

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Thursday, June 16, 2022

4:00 PM

3rd Floor Council Chambers

Finance Committee

Britt Moore, Chair

Committee Members:

Michael Holmes

Monica Peters, Mayor Pro Tem

Victor Jones

Jay Wagner, Mayor (Alternate)

FINANCE COMMITTEE - Britt W. Moore, Chair**CALL TO ORDER****PRESENTATION OF ITEMS**[2022-291](#)

Contract - WESCO Distribution, Inc. - Residential Style Transformers
City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$1,049,540 based on pressing need for the purchase of 100 transformers (50 - 50kVA, 20 - 75kVA and 30 - 100kVA) to be installed around the city electric footprint on various projects.

Attachments: [1. Contract – WESCO Distribution, Inc. – Residential Style Transformers](#)

[2022-292](#)

Contract-Change Order #4 - Garney Companies, Inc. - Richland Creek Sewer Outfall - Aerial Sewer Pipe Replacement Project
City Council is requested to approve Change Order No. 4 with Garney Companies Inc. in the amount of \$123,421.99 for additional diesel driven pumps with related piping, fuel, labor, equipment, and overhead outside of the scope of the original contract for the Richland Creek Sewer Outfall Aerial Pipe Replacement Project.

Attachments: [2. Contract-Change Order #4 – Garney Companies, Inc. – Richland Creek Sewer](#)

[2022-293](#)

Contract - Capital Project Ordinance - Dewberry Engineers, Inc. - Whites Mill Lift Station Upgrade
City Council is requested to award a contract to Dewberry Engineers, Inc. in the amount of \$442,700 for professional engineering services to design the upgrade improvements to the Whites Mill lift station, force main, and La Salle Drive Siphon.

Attachments: [3. Contract – Capital Project Ordinance - Dewberry Engineers, Inc. – Whites Mill](#)

[2022-294](#)

Contract - SumTotal Workforce Management System (WFM)- Three Year Renewal
City Council is requested to approve a three (3) year contract renewal in the amount of \$420,000 between the City of High Point and SumTotal Workforce Management application, (referred to as SumTotal) as the third-party administrator for the City's time & attendance software vendor and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [4. Contract – SumTotal Workforce Management System \(WFM\)- Three Year Re](#)

[2022-295](#)

Total Quality Logistics, LLC - One NC Grant - Pass Through
City Council is requested to authorize a pass through of \$39,500 in performance-based incentives from the State of North Carolina in One NC grant funds to Total Quality Logistics LLC.

Attachments: [5. Total Quality Logistics, LLC – One NC Grant – Pass Through](#)

[2022-296](#)

Establish Public Hearing - 2019 Edward Byrne Memorial Justice Assistance Grant Funding - JAG

City Council is requested to establish a public hearing date of Monday, July 18th at 5:30 p.m. for the purpose of receiving public comments on the funding for the 2019 Edward Byrne Memorial Justice Assistance Grant Funding.

Attachments: [6. Establish Public Hearing - 2019 Edward Byrne Memorial Justice Assistance C](#)

[2022-302](#)

Incentive Payment - Elliott Sidewalk Communities - 275 N. Elm Street

City Council is requested to approve an incentive payment to Elliott Sidewalk Communities in the amount of \$108,000 for 275 N. Elm Street.

Attachments: [7. Incentive Payment – Elliott Sidewalk Communities – 275 N. Elm Street](#)

ADJOURNMENT

CITY OF HIGH POINT

AGENDA ITEM



Title: Whites Mill Lift Station Upgrade
Dewberry

From: Robby Stone – Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: June 21, 2022

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Attachment A- Whites Mill Sewage Pumping Station Upgrade design proposal
Attachment B- Map of Whites Mill lift station and proposed force main / siphon improvements

PURPOSE:

To hire Dewberry to design the upgrade improvements to the Whites Mill lift station, force main, and La Salle Drive Siphon.

BACKGROUND:

The Whites Mill lift station is a duplex sanitary sewer lift station that was upgraded circa 2006. The lift station service area consists primarily of residential properties as well as three schools. The lift station is near full capacity. A preliminary engineering report for the Whites Mill lift station was completed by Dewberry on November 12, 2021. The scope of the project will consist of the design of lift station improvements to expand the capacity of the lift station, and include the following additional improvements:

- The extension of a 10-inch diameter force main along Oak Hollow Drive and La Salle Drive to discharge immediately upstream of the La Salle Siphon.
- At the La Salle Drive Siphon, 320 feet of gravity sewer will be upsized immediately upstream of the siphon inlet chamber and an open-channel grinder will be installed.
- A third 8-inch siphon pipe will be installed by horizontal directional drill (HDD) across the lake to connect to the existing siphon chamber at the Lake Forest lift station.

The preliminary cost estimate to construct the Whites Mill Lift Station Upgrade and additional downstream sanitary sewer improvements is \$4.4 million dollars.

BUDGET IMPACT:

A capital project ordinance appropriating the project cost is included with this item. Revenue bonds associated with this ordinance are estimated to be issued in FY 2023-24 in accordance with the capital financing plan. Debt service payments will be paid from water and sewer revenues.

RECOMMENDATION / ACTION REQUESTED:

1. The Public Services Department recommends approval and asks for the Council to award the professional engineering services to Dewberry in the amount of \$442,700.
2. The Public Services and Financial Services Departments recommends and asks the City Council to approve the capital project ordinance for the Whites Mill Lift Station Project.



Lift Station Building



Dry Pit Access Hatch



Wet Well Access Hatch



Wet Well and Lift Station Site

"AN CAPITAL PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA FOR THE
WHITES MILL LIFT STATION UPGRADE PROJECT

Be it ordained by the City Council of the City of High Point, North Carolina, that,
pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the
following Capital Project Ordinance is hereby adopted:

- Section 1. This project is for the design and construction of the improvements to the Whites Mill Lift Station, including expanding the capacity of the lift station, force main extension, upsized gravity sewer, and installation of a siphon pipe. The Project will be paid by proceeds from water and sewer revenue bonds.
- Section 2. The following revenue is available to the City of High Point:
- | | |
|-----------------------|-------------|
| Revenue Bond Proceeds | \$5,450,000 |
|-----------------------|-------------|
- Section 3. The following amounts are appropriated for the Project:
- | | |
|---------------------|-------------|
| System Improvements | \$5,450,000 |
|---------------------|-------------|
- Section 4. The Financial Services Director is hereby directed to maintain a Capital Project with sufficient detail accounting records to allow compliance with G.S. 159-28 Budgetary accounting for appropriations
- Section 5. Copies of this capital project ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out this project."

Adopted by High Point City Council, this the 21st day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk

June 6, 2022

ATTACHMENT A

City of High Point
Attn: Derrick Boone, PE
Assistant Director of Public Services
PO Box 230
211 South Hamilton Street
High Point, NC 27261

RE: Design - Whites Mill Sewage Pumping Station Upgrade
On-Call Engineering - Supplemental Agreement for Professional Services to Master Agreement

Dear Mr. Boone,

Dewberry Engineers is pleased to provide this scope of services to continue work with City of High Point. This task is proposed as an assignment to our On-Call Agreement dated April 2018.

Project Understanding

On November 12, 2021, Dewberry submitted a preliminary engineering report (PER) that evaluated capacity and upgrade alternatives for the Whites Mill Pumping Station (PS). The report also identified possible downstream capacity limitations and hydraulic improvements to accommodate the additional flow.

The City now requests that Dewberry provide design services to facilitate the improvements. The improvements will include:

1. Whites Mill Sewage Pumping Station
 - a. Influent manholes and sewer to redirect flow to the new wet well
 - b. Wet well with 75 HP duplex submersible pumps with a capacity of 1,000 gpm
 - c. Valve vault with check valves and isolation valves
 - d. Emergency bypass connection to the force main
 - e. A short section of force main that connects to the existing 8-inch force main
 - f. 1-ton jib crane to facilitate pump removal
 - g. Pump control panel, variable frequency drives (VFDs) and automatic transfer switch within the existing electrical building
 - h. Outdoor, sound attenuated 200 kW diesel generator with a belly fuel tank sized for 48 hours of operation at 100% load located away from the property line given the proximity of neighboring homes.
 - i. 480-volt, 300-amp electrical service and transformer
 - j. A service disconnect in an enclosed breaker located on the exterior building wall
 - k. A step-down transformer for 120-volt panelboard
 - l. Driveway extension to the proposed wet well
 - m. LED lighting and grounding ring installed

- n. Air conditioning system in the existing electrical building to maintain a conditioned space for the variable frequency drives.
 - o. The new electrical installation will be compliant with the NEC and proper hazardous classifications under NFPA 820, with electrical design to alleviate conduit seal off fittings on the pump submersible cable.
 - p. A door-actuated alarm.
2. Force Main Extension
- a. The force main extension will be 10-inch diameter.
 - b. Additional combination air relief / vacuum relief valves at high points.
 - c. The force main will extend along Oak Hollow Drive and La Salle Drive with discharge immediately upstream of the La Salle Siphon.
3. La Salle Drive Siphon
- a. Influent Gravity Sewer
 - i. Upsize and adjust invert elevations for approximately 320 feet of gravity sewer immediately upstream of the siphon inlet chamber to increase capacity to the siphon and compensate for headloss from the grinder
 - b. Grinder
 - i. Open-channel grinder suitable for flows up 1,800 gpm within 5-foot precast concrete chamber
 - ii. 1-ton jib crane to facilitate grinder removal
 - iii. Fence
 - iv. 15-foot wide gravel access road to the La Salle Drive Siphon inlet chamber from La Salle Drive.
 - v. 240/120V, single-phase, 100-amp electrical service from La Salle Drive to power grinder and provide telemetry
 - vi. Service entrance rated panelboard
 - vii. Electrical equipment rack
 - c. Third 8-inch siphon pipe
 - i. Horizontal directional drill (HDD) an 8-inch HDPE pipe across the lake
 - ii. Connect to existing siphon chamber at Lake Forest PS

Scope of Services

- 1) **Task 100** – Project Initiation and Design Management
- a) A project kick-off meeting will be held at the City's office. A detailed Microsoft Project schedule will be developed for the project's design and permitting phases. The schedule will incorporate interim deliverables and review periods for submittals, review time, regulatory approval and bid phase duration.

- b) Progress meetings will be held to review deliverables during the project. A total of three (3) meetings at the City's office are budgeted, which includes review meetings for 30, 60, and 90 percent review meetings. Three weeks shall be included in the project schedule for City review before each meeting.
- c) Kickoff and progress meetings will have a virtual option for those unable to attend in person.
- d) Regularly scheduled phone calls for project updates and coordination will be held approximately every 3-4 weeks.
- e) A monthly engineer's report will be submitted with each monthly invoice.

