City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

Thursday, February 17, 2022

4:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Chair
Committee Members:
Michael Holmes
Monica Peters, Mayor Pro Tem
Victor Jones

Jay Wagner, Mayor (Alternate)

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

2022-62 Contract-Piedmont Automation Inc. - Change Order #1 - Westside Wastewater Treatment Plant Upgrade
City Council is requested to approve Change Order #1 for Piedmont Automation, Inc. in the amount of $ 6,750 and a time increase of 91 days for additional work to be performed as part of the upgrade to the SCADA (Supervisory Control and Data Acquisition) system at the Westside Wastewater Treatment Plant.

Attachments: 1. Contract-Piedmont Automation Inc. - Change Order #1 – Westside Wastewat

2022-63 Contract - Dellinger Inc. - Change Order #1 - Riverdale Sewer Lift Station - West Force Main
City Council is requested to approve Change Order #1 to Dellinger Inc. in the amount of $81,500 for additional materials and work outside of the scope of work for the Riverdale West Force Main Project.

Attachments: 2. Contract - Dellinger Inc. - Change Order #1 - Riverdale Sewer Lift Station - W

2022-64 Contract - Polydyne Inc. - Sludge Thickening & Dewatering Polymer
City Council is requested to award a contract to Polydyne Inc. in the amount of $1.35 per neat pound for the purchase of sludge thickening & dewatering polymer for an annual award amount of $352,080 based on estimated usage at the Eastside Wastewater Treatment Plant (WWTP)- Centrifuge and the Westside Wastewater Treatment Plant (WWTP)- Rotary Drum Thickener.

Attachments: 3. Contract - Polydyne Inc. - Sludge Thickening Polymer

2022-65 Contract - Chemtrade Chemicals US LLC- Liquid Aluminum Sulfate - Water & Wastewater Treatment Facilities
City Council is requested to award a contract to Chemtrade Chemicals US LLC in the amount of $409,348.80 for the purchase of liquid aluminum sulfate to be used at City Water and Wastewater Treatment Facilities for treatment plant processes for a one (1) year period with an option to renew for two additional one (1) year periods.

Attachments: 4. Contract – Chemtrade Chemicals US LLC– Liquid Aluminum Sulfate – Water

2022-66 Contract - HDR, Inc. - (CMMS) Computerized Maintenance Management System - Public Services Dept.
City Council is requested to award a contract to HDR, Inc. in the amount of $98,000 to develop steps required for Public Services Department to select and implement the most suitable (CMMS) Computerized Maintenance Management System, including documentation of functional requirements, criteria for software package selection, and suggesting an implementation plan and estimated costs.

Attachments: 5. Contract – HDR, Inc. – (CMMS) Computerized Maintenance Management Sy

2022-67 Contract - Sole Source - Accruent - Computerized Maintenance Management System (CMMS) - Public Services Dept.
City Council is requested to award a sole source contract to Accruent in the amount of $42,589.54 for the annual renewal of the (CMMS) Computerized Maintenance Management software.

Attachments: 6. Contract – Sole Source – Accruent - Computerized Maintenance Managemer

2022-68 Contract - Sole Source - Passport Dock & Door Systems - Batter's Eye - Truist Point Stadium
City Council is requested to award a sole source contract to Passport Dock & Door Systems in the amount of $166,490.82 purchase and installation of a replacement batter's eye at Truist Point Stadium and that the appropriate city officials be authorized to execute all necessary documents.

Attachments: 7. Contract – Sole Source – Passport Dock & Door Systems – Batter's Eye – Tr

2022-69 Contract - Change Order #4 - Samet Corporation (CMAR) - City Lake Park Phase 1 Renovations - Pedestrian Bridge-Greenway Connection
City Council is requested to approve Change Order #4 package with Samet Corporation (CMAR) in the amount of $861,619.01 to include the construction of a pedestrian bridge over Arnold Koonce City Lake and a greenway connection to the park as outlined in the City Lake Park site plan.

Attachments: 8. Contract – Change Order #4 – Samet Corporation (CMAR) – City Lake Park I

2022-70 Budget Ordinance - Parks & Recreation Trust Fund (PARTF) Grant - City Lake Park
City Council is requested to accept and appropriate a Parks and Recreation Trust Fund (PARTF) grant totaling $500,000 for renovations to City Lake Park, including a pedestrian bridge and greenway connection.

Attachments: 9. Budget Ordinance-Parks and Recreation Trust Fund (PARTF) Grant - City La

2022-71 Grant Project Ordinance - American Rescue Plan of 2021 - Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

City Council is requested to approve the grant project ordinance creating a special revenue fund and appropriating $22,699,511 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds.

Attachments: 10. Grant Project Ordinance - American Rescue Plan Act of 2021 - Coronavirus

2022-72 Ordinance - Budget Amendment - American Rescue Plan of 2021 - Special Revenue Fund

City Council is requested to approve a budget amendment to appropriate $11,349,755.50 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) received to date and transfer them to a newly created special revenue fund set up specifically for these funds.

Attachments: 11. Ordinance - Budget Amendment - American Rescue Plan of 2021 – Special

2022-73 Budget Ordinance - American Rescue Plan of 2021 - Vehicles & Capital Projects

City Council is requested to approve a budget ordinance to appropriate $5,077,240 for vehicles and other rolling stock, general capital projects, and parking capital projects that were deferred as part of the FY 2021-22 budget process.

Attachments: 12. Budget Ordinance – American Rescue Plan of 2021 – Vehicles & Capital Pr

2022-74 Resolution - Modify Procurement Policies & Procedures Manual

City Council is requested to adopt a resolution to modify the Procurement Policies and Procedures Manual authorizing the City Manager (or their designee) to sign contracts that exceed $90,000, upon approval of the City Council.

Attachments: 14. Resolution – Modify Procurement Policies & Procedures Manual

2022-75 Pay Plan Adjustments - Addressing Staffing Challenges - Employee Retention & New Hire

City Council is requested to approve the recommended list of strategies and funding request to retain current workforce and attract new employees.

Attachments: 15. Pay Plan Adjustments – Addressing Staffing Challenges – Employee Retent

2022-76 Resolution - Issuance of Series 2022A General Obligation Parks and Recreation Bonds - Making Statement of Facts - Establish Public Hearing

City Council is requested to approve:

1. A Resolution of the City Council of the City of High Point, North Carolina Making Certain Statements of Fact Concerning Proposed Bond Issue.
2. Adopt Bond Order Authorizing the Issuance of Not to Exceed $5,300,000 General Obligation Parks and Recreation Bonds of the City of High Point, North Carolina.
3. Establish a public hearing on March 7, 2022 at 5:30pm as required by state law on the issuance of the referenced 2/3 bonds.

Attachments: 13. Resolution – Issuance of Series 2022A General Obligation Parks and Recre

ADJOURNMENT

CITY OF HIGH POINT
AGENDA ITEM

Title: Liquid Aluminum Sulfate

From: Robby Stone – Interim Public Services Dir.
Derrick Boone – Asst. Director Public Services

Public Hearing: No

Attachments: Attachment A – Bid Tabulation

Meeting Date: February 21, 2022

Advertising Date: January 12, 2022
Advertised By: Purchasing

PURPOSE:

This chemical product is used at the City's Water and Wastewater Treatment Facilities for treatment plant processes.

BACKGROUND:

Alum is used at the Ward Plant for coagulation. It is used at Eastside and Westside WWTP for phosphorous control. This contract is for the supply of chemical to each of the following plants:

Ward Water Treatment Plant (WTP)
Eastside Wastewater Treatment Plant (WWTP) Westside
Wastewater Treatment Plant (WWTP)

Bids for Alum were received on February 3, 2022. Chemtrade Chemicals US LLC is the low bidder at $347.20/ton.

BUDGET IMPACT:

Funds are available in the 2021-2022 budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends awarding the contract to Chemtrade Chemicals US LLC in the amount of $409,348.80. Chemtrade Chemicals US LLC is the low bidder. The contract will be awarded for a one (1) year period with an option to renew for two additional one (1) year periods.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of $.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

BID TABULATION
LIQUID ALUMINUM SULFATE - BID #14-020322

	Ward		Westside		Eastside			
QTY	**630**		**165**		**384**			
UOM	**TN**		**TN**		**TN**			
VENDOR	**UNIT COST**	**TOTAL**	**UNIT COST**	**TOTAL**	**UNIT COST**	**TOTAL**	**ARO**	**GRAND TOTAL**
Chemtrade Chemicals US LLC	**$347.20**	**$218,736.00**	**$347.20**	**$57,288.00**	**$347.20**	**$133,324.80**	**2-3 Days**	**$409,348.80**
C&S Chemicals	$470.00	$296,100.00	$470.00	$77,550.00	$470.00	$180,480.00	2-5 Days	$554,130.00
G2O Technologies LLC	$557.50	$351,225.00	$557.50	$91,987.50	$557.50	$214,080.00	3-4 Days	$657,292.50

CITY OF HIGH POINT
AGENDA ITEM

Title: Resolution to Modify Procurement Policies and Procedures Manual

From: Bobby Fitzjohn, Financial Services Director
Public Hearing: N/A

Meeting Date: February 21, 2022
Advertising Date: N/A
Advertised By: NA

Attachments: Resolution to Change Procurement Policy

PURPOSE:
To modify the existing procurement policy regarding authorized signatures for contracts.

BACKGROUND:
The City's current procurement policy and practice requires the Mayor to sign contracts that exceed $90,000, upon the approval of the City Council. This modification will authorize the City Manager (or their designee) to sign contracts that exceed $90,000, upon approval of the City Council.
Certain contracts and interlocal agreements may still require the Mayor to sign.

BUDGET IMPACT:
No budget impact.

RECOMMENDATION / ACTION REQUESTED:
The Financial Services Department recommends approval of this modification to the Procurement Policies and Procedures Manual.

RESOLUTION TO CHANGE PROCUREMENT POLICY

WHEREAS, the City desires to maintain efficient and effective procurement practices which provide for economical operations; and,

WHEREAS, the City desires to promote competitive procurement practices which provide equal access for all vendors to compete for business with the City; and,

WHEREAS, to promote effective, efficient, and competitive procurement practices City-wide, a City of High Point Procurement Policy and Procedures Manual was revised and adopted by the City Council on November 4, 2019; and,

NOW THEREFORE BE IT RESOLVED that:

To ensure compliance with this policy and to promote efficient operations, the City Manager shall cause to be established and cause to be amended from time to time as required by Council action state or federal law, or operational efficiencies, to this Manual.

PROPOSED AMENDMENT TO THE PROCUREMENT POLICIES AND PROCEDURES MANUAL (IN RED)

Authorized Signatures for Contracts

There are only three authorities within City government that are authorized to sign formal contracts committing City funds for any purpose. **The authority is given to:**

- The City Manager, when authorized to do so by the High Point City Council in a public meeting for contracts including construction, services, or purchase contracts, excluding legal services, in the amount of $90,000 or more. The Mayor, Deputy City Manager, or Assistant City Manager may sign in the City Manager's absence or per his/her delegation. The City Manager may authorize contract modifications up to $90,000 without further approval from City Council.

- The City Manager of the City of High Point, as authorized by Resolution of the High Point City Council which formally delegated contractual authority for construction, service or purchase contracts in amounts less than $90,000. The Deputy or Assistant City Manager may sign in the City Manager's absence or per his/her delegation.

- The Financial Services Director and Purchasing Manager are authorized to sign purchase orders when a formal contract is not required (or any authorized individual).

Legal Approval of Contracts

The City Attorney's Office must review and sign off on the legal form and sufficiency of a contract before the contract is valid.

The Local Government Budget and Fiscal Control Act requires the Financial Services Director or authorized Deputy Finance Officer to sign all contracts calling for the expenditure of City funds; certifying that sufficient funds are available (the preaudit certificate) and encumbered to cover the contract as required by G.S. 159-28.

Services

Although services are not required statutorily to be bid, the City will bid such services if deemed biddable and the decision to bid or not will be left to the discretion of the purchasing manager depending on the service being pursued. All contracts over $10,000 will require a written contract if the vendor/contractor requires a signed agreement in lieu of a purchase order.

This Resolution adopted this _____day of _____, 2022.

