

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes - Final

Thursday, December 14, 2023

4:00 PM

3rd Floor Council Chambers

Finance Committee

***Britt Moore, Chair
Committee Members:
Monica Peters
Michael Holmes
Tim Andrew***

***Cyril Jefferson, Mayor (Alternate)
Michael Holmes, Mayor Pro Tem (Alternate)***

FINANCE COMMITTEE - Britt W. Moore, Chair

Present 3 - Council Member Tim Andrew, Michael Holmes, and Britt Moore

Absent 1 - Monica Peters

CALL TO ORDER**PRESENTATION OF ITEMS****[2023-553](#)****Consideration of an Extension of the Interlocal Agreement with the Piedmont Authority for Regional Transportation (PART) for the Piedmont Triad Regional Mobility Call Center**

City Council is requested to approve an extension to the Interlocal Agreement with PART for the Piedmont Triad Regional Mobility Call Center and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Extension Interlocal Agreement - PART](#)

Greg Venable, Transportation Director, provided the staff report for this item.

Committee Member Holmes made a motion, seconded by Committee Member Andrew, to approve agenda item 2023-553.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-562](#)**Consideration of a Resolution of Support for the Honorary Naming of I-74 as the Stanley Davis Phillips Highway**

City Council is requested to approve a Resolution of Support to the North Carolina Department of Transportation to support the Honorary Name of sections of I-74 as the Stanley Davis Phillips Highway and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Honorary Naming I-74 - Stanley Davis Phillips Highway](#)
[Resolution NCDOT Honorary HWY Name Stanley Davis Phillips Highway](#)

Greg Venable, Transportation Director, provided the staff report for this item.

Chair Moore, made a motion, seconded by Committee Member Holmes, to approve agenda item 2023-562.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-554](#)**Consideration of a Contract Award to McCarthy Tire for Tire Retreading Services**

City Council is requested to award a three (3) year contract for tire retreading services to McCarthy Tire in the amount of \$75,000 per year for a total of \$225,000 and two (2) optional renewal years and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Tire Retreading Services - McCarthy Tire](#)

Kevin Rogers, Fleet Director, provided the staff report.

Chair Moore made a motion, seconded by Committee Member Andrew, to approve agenda item 2023-554.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-555](#)**Consideration of a Contract Award to Parrish Tire for Tire Retreading Services**

City Council is requested to award a three (3) year contract for tire retreading services to Parrish Tire in the amount of \$50,000 per year for a total of \$150,000 and two (2) optional renewal years and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Tire Retreading Services - Parrish Tire](#)

Kevin Rogers, Fleet Director, provided the staff report for this item and explained the re treading process.

Chair Moore made a motion, seconded by Committee Member Andrew, to approve agenda item 2023-555.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-556](#)**Consideration of a Contract Award to Specialty Towing and Recovery for Towing Services and Repairs**

City Council is requested to award a three (3) year contract for towing services to Specialty Towing and Recovery in the amount of \$95,000 per year for a total of \$285,000 and two (2) optional renewal years and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Towing Services - Specialty Towing and Recovery](#)

Kevin Rogers, Fleet Director, provided the staff report and explained this service has substantial volume and includes hazmat services.

Chair Moore made a motion, seconded by Committee member Andrew, to approve agenda item 2023-556.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-557](#)

Consideration of an Non-Profit Organization Agreement with Piedmont Triad Football Club (PTFC)

City Council is requested to approve a Non-Profit Organization Agreement with PTFC reflecting collaboration and overall operation of youth soccer programming and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Non Profit Agreement - Piedmont Triad Football Club](#)

Lee Tillery, Parks and Recreation Director, provided the staff report on this item.

Coach Upchurch stated he appreciates the collaboration with the city and noted about 1500 kids go through the soccer program each year.

A motion was made by Chair Moore, Seconded by Committee member Holmes, to approve agenda item 2023-557.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-560](#)

Consideration of a Contract Award to PDC, Inc. to Build a Sensory Garden and Make Improvements to the Library Plaza

City Council is requested to award a contract for the Sensory Garden and improvements to the Library Plaza to PDC Inc. in the amount of \$759,758, approve the Capital Project Ordinance Amendment, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Sensory Garden - PDC, Inc.](#)
[Ordinance Budget Library Sensory Garden Project](#)

Mary Sizemore, Library Director, provided the staff report for this item and explained what a sensory garden is.

Chair Moore made a motion, seconded by Council Member Andrew, to approve agenda item 2023-560.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-561](#)**Consideration of Procurement of Materials for the Deep River Substation Project**

City Council is requested to approve the procurement of materials for the Deep River Substation Project and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Contracts - Deep River Substation Equipment & Transformer](#)

Tyler Berrier, Electric Utilities Director, provided the staff report for this item.

Committee member Andrew requested maintenance information.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-561.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-568](#)**Consideration of a Sole Source Purchase of a Dry Polymer Feed System**

City Council is request to approve Acrison as a sole source vendor for the purchase of the replacement Dry Polymer Feed System for a total amount of \$132,500 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Sole Source Purchase - Acrison Dry Polymer Feed System](#)

Robby Stone, Public Service Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee member Andrew, to approve agenda item 2023-568.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-569](#)**Consideration of a Sole Source Purchase of a D30 Pier Mounted Drive Unit from DBS Manufacturing**

City Council is requested to approve DBS Manufacturing as a sole source vendor for the purchase of a replacement drive unit for the Eastside Wastewater Treatment Plant for the total amount of \$47,400 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Sole Source Purchase - DBS Manufacturing](#)

Robby Stone, Public Service Director, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee member Holmes, to approve agenda item 2023-569.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-570](#)

Consideration of Contract Amendment One (1) to Hazen for Additional Work at the Eastside Wastewater Treatment Plant

City Council is requested to approve a contract amendment to Hazen in the amount of \$456,000, increasing the amount of purchase order 105444 to \$1,281,000 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Contract Amendment - Hazen](#)

Robby Stone, Public Service Director, provided the staff report for this item and explained in the future he hopes a maintenance program will be in place to help better assist with situations such as this.

Chair Moore made a motion, seconded by Committee member Andrew, to approve agenda item 2023-570.

Motion carried with the following vote:

[2023-573](#)

Consideration of a Contract Extension with Housing Consultants Group

City Council is requested to approve a contract extension with Housing Consultants Group through June 30, 2024 with a contract total of \$133,100 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Contract Extension - Housing Consultants Group](#)

Thanena Wilson, Director of Community Development and Housing, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee member Holmes, to approve agenda item 2023-573.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-574](#)

Consideration of a Contract with Oakwood Community Development Corporation

City Council is requested to approve a contract with Oakwood Community Development Corporation in the amount of \$158,400 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Contract - Oakwood CDC Day Center](#)

Thanena Wilson, Director of Community Development and Housing, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee member Andrew, to approve agenda item 2023-574.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

[2023-577](#)

Consideration of a Contract with Tiny House Community Development in the amount of \$154,000

City Council is requested to approve a contract with Tiny House Community Development for \$154,000 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee)

Attachments: [Tiny Homes Smith Street Project](#)

Thanena Wilson, Director of Community Development and Housing, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee member Andrew, to approve agenda item 2023-577.

Motion carried with the following vote:

Aye: 3 - Council Member Andrew, Holmes, and Moore

Absent: 1 - Peters

ADJOURNMENT

Chair Moore wished everyone a Merry Christmas.

There being no further business to come before the Committee, the meeting adjourned at 4:38 p.m.