

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*

Meeting Agenda

Thursday, July 12, 2018

4:00 PM

3rd Floor Conference Room

Finance Committee

***Britt W. Moore, Chair
Jason P. Ewing, S. Wesley Hudson
Victor A. Jones***

(Alternate Members: Mayor, Jay W. Wagner, Mayor Pro Tem Christopher Williams)

FINANCE COMMITTEE - Council Member Britt W. Moore, Chair[2018-223](#)

Contract - Truck Mounted Vacuum (Debris Collector)

City Council is requested to approve a contract with Old Dominion Brush, Inc. in the amount of \$192,838.95 for the purchase of a Vacuum Debris Collector for use by the Stormwater Division of the Public Services Department.

Attachments: [1. Truck Mounted Vacuum](#)

[2018-224](#)

Contract- Rear Loading Refuse Truck

City Council is requested to approve a contract with Amick Equipment Company in the amount of \$183,934.41 for the purchase of a 2018 Freightliner truck with a New Way Rear Loading Refuse body to replace a vehicle that is no longer useful. Council is also requested to declare the old truck as surplus and authorize staff to dispose of through the online auction process.

Attachments: [2. Contract - Rear Loading Refuse Trucks](#)

[2018-225](#)

Contract - Side-Loading Refuse Trucks

City Council is requested to approve a contract with Amick Equipment Company in the amount of \$822,117.87 for the purchase of three (3) Peterbilt New Way side loading refuse bodies for use by the Environmental Services Division of the Public Services Department.

Attachments: [3. Contract - Side Loading Refuse Trucks](#)

[2018-226](#)

Contract - Automatic Tarping Machine

City Council is requested to approve a sole source purchase of an automatic Tarping Machine in the amount of \$77,487.00 from Tarpomatic, Inc., for use by the Landfill Operations Division of the Public Services Department.

Attachments: [4. Contract - Tarping Machine - Landfill](#)

[2018-227](#)

Contract - Water and Sewer Emergency Repairs

City Council is requested to approve a contract with Breece Enterprises, Inc., in the amount of \$402,360.00 for on-call emergency repairs of water and sanitary sewer utilities.

Attachments: [5. Contract - Water and Sewer Emergency Repairs](#)

[2018-228](#)

Contract Renewal - Concrete Supplier City Wide

City Council is requested to renew contract with Hartley Ready Mix in the amount of \$106,425.00 as the supplier for concrete to city crews when needed for maintenance functions that require concrete.

Attachments: [6. Contract Renewal - Concrete Supplier](#)

[2018-229](#)

Contract - Motorola Radio Purchase

City Council is requested to approve a contract with Motorola Solutions,

Inc. in the amount of \$449,764.16 for the replacement radios used by the Police Department, Fire Department and the Park Ranger division.

Attachments: [7. Motorola Radio Purchase](#)

[2018-230](#)

Contract - Core Router Replacement

City Council is requested to approve a contract with 5S Technologies in the amount of \$377,606.46 to purchase two (2) Nexus routers that will be used to provide failover redundancy at our prime site and the City's off-site disaster recovery facility.

Attachments: [8. Core Router Replacement](#)

[2018-232](#)

Contract - Asplundh Tree Expert Company - FY 2018-2019

Council is requested to continue the existing contract with Asplundh Tree Expert Company in the estimated amount of \$750,000 to provide line clearance tree services (tree trimming) for the FY 2018-2019.

Attachments: [9. Contract Continuation-Asplundh 2018](#)

[2018-233](#)

Contract - Janitorial Services - Parks & Recreation Facilities

City Council is requested to approve a contract with Matt's Janitorial in the amount of \$184,560.00 for custodial services at seven Parks & Recreation Facilities.

Attachments: [10. Janitorial Services - Parks and Recreation Facilities](#)

[2018-234](#)

Resolution - Sale of Real Property to NCDOT - Pump Station Road

City Council is requested to adopt a Resolution granting authority for the sale of real property located at 4309 Pump Station Road to the North Carolina Department of Transportation (NCDOT) for the Jamestown Roadway Project.

Attachments: [11. Sale of Property - NCDOT - Pump Station Road](#)

[2018-235](#)

Budget Ordinance Amendment - Purchase of Property 3710 Waterview

Road City Council is requested to adopt an Ordinance amending the Fiscal Year 2018-2019 Annual Budget to appropriate funds in the amount of \$185,000.00 for the purchase of property located at 3710 Waterview Road for use by the Parks and Recreation Department.

Attachments: [12. Budget Ordinance Amendment - Waterview property](#)

[2018-236](#)

Property Acquisition - 3710 Waterview Road - Parks and Recreation Department

City Council is requested to authorize the appropriate City Official to proceed with the purchase of property located at 3710 Waterview Road in the amount of \$182,100. This property is being purchased for use by the Parks and Recreation Department.

Attachments: [13. Waterview Property Acquisition July 2018](#)

[2018-259](#)

Property Acquisition - 211 East Ray Street

Council is requested to authorize the appropriate City Official to proceed

with the purchase of property located at 211 East Ray Street in the amount of \$60,000.00 for future City use.

Attachments: [14. Acquisition of Property - 211 East Ray Street exhibit-211 E. Ray-revised](#)

[2018-237](#)

Resolution - City Manager Authority to Dispose of Easements
City Council is requested to adopt a Resolution delegating the City Manager authority to dispose of or exchange property interests in easements that are no longer needed by the City of High Point.

Attachments: [14. Resolution - Disposal of Easements](#)

[2018-238](#)

Contract - Guilford County Schools - School Resource Officers
City Council is requested to adopt a Resolution approving a contract with the Guilford County Schools in the amount of \$532,240.00 for eight (8) School Resource Officers for coverage at the four high schools and four middle schools located within the City limits of High Point. Contract is for the school year 2018 - 2019.

Attachments: [15. SRO Contract - Guilford County Schools](#)

[2018-239](#)

Contract Renewal - The Ferguson Group
Council is requested to authorize the renewal of contract with The Ferguson Group (TFG) for the period of July 1, 2018 - June 30, 2019.

