

City of High Point

*Municipal Office Building
211 South Hamilton Street
High Point, NC 27261*

Meeting Agenda

Monday, April 5, 2010

4:45:00 PM

Council Chambers

Committee of the Whole

*Rebecca R. Smothers, Mayor
M. Christopher Whitley, Mayor Pro Tem
Latimer B. Alexander, IV, William S. Bencini,
Mary Lou Blakeney, Foster Douglas, John Faircloth,
Michael D. Pugh, Bernita Sims*

ROLL CALL, PRAYER, PLEDGE OF ALLEGIANCE**PRESENTATION OF ITEMS****FINANCE COMMITTEE - Council Member Whitley, Chair**

Committee Members - Bencini, Douglas, Alexander

100075 Purchase of Property - 214 Maple Street - Lindsay Street Storm Area Storm Water Project

Council is requested to authorize the City Attorney's office to proceed with the purchase of property located at 214 Maple Street in the amount of \$103,900 which is the tax value for this property. This property is needed for use by the Public Services Department for the Lindsay Street area storm water project.

100076 Quit Claim Deed - Habitat for Humanity of High Point, Archdale and Trinity, Inc.

Consideration of Quit Claim Deed to transfer the city's interests in the property located at 317 Murray Street and 220 N. Hoskins Street to Habitat for Humanity of High Point, Archdale and Trinity, Inc.

100077 Purchase of Citrix XenApp Computer System

Consideration of approval for the purchase of a Citrix XenApp computer system to include design, implementation, software and hardware at a cost of \$243,435.54.

100078 Resolution - 2/3 and Refunding Bonds

City Council is requested to approve the attached "Resolution Making Certain Findings and Determinations and Authorizing the Filing of an Application with the Local Government Commission in Connection with the Proposed Issuance of Street and Sidewalk Improvement Bonds, Parks and Recreational Facilities Bonds and General Obligation Refunding Bonds by the City of High Point, North Carolina."

100079**Sole Source Authorization - Police Department - In Car Camera Equipment**

City Council is requested to authorize the exception to the bid laws and approve the purchase of 5 ICOP in-car digital camera systems and a computer server from ICOP Digital Inc.

City Council is requested to approve an exception to the bid laws under the “sole source qualification” for the purchase of equipment by the Police Department.

State statute (G.S. 143.129(f)) requires City Council to specifically authorize “qualified sole source” exceptions to the bid laws prior to awarding the contract. Based on the letter of justification, the Police Department has met the standard for “standardization considerations” as a qualified exemption. Representatives of the Police Department will be present to answer any questions which may arise.

2. City Council is requested to approve the acquisition of the equipment and related services from ICOP Digital Inc. The required funds of \$36,920.00 for the purchase are budgeted in the Special Grants Fund.

100080**Establish Public Hearing Date - FY 2011 FTA Section 5307 Operating and Capital Grant Application**

Council is requested to establish the date of Monday, May 17, 2010 at 5:30 p.m. to receive public comments on the preparing of the FY 2011 FTA Section 5307 operating and capital grant application for Hi tran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation System and the area within High Point served by Guilford County Transportation System.

Pending Items**090050****Revised Economic Incentive Policy**

Council is requested to adopt a revised economic incentive policy redirecting incentive dollars to the Core City and south High Point.

3/5/2009

Committee of the Whole referred

Committee of the Whole

PUBLIC SAFETY COMMITTEE - Council Member Faircloth, Chair

Committee Members - Douglas, Pugh, Alexander

100069**Ordinance - Demolition of Structure - 913 Grant Street**

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 913 Grant Street, belonging David S. Horne & Mickey K. Horne.

100070 Ordinance - Demolition of Structure - 1700 A & B Brockett Avenue

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 1700 A & B Brockett Avenue, belonging David S. Horne.

100071 Ordinance - Demolition of Structure - 1706 A & B Brockett Avenue

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 1706 A & B Brockett Avenue, belonging David S. Horne.

100072 Ordinance - Demolition of Structure - 206 W. Springfield Road

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 206 W. Springfield Road, belonging Hazel P. Land.

100073 Ordinance - Demolition of Structure - 208 W. Springfield Road

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 208 W. Springfield Road, belonging Ronald M. Mason.

100074 Ordinance - Demolition of Structure - 906 Richardson Avenue

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 906 Richardson Street, belonging Garland Ellison.

PUBLIC SERVICES COMMITTEE - Council Member Sims, Chair

Committee Members - Blakeney, Faircloth, Whitley, Alexander

PLANNING & DEVELOPMENT COMMITTEE -Council Member Bencini, Chair

Committee Members - Blakeney, Pugh, Sims, Faircloth

PUBLIC COMMENT PERIOD - 5:15 P.M.**PUBLIC HEARINGS ON ITEMS****FINANCE COMMITTEE - Council Member Whitley, Chair****100081 Public Hearing - Outside Agency Funding Requests**

Monday, April 5, 2010 at 5:30 p.m. is the date and time established to receive public comment for Outside Agency Funding requests for the City of High Point 2010-2011 Annual Budget.

ADJOURNMENT



Investing In Our Creative Community



FOR IMMEDIATE RELEASE

Greensboro and High Point Arts Councils Work Together in First-Ever Creative Vitality Index for Guilford County

February 3, 2011 – Greensboro and High Point, NC – The united arts councils of Greensboro and High Point today jointly released the highlights of a first-ever **Creative Vitality Index (CVI)** for Guilford County. The CVI is a tool used nationally and regionally to measure the economic vitality of the arts and arts activity in a specified geographic region. The good news: Guilford County has a strong index value when considered in state and regional context.

Great bookstores, coffee shops, art galleries, theater and an eclectic music scene contribute to the Piedmont Triad region's unique personality and character, elements which directly drive a new economy. An environment rich in artistic opportunities creates an atmosphere that attracts skilled workers interested in a community with a vibrant quality of life – and the businesses and services which cater to them. Significantly, Guilford County offers a creative environment nearly on par with the national index baseline, and well above the index for the southern region of the United States and the state of North Carolina.

Even during a time of recession, the larger Triad region remains competitive in the state's creative economy. Taken together with Winston-Salem/Forsyth County, the Piedmont Triad's index is the third highest among the seven regions measured in North Carolina for 2008, making it an important creative region within the state. Commissioned from WESTAF (the Western States Arts Federation), the creative economy as defined in the CVI study included both for profit and nonprofit arts-related enterprises, and reported the number of jobs and the volume of retail sales for both, along with the financial activity of nonprofit cultural organizations in Guilford County's creative economy.

The index tracks 2008 employment data from 36 selected occupational categories – including art directors, industrial designers, musicians, visual artists, editors, exhibit designers, dancers and authors – that are highly correlated with skill sets in creative thinking, originality and self-expression.

HIGHLIGHTS FROM THE 2008 GUILFORD COUNTY CVI STUDY:

- In 2008, there were over 7,200 highly creative jobs in Guilford County (**Table 1**)
- Guilford County's creative vitality index score was .95, against a national baseline score of 1.00, indicating a number of unique strengths when compared to the nation, as well as areas for potential growth (**Table 2**)
- Compared to the nation, Guilford County shows consistent strengths in the areas of photography and book sales. Guilford County outperforms the nation 2-to-1 in the number of interior designers, as well as high concentrations of commercial and industrial designers, floral designers, radio and television announcers, set and exhibit designers and broadcast technicians (**Table 3**)
- When compared to North Carolina, Guilford County shows strong numbers for performing arts participation, indicating a potential niche as a creative center for the state. Performing arts categories within the county outperform the state averages in those areas by 150% (**Table 4**)

- When compared to the southern region of the United States and the state of North Carolina, Guilford County shows index values well above the averages for these two regions. Essentially, Guilford County is 50% above the average CVI input value for the State of North Carolina (**Tables 4 and 5**)
- Total revenues of arts-related nonprofit organizations in Guilford County totaled nearly \$23 million in 2008 (**Table 6**)

The Guilford County Creative Vitality Index provides findings on the overall health of Guilford County's and the Piedmont Triad region's creative economy. This multi-level analysis shows the strengths and weaknesses within the County and identifies areas of opportunity and growth. With a strong concentration of creative jobs – from the national, regional and local perspective – Guilford County has the potential to grow this sector. In order to remain competitive in the regional and national marketplace, support of our creative community is vital.

About the UAC and the HPAAC

With 50 years of service, the United Arts Council of Greater Greensboro and the High Point Area Arts Council are Guilford County's largest sources of financial support for our creative community, the only umbrella arts resources – funding arts and culture, from nationally recognized programs, community arts projects, and arts-in-education initiatives to mission support – with a high priority on access to the arts across all cultures, ages, and economic backgrounds throughout the County.

Together, the united arts councils in Greensboro and High Point are targeting fundraising goals to raise \$1.7 million for the arts in Guilford County through their 2011 United Arts Funds, grants and public funding. UAC and HPAAC are jointly marketing and promoting their annual campaigns to raise awareness and support for the arts throughout the county. This collaboration comes on the heels of other cooperative projects between the two councils including the joint research effort for the Creative Vitality Index, new online portals to a regional events calendar through the Everwondr Network, and numerous advocacy efforts to sustain support at both county and state levels.

For questions, contact:

Thomas Phillion
President/CEO
United Arts Council of Greater Greensboro
336-373-7523, ext. 250
tphillion@uacarts.org

Debbie Lumpkins
Executive Director
High Point Area Arts Council
336-887-2787, ext. 22
dlumpkins@highpointarts.org

Table 1: Creative Jobs in Guilford County

Jobs Report by Occupation, Guilford County, 2008

Regions : Guilford

Occupation Type	2008 Jobs
Actors	126
Advertising and Promotions Managers	83
Agents and Business Managers of Artists, Performers, and Athletes	95
Architects, Except Landscape and Naval	137
Art Directors	202
Audio and Video Equipment Technicians	104
Broadcast Technicians	86
Camera Operators, Television, Video, and Motion Picture	31
Choreographers	22
Commercial and Industrial Designers	192
Dancers	22
Directors, Religious Activities	263
Editors	270
Fashion Designers	95
Film and Video Editors	72
Fine Artists including Painters, Sculptors, and Illustrators	143
Floral Designers	234
Graphic Designers	579
Interior Designers	299
Landscape Architects	54
Librarians	329
Media and Communication Equipment Workers, All Other	29
Media and Communication Workers, All Other	209
Multi-Media Artists and Animators	177
Music Directors and Composers	288
Musical Instrument Repairers and Tuners	26
Musicians and Singers	398
Photographers	1,222
Producers and Directors	192
Public Relations Managers	111
Public Relations Specialists	316
Radio and Television Announcers	140
Set and Exhibit Designers	117
Sound Engineering Technicians	24
Technical Writers	56
Writers and Authors	538
Total	7,281

Source: Economic Modeling Specialists, Inc. Complete Employment, Forsyth and Guilford Counties CVI, 2008

**7,281 Creative Jobs in
Guilford County**

**Table 2: Guilford County Creative Vitality Index
Guilford County vs. United States, 2008**

Region A: Guilford

Region B: United States

Description	Region A	Region B	Categorical Index
Year - 2008			
Population	472,216	304,059,724	
Industry Data			
Photography Store Sales	\$4,226,000	\$1,426,736,000	1.907
Music Store Sales	\$4,415,000	\$3,064,022,000	0.928
Book and Record Store Sales	\$17,855,000	\$8,640,277,000	1.331
Art Gallery and Individual Artist Sales	\$23,735,000	\$34,129,019,000	0.448
Performing Arts Participation	\$14,452,000	\$14,086,245,000	0.661
Non Profit Data			
Arts Organization Revenue	\$13,965,574	\$14,520,426,857	0.619
Arts-Active Organization Revenue	\$8,970,239	\$16,107,694,069	0.359
Occupation Data			
Total Jobs	7,281	4,361,087	1.075
Total CVI : 0.95			

Source: WESTAF

**Guilford County
CVI vs. US = .95**

**Table 4: Guilford County's CVI vs. North Carolina
Guilford County vs. North Carolina, 2008**

Region A: Guilford

Region B: North Carolina

Description	Region A	Region B	Categorical Index
Year - 2008			
Population	472,216	9,222,414	
Industry Data			
Photography Store Sales	\$4,226,000	\$25,238,000	3.270
Music Store Sales	\$4,415,000	\$73,164,000	1.179
Book and Record Store Sales	\$17,855,000	\$197,095,000	1.769
Art Gallery and Individual Artist Sales	\$23,735,000	\$381,265,000	1.216
Performing Arts Participation	\$14,452,000	\$109,969,000	2.567
Non Profit Data			
Arts Organization Revenue	\$13,965,574	\$222,757,493	1.224
Arts-Active Organization Revenue	\$8,970,239	\$303,249,345	0.578
Occupation Data			
Total Jobs	7,281	106,340	1.337
Total CVI : 1.515			

Source: WESTAF

**Guilford County
CVI vs. NC = 1.515**

**Table 5: Guilford County CVI vs. Southern States
Guilford County vs. Southern States, 2008**

Region A: Guilford

Region B: Tennessee, South Carolina, North Carolina, Mississippi, Louisiana, Kentucky, Georgia, Florida, Alabama

Description	Region A	Region B	Categorical Index
Year - 2008			
Population	472,216	64,211,745	
Industry Data			
Photography Store Sales	\$4,226,000	\$154,159,000	3.728
Music Store Sales	\$4,415,000	\$516,249,000	1.163
Book and Record Store Sales	\$17,855,000	\$1,437,249,000	1.689
Art Gallery and Individual Artist Sales	\$23,735,000	\$3,743,706,000	0.862
Performing Arts Participation	\$14,452,000	\$1,943,474,000	1.011
Non Profit Data			
Arts Organization Revenue	\$13,965,574	\$1,763,899,636	1.077
Arts-Active Organization Revenue	\$8,970,239	\$1,536,961,121	0.794
Occupation Data			
Total Jobs	7,281	745,598	1.328
Total CVI : 1.394			

Source: WESTAF

**Guilford County
CVI vs. Southern States = 1.394**

Table 3: Creative Jobs vs. State & National Levels
Jobs Report by LQ, Guilford County, 2008

Regions : Guilford

Occupation Type	2008 State LQ	2008 National LQ
Actors	1.33	0.83
Advertising and Promotions Managers	1.47	1.02
Agents and Business Managers of Artists, Performers, and Athletes	1.58	1.22
Architects, Except Landscape and Naval	0.68	0.59
Art Directors	1.45	1.00
Audio and Video Equipment Technicians	2.11	1.31
Broadcast Technicians	1.57	1.43
Camera Operators, Television, Video, and Motion Picture	1.25	0.72
Choreographers	1.20	0.62
Commercial and Industrial Designers	2.01	1.64
Dancers	1.14	0.67
Directors, Religious Activities	1.11	1.32
Editors	1.61	1.07
Fashion Designers	1.40	1.02
Film and Video Editors	2.21	1.68
Fine Artists including Painters, Sculptors, and Illustrators	1.17	0.90
Floral Designers	1.57	1.54
Graphic Designers	1.75	1.41
Interior Designers	2.11	2.00
Landscape Architects	0.70	0.59
Librarians	1.21	1.26
Media and Communication Equipment Workers, All Other	1.17	0.76
Media and Communication Workers, All Other	1.27	1.08
Multi-Media Artists and Animators	1.17	0.90
Music Directors and Composers	1.20	1.02
Musical Instrument Repairers and Tuners	0.96	1.04
Musicians and Singers	1.13	1.00
Photographers	1.36	1.11
Producers and Directors	1.46	0.94
Public Relations Managers	1.28	1.14
Public Relations Specialists	1.01	0.69
Radio and Television Announcers	1.87	1.76
Set and Exhibit Designers	1.60	1.47
Sound Engineering Technicians	1.29	0.68
Technical Writers	0.87	0.60
Writers and Authors	1.30	0.95

Source: Economic Modeling Specialists, Inc.