2) **Task 200** – Topographical Survey

- a) A survey will be developed to create an existing conditions site plan for the pumping station and pipelines.
- b) Record drawings for the pumping station, gravity sewer, force main, and siphon system will be used as a basis for determining the City's sanitary sewer infrastructure.
- c) Whites Mill Pumping Station Survey
 - i) The survey area at the pumping station encompasses approximately 0.5 acres around the existing pumping station. The survey will include structures, visible pipes and structures, gravel and pavement areas, fence, and utilities.
- d) Lake Forest Pumping Station Survey
 - i) The survey area at the pumping station encompasses approximately 0.3 acres around the existing pumping station. The survey will include structures, visible pipes and structures, gravel and pavement areas, fence, and utilities to ascertain HDD alignment.
- e) Pipeline Survey
 - i) The survey area along the proposed force main route is approximately 5,000 linear feet, starting at the intersection of Oak Hollow Drive and Whites Mill Road, then extending southward along Oak Hollow Drive, then extending along La Salle Drive to 3902 La Salle Drive, then extending behind 3902 La Salle Drive, then along the existing sewer easement across Oak Hollow Lake to the Lake Forest Pumping Station.
 - (1) When in streets, the survey will encompass edge-of-pavement to edge-of-pavement.
 - (2) When in unimproved areas or over the existing sewer easement, the survey will encompass a 100-foot width.
 - (3) A bathometric survey across the lake will be performed to establish lakebed elevations.
- f) The ground survey will include, but not be limited to, the following:

- i) Establishing benchmarks. Set a horizontal control for the duration of the project. Set vertical control based upon NAVD 88 datum. Set benchmarks throughout the project and labeled on the files provided.
 - ii) Topography along the alignment
 - iii) Pipe and culvert inverts, pipe and culvert size, top of lake, utilities located via subsurface utility engineering (SUE), pavement material type.
 - iv) Water main and service location based upon City designation
 - v) Electric utility location based upon City designation
 - vi) Survey will be developed in AutoCAD format
 - vii) AE Flood Zones (100-year flood) and X Flood Zones (500 year) based upon GIS data will be shown.
 - viii) Property corners and lines along Oak Hollow Drive and La Salle Drive will be based upon GIS information except for the following areas:
 - (1) Whites Mill Pumping Station lot. Property corners for homes where Tesa Court borders the station's lot will be located.
 - (2) Proposed siphon access road. Property corners for the backyard of homes along La Salle Drive will be located.
- 3) **Task 300** – Subsurface Utility Engineering (SUE)
- a) Level B SUE will be performed along the proposed force main route starting at the intersection of Oak Hollow Drive and Whites Mill Road, then extending southward along Oak Hollow Drive, then extending along La Salle Drive to 3902 La Salle Drive.
- 4) **Task 400** – Easement Plat and Legal Description
- a) A boundary survey will be performed and easement plats with legal description created for the following lots, on an as needed basis:
 - i) 3902 La Salle Drive
 - ii) 3906 La Salle Drive
 - iii) 3908 La Salle Drive
 - b) Plats will be developed in accordance with city and county guidelines and will include, but not be limited to the following:
 - i) New easement areas to be acquired shown on parcel or in legend
 - ii) Existing easement areas to be abandoned, if applicable

- iii) Delineate flood plain on affected lots
- iv) Existing easements of record with recorded reference
- v) Current Owner Name, Parcel Street Address
- vi) Any structural improvements lying within new easement

5) **Task 500** - Geotechnical Investigations

a) General

- i) A geotechnical investigation will be performed and a final geotechnical report provided.
- ii) If refusal is encountered in fill material, an offset boring will be performed.
- iii) Measure groundwater in each bore hole.
- iv) Backfill and patch with cold asphalt in paved areas.
- v) North Carolina 811 OneCall for existing utility locates in the vicinity of the bore holes.

b) Whites Mill Pumping Station

- i) One (1) soil penetration test (SPT) to determine soil characteristics, foundation requirements and potential rock removal. The boring will be approximately 35 feet deep, based upon the proposed wet well depth of approximately 25', unless rock is encountered that results in boring refusal.

c) Force Main

- i) Eleven (11) borings will be performed to a depth of 10 feet, unless rock is encountered that results in boring refusal. This quantity of bores results in geotechnical investigations at approximately 500-foot intervals. Rock core samples will be tested for compressive strength, tensile strength, point load index strength, punch penetration and total hardness.
- ii) Two days of traffic control.

d) Siphon

- i) On the land
 - (1) Four (4) borings will be performed to a depth of 50 feet, unless rock is encountered that results in boring refusal. Two borings will be performed near the lake edges; two will be performed approximately 100-200 feet inland from the shoreline.
 - (2) If refusal material is encountered more than 10 feet above the planned boring termination depth, 10-feet of rock will be cored (if authorized) in two of the borings to characterize the refusal material. Two unconfined compressive strength tests and MOHs hardness determination of the rock in the borings will be performed (if encountered).

- ii) In the lake
 - (1) Mobilize a barge drill rig (utilizing a crane to place barge) and support equipment in Oak Hollow Lake to perform one SPT boring to a depth of approximately 50 feet beneath the water surface.
 - (2) If auger refusal is encountered in the boring prior to 50 feet, the auger refusal materials will be cored using rock coring techniques for 10 feet or to a minimum depth of 50 feet (whichever is greater) to identify the refusal material and obtain rock core samples for laboratory testing.
 - (3) The borehole will be located utilizing a GPS unit.
 - (4) Determine elevation of the borehole utilizing available topographic information. Backfill borehole with tremie cement-bentonite grout.
 - (5) Perform one unconfined compressive strength test and MOHs hardness determination of the rock (if encountered).
- e) The geotechnical report will address the following items:
 - i) Description of the proposed construction and regional geology.
 - ii) Descriptions of the field exploration and laboratory testing programs, including preparation of a site location plan, boring location plan, and a summary of laboratory test results that define existing soil conditions.
 - iii) Lab tests include moisture content, Atterberg limits and grain size analysis.
 - iv) Matt foundation considerations under the wet well.
 - v) Lateral earth pressure information.
 - vi) Description of the subsurface conditions including the preparation of typed boring logs, and subsurface profiles with soil stratigraphy.
 - vii) Descriptions of groundwater conditions encountered and recommendations for management of groundwater during construction.
 - viii) Site preparation and earthwork construction recommendations including evaluation of site soils for use as structural backfill, and soil compaction requirements for backfill.
 - ix) General shoring/excavation considerations.
 - x) Recommendations for quality control and materials testing.
 - xi) Expected settlement.

6) **Task 600** – Wetlands Delineation

- a) None at this time.

7) **Task 700** – Design

- a) Prepare Contract Documents consisting of one set of final drawings and technical specifications showing the scope, extent, and character of the work to be performed and furnished by Contractor including, but not limited to, the following.
 - i) Detailed drawings for the Whites Mill Pumping Station improvements and demolition.
 - ii) Detailed plan and profile drawings for force main, gravity sewer and siphon.
 - iii) Detailed drawings for La Salle siphon inlet and outlet chamber modifications.
 - iv) Plan views showing proposed utilities and relevant features including right-of-way, existing known utilities, easement and property lines.
 - v) Details for construction of trenchless crossings of Oak Hollow Lake based upon HDD.
 - vi) Standard details.
 - vii) Sediment and erosion control requirements.
 - viii) Specifications to include:
 - (1) Bid Form table.
 - (2) Measurement and payment descriptions.
 - (3) Technical specifications.
- b) Thirty percent documents will include the following:
 - i) Whites Mill Pumping Station
 - (1) Preliminary site plan showing wet well, valve vault and generator location.
 - (2) Preliminary yard pipe plan showing gravity sewer and force main alignment.
 - (3) Preliminary electrical site plan.
 - (4) Preliminary electrical building plan.
 - (5) Preliminary electrical single-line diagram.
 - ii) Preliminary plan and profile views for siphon.
 - iii) Table of Contents for project specifications.
 - iv) Listing of utility conflicts and utility owners

- v) Updated opinion of probable construction cost.
- c) Sixty percent documents will include the following:
 - i) Refined pumping station drawings.
 - ii) Refined siphon drawings.
 - iii) Preliminary plan and profile views for the force main and gravity sewer.
 - iv) Preliminary technical specifications.
 - v) List of permit applications
 - vi) Preliminary geotechnical findings
 - vii) Map with list of affected properties for temporary and permanent easements.
 - viii) Updated opinion of probable construction cost.
- d) Ninety percent documents will include the following:
 - i) Prefinal pumping station drawings.
 - ii) Prefinal plan and profile views for the force main, gravity sewer and siphon.
 - iii) Prefinal technical specifications.
 - iv) Permit applications.
 - v) Final geotechnical report.
 - vi) Updated opinion of probable construction cost.
 - vii) Final plats and legal descriptions.

8) **Task 800 - Regulatory Permitting**

- a) Dewberry will prepare permit applications. The following permits applications are anticipated:
 - i) Sedimentation and Erosion Control Plan from the North Carolina Division of Energy, Mineral and Land Resources (DEMLR). Dewberry will pay up to \$1,000 for the application fee.
 - ii) NCDEQ Standard Sewer Extension. Dewberry will pay the \$480 application fee.
 - iii) If required, prepare Army Corp of Engineering permit for crossing the lake. Dewberry will pay the \$480 application fee.

9) **Task 900 - Bid and Award Phase Services**

- a. Provide a PDF of the Bid Documents to the City.

- b. Administer pre-bid meeting, prepare meeting minutes and provide a PDF copy to the City.
 - c. Prepare addenda and provide PDF copy to the City. An addendum will interpret, clarify or further define the Bid Documents or provide a response to bidder's written questions. Two (2) addenda are anticipated.
 - d. Evaluate bids and prepare a letter of recommendation of award
 - e. Prepare conformed Construction Documents based upon inclusion of any addenda.
 - f. Deliverables:
 - i. Addenda
 - ii. Prepare Certified Bid Tabulation
 - iii. Recommendation of Award
 - iv. Three (3) printed sets and PDF of conformed Construction Documents
- 10) **Task 1000** – Construction Administration Services
- a) No services at this time.
- 11) **Task 1100** – Construction Observation Services
- a) No services at this time.
- 12) **Task 1200** – Post Construction Services
- a) No services at this time.

Fee

Dewberry will complete the Scope of Services for the fees as detailed below.

Task	Description	Fee	Format
100	Project Initiation and Design Management	\$19,200	LS
200	Topographic Survey	\$58,500	LS
300	Subsurface Utility Engineering	\$56,500	LS
400	Easement Plats (3 at \$2,400 each)	\$7,200	EA
500	Geotechnical Investigations	\$63,800	LS
600	Wetlands Delineation	-	N/A
700	Design	\$195,500	LS
800	Permitting	\$19,700	LS
801	USACOE Permitting, if necessary	\$4,300	LS
900	Bid Phase	\$18,000	LS
1000	Construction Administration	-	TBD
1100	Construction Observation	-	TBD
1200	Post Construction	-	TBD
	Total	\$442,700	

1. Task 801 will only be performed upon written authorization from High Point.

Schedule

Dewberry will complete the Scope of Services as noted below.

1. Fourteen (14) weeks for 30% documents after receiving a Notice to Proceed.
2. Seven (7) weeks for 60% documents after the 30% design review meeting.
3. Seven (7) weeks for 90% documents after the 60% design review meeting.
4. Four (4) weeks for final bid documents after the 90% meeting or receipt of permits, whichever is later.

Exclusions

1. Completion of the Flow Tracking/Acceptance Form (FTSE 04-16) associated with the Standard Sewer Extension Permit.
2. SUE Quality Level A is not required.