Attachments: [16. Contract Renewal - The Ferguson Group](#)

[2018-240](#)

Outside Non-Profit Agency Funding
City Council is requested to finalize the recommendations for the funding of Outside Non-Profit Agencies for FY 2018-2019.

Attachments: [17. Outside Agency Funding Requests](#)

PENDING ITEMS

[2018-100](#)

High Point Area Arts Council Assistance Agreement
City Council is requested to approve an Agreement providing assistance from the City of High Point of up to \$181,324.00 over the next two fiscal years for the satisfaction of a \$362,648 mortgage associated with the High Point Area Arts Council purchase of property located at 121 S. Centennial Street. (This item will be discussed at the July 16, 2018 Council Meeting.)

Attachments: [Arts Council Agreement](#)
[Arts Council Agreement Art Loan Payoff Agreement](#)

[2018-169](#)

Amendment to License Agreement - Cingular Wireless PSC, LLC (AT&T)
City Council is requested to approve an Amendment to the License Agreement with Cingular Wireless PCS, LLC (AT&T) which allows the location of communication equipment at the City's Ward Water Plant; and authorize the City Manager to execute the agreement.

Attachments: [7. Amendment to Lease Agreement - Crown Castle](#)

ADJOURNMENT

CITY OF HIGH POINT

AGENDA ITEM



Title: Automatic Tarping Machine

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments: Sole Source Bid Recommendation

Meeting Date: July 16, 2018

Advertising Date / N/A

Advertised By: N/A

PURPOSE:

The Landfill Operations Division of Public Services has an automatic tarping system in need of replacement due to maintenance issues. As a result, a Tarpomatic brand 40' automatic tarping machine is being recommended for council approval as a sole source item.

BACKGROUND:

The Landfill Operations Division is currently using a 1996 Tarpomatic automatic tarping system which is becoming more and more unreliable. The tarping system is used in place of dirt to cover the trash at night which saves both landfill space and money. The Tarpomatic 40' automatic tarping system is like the two others they are currently using and will meet their needs. The price of \$77,487 is for one tarp system and delivery. Estimated delivery is 60-90 days.

BUDGET IMPACT:

Funds are available in 2018-19 budget

RECOMMENDATION / ACTION REQUESTED:

The Fleet Services Department recommends purchasing the Tarpomatic 40' automatic tarping system from Tarpomatic, Inc. in the amount of \$77,487.00.



Financial Services
Purchasing Division



Requisition # 19823

CITY OF HIGH POINT
SOLE SOURCE JUSTIFICATION
FORM (For Items Costing \$5000.00 or More)
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: Tarpomatic, Inc

Item(s): 40' Automatic Tarping Machine

Justification:

The Tarpomatic brand 40' automatic tarping machine is being requested as a sole source item to match the other two tarping machines used at the landfill. Standardization is the overriding consideration.

Estimated expenditure for the above item(s): \$77,487

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☐ Performance or price competition for a product are not available.
2. ☐ A needed product is available from only one source of supply.
3. ☒ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel

Gary L. Smith

Digitally signed by Gary L. Smith
DN: cn=Gary L. Smith, o=City of High Point,
ou=Financial Services,
email=gary.smith@highpointnc.gov, c=US
Date: 2018.07.06 09:47:31 -0400

Department/Division

Fleet Services

Date July 6, 2018

Approval Process

Under \$5,000 (Purchasing Manager)

\$5,000-\$30,000 (Financial Services Director)

\$30,000 – Up (City Council)

Erik Conti

Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 15:20:50 -0400

Jeffrey A. Moore

Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, ou=Financial Services
Director, email=jmoores@highpointnc.gov, c=US
Date: 2018.07.06 16:56:39 -0400

Greg Demko

Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 17:04:15 -0400

CITY OF HIGH POINT

AGENDA ITEM



Title: Janitorial Services Contract for Parks and Recreation Facilities

From: Lee Tillery – Parks and Recreation Director

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: May 11 – May 31, 2017

Advertised By: Purchasing

Attachments: Attachment A – Bid Tabulations

PURPOSE:

Renew contracted custodial services at the following facilities: Allen Jay, Morehead, Southside, Deep River, Oakview, Piedmont Environmental Center and Washington Terrace Community Building. Matt's Janitorial Service was the initial low bidder and is recommended for all locations.

BACKGROUND:

We initiated contracted custodial service in July 2017 for the locations listed above. At that time, we selected two different companies to split the seven locations. As per each contract, we reserve the right to renew each year and would prefer to move forward with Matt's Janitorial Service for all locations. They submitted the lowest overall bid and we have been satisfied with their work in the last year.

BUDGET IMPACT:

Funds for this project are included in the Parks and Recreation 2018-19 budget.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends City Council approve contract with Matt's Janitorial in the amount of \$184,560.00 for the seven Parks and Recreation locations listed above.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: Parks and Recreation

COUNCIL AGENDA DATE: Jul 16, 2018

BID NO.: 48053117

CONTRACT NO.:

DATE OPENED:

DESCRIPTION:

We recommend Matt's Janitorial for the following seven sites: Deep River, Oakview, PEC, Washington Terrace Park, Allen Jay Rec Center, Morehead Rec Center, Southside Rec Center.

PURPOSE:

COMMENTS:

Contract is for two more years and is renewable after one year.

RECOMMEND AWARD TO: Matt's Janitorial

AMOUNT: \$184,560.00

JUSTIFICATION:

Lowest bid for all seven sites listed above.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
101421	527214			\$174,600.00
101431	527214			\$9,960.00
TOTAL BUDGETED AMOUNT				\$184,560.00

DEPARTMENT HEAD:

P. Lee Tillery

Digitally signed by P. Lee Tillery
DN: cn=P. Lee Tillery, o=City of High Point, ou,
email=lee.tillery@highpointnc.gov, c=US
Date: 2018.07.06 11:56:12 -0400

DATE: Jul 6, 2018

The Purchasing Division concurs with recommendation submitted by the **P&R** and recommends award to the lowest responsible, responsive bidder **Matt's Janitorial** in the amount of \$ **184,560.00**.