_____

Jay W. Wagner, Mayor

ATTEST:

_____

Lisa B. Vierling, City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: **Samet Corporation Change Order (PCO) #4**
City Lake Park Phase 1 Renovations

From: Lee Tillery, Parks and Recreation Director
Meeting Date: February 21, 2022
Public Hearing: N/A
Advertising Date: N/A
Advertised By: N/A

Attachments: Samet Corporation – Potential Change Order (PCO) - #004
Boardwalk Plans – CLP to PEC Drawings

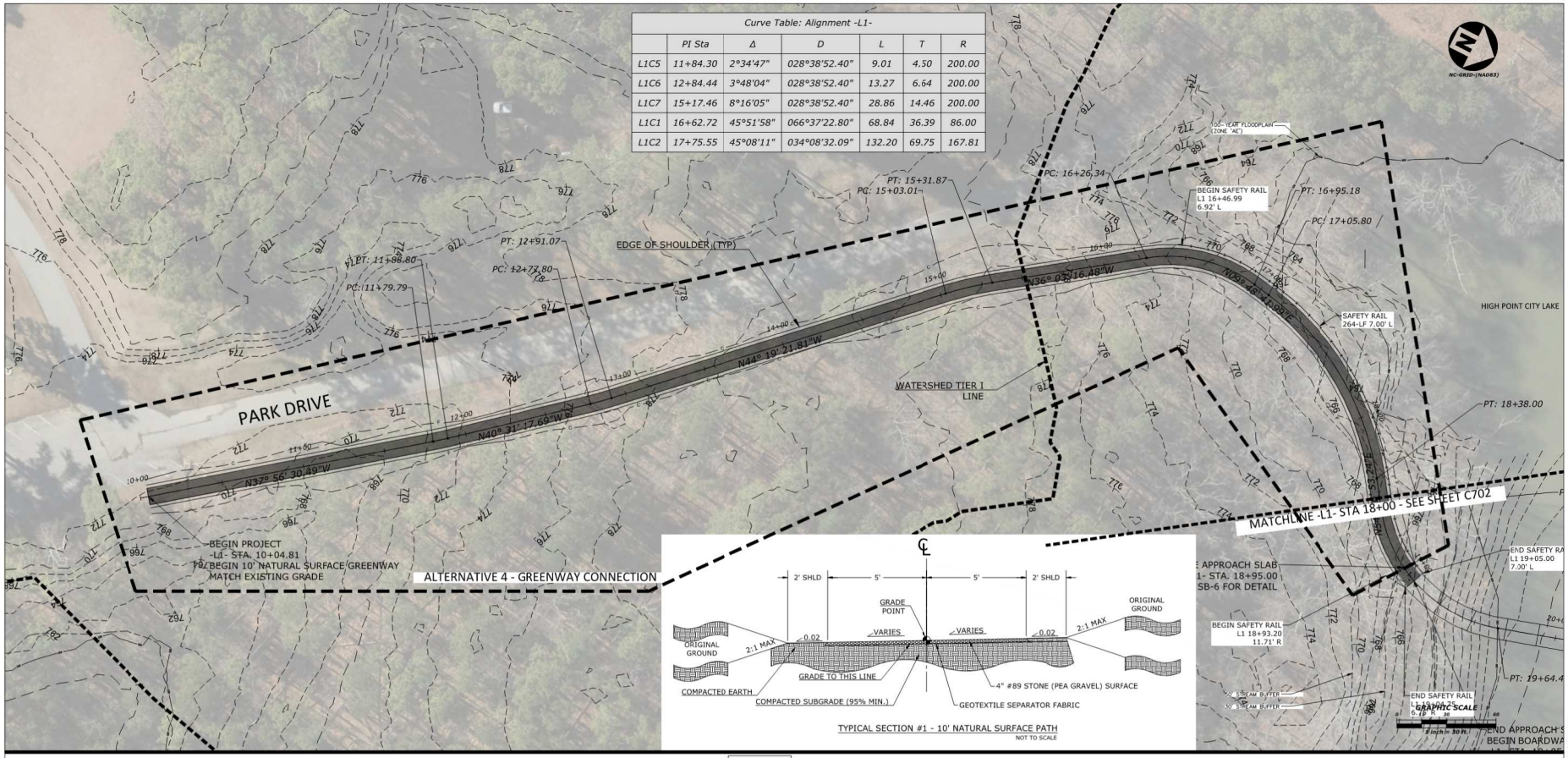
PURPOSE:
Approve Change Order (PCO) #4 package with Samet Corporation (CMAR) to allow for the construction of the pedestrian bridge and greenway connection with the City Lake Park Renovation project.

BACKGROUND:
High Point City Council approved Samet Corporation, Greensboro, NC as the Construction Manager at Risk (CMAR) for the City Lake Park Phase 1 Renovation project on April 5, 2021. Council then approved an early construction package with Samet at the May 3, 2021 meeting and a Guaranteed Maximum Price (GMP) contract of $19,893,743 at the June 21, 2021 Council meeting. The addition of this scope of the project is being requested as the City was recently notified of a grant award for City Lake Park from the Parks and Recreation Trust Fund (PARTF) in the amount of $500,000. This change order calls for the construction of a pedestrian bridge and greenway connection from City Lake Park to City owned property at the Piedmont Environmental Center. This will then provide a greenway connection from the High Point and Bicentennial Greenway(s) to City Lake Park. Although identified in the site plan for City Lake Park Phase 1 renovations, this aspect of the project was excluded from the GMP in June 2021 until we could identify and secure additional funds to cover this part of the site plan. The PARTF award and project savings to this point should now allow us to incur this expense.

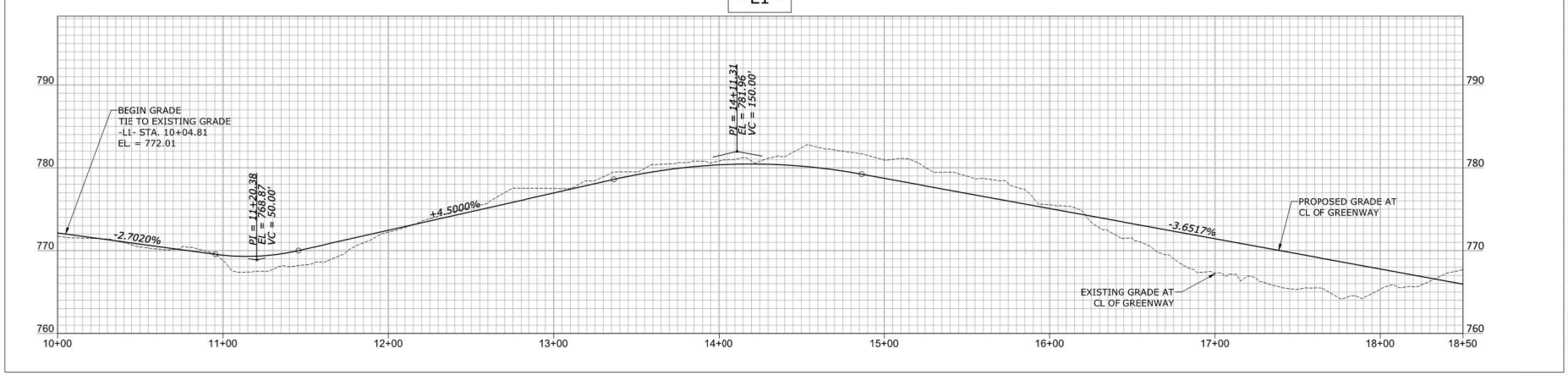
BUDGET IMPACT:
Total budget impact and cost of $861,619.01. The change order will be funded by a Parks and Recreation Trust Fund (PARTF) grant ($500,000) and funds previously approved by City Council for the renovations to City Lake Park ($31,619.01).

RECOMMENDATION / ACTION REQUESTED:
Staff recommends City Council approve Change Order #4 with Samet Corporation (CMAR) in the amount of $861,619.01 to include the construction of a pedestrian bridge over Arnold Koonce City Lake and a greenway connection to the park as outlined in the City Lake Park site plan.

Curve Table: Alignment -L1-						
	PI Sta	Δ	D	L	T	R
L1C5	11+84.30	2°34'47"	028°38'52.40"	9.01	4.50	200.00
L1C6	12+84.44	3°48'04"	028°38'52.40"	13.27	6.64	200.00
L1C7	15+17.46	8°16'05"	028°38'52.40"	28.86	14.46	200.00
L1C1	16+62.72	45°51'58"	066°37'22.80"	68.84	36.39	86.00
L1C2	17+75.55	45°08'11"	034°08'32.09"	132.20	69.75	167.81



- L1 -



HH
ARCHITECTURE
1100 Dresser Court
Raleigh, NC 27609
Office 919.828.2301
Email office@hh-arch.com

HIGH POINT CITY LAKE PARK RENOVATION

CITY OF HIGH POINT
602 WEST MAIN STREET, JAMESTOWN, NC 27282

Graham D. Bruns
Apr 2, 2021 5:36 AM

GREENWAY ENGINEER

NO.	REVISION	DATE

JOB NUMBER
20-022

DATE ISSUED
04 / 05 / 2021

PROJECT STATUS
BID SET (IFB)

SHEET
ALTERNATIVE 4 GREENWAY TRAIL PLAN AND PROFILE

C701

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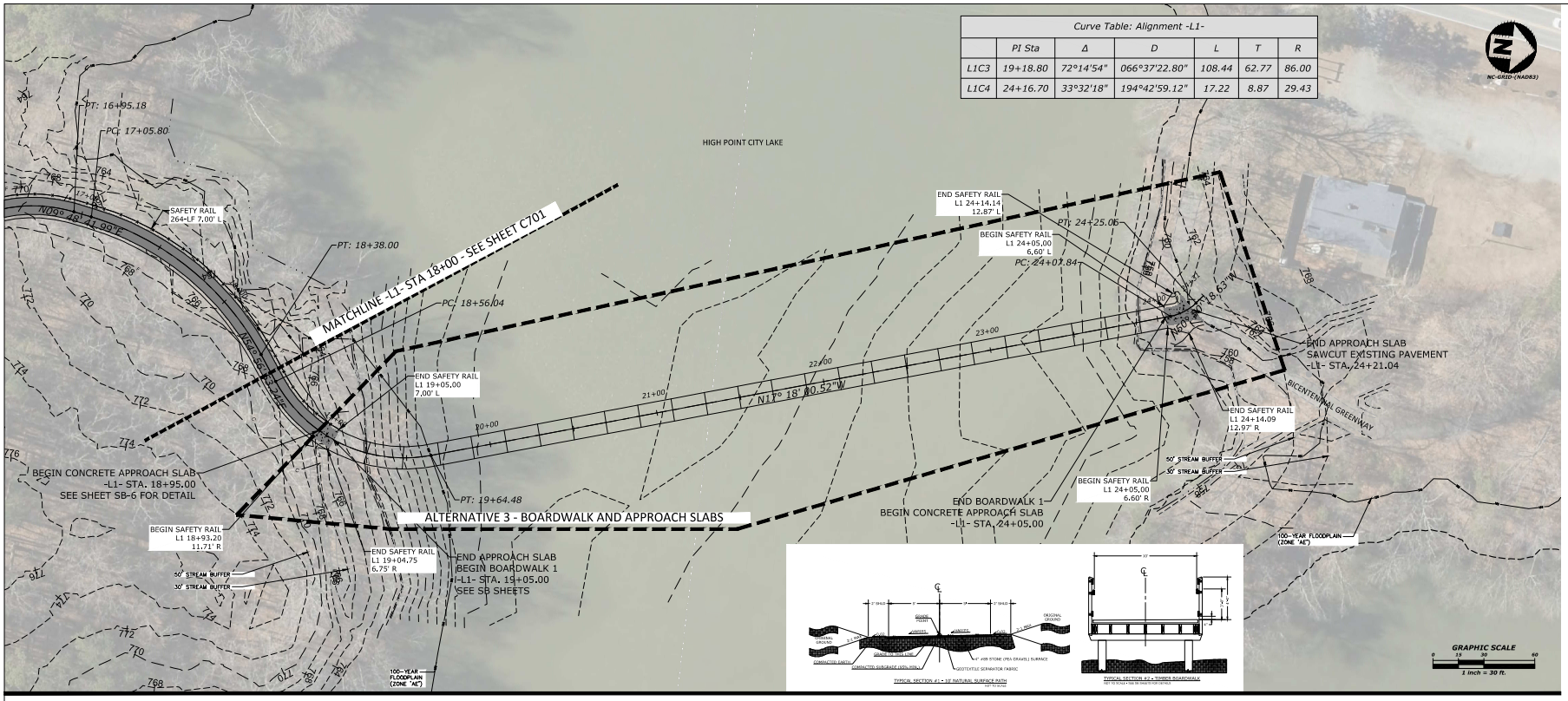
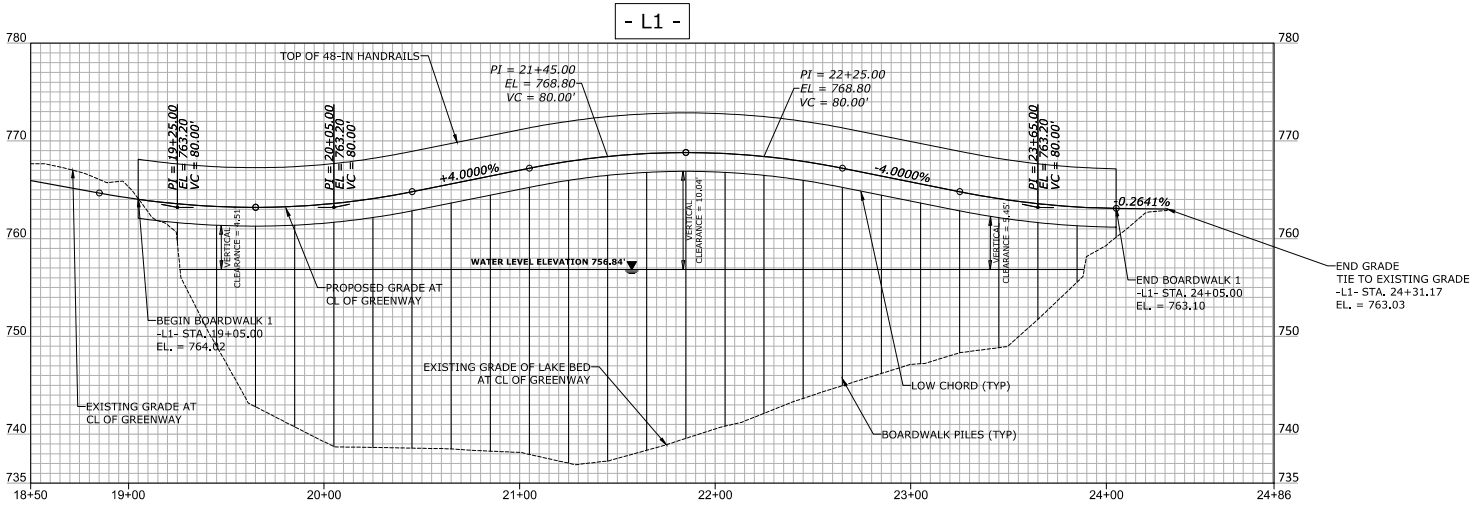
Plot Time: 6/16/2020 2:28:55 PM