**Strenghts in Creative
Employment Sectors**

**Total Revenues (Income)
of Nearly \$23 Million**

Table 6: Total Revenues of arts related organizations \$22.9 million

Guilford County Arts Organizations by Income, 2008

Region	Program Revenues	Investment Income	Special Events	Contributions, Gifts & Grants	Membership Dues	Total Revenues
Guilford	\$5,217,858	\$278,053	\$243,050	\$8,125,888	\$100,725	\$13,965,574
Totals	\$5,217,858	\$278,053	\$243,050	\$8,125,888	\$100,725	\$13,965,574

Source: National Center for Charitable Statistics, Core PC Database for Arts, Culture and Humanities Organizations

Guilford County Arts-Active Organizations by Income, 2008

Region	Program Revenues	Investment Income	Special Events	Contributions, Gifts & Grants	Membership Dues	Total Revenues
Guilford	\$2,830,060	\$502,102	\$314,739	\$4,548,798	\$774,540	\$8,970,239
Totals	\$2,830,060	\$502,102	\$314,739	\$4,548,798	\$774,540	\$8,970,239

Source: National Center for Charitable Statistics, Core PC Database for Arts, Culture and Humanities Organizations



MEMORANDUM

TO: Strib Boynton
City Manager

FROM: JoAnne Carlyle
Assistant City Attorney

RE: Quit Claim Deed
Habitat for Humanity of High Point
Archdale and Trinity, Inc.

DATE: March 30, 2010

This is to request the above referenced matter be placed on the April 5, 2010 Agenda for council's consideration of a Quit Claim Deed for the following properties:

317 Murray Street; and
220 N. Hoskins Street.

Approval of such would transfer the City of High Point's interests in said property to the grantor, Habitat for Humanity of High Point, Archdale and Trinity, Inc. these properties were granted to the City of High Point by Warranty Deed recorded in Deed Book 7059 at Page 1719-1724, Guilford County Registry.

I will be glad to answer any questions you may have regarding this matter.

c: Pat Pate, Asst. City Manager
Cindy Smith

**DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES
HOUSING ENFORCEMENT DIVISION**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

208 W Springfield Rd

OWNER:

Ronald M Mason

**FIRST
INSPECTION:**
03-10-09

Number of Violations: Major 0 Minor 25

**HEARING
RESULTS:**
03-27-2009

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. The dwelling was vacant at the time of inspection and has been vacant for many years. Due to the deteriorated condition of the dwelling and the associated blight on the neighborhood and that fact that the repairs exceed 50% of the tax value, the Order to Repair or Demolish was issued. The requested ordinance should include the accessory structure. The Guilford County Tax value of the dwelling is \$28,800.00. The repair estimate is \$17,900.00

**ORDER(S)
ISSUED:**
03-27-2009

Order to Repair or Demolish (90-day)
compliance date of 06-29-2009

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

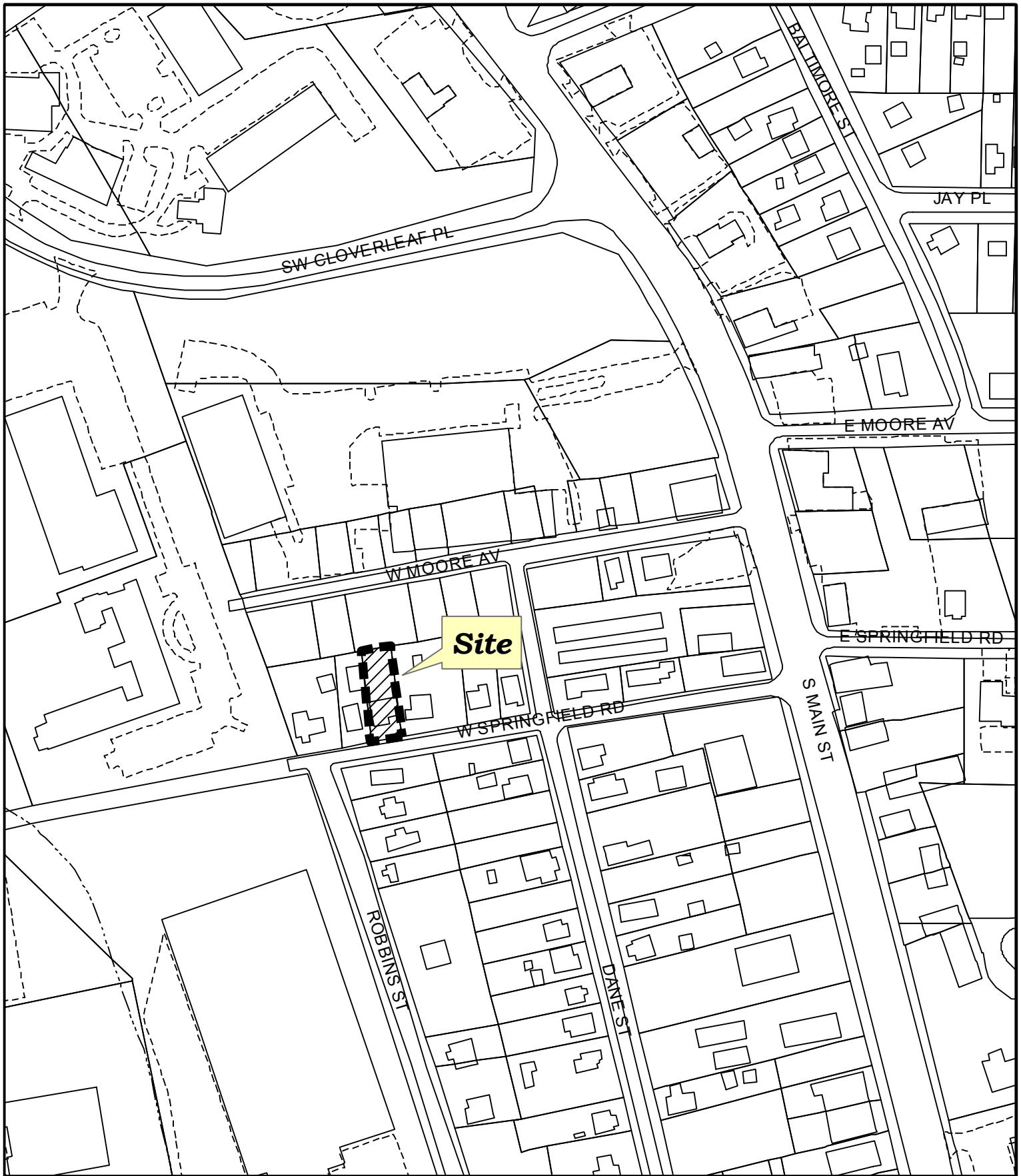
The owner made application for a demolition permit on 3-23-2009 however, the owner did not return to our office to obtain the permit. The owner began the removal of the siding and then no further demolition has occurred.

EXTENSIONS:

None requested by the owner.

**CURRENT
STATUS:**
3-29-2010

Conditions still exist. Dwelling is vacant and secure.



208 West Springfield Road

Ordinance to Demolish



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: March 25, 2010



Scale: 1"=200'

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208 W. Springfield Road



208 W. Springfield Road

**DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES
HOUSING ENFORCEMENT DIVISION**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

206 W Springfield Rd

OWNER:

Hazel P Land

**FIRST
INSPECTION:**
03-10-09

Number of Violations: Major 4 Minor 27
1) rotten porch supports, railings
2) rotten roof system
3) damaged footings at side and rear porch
4) no smoke detectors

**HEARING
RESULTS:**
03-25-2009

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. The dwelling was vacant at the time of inspection and has been vacant at least two years. Due to the deteriorated condition of the dwelling and the associated blight on the neighborhood and that fact that the repairs exceed 50% of the tax value, the Order to Repair or Demolish was issued. The requested ordinance should include the accessory structure. The Guilford County Tax value of the dwelling is \$27,500.00. The repair estimate is \$20,050.00.

**ORDER(S)
ISSUED:**
03-25-2009

Order to Repair or Demolish (90-day)
compliance date of 06-30-2009

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

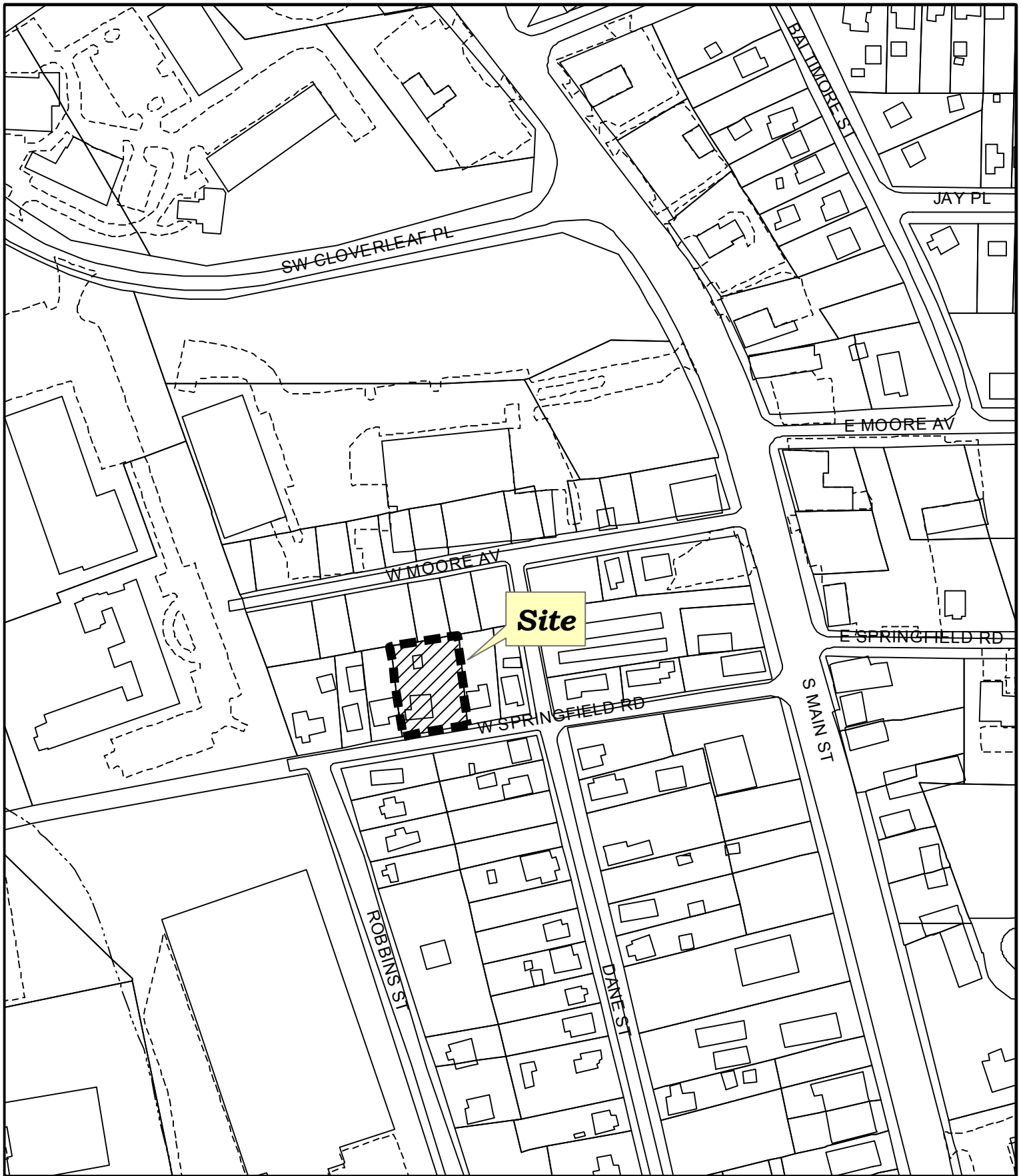
There have been no permits obtained or repairs made to the dwelling

EXTENSIONS:

None requested by the owner.

**CURRENT
STATUS:**
3-29-2010

Conditions still exist. Dwelling is vacant and secure.



206 West Springfield Road

Ordinance to Demolish



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: March 25, 2010



Scale: 1"=200'

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ord-demo.mxd



206 W. Springfield Road



206 W. Springfield Road

**DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES
HOUSING ENFORCEMENT DIVISION**

ORDINANCE

REQUEST: Ordinance to Demolish

PROPERTY ADDRESS: 1706 A & B Brockett Avenue

OWNER: David S. Horne

FIRST INSPECTION: Number of Violations: Major 4 Minor 25
3-13-2009
1) electrical fixtures missing/ bare wires exposed (power off)
2) no operable heat source
3) missing handrails on front porch
4) no smoke detector
* similar conditions exist in each unit of the duplex

HEARING

RESULTS:
4-1-2009
The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations creating an unsafe dwelling. Due to the deteriorated condition of the dwelling and the associated blight on the neighborhood and that fact that the repairs exceed 50% of the tax value, the Order to Repair or Demolish was issued. This property contains a duplex. The ordinance request would apply to the entire structure. This property is a case from the original list of closed dwelling units. The Guilford County Tax value of the dwelling is \$20,400.00. The repair estimate is \$19,700.00.