Assumptions

1. The City will prepare Flow Tracking/Acceptance Form (FTSE 04-16) for the Standard Sewer Extension Permit.
2. ARC flash study will be performed by Contractor and it will evaluate only the new electrical systems
3. Pump station controls will be specified by Dewberry, but the Contractor shall provide the system integrator.
4. Wetlands are not present with the project area.
5. The City's existing telemetry system will be reused at the Whites Mill Pumping Station.

Mr. Derrick Boone PE
June 6, 2022

Sincerely,

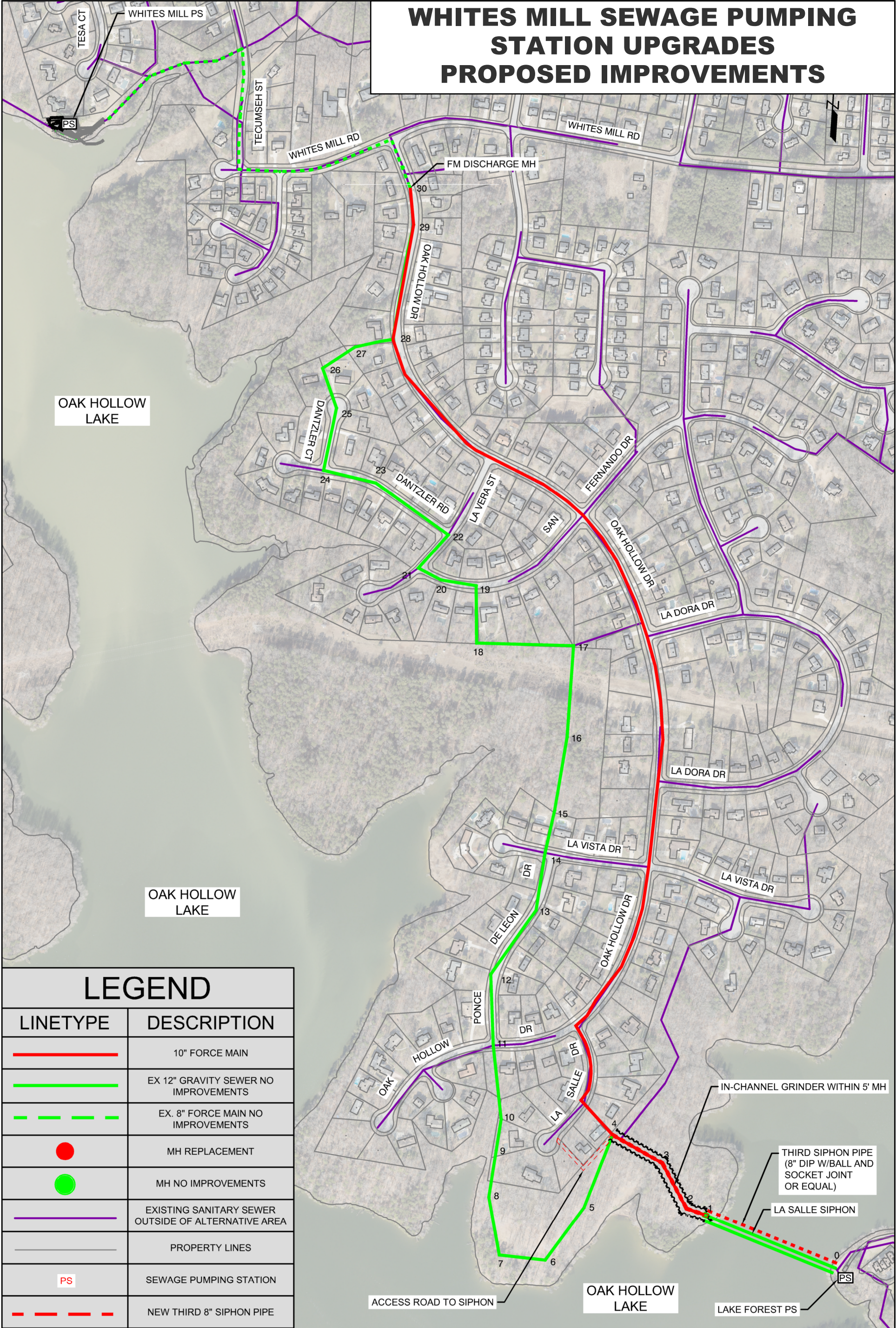
A handwritten signature in black ink that reads "Steve Hilderhoff". The signature is fluid and cursive, with the first name "Steve" and last name "Hilderhoff" clearly legible.

Steve Hilderhoff, PE
Project Manager/ Associate

A handwritten signature in blue ink that reads "Jeffery J Wing". The signature is stylized and cursive, with the first name "Jeffery" and last name "Wing" clearly legible.

Jeffery J Wing, PE LEED AP
Associate Vice President

WHITES MILL SEWAGE PUMPING STATION UPGRADES PROPOSED IMPROVEMENTS



CITY OF HIGH POINT

AGENDA ITEM



Title: Purchase of 100 Residential Voltage (120/240V) Transformers (50, 75 & 100kVA)

From: Garey S. Edwards, Electric Utilities Director
Tyler R. Berrier, Electric Utilities Asst. Dir.

Meeting Date: June 21, 2022

Public Hearing: N/A

Bid Opening Date:
Advertised By:

Attachments: Formal Bid Recommendation

PURPOSE:

To purchase 100 transformers (50 - 50kVA, 20 - 75kVA and 30 - 100kVA) to be installed around the city electric footprint on various projects. These units are being offered as production slots General Electric (GE).

BACKGROUND:

Due to supply chain shortages, the Electric Utilities department is in need of smaller, residential style transformers. The department was contacted by a vendor, WESCO, that had procured some production slots for a vendor regularly utilized by the Electric department, General Electric (GE). These units are currently being bid with 35–50-week lead times. The purchasing division has been unable to obtain large quantity quotes other than this purchase.

BUDGET IMPACT:

Funds are available in the FY21-22 budget.

RECOMMENDATION / ACTION REQUESTED:

Staff is recommending that the City Council approve the department be given the ability to procure these surplus units based on pressing need. The department recommends awarding this contract to WESCO Distribution, Inc. for \$1,049,540.





**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:



WESCO DISTRIBUTION

CONFIDENTIAL

Quotation Date: 05/17/2022
Quotation Number: Q-00010269
FOR FASTER HANDLING
OF YOUR ORDER REFER TO
THIS NUMBER

To: WESCO DISTRIBUTION, INC G2465M06
334 ATKINSON STREET
CLAYTON, North Carolina 27520
Estados Unidos

Attn:
Customer RFQ: RFQ for City of High Point
Quote Expiration Date: 06/29/2022

We thank you for your inquiry and are pleased to submit the following quotation. When placing an order, please reference this quote # on your order and process your Purchase order to the "vendor name" on the line(s) below along with payment to the correct "remit to address" as shown.

Line 1

CUSTOMER ITEM	GE ITEM	QUANTITY	UNIT PRICE	LEAD TIME
	QGG0871	50	\$8,491	

Capacity - kVA: 50 kVA
Primary Voltage: 12,470 GRDY/7200
Secondary Voltage: 240/120
Details: See specs
Description: 50 KVA
1PH PADMOUNT TRANSFORMER
12470 GRDY / 7200 - 240/120
NO TAPS
Mini-Padmount 2 HV Bushings, Hood Depth 17
Bayonet Exp. Fuse+Partial Range CLF
Loop Feed
/304 SS Skirt 1.5 in
NO LOAD LOSSES-91, LOAD LOSSES-553, TOTAL LOSSES-644
1Z PCT: 2 EXC PCT: 2

Accessories:
DOE 2016 Standard Compliant Design
Standard Nameplate
Mineral oil per ASTM type II
Stencil 2.5 in high yellow letters
Stencil 2.5 in high yellow letters
Decal H1A
Decal H1B
Decal X1
Decal X2
Decal X3
Decal Filled with NON-PCB Mineral Oil at time of Manufacture - Rectangular
Decal for Bayonet Instructions
Danger Decal per NEMA fig. 2
Warning Decal Per Nema fig. 1
IFD Device
IFD Cap
LV Bushing, 5/8" Stud, Celeco
Ins Celeco 95 kV BIL - 200 Amp(15 kV) not vented
HVB Wells, 35KV, Fixed Stud, TRP, Celeco
FUS CLF SHORTY MERSEN 9F59CBC080
GE Exp. Fuse Cat # 9F54LFC080
MUNSELL GREEN
CITY OF HIGH POINT DANGER DECAL
Drain Plug
Fill Plug
Bayonet with flapper
MS Tank 12 Gauge
304 SS Sill 12 Gauge
MS Hood 12 Gauge



MS Parking Stand 14 Gauge

Line 2

CUSTOMER ITEM	GE ITEM	QUANTITY	UNIT PRICE	LEAD TIME
	QGGV102	20	\$10,437	

Capacity - kVA: 75 KVA
Primary Voltage: 12,470 GRDY/7200
Secondary Voltage: 240/120
Details: See specs
Description: 75 KVA
1PH PADMOUNT TRANSFORMER
12470 GRDY / 7200 - 240/120
NO TAPS
Mini-Padmount 2 HV Bushings, Hood Depth 17
Bayonet Exp. Fuse+Partial Range CLF
Loop Feed
/304 SS Skirt 1.5 in
NO LOAD LOSSES-116, LOAD LOSSES-781, TOTAL LOSSES-897
IZ PCT: 2 EXC PCT: 2

Accessories:
DOE 2016 Standard Compliant Design
Standard Nameplate
Mineral oil per ASTM type II
Stencil 2 5 in high yellow letters
Stencil 2 5 in high yellow letters
Decal H1A
Decal H1B
Decal X1
Decal X2
Decal X3
Decal Filled with NON-PCB Mineral Oil at time of Manufacture - Rectangular
Decal for Bayonet Instructions
Danger Decal per NEMA fig. 2
Warning Decal Per Nema fig. 1
IFD Device
IFD Cap
CELECO GRD CONECTOR CAT# D1088 #10 TO #1 AWG
LV Bushing, 5/8" Stud, Celeco
HVB Wells, 35KV, Fixed Stud, TRP, Celeco
FUS CLF SHORTY MERSEN 9F59CBC125
GE Exp Fuse Cat # 9F54LFC100
MUNSELL GREEN
CITY OF HIGH POINT DANGER DECAL
Drain Plug
Fill Plug
Bayonet with flapper
MS Tank 13 Gauge
304 SS Sill 13 Gauge
MS Hood 13 Gauge
MS Parking Stand 14 Gauge

Line 3

CUSTOMER ITEM	GE ITEM	QUANTITY	UNIT PRICE	LEAD TIME
	QGGT419	30	\$13,875	

Capacity - kVA: 100 KVA
Primary Voltage: 12,470 GRDY/7200
Secondary Voltage: 240/120
Details: See specs
Description: 100 KVA
1PH PADMOUNT TRANSFORMER
12470 GRDY / 7200 - 240/120



NO TAPS

Mini-Padmount 2 HV Bushings, Hood Depth 17

Bayonet Exp. Fuse+Partial Range CLF

Loop Feed

/304 SS Skirt 1.5 in

NO LOAD LOSSES-134, LOAD LOSSES-1021, TOTAL LOSSES-1155

IZ PCT: 2 EXC PCT: 2

Accessories:

DOE 2016 Standard Compliant Design

Standard Nameplate

Mineral oil per ASTM type II

Stencil 2.5 in high yellow letters

Stencil 2.5 in high yellow letters

Decal H1A

Decal H1B

Decal X1

Decal X2

Decal X3

Decal Filled with NON-PCB Mineral Oil at time of Manufacture - Rectangular

Decal for Bayonet Instructions

Danger Decal per NEMA fig. 2

Warning Decal Per Nema fig. 1

IFD Device

IFD Cap

CELECO GRD CONECTOR CAT# D1088 #10 TO #1 AWG

LV Bushing, 1" Stud, Celeco

HVB Wells, 35KV, Fixed Stud, TRP, Celeco

FUS CLF SHORTY MERSEN 9F59CBC125

GE Exp. Fuse Cat # 9F54LFC100

MUNSELL GREEN

CITY OF HIGH POINT DANGER DECAL

Drain Plug

Fill Plug

Bayonet with flapper

MS Tank 13 Gauge

304 SS Sill 13 Gauge

MS Hood 13 Gauge

MS Parking Stand 14 Gauge



I. - GENERAL COMMENTS & CLARIFICATIONS

- Given the ongoing and constantly changing status of the epidemic/pandemic situations, such as coronavirus, around the world, including emerging governmental restrictions, Seller assures Buyer that Seller are staying abreast of the situation across the globe. The impacts of these situations cannot reasonably be determined at this time; however, Seller will keep Buyer aware of any developments that may impact timing, schedules, pricing or other aspects of our contract. While Seller does not propose to make changes now, Seller's proposal did not consider the impacts of the coronavirus or any other epidemic/pandemic situation and may need to be adjusted; we will determine what (if any) changes we may need at the time of the award and will work with customer to ensure mutual agreement.
- Prolec GE designs, manufactures and test transformers in accordance with the latest applicable sections of ANSI, NEMA and IEEE Standards. We take exceptions to all other codes and standards.
- Prolec GE quoted based on BOM of the transformer stated on an email. Without any Specification or Drawing
- Prolec GE will provide standard impedance & losses values.
- Features not specifically documented in above bill of materials should not be assumed to be included. If required, please clarify with your Customer Support Engineer properly.
- **Spare Parts and Installation:** Unless specifically stated otherwise, this quotation does not include any field related labor or materials such as but not limited to delivery, storage, handling, installation, grounding, field testing, cleaning, adjusting, training/demonstration, coordination studies, startup, special tools, spare parts, etc.
- Transformers are tested according to ANSI Standard Test Code for Transformers C57.12.90

II. - DRAWING AND SHIPMENT CYCLES (WEEKS)

Description	For Record Drawings	For Approval Drawings
Mailing of Drawings (Weeks)	6	6
Customer Drawings return	N/A	2*

***Actual shipment and drawings will depend on factory backlog at the time of the purchase order acceptance. Shipment dates are approximate and are based upon prompt receipt of all necessary information from Buyer. If Buyer exceeds the approval drawing cycle time allowed, the shipment will extend at least accordingly to the extra time taken.**

* Prolec-GE reserves the right to substitute, at its discretion, materials used to manufacture the products. Should Prolec-GE substitute any materials, it will make reasonable efforts to notify the Buyer. If Prolec-GE believes that a substitution of material will affect any express performance guarantees, it will notify Buyer and the performance guarantees will be adjusted to reflect the use of the new material.

Customer will return approval drawings by (Add 2 weeks) with the release for manufacture, otherwise price will be subject of revision according to Release Clause DT stated in our quotation letter section IV.

Release Clause DT applies along with GE Terms and Conditions of Sales listed in GE PROLEC EM104. All Changes must be resolved before order entry.

III. - TERMS, CONDITIONS & WARRANTY

This proposal will remain valid for a period of 30 days after submittal.



Prolec GE currently facing a dynamic market of commodities (copper, silicon steel, oil, aluminum and carbon steel) where the costs are fluctuating, so Prolec GE reserves the right to revisit the pricing of this proposal if the cost of the commodities vary +2% from the date of the quote. For projects to be decided after 30 days, please contact our team through your assigned Sales Rep to get a quote update. For long-term projects we invite you to ask us about our Prolec GE Price Index policy which allows the buyer and seller to be protected for positive and negative commodity fluctuations for the duration of the contract.

The Buyer may not make any public announcement in relation to the Contract (including to any purchase orders or related contractual documents), including the fact that it exists, without prior written authorization from the Seller on such terms and conditions as approved by the Seller.

For Shreveport, LA, US Sales:

All items are sold FOB Shipping Point (Shreveport, LA, USA), unless otherwise noted

For Apodaca, NL, MX Sales:

All items are sold FCA (Incoterms 2010) Laredo, TX, USA, with transportation allowed to the carrier delivery point listed in this quotation within the confines of the continental United States, excluding Alaska or Hawaii.

Terms of payment are 100% net cash within 30 days from date of shipment.

There will be a 1.5% charge per month of the total invoice price beginning 30 days after the date of the invoice, but the amount shall not be in excess of the applicable usurious rate.

Cancellation of Order

The Buyer may cancel his order only upon a written notice and upon payment to Prolec GE of reasonable and proper cancellation charges.

Cancellation Charges:	% of selling price
1 week after order	10
3 weeks after order	15
Before factory release	20
1 week after release	65
2 weeks after release	70
3 weeks after release	90
4 weeks after release	100

The following applies unless specified otherwise:



Release Clause DT

1. The prices stated herein are firm provided:

a. If order is Immediate release with a scheduled shipment date within ninety (90) calendar days from the date of such order (or at Seller's earliest convenience thereafter), and no change orders are agreed upon within such ninety (90) day period; or

b. If approval drawings from Buyer are required before starting manufacture of the products, the drawings must be reviewed and approved by Buyer no later than 30 calendar days after submittal thereof by Seller. Otherwise, will be subject for price adjustment at 1.5% for each full month or fraction thereof that approval is thereby delayed.

2. In the event that the customer for any reason does not comply with the conditions in paragraph 2 above and/or shipment is delayed for a reason not within the control of the Company, the price shall be increased 1.5% for each full month or fraction thereof that shipment is there by delayed after the 90-day period from the date of order.

In the event the Company has been delayed by any of the causes specified in the clause entitled "Excusable Delays" which is set forth in the Company's Conditions of Sale, "Shipment" shall mean the actual date of shipment.

Standard warranty coverage applies (unless otherwise noticed): 12 months from energization or 18 months from date of shipment, whichever occurs first.

The sale of any product or service by GE-Prolec is expressly conditioned upon Buyer's assent to the terms (Form GE PROLEC EM104) contained herein. Any additional or different terms proposed by Buyer are expressly objected to and will not be binding upon GE-Prolec unless specifically agreed in writing by GE-Prolec's authorized representative.

NOTICE: SALES OF ANY PRODUCT AND/OR SERVICES COVERED BY THIS QUOTATION ARE EXPRESSLY CONDITIONAL ON THE CUSTOMER'S ASSENT TO THE DIFFERENT OR ADDITIONAL TERMS CONTAINED HEREIN (INCLUDING THOSE ATTACHED TO THIS QUOTATION). ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY CUSTOMER ARE EXPRESSLY OBJECTED TO AND WILL NOT BE BINDING UPON SELLER UNLESS SPECIFICALLY ASSENTED TO IN WRITING BY SELLER'S AUTHORIZED REPRESENTATIVE. ANY ORDER FOR OR ANY STATEMENT OF INTENT TO PURCHASE HERE UNDER, OR ANY DIRECTION TO PERFORM WORK AND SELLER'S PERFORMANCE OF WORK, SHALL CONSTITUTE ASSENT TO SELLER'S TERMS AND CONDITIONS (See GE EM104 T&Cs <https://store.gegridsolutions.com/termEM104-Grid.pdf>).

"Some stock is currently available subject to prior Sale. If stock is depleted at the time of Order, Standard lead time will apply". ** Subject to change as lead-times are confirmed upon receipt of purchase order.

PROP 10269

CITY OF HIGH POINT

- WE ARE QUOTING PER CITY OF HIGH POINT SPECIFICATIONS FOR PAD MOUNTED DISTRIBUTION TRANSFORMER WH #816, WH #817 & WH #819; NO OTHER SPEC WILL APPLY.

..... EXCEPTIONS
- WE ARE TAKING EXCEPTION TO GENERAL TERMS AND CONDITIONS WE ARE QUOTING TERMS AND CONDITIONS EM 104.

- WE ARE TAKING EXCEPTION TO MEET POINT 16, WE ARE PROVIDING NON PCB DECAL: "FILLED WITH NON PCB MINERAL OIL AT TIME OF MANUFACTURE PER 40CFR 761".

- WE ARE TAKING EXCEPTION TO PROVIDE EPOXY LV BUSHING, THESE ARE MADE WITH HIGH TEMPERATURE NYLON.

- WE ARE TAKING EXCEPTION TO PROVIDE ESNA HV BUSHING WELLS. IN ORDER TO IMPROVE PRICE AND LEAD TIME WE ARE OFFERING CENTRAL MOLONEY BUSHING WELL. WE ARE SENDING BROCHURE VIA EMAIL FOR THE CUSTOMER APPROVAL.

- WE ARE TAKING EXCEPTION TO PROVIDE 409 SS SKIRT, WE ARE QUOTING 304L SS



SKIRT 1.5" WITH STAINLESS STEEL SILL 304.

***** COMMENTS *****

- PROLEC GE DESIGNS, MANUFACTURES AND TEST TRANSFORMERS IN ACCORDANCE WITH THE LATEST APPLICABLE SECTIONS OF ANSI, NEMA AND IEEE STANDARDS. WE TAKE EXCEPTIONS TO ALL OTHER CODES AND STANDARDS.

- WARRANTY COVERAGE APPLIES 12 MONTHS FROM ENERGIZATION OR 18 MONTHS FROM DATE OF SHIPMENT, WHICHEVER OCCURS FIRST.

- WARRANTY COVERAGE MAY BE EXTENDED AT A PRICE ADDITION OF 2% FOR A TWO-YEAR WARRANTY, 4% FOR A THREE-YEAR WARRANTY AND 6% FOR A FIVE-YEAR WARRANTY. ALL EXTENDED WARRANTIES ARE FROM DATE OF SHIPMENT.

- WE ARE QUOTING PER ANSI C57.12.38, LOOP FEED, SINGLE PARKING STAND.

- PER LOW PROFILE WE ARE QUOTING MINI-PAD ANSI TYPE II.

- WE ARE QUOTING PRIMARY VOLTAGE 12470GRDY/7200.

- WE ARE QUOTING SECONDARY VOLTAGE 240/120, WITH INTERLACED WINDINGS.

- WE ARE QUOTING NO TAPS.

- WE ARE QUOTING BAYONET EXP FUSE + PARTIAL RANGE CLF.

- PER DRIP SHIELD WE ARE QUOTING PLASTIC DRIP CUPS.