Curve Table: Alignment -L1-						
	PI Sta	Δ	D	L	T	R
L1C3	19+18.80	72°14'54"	066°37'22.80"	108.44	62.77	86.00
L1C4	24+16.70	33°32'18"	194°42'59.12"	17.22	8.87	29.43





HH ARCHITECTURE
1100 Dresser Court
Raleigh, NC 27609
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Email office@hh-arch.com

HIGH POINT CITY LAKE PARK RENOVATION

CITY OF HIGH POINT
602 WEST MAIN STREET, JAMESTOWN, NC 27282

NORTH CAROLINA PROFESSIONAL SEAL 042574 ENGINEER GRAHAM D. BRUNS
GREENWAY ENGINEER

NO.	REVISION	DATE

JOB NUMBER
20-022

DATE ISSUED
04 / 05 / 2021

PROJECT STATUS
BID SET (IFB)

SHEET
ALTERNATIVE 3 BOARDWALK PLAN AND PROFILE

C702

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SAMET CORPORATION

Potential Change Order

To:	City of High Point NC	**Project Name:**	HP City Lake Park & Pool	**PCO No:**	004
From:	Samet Corporation	**Project No:**	21-054	**Date:**	02/12/2022
Reason:	Owner Directive			**Days Requested:**	93 days

The Contract Documents for the above referenced project are hereby changed as set forth below. To avoid any schedule delays in the work that could impact the cost and schedule, the Contractor is directed to proceed with this work immediately upon Owner's authorization in the space provided below. Unless otherwise noted this pricing shall remain valid for 30 calendar days, after which it is subject to repricing or void. Only those items listed below are included in the cost of this change.

DESCRIPTION OF WORK: Pedestrian Bridge & Greenway

CE #049 - Pedestrian Bridge & Greenway
Project construction cost to add the Pedestrian Bridge and Greenway Connection to the High Point City Lake Park Project.

Item #	Description	Amount
1	Treated Wood Pedestrian Bridge	$583,100.00
2	Approach Concrete Aprons	$2,000.00
3	Greenway Construction	$115,186.50
4	Bridge Lighting	$57,255.00
5	CM Fee	$37,103.21
6	Additional GC's	$43,036.00
7	Performance & Payment Bond	$5,681.56
8	Builders Risk Insurance	$1,363.57
9	Liability Insurance	$4,772.51
10	Project Closeout Services	$1,515.08
11	Subcontractor Default Insurance	$10,605.58
	Total:	**$861,619.01**

SUBMITTED BY:	**AUTHORIZATION**
Samet Corporation	City of High Point NC
Contractor	Owner
By:	**By:**
Date:	**Date:**

CITY OF HIGH POINT
AGENDA ITEM

Title: CMMS Needs Assessment & Procurement Support
HDR, Inc.

From: Robby Stone – Interim Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: February 21, 2022

Public Hearing: N/A

Advertising Date: N/A
Advertised By: N/A

Attachments: A) HDR Proposal

PURPOSE:
To contract with HDR, Inc. to provide a needs assessment and procurement support for a computerized maintenance management system (CMMS).

BACKGROUND:
A computerized maintenance management system (CMMS) provides data and tools for making sound business decisions about the operation, maintenance, and replacement of the City's public infrastructure assets. The Public Services Department currently utilizes two different work order / CMMS systems and neither system interfaces with Cayenta, which is the City's customer service portal. The intent of the Public Services Department is to purchase a CMMS / Work Order software that will meet the needs of all 16 divisions and interface with other software that the City currently utilizes (Cayenta, Lawson, SCADA, Arc GIS, Fleet Maintenance, etc.). HDR Inc.will develop a roadmap of the steps required for the Public Services Department to select and implement the most suitable CMMS, including documentation of functional requirements, criteria for software package selection, and suggesting an implementation plan and estimated costs.

BUDGET IMPACT:
Funds for this project are available in the 2021-2022 Budget.

RECOMMENDATION / ACTION REQUESTED:
The Public Services Department recommends approval and asks for the Council to award the professional engineering services to HDR Inc. in the amount of $98,000.

January 26, 2022

Mr. Robbie Stone, PE & Mr. Derek Boone
City of High Point
Public Services Department
211 S Hamilton Street, Suite 206
High Point, NC 27261

RE: MSA Supplemental Agreement Scope of Services: CMMS Needs Assessment & Procurement Support

Dear Mr. Robbie Stone, PE & Derek Boone,

Please find attached the scope of services for the CMMS Needs Assessment & Procurement Support, to be conducted for the Public Services Department. This scope can be executed as a supplemental agreement to HDR's Master Services Agreement, dated March 29, 2018, with the City.

Please let us know if you have any questions.

Sincerely,
HDR Engineering, Inc. of the Carolinas

Adam Sharpe
Utility Planning Practice Lead

Jonathan Henderson, PE
South Atlantic Area Manager

Scope of Services Supplemental Agreement

Exhibit A

CMMS Needs Assessment & Procurement Support

Introduction

The City of High Point Public Services Department (City) recognizes that implementing a computerized maintenance management system (CMMS) will provide data and tools for making sound business decisions about the operation, maintenance, and replacement of the City's public infrastructure assets. This project will develop a roadmap of the steps required for the City to select and implement the most suitable CMMS, including documentation of functional requirements, criteria for software package selection, and suggesting an implementation plan and estimated costs.

Approach

The HDR Engineering, Inc. of the Carolinas (HDR) team proposes to achieve the City's goals for this project by using industry-proven methodologies; applied by a team with extensive experience accomplishing similar objectives. HDR's proven approach to successful information technology executions has been tailored to achieve the City's goals for this effort. HDR has experience assessing existing maintenance practices, improving business processes, and implementing CMMS technology to support current business requirements and emerging challenges. Our approach to CMMS planning and implementation is based on the following principles:

- Our work is aligned with the client's business directions
- Our recommendations are practical and implementable
- Our plans are flexible to support future needs
- Our assessments apply industry-leading standards and best practices
- We focus on improving and integrating your business processes
- We work closely with client staff and other stakeholders
- Our commitment to providing quality services is paramount

Scope of Services

Task 1: CMMS NEEDS ASSESSMENT

1.1 PROJECT INITIATION

HDR will initiate this project by facilitating a Project Initiation Workshop at which participating City staff members will receive training on relevant asset and maintenance management best practices. Staff's understanding of these principles – which have been established by respected industry sources – will facilitate their contribution to the project and build support for the resulting plans. This workshop will last up to 3 hours.

HDR will also submit a Request for Background Information. The City-provided background information will help HDR to execute the project as efficiently as possible. In addition, the HDR

Project Manager will meet with the City's Project Manager to coordinate schedules and finalize other project administration details.

1.2 ASSESS BUSINESS NEEDS

During this Task, HDR will work closely with the City's staff to become familiar with the organization's needs for maintenance management data and tools. This will include assessing the City's current maintenance management objectives, business practices, workflows, procedures, roles and responsibilities, reporting, and service commitments.

HDR will conduct a combination of workshops with key staff, walkthroughs, high-level business process analyses, and benchmark comparisons with industry best practices. Up to four (4) meetings of two (2) hours each will be held, resulting in the identification of business requirements, opportunities to improve processes, and emerging management challenges facing the organization. HDR will also become familiar with the City's existing information resources (including applications, data, integrations, hardware, networks, system software, staff, and training) that support – or could potentially support – maintenance management activities. Our assessment will consider the extent to which users' technology needs are currently being fulfilled, along with requirements for applying technology in the future to serve the City's maintenance management business objectives and future challenges.

1.3 REVIEW WORKSHOP

HDR will compile its findings and meet with the City's project team in a workshop to discuss the path forward. Specific topics will include the following:

- Reviewing and obtaining consensus on key information system objectives
- Reviewing and prioritizing high level business requirements
- Suitable software products and differentiators
- City selection criteria, procurement requirements, and standards

1.4 FUNCTIONAL REQUIREMENTS QUESTIONNAIRE

Using our specialized templates and checklists of CMMS functionality, HDR will facilitate workshops to compile business requirements in sufficient detail to identify the most advantageous potential CMMS packages for the City. These specific, prioritized functional and technical requirements will follow the major business elements (e.g., service requests, work orders, inspections, inventory, asset registry, reporting, etc.) in a CMMS package. The resulting requirements questionnaire will be suitable for incorporation into the City's standard templates to produce a Request for Proposal (RFP).

HDR encourages broad involvement in these workshops by staff and management representatives, to begin building ownership in the new system. Up to four (4) meetings of three (3) hours each will be held with Public Services Department staff and up to two (2) meetings of three (3) hours each with City IT staff, resulting in the identification of all the CMMS functional and technical requirements, to be carried forward in the procurement process.

1.5 CMMS IMPLEMENTATION PLAN

A step-by-step CMMS Implementation Plan (or Roadmap) will be developed that addresses the following topics:

- CMMS Objectives
- Prerequisite data gathering and scrubbing
- Selection considerations and preferences
- Functional and technical requirements
- Potential implementation phasing
- Deployment activities and potential transition support
- Estimates of probable cost
- Recommended schedule

Using the Implementation Plan schedule, the cost estimates will be compiled by Fiscal Year.

The City's project team will review the preliminary CMMS Implementation Plan and provide comments to HDR. The final CMMS Implementation Plan will incorporate responses to staff's comments and suggestions. HDR will be available to make one presentation of the recommendations to City management, as needed.

TASK 1 DELIVERABLES:

- Project Initiation Workshop and Agenda (1.1)
- Review Workshop and Agenda (1.3)
- Functional and Technical Requirements (1.4)
- Preliminary CMMS Implementation Plan (1.5)
- Final CMMS Implementation Plan (1.5)

Task 2: Procurement Support

2.1 RFP DEVELOPMENT & RELEASE

HDR will support the project team in finalizing selection criteria and weighting and incorporating the functional and technical requirements into a Request for Proposal (RFP). A mailing list of CMMS software vendors which could potentially meet the City's CMMS needs will also be provided to the City's purchasing professionals. In addition, HDR will provide cost forms and instructions to be included in the RFP, thus promoting uniform responses, and simplifying compilation of the results.

2.2 PROPOSAL EVALUATION

HDR will provide technical support during the CMMS proposal evaluation and selection process. These services will be in support of the City's formal procurement processes and will be conducted in accordance with the City's procurement standards.

These anticipated support activities include the following:

- Compiling quantitative results from proposal functionality questionnaires
- Compiling and comparing proposal cost data
- Assessing technical aspects of the proposals

- Identifying exceptions, red flags, and needed clarifications
- Developing demonstration scripts and participating in scripted demonstrations of short-listed software systems
- Performing telephone reference checks of finalist vendors
- Facilitating site visits to users of finalist products
- Providing industry knowledge and insights

2.3 CMMS SELECTION SUPPORT

HDR will support and document final CMMS selection. This includes developing recommendations to City staff about most suitable solutions and supporting the final decision-making process. In addition, HDR will support the City in identifying the specific scope and terms for the final procurement package. These terms will include key vendor assurances, implementation support services, and other City protections as determined through the CMMS needs assessment and procurement support process.

TASK 2 DELIVERABLES:

- RFP Documentation and Content (2.1)
- Proposal Evaluation Summary (2.2)
- CMMS Selection Summary (2.3)

Schedule

The term for the scope of services in approximately 6 months from notice to proceed. Completion of Task 1 will occur approximately 3 months from notice to proceed. Competition of Task 2 will occur approximately 3 months from the completion of Task 1.

Compensation

Compensation to HDR for the scope of services shall be for a lump sum value of $98,000. A breakdown of fees by task and subtasks is presented in Table 1.

