City of High Point

Municipal Office Building
211 South Hamilton Street
High Point, NC 27261

Meeting Agenda

Monday, June 1, 2009

4:45:00 PM

Council Chambers

Committee of the Whole

Rebecca R. Smothers, Mayor
William S. Bencini, Mayor Pro Tem
Latimer B. Alexander, IV, Mary Lou Blakeney,
Foster Douglas, John Faircloth, Michael D. Pugh,
Bernita Sims, M. Christopher Whitley

ROLL CALL, PRAYER, PLEDGE OF ALLEGIANCE

PRESENTATION OF ITEMS

FINANCE COMMITTEE - Council Member Whitley, Chair

Committee Members - Bencini, Douglas, Alexander

090123 **Contract - Bid No. 50 - Shoot House for Police Firing Range**

Approval of contract awarding Bid No. 50 for installation of a Shoot House for the Police Firing Range. Purchasing and the Police Department recommends that contract be awarded to Holbrook& Associates, Inc. in the amount of $248,900.00 which is the lowest responsible and responsive bidder meeting specifications.

090124 **Contract - Bid No. 51 - 121 kV Circuit Breakers for the Penny Road Substation**

Approval of contract awarding Bid No. 51 for the purchase of three 121kV Circuit Breakers for the Penny Road Substation. Purchasing and the Electric Department recommends that contract be awarded to UAI/UTILICOR in the amount of $146,100.00, which is the lowest responsible and responsive bidder meeting specifications.

090125 **Contract - Bid No. 52 - 15 kV Circuit Breakers for the Penny Road Substation**

Approval of contract awarding Bid No. 52 for the purchase of 15kV Circuit Breakers for the Penny Road Substation. Purchasing and the Electric Department recommends that contract be awarded to Wesco in the amount of $177,494.000, which is the lowest responsible and responsive bidder meeting specifications.

090126 **Contract - Sole Source Authorization - Equipment for the Electric Department**

Council is requested to approve an exception to the bid laws under the "sole source qualification" for the purchase of equipment for the Electric Department from Trayer Engineering.

090127 **Budget Ordinance Amendment - Neal F Austin Library Expansion**

Council is requested to adopt a Capital Project Ordinance Amendment for contributions in the amount of $100,000.00 for the Neal F. Austin Library Expansion.

090134 **Resolution - Amending Electric Utility Rate Schedule**

Adoption of a resolution amending the Electric Utility Rate Schedule increasing rates and charges for the electric utility for availability demand and consumtion by 4.0% effective for bills dated on or after July 1, 2009.

090131 **Electric Rate Rider REPS - Renewable Energy Portfolio Standards (REPS) Charge**

Council is requested to approve the Electric Rate Rider (REPS) for the Renewable Energy Portfolio Standards (REPS) Charge.

090132 **Agreement - High Point Museum Operational Merger**

City Council is requested to approve an agreement between the High Point Historical Society and the City of High Point to merge the operations of the High Point Museum into the City as a Division under the general direction of the Director of Library Services.

090133 **Ordinance - Amending the Library Board of Trustees**

Council is requested to adopt an ordinance amending the High Point Code of Ordinances Title 7 Parks, Recreation and Cultural Affairs, Chapter 2 Library Board of Trustees, Section 7-2-1 "Appointment; term; vacancies" to expand the Library Board of Trustees from the current eight members to nine members.

090135 **Resolution - Offer & Acceptance for A State Loan - Sewer Main Renovations**

Adoption of a resolution from the North Carolina Department of Environment and Natural Resources (NCDENR) accepting an offer for a state loan in the amount of $1,798,500.00 for Sewer Main Renovations.

090140 **Budget Ordinance Amendment - American Recovery & Reinvestment Act - 2009 Loan Asisstance**

Adoption of a Capital Project Ordinance Amendment in the amount of $1,798,500 for the American Recovery & Reinvestment Act for sewer main renovations.

090136 **Contract - Bid No. 56 - Obsolute Sewer Main Rehabilitation**

Approval of contract awarding Bid No. 56 for Obsolete Sewer Main Rehabilitation. Purchasing and the Public Services Department recommends that contract be awarded to Breece Enterprises in the amount of $774,734.00 which is the lowest responsible and responsive bidder meeting specifications.

090137 **Contract - Bid No. 57 - Lazy Lane Pump Station Abandonment Project**

Approval of contract awarding Bid No. 57 for the Lazy Lane Pump Station Abandonment Project. Purchasing and the Public Services Department recommends that contract be awarded to Gilbert Engineering in the amount of $333,510.00 which is the lowest responsible and responsive bidder meeting specifications.

090138 **Request for Public Hearing Date - FY2010 FTA Section 5307 Operating, Capital, and Planning Grant Application**

Council is requested to establish the date of Monday, June 15, 2009 at 5:30 p.m. as the date to receive public comments on the filing of the FY2010 FTA Section 5307 Operating, Capital and Planning Grant application for HiTran Dial-A-Lift, the Thomasville portion of Davidson County Transportation system with the area within High Point served by Guilford County Transportation System.

090139 **Resolution - New Municipal Records Retention & Disposition Schedule**

Council is requested to adopt a resolution accepting a new Municipal Records Retention and Disposition Schedule.

Pending Items

090050 **Revised Economic Incentive Policy**

Council is requested to adopt a revised economic incentive policy redirecting incentive dollars to the Core City and south High Point.

3/5/2009	**Committee of the Whole**	**referred**	**Committee of the Whole**

PUBLIC SAFETY COMMITTEE - Council Member Faircloth, Chair

Committee Members - Douglas, Pugh, Alexander

090110 **Ordinance - Demolition of Structure - 618 Cable Street**

Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of structure located at 618 Cable Street belonging to Teresa A. Thomas.

5/18/2009	**Committee of the Whole**	**postponed**	**Public Safety Committee**

PUBLIC SERVICES COMMITTEE - Council Member Sims, Chair

Committee Members - Blakeney, Faircloth, Whitley, Alexander

PLANNING & DEVELOPMENT COMMITTEE - Council Member Bencini, Chair

Committee Members - Blakeney, Pugh, Sims, Faircloth

090129 **Right of Way Encroachment - 09-01 - High Point University**

A request by High Point University to permit an encroachment into a portion of the W. College Drive right of way. Proposed encroachment is lying along the east side of W. College Drive, north of E. Farris Avenue.

090141 **Reappointment - Theatre Advisory Board - Karakh Kahn**

Council is requested to confirm the reappointment of Karakh Kahn to the Theatre Advisory Board. Appointment will be effective immediately and will expire on June 1, 2012.

PUBLIC HEARINGS ON ITEMS - 5:30 P.M.

090130 **Public Hearing - Community Development Block Grant - Recovery Funds (CDBG-R)**

Monday, June 1, 2009 at 5:30 p.m is the date and time advertised to received public comments for a substantial Amendment to the FY 2008-2009 Annual Action Plan (Community Development Block Grant - Recovery Funds (CDBG-R).

090128 **Public Hearing - Proposed City of High Point Annual Budget - FY 2009-2010**

Monday, June 1, 2009 at 5:30 p.m. and Thursday, June 4, 2009 at 9:00 a.m. are the dates and times established by the High Point City Council to received public comments on the proposed City of High Point Annual Budget for FY 2009-2010.

ADJOURNMENT

Department of Electric Utilities
Administration Division

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

May 26, 2009

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Bid No. 52-052009
15 kV Circuit Breakers for the Penny Rd. Substation

On May 21st the City of High Point held the above listed bid opening. We requested bids from six representatives and three responded to the invitation.

I recommend that the City Council authorize the purchase the repair parts from **WESCO** for the total price of **$177,494.00,** they were the lowest responsive bidder meeting specifications.

cc: file
Bob Martin
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins

City of High Point, P.O. 230, 816 E. Green Dr., High Point, NC 27261 USA
Phone 336.883.3485 Fax: 336.883.3478 TDD 336.883.8517

BID INFORMATION AND RECOMMENDATION

BID #52-052009 **DATE OPENED: 05/20/09**

DESCRIPTION: CIRCUIT BREAKERS 15kv

BID PACKAGES DISTRIBUTED: 6 **DEPARTMENT: ELECTRIC**

SOURCE OF FUNDS: 631795 - 533701 **BUDGETED AMOUNT: $180,000.00**

RECOMMENDED AWARD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	CIRCUIT BREAKER - 2000A	$23,166.00	$23,166.00
8	CIRCUIT BREAKER - 1200A	$19,291.00	$154,328.00

PURPOSE: To provide service to our customers.

BID TABULATION

VENDOR NAME & ADDRESS	ITEM	QTY.	UNIT PRICE	TOTAL PRICE	DLVRY. A.R.O.
WESCO 3025 STONYBROOK DR. RALEIGH, NC 27604	**2000A** **1200A**	**1** **8**	**$23,166.00** **$19,291.00**	**$23,166.00** **$154,328.00**	**110 DAYS**
SIEMENS POWER CORP. c/o NAT'L. TRANSFORMER 2613-B DISCOVERY DR. RALEIGH, NC 27604	2000A 1200A	1 8	$25,675.00 $21,979.00	$25,675.00 $175,832.00	98 DAYS
AREVA T&D 11767 KATY FRWY., STE. #810 HOUSTON, TX 77079	2000A 1200A	1 8	$28,500.00 $24,700.00	$28,500.00 $197,600.00	112 DAYS

The **ELECTRIC DEPARTMENT** and **PURCHASING DIVISION** recommend that the purchase of **CIRCUIT BREAKERS 15kv** be awarded to **WESCO**, the lowest responsible and responsive bidder meeting specifications for the total amount of **$177,494.00**.

DATE OF RECOMMENDATION: May 26TH, 2009

Strib Boynton

Approved by:
Strib Boynton, CITY MANAGER

Department of Electric Utilities
Administration Division

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

May 26, 2009

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Bid No. 51-052009
121 kV Circuit Breakers for the Penny Rd. Substation

On May 21st the City of High Point held the above listed bid opening. We requested bids from eight representatives and five responded to the invitation.

I recommend that the City Council authorize the purchase the repair parts from **UAI/Utilicor** for the total price of **$146,000.00,** they were the lowest responsive bidder meeting specifications.

cc: file
Bob Martin
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins

City of High Point, P.O. 230, 816 E. Green Dr., High Point, NC 27261 USA
Phone 336.883.3485 Fax: 336.883.3478 TDD 336.883.8517

RP3 Reliable Public Power Provider

BID INFORMATION AND RECOMMENDATION

BID #51-052009 **DATE OPENED: 05/20/09**

DESCRIPTION: CIRCUIT BREAKER 121kv

BID PACKAGES DISTRIBUTED: 8 **DEPARTMENT: ELECTRIC**

SOURCE OF FUNDS: 631795 - 533701 **BUDGETED AMOUNT: $180,000.**

RECOMMENDED AWARD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
3	CIRCUIT BREAKER 121kv	$48,700.00	$146,100.00

PURPOSE: To provide transmission service at our substations for the customers.

BID TABULATION

VENDOR NAME & ADDRESS	QTY.	UNIT PRICE	TOTAL PRICE	DLVRY. A.R.O.
UAI/UTILICOR 2417 SOUTH SECOND AVE. MANSFIELD, TX 76063 FIELD SERVICE: $160/HR.	**3**	**$48,700.00**	**$146,100.00**	**112 DAYS**
AREVA c/o LEKSON ASSOC. 4004-104 BARRETT DR. RALEIGH, NC 27609 FIELD SERVICE: $6,032/DAY	3	$49,600.00	$148,800.00	80-100 DAYS
SIEMENS POWER CORP. c/o NAT'L. TRANSFORMER 2613-B DISCOVERY DR. RALEIGH, NC 27604 FIELD SERVICE: $2,000 DAY + $2000 ROUND TRIP	3	$49,999.00	$149,997.00	70-90 DAYS
NATIONAL ELEC. SYSTEMS 13357 STATE RT. 12 BOONVILLE, NY 13309 FIELD SERVICE: $1,650/DAY	3	$52,530.00	$157,590.00	18 WKS.
UTILITY SERVICE AGENCY 501 N. MAIN ST. WAKE FOREST, NC 27587 FIELD SERVICE: $1,320-2,400/DAY	3	$64,640.00	$193,920.00	18-22 WKS.