ORDER(S)

ISSUED: Order to Repair or Demolish (90-day)
4-1-09 compliance date of 5-22-2009

APPEALS: No appeals to date.

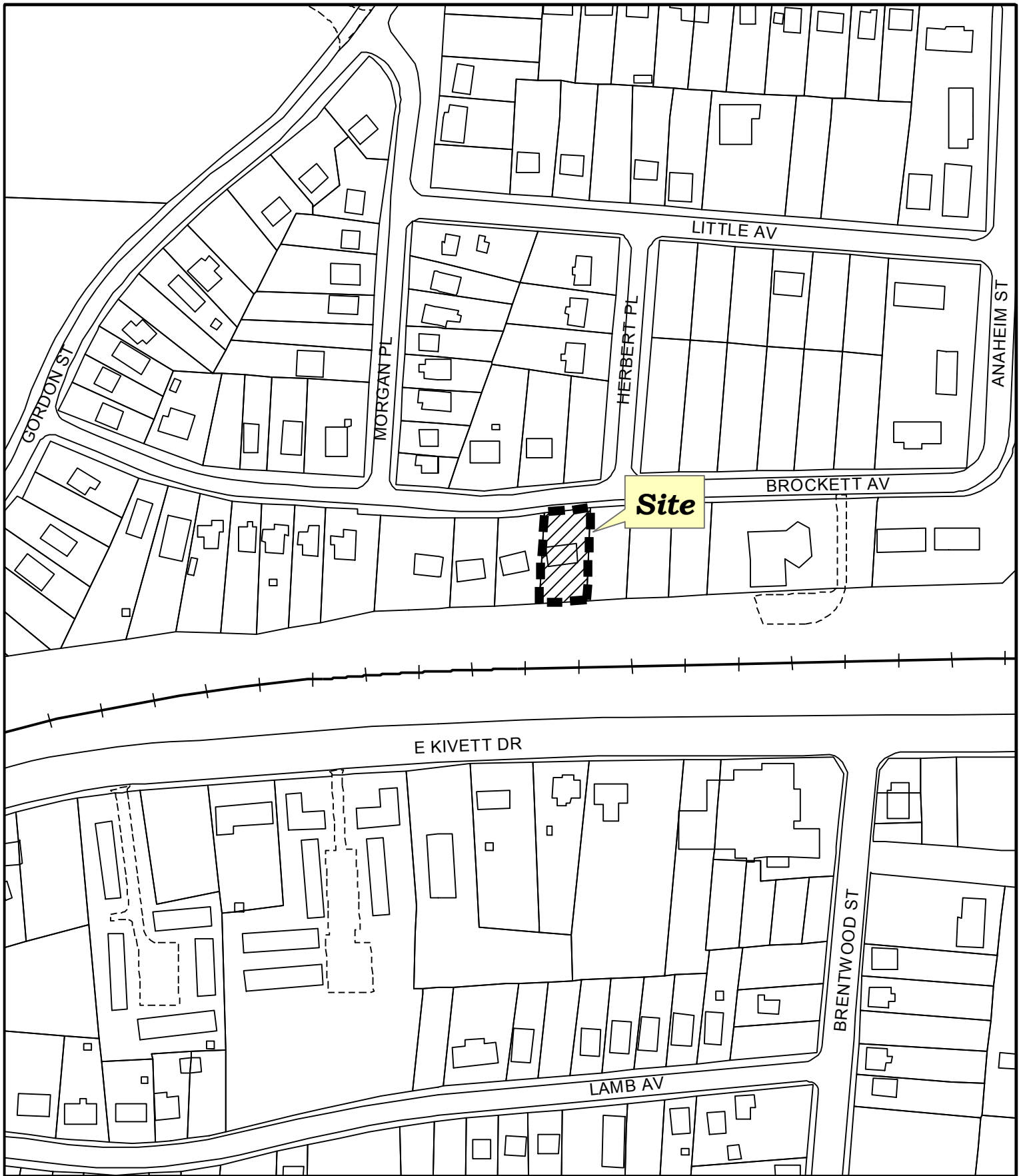
OWNER

ACTIONS: No action taken by owner.

EXTENSIONS: None requested

CURRENT STATUS:

Conditions still exist. Dwelling is vacant and not secure.
This building is in poor condition and vagrant activity noted.
Building exterior suffering from deferred maintenance.
This building is a blight to the community.



1706 Brockett Avenue

Ordinance to Demolish



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: March 25, 2010



Scale: 1"=200'

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ord-demo.mxd



1706 A & B Brockett Avenue



1706 A & B Brockett Avenue

**DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES
HOUSING ENFORCEMENT DIVISION**

ORDINANCE

REQUEST: Ordinance to Demolish

PROPERTY

ADDRESS: 906 Richardson Avenue

OWNER: Garland Ellison

FIRST

INSPECTION:

2-25-2009

Number of Violations: Unsafe 4 Minor 44

- 1) leaking roof, sagging rafters
- 2) electrical unsafe due to many years of no service
- 3) heating system inoperable
- 4) no smoke detectors

HEARING

RESULTS:

3-16-2009

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations creating an unsafe dwelling. This property is a case from the original list of closed dwellings. Due to the deteriorated condition of the dwelling and the associated blight on the neighborhood and that fact that the repairs exceed 50% of the tax value, the Order to Repair or Demolish was issued. The Guilford County Tax value of the dwelling is \$34,600. The repair estimate is \$17,400.

ORDER(S)

ISSUED:

3-16-2009

Order to Repair or Demolish (90-day)
compliance date of 6-19-2009

APPEALS:

No appeals to date.

OWNER

ACTIONS:

A building permit was obtained 3-10-2009. The owner has completed the roof framing and the inspection was approved on 3-17-2010. All other repairs are incomplete.

EXTENSIONS:

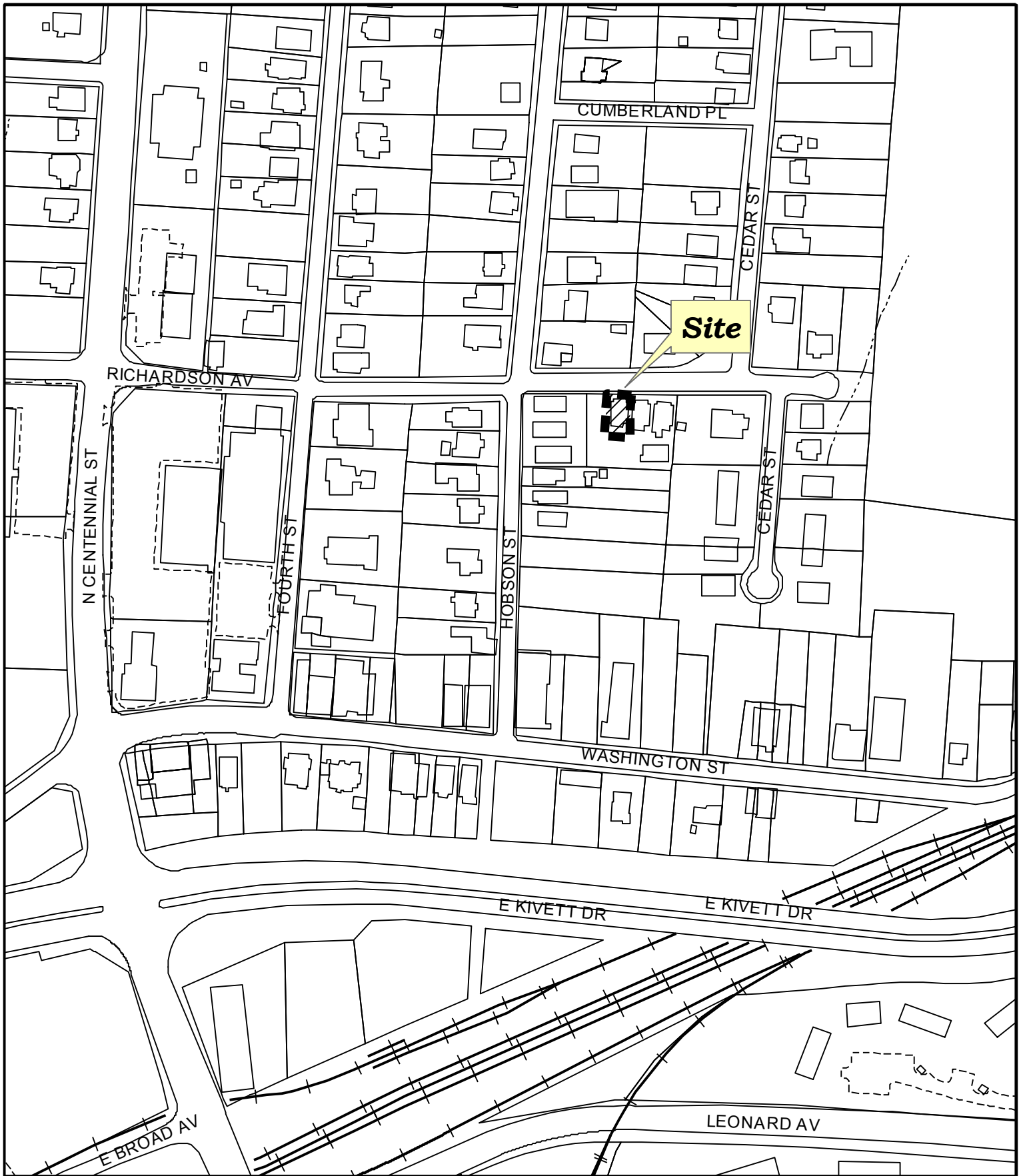
None requested by the owner.

CURRENT

STATUS:

3-29-2010

Conditions still exist. Dwelling is vacant and secure.



906 Richardson Avenue

Ordinance to Demolish



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: March 25, 2010



Scale: 1"=200'

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ord-demo.mxd



906 Richardson Avenue



906 Richardson Avenue



PIEDMONT TRIAD FILM COMMISSION



The Piedmont Triad Film Commission generates more than \$25 million annually for our 12-county region in films, television, and commercial productions. Our work includes:

- Recruiting film productions to the region
- Scouting locations and maintaining a photo database of 2,000-plus sites
- Serving as a central clearinghouse for crew and resource for producers and directors.



Watch for High Point scenes in *The Shunning's* premiere April 16, 9 pm, on Hallmark Channel.

.....
"From the moment a movie gets talked about, money is being spent. Real money — on rentals, homes, locations, insurance, accounting, office supplies. Cash."

— Stanley Bogest, High Point location auditor, *Fifth Quarter*, many others

.....
***The 5th Quarter*, now in local theaters, filmed at sites in High Point thanks to the Film Commission's direction.**

.....
"Filmmaking makes good sense for High Point, and the Film Commission makes it happen."

— Dr. John Lindsay, High Point, staff physician, *The Shunning*, *Fifth Quarter*

.....
"The potential for what we can do in High Point is limitless. The city is perfectly situated for film production with available show-room and warehouse space."

— Brad Yoder, High Point actor, *Red Dirt Rising*, producer

Investing in the Film Commission yields big returns

1. We generate jobs.

Our work helps more than 200 local freelance crew — including more than 40 who live in High Point — land high-paying jobs. Many of these talented crew trained at our universities and community colleges.

2. We generate revenue.

Films and commercials are lucrative. When Scott Tissue filmed a commercial here last fall, producers spent \$300,000 over two weeks to rent locations such as High Point's Radio Building, rent cars, eat out, buy materials — and hire local crew.

3. We keep our area top of mind.

With the state's film incentives gaining traction, we're fielding more and more scouting requests. Without the Piedmont Triad office, these projects would go to other parts of the state. Increased funding will allow us to step up our outreach.

4. We're building a reputation.

Michael Landon Jr. had such a positive experience filming his Hallmark Channel movie, *The Shunning*, here last fall (including scenes at the High Point bus terminal and Presbyterian Nursing Home) — especially with the quality of local crew — that he hopes to film two more in the series here.

5. We're good stewards of local funding.

Every \$1 invested in the Film Commission brings \$178.54 to High Point and the region in wages, rentals, sales and taxes (based on fiscal year 2011 funding).

Piedmont Triad Film Commission Funding

	FY 11	FY 12 request
• Guilford County	\$50,000	\$50,000
• City of Greensboro/Greensboro Economic Development Alliance	30,000	30,000
• City of Winston-Salem	20,000	30,000
• Forsyth County	20,000	40,000
• Piedmont Triad Partnership*	10,000	10,000
• High Point Convention & Visitors Bureau	6,500	---
• City of High Point	---	15,000
Totals:	\$136,500	\$175,000

* Plus in-kind donation of office space, accounting services, and Internet



Interoffice Memorandum

TO: Fred Baggett

FROM: Henry Moon

RE: Purchase of Property for 214 Maple Place

DATE: March 24, 2010

Please seek Council approval to purchase 214 Maple Place for use by Public Services in their upcoming Lindsay Street area storm water project (R3). The purchase price is \$103,900 which is the tax value. Subject is zoned office but presently improved by a 1,506 square foot residence. The property runs from Maple Place to Sunset Drive and adjoins the tree pieces we purchased on Lindsay Street of which we will only need a portion for street purposes. This allows storm water to utilize the back portion of these lots in conjunction with this one to accommodate an underground storage vault. The surface area could still be used for replacement parking or a small park.

Mr. McMillian and I will be at the Finance and Council Meeting on April 5th to answer any questions.

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN APPROVED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

THE INFORMATION ON THIS MAP IS TAKEN FROM A CITY OF HIGH POINT GIS DEVELOPED IN 2005.

SUNSET DR.

LINDSAY ST.

MAPLE PL.

1001

206

204

202

1002

313

311

309

307

305

301

903

906

904

902

900

211

212

210

212

214

810



CITY OF HIGH POINT
NORTH CAROLINA

ENGINEERING SERVICES
DEPARTMENT

PURCHASE OF PROPERTY FOR RAY ST.
STORM WATER PROJECT

PROPERTY OF GUILFORD INVESTMENT PROPERTIES, LLC

214 Maple Street

APPROXIMATELY 0.2197 ACRES
TM 18-216-1-14 (DB 2012 Pg 408)

SCALE: N.T.S.

