant and defend the title thereto against the lawful claims of all persons.

IN TESTIMONY WHEREOF, the City has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be affixed and Randy E. McCaslin, Interim City Manager has set his hand and seal as of the day and year first above written.

CITY OF HIGH POINT

BY: *Randy E. McCaslin*
Randy E. McCaslin, Interim City Manager

ATTEST:



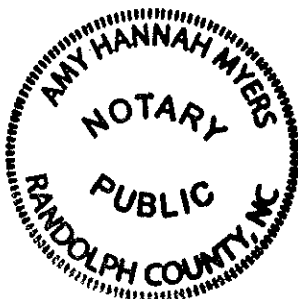
Lisa Vierling
Lisa Vierling, City Clerk

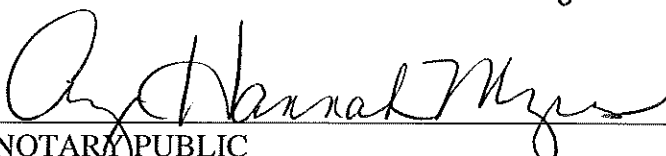
Chris DeLong
Chris DeLong

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, Amy Hannah Myers, a Notary Public of said County and State, certify that Lisa B. Vierling personally came before me this day and acknowledged that she is the City Clerk for the City of High Point, a municipal corporation existing under the laws of the State of North Carolina, and that by authority duly given and as the act of the corporation, the forgoing instrument was signed in its name by its City Manager, sealed with its corporate seal, and attested by her as its City Clerk.

Witness my hand and official stamp or seal, this the 23 day of February, 2021

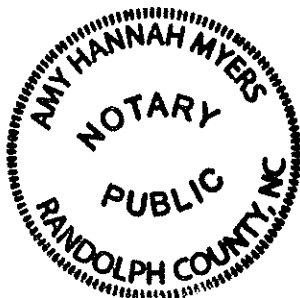


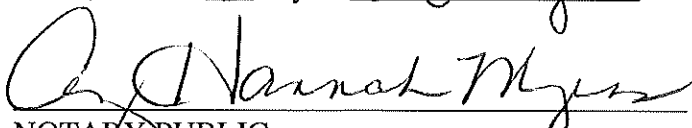

NOTARY PUBLIC
MY COMMISSION EXPIRES: 4/30/2025

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

I, Amy Hannah Myers, a Notary Public, certify that Chris DeLong personally appeared before me this day and acknowledged the execution of the foregoing instrument.

Witness my hand and official stamp or seal, this the 23 day of February, 2021




NOTARY PUBLIC
MY COMMISSION EXPIRES: 4/30/2025

CITY OF HIGH POINT

2/23/2021

\$1.00

Chris DeLong

[illegible]

Note: According to General Statutes, the City is required to make daily deposits. Please turn in funds collected for deposit every day.

RESOLUTION AUTHORIZING THE SALE OF
RETIRED K-9 HOSS

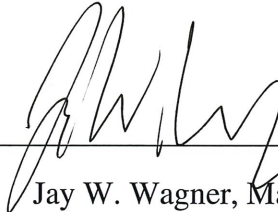
WHEREAS, the City Council for the City of High Point finds that Police K-9 Hoss can no longer perform as required for his job and has received recommendation from the High Point Police Department K-9 Supervisor that Hoss be retired; and

WHEREAS, N.C.G.S. 160A-266(d) permits the City Council to authorize the disposition of personal property that is without value; and

WHEREAS, Officer Chris DeLong has agreed to purchase retired K-9 Hoss from the City of High Point in the amount of \$1.00 and upon accepting custody of the dog will assume all liability and responsibility for the care of the animal for the remainder of its life.

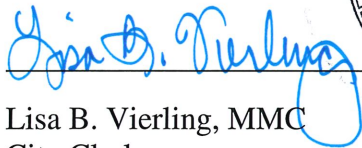
NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of High Point authorizes the purchase of K-9 Hoss by Officer Chris DeLong for the amount of \$1.00 effective January 19, 2021.