- IN POINT 16.B WE ARE PROVIDING CONTRASTING STENCILS INSTEAD OF REFLECTIVE DECALS.

- ANSI C57.12.90 INCLUDES AS ROUTINE TEST AS FOLLOW:

* RESISTANCE MEASUREMENTS

* RATIO

* POLARITY AND PHASE RELATION

* NO-LOAD LOSSES AND EXCITATION CURRENT

* LOAD LOSSES AND IMPEDANCE VOLTAGE

* LOW FREQUENCY TEST (APPLIED AND INDUCED POTENTIAL)

* LIGHTING IMPULSE

* EFFICIENCY AT $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$, AND FULLY LOAD

* VOLTAGE REGULATION AT 1.0 AND 0.8 POWER FACTOR

IF YOU REQUIRE SPECIAL TESTS PLEASE CONSIDER AN EXTRA COST WILL APPLY.

DACS

05/30/2022

Regards,

Jamesl Balenton

CITY OF HIGH POINT

AGENDA ITEM

**Title: 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Funding****From:** J. Travis Stroud, Chief of Police**Meeting Date:** June 21, 2022**Public Hearing:** No**Advertising Date /
Advertised By:** N/A**Attachments:** BRASSTRAX Image

PURPOSE:

Establish a public hearing date of Monday, July 18th 2022 at 5:30 p.m. to receive public comments on the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) funding.

BACKGROUND:

The 2019 JAG Grant award was initially distributed between the City of Greensboro (as the lead/fiscal agent) with Guilford County and the City of High Point as sub-recipients. However, the City of Greensboro subsequently declined its allocation of the award totaling \$138,075.00. Federally approved award modifications will allow the grant projects to move forward, with Guilford County serving as the awardee and the City of High Point as the sole sub-recipient. As a result, the City of High Point agrees to accept \$120,029.50 in JAG funds. The amount is calculated on the City of High Point's original award of \$50,992.00 plus one-half of the redistributed portion of the City of Greensboro's allotment of \$69,037.50.

The High Point Police Department proposes using the 2019 JAG funding to purchase a BrassTraxHD3D Cartridge Case Acquisition Station with a triage scope. The station captures highly detailed images of fired cartridge cases, including firing pin impressions on the primer, breech face, extractor, and injector markings. In addition, the Department is seeking to adopt technology in the form of new-and-improved tools to aid officers in solving violent gun crimes.

BUDGET IMPACT:

No match is required. However, the Department's portion of the JAG totals \$120,029.50. The BrassTraxHD3D Cartridge Case Acquisition Station with triage scope has an estimated cost of \$144,853 excluding tax. The additional funds totaling \$24,823.50 will be identified from the Department's NC Drug Excise Tax Funds.

RECOMMENDATION / ACTION REQUESTED:

Council is requested to establish a public hearing date Monday, July 18th 2022 at 5:30pm for the purpose of receiving public comments on the High Point Police Department's use of funding awarded under the 2019 Edward Byrne Memorial Justice Assistance Grant.





City Council Public Safety Committee Presentation 2022

Fire Inspections, Operational Permits, Hazardous Materials and Standby Fees



High Point Fire Department Established
1890



Objectives to Consider

- To solve compliance issues
- Hold people and businesses accountable for public safety
- Recover the cost for noncompliance and repeated inspections
- Create a revenue source to assist with the funding of additional inspectors
- Currently 84.3%, our goal is to achieve 100% inspection completion rate
- Presently our only avenue to gain compliance is through court action



Governing Authority

North Carolina General Statutes authorize and mandate fire inspections under General Statutes 160A and 160D. This is carried out presently in accordance with the 2018 North Carolina State Fire Code.

ISO (Insurance Services Office) CRR (Community Risk Reduction) mandates and requires fire prevention personnel to conduct inspections, building familiarizations, hazard mitigation and fire prevention in all properties in the city of High Point as part of our Class 1 ISO rating.



High Point Fire Department Established
1890



Inspections/Code Enforcement

History of Code Enforcement Program:

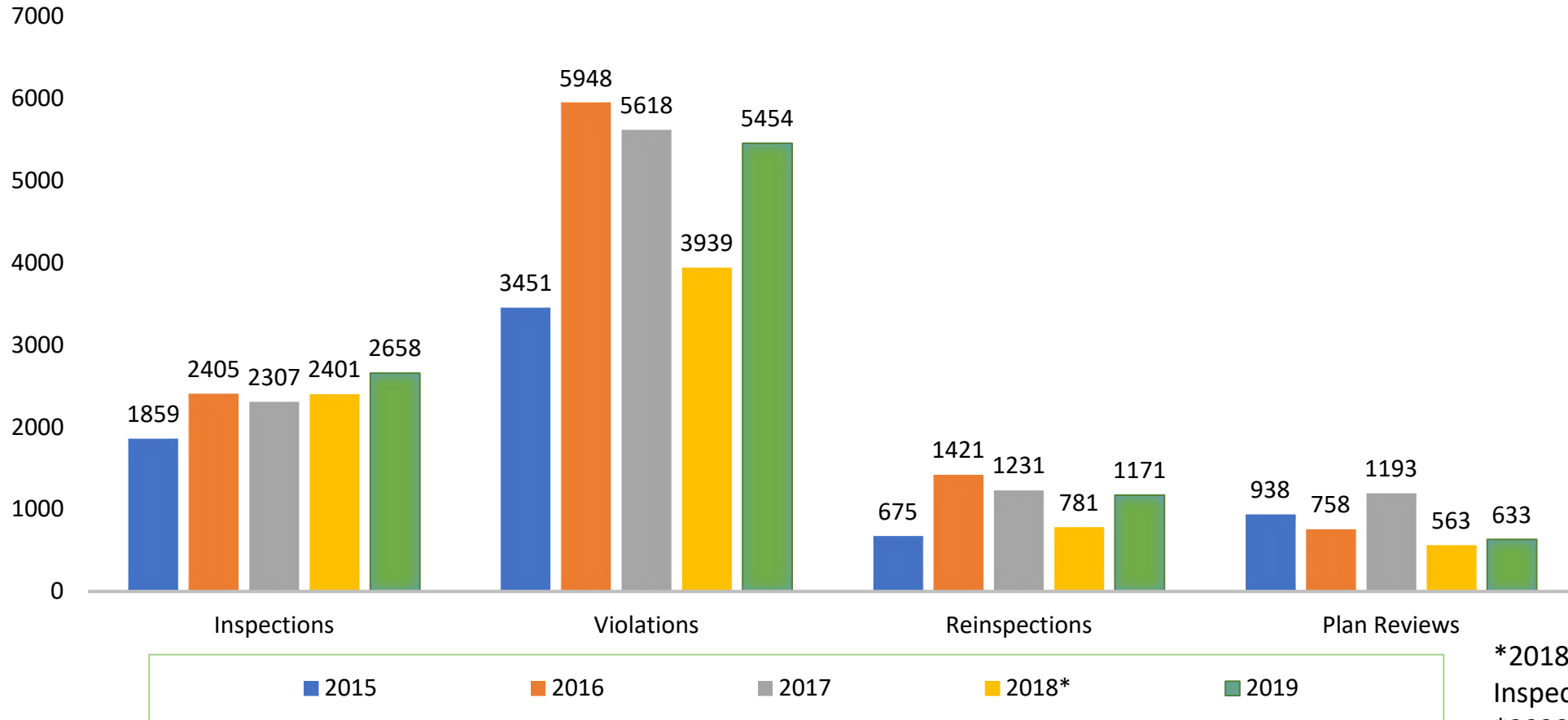
Hamlet fire 1991/Mandated Inspection program by 1993
Inspector positions increased from 5 to 9 to meet 1993 demand
City 43 Sq. Miles, population 70,000
2950 facilities (1, 2 & 3 year)
2001 - 42% Inspection Completion Rate

Present Day Situation

Inspector positions were reallocated during economic downturns and city growth and not replaced in the Inspections division
Staff presently consists of the Fire Marshal, Deputy Fire Marshal, 3 Inspectors and 1 Fire Prevention Education Officer
City 58 Sq. Miles, population 116,000+
5,400+ commercial facilities (1, 2 & 3 year)
2,900+ Inspections required annually for 100% compliance
84.3 Inspection Completion Rate



Inspections, Violations, Reinspections and Plan Reviews

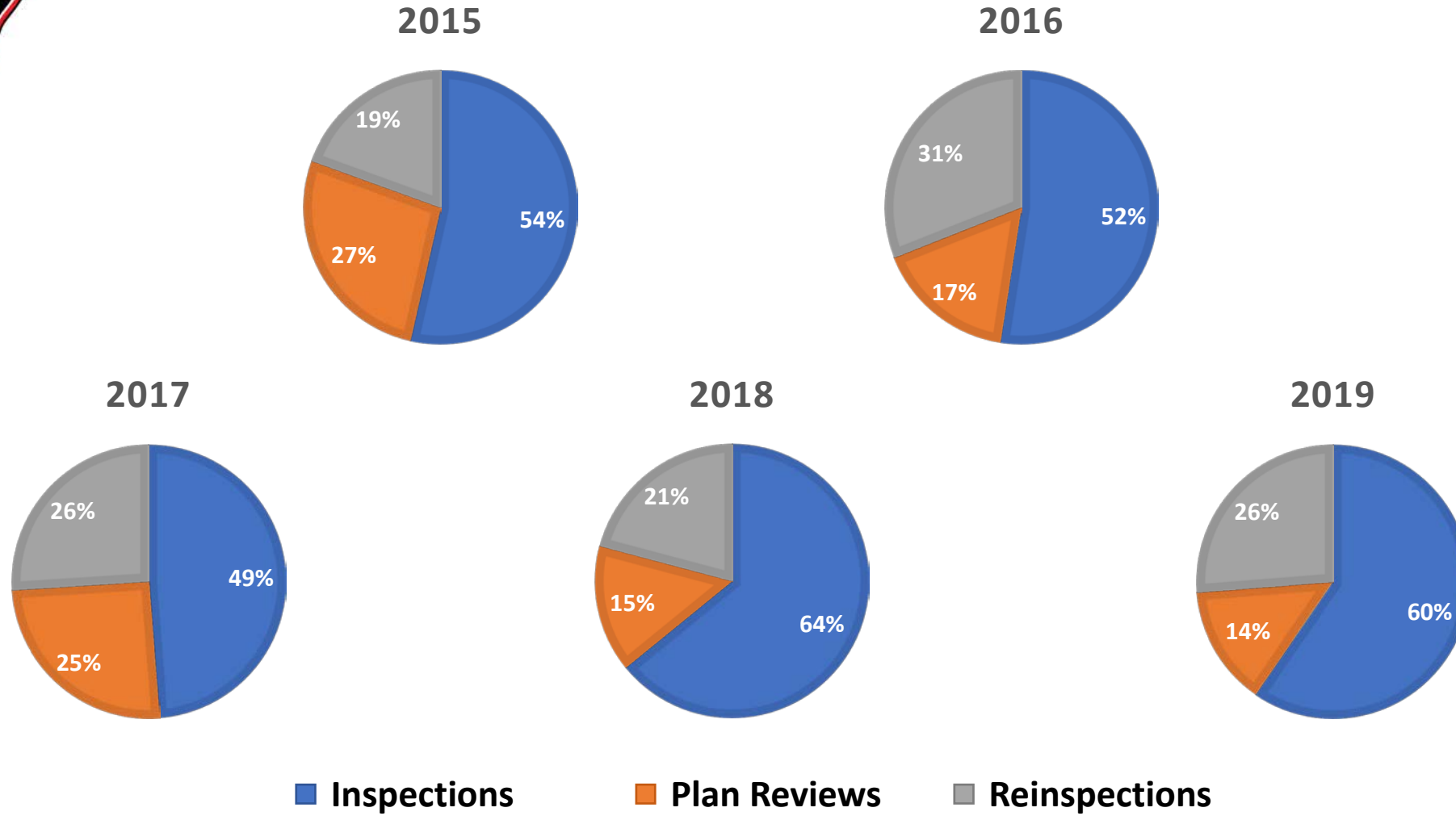


High Point Fire Department Established
1890

*2018 – 2 vacant Level 3
Inspector positions
*2020 and 2021 were
excluded due to Covid
variables