BY: MBN

PROJECT: 2439 DATE: MAR 2010



March 31, 2010

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Louanne C. Hedrick
Budget & Evaluation Officer

SUBJECT: Agenda Item – Public Hearing for Outside Agencies

Please place on the next agenda, the public hearing for the Outside Agencies. The date and time for the hearing is April 5, 2010 at 5:30 p.m.

Each agency has been called to remind them of the opportunity to present their 2010-11 budget requests to Council at this hearing.

Let me know if you have any questions.

Cc: Pat Pate

OUTSIDE AGENCIES
Funding History and Requests

	Approved FY 06-07	Approved FY 07-08	Approved FY 08-09	Approved FY 08-09	Approved FY 08-09	Approved 2009-10	Requested for 10-11	\$ Incr/Decr	% Incr/Decr
PIEDMONT TRIAD AMBULANCE & RESCUE SQUAD	1,620	3,000	3,000	3,000	3,000	3,000	3,000	-	0%
NATIONAL GUARD	2,000	2,000	2,500	2,500	2,500	2,500	2,500	-	0%
GUILFORD CO. HISTORIC PRESERVATION COM	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	0%
THEATRE ART GALLERY	26,650	30,000	31,000	31,000	31,000	31,000	31,000	-	0%
HIGH POINT ARTS COUNCIL	120,000	183,500	183,500	183,500	183,500 (a)	123,224	117,063	(6,161)	-5%
PIEDMONT TRIAD FILM COMMISSION	-	50,000	50,000	50,000	50,000 **	50,000	-	15,000	0%
HIGH POINT WORKFORCE DEVELOPMENT	-	-	-	-	-	50,000 *	50,000	(50,000)	-100%
NC SHAKESPEARE FESTIVAL Theatre Credits	300,000	374,816	320,000	370,000 (b)	370,000 (b)	-	-	-	0%
HIGH POINT HISTORICAL MUSEUM	-	-	-	-	-	-	-	-	0%
ROSETTA C. BALDWIN FOUNDATION/MUSEUM	-	-	-	-	-	-	35,000	35,000	0%
TOTALS	456,270	645,316	592,000	642,000	642,000	261,724	255,563	(6,161)	-2.35%

**Contingent upon meeting City Council directives

*In the form of Theatre Credits

David S. Horne
1426 Skeet Club Rd.
High Point , N.C.

Mr. John Faircloth
c/o High Point City Council

Dear John,

Scheduled for April 5th 2010 is hearing for the consideration of demolition of three dwellings that I own. Specifically ,913 Grant Street ,1700 and 1706 Brockett St. I have met with code enforcement officer , Scott Eyars on March 28,2010 and concluded my best option would be to demolish 913 Grant St...I have conveyed my intention to do so to Katherine Bossi.of the Inspections Dept..and are presently seeking bids for demolition of this property

1700 and 1706 Brockett are two dwellings that I presently have listed for sale with Dot Elliott of Conrad Realtors. They are part of one listing that includes six duplex's and a vacant lot all in the same block.. Although these units are a victims of the neighborhood and my personal frustration .They all have been rewired to meet city requirements All but one of these have had vinyl siding installed in the recent years. Structurally they have no major problems and I have had the yards cleaned and any dedris removed. At this time I have two interested buyers, but our stumbling block will be the time constraints that I have before me . With this in mind I would like to respectfully ask council for a 90 day extension of this possible order so we can complete a sale and give an owner time to obtain a certificate of occupancy for these properties. Thank you for your consideration.

Sincerely

David S. Horne

cc Mr. Chris Whitley
Mrs. Katerine Bossi
Mr. Randy McCaslin



City of High Point North Carolina



Department of Transportation

Public Transportation Division

March 29, 2010

AGENDA ITEM

MEMO

To: Randy McCaslin, Assistant City Manager

From: Mark McDonald, Transportation Director 

Subject: Request for Public Hearing

The Department of Transportation is in the process of preparing the FY2011 FTA Section 5307 operating and capital grant application for Hi tran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation System, and the area within High Point served by Guilford County Transportation System. In order to comply with federal and state guidelines a public hearing must be held for the grant application and the filing of the grant application with FTA and NCDOT authorized by City Council.

If you concur with this request we would like to use the following schedule.

April 5, 2010	–	Council establishes May 17 th as the date for the public hearing
May 17, 2010	–	Public hearing is held
May 20, 2010	–	Council authorizes filing of grant applications to FTA and NCDOT and passes authorizing resolution to enter into agreements with NCDOT.

The proposed funding is as follows:

GRANT	TOTAL	FEDERAL SHARE	STATE SHARE	CITY SHARE	COUNTY	OTHER
Section 5307 (FTA) Operating Assistance						
City of High Point	\$2,641,470	\$1,064,891	\$500,000	\$553,412		\$523,167
Davidson County	\$216,000	\$72,000			\$72,000	\$72,000
Guilford County	\$130,000	\$65,000			\$65,000	
Section 5307 Routine Capital	\$226,500	\$181,200		\$45,300		
Section 5303 Planning	\$44,840	\$35,872	\$4,484	\$4,484		
Total	\$3,258,810	\$1,418,963	\$504,484	\$603,196	\$137,000	\$595,167

If you have any questions or would like to discuss the matter further, please advise.

MVM/aww



MEMORANDUM

March 31, 2010

MEMO TO: Pat Pate, Assistant City Manager

FROM: Jeffrey A. Moore, Financial Services Director 

SUBJECT: Recommendation for Sole Source Authorization

Please place the following item for City Council's consideration at their April 5, 2010, Council meeting:

The ability to visually record police activities from a patrol car has been a proven tool in law enforcement interdiction and the judicial process. In 2007, the City awarded a trial project through a competitive bid process for the initial digital camera systems for field testing. In April 2008, the Police Department reported to Council that the in-car digital camera systems had performed very well, and City Council approved their recommendation to allow the standardization on this technology system. At this time additional in-car camera systems and a replacement proprietary computer server are requested for approval. A memo from Derek Stafford in the Police Department is attached for additional justification of the request.

In order to complete the purchase, the following actions are requested from City Council to authorize the exception to the bid laws and approve the purchase of 5 ICOP in-car digital camera systems and a computer server from ICOP Digital Inc.

1. City Council is requested to approve an exception to the bid laws under the "sole source qualification" for the purchase of equipment by the Police Department.

State statute (G.S. 143.129(f)) requires City Council to specifically authorize "qualified sole source" exceptions to the bid laws prior to awarding the contract. Based on the letter of justification, the Police Department has met the standard for "standardization considerations" as a qualified exemption. Representatives of the Police Department will be present to answer any questions which may arise.

2. City Council is requested to approve the acquisition of the equipment and related services from ICOP Digital Inc. The required funds of \$36,920.00 for the purchase are budgeted in the Special Grants Fund.

Accounting
336.883.3240

Internal Audit
336.883.3122

Purchasing
336.883.3219

Treasury Services
336.883.3230

Fealy
3/22/10

DATE: March 22, 2010

TO: Jeffrey A. Moore,
Financial Services Director, City of High Point

FROM: Major Derek Stafford,
Assistant Chief, Field Operations Division - North

SUBJECT: SOLE SOURCE RECOMMENDATION FOR IN-CAR CAMERA SYSTEMS

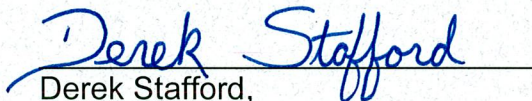
I recommend that *ICOP Digital Inc.* be the sole source vendor for the purchase of five (5) additional *ICOP* Model 20/20W In-Car DVR Camera systems & support items (new server, microphones, etc) for the High Point Police Department's fleet of automobiles.

We have exclusively used the *ICOP* in-car camera systems for several years and continue to be satisfied with the product. The *ICOP* in-car system is an in-dash mount which is a significant vehicle cab safety feature. The video image quality is superior, recording in full video graphics array (VGA). The *ICOP*'s video compression scheme is patented which ensures that the video cannot be edited/tampered with by any software. Other camera systems would not be compatible with the temporary *ICOP* server in use. *ICOP Digital* uses proprietary software built exclusively for their camera/server systems. Our Radio Shop is certified to install and provide maintenance on the *ICOP* cameras.

The High Point Police Department studied and tested several in-car camera systems in 2005. That study committee recommended the *ICOP* system for our cars. We have added additional *ICOP* in-car cameras to our fleet over the years, and *ICOP*s are the only in-car cameras used by HPPD. In 2008 City Council approved *ICOP Digital Inc.* for sole source designation regarding a purchase of cameras that year. HPPD currently has 36 *ICOP* camera systems in our fleet. This purchase would bring our number to 41.

The cost for five *ICOP* 20/20W camera systems with a 3-yr. warranty, a new 12 TB Dell server with a 5-yr. warranty (our initial server has broken and needs replacing), along with various additional accessories (cameras, hard drives, etc.) is **\$36,920**. This figure reflects an \$8,407 discount from *ICOP Digital Inc.* This larger 12 TB server should serve our needs for years. These items will be purchased with existing grant funds, specifically 2008 JAG Funding (\$21,290) and 2009 Weed & Seed Funding (\$15,000).

I have attached a sole source letter from *ICOP Digital Inc.* for your review along with information used in the 2008 sole source recommendation to Council. Please feel free to contact me if you have questions regarding this recommendation for City Council.



Derek Stafford,
Assistant Chief, Field Operations Division – North

cc: Chief Jim Fealy



April 21, 2008

ICOP Digital, Inc. (NASDAQ: ICOP) is the sole source vendor of the *ICOP Model 20/20-W*. ICOP Digital, Inc. is the sole source that can provide the *ICOP Model 20/20-W*. The *ICOP Model 20/20-W* is NOT a commodity item, as it has many features that make it unique.

The *ICOP Model 20/20-W* utilizes **a unique, patent-pending design** for in-dash installation. (Patent filing 10/971,918; file date, 10/22/2004; for additional information regarding this patent, please refer to the attached documentation) **No other system on the market integrates all of the functionality of the ICOP Model 20/20-W within a single, compact hardware form factor.** The system installs uniquely by removing the vehicle's existing radio system and inserting the one-piece *ICOP Model 20/20-W* into void created by the radio's removal. The system has a built-in AM/FM radio tuner. There are no system components in the trunk of the vehicle.

This unique system design is critical for law enforcement agencies, as there a substantial amount of equipment in the vehicle taking up extremely valuable and limited space.

Mounting in the radio compartment in the vehicle's dash with no dangling parts over the officer's head, and nothing in the trunk, the system **provides a much higher level of officer safety** than can be found in other video systems. The International Association of Chiefs of Police [IACP] has repeatedly emphasized that dangling monitors and control panels may present a danger to the officer in the event of an accident. Also, the dash is the most natural and intuitive location to operate equipment in a vehicle (rather than over the officer's head) - an important point when the officer is on a high speed chase.

The *ICOP Model 20/20-W* is **the only system designed with officer safety as a driving factor in the product's development.** The International Association of Chiefs of Police has repeatedly emphasized that dangling monitors and control panels may present a danger to the officer in the event of an accident. Also, the dash is the most natural and intuitive location to operate equipment in a vehicle (rather than over the officer's head) - an important point when the officer is on a high speed chase.

The *ICOP Model 20/20-W* from ICOP Digital, Inc. **delivers the highest quality video** of any in-car video system. Video quality is critical when your video serves as evidence. The *ICOP Model 20/20-W* records in full-VGA (not quarter-VGA that appears pixilated when enlarged), and uses a high quality compression method that treats each frame as individual snap-shots. **ICOP's video compression scheme is patented and unavailable anywhere else.** This patented compression ensures that the video cannot be edited by any software in existence while providing the highest full-VGA video quality in the industry. (refer to attached document for compression patent information).

The ICOP Video Management Server supports the *ICOP Model 20/20-W* and allows for easy search, storage and monitoring of video. Search criteria can be entered from the car or on the server. This functionality is unique and ICOP Digital Inc. is the sole provider of this solution.

The *ICOP Model 20/20-W* offers unrivaled value, rich with features, and is competitively priced. We publish our pricing, so purchasing departments can be assured that the price quoted is fair and consistent and will not vary by sales representative or distributor.

The ICOP Model 20/20-W

Key Unique Features & Functionality

Officer Safety The *ICOP Model 20/20-W* is the only system designed with officer safety as a driving factor in the product's development.

In-Dash Location It is the only system that mounts completely in the dash and includes, monitor, keyboard, CPU, storage media and AM/FM radio in a single, self-contained unit, with no dangling parts over the officer's head, and nothing in the trunk. It is patent pending.

Integrated AM/FM radio The *ICOP Model 20/20-W* is the only in-dash system that integrates an AM/FM radio in the DVR system.

Audio playback through vehicle's sound system: The *ICOP Model 20/20-W* is the only system that can play back captured audio through the vehicle's built-in audio system.

Wireless Microphone with industry leading range The ICOP EXTREME Wireless Mic has the greatest range in the industry, with a minimum line of sight distance of 2,000 ft.

Tamperproof File Codec There is no software tool that exists today, that would allow anyone to view or modify the ICOP video codec. We are a sole source provider of this codec and it is a sole source item. This ensures that the video cannot be tampered with, providing an unimpeachable chain of custody from the squad car to the back end software. Once the video is uploaded the agency can then choose to send out the video in a non-proprietary format or in a proprietary format whichever meets the needs of the agency. This codec ensures that your agency is in control and not even the officer can upload the video at home and send it to the news media if they wanted to. All video is controlled by your agency.

Driver's License Mode The *ICOP Model 20/20-W* includes "drivers license mode" – a macro-zoom capability, positively initiated by a 2 keystroke command that allows focus on a driver's license 1 to 2 inches from the lens with perfect photo resolution.

Video Quality The *ICOP Model 20/20-W* from ICOP Digital, Inc. delivers the highest quality video of any in-car video system. Video quality is critical when your video serves as evidence. The *ICOP Model 20/20-W* records in high resolution 4CIF or full-VGA (not quarter-VGA that appears pixilated when enlarged), and uses a high quality compression method that treats each frame as individual snap-shots.

Backend Web-based Media Management and Indexing The *ICOP iVAULT MMS* (Media Management System) allows indexing of all video files in the data base by time, date, GPS location, Officer ID, Vehicle ID, event "type", subject gender, and ethnic origin. *ICOP iVAULT MMS* uniquely provides secure access to video and media among locations. This is the only system that allows access to the various sites video (and all related media associated with an event) over the internet. It is no longer necessary have only a single centralized server system for video and storage – smaller servers may be utilized at each location and accessed (with appropriate permissions) across the internet. Specialized point-to-point high speed connections are bypassed by secured internet connections, reducing the need for upgraded infrastructures. Video is available "on demand" so to speak and it is unnecessary to transfer all captured video (unless an agency wishes to; this functionality is completely configurable by the agency).