The **ELECTRIC DEPARTMENT** and **PURCHASING DIVISION** recommend that the purchase of **CIRCUIT BREAKER 121kv** be awarded to **UAI/UTILICOR**, the lowest responsible and responsive bidder meeting specifications for the total amount of **$146,100.00**.

DATE OF RECOMMENDATION: May 26TH, 2009

Strib Boynton

Approved by:
Strib Boynton, CITY MANAGER

DATE: May 27, 2009

TO: Pat Pate, Assistant City Manager

FROM: Kenneth J. Shultz, Commander

SUBJECT: Purchasing Recommendation for Shoot House

As part of our endeavor to build a Regional Training Facility at our firing range, the High Point Police Department applied for several federal grants which were to be utilized for funding improvements in order to expand upon our current training capabilities. The 2008 COPS (Community Oriented Policing Services) grant was approved for funding installation of a ballistic shoot house for training purposes.

Research on the house design was completed and bid specifications were then created. On April 16th, 2009 the Purchasing Department submitted the bid specifications for formal bids on this shoot house. On May 7th, 2009 the bid deadline passed and sealed bids for the project were opened. Seven separate General Contracting Companies returned qualifying bids for the project. The bids included one price for the shoot house and its installation and one price for the cost of the cement pad on which the house was to be assembled. This was done due to the fact that two separate funding sources were to be utilized for this project. In order to determine the low bidder, the two costs were then totaled for a final bid amount. The lowest qualifying bid was received from Holbrook & Associates Inc. in the amount of $248,900. This bid received from Hamlett did not meet specifications due to not providing a brand name or the correct documentation for the shoot house

Upon review of the bids, the High Point Police Department has recommended the acceptance of the lowest qualifying bid which was provided by Holbrook & Associates, Inc. located in High Point, NC.

BID INFORMATION AND RECOMMENDATION

BID: #50-050709 **DATE OPENED:** May 7, 2009

DESCRIPTION: Shoot House for Police Firing Range

BID PACKAGES DISTRIBUTED: 13 **DEPARTMENT:** Police Department

SOURCE OF FUNDS: 301310-533600-301081012105-55100 **BUDGETED AMOUNT:** $ 250,000.
301310-533701-301006310202-55170 $ 17,000.

RECOMMENDED AWARD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LT	**Shoot House for Police Department**	**$239,000.00**	**$239,000.00**
1 LT	**Concrete for Shoot House**	**$9,900.00**	**$9,900.00**

PURPOSE: The Contract work entails installing a ballistic shoot house for training purposes.

COMMENTS: Funding for this project is through federal grants which are to be utilized for expansion of current training capabilities. Bid award recommendation is for second low bidder. The low bidder is declared non-responsive because they did not provide required documentation regarding references and brand of shoot house being offered.

BID TABULATION

VENDOR NAME & ADDRESS	BRAND	SHOOT HOUSE	CONCRETE	TOTAL
HAMLETT 3704 SECURITY MILLS RD. CLIMAX, NC 27233	UNKNOWN	$ 221,350.00	$ 16,850.00	$ 238,200.00
HOLBROOK & ASSOCIATES, INC. PO BOX 5727 HIGH POINT, NC 27262	**ACTION**	**$ 239,000.00**	**$ 9,900.00**	**$ 248,900.00**
DAVE'S CONSTRUCTION 1416 WASHINGTON ST EDEN, NC 27289	ACTION	$ 241,000.00	$ 9,280.00	$ 250,280.00
CREST CONSTRUCTION SERVICES 8642-146 W MARKET ST GREENSBORO, NC 27409	ACTION	$ 239,887.00	$ 14,000.00	$ 253,887.00
PFISTER CONSTRUCTION COMPANY P O BOX 8848 GREENSBORO, NC 27419-0848	SAVAGE	$ 239,000.00	$ 15,000.00	$ 254,000.00
T K BROWN CONSTRUCTION 427 WILGROVE-MINT HILL RD. CHARLOTTE, NC 28227	SAVAGE	$ 237,560.00	$ 17,656.00	$ 255,216.00
FABCO CONSTRUCTION INC 144 N. CHURCH STREET, SUITE 7 KERNERSVILLE, NC 27284	MIKE GIBSON	$ 238,750.00	$ 17,950.00	$ 256,700.00
MCCLURE DESIGN & BUILD, LLC 5467 BELLS FERRY ROAD ACWORTH, GA 30102	ACTION	$269,000.00 - 20,000.00 $ 249,000.00	$ 16,000.00	$ 265,000.00
DANIELS & DANIELS 178 NC HIGHWAY 111 S. GOLDSBORO, NC 27534	SAVAGE	$ 25,000.00	$304,800.00	$ 329,800.00

The **POLICE DEPARTMENT** and the **PURCHASING DIVISION** recommend that the contract for **SHOOT HOUSE FOR THE POLICE FIRING RANGE** be awarded to **HOLBROOK & ASSOCIATES, INC.**, the lowest responsible and responsive bidder meeting specifications, in the amount of **$248,900.00**

DATE OF RECOMMENDATION: May 26, 2009.

Strib Boynton, CITY MANAGER

City of High Point
Electric Rate Rider REPS
Renewable Energy Portfolio Standards (REPS) Charge

Applicability
The Renewable Energy Portfolio Standards Charge set forth in this Rider is applicable to all customers receiving metered electric service from the City of High Point ("City"), except as provided below. These charges are collected for the expressed purpose of enabling the City to meet its Renewable Energy Portfolio Standards compliance obligations as required by the North Carolina General Assembly in its Senate Bill 3 ratified on August 2, 2007.

Billing
Monthly electric charges for each electric meter computed under the City's applicable electric rate schedule will be increased by an amount determined by the table below:

Customer Type	Monthly Rate Per Meter
Residential	$0.52
Commercial	$2.60
Industrial	$26.04

Exceptions
Industrial and Commercial Customer Opt-out
Any industrial customers, regardless of size, and large commercial customers with usage greater than one million kWh's per year can elect not to participate in City's demand-side management and energy efficiency measures in favor of its own implemented demand-side management and energy efficiency measures by giving appropriate written notice to the City.

Exempt Electric Schedules
The following service schedules will not receive a charge because of the low energy use associated with them and the near certainty that customers served under these schedules already will pay a per meter charge under another residential, commercial or industrial service schedule:

- Rate 17 – Outdoor Lighting Service
- Rate 29 – Flood Lighting Service
- Rate Z - Street Lighting Service

Reclassified Charges
Commercial and Industrial non demand meters on the rate schedules listed below shall be classified under the Residential per meter charge under this Rider because of their low average monthly electricity use (under 36,000 kWh per calendar year):

☐ Rate 10 – Commercial Electric With No Demand
☐ Rate 11 – Commercial Hot Water Only With No Demand
☐ Rate 21 – Industrial Electric With No Demand
☐ Rates 20/22 – Traffic Signals
☐ Rate 24 – Construction With No Demand
☐ Rate 25 – Commercial All Electric With No Demand
☐ Rate A

Sales Tax
Applicable North Carolina sales tax will be added to charges under this Rider.

Effective for electric service rendered after July 1, 2009.

Adopted this 18th day of June, 2009 by the High Point City Council

Lisa B. Vierling, MMC
City Clerk

City of High Point
North Carolina

Department of Transportation
Public Transportation Division

May 20, 2009

AGENDA ITEM

MEMO

To: Strib Boynton, City Manager

From: Mark McDonald, Transportation Director

Subject: Request for Public Hearing

The Department of Transportation is in the process of preparing the FY2010 FTA Section 5307 operating, capital, and planning grant application for Hi tran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation System, and the area within High Point served by Guilford County Transportation System. In order to comply with federal and state guidelines a public hearing must be held for the grant application and the filing of the grant application with FTA and NCDOT authorized by City Council.

If you concur with this request we would like to use the following schedule.

June 1, 2009	–	Council establishes June 15st as the date for the public hearing
June 15, 2009	–	Public hearing is held
June 18, 2009	–	Council authorizes filing of grant applications to FTA and NCDOT and passes authorizing resolution to enter into agreements with NCDOT.

The proposed funding is as follows:

GRANT	TOTAL	FEDERAL SHARE	STATE SHARE	CITY SHARE	COUNTY	OTHER
Section 5307 (FTA) Operating Assistance						
City of High Point	$2,696,854	$1,087,583	$487,287	$585,697		$536,287
Davidson County	$216,000	$72,000			$72,000	$72,000
Guilford County	$130,000	$65,000			$65,000	
Section 5307 Routine Capital	$296,500	$237,200		$59,300		
Section 5309 Major Capital	$2,104,150	$1,683,320	$210,415	$105,207		$105,208
Section 5303 Planning	$41,050	$32,840	$4,105	$4,105		
Total	**$5,484,554**	**$3,177,943**	**$701,807**	**$754,309**	**$137,000**	**$713,495**

If you have any questions or would like to discuss the matter further, please advise.

MVM/aww

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www.high-point.net/hitran

City of High Point

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

Date: May 27, 2009

To: Strib Boynton, City Manager

From: W. Patrick Pate, Assistant City Manager

Re: High Point Museum Operational Merger

As a part of the FY 09-10 budget preparations, the City has been in discussions with the High Point Historical Society to merge the operations of the High Point Museum into the City as a Division under the general direction of the Director of Library Services. As a result of these discussions the FY 09-10 budget contains an operational budget for the Museum and the High Point Historical Society would prepare a separate budget for the activities of the Society.

Two items are attached for Council consideration to complete this merger. The first is an agreement that has been developed between the City and Society. This agreement, which was approved by the Society at their April 21 Board meeting, lays out the groundwork for the merger and the roles that will be played by the City and the Society after the merger.

The second item is an ordinance to expand the Library Board of Trustees from the current eight members to nine members. With the existing vacancy on this Board, this will allow two opportunities to appoint a member that would have a background with the High Point Museum and Society to the Board of Trustees that will provide policy guidance to the City Council on the activities of the Library and Museum.

The museum operational budget that is proposed to be included in the budget adopted by Council is $430,756. This budget would be funded by the continuation of a $370,000 appropriation from the City and a $60,756 contribution from the Society which would include $4,000 in anticipated rental revenue. The expenditure budget is broken down into $330,404 for salaries and benefits for six full-time employees and eleven part-time employees, $97,852 in operational expenditures and $2,500 in operational capital for a scanner. The budget for the Society is estimated to be around $115,000 which would include the activities of the Society (including the Museum Store) and their operating support of the Museum. In addition the

Society would continue to administer existing grants that have been awarded to the Society and any additional grants that would be received by the Society. The operational budget for the Museum that will be included in the budget adopted by Council is shown below.

Expenditures:	
Personnel Services	$330,404
Operating Expenses	$97,852
Capital Outlay	$2,500
Total	$430,756
Revenues:	
Departmental Revenue	$60,756
General Revenue Allocation	$370,000
Total	$430,756

I would request that approval of the agreement between the City of High Point and the High Point Historical Society along with the expansion of the Library Board of Trustees be placed on Council agenda for consideration. If approved the FY 09-10 budget will be changed to reflect the budget numbers shown above.