Table 1 Project Fee

Task	Labor ($)	Expenses ($)	Total ($)
Task 1.1 – Project Management & Initiation	$8,000	$300	$8,300
Task 1.2 – Assess Business Needs	$8,500	$300	$8,800
Task 1.3 – Review Workshop	$6,700	$300	$7,000
Task 1.4 – Functional Requirements Questionnaire	$23,800	$300	$24,100
Task 1.5 - CMMS Implementation Plan	$17,800	$300	$18,100
Subtotal: Task 1 - CMMS Needs Assessment	**$64,800**	**$1,500**	**$66,300**
Task 2.1 – RFP Development & Release	$8,500	$300	$8,800
Task 2.2 – Proposal Evaluation	$13,400	$300	$13,700
Task 2.3 – CMMS Selection Support	$8,900	$300	$9,200
Subtotal: Task 2 - Procurement Support	**$30,800**	**$900**	**$31,700**
Project Total	**$95,600**	**$2,400**	**$98,000**

EXTRACTS FROM MINUTES OF CITY COUNCIL

* * *

A regular meeting of the City Council of the City of High Point, North Carolina (the "*City Council*") was duly held in the Council Chambers of the Municipal Building located at 211 South Hamilton Street in High Point, North Carolina, the regular place of meeting, at 5:30 p.m. on February 21, 2022:

Members Present: Mayor Jay Wagner, Mayor Pro Tem Monica Peters, Council Member Britt W. Moore, Council Member Tyrone E. Johnson, Council Member Cyril Jefferson, Council Member Christopher Williams, Council Member Wesley Hudson, and Council Member Michael A. Holmes

Members Absent: Council Member Victor Jones

* * * * * *
* * *

Councilmember Britt W. Moore introduced the following bond order by reading the title thereof:

BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $5,300,000 GENERAL OBLIGATION PARKS AND RECREATION BONDS OF THE CITY OF HIGH POINT, NORTH CAROLINA

WHEREAS, the City Council of the City of High Point, North Carolina (the "*City*") deems it advisable to provide parks and recreation facilities located in the City, including, without limitation, the City Lake Park project; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the bonds hereinafter described as required by the Local Government Bond Act, and the Secretary of the Local Government Commission has notified the City Council that the application has been accepted for submission to the Local Government Commission.

NOW, THEREFORE, BE IT ORDERED by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City Council of the City has ascertained and hereby determines that it is necessary to provide for parks and recreation facilities located in the City, including, without limitation, the City Lake Park project.

Section 2. To raise the money required for the purposes described above, in addition to funds which may be available for such purpose from any other source, bonds of the City are hereby authorized and shall be issued pursuant to the Local Government Bond Act of North Carolina. The maximum aggregate principal amount of such bonds authorized by this bond order shall be and not exceed $5,300,000.

Section 3. Taxes will be levied in an amount sufficient to pay the principal and interest of the bonds authorized by this bond order.

Section 4. A sworn statement of the City's debt has been filed with the City Clerk and is open to public inspection.

Section 5. No debt shall be contracted during any fiscal year by the issuance of bonds pursuant to this bond order if the amount of such debt and if all other debt contracted during such fiscal year shall exceed two-thirds (2/3rds) of the amount by which the outstanding indebtedness of the City shall have been reduced during the next preceding fiscal year, unless the incurring of such debt shall be submitted to a vote of the people of the City and shall be approved by a majority of those who vote thereon.

Section 6. This bond order will take effect thirty (30) days after its publication following adoption, unless it is petitioned to a vote of the people within thirty (30) days after its publication as introduced, as provided in N.C.G.S. Section 159-60, and in that event the order will take effect when approved by the voters of the City.

STATE OF NORTH CAROLINA)
) ss:
CITY OF HIGH POINT)

I, Mary S. Brooks, Deputy City Clerk of the City of High Point, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of the bond order entitled "**BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $5,300,000 GENERAL OBLIGATION PARKS AND RECREATION BONDS OF THE CITY OF HIGH POINT, NORTH CAROLINA**" duly introduced by the City Council of the City of High Point, North Carolina, at a meeting held on the 21st day of February, 2022 and that such proceedings are to be recorded in the minute books of said City Council.

WITNESS my hand and the seal of the City of High Point, North Carolina, this the 21st day of February, 2022.

Mary S Brooks
Deputy City Clerk
City of High Point, North Carolina

(SEAL)

"A GRANT PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA FOR THE
AMERICAN RESCUE PLAN ACT OF 2021:
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. This ordinance is to establish a special revenue fund and budget for projects to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLFRF). The City of High Point has received the first tranche in the amount of $11,349,755.50 of CSLFRF funds. The total allocation is $22,699,511, with the remainder to be distributed to the city within 12 months. The proposed amendment appropriates the total allocation. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1) Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2) Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3) Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4) Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5) Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2. The following revenue is available to the City of High Point:

Federal Grant Revenue	$22,699,511

Section 3. The following amounts are appropriated for the following Projects:

Police Services	$5,862,085
Unassigned	$16,837,426

Section 4. The Financial Services Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5. The Finance Officer is hereby directed to report the financial status of the project to the governing board on an annual basis.

Section 6. Copies of this grant project ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out these projects.

Section 7. This grant project ordinance expires on December 31. 2026, or when all the CSLFRF funds have been obligated and expended by the City, whichever occurs sooner."

Adopted by High Point City Council, this the 21st day of February 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Pay Plan Adjustments
From: Eric Olmedo, Assistant City Manager

Meeting Date: February 21, 2022

Public Hearing: None

Advertising Date / Advertised By: N/A

Attachments:

PURPOSE:
Recommend pay plan adjustments to retain our current workforce and attract new employees.

BACKGROUND:
Recruitment and retention of employees has remained a challenge in this current economic environment. There are several influential factors including competition from the private sector, competition from other public entities, accelerating retirement rates and a shortage of qualified applicants. Reliance on more expensive options have included the use of contractors to provide services and increased overtime costs. While it will take time to return to some level of normalcy with vacancy rates closer to the five-year average of 5-6% prior to the pandemic, an initial set of strategies is needed to help address employee retention and recruitment.

As of January 24, 2022 there were 174 vacant positions citywide out of 1,483 authorized full-time positions, which is a 12% vacancy rate. Some of the departments with the highest vacancies include:

- Police currently has 35 vacancies out of 299 authorized full-time positions, a 12% vacancy rate.
- Public Services has 65 vacancies out of 319 authorized full-time positions, a 20% vacancy rate.
- Parks and Recreation has 18 vacancies out of 119 full-time positions, a 15% vacancy rate.

Staff recommends the following initial strategies to address these historic staffing challenges:

- $1,000 bonus for all current full and part time positions
- 2.5% Increase to pay ranges and 2.5% Cost of Living Adjustment for all employees effective with the first payroll in March
- Increase any filled and future hired full time or part time positions to a $15 per hour minimum
    - Implement recruitment bonus program providing a $1,000 bonus to a current employee that refers a successful candidate to a hard to fill position once milestones are met based on the established Administrative Policy.
- Revise current Police Vehicle Policy to include the ability to take vehicles home anywhere in Guilford, Randolph, Davidson and Forsyth counties.

BUDGET IMPACT:

The budget impact of these changes is as follows:

- $1,000 bonus – approximate one-time cost of $1,750,000 onetime cost.
- 2.5% Cost of Living increase and Pay Plan Adjustment – current fiscal year cost estimate- $860,000. Future annual cost of $2.5 million will be funded in the FY 2023 Budget.
- Increase to $15 per hour – current fiscal year cost estimate - $150,000. Future annual cost $725,000 will be funded in the FY 2023 Budget.

If approved, a budget amendment will be on the March 7, 2022 agenda outlining the funding sources, which may include current year vacancy savings, fund balance appropriations or ARPA funding.

RECOMMENDATION / ACTIONS REQUESTED:
Staff recommends the City Council approve the recommended list of strategies and funding request.

CITY OF HIGH POINT
AGENDA ITEM

Title: Parks and Recreation Trust Fund (PARTF) Grant – City Lake Park – Budget Ordinance

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date / Advertised By: N/A -

Attachments: Budget Ordinance

PURPOSE:
To accept and appropriate a Parks and Recreation Trust Fund (PARTF) grant totaling $500,000 for renovations to City Lake Park, including a pedestrian bridge and greenway connection.

BACKGROUND:
The City of High Point has been awarded a Parks and Recreation Trust Fund (PARTF) grant totaling $500,000 for the renovations to City Lake Park.

The funds will be spent on a pedestrian bridge and greenway connection at the park.

The proposed amendment accepts the grant and appropriates the $500,000 in grant funds.

BUDGET IMPACT:
The grant includes a 100% match requirement. Funding previously allocated to the City Lake Park renovations will cover the match.

RECOMMENDATION / ACTIONS REQUESTED:
The Financial Services Department recommends and asks the City Council to accept this grant and approve the budget amendment.

"AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA

TO ACCEPT AND APPROPRIATE GRANT FUNDS FROM THE PARKS AND RECREATION TRUST FUND (PARTF) FOR RENOVATIONS AT CITY LAKE PARK

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The proposed amendment accepts and appropriates a Parks and Recreation Trust Fund (PARTF) grant totaling $500,000 for renovations to City Lake Park, including a pedestrian bridge and greenway connection.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following Parks and Recreation grant revenues be amended as follows:

State Grant Revenue	$500,000

(B) That the following Parks and Recreation grant expenditures be amended as follows:

Capital – Other Improvements	$500,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 21st day of February 2022

_____
Mayor, Jay W. Wagner

ATTEST

_____
Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: **Riverdale Sewer Lift Station – West Force Main- Change Order #1**
Dellinger Inc.

From: Robby Stone- Interim Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: February 21, 2022

Public Hearing: N/A

Advertising Date: January 29, 2021
Advertised By: Purchasing

Attachments: Attachment A – Change Order #1
Attachment B – Project Map

PURPOSE:
To approve Change Order No. 1 to Dellinger Inc. for additional materials and work outside of the scope of work for the Riverdale West Force Main Project.

BACKGROUND:
This Riverdale Sewer Lift Station West Force Main contract was awarded to Dellinger Inc. on March 15, 2021, for $1,743,093. The project consists of +/- 2,700 linear foot of 36" ductile iron sanitary sewer force main, air release valves, a magnetic flow meter, erosion control, and related site work improvements at the Riverdale Pump Station. The new force main will carry wastewater from the Riverdale Pump Station to the 42" gravity sewer line that was recently constructed along Riverdale Drive and will then discharge into the Eastside Wastewater Treatment Plant. Change Order No. 1 is for the additional rock that was encountered during the project and additional paving required along the access road to the Riverdale Pump Station. The change order also adds six (6) days to the contract.

BUDGET IMPACT:
Funds for this project are available in the 2021-2022 Budget.

RECOMMENDATION / ACTION REQUESTED:
The Public Services Department recommends that Council approve Change Order No. 1 to Dellinger Inc. in the amount of $81,500 increasing the amount of the contract to $1,824,593.

Change Order

No. 1

Date of Issuance: 2/7/2022 Effective Date: 2/7/2022

Project: Riverdale Sewer Lift Station - West Force Main	Owner: City of High Point	Owner's Contract No.: 06-211821
Contract:		Date of Contract: 5/3/2021
Contractor: Dellinger, Inc.		Engineer's Project No.: 2784-M

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Rock Excavation

Extend Paving Limits

Attachments (list documents supporting change):

Aerial Site Image of Pavement Calculations

CHANGE IN CONTRACT PRICE:

Original Contract Price:

$1,743,093.00

[Increase] [Decrease] from previously approved Change Orders No. _____ to No.