No Pricing Games: Our pricing is published and is the same for every agency – we don't play favorites and we don't play games. The integrity of our sales professionals is second to none. An agency or purchasing department can be assured that the price quoted will not vary by sales representative or distributor.

The preceding product and service solutions can only be obtained from ICOP Digital, Inc., with the *ICOP Model 20/20-W* digital in-car video system and ICOP iVAULT MMS.

Sincerely,

A handwritten signature in black ink, appearing to read "Jay Dalrymple". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay Dalrymple
Assistant Sales Manager

Jeff
This is documentation that I compiled in 2008 regarding ICOP & Sole Source request. It may be beneficial to you.
Derek

ICOP In-Car Camera System

Sole Source Meeting with HPCC Finance Committee (04/21/08)

Approved at committee and was voted for approval at regular Council Meeting same afternoon

Objective

The High Point PD wishes to purchase eighteen (18) additional ICOP In-Car Cameras. The monies to purchase consist of approved 2007-2008 HPPD budget (20k), seized funds, and grant money (Beth Workman indicates grant money (Weed/Seed) should already be listed on the purchase order). These in-car cameras would add to the twelve (12) ICOP in-car cameras that are already being used by HPPD. This addition brings our total to 30 units in Patrol & Traffic.

The HPPD has determined that the ICOP in-car camera system best serves the needs of our officers and the department. We would like to eventually equip all of our marked fleet, and a several unmarked cars with the in-car cameras as funds permit, making an in-car camera a part of the officers' equipment such as protective gear, computer, radio, and uniform.

Features we like best with ICOP: **Safety** in Cab Area of Vehicle & **Image Quality**

We already have the support system (PD IT personnel set up officers' accounts and service the ICOP server & Radio Shop handles installs/maintenance) in place for ICOP in-car camera system. We should keep adding to our fleet.

The cameras are less than \$5,000 each. According to Major Tate, we have approx. 200 vehicles. (\$1,000,000 to equip all) Server bought in 2006 cost over \$6,000.

ICOP Digital is in Lenexa, Kansas. Product is bought from company (no vendors).

Summary

The ICOP in-car camera has been used by the HPPD and we feel that it is a "proven product" that has worked well for us. Our officers are pleased with ICOP.

In 2005 the Police Department formed a committee led by Captain Ron Stowe to study in-car digital camera systems. This committee included members of the Police Department, but also Steve Lingerfelt and the Radio Shop personnel were consulted with during their research. Multiple systems were demo/tested and after informally bidding a system with the desired specifications, **ICOP** was selected for our initial trial. We purchased 12 in car systems along with a supporting server from ICOP as the *lowest responsive bidder*. This product has proven to meet the Police Departments needs after a 10 month trial and we wish to expand the program with the purchase of an additional 18 units. The server has already been upgraded to accommodate this expansion. Our intention is to standardize on this product as we upgrade our fleet.

The ICOP 20/20 camera has been reliable and our users like the product.
Important features:

- The twelve (12) purchased last year are working very well.
- The ICOP meets minimum IACP specifications.
- The department purchased a 2 terabyte server with the initial purchase in 2007. It has been upgraded in 2008 to allow for more storage.
- ICOP was the only in-car camera that featured an in-dash mount. It sets in the dash area that the car radio occupies. It contains an am/fm radio for the officer.
- There are no installation holes drilled into the car (adds to resale???), and no parts in the vehicle trunk or under the seat. This makes it very efficient. In-dash mount is a safety and spacing advantage. Other systems use roof mounts with flip down screens that take up more space and limit the driver's visibility out the windshield. Being in the dash, it is not a hazard (flying piece of equipment) in case of an accident. With the laptop, laptop consoles, and other equipment...police vehicle interiors get crowded. The in-dash mount of the ICOP does not take up any additional space.
- Our CHP Radio Shop is a ONE-STOP-SHOP for ICOP in-car cameras. Our Radio Shop has been **certified** to install and provide maintenance on the

ICOP cameras. Lee Stanley (Radio Shop Supervisor) endorses the ICOP camera. Important factors;

- ✓ There is less ampere drain on the car system than the old VHS systems. The ICOP uses operating amps of a standard am/fm radio (2.5 amps at max. capacity).
- ✓ The ICOP cameras have been reliable. There have been no major problems and whenever a part or repair has been needed, the ICOP company has been very quick in sending the replacement parts, and all parts have been covered by warranty. With the old systems, the unit had to be sent off for repairs.
- ✓ The install is sleek.
- The ICOP camera offers a backseat camera that captures video and audio activity. This is important for capturing and preserving conversations & statements from both suspects as well as witnesses. This is a tool to record show-up identifications when witnesses are taken to the suspect's location.
- The hard-drive can hold a couple of weeks of stops/video. The officer takes out the removable hard drive, takes it to the server and downloads onto the server.
- The camera captures video in full VGA (Video Graphics Array) which is the *highest* available with in-car systems. This is important if the video viewing must be enlarged such as possibly for court. If not captured in full VGA, when enlarged, the graphics look even worse than VHS tape. The images are recorded in high resolution (10,15,30 fps –frames per second).
- The system can be programmed to record manually, or to activate automatically with blue lights, siren, speedometer, etc. Ours are blue light activated, once they are engaged...the recording begins.
- The camera system can be activated by the wireless microphone with a push of a button. This is handy when officers are out of the car.
- The ICOP system has pre-event recording up to 60 seconds. A nice feature.
- Files can be burned from server to CD, DVD, or VHS
- GPS Marker Button...as officer is traveling he can press GPS Marker button on the camera if needed to capture precise locations on their route. This

can be very beneficial should an officer observed the car ahead of them throw evidence (weapons/drugs/property) out of their vehicle.

- ICOP camera operates in various temperature ranges, -10C to 60C.
- The department has an in-car camera police/procedure that includes evidentiary protocols that have been approved by the Guilford County District Attorney's Office.
- Activation system requiring the user to enter a pre-assigned access code
- Tamper Proof Video...there is no video editing software in existence for video captured by the ICOP 20/20 system. Once the camera is on and recording, the officer cannot go back to erase or alter the captured images.

ICOP Digital, Inc. literature reads it is the only company that complies with all of the material specifications set forth in the IACP (International Association of Chiefs of Police) Specifications Framework. The IACP In-Car Video Camera Systems Performance Specifications (draft) is dated 01/18/07.

ICOP Digital, Inc. is listed as a contributor to that IACP document.

According to their website, "ICOP Digital, Inc. [maintains] that there are two key material specifications regarding in-car video systems. First and foremost is Officer Safety. Video systems should provide officer safety in two ways: first, they should capture video to serve as a deterrent to criminal activity and also to provide evidence when a physical confrontation escalates, and second, the equipment itself must not endanger the officers. Systems that mount overhead more often than not violate the specifications set forth in the IACP's Frameworks document. The second key in-car video element is image quality. If the video captured is to provide unimpeachable evidence in prosecuting a case, the images must be clear and capable of being enlarged for courtroom evidence presentation. The *ICOP Model 20/20* captures the highest quality video simultaneously on 2 cameras."

In-Car Camera History with HPPD

Sole Source Discussion Points

Before 2007 HPPD had purchased several VHS tape based cameras. These were in various degrees of working order and these units had to be sent out for repairs. The technology was antiquated.

In **2005** Captain Ron Stowe (retired) was assigned a project concerning in-car cameras. He was sent to training on this issue (Charlotte) and formed an *In-Car Camera Committee* consisting of members of various levels within the police department. Steve Lingerfelt (Communications/IT) and Lee Stanley with the Radio Shop were used as consultants.

The committee held several meetings to discuss policy, procedures, and other issues. It was decided that the CHP Radio Shop should be the source for installation and maintenance.

Throughout 2005 and 2006 the committee continued to meet and attended several demonstrations from various in-car camera firms. The ICOP 20/20 system was one of the demos that the committee attended. The ICOP 20/20 system impressed the committee members and was the only in-dash system.

In May 2006 the committee made the unanimous decision to recommend that HPPD switch to Digital format for the in-car cameras and that ICOP camera was the specific recommendation.

The In-Car Camera Committee met with CHP Information Systems and Radio Shop employees to discuss those recommendations. Director Steve Lingerfelt and Lee Stanley (supervisor) agreed that ICOP should be a good workable solution.

In January 2007 Bob Martin, Jeff Moore, Chief Fealy, Beth Workman, Ron Stowe and I met at HPPD to discuss and get advice on how to proceed and order cameras. We discussed HPPD wanted to go digital, getting a camera system our Radio Shop could install and repair, did CHP IT folks approve. Important factors were Officer Safety and Image Quality.

In February 2007, pursuant to CHP policy, an Invitation for Bids to establish a unit price contract for Digital Patrol Car Surveillance System (in-car camera) was

Sole Source Discussion Points

announced. The initial purchase was for twelve units, a supporting server, training for users, and installation training for the CHP Radio Shop.

The contract specified dates were March 6, 2007 through December 31, 2007.

Specifications for the In-Car Cameras were: primary miniature digital color forward-facing camera, control center with monitor, a wireless microphone for the user, interface box and record media system, compact as possible for officer safety and efficiency with preference to in-dash mount, a rear facing (backseat) camera, GPS functionality, tamper proof video files, capacity to preserve the integrity of the video clips, agency controlled indexing and search capability, transfer of video files through a removable hard drive of (40 GB vehicle grade) from car to office storage server,. The server needed to be approx. 2.25 terabyte capable, all software required to run the video management and server, the software must prevent unauthorized access and editing of video, on-site training of users and installers.

On March 6, 2007, Bob Martin (CHP Finance) reported that ICOP was the lowest bidder (\$67,653.00) and the ONLY camera system that had an in-dash mount. He asked Captain Stowe and/or Beth Workman to complete a bid recommendation and send it back to Jeff Moore or him.

The ICOP 20/20 cameras (12) were ordered and received along with the server (Mar./Apr. '07) The Radio Shop installed the cameras in our police cars and received maintenance/repair training.

ICOP Trainer provided user training to HPPD personnel on May 22, 2007.

Major Derek Stafford

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WHY AGENCIES CHOOSE ICOP

[Download .pdf](#)

Why most agencies select ICOP for in-car video surveillance.

ICOP Digital, Inc.	Feature	Other Vendors
The IACP states that officer safety should be the primary consideration when purchasing in-car video. The ICOP Model 20/20 was designed from the ground up with officer safety in mind and mounts completely in the dash.	Officer Safety	Many (most) mount overhead, obstructing the officer's view and creating a potential projectile in an accident. Officer safety is at best an afterthought or at worst non existent.
Full VGA (this is the highest quality video available for police in-car surveillance.)	Video Quality	VGA (when it's enlarged for courtroom use and viewing quality degrades, often looking worse than even VHS!)
.Proprietary compression enables full-image video on every frame captured, at all frame rates (10, 15, and 30 frames per second)	Compression	MPEG compression technologies remove video data to reduce files sizes. Single frames of video may display only partial images.
There is no video editing software in existence for video captured with the ICOP Model 20/20.	Tamperproof Evidence	Video may be easily edited with any Windows video editing software. Even when encrypted, schemes utilized are easily cracked.
Multiple levels of password access controls at the DVR and on the server.	Security	May be available. Fewer options and not as customizable.
Installs in nearly any vehicle without additional charge for "non-standard" configurations (eg, Dodge Chargers). Installation is easy and may be completed in about 25% the time of most systems. This means you'll save money over complicated (and costly) installations.	Installation	Installations are complicated and may require damage to the vehicle with drilled holes, or other modifications. Dodge chargers are often not supported, or require tedious "workarounds".
Operate 3 cameras and record on 2 simultaneously. Ships standard with 2 cameras, one front facing and one rear-facing, backseat camera(w/mic).	Cameras	One camera. Additional cameras cost extra.
Standard with the ICOP Model 20/20.	GPS	Extra charge on most systems (If available at all).
High quality 900 MHz frequency hopping spread spectrum with integrated antenna. Allows multiple mics to be operating simultaneously in the same vicinity without interference.	900 MHz Transmitter (wireless microphone)	Standard mic is susceptible to interface and low range. Similar wireless technology is extra cost. Most utilize cumbersome wired mic to transmitter.
Archiving on network server provides easy-to-use search tools enabling instant video retrieval and report generation.	Video Storage and Search Capabilities	Archive on desktop computer inadequate for video archives. DVD and flash card storage is as difficult to archive and retrieve as VHS.

Sole Source Discussion Points

**DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES
HOUSING ENFORCEMENT DIVISION**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

913 Grant St

OWNER:

David S Horne & Mickey K Horne

**FIRST
INSPECTION:**
3-17-2009

Number of Violations: Unsafe 0 Minor 23

**HEARING
RESULTS:**
3-31-2009

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. This property is a case from the original list of closed dwellings. Due to the substantial deteriorated condition of the dwelling and the associated blight on the neighborhood and that fact that the repairs exceed 50% of the tax value, the Order to Repair or Demolish was issued. The Guilford County Tax value of the dwelling is \$27,300.00. The repair estimate is \$15,500.00

**ORDER(S)
ISSUED:**
3-31-2009

Order to Repair or Demolish (90-day)
compliance date of 6-30-2009

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

Owner obtained a building permit on 2-26-2010 however, there have been no repairs.

EXTENSIONS:

None requested by the owner.

**CURRENT
STATUS:**
3-29-2010

Conditions still exist. Dwelling is vacant and secure.



913 Grant Street

Ordinance to Demolish



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: March 25, 2010



Scale: 1"=200'

y:/ba-pz/inspections/
ord-demo.mxd



913 Grant St.



913 Grant St.



913 Grant St.



Date: March 24, 2010

To: Pat Pate
Assistant City Manager

From: Steve Lingerfelt
Director of Information Technology Services

Subject: Purchase of Citrix XenApp Computer System

The Department of ITS requests permission to purchase a Citrix XenApp computer system to include design, implementation, software and hardware at a cost of \$243,435.54. This purchase would be made from our existing computer replacement budget. Implementation and hardware costs are quoted from GSA schedule pricing contracts.