If you have specific questions after reviewing these documents please let me know.

cc: Carol Young, Chair, High Point Historical Society
Kem Ellis, Director of Library Services
Lou Hedrick, Budget and Evaluation Officer

Agreement between the City of High Point and the High Point Historical Society, Inc.

This agreement, made this _____ day of _______, 2009, between the City of High Point ("City") and the High Point Historical Society, Inc. ("Society").

Whereas, the City as owner of the land and structures known as the High Point Museum ("Museum"); and the Society as owner of the collections housed in the Museum have cooperated for many years in the successful operation and growth of the Museum; and

Whereas, the City and the Society have agreed to transfer operational management of the Museum from the Society to the City, and

Whereas, the employees of the Society which comprise the Museum staff will become city employees operating under the direction of the City, and

Whereas, the City and Society desire to agree as to the matters herein addressed concerning the operation and governance of the Museum.

It is therefore agreed by the City and Society:

1. **Rules of the Society**. The Society will continue in its role as established in its by-laws to raise funds to acquire, maintain and exhibit a collection of historical artifacts; to be dedicated to standards of excellence in programming at the Museum; and its mission to be educational and historic in nature, concerning itself primarily with the history of High Point, NC and the surrounding area.

2. **Collections.** The Society will continue to own and acquire collections for the Museum which will be housed at no charge in the museum owned by the City. The Society will house the collections at the Museum for such period of time as the Museum is owned by the City. The Society will retain financial responsibility for the insurance for the collections and conservation of collection artifacts. The City can, but has no obligation to, assist in the acquisition of additional collections material through contribution to the Society.

3. **Staff.** The staff at the Museum will become employees of the City at the City grade levels commensurate with equivalent current positions of the City as determined by the City. They will be subject to all employment policies and rules of the City and entitled to all employee benefits including retirement, vacation, sick leave and insurance (including to the extent offered, health, disability, and life). Position descriptions and pay for Museum employees will be reviewed, and if appropriate, adjusted in light of the City's pay and classification program. Classifications may or may not be adjusted as a result of this study and appropriate City policies will apply to any changes.

4. **Museum Director.** Input from the Society Board shall be sought in the filling of a vacancy in the position of Museum Director including the provision of non-binding input into the selection of the Museum Director. In all events however, the City Manager or his designee will have final hiring authority for all Museum staff positions.

5. **Funding.** All printing and mailing of invitations to membership for the Society and events and fundraisers (which events and fundraisers may be billed or sponsored by the High Point Museum) shall be paid for by the Society. The Society shall be responsible for funding additional collections for the Museum. As a City agency, the operations of the Museum including staff salaries, employment tax liabilities, staff retirement and insurance coverage, utilities, software costs, marketing expenses, copying and printing costs (except printing relating to Society events and fundraisers), equipment acquisition and maintenance, continuing professional education and attendance at conference; shall be the responsibility of the City and in all events subject to the budgetary processes and policies established by City. Any fundraising activities conducted by the Society may take place on the Museum grounds and all monies from such fundraisers shall belong to the Society to be used in accordance with its charitable purpose, including the acquisition of additional collection items for the Museum.

6. **Property.** The City shall continue to maintain, repair and conserve the Museum building and the historical structures on the Museum grounds. Any repair, maintenance and conservation of the historic buildings would be subject to consultation with the historic preservationists as determined necessary by the Museum Director. The City will consult with the Society before making any decisions to sell the property at 1859 E. Lexington which currently houses the museum collection or to permanently relocate the Museum to another site.

7. **Logo.** The Society will continue to use its current logo and all ownership rights in the logo shall be vested in the Society which hereby grants a perpetual royalty free license for use of the logo to the City for such time as the Museum is an operational program of the City.

8. **Society Bylaws**. The Society shall review and amend its bylaws to make them consistent with this agreement and the Resolution.

9. **Effective Date**. The effective date of the structure and agreement set forth herein shall be July 1, 2009.

10. **Prior Agreements.** Any prior agreements between the City and the Society which are in conflict with this agreement are rescinded to the extent of such conflict.

Approved by the High Point Historical Society, Inc., April 21, 2009	Approved by the City of High Point ________________, 2009
____________________________ Chair	____________________________ Mayor

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and;

WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a State Revolving Loan in the amount of $1,798,500 for the construction of Wastewater Treatment Works Projects, and,

WHEREAS, the City of High Point intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE HIGH POINT CITY COUNCIL OF THE CITY OF HIGH POINT:

That the City of High Point does hereby accept the State Revolving Loan offer of $1,798,500.

That the City of High Point does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the loan offer, Section II-Assurances will be adhered to.

That Rebecca R. Smothers, Mayor, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of High Point has substantially complied or will substantially comply with all Federal, State and local laws, rules and regulations, and ordinance applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 4th day of June, 2009 at High Point, North Carolina.

Rebecca R Smothers

Rebecca R. Smothers, Mayor
June 4, 2009

NCDENR

North Carolina Department of Environment and Natural Resources

Division of Water Quality

Beverly Eaves Perdue
Governor

Coleen H. Sullins
Director

Dee Freeman
Secretary

May 21, 2009

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

The Honorable Rebecca R. Smothers, Mayor
City of High Point
PO Box 230
High Point, North Carolina 27621

SUBJECT: Offer and Acceptance For a State Loan
Project No. 2W370387-08
High Point, North Carolina

Dear Mayor Smothers:

The City of High Point has been approved for American Recovery and Reinvestment Act of 2009 loan assistance from the Clean Water State Revolving Fund in the amount of $1,798,500.

Enclosed are two (2) copies of an Offer and Acceptance Document extending a State Revolving loan in the amount of $1,798,500. This offer is made subject to the assurances and conditions set forth in the Offer and Acceptance Document. Upon executing the Offer and Acceptance Document, please submit the following items to the Construction Grants and Loans Section, 1633 Mail Service Center, Raleigh, North Carolina 27699-1633 within forty-five (45) days of receipt.

1. A resolution adopted by the governing body accepting the loan offer and making the applicable assurances contained therein. (Sample copy attached)

2. One (1) copy of the original Offer and Acceptance Document executed by the authorized representative for the project. **Retain the other copy for your files.**

Construction Grants and Loans Section
1633 Mail Service Center, Raleigh, North Carolina 27699-1633
Location: 2728 Capital Blvd. Raleigh, North Carolina 27604
Phone: 919-733-6900 \ FAX: 919-715-6229 Internet: www.nccgl.net

In accordance with G.S. 159-26(b)(6), a capital project fund is required to account for all debt instrument proceeds used to finance capital projects. It is required that a capital project ordinance, in accordance with G.S. 159-13.2, be adopted by the governing board authorizing all appropriations necessary for the completion of the project. A copy of the approved ordinance must be submitted to this office before requesting the first reimbursement request.

In addition, the enclosed pay request form must be used for all reimbursement requests. You may make additional copies as needed. Also, enclosed is a copy of a memorandum requesting your Federal Identification Number. Please contact Mr. Jim Burke at the Local Government Commission, Department of State Treasurer at (919) 807-2389 for the compliance pertaining to the North Carolina Clean Water Revolving Loan and Grant Program.

On behalf of the Department of Environment and Natural Resources, I am pleased to make this offer of State Revolving Loan funds made available by the American Recovery and Reinvestment Act of 2009, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 and the Federal Clean Water Act Amendments of 1987.

Sincerely,

FOR

Daniel M. Blaisdell, P.E., Chief
Construction Grants & Loans Section

KA/sd

Enclosures

cc: Davis-Martin, Powell & Associates
PMB
SRF

STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
DIVISION OF WATER QUALITY

OFFER AND ACCEPTANCE FOR STATE LOAN FOR WASTEWATER TREATMENT WORKS PROJECTS UNDER THE NORTH CAROLINA CLEAN WATER REVOLVING LOAN & GRANT ACT OF 1987 AND THE FEDERAL CLEAN WATER ACT AMENDMENTS OF 1987 and AMERICAN RECOVERY AND REINVENSTMENT ACT OF 2009

SECTION I - OFFER

Legal Name & Address of Applicant **City of High Point** **PO Box 230** **Highpoint, North Carolina 27621**	Federal Project No. **2W370387-08** State Project No. **E-SRF-T-09-0201**
Total Estimated Project Cost	**$1,798,500**
Total ARRA Assistance Amount Offered	**$1,798,500**

Description of Project: **Sewer Main Renovations**

Consideration having been given by the Department of Environment and Natural Resources to (a) the application submitted by the applicant in accordance with the Rules Governing State Loans for Wastewater Treatment Works Projects Pursuant to the North Carolina Clean Water Revolving Loan & Grant Act of 1987, the Federal Clean Water Act Amendments of 1987 and the American Recovery and Reinvestment Act of 2009, (b) the public benefits to be derived by the construction of this project, (c) the relation of public necessity for the system, and (d) the adequacy of the provisions made or proposed by the applicant for assuring proper and efficient operation and maintenance of the system after completion of the construction thereof, and it having been determined that (1) the applicant is an eligible unit of government, (2) the project meets the eligibility criteria for State loans, and (3) the project has been approved and certified by the Department of Environment and Natural Resources as being entitled to priority for State loan funds made available by the Federal Clean Water Act Amendments of 1987 and the American Recovery and Reinvestment Act of 2009.

The Department of Environment and Natural Resources, acting on behalf of the State of North Carolina, hereby offers:

To make an ARRA loan to the above named applicant subject to the conditions and assurances included in this document to aid in financing the construction of the project pursuant to the Rules Governing State Loans for Wastewater Treatment Works Projects. The amount of the State loan will not exceed the appropriate percentage, as established by the Act, of such dollar limitation as established herein.

1. **The maximum term of this loan shall not exceed 20 years at an interest rate of zero percent (0 %) per annum. The total loan to be repaid shall be ½ of the total project costs reimbursed. Principal forgiven shall be ½ of the total project costs reimbursed.**

2. **The closing fee for this loan is 17,985 which is <u>not</u> included in the total loan amount of $1,798,500.**

3. **This Offer must be accepted, if at all, within forty-five (45) days of receipt.**

4. **In addition to the assurances in Section II, the attached Standard Conditions for Federal SRF Loans are incorporated into this Loan Offer upon execution.**

For The State of North Carolina:

Dee Freeman, Secretary
North Carolina Department of Environment and Natural Resources

Signature 5/8/09 Date

SECTION II - ASSURANCES

The Applicant hereby gives assurance to the Department of Environment and Natural Resources:

A. The final plans and specifications have or will be approved by the Division of Water Quality and the applicant so notified, prior to the project being advertised or placed on the market for bids.

B. The construction contract(s) requires the contractor to furnish performance and payment bonds, each of which is in an amount of not less than one hundred percentum (100%) of the contract price; and to maintain during the life of the contract(s) adequate fire, extended coverage, workmen's compensation, public liability, and property damage insurance.

C. The construction of the project, including the letting of contracts in connection therewith, conforms to the applicable requirements of State and local laws and ordinances.

D. Any change or changes in the approved plans and specifications or contract(s) which (has/have) made or will make any major alteration in the work required by the plans and specifications, or which increases the cost of the project above the latest estimate approved by the Department of Environment and Natural Resources, was or will be submitted to the Division of Water Quality for approval.

E. The construction contract(s) provides that any duly authorized representative of the State will have access to the work whenever it is in preparation or progress, and that the contractor will provide proper facilities for such access and inspection.

F. The applicant will provide and maintain competent and adequate engineering supervision and inspection of the project to insure that the construction conforms with the approved plans and specifications. Proof of adequate inspection is required as part of the Project Bid Information package.