$0.00

Contract Price prior to this Change Order:

$1,743,093.00

Increase of this Change Order:

$81,500.00

Contract Price incorporating this Change Order:

$1,824,593.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): February 26, 2022

Ready for final payment (days or date): February 26, 2022

[Increase] [~~Decrease~~] from previously approved Change Orders

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (days or date): March 4, 2022

Ready for final payment (days or date): March 4, 2022

[Increase] [~~Decrease~~] of this Change Order: N/A

Substantial completion (days or date): 6

Ready for final payment (days or date): 6

Contract Times with all approved Change Orders:

Substantial completion (days or date): March 4, 2022

Ready for final payment (days or date): March 4, 2022

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: Pay Mahu	By: _____	By: _____
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 2/11/22	Date: _____	Date: 2-11-22

Approved by Funding Agency (if applicable):

_____ Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

ATTACHMENT A

City of High Point
Riverdale Sewer Lift Station - West Force Main
TWC Project No. 2784-M
Final Quantities

Dellinger, Inc.
2611 Old Charlotte Hwy.
Monroe, NC 28110

Item No.	Description	Unit	Bid Quantity	Final Quantity	Unit Price	Project Overrun	Total Extended Price
1	Mobilization (Maximum 3% of Bid)	LS	1	1	$ 50,000.00		$ 50,000.00
2	36" CL200 SJ DIP 401	LF	2,129	2,129	$ 321.00		$ 683,409.00
3	36" CL200 RJ DIP 402	LF	575	575	$ 517.00		$ 297,275.00
4	36" MJ Fittings	LB	23,235	19,765	$ 5.00		$ 98,825.00
5	Connect 36" FM to 36" FM	EA	2	2	$ 3,400.00		$ 6,800.00
6	Flow Meter and Vault	EA	1	1	$ 140,000.00		$ 140,000.00
7	Air Release Assembly & Manhole	EA	3	3	$ 49,000.00		$ 147,000.00
8	Silt Fence	LF	3,154	3,150	$ 2.00		$ 6,300.00
9	Stone Silt Fence Outlet	EA	23	20	$ 125.00		$ 2,500.00
10	Check Dam	EA	3	0	$ 165.00		$ -
11	Inlet Protection	EA	1	2	$ 190.00		$ 380.00
12	Erosion Control Matting	SY	860	760	$ 1.70		$ 1,292.00
13	15" RCP Culvert	LF	40	0	$ 32.00		$ -
14	Temporary 24" RCP Culvert	LF	40	0	$ 53.00		$ -
15	Temporary Construction Entrance	EA	4	4	$ 2,200.00		$ 8,800.00
16	Convert Temporary Construction Entrance to Permanent Access Entrance with 16' Double Gate	EA	3	0	$ 9,000.00		$ -
17	Class B Riprap with Filter Fabrice	SY	147	122	$ 76.00		$ 9,272.00
18	Asphalt Paving (2" S9.5C)	SY	1,360	1,780	$ 20.00	$ 8,400.00	$ 35,600.00
19	Rock Excavation	CY	2,000	2,860	$ 85.00	$ 73,100.00	$ 243,100.00
20	Clearing and Grubbing	AC	2.3	2.3	$ 16,000.00		$ 36,800.00
21	Seeding and Mulching	AC	3.3	3.3	$ 2,000.00		$ 6,600.00
22	Wetland Seeding and Mulching	SY	120	0	$ 1.10		$ -
						$ 81,500.00	**$ 1,773,953.00**

ATTACHMENT B

Month	Days >= 0.1" Observed [1]	Days >= 0.1" Normal [2]	Allowed
21-May	4	6.2	0
21-Jun	7	6.7	1
21-Jul	8	7.2	1
21-Aug	6	6.4	0
21-Sep	6	4.9	2
21-Oct	7	5	2
21-Nov	2	5.6	0
21-Dec	3	6	0
22-Jan	2	6.7	0
22-Feb	1	6	0
		Total Allowed =	**6**

[1] Observation Station: HIGH POINT, NC US 35.9674 -79.9709
Source: https://www.ncdc.noaa.gov/cdo-web/results

[2] Normals Station: SILER CITY, NC US 35.7606 -79.4622
Source: https://www.ncdc.noaa.gov/cdo-web/search?datasetid=NORMAL_MLY

Attachment C

Wooten
300 South Main Street, Lower Level · Winston-Salem, NC 27101

Attachment D

CONTRACT CHANGE ORDER NO. 1 MEMORANDUM
RIVERDALE SEWER LIFT STATION – WEST FORCE MAIN
CITY OF HIGH POINT, NORTH CAROLINA
TWC 2784-M AND 06-211821

A. CONSTRUCTION COSTS

Asphalt Pavement:

The road leading to the pumpstation outside of the gate to approximately the top of hill has deteriorated to the point it is needing to be resurfaced. The current contract includes the resurfacing of existing parking lot at the pump station. It is recommended that The City have contractor extend the paving outside of the parking to the top of the hill to maintain a viable access to pump station. This will include an additional 420 SY of asphalt paving at the existing bid price of $20.00/SY. The additional cost is $8,400.00

Rock Removal:

During the installation of pipeline additional rock was encountered and needed to be excavated. The original contract has the removal of 2,000 CY. There was an additional 860 CY removed. Unit cost is $85.00/ CY for a total of $73,100.

B. CONSTRUCTION TIME

Due to inclement weather the contractor is requesting an additional 6 days added to the contract. Original contract end is February 26, 2022. The new date would be March 4, 2022.

RIVERDALE PUMP STATION
WEST FORCE MAIN

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

N
W E
S

75 0 300
Feet

1 inch equals 300 feet

THE WOOTEN COMPANY

The Wooten Company makes every effort to produce and publish GIS maps using the most current and accurate information possible, however the maps are strictly for planning purposes only. The maps are compiled from recorded deeds, plats, and other public and private records and data. Users of the maps are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information on this map. The Wooten Company assumes NO responsibility for the information contained on the maps unless the map is signed and sealed by a licensed Professional Land Surveyor. Please contact the GIS Group at (919) 828-0531 or tcohan@thewootencompany.com for data source information.

CITY OF HIGH POINT
AGENDA ITEM

Title: Authorize Issuance of Series 2022A General Obligation Parks and Recreation Bonds

From: Bobby D. Fitzjohn, Financial Services Director

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date : N/A
Advertised By:

Attachments: Resolution Making Statement of Facts
Bond Order

PURPOSE:
The Financial Services Department recommends that the City Council take the first steps to authorize the issuance of up to $5,300,000 Series 2022A General Obligation Parks and Recreation Bonds. Actions requested include making certain statements of fact concerning the proposed bond issue, adopting a preliminary order to issue bonds at a not-to-exceed amount of $5,300,000, and establishing a public hearing as required by state law.

BACKGROUND:
In June 2021, City Council approved the GMP for the City Lake Park renovation. The financing plan proposed at the time includes issuance of GO bonds from the 2019 referendum as well as two-thirds bonds and an interfund loan. The proposed resolutions, prepared by the City's bond attorneys, provide staff the authorization to issue up to $5,300,000 two-thirds General Obligation bonds.

The LGC will consider the refunding authorization for approval at their April 5, 2022 meeting.

These are necessary legal proceedings for the issuance of two-thirds General Obligation bonds.

BUDGET IMPACT:
Repayment of the proposed bonds will be included in the General Debt Service Fund budget beginning in FY2022-2023.

RECOMMENDATION / ACTIONS REQUESTED:
1. City Council is requested to approve the attached "A Resolution of the City Council of the City of High Point, North Carolina Making Certain Statements of Fact Concerning Proposed Bond Issue"
2. City Council is requested to adopt the attached "Bond Order Authorizing the Issuance of Not to Exceed $5,300,000 General Obligation Parks and Recreation Bonds of the City of High Point, North Carolina"
3. City Council is requested to establish a public hearing on March 7, 2022 at 5:30pm as required by state law on the issuance of the referenced 2/3 bonds.

EXTRACTS FROM MINUTES OF CITY COUNCIL

* * *

A regular meeting of the City Council of the City of High Point, North Carolina (the "*City Council*") was duly held in the Council Chambers of the Municipal Building located at 211 South Hamilton Street in High Point, North Carolina, the regular place of meeting, at 5:30 p.m. on February 21, 2022:

Members Present:

Members Absent:

* * * * * *
* * *

Councilmember _____introduced the following resolution, a summary of which had been provided to each Councilmember, a copy of which was available with the City Clerk, and which was read by title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE

WHEREAS, the City Council of the City of High Point, North Carolina (the "*City Council*") is considering the issuance of bonds of the City of High Point, North Carolina (the "*City*") which shall be for the maximum principal amount of $5,300,000 of bonds to pay the capital costs of providing parks and recreation facilities located in the City, including, without limitation, the City Lake Park project.

WHEREAS, the City Council must make certain findings of fact to enable the Local Government Commission of the State of North Carolina (the *"Commission"*) to make certain determinations as set forth in Section 159-52 of the General Statutes of North Carolina.

NOW, THEREFORE, BE IT RESOLVED that the City Council, meeting in open session on the 21st day of February, 2022, has made the following factual findings in regard to this matter:

A. ***Facts Regarding Necessity of Proposed Financing.*** The proposed bonds are necessary and expedient to pay the capital costs of providing parks and recreation facilities located in the City, including, without limitation, the City Lake Park project.

B. ***Facts Supporting the Amount of Bonds Proposed.*** The sums estimated for these bonds are adequate and not excessive for the proposed purpose.

C. ***Past Debt Management Polices.*** The City's debt management procedures and policies are good and have been carried out in compliance with law. The City employs a full-time Financial Services Director to oversee compliance with applicable laws relating to debt management. The City Council requires annual audits of City finances. In connection with these audits, compliance with laws is reviewed. The City is not in default in any of its debt service obligations. The City Attorney's office reviews all debt-related documents for compliance with laws.

D. ***Past Budgetary and Fiscal Management Polices.*** The City's budgetary and fiscal management policies have been carried out in compliance with laws. The City Council closely reviews annual budgets before final approval of budget ordinances. Budget amendments changing a function total or between functions are presented to the City Council at regular City Council meetings. The Financial Services Director presents financial information to the City Council which shows budget to actual comparisons annually and otherwise as the City Manager deems necessary or as a member of the City Council may request.

E. ***Retirement of Debt.*** The increase in taxes, if any, necessary to service the proposed debt will not be excessive.

F. ***Marketing of Bonds.*** The proposed bonds can be marketed at reasonable rates of interest.

G. ***Financing Team.*** The City Manager and the Financial Services Director, with advice from the City Attorney, are hereby authorized and directed to (1) retain Parker Poe Adams & Bernstein LLP, as bond counsel, and (2) retain Davenport & Company LLC, as financial advisor. The City Manager and the Financial Services Director are authorized to retain and approve the services of other professionals that they deem necessary related to the issuance of the proposed bonds. The filing of an application by the Financial Services Director with the Commission for its approval of the proposed bonds is hereby ratified and confirmed.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council that the public hearing on the bond order for the proposed bonds shall be held on 7th day of March, 2022 at 5:30 p.m., or a soon thereafter as practicable, in the Council Chambers of the Municipal Building located at 211 South Hamilton Street in High Point, North Carolina. The City Clerk is hereby directed to cause a copy of said bond order to be published with a notice of such hearing in the form prescribed by law in a newspaper of general circulation on or before six days before the public hearing. The Financial Services Director is hereby directed to file prior to publication of the bond order with the notice of such public hearing a sworn statement of debt as prescribed by law.

PASSED, ADOPTED AND APPROVED this 21st day of February, 2022.

STATE OF NORTH CAROLINA)
) ss:
CITY OF HIGH POINT)

I, Lisa B. Vierling, City Clerk of the City of High Point, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of so much of the proceedings of the City Council as it relates to a resolution entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE**" duly adopted by the City Council of the City of High Point, North Carolina, at a meeting held on the 21st day of February, 2022 and that such proceedings are to be recorded in the minute books of said City Council.

WITNESS my hand and the seal of the City of High Point, North Carolina, this the ___ day of _____, 2022.

_____
City Clerk
City of High Point, North Carolina

(SEAL)

EXTRACTS FROM MINUTES OF CITY COUNCIL

* * *

A regular meeting of the City Council of the City of High Point, North Carolina (the "*City Council*") was duly held in the Council Chambers of the Municipal Building located at 211 South Hamilton Street in High Point, North Carolina, the regular place of meeting, at 5:30 p.m. on February 21, 2022:

Members Present:

Members Absent:

* * * * * *
* * *

Councilmember _____ introduced the following bond order by reading the title thereof:

BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $5,300,000 GENERAL OBLIGATION PARKS AND RECREATION BONDS OF THE CITY OF HIGH POINT, NORTH CAROLINA

WHEREAS, the City Council of the City of High Point, North Carolina (the "*City*") deems it advisable to provide parks and recreation facilities located in the City, including, without limitation, the City Lake Park project; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the bonds hereinafter described as required by the Local Government Bond Act, and the Secretary of the Local Government Commission has notified the City Council that the application has been accepted for submission to the Local Government Commission.

NOW, THEREFORE, BE IT ORDERED by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City Council of the City has ascertained and hereby determines that it is necessary to provide for parks and recreation facilities located in the City, including, without limitation, the City Lake Park project.

Section 2. To raise the money required for the purposes described above, in addition to funds which may be available for such purpose from any other source, bonds of the City are hereby authorized and shall be issued pursuant to the Local Government Bond Act of North Carolina. The maximum aggregate principal amount of such bonds authorized by this bond order shall be and not exceed $5,300,000.

Section 3. Taxes will be levied in an amount sufficient to pay the principal and interest of the bonds authorized by this bond order.

Section 4. A sworn statement of the City's debt has been filed with the City Clerk and is open to public inspection.

Section 5. No debt shall be contracted during any fiscal year by the issuance of bonds pursuant to this bond order if the amount of such debt and if all other debt contracted during such fiscal year shall exceed two-thirds (2/3rds) of the amount by which the outstanding indebtedness of the City shall have been reduced during the next preceding fiscal year, unless the incurring of such debt shall be submitted to a vote of the people of the City and shall be approved by a majority of those who vote thereon.

Section 6. This bond order will take effect thirty (30) days after its publication following adoption, unless it is petitioned to a vote of the people within thirty (30) days after its publication as introduced, as provided in N.C.G.S. Section 159-60, and in that event the order will take effect when approved by the voters of the City.