The XenApp system would allow the City to deliver virtual desktop applications to 100 end users utilizing Citrix technology as a pilot project. This technology allows the users more flexibility and a significant cost savings in hardware replacement. Computers currently being purchased by the City at a cost of \$2000 per unit could be replaced by a thin client computer at a cost of \$400 per unit. Implementation of this pilot project will save the city approximately \$120,000 in replacement costs over the next three years. Additional cost savings of approximately \$360,000 can be obtained with the successful expansion of the technology. A conservative estimate of the total savings to the City would be approximately \$480,000 in hardware costs alone over the next three years.



City of High Point, North Carolina
Citrix® XenApp™ Platinum
Design & Implementation
Statement of Work
March 18, 2010



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1. Project Overview

The City of High Point, North Carolina was incorporated in 1859 and was named after the "highest point" on the North Carolina Railroad between Goldsboro and Charlotte.

The City of High Point is looking to deliver virtual applications to its end user community through Citrix XenApp. The City of High Point would like to implement a pre-production Delivery Center environment to establish a foundational Delivery Center infrastructure and test the overall solution. The Citrix Delivery Center products of interest include XenApp application virtualization, XenServer workload virtualization, and Provisioning Services. In addition, the City of High Point desires simple, secure and seamless access method for remote users.

As part of this initiative, Citrix will assist City of High Point with the architectural design and core build for their Citrix Deliver Center pre-production environment using the following technologies:

- Citrix XenServer
- Citrix XenApp
- Citrix Provisioning Server

Citrix Consulting will be on-site and perform the following tasks

- Gather customer requirements and success criteria
- Install and configure Provisioning Services
- Install and configure XenApp
- Install and configure EdgeSight for XenApp (Basic Configuration)
- Integrate up to six (6) City of High Point Applications into the XenApp environment
- Install and configure Access Gateway environment
- Design & Build documentation deliverables

The pre-production environment will be build with the intent that it will serve as the foundation for the production environment to be implemented at a later date. The City of High Point will continue the Citrix XenApp environment build /rollout after the foundational architecture is established and the solution has been validated and tested. It is recommended that the City of High Point follow the Citrix Consulting methodology described in Section 2 of this Statement of Work during this transition period.

At the completion of this engagement, Citrix Consulting will leave the City of High Point with the following Delivery Center environment:

- Functional Citrix XenApp Farm consisting of all the required supporting services (Licensing, Web Interface, etc.)
- Functioning Provisioning Server with (2) XenApp images
- Functioning XenServer platform for the XenApp environment
- Basic EdgeSight for XenApp implementation

At the conclusion of this phase, Citrix and City of High Point will meet to determine next steps and future phases.

2. Project Scope and Approach

The approach for this project will be based on the Citrix methodology; its key segments are defined below. This particular engagement consists of the **shaded** sections.

Segment:	Tasks:	
Analysis Phase		
Analysis & Requirements Gathering	▪ Gather business and technical requirements for the City of High Point's Delivery Center implementation ▪ Establish & Document Success Criteria for Project	
Design Phase		
Application Virtualization Design for XenApp Platinum	Define and document detailed design decisions as related to: ▪ Architectural Design ▪ Users and Devices	▪ Applications ▪ Application Presentation ▪ Infrastructure ▪ Monitoring ▪ XenServer Basic Design
Operations / Support Design	▪ Support Structure ▪ Ongoing Operations ▪ Application Testing and Deployment	▪ Backup and Conceptual Disaster Management ▪ Project Marketing
Build & Test Phase		
Application Integration	▪ Install / configure / modify up to a total of (6) streamed and/or hosted applications. ▪ Test streamed/hosted applications on XenApp to confirm functionality.	
Profile and Policy Management	▪ Create and configure Terminal Services profiles ▪ Create and configure Citrix-related OUs for Active Directory Group Policy Objects, including icaclient.adm template. ▪ Basic implementation of User Profile Manager	
Scalability Test	▪ Build testing environment ▪ Develop test scripts based on application workflows ▪ Test server scalability and extrapolate data to determine scalability	
Custom Scripting	▪ Customize installation scripts to automate the server build process ▪ Create custom scripts for logon, application functionality, or other purpose	
Environment Build	▪ Citrix XenApp for Windows 2003 or 2008 ▪ Citrix Access Gateway ▪ Provisioning Server ▪ Basic Installation and Configuration of EdgeSight for XenApp ▪ Basic Installation and Configuration of XenServer	
Infrastructure Validation	▪ Analyze findings and validate XenApp implementation based on Requirements Gathering & Design	

Segment:	Tasks:
<i>Rollout Phase</i>	
Pilot Implementation	▪ Identify pilot users ▪ Build pilot environment & conduct pilot ▪ Verify user acceptance and obtain business sign-off
Production Rollout	▪ Environment deployment ▪ Rollout support

3. Project Deliverables

All deliverables will be thoroughly documented and formally presented prior to the end of the engagement. Project Management tasks are performed during all engagements in order to effectively manage expectations, monitor timelines, and ensure quality. Finally, all deliverables will be reviewed using the Citrix Quality Assurance Process.

The following section(s) contain detailed information related to the work Citrix will perform during the engagement.

3.1 Analysis Phase

3.1.1 Requirements Gathering Overview

Through interactive meetings, Citrix will document requirements and risks for migration to the new farm and operating system platform. This information will allow the City of High Point to understand the environmental status and considerations for optimization, rollout, and/or expansion. By reviewing this information, the City of High Point will be able to minimize project risk and better leverage existing skill sets and tools for support of the Citrix XenApp environment.

The requirements summary document provides the detailed areas of the City of High Point's applications and business requirements that are critical to the success of the Citrix XenApp deployment. This document is used as input to the design process.

3.2 Design Phase

3.2.1 Application Virtualization Design

The design defines the architecture, processes and procedures to be implemented during the Design phase. The sections included in this document are detailed below:

Users and Devices	
Users	The Users section defines the design decisions specifically related to the end users, including authentication, permissions, and security, as well as number of total, concurrent, and remote users.
Client Devices	The Client Devices section defines the endpoint devices that will be used to access enterprise applications. Within this section, characteristics of the endpoint devices, including ownership, operating system, and Citrix clients are discussed.
Applications	
Application Characteristics	This section defines the applications that will be made accessible to users of the Citrix XenApp environment, including core applications and their dependencies. Characteristics of these applications that will impact placement will be explored.

Application Installation	The Application Installation section defines the mechanisms that will be used in order to make applications available to users, including Streaming and Installation Manager. Also, how applications will be published and presented to users will be discussed.
Application Presentation	
Application Access	This section defines how applications will be accessed and made available to users, as well as the associated security of those connections. It includes information regarding Web Interface, as well as Secure Gateway/Access Gateway.
XenApp Server Farm	This section defines the planned architecture for applications virtualized within the XenApp server farm(s). Within this section, farm layout including zones, policies, and load management based on current requirements and known future expansion projections are defined in order to effectively incorporate scalability, failover, geographic factors, and optimization of the total user experience.
Printing Architecture	This section defines the printing architecture for the XenApp environment. Elements such as auto-created client printers, network printers, and print drivers, including the Universal Printer Driver, are addressed.
Infrastructure	
Citrix Licensing and Administrative Consoles	This section defines the Citrix License Server configuration, as well as the administrative consoles as for the various XenApp Platinum elements.
Databases	This section defines the XenApp Data Store and other databases, including resources required to support EdgeSight, SmartAuditor, Configuration Logging, and Resource Manager Summary Database. Factors such as database type, administration, redundancy, and backup are defined. In addition, application backend databases and IMA Encryption are discussed.
Windows Server and Active Directory	This section defines the Windows operating system and Active Directory structure as it impacts the XenApp server farm, as well as server settings and tools that optimize lockdown. Terminal Services licensing, profiles and Group Policy objects, as well as the server build process are also discussed.
Network Topology	This section defines the network layout, requirements, and resource considerations for the Citrix XenApp Platinum environment. It includes a discussion of the LAN and WAN, DMZ, TCP ports, name resolution, and network monitoring.
Enterprise Storage	Enterprise storage decisions determine where user data and Terminal Services profiles are housed.
Server Hardware	This section defines the server vendor and hardware specifications. Remote access adapters and hardware monitoring is also addressed.

Provisioning Services	The Provisioning Services section defines the planned architecture specific to workload provisioning such as physical/virtual targets, vDisk configurations, farm configuration, PVS storage considerations, high availability, and PVS network considerations.
Systems Monitoring	
Systems Monitoring	The Systems Monitoring section provides design decisions related to monitoring and managing the XenApp environment so as to address administration in a proactive manner. The tools discussed include EdgeSight for XenApp, Resource Manager, Network Manager, Health Monitoring, Configuration Logging and the Citrix management pack for Microsoft Systems Center Operations Manager. EdgeSight for XenApp functionality is discussed in detail.
Client Monitoring	This section discusses the monitoring and auditing of client sessions. It includes a discussion of SmartAuditor and EdgeSight for Endpoints. Please note that the latter is not included with Platinum licensing.
Training	The Training Environment section reviews information such as end-user training and administrator training and certifications.

3.3 Build and Test Phase

The City of High Point has asked Citrix Consulting to assist with a portion of the Citrix XenApp environment build and testing, and has requested that Citrix assist with the Citrix Access Gateway implementation.

3.3.1 Application Integration and Profile Management

The Citrix XenApp Platinum Implementation tasks will produce the following deliverables:

Section	Description
Application Integration & Profile Management	Citrix will assist the City of High Point to deliver the following profile & application-related deliverables: • Install / configure / modify up to a total of (6) streamed and/or hosted applications. • Test streamed/hosted applications on XenApp to confirm functionality. • Create and configure Terminal Services profiles, including basic implementation of Citrix Profile Manager • Create and configure Citrix-related OUs for Active Directory Group Policy Objects

3.3.2 Citrix XenApp Platinum Build

The Citrix XenApp Platinum Implementation tasks will produce the following deliverables:

Section	Description
Install and Configure XenApp Platinum Components	Citrix will assist the City of High Point to create the core XenApp Platinum environment, specifically including the following components: • Citrix XenApp for Windows 2003 or 2008 Installation and Configuration, including (2) provisioned XenApp workloads • Citrix XenApp infrastructure components (Web Interface, License Server, etc.) • Implementing Provisioning Server (High Availability) on two (2) servers that meet the hardware/software requirements for Provisioning Server. Note: City of High Point is responsible for providing shared storage capabilities for Provisioning Server High Availability. • Basic Installation and Configuration of EdgeSight for XenApp • Basic Installation and Configuration of two (2) XenServers for hosting XenApp workloads and infrastructure, with XenServer hosts configured for resource pooling and XenMotion • Configuration of up to (4) virtual guests in the XenServer environment. The City of High Point will then expand the environment based on their deployment strategy using the provisioned XenApp server images and the six (6) defined streamed/hosted applications. Note: The City of High Point will provide the foundational Windows Operating System configurations and assist Citrix Consulting in building baseline XenServer-based O/S Templates. This effort does not include the configuration of Citrix StorageLink. Up to 2 standard reports will be created (out-of-the-box) for the basic configuration of EdgeSight. Customized EdgeSight reports are not in the scope of this project

3.3.3 Citrix Access Gateway Implementation

The Citrix Access Gateway Implementation tasks will produce the following deliverables:

Section	Description
Install and Configure Access Gateway Environment	Citrix will assist the City of High Point to create the Citrix Access Gateway Enterprise environment, required backend resources, and necessary network components for the implementation and will include: • Basic system configuration (Default Configuration, Basic IP configuration, Build upgrade, System recovery) • ICA Proxy Mode configuration and Basic SSL VPN Configuration access scenarios (Endpoint Analysis Scans are <u>not</u> included in this engagement) • Documentation (System Configuration, SSL VPN Configuration, Citrix Access Gateway Configuration) • Knowledge Transfer (Review documentation, Review deployed features)

3.4 Quality Assurance (QA) Review

A Citrix Consulting Architect will perform technical QA reviews of all project deliverables. Citrix Consulting Architects have 4+ years of Citrix experience with enterprise-scale architecture designs. They validate technical concepts, recommendations, procedures, and best practices included in all project deliverables.

After the document has gone through the QA process, all feedback is addressed by modifying the deliverables, reducing potential risks and providing an overall stable and scalable environment.

3.5 Project Management

3.5.1 Status Reporting

Citrix will deliver status reports that will contain the following sections:

- Overview – This section provides an executive level status overview.
- Deliverables – This section outlines the status of each major deliverable.
- Issues for Management Attention – This section outlines the high priority issues that need client management attention.
- Activities Completed this Period – This section describes the activities that were completed during the current week.
- Planned Activities for Next Period – This section outlines the activities for the following week.

3.5.2 Workplan

The table below represents the proposed workplan for this engagement.

Phase Deliverable	ETC	Weeks			
		1	2	3	4
I. Analysis	20				
Requirements Gathering	20	20			
II. Design	110				
Application Virtualization Design for Citrix XenApp Platinum, EdgeSight and UPM	80	60	20		
Provisioning Server & XenServer	20		20		
Technical Quality Assurance	10		10		
III. Build & Test	210				
Citrix XenApp Platinum & PVS Implementation	100		40	40	20
Application Integration	40			40	
Citrix Access Gateway Implementation	40				40
EdgeSight and User Profile Manager	20				20
Technical Quality Assurance	10				10
Total	340	80	90	80	90

4. Billing Estimates and Expenses

4.1 Assumptions

- City of High Point will provide workspace and meeting rooms when appropriate for two Citrix consultants throughout the duration of the project.
- Citrix consultants should have access to the following:
 - ✓ Workspace (desk, chair, etc.) and access to offices during normal work hours as well as after hours
 - ✓ Network connections
 - ✓ Internet access
 - ✓ Telephone access
 - ✓ Analog telephone line access
 - ✓ Printer, copier and fax access
- The appropriate City of High Point technical resources will be available to cover the topics noted in the Deliverables section (section 3) of this document.
- A development environment/testing environment will be available for the Citrix consultants to use for design and build/test activities.
- City of High Point will have all necessary licenses available (Citrix XenApp 4.5, Windows Server 2003, Terminal Services Client Access Licenses, and any required application licenses).
- City of High Point will have all hardware required for the Build activities available and in a ready state (racked, powered, and cabled). Failure to provide the necessary hardware and basic network configurations when needed may result in an increase of effort and associated cost.
- City of High Point will provide connectivity from the Citrix Provisioning Servers to a shared storage infrastructure (SAN, NAS, etc.) required for High Availability.
- City of High Point resources will be part of the design team and will be available to the project.
- City of High Point will assist Citrix will building the base Windows OS images for all servers according to their specifications.
- During the Build and Test phase, City of High Point resources will not make any changes to the test or pre-production environments without first notifying and consulting with Citrix.
- The English language version of the applicable Citrix products will be used unless otherwise specified.
- The Citrix project team will be onsite Monday-Thursday.
- The Citrix project team will be expected to work offsite on Friday, completing documentation and other offsite focused activities.
- While onsite, Citrix resources will be expected to work towards the completion of project deliverables. It is expected that City of High Point may use a limited amount of time from them to assist with questions and items of an advisory nature regarding the existing environment. Citrix resources will cooperate in these matters provided it does not result in a significant deviation from the project plan. In the event that issues arise requiring an increased time commitment from Citrix, Citrix will discuss any fee and schedule impact with the appropriate City of High Point representative prior to proceeding with the work.
- Upon the conclusion of the engagement it will be expected that City of High Point will use Technical Support to resolve any ongoing technical issues.