Time Demand by Inspection Type





Inspections by Inspection Level



Level 1 Inspections
3800+



Level 2 Inspections
1300+



Level 3 Inspections
300+



In Summary

Accountability and Compliance

Revenue and Cost Recovery for the city

Staffing and Resources for service delivery to meet 100% of mandated inspections

By creating safe spaces for citizens and visitors as well as maintaining ISO class 1 and a Nationally Accredited status we are supporting the city's mission statement of being the single most livable, safe and prosperous community in America

CITY OF HIGH POINT

AGENDA ITEM



Title: Total Quality Logistics, LLC One NC Grant pass through

From: Sandy Dunbeck, Director
High Point Economic Development Corp.

Meeting Date: June 21, 2022

Public hearing: N/A

Advertising Date: N/A

Attachments: NA

Advertised by: N/A

PURPOSE:

To request High Point City Council to authorize a pass through of \$39,500 in performance-based incentives from the State of North Carolina in One NC grant funds to Total Quality Logistics LLC.

BACKGROUND:

The State of North Carolina has shared a One NC Grant payment of \$39,500 for Total Quality Logistics LLC, and their project at 4135 Mendenhall Oaks Pkwy Suite 101, High Point, NC 27265

BUDGET IMPACT: NA

RECOMMENDATION / ACTION REQUESTED:

The High Point EDC staff asks that High Point City Council authorize staff to pay Total Quality Logistics, LLC the pass-through grant of \$39,500 in One North Carolina Incentive Funds.

CITY OF HIGH POINT

AGENDA ITEM



Title: Elliott Sidewalk Communities Incentive Payment

From: Greg Ferguson, Deputy City Manager

Public Hearing: No

Attachments: None

Meeting Date: June 21, 2022

Advertising Date / N/A-

Advertised By:

PURPOSE:

Incentive payment to Elliott Sidewalk Communities for completion of building at 275 N. Elm.

BACKGROUND:

The City of High Point entered into an incentive agreement with Elliott Sidewalk Communities on October 19, 2017. The incentive agreement requires payment of \$2.00 per square foot for office and retail development. The 54,000 square foot building at 275 N. Elm Street has been completed and received its certificate of occupancy. Elliott Sidewalk Communities is due payment of \$108,000 per the agreement.

BUDGET IMPACT:

Funds are available to pay the incentive in the FY 2021-22 Budget.

RECOMMENDATION / ACTIONS REQUESTED:

City Staff recommends and asks the City Council to approve payment of the incentive.

CITY OF HIGH POINT

AGENDA ITEM



Title: Change Order No. 4 - Richland Creek Sewer Outfall Aerial Sewer Pipe Replacement Project, Garney Companies Inc.

From: Robby Stone – Public Services Director
Derrick Boone – Asst. Public Services Director

Meeting Date: June 21, 2022

Public Hearing: No

Advertising Date:
Advertised By: N/A

Attachments: Change Order No. 4

PURPOSE:

To approve Change Order No. 4 to Garney Companies Inc. for additional diesel driven pumps with related piping, fuel, labor, equipment, and overhead outside of the scope of the original contract for the Richland Creek Sewer Outfall Aerial Pipe Replacement Project.

BACKGROUND:

City Council approved the contract for the Richland Creek Sewer Outfall Aerial Sewer Pipe Replacement Project to Garney Companies Inc. on August 16, 2021. The current amount of the contract is \$16,530,470.04. The Richland Creek Sewer Outfall conveys approximately 5 million gallons per day of sewage to the Eastside Wastewater Treatment Plant. The scope of the project is to replace the 16 aerial crossings (totaling approximately 5,600 feet) with new 48-inch diameter spiral-weld steel pipe (WSP).

Change Order No. 4 includes a bypass pumping system to intercept and discharge the landfill leachate into the main Richland Creek bypass piping system. The landfill leachate originates from the Kersey Valley Landfill (old and current). The landfills discharge approximately 6,100 – 6,500 gallons of leachate per day. This leachate bypass pumping system was not included within the original contract documents, plans, or contractor pricing.

BUDGET IMPACT:

Funds for this are available in the FY 2021-2022 budget.

RECOMMENDATION / ACTION REQUESTED:

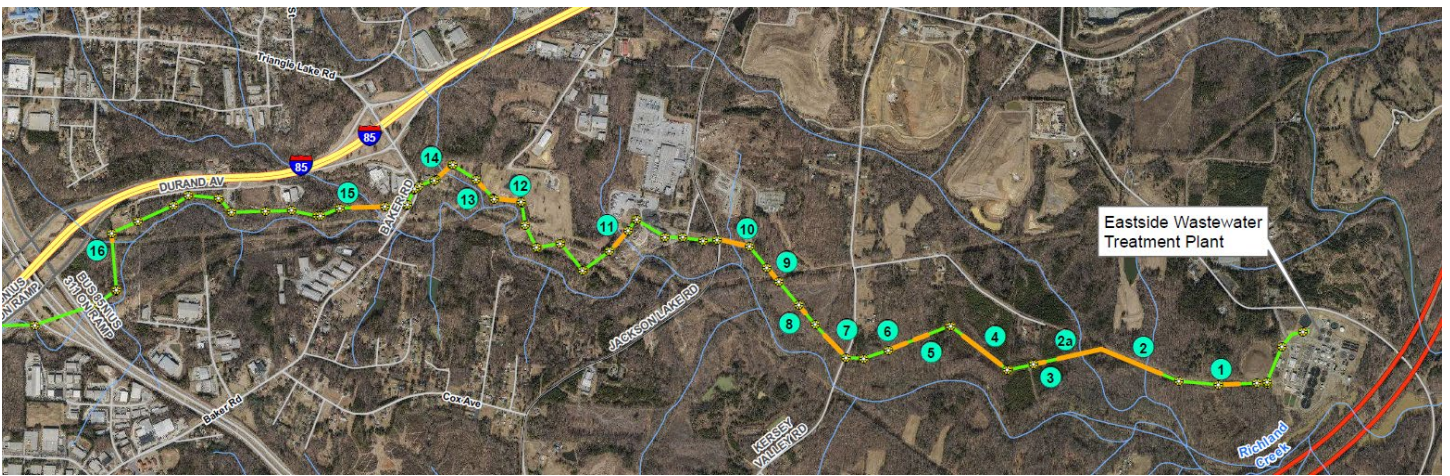
Public Services is recommending that Council approve Change Order No. 4 to Garney Companies Inc. in the amount of \$123,421.99. This cost includes installation and seven (7) months of rental for the pump-around work. Upon approval of Change Order No. 4, the new contract amount will be increased to \$16,653,892.03.



The leachate pumping system will discharge into the 24" Richland Creek bypass (black pipes on ground)



Construction crews are currently installing the 24" Richland Creek bypass piping. The leachate pumps will be similar to the orange pumps as shown above.



The 16 aerial segments of the pipeline.



5400 Glenwood Avenue, Suite 400
Raleigh, NC 27612
tel: 919-325-3500

June 7, 2022

Mr. Derrick Boone
Assistant Public Services Director
City of High Point
211 S. Hamilton, Room 206
High Point, NC 27260

Subject: Richland Creek Aerial Sewer Replacement Project – Additional Bypass for Forcemain Change Order

Dear Mr. Boone:

Within manhole HP26046, located between Aerial Segments 6 and 7, a 4-inch HDPE force main discharge was discovered in the field by Garney Construction that was not located by the project surveyors during design. After discussions with the City of High Point staff, it was determined this force main originated from the Kersey Valley MSW Landfill Leachate Pump Station.

Garney Construction has submitted a proposed in the amount of \$123,421.99 for the additional bypass pumps and piping required to bypass this force main. This change order includes the installation, monthly equipment rental, fuel costs priced at \$6/gallon for seven months, allowable mark-up, and bond and insurance. After reviewing the contents of this proposal, CDM Smith recommends that the City of High Point accept this proposal.

Sincerely,

A handwritten signature in blue ink that reads "Daniel C. Williams".

Daniel Williams
Construction Manager
CDM Smith Inc.

cc: J. Lapsley
M. Pollard



Change Order No. 4

Date of Issuance: June 7, 2022
Owner: City of High Point
Contractor: Garney Construction
Engineer: CDM Smith
Project: Richland Creek Sewer Outfall – Aerial Sewer Pipe Replacement

Effective Date: June 7, 2022
Owner's Contract No.: 01-072821
Contractor's Project No.: 2356
Engineer's Project No.: 141904-220453
Contract Name: N/A

The Contract is modified as follows upon execution of this Change Order:

Description: Additional bypass pumps, piping and fuel required required to bypass landfill leachate force main.

Attachments: Garney Construction Invoice No. 4 dated 06/03/2022

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ <u>16,387,400.00</u>	Original Contract Times: Substantial Completion: <u>August 16, 2023</u> Ready for Final Payment: <u>August 16, 2023</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3: \$ <u>143,070.04</u>	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 2: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>16,530,470.04</u>	Contract Times prior to this Change Order: Substantial Completion: <u>August 16, 2023</u> Ready for Final Payment: <u>August 16, 2023</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>123,421.99</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>1</u> Ready for Final Payment: <u>1</u> days
Contract Price incorporating this Change Order: \$ <u>16,653,892.03</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 17, 2023</u> Ready for Final Payment: <u>August 17, 2023</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: Daniel C. Williams	By: _____	By: <u>Matthew Jones</u>			
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: Construction Manager	Title: _____	Title: <u>Project Manager</u>			
Date: 06/07/2022	Date: _____	Date: <u>6/8/22</u>			

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Richland Creek Sewer Outfall Aerial Sewer Pipe Replacement City of High Point

Invoice Number: 4

Date: 6/3/2022

Description of Change:

Additional bypass pumps and piping needed to handle Landfill Forcemain on Kersey Valley Rd. that was not shown on plans. Price is for initial installation and seven months of rental. Each additional month over 7 would be \$16,520. 7 Months is the estimated time needed for bypass. If Diesel fuel prices exceed \$6.00 per gallon during bypass period CO price will need to be revised.