Adopted this the 19th day of January 2021.



Jay W. Wagner, Mayor

ATTEST



Lisa B. Vierling, MMC
City Clerk



CITY OF HIGH POINT

AGENDA ITEM



Title: Construction Documentation Contract – HH Architecture

From: Lee Tillery –Parks and Recreation Director

Meeting Date: January 19, 2021

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Attachment A – Contract w HH Architecture – Construction Documentation (CLP)
Attachment B – City Lake Park Master Plan
<https://www.highpointnc.gov/DocumentCenter/View/13127/City-Lake-Park-Master-Plan-2019?bidId=>

PURPOSE:

Proposed contract with HH Architecture to perform construction documentation and bidding services for the High Point City Lake Park Site Master Plan Phase 1. Phase 1 of this plan was identified as one of the 2018 approved Municipal Bond projects.

BACKGROUND:

The City Lake Master Plan was finalized and approved by City Council in August 2019. The plan outlined two phases to complete necessary renovations and improved amenities at City Lake Park. There are three planning phases that will prepare us to bid Phase 1 of the project: Schematic Design, Design Development and Construction Documentation. Schematic Design and Design Development have now been completed and this contract is for Construction Documentation, which will bring us to close to 100% of the total design once complete and allow us to move forward with bidding the project in spring 2021. The estimated time frame to complete this contract is 12 weeks.

BUDGET IMPACT:

Funds for this project are included with the approved 2018 Municipal Bond projects for the renovation of City Lake Park.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends City Council approve contract with HH Architecture in the amount of \$474,500.

HH ARCHITECTURE

~~January 8, 2021~~ **January 11, 2021**

Lee Tillery
High Point Parks and Recreation Director
136 Northpoint Avenue
High Point, NC 27262

RE: High Point City Lake Park Renovation – Supplemental #2 (CD and Bidding)
HH Project number: 20-022

Dear Mr. Tillery,

HH Architecture is pleased to present this Supplemental #2 proposal for the construction document and bidding services of the High Point City Lake Park, phase one scope from the August 2019 Master Plan and Design Development phase that was completed in December 2020.

1.) Basic Scope:

This construction document and bidding phase will build upon the completed design development phase and provide additional constructability detail and an updated cost estimate.

The scope of work as defined from the Design Development phase includes:

- Renovating the two existing Pool Locker Rooms, each building is approximately 2,470 square feet
- Add a small concession building to the Pool Deck, approximately 750 square feet
- Addition to existing pump house as required for new pool equipment and (2) single occupancy restrooms
- Expanded parking
- ADA connections and access to the gymnasium entrance and pool
- Stormwater Control Measure
- Landscaping (code required and enhanced)
- Pedestrian connections to the surrounding park
- Stormwater and sanitary sewer infrastructure
- Design new interactive Splash pad on upper entry deck
- Design new competition/multipurpose pool with recreational amenities
- Leisure/Lifestyle Pool with extended lazy river
- Add single water slide into runout with tower for future slide

Architecture scope includes:

- Overall leader and Owner's point of contact for the project.
- Assist with questions.
- Produce full working drawings and specifications for final design.
- Provide code summary and compliance.
- Coordinate all disciplines of design.
- Secure approvals from all Authorities Having Jurisdiction (AHJs).
- Provide cost estimate as noted below.
- Assist with bidding administration.

Civil Engineering and Landscape scope includes:

The Project Team will advance the previously completed 60% construction documents to a 100% construction drawing package adequate for a public bidding process and to secure required permits. It is assumed the plans will be structured for a single phase of construction. Construction documents will include 100% design for site engineering, stormwater engineering, landscape architecture, details, plan notes and specifications at a level of detail that will allow for contractor bidding and the City of High Point's Site Plan approval process.