G. Adequate accounting and fiscal records will be maintained during the construction of the project and these records will be retained and made available for a period of at least three (3) years following completion of the project.

H. Each Loan recipient will be required to submit an annual audit, prepared by an independent external auditor, to Construction Grants & Loans Section within six months after the end of the recipient's fiscal year.

I. All funds loaned pursuant to the Clean Water Revolving Loan & Grant Act of 1987 and the American Recovery and Reinvestment Act of 2009, shall be expended solely for carrying out the approved project and an audit shall be performed in accordance with G.S. 159-34, as amended. **The applicant will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State.**

J. Any duly authorized representative of the Division of Water Quality shall have access, for the purpose of audit and examination, to any books, documents, papers and records of the applicant that are pertinent to funds received under the Act; and the applicant shall submit to the Division of Water Quality such documents and information as it may require in connection with the project.

K. The applicant shall demonstrate to the satisfaction of the Department of Environment and Natural Resources its ability to pay the remaining or ineligible cost of the project.

L. The applicant shall demonstrate to the satisfaction of the Department of Environment and Natural Resources that it has or will have a fee simple or such other estate or interest in the site of the project, including necessary easements and rights-of-way, to assure undisturbed use and possession for the purpose of construction and operation for the estimated life of the project prior to the authorization to award construction contracts.

M. The declarations, assurances, representations, and statements made by the applicant in the application; and all documents, amendments, and communications filed with the Department of Environment and Natural Resources by the applicant in support of its request for a loan will be fulfilled.

N. The applicant agrees to construct the project or cause it to be constructed to final completion in accordance with the application and plans and specifications approved by the Division of Water Quality.

O. The completed Project Bid Information form and supporting documentation must be delivered to the Division of Water Quality by June 10th 2009 for Round 1 ARRA Awards.

P. The Local Government Commission will forward the debt instrument after total project costs are established. The applicant must execute the debt instrument a minimum of ten (10) days prior to the request of disbursement of loan funds.

Q. **By accepting this loan offer, the applicant agrees to the payment of a one percent (1%) closing fee if the Median Household Income threshold was neither met or exceeded. The payment of this fee is due within six months of the date of this loan offer. An invoice will be sent to the applicant when the Department of Environment and Natural Resources receives the executed offer.**

R. Within thirty (30) days of the date of completion of the project, the applicant will make available to the Construction Grants Section staff all project costs, for the purpose of making final adjustments to the Revolving Loan and debt instrument. The final debt instrument for ARRA projects will reflect repayment of ½ of the total project's reimbursed costs.

S. All principal payments will be made annually on or before May 1st. The first principal payment is due not earlier than six months after the original date of completion of the project.

T. In accordance with G.S. 159-26(b)(6), a capital project fund is required to account for all debt instrument proceeds used to finance capital projects. It is required that a capital project ordinance, in accordance with G.S. 159-13.2, be adopted by the governing board authorizing all appropriations necessary for the completion of the project. A copy of the approved ordinance must be submitted to this office before submitting the first reimbursement request.

U. The applicant will comply with all applicable Sections of the American Recovery and Reinvestment Act of 2009. Special attention is brought to Section 1605, Buy American provisions, and Section 1606, Davis-Bacon requirements, which must be incorporated into the contract documents for the project.

Certification required by Section 1511 of the American Recovery and Reinvestment Act of 2009

By signing this Loan Offer the Authorized Representative certifies that the project as described in this Loan Offer and in the approved Engineering Report and Plans and Specifications has received the full review and vetting required by law. Further, the Authorized Representative certifies that this project is an appropriate use of taxpayer dollars. The project will have an estimated total cost and receive ARRA funds estimated in the amount shown in Section I of this Loan Offer.

SECTION III - ACCEPTANCE

On Behalf of:

City of High Point

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Offer and make the assurances and accept the conditions contained therein.

Signature Rebecca R Smothers Date 6-4-09

Rebecca R. Smothers, Mayor

Name of Representative in Resolution, Title (Type or Print)

STANDARD CONDITIONS FOR FEDERAL SRF LOANS
FOR CONSTRUCTION OF TREATMENT WORKS

A. GENERAL

1. The recipient shall comply with all provisions of the following Federal laws and authorities (super cross-cutters):

   (a) Title VI of the Civil Rights Act of 1964 – 42 U.S.C. §2000d

   (b) CFR 35.3145(c) (Civil Rights laws) and provide completed EPA 4700-4 form

   (c) Section 13 of the Federal Water Pollution Control Act Amendments of 1972 – 33 U.S.C. §1251

   (d) Section 504 of the Rehabilitation Act of 1973 – 29 U.S.C. §794

2. The recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures.

3. Civil Rights and Labor Standard Requirements, and use of MBE (Minority Business Enterprise), WBE (Women's Business Enterprise), and Small Businesses:

   (a) Specific MBE/WBE (DBE) requirements are included in the SRF Special Conditions that are to be included in the contract specifications. Positive efforts shall be made by recipients, their consultants and contractors to utilize small businesses and minority-owned businesses for sources of supply and services. Such efforts should allow these sources the maximum feasible opportunity to compete for subagreements and contracts to be performed, utilizing Federal SRF funds. Documentation of efforts made to utilize minority and women-owned firms must be maintained by all recipients, consulting firms, and construction contractors, and made available upon request.

   (b) The recipient shall not award contracts to any firm that has been debarred for noncompliance from the Federal Labor Standards, Title VI of the Civil Rights Act of 1964, as amended, or any firm that appears on the EPA's list of debarred firms. The recipient shall also comply with 40 CFR 32. (Complete the Debarment Certification in the SRF Special Conditions)

   (c) The recipient shall require all prime construction contractors, as part of their bid, to certify that subcontracts have not and will not be awarded to any firm that has been debarred for noncompliance from the Federal Labor Standards, Title VI of the Civil Rights Act of 1964, as amended, or

Executive Order 11246, as amended, or any firm that appears on the EPA's list of debarred firms. (Complete the Debarment Certification in the SRF Special Conditions for each Subcontractor)

(d) The recipient shall require all contractors on the project to comply with the Department of Labor's Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91-946), under Section 107 of the Contract Work Hours and Safety Standards Act (PL 91-54).

4. Acquisition of Real Property:

The recipient shall comply with all applicable provisions of the Uniform Relocation and Real Property Acquisition Policies Act of 1970 (PL 92-646), as amended, in regard to acquisition of all real property, (including easements), for the project covered by this loan, and any resulting relocation of persons, businesses, or farm operations.

5. Prompt Payment and Payment Retainage:

It is the policy of the State of North Carolina to make timely periodic loan disbursements to the recipient, and to require the recipient to make prompt periodic payment on subagreements.

Partial disbursements on this loan will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the recipient's compliance with the conditions of this loan and subsequent amendments;

(a) The recipient agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute.

(b) The recipient agrees to include appropriate provisions in each construction contract, and to require the prime contractor to include them in all subcontracts, to implement this prompt payment requirement.

C. ACTION ITEMS:

1. The recipient shall conduct a preconstruction conference, if applicable, for each construction contract in cooperation with the State, and, in accordance with guidelines which shall be furnished by the State. The State should be invited to the conference.

2. Adequate time, not less than thirty (30) days, shall be allowed from the first date of publication to the date of bid opening, except in the case of ARRA funded projects which must be advertised in accordance with North Carolina General Statutes.

3. The Project Bid Information package, including MBE and WBE (DBE) requirements, must be submitted and approved prior to the State issuing an Authorization to Award letter.

4. The recipient shall not award any contracts for construction until the Authority to Award is given by the State.

5. The recipient shall notify the State immediately when contracts are awarded.

6. No loan disbursements will be made until the contract documents are submitted and approved.

7. No loan disbursements will be made on the engineering planning and design or construction phase services until the contracts are submitted and approved.

8. No loan disbursements will be made until clear site certificates are submitted.

9. No loan disbursements will be made until the recipient has enacted the User Charge System and the Sewer Use Ordinance, as approved by the State.

10. Eligible small purchases estimated to exceed $10,000 require three informal bids for approval.

11. No more than ninety (90) percent of the loan may be disbursed before the final O&M Manual is submitted and approved.

12. The recipient shall complete project closeout procedures when construction of the project is complete. A State representative will provide guidance.

13. The recipient will submit annual audits in accordance with GS 159-34.

14. The recipient, one year after the completion of construction and initial operation of the wastewater facilities, shall certify whether or not such treatment works meet the design specifications and effluent limitations, according to the Department's Performance Certification Policy.

(Suggested Format)

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a (State Revolving Loan, Grant, or State Bond Loan) in the amount of $____________ for the construction of (project description), and

WHEREAS, the (unit of government) intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE (GOVERNING BODY) OF THE (UNIT OF GOVERNMENT):

That (unit of government) does hereby accept the (State Revolving Loan, Grant, or State Bond Loan) offer of $_______________.

That the (unit of government) does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the (loan or grant) offer, Section II - Assurances will be adhered to.

That (name and title of authorized representative), and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That (unit of government) has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the (date adopted) at (place), North Carolina.

(Signature of Chief Executive Officer)

Date

MEMORANDUM

TO: Loan Recipients

FROM: Leslie Rogers, Accountant, Planning and Administration

SUBJECT: Request for Reimbursements

Requests for reimbursement should be submitted as follows:

Two completed packages addressed to:

Leslie Rogers
Accountant, Planning and Administrative
Division of Water Quality
Construction Grants & Loans Section
1633 Mail Service Center
Raleigh, North Carolina 27699-1633

Please enclose both copies in one envelope. One copy will be utilized for reimbursement purposes, and one copy will be filed. Each package should contain:

a. Reimbursement request, one of which bears an original signature.

b. Contractor monthly estimates (applicable only for construction).

c. Invoices or other supporting documents for work and purchases completed (applicable for engineering, administrative, and/or equipment).

d. Force account documentation for cost (if applicable).

e. Additional supporting documentation as applicable.

f. For land acquisition and/or relocation eligible for loan participation:

   1) Deed or receipt from Court showing that the grantee has deposited the fair market value of any property being acquired by condemnation.

   2) Statement of Just Compensation for land acquisition.

   3) Copy of offer to purchase

After initial review by the Division of Water Quality, if it is determined that additional information is necessary prior to approval of a payment request, the grantee will be notified by phone or letter outlining the information needed. Upon receipt of additional information and determination of approvability, the payment request will be approved and processed. Ten working days should be allowed for cutting of the check.

After initial review by the Division of Water Quality, if it is determined that additional information is necessary prior to approval of a payment request, the grantee will be notified by phone or letter outlining the information needed. Upon receipt of additional information and determination of approvability, the payment request will be approved and processed. Ten working days should be allowed for cutting of the check.

There are specific requirements that must be satisfied during the life of the project so as to receive prompt reimbursements. A list of these limitations is as follows:

1. **Payments cannot be processed until debt instrument has been executed and delivered. (Debt instrument cannot be processed until execution of Loan Offer and contract documents are approved.)**

2. Force account (if applicable) needs prior review and /or approval.

3. Pay request must have original signature of authorized representative.

4. No more than 90% will be paid until all sources of sales tax have been submitted.

5. A capital project ordinance for the project must be submitted prior to Receiving payments.

If you have any questions, or if this office can be of assistance, please contact me at (919) 715-6218.

Audit Compliance

For information regarding Audit Compliance, please contact the State Auditor's Office at (919) 733-3217.

Please reference the State Revolving Loan and Grant Program with proceeds provided by the Session Law 1998-132 of the 1997 General Assembly of North Carolina.

Division of Water Quality
Construction Grants & Loans Section

Project No.________________

Period Covered by this Report - From _______ To _______

SRF - Federal
SEL,SRL,SRG,-State

Recipient Organization
Name:
Address:
City, State & Zip:

Payment No.______________
Page No.________ of ________

Status of Funds

Classification of	A	B	C	Total
Admin & Legal				
Land Costs				
Design Fees (Allowance)				
Engr's Fees Admin				
Inspection Fees				
Construction Cost				
Equipment				
Misc.				
Deductions (income)				
Total Cumulative to date				
Total Payments				
Previous Received				
Amount Requested				
Percent Completion				

Certification

I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with terms of the project and that the request for payment represents the monies due which have not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

I further certify that the ______________________________ will expend all of the requisitioned loan proceeds for the purpose of paying costs of the project within three (3) banking days after receipt of such funds from the state.

____
Recipient

____
Signature of Authorized Representative   Date

____
Type or Print Name and Title

MEMORANDUM

TO: All Loan and Grant Recipients

SUBJECT: Federal Identification Number

Please be advised that all local government units receiving grant or loan funds from the State of North Carolina must supply their Federal Identification Number to this office upon acceptance of your loan/grant offer. Therefore please complete this form at the bottom of this page and return to:

Ms. Leslie Rogers
Construction Grants and Loan Section
Division of Water Quality
1633 Mail Service Center
Raleigh, North Carolina 27699-1633

RECIPIENT	CITY OF HIGH POINT
PROJECT NUMBER	2W370387-08
FEDERAL IDENTIFICATION NUMBER	56-6000231

Financial Services

Jeffrey A. Moore, CPA
DIRECTOR

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

May 26, 2009

MEMO TO: Pat Pate, Assistant City Manager

FROM: Jeffrey A. Moore, Financial Services Director

SUBJECT: Recommendation for Sole Source Authorization

Please place the following item for City Council's consideration at their June 1, 2009, Council meeting:

The City's Electric Department has the responsibility to maintain the electric distribution systemwhich occasionally requires unique repair and replacement parts. The attached request from the Electric Department demonstrates an example of this situation. A copy of the Electric Department's justification of the recommendation is attached, and in my opinion seems to be a justified sole source based on unique qualifications and compatibility required for these items.

Although the value of the $79,750.00 contract will be an informal contract of less than $90,000, there is no current provision in State law to delegate City Council's authority to any appointed staff the approval of the exception to bid laws for "sole source" approval.

In order to complete the purchase, City Council is requested to approve an exception to the bid laws under the "sole source qualification" for the purchase of equipment for the Electric Department from Trayer Engineering.

State statute (G.S. 143.129(f)) requires City Council to specifically authorize "qualified sole source" exceptions to the bid laws prior to awarding the contract. The Electric Department has met the standard for "single source of supply" as an qualified exemption. Representatives of the Electric Department will be present to answer any questions which may arise.

Accounting	Internal Audit	Purchasing	Treasury Services
336.883.3240	336.883.3122	336.883.3219	336.883.3230

City of High Point, P.O. Box 230, 211 South Hamilton Street, High Point, NC 27261 USA
Fax: 336.883.8572 Phone: 336.883.3237 TDD 336.883.8517

Department of Electric Utilities
Administration Division

NORTH CAROLINA'S INTERNATIONAL CITY™

May 11, 2009

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Sole Source Recommendation
Switch Repair Parts

I am recommending that we purchase from Trayer Engineering for the repair parts listed on the attached sheets. The reasons for the sole source recommendation to use Trayer Engineering are as follows:

- They are the original manufactures of the equipment.
- There are no known interchangeable parts.

I recommend that the City Council authorize the purchase the repair parts from **Trayer Engineering** for the total price of **$79,750.00**.

cc: file
Bob Martin
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins

City of High Point, P.O. 230, 816 E. Green Dr., High Point, NC 27261 USA
Phone 336.883.3485 Fax: 336.883.3478 TDD 336.883.8517

Reliable Public Power Provider

Trayer

MANUFACTURERS OF HIGH VOLTAGE
DISTRIBUTION SWITCHGEAR

TRAYER ENGINEERING CORPORATION
898 PENNSYLVANIA AVENUE • SAN FRANCISCO, CALIFORNIA 94107
FAX (415) 285-0883 • PHONE (415) 285-7770
E-MAIL ADDRESS • sales@trayer.com
WEB PAGE • www.trayer.com

GB 09-0116 // **Q-8405 Rev 2**
April 17, 2009

CITY OF HIGH POINT, N.C.

Email #: larry.hopkins@highpointnc.gov ; wade.summerlin@utilityserviceagency.net
Attention: Larry Hopkins, Wade Summerlin
Subject: City of High Point -- Vault mount units and separate stand.

Gentlemen,

Per your request, we are pleased to quote as follows:

Item 1 – Qty 3 - Trayer catalog #G3102-1CGM1

Vault-mount, round side mounted design, SF6-insulated, 15kV three-phase, front accessible, 3-way vacuum fault interrupter

- (1) way vacuum load break switch terminating with 600 amp bushings
- (2) ways vacuum fault interrupter protected terminating with 600 amp bushings
- (6) 600/5 CTs on the fault interrupter bushings
- (1) 60 to 1 ratio potential transformer supplied, to be internally mounted and fused connected line-to-ground,
- (1) single pole switch to "cut out" the PT for Hi-pot testing.
- (1) low pressure alarm switch
- Padmount style - Low voltage control cabinet with provisions to be mounted on an adjacent wall.
- (1) SEL 501-2 overcurrent relay (1) required cable(s) to connect from the switchgear to the Low Voltage Control Cabinet for PT power, CT and trip circuit.
- Tank will be constructed of 304 grade stainless steel with necessary non-corrosive hardware.
- Unit comes complete with SF6 installed
- A 16 inch stainless steel stand for side mount application.
- Unit dimensions will be approximately 39"W x 36"D x 55"H including the stand.

PRICE --- $26,000.00 net each, F.O.B. our San Francisco plant, with freight prepaid and billed or collect.

Item 2 – Qty 1 - Trayer side mount "saddle type" stand for catalog #G3102-1CGM1

PRICE --- $875.00 net each, F.O.B. our San Francisco plant, with freight prepaid and billed or collect.

DRAWINGS ----- Approval drawings will be issued 4-6 weeks after receipt of purchase order.

FREIGHT – For freight prepaid and allowed to High Point, N.C., please add $980.00.

SHIPMENT---- 14-16 weeks after receipt of approved drawings.

This quotation is good for 60 days and subject to our "Standard Conditions of Sales" dated August 2001, a copy of which is attached. If you have any questions or require further information, please feel free to contact us.

Very truly yours,

LAWSON

Company 1000 - City of High Point
Order 4115 - Draft
Requester ELSHERRY - SHERRY SMITH
Deliver To LARRY HOPKINS-ELEC

Cost Default Vendor TRAYER
Purchase From
Buyer JW - Josh Williams

Item	Item Type	Quantity Ordered	UOM	Unit Cost	Extended Cost	Distributions	Activities	Distribution Allocation	Requested Delivery Date
INTERRUPTER	Special	3	EA	~~1.00~~ 26,000	~~3.00~~ 78,000	631795-533701-0000		100.0%	Jun 30, 2009
VACUUM-TRAYER CAT # G3102-1C G									
STAND	Special	2 ~~1~~	EA	~~1.00~~ 875.00	~~1.00~~ 1750.00	631795-533701-0000		100.0%	Jun 30, 2009
SADDLE TYPE-TRAYER CAT # G3102									
Totals: 2 Lines		~~4~~ 5			~~$4.00~~ 79,750.00				

Custom -
manufacted
to match
space requirements

City of High Point
Budget & Evaluation Office

NORTH CAROLINA'S INTERNATIONAL CITY™

May 26, 2009

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Louanne C. Hedrick
Budget & Evaluation Officer

SUBJECT: Agenda Item for City Council

The City has received two grants totaling $69,000 from the High Point Public Library Foundation, Inc. These grants have been designated to be used for the purchase and installation of new customer service desks. A $12,000 grant was given for the costs associated with the customer service desk in the new lobby, and a $57,000 grant was given for half of the additional desks throughout the library.

In addition, $31,000 has been reserved from the current Library operating budget to supplement the funds needed to purchase these desks. This money will be transferred from the Library operating budget to the Capital Project budget for Library Expansion.

Attached is a budget amendment for $100,000 to recognize the grant revenues received and to appropriate Library operational funds for the Library Expansion project.

Kem Ellis will be available to answer any questions.

Cc: Pat Pate
Randy McCaslin
Kem Ellis

P.O. 230, 211 South Hamilton Street, High Point, NC 27261 USA
Fax: 336.883.3052 Phone: 336.883.3296 TDD: 336.883.8517

"A CAPITAL PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR CONTRIBUTIONS FOR THE
NEAL F. AUSTIN LIBRARY EXPANSION

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City has received two grants from the High Point Public Library Foundation for the Neal F. Austin Library Expansion.

Section 2. The additional revenues that will be available to the City of High Point include:

(A) That the General Capital Project Ordinance Fund of the City of High Point, is hereby amended as follows:

Grants and Donations (411450/451102)	$ 69,000
Transfer from General Fund – Library	31,000
	$100,000

(B) That the following General Capital Project Ordinance expenditures for the Neal F. Austin Library Expansion project be increased as follows:

General Capital Project Expenditures (526104) $ 100,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this _______ day of June, 2009.

BID INFORMATION AND RECOMMENDATION

BID # 57-052809 | **DATE OPENED:** May 28, 2009

DESCRIPTION: Lazy Lane Pump Station Abandonment Project

BID PACKAGES DISTRIBUTED: 18 | **DEPARTMENT:** Public Services

SOURCE OF FUNDS: 421779-533701-421091023201-40201 | **BUDGETED AMOUNT:** $506,000.

RECOMMENDED AWARD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 lot	**Lazy Lane Pump Station Abandonment**	**$333,510.00**	**$333,510.00**

PURPOSE: This project is to replace an existing wastewater pump station with a gravity sewer line. This project is part of the Wastewater Stimulus Projects submitted by the City of High Point and approved for funding by the State Construction Grants and Loans American Recovery & Reinvestment Act (ARRA) Funding Agency.

BID TABULATION

Gilbert Engineering **638 S. Meeting St.** **Statesville, NC 28677**	**333,510.00**
R F Shinn Contractor PO Box 243 Concord, NC 28026	367,580.00
Virginia-Carolina Paving PO Box 568 South Boston, VA 24592	395,540.00
Landform Construction PO Box 988 Mount Airy, NC 27030	440,284.00
Yates Construction Company 9220 NC 65 Stokesdale, NC 27357	463,735.00
Triangle Grading & Paving PO Box 2570 Burlington, NC 27216-2570	474,380.00
Billings & Garrett Utility Contractor PO Box 58340 Raleigh, NC 27658	481,175.45
Metra Industries 4140 Clemmons Rd Clemmons, NC 27012	482,760.50
Buckeye Construction Co. Inc. PO Box 1229 Canton, NC 28716	498,763.25
Page & Associates, Inc. 153 Furlong Industrial Dr., Ste B Kernersville, NC 27284	515,770.00
Dellinger, Inc. PO Box 929 Monroe, NC 28111	557,735.00
Monroe Roadway Contractors, Inc. 7061 Campground Rd Denver, NC 28037	652,487.80

The **PURCHASING DEPARTMENT AND PUBLIC SERVICES DEPARTMENT** recommend that the contract for **LAZY LANE PUMP STATION ABANDONMENT** be awarded to **GILBERT ENGINEERING**, the lowest responsible and responsive bidder meeting specifications, in the amount of **$333,510.00**

DATE OF RECOMMENDATION: May 29, 2009

Strib Boynton

Strib Boynton, CITY MANAGER

Public Services Department

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

Date: May 29, 2009

To: Pat Pate, Assistant City Manager

From: Terry Houk, Assistant Director of Public Services (TLH)

Re: Agenda Item

I respectfully request that the following be included for consideration on the next Council Agenda:

> Acceptance of low bid submitted by Gilbert Engineering for the Lazy Lane Pump Station Abandonment Project

This project is to replace an existing wastewater pump station with a gravity sewer line. This is part of the Wastewater Stimulus Projects submitted by the City of High Point and was approved for funding by the State Construction Gants and Loans ARRA Funding Agency.

Public Services is recommending the bid be accepted for:

Lazy Lane Pump Station Abandonment Project	$333,510.00

Funding for this project will come from: 421779-533701-421091023201-40201

Cc: Chris Thompson
Keith Pugh
Jeff Moore
Bob Martin
Patty Sykes
File

City of High Point, P.O. Box 230, 211 South Hamilton Street, High Point, NC 27261 USA
Fax: 336.883.1675 Phone: 336.883.3215 TDD: 336.883.8517

DAVIS-MARTIN-POWELL & ASSOCIATES, INC.
ENGINEERING • LAND PLANNING • SURVEYING
6415 Old Plank Road, High Point, NC 27265
(336) 886-4821 • Fax (336) 886-4458 • www.dmp-inc.com

May 29, 2009

Re: City of High Point
Lazy Lane Pump Station Abandonment
DMP Project E-4114(BF)

Mr. Terry Houk
City of High Point
PO Box 230
High Point, NC 27261

Dear Terry:

Bids were received and opened for the referenced project on May 28th. A summary of the three lowest bids follows and our certified bid tabulation is enclosed.

Gilbert Engineering	$333,510
RF Shinn Contractor	$367,580
Virginia-Carolina Paving	$395,540

The bids were very competitive and the low bidder is considerably less than our $506,000 estimate included in the ARRA Loan Application Package that was prepared when petroleum prices were much higher. The low bidder is a well qualified contractor who has successfully completed projects for the City of High Point previously.

Based upon the bids received, and the above comments, we recommend the City of High Point tentatively award a construction contract for the referenced project to the low bidder, Gilbert Engineering, based upon the unit price bids in the total amount of $333,510, subject to approval of award by the State Construction Grants and Loans ARRA Funding Agency.

In order to assist the City in finalizing financing for this project we offer the following recommended project budget:

• Construction Cost as Bid		$333,510
• Technical Services		
- Engineering Design	$22,000	
- Engineering Construction Admin.	21,000	
- Easement Surveys & Mapping	15,500	
- ARRA Loan Administration	18,000	
Total Technical Services		76,500

- Easement Acquisitions

- Appraisals	3,000	
- Recording Fees	241	
- Easement Cost	42,515	
Total Easement Acquisitions		45,756

- Construction Contingencies 16,634

- Total Recommended Project Budget $472,400

If you and City Council agrees with our recommendations, please let us know and we will prepare the formal "Part B – Project Bid Information Summary" for both this project and the 2009 Obsolete Sewer Project also bid on the 28th by Central Engineering for submission to the ARRA Loan Agency.

If you have any questions please let us know.

Very Truly Yours,

DAVIS-MARTIN-POWELL & ASSOCIATES, INC.

Randy L. McNeill, PE

C: Mr. Chris Thompson, PE
Mr. Keith Pugh, PE
File

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
RIGHT-OF-WAY ENCROACHMENT CASE 09-01
June 1, 2009

Request	
Applicant: High Point University	**Proposal:** To construct a wrought-iron fence with brick columns within the right-of-way of W. College Drive.

Adjacent Streets		
Name:	**Classification:**	**R/W and Pavement Width:**
W. College Avenue	Local	40 ft. R/W and 36-foot curb & gutter

Analysis

High Point University is requesting to construct a wrought-iron fence with brick columns (see attached elevation plan). The fence is proposed as part of a redesign of W. College Drive south of the entrance to the Steele Field House into the main campus. The redesign proposes to narrow W. College Drive roadway from 36-feet in width to 26-feet, and install new curb and gutter, a 6-foot wide sidewalk and a fence. The Technical Review Committee (TRC) has approved the new street design. In addition, a flood plain development permit has been issued for the portion of the proposal located within the 100-year flood zone. Since the proposed fence would be located within the eastern limits of the public portion of W. College Drive a right-of-way encroachment is necessary.

Findings

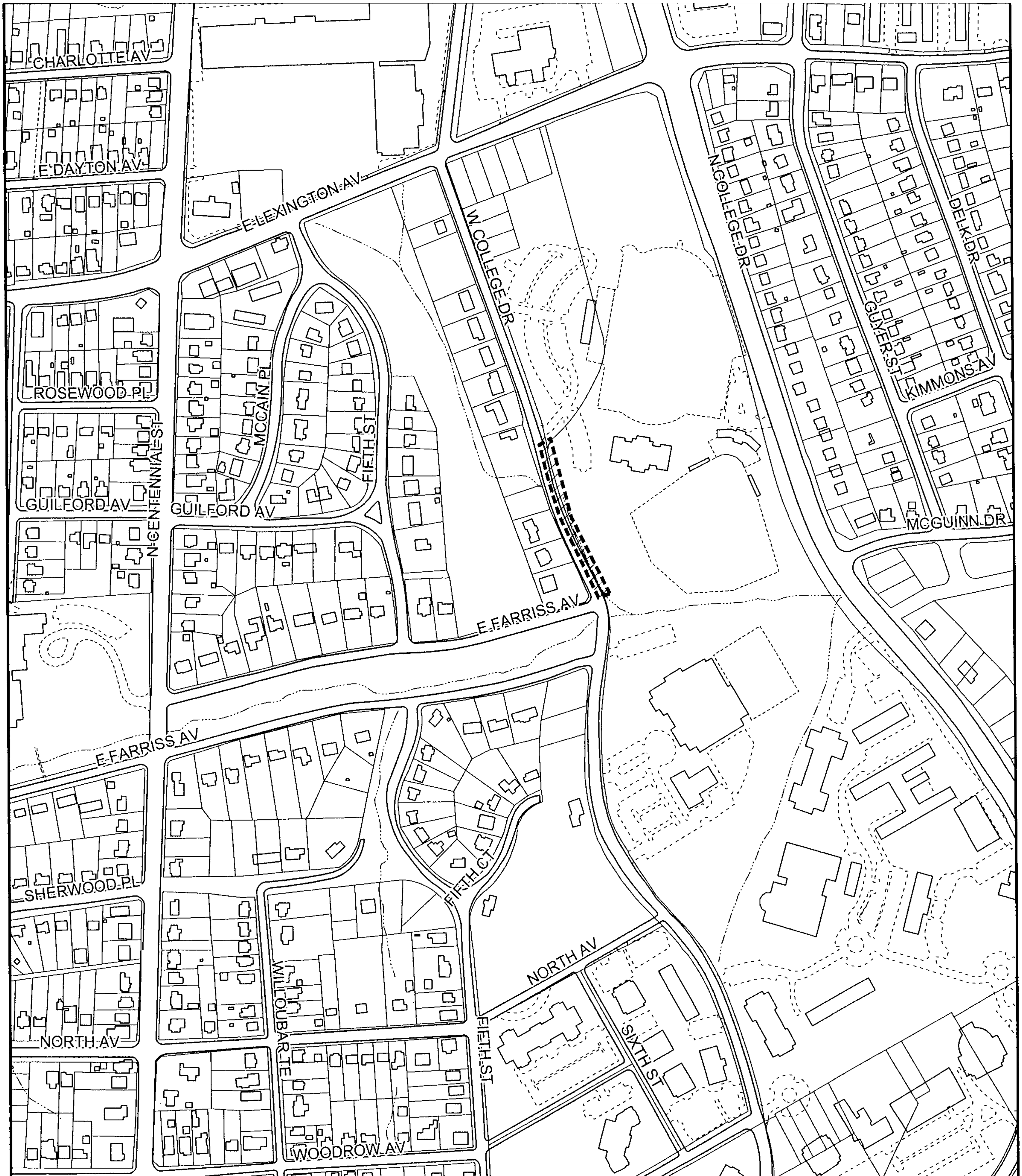
The Technical Review Committee (TRC) approved the street plans and profiles on May 12, 2009. The new design addresses many public safety issues and complies with all local and state requirements. The fence (if approved) will be located within 6-feet of the eastern limits of the right-of-way of W. College Drive, and would run from a location adjacent to the public Greenway north to the driveway entrance to the Field House (approximately 410-feet in length). The fence location is necessary for two primary reasons: 1) To separate pedestrians from a steep rip-rapped bank along a classified stream; and 2) As a classified stream, a regulated buffer exists that must remain undisturbed, and by confining the disturbance to areas that are already disturbed additional State permitting is not necessary. The proposal would place the proposed fence in an area currently occupied by the existing eastern curb and gutter of W. College Drive.

Recommendation

The Planning and Development Department recommends approval of the requested right-of-way encroachment based on the above findings.

Report Preparation

This report was prepared by Planning and Development Department staff member Mark Schroeder AICP, and reviewed by Bob Robbins AICP and Lee Burnette AICP.



Right-of-way Encroachment Case RE09-01

Applicant: High Point University

Location of encroachment

Department of Planning and Development

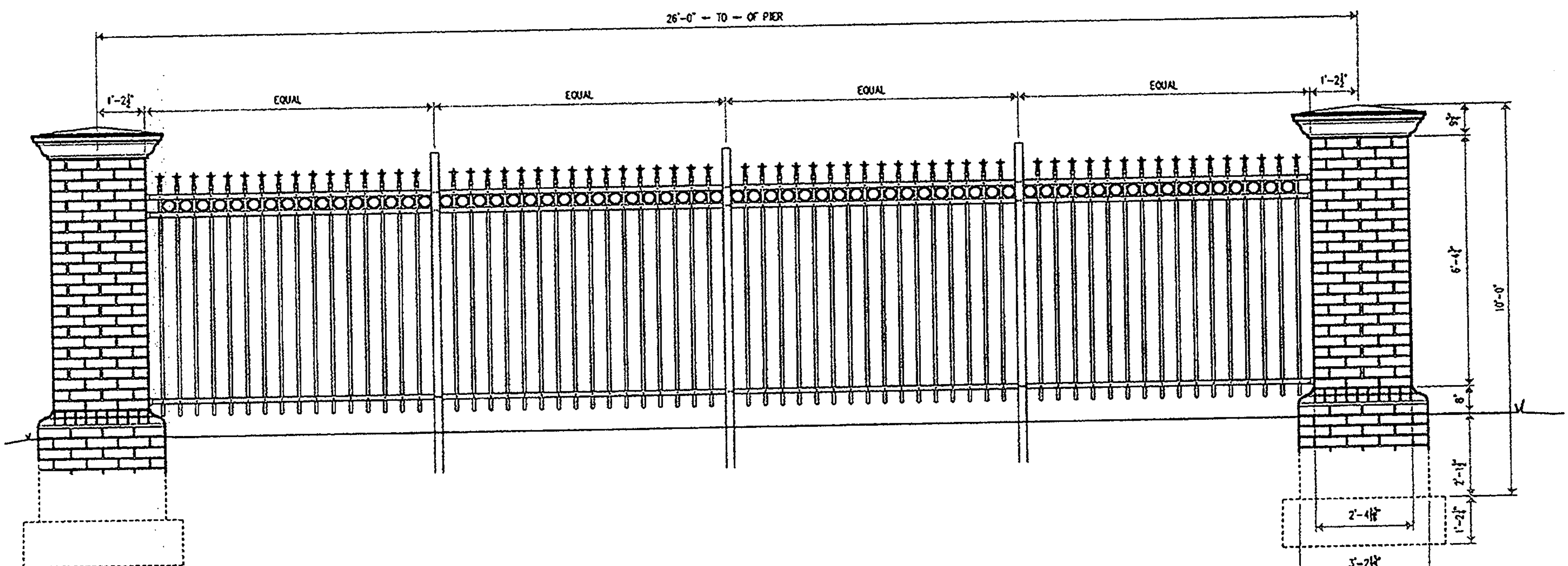
City of High Point

Date: May 26, 2009

N

Scale: 1'=400'

y:/ba-pz/2009/pz/re09-01.mxd



2 / A-5 FENCE ELEVATION
NOT TO SCALE

"Shaping a more livable High Point"

PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT SERVICES DIVISION
CITY OF HIGH POINT
NORTH CAROLINA

Staff Use Only
Filing Date: ______
Case No.: ______
Payment: ______
Approval Date: ______

RIGHT-OF WAY ENCROACHMENT PETITION

To the City Council of the City of High Point:

We, the undersigned, owners of the land abutting upon the street rights-of-way herein to be encroached, do hereby petition the City Council to grant an encroachment agreement hereinafter generally described as follows:

Location of Encroachment Within the eastern 10' of the 50' public rights-of-way of West College Drive from the intersection of Farriss Avenue, north approximately 500 L.F.

Legal Description of Encroachment Area (Metes and Bounds):

See attached Exhibit A

(1) High Point University
Dr. E. Roy Epperson
Property Owner (printed name)

859 Montlieu Avenue
Address

841-4646
Phone

E. Roy Epperson
Property Owner's Signature

(2) E. ROY EPPERSON
Property Owner (printed name)

Address

Phone

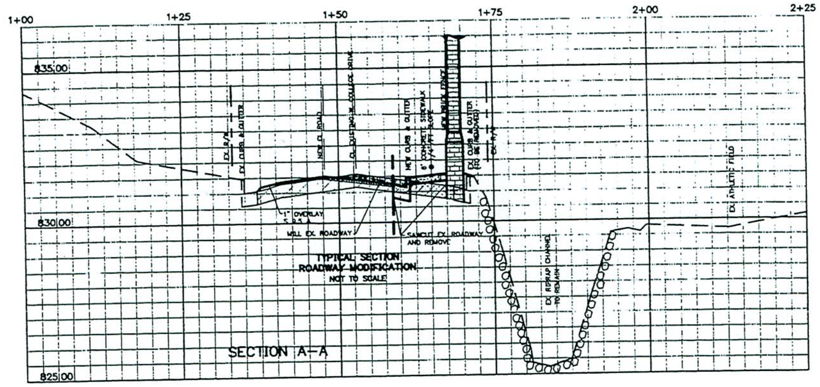
Property Owner's Signature

(use additional sheets, if necessary)

EXHIBIT 'A'

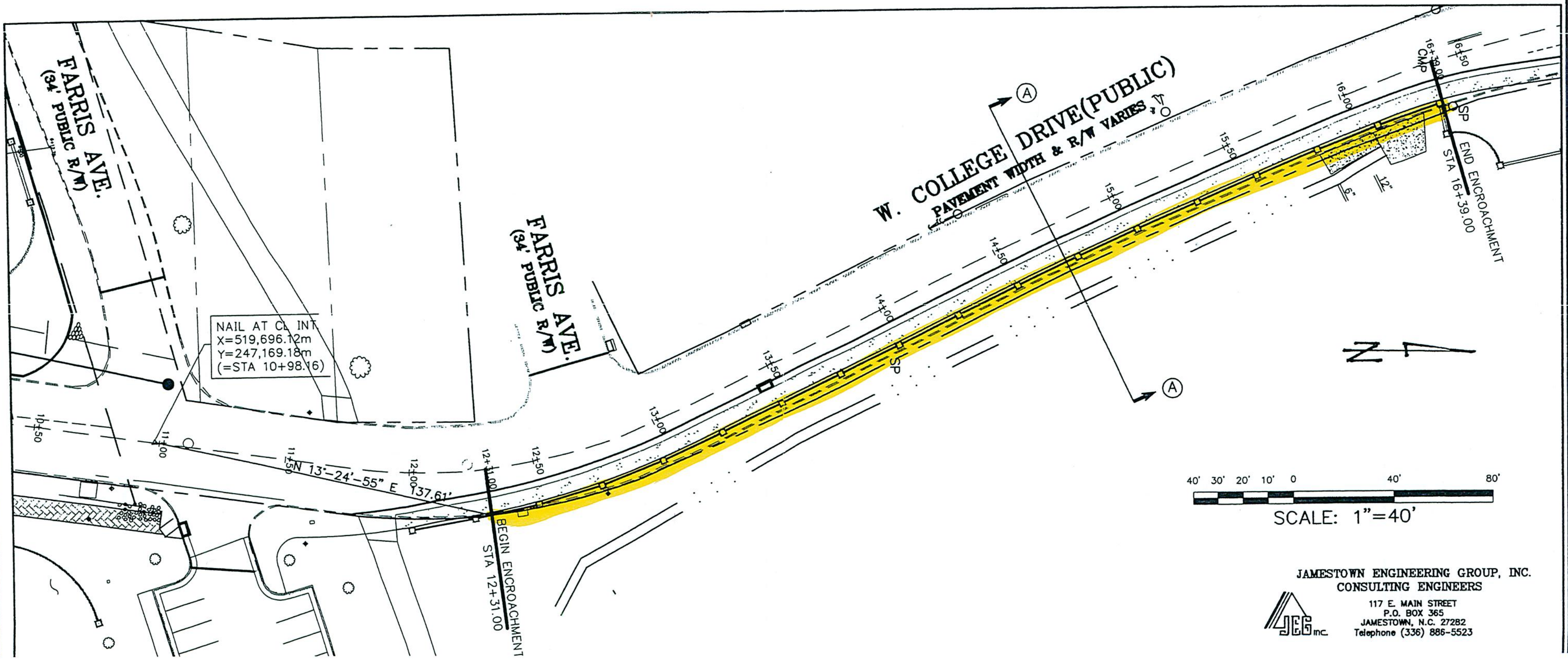
FENCE ENCROACHMENT

WEST COLLEGE DRIVE
HIGH POINT UNIVERSITY



SCALE: 1" = 20'
HORIZONTAL

SCALE: 1"=4'
VERTICAL



SCALE: 1"=40'

JAMESTOWN ENGINEERING GROUP, INC.
CONSULTING ENGINEERS
117 E. MAIN STREET
P.O. BOX 365
JAMESTOWN, N.C. 27282
Telephone (336) 886-5523

BID INFORMATION AND RECOMMENDATION

BID # 56-052809 **DATE OPENED:** May 28, 2009

DESCRIPTION: Obsolete Sewer Main Rehabilitation

BID PACKAGES DISTRIBUTED: 13 **DEPARTMENT:** Public Services

SOURCE OF FUNDS: **BUDGETED AMOUNT:** $1,191,500.

421779-533701-421091023202-40201		$ 50,550.00
421779-533701-421091023203-40201		$ 275,425.00
421779-533701-421091023204-40201		$ 199,755.00
421779-533701-421091023205-40201		$ 94,652.00
421779-533701-421091023206-40201		$ 16,230.00
421779-533701-421091023207-40201		$ 45,155.00
421779-533701-421091023208-40201		$ 32,551.00
421779-533701-421091023209-40201		$ 27,186.00
421779-533701-421091023210-40201		$ 33,230.00
	Total:	$ 774,734.00

RECOMMENDED AWARD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 lot	**Obsolete Sewer Main Rehabilitations**	**$774,734.00**	**$774,734.00**

PURPOSE: The purpose of this contract is to rehabilitate several old sanitary sewer system mains that are in very poor condition. The work will rehabilitate existing manholes when practical and replace existing manholes when necessary. The work will also re-line existing sanitary sewer mains in-place when practical and replace the lines that are in too poor condition. In some cases, the existing sanitary lines and manholes will be abandoned and replaced in new location. This project is part of the Wastewater Stimulus Projects submitted by the City of High Point and approved for funding by the State Construction Grants and Loans American Recovery & Reinvestment Act (ARRA) Funding Agency.

COMMENTS: This contract contains an extension clause that allows the City to extend this contract up to 100 percent beyond the original contract amount.

BID TABULATION

CONTRACTOR	BID
Breece Enterprises **2203 Eastchester Drive, Suite 105** **High Point, NC 27265**	**774,734.00**
Yates Construction Company Route 2. Box 278 Stokesdale, NC 27357	902,562.57
Dellinger, Inc. 2631 Charlotte Avenue Monroe, NC 28111	1,114,214.50
R.F. Shinn Contractor, Inc. 9025 Hwy 601 South Midland, NC 28107	1,297,472.00

The **PURCHASING DEPARTMENT AND PUBLIC SERVICES DEPARTMENT** recommend that the contract for **OBSOLETE SEWER MAIN REHABILITATIONS** be awarded to **BREECE ENTERPRISES**, the lowest responsible and responsive bidder meeting specifications, in the amount of **$774,734.00.**

DATE OF RECOMMENDATION: May 29, 2009

Strib Boynton

Strib Boynton, CITY MANAGER

Engineering Services Department

B. Keith Pugh, P.E.
DIRECTOR

NORTH CAROLINA'S INTERNATIONAL CITY™

Date: May 29, 2009

To: Pat Pate, Assistant City Manager

From: Keith Pugh, Engineering Services BKP

Re: City Council Agenda – Award of ARRA Funded, Obsolete Sewer Main Rehabilitation Contract – City Contract ENG-2009-05

On Thursday, May 28, 2009 the City of High Point received and opened bids for Contract ENG-2009-05, Obsolete Sewer Main Rehabilitation. We received four bids:

Breece Enterprises	$ 774,734.00
Yates Construction Company	$ 902,562.57
Dellinger, Inc.	$1,114,214.50
R.F. Shinn Contractor, Inc.	$1,297,472.00

The availability date of this contract is immediately upon execution of the contract documents. The completion date for the contract work is 180 days from the date of contract execution, anticipated to be on or before December 31, 2009. The Engineer's Estimate is $1,191,500.

The purpose of this contract is to rehabilitate several old sanitary sewer system mains that are in very poor condition. The work will rehabilitate existing manholes when practical and replace existing manholes when necessary. The work will also re-line existing sanitary sewer mains in-place when practical and replace the lines that are in too poor condition. In some cases, the existing sanitary lines and manholes will be abandoned and replaced in new location. The projects included in this work are part of the City's American Recovery and Reinvestment Act (ARRA) projects.

These projects include:

- Woodrow Avenue Outfall
- Creekside Outfall
- Downtown Cluster, Phase 1
- Downtown Cluster, Phase 2

City of High Point, P.O. Box 230, 211 South Hamilton Street, High Point, NC 27261 USA
Fax: 336.883.4118 Phone: 336.883.3194 TDD: 336.883.8517

West Commerce Avenue
702 Lake Avenue
South Elm Street and Greer Avenue
West State Avenue
900 Block Forrest Hill Drive

This contract contains an extension clause that allows the City to extend this contract up to 100 percent beyond the original contract amount. The budgeted amount of dollars available for the contract work is $1,191,500. Engineering Services recommends the contract be awarded at full contract bid amount.

Engineering Services recommends that City Council approves the bids and authorizes Contract ENG-2009-05 for Obsolete Sewer Main Rehabilitation to Breece Enterprises at the bid amount of $774,734.00. This award is contingent on concurrence from the State of North Carolina Construction Grants and Loans Office.

Funding is available in the following accounts:

421779-533701-421091023202-40201	$ 50,550.00
421779-533701-421091023203-40201	$ 275,425.00
421779-533701-421091023204-40201	$ 199,755.00
421779-533701-421091023205-40201	$ 94,652.00
421779-533701-421091023206-40201	$ 16,230.00
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421779-533701-421091023208-40201	$ 32,551.00
421779-533701-421091023209-40201	$ 27,186.00
421779-533701-421091023210-40201	$ 33,230.00
Total:	$ 774,734.00

/bkp

Cc: Mr. Jeff Moore, Finance Director
Mr. Bob Martin, Purchasing Division
Mr. Chris Thompson, Public Services
Mr. Terry Houk, Public Services
Mr. Chip Vanderzee, Public Services
Mr. Leon Adams, Adams and Clark Enterprises, Inc.
Mr. Randy McNeill, Davis-Martin-Powell Assoc.

AN ORDINANCE AMENDING TITLE 7 ENTITLED "PARKS, RECREATION AND CULTURAL AFFAIRS" CHAPTER 2 "LIBRARY BOARD OF TRUSTEES" SECTION 1 ENTITLED "APPOINTMENT; TERM; VACANCIES" OF THE CODE OF ORDINANCES OF THE CITY OF HIGH POINT, REVISED 1982.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA THAT:

SECTION 1. That Section 7-2-1 of the High Point City Code be amended to read as follows:

Section 7-2-1 Appointment; term; vacancies.

For the government of the public library of the city, a board of ~~eight (8)~~ **nine (9)** trustees shall be appointed by ~~resolution of~~ the council.

The trustees shall hold office for three (3) years from their appointment, and until their successors are appointed and qualified; provided, however, that the term of any board member serving as of [November 5, 1992,] the date of the adoption of this ordinance [No. 92-115] shall not be reduced. All vacancies shall be immediately reported by the trustees to the city council and be filled by appointment in like manner, and if an unexpired term for the residue of the term only.
(Ord. No. 82-32, § 1, 4-1-82; Ord. No. 92-115, § 1, 11-5-92)

SECTION 2. That should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That this ordinance shall become effective upon the date of adoption.

Adopted by the High Point City Council this 4th day of June, 2009.

6-4-09
PH-HPCC

HIGH POINT CHAMBER OF COMMERCE
IN-KIND CONTRIBUTIONS

LINE ITEM	*MONTHLY CONTRIBUTIONS*	*ANNUAL CONTRIBUTIONS*
Office Space (rent, utilities, taxes)	$1,000	$12,000
Admin Support (part-time; 20 hrs/week)	$960	$11,520
Phone, Fax, Internet and Copier	$150	$1,800
Meeting Facilities	$250	$3,000
TOTAL ANNUAL CONTRIBUTIONS		***$28,320***
NOTES:		
START UP SUPPORT		
Office furniture, computer, phone, supplies		
$6,500		
TOTAL 1st YEAR CONTRIBUTIONS		
February 1, 2008 - January 31, 2009		
Start Up and Annual Contributions		
$34,820		

6-4-09 HPCC Budget PH

GTCC

Celebrating 50 Years
1958 2008

Mailing Address:

Guilford Technical
Community College
P.O. Box 309
Jamestown, NC 27282

(336) 334-4822
(336) 454-1126

TTY (336) 841-2158

www.gtcc.edu

Jamestown Campus

Aviation Center

Greensboro Campus

High Point Campus

Small Business Center

To: Members of the High Point City Council

From: Dr. Donald W. Cameron, President,
Guilford Technical Community College

Date: June 2, 2009

As a member of the High Point Work Force Task Force, I respectfully request that you support a continuation of funding for this crucial initiative. Your endorsement is vital since the project is just now beginning to make a significant difference in the community.

The questions I had early in the program about the Task Force's effectiveness have been positively answered in the last four to six months. During this period, I have seen a marked difference in our collaborative efforts with various agencies.

Just two weeks ago, I was involved in a meeting to discuss scholarship funds for High Point students who would choose to attend GTCC. We have collected the appropriate data for this project and I anticipate it will come to fruition. I assure you that the Task Force's Board of Directors will see this project through.

Thank you for considering this important request that can strengthen the future of High Point students.

COMMUNITY DEVELOPMENT & HOUSING

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

DATE: **May 27, 2009**

TO: Randy McCaslin, Assistant City Manager

FROM: Michael E. McNair, Director

SUBJECT: Public hearing for Substantial Amendment to the FY2008-09 Annual Action Plan

RE: Community Development Block Grant-Recovery Funds (CDBG-R)

The American Recovery and Reinvestment Act of 2009 appropriated $1 billion in Community Development Block Grant (CDBG) funds to states and local governments to carry out, on an expedited basis, eligible activities under the CDBG program. The grant program under the act has been designated by HUD as the CDBG Recovery (CDBG-R) program; High Point was allocated $208,721 in CDBG-R funds.

HUD has strongly urged grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. Accordingly, CD&H proposes to utilize CDBG-R funds in conjunction with the Lead Hazard Control (LHC) program. CDBG-R funds will be used to make additional repairs that could not be performed with LHC funds. Repairs to major systems such as roofing, heating ventilation and air conditioning, electrical and plumbing/sewer are generally ineligible for lead remediation services. Additionally, CD&H will seek opportunities to improve residential energy efficiency through repair services provided in CDBG-R and LHC funded activities. Benefits to low to moderate income families will include a lead free environment, lower utility bills and a safer dwelling. We believe the use of CDBG-R with LHC funding will enhance the city's ability to promote more live-able communities.

HUD is requiring grantees prepare a substantial amendment to its current approved Consolidated Plan and the FY2008 annual action plan. HUD believes that treating the CDBG-R as a substantial amendment and requiring grantees to amend the FY2008 annual action plan will expedite the distribution of CDBG-R funds, while ensuring citizen participation on the specific use of the funds. To expedite the process and to ensure that the CDBG-R grants are awarded in a timely manner, HUD has waived several requirements for this substantial amendment. The city's substantial amendment to its 2008-09 action plan must be submitted to HUD for their review and approval on June 5. Staff requests a public hearing and Council's favorable consideration to approve this substantial amendment to the FY2008-09 Annual Action Plan.

City of High Point, P.O. 230, 211 South Hamilton Street, High Point, NC 27261 USA
Office: 336.883.3676 Fax: 336.883.3355 TDD 336.883.8517

PUBLIC NOTICE
CITY OF HIGH POINT
BUDGET HEARING

THE PUBLIC WILL TAKE NOTICE THAT THE PROPOSED BUDGET FOR THE CITY OF HIGH POINT FOR THE FISCAL YEAR 2009-2010 HAS BEEN FILED WITH THE CITY COUNCIL OF THE CITY OF HIGH POINT. THE PROPOSED BUDGET IS AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK, 211 S. HAMILTON STREET, HIGH POINT, NORTH CAROLINA. A COPY OF THE PROPOSED BUDGET IS ALSO AVAILABLE IN THE HIGH POINT PUBLIC LIBRARY LOCATED AT 901 N. MAIN STREET, AS WELL AS ON THE CITY WEB-SITE: www.high-point.net.

TWO PUBLIC HEARINGS ON THE PROPOSED BUDGET WILL BE HELD. THE FIRST HEARING WILL BE HELD MONDAY JUNE 1 AT 5:30 P.M. AND THE SECOND WILL BE HELD THURSDAY JUNE 4, 2009 AT 9:00 A.M. THE HEARINGS WILL BE HELD IN THE CITY COUNCIL CHAMBERS OF THE MUNICIPAL BULDING, 211 S. HAMILTON ST.

AT THE HEARING, ORAL AND WRITTEN COMMENTS WILL BE RECEIVED FROM ANY INTERESTED CITIZEN.

Publish date: MAY 19, 2008

Please send affidavit to: Louanne Hedrick
Budget & Evaluation Officer
City of High Point
PO Box 230
High Point, NC 27261

"A CAPITAL PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR AMERICAN RECOVERY & REINVESTMENT ACT
2009 LOAN ASSISTANCE

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City has been approved for American Recovery and Reinvestment Act of 2009 loan assistance from the Clean Water State Revolving Fund in the amount of $1,798,500.

Section 2. The revenues that will be available to the City of High Point include:

(A) That the Water-Sewer Capital Projects Fund Revenues of the City of High Point, are hereby amended as follows:

Federal Grants (421779/412999) $ 1,798,500

(B) That the following Water-Sewer Capital Project Fund expenditures for the American Recovery and Reinvestment Act of 2009 project be increased as follows:

Water-Sewer Capital Project Expenditures (533701) $ 1,798,500

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this _____ day of June, 2009

RESOLUTION OF THE CITY COUNCIL OF CITY OF HIGH POINT, NORTH CAROLINA TO AMEND THE ELECTRIC UTILITY RATE SCHEDULE

BE IT RESOLVED, by the City Council of the City of High Point, NC that the schedule of rates and charges for the electric utility for availability demand and consumption be amended to be increased by 4.0% effective for bills dated on or after July 1, 2009, and to continue until such time as City Council shall determine otherwise.

Adopted by the High Point City Council this _______ day of June, 2009.

____
Lisa B. Vierling, MMC
City Clerk

6-4-09 HPCC Budget PH

JUN-03-2009 WED 08:38 AM MORGAN,HERRING,MORGAN FAX NO. 336 883 6647 P. 01

JUN-02-2009 16:33 FROM:GTCC PRESIDENTS OFF. 336 819 2007 TO:336 883 6647 P.001/001

#090128

GTCC

Celebrating 50 Years

1958 2008

Mailing Address:

Guilford Technical Community College
P.O. Box 309
Jamestown, NC 27282

(336) 334-4822
(336) 454-1126

FAX (336) 841-2158

www.gtcc.edu

Jamestown Campus

Aviation Center

Greensboro Campus

High Point Campus

Small Business Center

To: Members of the High Point City Council

From: Dr. Donald W. Cameron, President, DWC
Guilford Technical Community College

Date: June 2, 2009

As a member of the High Point Work Force Task Force, I respectfully request that you support a continuation of funding for this crucial initiative. Your endorsement is vital since the project is just now beginning to make a significant difference in the community.

The questions I had early in the program about the Task Force's effectiveness have been positively answered in the last four to six months. During this period, I have seen a marked difference in our collaborative efforts with various agencies.

Just two weeks ago, I was involved in a meeting to discuss scholarship funds for High Point students who would choose to attend GTCC. We have collected the appropriate data for this project and I anticipate it will come to fruition. I assure you that the Task Force's Board of Directors will see this project through.

Thank you for considering this important request that can strengthen the future of High Point students.

6-4-09
PH-HPCC
#090128

HIGH POINT CHAMBER OF COMMERCE
IN-KIND CONTRIBUTIONS

LINE ITEM	***MONTHLY CONTRIBUTIONS***	***ANNUAL CONTRIBUTIONS***
Office Space (rent, utilities, taxes)	$1,000	$12,000
Admin Support (part-time; 20 hrs/week)	$960	$11,520
Phone, Fax, Internet and Copier	$150	$1,800
Meeting Facilities	$250	$3,000
TOTAL ANNUAL CONTRIBUTIONS		***$28,320***
NOTES:		
START UP SUPPORT		
Office furniture, computer, phone, supplies		
$6,500		
TOTAL 1st YEAR CONTRIBUTIONS		
February 1, 2008 - January 31, 2009		
Start Up and Annual Contributions		
$34,820		