PURCHASING MANAGER:

Erik Conti

Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 13:49:35 -0400

DATE: Jul 6, 2018

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR:

Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Division,
email=jfmoore@highpointnc.gov, c=US
Date: 2018.07.06 13:53:00 -0400

DATE: Jul 6, 2018

CITY MANAGER:

Greg Demko

Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 13:55:23 -0400

DATE: Jul 6, 2018

BID TABULATION - 48-053117
Janitorial Services at Deep River Rec, Oakview Rec, Piedmont Enviromental Center, Washington Terrace

VENDOR	Matt's Janitorial Services	Jani King of the Triad	Jan Pro Cleaning Seervices	Contractor's Cleaning Services	Rocky Top Cleaning Services	A&B Cleaning Service	Affordable Janitorial & Maintenance Services	While I Wait Enterprise, LLC
Deep River Rec	\$9,300	\$14,220	\$13,824	\$17,280	\$16,800	\$18,781	\$21,216	\$360,000
Oakview Rec	\$9,000	\$17,400	\$16,836	\$17,280	\$18,000	\$17,341	\$31,824	\$360,000
Piedmont Environmental Center	\$4,980	\$5,760	\$7,128	\$8,640	\$9,600	\$13,740	\$8,839	\$72,000
Washington Terrace	\$7,800	\$9,180	\$12,564	\$14,400	\$16,800	\$17,833	\$21,216	\$72,000
Total	\$31,080	\$46,560	\$50,352	\$57,600	\$61,200	\$67,695	\$83,095	\$864,000

BID TABULATION - 48-053117
Janitorial Services at Allen Jay Rec, Morehead Rec, Southside Rec

VENDOR	Matt's Janitorial Services	Rocky Top Cleaning Services	Jan Pro Cleaning Seervices	Contractor's Cleaning Services	A&B Cleaning Service	Jani King of the Triad	Affordable Janitorial & Maintenance Services	While I Wait Enterprise, LLC
Allen Jay Rec	\$9,300	\$20,400	\$15,600	\$17,280	\$18,781	\$16,740	\$21,216	\$360,000
Morehead Rec	\$8,700	\$19,200	\$14,520	\$17,280	\$17,341	\$12,900	\$31,824	\$360,000
Southside Rec	\$43,200	\$27,600	\$38,004	\$34,560	\$36,542	\$43,140	\$84,864	\$360,000
Total	\$61,200	\$67,200	\$68,124	\$69,120	\$72,664	\$72,780	\$137,904	\$1,080,000

CITY OF HIGH POINT

AGENDA ITEM



Title: Concrete Supplier City Wide

From: Terry Houk – Public Services Director
Robby Stone – Asst. Director Public Services
Tyler Berrier – Public Services Manager

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: March 9, 2016 (Renewal)
Advertised By: Purchasing

Attachments: Signed Renewal – Hartley Ready Mix Concrete

PURPOSE:

The City budgets on an annual basis for suppliers to provide materials to city crews. City crews that are in need of concrete, will have the availability to have this material supplied to them when performing maintenance functions that require different types of concrete.

BACKGROUND:

The city retains material suppliers for different types of concrete to be used by crews for sidewalk, curb and gutter repairs. At the March 21st, 2016 bid opening of the two bids received, Hartley Ready Mix Inc. was the low bidder. Their prices are competitive with historical pricing for this type of supplied material. This contract is being renewed after approval from the City of High Point and the vendor.

BUDGET IMPACT:

Funds are available in the FY18-19 budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval and asks for the Council to award the project to Hartley Ready Mix, Inc. in the amount of \$106,425.00.

Financial Services Department

Libby Rush, Purchasing
PURCHASING DIVISION



TO: Hartley Ready Mix Concrete Manufacturing Inc.
PO Box 1719
Welcome, NC 27374
Christy Hartley
Christyhartley@hartleyreadymix.com

FROM: Libby Rush, CLGPO
Buyer

DATE: **June 20, 2018**

SUBJECT: Extend Bid Contract

Our records indicate the contract for **Bid #53-032116 for Supplier – Concrete-Citywide** will expire on **June 30, 2018**.

The City of High Point is hereby offering to extend this contract at the quoted price for a one-year period beginning **July 1, 2018 and ending June 30, 2019**. Please note the City of High Point shall not be obligated to purchase in excess of its normal requirements, as these are estimated quantities. Purchase orders for this contract will be issued as needed.
PLEASE NOTE: THIS RENEWAL IS PENDING CITY COUNCIL APPROVAL.

Please acknowledge your acceptance of this contract extension offer by signing below. Please return by **June 22, 2018** to the City of High Point, Purchasing Division, libby.rush@highpointnc.gov or fax to 336.883.3248. You can also return the letter by mailing to the address below:

City of High Point
Purchasing Division
211 S. Hamilton St.
High Point, NC 27260
Attn: Libby Rush

The undersigned accepts the City's offer to extend **Bid #53-032116 for Supplier – Concrete-Citywide**.

Company Name Hartley Ready Mix Concrete mfg Inc
Date 6-21-18
Signature Christy Hartley

If you have any questions regarding this letter or contract please email libby.rush@highpointnc.gov or call 336.883.3220. Thank you for your continued interest in serving the City of High Point.

CINDY DUNCAN-SMITH

From: David Rosen <photoinnovations@gmail.com>
Sent: Wednesday, January 10, 2018 8:53 AM
To: CINDY DUNCAN-SMITH
Subject: Follow up on REI program
Attachments: GW proposal for david Rosen.docx

Cindy good morning . I hope your doing well. I apologize for the delay in getting back to you, but getting the information and program together for the Racial Inequity program has taken some time.

I am going to attach a document which will highlight the key points of the day long program that myself and other key HP organizations are behind for City Council to go through as well as the complete management team of the City of High Point.

I would like for this to be an agenda item for the next City Council meeting which I will need to know so that myself and others involved can be present for Q & A.

I strongly advise that Council spend a few minutes on the website of the presenter which is www.racialequityinstitute.org. The Managing director is Deena Hayes-Green who has been on the Guilford County School board for over 15 years. Deena along with Bayard Love would be the facilitators of the program. I personally have been to over 3 days of their training which I and many other leaders in our city feel that our local government needs to be a part of.

The fee for the program is \$ 4,250.00 plus around another \$400-\$500 for travel and lodging for Mr. Love who resides outside of the area. This fee is nominal for the depth and wealth of information that staff and council can and will take away. With all the positive energy in our great city moving forward with growth and the MPS, it is critical that we address this issue and not put it on the back burner.

Also please know that personally I attended a two day program back a year ago as a part of Guilford County Schools on my own accord. All GCS teachers and counselors have had to go through this program which says a lot as they are mentoring our future leaders.

Also when you take a look at the website you will see that this program has and continues to be taught in locations all across the country. Trust me.. you will not be disappointed!!

Thank you for considering this very important program that is crucial for all of High Point.

David

--

David Rosen
Photo Innovations
Cell [336-577-0547](tel:336-577-0547)
www.photoinnovations.com

Follow us on Facebook
<http://www.facebook.com/photoinnovations>

Racial Equity Institute

Understanding Racial Inequity: A Groundwater Approach

In the one-day Groundwater Approach workshop, REI trainers use data and stories from a variety of sources to demonstrate the ongoing and pervasive impact of race. This research-based presentation focuses on five points that are essential to understanding the realities of systemic and structural racism as a predictor of outcomes in all institutions.

- Racial inequity looks the same across systems.
- Socio-economic difference does not explain the racial inequity.
- Systems contribute significantly to disparities.
- The systems-level disparities cannot be explained by a few ‘bad apples’ or ill-intentioned gatekeepers.
- Poor outcomes are concentrated in certain geographic communities; usually poor communities and communities of color.

The workshop illustrates how an analysis that includes race often draws starkly different conclusions than one that does not, and most importantly that structural racism is harmful to everyone, regardless of race,

The Groundwater Presentation dovetails with REI’s Phase I workshop, is recommended as an introduction or follow-up to a full two-day workshop, and may be tailored to focus on a particular content area as needed for a particular client.

CITY OF HIGH POINT

AGENDA ITEM



Title: School Resource Officer Contract with Guilford County Schools

From: Kenneth J. Shultz, Police Chief

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date /
Advertised By: N/A

Attachments: Resolution and Contract

PURPOSE:

Request to approve School Resource Officer (SRO) Contract with Guilford County Schools

BACKGROUND:

The Guilford County School System contracts with the City of High Point for SRO coverage at the four high schools and four middle schools which are located within High Point. The proposed contract for 8 officers is being requested to cover school year 2018/2019.

BUDGET IMPACT:

The funding for salary and equipment expenses was considered/calculated into our proposed budget for FY 2018-2019.

RECOMMENDATION / ACTION REQUESTED:

The Police Department is requesting that City Council approve this request to contract with Guilford County for eight School Resource Officers and authorize the appropriate City official to execute all necessary documents.

**RESOLUTION RATIFYING AND AUTHORIZING THE EXECUTION OF CONTRACT
WITH GUILFORD COUNTY BOARD OF EDUCATION FOR THE SCHOOL SAFETY
RESOURCE OFFICER PROGRAM**

WHEREAS, the Guilford County Board of Education (“the Board”) desires assistance of the City of High Point (“City”) in providing School Safety Resource Officers (“SROs) for additional police services to create safe and crime free educational campuses; and

WHEREAS, there is a need to maintain the School Safety Resource Officer Program (“SRO Program”) jointly operated by the City and the Board in select public schools; and

WHEREAS, the City and the Board believe that the continued operation of the SRO Program is vital in protecting and safeguarding these campuses and seeks to memorialize the continued operation through a written contract; and

WHEREAS, under this contract, the City agrees to provide eight (8) officers for a period of one year to the SRO Program and the Board shall reimburse the City for \$532,240.00 for the salaries and equipment of the officers assigned to the SRO Program for a period beginning on the date of contract signature through June 30, 2019; and

WHEREAS, the City and the Board shall continue to work together to ensure the successful protection of those educational campuses; and

WHEREAS, the City would like to enter into a contract with the Board for providing SROs.

NOW THEREFORE, BE IT RESOLVED by the High Point City Council that the attached contract between the City and the Board for the SRO Program in the amount of \$532,240.00 is hereby ratified as required by N.C.G.S. 160A-461, and the City Manager is hereby authorized to execute the attached contract on behalf of the City, and that this resolution ratifying the interlocal cooperation between the City and the Board is hereby spread upon the minutes of the High Point City Council.

Adopted this the 16th day of July, 2018.

Lisa B. Vierling
High Point City Clerk

Mayor Jay W. Wagner

STATE OF NORTH CAROLINA

CITY OF HIGH POINT

CONTRACT – SRO Program

THIS CONTRACT, entered into this ____ day of _____, 2018, by and between the CITY OF HIGH POINT, hereinafter referred to as “City”; and the GUILFORD COUNTY BOARD OF EDUCATION, hereinafter referred to as “Board”;

WITNESSETH:

THAT WHEREAS, the Board desires special law enforcement services to be rendered by the City of HIGH POINT, namely the providing of School Safety Resource Officers (SROs) and

WHEREAS, the City of HIGH POINT has agreed to provide such special law enforcement services to the Board upon certain terms and conditions provided hereinafter;

NOW, THEREFORE, in consideration of the mutual promises contained herein and pursuant to the authority of the General Statutes of the State of North Carolina, and the acts and things done and performed, and to be done and performed by the parties hereto, one with the other, the parties mutually agree as follows:

SECTION 1. DUTIES AND RESPONSIBILITIES OF THE CITY

1.01 The City shall provide eight (8) sworn police officers to be assigned to specific middle/high schools as School Safety Resource Officers (SROs) by the Chief of Police. The selection of the individual officers shall be at the discretion of the Chief of Police. During the term of this agreement, the primary duty and responsibility of the SROs shall be to the schools. The SROs are expected to be on duty at school on regular school days, summer school days, and available for special assignments during the weeks when school is not in session. SRO assignments may be adjusted based on needs identified by the Chief of Police or the Police Department’s SRO Supervising Officer upon consultation with the Board’s Administrator for School Safety. The normal duty hours for SROs at their school(s) are 8:00 a.m. to 4:00 p.m. Changes to these hours can be made by

agreement with the Program Administrators for School Safety, the principal of the school, and the Chief of Police or the Police Department's SRO Supervising Officer.

- 1.02 It is understood that, in the event of Police Department emergencies, the School Safety Resource Officers may be required, for short periods of time, to attend such emergencies in lieu of their duties under this Contract. In the event that such a need arises, the Chief of Police or his designee may notify the Board's Program Administrator for School Safety as soon as practical. For purposes of this Contract, "emergency" is defined as an event that involves an imminent threat of death or serious bodily injury or a threat to the wellbeing and safety of the citizens of High Point which requires immediate action. The emergency assignment shall be completed in a timely manner so as not to create unnecessary jeopardy to school safety.
- 1.03 It is understood that the School Safety Resource Officers are employees of the High Point Police Department and will be subject to the vacation and holiday schedule of the department. In the event an SRO is absent from work, the SRO shall notify both their police department supervisor and the principal of the school to which the SRO is assigned. It is understood and agreed that time spent by SROs attending court for juvenile and/or criminal cases arising from or out of their assignment as an SRO shall be considered as hours worked under this Contract.
- 1.04 The City shall ensure that the exercise of any law enforcement powers by the SROs is in compliance with the authority granted by law and that they receive basic and in-service training necessary to properly maintain their law enforcement certification.
- 1.05 SROs shall coordinate and communicate with the principal or his or her designee as necessary to effectively perform their duties.

- 1.06 The City agrees to provide each SRO with the necessary law enforcement supplies and forms required in the performance of their duties.

SECTION 2. DUTIES AND RESPONSIBILITIES OF THE BOARD

- 2.01 The Superintendent of the Board has designated the Board's Program Administrator for School Safety as the person to work with, coordinate activities of, and otherwise communicate with the School Safety Resource Coordinator and the City on behalf of the Board.
- 2.02 For the fiscal year covered by this agreement (FY 2018-2019), the Board shall pay to the City the amount needed to pay eleven months of the actual salaries and benefits for the eight SROs as set out in the attached cost sheet incorporated herein by reference.
- 2.03 The Board shall also pay to the City the amounts set out below to cover vehicle maintenance costs, and half of the funds necessary to cover training costs and replacement over a two-year period of three law enforcement vehicles.
- TRAINING: \$500.00 per officer
- VEHICLE MAINTENANCE: \$1,500.00 per officer
- VEHICLE: \$20,250.00 total
- 2.04 The Board shall make biannual (twice a year) payments to the City to cover the costs set out in 2.02 and 2.03 above. Invoices shall be sent to the Board in January and June and Board shall have thirty (30) days from the invoice date to make payment. Payments to the City should be sent to the City of High Point Finance Department.
- 2.06 The Board through its principals or their designees shall provide and maintain, to the extent resources are available, office space, furniture and/or telephone to SROs through the duration of this contract.

SECTION 3. SCHOOL RESOURCE OFFICER PROGRAM

- 3.01 The general outline of the Program shall be as provided in the attached addendum entitled "Standard Operating Procedures For Guilford County School Resource Officers," which is incorporated herein by reference.
- 3.02 School officials shall allow SROs to inspect and copy any public records maintained by the school including student directory information such as yearbooks. However, law enforcement officials may not inspect and/or copy confidential student education records except in emergency situations. If some information in a student's cumulative record is needed in an emergency situation to protect the health and/or safety of the student or other individuals, school officials may disclose to the SRO the information that is needed to respond to the emergency situation based on the seriousness of the threat to someone's health and/or safety. This disclosure is based upon the immediacy of the need and the impact of the delay in obtaining said information from other sources. If confidential student records information is needed, but no emergency situation exists, the information may be released only upon a signed notarized consent of a parent or guardian, the issuance of a search warrant or a subpoena to produce the records.

SECTION 4. TERM OF AGREEMENT

- 4.01 This Agreement shall be made for a one-year period beginning on the date of signature, and ending on June 30, 2019, with the intent to renew the Agreement, contingent upon the availability of the necessary funding through the appropriation of state and/or local funding or designated grants for SROs, for successive terms beginning on July 1.
- 4.02 Upon expiration, this Agreement shall continue from year to year without re-execution subject to the amount budgeted by the Board each year and the right of either party to terminate as set out below.

SECTION 5. TERMINATION

5.01 Either party may terminate this Agreement by serving written notice upon the other party at least thirty (30) days in advance of such termination.

SECTION 6. INVALID PROVISION

6.01 Should any part of this Agreement be declared invalid by a court of law, such decision shall not affect the validity of any remaining portion, which shall remain in full force and effect as if the invalid portion was never a part of this Agreement when it was executed.

6.02 Should the severance of any part of this Agreement materially affect any other rights or obligations of the parties hereunder, the parties hereto will negotiate in good faith to amend this Agreement in a manner satisfactory to the parties. Failing agreement on such amendment, either party may, by notice in writing, terminate this Agreement forthwith, subject to the provisions of this Agreement relating to termination.

SECTION 7. ASSIGNMENT

7.01 Neither party to this Agreement shall, directly or indirectly, assign or propose to assign this Agreement or any of its rights or obligations in whole or in part to any third party without the prior written consent of the other party.

SECTION 8. NO WAIVER

8.01 The failure of either party to enforce at any time any of the provisions, rights or elections shall not in any way affect the validity of this Agreement. The failure to exercise by either part any of its rights herein or any of its elections under the terms and conditions herein contained shall not preclude or prejudice it from exercising the same or any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.

SECTION 9. COMPLETE AGREEMENT

9.01 This Agreement is the complete Agreement of the parties; may be amended or modified only in writing; and supersedes, cancels and terminates any and all prior agreements or understandings of the parties, whether written or oral, concerning the specific subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the day, month, and year first above written.

ATTEST:

CITY OF HIGH POINT

BY: _____
City Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Approved as to Legality and Form:

City Attorney

City Finance Director

Approved as to Content:

Chief of Police, City of High Point

ATTEST:

GUILFORD COUNTY
BOARD OF EDUCATION

Chief Operations Officer

This instrument has been preaudited in the Manner required by the School Budget and Fiscal Control Act.

Approved as to Legality and Form:

Guilford County Board of Education
Chief Financial Officer

Attorney for Guilford County
Board of Education

**City of High Point
High Point Police Department
School Resource Officer Contract**

COST SHEET FOR FISCAL YEAR 2018-2019

Eleven Months of Salary and Benefits for 8 Police Officers	\$	495,990.00
Vehicle Maintenance: \$1,500.00 per officer	\$	12,000.00
Half of Vehicle Replacement costs (3 vehicles over 2 years)	\$	20,250.00
Training: \$500.00 per officer	\$	4,000.00
 TOTAL	 \$	 532,240.00

CITY OF HIGH POINT

AGENDA ITEM



Title: Resolution Approving Use of Construction Manager at Risk Services for the Downtown Mixed - Use Project

From: Terry Houk, Director of Public Services

Meeting Date: January 16, 2018

Public Hearing: No

Advertising Date: N/A

Advertised By:

Attachments: Resolution Approving Construction Manager at Risk Services

Purpose/Background:

City Council is requested to adopt a resolution approving the use of construction manager at risk services for the Downtown Mixed-Use Project.

Replacement of outdated and obsolete utility systems is needed to serve the Downtown Mixed-Use Project. City staff has compared the advantages and disadvantages of using construction manager at risk services for the Downtown Mixed-Use Project, and recommends that in accordance with N.C.G.S. 143-128.1, City Council finds that it is in the best interests of the project that the use of a construction manager at risk delivery system is the most effective and efficient method of delivery the project on time and on budget.

Budget Impact:

N/A

Recommendation:

Staff recommends, in accordance with N.C.G.S. §143-128.1, City Council adopt a resolution approving the use of construction manager at risk services for the Downtown Mixed-Use Project.

**RESOLUTION OF HIGH POINT CITY COUNCIL APPROVING USE OF
CONSTRUCTION MANAGER AT RISK SERVICES FOR THE DOWNTOWN MIXED-
USE PROJECT**

WHEREAS, the City Council of the City of High Point has authorized the pursuit of a Catalyst Project in the downtown area, with the goal of increasing commercial activity, tax base, jobs, and further economic development; and

WHEREAS, the Catalyst Project will involve several aspects, one of which will be a multi-use stadium; and

WHEREAS, the goal of the multi-use stadium portion of the Catalyst Project is to activate the private development of retail, commercial and entertainment businesses in the downtown area, and

WHEREAS, the City is responsible for construction and provision of additional utilities to serve the Catalyst Project, including the multi-use stadium that is part of the catalyst project; and

WHEREAS, the design and construction of the multi-use stadium associated with the Catalyst Project is underway, with a projected completion date of the start of the 2019 baseball season; and

WHEREAS, the City needs to replace outdated and obsolete utility systems to serve the Catalyst Project area be completed consistent with this projected completion date, and

WHEREAS, the City's "Downtown Mixed-Use Project" includes the design and construction of additional required utilities for the mixed-use stadium; and

WHEREAS, the professional staff of the City has compared the advantages and disadvantages of using various delivery systems authorized by the North Carolina General Statutes for the Downtown Mixed-Use Project, including the possible use of construction manager at risk services and have recommended to the City Council the use of the construction manager at risk delivery system as the most effective and efficient method of delivering the project on time and on budget, and

WHEREAS, in accordance with N.C.G.S. §143-128.1, the City has concluded that using construction manager at risk services for the Downtown Mixed-Use Project is in the best interest of the project, and the public entity has compared the advantages and disadvantages of using the construction management at risk method for a given project in lieu of the delivery methods identified in G.S. 143-128(a1)(1) through G.S. 143-128(a1)(3).

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF HIGH POINT finds the following facts and draws the following conclusions with regard to the use of construction manager at risk services for the Downtown Mixed-Use Project:

1. The completion of the multi-use stadium by no later than the start of the 2019 baseball season is critical to the economic projections supporting the Catalyst Project. Delay in completing construction past the start of the 2019 baseball season will likely subject the parties to additional costs or the loss of the ability to play in the 2019 season. These time constraints dictate a fast track design and construction schedule.

2. The City has retained an experienced design-build team to design and construct the multi-use stadium by the start of the 2019 baseball season.

3. The City is responsible for replacement of outdated and obsolete utilities to serve the Catalyst Project, including the multi-use stadium that is part of the Catalyst Project. The City's provision of utility services to serve the multi-use stadium must be completed consistent with this required project completion date.

4. The City's "Downtown Mixed-Use Project" includes the design and replacement of outdated and obsolete utilities for the mixed-use stadium.

5. The City has compared the advantages and disadvantages of using various delivery systems authorized by the North Carolina General Statutes for the Downtown Mixed - Use Project, including the possible use of construction manager at risk services. The City has concluded that using construction manager at risk services for the Downtown Mixed-Use Project is in the best interest of the project and the City in light of the time deadlines for completion of the project.

6. The City will require the construction manager at risk services for the Downtown Mixed-Use Project to make a good faith effort to comply with N.C.G.S. §143-128.2, N.C.G.S. §143-128.4 and to recruit and select small business entities to participate in the project. The City will publicize the project and the small business opportunities that may be available for participation, and will monitor the selected construction manager at risk's performance in selecting and utilizing small business entities in the project.

NOW THEREFORE, based on the above Findings and Conclusions, in accordance with N.C.G.S. §143-128.1, the City Council of the City of High Point finds and concludes that using construction manager at risk services for the Downtown Mixed Use Project is in the best interest of the project, and the public entity has compared the advantages and disadvantages of using the construction management at risk method for a given project in lieu of the delivery methods identified in G.S. 143-128(a1)(1) through G.S. 143-128(a1)(3).

ADOPTED this the 16th day of January 2018.

Mayor Jay W. Wagner

Attested to:

Lisa Vierling, City Clerk



NORTH CAROLINA'S INTERNATIONAL CITY™

**MANAGER'S BRIEFING SESSION
HIGH POINT MUNICIPAL BUILDING**

December 18, 2017 – 4:00 P.M.

3RD FLOOR LOBBY CONFERENCE ROOM

Present:

Mayor Jay W. Wagner; Mayor Pro Tem Chris Williams (Ward 2); and Council Members Britt Moore (At Large), Jeffrey J. Golden (Ward 1), Monica Peters (Ward 3), Wesley Hudson (Ward 4), Victor Jones (Ward 5), and Jason Ewing (Ward 6)

Absent:

Donald Scarborough (At Large)

Staff Present:

Greg Demko, City Manager; Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; Kenneth Shultz, Police Chief; Angela Kirkwood, Director of Human Resources; Eric Olmedo, Budget and Administrative Manager; Jeron Hollis, Communications and Public Engagement Director; and Lisa Vierling, City Clerk

Others Present:

Judy Stalder, TREBIC

News Media:

Pat Kimbrough, *High Point Enterprise*

Note: The following handouts were distributed during the meeting and will be incorporated as a permanent part of these proceedings.

- ✓ *Boards & Commissions- Breakdown by Wards & Boards (as of December 18, 2017)*
- ✓ *Boards & Commissions- Breakdown by Individuals and Boards (as of December 18, 2017)*
- ✓ *List of Applications on file (as of December 18, 2017)*
- ✓ *Term Expirations 2018 (as of December 18, 2017)*
- ✓ *Individual Council Member Appointment Responsibility Sheets (as of December 18, 2017)*
- ✓ *How to Apply to Serve on a Board/Commission*
- ✓ *Email dated November 30, 2017 from Fanta Dorley, Human Relations Manager, for Human Relations Commission appointments*

City Manager Greg Demko called the meeting to order at 4:00 p.m. He pointed out the Police Department is one of the key areas that requires much attention and focus on with the community. He mentioned the deferred maintenance that has been on-going with the Police Department and noted the staff would be developing a budget in concert with input from the Council to determine

the areas of importance and to give staff the necessary guidance as to what Council would like to see included.

Police Department Update

Chief Shultz provided an update on the following:

- A. High Point Central High School Incident
- B. Hotel/Motel Review Program
- C. Part 1 Crime Statistics
- D. How Complaints/Concerns are handled
- E. Drugs
- F. Social Media/Press Releases

A. High Point Central Incident

Chief Shultz provided an update on the High Point Central incident that occurred on December 11, 2017 around 2:00 p.m. that involved multiple calls of shots being fired on campus. This resulted in an Emergency Alert going out to all of High Point Police Department, and surrounding jurisdictions and also involved responses from Guilford County Sheriff's Office, North Carolina Highway Patrol and other agencies. Although they were treating the call as an "active shooter" incident, upon arriving at the scene, the School Resource Officer (SRO) inside the main building confirmed this was not the case. One shot had been fired into the cafeteria doors by a young person who appeared to be a student. No one was actually shot. A description of the suspect was provided, and confirmation that he was seen fleeing from the school campus.

Chief Shultz commended the school administration at High Point Central school on how they responded and how they controlled the situation and kept the students safe by issuing a "Lock Down" order and staff pulled all students into secure areas, locked all doors to prevent access and to ensure the students safety. With the assistance of the school's staff, the SRO was able to quickly pull photos of the suspect off video surveillance system and verified that the shooter was not a High Point Central student. The photo was quickly shared with officers and on social media in an attempt to identify the shooter, who was later confirmed to be a 15-year old from nearby Thomasville. Later that evening, the 15-year old was in custody, and the following day, a second 15-year old (a High Point Central student) was arrested as an accomplice. It was determined that this was a gang-related incident and involved members of different groups. The school administration staff is proactively focusing on individuals that are known to be involved and will continue to work with the court system and routinely interact with their parents in an effort to deter violence.

He explained that because incorrect information was being released to the public through phone calls, texts, social media, etc..., they had a lot of parents who showed up at the school, who were on the verge of rioting. He reported that one of the chaplains working with the department

observed how the officers interacted with the parents, and as a result complimented the SROs who were there and worked hard to de-escalate the situation.

Chief Shultz reported that the city does contract with the Guilford County School Administration to provide eight (8) SROs that are assigned at the high schools and middle schools. He noted that Lt. Petula Sellars is responsible for supervising the SROs and does a wonderful job interacting with the SROs, as well as the administrative staff at the schools.

Council Member Hudson shared that he has two children who attend High Point Central and they felt safe throughout the incident. He commended the Police Department on doing a phenomenal job, but expressed concerns about how things were reported on social media.

B. Hotel/Motel Review Program

Chief Shultz mentioned the recent shooting at In Town Suites on N. Main Street and advised that after the shooting, they determined that several hotel/motels are driving a lot of the crime/activity. He explained a lot of resources have been put into this program from the Police Department, Fire Department, and the Inspections Department. The high crime hotels/motels that have been identified by the Police Department are:

1. Hotel North Carolina, 2000 Brentwood Street (540 calls for service);
2. In Town Suites, 2860 N. Main Street (354 calls for service);
3. Travel Inn Express, 2429 W. Green (291 calls for service); and
4. Motel 6, 120 SW Cloverleaf (195 calls for service).

Chief Shultz pointed out these involved serious calls such as murders, drug overdoses, search warrants for drug activity, etc..... In an effort to counteract these issues, the Police Department has implemented the following response options:

- Patrol Focus (drive throughs and foot patrol)
- Street Crimes (surveillance, jump outs, etc...)
- Vice/Narcotics (search warrants and working with informants)

The Chief noted they have come to realize that the Fire Department and the Inspections Department can take advantage of more opportunities and have much more flexibility in getting in to observe the conditions of these properties. As a result, they are focusing on code violations. He explained they have been meeting with some of the management teams, with very responsive and positive results. The Fire Department is also implementing a program that will allow them to go in and target some of these violations in an effort to be more effective.

C. Part 1 Crime Statistics

Chief Shultz reported that the High Point Police Department is data driven and this is how they determine what will be done, where it will be done, and where to focus on what types of crimes. This is done by making comparisons within the Police Department from year-to-year, month-to-month, as well as looking at 5-year trends. Some Part 1 violent crimes are:

- Criminal homicide
- Rape

- Robbery
- Robbery with a firearm
- Aggravated assault

Some property crimes are:

- Burglary
- Forceful entry
- Unlawful entry
- Auto thefts
- Larceny (including shoplifting)

The Chief pointed out that the violence in High Point has dramatically increased, and noted that as of today, the city has less than 1% in violence crimes than the statistics for last year. He further stated that it has fluctuated between 2% (up and down), and that this could change with a major shootout. He advised they are seeing a lot of positive results out of them focusing on the right people, making the necessary arrests and getting individuals off the streets.

