City of High Point

Municipal Office Building
211 South Hamilton Street
High Point, NC 27261

Meeting Agenda

Monday, June 20, 2011

4:45:00 PM

Council Chambers

Committee of the Whole

Rebecca R. Smothers, Mayor
Latimer B. Alexander, IV, Mayor Pro Tem
James Corey, Foster Douglas, A.B. Henley, III,
Britt W. Moore, Michael D. Pugh,
Bernita Sims, M. Christopher Whitley

ROLL CALL, PRAYER, PLEDGE OF ALLEGIANCE

PRESENTATION OF ITEMS

CONSENT AGENDA

110118 **Adoption of City of High Point Annual Budget and Related Ordinances and Resolutions For FY 2011-2012 and Adoption of Revised Schedule for Water & Sewer Rates**

Council is requested to adopt the 2011-2012 Budget Ordinance for the City of High Point and related ordinances and resolutions and adopt the revised fee schedules for Water and Sewer Rates.

110135 **Renewable Energy Generation Program**

Council is requested to approve the following documents developed and prepared for the City of High Point by ElectriCities:
1) Renewable Energy Credit Rider Electric Rate Rider RECR-1
2) Electric Rate Rider REPS Renewable Energy Portfolio Standards (REPS) Charge

110119 **High Point Convention & Visitors Bureau - 2011-2012 Annual Budget**

Council is requested to approve the annual budget for the High Point Convention & Visitors Bureau (CVB) for FY 2011-2012 and authorize the City Manager to execute the contract agreement as presented by the CVB Board of Directors.

110120 **International Home Furnishings Market Authority - 2011-2012 Annual Budget**

Council is requested to approve the FY 2011-2012 Budget for the International Home Furnishings Market Authority (Market Authority).

110121 **Budget Ordinance Amendment - Structural Fund Changes Required By GASBS 54**

City Council is requested to approve a budget ordinance amendment and related resolutions to recognize additional structural fund changes required by GASBS 54 and to appropriate reclassified revenues and related expenditures for FY 2010-11.

FINANCE COMMITTEE - Council Member Alexander, Chair

Committee Members - Whitley, Smothers, Corey

110122 **Budget Ordinance Amendment - Heritage Point Master Plan - High Point Museum**

Council is requested to adopt a Budget Ordinance amending the 2010-2011 Budget Ordinance to appropriate funds in the amount of $70,000.00 for Heritage Point for the High Point Museum and Historical Park.

110138 **Budget Ordinance Amendment - High Point Market Authority**

Council is requested to adopt an ordinance amending the 2010-2011 Budget Ordinance for revenue received for the High Point Market Authority.

110123 **Contract - Bid No. 38 - IHFC Transformers at Hamilton, Main and Wrenn Streets**

Consideration of award of contract for Bid No. 38 for IHFC Switchgear and Transformers for Hamilton, Main and Wrenn Streets. Purchasing and the Electric Department recommends that contract be awarded as follows:
Schedule I & 111 - Graybar in the amount of $163,830.00
Schedule II - Utility Service in the amount of $85,700.00

Total contract in the amount of $249,530.00.

110124 **Contract - Bid No. 40 - High Point Athletic Complex Parking Lot Improvements**

Council is requested to award contract for Bid No. 40 for High Point Athletic Complex Parking Lot Improvements. Purchasing and the Parks and Recreation Department recommends that contract be awarded to Sharpe Brothers in the amount of $507,230.00 which is the lowest responsive and responsible bidder meeting specifications.

110125 **Purchase of Properties - 809 & 811 Westwood Avenue - Storm Water Improvements**

Council is requested to authorize the City Attorney's staff to proceed with the purchase of property located at 809 and 811 Westwood Avenue in the amount of $199,700. These properties are needed for storm water improvements in that area.

110134 **Request for Public Hearing - FY2012 FTA Section 5307 Operating and Capital Grant Application - HiTran**

Council is requested to establish the date of Monday, July 18, 2011 at 5:30 p.m. to receive public comments on the filing of the FY 2012 FTA Section 5307 operating and capital grant application for Hi tran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation System, and the area within High Point served by Guilford County Transportation System.

110136 **Authorization to Sell Neighborhood Stabilizationn Program (NSP) Properties**

Council is requested to authorize the city attorney's office to prepare the necessary documents approving the sale of Neighborhood Stabilization Program (NSP) properties as outlined in the attached memo from the Director of Community Development and Housing.

110137 **Conveyance of City Owned Property to Habitat of Humanity of High Point, Archdale and Trinity**

Council is requested to approve the conveyance of property located at 212 N. Hoskins Street and 214 N. Hoskins Street to Habitat for Humanity of High Point, Archdale and Trinity to continue infill housing redevelopment in the Graves Avenue project area.

PUBLIC SAFETY & COMMUNITY DEVELOPMENT COMMITTEE - Council Member Sims, Chair

Committee Members - Alexander, Douglas, Corey

110126 **Ordinance - Vacate/Close Structure - 715 Grand Street**

Council is requested to adopt an ordinance ordering the inspector to effectuate the vacating and closing of a structure located at 715 Grand Street belonging to John A. Braica Jr.; Rhonda S Braica; Michael W. Dunigan; Melodie F. Dunigan.

Pending Items

110045 **Ordinance - Vacate/Close Structure - 800 E. Commerce Street**

Council is requested to adopt an ordinance ordering the Inspector to effectuate the vacating and closing of a structure located at 800 E. Commerce Street belonging to Nathaniel E & Margaret G. Bolds.

3/21/2011	**Committee of the Whole**	**deferred**	**Public Safety & Community Development Committee**

PLANNING, ECONOMIC DEVELOPMENT & INFORMATION TECHNOLOGY COMMITTEE - Council Member Whitley, Chair

Committee Members - Sims, Henley, Moore

110127 **Resolution of Intent - Street Abandonment 11-03 - HPU**

Approval of a resolution of intent that establishes a public hearing date of Monday, July 18, 2011at 5:30 p.m. to consider a request to abandon an improved portion of Fifth Street located between North Avenue and E. Farriss Avenue.

110128 **Technical Review Committee Appeal - Word of Life Tabernacle**

Consideration of an appeal of the Technical Review Committee's decision to require sidewalks along Deep River Road and Gordon Road for an approved site plan located at the northwest corner of Deep River Road and Gordon Road.

Pending Items

110038 **Part 150 Assessment Report**

Consideration of a report from the Planning and Development Department that assesses the PTIA Part 150 Airport Noise Compatibility Study including a recommendation to amend the Airport Overlay District.

3/21/2011 **Committee of the Whole** **referred** **Planning , Economic Dev. & Information Technology Committee**

MISCELLANEOUS

110133 **Parks & Recreation Commission - Appointment/Reappointments**

Council is requested to confirm the appointment of Jeffrey Golden to the Parks & Recreation Commission to fill the expiring term of Daniel Gillespie who is not eligible for reappointment and confirm the reappointment of Joe Ellenburg and Judy Jones. All appointments will be effective immediately and will expire July 1, 2014.

PUBLIC HEARINGS ON ITEMS - 5:30 P.M.

Planning , Economic Development & Information Technology Committee - Council Member Whitley, Chair

110115 **Ordinance - Text Amendment 11-04 - Redbud, LLC - Recycling Processing Center Use**

A request by Redbud, LLC to amend Section 9-501(jjj)(2) of the Development Ordinance to reduce the 300 foot use separation standard between a Recycling Processing Center Use and residential or public-institutional zoned property.

6/6/2011 **Committee of the Whole** **continued**

110129 **Ordinance - Annexation 11-01 - State of North Carolina - NC National Guard**

Consideration of a voluntary contiguous annexation of approximately 18.55 acres lying at the western terminus of Armory Drive (3515 Armory Drive), also known as a Guilford County Tax Parcel 0161164.

110130 **Resolution - Street Abandonment 11-05 - State of North Carolina - NC National Guard**

A request by the State of North Carolina (NC National Guard) to abandon an improved portion of Armory Drive.

110131 **Resolution - Street Abandonment 11-04 - High Point University**

A request by High Point University to abandon an improved portion of North Avenue between Willoubar Terrace and Fifth Street.

110132 **Special Use Permit 11-05 - Ronald & Dorothy Baker - Old Mill Road**

A Special Use Permit request by Ronald and Dorothy Baker to allow a Tourist Home (Bed & Breakfast) in the Residential Single Family-15 (RS-15) District. The site is lying north of Old Mill Road and west of Guarad Court (833 Old Mill Road).

ADJOURNMENT

City of High Point
Budget & Evaluation Office

June 20, 2011

MEMORANDUM

TO: Strib Boynton, City Manager

FROM: Louanne C. Hedrick
Budget & Evaluation Officer

SUBJECT: City Council Agenda Items for fiscal year 2011-2012 Budget

Listed below are the ordinances and resolutions necessary to adopt the 2011-2012 Budget:

- Budget Ordinance for fiscal year 2011-2012
- Changes to the Proposed Budget
- Schedule of Water & Sewer fees and charges, effective for bills dated October 1, 2011
- Resolution to adopt a 5% Electric rate increase effective July 1, 2011
- Resolution to rescind the June 21, 2010 resolution that amended Solid Waste Fees. This increase was never implemented.

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2011-2012 Budget Ordinance

BE IT ORDAINED BY THE CITY OF HIGH POINT, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated for the operation and maintenance of the City's various governmental departments and divisions for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND for general governmental operations the sum of:

$ 103,807,396

(2) That for said fiscal year there is hereby appropriated out of the SPECIAL GRANTS FUND for purposes outlined within the various grant provisions, the sum of:

$ 2,920,538

(3) That for said fiscal year there is hereby appropriated out of the COMMUNITY DEVELOPMENT FUND for purposes outlined within the grant, the sum of:

$ 2,129,112

(4) That for said fiscal year there is hereby appropriated out of the ECONOMIC DEVELOPMENT FUND, the sum of:

$ 781,500

(5) That for said fiscal year there is hereby appropriated out of the GENERAL DEBT SERVICE FUND for the payment of debt service charges on general obligation debt, the sum of:

$ 10,926,455

(6) That for said fiscal year there is hereby appropriated out of the GENERAL CAPITAL PROJECTS FUND for the purpose of construction and/or acquisition of certain long-lived assets, the sum of:

Capital Projects	$ 856,500
Transfer to General Debt Service	877,128
	$ 1,733,628

(7) That for said fiscal year there is hereby appropriated out of the CENTRAL SERVICES FUND the following:

Fleet Services	$ 9,044,210
Radio Repair Shop	937,871
Maintenance Operations	1,948,519
Computer Replacement	681,168
	$ 12,611,768

(8) That for said fiscal year there is hereby appropriated out of the WATER and SEWER FUND the following:

Operations	$ 24,811,439
Debt Service	16,794,173
Transfer to Capital Projects Fund	2,787,000
TOTAL WATER and SEWER FUND	$ 44,392,612

(9) That for said fiscal year there is hereby appropriated out of the WATER and SEWER CAPITAL PROJECTS FUND the following:

Water Sewer Capital Projects	$ 2,787,000

(10) That for said fiscal year there is hereby appropriated out of the ELECTRIC FUND the following:

Operations	$ 111,569,221
Capital Projects	7,243,084
TOTAL ELECTRIC FUND	$ 118,812,305

(11) That for said fiscal year there is hereby appropriated out of the MASS TRANSIT FUND for the purpose of operating High Point's Transit System, the sum of:

$ 3,319,843

(12) That for said fiscal year there is hereby appropriated out of the PARKING FACILITIES FUND for the purpose of operating City parking facilities, the sum of:

$ 376,953

(13) That for said fiscal year there is hereby appropriated out of the LANDFILL FACILITIES FUND the following:

Landfill Facility Operating	$ 5,160,681
Recycling Facility Operating	1,920,932
Capital Projects	550,000
TOTAL LANDFILL FACILITIES FUND	$ 7,631,613

(14) That for said fiscal year there is hereby appropriated out of the STORM WATER FUND the following:

Operations	$ 2,124,467
Debt Service	936,111
Capital Projects	350,000
TOTAL STORM WATER FUND	$ 3,410,578

(15) That for said fiscal year there is hereby appropriated out of the MARKET AUTHORITY FUND, the sum of:

$ 2,775,000

Section 2. It is estimated that the following revenues will be available during fiscal year beginning July 1, 2011 and ending June 30, 2012:

General Fund	
Ad Valorem Taxes	$ 57,187,197
Sales & Use Taxes	14,388,815
Intergovernmental Revenues	13,523,942
Licenses & Permits	1,804,900
Charges for Services	4,570,806
Miscellaneous	1,982,500
Administrative Reimbursements	7,480,534
Fund Balance Appropriated	2,868,702
Total Revenues and Other Financing Sources	$ 103,807,396
Grants Fund	
Intergovernmental Revenues	$ 2,920,538
Community Development Fund	
Intergovernmental Revenues	$ 2,129,112

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2011-2012 Budget Ordinance

Economic Development Fund		
Transfer From General Fund	$	75,000
Transfer From Electric Fund		400,000
Fund Balance Appropriated		306,500
Total Revenues and Other Financing Sources	$	781,500
General Debt Service Fund		
Ad Valorem Taxes	$	3,052,740
Interest on Investments		145,000
Miscellaneous		555,884
Transfer from Other Funds		7,172,831
Total Revenues and Other Financing Sources	$	10,926,455
General Capital Projects Fund		
Intergovernmental Revenues		524,000
Transfer from Other Funds		332,500
Fund Balance Appropriated		877,128
Total Revenues and Other Financing Sources	$	1,733,628
Central Services Fund		
Sales and Services		7,460,312
Miscellaneous Revenues		5,151,456
Total Revenues and Other Financing Sources	$	12,611,768
Water and Sewer Fund		
Charges for Services	$	43,217,068
Non-operating Revenues		238,000
Retained Earnings Appropriated		937,544
Total Revenues and Other Financing Sources	$	44,392,612
Water and Sewer Capital Projects Fund		
Transfer from Water and Sewer Fund	$	2,787,000
Electric Fund		
Charges for Services	$	116,756,991
Non-operating Revenues		225,706
Administrative Reimbursements		1,829,608
Total Revenues and Other Financing Sources	$	118,812,305
Mass Transit Fund		
Charges for Services	$	2,425,706
Intergovernmental Revenues		545,320
Transfer From Other Funds		348,817
Total Revenues and Other Financing Sources	$	3,319,843
Parking Facilities Fund		
Charges for Services	$	280,000
Miscellaneous		1,000
Transfer From Other Funds		95,953
Total Revenues and Other Financing Sources	$	376,953

Landfill Facilities Fund		
Landfill Tipping Fee Taxes	$	65,000
Charges for Services		7,190,000
Miscellaneous		89,000
Transfer from Landfill Maintenance Reserve Fund		150,000
Retained Earnings Appropriated		137,613
Total Revenues and Other Financing Sources	$	7,631,613
Storm Water Fund		
Charges for Services	$	2,404,397
Miscellaneous		41,000
Transfer from General Debt Service		965,181
Total Revenues and Other Financing Sources	$	3,410,578
Market Authority Fund		
Room Occupancy Taxes	$	275,000
Licenses & Permits		1,500,000
Transfer from General Fund		240,000
Transfer from Water-Sewer Fund		50,000
Transfer from Electric Fund		710,000
Total Revenues and Other Financing Sources	$	2,775,000

Section 3. There is hereby levied the following rates of tax on each one hundred dollars ($100) valuation of taxable property, as listed for taxes as of January 1, 2011, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Rate per $100 Valuation
General Fund $.662

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of **$9,187,810,627** and an estimated rate of collections of **98.0%** during the current year.

Section 4. That the reserve for encumbrances at June 30, 2011, representing the unearned portion of contracts as of that date, shall be re-appropriated and distributed as it applied in order to properly account for the payment against which the fiscal year in which it is paid.

Section 5. That the unencumbered balances as of June 30, 2011 of those capital projects and operating encumbrances which were not completed in Fiscal Year 2010-2011 be reappropriated into the Fiscal Year 2011-2012 budget in order to allow completion.

Section 6. That the unencumbered balances in Grant funds which remain as of June 30, 2011 be re-appropriated into the Fiscal Year 2011-2012 budget for the completion of their original purposes.

Section 7. That those balances remaining as assigned fund balances in governmental funds as of June 30, 2011, shall remain assigned for their intended purposes during Fiscal Year 2011-2012.

Section 8. The number of persons to be employed and the salaries and wages to be paid shall be those which are included in the detailed operation budgets; unless provision is made by the City Manager or City Council for employing additional persons.

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2011-2012 Budget Ordinance

Section 9. The City Manager is hereby authorized to approve transfers of appropriations within any fund, provided transfers between funds, and authorization for making expenditures from excess revenue shall be made by the City Council.

Section 10. There is hereby levied a tax of five dollars ($5.00) per year upon any vehicle resident within the City, pursuant to G.S. 20-97 (c).

Section 11. Copies of this ordinance shall be furnished to the City Clerk and the Director of Financial Services to be kept on file by him for his direction in the collection and disbursement of City funds.

Section 11. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted this 20th day of June, 2011.

Attest: Lisa B. Vierling, MMC
City Clerk

CHANGES TO 2011-12 PROPOSED BUDGET
INCORPORATED INTO ADOPTED BUDGET

Proposed Total Revenue Budget	**$317,726,141**
Increased Revenues:	
Appropriated Fund Balance – General Fund/Street Resurfacing	$500,000
Increase State Grant Revenues – Community Development Fund	$190,160
Revised 2011-2012 Revenues Budget	**$318,416,301**

Proposed Total Expenditure Budget	**$317,726,141**
Expenditures changes:	
Street Resurfacing – General Fund	$ 500,000
(Re-appropriate unexpended funds from fiscal year 2010-11)	
Lead Remediation Grant NC DENR- Community Development Fund	$190,160
Revised 2011-2012 Expenditure Budget	**$318,416,301**

City of High Point Water and Sewer Rate Schedule Effective October 1, 2011

Water Rates:

Commodity Charges (Residential)	Inside Rate	Outside Rate
All units	$ 2.54	$ 5.08

Commodity Charges (Commercial and Industrial)	Inside Rate	Outside Rate
First 35 units	$ 2.54	$ 5.08
Next 765 units	2.30	4.60
Next 2200 units	2.05	4.10
Over 3000 units	1.77	3.54

Commodity Charges (Intergovernmental)		
All units	$ 1.77	3.54

Commodity Charges (Irrigation)	Inside Rate	Outside Rate
All units	$ 3.80	$ 7.60

Fixed Charges:

Meter Code	Meter Size	Inside Rate	Outside Rate
WT1	5/8" & 3/4"	$ 7.67	$ 15.34
WT2	1"	19.17	38.34
WT3	1-1/2"	38.32	76.64
WT4	2"	61.29	122.58
WT5	3"	122.63	245.26
WT6	4"	191.60	383.20
WT7	6"	383.19	766.38
WT8	8"	612.51	1,225.02
WT10	10"	1110.92	
WT12	12"	1647.17	

1 Unit = 748 gallons

Sewer Rates:

Commodity Charges	Inside Rate	Outside Rate
All units	$ 4.42	$ 8.84

Fixed Charges:

Meter Code	Meter Size	Inside Rate	Outside Rate
WT1	5/8" & 3/4"	$ 11.87	$ 23.74
WT2	1"	29.76	59.52
WT3	1-1/2"	59.53	119.06
WT4	2"	95.21	190.42
WT5	3"	190.45	380.90
WT6	4"	297.57	595.14
WT7	6"	595.14	1,190.28
WT8	8"	952.24	1,904.48

Industrial Surcharge	BOD	SS
Inside Rate	$ 57.06	$ 50.71
Outside Rate	$ 114.12	$ 101.42

Residential Flat Rate Sewer	
Inside Rate	$ 42.89
Outside Rate	$ 85.78

Septage Tickets	
1 ticket per 1000 gallons of tank capacity or fraction thereof:	$ 37.97
1 ticket per 3000 gallons of tank capacity or fraction thereof:	$ 113.91

RESOLUTION OF THE CITY COUNCIL OF CITY OF HIGH POINT, NORTH CAROLINA TO AMEND THE ELECTRIC UTILITY RATE SCHEDULE

BE IT RESOLVED, by the City Council of the City of High Point, NC that the schedule of rates and charges for the electric utility for availability demand and consumption be amended to be increased by 5.0% effective for bills dated on or after July 1, 2011, and to continue until such time as City Council shall determine otherwise.

Adopted by the High Point City Council this 20th day of June, 2011.

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Lisa B. Vierling, MMC
City Clerk

RESOLUTION RESCINDING 2010 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA AMENDING THE SCHEDULE OF RATES AND CHARGES FOR SOLID WASTE FEES

WHEREAS, on June 21, 2010 the City Council of the City of High Point, North Carolina adopted a resolution revising the schedule of rates and charges for Solid Waste fees be amended to add the following:

- $6.00 per month for non-residential customers
- $25.00 per month for Customers Receiving Enhanced Services in the Downtown District

WHEREAS, under City Council instruction, the non-residential solid waste fees were not implemented during FY 2010-2011.

WHEREAS, in the FY 2011-2012 City of High Point Annual Budget, the High Point City Council rescinds the resolution amending the Solid Waste Fee schedule for non-residential customers.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of High Point, North Carolina that the resolution adopted June 21, 2010 adopting schedule of rates and charges for Solid Waste fees is hereby rescinded.

Adopted by the High Point City Council this 20th day of June, 2011.

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Lisa B. Vierling, MMC
City Clerk

AGREEMENT FOR THE CONVENTION & VISITORS BUREAU

BETWEEN THE

CITY OF HIGH POINT

AND THE

HIGH POINT CONVENTION & VISITORS BUREAU, INC.

FY 2011 - 2013

CONTENTS:

Contract Agreement FY 2011 - 2013
Overview & Program of Work FY 2011 - 2012
Proposed Budget and Explanation for FY 2011 – 2012
Strategic Business Plan for FY 2011-2012
Occupancy Tax Receipts for FY 2010 - 2011
Financial Statement for March FY 2010 - 2011
Arts & Tourism Grants Program Awards FY 2010 - 2011
Event Booking Incentives for FY 2010 - 2011
Board of Directors
Organizational Chart
Staff Directory
Chart of Staff Organizational Involvement
Mission, Vision, Values and Five Major Goals
Three Year Strategic Plan

NORTH CAROLINA
GUILFORD COUNTY

AGREEMENT FOR PROVISION OF CONVENTION AND VISITORS BUREAU

THIS AGREEMENT, made and entered into before the first day of July 1, 2011 by and between the City of High Point (hereinafter referred to as the City) and the High Point Convention and Visitors Bureau, Inc. (hereinafter referred to as the Grantee), pursuant to and subject to the restrictions and conditions set forth herein:

WITNESSETH:

In consideration of receipt of a grant or appropriation of funds from the City Council of the City of High Point equal to the total amount of the net proceeds received by the City of High Point from the Guilford County 3% Room Occupancy and Tourism Development Tax, the Grantee named hereinabove does hereby agree to provide Convention and Visitors Bureau Services for the City of High Point in accordance with the terms of this Agreement as set forth herein.

In consideration of the above, the parties do hereby agree as follows:

(1) The Grantee agrees to expend the funds which are the subject of this Agreement and perform services in consideration of the receipt of funds in accordance with the Overview of Program of Work as attached to this Agreement and incorporated herein by reference. The Grantee further agrees to expend the funds in accordance with an Annual Budget for said funds attached hereto and which is incorporated herein by reference. Funds made available to the Grantee pursuant to this Agreement shall be expended only in accordance with applicable federal, state, and local laws. The Grantee may amend the budget from time to time in order to conform with the actual amount of funds received under this agreement.

(2) The Grantee agrees that it will supply such records, reports, information and verification relating to the expenditures of the funds or the operations of the Grantee as may be requested by the City. This shall include quarterly reports on the receipts and

expenditures, as well as an annual audit of the receipts and expenditures relating to the grant funds. The Grantee shall maintain a written accounting and documentation of all

of its receipts and disbursements relating to the grant funds, which are the subject of this Agreement. The Grantee agrees to subject itself to the provisions of Article 33c of Chapter 143 of the North Carolina Statutes entitled "Meetings of Governmental Bodies", to the same extent as the City.

(3) Funds will be distributed to the Grantee on a monthly basis in accordance with the attached budget. Further, should expenditures overspend the revenues under this Agreement; the City shall have no obligation to reimburse the Grantee for such expenditures.

(4) This Agreement will automatically terminate on June 30, 2013 at which time a new Agreement will be considered.

(5) Upon termination of this Agreement by either party all non-expendable property purchased under this Agreement shall revert to the City of High Point or its assigns.

(6) A High Point Convention and Visitors Bureau Board of Directors shall be appointed, which shall have the authority to oversee the Convention and Visitors Bureau's implementation of the program of work, and the expenditures of the grant funds which are the subject of this Agreement. The Convention and Visitors Bureau Board shall be composed of a minimum of the following twelve (12) members:

(a) One member of the Guilford County Board of Commissioners appointed by the Board of County Commissioners.

(b) One member of the High Point City Council appointed by the City Council.

(c) Two owners or operators of hotels, motels, or other taxable tourist accommodations in the local metropolitan area, one of whom owns or operates hotels, motels, or other tourist accommodations with more than 100 rental units, and one of whom owns or operates hotels, motels, or other tourist accommodations with 100 or fewer rental units, both appointed by the Board of County Commissioners.

(d) One individual who has demonstrated an interest in tourism development and does not own or operate hotels, motels, or other tourist accommodations, and is a Board member of the High Point Chamber of Commerce, appointed by the Chamber of Commerce.

(e) One individual involved in the local restaurant or food service business who has demonstrated an interest in tourism development, and does not own or operate hotels, motels, or other tourist accommodations, appointed by the High Point Chamber of Commerce.

(f) One individual involved in the cultural arts or tourist attraction business, who has demonstrated an interest in tourism development, and does not own or operate hotels, motels, or other tourist accommodations, appointed by the High Point Chamber of Commerce.

(g) One at-large individual who has demonstrated an interest in tourism development and does not own or operate hotels, motels, or other tourist accommodations, appointed by the High Point Chamber of Commerce.

(h) One individual who has demonstrated an interest in tourism development and is a representative of a High Point public convention/trade show center, appointed by the High Point Chamber of Commerce.

(i) Two at-large individuals who have demonstrated an interest in tourism development and do not own or operate hotels, motels, or other tourist accommodations, appointed by the Board of County Commissioners.

(j) The President & CEO of the High Point Convention and Visitors Bureau, Inc., who shall be a non-voting, ex-officio member.

All voting members of the High Point Convention and Visitors Bureau Board shall serve without compensation. All members shall serve two-year terms and the term shall be October 1 to September 30 two years later. Members may serve no more than two consecutive terms. Members appointed to fill the at-large designations shall serve a full term, and have all voting rights and privileges. The members shall elect a chairperson, who shall also serve a two year term if eligible. Members appointed to fill vacancies shall first serve for the remainder of the unexpired term for which they are appointed to fill, and then are eligible for appointment for a regular term. The Board shall meet at the call of the Chairperson, and shall adopt rules of procedure to govern its meetings. The Board shall appoint such ex-officio members as it deems appropriate.

(7) The attached Exhibits are:

(A) Overview & Program of Work
(B) Proposed New Budget and Explanation
(C) Strategic Business Plan for FY 11-12
(D) Occupancy Tax Comparison Current Year to Past Year
(E) Financial Statement through March Current Year
(F) Arts & Tourism Grants Awards for Current Year
(G) Event Booking Incentives for Current Year
(H) Board of Directors, Organizational Chart, Staff Directory and Chart of Staff Organizational Involvement
(I) Bureau Mission, Vision, Values, and Five Major Goals

(J) Three Year Strategic Plan

These exhibits are incorporated herein by reference and shall have the same force and effect as if set forth herein.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its behalf; and the Grantee has caused the same to be duly executed in its behalf as of the date first above written.

CITY OF HIGH POINT, NORTH CAROLINA

ATTEST:

Lisa B. Vierling, City Clerk

Stribling Boynton, City Manager

Approved as to legal form:

Fred P. Baggett, City Attorney

HIGH POINT CONVENTION & VISITORS BUREAU, INC.

ATTEST:

James F. Morgan, Board Chairman

Timothy C. Mabe, President & CEO

NORTH CAROLINA
GUILFORD COUNTY

AGREEMENT FOR PROVISION OF CONVENTION AND VISITORS BUREAU

THIS AGREEMENT, made and entered into before the first day of July 1, 2011 by and between the City of High Point (hereinafter referred to as the City) and the High Point Convention and Visitors Bureau, Inc. (hereinafter referred to as the Grantee), pursuant to and subject to the restrictions and conditions set forth herein:

WITNESSETH:

In consideration of receipt of a grant or appropriation of funds from the City Council of the City of High Point equal to the total amount of the net proceeds received by the City of High Point from the Guilford County 3% Room Occupancy and Tourism Development Tax, the Grantee named hereinabove does hereby agree to provide Convention and Visitors Bureau Services for the City of High Point in accordance with the terms of this Agreement as set forth herein.

In consideration of the above, the parties do hereby agree as follows:

(1) The Grantee agrees to expend the funds which are the subject of this Agreement and perform services in consideration of the receipt of funds in accordance with the Overview of Program of Work as attached to this Agreement and incorporated herein by reference. The Grantee further agrees to expend the funds in accordance with an Annual Budget for said funds attached hereto and which is incorporated herein by reference. Funds made available to the Grantee pursuant to this Agreement shall be expended only in accordance with applicable federal, state, and local laws. The Grantee may amend the budget from time to time in order to conform with the actual amount of funds received under this agreement.