- 100% Construction drawings to include:
 - Existing Conditions Plan (Site Survey);
 - Demolition Plan;
 - Utility Plan (sanitary sewer and water connections);
 - Grading with rough cut/fill quantities;
 - Stormwater collection and conveyance (piping) on Grading Plan with preliminary pipe sizing;
 - Erosion control plan and sequence for the project;
 - Site Plan;
 - Hardscape Plan;
 - Landscape Plan – Code Required;
 - Landscape Plan – Enhanced;
 - Site lighting and furnishings Plan; and
 - Supporting Details.
- This phase will also include the following approval processes with the City of High Point:
 - Site Plan
 - Public Tree Certificate
 - Land Disturbance Permit Stormwater Design
- Irrigation Design and Plans:
 - Prepare 90% and 100% construction drawings for an irrigation system to include:
 - Sprinkler head locations, types, arcs and radius
 - Drip component locations, and types
 - Electrical Control Valve locations, types, size and flow
 - Mainline and Lateral pipe locations, types and sizes
 - Control Wire locations, types and sizes
 - Sleeve locations, types and sizes
 - Controller location, type and size
 - Climate sensor location, type and size
 - Legend of irrigation system products shown on design
 - Details for the installation of irrigation system products
 - Notes specific to the project and system operation

- Operating schedule for irrigation system
- Specifications for components and installation
- Final Stormwater and SIA Formalization:
 - Assumes SCM does not change type since preliminary drawings and assumes SCM will be sized for the greatest possible impervious scenario. If not all alternatives are selected then SCM may be oversized for future development. This includes a narrative regarding how stormwater requirements of the site are met as well as completing a standard permitting form as needed to obtain a "Watershed Modification Permit".
- Stormwater Permitting:
 - Includes submitting for SW and Floodplain approval and responding to and modifying based on a single set of comments. Changes to the overall design or impervious area within the site which would result in a change to permitting approach, basis, or ability for floodplain or SW is expressly excluded. A single consolidated response and modifications based on comments shall be performed.
- Project Coordination, QA/QC:
 - Coordinate with internal and external design team members through regularly scheduled meetings, phone calls, and virtual design meetings. Complete and document the QA / QC process.

Structural Engineering scope includes:

The base bid structural scope includes locker room renovations, concession buildings, freestanding shade structure footings, and the pump house addition. Details will also be provided for repairs of existing spalls and cracking of the concrete elements of the structures. Lynch Mykins will also review the final site details for footings, site walls, raised planters, retaining walls, columns, and play equipment/shade structure and provide comment if needed.

MEP Engineering scope includes:

Plumbing, mechanical, electrical engineering for renovations to the existing locker room buildings. There is approximately 6,165 SF of renovation and new construction expected for the locker rooms and concession area. The CD phase of the project will include CD level drawings.

- Sprinkler performance specifications have been included for the buildings.
- We have included specifying the parking lot lighting and running photometric calculations for the pedestrian and landscape lighting. We understand that the site engineer will select and locate the pedestrian and landscape lighting.
- We understand that a pool designer/engineer will be providing the modifications to the pool and surrounding areas. We have assumed our scope with the pools will be limited to electrical and plumbing connections for new pumps and pool equipment.

Aquatic Design scope includes:

Based on the Client approved DD Deliverables, WTI will finalize the designs of the aquatic areas and systems. Final CD Deliverables will contain information suitable for contractors to provide construction pricing or bidding. Final CD Drawings provided by WTI will contain the Professional Seal of an Architect or Engineer licensed in the State/Province of the project site and will be

suitable for review by permitting agencies with jurisdiction over the project. For the Construction Document (CD) phase, WTI will perform the following tasks:

- Finalize Pool Equipment and Mechanical Equipment Schedules
- Assemble Final Pool and Pool Mechanical Details
- Generate Final Pipe Schedules and Piping Plans
- Finalize Aquatic Drawings
 - Pool Plans, Sections, and Details
 - Pool Mechanical Plans, Schedules, and Details
 - Pool Piping Plans and Piping Details
 - Pool Structural Design
 - Pool Deck and Deck Drainage
 - Pool Mechanical Schematics
- Finalize Specifications
- Finalize Utility Requirements
- Finalize Coordination with other Consultants of the Client
- Perform Internal Quality Assurance Procedure
- Address Questions and Comments from Permitting Agencies
- Prepare and submit Swimming Pool review applications for local jurisdiction.