Summary of Costs:

Labor:	\$	111.67
Equipment:	\$	250.49
Material:	\$	60,480.00
Allowable Mark-Up:	15% \$	9,126.32
Subtotal:	\$	69,968.49
Subcontractors:	\$	48,909.00
Allowable Mark-Up:	5% \$	2,445.45
Subtotal:	\$	51,354.45
Bond & Insurance:	\$	2,099.05
Total Requested Change:	\$	123,421.99
Total Requested Days:		1

LABOR DETAIL

Invoice Number:

4

Title	Hourly Rate	0-Jan	27-Feb	10-Mar	16-Mar	Total
Senior Manager	\$ 134.73					\$ -
Project Manager	\$ 109.26					\$ -
Project Engineer	\$ 101.97					\$ -
Superintendent	\$ 149.74					\$ -
Field Engineer	\$ 101.97					\$ -
Field Engineer	\$ 101.97					\$ -
Field Engineer	\$ 101.97					\$ -
Foreman	\$ 70.87					\$ -
Lead Hoe	\$ 65.15					\$ -
Excavator Operator	\$ 60.85	1				\$ 60.85
Loader Operator	\$ 57.04					\$ -
Dozer Operator	\$ 46.07					\$ -
Labor	\$ 50.83	1				\$ 50.83
Pipe Layer	\$ 56.54					\$ -
						\$ -
						\$ -
SUBTOTAL						\$ 111.67



Invoice Number: 4

- | Equipment Description | Monthly Rate | Weekly Rate | Daily Rate | Hourly Rate | Operating Cost / Hr | Hours On Site | Days On Site | Weeks On Site | Months On Site | Operating Hours | EXTENDED COST |
|--------------------------|--------------|-------------|-------------|-------------|---------------------|---------------|--------------|---------------|----------------|-----------------|---------------|
| JD 350 | \$ 16,215.00 | \$ 4,540.00 | \$ 1,135.00 | \$ 170.00 | \$ 76.44 | | | | | | \$ - |
| 335 CAT Exc | \$ 16,815.00 | \$ 4,710.00 | \$ 1,180.00 | \$ 180.00 | \$ 70.49 | 1 | | | | 1 | \$ 250.49 |
| JD 333 Skid | \$ 4,415.00 | \$ 1,235.00 | \$ 310.00 | \$ 47.00 | \$ 16.20 | | | | | | \$ - |
| 624 John Deere Loader | \$ 6,190.00 | \$ 1,735.00 | \$ 435.00 | \$ 65.00 | \$ 32.32 | | | | | | \$ - |
| 310 John Deere Backhoe | \$ 4,100.00 | \$ 1,150.00 | \$ 290.00 | \$ 44.00 | \$ 19.93 | | | | | | \$ - |
| 4x4 3/4 ton diesel truck | \$ 1,505.00 | \$ 430.00 | \$ 110.00 | \$ 17.00 | \$ 21.30 | | | | | | \$ - |
| | | | | | | | | | SUBTOTAL | | \$ 250.49 |



MATERIAL & RENTAL EQUIPMENT DETAIL

Invoice Number: 4

Vendor	Invoice #	Description of Purchase	Totals
Fuel		48 gallons per day @ \$6 x 30 days a month x 7	\$ 60,480.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Tax Rate:

SUBTOTAL	\$ 60,480.00
SALES TAX	\$ -
SUBTOTAL	\$ 60,480.00



SUBCONTRACTOR DETAIL

Invoice Number: 4

Vendor	Invoice #	Description of Service	Totals
Maintech		4" Pump/pipe rental per month 5294 x 7 months	\$ 37,058.00
		48" plug rental monthly 693 x 7	\$ 4,851.00
Maintech		Installation	\$ 1,750.00
			\$ -
			\$ -
A&W Coatings		Cost for coating sub to remobilize to coat joints sooner than planned to allow 4" pump to go off rent.	\$ 5,250.00
			\$ -
			\$ -
			\$ -
SUBTOTAL			\$ 48,909.00

CITY OF HIGH POINT

AGENDA ITEM



Title: Recommendation of Contract Renewal with SumTotal Workforce Management System (WFM)

From: Angela Kirkwood, Director of HR

Meeting Date: June 21, 2021

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: SumTotal, WFM TPA Contract

PURPOSE:

Approve a contract renewal between the City of High Point and SumTotal Workforce Management application, (referred to as SumTotal) as the third-party administrator for our Time & Attendance software vendor.

BACKGROUND:

The City of High Point is currently under contract with SumTotal to provide third party Time & Attendance software with an annual fee of \$104,879.00 from July 1, 2021, to June 30, 2022.

The IT Department staff successfully negotiated a renewal with SumTotal for a three-year period for an all-inclusive annual fee of \$140,000. This reduces the original out-of-pocket expense for the first year by 49.2% at a savings of \$135, 629, as compared to upgrading the software in separate and distinct agreements. Over the three-year period, the cost savings is \$224,387 for the city. The upgrade is necessary and will cover us for the specific timeframe as we seek an Enterprise Resource Planning/Human Capital Management System. The proposal includes a three-year contract with a flat annual fee to cover all SumTotal WFM maintenance, Licenses and Clock Maintenance, system upgrades and all custom maintenance.

BUDGET IMPACT:

The SumTotal cost for a three-year contract is \$420,000. Contract effective date would be July 1, 2022, to June 30, 2025. All of the funds are paid out of the IT Department budget for any ongoing software contract renewals.

RECOMMENDATION / ACTION REQUESTED:

The Human Resources Department recommends approval of the SumTotal contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:



City of High Point Workforce Management System Renewal and Upgrade Proposal

June 9, 2022



Proposal Objectives

In order to provide the City of High Point with the best possible service and product offering, the SumTotal team has been working diligently to build a comprehensive proposal for your consideration.

After much discussion and negotiation with our internal teams, we'd like to present to you the framework of our proposal.

Our objectives are as follows:

- To renew our existing agreement which expires on June 30, 2022
- To upgrade the software to the most current version available in order to improve the user experience and to preserve the integrity of the system
- To offer a custom maintenance and support package throughout the term of the agreement
- To consolidate and heavily discount the cost and spread it evenly across the term of the agreement in order to offset both initial and overall costs to the City

Current Status - Recap

- The current agreement six-year agreement expires on June 30, 2022. Today, the COHP annual maintenance/license cost for the SumTotal WFM solution is \$97,562
 - The renewal cost of a basic three-year extension agreement for the WFM maintenance, licenses and clock maintenance would be \$104,879 per year, for a three-year total of \$314,637
- At present, COHP is on v.2016 of the WFM software. This version is 6 years and 13 releases out of date and an upgrade is necessary to preserve the integrity and the security of the City's system. We are critically near the stage where the impact of a delay in upgrade may cause unforeseen compatibility and security issues. An upgrade at this time is of vital importance
- The total cost of one upgrade, plus the annual maintenance would bring the total cost to \$275,629 this fiscal year. With annual upgrades, the total cost for three years would be \$644,387
- Our comprehensive three-year term proposal will meaningfully lower both the initial and total out-of-pocket costs while offering significant additional services to the city. SumTotal is pleased to offer the City of High Point a comprehensive three-year agreement for \$140,000 per year, with a total three-year cost of \$420,000

Proposal

SumTotal is proposing an **all-in three-year term agreement** that would incorporate:

- The initial upgrade to bring the Workforce Management System from the 2016 version to the most current version immediately
- TWO additional upgrades, to ensure that the system is on the most updated version of the software
- 100 hours per year of custom maintenance for the custom rules
- The annual license fees for your 1,600 users
- The annual maintenance fees for the 17 registered clocks

SumTotal is pleased to offer the City of High Point an **all-inclusive** annual fee of \$140,000 for a three-year agreement. This significantly reduces the original out-of-pocket expense for the first year by 49.2% as compared to upgrading the software in separate and distinct agreements.

Solution and Cost Comparison Overview

Proposal Recap for City of High Point WFM Renewal and Upgrade

	Year 1	Year 2	Year 3	Total 3-Yr Cost
Three Year Maintenance Agreement				
WFM Maintenance, License and Clock Maintenance	\$104,879	\$104,879	\$104,879	\$314,637
Separate WFM Upgrade SOWs	\$170,750	\$79,500	\$79,500	\$329,750
Total Per Year	\$275,629	\$184,379	\$184,379	\$644,387
Proposed All-In Three-Year Agreement				
WFM Maintenance, Licenses and Clock Maintenance	Included	Included	Included	
Upgrades	Included	Included	Included	
Custom Maintenance	Included	Included	Included	
Total Per Year	\$140,000	\$140,000	\$140,000	\$420,000

Savings Realized with Proposed All-In Three-Year Agreement	\$135,629 49%	\$44,379 24%	\$44,379 24%	\$224,387 35%
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Next Steps

- COHP to review and discuss internally
- COHP to present for budgetary approval
- SumTotal to draft agreements and work with COHP resources to schedule upgrade once agreement is executed

THANK YOU!

Leonora Maya

SumTotal Customer Success Manager

Leonora.Maya@SumTotalSystems.com

(832) 873-1996

Appendix

Issues Identification and Resolution

City of High Point Issue Status			
Department	Issue	Comments	Resolution/Status
Information Services	Incorrect number of PTO rolled over to new year.	Requested and reviewed use cases	User Training: Run the Accrual recon task in the batch job monitor
Information Services	New shift schedules sometimes revert back to original schedule.	Requested and reviewed use cases	User Training: Review the Schedule Calendar and pay attention to the Legend to remove unwanted temp shift change and confirm permanent roster changes
Parks & Recreation	General operational outages	Requested and reviewed use cases	Opened Support Case
Parks & Recreation	Assistant Recreation Center cannot see leave calendar, nor can they request leave	Requested and reviewed use cases	HR Data Feed Update: System must show the assistant supervisor as the employee's approver for the leave requests to be visible
Parks & Recreation	Both web clocking and biometric clocks will not accept punches sometimes.	Requested and reviewed use cases	User Process Training/Update: Isolate the day, Reprocess the timesheet, Run Start of Day and Load clock data
Parks & Recreation	Occasionally there will be a UA when the employee punched in on time according to their schedule in SumTotal.	Requested use case - none found	Possible Explanations: Outages causing a delay in the punches populating WFM or a potential user punching error
Public Services	<u>Streets/Stormwater/Cemetery:</u> WFM removes a day if adjusting time during a holiday	Requested use cases and awaiting response	Pending: Open request to identify which holiday

- The proposed software update will significantly enhance and streamline the workflow and the user experience
- Several issues encountered will be resolved with the internal review and revision of outdated departmental structures and the restructuring of the hierarchies within the system
- A majority of the issues are resolved with system adjustments and/or user training

Fire Department existing fees assessed comparison & increase request

Daycares:

Winston Salem: \$50.00, proposed increase \$75.00

Greensboro: \$75-250 (depending on how many licensed for)

Charlotte: \$135-190

Raleigh: \$0.154 per square foot

Durham: \$0

High Point: \$0

Guilford County: \$60.00

Chapel Hill: \$50.00 - \$300.00 based on square footage

Concord: \$75.00 (Daycare and Group Homes)

Fayetteville: \$75.00 - \$350.00 based on square footage and type

Pyrotechnics display:

Winston Salem: \$100.00, proposed increase \$200.00

Greensboro: \$250 1st event; subsequent events \$125 proposed increase to \$300. /\$150.