4.2 Change Management Process

Citrix follows a structured methodology with respect to managing unexpected scope changes. Such scope changes may be encountered in projects such as this one. If items requiring a scope change are identified, the following are the high-level steps that we will follow to discuss these with City of High Point management:

- Discuss and confirm need for additional work with the client.
- Identify additional tasks and deliverables associated with the scope change.
- Estimate the work effort associated with the additional tasks and deliverables.
- Based on the work effort estimate, determine the impact on schedule and budget, including contingency.
- Use contingency budget, if possible.
- Draft a new statement of work if the estimates:
 - Require additional resources
 - Affect the project schedule or budget

4.3 Estimated Fees & Expenses

Based on the assumptions and requirements gathered during our meeting, we have developed the following work plan and estimated work effort for this project:

Task	Citrix Staffing	Rate	Work Effort [hours]
Requirements Gathering	1 Project Lead	\$191.43 ¹	10
	1 Technical Consultant	\$191.43 ¹	10
Design	1 Project Lead	\$191.43 ¹	50
	1 Technical Consultant	\$191.43 ¹	50
Build & Test	1 Project Lead	\$191.43 ¹	100
	1 Technical Consultant	\$191.43 ¹	100
Technical Quality Assurance	1 Technical SME	\$191.43 ¹	20
Total Work Effort			340
Contingency			80
Total Work Effort with Contingency			420

Contingency

We have included a contingency to accommodate normal variances to work effort around existing project scope. Please see [Section 4.2](#) for details on Citrix Change Management process and its effect on the project budget and contingency.

Discounts

- The rate is based on the GSA schedule rate plus .75% Industrial fund fee. The GSA contract number is GS-35F-0332N. This is a cost savings of **\$32,663.80** when compared to the standard rate of \$287.50 per hour. Please note that the labor categories being utilized off of the GSA schedule come from Special Item Number (SIN) 132-51.

Professional Fees

Based on the level of effort indicated above and the staffing mix for the project, we estimate the total fees to be approximately \$65,086.20 (\$80,400.06 with contingency) plus travel expenses. As part of the project management function that Citrix will perform, any changes in requirements for work effort, staffing or schedule will be discussed and confirmed with City of High Point prior to the implementation of such changes.

Citrix will invoice every two weeks with payment due within 30 days of receipt of invoice. The amount of professional fees for each invoice will correspond to the actual work effort for the project applied to the corresponding hourly rates.

Expenses

Travel expenses will be submitted to the client for reimbursement using standard IRS guidelines for expenses. Citrix will endeavor to select reasonably priced airlines, hotels, meals, and other expenses. It is expected that the City of High Point will provide travel expenses during the project for those Citrix team members traveling out of their domiciled area, between sites or over long sequences. These expenses include the following:

- Airfare necessary to location(s)
- Meals
- Parking, ground transportation and tolls
- Lodging

5. Customer Billing Information

Company Billing Name:
Billing Address:
City, State, Country, Zip:
Billing Contact Name:
Billing Contact Telephone:
Billing Contact Fax:
Billing Contact Email:
Purchase Order Number:

Note: Indicate whether or not your organization requires a purchase order to process payments. If so, provide purchase order number and attach a copy of the purchase order.

6. Engagement Agreement

Consulting services terms are contained in the terms shipped with the Citrix product which is the subject of this engagement. Nothing contained in any City of High Point purchase order or any other document submitted by the City of High Point shall in any way modify or add to the terms and conditions contained in this Statement of Work. The signatures below indicate the City of High Point and Citrix's agreement to the terms, deliverables, assumptions, billing estimates, and expenses and terms identified in this Statement of Work.

City of High Point	Citrix Systems, Inc.
Name:	Name:
Signature:	Signature:
Title:	Title:
Date:	Date:



CITY OF HIGH POINT VDI PILOT QUOTATION

	New HP Chassis 3 Blades		Total Price
507019-B21	HP BLc7000 CTO 3 IN LCD ROHS Encl	1	\$ 4,337.00
507864-B21	HP BL460c G6 CTO Blade	3	\$ 3,621.00
507794-L21	HP E5540 BL460c G6 FIO Kit	3	\$ 2,600.97
507794-B21	HP E5540 BL460c G6 Kit	3	\$ 2,600.97
500658-B21	HP 4GB 2Rx4 PC3-10600R-9 Kit	18	\$ 3,266.00
500662-B21	HP 8GB 2Rx4 PC3-10600R-9 Kit	18	\$ 12,055.80
418371-B21	HP 72GB 3G SAS 15K 2.5in DP ENT HDD	6	\$ 1,651.93
416585-B21	HP BLc NC325m NIC Adapter Option Kit	3	\$ 1,488.63
462969-B21	HP 650 mAh P-Series Battery	3	\$ 328.97
462968-B21	HP 256MB P-Series Cache Upgrade	3	\$ 518.30
438030-B21	HP BLc GbE2c LY 2/3 Switch	6	\$ 8,515.27
517521-B21	HP 6X 2400W High Efficiency FIO Pwr Sply	1	\$ 1,336.38
456204-B21	HP BLc7000 DDR2 Encl Mgmt Option	1	\$ 709.21
413379-B21	HP BLc7000 1 PH FIO Power Module Opt	1	\$ 138.06
517520-B21	HP BLc 6X Active Cool 200 FIO Fan Opt	1	\$ 705.27
HA104A3 7FX	c7000 Enclosure HW Supp	1	\$ 927.00
HA104A3 7XE	BL4xxc Svr Bld HW Support	3	\$ 1,446.00
HA113A1 5FY	HP Startup BladeSys c-Class Infrastr SVC	1	\$ 600.00
			\$ 46,846.74
	Upgrade Existing Chassis with 2 existing Blades		
500658-B21	HEWLETT PACKARD : HP 4GB 2Rx4 PC3-10600R-9 Kit (Single RDIMM)	12	\$ 2,107.10
500662-B21	HEWLETT PACKARD : HP 8GB 2Rx4 PC3-10600R-9 Kit	12	\$ 7,777.94
438030-B21	HP BLc GbE2c LY 2/3 Switch	3	\$ 4,120.29
416585-B21	HEWLETT PACKARD : HP BLc NC325m NIC Adapter Option Kit	2	\$ 960.41
HA104A3 7FX	c7000 Enclosure HW Supp	1	\$ 927.00
HA104A3 7XE	BL4xxc Svr Bld HW Support	2	\$ 1,446.00
HA113A1 5BW	Proliant Add On Options Installation SVC	9	\$ 1,800.00
			\$ 19,138.73
	CITRIX SOFTWARE AND NETSCALERS		
CITRIX - OPEN	XENDT PLAT ED X1U/DEV LICS W/SUB ADV		
MW2A0000109	Product stocked by manufacturer. Delivery times vary.	100	\$ 26,250.00
CITRIX - NETSCALER	PLATINUM NETSCALER MPX 5500 ED 4X10/100/1000 ELA-2		
MW3A0000037	Product stocked by manufacturer. Delivery times vary.	2	\$ 45,000.00
CITRIX - NETSCALER	1YR PLATINUM GOLD MNT - NETSCALER MPX-5500 ED		
1YRGLDMPX5KPE	Product stocked by manufacturer. Delivery times vary.	2	\$ 10,800.00
CITRIX - NETSCALER	NETSCALER VPX 200 MBPS STD ED W/ SUB ADV ELA 2		
EW2A0000070	Product stocked by manufacturer. Delivery times vary.	2	\$ 7,500.00
	Preferred 25 Support Services	1	\$ 7,500.00
	CONTRACT NUMBER GS-35F-0408R		\$ 97,050.00

Hardware and Licensure Total		\$ 163,035.48
	Consulting and Installation Costs	\$ 80,400.06
Total Project Cost		\$ 243,435.54



MEMORANDUM

March 31, 2010

MEMO TO: Strib Boynton, City Manager
Members of City Council

FROM: Jeffrey A. Moore, Financial Services Director
Fred Baggett, City Attorney

SUBJECT: Required City Council actions for 2/3 and Refunding Bonds

Please include the following actions by City Council for their April 5, 2010, Council meeting.

1. City Council must authorize the staff to apply for the 2/3 bonds capability and the general obligation refunding bonds. The City's bond attorney has prepared a resolution which will approve the filing of the application with the Local Government Commission. City Council is requested to approve the attached "Resolution Making Certain Findings and Determinations and Authorizing the Filing of an Application with the Local Government Commission in Connection with the Proposed Issuance of Street and Sidewalk Improvement Bonds, Parks and Recreational Facilities Bonds and General Obligation Refunding Bonds by the City of High Point, North Carolina."

These are necessary legal proceedings for the issuance of these bonds. As always, we will be available if you have any questions.

Accounting
336.883.3240

Internal Audit
336.883.3122

Purchasing
336.883.3219

Treasury Services
336.883.3230

A regular meeting of the City Council of the City of High Point, North Carolina was held in the Council Chambers of the Municipal Building at 211 South Hamilton Street in High Point, North Carolina, the regular place of meeting, at 4:45 p.m. on April 5, 2010.

Present: Mayor Rebecca R. Smothers, presiding, and Council Members

Absent: Council Members

Also Present: _____

* * * * *

_____ introduced the following resolution the title of which was read and copies of which had been previously distributed to each Council Member:

RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AND AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOCAL GOVERNMENT COMMISSION IN CONNECTION WITH THE PROPOSED ISSUANCE OF STREET AND SIDEWALK IMPROVEMENT BONDS, PARKS AND RECREATIONAL FACILITIES BONDS AND GENERAL OBLIGATION REFUNDING BY THE CITY

BE IT RESOLVED by the City Council (the “City Council”) of the City of High Point, North Carolina (the “City”):

Section 1. The City Council does hereby determine that:

(a) Preliminary studies have been completed to demonstrate the need for improvements to the City’s streets and sidewalks and parks and recreational facilities.

(b) Preliminary analysis has been completed to demonstrate the need for refunding all or a portion of the City’s outstanding (i) Water and Sewer Bonds, Series 2002, dated June 1, 2002 and (ii) General Obligation Public Improvement Bonds, Series 2005, dated October 1, 2005.

(c)The City Council wishes to commence the procedures for the issuance of not to exceed \$2,415,000 Street and Sidewalk Improvement Bonds, \$3,200,000 Parks and Recreational Facilities Bonds and \$7,000,000 General Obligation Refunding Bonds at this time.

(d) The annual audits of the City show the City to be in strict compliance with debt management policies and that the budgetary and fiscal management policies are in compliance with law.

Section 2. The Financial Services Director of the City is hereby authorized to file an application of the City with the North Carolina Local Government Commission for approval of the issuance of said Street and Sidewalk Improvement Bonds, Parks and Recreational Facilities Bonds and General Obligation Refunding Bonds of the City.

Section 3. The law firm of Womble Carlyle Sandridge & Rice, PLLC is hereby appointed to serve, but solely at the pleasure of the City Council, as bond counsel to the City in connection with the issuance of the said bonds.

Section 4. Davenport & Company LLC is hereby appointed to serve, but solely at the pleasure of the City Council, as financial advisor to the City in connection with the issuance of the said bonds.

Section 5. This resolution shall take effect immediately upon its passage.

Thereupon the resolution entitled: “RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AND AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOCAL GOVERNMENT COMMISSION IN CONNECTION WITH THE PROPOSED ISSUANCE OF STREET AND SIDEWALK IMPROVEMENT BONDS, PARKS AND RECREATIONAL FACILITIES BONDS AND GENERAL OBLIGATION REFUNDING BY THE CITY” was passed by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Lisa B. Vierling, City Clerk of the City of High Point, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said City Council at a regular meeting held on April 5, 2010, as relates in any way to the passage of the foregoing resolution and that said proceedings are recorded in the minutes of said City Council.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said City 5th day of April, 2010.

City Clerk

[SEAL]



Memo To: Mayor Smothers and City Council Members

From: Strib Boynton

Date: March 25, 2010

Subject: 2010 Capital Financing Update

I am attaching an outline, for your review, that pulls together our 2010 capital financing program and schedule. The various elements total \$70,311,000.

At one time or another, each of the projects has been reviewed with you. There should be no surprises. The attached outline covers financing possible 2/3 bond projects; various water and sewer projects; and our remaining 2004 bond projects. Attached to the outline is additional information on the recommended 2/3 bond projects.

The attached also outlines an opportunity to refund (refinance) 2002 and 2005 GO bonds, and in the process, save our citizens \$840,725.

Our schedule is designed and intended to take advantage of low interest rates. Action on the refunding and on the authorization for 2/3 bonds will be on your April 5 agenda. Action on the water and sewer bonds will be on your April 19 agenda, and action on the remaining 2004 bonds will be on your May 17 agenda. The sale and issuance of all the bonds is scheduled for June.

I encourage you to look over the attached, and to please call me with any questions that you may have. Except for my surgery next Wednesday, I should be available to meet with you just about any time that you might like before our April 5 meeting

Cc: Pat Pate
Jeff Moore
Eric Olmedo
Randy McCaslin
Fred Baggett
JoAnne Carlyle

*Thanks.
Strib*

2010 Capital Projects Financing Update

\$70,311,000 – Issuance June 2010

G.O. Refunding Bonds: Not to Exceed \$22,201,000 Council Action April 5; Issuance June 2010

We have identified an opportunity to save \$840,725 by refunding (refinancing) \$14,750,000 in 2002 W&S GO Bonds and \$5,200,000 in 2005 GO Public Improvement bonds carrying interest rates of 4.2% to 5.0%. The new refunding bonds are projected to have an average estimated interest rate of 2.84%. Annual water and sewer savings are estimated to be \$55,000 and annual general fund savings are estimated to be \$11,000.