STATE OF NORTH CAROLINA)
) ss:
CITY OF HIGH POINT)

I, Lisa B. Vierling, City Clerk of the City of High Point, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of the bond order entitled "**BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $5,300,000 GENERAL OBLIGATION PARKS AND RECREATION BONDS OF THE CITY OF HIGH POINT, NORTH CAROLINA**" duly introduced by the City Council of the City of High Point, North Carolina, at a meeting held on the 21st day of February, 2022 and that such proceedings are to be recorded in the minute books of said City Council.

WITNESS my hand and the seal of the City of High Point, North Carolina, this the ___ day of _____, 2022.

_____
City Clerk
City of High Point, North Carolina

(SEAL)

CITY OF HIGH POINT
AGENDA ITEM

Title: Agenda Item – Sole Source for CMMS Software Renewal - Accruent

From: Robby Stone – Interim Public Services Dir
Derrick Boone – Asst. Director Public Services

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date: N/A
Advertised By: N/A

Attachments: Attachment A - Accruent Invoice
Attachment B - Sole Source Form

PURPOSE:
To renew the annual contract with Accruent for the computerized maintenance management system (CMMS).

BACKGROUND:
A computerized maintenance management system (CMMS) is software that centralizes maintenance information and facilitates the processes of maintenance operations. It helps optimize the utilization and availability of physical equipment like vehicles, machinery, communications, plant infrastructures and other assets. The Water and Sewer Plant Maintenance Division utilizes Accruent CMMS software for tracking the operation, maintenance, and replacement of equipment at the water and wastewater facilities. This is a one-year contract renewal.

BUDGET IMPACT:
Funding is available in the 2021-2022 Budget.

RECOMMENDATION / ACTION REQUESTED:
The Public Services Department is recommending that Accruent be approved as a sole source vendor for the annual renewal of the CMMS software for $42,589.54.

11500 Alterra Pkwy
Suite 110
Austin, TX 78758

Tel: (512) 861-0726
Web: www.accruent.com

Client Information

Client Name:	City of High Point	**Client Contact Name:**	Derrick Boone
Bill To:	Casey Miller PO Box 230 High Point, NC 27261	**Client Contact Email:**	Derrick.boone@highpointnc.gov
Ship To:	Kim Hilton 121 N Pendleton St. High Point, NC 27260 USA	**Client Contact Phone:**	(336)883-3166
Billing Email:	casey.miller@highpointnc.gov		

Quote Information

Quote #: Q-232602-1		**Quote Expiration:**	2/17/2022
Start Date: 2/11/2022		**End Date:**	2/18/2023
Invoice Frequency:	Annual		

License and Maintenance Information and Fees

Product	**Quantity**	**Pro-Rated Cost Starting 2/11/2022**		**Net Total**
MC Annual Technical Support – Renewal (MRO)	10	225.15		USD 225.15
MC Annual Technical Support – Renewal (MC Express)	19	102.15		USD 102.15
MC Secure Datacenter Cloud Hosting Subscription	10	213.55		USD 213.55
			YR 1 INV Co-term Total	**USD 540.85**
Product	**Quantity**	**Pro-Rated Cost Starting 2/11/2022**		**Net Total**
MC Annual Technical Support – Renewal (MRO)	21	18724.36		USD 18,724.36
MC Annual Technical Support – Renewal (MC Express)	19	5266.70		USD 5,266.70
MC Secure Datacenter Cloud Hosting Subscription	20	18,057.63		USD 18,057.63
			YR 2 INV Annual Total	**USD 42,048.69**
TOTAL QUOTE COST COMBINED				**USD 42,589.54**

Additional Terms

1. Accruent shall grant a license to access the SaaS Services for the non-cancelable period listed above ("Committed SaaS Term"). The maximum annual increase to fees during the Committed SaaS Term shall not exceed percent. Thereafter, the SaaS Services shall automatically renew at the then current fees.
2. All fees shall be due and payable within thirty (30) days of the date of Accruent's invoice. All fees listed in this quote exclude any applicable taxes.
3. The pricing and offer in this Order Document are provided in return for an executed Order Document received by Kristin Allen by the Quote Expiration date listed above.
4. Use of the SaaS Service and this Order Document are subject to the terms and conditions of Agreement dated 2/8/2007, between City of High Point and Accruent, LLC.
5. Please note that your Support Terms and Conditions are changing to match Accruent Standard Support Services. These Terms and Conditions can be found on the Accruent website using the URL provided below. These Terms and Conditions supersede those outlined in your current agreement.
   https://www.accruent.com/services-support/customer-support

Acknowledged and Agreed by the Duly Authorized Representatives of the Parties

Client: City of High Point	**Accruent, LLC**
Signature:	**Signature:**
Print Name:	**Print Name:**
Title:	**Title:**
Date:	**Effective Date:**
PO Required? Yes [ ] No [ ] **If Yes, PO must be provided.**	
Tax exempt? Yes [ ] No [ ] **If Yes, Tax Exemption Certificate must be provided.**	

RESOLUTION TO CHANGE PROCUREMENT POLICY

WHEREAS, the City desires to maintain efficient and effective procurement practices which provide for economical operations; and,

WHEREAS, the City desires to promote competitive procurement practices which provide equal access for all vendors to compete for business with the City; and,

WHEREAS, to promote effective, efficient, and competitive procurement practices City-wide, a City of High Point Procurement Policy and Procedures Manual was revised and adopted by the City Council on November 4, 2019; and,

NOW THEREFORE BE IT RESOLVED that:

To ensure compliance with this policy and to promote efficient operations, the City Manager shall cause to be established and cause to be amended from time to time as required by Council action state or federal law, or operational efficiencies, to this Manual.

PROPOSED AMENDMENT TO THE PROCUREMENT POLICIES AND PROCEDURES MANUAL (IN RED)

Authorized Signatures for Contracts

There are only three authorities within City government that are authorized to sign formal contracts committing City funds for any purpose. **The authority is given to:**

- The City Manager, when authorized to do so by the High Point City Council in a public meeting for contracts including construction, services, or purchase contracts, excluding legal services, in the amount of $90,000 or more. The Mayor, Deputy City Manager, or Assistant City Manager may sign in the City Manager's absence or per his/her delegation. The City Manager may authorize contract modifications up to $90,000 without further approval from City Council.

- The City Manager of the City of High Point, as authorized by Resolution of the High Point City Council which formally delegated contractual authority for construction, service or purchase contracts in amounts less than $90,000. The Deputy or Assistant City Manager may sign in the City Manager's absence or per his/her delegation.

- The Financial Services Director and Purchasing Manager are authorized to sign purchase orders when a formal contract is not required (or any authorized individual).

Legal Approval of Contracts

The City Attorney's Office must review and sign off on the legal form and sufficiency of a contract before the contract is valid.

The Local Government Budget and Fiscal Control Act requires the Financial Services Director or authorized Deputy Finance Officer to sign all contracts calling for the expenditure of City funds; certifying that sufficient funds are available (the preaudit certificate) and encumbered to cover the contract as required by G.S. 159-28.

Services

Although services are not required statutorily to be bid, the City will bid such services if deemed biddable and the decision to bid or not will be left to the discretion of the purchasing manager depending on the service being pursued. All contracts over $10,000 will require a written contract if the vendor/contractor requires a signed agreement in lieu of a purchase order.

This Resolution adopted this 21st day of February, 2022.

Jay W. Wagner, Mayor

ATTEST:

Lisa B. Vierling, City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: American Rescue Plan – Special Revenue Fund - Budget Ordinance

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date / Advertised By: N/A

Attachments: Budget Ordinance

PURPOSE:
To appropriate $11,349,755.50 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) received to date and transfer them to a newly created special revenue fund set up specifically for these funds.

BACKGROUND:
In June 2021, the City of High Point received the first tranche of CSLFRF funds in the amount of $11,349,755.50. The total allocation is $22,699,511, with the remainder to be distributed to the city within 12 months.

At the time of receiving this tranche, the funds were deposited into an existing special revenue fund for all types of general government grants. Based on guidance from the UNC School of Government, it is recommended that these funds are accounted for in a special revenue fund dedicated solely for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds. This will ensure accurate accounting and reporting of these funds.

The proposed amendment appropriates the funds already received and transfers them to the newly created special revenue fund set up specifically for these funds.

BUDGET IMPACT:
There is no local budget impact. These are 100% federal funds.

RECOMMENDATION / ACTIONS REQUESTED:
The Financial Services Department recommends and asks the City Council to approve the budget amendment.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE AND TRANSFER AMERICAN RESCUE PLAN ACT OF 2021:
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The proposed amendment appropriates $11,349,755.50 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) received to date and transfers them to a newly created special revenue fund set up for these funds

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Government grant revenues be amended as follows:

Federal Grant Revenue	$11,349,755.50

(B) That the following General Government grant expenditures be amended as follows:

Transfer to American Rescue Plan Special Revenue Fund	$11,349,755.50

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 21st day of February 2022

_____
Mayor, Jay W. Wagner

ATTEST

_____
Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Westside WWTP SCADA Upgrade- Change Order #1
Piedmont Automation, Inc.

From: Robby Stone – Interim Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: February 21, 2022

Bid Number: 16-052621

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments:
A) Change Order #1 Form
B) Supporting Documentation

PURPOSE:
To approve Change Order #1 to Piedmont Automation, Inc. for additional work to be performed as part of the upgrade to the SCADA (supervisory control and data acquisition) system at the Westside Wastewater Treatment Plant.

BACKGROUND:
The contract for the SCADA upgrade at the Westside WWTP was awarded to Piedmont Automation, Inc. on June 21, 2021 for $ 230,400. Below is a summary of the additional work items that are to be covered under Change Order #1:

- Installation of a large Monitor for the SCADA overview of the physical plant, displaying alarms and other important data at a glance. The monitor will be connected to the SCADA server by a small, dedicated computer. Monitor, gather, and process real-time data.
- Adding an additional thin-client computer to be placed in the Residuals office at the Eastside plant. With the removal of Wonderware from Westside no data for Residuals reporting will be available at Eastside. With the addition of this SCADA thin-client computer all the needed data for reporting will be available at Eastside Residuals from the new Westside SCADA system.
- Project Time extension of 91 days.

BUDGET IMPACT:
Funds for this project are available in the 2021-2022 Budget.

RECOMMENDATION / ACTION REQUESTED:
The Public Services Department recommends the approval of Change Order #1 to Piedmont Automation, Inc. in the amount of $ 6,750 and a time increase of 91 days.

STURGILL
ENGINEERING
P.A.

Mr. Derrick Boone
City of High Point
11 S Hamilton, Room 206
High Point, NC 27260

Re: City of High Point, North Carolina
Westside SCADA Upgrade:
Change Order #1 (Combined)
Sturgill Engineering, PA Project # O1130.4

Date: February 3, 2022

Engineers Supporting Documentation for Change Order #1:

Proposal for Large Monitor - Piedmont Automation Quotation No. HPT2104Q1.1:
Cost Increase of $2,350.00
No Time Increase

A large monitor for the SCADA overview of the physical plant, displaying alarms and other important data at a glance. The monitor will be connected to the SCADA server by a small, dedicated computer. The addition of the large monitor was suggested in SCADA screen review meeting and then requested by owner. Programming includes computer operating system and SCADA application by Piedmont Automation. The installation and mounting of the hardware to the wall will be complete by the owner.

Proposal for Eastside Computer Addition - Piedmont Automation Quotation No. HPT2104Q1.2:
Cost Increase of $4,400.00
No Time Increase

The thin-client computer will be placed in the Residuals office at the Eastside plant. With the removal of WanderWare from Westside no data for Residuals reporting will be available at Eastside. With the addition of this SCADA thin-client computer all the needed data for reporting will be available at East Residuals from the new Westside SCADA system. The hardware specifications are forwarded from the contract documents. The computer shall be a thin- client computer with the exact specifications and hardware as the thin-client that is to be installed at the Ward WTP. (Reference – Addendum 1: Item No.7).

One South Main Street Lexington, NC 27292 (336) 238-1249 office (336) 236-6383 fax www.SturgillEng.com

Proposal for Project time extension - Piedmont Automation:
No Cost Increase
Time Increase 91 Days

Project extension is based on the projected delivery date of April 8 ,2022 for the computer hardware and server hardware for the Westside SCADA Upgrade project. This is a direct impact on the previous Final Project Completion date of April 11, 2022. The new Final Project Completion requested date is July 11, 2022.

Summary:
Cost Increase of $6,750.00
Time Increase 91 Days

The explanation above is a brief description, please find more details in the supporting documentation. Please contact us with questions or comments.

Sincerely,

STURGILL ENGINEERING, PA

Randall W. Sturgill P.E.

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order No. 1

Date of Issuance:	2-1-2022	Effective Date:	Immediately
Owner:	City of High Point	Owner's Contract No.:	16-052621
Contractor:	Piedmont Automation, William Jessup	Contractor's Project No.:	
Engineer:	Sturgill Engineering, PA, Randall Sturgill, PE	Engineer's Project No.:	01130.4
Project:	Westside SCADA	Contract Name:	CHP Westside SCADA RPR

The Contract is modified as follows upon execution of this Change Order: (See The Following Change Proposals.)