(2) The Grantee agrees that it will supply such records, reports, information and verification relating to the expenditures of the funds or the operations of the Grantee as may be requested by the City. This shall include quarterly reports on the receipts and

expenditures, as well as an annual audit of the receipts and expenditures relating to the grant funds. The Grantee shall maintain a written accounting and documentation of all

of its receipts and disbursements relating to the grant funds, which are the subject of this Agreement. The Grantee agrees to subject itself to the provisions of Article 33c of Chapter 143 of the North Carolina Statutes entitled "Meetings of Governmental Bodies", to the same extent as the City.

(3) Funds will be distributed to the Grantee on a monthly basis in accordance with the attached budget. Further, should expenditures overspend the revenues under this Agreement; the City shall have no obligation to reimburse the Grantee for such expenditures.

(4) This Agreement will automatically terminate on June 30, 2013 at which time a new Agreement will be considered.

(5) Upon termination of this Agreement by either party all non-expendable property purchased under this Agreement shall revert to the City of High Point or its assigns.

(6) A High Point Convention and Visitors Bureau Board of Directors shall be appointed, which shall have the authority to oversee the Convention and Visitors Bureau's implementation of the program of work, and the expenditures of the grant funds which are the subject of this Agreement. The Convention and Visitors Bureau Board shall be composed of a minimum of the following twelve (12) members:

(a) One member of the Guilford County Board of Commissioners appointed by the Board of County Commissioners.

(b) One member of the High Point City Council appointed by the City Council.

(c) Two owners or operators of hotels, motels, or other taxable tourist accommodations in the local metropolitan area, one of whom owns or operates hotels, motels, or other tourist accommodations with more than 100 rental units, and one of whom owns or operates hotels, motels, or other tourist accommodations with 100 or fewer rental units, both appointed by the Board of County Commissioners.

(d) One individual who has demonstrated an interest in tourism development and does not own or operate hotels, motels, or other tourist accommodations, and is a Board member of the High Point Chamber of Commerce, appointed by the Chamber of Commerce.

(e) One individual involved in the local restaurant or food service business who has demonstrated an interest in tourism development, and does not own or operate hotels, motels, or other tourist accommodations, appointed by the High Point Chamber of Commerce.

(f) One individual involved in the cultural arts or tourist attraction business, who has demonstrated an interest in tourism development, and does not own or operate hotels, motels, or other tourist accommodations, appointed by the High Point Chamber of Commerce.

(g) One at-large individual who has demonstrated an interest in tourism development and does not own or operate hotels, motels, or other tourist accommodations, appointed by the High Point Chamber of Commerce.

(h) One individual who has demonstrated an interest in tourism development and is a representative of a High Point public convention/trade show center, appointed by the High Point Chamber of Commerce.

(i) Two at-large individuals who have demonstrated an interest in tourism development and do not own or operate hotels, motels, or other tourist accommodations, appointed by the Board of County Commissioners.

(j) The President & CEO of the High Point Convention and Visitors Bureau, Inc., who shall be a non-voting, ex-officio member.

All voting members of the High Point Convention and Visitors Bureau Board shall serve without compensation. All members shall serve two-year terms and the term shall be October 1 to September 30 two years later. Members may serve no more than two consecutive terms. Members appointed to fill the at-large designations shall serve a full term, and have all voting rights and privileges. The members shall elect a chairperson, who shall also serve a two year term if eligible. Members appointed to fill vacancies shall first serve for the remainder of the unexpired term for which they are appointed to fill, and then are eligible for appointment for a regular term. The Board shall meet at the call of the Chairperson, and shall adopt rules of procedure to govern its meetings. The Board shall appoint such ex-officio members as it deems appropriate.

(7) The attached Exhibits are:

(A) Overview & Program of Work
(B) Proposed New Budget and Explanation
(C) Strategic Business Plan for FY 11-12
(D) Occupancy Tax Comparison Current Year to Past Year
(E) Financial Statement through March Current Year
(F) Arts & Tourism Grants Awards for Current Year
(G) Event Booking Incentives for Current Year
(H) Board of Directors, Organizational Chart, Staff Directory and Chart of Staff Organizational Involvement
(I) Bureau Mission, Vision, Values, and Five Major Goals

(J) Three Year Strategic Plan

These exhibits are incorporated herein by reference and shall have the same force and effect as if set forth herein.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its behalf; and the Grantee has caused the same to be duly executed in its behalf as of the date first above written.

CITY OF HIGH POINT, NORTH CAROLINA

ATTEST:

Lisa B. Vierling, City Clerk

Stribling Boynton, City Manager

Approved as to legal form:

Fred P. Baggett, City Attorney

HIGH POINT CONVENTION & VISITORS BUREAU, INC.

ATTEST:

James F. Morgan, Board Chairman

Timothy C. Mabe, President & CEO

OVERVIEW & PROGRAM OF WORK FY 2011 - 2012

(Exhibit A Page 1-3)

1. NEW BUDGET

The Proposed Budget for the High Point Convention & Visitors Bureau (HPCVB) is for FY 11-12, *Exhibit B Page 1 – 3*. The projected HMT revenues is $1,260,730 which reflects an increase of 3% from projected actual receipts to end the current fiscal year FY 10-11 of $1,224,210. The approved budget for FY 10-11 was $1,165,000. The current Room Occupancy Tax Comparison shows steady increases over the previous year, *Exhibit D,* with a FY 10-11 ending with a 7% increase over FY 2009-10 collections. Remaining conservative, the new budget reflects $1,260,130 tax receipts plus $3,000 interest totaling $1,263,730. A copy of the March Financial Statement for FY 10-11 is attached, *Exhibit E Pages 1 & 2.* The rental for the Doll & Miniature Museum of High Point (DMMHP), formerly the Peterson Doll & Miniature Museum (PDMM) is listed separately at the end of the Budget as it is strictly a pass through. The DMMHP space is on the HPCVB lease, therefore, it shows as an expense as well as a receipt and cancels itself out.

The 15% room tax revenue allocated for the Arts & Tourism Grants Program is restricted at $189,110; therefore, $1,074,621 will be the Regular (Unrestricted Income) Budget. The proportion of the Budget for each segment is 39% Administrative, 9% Operations and 52% Marketing, which is well within the guidelines outlined by the Destinations Marketing Association International (DMAI) formerly International Association of Convention & Visitor Bureaus (IACVB). The Marketing Budget is $708,051. This includes Convention Promotions, Tourism Promotions, as well as the Grants Program, which is a significant arm of the tourism effort for the City. The Event Booking Incentive (EBI) Line Item is $150,000, which includes the roll over from the previous year of $93,610, and Market Authority Line Item is $150,000.

2. FY 11-12 STRATEGIC BUSINESS PLAN (PROGRAM OF WORK)

Included is a Strategic Business Plan with specific goals, measures and timelines to achieve the results, *Exhibit C*

PARTNERSHIPS

Arts & Tourism Grants Program:

The Arts & Tourism Grants Program's 15% will be awarded to a number of arts and tourism related projects during FY 11-12. This current year, FY 10-11, support was

awarded to 22 worthy applicants/projects totaling $172,300, *Exhibit F.* Some of the groups also received Event Booking Incentive (EBI) funds.

Funding for International Home Furnishings Market Authority:
For FY 10-11, the HPCVB has allocated $150,000 to the International Home Furnishings Market Authority with the understanding that this will be a critical year for the Authority in its role of furthering the success of the High Point Market.

Events Booking Incentives:
A number of Event Booking Incentives were offered for conventions and events that were to occur in FY 10-11 and is projected to total $64,200, *Exhibit G.* The events booking program is more than incentives to book. It is expanded to include maintenance, retention and support of groups. At the end of FY 10-11 $93,210 will be rolled over into FY 11-12 EBI line item. These incentives continue to be successful tools in moving convention/event proposals from lead status to definite bookings.

Doll & Miniature Museum of High Point (DMMHP): formerly Peterson Doll & Miniature Museum (PDMM)
Since the establishment of the DMMHP/PDMM at 101 West Green in 1992, the HPCVB has been its partner. This was the case with the Furniture Discovery Center (FDC), which closed January 31, 2006. The HPCVB is helping to support the operation of the DMMHP with the encouragement that the Board and staff of the DMMHP. A goal for FY 11-12 is to assist the Doll Museum to move its exhibits to the High Point Museum.

Piedmont Triad Council of International Visitors (PTCIV):
In June of 2002, the Bureau extended an offer of a complimentary office to PTCIV which is valued at $1,792 yearly. PTCIV is a nonprofit organization whose purpose is to improve and promote international relations by sharing the cultural, economic, and educational resources of the Piedmont Triad with international visitors. This relationship is a natural as PTCIV is responsible for bringing guests to the area for a period of time staying in hotel and motel properties. The Bureau is currently continuing this arrangement.

Bureau Sports Committee:
The Bureau continues efforts for sporting events. The Bureau Sports Committee, with representatives from a wide range of sports related entities, has facilitated rapid turn around on bookings and increased knowledge of sports facilities that exist. The Committee first met February 2006. The Committee is under the direction of HPCVB Board Member Charles Ramsey. The Bureau joined with the City in the recent NC Marathon 2010 event and now looks forward to engaging the Sports Committee as one more player in expanding and enhancing the NC Marathon 2010 - 2015.

5. ORGANIZATION

The Board of Directors consists of eleven Board Members, nine Ex-officio positions (including the Bureau CEO and the *Chairman Emeritus*) and three staff members, *Exhibit H Pages 1-3.* The Organizational Chart presents an overview of the High Point Convention & Visitors Bureau, the Board, Staff and Committees, *Exhibit H Page 4.* The Bureau Staff, *Exhibit H Page 5,* currently consists of six full time and four part-time Visitor Information Specialists. In addition, Registrars are employed on an 'as needed basis'. The Bureau staff holds memberships and board positions on a number of industry related organizations, *Exhibit H Page 6.* The budget for FY 11-12 includes funding for two additional full time staff. A sales person is needed to bring more convention, corporate, and association meetings to the City. A Visitor Center Concierge is needed to help service, welcome and assist visitors.

6. SUMMARY

The Bureau has always recognized its role to fill the City between the International Home Furnishings Markets, thereby keeping a year-round healthy hospitality environment. The Bureau's main focus continues to be *strong solicitation and service to overnight visitors, conventions, special events and trade shows; providing these visitors with outstanding services and insuring a most enjoyable experience for all,* which is in keeping with the Bureau Mission, Vision and Values, *Exhibit I.*

In that regard, the Bureau held a two day Board Retreat in January 2008 as a celebration of its 25th Year. The Strategic Plan that was the result of the Retreat is attached in the Appendix of the Three Year Strategic Business Plan. *Exhibit J.*

HPCVB PROPOSED FY 11-12 BUDGET

No.	ITEM	Approved Budget FY 10-11	Recommended Budget FY 11-12
INCOME			
OCCUPANCY TAX COLLECTION			
4101.0	Transient Occupancy Tax	1,165,000	1,260,730
	(Actual HMT received FY 2010-11 projected 1,224,210)		
OTHER INCOME			
4102.0	Interest Income	3,600	3,000
TOTAL INCOME		1,168,600	1,263,730
GRANT PROGRAM (15% of occupancy tax)			
	Arts & Tourism Grants	174,750	189,110
UNRESTRICTED INCOME (-15% grants)=Oper. Budget		993,850	1,074,621
EXPENSES			
ADMINISTRATIVE EXPENSES			
5201.0	Salaries	308,850	391,704
5202.0	Retirement	17,425	13,000
5203.0	Life/Hosp/Dent. Ins.	44,500	62,495
5204.0	Soc. Security	23,628	29,965
5205.0	Unemployment Ins.	1,118	1,401
ADMINISTRATIVE EXPENSES TOTAL		395,521	498,565
OPERATING EXPENSES			
5301.0	Memberships/Subscriptions	2,150	3,938
5302.0	Travel/Entertainment	1,000	4,850
5303.0	General & Admininistrative Operations	27,500	36,135
5304.0	Postage/General	2,000	2,000
5305.0	Parking	1,440	1,440
5306.0	Telephone	6,785	6,945
5307.0	Rent/Utilities	101,400	91,125
5308.0	Comm/Board Expenses	6,850	10,768
5309.0	Equipment	10,300	13,853
OPERATING EXPENSES TOTAL		159,425	171,054
CONVENTION PROMOTION EXPENSES			
5401.0	Convention Advertising	10,500	20,500
5402.0	Convention Services	313,500	322,200
5402.1	Convention Services	3,500	5,700
5402.2	Order & redesign Afghans	0	1,500
5402.5	Event Booking Incentives	150,000	150,000
5402.7	HP Market Authority	150,000	150,000
5402.9	Special Services	10,000	15,000
5403.0	Entertainment	1,000	1,000
5404.0	Literature/Printing	8,900	14,100
5404.2	Promotional Postcards	1,000	1,500
5404.2	CD/DVD's	0	4,500
5404.5	Stationey	800	1,000
5404.6	Visitor Guides/Event Planner Guide	7,100	7,100
5405.0	Memberships - Convention	1,415	5,050
5406.0	Postage - Convention	2,000	3,000

No.	ITEM	Approved Budget FY 10-11	Recommended Budget FY 11-12
5407.0	Conv. - Special Promotional Projects	26,500	46,500
5407.1	Web Marketing	2,000	2,500
5407.3	Sales Blitz	1,000	2,000
5407.4	AENC Events & Opportunities	3,500	5,000
5407.5	Logo Boards	2,000	0
5407.6	Campaigns (BIHHP, BIB, GTTP)	14,000	30,000
5407.8	Sales Tools/Client Lunches	2,000	4,000
5407.9	Special Project Opportunity	2,000	3,000
5408.0	Subscription/Publications	160	160
5409.0	Travel - Convention	9,600	22,800
5410.0	Trade Shows - Convention	9,300	15,741
	AENC Tradeshow	4,300	7,300
	Connect Tradeshow	3,750	3,750
	NASC	1,250	1,191
	Other Opportunities	0	3,500
5412.0	Audiovisuals	200	1,000
5413.0	Intern(s)	0	0
CONVENTION PROMOTIONS EXPENSES TOTAL		383,075	452,051
TOURISM PROMOTION EXPENSES			
5501.0	Advertising	11,000	19,200
5502.0	Audiovisuals	200	1,000
5503.0	Tourism - Literature/Printing	16,600	17,550
5503.2	Map Pads	4,000	4,000
5503.3	African American Heritage Guide & Group Tour Planner	3,500	550
5503.4	Stationery	2,000	2,500
5503.7	Visitor Guides/ President's Letter	7,100	6,000
5503.9	CD/DVD Video	0	4500
5504.0	Memberships/Subscriptions - Tourism	590	590
5505.0	Postage - Tourism	3,000	3,000
5506.0	Special Projects	16,050	16,150
5506.1	VIP FAM/Welcome Center FAM	1,700	5,000
5506.2	Media Appreciation Luncheon	2,150	2,150
5506.3	Banner Ads/ Printed Banners	1,500	2,000
5506.5	Web Marketing	1,500	1,500
5506.6	Logo Boards	1,500	0
5506.7	Special Events	2,000	2,000
5506.8	Triad Opportunities	4,200	2,000
5506.9	Call Center FAM	1,500	1,500
5507.0	Travel/Entertainment	250	250
5508.0	Travel Shows	0	0
5509.0	Visitor Information Center	12,750	5,950
5512.0	Web	3,200	3,200
TOURISM PROMOTION EXPENSES TOTAL		63,640	66,890
TOTAL EXPENSES BEFORE GRANT EXPENSES		1,001,661	1,188,560
GRANT EXPENSES			
5800.0	Arts & Tourism Grants Program	174,750	189,110
TOTAL GRANT EXPENSES		174,750	189,110
TOTAL EXPENSES		1,176,411	1,377,670

No.	ITEM	Approved Budget FY 10-11	Recommended Budget FY 11-12
	Total Marketing Expense	621,465	708,051
INCOME			
4103.0	DMMHP Rents Received*	30,330	30,330
	* Doll & Miniature Museum of High Point (formerly Peterson Doll & Miniature Museum) pays their total rent which is part of the Bureau's lease. Utilities are included in rent.		
EXPENSES			
5307.3	DMMHP Rent/Utilities	30,330	30,330
	Rent for DMMHP, $2,528/mo. Including utilities		
OTHER			
4105.0	EBI Carry Over from Prior Year	7,811	93,610
	Credit to 5402.5		
	Contigency		10,000
		BALANCE	0

City of High Point
North Carolina

Department of Transportation

Public Transportation Division

June 14, 2011

AGENDA ITEM

MEMO

To: Randy McCaslin, Assistant City Manager

From: Mark McDonald, Transportation Director

Subject: Request for Public Hearing

The Department of Transportation is in the process of preparing the FY2012 FTA Section 5307 operating and capital grant application for Hi tran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation System, and the area within High Point served by Guilford County Transportation System. In order to comply with federal and state guidelines a public hearing must be held for the grant application and the filing of the grant application with FTA and NCDOT authorized by City Council.

If you concur with this request we would like to use the following schedule.

June 20, 2011	–	Council establishes July 18th as the date for the public hearing
July 18, 2011	–	Public hearing is held
July 21, 2011	–	Council authorizes filing of grant applications to FTA and NCDOT and passes authorizing resolution to enter into agreements with NCDOT.

The proposed funding is as follows:

GRANT	TOTAL	FEDERAL SHARE	STATE SHARE	CITY SHARE	COUNTY	OTHER
Section 5307 (FTA) Operating Assistance						
City of High Point	$2,718,153	1,112,576	474,598	632,979		498,000
Davidson County	$157,000	72,000			72,000	13,000
Guilford County	$144,400	68,000			68,000	8,400
Section 5307 Routine Capital	$229,135	183,308		45,827		
Section 5303 Planning	$44,840	35,872	4,484	4,484		
Total	**$3,293,528**	**$1,471,756**	**$479,082**	**$683,290**	**$140,000**	**$519,400**

If you have any questions or would like to discuss the matter further, please advise.

MVM/aww

716 West Kivett Drive · High Point, North Carolina 27262
Phone (336) 889-7433 · TDD Phone (336) 883-8517 · Fax (336) 883-3425
www.high-point.net/hitran

DEPARTMENT OF PLANNING AND DEVELOPMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT

ORDINANCE REQUEST:	Ordinance to Vacate
PROPERTY ADDRESS:	715 Grand Street
OWNER:	John A Braica Jr ; Rhonda S Braica; Michael W Dunigan; Melodie F Dunigan
FIRST INSPECTION 4-4-2011	Number of Violations: Major 6 Minor 12 1) exposed wiring at crawlspace door; improper junction box 2) leaking roof at left bedroom; ceiling plaster shows water damage 3) most windows are painted shut 4) leaking water closet 5) water damaged underlayment and floor joists in bathroom 6) inoperable smoke detector in hallway
HEARING RESULTS: 4-19-2011	The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. The inspection was in response to complaints from tenant. At the time of the inspection, the dwelling was occupied by two adults. The dwelling contains two bedrooms and one bathroom. The tenant moved from the property on 4-29-2011. All utilities have been placed on hold. The ordinance is requested to allow the inspector to vacate, close and placard the dwelling in accordance with state statutes.
ORDER(S) ISSUED: 4-19-2011	Order to Vacate with a compliance date of 5-19-2011
APPEALS:	No appeals to date.
OWNER ACTIONS:	There have been no permits issued and repairs have not started.
EXTENSIONS:	None requested by the owner.
CURRENT STATUS: 6-13-2011	Conditions still exist. Dwelling is vacant and secure.

715 Grand Street

Ordinance to Vacate/Close

Location of subject property

Department of Planning and Development

City of High Point

Date: June 14, 2011

N

Scale: 1'=200'

y:/ba-pz/Inspection/vacate

715 Grand Street

City of High Point
Budget & Evaluation Office

June 13, 2011

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Louanne C. Hedrick
Budget & Evaluation Officer

SUBJECT: Agenda Item for City Council

Attached is a request from the Library for a budget amendment recognizing funds that have been received for the Heritage Point Master Plan. The plan includes an economic feasibility analysis as part of the long-range Museum facility plan.

Funds received for the project include:

- $30,000 from the High Point Historical Society, Inc.
- $40,000 from the Hayden-Harman Foundation

A budget amendment recognizing these funds is attached. Kem Ellis will be available if you have any questions.

cc: Pat Pate
Randy McCaslin
Kem Ellis
Jeff Moore

Attachments: Budget Amendment
Memos – Historical Society, Hayden-Harman Foundation

"AN ORDINANCE AMENDING THE 2010-2011 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
HERITAGE POINT FOR THE HIGH POINT MUSEUM AND HISTORICAL PARK

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The Library has received two revenue contributions totaling $70,000 which will be used to complete the Heritage Point planning process and site plan.

Section 2. The following additional revenues that are available to the City of High Point include:

(A) That the General Fund of the City of High Point, is hereby amended as follows:

Library – High Point Museum (101465/451102) $ 70,000

(B) That the following General Fund – High Point Museum expenditure budget be amended as follows:

Library – High Point Museum (101465/527101) $ 70,000

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this ____ day of June, 2011

Public Library

Kem B. Ellis

DIRECTOR OF LIBRARY SERVICES

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

To: Lou Hedrick, Budget Director

From: Kem Ellis, Library Director

Date: June 3, 2011

Subject: Heritage Point Project- Background and Funding Plan

CC: Strib Boynton, Randy McCaslin, Bob Martin, Pat Pate

Background:
In 2008 the Hayden-Harman Foundation agreed to provide $50,000 to the High Point Historical Society to hire a firm to prepare a master plan for the High Point Museum, Historical Park, and adjacent properties. In October, 2009 the Historical Society hired Mark Livingston to facilitate a strategic planning process for the Museum. The cost for this plan was $10,000 and was paid by the Historical Society from the Hayden Harman grant, leaving a balance of $40,000.

The Historical Society selected a design team that worked from October, 2009 through May 2010 to develop the strategic plan. The design team included in their strategic plan an action plan for Heritage Point, their working name for the project to develop a long range master plan for the Museum, Historic Park, and adjacent properties. The Historical Society recommended a steering committee be appointed by the Mayor and City Manager to guide the Heritage Point master site plan. In the fall of 2010 Patrick Harman and Kem Ellis agreed to co-chair the Heritage Point Steering Committee and recruited members for the steering committee from names recommended by the Mayor and City Manager. The Hayden Harman Foundation agreed to give the $40,000 balance of the grant to the City to cover the cost of the project.

Funding Plan:
On November 2, 2010 the Purchasing Division issued an RFQ for Master Site Planning and Design Services for the Heritage Point Project. During the process of interviewing potential firms in January, 2011 it became clear $40,000 would not be sufficient to successfully complete this project. The High Point Historical Society was asked to provide the additional funds needed. In May they approved an additional grant of $30,000 to the City in order to adequately fund the Heritage Point planning process. The combined grants of $40,000 from the Hayden Harman Foundation and $30,000 from the High Point Historical Society will be used to successfully complete the Heritage Point planning process during FY 2011-2012.

Voice Mail
336.883.3694

e-mail
kem.ellis@highpointnc.gov

P.O. Box 2530, 901 North Main Street, High Point, NC 27261 USA
Fax: 336.883.3636 TDD: 336.883.3675

HIGH POINT
MUSEUM

1859 E. Lexington Avenue High Point, NC 27262
Phone: (336) 885-1859 Fax: (336) 883-3284
www.highpointmuseum.org

June 1, 2011

Honorable Rebecca Smothers
Mayor of the City of High Point
P. O. Box 230
High Point, North Carolina 27261

Dear Mayor Smothers:

On Behalf of the High Point Historical Society, Inc., I wish to convey the Society's desire to grant to the City of High Point for the benefit of the High Point Museum up to Thirty Thousand Dollars ($30,000) for the inclusion of an economic feasibility analysis in the Heritage Point Master Plan. We ask that the City accept this grant for the purposes set forth herein. Of course, if any member of City Council needs additional information with respect to this grant, Kem Ellis as Director of the High Point Public Library or myself as current Chairman of the Board of the High Point Historical Society, Inc. will be more than happy to discuss this matter.

Thank you for all of your hard work on behalf of the City and especially your support of the Museum.

Sincerely,

HIGH POINT HISTORICAL SOCIETY, INC.

Terrial Aiken, Chairman

Cc: Kem Ellis, Library Director
Edith Brady, Museum Director

Hayden-Harman Foundation, PO Box 1762, Burlington, NC 27216-1762

May 31, 2011

Mr. Pat Pate, Assistant City Manager
City of High Point
PO Box 230
High Point, NC 27261

Dear Mr. Pate:

In February 2009, the Hayden-Harman Foundation made a $50,000 grant commitment for the development of a long-range Museum facility plan. Ten thousand of this grant commitment was utilized by the Museum to complete a strategic plan. One of the action steps for this strategic plan was to develop a steering committee to assist in the development of the Heritage Point facility plan. Kem Ellis and I, in collaboration with the City Manager and Mayor, formed this group in the Fall of 2010. A subset of this group along with Museum staff interviewed potential facility planners in January 2011. A recommendation was made in February.

At that time, it became clear that an economic analysis was also needed to ensure that the facility plan was done at an appropriate scale for the High Point community. It also became clear that the organization that should make the financial commitment for the economic analysis should be the Historical Society as this group has a major stake in the future of Heritage Point. Recently, the Historical Society decided to financially support this economic analysis.

Consequently, the Foundation is pleased to provide to the City of High Point the remaining $40,000 for the development of the facility plan for the Museum campus. Please call me at (336) 228-8138 if you have any questions.

Sincerely,

Patrick Harman, PhD
Executive Director

Enclosure

Phone: (336) 228-8138; Fax: (336) 228-9138

PLANNING AND ZONING COMMISSION RECOMMENDATION

On May 24, 2011, a public hearing was held before the Planning and Zoning Commission regarding the request described below. All members of the Commission were present except Mr. Mark Walsh.

Ronald and Dorothy Barker **Special Use Permit Case 11-05**

A Special Use Permit request by Ronald and Dorothy Baker to allow a Tourist Home (Bed & Breakfast) in the Residential Single Family–15(RS-15) District. The site is lying north of Old Mill Road and west of Guarad Court *(833 Old Mill Road).*

Mr. Shannon presented the request and recommended approval as outlined in the staff report.

Speaking in favor of the request was the applicant, Mr. Ron Barker of 833 Old Mill Road in High Point. Mr. Barker advised the Commission that he and his wife own the two adjacent properties to the east bordering their primary residence, so they have sufficient wooded areas that would act as a buffer from their neighbors.

The Planning & Zoning Commission recommended ***approval*** of Special Use Permit Case 11-05, by a vote of 7-0.

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
SPECIAL USE PERMIT 11-05
May 24, 2011

Request	
Applicant: Ronald Barker and Dorothy Barker	**Owner(s):** Ronald Barker and Dorothy Barker
Proposal:	A Special Use Permit request to allow a Tourist Home (Bed & Breakfast) in a Residential Single Family–15(RS-15) District.

Site Information	
Location:	The site is lying north of Old Mill Road and west of Guarad Court *(833 Old Mill Road).*
Tax Parcel Numbers:	0201429
Site Acreage:	3.98 acres
Current Land Use:	Single family dwelling with accessory structures.
Physical Characteristics:	The southern 2/3s of the site is undeveloped. There is an existing two-story single family dwelling and an accessory building on the northern 1/3 of the site.
Water & Sewer Proximity:	A 12-inch water line and an 8-inch sanitary sewer line are lying adjacent to the site along Old Mill Road.
General Drainage and Watershed:	The site drains in a general northwestern direction and development is subject to the Tier 4 requirements of the Oak Hollow Lake Watershed Critical Area. Within the Tier 4 area, development is restricted to 2 dwelling units per acre or 50% built-upon area.
Overlay Districts	Oak Hollow Lake Watershed Critical Area, Tier 4.

Adjacent Property Zoning and Current Land Use			
North:	**RS-15**	Residential Single Family–15 District.	Single family dwelling
South:	**RS-15**	Residential Single Family–15 District.	Undeveloped
East:	**RS-12** **RS-15**	Residential Single Family–12 District. Residential Single Family–15 District.	Single family dwellings
West:	**RS-12**	Residential Single Family–15 District.	Private school (Piedmont School)

Relevant Land Use Policies and Related Zoning History	
Community Growth Vision Statement:	Not applicable
Land Use Plan Map Classification:	Low-Density Residential: These areas include primarily single family detached dwellings on individual lots. Development densities in these areas shall not exceed five dwelling units per gross acre.
Land Use Plan Goals, Objectives &Policies:	None
Relevant Area Plan(s):	None
Zoning History:	None

Transportation Information				
Adjacent Streets:	**Name**		**Classification**	**Approx. Frontage**
	Old Mill Road Guarad Court		Minor Thoroughfare Private Drive	70 ft. 68 ft.
Vehicular Access:	Access will be from existing gravel driveway off Guarad Court.			
Traffic Counts: *(Average Daily Trips)*	Traffic counts are not available for this street.			
Estimated Trip Generation:	Not applicable to this request.			
Traffic Impact Analysis:	Required		Comment	
	Yes	No X	None	
Pedestrian Access:	Not applicable to this request.			

School District Information
Not applicable to this case.

Details of Proposal

The applicants currently have an existing two-story 3,332 square foot single family dwelling upon a 3.9 acre parcel. They are requesting a special use permit to allow this dwelling to be used as a Tourist Home (Bed & Breakfast). The applicants currently live in the home and they are proposing to be owner occupants of the proposed bed & breakfast. There will be 3 guest rooms and they will add a paved parking lot consisting of 6 parking spaces. Vehicular access will be from the existing gravel driveway off Guarad Court.

The site is in a RS-15 District. The Development Ordinance allows a property owner to apply for a special use permit for a bed & breakfast in a residential zoning district subject to meeting the following specific development standards.

- Property Separation: No tourist home shall be located within four hundred (400) feet of a rooming house, a boarding house, or another tourist home.
- Number of Guest Bedrooms: The maximum number of guest bedrooms shall be six (6).
- Operation:
  - The tourist home shall be operated by a resident manager;
  - The use shall be located in a structure which was originally constructed as a dwelling;
  - The tourist home shall contain only one (1) kitchen facility. Meals served on the premises shall be only for overnight guests and residents of the facility; and
  - The use of such a facility by any one (1) patron shall be limited to no more than fifteen (15) days per sixty (60) day period.
- Signs: There shall be no exterior advertising except that which is permitted for a Home Occupation.

Identified Issues

Major Issues:

- None

Minor Issues:

- None

Findings

A special use is an additional use to those permitted by right in a zoning district. Such a use requires analysis for its potential impact on the proposed site and its impact on surrounding properties. The purpose of the special use permit process is to allow the Planning and Zoning Commission and City Council an opportunity to perform this analysis.

Section 9-3-14 of the Development Ordinance requires that certain findings be made before a special use permit may be approved. Based on the applicant's submittal and proposed conditions, as they existed on the date of this report, the Planning and Development Department offers the following comments relative to these required findings.

That the use will not materially endanger the public health or safety if located where proposed; staff finds	
Compliance	❖ The applicant's proposal for a bed & breakfast with 3 guest rooms is limited in nature and vehicle trips are anticipated to be similar to that of a typical single family use.

That the use meets all required standards, conditions and specifications of the Development Ordinance, and any additional restrictions imposed pursuant to Section 9-3-14(d) *Greater Restrictions*; staff finds	
Compliance	❖ Based upon supporting documentation provided by the applicant (site plan and floor plans of existing dwelling), the request meets the standards of the Development Ordinance.

That the use will not substantially injure the value of adjoining or abutting property, or that it is a public necessity; staff finds	
Compliance	❖ The Development Ordinance requires a bed & breakfast to be located in a structure which was originally constructed as a residential dwelling. As there is an existing two-story 3,332 square foot single family dwelling upon this site and no building expansion is proposed, the character of the area will remain the same thus ensuring the request will not injure the value of adjacent property owners. ❖ Bed & breakfast business ventures typically locate in historic districts/areas or in transition areas between a commercial downtown area and its adjacent residential areas. Although this site is in a residential area, it abuts other allowable non-residential uses consisting of a private school to the west and church campground/recreation facility to the south. ❖ The parcel associated with this special use permit request is only visible to abutting residential property owners to the north and east. The abutting school and camp separates the site from other residential subdivisions. The existing dwelling on the site is setback approximately 140 feet from its northern property line and over 200 feet from its eastern property line. The size of the site along with its separation from adjacent property owners will ensure the requested use will not substantially impact the value of adjacent property owners.

That the location and character of the use shall be in harmony with the area in which it is located and in general conformity with the plan of development of the city and its environs; staff finds	
Compliance	❖ The Land Use Plan designates this area as low density residential and the Development Ordinance describes the site's RS-15 District zoning as a moderate density single family detached dwellings with an in overall gross density of 2.5 units per acre or less. Staff finds that the request will be in harmony with the surrounding area based upon the following: • The site is a 3.9 acre parcel lying outside of a subdivision and fronting along a minor thoroughfare. • The site abuts non-residential uses, consisting of a private school and a church campground, to the west and south. • No new building construction is proposed; the existing residential dwelling is to be used for the bed & breakfast. • The only exterior change proposed is paving an area for six parking spaces. The size of the site ensures that sufficient area is available for vehicle parking without impacting adjacent property owners. • The Development Ordinance limits this use to an existing single family dwelling with a maximum of six guest bedrooms and signage is restricted to a 2 square foot wall sign on the dwelling (no ground signage along road frontage). Thus, the residential character of the area will remain.

Recommendation

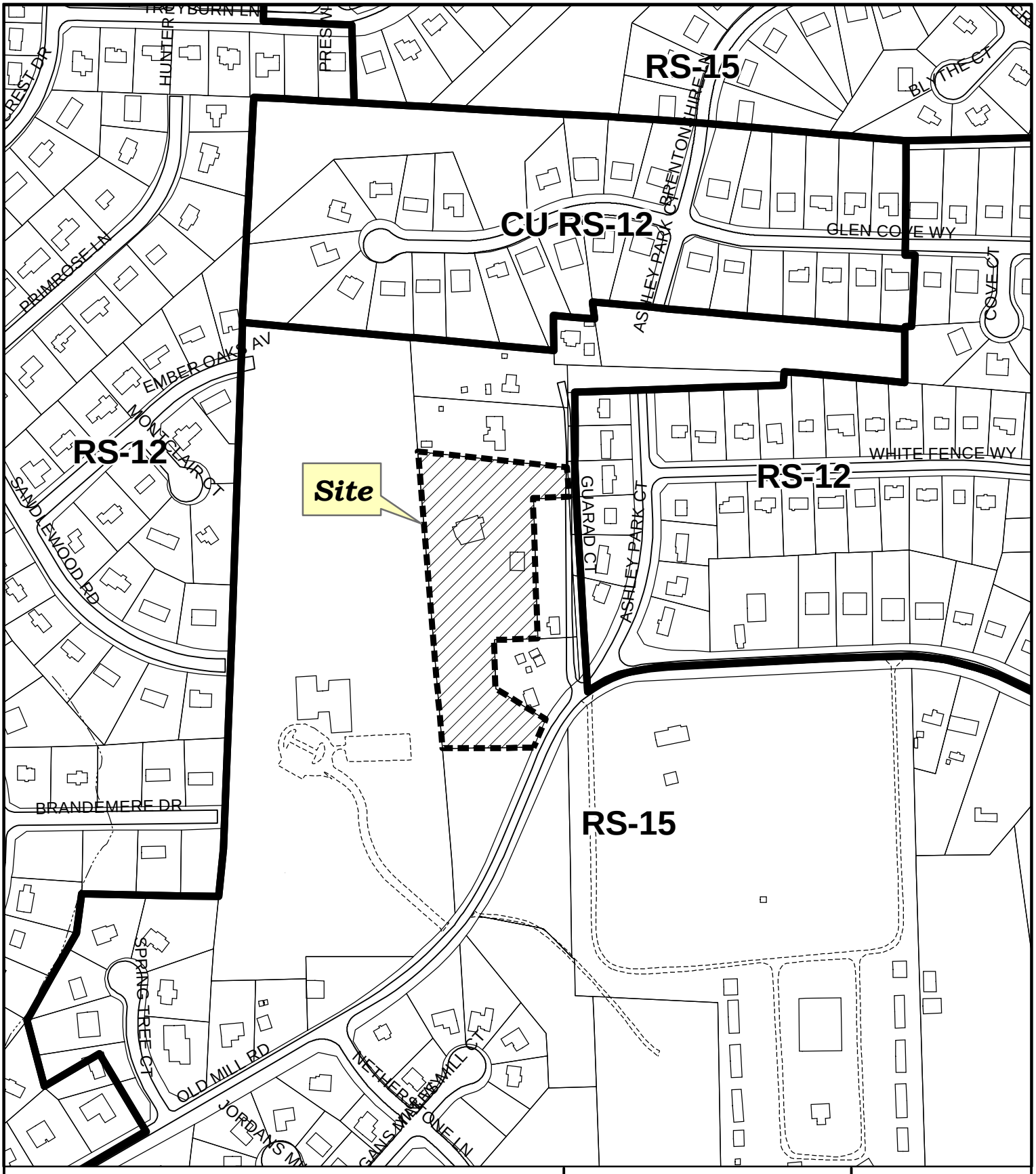
Staff Recommends Approval

Based upon the above noted findings, the request will be in harmony with the surrounding zoning and development in this area, and does not conflict with the goals and objectives of the Land Use Plan.

The Planning and Development Department recommends approval of the request to allow a Tourist Home (Bed & Breakfast) in the Residential Single Family-15 (RS-15) District and the accompanying Special Use Permit.

Report Preparation

This report was prepared by Planning and Development Department staff member Herbert Shannon Jr. AICP, Senior Planner, and reviewed by Robert Robbins AICP, Development Services Administrator and Lee Burnette AICP, Director.



SPECIAL USE PERMIT 11-05

Request: To allow a tourist home (Bed & Breakfast) in the RS-15 district.

Existing Zoning Boundary

Subject Property Boundary

Planning & Development Department

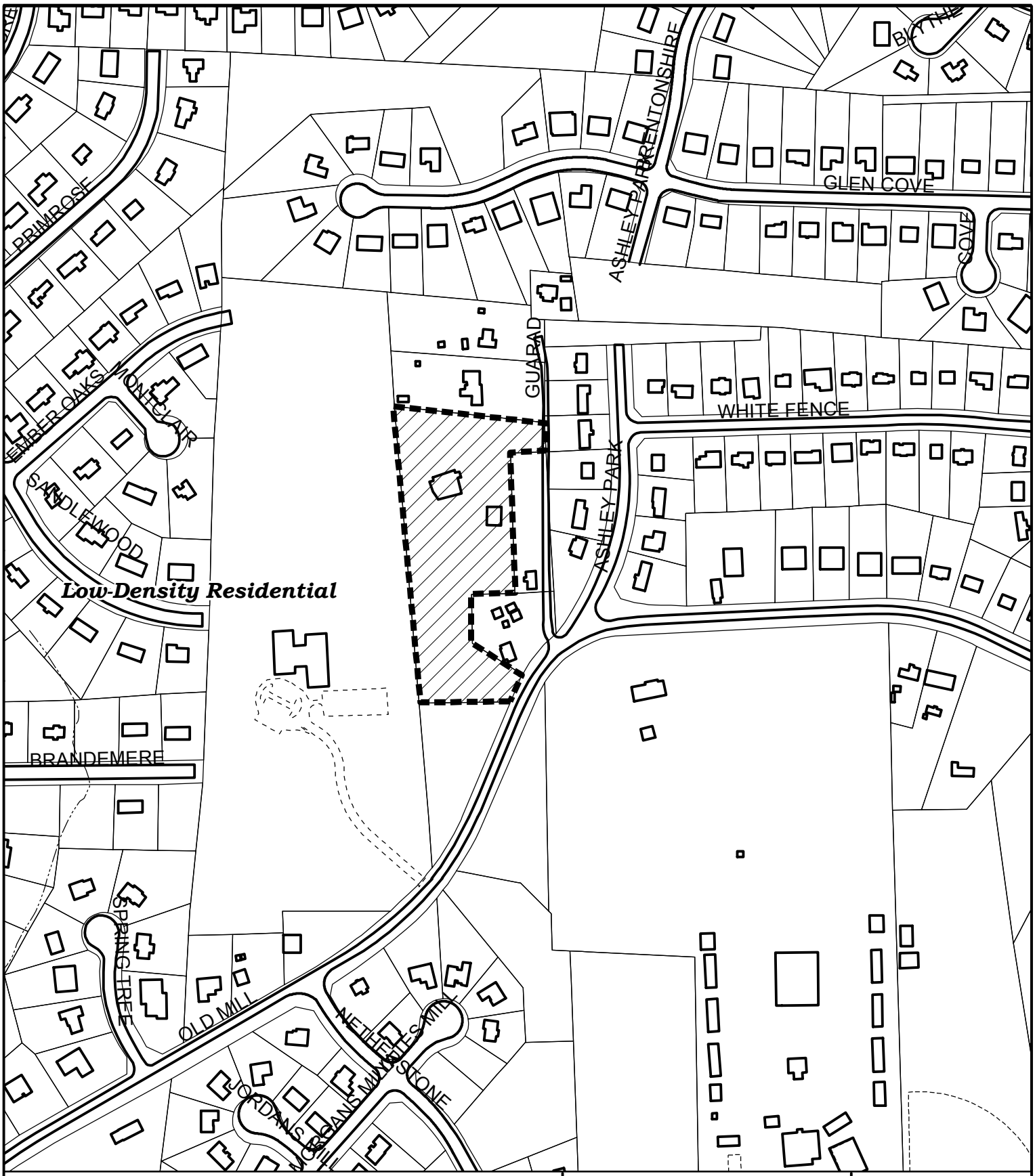
City of High Point

Date: May 9, 2011

N

Scale: 1'=300'

y:/ba-pz/2011/pz/sup11-05.mxd



SPECIAL USE PERMIT 11-05

Land Use Plan

Existing Land Use Plan

Subject Property Boundary

Planning & Development Department

City of High Point

Date: May 12, 2011

N

Scale: 1'=300'

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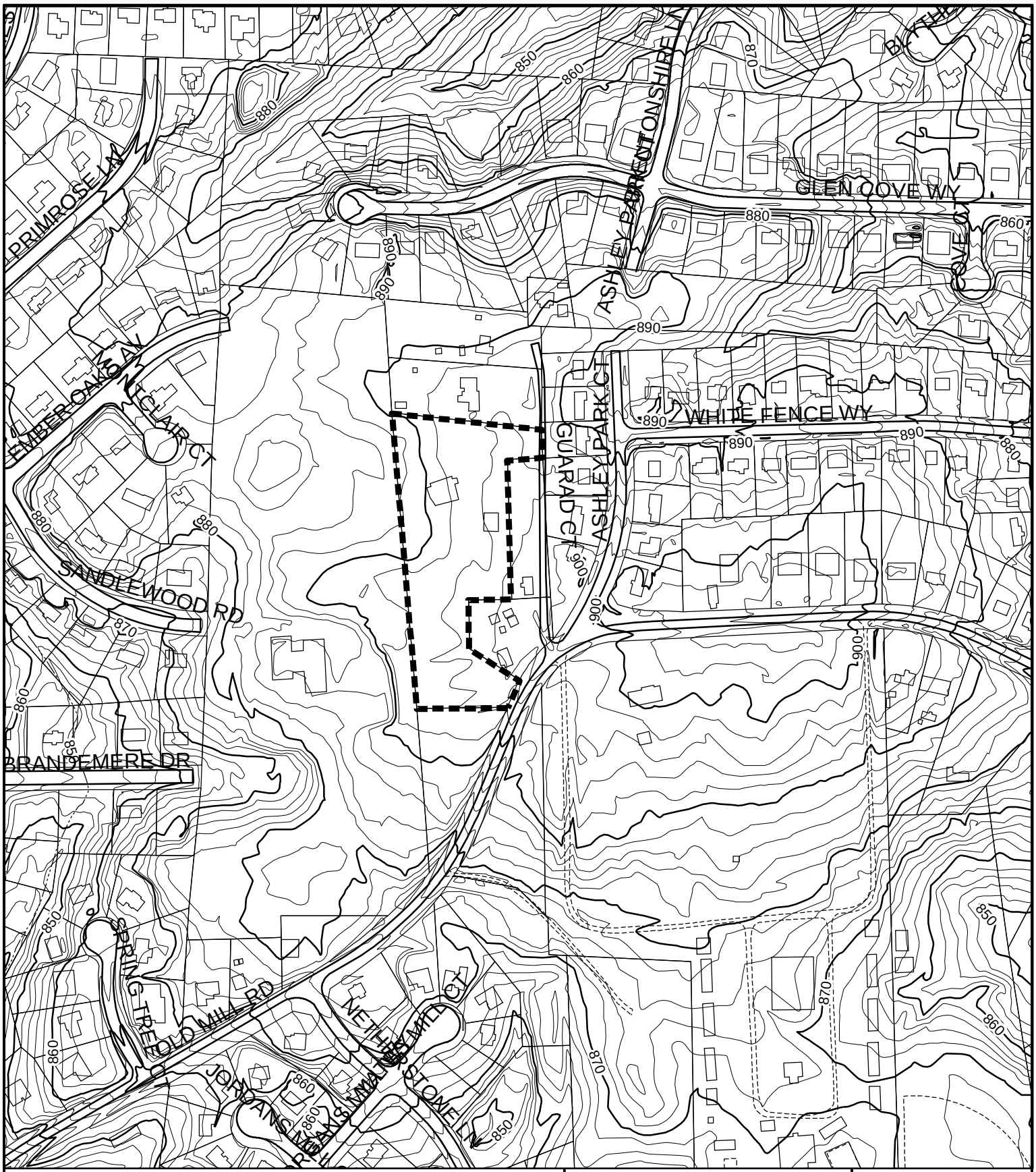

SPECIAL USE PERMIT 11-01

Topography

Subject Property Boundary - - - - - - - - - -

Planning & Development Department

City of High Point

Date: May 12, 2011

N

Scale: 1'=300'

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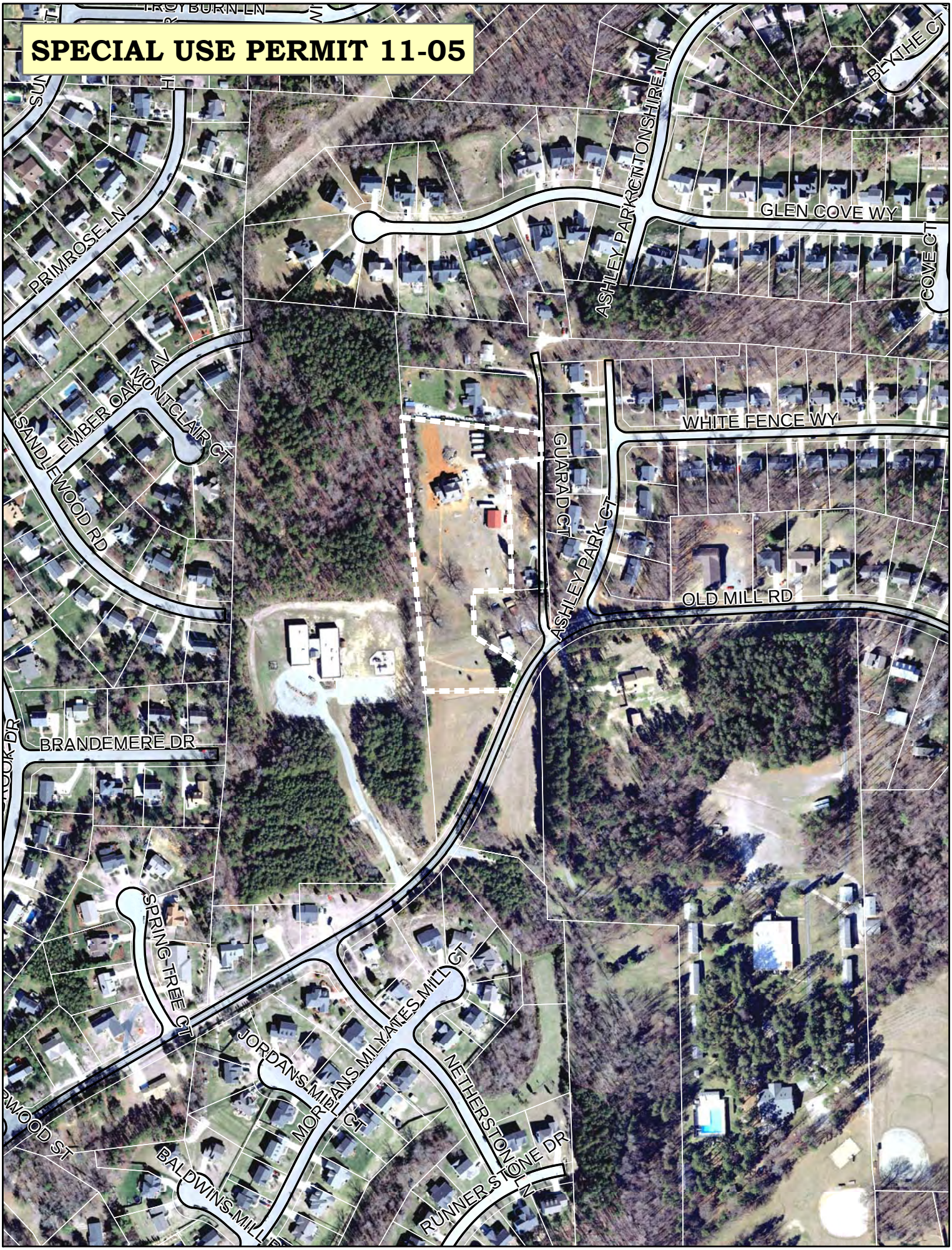

SPECIAL USE PERMIT 11-05
TROYBURN LN
BLYTHE CT
ASHLEY PARK TONSHIRE LN
GLEN COVE WY
COVE CT
PRIMROSE LN
EMBER OAK AV
MONTCLAIR CT
SANDLEWOOD RD
WHITE FENCE WY
GUARD CT
ASHLEY PARK CT
OLD MILL RD
BRANDEMERE DR
SPRING TREE CT
JORDANS MILL CT
MORGANS MILL CT
YATES MILL CT
NETHERSTONE DR
RUNNERSTONE LN
BALDWINS MILL

SPECIAL USE PERMIT 11-05
CITY OF HIGH POINT, NORTH CAROLINA

THE CITY OF HIGH POINT CITY COUNCIL, PURSUANT TO SECTION 9-3-14, SPECIAL USE PERMITS, OF THE CITY OF HIGH POINT DEVELOPMENT ORDINANCE, APPROVED A SPECIAL USE PERMIT AND SITE PLAN FOR THE FOLLOWING USE, SUBJECT TO THE FOLLOWING CONDITION(S):

USE: Tourist Home (Bed & Breakfast) (SIC 7011).

DESCRIPTION OF PROPERTY: A 3.98 acre parcel lying north of Old Mill Road and west of Guarad Court *(833 Old Mill Road).* The site is also known as Guilford County Tax Parcel 0201429.

This Special Use Permit and approved site plan are perpetually binding upon the above-described property, unless subsequently amended as provided in the Development Ordinance or until a use otherwise permitted in the zoning district is established.

This Special Use Permit shall become void after eighteen (18) months from the date of City Council approval unless the Special Use authorized has begun and/or a footing inspection has been approved. If the Special Use authorized is discontinued for a period exceeding eighteen (18) months or replaced by a use otherwise permitted in the zoning district, then the Special Use shall be deemed abandoned and this Special Use Permit shall be null and void and of no effect. If for any reason any condition imposed this Special Use Permit is found to be illegal or invalid, then this Special Use Permit shall be null and void and of no effect.

The issuance of this Special Use Permit authorizes the filing of an application for a building permit, site plan, subdivision or other development approval as required by the Development Ordinance.

SPECIAL USE PERMIT 11-04 THE ACCOMPANYING SITE PLAN WERE APPROVED BY THE CITY COUNCIL OF HIGH POINT, NORTH CAROLINA ON THE ___TH DAY OF JUNE, 2011.

_____ _____

Lisa B. Vierling Date
City Clerk

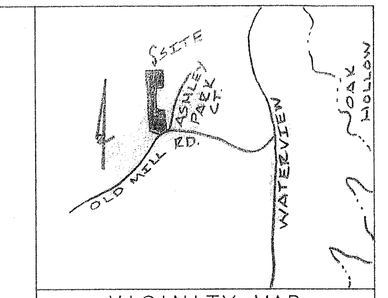
P.B. _____ PG. _____

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C 1 (LOT A & B) TOTAL	31°35'54"	310.23'	171.09'	87.78'	168.93'	S 37°27'29"W

LINE	BEARING	DISTANCE
L 1	S 24°16'13"W	7.40'

PLAT NORTH
P.B. 76 PG. 37
DATED 1-8-85

NOTES:
1. THIS PLAT IS SUBJECT TO ANY R/W'S OR EASEMENTS OF RECORD IF ANY.
2. THIS IS A SURVEY OF AN EXISTING PARCEL OF LAND.
3. PRECISION 1:10000
4. ALL AREAS COMPUTED BY COORDINATE GEOMETRY.



VICINITY MAP
SCALE 1"=2000'

IS OR WAS
LOUISE S. SMITH
D.B. 1047 PG. 189

LEGEND
- ⊕ IRON PIN
- ○ EX. IRON PIPE

LOT 1
P.B 76, PG. 37

LOT A
3.986 ACRES
P.B. 169, PG. 139

IS OR WAS
LEWIS S. McCLUNEY
D.B. 3236 PG. 504

LOT B
P.B. 169, PG. 139

IS OR WAS
ETHEL COLE
D.B. 1867 PG. 14

ASHLEY PARK
PHASE THREE
P.B. 104 PG. 36

GUARD COURT (PRIVATE)
-GRAVEL-

ACCESS EASEMENT
BY PRESCRIPTION

℄ OLD MILL ROAD
22' RIBBON PAVEMENT

ASHLEY PARK CT.

FRAME BUILDINGS

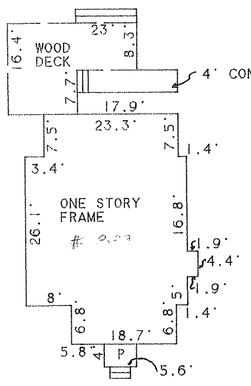
GRAVEL DRIVE

BARN

PROP. CONCRETE SLAB

16 SPACES PAVED PARKING (CONC. OR ASPH.)

INSET
SCALE 1" = 20'



✱ NOTE: SEE RECORDED PLAT FOR DETAILED EASEMENTS, SET BACKS, AND OTHER REQUIRED INFORMATION.

(✓) THIS PROPERTY DOES NOT LIE IN A SPECIAL FLOOD HAZARD AREA AS SCALED FROM FIRM/HUD FLOOD MAPPING SUBJECT TO VERIFICATION BY A DETAILED FLOOD STUDY.

NORTH CAROLINA REGISTERED SEAL L-1921 LAND SURVEYOR JAMES C. FULBRIGHT

HIGH POINT SURVEYING
CIVIL ENGINEERING - LAND SURVEYING
P.O. BOX 5337
HIGH POINT NORTH CAROLINA 27262
TEL: ~~(910) 869-3121~~ 887-2790
FAX: ~~(910) 841-6248~~ " "

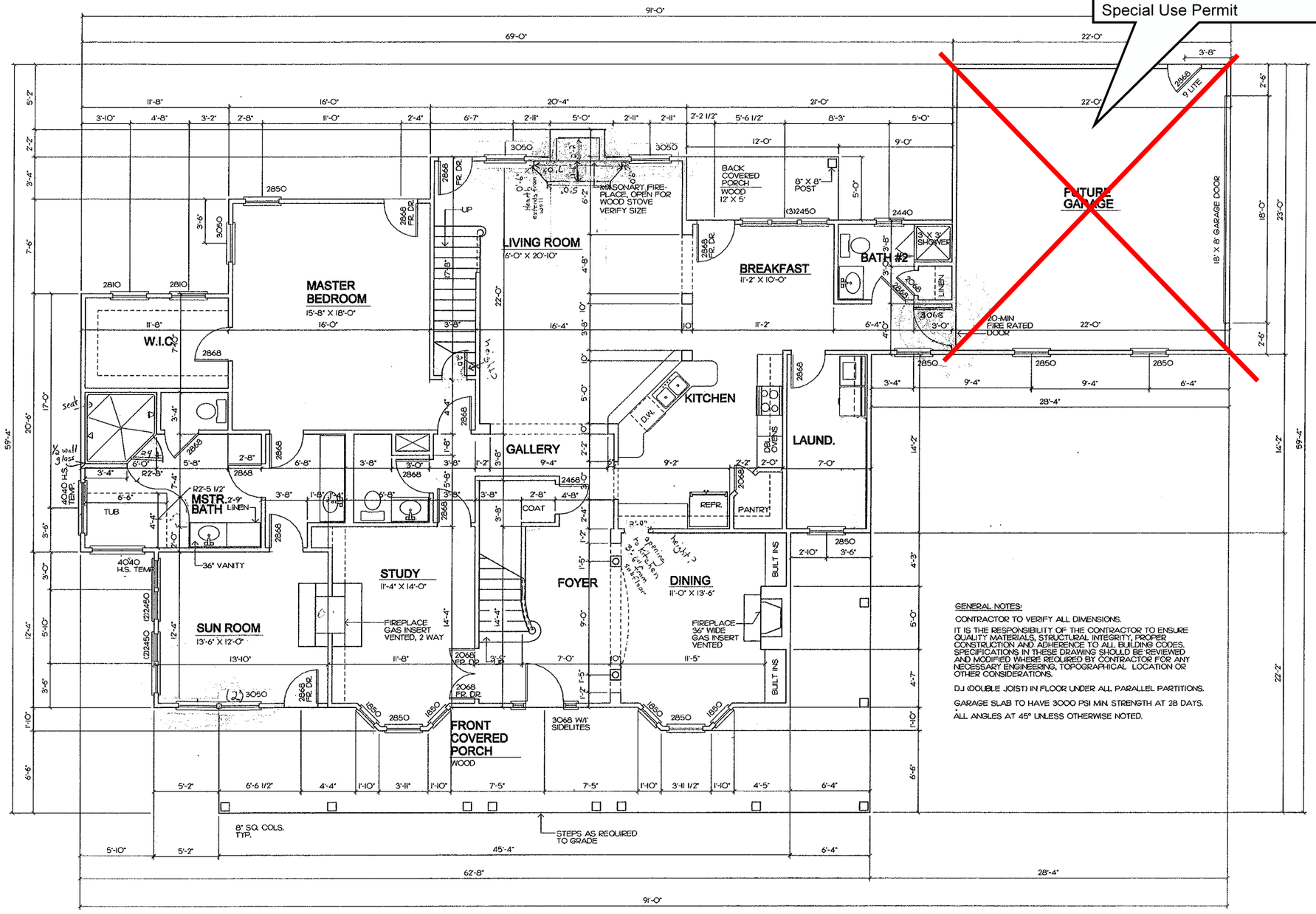
JOB NO.: 96-130
DATE: 5/9/96
SURVEY BY: M.S.
DRAWN BY: M.S.
CHECKED BY: J.C.F.
SCALE 1" = 50'
REV. MAY 2, 2011

SITE PLAN
PROPERTY PLAT FOR
DAVID BARKER
AND CAROLYN BARKER
HIGH POINT TOWNSHIP
GUILFORD COUNTY, N.C.
LOT 2
JAMES TAYLOR PROPERTY
P.B. 76 PG. 37 (BACK REF.)
P.B. 169, PG. 139 NEW LOT A

GRAPHIC SCALE
50' 0 50'
25' 25'
SCALE 1" = 50'

96-130F

The “Future Garage” area noted upon the floor plan has not been constructed and is not part of this Special Use Permit



GENERAL NOTES:

CONTRACTOR TO VERIFY ALL DIMENSIONS.

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE QUALITY MATERIALS, STRUCTURAL INTEGRITY, PROPER CONSTRUCTION AND ADHERENCE TO ALL BUILDING CODES. SPECIFICATIONS IN THESE DRAWING SHOULD BE REVIEWED AND MODIFIED WHERE REQUIRED BY CONTRACTOR FOR ANY NECESSARY ENGINEERING, TOPOGRAPHICAL LOCATION OR OTHER CONSIDERATIONS.

DJ (DOUBLE JOIST) IN FLOOR UNDER ALL PARALLEL PARTITIONS.

GARAGE SLAB TO HAVE 3000 PSI MIN STRENGTH AT 28 DAYS.

ALL ANGLES AT 45° UNLESS OTHERWISE NOTED.

WINDOW AND DOOR SIZING:

XXXX

- INDICATES HEIGHT, 1ST X IS FOR FEET, 2ND X IS FOR INCHES.
- INDICATES WIDTH, 1ST X IS FOR FEET, 2ND X IS FOR INCHES.

EX: 2868 = 2'-8" X 6'-8"

FIRST FLOOR

SCALE: 1/4"=1'-0"

CAD PLUS
Home Design, Inc.
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

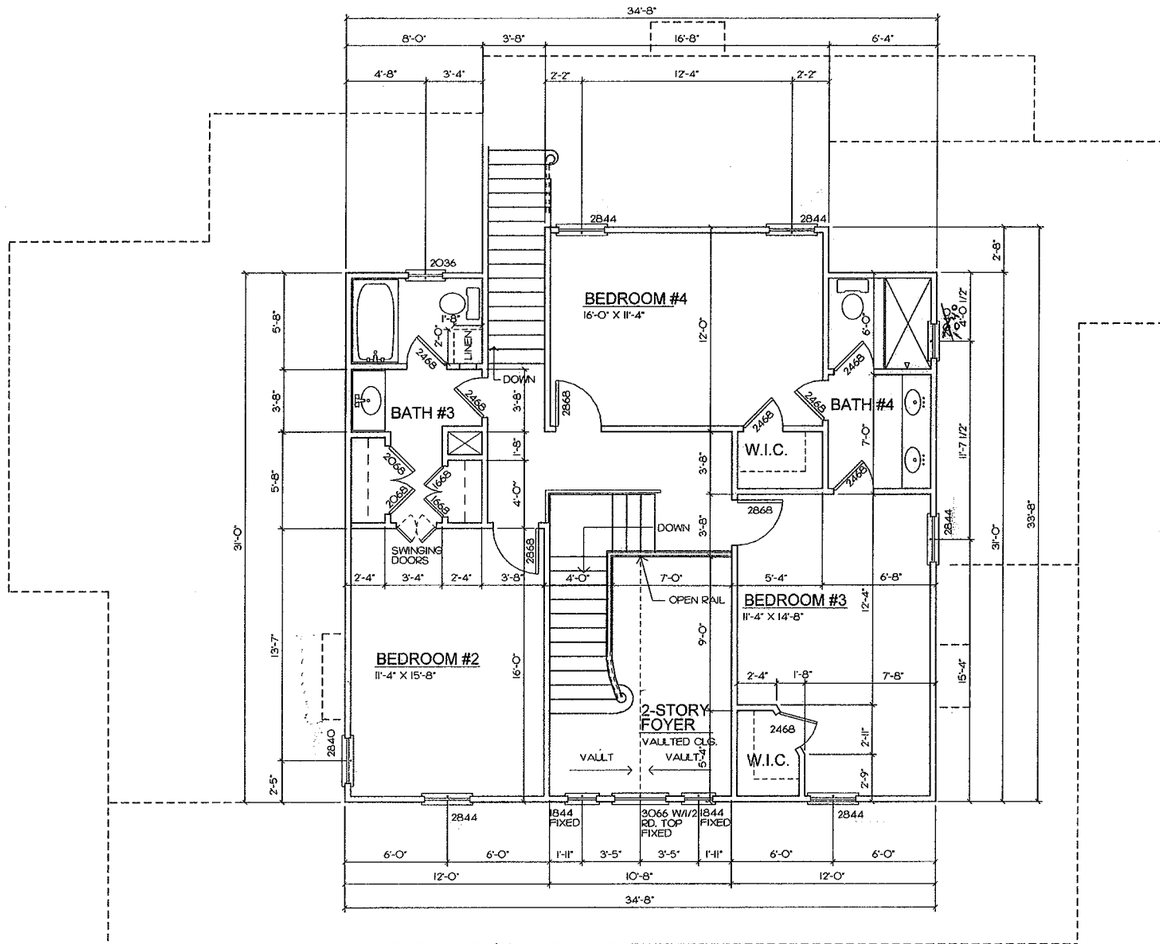
9/25/06
5/1/07

NEW HOME:

FIRST FLOOR 1/4"=1'-0" U.O.N.

FIRST FLOOR	2,390	UNDER AIR	3,340
SECOND FLOOR	950	FRONT PORCH	561
		BACK PORCH	60
		FUTURE GARAGE	502
TOTAL UNDER AIR	3,340	TOTAL UNDER ROOF	4,463

3



SECOND FLOOR

SCALE: 1/4"=1'-0"

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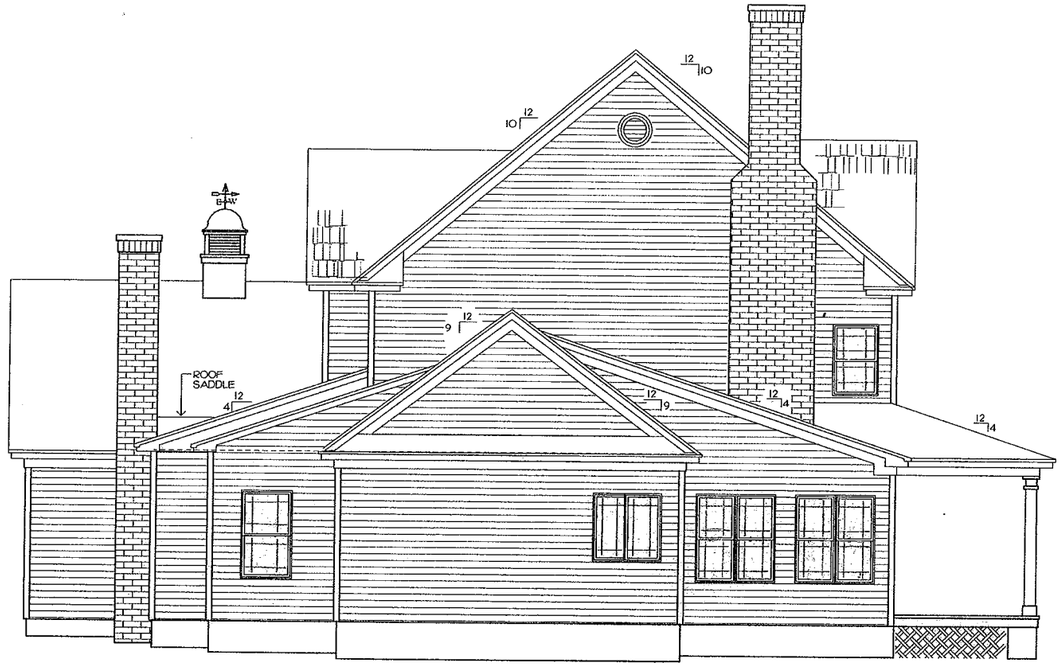
CAD PLUS
Home Design, Inc.
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

9/25/06
5/1/07

NEW HOME:

SECOND FLOOR 1/4"=1'-0" U.O.N.

4



LEFT ELEVATION

SCALE: 1/4"=1'-0"

FRONT ELEVATION

SCALE: 1/4"=1'-0"

CAD PLUS
Home Design, Inc.
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

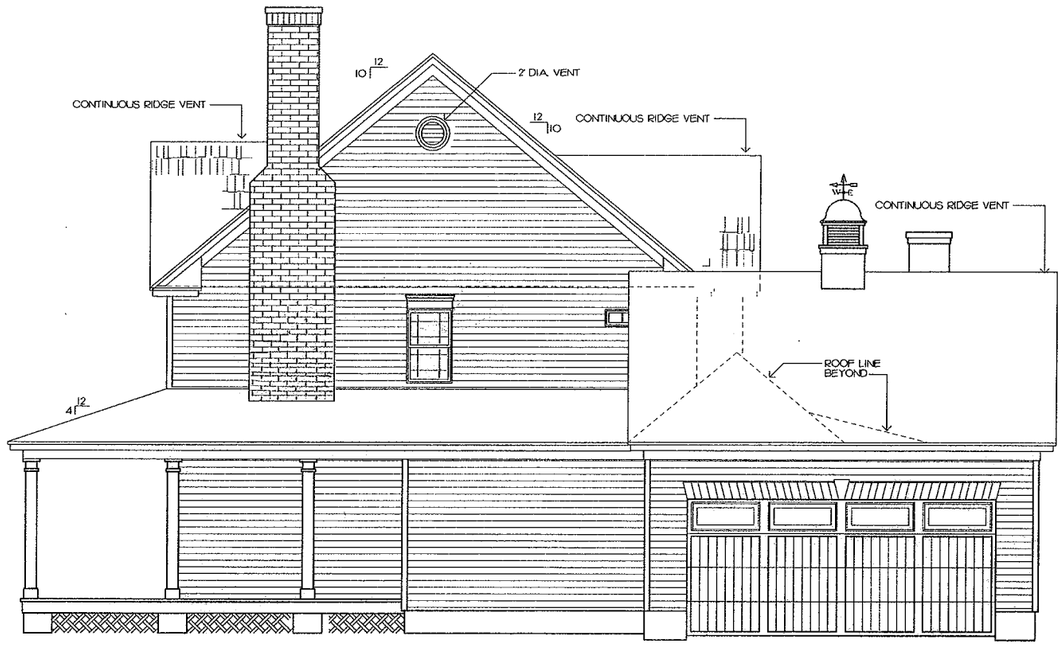
9/25/06
5/1/07

NEW HOME:

ELEVATIONS 1/4"=1'-0" U.O.N.

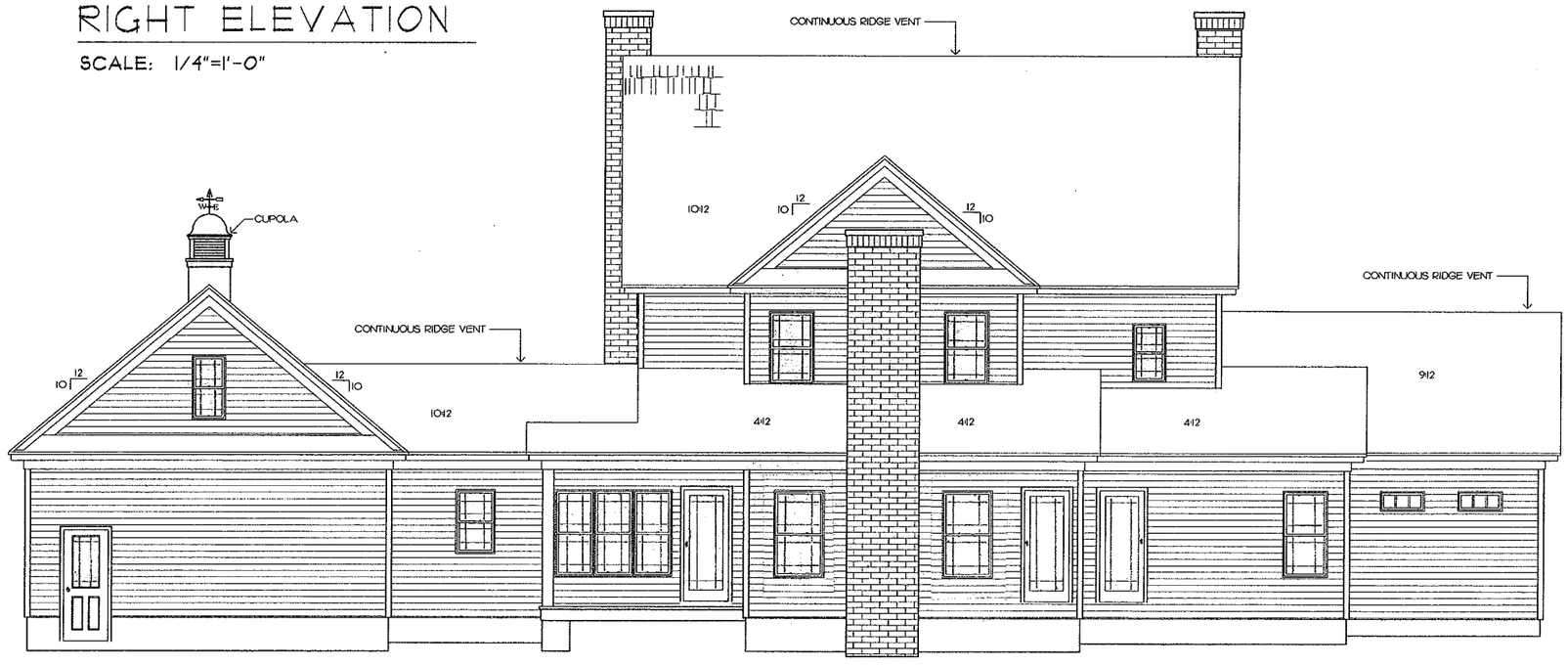
1

833 Old Mill Rd
High Point, NC 27265



RIGHT ELEVATION

SCALE: 1/4"=1'-0"



REAR ELEVATION

SCALE: 1/4"=1'-0"

CAD PLUS
Home Design, Inc.
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

9/25/06
5/1/07

NEW HOME:

ELEVATIONS 1/4"=1'-0" U.O.N.

2

COMMUNITY DEVELOPMENT & HOUSING

Michael E. McNair
DIRECTOR OF COMMUNITY DEVELOPMENT & HOUSING

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

DATE: **June 15, 2011**

TO: Randy McCaslin, Assistant City Manager

FROM: Michael E. McNair, Director

SUBJECT: Approval to convey two lots to Habitat for Humanity of High Point, Archdale, and Trinity

In order to continue infill housing redevelopment efforts in the Graves Avenue project area, staff seeks Council approval to convey the following lots to Habitat for Humanity of High Point, Archdale, and Trinity:

- 212 N. Hoskins St.
- 214 N. Hoskins St.

If the conveyance is approved by City Council, Habitat for Humanity of High Point, Archdale, and Trinity will build energy star compliant affordable housing on the conveyed lots. The homes will be purchased by first-time homebuyers with household incomes at or below 50% of area median income.

RESOLUTION APPROVING CONVEYANCE
OF REAL PROPERTY
TO A NONPROFIT CORPORATION

WHEREAS, the City of High Point owns a tract of land located at 214 N. Hoskins St. in the City of High Point and is more particularly described in Deed Book 7192, Page 1445 of the Guilford County Registry; and

WHEREAS, North Carolina General Statute § 160A-279 authorizes a city to convey real property by private sale to a nonprofit corporation, if the city is authorized by law to appropriate money to the corporation; and

WHEREAS, North Carolina General Statute § 160A-456(b) authorizes a city to exercise directly those powers granted by law to housing authorities giving a city the ability and authority to undertake any activity that may be undertaken by a housing authority; and

WHEREAS, North Carolina General Statute § 157-9 sets out the powers granted by statute to housing authorities, one of which is to prepare, carry out, and operate housing projects; and

WHEREAS, North Carolina General Statute § 157-3(12) defines a housing project to include programs that assist developers of multifamily housing and developers and owners of owner-occupied housing; and

WHEREAS, North Carolina General Statute § 160A-20.1 authorizes cities to appropriate money to private organizations to carry out any activity that a city may carry out directly; and

WHEREAS, North Carolina General Statute § 160A-497 authorizes a city to undertake programs for the assistance and care of its senior citizens and to contract and appropriate funds to private organizations in order to carry out such programs; and

WHEREAS, the City of High Point has negotiated with Habitat for Humanity of High Point, Archdale, and Trinity (hereafter, Habitat) to convey the above-described tract to Habitat in order that Habitat may assist with the construction of owner-occupied housing;

THEREFORE, THE CITY COUNCIL FOR THE CITY OF HIGH POINT RESOLVES THAT:

1. The Mayor of the City of High Point is authorized to execute all documents necessary to convey title to a .22 acre tract of land located at 214 N. Hoskins Street in the City of High Point, more particularly described as follows:

Lot # 195-196 PB6-181 214 HOSKINS S

2. The consideration of the conveyance is Habitat's agreement to use this property only for the "public" purpose of furthering the mission of Habitat in providing owner-occupied energy star compliant affordable housing. If for any reason the property ceases to be used for a "public" purpose, the property shall revert back to the City of High Point. A statement to this effect shall be placed in the deed of conveyance.

3. The City Clerk shall publish a notice summarizing the contents of this resolution and the conveyance of the property may be consummated at any time after 10 days of publication of the notice.

ADOPTED this the _____ day of _____, 20___.

CITY OF HIGH POINT

By: _____
Rebecca R. Smothers, Mayor

Attested to:

_____
Lisa Vierling, City Clerk

RESOLUTION APPROVING CONVEYANCE OF REAL PROPERTY TO A NONPROFIT CORPORATION

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THEREFORE, THE CITY COUNCIL FOR THE CITY OF HIGH POINT RESOLVES THAT:

1. The Mayor of the City of High Point is authorized to execute all documents necessary to convey title to a .25 acre tract of land located at 212 N. Hoskins Street in the City of High Point, more particularly described as follows:

2. The consideration of the conveyance is Habitat's agreement to use this property only for the "public" purpose of furthering the mission of Habitat in providing owner-occupied energy star compliant affordable housing. If for any reason the property ceases to be used for a "public" purpose, the property shall revert back to the City of High Point. A statement to this effect shall be placed in the deed of conveyance.

3. The City Clerk shall publish a notice summarizing the contents of this resolution and the conveyance of the property may be consummated at any time after 10 days of publication of the notice.

ADOPTED this the _____ day of _____, 20____.

CITY OF HIGH POINT

By: _____
Rebecca R. Smothers, Mayor

Attested to:

_____
Lisa Vierling, City Clerk

Publish four (4) consecutive weeks: **June 24, July 1, 8, 15, 2011**

RESOLUTION OF INTENT TO CONSIDER A STREET ABANDONMENT (Case # SA11-03)

WHEREAS, the City Council is requested to abandon an improved portion of Fifth Street located between North Avenue and E. Farriss Avenue.

WHEREAS, G.S. 160A-299 requires the Council to first adopt a resolution declaring its intent to abandon the street and calling a public hearing on the question;

NOW, THEREFORE BE IT RESOLVED, THAT THE COUNCIL declares its intent to consider the abandonment of the street above described and sets Monday, July 18, 2011, at 5:30 p.m. as the date for said public hearing before the Council of the City of High Point, in the Council Chambers of the Municipal Building, High Point, on the abandonment of said street.

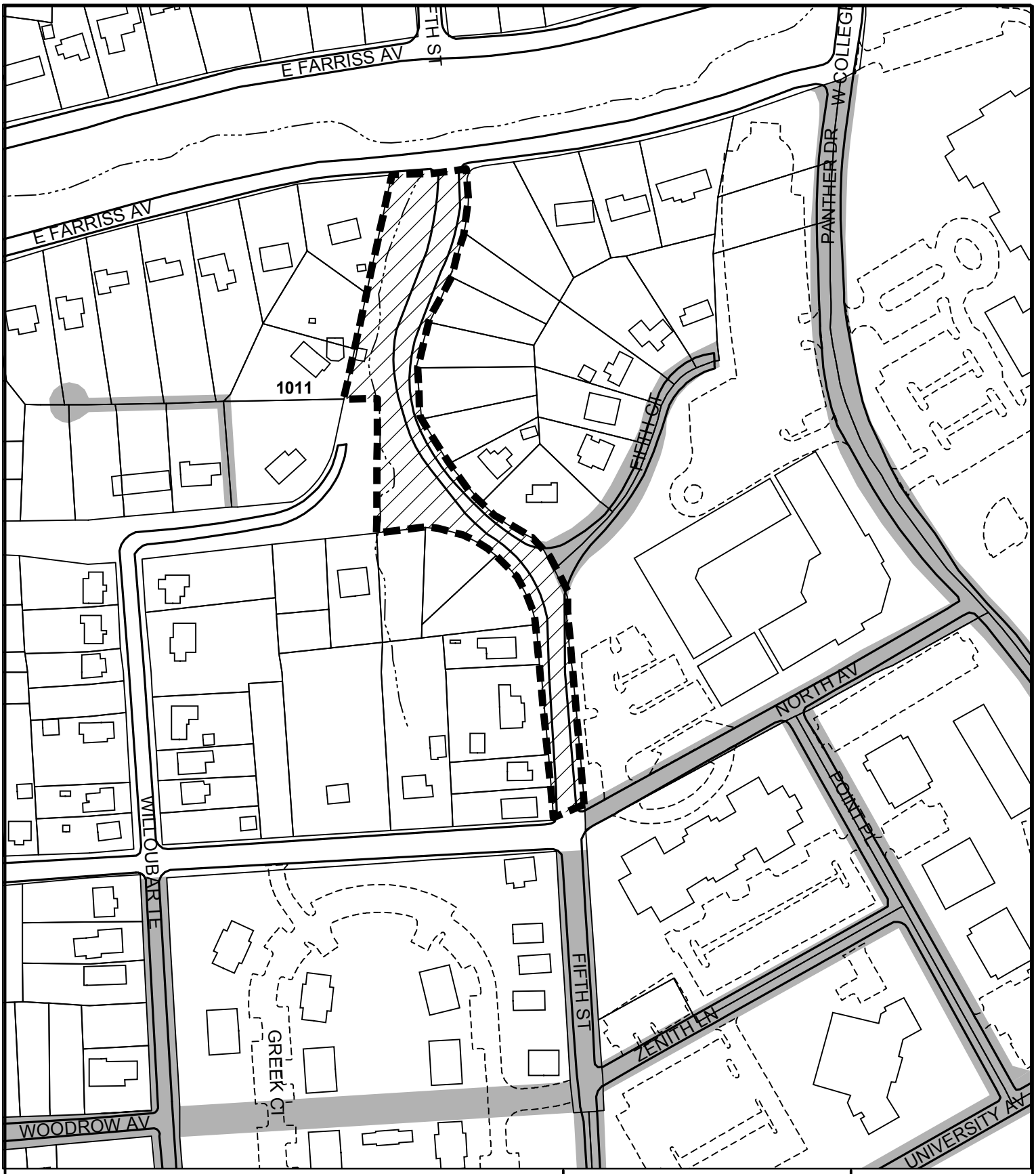
Persons wishing to be heard either for or against the said street abandonment are asked to be present for the hearing. The meeting facilities of the City of High Point are accessible to people with disabilities. If you need a special accommodation, call 336/883-3298 or TDD# 336/883-8517.

Further information pertaining to this request is available at the Planning and Development in the Municipal Office Building, 211 South Hamilton Street, Room 316, High Point, North Carolina, 336/883-3544 or FAX 336/883-3056.

By Order of the City Council
This the 20th day of June, 2011.

Lisa B. Vierling, City Clerk

Petition Submitted By: High Point University



STREET ABANDONMENT REQUEST SA11-03

Applicant: High Point University

Area: 2.05 acres

Location of requested street abandonment

Previously abandoned right-of-ways

Planning & Development Department

City of High Point

Date: May 5, 2011

N

Scale: 1'=200'

y:/ba-pz/2011/pz/sa11-03.mxd

Department of Electric Utilities

Administration Division

June 2, 2011

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Bid number 38-052511

On May 25, 2011, the City of High Point opened bids for metal-enclosed switchgear, dry type transformers and one (less flammable) liquid-filled transformer for the City's service to IHFC. We received bids from three suppliers.

Robert Vise of Southeastern Consulting Engineers has reviewed the bids, and I have attached his recommendation to this letter. As seen on the bid tabulation, Utility Service was low bidder on Schedule II (Dry Type Transformers) and Graybar Electric was low bid on Schedule III (Less Flammable Liquid-Filled Transformer). Robert discovered omissions on the Electrical Equipment switchgear bid, which made the bid non-compliant (for a more detailed explanation, please refer to Robert's letter).

The Electric Department recommends that Bid 38-052511, for IHFC Switchgear and Transformers, be awarded to the following companies and for the amounts indicated:

Schedule I	Graybar	$130,851.00
Schedule II	Utility Service	$85,700.00
Schedule III	Graybar	$32,979.00

Funding will come from the Electric Capital Projects budget. For the IHFC project there is $831,429 remaining unspent. The two companies are the lowest responsible bidders and they supplied the most responsive bid that complied with the specifications.

cc: file
Bob Martin
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins

Attachments

Southeastern Consulting Engineers, Inc.

May 31, 2011

Mr. Garey Edwards, P.E.
City of High Point
P. O. Box 230
High Point, North Carolina 27261

Ref.: Equipment Bid Recommendations for IHFC - Phase II
(Hamilton and Main/Wrenn)

Dear Garey:

The City received proposals on May 25, 2011, from three suppliers solicited for providing metal-enclosed switchgear, dry type transformers, and one less flammable liquid filled transformer for the City's service to IHFC.

A tabulation of the bids received is attached. As shown, the low bid for the switchgear was submitted by Electrical Equipment Company, Inc., and the low bid for the transformers was submitted by Utility Service Agency for Schedule II, and Graybar Electric Company for Schedule III.

Further examination of Electrical Equipment's switchgear proposal revealed the following omissions:

1. The type of isolation switch offered in the incoming compartments of the two switchgear lineups does not meet the "visible opening" requirements as specified.

2. Distribution lightning arresters were included instead of station class as specified.

3. The specified two days of field service were not included.

4. The equipment was quoted FOB - Origin, instead of FOB-Destination as specified FOB-Destination requires a 2% adder of about $2,200.00.

Examination of Graybar Electric's proposal for the switchgear revealed that it was fully compliant with the specifications.

600 MINUET LANE P.O. BOX 240436 CHARLOTTE, NC 28224
PHONE: (704) 523-6045 FAX: (704) 523-8317

Therefore, we are recommending that this equipment purchase contract be awarded to the low responsive bidders as follows:

Schedule I	-	Graybar Electric Supply Greensboro, NC	$130,851.00
Schedule II	-	Utility Service Agency Wake Forest, NC	85,700.00
Schedule III	-	Graybar Electric Supply Greensboro, NC	32,979.00
		Total Recommended Award	$249,530.00

Please notify us of the City's decision in awarding this purchase contract and we will proceed with the execution of the Contract Documents and Performance Bonds. If you have any questions or need additional information, please contact us.

Sincerely,

SOUTHEASTERN CONSULTING ENGINEERS, INC.

By

Robert E. Vise, P.E.
Executive Vice President

REV/lc

BID TABULATION

IHFC - Switchgear and Transformers

City of High Point
High Point, North Carolina

Bid No. 38-052511
Date: May 25, 2011
Time: 2:00 PM, EST

BIDDER	Electrical Equipment	Graybar Electric	Utility Service
Schedule I - Metal-Enclosed Switchgear			
Switchgear Lineup No. 1	$54,155.00	$57,447.00	NQ
Switchgear Lineup No. 2A	24,887.00	37,234.00	NQ
Switchgear Lineup No. 2B	28,863.00	36,170.00	NQ
Total - Schedule I	**$107,905.00**	**$130,851.00**	
Adders:			
FOB Destination	$2,200.00	Included	
Field Service (Est.)	5,000.00	Included	
Adjusted Bid	**$115,105.00**	**$130,851.00**	
Delivery	12-14 Weeks	13 Weeks	
Manufacturers	Siemens	Square D	
Schedule II - Dry Type Transformers	$97,080.00	$97,872.00	$85,700.00
Delivery	12-14 Weeks	14 Weeks	12-14 Weeks
Manufacturer	Eaton	Square D	ABB
Schedule III - Less-Flammable Liquid-Filled Transformer	$39,900.00	$32,979.00	$46,700.00
Delivery	12-14 Weeks	13 Weeks	8-10 Weeks
Manufacturer	Eaton	Square D	ABB
Payment Terms	Net 30 Days	Net 30 Days	Net 30 Days

BID INFORMATION AND RECOMMENDATION

BID #38-052511 **DATE OPENED:** 05/25/11

DESCRIPTION: IHFC UPGRADE – TRANSFORMERS & SWITCHGEAR

BID PACKAGES DISTRIBUTED: 6 **DEPARTMENT:** ELECTRIC

SOURCE OF FUNDS: 631799-533701-631001021105-40202 **BUDGETED AMOUNT:** $250,000

RECOMMENDED AWARD

DESCRIPTION	UNIT PRICE	TOTAL PRICE
TRANSFORMERS & SWITCHGEAR	**$249,530.00**	**$249,530.00**

PURPOSE: For IHFC building upgrade.

COMMENTS: N/A

BID TABULATION

VENDOR	SWITCHGEAR *SCHED. I*	TRANSFORMER *SCHED. II*	TRANSFORMER *SCHED. III*	TOTAL	DELIVERY
TODD SPRAGUE **ELECTRICAL EQUIPMENT** 6900A INTERNATIONAL DR. GREENSBORO, NC 27409 **Does not meet specs.*	$107,905.00*	$97,080.00	$39,900.00	$244,885.00	12-14 WKS.
CHRIS MCCARTER **GRAYBAR ELECTRIC** 1200 GRECADE ST. GREENSBORO, NC 27408	**$130,851.00**	$97,872.00	**$32,979.00**	$261,702.00	**14 WKS.**
NEWSOME MOORE **UTILITY SERVICE AGENCY** 501 N. MAIN STREET WAKE FOREST, NC 27587	-	**$85,700.00**	$46,700.00	$132,400.00	**12-14 WKS.**

The **ELECTRIC DEPARTMENT** and **PURCHASING DIVISION** recommend that the purchase of **IHFC UPGRADE TRANSFORMERS & SWITCHGEAR SCHEDULES I *and* III** *be awarded to* **GRAYBAR ELECTRIC for the amount of $163,830.00;** and **SCHEDULE II** *be awarded to* **UTILITY SERVICE AGENCY for the amount of $85,700.00;** the lowest responsible and responsive bidders meeting specifications for the total amount of **$249,530.00.**

DATE OF RECOMMENDATION: May 31, 2011

Approved by:
Strib Boynton, CITY MANAGER

Financial Services

Jeffrey A. Moore, CPA
DIRECTOR

MEMORANDUM

May 31, 2011

MEMO TO: Strib Boynton, City Manager

FROM: Jeffrey A. Moore, Financial Services Director

SUBJECT: Council Agenda Item – Budget Amendment Required by GASB Statement 54

As we communicated to you and Council in early May 2011, the City of High Point adheres to the accounting and reporting standards of the Governmental Accounting Standards Board (GASB) consistently. Council is aware of this and our compliance with those standards has resulted in "clean" audits for decades. Due to a recent change in these accounting and reporting standards, the City must make a change in our budgeting and accounting practices in order to continue our compliance.

In February 2009, The Governmental Accounting Standards Board (GASB) adopted a new accounting and reporting standard in its Statement No. 54 titled *Fund Balance Reporting and Governmental Fund Type Definitions* and made the new standard effective for local governments in North Carolina with our fiscal years beginning July 1, 2010. The Local Government Commission and School of Government were instrumental in clarifying these changes required for implementation which at times were at odds to existing NC laws and regulations, particularly as it related to presentations of fund balance components as defined by G.S. 159 *The Local Government Budget & Fiscal Control Act*. Units of NC local government received their implementation guidance from the LGC in August 2010 as we were in the middle of our annual audit.

The Financial Services Department has been working since November 2010 to evaluate all of the City's governmental fund operations, including General Capital Projects Fund, Special Grants Fund, and the General Trust and Agency Fund to identify types and sources of funds received and budgeted, legal purposes, grantor restrictions and fund balance classifications. As this monumental task was completed in April 2011, we have been working with the Budget Office in the preparation of the attached budget amendment and establishing the new accounting and reporting structures required with the movement of the funds.

As part of the requirements of NC law governing the budget and accounting procedures, City Council is required to adopt the budget amendment which recategorizes several of our operating funds as of the beginning of the current fiscal year and establishes appropriations for the reclassified funds in order for the City to remain compliant with generally accepted accounting principles. This is the second budget amendment for the current fiscal year to complete our implementation of the new accounting standard. In addition, the new standard also requires the attached revision to the City's Fiscal Policies clarifying the City's practices with regards to the manner in which funding sources are used.

"AN ORDINANCE AMENDING THE 2010-2011 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS RESULTING FROM IMPLEMENTATION OF GASB
STATEMENT 54

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The Governmental Accounting Standards Board (GASB) adopted Statement 54 *Fund Balance Reporting and Governmental Fund Type Definitions* with implementation required for fiscal years beginning after June 15, 2010. The City is required to change its reporting and accounting for several types of accounts utilized for pay-as-you-go capital projects, grants funds, and funds held by the City for other purposes. The City is required to appropriate these funds as of the beginning of the current fiscal year and reclassify the financial activity that has occurred during FY 2010-2011.

Section 2. The General Fund is hereby amended as follows:

(A) That the following additional revenues be amended:

Transfer from General Capital Project Fund	$ 1,535,936
Transfer from Special Grants Fund	177,484
Transportation development fees	358,736
Total	$ 2,072,156

(B) That the following expenditures be amended:

Assigned purposes-Transportation	$ 858,861
Assigned purposes-Theatre	42,137
Assigned purposes-Planning & Development	170,763
Assigned purposes-Public Services	336,098
Assigned purposes-General Government	84,418
Assigned purposes-Parks & Recreation	402,395
Parks & Recreation Operating Expenditures	-100,000
Transfers to General Capital Projects Fund	100,000
Transfers to Special Grants Fund	177,484
Total	$ 2,072,156

Section 3. The General Capital Projects Fund is hereby amended as follows:

(A) That the following additional expenditures be amended:

Transfer to General Fund	$ 1,535,936
Parks & Recreation Capital Projects	180,000
Total	$ 1,715,936

(B) That the following expenditure reductions be amended:

Capital outlay-Transportation	$ 500,125
Capital outlay-Theatre	42,137
Capital outlay-Planning & Development	255,181
Capital outlay-Public Services	336,098
Capital outlay-Parks & Recreation	402,395
Total	$ 1,535,936

(C) That the following additional revenues be amended:

Transfers from General Fund	$ 100,000
Transfers from Electric Fund	80,000
Total	$ 180,000

Section 4. The Special Grants Fund is hereby amended as follows:

(A) That the following additional expenditure be amended:

Transfer to General Fund	$ 177,484

(B) That the following expenditure reductions be amended:

Operating expenditures-Transportation	$ 12,727
Grants pending	164,757
Total	$ 177,484

Section 5. The Electric Fund is hereby amended as follows:

(A) That the following additional expenditure be amended:

Transfer to General Capital Projects Fund	$ 80,000

(B) That the following expenditure reductions be amended:

Operating expenditures-Customer Services Collections	$ 80,000

Section 6. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 7. That this ordinance shall be effective from and after its passage."

Adopted June ___, 2011

FISCAL POLICY GUIDELINES - *Continued*

City of High Point, North Carolina
***Revised* June 2011**

RESERVE POLICIES

1. The City will establish an emergency reserve to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. This contingency reserve will be budgeted at not less than 0.5% of the operating funds.

2. ~~Unreserved, Undesignated~~ *Unrestricted, Unassigned* Fund Balances will mean funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council ~~designations~~ *assignments* have been calculated. The City will define these remaining amounts as "available fund balances."

3. Available fund balances at the close of each fiscal year should be at least 10% of the Total Annual Operating Budget of the City.

4. The City Council may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared fiscal emergency *where an unanticipated budgetary shortfall is projected to exceed 10%* or other such global purpose as to protect the long-term fiscal security of the City of High Point. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.

5. The City has adopted a comprehensive strategy for the long-term stability and financial health of the Combined Water and Sewer Fund that provides for annual increases in fund reserves to an established goal of 50% of the Water and Sewer Fund operating budget.

6. *The City Council may make formal action at any open meeting to establish, modify, or rescind a fund balance commitment. Committed fund balances do not lapse at the end of the fiscal year. The City Council may make informal action to authorize a portion of fund balance for a particular purpose or program, and designates similar authority to the City Manager. Assigned fund balances lapse at the end of the fiscal year unless these assignments are extended.*

BUDGET DEVELOPMENT POLICIES

1. The City will develop the Annual Budget in conjunction with a stated program of performance objectives and measures with which to gauge progress toward meeting those objectives.

2. Water, sewer and electric rates will be established at the appropriate level to enable the related funds to be self-supporting. In addition, water and sewer rates will be established to maintain compliance with revenue bond covenants.

3. One-time or other special revenues will not be used to finance continuing City operations but instead will be used for funding special projects.

4. The City will pursue an aggressive policy seeking the collection of delinquent utility, license, permit and other fees due to the City.

5. *The City has a revenue spending policy for programs and activities with multiple revenue sources. The Financial Services Director will use resources in the following hierarchy: federal funds, state funds, bond and/or installment contract proceeds, local non-city funds, city funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance, and lastly unassigned fund balance. The Financial Services Director and City Manager have the authority to deviate from this policy where it is in the best interest of the City.*

AN ORDINANCE EXTENDING THE CITY LIMITS OF THE CITY OF HIGH POINT

WHEREAS, The City of High Point has been petitioned under G.S. 160A-31, as amended, to annex the area described herein; and,

WHEREAS, the City Clerk has investigated the sufficiency of said petition and has certified it to be valid; and,

WHEREAS, a public hearing on this annexation was held at the Municipal Building at 5:30 p.m. on the 20th day of June, 2011; and,

WHEREAS, the City of High Point does hereby find as a fact that said petition meets the requirements of G.S. 160A-31 as amended;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

SECTION 1. By virtue of the authority granted by G.S. 160A-31 as amended, the following described territory is hereby annexed, and made a part of the City of High Point as of June 20, 2011.

Annexation Case 11-01 – State of North Carolina – NC National Guard

BEGINNING at the northeast corner of the Ultra Coatings Inc. Tract as described in Deed Book 3759 Page 1525 as recorded in the Stanly County Register of Deeds. Said corner having coordinates of N: 804,065.3310 E: 1,719,544.657. And runs thence with the northern line of the Ultra Coatings Inc. Tract N 82° 23' 12" W 118.12 feet to a existing iron stake; thence with the southern line the of State of North Carolina Tract as recorded in Deed Book 2742 Page 181,N 82° 13' 54" W 413.99 feet to a existing iron stake; thence with the western line of the State of North Carolina Tract, N 06° 45' 26" E 426.95 feet to a existing iron stake; thence N 06° 50' 42" E 125.00 feet to a existing iron pipe; thence with the northern line of the State of North Carolina Tract, S 82° 42' 59" E 672.14 feet to a existing iron pipe; thence with the eastern line of the State of North Carolina Tract and crossing Business I-85, S 23° 11' 34" E 670.06 feet to a point in the southern Right-of-Way of Business I-85; thence with the southern Right-of-Way of Business I-85, S 66° 42' 43" W 1307.15 feet to a point; thence S 65° 08' 35" W 177.78 feet to point; thence crossing Business I-85, N 33° 43' 24" W 261.24 feet to a point in the northern Right-of-Way of Business I-85; thence with the northern Right-of-Way of Business I-85, N 62° 44' 39" E 44.99 feet to a point; thence N 65° 08' 35" E 176.65 feet to a point; thence N 66° 42' 43" E 912.60 feet to the Point of Beginning and containing 18.55 acres more or less. The above deed description was prepared by Charles Terry Smith, P.L.S. 4842 of C.T Smith & Associate, PLLC of Clinton, N.C.

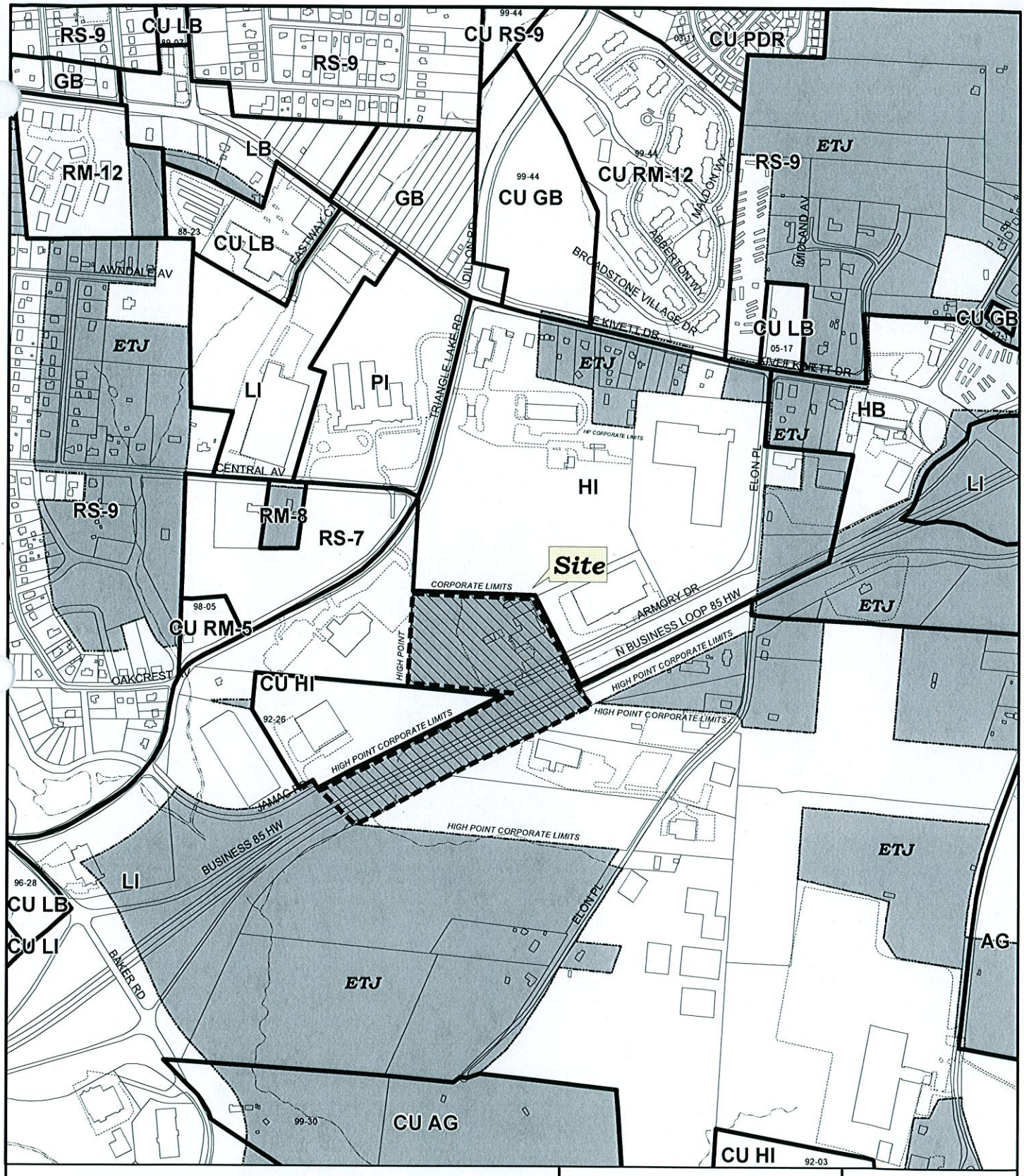
SECTION 2. Upon and after June 20, 2011 the foregoing property and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of High Point, and shall be entitled to the same privileges

and benefits as other parts of the City of High Point. Said territory shall be subject to municipal taxes according to G.S. 160A-31.

SECTION 3. The Mayor of the City of High Point shall cause to be recorded in the Office of the Register of Deeds for Guilford County and in the Office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1, thereof, together with a duly certified copy of this ordinance.

SECTION 4. Notice of adoption of this ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the City of High Point.

Adopted by City Council,
this the 20th day of June, 2011
Lisa B. Vierling, City Clerk



ANNEXATION REQUEST ANX11-01

Applicant: NC Army National Guard
Area: 18.55 acres

Existing Zoning Boundary ——————
Subject Property Boundary - - - - - - - - - -

Planning & Development Department

City of High Point

Date: June 9, 2011

N

Scale: 1'=700'

y:/ba-pz/2011/pz/anx11-01.mxd

COMMUNITY DEVELOPMENT & HOUSING

Michael E. McNair
DIRECTOR OF COMMUNITY DEVELOPMENT & HOUSING

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

DATE: June 15, 2011

TO: Randy McCaslin, Assistant City Manager

FROM: Michael E. McNair, Director

SUBJECT: Authorization to sell NSP properties

Over the past year, the City of High Point utilized Neighborhood Stabilization Program (NSP) funds to acquire 9 foreclosed properties for repair and resell. The repairs have been completed and the properties are now ready to be sold. The sales prices listed for the properties are determined by NSP regulations. The maximum sales price is determined by aggregating all costs of acquisition, rehabilitation, and redevelopment. The sale price also can't exceed 99% of the appraised value and home purchasers must be income eligible under NSP guidelines. The addresses and sales prices of the properties are listed below:

- 2143 CLIFFVALE DRIVE - $110,000
- 2715 WESTGATE DRIVE - $85,000
- 3910 KIM DRIVE - $84,000
- 131 1D JAMES ROAD - $70,000
- 233 WINDLEY DRIVE - $60,000
- 902 E. DAYTON - $67,500
- 1009 MONTLIEU AVENUE - $62,500
- 821 PUTNAME STREET - $65,000
- 1402 HAMPSTEAD - $117,500

Staff requests Council's favorable consideration to pass a resolution approving the sale of the NSP properties and authorize the City Attorney to take necessary actions to convey the fore-mentioned as needed.

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

Houses for Sale

NEIGHBORHOOD STABILIZATION PROGRAM

Strengthening Communities through Affordable Housing

City of High Point Community Development & Housing Department utilized Neighborhood Stabilization funds to purchase foreclosed homes in the community and rehabilitate the homes to make them available to first-time homebuyers. Eligible buyers can receive down payment assistance through Homebuyer Assistance Program.

ELIGIBILITY REQUIREMENTS & ASSISTANCE

- Participants must be first-time homebuyers and income eligible. Buyers must receive a minimum of eight (8) hours of homebuyer education. Up to $7,500 in down payment assistance is available

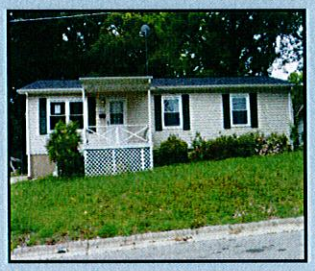
2143 CLIFFVALE DRIVE—$110,000

2715 WESTGATE DRIVE—$85,000

1402 HAMPSTEAD - $117,500

902 E. DAYTON—$67,500

3910 KIM DRIVE—$84,000



821 PUTNAM—$65,000

1009 MONTLIEU—62,500

131 1D JAMES ROAD—$70,000

233 WINDLEY DRIVE—$60,000

For Additional Information
Contact your local Realtor or
CHP CD & Housing Department
211 S. Hamilton Street, PO. Box 230

Phone: 336-883-3347
Fax: 336-883-3355
TDD: 336-883-8517
E-mail: toni.jackson@highpointnc.gov

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

This information is available in Spanish or any other language upon request. Please contact Toni Jackson at (336) 883-3347 or at 211 S. Hamilton Street for accommodations for this request.

Esta información está disponible en español o cualquier otra lengua a petición. Entre en contacto con por favor a Toni Jackson en (336) 883-3347 o en 211 S. Calle de Hamilton para las comodidades para esto petición.

Buyers are required to meet HUD income guidelines according to household size and Neighborhood Stabilization Program requirements.

PLANNING AND ZONING COMMISSION RECOMMENDATION

On May 24, 2011, a public hearing was held before the Planning and Zoning Commission regarding the request described below. All members of the Commission were present except Mr. Mark Walsh.

High Point University **Street Abandonment Case 11-04**

A request by High Point University to abandon an improved portion of North Avenue between Willoubar Terrace and Fifth Street.

Mr. Schroeder presented the request and recommended approval as outlined in the staff report.

Speaking in favor of the request was the applicant, Mr. Ron Guerra of 833 Montlieu Avenue in High Point. Mr. Guerra stated that North Avenue will be a central entry point into the campus. Their plan is to eventually privatize North Avenue up to N. Centennial Street when the University owns all the properties bordering it and put in a Welcome Center near the intersection. The University is requesting abandonment of this portion of North Avenue at this time to ensure adequate security is available with the opening of the Greek Village Student Housing Complex, which is lying directly south of this portion of North Avenue, in the upcoming fall semester.

The Planning & Zoning Commission recommended ***approval*** of Street Abandonment Case 11-04, by a vote of 6-1, with the retention of a public utility easement over the entire right-of-way for existing sanitary sewer, water, electrical and natural gas lines.

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
STREET ABANDONMENT CASE 11-04
May 24, 2011

Request	
Applicant: High Point University	**Proposal:** Abandonment of an improved portion of North Avenue between Fifth Street and Willoubar Terrace.

Adjacent Streets		
Name:	**Classification:**	**Right-of-Way and Pavement Width:**
Willoubar Terrace	Local and Private Street	50 ft. right-of-way – 24 ft. curb & gutter
Fifth Street	Local and Private Street	50 ft. right-of-way – 30 ft. curb & gutter
North Avenue	Local Street	50 ft. right-of-way – 39 ft. curb & gutter

Adjacent Property Zoning and Current Land Use		
North	Conditional Zoning Public Institutional (CZ PI)	Residential Single Family Homes
East	Conditional Zoning Public Institutional (CZ PI)	University Campus
South	Conditional Zoning Public Institutional (CZ PI)	University Campus (Greek Village)
West	Conditional Zoning Public Institutional (CZ PI) and Residential Single Family – 7 (RS-7)	Residential Single Family Homes

Analysis

The right-of-way requested for abandonment is approximately 0.76 acres in area, being approximately 50 feet in width by 650 feet in length, and contains an improved section of North Avenue. All abutting property is owned by High Point University. An adjacent section of North Avenue (between Fifth Street and Panther Drive) was abandoned in 2008 with the retention of a public utility easement over the entire right-of-way. The University intends to keep the roadway open to provide access to existing and proposed campus improvements. Easements must be retained for the existing utilities which includes water, sewer, electric, and natural gas. If the area is redeveloped, then the utilities may be relocated and abandoned per City standards. This abandonment will result in two public streets having "no outlet" via a public street including North Avenue from N. Centennial and Fifth Street from E. Farriss Avenue. However, once additional properties are acquired, the University intends to seek abandonment of those streets.

Findings

The Technical Review Committee (TRC) reviewed this request on May 4, 2011 and identified no issues that would prevent its abandonment.

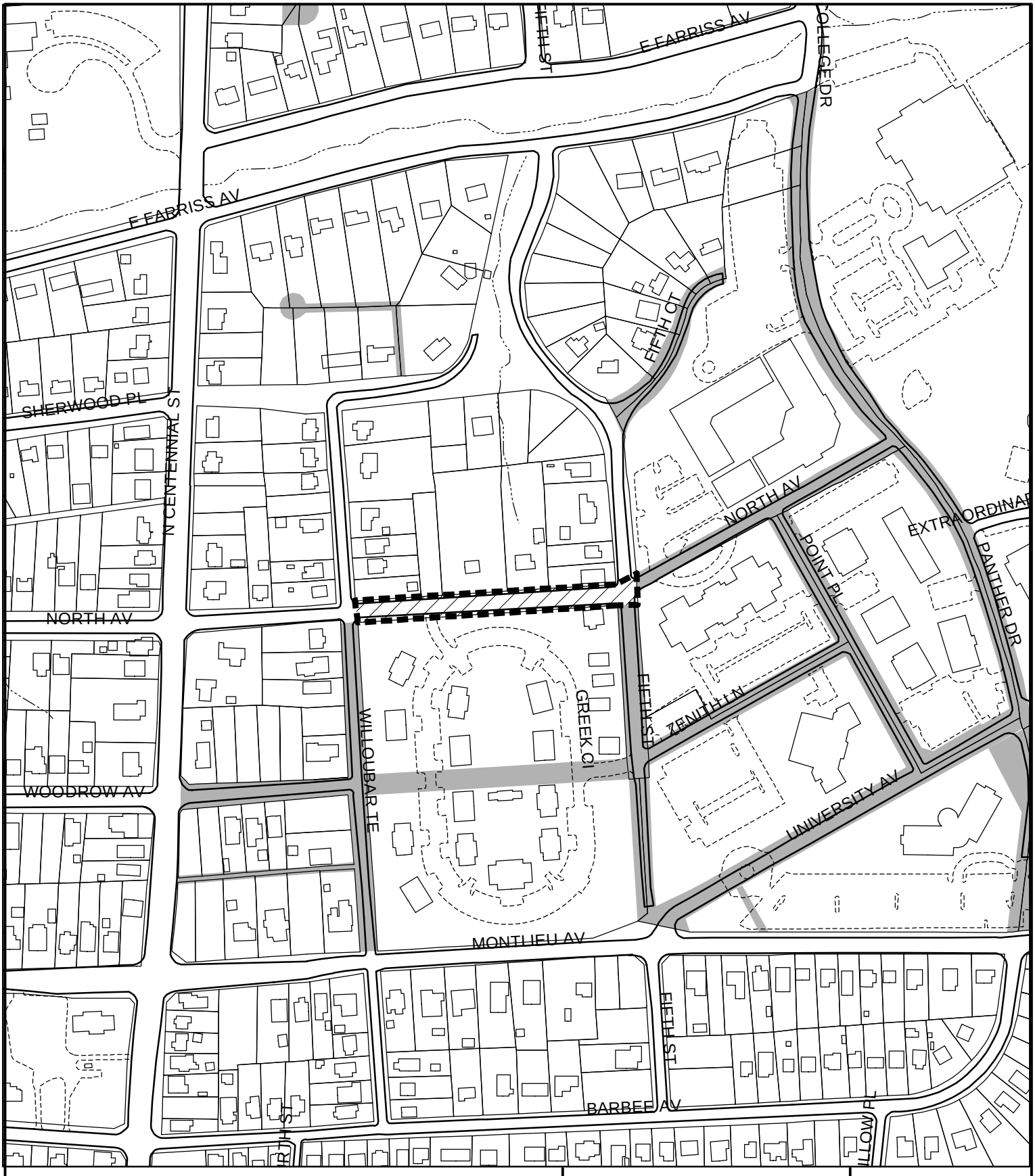
This abandonment of the public's interest and conveyance of the right-of-way to the abutting property owner, High Point University, as provided by state statutes, is found not to be contrary to the public's interest and found not to deprive abutting properties owned by High Point University reasonable means of ingress and egress.

Recommendation

The Planning and Development Department recommends approval of the requested street right-of-way abandonment with the retention of a public utility easement over the entire right-of-way for the existing sanitary sewer, water, electric, and natural gas utilities based on preliminary findings that it is not contrary to the public interest, and that no property in the vicinity of the street abandonment would be deprived of reasonable means of ingress or egress.

Report Preparation

This report was prepared by Planning and Development Department staff member Mark Schroeder, AICP, Senior Planner and reviewed by Bob Robbins, AICP, Development Administrator, and Lee Burnette, AICP, Director.



STREET ABANDONMENT REQUEST SA11-04

Applicant: High Point University

Area: 0.76 acres

Location of requested street abandonment

Previously abandoned right-of-ways

Planning & Development Department

City of High Point

Date: May 17, 2011

N

Scale: 1'=300'

y:/ba-pz/2011/pz/sa11-04.mxd

Attachments: Photographs (March, 2011) and Aerial (February, 2008)

Looking west down North Avenue from the Fifth Street/North Avenue intersection.

Looking east down North Avenue from Willoubar Terrace towards Fifth Street.

Attachments: Photographs (May, 2011) and Aerial (February, 2008)

Aerial with the abandonment area highlighted.

PLANNING AND ZONING COMMISSION RECOMMENDATION

On May 24, 2011, a public hearing was held before the Planning and Zoning Commission regarding the request described below. All members of the Commission were present except Mr. Mark Walsh.

State of North Carolina **Street Abandonment Case 11-05**

A request by the State of North Carolina (NC National Guard), to abandon an improved portion of Armory Drive.

Mr. Schroeder presented the request and recommended approval as outlined in the staff report.

Speaking in favor of the request was the applicant's representative, Ms. Elizabeth Chestnut of 5116 Wickham Road in Raleigh, NC. Ms. Chestnut advised the Commission Members that Armory Drive currently dead-ends in front of their property and the requested abandonment would assist the National Guard in completing a 1.4 million dollar addition/alteration project and to add additional parking. She concluded by noting that a vehicular turnaround area is proposed to be constructed at the new terminus of Armory Drive near their eastern boundary of the site.

The Planning & Zoning Commission recommended ***approval*** of Street Abandonment Case 11-05, by a vote of 7-0, with the retention of a 20 foot wide sanitary sewer easement.

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
STREET ABANDONMENT CASE 11-05
May 24, 2011

Request	
Applicant: North Carolina National Guard	**Proposal:** Abandonment of a partially improved portion of Armory Drive beginning approximately 440 feet east of the terminus of the Armory Drive right-of-way.

Adjacent Streets		
Name:	**Classification:**	**Right-of-Way and Pavement Width:**
Armory Drive	Local Street	60 ft. right-of-way – 21 ft. ribbon pavement

Adjacent Property Zoning and Current Land Use		
North	Light Industrial (LI)	Armory / Government Offices
East	Heavy Industrial (HI)	Warehouse (vacant)
South	Light Industrial (LI)	Business I-85
West	Conditional Use Heavy Industrial (CU HI)	Manufacturing

Analysis

The right-of-way requested for abandonment is approximately 0.52 acres in area, being approximately 60 feet in width by 450 feet in length, and is partially improved with a 21 foot wide cartway. All property abutting the proposed abandonment is owned by the State of North Carolina (NC National Guard). The southern boundary of the right-of-way abuts the Business 85 right-of-way. The area of right-of-way proposed for abandonment is within High Point's Extraterritorial Jurisdiction (ETJ). Because the right-of-way is not located in the City, the North Carolina Department of Transportation maintains this section of right-of-way and must also release its interest in the right-of-way. The applicant is also pursuing voluntary annexation of the Armory property which, if approved, will result in the City maintaining the remaining right-of-way in front of the Armory. The City currently maintains that portion of Armory Drive that is within the city limits.

Per Elizabeth Chesnut, Master Planner with the North Carolina Army National Guard the purpose of the request is to comply with, "recently increased stand-off distances with respect to the building, adjacent site uses, and the property boundary. The closing of this portion of Armory Drive and subsequent transfer to the State of North Carolina and the NCNG will allow the High Point Readiness Center to provide this secure level of anti-terrorism and force protection standards for the facility, staff and soldiers at this location". The applicant is proposing future improvements to the site. Concurrent with these site improvements, the applicant will construct a turn-around (achieved by having two commercial driveways – one off the north side of the right-

of-way and one off the terminus of Armory Drive) at the new terminus of Armory Drive. An easement shall be retained for an existing 8 inch sanitary sewer line.

Findings

The Technical Review Committee (TRC) reviewed this request in September, 2010 and identified no issues that would prevent its abandonment.

This abandonment of the public's interest and conveyance of the right-of-way to the abutting property owner, North Carolina National Guard, as provided by state statutes, is found not to be contrary to the public's interest and found not to deprive abutting properties reasonable means of ingress and egress.

Recommendation

The Planning and Development Department recommends approval of the requested street right-of-way abandonment with the retention of a 20 foot sewer easement centered on the existing 8-inch sanitary sewer utility based on preliminary findings that it is not contrary to the public interest, and that no property in the vicinity of the street abandonment would be deprived of reasonable means of ingress or egress.

Report Preparation

This report was prepared by Planning and Development Department staff member Mark Schroeder, AICP, Senior Planner and reviewed by Bob Robbins, AICP, Development Administrator, and Lee Burnette, AICP, Director.

STREET ABANDONMENT REQUEST SA11-05

Applicant: North Carolina Army National Guard
Area: 0.52 acres

Location of requested street abandment

Planning & Development Department

City of High Point

Date: May 10, 2011

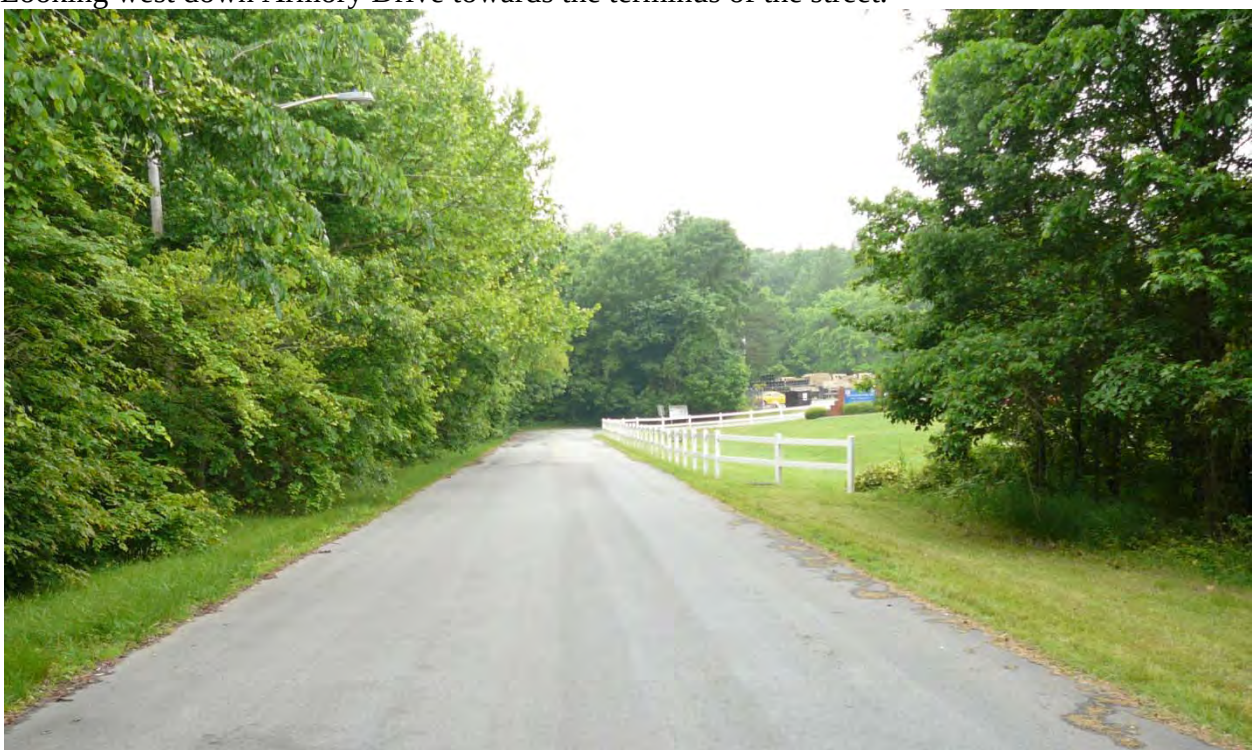
N

Scale: 1'=300'

y:/ba-pz/2011/pz/sa11-05.mxd

Attachments: Photographs (May, 2011) and Aerial (February, 2008)

Looking west down Armory Drive towards the terminus of the street.



Fence represents the road frontage for the NC National Guard Armory.

Attachments: Photographs (May, 2011) and Aerial (February, 2008)

Aerial with the abandonment area highlighted.

City of High Point
Budget & Evaluation Office

June 15, 2011

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Louanne C. Hedrick
Budget & Evaluation Officer

SUBJECT: Agenda Item for City Council

I have been advised by Jeff Moore that the Market Authority collections for Occupancy Taxes and Business Licenses will exceed the budget by the end of the fiscal year.

Based on Jeff's projections, a budget amendment for $80,000 recognizing the additional funds is attached. Please let me know if you have any questions.

cc: Pat Pate
Randy McCaslin
Jeff Moore

Attachments: Budget Amendment

P.O. 230, 211 South Hamilton Street, High Point, NC 27261 USA
Fax: 336.822-7065 Phone: 336.883.3018 TDD: 336.883.8517

"AN ORDINANCE AMENDING THE 2010-2011 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR THE HIGH POINT MARKET AUTHORITY

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The revenues received for the Market Authority for occupancy tax and showroom licenses will exceed the adopted budget by an estimated $80,000.

Section 2. The following additional revenues that are available to the City of High Point include:

(A) That the Market Authority Fund of the City of High Point, is hereby amended as follows:

Market Authority Occupancy Taxes (125514/402301)	$ 21,000
Market Authority Business Licenses (125514/421101)	$ 59,000

(B) That the following Market Authority Fund expenditure budget be amended as follows:

Market Authority Expenditures (125514/521199)	$ 80,000

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this _____ day of June, 2011

Department of Electric Utilities

Administration Division

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

June 14, 2011

To: Mayor and City Council Members

From: Garey Edwards, Director of Electric Utilities

Subject: Renewable Energy Generation Program

The City of High Point is required to maintain a renewable energy strategy under the provisions in NC Senate Bill 3. We have implemented energy efficiency rebate programs that aid us in our Renewable Energy Portfolio Standards (REPS). We also are required to allow our customers the option to implement renewable energy resources (solar photovoltaic, wind, solar thermal) at their own expense if they desire and choose to do so.

While there has been very little interest shown to date across the state because of the high installation cost and long payback, we have had some customer interest here in High Point.

Most of the financing is in the form of Federal and State tax credit subsidies totaling 65%. The Federal government provides a 30% tax credit subsidy for renewable energy resources, and the State of North Carolina provides an additional 35% tax credit subsidy. The customer will have his or her choice of an additional per KWh credit from either NC Green Power or Agency 1:

- they can elect to receive the Agency 1 renewable energy generation credit which currently is 6 cents per KWh (it was an 8 cent per KWh); or

- they can elect to use NC GreenPower which currently offers a renewable energy generation credit of 10 cents per KWh (it was 15 cents per KWh).

Agency 1 will also pay an avoided cost credit of 4.71 cents per KWh credit added to either the 10 cents per KWh credit from NC Green Power, or to the 6 cents per KWh credit from Agency 1.

So, on the bottom-line the customer will receive a total net credit of 14.71 cents per KWh (10 cents plus 4.71 cents) if they choose the renewable energy credit from NC Green

Power. If the customer chooses the renewable energy credit from Agency 1, they will receive a total credit of 10.71 cents per KWh (6 cents plus 4.71 cents).

Most customers will most likely chose the higher credit available from NC Green Power. Last year, ElectriCities prepared the attached illustration showing the customer's estimated the costs and payback associated with either a simple 2 kilowatt residential photovoltaic system producing 3,500 KWh, or a larger 5.5 kilowatt residential photovoltaic system producing 9,600 KWh. On the attached copy, I have highlighted in yellow this year's changes.

With the Federal and State tax credit subsidies and the changes in the buy back rates, the customer's payback for a photovoltaic system will be about 13.1 years on the smaller 2 kilowatt system, and about 16.5 years on the larger 5.5 kilowatt system. Without the Federal and State tax subsidies, the customer's payback would be about 29.1 years on the smaller system, and about 31.1 years on the larger system.

Currently we have two residential solar photovoltaic installations in High Point. We have had interest with commercial customers; however, they are still considering the economics of installing panels.

We recommend the City Council approve the following documents developed and prepared for us by ElectriCities:

- Renewable Energy Credit Rider Electric Rate Rider RECR-1
- Electric Rate Rider REPS Renewable Energy Portfolio Standards (REPS) Charge

Please let me know Strib or me know if we can provide any further assistance.

Attachments

City of High Point
Renewable Energy Credit Rider
Electric Rate Rider RECR-1

AVAILABILITY

This optional rate rider is available to customers on any City of High Point ("City") rate schedule who operate solar photovoltaic, wind powered, or biomass-fueled generating systems, without battery storage, located and utilized at the customer's primary residence or business where a part or all of the electrical requirements of the customer can be supplied from the customer's generating system. To qualify for this rate rider, the customer must have complied with the City's Interconnection Standards and have an approved Interconnection Request Form. As part of the Interconnection Request Form approval process, the City retains the right to limit the number and size of renewable energy generating systems installed on the City's System. The generating system that is in parallel operation with service from the City and located on the customer's premises must be manufactured, installed, and operated in accordance with all governmental and industry standards, in accordance with all requirements of the local code official, and fully conform with the City's applicable renewable energy interconnection interface criteria. Customers with qualified systems may also apply for NCGreenPower credits or North Carolina Municipal Power Agency 1 ("NCMPA1") Renewable Energy Certificate ("REC") credits.

The Fixed Long-Term Rates on this Rider are available only to Customers who have executed a Power Purchase Agreement with the City on or before July 1, 2011 for delivery of power beginning on or before the earlier of thirty (30) months from the date of execution of the Power Purchase Agreement

Notwithstanding the above, all qualifying facilities have the option to sell energy to the City on an "as available" basis and receive energy credits only calculated using the Variable Rates identified in this Rider for the delivered energy.

MONTHLY CREDIT

Monthly credits are paid according to the type of renewable generation.

Wind and Biomass Energy Credit ($ Per kWh):

		Fixed Long-term Rate		
	Variable	**5 Years**	**10 Years**	**15 Years**
	$0.0335	$0.0358	$0.0416	$0.0462
On-peak energy*	~~$0.0298~~	~~$0.0344~~	~~$0.0406~~	~~$0.0467~~
Off-peak energy	~~$0.0120~~	$0.0114	$0.0118	~~$0.0125~~
	$0.0158			$0.0121

Solar Photovoltaic Energy Credit ($ Per kWh):

		Fixed Long-term Rate		
	Variable	**5 Years**	**10 Years**	**15 Years**
All energy*	~~$0.0326~~	~~$0.0366~~	~~$0.0416~~	~~$0.0400~~
	$0.0355	$0.0378	$0.0430	$0.0471

* These energy credits include a capacity component.

MONTHLY ENERGY
Monthly Energy shall be the total kWh of energy delivered by the Customer's renewable energy generating system to the City during the current calendar month.

ON-PEAK ENERGY
On-Peak Energy shall be the metered energy during the On-Peak Energy Period of the current calendar month, whereby the On-Peak Energy Period is defined as non-holiday weekdays from 7:00 AM to 11:00 PM EPT.

OFF-PEAK ENERGY
Off-Peak Energy shall be the Monthly Energy less the amount of energy billed as On-Peak Energy.

CONTRACT PERIOD
Prior to receiving service under this Rider, the City and the customer shall have entered either an Interconnection Agreement or executed a Certificate of Completion (inverter-based generators less than 10 kW) and a Power Purchase Agreement which covers the special terms and conditions for the customer's requirements related to the interconnection of the customer's renewable energy generating system.

Each of these agreements shall have a minimum term of one (1) year. Either party may terminate the agreements after one year by giving at least thirty (30) days previous notice of such termination in writing.

GENERAL
Service under this Rider is subject to the provisions of the Service Regulations of the City contained in the City Code of Ordinances.

SPECIAL CONDITIONS
The customer's service shall be metered with two meters, one of which measures all energy provided by the City and used by the customer, and the other measures the amount of energy generated by the customer's renewable energy generator which is provided to the City.

In the event that the City determines that it is necessary to install any additional equipment to protect the safety and adequacy of electric service provided to other customers, the customer shall pay for the cost of such equipment in accordance with the terms of its Power Purchase Agreement.

Effective July 1, 2011 ~~June 11, 2010~~.

Solar PV Examples

*Example #1**

2-Kilowatt Residential Photovoltaic (PV) System
Annual output = 3,500 KWh

Costs

Cost of PV system	$15,000
State tax credit (35%)	- $5,250
Federal tax credit (30%)	- $4,500
Federal tax adjustment**	+$1,470
Net Cost	$6,720

Annual Revenues

0.0471

Annual output (avoided cost @ ~~$0.04~~/KWh)	~~$140~~	165
REC (NC GreenPower*** @ ~~$0.15~~/KWh)	~~$525~~	350
Total Payments	~~$664~~	515

0.10

13.1

Simple payback = ~~10.1~~ years with Fed/State Tax Credits; or ~~22.5~~ years without Fed/State Credits

29.1

*Example #2**

5.5-Kilowatt Residential Photovoltaic (PV) System
Annual output = 9,600 KWh

Costs

Cost of PV system	~~$44,000~~
State tax credit (35%)	- $10,500 (capped)
Federal tax credit (30%)	- $13,200
Federal tax adjustment**	+$2,940
Net Cost	$23,240

Annual Revenues

0.0471

Annual output (avoided cost @ ~~$0.04~~/KWh)	~~$384~~	452
REC (NC GreenPower*** @ ~~$0.15~~/KWh)	~~$1,440~~	960
Total Payments	~~$1,824~~	1412

0.10

16.5

Simple payback = ~~12.7~~ years with Fed/State Tax Credits; or ~~24.1~~ years without Fed/State Credits

31.1

* Examples assume a 28% federal tax bracket.

** The state tax credit must be subtracted from a taxpayer's federal deduction of state taxes paid for the purposes of determining federal taxable income.

0.10

*** Systems less than 10KW can sell REC to NC Green Power @ ~~$0.15~~/KWh. Alternatively, customer can sell REC to NCMPA1 for a current price of ~~$0.08~~/KWh.

0.06

6/14/2011

City of High Point
Electric Rate Rider REPS
Renewable Energy Portfolio Standards (REPS) Charge

Applicability
The Renewable Energy Portfolio Standards Charge set forth in this Rider is applicable to all customer accounts receiving electric service from the City of High Point ("City"), except as provided below. These charges are collected for the expressed purpose of enabling the City to meets its Renewable Energy Portfolio Standards compliance obligations as required by the North Carolina General Assembly in its Senate Bill 3 ratified on August 2, 2007.

Billing
Monthly electric charges for each electric meter computed under the City's applicable electric rate schedule will be increased by an amount determined by the table below:

Customer Type	Monthly Charges
Residential Account	~~$ 0.55~~ $0.42
Commercial Account	$ 2.21
Industrial Account	~~$31.42~~ $21.42

Exceptions
Auxiliary Service Accounts
The following service schedules will not be considered accounts because of the low energy use associated with them and the near certainty that customers served under these schedules already will pay a per account charge under another residential, commercial or industrial service schedule:

- Rate 17 – Outdoor Lighting Service
- Rate 29 – Flood Lighting Service
- Rate Z – Street Lighting Service

Sales Tax
Applicable North Carolina sales tax will be added to charges under this Rider.

July 1, 2011
Effective for bills rendered on or after ~~June 11, 2010~~.

Impact of 2011-2012 Electric Rate and Renewable Rider Increase

	Current	Proposed	Change
Residential	$112.82	$118.46	$5.64
Renewable	$ +.55	$ +.42	$ -.13
Total	$113.37	$118.88	$5.51
Commercial	$637.91	$669.81	$31.90
Renewable	$ +2.21	$ +2.21	$ .00
Total	$640.12	$672.02	$31.90
Industrial	$1,611.34	$1,691.91	$ 80.57
Renewable	$ +31.42	$ +21.42	$- 10.00
Total	$1,642.76	$1,713.33	$ 70.57

Residential = 1,000 kWh

Commercial = 5,900 kWh

Industrial = 16,000 kWh

6/14/11

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2011-2012 Budget Ordinance

BE IT ORDAINED BY THE CITY OF HIGH POINT, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated for the operation and maintenance of the City's various governmental departments and divisions for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND for general governmental operations the sum of:

$ 103,807,396

(2) That for said fiscal year there is hereby appropriated out of the SPECIAL GRANTS FUND for purposes outlined within the various grant provisions, the sum of:

$ 2,920,538

(3) That for said fiscal year there is hereby appropriated out of the COMMUNITY DEVELOPMENT FUND for purposes outlined within the grant, the sum of:

$ 2,129,112

(4) That for said fiscal year there is hereby appropriated out of the ECONOMIC DEVELOPMENT FUND, the sum of:

$ 781,500

(5) That for said fiscal year there is hereby appropriated out of the GENERAL DEBT SERVICE FUND for the payment of debt service charges on general obligation debt, the sum of:

$ 10,926,455

(6) That for said fiscal year there is hereby appropriated out of the GENERAL CAPITAL PROJECTS FUND for the purpose of construction and/or acquisition of certain long-lived assets, the sum of:

Capital Projects	$ 856,500
Transfer to General Debt Service	877,128
	$ 1,733,628

(7) That for said fiscal year there is hereby appropriated out of the CENTRAL SERVICES FUND the following:

Fleet Services	$ 9,044,210
Radio Repair Shop	937,871
Maintenance Operations	1,948,519
Computer Replacement	681,168
	$ 12,611,768

(8) That for said fiscal year there is hereby appropriated out of the WATER and SEWER FUND the following:

Operations	$ 24,811,439
Debt Service	16,794,173
Transfer to Capital Projects Fund	2,787,000
TOTAL WATER and SEWER FUND	$ 44,392,612

(9) That for said fiscal year there is hereby appropriated out of the WATER and SEWER CAPITAL PROJECTS FUND the following:

Water Sewer Capital Projects	$ 2,787,000

(10) That for said fiscal year there is hereby appropriated out of the ELECTRIC FUND the following:

Operations	$ 111,569,221
Capital Projects	7,243,084
TOTAL ELECTRIC FUND	$ 118,812,305

(11) That for said fiscal year there is hereby appropriated out of the MASS TRANSIT FUND for the purpose of operating High Point's Transit System, the sum of:

$ 3,319,843

(12) That for said fiscal year there is hereby appropriated out of the PARKING FACILITIES FUND for the purpose of operating City parking facilities, the sum of:

$ 376,953

(13) That for said fiscal year there is hereby appropriated out of the LANDFILL FACILITIES FUND the following:

Landfill Facility Operating	$ 5,160,681
Recycling Facility Operating	1,920,932
Capital Projects	550,000
TOTAL LANDFILL FACILITIES FUND	$ 7,631,613

(14) That for said fiscal year there is hereby appropriated out of the STORM WATER FUND the following:

Operations	$ 2,124,467
Debt Service	936,111
Capital Projects	350,000
TOTAL STORM WATER FUND	$ 3,410,578

(15) That for said fiscal year there is hereby appropriated out of the MARKET AUTHORITY FUND, the sum of:

$ 2,775,000

Section 2. It is estimated that the following revenues will be available during fiscal year beginning July 1, 2011 and ending June 30, 2012:

General Fund	
Ad Valorem Taxes	$ 57,187,197
Sales & Use Taxes	14,388,815
Intergovernmental Revenues	13,523,942
Licenses & Permits	1,804,900
Charges for Services	4,570,806
Miscellaneous	1,982,500
Administrative Reimbursements	7,480,534
Fund Balance Appropriated	2,868,702
Total Revenues and Other Financing Sources	$ 103,807,396
Grants Fund	
Intergovernmental Revenues	$ 2,920,538
Community Development Fund	
Intergovernmental Revenues	$ 2,129,112

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2011-2012 Budget Ordinance

Economic Development Fund		
Transfer From General Fund	$	75,000
Transfer From Electric Fund		400,000
Fund Balance Appropriated		306,500
Total Revenues and Other Financing Sources	$	781,500
General Debt Service Fund		
Ad Valorem Taxes	$	3,052,740
Interest on Investments		145,000
Miscellaneous		555,884
Transfer from Other Funds		7,172,831
Total Revenues and Other Financing Sources	$	10,926,455
General Capital Projects Fund		
Intergovernmental Revenues		524,000
Transfer from Other Funds		332,500
Fund Balance Appropriated		877,128
Total Revenues and Other Financing Sources	$	1,733,628
Central Services Fund		
Sales and Services		7,460,312
Miscellaneous Revenues		5,151,456
Total Revenues and Other Financing Sources	$	12,611,768
Water and Sewer Fund		
Charges for Services	$	43,217,068
Non-operating Revenues		238,000
Retained Earnings Appropriated		937,544
Total Revenues and Other Financing Sources	$	44,392,612
Water and Sewer Capital Projects Fund		
Transfer from Water and Sewer Fund	$	2,787,000
Electric Fund		
Charges for Services	$	116,756,991
Non-operating Revenues		225,706
Administrative Reimbursements		1,829,608
Total Revenues and Other Financing Sources	$	118,812,305
Mass Transit Fund		
Charges for Services	$	2,425,706
Intergovernmental Revenues		545,320
Transfer From Other Funds		348,817
Total Revenues and Other Financing Sources	$	3,319,843
Parking Facilities Fund		
Charges for Services	$	280,000
Miscellaneous		1,000
Transfer From Other Funds		95,953
Total Revenues and Other Financing Sources	$	376,953

Landfill Facilities Fund		
Landfill Tipping Fee Taxes	$	65,000
Charges for Services		7,190,000
Miscellaneous		89,000
Transfer from Landfill Maintenance Reserve Fund		150,000
Retained Earnings Appropriated		137,613
Total Revenues and Other Financing Sources	$	7,631,613
Storm Water Fund		
Charges for Services	$	2,404,397
Miscellaneous		41,000
Transfer from General Debt Service		965,181
Total Revenues and Other Financing Sources	$	3,410,578
Market Authority Fund		
Room Occupancy Taxes	$	275,000
Licenses & Permits		1,500,000
Transfer from General Fund		240,000
Transfer from Water-Sewer Fund		50,000
Transfer from Electric Fund		710,000
Total Revenues and Other Financing Sources	$	2,775,000

Section 3. There is hereby levied the following rates of tax on each one hundred dollars ($100) valuation of taxable property, as listed for taxes as of January 1, 2011, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Rate per $100 Valuation
General Fund $.662

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of **$9,187,810,627** and an estimated rate of collections of **98.0%** during the current year.

Section 4. That the reserve for encumbrances at June 30, 2011, representing the unearned portion of contracts as of that date, shall be re-appropriated and distributed as it applied in order to properly account for the payment against which the fiscal year in which it is paid.

Section 5. That the unencumbered balances as of June 30, 2011 of those capital projects and operating encumbrances which were not completed in Fiscal Year 2010-2011 be reappropriated into the Fiscal Year 2011-2012 budget in order to allow completion.

Section 6. That the unencumbered balances in Grant funds which remain as of June 30, 2011 be re-appropriated into the Fiscal Year 2011-2012 budget for the completion of their original purposes.

Section 7. That those balances remaining as assigned fund balances in governmental funds as of June 30, 2011, shall remain assigned for their intended purposes during Fiscal Year 2011-2012.

Section 8. The number of persons to be employed and the salaries and wages to be paid shall be those which are included in the detailed operation budgets; unless provision is made by the City Manager or City Council for employing additional persons.

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2011-2012 Budget Ordinance

Section 9. The City Manager is hereby authorized to approve transfers of appropriations within any fund, provided transfers between funds, and authorization for making expenditures from excess revenue shall be made by the City Council.

Section 10. There is hereby levied a tax of five dollars ($5.00) per year upon any vehicle resident within the City, pursuant to G.S. 20-97 (c).

Section 11. Copies of this ordinance shall be furnished to the City Clerk and the Director of Financial Services to be kept on file by him for his direction in the collection and disbursement of City funds.

Section 12. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted this 20th day of June, 2011.

Attest: Lisa B. Vierling, MMC
City Clerk

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY℠

RESOLUTION RESCINDING 2010 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA AMENDING THE SCHEDULE OF RATES AND CHARGES FOR SOLID WASTE FEES

WHEREAS, on June 21, 2010 the City Council of the City of High Point, North Carolina adopted a resolution revising the schedule of rates and charges for Solid Waste fees be amended to add the following:

- $6.00 per month for non-residential customers
- $25.00 per month for Customers Receiving Enhanced Services in the Downtown District

WHEREAS, under City Council instruction, the non-residential solid waste fees were not implemented during FY 2010-2011.

WHEREAS, in the FY 2011-2012 City of High Point Annual Budget, the High Point City Council rescinds the resolution amending the Solid Waste Fee schedule for non-residential customers.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of High Point, North Carolina that the resolution adopted June 21, 2010 adopting schedule of rates and charges for Solid Waste fees is hereby rescinded.

Adopted by the High Point City Council this 20th day of June, 2011.

Lisa B. Vierling, MMC
City Clerk

City of High Point North Carolina

RESOLUTION OF THE CITY COUNCIL OF CITY OF HIGH POINT, NORTH CAROLINA TO AMEND THE ELECTRIC UTILITY RATE SCHEDULE

BE IT RESOLVED, by the City Council of the City of High Point, NC that the schedule of rates and charges for the electric utility for availability demand and consumption be amended to be increased by 5.0% effective for bills dated on or after July 1, 2011, and to continue until such time as City Council shall determine otherwise.

Adopted by the High Point City Council this 20th day of June, 2011.

Lisa B. Vierling, MMC
City Clerk

Right of Way

Henry T. Moon, III
RIGHT OF WAY AGENT

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

MEMO

June 8, 2011

To: JoAnne Carlyle, Assistant City Attorney

From: Henry T. Moon
Henry T Moon

Subject: Storm water Improvements

Please request Council approval at their 6/20/2011 meeting to purchase 809 & 811 Westwood Ave. for storm water purposes. Both of these properties have a long history of flooding. The combined purchase price is $199,700. Mr. Derrick Boone with our storm water section will be there to answer questions about the project

I have given Cindy maps of the subject properties for Council.

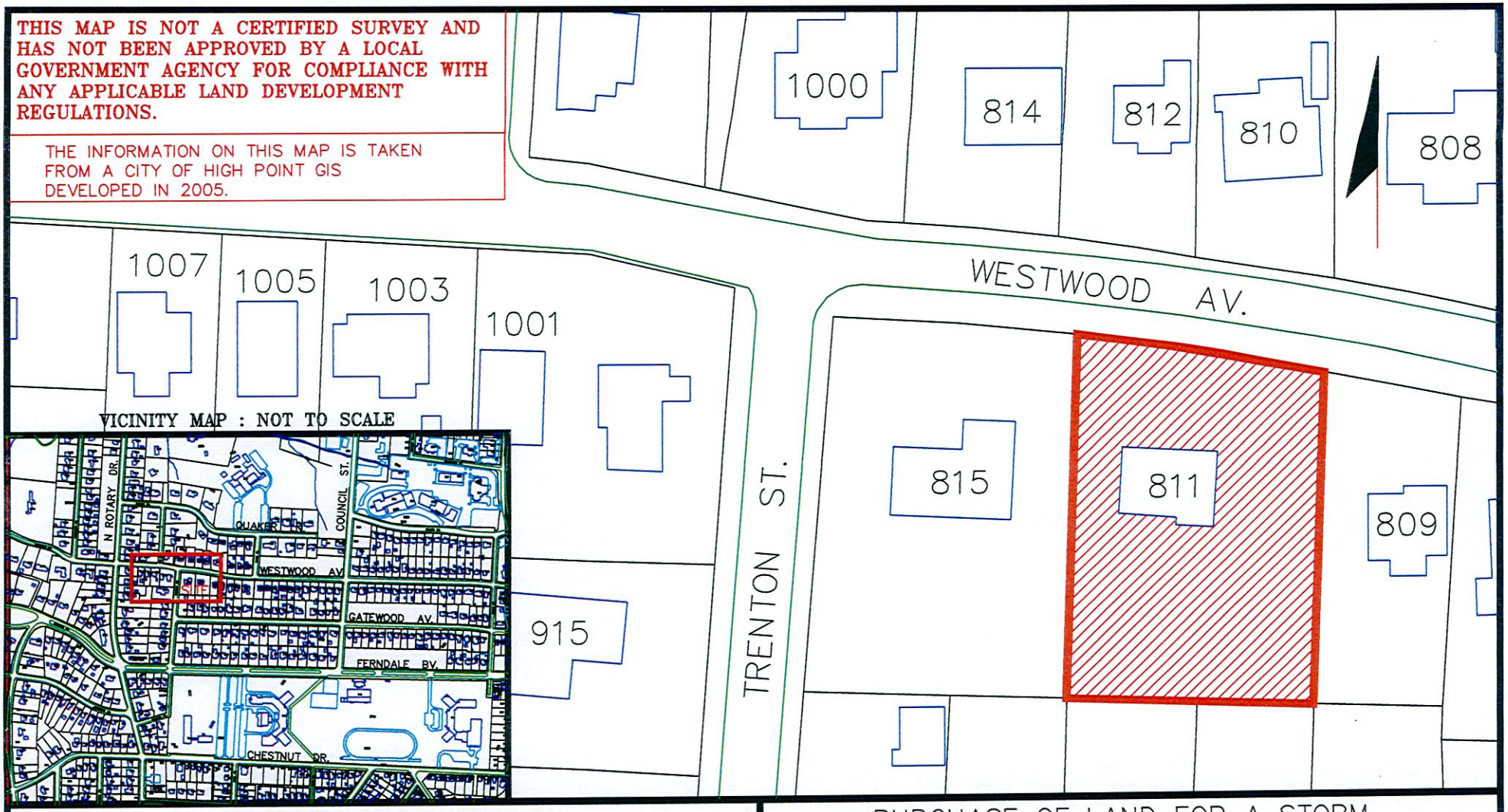
If you have any questions, please advise.

Cc: Derrick Boone
Richard McMillan
Cindy Smith ✓
Pat Pate

City of High Point, P.O. 230, 211 South Hamilton Street, High Point, NC 27261 USA
Phone: 336.883.3247 Fax: 336.883.3683 Cell: 336.688-6624
E-mail: henry.moon@highpointnc.gov

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN APPROVED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

THE INFORMATION ON THIS MAP IS TAKEN FROM A CITY OF HIGH POINT GIS DEVELOPED IN 2005.



CITY OF HIGH POINT
NORTH CAROLINA

ENGINEERING SERVICES
DEPARTMENT

SCALE: N.T.S. BY: MBN

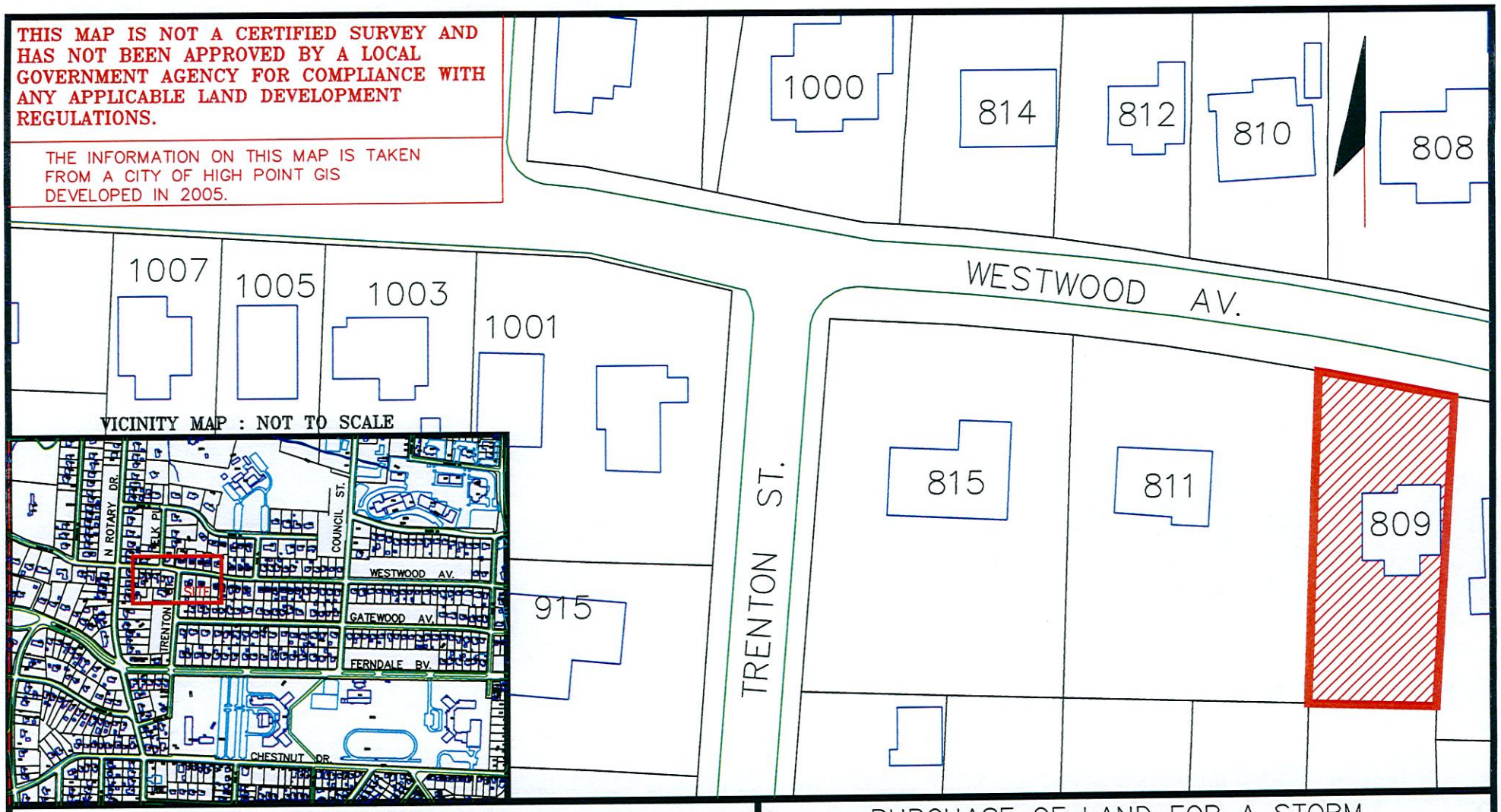
PURCHASE OF LAND FOR A STORM WATER PROJECT

PROPERTY OF THE SECRETARY OF HUD
811 WESTWOOD AVENUE
APPROXIMATELY 0.45 ACRES
TM 18000237000400015

PROJECT: 2454 DATE: JAN. 2011

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN APPROVED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

THE INFORMATION ON THIS MAP IS TAKEN FROM A CITY OF HIGH POINT GIS DEVELOPED IN 2005.



CITY OF HIGH POINT
NORTH CAROLINA

ENGINEERING SERVICES
DEPARTMENT

PURCHASE OF LAND FOR A STORM WATER PROJECT

PROPERTY OF ELIZABETH W. WHITLOCK
809 WESTWOOD AVENUE
APPROXIMATELY 0.22 ACRES
TM 18000237000400014

SCALE: N.T.S. BY: MBN

PROJECT: 2454 DATE: JAN. 2011

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
ANNEXATION CASE 11-01
June 20, 2011

Request	
Applicant: Elizabeth Chestnut, RLA Master Planner, NC National Guard	**Owner:** State of North Carolina (NC National Guard)
Proposal: Voluntary contiguous annexation so as to obtain City services.	**Effective Date:** Upon adoption.
	Associated Zoning Case: The property is in the City of High Point's Extra-Territorial Jurisdiction (ETJ) area where the City has zoning authority. The parcel is currently zoned Heavy Industrial (HI) District.

Site Information	
Location:	Lying at the western terminus of Armory Drive (3515 Armory Drive).
Tax Parcel Numbers:	0161164 *(Guilford County)*
Site Acreage:	18.55 acres *(8.92 acres land area and 9.63 road right-of-way)*
Current Land Use:	NC National Guard
Current Fire District:	Pinecroft Sedgefield Fire Department.
Proposed Development:	There is an existing 34,800 square foot National Guard facility upon the site. The applicant has stated that the National Guard is considering future improvements consisting of a 1,600 square foot building addition, installation of additional parking and alteration of the existing building.
Proposed Unit Type, Number and Average Value:	Not applicable
Proposed Build-out Schedule:	Above noted improvements are tentatively scheduled to begin construction within one year.
Physical Characteristics:	The site has a moderate to steeply sloping terrain. An intermittent stream, running from north to south, bisects the western portion of the site and the steeper terrain is near the stream. That portion of the site lying west of the stream is undeveloped and heavily wooded.
Water and Sewer Proximity:	An 8-inch City sewer line runs along the southern boundary of the site within the Armory Drive right-of-way, and a separate 8-inch sewer line runs through the western portion of the site paralleling the

	stream. A 6-inch City water line runs along the eastern and northeastern boundary of the site.
General Drainage and Watershed:	The site drains in a general north to south direction and development is subject to the Randleman Lake General Watershed Area (GWA) requirements. Engineered stormwater measures are required for non-residential development with an impervious surface area that exceeds 6% or more of the site.
Overlay District(s):	None

Adjacent Property Zoning and Current Land Use			
North:	HI	Heavy Industrial District	City of High Point vehicle maintenance facility
South:	LI	Light Industrial	Warehouse, automotive repair/ storage facility *(lying along south side of Business 85)*
East:	HI	Heavy Industrial District	Vacant industrial building
West:	LI	Light Industrial	Church
	CU-HI	Conditional Use Heavy Industrial District	Manufacturing facility

Transportation Information			
Adjacent Streets:	**Name**	**Classification**	**Approx. Frontage**
	Armory Drive	Local Street	312 ft.
Vehicular Access:	The facility's access is from Amory Drive, which currently terminates near the western boundary of the site. The applicant has also submitted a street abandonment case (SA11-05) which proposes to abandon that portion of Armory Drive lying south of the site so that Armory Drive will terminate nearer the eastern boundary of the site.		

City Department Comment Summary

Official City department comments were not requested for this proposed annexation due to the fact the site is surrounded by existing industrial uses within the City's corporate limits. Annexation petitions for uses within close proximity to existing service areas do not cause the need for individual department comment.

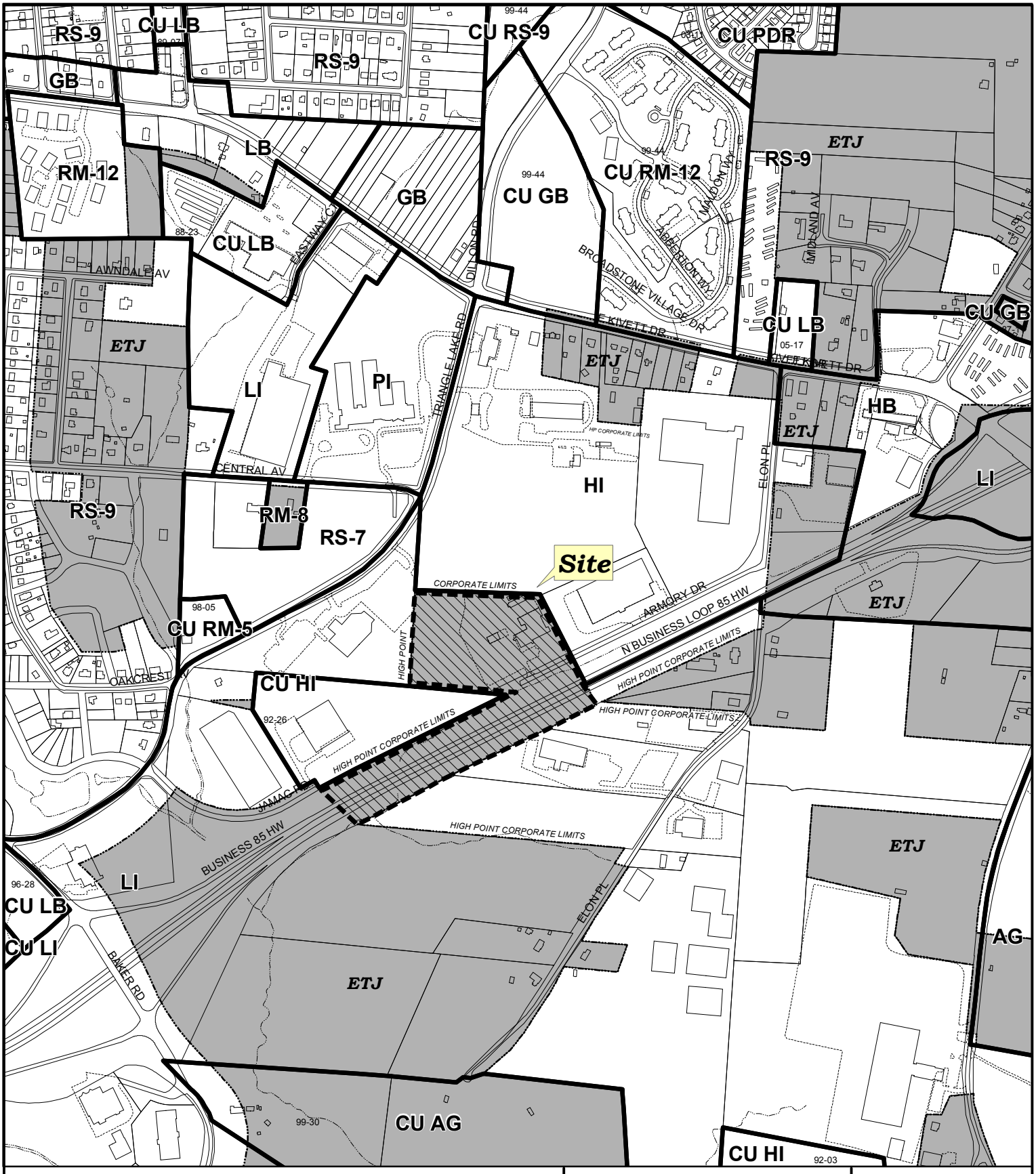
Additional Comment / Revenue Impact

The applicant is requesting voluntary annexation for this site which is currently within the City of High Point's extraterritorial area (ETJ Area) where the City has zoning authority. The applicant is requesting annexation for two purposes 1) The corresponding street abandonment and access improvements the applicant desires to construct would be more difficult if Armory Drive remains under NCDOT jurisdiction, thus they have petitioned to annex the parcel and the adjacent Armory Drive right-of-way and 2) The existing facility is currently connected to City of High Point water and sewer utilities and they are paying the higher utility rates for property lying outside the City limits; they desire the lower rates for property within the city limits.

This annexation petition is a logical progression of the City's corporate limits for this area as all of the surrounding property has been annexed into the City of High Point and developed. In addition, the only means of access to the site is through the City of High Point's corporate limits. City services and service vehicles are already established in this area and the inclusion of this parcel will not negatively impact the City's ability to provide services in this area.

Report Preparation

This report was prepared by Planning and Development Department staff member Herbert Shannon Jr. AICP, Senior Planner, and reviewed by Robert Robbins AICP, Development Services Administrator and Lee Burnette AICP, Director.



ANNEXATION REQUEST ANX11-01

Applicant: NC Army National Guard
Area: 18.55 acres

Existing Zoning Boundary
Subject Property Boundary

Planning & Development Department

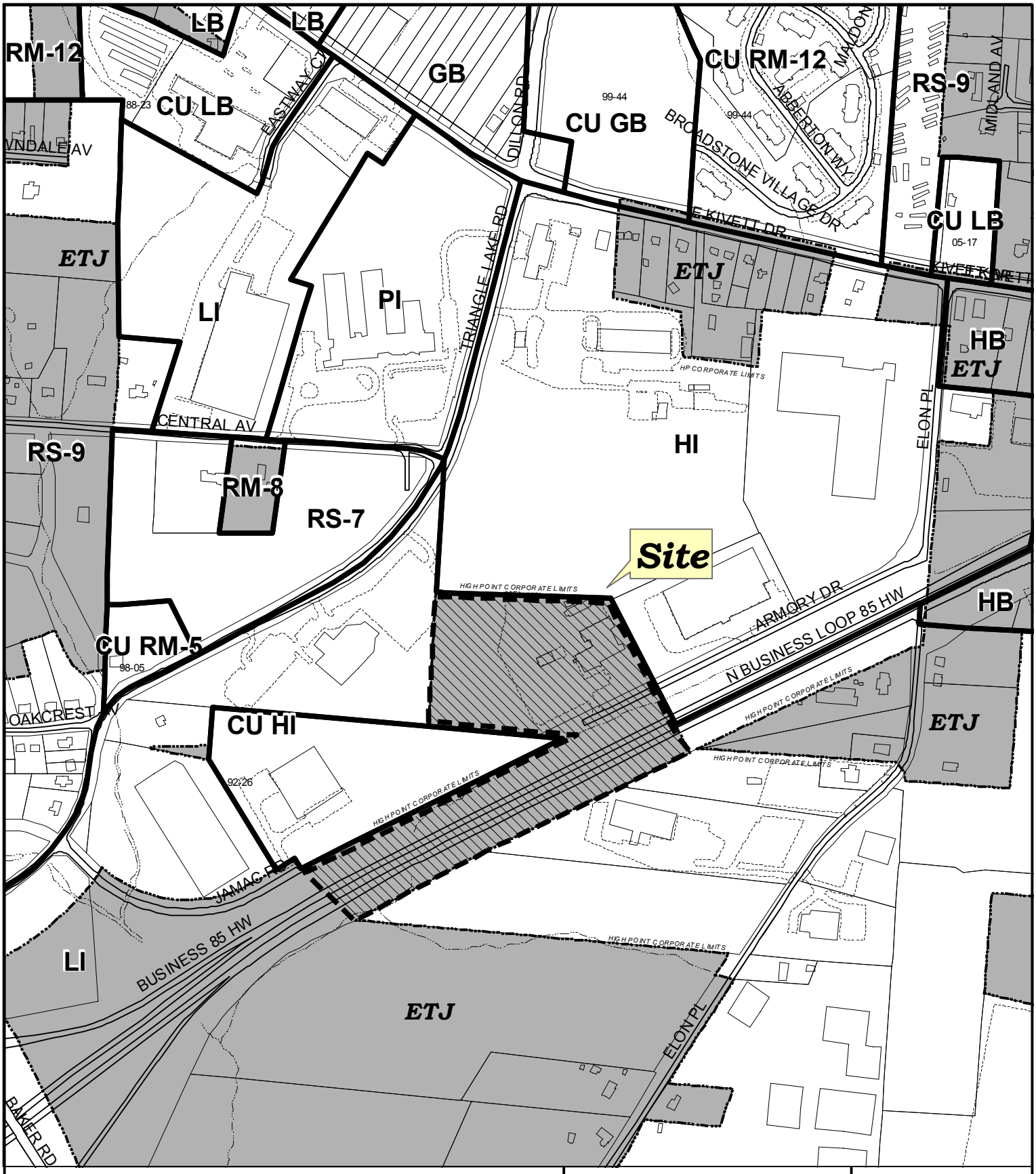
City of High Point

Date: June 9, 2011

N

Scale: 1'=700'

y:/ba-pz/2011/pz/anx11-01.mxd



ANNEXATION REQUEST ANX11-01

Applicant: NC Army National Guard
Area: 18.55 acres

Existing Zoning Boundary ——————
Subject Property Boundary - - - - - - - - - -

Planning & Development Department

City of High Point

Date: March 16, 2011

N

Scale: 1'=500'

y:/ba-pz/2011/pz/anx11-01.mxd

SPECIAL USE PERMIT 11-05
CITY OF HIGH POINT, NORTH CAROLINA

THE CITY OF HIGH POINT CITY COUNCIL, PURSUANT TO SECTION 9-3-14, SPECIAL USE PERMITS, OF THE CITY OF HIGH POINT DEVELOPMENT ORDINANCE, APPROVED A SPECIAL USE PERMIT AND SITE PLAN FOR THE FOLLOWING USE, SUBJECT TO THE FOLLOWING CONDITION(S):

USE: Tourist Home (Bed & Breakfast) (SIC 7011).

DESCRIPTION OF PROPERTY: A 3.98 acre parcel lying north of Old Mill Road and west of Guarad Court *(833 Old Mill Road).* The site is also known as Guilford County Tax Parcel 0201429.

This Special Use Permit and approved site plan are perpetually binding upon the above-described property, unless subsequently amended as provided in the Development Ordinance or until a use otherwise permitted in the zoning district is established.

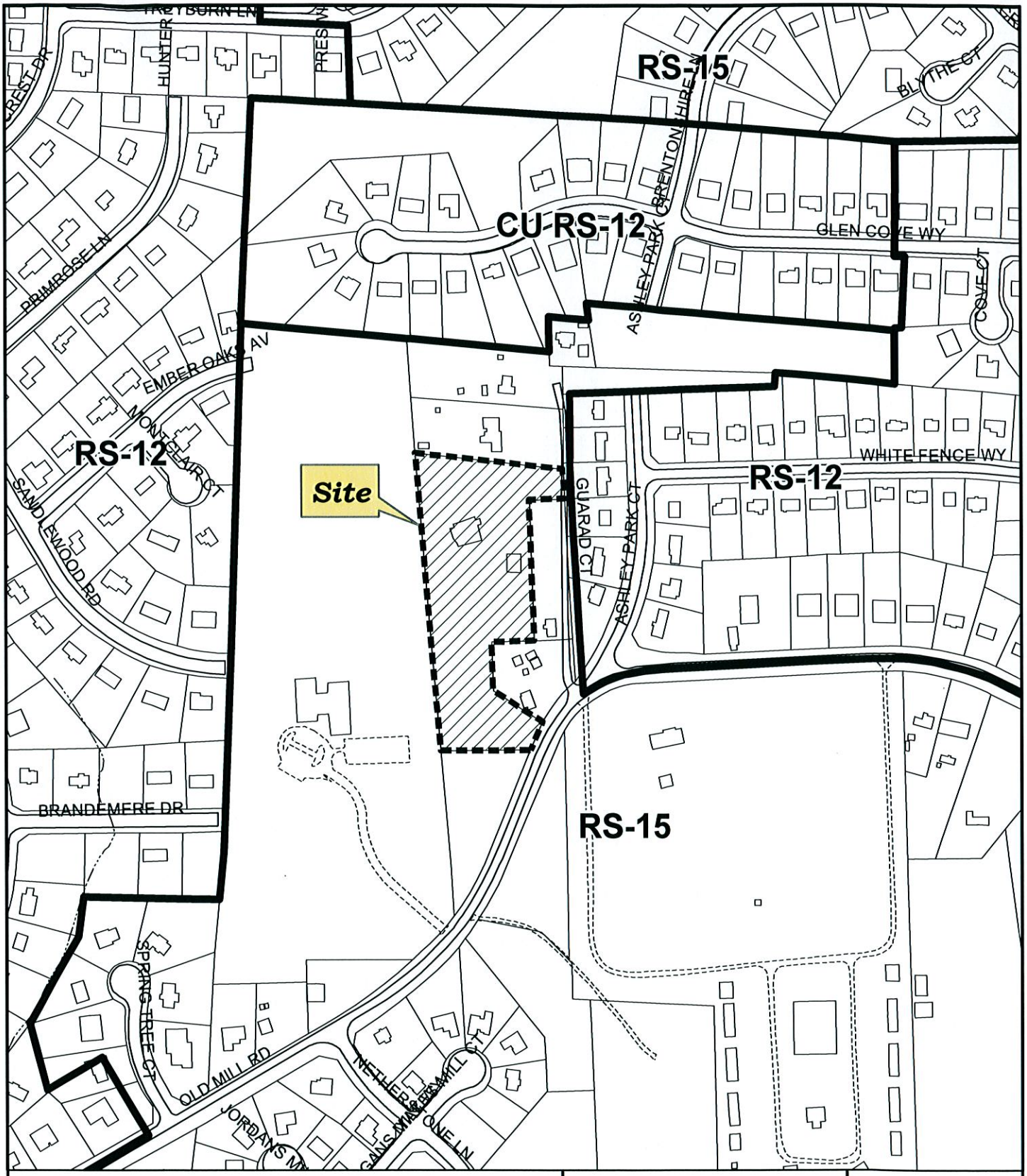
This Special Use Permit shall become void after eighteen (18) months from the date of City Council approval unless the Special Use authorized has begun and/or a footing inspection has been approved. If the Special Use authorized is discontinued for a period exceeding eighteen (18) months or replaced by a use otherwise permitted in the zoning district, then the Special Use shall be deemed abandoned and this Special Use Permit shall be null and void and of no effect. If for any reason any condition imposed this Special Use Permit is found to be illegal or invalid, then this Special Use Permit shall be null and void and of no effect.

The issuance of this Special Use Permit authorizes the filing of an application for a building permit, site plan, subdivision or other development approval as required by the Development Ordinance.

SPECIAL USE PERMIT 11-04 THE ACCOMPANYING SITE PLAN WERE APPROVED BY THE CITY COUNCIL OF HIGH POINT, NORTH CAROLINA ON THE 20TH DAY OF JUNE, 2011.

Lisa B. Vierling
Lisa B. Vierling
City Clerk

6-20-2011
Date



SPECIAL USE PERMIT 11-05

Request: To allow a tourist home (Bed & Breakfast) in the RS-15 district.

Existing Zoning Boundary ——————

Subject Property Boundary - - - - - - - - - -

Planning & Development Department

City of High Point

Date: May 9, 2011

N

Scale: 1'=300'

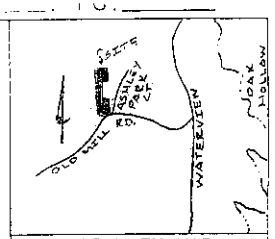
y:/ba-pz/2011/pz/sup11-05.mxd

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C 1 (Lots A & B) TOTAL	31°35'54"	310.23'	171.09'	87.78'	168.93'	S 37°27'29"W

LINE	BEARING	DISTANCE
L 1	S 24°15'13"W	7.40'

PLAT NORTH
P.B. 76 PG. 37
DATED 1-8-85

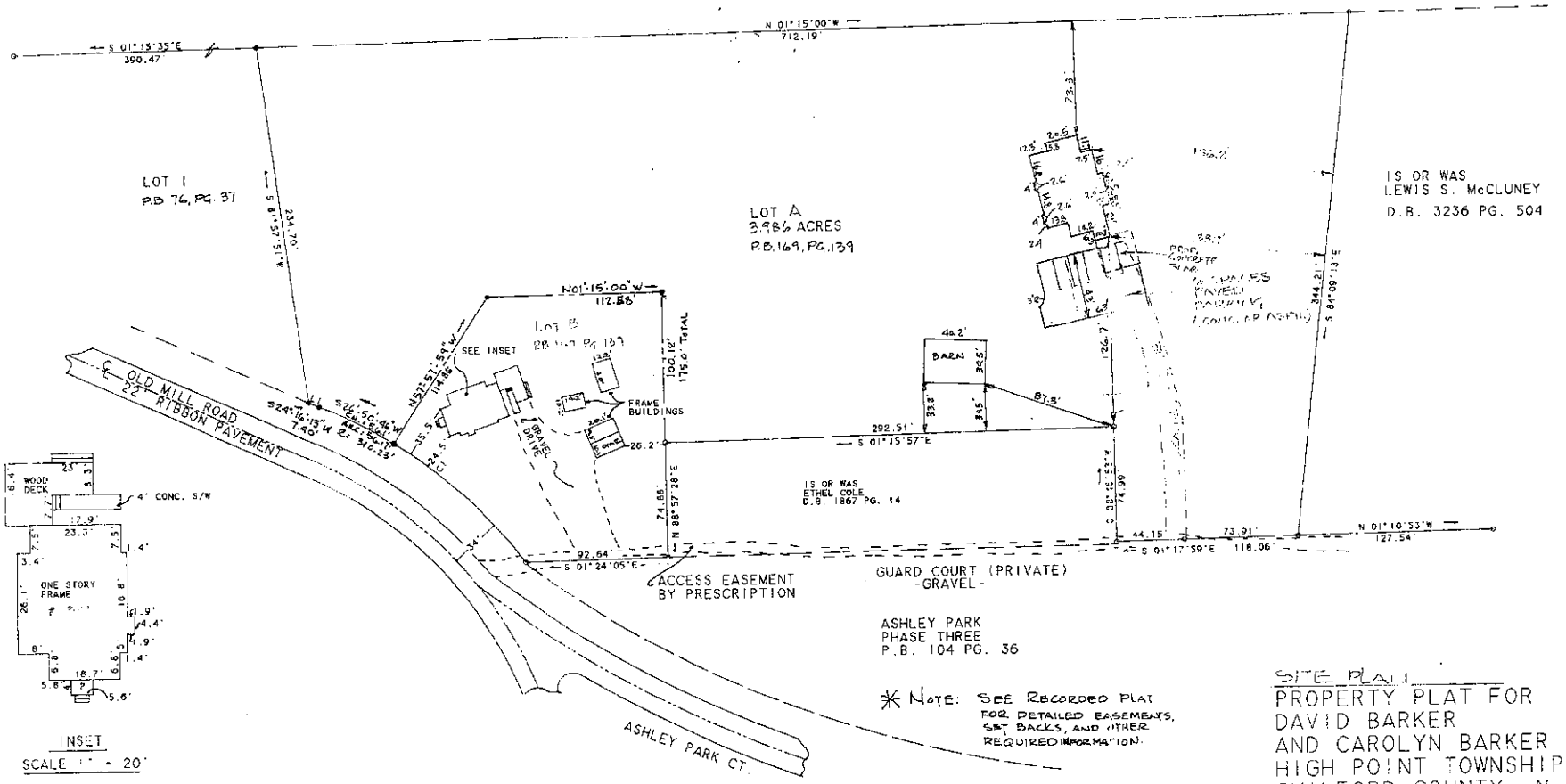
NOTES:
1. THIS PLAT IS SUBJECT TO ANY R/W'S OR EASEMENTS OF RECORD IF ANY.
2. THIS IS A SURVEY OF AN EXISTING PARCEL OF LAND.
3. PRECISION 1:10000
4. ALL AREAS COMPUTED BY COORDINATE GEOMETRY.



VICINITY MAP
SCALE 1"=2000'

IS OR WAS
LOUISE S. SMITH
D.B. 1047 PG. 189

LEGEND
● IRON PIN
○ EX. IRON PIPE



INSET
SCALE 1" = 20'

* NOTE: SEE RECORDED PLAT FOR DETAILED EASEMENTS, SET BACKS, AND OTHER REQUIRED INFORMATION.

(*) THIS PROPERTY DOES NOT LIE IN A SPECIAL FLOOD HAZARD AREA AS SCALED FROM FIRM/HUD FLOOD MAPPING SUBJECT TO VERIFICATION BY A DETAILED FLOOD STUDY.

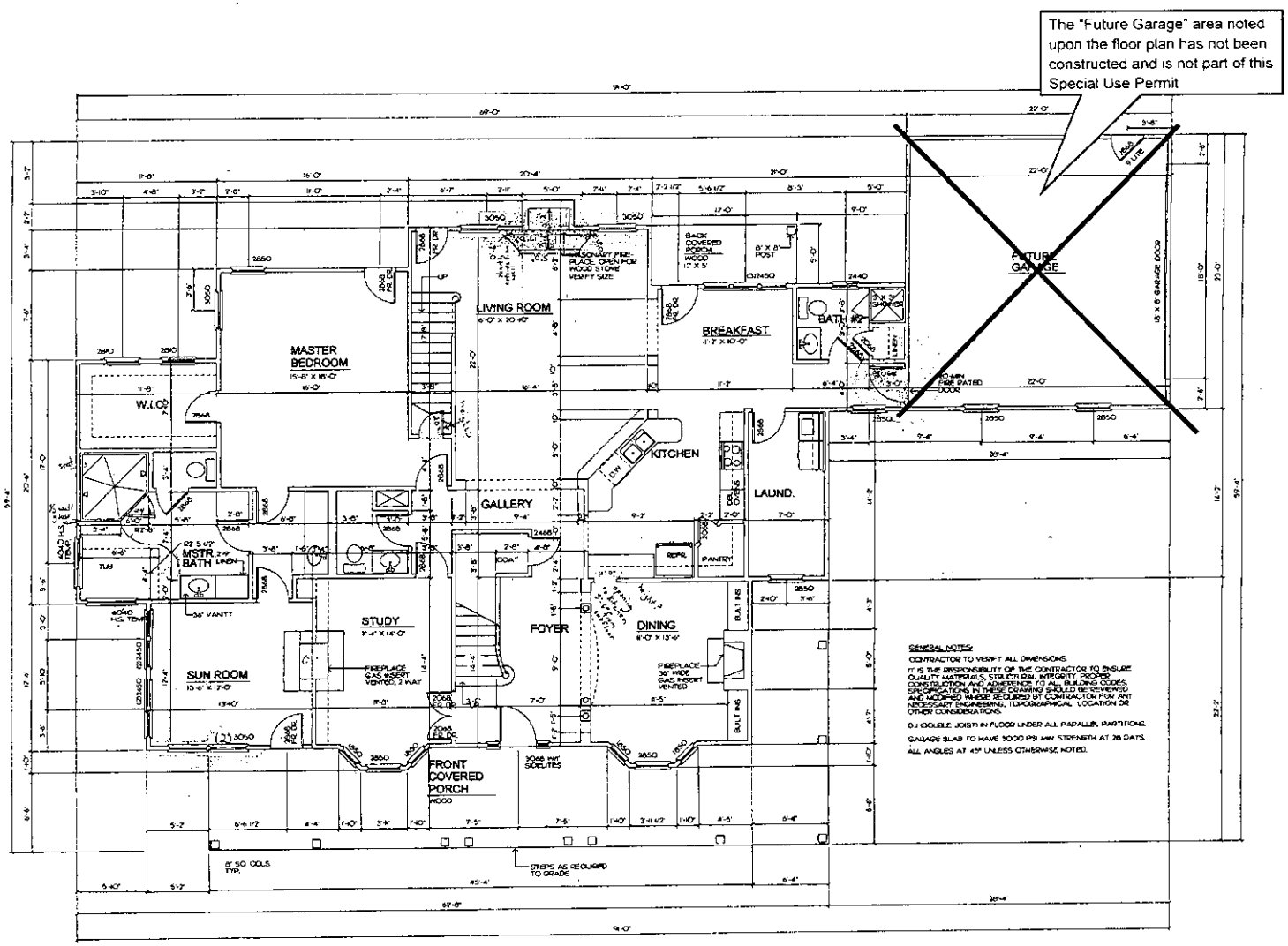
NORTH CAROLINA REGISTERED SEAL L-1921 JAMES C. TAYLOR SURVEYOR

HIGH POINT SURVEYING
CIVIL ENGINEERING - LAND SURVEYING
P.O. BOX 5337
HIGH POINT NORTH CAROLINA 27262
TEL: ~~(919) 869-3181~~ 887-2790
FAX: ~~(919) 841-6345~~

JOB NO.: 96-130
DATE: 5/9/96
SURVEY BY: M.S.
DRAWN BY: M.S.
CHECKED BY: J.C.F.
SCALE 1" = 50'
REV. MAY 2, 2011

SITE PLAN
PROPERTY PLAT FOR
DAVID BARKER
AND CAROLYN BARKER
HIGH POINT TOWNSHIP
GUILFORD COUNTY, N.C.
LOT 2
JAMES TAYLOR PROPERTY
P.B. 76 PG. 37 (BACK PART)
P.B. 169, PG. 139, LOT A

GRAPHIC SCALE
50' 0 50'
25' 25'
SCALE 1" = 50'



FIRST FLOOR

SCALE: 1/4"=1'-0"

CAD PLUS
Home Design, Inc.
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

8/22/05 SHOP

NEW HOME:

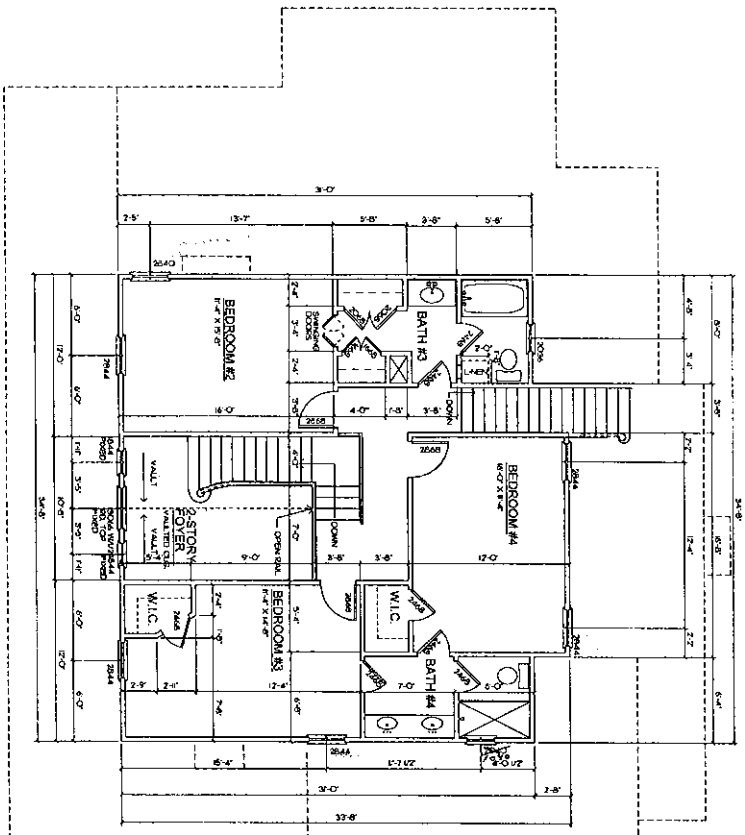
FIRST FLOOR 1/4"=1'-0" U.O.N.

FIRST FLOOR	2,390
SECOND FLOOR	950
TOTAL UNDER AIR	3,340
LARGE AIR	3,340
FRONT PORCH	341
FUTURE GARAGE	500
TOTAL UNDER ROOF	4,443

3

SECOND FLOOR

SCALE: 1/4"=1'-0"



WINDOW AND DOOR SIZING:

3068
U U

INDICATES HEIGHT, IST X IS FOR FEET, 2ND X IS FOR INCHES.

INDICATES WIDTH, IST X IS FOR FEET, 2ND X IS FOR INCHES.

EX: 3068 = 3'-0" X 6'-8"

GENERAL NOTES:

CONTRACTOR TO VERIFY ALL DIMENSIONS.

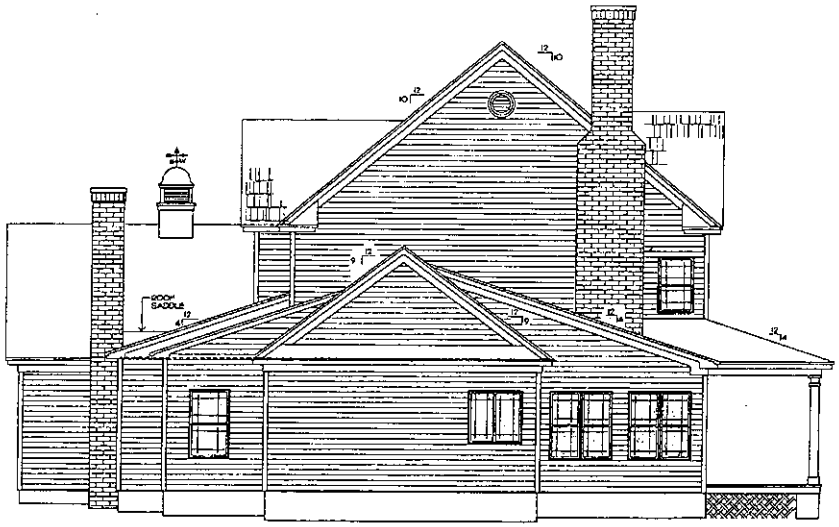
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE QUALITY MATERIALS, STRUCTURAL INTEGRITY, PROPER SPECIFICATIONS IN THESE DRAWING SHOULD BE REVIEWED AND APPROVED BY A LICENSED ENGINEER PRIOR TO CONSTRUCTION.

DJ DOUBLE JOIST IN FLOOR UNDER ALL PARALLEL PARTITIONS.

GARAGE SLAB TO HAVE 3000 PSI MIN STRENGTH AT 28 DAYS.

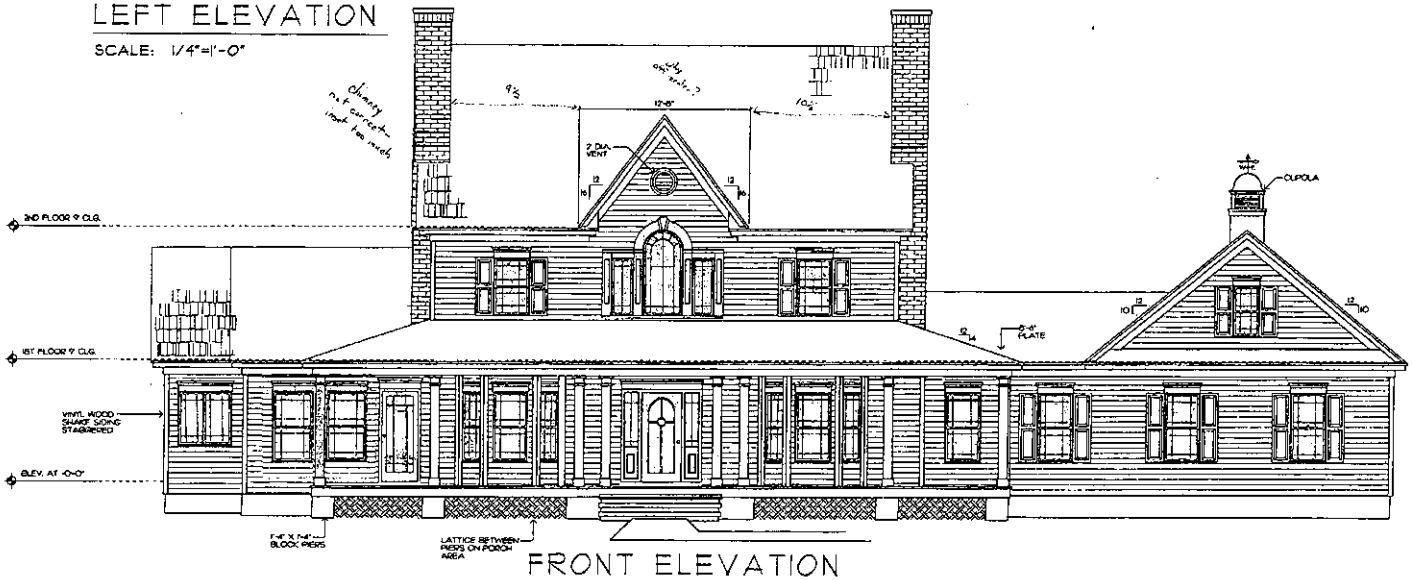
ALL ANGLES AT 45° UNLESS OTHERWISE NOTED.

4	SECOND FLOOR 1/4"=1'-0" U.O.N.	NEW HOME:	9/25/06 5/1/07	CAD PLUS Home Design, Inc TAMMY ROBERTS Greensboro, NC 27455 (336) 644-0199	



LEFT ELEVATION

SCALE: 1/4"=1'-0"



FRONT ELEVATION

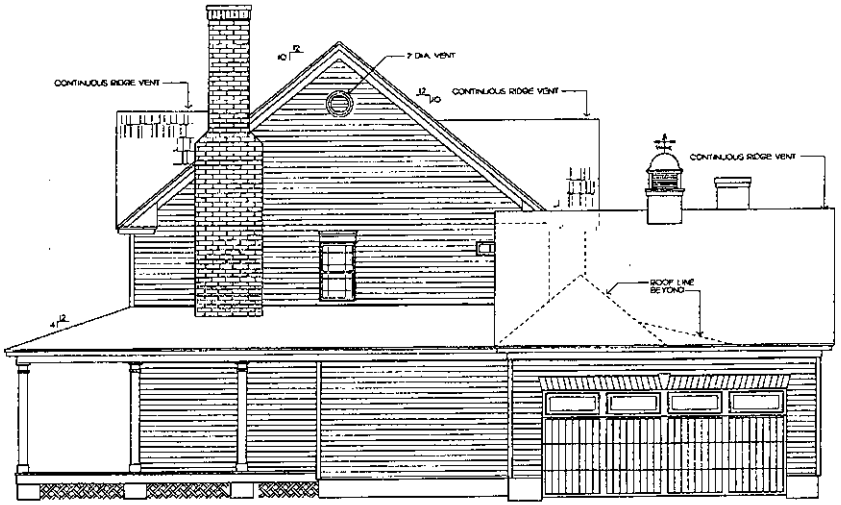
SCALE: 1/4"=1'-0"

CAD PLUS
Home Design, Inc.
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

ELEVATIONS 1/4"=1'-0" U.O.N. NEW HOME:

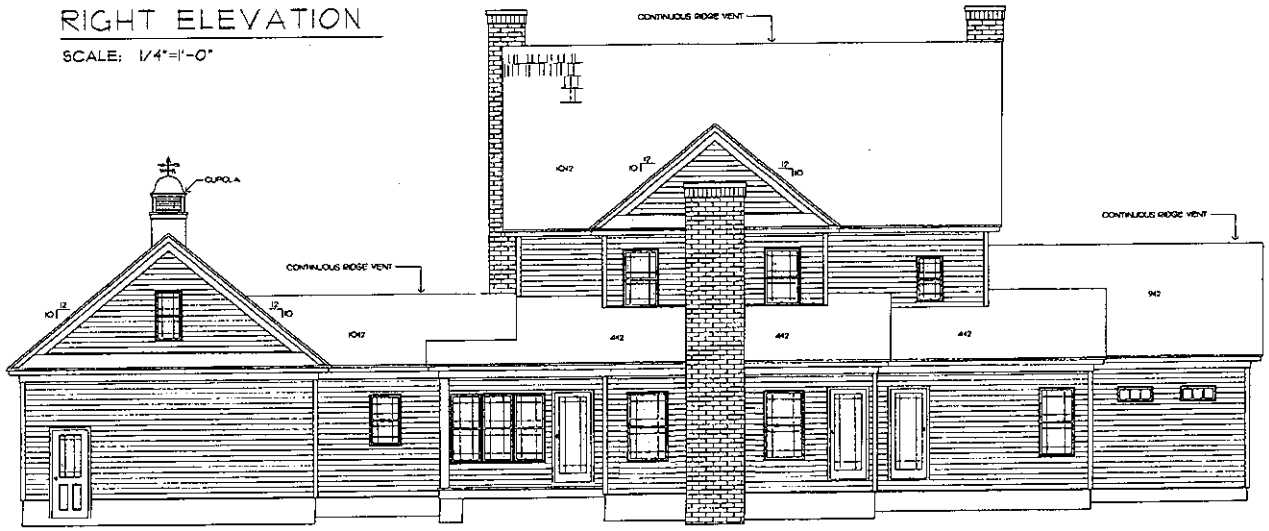
833 Old Mill Rd
High Point, NC 27265

1



RIGHT ELEVATION

SCALE: 1/4"=1'-0"



REAR ELEVATION

SCALE: 1/4"=1'-0"

CAD PLUS
Home Design, Inc
TAMMY ROBERTS
Greensboro, NC 27455
(336) 644-0199

175.06
5M07

NEW HOME:

ELEVATIONS 1/4"=1'-0" U.O.N.

2

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY

RECEIVED
MAY - 7 2010
Ward 1

Application for Appointment To Boards and Commissions

Please **TYPE** *or* **PRINT** *the information requested on this application.* ***You may attach additional pages and / or your resume if you wish.*** *All appointments to City boards and commissions are made by the Mayor and City Council and are not limited to those persons who fill out applications.*

Name Jeffrey J. Golden

Street Address 1709 Oberlin Dr

City, State, Zip High Point N.C. 27260

Employer Britthaven of Davidson

Business Address 607 Piney Wood Rd Thomasville N.C. 27360

Phone: home 336 883 1736 work 336 475 9116 fax _____

Email JJGolden2@AOL.com or JJGoldmejeff@yahoo.com

Do you live inside the corporate limits of High Point? yes If not, do you live within High Point's extraterritorial zoning jurisdiction? _____

Please list (*in order of preference*) the boards and commissions on which you would be willing to serve.

1. Human Relations Commission
2. Parks and Recreation Commission
3. Citizens Advisory Council

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application. Church Deacon, Associates degree EMS, Diploma Nursing, 12yrs USAR, licensed Nursing Home Administrator Licensed Assisted living Administrator, Licensed Practical Nurse

Have you participated in the City Government 101 Course? NO Year NA

RETURN TO:

City Clerk, City of High Point, P. O. Box 230, High Point, NC 27261 • 211 S. Hamilton Street
Phone: 336-883-3536 • Fax: 336-883-3052

AN ORDINANCE AMENDING ANNEXATION ORDINANCE 6829/11-37
EXTENDING THE CITY LIMITS OF THE CITY OF HIGH POINT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA THAT:

SECTION 1. On June 30, 2011, the City of High Point adopted Ordinance 6829/11-37 annexing certain property, the description of which referenced an incorrect county. The property description is hereby amended as follows:

Annexation Case 11-01 – State of North Carolina - NC National Guard

"BEGINNING at the northeast corner of Ultra Coatings, Inc. Tract as described in Deed Book 3759, Page 1525 as recorded in **Guilford** County Register of Deeds. Said corner having coordinates of N: 804,065.3310 E: 1,719,544.657. And runs thence with the northern line of the Ultra Coatings Inc, Tract N 82° 23' 12" W 118,12 feet to a existing iron stake; thence with the southern line **of the** State of North Carolina Tract as recorded in Deed Book 2742, Page 181, N 82° 13' 54" W 413.99 feet to a existing iron stake; thence with the western line of the State of North Carolina Tract, N 06° 45' 26" E 426.95 feet to a existing iron stake; thence N 06° 50' 42" E 125.00 feet to a existing iron pipe; thence with the northern line of the State of North Carolina Tract, S 82° 42' 59" E 672.14 feet to a existing iron pipe; thence with the eastern line of the State of North Carolina Tract and crossing Business I-85, S 23° 11' 34" E 670.06 feet to a point in the southern Right-of-Way of Business I-85, S 66° 42' 43" W 1307.15 feet to a point; thence S 65° 08' 35" W 177.78 feet to a point; thence crossing Business I-85, N 33° 43' 24" W 261.24 feet to a point in the northern Right-of-Way of Business I-85; thence with the northern Right-of-Way of Business I-85, N 62° 44' 39" E 44.99 feet to a point; thence N 65° 08' 35" E 176.65 feet to a point; thence N 66° 42' 43" E 912.60 feet to the Point of Beginning and continuing 18.55 acres more or less. The above deed description was prepared by Charles Terry Smith P.L.S, 4842 of C,T, Smith & Associate, PLLC of Clinton, N.C."

SECTION 2. Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. The Mayor of the City of High Point shall cause to be recorded in the office of the Register of Deeds for Guilford County and in the Office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1, thereof, together with a duly certified copy of this ordinance.

SECTION 5. This ordinance shall become effective upon June 20, 2011.

Adopted this the 17th of October, 2011.
Lisa B. Vierling, City Clerk

Parks & Recreation Department

Administration Office

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

To: Pat Pate
Assistant City Manager

From: Allen Oliver
Parks and Recreation Director

Date: June 13, 2011

Subject: Bid Recommendation

On June 8, 2011 bids were opened for the Parking Lot Improvements at the High Point Athletic Complex. The project will include construction of a new stone base, paving, storm drain improvement, sidewalk improvements and site grading for restroom concession building.

I would like to recommend awarding the contract to Sharpe Brothers in the amount of $507,230.00 as the lowest responsive and responsible bidder meeting specifications. The recommendation includes alternate #2 for sidewalk improvements around the parking area. The contractor should finish the project in 45 days with a completion date of August 15, 2011. The project is below the estimated budget of $641,849.44.

I have attached the recommendations of Site Solutions along with the bid award summary and the bid tabulation sheet.

I will be more than glad to answer question you may have on this project.

136 Northpoint Avenue • P.O. Box 230 • High Point, NC • 27262 • USA
Phone: 336-883-3469 • Fax: 336-883-8524 • www.high-point.net/pr

BID INFORMATION AND RECOMMENDATION

BID # 40-060811 **DATE OPENED:** 06/14/2011

DESCRIPTION: Parking Lot Improvements to High Point Athletic Complex

BID PACKAGES DISTRIBUTED: 5 **DEPARTMENT:** Parks & Recreation Dept.

SOURCE OF FUNDS: 411410-533701-411001008320-40201 **BUDGETED AMOUNT:** $507,230.00

RECOMMENDED AWARD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 lot	**Parking Lot Imp to HP Athletic Complex**	**$507,230.00**	**$507,230.00**

PURPOSE: Improve accessibility to the parking facilities at the complex.

COMMENT: Current parking lot is in disrepair and needs new stone base and asphalt parking. Improvements will also include grading for the concession building in Phase II of the Athletic Complex improvements.

Sharpe Brothers is the lowest responsive responsible bidder, they have successfully completed several project with the City. All projects have been within budget and on time. We have recommended alternate #2 for sidewalk around the parking lot.

BID TABULATION

CONTRACTOR	*BASE BID*	*ADD ALTERNATE 1*	*ADD ALTERNATE 2*
Sharpe Brothers	**$477,230.00**	$12,000.00	**$30,000.00**
Jimmy R. Lynch & Sons	$564,556.00	$14,300.00	$32,900.00
Brooks General Contractors	$603,607.00	$11,600.00	$34,800.00
TCB Builders	$706,532.24	$9,900.00	$29,640.00
Sealand Contractors	$743,848.49	$9,700.00	$34,875.00

The **PARKS & RECREATION DEPARTMENT** recommend that the contract for **HP ATHLETIC COMPLEX PARKING LOT IMPROVEMENTS** be awarded to **SHARPE BROTHERS,** the lowest responsible and responsive bidder meeting specifications, for the amount of **$507,230.**

DATE OF RECOMMENDATION: June 14, 2011

Strib Boynton, CITY MANAGER

SITE SOLUTIONS

LANDSCAPE ARCHITECTURE

CIVIL ENGINEERING

SITE PLANNING

June 10, 2011

Mr. Allen Oliver
High Point Parks and Recreation
PO Box 230
High Point, NC 27262

RE: High Point Athletic Complex
Parking Lot Improvements
Bid Opening
Bid Number 40-060811
Award Recommendation of Construction Contract

Dear Allen:

We have completed our review of the bids received on June 8, 2011 for the City of High Point Athletic Complex Parking Lot Improvements project. Based on the Bid information received, we have verified that Sharpe Brothers, A Division of Vecellio & Grogan, Inc., License Number 12703, P.O. Box 35387, Greensboro, NC 27425 is the apparent qualified low bidder.

With the City's desire to initiate a construction contract to consist of Base Bid services including the required Project Insurances, Licenses, Bonds, Unsuitable Soil Allowance, Construction Testing Allowance, General Project Contingency plus Add Alternate #2 as the basis of the construction contract, we recommend that the City of High Point execute a single prime general construction contract with Sharpe Brothers, for the amount of $507,230.00. Enclosed are the Certified Bid Tabulation and Bid Summary for your use.

We appreciate the opportunity to assist the City of High Point through this phase of the work and look forward to continued success. If you have any questions or request additional information, please don't hesitate to call.

Sincerely,

SITE SOLUTIONS

Richard Callahan

Enclosure

cc: Ivan G. Clayton, Vice President – Sharpe Brothers

2320 W. Morehead St.
Charlotte, NC 28208
Phone: 704.521.9880
Fax: 704.521.8955
sitesolutionspa.com

SITE SOLUTIONS

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City of High Point
High Point Athletic Complex

Parking Lot Improvements

Bid Award Summary

Bid Opening Date: June 8, 2011
Bid Number 40-060811

Base Bid Amount:	**$ 463,330.00**
Total Bid Amount: (Base Bid plus Unsuitable Soil and Construction Testing Allowances and General Contingency)	**$ 477,230.00**
Add Alternate No. 2 (Private sidewalk adjacent to parking lot)	**$ 30,000.00**

Construction Proposal **$ 507,230.00**
(Total Bid amount plus Alternates)

2320 W. Morehead St.
Charlotte, NC 28208
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Fax: 704.521.8955
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City of High Point

NORTH CAROLINA'S INTERNATIONAL CITY™

MEMORANDUM

Date: June 14, 2011

To: Strib Boynton, City Manager

From: W. Patrick Pate, Assistant City Manager

Re: $3.2 Million Two-Thirds Bond Authorization for Parks and Recreation

In June 2010, City Council approved the issuance of $3.2 million in general obligation bonds for parks and recreation projects under the North Carolina General Statues provisions generally referred to as "Two-Thirds Bonds".

Subsequent Council discussions approved the plans to move forward with the $1.2 million in improvements at the Athletic Complex and Council asked the Parks and Recreation Commission to recommend priorities for the additional $2 million in bonds funds excluding the completion of the greenway link between Penny Road and Deep River Road.

On the June 20, 2011 Council agenda is a bid for $507,230 for the first phase of the Athletic Complex improvements. This bid will include improvements to the parking lot, sidewalks and grading for the restroom/concession building improvements. These improvements are scheduled to be completed before the fall football season and in conjunction with the Guilford County Schools scheduled improvements to Simeon Stadium. Additional bids will be sought this fall for the construction of the restroom/concession building and related improvements around this building which would begin after the completion of the fall football season.

The FY 11-12 capital improvement plan includes the recommendations from the Parks and Recreation Commission to address priority parks and recreation needs. These priorities include additional improvements around the track area of the Athletic Complex as shown to Council in the master plan for this site; replacement of the pier and docks at City Lake; creation of a master plan for Westchester Park; restroom replacement at City Lake near the former Camp Ann site; campground improvements; and park improvements at Washington Terrace.

If Council approves these recommendations the $3.2 Million in bonds funds would be allocated as follows:

Athletic Complex	$1,945,000
City Lake Dock/Pier	500,000
Master Plan/Westchester Park	50,000
Camp Ann	175,000
Campground Improvement	480,000
Washington Terrace	50,000
Total	$3,200,000

These recommendations from the Parks and Recreation Commission comply with the NC General Statute requirements for two-thirds bonds. As you will recall, General Statute 159-48 defines the public purposes for which bonds can be issued along with certain generally authorized uses which are excluded for two-thirds bond authorization. Section (13) gives a description for authorized parks and recreation bond usage which is "Providing parks and recreation facilities, including without limitation land, athletic fields, parks, playgrounds, recreation centers, shelters, permanent and temporary stands, golf courses, swimming pools, wading pools, marinas, and lighting." These are the only purposes for which the $3.2 million in authorization can be used.

The two-thirds statute specifically exclude auditoriums, coliseums, arenas, stadiums, civic centers, convention centers, art galleries and museums from being funded with these bonds and none of these items were included in the adopted bond order. A parks and recreation bond order would also excludes other public purposes such as historic properties, redevelopment projects, sidewalks, cultural facilities and open space among others.

If you would like for us to provide any additional information for Council consideration at this time please let me know.

cc: Allen Oliver, Parks and Recreation Director