Building Exterior Envelope scope includes:

- A building exterior envelope consultant has been included in the design team at this phase of the project to review the existing building envelope and help to continue developing the exterior wall assembly for the new exterior walls. This will ensure consistent detailing of the thermal envelope and moisture resistant assembly.
- WJE will perform a single (1) review of the architectural drawings and relevant technical specifications pertaining to the above-grade exterior building enclosure at a milestone benchmark during the Construction Documents (CD) phase. Review of the building enclosure will focus primarily on detailing issues and concerns at the interface conditions between primary building facade materials, components, and systems, after which we will develop recommendations where appropriate to improve air and water penetration resistance and overall rainwater management. The principal goal of our recommendations will be to verify that all solutions adopted for implementation on the project are cost-effective, technically sound, safe, and serviceable.
- To document our review of the CD milestone progress submission, WJE will provide electronic red-line mark-ups of the drawings and specifications. We will include comments, questions, and recommendations that address relevant air and water penetration resistance and testing where appropriate.
- WJE will attend a single (1), virtual meeting following our review intended to provide an opportunity to discuss WJE comments and recommendations.

Cost Estimating scope includes:

- MBP will provide a cost estimate and written report, including assumptions and clarifications for the construction document phase.
- One-half day estimate review and reconciliation meeting for each task with the Client (and other parties so designated to participate in this meeting by the Client). Minor adjustments to MBP's estimate can be made at such a meeting.

2.) Additional Scope:

Gymnasium Renovation:

The scope of work as defined from the Design Development phase includes renovating the 6,800 square foot gymnasium space into a Multipurpose assembly area, catering kitchen, and office space.

Architectural Scope:

- Overall leader and Owner's point of contact for the project.
- Assist with questions.
- Produce full working drawings and specifications for final design.
- Provide code summary and compliance.
- Coordinate all disciplines of design.
- Secure approvals from all Authorities Having Jurisdiction (AHJs).
- Provide cost estimate as noted below.
- Assist with bidding administration.

Structural Engineering scope includes:

Alternate 1 structural scope covers the gymnasium renovation and includes replacement of the existing roof diaphragm, new CMU shear wall, (2) new bridge connectors to the existing locker room roofs, lintel details for new openings in exterior masonry walls, infill details for existing masonry openings and prefabricated canopy connection details to the existing masonry walls. Lynch Mykins will analyze the existing elements for the reactions from the attached canopies. Attachments to the structural elements will be provided by the canopy designer.

MEP Engineering scope includes:

Plumbing, mechanical, electrical engineering for renovations to an existing 6,700 SF gymnasium. The gym will be converted into an event space. The CD phase of the project will include CD level drawings.

- Sprinkler performance specifications have been included for the buildings.
- We have included specifying the parking lot lighting and running photometric calculations for the pedestrian and landscape lighting. We understand that the site engineer will select and locate the pedestrian and landscape lighting.
- We understand that a pool designer/engineer will be providing the modifications to the pool and surrounding areas. We have assumed our scope with the pools will be limited to electrical and plumbing connections for new pumps and pool equipment.

Event Lawn / Inclusive Play Site Prep

Produce 100% construction drawings as described above for aspects of the project associated with the event lawn.

Loop Road, Additional ADA Parking and Connectivity

Produce 100% construction drawings as described above for aspects of the project associated with the loop road and pedestrian connectivity.

Pedestrian Bridge

Moffatt & Nichol (M&N) will provide structural design for the timber boardwalks and reinforced concrete approach slabs. These components are to be designed for H5 vehicular loading as well as AASHTO pedestrian loads. Design is to follow the currently adopted AASHTO Load and Resistance Factor Design Code. Foundations for boardwalks are assumed to be driven steel piles. M&N will provide the geotechnical engineer pile head loads and will provide pile designs based upon the geotechnical engineer's recommendations for the geotechnical capacity of these systems. M&N will not be responsible for determining the point of fixity for pile systems, nor the required tip depths.

It is anticipated that not all pile foundations will reach the required depths the design requires. In these instances, M&N will review up to (2) additional pile redesigns/configurations to support the contractor's requests. For additional redesigns, M&N will provide the geotechnical engineer pile head loads and will provide pile designs based upon the geotechnical engineer's recommendations for the geotechnical capacity of these systems. M&N will not be responsible for determining the point of fixity for pile systems, nor the required tip depths.

Calculations shall be prepared, and quality control reviewed consistent with Moffatt & Nichol's Quality Management System. A complete set of sealed calculations supporting our designs will be provided in PDF form for record keeping purposes.

Construction specifications shall be provided in the format provided by McAdams.

Greenway Connection

Prepare 90% Plans and Specifications for trail including plan and profile designs. McAdams shall provide construction documents based on the approved 60% Design Development Documents. The construction documents shall set forth in detail the requirements for the proposed design elements including all site details and specifications pertaining to the alternate 5 greenway section. Coordination with the rest of the project for submitting for site plan approval and grading permits.

McAdams will produce final sealed design and specification after 90% drawings and specification have been approved.

McAdams will also coordinate with the structural engineer designing the Boardwalk.

- Greenway Detail sheets
- Plan and Profiles sheets
- Grading and Erosion Control sheets

Prepare final sealed plans and specifications:

- Provide sealed plan set and specifications

Tree Survey:

To support the City's Public Tree Certification program, complete a site visit to determine DBH (Diameter Breast Height) and species of each tree to be removed or protected in place. The project team will document:

- 4" DBH or larger to be removed
- 4" DBH or larger to be protected

The team will provide a tree inventory of findings (species, DBH) with GPS data points indicated and a corresponding table shown on the demo plan to secure a tree certification from the City. Tree protection fencing at a minimum of one (1) foot per caliper inch of all trees to be protected shown on the demo plan.

No-Rise Floodplain Certification:

Assumes no-rise based on current designed SCM location. Assumes no aboveground work to be performed within the floodplain. Assumes Highpoint shall be reviewing the No-Rise and no other reviews or coordination. Assumes based on the no-rise a single floodplain development form shall be completed to permit the fringe and floodway encroachments.

3.) Phases:

Construction Documents: Respond to all DD comments. Provide full working drawings and specifications. Submit to Owner and AHJ and coordinate for approval. Provide cost estimate. Assumes three (3) coordination meetings with the Owner.

Bidding: Assist City of High Point with the administration of the Bidding and Negotiation process.

4.) Consultants:

For Civil Engineering and Landscape Design, we propose:

McAdams Company

Contact: Rachel Cotter, RLA
2905 Meridian Parkway
Durham, NC 27713
Phone: (919) 361-5000 ext. 132

For Structural Engineering, we propose:

Lynch Mykins Structural Engineers

Contact: Anna Lynch, PE
415 Hillsborough St., Suite 101
Raleigh, NC 27603
Phone: (919) 782-1833

For Plumbing, Mechanical, and Electrical Engineering, we propose:

Crenshaw Consulting Engineers

Contact: Paul Szalanski, P.E. LEED AP BD+C
3516 Bush Street, Suite 200
Raleigh, NC 27609
Phone: (919) 871-1070 ext. 103

For Aquatic Design and Consulting, we propose:

Water Technology Inc.

Contact: Doug Whiteaker
100 Park Avenue, PO Box 614
Beaver Dam, WI 53916
Phone: (920) 210-1110

For Cost Estimating, we propose:

MBP

Contact: Chris McLuckie
3200 Beechleaf Court, Suite 910
Raleigh, NC 27604
Phone: (919) 875-0124

For Building Envelope Consultant, we propose:

Wiss, Janney, Eistner Associates, Inc. (WJE)

Contact: Rita Ray
2500 Regency Parkway
Cary, NC 27518
Phone: (919) 654-3037

5.) Fee:

For the scope detailed above, we propose the following lump sum fees:

Basic Fee - Pool, Locker Room, and Site Design

Construction Documents	\$329,900
Bidding	<u>\$19,300</u>
Subtotal Basic Fee - Construction Documents	\$349,200

Additional Fees

Gymnasium Renovation Design (CD for Architectural, MEP, and Structural)	\$63,400
Event Lawn/Inclusive Play Site Prep Design	\$3,900
Loop Road, ADA Parking, Connectivity	\$3,900
Pedestrian Bridge	\$33,000
Greenway Connection	\$13,200
Tree Survey	\$1,800
No-Rise Floodplain Certification	<u>\$6,100</u>
Subtotal Additional Fees	\$125,300

Total - Basic + Additional	\$474,500
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Reimbursable Expenses

We will bill additionally for reimbursable expenses at 1.25 times the cost. Reimbursable expenses include, but are not limited to:

- Printing costs
- Shipping costs
- Mileage
- Miscellaneous smaller reimbursables

6.) Schedule:

The following is an estimated schedule for the scope:

Construction Documents	12 weeks
Bidding	4 weeks

A supplemental agreement will be issued for the Construction Administration and Closeout phases with the revised project scope.

7.) Assumptions

- Assumes that any new building structures will be sited such that it is not in a flood hazard area.
- Assumes that the City will contract directly for Hazmat (asbestos) testing and abatement plan and work.
- Owner will pay for any required submittal fees.
- Scope / fee includes preparation of all permit applications and associated reports, calculations, and drawings.
- Scope / fee includes addressing one round of City comments. Drawing revisions above and beyond addressing two rounds of comments assume design changes above and beyond those provided to design team to date and would require additional fee.
- Stormwater Assumptions:
 - SCMs are solely reviewed by City of Highpoint
 - No SCM shall be classified as a high hazard structure nor under any purview other than City of High Point.
 - A no-rise shall be reviewed by City of High Point and no coordination with additional outside agencies shall be required.

8.) Excluded Services

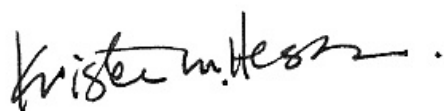
The following services can be provided for additional fees:

- Construction administration
- Closeout and record drawings
- 3-Dimensional Plans or Photo Realistic Renderings
- Exhibit Design for History Wall (this service may be added)
- FF&E design services
- Greenway Exclusions:
 - Detailed cross sections
 - Drainage design
 - Traffic control design
 - Additional meetings
 - Additional changes to the horizontal or vertical alignment.
 - Changes to typical sections
 - Coordination with Duke, FERC, Corp of Engineers, NCDEQ, NCDOT, or other governing, or regulating entity.
 - Utility Coordination and/or design
 - Right of Way and property coordination
 - Environmental documentation
 - Site visits
 - Public Engagement

- Traffic planning / engineering services (i.e. traffic impact analysis, design of offsite traffic improvements, signal design, etc.) are outside the scope of this agreement.
- Enhanced BMP planting design (above and beyond turf)
- Off-site road improvements
- Permitting through NCDOT
- Site survey of the normal high-water mark (756 contour)
- Commissioning
- Structural, Telecommunications, Security, Acoustical and LEED design.
- Scissor lift rental for field verification
- Theatrical or special lighting design
- Generator or UPS design
- PME utility design
- Detailed coordination with utility companies (i.e. electrical load sheets)
- Building envelope energy code compliance (provided by architect)
- Energy Modeling: We have assumed energy code compliance will use the prescriptive method.
- Hazardous location design or classification
- Work outside the area of work in our scope
- Cathodic protection
- Security system, IDS, & CCTV design
- Access control system design
- Public address system design
- Telecommunications design
- Lightning protection design
- Photovoltaic design
- Solar hot water heating
- Electrical coordination study & arc-fault analysis
- LCCA of MEP systems
- Energy Analysis of alternate HVAC systems
- Design of any 24/7 HVAC for specialty server room / IT room on this project.
- Removal of fixed building elements and survey or confirmation of concealed or inaccessible locations is not included. In those locations, we will base our understanding of the existing conditions on previous plans, information from site personnel or inference from known information. If during the course of construction the inaccessible or concealed areas are exposed and/or systems are found to be different than expected and the contractor cannot address the discrepancies with field modifications, we can be engaged upon request to visit the site and update our drawings and calculations on an hourly additional basis or by another arrangement.
- Additional review cycles or changes to plans once substantial progress has been made will be considered additional services. We will notify you immediately if this situation arises.

Please let me know if you need additional information. Thank you so very much for this opportunity. We are excited to continue this project.

Sincerely,



Kristen M. Hess, AIA, LEED AP
Principal

CITY OF HIGH POINT

AGENDA ITEM



Title: Request to Retire and Sell K-9 Hoss

From: Travis Stroud, Interim Chief of Police

Meeting Date: January 19, 2021

Public Hearing: N/A

**Advertising Date /
Advertised By:** N/A

Attachments: Photo & Resolution

PURPOSE:

The Police Department is requesting consideration for approval to retire (declare surplus) Police K-9 Hoss.

BACKGROUND:

The High Point Police Department purchased K-9 Hoss from Vohnne Liche Kennels located in Denver, Indiana in November 2013 for a price of \$10,000.00. Hoss was purchased to maintain the appropriate level of the K-9 Unit's working animals. K9 Hoss served from 2103 until December of 2020 as a dual-purpose patrol canine in the High Point Police Department K9 Unit. Generally, work life for a K-9 is approximately ten years. Hoss has reached retirement age and the Department wishes to retire him.

BUDGET IMPACT:

K-9 Hoss, was originally purchased by the High Point Police Department to maintain staffing levels of the K-9 Unit. As a result of this K-9 reaching retirement age, the Department will be required to purchase a replacement canine. The expense of the new purchase is anticipated to be between \$10,000- \$12,000 and consideration for making this purchase out of the FY21 budgeted funds will be evaluated.

RECOMMENDATION / ACTION REQUESTED:

The Police Department requests that K-9 Hoss be declared surplus property and be allowed to retire him to Officer Chris DeLong who will purchase him and assume all responsibility and liability for his upkeep.



RESOLUTION AUTHORIZING THE SALE OF
RETIRED K-9 HOSS

WHEREAS, the City Council for the City of High Point finds that Police K-9 Hoss has reached the age of retirement for a working K-9 and has received recommendation from the High Point Police Department K-9 Supervisor that Hoss be retired; and

WHEREAS, N.C.G.S. 160A-266(d) permits the City Council to authorize the disposition of personal property that is without value; and

WHEREAS, Officer Chris DeLong has agreed to purchase retired K-9 Hoss from the City of High Point in the amount of \$1.00 and upon accepting custody of the dog will assume all liability and responsibility for the care of the animal for the remainder of its life.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of High Point authorizes the purchase of K-9 Hoss by Officer Chris DeLong for the amount of \$1.00 effective January 19, 2021.

Adopted: _____

Jay Wagner, Mayor

ATTEST

Lisa Vierling, MMC
City Clerk