Description: CP #1: Westside SCADA Upgrade Proposal for Large Monitor (21034) - $2,350.00

Piedmont Automation Quotation No. HPT2104Q1.1

CP #2: Westside SCADA Upgrade Proposal for Eastside Computer Addition - $4,400.00

Piedmont Automation Quotation No. HPT2104Q1.2

CP #3: Westside SCADA Upgrade Proposal for Project time extension

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: $ 230,400.00	Original Contract Times: Final Completion: 4-11-2022 Ready for Final Payment: 210 days or dates
Increase from previously approved Change Orders No. 1 to No. 1: Change Proposal #1 -$2,350.00 Change Proposal #2 -$4,400.00 Change Proposal #3 -$0.0	Increase from previously approved Change Orders No. 1 to No. 1: Final Completion: 4-11-2022 Ready for Final Payment: 210 days
Contract Price prior to this Change Order: $ 230,400.00	Contract Times prior to this Change Order: Final Completion: 4-11-2022 Ready for Final Payment: 210 days
Increase of this Change Order: Increase Of $6,750.00	Increase of this Change Order: Final Completion: 7-11-2022 Ready for Final Payment: 301 days
Contract Price incorporating this Change Order: New Contract Price: $237,150.00	Contract Times with all approved Change Orders: Final Completion: 7-11-2022 Ready for Final Payment: 301 days

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By:		By:		By:	William Jessup
	Engineer		Owner (Authorized Signature)		Contractor (Authorized Signature)
Title:	Principal/Owner	Title		Title	Project Manager
Date:	1/21/2022	Date		Date	2/1/2022

Approved by Funding Agency (if applicable)

By: _____ Date:

Title: _____

"AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR VEHICLES AND OTHER ROLLING STOCK AND CAPITAL PROJECTS
DEFERRED DURING THE FY 2021-22 BUDGET PROCESS

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. At a Special Meeting of the City Council on Monday, February 7, 2022, the Mayor and City Council approved the use of revenue loss dollars to fund critical items that were deferred during last year's budget. This included vehicles and other rolling stock, general capital projects, and parking capital projects, totaling $5,077,240

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following revenues be amended as follows:

Fleet Services	
Transfer from General Fund	$394,840
General Capital Projects	
Transfer from General Fund	$4,532,400
Parking Capital Projects	
Transfer from General Fund	$150,000

(B) That the following expenditures be amended as follows:

Fleet Services	
Vehicles and Other Rolling Stock	$394,840
General Capital Projects	
Fire Projects	$1,856,400
Planning Projects	445,000
Facilities Projects	35,000
Library Projects	32,000
Transportation Projects	740,000
Parks and Recreation Projects	987,000
Theatre Projects	72,000
Public Services Projects	365,000
Parking Capital Projects	
Parking Deck Improvements	$150,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 21st day of February 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

"AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE AND TRANSFER AMERICAN RESCUE PLAN ACT OF 2021:
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The proposed amendment appropriates $11,349,755.50 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) received to date and transfers them to a newly created special revenue fund set up for these funds

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Government grant revenues be amended as follows:

Federal Grant Revenue	$11,349,755.50

(B) That the following General Government grant expenditures be amended as follows:

Transfer to American Rescue Plan Special Revenue Fund	$11,349,755.50

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 21st day of February 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

EXTRACTS FROM MINUTES OF CITY COUNCIL

* * *

A regular meeting of the City Council of the City of High Point, North Carolina (the "*City Council*") was duly held in the Council Chambers of the Municipal Building located at 211 South Hamilton Street in High Point, North Carolina, the regular place of meeting, at 5:30 p.m. on February 21, 2022:

Members Present: Mayor Jay Wagner, Mayor Pro Tem Monica Peters, Council Member Britt W. Moore, Council Member Tyrone E. Johnson, Council Member Cyril Jefferson, Council Member Christopher Williams, Council Member Wesley Hudson, and Council Member Michael A. Holmes

Members Absent: Council Member Victor Jones

* * * * * *
* * *

Councilmember Britt W. Moore introduced the following resolution, a summary of which had been provided to each Councilmember, a copy of which was available with the City Clerk and which was read by title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE

WHEREAS, the City Council of the City of High Point, North Carolina (the "*City Council*") is considering the issuance of bonds of the City of High Point, North Carolina (the "*City*") which shall be for the maximum principal amount of $5,300,000 of bonds to pay the capital costs of providing parks and recreation facilities located in the City, including, without limitation, the City Lake Park project.

WHEREAS, the City Council must make certain findings of fact to enable the Local Government Commission of the State of North Carolina (the *"Commission"*) to make certain determinations as set forth in Section 159-52 of the General Statutes of North Carolina.

NOW, THEREFORE, BE IT RESOLVED that the City Council, meeting in open session on the 21st day of February, 2022, has made the following factual findings in regard to this matter:

A. ***Facts Regarding Necessity of Proposed Financing.*** The proposed bonds are necessary and expedient to pay the capital costs of providing parks and recreation facilities located in the City, including, without limitation, the City Lake Park project.

B. ***Facts Supporting the Amount of Bonds Proposed.*** The sums estimated for these bonds are adequate and not excessive for the proposed purpose.

C. ***Past Debt Management Polices.*** The City's debt management procedures and policies are good and have been carried out in compliance with law. The City employs a full-time Financial Services Director to oversee compliance with applicable laws relating to debt management. The City Council requires annual audits of City finances. In connection with these audits, compliance with laws is reviewed.

The City is not in default in any of its debt service obligations. The City Attorney's office reviews all debt-related documents for compliance with laws.

D. ***Past Budgetary and Fiscal Management Polices.*** The City's budgetary and fiscal management policies have been carried out in compliance with laws. The City Council closely reviews annual budgets before final approval of budget ordinances. Budget amendments changing a function total or between functions are presented to the City Council at regular City Council meetings. The Financial Services Director presents financial information to the City Council which shows budget to actual comparisons annually and otherwise as the City Manager deems necessary or as a member of the City Council may request.

E. ***Retirement of Debt.*** The increase in taxes, if any, necessary to service the proposed debt will not be excessive.

F. ***Marketing of Bonds.*** The proposed bonds can be marketed at reasonable rates of interest.

G. ***Financing Team.*** The City Manager and the Financial Services Director, with advice from the City Attorney, are hereby authorized and directed to (1) retain Parker Poe Adams & Bernstein LLP, as bond counsel, and (2) retain Davenport & Company LLC, as financial advisor. The City Manager and the Financial Services Director are authorized to retain and approve the services of other professionals that they deem necessary related to the issuance of the proposed bonds. The filing of an application by the Financial Services Director with the Commission for its approval of the proposed bonds is hereby ratified and confirmed.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council that the public hearing on the bond order for the proposed bonds shall be held on 7th day of March, 2022 at 5:30 p.m., or a soon thereafter as practicable, in the Council Chambers of the Municipal Building located at 211 South Hamilton Street in High Point, North Carolina. The City Clerk is hereby directed to cause a copy of said bond order to be published with a notice of such hearing in the form prescribed by law in a newspaper of general circulation on or before six days before the public hearing. The Financial Services Director is hereby directed to file prior to publication of the bond order with the notice of such public hearing a sworn statement of debt as prescribed by law.

PASSED, ADOPTED AND APPROVED this 21st day of February, 2022.

STATE OF NORTH CAROLINA)
) ss:
CITY OF HIGH POINT)

I, Mary S. Brooks, Deputy City Clerk of the City of High Point, North Carolina, ***DO HEREBY CERTIFY*** that the foregoing is a true and exact copy of so much of the proceedings of the City Council as it relates to a resolution entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE**" duly adopted by the City Council of the City of High Point, North Carolina, at a meeting held on the 21st day of February, 2022 and that such proceedings are to be recorded in the minute books of said City Council.

WITNESS my hand and the seal of the City of High Point, North Carolina, this the 21st day of February, 2022.

Mary S Brooks
Deputy City Clerk
City of High Point, North Carolina

(SEAL)

CITY OF HIGH POINT
AGENDA ITEM

Title: American Rescue Plan – Vehicles and Capital Projects – Budget Ordinance

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date / Advertised By: N/A

Attachments: Budget Ordinance
Approved Project List

PURPOSE:
A budget ordinance is needed to appropriate $5,077,240 for vehicles and other rolling stock, general capital projects, and parking capital projects that were deferred as part of the FY 2021-22 budget process.

BACKGROUND:
At a Special Meeting of the City Council on Monday, February 7, 2022, the Mayor and City Council approved the use of revenue loss dollars to fund critical items that were deferred during last year's budget. Included in these items was the replacement of several vehicles and other rolling stock, totaling $394,840.
Also included were the following capital projects, totaling $4,682,400:

Fire	
Station Upgrades and Renovations	$265,000
Storage Building at Training Facility	60,000
Apparatus and Other Rolling Stock	1,531,400
Planning	
GIS Orthoimagery Program	$45,000
2040 Comprehensive Plan	400,000
Facilities	
Arc Flash	$35,000
Library	
Smart Access Electronic Lockers	$32,000
Transportation	
Railroad Crossings Improvements	$25,000
Local Match for NCDOT Projects	60,000
I-74/US 311 & NC 68 Interchange Improvements	75,000
Skeet Club Road Sidewalks	145,000
Traffic Signal System Expansion and Upgrades	80,000
Mendenhall Terminal Improvements	130,000
City Sidewalk & Greenway Construction	150,000
CMAQ & STIP Sidewalks	75,000
Parks and Recreation	
Stadium Batters Eye	$130,000
Stadium Bridge Hydraulic Lift	84,000
Stadium Capital Maintenance Reserve	360,000
Playground & Equipment	75,000
Outdoor Courts	13,000
Southside Recreation Center Improvements	55,000
Morehead Recreation Center Improvements	100,000
Oakview Recreation Center Improvements	100,000
Restroom Buildings	70,000
Theatre	
Sewer Lines	$72,000
Public Services	
Cemetery Paving	$50,000
Local Match for NCDOT Bridge Projects	45,000
Mausoleum HVAC and Ceiling Replacements	20,000
Samet Drive Engineering	250,000
Parking	
Parking Deck Improvements	$150,000

The proposed amendment appropriates funding for these projects and equipment.

BUDGET IMPACT:
Funds are available in the FY 2021-22 budget.

RECOMMENDATION / ACTIONS REQUESTED:
The Financial Services Department recommends and asks the City Council to approve the budget ordinance for vehicles and other rolling stock, general capital projects, and parking capital projects that were deferred as part of the FY 2021-22 budget process.

"AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR VEHICLES AND OTHER ROLLING STOCK AND CAPITAL PROJECTS
DEFERRED DURING THE FY 2021-22 BUDGET PROCESS

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. At a Special Meeting of the City Council on Monday, February 7, 2022, the Mayor and City Council approved the use of revenue loss dollars to fund critical items that were deferred during last year's budget. This included vehicles and other rolling stock, general capital projects, and parking capital projects, totaling $5,077,240

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following revenues be amended as follows:

Fleet Services	
Transfer from General Fund	$394,840
General Capital Projects	
Transfer from General Fund	$4,532,400
Parking Capital Projects	
Transfer from General Fund	$150,000

(B) That the following expenditures be amended as follows:

Fleet Services	
Vehicles and Other Rolling Stock	$394,840
General Capital Projects	
Fire Projects	$1,856,400
Planning Projects	445,000
Facilities Projects	35,000
Library Projects	32,000
Transportation Projects	740,000
Parks and Recreation Projects	987,000
Theatre Projects	72,000
Public Services Projects	365,000
Parking Capital Projects	
Parking Deck Improvements	$150,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 21st day of February 2022

_____
Mayor, Jay W. Wagner

ATTEST

_____
Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Batter's Eye Replacement
From: Gregory Ferguson, Deputy City Manager
Public Hearing: N/A

Meeting Date: February 21, 2022
Advertising Date: N/A
Advertised By: NA

Attachments: Passport Door & Dock Systems Quote
Sole Source

PURPOSE:
For the Sole source purchase and installation of a replacement batter's eye at Truist Point.

BACKGROUND:
The batter's eye at Truist Point does not meet the needs of the operator and does not fit the aesthetics of the stadium and surrounding area. Passport Dock & Door Systems has come up with a unique solution to this issue that is both movable and aesthetically pleasing.

BUDGET IMPACT:
Funding for this project is available in the FY 2021-2022 budget.

RECOMMENDATION / ACTION REQUESTED:
The City Manager's Office recommends approval of this sole source procurement in the amount of $166,490.82 and authorize the appropriate city officials to execute all necessary documents.