The final amount of the refunding bonds will be determined by market conditions at the time of sale by the LGC. The 2002 bonds were authorized for refunding in August 2005, but the market at the time of sale was not favorable to produce savings. Total refunding will not exceed \$22,201,000 including \$238,000 in issuance cost.

G.O. Bonds (2/3 Authorization): \$5,615,000* Council Action April 5; Issuance June 2010

Parks and Recreation

\$2,000,000	Greenway – PEC to Deep River Road
\$1,200,000	Athletic Complex Improvements

Transportation – Streetscape

\$2,415,000	Road, Streetscape, Utility Projects
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*Note: Please review the attached for more information. The 2/3 bonds can be issued without a tax increase. The possible projects shown under Transportation – Streetscape do not need to be determined at this time. We suggest the decision wait until we get all the numbers for the Lindsay widening project.

Water & Sewer Revenue Bonds: \$25,915,000* Council Action April 19; Issuance June 2010

Projects

\$8,175,000	Randleman Lines to Ward-Phase 1; Elevated tank at Ward WTP; Chloramines conversion
\$10,200,000	Westside WWTP Construction Phase 2
\$1,800,000	Westside WWTP Design Phase 3
\$800,000	Lindsay St Widening (W&S lines relocation)
\$850,000	West Hartley Dr Extension (W&S line relocation)
\$505,000	Corporation St Life Station Replacement

Other costs

\$1,985,950	Debt service reserve fund/insurance premium
\$1,295,750	Capitalized interest
\$303,300	Underwriters' fees and expenses

*Note: Financing the capital investments was built into our long-term water and sewer utility rate cost years ago. There is a chance that we may want to use our current allocation of \$5,007,000 in Recovery Zone Economic Development Bonds as part of the \$25,915,000 if we can reduce our total costs

March 25, 2010

depending on what interest rebate that may be available from the federal government at the time of pricing.

G.O. Bonds: \$16,580,000*

Council Action May 17; Issuance June 2010

Transportation

\$3,000,000	Hartley Dr Extension
\$2,450,000	Old Winston Rd Widening
\$4,800,000	Lindsay St Widening
\$1,280,000	Deep River/Eastchester

Intersections

\$270,000	Gordon @ Cedrow
\$25,000	Southern Place @ Redding
\$25,000	Tryon St @ Redding
\$68,000	Eastchester @ Premier
\$267,000	Eastchester @ Piedmont Pkwy
\$80,000	Eastchester @ Willard Dairy

Stormwater

\$3,265,000	West Ray and Hospital area
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Public Safety-Fire

\$1,050,000	Fire Maintenance/Training/Logistics Facility
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*Note: These are the remaining bonds previously authorized by voters in November 2004.

Potential Two-Thirds Bond Project List

\$5.615 Million Capacity June 2010 Issue

Estimated Costs

Parks and Recreation Improvements **\$3.2 million**

Park Improvements - Greenway – PEC to Deep River Road **\$2.0 million**

These funds will be used to complete the greenway from University Park on Deep River Road to the PEC on Penny Road. This will provide a continuous greenway from the downtown area at Armstrong Park through the City to the Piedmont Environmental Center and the Bicentennial Greenway. This has been noted as a priority area in citizen surveys, the Comprehensive Recreation Master Plan and in the High Point Bikeway, Greenway and Trails Master Plan. .

Park Improvements - Athletic Complex **\$1.2 million**

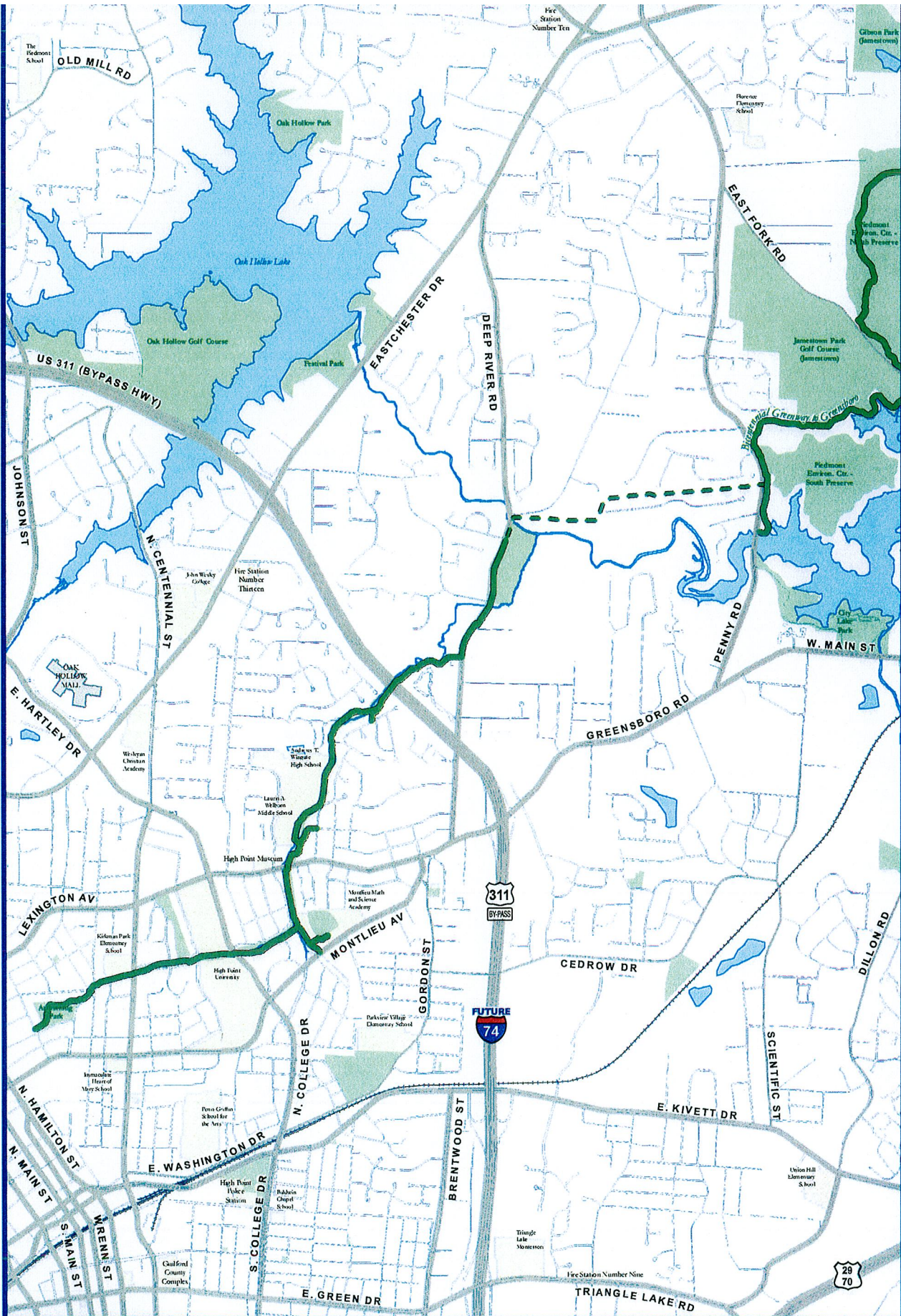
These funds will be used on improvements to the Athletic Complex to include reconfigurations, resurfacing and marking the parking lot on the north side of School Park Road; and, building restrooms with a concession area to serve the track and North Soccer Fields and possibly Simeon Stadium. These improvements have been noted as a priority in the Comprehensive Recreation Master Plan and will compliment the recent improvements made at the Miracle League site and adjoining athletic fields.

Transportation – Streetscape Improvements **\$2.415 million**

This project will allocate funds for roadway and/or streetscape improvements in the City. These improvements could include items like radius improvements, signal mast arms, sidewalks, removing overheads wires to be replaced with underground wiring, streetscape improvements including benches and planters, distinguishing signs or markers, special lighting and other items. These public funds could also be used to match grants or other private donations for improvements. Potential project areas include:

Lindsay Street Utility Relocation (Main/Westwood)	\$1.2 million
Main Street Utility Relocation (Parkway to Westwood)	\$2.1 million
Washington Drive Utility/Streetscape	\$2.0 million
Kivett/English One-Way Street Conversion	\$1.6 million
Russell/Green One-Way Street Conversion	\$1.0 million
Signal Replacement (HPU area)	\$2.2 million
N. Main/ Lexington Utility/Streetscape	\$1.8 million
Sidewalk Additions or Replacement	\$1.0 million

TOTAL TWO-THIRDS TO BE AUTHORIZED **\$5.615 million**



CITY OF HIGH POINT GREENWAY

Prepared by City of High Point Transportation Department
P.O. Box 230, 211 S. Hamilton Street, High Point, NC 27261

MAJOR ROADS
EXISTING/PROPOSED GREENWAY



0 500 1,000 500 2,000
Feet

**DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES
HOUSING ENFORCEMENT DIVISION**

ORDINANCE

REQUEST: Ordinance to Demolish

**PROPERTY
ADDRESS:**

1700 A & B Brockett Avenue

OWNER:

David S. Horne

**FIRST
INSPECTION:**
2-24-2009

Number of Violations: Major 4 Minor 20
1) electrical unsafe due to many years of no service
2) no operable heat source
3) holes in foundation
4) no smoke detector
*similar conditions exist in each unit of the duplex

**HEARING
RESULTS:**
3-16-2009

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations creating an unsafe dwelling. Due to the deteriorated condition of the dwelling and the associated blight on the neighborhood and that fact that the repairs exceed 50% of the tax value, the Order to Repair or Demolish was issued. This property contains a duplex. The ordinance request would apply to the entire structure. This property is a case from the original list of closed dwelling units. The Guilford County Tax value of the dwelling is \$21,700.00. The repair estimate is \$21,900.00.

**ORDER(S)
ISSUED:**
3-16-09

Order to Repair or Demolish (90-day)
compliance date of 6-16-2009

APPEALS:

No appeals to date by the owner.

**OWNER
ACTIONS:**

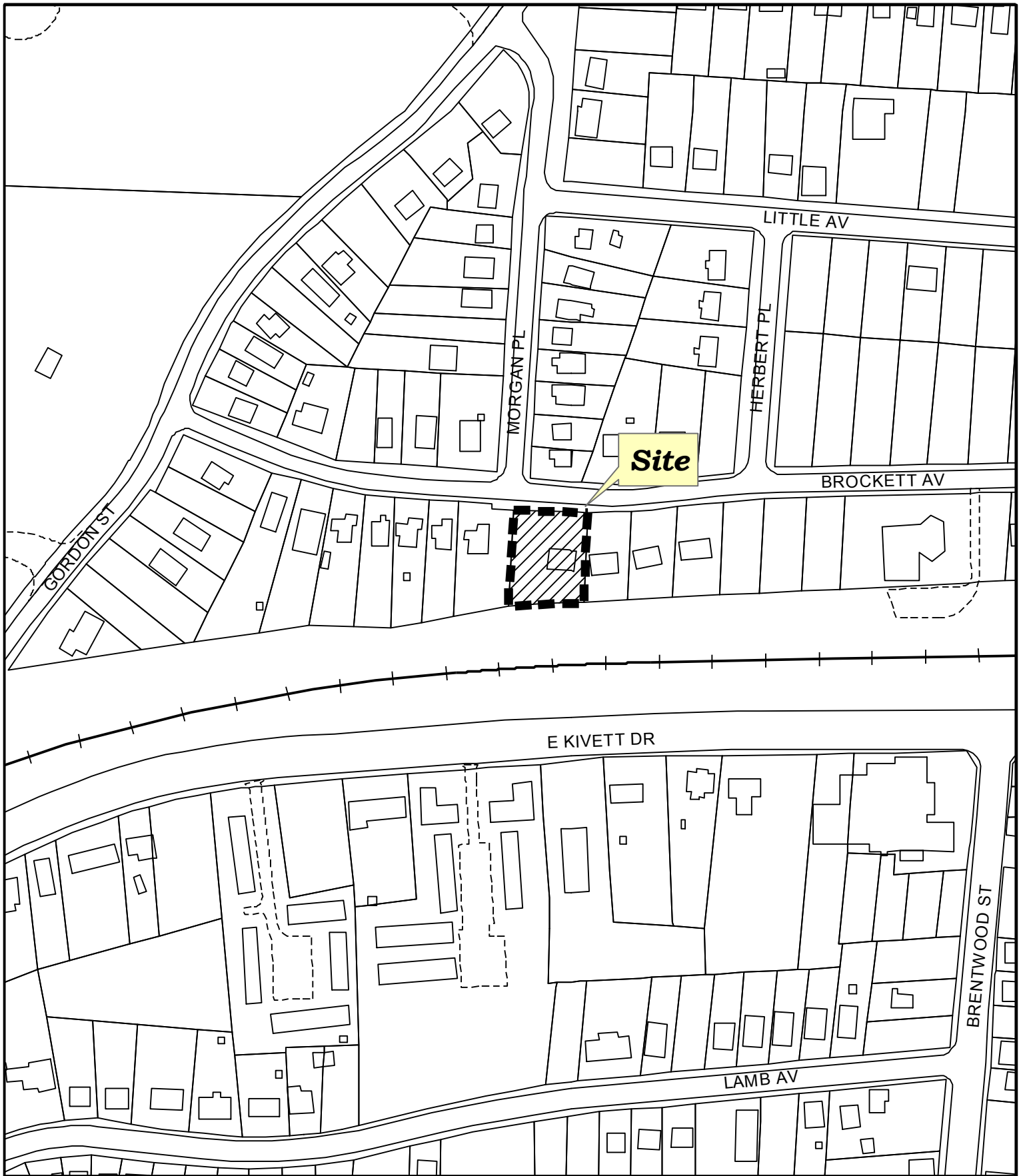
The owner obtained a building permit 9-3-2009 but has not requested any inspections.

EXTENSIONS:

None requested

**CURRENT
STATUS:**
3-29-2010

Conditions still exist. Dwelling is vacant and secure.



1700 Brockett Avenue

Ordinance to Demolish



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: March 25, 2010



Scale: 1"=200'

y:/ba-pz/inspections/
ord-demo.mxd



1700 A & B Brockett Avenue



1700 A & B Brockett Avenue