Charlotte: \$270

Raleigh: \$171

Durham: \$250

High Point: \$0

Guilford County: \$125.00 permit & 1st event, subsequent event(s) \$125.00

Chapel Hill: \$50.00 per event

Concord: \$300.00 per day and site

Fayetteville: \$250

Tents:

Winston Salem: \$50.00, proposed increase \$100.00

Greensboro: \$100 proposed increase \$150.

Charlotte: \$135

Raleigh: \$82 (per tent), \$276 (tents in excess of 15,000 sq ft, per tent)

Durham: \$150 (assembly), \$75 (other tents), additional \$150 (after-hours inspection)

High Point: Fee on the construction permit side. Need fee for afterhours and weekend inspections.

Guilford County: \$100.00 per tent/stage inspection (includes re-inspections)

Chapel Hill: \$50.00 per tent, stage, and canopies 90-day permit and inspection

Concord: \$50.00 + .01/SF tents and canopies

Fayetteville: \$75.00

Blasting permit:

Winston Salem: \$100.00, proposed increase \$200.00

Greensboro: \$200/90 days max, proposed increase \$300.

Charlotte: \$270/1 year

Raleigh: \$332/30 days

Durham: \$250/60 days, \$75 for 30-day extension

High Point: \$0

Guilford County: \$125.00 30-day permit and inspection, \$200.00 90-day

Chapel Hill: \$50.00 30-day permit and inspection, Blasting and/or storage of explosives

Concord: \$100.00 for 1-day or \$300.00 for 90-days

Fayetteville: \$250

Tank removal:

Winston Salem: Currently \$100.00 per site, proposed increase \$100.00 per tank

Greensboro: \$100 per tank, proposed increase \$150 per tank

Charlotte: \$235

Raleigh: \$166 per tank

Durham: \$250 per site

High Point: \$100 per tank on the construction permit side

Guilford County: \$100.00 per tank inspection or abatement

Chapel Hill: \$150.00

Concord: \$250.00 per site

Overcrowding:

Winston Salem: Currently \$500.00 flat fee, proposed \$100 per person over the posted occupancy

Greensboro: \$100 per person over posted occupant limit

Raleigh: \$100 per person

Durham: \$500

Charlotte: \$0

High Point: \$0

Guilford County: Life Safety Violation 1st \$150.00, 2nd \$500.00, 3rd \$1000.00

Chapel Hill: Life Safety Violation \$500.00 per violation

Concord: \$500.00 1st offense, \$1,000.00 2nd offense 3rd Judicial per calendar year

Fayetteville: \$100.00 per person over posted number allowed

Blocked Exits:

Winston Salem: \$300.00 per door proposed

Greensboro: \$500/per door (1st offense), \$1,000 (2nd offense), \$1,500 (3rd offense)

Raleigh: \$100

Durham: \$500

Charlotte: \$0

High Point: \$0

Guilford County: Life Safety Violation 1st \$150.00, 2nd \$500.00, 3rd \$1000.00

Chapel Hill: Life Safety Violation \$500.00 per violation

Concord: \$500.00 1st offense, \$1,000.00 2nd offense blocked or locked

Fayetteville: \$500.00 1st offense, \$1,000.00 for each subsequent offense in the period of a year

Existing fees listed above need to be increased to be in line with other cities in North Carolina.
Fees increased based on averages for each permit/inspection.

Fire code violations:

Winston Salem: 1st re-inspection: Currently \$75 (proposed) \$100, 2nd re-inspection: Currently \$150 (proposed) \$200, 3rd re-inspection: Currently \$150 (proposed) \$400

Greensboro: \$150 (1st re-insp), \$300 (2nd re-insp), \$400 (3rd re-insp)

Charlotte: \$0 (1st & 2nd re-insp), \$135 (3rd re-insp)

Raleigh: \$71 (1st re-insp), \$71 (2nd re-insp), \$71 (3rd re-insp)

Durham: \$65 (1st re-insp), \$65 (2nd re-insp), \$65 (3rd re-insp)

High Point: \$0

Guilford County: \$60 (1st reinspection) \$100 (2nd reinspection) \$200 (3rd reinspection)

Chapel Hill: Tiered system, 1st, 2nd, and 3rd re-inspections cost same as initial inspection fee

Concord: \$50.00 reinspection

Fayetteville: \$100 first offense, \$250 second offense, \$500 for each subsequent offense annually

Plan review/new construction new fees

Commercial Plan Review (proposed)

Nonresidential under 4000 square feet

Nonresidential, 4000 to 15,000 square feet

Nonresidential, 15,001 to 40,000 square feet

Nonresidential, 40,001 square feet and greater

Condo/Apartment projects

Cell towers/Co-locates

Code Item Point Reviews, such as exterior lighting, Mag Locks, ect.

Review with Construction side for fees based on recovering fire inspectors' cost for service.

Fire Pump acceptance test:

Winston Salem: proposed 150.00

Greensboro: \$150

Charlotte: \$205

Raleigh: \$624

Durham: \$0

High Point: \$0

Guilford County: \$150.00 (sprinkler/standpipe/pump test)

Chapel Hill: \$100.00

Concord; \$150.00 permit fee, \$150.00 test fee

Fayetteville: \$75.00 per visit

This fee will be assessed during the new construction process. Typically, fire pumps take longer than other fire protection features during the fire pump commissioning.

After Hours inspection fee (any inspection):

Justification: From time to time, our department gets requests for after-hours inspections for certain events. Currently, we have no way to recoup the personnel costs of overtime, fuel, vehicle maintenance, etc. This fee would help with the additional costs associated with an after-hours inspection.

Winston Salem: proposed 200.00 (for 1 hour inspection, 1 hour travel time)

High Point: \$0

Chapel Hill: \$75.00 per hour

Concord: \$35.00 per hour with 2 hour minimum

Fayetteville: \$75.00 per visit plus \$50 per additional hour, weekends, and afterhours request

Exhibit or trade show:

Winston Salem: proposed 100.00

Raleigh: \$166

Charlotte: \$190

Durham: \$75

Greensboro: \$100 proposed \$150.

High Point: \$0

Chapel Hill: \$50.00

Concord: \$150.00 event or \$2500.00 annually

Fayetteville: \$75.00 per visit

This is a mandatory permit in the fire code and the department does not charge for this type of inspection. Currently, our Inspectors complete these inspections as a courtesy inspection.

Requested inspection outside the inspections schedule:

Winston Salem: proposed \$100.00

Raleigh: \$82 + fee based on square footage (called special inspection request)

Charlotte: \$135

Durham: \$0

Greensboro: \$100 proposed \$150

High Point: \$0

Concord: \$100.00

Fayetteville: \$75.00 per visit

This fee will apply to businesses or companies that want or require inspections annually for licensing purposes and are not scheduled to be inspected every year. This fee will allow the department to charge for the inspection since it will create an additional workload on the inspectors/investigators. This could apply to requested courtesy inspections as well.

Failure to maintain or inspect Fire protection system:

Winston Salem: proposed \$300.00

Durham: \$75 (life safety violation)

Raleigh: \$100 (life safety violation)

Charlotte: \$0

Greensboro: \$150 reinspection 1st visit with remaining violation

High Point: \$0

Fayetteville: \$100

Recommendations

1. All other fees not mentioned are being evaluated for implementation and will be in line with other cities
2. All fees collected come back to the fire department general fund/revenue line to offset cost for inspectors

Fire Inspections, Prevention, Hazardous Materials, and Standby Fees 12-9-2021

Fire Inspection Routine N/C, 1st Reinspection \$50, 2nd reinsp. \$100, 3rd reinsp. \$200, 4th \$200 & Judicial

Daycare inspection \$50

Foster Care Inspection \$50

Group Home Inspection \$50

ABC Permit State required Fire Inspection \$50

Complaint Inspection \$50 if complaint is found to be valid

Requested Inspection outside of routine inspections schedule \$100

After normal business hours inspection \$200

Violation Fees

Life Safety Violations One Year Period, 1st violation \$150, 2nd violation \$500, 3rd violation \$1000

Locked or blocked exit doors, Life Safety Violation fee assessed per door

Overcrowding \$100 per person each occurrence

Unauthorized Operation or Occupancy 1st violation \$100, 2nd violation \$250, 3rd violation \$500

Failure to post or Improper posting of address \$50

Failure to post or improper posting of FDC sign \$50

Failure to maintain or inspect fire protection systems \$100 (building or hood)

Non-functioning fire detection or suppression systems 1st \$150, 2nd \$300, 3rd \$500 & judicial

Occupant on call list fails to respond for incident \$100

Intentional/Malicious False Report of an incident or alarm \$150 & vehicle/apparatus response cost

Novelty Lanterns or Illegal Fireworks \$100

Permit & Inspection Fees

Pyrotechnics Display \$200 per event (includes fire engine, crew and inspector standby for shoot)

Blasting & Explosives \$150 for 1-day, \$300 for 90-days max

Tent, Stage or Canopies \$50 each (assembly/cooking) \$25 each (multiple tents at event or festival)

Underground Tank removal, abatement, or installation \$100 per tank

Fire Pump acceptance test \$150

Sprinkler/Standpipe or Alarm System acceptance test \$150

Exhibit or Trade Shows \$100 per building or outside exhibit

Fees for Service

Fire Hydrant/Water availability flow test FD Personnel \$100

Witness Fire test \$50

Environmental/Fire Survey \$50 per address

Apparatus, Vehicles, Equipment and Personnel Fees for Stand-by, Legal, In-kind.

Engine Company \$150 (Per unit per hour or any part thereof)

Truck/Ladder Company \$250 (Per unit per hour or any part thereof)

Heavy Rescue \$200 (Per unit per hour or any part thereof)

Light duty Quick Response vehicles \$50 (Per unit per hour or any part thereof)

Chief Officer \$50 (Per unit per hour or any part thereof)

Inspector/Investigator \$50 (Per unit per hour or any part thereof)

Safety Officer \$50 (Per unit per hour or any part thereof)

Specialty Companies (Haz-Mat, Tech Rescue) \$300 (Per unit per hour or any part thereof)

Specialty Company (Dive/Water Rescue/Recovery) \$200 (Per unit per hour or any part thereof)

Gator or specialty units \$50 (Per unit per hour or any part thereof)

Support vehicle, trailer \$25 (Per unit per hour or any part thereof)

Personnel recalled or duty \$ (Time and half of the hourly salary of recalled personnel)

Response To Hazardous Materials Emergencies: Fees and Charges

1. Engine Company Response = \$175 per hour, assessed in half hour increments after the first hour.
2. Ladder Company Response = \$175 per hour, assessed in half hour increments after the first hour.
3. Rescue Company Response = \$175 per hour, assessed in half hour increments after the first hour.
4. Modified Hazardous Materials Response = \$175 per hour, assessed in half hour increments after the first hour.
5. Full Hazardous Materials Response = \$350 per hour, assessed in half hour increments after the first hour.
6. Battalion Chief Response = \$50 per hour, assessed in half hour increments after the first hour.
7. Any other actual costs of abatement, control, and containment of Hazardous Materials to include, but not limited to: any supplies, materials, equipment, and/or firefighting foam which may be required.