QUOTATION

Q-347091.00

To: **City of High Point**
P.O. Box 230
High Point, NC 27261

Attn: **Greg Ferguson**
Phone: 336-883-3219 **Cell:** 336-883-8515
Fax:
Email: greg.ferguson@highpointnc.gov

Issued: Thursday, July 8, 2021
Expiration: Saturday, August 7, 2021
Sales Contact: Jeffrey Felton
Direct: Cell: (910)-600-9512
Email: jeffrey.felton@passportdoors.com

Reference: High Point Baseball Park Doors

Qty	Description	Price	Total

SW Rugid Roll Doors

The following quote is for (4) 20' x 23' Rugged Roll Doors, pricing includes material, frt/tax and installation. PassPort will take power from supllied electrical disconnect within 10' of doors and terminate at the controls and the door motors.

We will need a power disconnect for each door to be supplied by others within 10' of the door motor - best suggetion is to mount to the back of the I beams.

Lifting equipment is quoted - It will be the city's repsonsibility to provide padding for the boom lifts on the field.

4 **Model RUGID Heavy Duty Vinyl Roll Up Door**

SIZE: 20 x 23..
HD 40 oz vinyl curtain with 40 oz solid trim at pockets and sides equaling 80oz in wear areas for long lasting durability

Awntek Brown material with additional brown material making it a double layer curtain

Color: Brown (Matte side facing field)

Impact forgiving flexible design
HD Steel guides, paint finish: Brown
High Cycle torsion springs/bearings
Full width Hood
Double angle aluminum bottom bar painted to match
Face of wall mount
NEMA 4 motor operated
Activation: Keyed push button/ remote control
1 Year Warranty, Parts and Labor

1 **Install- Passport ~**

1 **Lift Equipment (2) Scissor Lift and (1) Lull Lift**

1 **Install- Passport (Electrical)**

2 **Shop Supplies & Hardware Kit**

1 **Torch/Weld Kit**

Total:	$156,364.32
Project Total:	**$156,364.32**
Tax:	**$10,126.50**
Total Including Taxes:	**$166,490.82**

QUOTATION

Q-347091.00

Qty	Description	Price	Total

Scope of Work

1) UNLOADING & STORAGE: All unloading and storage of equipment purchased is the responsibility of the purchaser unless otherwise specified

2) INSTALLATION: All prices for installation are based on the following:
a) Unless specifically stated otherwise, all installation will be performed by factory-trained non-union personnel. If union labor is required, additional charges will apply.
b) All wire, wiring, conduit, electrical hookup, control wiring, mounting of control panels and outside lights (if applicable) by others.
c) Prices are based on installation of equipment during normal business hours and a normal business week. If specified work is to be done on weekend, additional charges will apply.
d) Pricing is also based on all equipment being installed on same trip with driveway to be poured prior to start of installation. Additional charges will be added if additional trips are involved due to site conditions.
e) If installation involves removal of existing equipment, pricing does not provide for handling and disposing of existing equipment unless otherwise specified.
f) Preparation of site, removal of obstructions to accept equipment, cutting, patching, and painting is by others.

3) DOCK LEVELERS: Specific to dock levelers and their proper installation:
a) Installation of levelers excludes excavating, forming of pits, and pit steel. Pit forming can be provided and quoted as an option.
b) Installation pricing includes necessary materials, off loading into pre-formed pit, positioning, shimming, and welding in place for pit leveler only.
c) Box Leveler - Shimming and securing a box leveler in place is the responsibility of others. Installation refers to final adjustment only for this type of leveler.
d) If pit formation has been included, Just Rite Equipment, Southern Dock Products, and affiliates are not responsible for any sub-surface complications during pit excavation. Should unforeseen obstructions (conduit, water lines, wall thickness greater than 10", slab thickness greater than 6", etc.) be encountered, customer will be notified.
e) Unless otherwise noted, pit formation does not include a dust control enclosure around the dock during concrete cutting.

4) OVERHEAD DOORS: Specific to overhead doors and their proper installation:
a) Installation of overhead doors is based on an enclosed facility with a finished floor.
b) All interior mounting surfaces to flush and plumb.
c) Door frames, extensions and anchor plates for track, springs and / or electric operators are to be supplied and installed by others.
d) For operators, all electrical wiring, interconnections, and supply of primary power by others.

5) ELECTRICAL: Electrical install for power and controls by others. All wire, wiring, conduit, electrical hookup, control wiring, mounting of control panels and outside lights (if applicable) by others.

6) TAX: Tax excluded from proposals unless expressly provided.

For Standard Terms & Condtions of Sale please visit:
http://duraservcorp.com/terms/terms-and-conditions.pdf

All prices quoted herein are subject to steel price increases from our suppliers. Increases may be applied to orders before the time of shipment in certain situations. Most suppliers have informed us of their intent to increase prices, but we have little definitive information at this point. Some suppliers have had their term buying contracts shortened or rescinded by steel mills and/or wholesalers, thus causing price uncertainty. We will try to keep you informed of any pending announcements or increases, and also try to mitigate these as best we can. Thanks for your business and understanding.

Accepted By: _____

Greg Ferguson - City of High Point Date:

PO #: _____

CITY OF HIGH POINT
AGENDA ITEM

Title: Grant Project Ordinance – Coronavirus State and Local Fiscal Recovery Funds

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date / Advertised By: N/A

Attachments: Grant Project Ordinance

PURPOSE:
A grant project ordinance is needed to create a special revenue fund and appropriate $22,699,511 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF).

BACKGROUND:
The City of High Point has received the first tranche in the amount of $11,349,755.50 of CSLFRF funds. The total allocation is $22,699,511, with the remainder to be distributed to the city within 12 months. The proposed amendment appropriates the total allocation. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1) Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2) Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3) Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4) Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5) Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

At a Special Meeting of the City Council on Monday, February 7, 2022, the Mayor and City Council approved the use of revenue loss dollars to fund critical items that were deferred during last year's budget, totaling $5,862,085.

Guidance received from the UNC School of Government states that "A local government is fully allowed to supplant existing local government revenue sources for any of the eligible general government services." Taking this guidance into consideration and to reduce the administrative burden of federal uniform guidance, the revenue loss dollars approved by the Mayor and City Council will be used to fund Police Department services (salaries and benefits), freeing up the $5,862,085 needed to cover the critical items approved by the Mayor and City Council.
Additional budget ordinance amendments will follow this item to 1) transfer the federal funds received last spring into the new special revenue fund, and 2) set up the budgets for the critical items deferred during last year's budget.

The proposed amendment appropriates funding for the following projects, with the remainder to be unassigned:

Police Services	$5,862,085
Unassigned	$16,837,426

Unassigned funds will be transferred for projects as they are approved by the Mayor and City Council.

BUDGET IMPACT:
There is no local budget impact. These are 100% federal funds.

RECOMMENDATION / ACTIONS REQUESTED:
The Financial Services Department recommends and asks the City Council to approve the grant project ordinance creating a special revenue fund and appropriating $22,699,511 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds.

"A GRANT PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA FOR THE
AMERICAN RESCUE PLAN ACT OF 2021:
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. This ordinance is to establish a special revenue fund and budget for projects to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLFRF). The City of High Point has received the first tranche in the amount of $11,349,755.50 of CSLFRF funds. The total allocation is $22,699,511, with the remainder to be distributed to the city within 12 months. The proposed amendment appropriates the total allocation. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1) Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2) Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3) Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4) Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5) Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2. The following revenue is available to the City of High Point:

Federal Grant Revenue	$22,699,511

Section 3. The following amounts are appropriated for the following Projects:

Police Services	$5,862,085
Unassigned	$16,837,426

Section 4. The Financial Services Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5. The Finance Officer is hereby directed to report the financial status of the project to the governing board on an annual basis.

Section 6. Copies of this grant project ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out these projects.

Section 7. This grant project ordinance expires on December 31. 2026, or when all the CSLFRF funds have been obligated and expended by the City, whichever occurs sooner."

Adopted by High Point City Council, this the 21st day of February 2022

_____
Mayor, Jay W. Wagner

ATTEST

_____
Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Chemical Bid – Sludge Thickening and Dewatering Polymer Polydyne Inc.

From: Robby Stone – Interim Public Services Dir.
Derrick Boone, Asst. Public Services Director

Meeting Date: February 21, 2022

Public Hearing: No

Advertising Date:
Advertised By: N/A

Attachments: Attachment – Bid Tabulation Sheet

PURPOSE:
This product is used at the City's wastewater treatment facilities.

BACKGROUND:
Polymer is used to thicken and dewater solids as part of the wastewater treatment process. This contract is for the supply of the chemical to each of the following locations:

Eastside Wastewater Treatment Plant (WWTP)- Centrifuge
Westside Wastewater Treatment Plant (WWTP)- Rotary Drum Thickener

The contract will be awarded for a one-year period with the option to renew for (2) two additional one (1) year periods if terms and pricing are agreeable to both parties.

BUDGET IMPACT:

Funds for this are available in the FY 2021-2022 operating budgets.

RECOMMENDATION / ACTION REQUESTED:
The Public Services Department recommends awarding the contract to Polydyne Inc. at the price of $1.35 per neat pound. The annual award amount is $352,080 based on estimated usage.

BID TABULATION

Bid 04-090221 Sludge Thickening and Dewatering Polymer

	Eastside Centrifuge			Westside Centrifuge			Westside RDT			
QTY	4,000			850			570			
UOM (Neat Pounds)	LBS			LBS			LBS			
VENDOR	UNIT COST	DOSAGE	TOTAL	UNIT COST	DOSAGE	TOTAL	UNIT COST	DOSAGE	TOTAL	TOTAL BID PRICE
Solenis LLC	1.38	43 (Praestol K260 FL)	$ 237,360.00	1.35	60 (Praestol K144)	$ 68,850.00	1.28	22 (Zetag 8846)	$16,051.20	$ 322,261.20
Polydyne Inc	1.35	37 Clarifloc C-6285	$ 199,800.00	1.35	95 (Clarifloc Se-1786	$109,012.50	1.35	10 (Clarifloc C-6286	$7,695.00	$ 316,507.50
Polydyne Inc	1.35	40 Clarifloc SE-1785	$ 216,000.00	1.35	126 Clarifloc C-6262	$144,585.00	1.35	10 Clarifloc SE-1787	$7,695.00	$ 368,280.00
	*Total Bid Price = Polydyne BID 1 Eastside Centrifuge + Westside RDT + Polydnye Bid 2 Westside Centrifuge (Solenis and Polydnye Bid 1 polymer failed to met the specification at the Westside Centrifudge.)									$ 352,080.00

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of $.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

CITY OF HIGH POINT
AGENDA ITEM

Title: Washington Terrace Park Pool Repairs

From: Lee Tillery –Parks and Recreation Director

Public Hearing: N/A

Meeting Date: January 18, 2022

Advertising Date: December 3, 2021

Advertised By: Purchasing Division

Attachments: Department Recommendation Form

PURPOSE:
Washington Terrace Park Pool has several maintenance and operational issues that are in need of repair. This project focuses on addressing those concerns centered around the infrastructure of the pool and completing this work in a timely manner, ahead of opening day on May 28, 2022.

BACKGROUND:
The Washington Terrace Pool experienced numerous maintenance and operational issues in the past year. This amounted to 8 days in late July and early August where the pool had to remain closed due to these mechanical issues. The problems have focused on leaks and water flow issues, and we have determined that a great deal of these complications are infrastructure concerns centered around the pool shell. Specifically, the shell cracks and deterioration of expansion joints in the pool. Major improvements/renovations to be addressed in this project include:

- Pressure Tests for both pools to pinpoint leaks
- Full Plaster Removal & Replacement
- Crack Repair in Both Pools
- Adjustment to Skimmer Equalizers conforming to Health Department Requirements
- Install New Drain Covers and Floor Returns
- Replace Existing Expansion Joints, including new tile on each side of the joint

We have identified Pearl Pool Plastering, LLC as the low bidder at a cost of $125,613.70. Work is expected to take 90 days to complete. With approval now, we should have ample time to complete the work ahead of our anticipated opening pool opening in May.

BUDGET IMPACT:
Funds will be appropriated via a budget ordinance amendment, utilizing general fund reserves to cover the cost of the project.

RECOMMENDATION / ACTION REQUESTED:
The Parks and Recreation Department recommends Council approve contract with Pearl Pool Plastering, LLC in the amount of $125,613.70.

DEPARTMENT RECOMMENDATION

Informal Bid(s)

DEPARTMENT: COUNCIL DATE:

BID #: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
			TOTAL BUDGETED AMOUNT	

DEPARTMENT HEAD: DATE:

PURCHASING MANAGER: DATE:

FINANCIAL SERVICES DIRECTOR: **($30,000 - $89,999)** DATE:

CITY MANAGER: **($90,000+)** DATE:

TO ACCEPT AND APPROPRIATE GRANT FUNDS FROM THE PARKS AND RECREATION TRUST FUND (PARTF) FOR RENOVATIONS AT CITY LAKE PARK

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The proposed amendment accepts and appropriates a Parks and Recreation Trust Fund (PARTF) grant totaling $500,000 for renovations to City Lake Park, including a pedestrian bridge and greenway connection.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following Parks and Recreation grant revenues be amended as follows:

State Grant Revenue	$500,000

(B) That the following Parks and Recreation grant expenditures be amended as follows:

Capital – Other Improvements	$500,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 21st day of February 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk