

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Thursday, June 2, 2022

3:00 PM

The Agenda has been reposted to reflect a time change.

3rd Floor Conference Room

Finance Committee

Britt Moore, Chair

Committee Members:

Michael Holmes

Monica Peters, Mayor Pro Tem

Victor Jones

Jay Wagner, Mayor (Alternate)

FINANCE COMMITTEE - Britt W. Moore, Chair**CALL TO ORDER****PRESENTATION OF ITEMS**[2022-259](#)**Contract - WESCO Distribution, Inc. - Subsurface 3 Phase Switches (Underground Cable) Warehouse Stock**

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$315,420.00 for the purchase of Subsurface 3 Phase Switches (Underground Cable) Warehouse Stock.

Attachments: [1. Contract – WESCO Distribution, Inc. – Subsurface 3 Phase Switches \(Underground Cable\) Warehouse Stock](#)

[2022-260](#)**Contract - Breece Enterprises, Inc. - Water & Sewer Maintenance/Emergency Repair**

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$1,847,940.00 for an annual contract for water & sewer maintenance and emergency repair and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [2. Contract – Breece Enterprises, Inc. – Water & Sewer Maintenance-Emergency Repair](#)

[2022-261](#)**Contract Amendment #2- WithersRavenel Professional Engineering Services - Kersey Valley Road / Landfill**

City Council is requested to approve Contract Amendment #2 with WithersRavenel in the amount of \$45,000 for additional Surveying, Right-Of-Way Exhibits, Easement Exhibits, and Legal Descriptions for the 12 affected parcels within the project limits.

Attachments: [3. Contract Amendment #2– WithersRavenel Professional Engineering Services - Kersey Valley Road / Landfill](#)

[2022-263](#)**Ordinance - Fuel Budget**

City Council is requested to approve a budget ordinance to appropriate funds in the general fund and the central services fund to cover fuel costs for the remainder of the year due to increased prices.

Attachments: [5. Ordinance – Fuel Budget](#)

[2022-264](#)**Ordinance - Occupancy Tax - Showroom License Convention&Visitor's Bureau (Visit High Point) Market Authority**

City council is requested to approve a budget ordinance to appropriate additional occupancy tax and showroom license revenues that will be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

Attachments: [6. Ordinance – Occupancy Tax – Showroom License Convention&Visitor's Bureau \(Visit High Point\) Market Authority](#)

[2022-265](#)**Ordinance - GASB 87 Lease Budget Amendment**

City Council is requested to adopt a budget ordinance amendment which will allow the proper accounting of the capital lease.

Attachments: [7. Ordinance - GASB 87 Lease Budget Amendment](#)

[2022-266](#)**Budget Ordinance - Opioid Settlement Funds**

City Council is requested to approve a budget ordinance creating a special revenue fund and appropriating \$51,076 in opioid settlement funds.

Attachments: [8. Budget Ordinance – Opioid Settlement Funds](#)

[2022-267](#)**Resolution - Capital Reserve Fund - System Development Fees**

City Council is requested to adopt a resolution establishing a capital reserve fund for System Development Fees.

Attachments: [9. Resolution – Capital Reserve Fund – System Development Fees](#)

[2022-268](#)**Tax Collection Orders- Forsyth County Tax Administration- for Collection of Fiscal Year 2022 Taxes and Collection of 2021 and Prior Years' Taxes**

City Council is requested to approve the Tax Collection Orders as requested by the Forsyth County Tax Administration for collection of Fiscal Year 2022 Taxes and collection of 2021 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County, and to authorize the appropriate City Official to execute the Tax Collection Orders.

Attachments: [10. Tax Collection Orders- Forsyth County Tax Administration- for Collection of](#)

ADJOURNMENT

CITY OF HIGH POINT

AGENDA ITEM

**Title: Fuel - Budget Ordinance**

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date /
Advertised By: N/A-

Attachments: Budget Ordinance

PURPOSE:

To appropriate funds in the general fund and the central services fund to cover fuel costs for the remainder of the year due to increased prices.

BACKGROUND:

Since the beginning of the fiscal year, fuel costs have steadily risen, placing unanticipated strain on the fuel budgets for many city departments. In the spring of 2021, as the FY 2021-22 budget was under development, the cost of fuel was about \$1.61 per gallon (the city does not pay the 18.3 cents in federal gas taxes and the 38.5 cents in state gas taxes).

In the fall of 2021, the cost had risen to about \$2.16 per gallon. This past February, the city was paying about \$2.49 per gallon, in mid-March, the cost was \$3.16 per gallon, and in May, the cost was \$3.59. For reference, if taxes are included, it is the equivalent of prices rising from \$2.18 per gallon (spring 2021) to \$2.73 per gallon (fall 2021) to \$3.06 per gallon (February) to \$3.73 per gallon (mid-March) to \$4.16 per gallon (May).

Current budgets in the general fund and central services fund are insufficient to meet year-end projections. The proposed amendment appropriates \$534,000 to the general fund, covered by better-than-expected sales and use tax revenues. In addition, the proposed amendment appropriates an additional \$1,242,000 to Fleet Services, which purchases fuel for city departments and charges departments for its use.

BUDGET IMPACT:

Better than expected sales and use tax revenues will cover the increase to the general fund. The increased costs for all funds have been factored into the FY 2022-23 budget.

RECOMMENDATION / ACTIONS REQUESTED:

The Financial Services Department recommends and asks the City Council to approve the budget amendment.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS TO COVER FUEL COSTS DUE TO INCREASED PRICES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. Since the beginning of the fiscal year, fuel costs have steadily risen, placing unanticipated strain on the fuel budgets for many city departments. In the spring of 2021, as the FY 2021-22 budget was under development, the cost of fuel was about \$1.61 per gallon. Currently, the city is paying about \$3.59 per gallon. The proposed amendment appropriates funds to cover these rising costs through the remainder of the fiscal year.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Fund revenues be amended as follows:

Sales and Use Taxes	\$534,000
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(B) That the following General Fund expenditures be amended as follows:

Fuel	\$534,000
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(C) That the following Fleet Services revenues be amended as follows:

Charges to Departments	\$1,242,000
------------------------	-------------

(D) That the following Fleet Services expenditures be amended as follows:

Fuel Purchases	\$1,242,000
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Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Budget Ordinance – Opioid Settlement Fund

From: Bobby Fitzjohn, Financial Services Director

Public Hearing: No

Attachments: Budget Ordinance

Meeting Date: June 6, 2022

Advertising Date / N/A-

Advertised By:

PURPOSE:

A budget ordinance is required to establish the Opioid Settlement fund and appropriate the initial distribution of \$51,076.

BACKGROUND:

In accordance with the Memorandum of Agreement between the State of North Carolina and Local Governments on Proceedings Related to the Settlement of Opioid Litigation to abate the impacts of the opioid epidemic an allocation of funds is to be received and expended over an 18-year period. The City of High Point is estimated to receive \$1,329,435 over the period and this amendment budgets the first allocation of \$51,076. A payment schedule has been received and future payments will be budgeted with the annual budget ordinance. These funds must be held in a fund dedicated to their use.

These funds can be used to create, expand, or sustain programs or services that serve persons with Opioid Use Disorder (OUD), or any co-occurring substance use disorder (SUD) or mental health conditions. Funded programs or services may include evidence-based addiction treatment, recovery support services, recovery housing support, employment-related services, early intervention, Naloxone distributions, post-overdose response team, syringe service program, criminal justice diversion programs, addiction treatment for incarcerated persons, and/or reentry programs.

BUDGET IMPACT:

There is no local budget impact. These are 100% federal funds.

RECOMMENDATION / ACTIONS REQUESTED:

The Financial Services Department recommends and asks the City Council to approve the budget ordinance creating a special revenue fund and appropriating \$51,076 in opioid settlement funds.

“A BUDGET ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA FOR THE
OPIOID SETTLEMENT FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, that,
pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the
following Grant Project Ordinance is hereby adopted:

- Section 1. This ordinance is to establish a special revenue fund and budget for programs to be funded by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation.
- Section 2. The following revenue is available to the City of High Point:
- | | |
|----------------------------|----------|
| Opioid Settlement Proceeds | \$51,076 |
|----------------------------|----------|
- Section 3. The following amounts are appropriated:
- | | |
|----------------------|----------|
| Program Expenditures | \$51,076 |
|----------------------|----------|
- Section 4. The Financial Services Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.
- Section 5. Copies of this budget ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out these projects.

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Contract Award 2022-002 Water and Sewer Maintenance/Emergency (Re-Bid 19-051822)

From: Trevor Spencer, Engineering Services

Meeting Date: June 06, 2022

Public Hearing: N/A

Advertising Date: N/A

Advertised By:

Attachments: None

PURPOSE:

The City of High Point routinely uses an outside contractor to supplement our efforts to maintain and repair our existing water and sewer distribution and collection lines. City Council is asked to approve contract 2022-002 for Water and Sewer Maintenance/Emergency. This contract includes scheduled maintenance and emergency repairs.

BACKGROUND:

On Wednesday, May 18, 2022 the City of High Point received bids for Contract ENG-2022-002. This was the second attempt to receive bids for this contract work due to an insufficient number of bids to proceed with opening on the first attempt. We received one responsive bidder:

Breece Enterprises, Inc.

\$1,847,940.00

This is an annual contract, thus the availability date is July 1, 2022 or upon execution of the contract documents, whichever comes last. The completion date for the contract work is June 30, 2023.

The purpose of this contract is to perform maintenance work and emergency repairs on existing water and sewer utilities. The projects are identified and prioritized by our Public Services Department. Typical work includes point repairs, manhole reconstruction, hydrant repairs, main break repairs, replacement of deteriorated/collapsed lines, replacement of valves, and other maintenance work items. The engineer's estimate for the work was \$1,920,700.00.

BUDGET IMPACT: Funds for this contract are available in the FY 2022-2023 budget.

RECOMMENDATION / ACTION REQUESTED:

The Engineering Services Department and the Public Services Department recommend approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents to award the contract to Breece Enterprises, Inc. in the amount of \$1,847,940.00.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO. CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGO	BUDGETED AMOUNT
421779	533701	421001012805	40201	\$923,970.00
421779	533701	421001010205	40201	\$923,970.00
TOTAL BUDGETED AMOUNT				\$1,847,940.00

DEPARTMENT HEAD:: DATE:

The Purchasing Division concurs with recommendation submitted by the recommends award to the lowest responsible, responsive bidder in the amount of

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

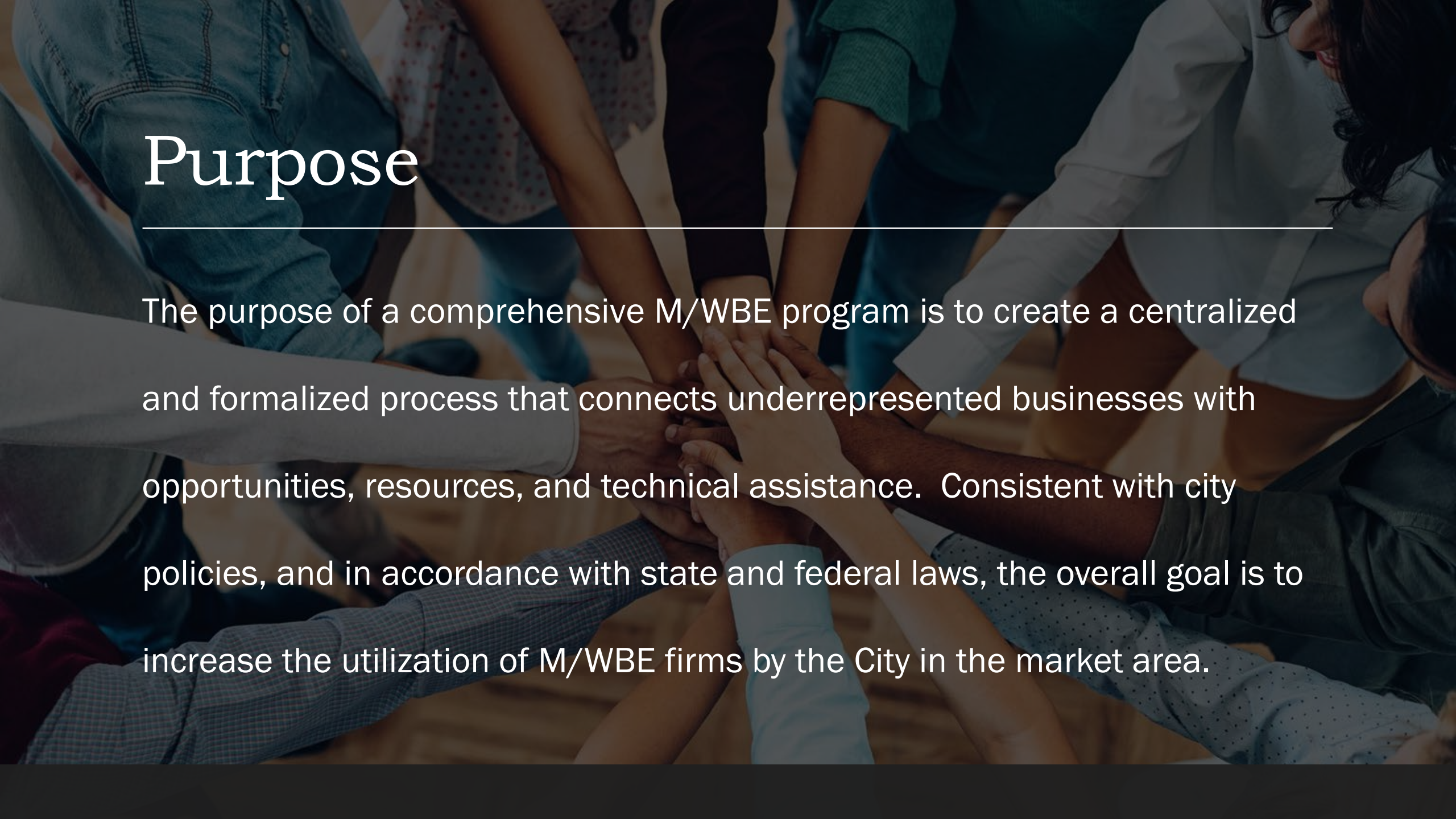


M/WBE Program Development

OFFICE OF DIVERSITY,
EQUITY, & INCLUSION

Overview

- I. Purpose
- II. Key Considerations
- III. Current Practices & Policy Highlights
- IV. Disparity Study
- V. M/WBE Structural Examples
- VI. Recommendation & DEI Support



Purpose

The purpose of a comprehensive M/WBE program is to create a centralized and formalized process that connects underrepresented businesses with opportunities, resources, and technical assistance. Consistent with city policies, and in accordance with state and federal laws, the overall goal is to increase the utilization of M/WBE firms by the City in the market area.

Key Considerations

- Review current M/WBE engagement efforts of Purchasing staff that serve as the foundation for creating more comprehensive education, engagement, and compliance functions.
- Emphasize M/WBE firms in strengthening procurement processes and programs, including:
 - Provide prime contractors with tools to meet M/WBE goals
 - Expand partnerships and explore the creation of business development programs
 - Continue to improve the vendor databases
 - Leverage new and existing staff resources to the achieve the initiatives
- Conduct a disparity study, which could serve as a basis for future procurement and professional service guidelines.

Current Practices



SUPPORT PIEDMONT TRIAD
MED WEEK



MEMBER OF NC M/WBE
COORDINATORS NETWORK



COLLABORATING WITH THE
HIGH POINT THRIVE INITIATIVE

Current Practices Cont.



UPDATE VENDOR PORTAL



TRACK M/WBE DATA FOR EACH
BID



EMAIL ACCOUNT FOR
M/WBE VENDOR OUTREACH

Current Policy Highlights

Procedures for Construction Contracts

The City, as the awarding authority for construction projects, and the contractors and subcontractors performing the construction contracts awarded, shall cooperate and in good faith do all things, legal, proper and reasonable to achieve the statutory goal of (10%) for participation by minority businesses in each construction project as mandated by GS 143-128.2.

Current Policy Highlights

Procedures for Purchasing, Professional and Personal Service Contracts

Currently, the City has not established numerical goals for contracting and utilizing M/WBE businesses for purchasing, professional and personal service contracts. If City Council pursues specific numerical goals and/or metrics, staff recommends conducting a disparity study.

Disparity Study

What is it?

A Disparity Study gathers evidence to determine whether the City has a strong basis for implementing race and sex-based preference contracting programs to remedy the effects of past or continued discrimination.



Disparity Study

Why is it necessary?

Regarding M/WBE engagement and utilization, it will tell us where we currently stand. Additionally, it will evaluate the City's current practices and related policies and make recommendations for future initiatives and enhancements to ensure the M/WBE program is narrowly tailored to remedy the effects of any prior and/or ongoing discrimination identified in the Study.

Disparity Study

What would a disparity study provide?

This would be a professional services contract, so the specific scope would be determined by the appropriate staff. However, below are examples of deliverables:

- Quantify the disparity between availability and utilization of primes and subcontractors
- Conduct a survey of business owners
- Provide recommendations
- Conduct legal review

Disparity Study

What is the cost?

The cost will be based on the individual scope of work being performed and bids submitted by consultants. The cost of a study was approximately \$300k for City of Greensboro, which included 2,004 consultant man hours plus hours of work performed by subconsultants. It included one year of post study consultation to answer questions and provide guidance on how to the implement the best practice recommendations of the Study. Other examples:

- The City of Asheville budgeted \$320K for its 2016 Disparity Study
- The City of Charlotte budgeted \$345k for its 2017 Disparity Study

Disparity Study

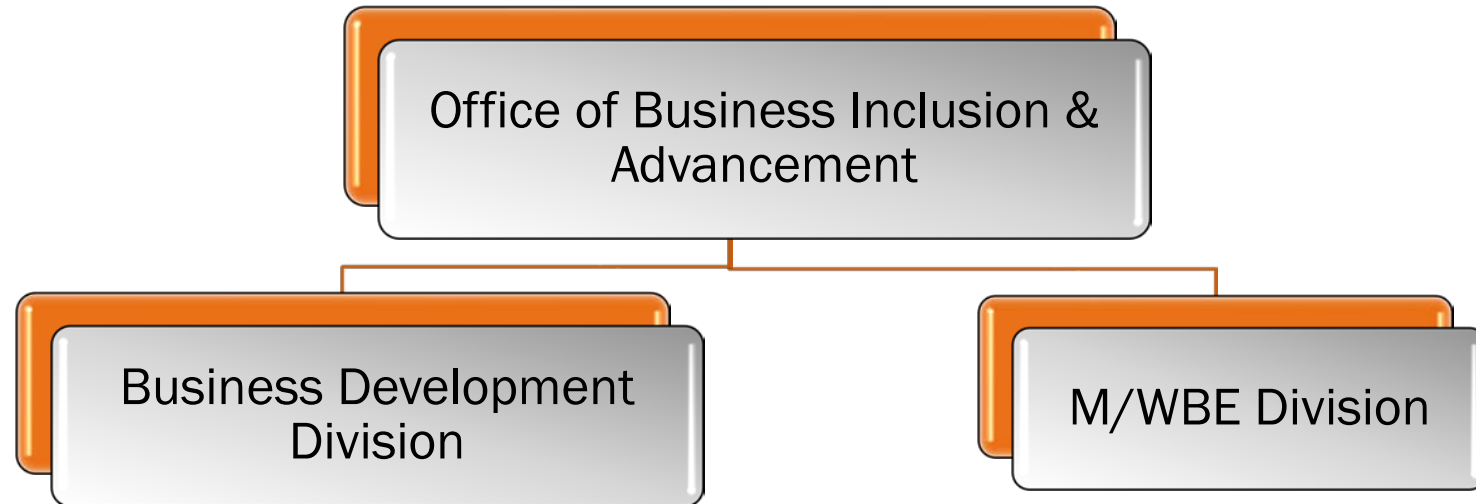
Cities that have or plan to conduct a Disparity Study:

- City of Raleigh
- City of Greensboro
- City of Durham
- City of Winston-Salem
- City of Fayetteville
- City of Asheville
- City of Wilmington

Structural Example

City of Winston-Salem

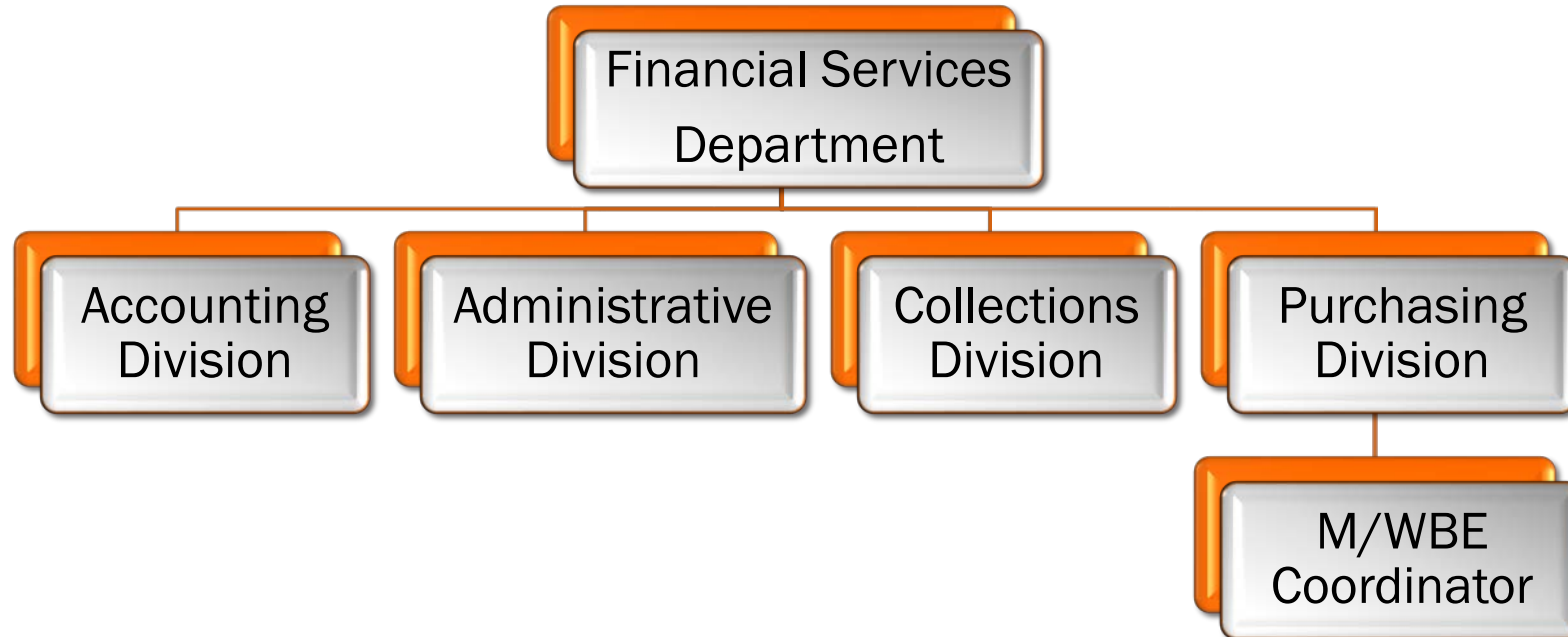
- o Staff – Director, Business Inclusion Manager, Small Business Development Specialist, Administrative Assistant (4 FTEs)



Structural Example cont.

City of Greenville

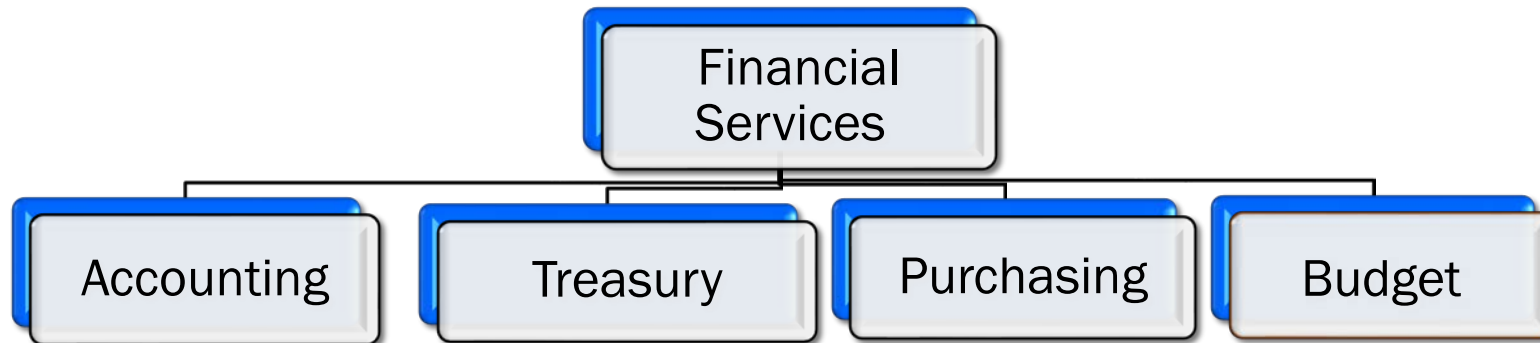
- Staff – M/WBE Coordinator position within the Financial Services Department (1 FTE)



Recommendation

City of High Point

- Add an M/WBE Coordinator (1 FTE) to the Financial Services Department



Recommendation Cont.

- DEI staff will provide logistical support for vendor outreach and engagement.
 - HUB Certification Trainings
 - Overview of Forecasted City Projects
 - Small M/WBE Information Sessions
 - Protégé/Mentoring Program (Samet Corp. collaboration)
- Conduct a disparity study to identify areas of opportunity and establish specific goals

Questions?

CITY OF HIGH POINT

AGENDA ITEM



Title: Authorize Forsyth County Tax Administration and Collection of 2022 Taxes
And Collection of 2021 and Prior Years' Taxes

From: Bobby Fitzjohn, Financial Services Director

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date: N/A

Advertised By:

Attachments: Resolution/Order of City Council for the Collection of 2022 Taxes
Resolution/Order of City Council for the Collection of 2021 and Prior Years' Taxes

PURPOSE:

The Financial Services Department recommends that City Council authorize the forms of resolution required by the Forsyth County Tax Department for the administration and collection of property taxes for City of High Point parcels located in Forsyth County during the 2023 fiscal year.

BACKGROUND:

The City of High Point is the only municipality in North Carolina which enjoys having taxable property in four different counties – Guilford, Randolph, Davidson, and Forsyth. Each county tax administration office handles their tax administration function differently. The Forsyth County Tax Collector's Office requires an annual affirmation of their authority initially approved by City Council in 2012 to administer and collect High Point's taxes within Forsyth County.

BUDGET IMPACT:

The Annual Budget for FY 2022-2023 includes the tax collection and administration costs for all four counties. The attached affirmation of authority to collect does not increase the basis of costs.

RECOMMENDATION / ACTIONS REQUESTED:

Council is requested to authorize the appropriate City Official to execute an agreement between Forsyth County and the City of High Point for the collection of the 2022 taxes and for the collection of 2021 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County.

NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE CITY OF HIGH POINT
IN ACCORDANCE WITH G.S.105-321, G.S. 153A-156 AND G.S. 160A-215.2
FOR THE COLLECTION OF 2022 TAXES

TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF LEWISVILLE,
TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF KING,
TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2022 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2022 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Beeson's Cross Roads Service District, Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District, West Bend Service District, Downtown Winston-Salem Business Improvement District, Willow Run Municipal Service District, and Countywide Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156 and gross receipts derived from short-term lease or rental of heavy equipment as set forth under G.S. 160A-215.2. You are hereby authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or contrary to applicable law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions at the discretion of the Tax Collector.

WITNESS my hand and official seal, this the _____ day of _____, 2022.

MAYOR, CITY OF HIGH POINT

ATTEST:

CLERK

NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE CITY OF HIGH POINT
IN ACCORDANCE WITH G.S. 105-373, G.S. 105-321, G.S.105-330.3 and G.S. 153A-156
FOR THE COLLECTION OF 2021 AND PRIOR YEARS' TAXES

TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF
LEWISVILLE, TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF
KING, TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2013 through 2021 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2013 through 2021 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacconville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Beeson's Cross Roads Service District, Belevs Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District and West Bend Service District, Downtown Winston-Salem Business Improvement District, Willow Run Municipal Service District, and Countywide Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions in the discretion of the Tax Collector.

Taxes on registered classified Motor Vehicles for 2018 and prior years are deemed uncollectible; therefore, the Forsyth County Commissioners, pursuant to G.S. 105-373(h) do hereby relieve the tax collector of the charge of collecting taxes on registered classified motor vehicles listed pursuant to G.S. 105-330.3(a)(1) for 2018 and prior years.

WITNESS my hand and official seal, this the _____ day of _____, 2022.

MAYOR, CITY OF HIGH POINT

ATTEST:

CLERK

CITY OF HIGH POINT

AGENDA ITEM



Title: Purchase of Warehouse Stock – Subsurface 3 Phase Switches
Bid # 21-051022

From: Garey S. Edwards, Electric Utilities Director
Tyler Berrier, Electric Utilities Assistant Dir.

Meeting Date: June 6, 2022

Public Hearing: N/A

Date Opened: N/A

Advertised By: N/A

Attachments: Attachment A: Formal bid Recommendation
Attachment B: Bid Tabulation

PURPOSE:

To purchase 10 underground (submersible) 3 phase switches that are commonly used by the Electric Utilities Department. Replenish warehouse stock.

BACKGROUND:

The City normally stocks these items in inventory.

BUDGET IMPACT:

Funds are included in the current operating budget to cover this material purchase.

RECOMMENDATION / ACTION REQUESTED:

City Staff has reviewed the bid submittal and evaluated the information provided. Staff is recommending that the bid for these switches be awarded to WESCO Distribution, Inc. for **\$315,420.00**. WESCO Distribution was the only qualified bidder of the bid by the Purchasing division.



BIDDERS LIST & TABULATION

FORMAL BID #21-051022 – <u>SUBSURF 3-3 SF6 GAS 3PH SWITCHES</u> <u>WHS # 3629</u>					
VENDOR NAME & ADDRESS	ITEM #	QTY.	UNIT PRICE (UOM=FT)	TOTAL PRICE	DLVRY. A.R.O.
IRBY P.O. BOX 7457 ROCKY MOUNT, NC 27804	3629	10	\$	NO QUOTE	N/A
SHEALY ELECTRICAL P.O. BOX 8597 COLUMBIA, SC 29202	3629	10	\$	NO QUOTE	N/A
WESCO 3025 STONYBROOK DR. RALEIGH, NC 27604	3629	10	\$31,542.00	\$315,420.00	28-36 WEEKS

Bids emailed May 28, 2022



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

CITY OF HIGH POINT

AGENDA ITEM



Title: GASB 87 Lease Budget Amendment

From: Bobby Fitzjohn, Financial Services Director

Public Hearing: No

Attachments: Budget amendment

Meeting Date: June 6, 2022

Advertising Date /

Advertised By:

PURPOSE:

Due to a change in accounting standards, a budget amendment is necessary to properly record the City's outstanding leases.

BACKGROUND:

Generally accepted accounting principles (GAAP) require that all leases be capitalized and receive specialized accounting treatment. When a lease is capitalized, it requires budgetary authorization, similar to a purchase of capital equipment. The attached ordinance allows the City to properly record leases that have previously been entered.

BUDGET IMPACT:

Budgeted expenses associated with capitalizing leases are equal to the associated accounting revenue recognized by entering into the lease.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval of the attached budget ordinance amendment which will allow the proper accounting of the capital lease.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE CAPITAL LEASE FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point has determined it is in the City's best interest to certain equipment. Accounting standards require most leases to be recorded as capital assets and a corresponding obligation.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point, should be amended as follows:

(A) That the following additional sources were received and be amended as follows:

General Fund – Lease Financing Proceeds	\$1,521,600
Transit Fund – Lease Financing Proceeds	\$15,800
Electric Fund – Lease Financing Proceeds	\$74,700
Central Services Fund – Lease Financing Proceeds	\$10,000
Water Sewer Fund – Lease Financing Proceeds	\$61,700
Parking Fund – Lease Financing Proceeds	\$4,400
Landfill Fund – Lease Financing Proceeds	\$22,100
Stormwater Fund – Lease Financing Proceeds	\$8,500
Total	\$1,718,800

(B) That the following expenditures be increased:

General Fund – Leased Equipment	\$1,521,600
Transit Fund – Leased Equipment	\$15,800
Electric Fund – Leased Equipment	\$74,700
Central Services Fund – Leased Equipment	\$10,000
Water Sewer Fund – Leased Equipment	\$61,700
Parking Fund – Leased Equipment	\$4,400
Landfill Fund – Leased Equipment	\$22,100
Stormwater Fund – Leased Equipment	\$8,500
Total	\$1,718,800

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

CITY OF HIGH POINT

AGENDA ITEM

**Title: Kersey Valley Road Realignment Amendment 2**

From: Robby Stone – Public Services Director
Allan Hicks – Projects Engineer

Meeting Date: June 6, 2022

Public Hearing: N/A

Advertising Date: N/A

Advertised By: On-Call

Attachments: Attachment A – Amendment 2 Proposal for Right-of-Way and Easement Acquisition
Attachment B – Right-Of-Way Plans

PURPOSE:

The Public Services Department is looking to extend the life of the Kersey Valley Landfill. An additional life of ten plus years can be gained by relocating Kersey Valley Road and merging the two existing landfills.

BACKGROUND:

City Council approved funding for the professional engineering services to WithersRavenel in the amount of \$384,500.00 on May 1, 2017, for the design, environmental assessment, project administration, permitting, and construction plans for the Kersey Valley Road Realignment Design project.

City Staff approved Amendment 1 in April 2021 for additional Environmental Site Assessments due to findings of unregulated landfill material throughout the project limits in the amount of \$89,870.00. This extended the contract total amount to \$474,370.00. This unregulated landfill material finding required additional soil borings and a redesign of the typical roadway section by WithersRavenel.

The realignment construction plans are completed, and City Staff is ready to acquire Right-of-Way and easements needed for construction. Amendment 2 is for additional Surveying, Right-Of-Way Exhibits, Easement Exhibits, and Legal Descriptions for the 12 affected parcels within the project limits. This work was not defined within the original scope or Amendment 1 because the roadway alignment was not known at that time. This work totals \$45,000.

BUDGET IMPACT:

Funds for this project are available in the FY 2021-2022 budget

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval and asks for City Council to approve Amendment 2 in the amount of \$45,000, bringing the total contract price for WithersRavenel to \$519,370.00.

May 12, 2022

Allan Hicks
Public Services Department – Projects Engineer
City of High Point
211 S. Hamilton Street
High Point, NC 27261

Subject: Kersey Valley Road Relocation
Scope & Fee Proposal for Additional Services – Amendment #2
WR Project #: 02170035.00

Dear Mr. Hicks,

WithersRavenel is pleased to present this Amendment 2 proposal for Professional Services as part of the Kersey Valley Road Relocation.

Per discussions with City of High Point staff, attached is the scope and fee for Surveying, Easement Exhibits, and Legal Descriptions of the Properties affected. Included are the provisions for Survey assistance in the Right of Way acquisitions process.

Task 1 Project Coordination and any needed hourly Survey for Right of Way Monumentation:

Coordination with the design team, Right of Way Agents, and the City associated with the performance of the work included in this Scope of Services. This includes appropriate correspondence, exchange of information, monumentation of the proposed Right of Way per Plan, and internal meetings necessary to complete this work.

The Scope of Services detailed above will be provided for a lump sum fee of **\$10,400.00**.

Task 2 Easement Exhibit Map Creation and Legal Descriptions for Recordation:

The preparation of Exhibit Maps per parcel affected and the written Legal Descriptions for each tract by exhibit.

The Scope of Services detailed above will be provided for a lump sum fee of **\$34,600.00**.

Compensation

The above listed additional services are being offered on a Lump Sum basis in the total amount of **\$45,000.00**.

Sincerely

WithersRavenel



Ted Kallam, PE
Director of Transportation

Cc: Frances Gallagher, PE – Client Success Manager

Attachment

Task 1 – Project Coordination and Budgeted Hourly Survey

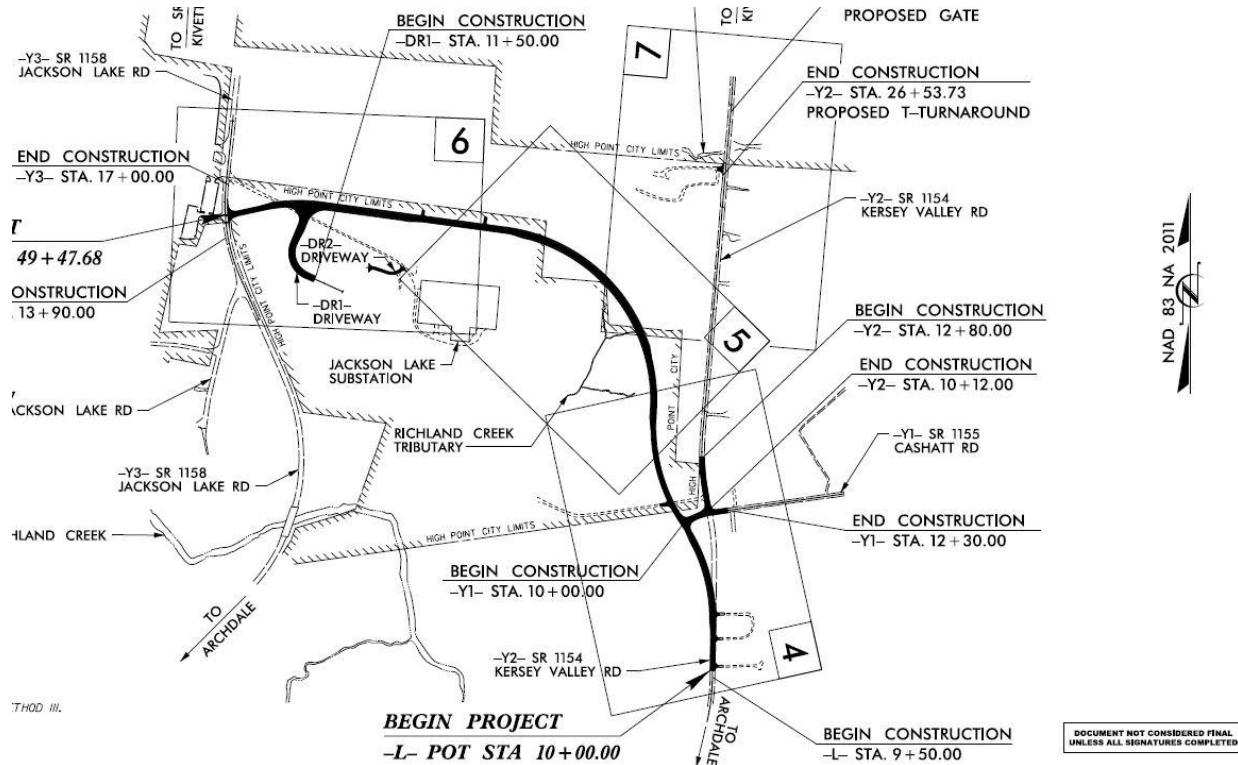
This task is for coordination with the design team, Right of Way Agents, and the City associated with the performance of the work included in this Scope of Services. This includes appropriate correspondence, exchange of information, monumentation of the proposed Right of Way per Plan, and internal meetings necessary to complete this work.

Task 2 – Easement Exhibit Map and Legal Descriptions

- WithersRavenel will prepare an easement exhibit map for each proposed new Right of Way, Temporary Construction Easement (TCE), and Permanent Easement as may be required for the project.
 - The project plans assume a total of twelve (12) affected parcels.
- Horizontal control, Proposed Rights of Way, and Easements are based on the design plans prepared by the subconsultant - Moffatt & Nichol (F-0105) for the City of High Point SR1154 (Kersey Valley Road) to SR1158 (Jackson Lake Road) 0.07 Miles North of SR1287 (Old Jackson Lake Road).
- Locate existing property corners as may be found on the subject property within which the easement(s) will be located, and property corners on adjacent properties as may be necessary to help reestablish the boundary of the subject property.
- Map will be suitable for attachment to a deed (to be prepared by others) for recording.
- Survey will be completed to N.C.G.S. 47-30 standards for an exhibit map and will not be suitable for recording as a stand-alone map, but when combined with the legal description → Exhibits are recordable.
- Points where new permanent easement lines cross existing property lines will be set using 18" long, 5/8" iron pipes.

Not included in the scope:

- Time and expense for resolution of conflicts of boundary with adjacent properties such as gaps and overlaps and/or conflicts between deeds.



Approximate Survey Limits

B. ADDITIONAL SERVICES

Any service not contained within the scope can be provided on an hourly basis. During negotiations, staking between Monumentation per plan can be executed on an as needed basis. hourly rates are as indicated on the attached fee and expense schedule Exhibit II, below.

C. EXPENSES

The following costs shall be paid by the Client or be considered reimbursable and include but are not limited to the following: FedEx shipments, Recordation Fees, Courier Fees,

D. COMPENSATION FOR SERVICES

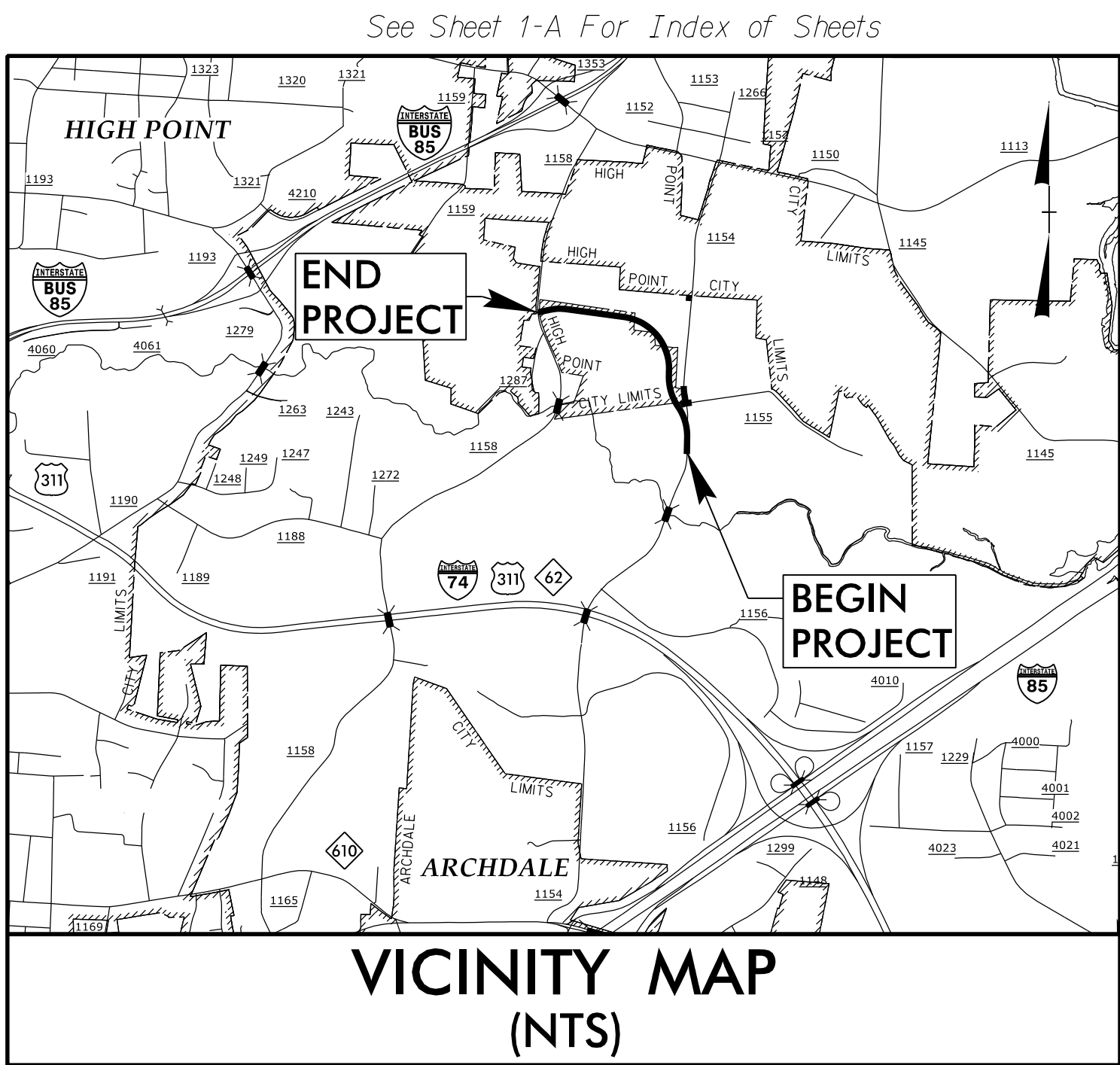
WR proposes to provide the services outlined in Section B on a lump sum basis as defined below. Reimbursable expenses shall be billed in accordance with Exhibit II.

Task Number	Task Name	Cost
Task 1	Project Coordination and Budgeted Hourly Survey (Not to Exceed)	\$ 10,400.00
Task 2	Easement Exhibit Map and Legal Descriptions	\$ 34,600.00
	Total Compensation	\$45,000.00

E. SCHEDULE

WR will begin work within 5 business days of receiving written Notice to Proceed and will complete the taskings within 20 business days thereafter.

STATE	CITY OF HIGH POINT PROJECT REFERENCE NO.	SHEET NO.	TOTAL SHEETS
N.C.	KERSEY VALLEY RD	RW-1	



CITY OF HIGH POINT

LOCATION: SR 1154 (KERSEY VALLEY ROAD), FROM 0.16 MILES SOUTH OF SR 1155 (CASHATT ROAD) TO SR 1158 (JACKSON LAKE ROAD), 0.07 MILES NORTH OF SR 1287 (OLD JACKSON LAKE ROAD)

TYPE OF WORK: GRADING, DRAINAGE, PAVING, SIGNING, AND PAVEMENT MARKINGS

END PROJECT
-L- POT STA 49+47.68

BEGIN CONSTRUCTION
-Y3- STA. 13+90.00

-Y3- SR 1158 JACKSON LAKE RD

END CONSTRUCTION
-Y3- STA. 17+00.00

SR 1287 OLD JACKSON LAKE RD

-Y3- SR 1158 JACKSON LAKE RD

RICHLAND CREEK

TO ARCHDALE

BEGIN CONSTRUCTION
-DR1- STA. 11+50.00

-DR2- DRIVEWAY

-DR1- DRIVEWAY

JACKSON LAKE SUBSTATION

RICHLAND CREEK TRIBUTARY

BEGIN CONSTRUCTION
-Y1- STA. 10+00.00

-Y2- SR 1154 KERSEY VALLEY RD

BEGIN PROJECT
-L- POT STA 10+00.00

BEGIN CONSTRUCTION
-Y2- STA. 29+52.70
PROPOSED GATE

END CONSTRUCTION
-Y2- STA. 26+53.73
PROPOSED T-TURNAROUND

-Y2- SR 1154 KERSEY VALLEY RD

BEGIN CONSTRUCTION
-Y2- STA. 12+80.00

END CONSTRUCTION
-Y2- STA. 10+12.00

-Y1- SR 1155 CASHATT RD

END CONSTRUCTION
-Y1- STA. 12+30.00

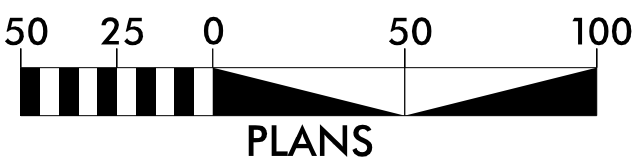
BEGIN CONSTRUCTION
-L- STA. 9+50.00

PLAN FOR NEW
RIGHT OF WAY AND EASEMENTS

A PORTION OF THIS PROJECT IS WITHIN THE MUNICIPAL BOUNDARIES OF HIGH POINT. CLEARING ON THIS PROJECT SHALL BE PERFORMED TO THE LIMITS ESTABLISHED BY METHOD III.

CITY OF HIGH POINT CONTACT: ROBBY STONE
DIVISION DESIGN CONSTRUCTION - NCDOT DIVISION 7
NCDOT CONTACT: TBD

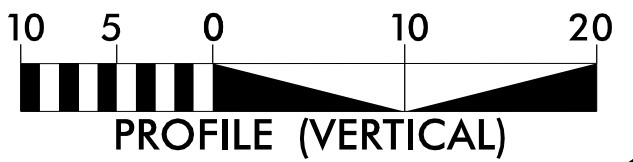
GRAPHIC SCALES



PLANS



PROFILE (HORIZONTAL)



PROFILE (VERTICAL)

DESIGN DATA

ADT 2020 = 1,500
ADT 2040 = N/A
K = N/A %
D = N/A %
T = N/A % *
V = 50 MPH
* TTST = 0% DUAL 1%
FUNC CLASS = LOCAL
REGIONAL TIER

PROJECT LENGTH

LENGTH OF ROADWAY PROJECT = 0.760 MILES
TOTAL LENGTH OF PROJECT = 0.760 MILES

Prepared in the Office of:

moffatt & nichol
4700 FALLS OF NEUSE ROAD, SUITE 300
RALEIGH, NORTH CAROLINA 27609
19191 T81-4888 VOICE 19191 T81-4888 FAX
NC License NO.: F-0105

2018 STANDARD SPECIFICATIONS

RIGHT OF WAY DATE:
TBD

LETTING DATE:
TBD

TIM R. REID, P.E.
PROJECT ENGINEER

TRENT E. HUFFMAN, P.E.
PROJECT DESIGN ENGINEER

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED

NAD 83 NA 2011

8/17/99

11/16/2021
G:\RA\100069\CADD\Kersey\Roadway\Proj\Kersey_rdy_psh_RW-2.dgn
Hutman

PROJECT REFERENCE NO.	SHEET NO.
KERSEY VALLEY RD.	RW-2
RW SHEET NO.	
DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED	
moffatt & nichol	
4700 FALLS OF NEUSE ROAD, SUITE 300 RALEIGH, NORTH CAROLINA 27609 (919) 781-4626 VOICE (919) 781-4869 FAX NC License No. F-0105	

PAVEMENT REMOVAL

NAD 83 / NA 2011

DATUM DESCRIPTION

THE LOCALIZED COORDINATE SYSTEM DEVELOPED FOR THIS PROJECT IS BASED ON THE STATE PLANE COORDINATES ESTABLISHED BY NCDOT FOR MONUMENT "SPIKE (S)" WITH NAD 83/NA 2011 STATE PLANE GRID COORDINATES OF NORTHING: 799764.61(±) EASTING: 1724401.70(±) ELEVATION: 770.6(±)

THE AVERAGE COMBINED GRID FACTOR USED ON THIS PROJECT (GROUND TO GRID) IS: 0.999913919

THE N.C. LAMBERT GRID BEARING AND LOCALIZED HORIZONTAL GROUND DISTANCE FROM "SPIKE (S)" TO -L- STATION 10+00.00 IS N 69° 16' 39.86" W 49.84'

ALL LINEAR DIMENSIONS ARE LOCALIZED HORIZONTAL DISTANCES

VERTICAL DATUM USED IS NAVD 88

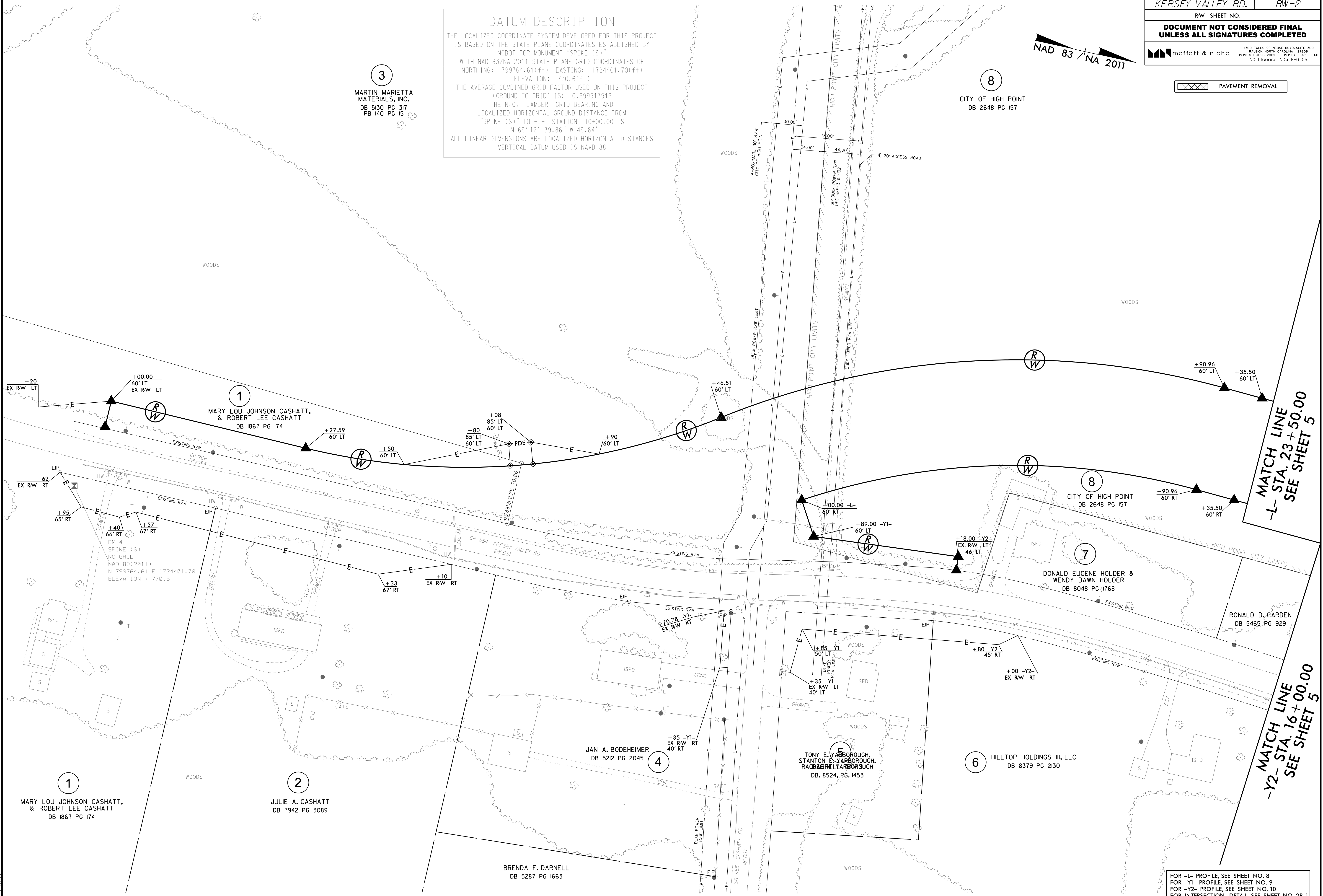
3
MARTIN MARIETTA MATERIALS, INC.
DB 5130 PG 317
PB 140 PG 15

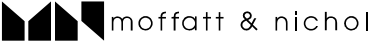
8
CITY OF HIGH POINT
DB 2648 PG 157

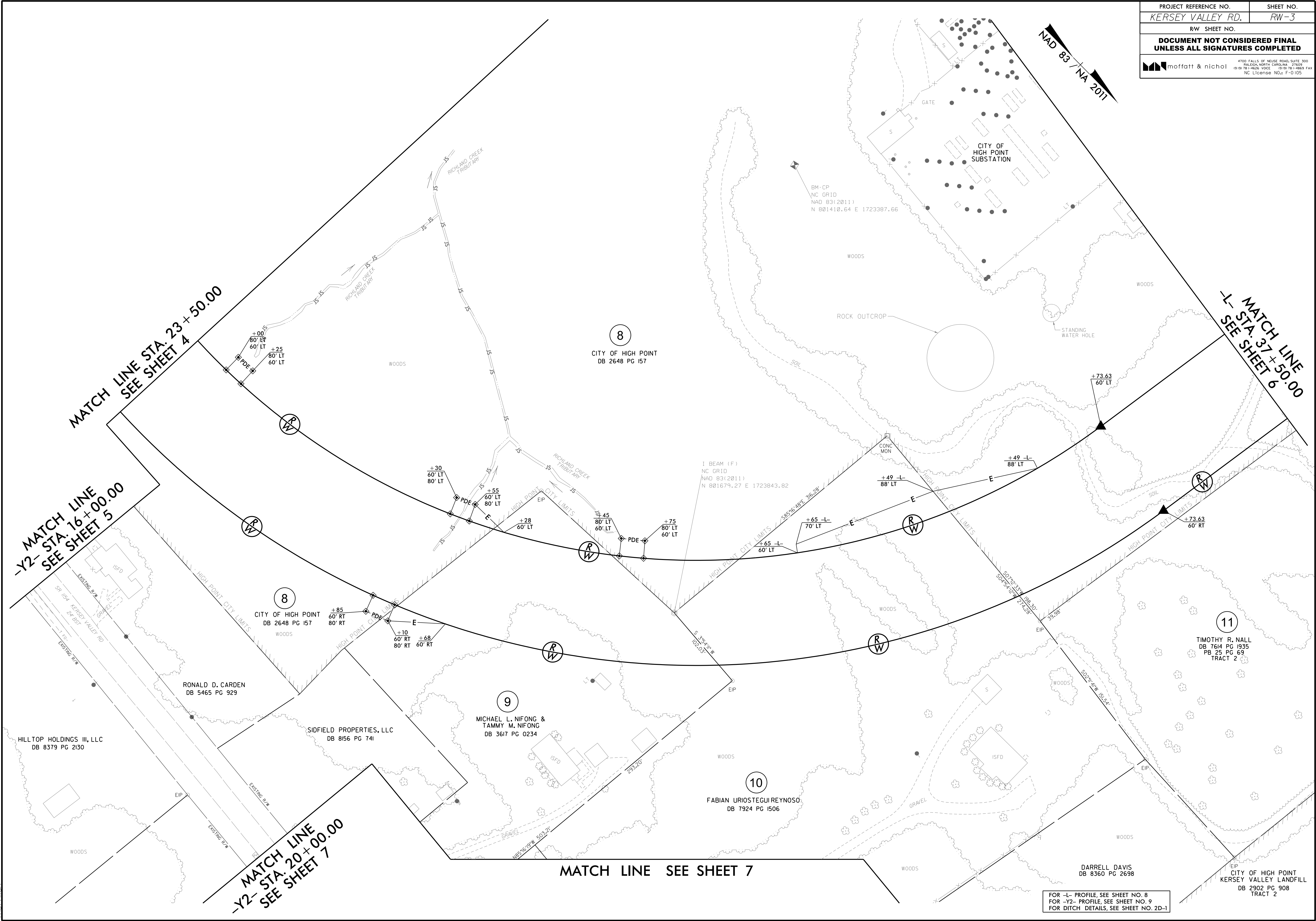
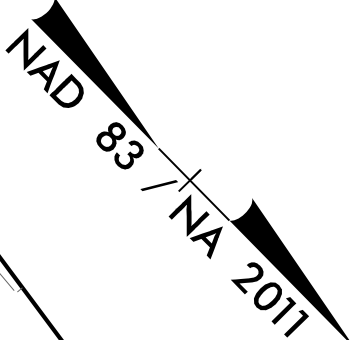
MATCH LINE
-L- STA. 23+50.00
SEE SHEET 5

MATCH LINE
-Y2- STA. 16+00.00
SEE SHEET 5

FOR -L- PROFILE, SEE SHEET NO. 8
FOR -Y1- PROFILE, SEE SHEET NO. 9
FOR -Y2- PROFILE, SEE SHEET NO. 10
FOR INTERSECTION DETAIL, SEE SHEET NO. 2B-1
FOR DITCH DETAILS, SEE SHEET 2D-1



PROJECT REFERENCE NO.	SHEET NO.
KERSEY VALLEY RD.	RW-3
RW SHEET NO.	
DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED	
 moffatt & nichol	
4700 FALLS OF NEUSE ROAD, SUITE 300 RALEIGH, NORTH CAROLINA 27609 919.781-4626 VOICE 919.781-8869 FAX NC License No. F-0105	



FOR -L- PROFILE, SEE SHEET NO. 8
FOR -Y2- PROFILE, SEE SHEET NO. 9
FOR DITCH DETAILS, SEE SHEET NO. 2D-1

8/17/99
11/16/2021
G:\RA\10069\CADD\Kersey\Roadway\Proj\Kersey_rdy_psh_RW-3.dgn
Huffman

NAD 83 / NA 2011

MATCH LINE STA. 37 + 50.00
SEE SHEET 5

11/16/2021
O:\RA\10069\CADD\Kersey\Roadway\Proj\Kersey_rdy_psh_RW-4.dgn
Thuffman

8/17/99

8

CITY OF HIGH POINT
DB 2648 PG 157

11
TIMOTHY R. NALL
DB 7614 PG 1935
PB 25 PG 69
TRACT 2

RONALD E. TREADWAY
DB 2578 PG 0261
LOT 8 PB 25 PG 69

OFS BRANDS HOLDINGS, INC.
DB. 7430, PG. 222
PB 25 PG 69

OFS BRANDS HOLDINGS, INC.
DB. 7430, PG. 222
PB 25 PG 69

BM-1
MAG NAIL (S)
NC GRID
NAD 83(2011)
N 802456.04 E 1721844.58
ELEVATION - 816.4
BST

FOR -L- PROFILE, SEE SHEET NO. 8
FOR -Y3- PROFILE, SEE SHEET NO. 11
FOR -DR1- PROFILE, SEE SHEET NO. 11
FOR INTERSECTION DETAIL, SEE SHEET NO. 2B-2
FOR DITCH DETAILS, SEE SHEET NO. 2D-1

SHEET NO.

RW-5

**4700 FALLS OF NEUSE ROAD, SUITE 300
RALEIGH, NORTH CAROLINA 27609**
(919) 79-1467, VOICE (919) 791-6869 FAX

4700 FALLS OF NEUSE ROAD, SUITE 300
RALEIGH, NORTH CAROLINA 27609
(919) 781-4626 VOICE (919) 781-4869 FAX
NC License NO.: F-0105

NAD 83 / NA 2011

MATCH LINE
-Y2- STA. 20+00.00
SEE SHEET 5

MATCH LINE SEE SHEET 5

DARRELL DAVIS
DB 8360 PG 2698

FABIAN URIOSTEWGUIREYNOSC
DB 7924 PG 1506

CARL E. BRINEGAR
DB 6804 PG 2284

MICHAEL L. NIFONG &
TAMMY M. NIFONG
DB 3617 PG 0234

RAYMOND L. FIELDS SR.
DB 2531 PG 54

SHARON L. SPARING
DB 16951 PG 542

KRISTIE LEIGH RODGERS
DB 7782 PG 1506

DARRELL DAVIS
DB 8524 PG 1453

CITY OF HIGH POINT
KERSEY VALLEY LANDFILL
DB 2902 PG 908
TRACT 2

FOR -Y2- PROFILE, SEE SHEET NO. 10
FOR DITCH DETAILS, SEE SHEET 2D-1

CITY OF HIGH POINT

AGENDA ITEM

**Title: Occupancy Taxes and Showroom Licenses - Budget Ordinance**

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date /
Advertised By: N/A-

Attachments: Budget Ordinance

PURPOSE:

To appropriate additional occupancy tax and showroom license revenues that will be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

BACKGROUND:

The City of High Point passes through occupancy tax revenues to the Convention and Visitor's Bureau (Visit High Point) and occupancy taxes and showroom license revenues to the Market Authority. Based on revenues received to date, and projections for the remainder of the year, these revenues are projected to exceed budget.

The proposed amendment appropriates the additional projected revenues that will exceed budget, which will then be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority, respectively.

An additional budget of \$475,000 in occupancy tax revenue is projected for Visit High Point. An additional \$100,000 in occupancy tax revenues and \$25,000 in showroom license revenues is projected for the Market Authority.

BUDGET IMPACT:

There is no net budget impact. The additional revenue received will be passed through to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

RECOMMENDATION / ACTIONS REQUESTED:

The Financial Services Department recommends and asks the City Council to approve the budget amendment.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE ADDITIONAL OCCUPANCY TAX AND SHOWROOM LICENSE REVENUES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point passes through occupancy tax revenues to the Convention and Visitor’s Bureau (Visit High Point) and occupancy taxes and showroom license revenues to the Market Authority. An additional budget of \$475,000 in occupancy tax revenue is projected for Visit High Point. An additional \$100,000 in occupancy tax revenues and \$25,000 in showroom license revenues is projected for the Market Authority.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Fund revenues be amended as follows:

Occupancy Taxes	\$475,000
-----------------	-----------

(B) That the following General Fund expenditures be amended as follows:

Convention and Visitor’s Bureau (Visit HP)	\$475,000
--	-----------

(C) That the following Market Authority revenues be amended as follows:

Occupancy Taxes	\$100,000
Showroom Licenses	\$25,000

(D) That the following Market Authority expenditures be amended as follows:

Market Authority Allocation	\$125,000
-----------------------------	-----------

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

"AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE ADDITIONAL OCCUPANCY TAX AND SHOWROOM LICENSE REVENUES

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(B) That the following General Fund expenditures be amended as follows:

Convention and Visitor's Bureau (Visit HP)	\$475,000
--	-----------

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Occupancy Taxes	\$100,000
Showroom Licenses	\$25,000

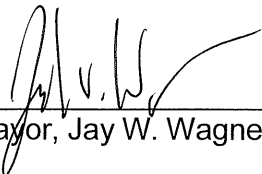
(D) That the following Market Authority expenditures be amended as follows:

Market Authority Allocation	\$125,000
-----------------------------	-----------

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

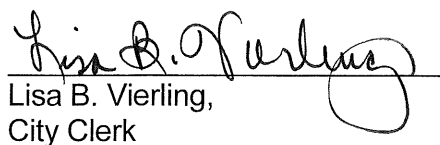
Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022



Mayor, Jay W. Wagner

ATTEST



Lisa B. Vierling,
City Clerk



JOSH STEIN
ATTORNEY GENERAL



June 21, 2022

Mayor Jay W. Wagner
PO Box 230
High Point, NC, 27261

Dear Mayor Wagner:

I am pleased to share an important update in our shared fight against the opioid epidemic. The first payments of the historic \$26 billion opioid settlement are being delivered to North Carolina's local governments this month, including approximately \$51,076 to High Point. Later this summer, High Point will receive an additional payment totaling approximately \$112,327. Over the life of the settlement, High Point will receive approximately \$1,329,435. (The full payment schedule is attached to this letter.) These funds represent an incredible opportunity for us to turn the tide on the opioid epidemic in North Carolina.

The opioid epidemic is the deadliest drug epidemic in American history, and tragically it is raging worse than ever. More than 20,000 North Carolinians have lost their lives to opioid overdoses. In Guilford County in 2020, at least 148 people died from an overdose. Still more are struggling with the disease of opioid use disorder, and many thousands more family members and friends live in fear that their loved one will succumb to this disease. Opioids have left a trail of death, destruction, and damaged families and communities in their wake all across North Carolina.

This crisis was born by greed. The opioid drug companies made billions of dollars while millions of Americans got hooked on their pills. That's why my team and I helped lead a national, bipartisan coalition of attorneys general to take these companies to court and hold them accountable. We worked cooperatively with the lawyers hired by thousands of counties and municipalities across the country pursuing similar goals. And through our settlement with the drug distributors – Cardinal, McKesson, and AmerisourceBergen – and Johnson & Johnson, we are winning – to the tune of \$26 billion so far.

North Carolina will receive our full share of \$750 million because of the excellent partnership between the state and our counties and cities. Of these funds, the state will receive 15% and the counties and large cities 85%. The majority of funds will flow to local governments because this crisis is being felt in communities across the state, and you all are well suited to respond.

Regardless of whether the funds go to the state or to local governments, the money has to be used to attack the crisis. To help you make the best use of opioid settlement funds, my office worked with other partners to create the Community Opioid Resources Engine for North Carolina (CORE-NC). This website (www.ncopioidsettlement.org) contains extensive resources, as well as helpful county-specific data to help you make the best possible use of your funds to benefit your residents. It also contains the dashboard where your county will report to the public the strategies you funded, and the outcomes of those

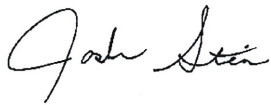
investments. It is essential that we maximize the impact of the funds to help more people live happy, healthy lives free of addiction.

Additional information about these opioid settlements is available at www.morepowerfulnc.org/opioid-settlements/. If you have questions about the settlement, please email my office at opioidsettlement@ncdoj.gov.

It's been my honor to fight for the families all across our state who have been impacted by the opioid epidemic. I'm proud that this money will help you fight this crisis in your community. I am certain that because of these funds and the investments that you will make, there will be many more people alive in North Carolina next year and for years to come than otherwise would have been. This goal is what drives us all in this effort.

Thank you for your partnership in this important work.

Sincerely,

A handwritten signature in cursive script, reading "Josh Stein". The signature is written in dark ink and is positioned above the typed name.

Attorney General Josh Stein

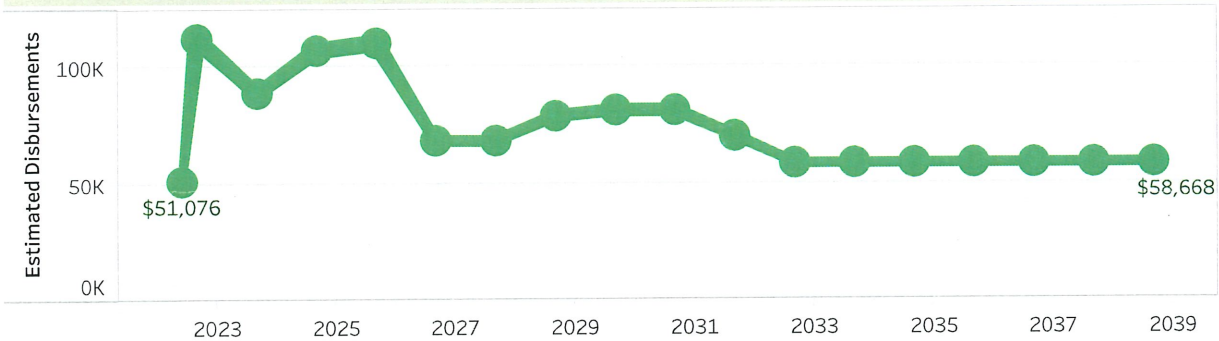
Choose a Place:

City of High Point

18 Year Payment to City of High Point during 2022-2038:

\$1,329,435

Payments Over Time - City of High Point



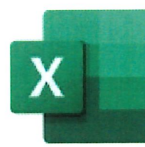
Payment Table - City of High Point

Year	Season	Amount
2022	Spring	\$51,076
	Summer	\$112,327
2023	Summer	\$88,900
2024	Summer	\$107,223
2025	Summer	\$110,381
2026	Summer	\$68,451
2027	Summer	\$68,451
2028	Summer	\$78,902
2029	Summer	\$81,391
2030	Summer	\$81,391
2031	Summer	\$70,266
2032	Summer	\$58,668
2033	Summer	\$58,668
2034	Summer	\$58,668
2035	Summer	\$58,668
2036	Summer	\$58,668
2037	Summer	\$58,668
2038	Summer	\$58,668

Download Local
Payout Schedule:



Download Payouts
for All Locations:



Last Modified:
April 22, 2022



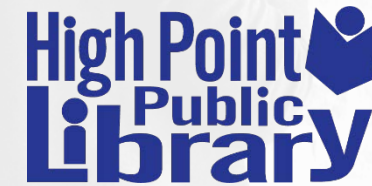
Overview

- The City of High Point hosted two meetings to hear from community members, residents, non-profit leaders and business owners about how they would like to use the \$22 million in American Rescue Plan Act (ARPA) funding.

The Meetings were complemented by an online survey available in English and Spanish. This survey went live on Nov. 10, 2021 and remained open until Dec. 3, 2021. Hardcopies of the survey were made available for residents upon request.

Meetings

- Promotion of the meetings were communicated through our social media platforms, press releases, TV channel and fliers in both English and Spanish.
- Hosted two live streamed meetings:
 - High Point Public Library
Tuesday, Nov. 16. 6 – 7:30 p.m.
 - High Point Museum
Thursday, Nov. 18. 6 – 7:30 p.m.



Meeting Summary

- Attendees were asked five questions about how the ARPA funds can be allocated to mitigate the impacts of Covid-19 and improve High Point communities.
 1. What negative economic impacts from Covid-19 does the City need to address?
 2. What should the City focus on regarding water and sewer?
 3. What general government services should the City focus on?
 4. What are some neighborhood improvement projects that can enhance the look and feel of our communities?
 5. Do you have any questions for us regarding the ARPA funds or allocation process?

Demographic Questions Summary

- 80% of respondents speak English very well
- 53% of respondents identify as white or Caucasian and 22% identify as Black or African American
- 5% reported an annual household income of less than \$12,000 and 11% percent reported an annual household income of \$118,000 or greater

Demographic Questions Summary

- 75% of respondents do not have a disability
- 6% of respondents identify as a woman
- 36% of respondents are at least 45 years old or older with 23% of respondents being between 18 & 44 years old.

Response & Comment Summary

• General Community Issues

- Homelessness
- Food Insecurity
- Litter
- Wealth gap
- Affordable healthcare

• Suggestions

- Mental health outreach

Response & Comment Summary

• Housing Issues

- Need for more affordable options
- Need for assistance after evictions
- Blight

• Suggestions

- Instead of demolishing homes, give loans to repair and upgrade

Response & Comment Summary

• Employment Issues

- Access to jobs (transit)
- Staffing shortages
- Access to childcare

• Suggestions

- Job Training
- Return-to-work incentives

• Infrastructure Issues

- Concern for aging water and sewer pipes
- Improvements needed to bring economic development
- Concerns for water quality (especially in southwest quadrant)
- Improving streets and sidewalks
- Overall maintenance

• Suggestions

- Burying the powerlines

Response & Comment Summary

- **Economic Development**

- **Suggestions**

- Investing in quality hotels and motels for visitors
 - Support for small, women-owned and minority-owned business
 - Marketing the existing amenities and programs available

- **Education Issues**

- Need to improve financial literacy
 - Affordable, quality childcare
 - Educator/caregiver shortages
 - Education for immigrant adults

- **Suggestions**

- After-school/weekend programming
 - Ensuring broadband access for virtual learning

Response & Comment Summary

- Community Programs/Nonprofits Issues

- Lack of funding
- Inability for in-person performances/events
- Lack of venues/facilities

- Suggestions

- Improvements to Oak Hollow Lake Facility for Coltrane Festival
- More funding for High Point CACs to distribute amongst nonprofits
- Programs offering youth activities and violence prevention





DEFERRED BUDGET
ITEMS RECOMMENDED
TO BE FUNDED WITH
AMERICAN RESCUE
PLAN FUNDS



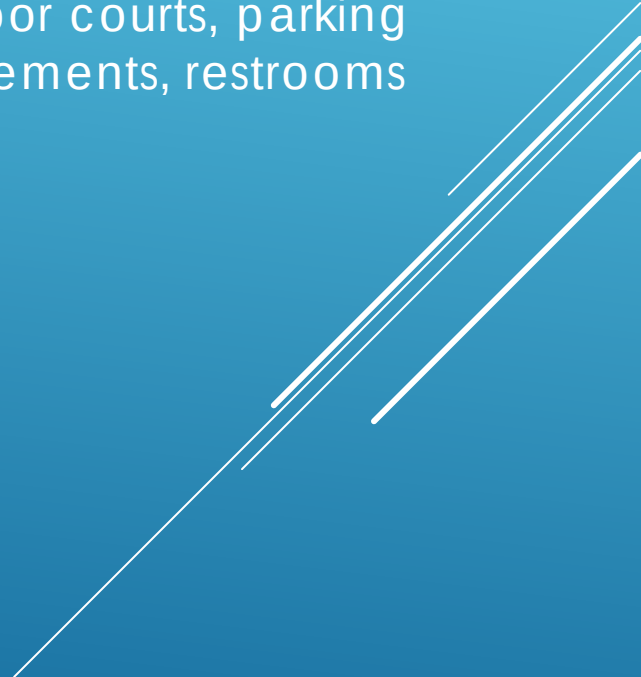
LIST OF DEFERRED BUDGET ITEMS

Project	Cost
Vehicles and Other Rolling Stock	\$1,926,240
IT Equipment	276,000
Transportation Equipment	50,000
Parking Improvements	150,000
Fire Projects	325,000
Parks and Recreation Projects	871,845
Stadium Projects	214,000
Stadium Reserve	360,000
Planning Projects	145,000
Transportation Projects	740,000
Public Services Projects	115,000
Other Projects	139,000
Samet Drive Engineering	250,000
Total	\$5,562,085

PROJECT DETAILS

- ▶ Vehicles and Other Rolling Stock: \$1,926,240
 - ▶ Sedans and Trucks (5)
 - ▶ Fire Vehicles (4)
 - ▶ Slope Mower (1)
- ▶ IT Equipment: \$276,000
 - ▶ Network monitoring, data center back-up, data services
- ▶ Transportation Equipment: \$50,000
 - ▶ Air compressor, signs, arrow board, message boards

PROJECT DETAILS

- ▶ Parking Improvements: \$150,000
 - ▶ Fire Projects: \$325,000
 - ▶ Station upgrades and renovations, storage
 - ▶ Parks and Recreation Projects: \$871,845
 - ▶ Playground equipment, outdoor courts, parking lots, recreation center improvements, restrooms
 - ▶ Stadium Projects: \$214,000
 - ▶ Hydraulic lift, batter's eye
 - ▶ Stadium Reserve: \$360,000
- 
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PROJECT DETAILS

- ▶ Planning Projects: \$145,000
 - ▶ GIS orthoimagery, comprehensive plan
- ▶ Transportation Projects: \$740,000
 - ▶ Local match for NCDOT projects, railroad crossings, interchange improvements, sidewalks, greenways, signal system upgrades, Mendenhall Terminal improvements
- ▶ Public Services Projects: \$115,000
 - ▶ Cemetery paving, mausoleum improvements, local match for NCDOT bridge projects

PROJECT DETAILS

- ▶ Other Projects: \$139,000
 - ▶ Facilities – safety improvements
 - ▶ Library – electronic lockers
 - ▶ Theatre – sewer lines
- ▶ Samet Drive Engineering: \$250,000

QUESTIONS?

CITY OF HIGH POINT

AGENDA ITEM



Title: Capital Reserve Fund for System Development Fees

From: Bobby Fitzjohn, Financial Services Director

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date /

Advertised By:

N/A

Attachments: Resolution establishing Capital Reserve Fund

PURPOSE:

State Statutes require System Development Fees (SDFs) to be accounted for in a capital reserve fund, this resolution will create a capital reserve fund.

BACKGROUND:

State Statutes provide authority for cities to establish SDFs, charged to new development to aid in the expansion of a utility system. The City of High Point began charging SDFs in January 2022, after approval in February 2021 upon the recommendation of Public Services staff to replace acreage and frontage fees.

State Statute requires system development fees to be accounted for in a capital reserve fund.

BUDGET IMPACT:

There is no budgetary impact. The capital reserve fund will be amended as part of the annual budget ordinance in subsequent years.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval of the attached resolution establishing a capital reserve fund for System Development Fees.

“CAPITAL RESERVE FUND RESOLUTION

WHEREAS, there is a need in the City of High Point to provide funds for future capital projects related to its combined water and wastewater system, and to make debt service payments on existing debt related to past capital projects for its water and wastewater system, and WHEREAS, NCGS 159-18 authorizes the creation of a capital reserve fund, and WHEREAS, NCGS 162A, Art. 8 requires that all system development fee proceeds be accounted for in a capital reserve fund,

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City Council hereby creates a Capital Reserve Fund for the purpose of funding the following capital projects related to the town's water and wastewater system:

Registers Creek Lift Station Expansion. This project includes upgrading the Registers Creek Pump Station from 1 MGD to 4.2 MGD capacity, it includes installation of a new wet well, valve vault, pumps, valves, piping, gravity sewer and manholes, generator electrical controls and wiring.

The estimated cost of the project is \$9.6 million The City expects to complete the project in 2023, and has issued revenue bonds to fund the project. It will use future system development fee collections to make debt service payments on the bonds.

Section 2. This CRF shall remain effective until all the above-listed projects, and any projects added in the future, are completed. The CRF may be amended by the City Council as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

"AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS TO COVER FUEL COSTS DUE TO INCREASED PRICES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. Since the beginning of the fiscal year, fuel costs have steadily risen, placing unanticipated strain on the fuel budgets for many city departments. In the spring of 2021, as the FY 2021-22 budget was under development, the cost of fuel was about \$1.61 per gallon. Currently, the city is paying about \$3.59 per gallon. The proposed amendment appropriates funds to cover these rising costs through the remainder of the fiscal year.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Fund revenues be amended as follows:

Sales and Use Taxes	\$534,000
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(B) That the following General Fund expenditures be amended as follows:

Fuel	\$534,000
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(C) That the following Fleet Services revenues be amended as follows:

Charges to Departments	\$1,242,000
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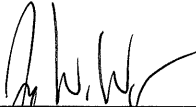
(D) That the following Fleet Services expenditures be amended as follows:

Fuel Purchases	\$1,242,000
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Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

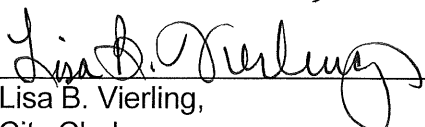
Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022



Mayor, Jay W. Wagner

ATTEST



Lisa B. Vierling,
City Clerk