The property crime statistics indicate a 1% increase. Chief Shultz advised these numbers were a boosted somewhat due to the fact that the Police Department did a shoplifting project and posted officers at Walmart to charge, book, and arrest shoplifters.

Council Member Ewing asked if any benchmarking data was available comparing cities with counties, regional or statewide, from a per capita standpoint. Chief Shultz replied that the city does participate in benchmarking studies, and comparisons are made based on 100,000 in population. He further noted that it would also provide clearance rates as well, and while they do look at national clearance averages, their goal is to be above average in the good things and below average in the bad things. He noted a more detailed comparison of the numbers would be provided after the first of the year.

D. Complaints/Concerns

Chief Shultz assured Council that the Police Department aims to be very transparent and they do investigate complaints received. He explained the department accomplishes this with the assistance of the three assistant chiefs that report to him. In addition to the assistant chiefs, there is a captain who reports directly to the police chief because of the importance of professional standards within the department. This captain's job is to conduct investigations and deal with complaints/concerns.

He encouraged Council to email the managers with any specific concerns, whether it involves an issue with an officer, a drug area, a speeding area, etc.... and he would disperse the complaints for investigation and report back.

E. Drugs

Chief Shultz reported there would be a media release on Friday about 11:00 a.m. involving an impressive effort with major drug and case seizures and several arrests. He explained that until the announcement is made, no further details could be provided.

F. Social Media

The Chief suggested the best way to receive up-to-date news about what is going on within the city is to subscribe to the news alerts/press releases, and this could be accomplished by visiting the city's website www.highpointnc.gov, clicking on "Notify Me", then "Press Release" information. He also encouraged frequent visits to the Police Department's Twitter and Face Book feeds.

As a matter of information, City Manager Demko shared that the former Council approved some new positions at the Police Department, and one of those positions was an officer dedicated to getting information out to the public in a timely manner. Chief Shultz advised that Lt. Curtis Cheeks was hired for this position and he is being proactive in pushing out the Twitter and Face Book information, as well as organizing many of the special events and engaging the community.

Mr. Demko agreed that it was important to keep in mind that the Police Department has been very engaged with the community for a long time, but until recently, it has not been publicized. He noted that the new position would help in getting the necessary/factual information out.

Boards & Commissions Update

City Clerk Lisa Vierling provided an update on Boards & Commissions. She explained that while some of the appointments to the boards and commissions are ward specific, council members could go outside their respective wards to make appointments if necessary. Council is encouraged to make appointments according to residency or primary occupation, with a preference given to residence before primary occupation.

Most boards do have a two-term limit; however, this does not apply to the Planning & Zoning Commission, the Board of Adjustment, or the Historic Preservation Commission.

Ms. Vierling provided information as of December 18, 2017 on current vacancy reports, breakdowns by wards/boards and boards/individuals, individual council member appointments, and provided guidance on accessing the information in OneDrive. Citizens interested in submitting applications are encouraged to visit the city's website www.highpointnc.gov and apply on-line. Descriptions and current rosters for the various boards/commissions are updated on a regular basis and can also be accessed on-line.

Following the presentation, Ms. Vierling advised there are some boards that require immediate attention where appointments/reappointments are considered critical:

A. Human Relations Commission (HRC)

Currently 5 vacancies on a 9-member board. This makes it difficult for the board to hold an official meeting, due to not being able to obtain a quorum.

Ms. Vierling referred to the email from Fanta Dorley, Human Relations Manager. Ms. Dorley has reviewed the active applications for the individuals that are interested in

serving on the Human Relations Commission and has forwarded her recommendations to the City Council in an email.

B. Library Board of Trustees (LBOT)

Ms. Vierling advised that there are also several terms that have expired on the Library Board of Trustees that also require immediate attention, as well as some vacant positions that need to be filled. She noted these appointments are ward specific with each Council Member making an appointment to the board.

C. Theatre Advisory Board (TAB)

As with the Library Board of Trustees, Ms. Vierling pointed out there are three terms that have expired on the Theatre Advisory Board. These appointments are not ward specific.

Questions were entertained following the presentation. Ms. Vierling encouraged council members to contact her with any questions or concerns regarding the process.

Mr. Demko asked if there was any further discussion. There being none, the meeting adjourned at 5:10 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Lisa B. Vierling, MMC
City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Side Loading Refuse Trucks

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments:

Meeting Date: July 16, 2018

Advertising Date / N/A

Advertised By: N/A

PURPOSE:

The Environmental Services Division of Public Services has three side loading refuse trucks in need of replacement due to age and hours. Using the NC Sheriffs' Association Procurement contract # 17-01-0617 (Item # 106), three 2018 Peterbilt trucks with New Way Side Loading Refuse bodies from Amick Equipment Company are being recommended for council approval.

BACKGROUND:

The Environmental Services Division is currently using three 2010 Autocar trucks with the Labrie side loading bodies that have between 11,000-12,000+ hours. These trucks are used daily for residential garbage collection and need to be moved into the spare motorpool due to age and hours. Solid Waste has a total of thirteen side loading trucks and this will give them additional spare trucks to have while their trucks are being serviced and repaired. The Peterbilt truck with New Way side loading refuse body configuration is like the ones they are currently using and will meet their needs. The price of \$274,039.29 is for one truck, refuse body installation, and delivery. Total cost for three is \$822,117.87. Estimated delivery is 120-150 days.

BUDGET IMPACT:

Funds are available in 2018-19 budget

RECOMMENDATION / ACTION REQUESTED:

The Fleet Services Department recommends purchasing the three Peterbilt trucks with New Way side loading refuse bodies from Amick Equipment Company. Recommendation also includes declaring three current spare trucks as surplus and disposing through the online auction process.





FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Fleet Services

COUNCIL AGENDA DATE: July 16, 2018

BID NO.: NC Sheriffs' Association CONTRACT NO.: 19-03-0504 DATE OPENED:

DESCRIPTION:

2018 Peterbilt with New Way 31 yard Side Loading Refuse Body

PURPOSE:

The Environmental Services Division is currently using three 2010 Autocar trucks with the Labrie side loading bodies that have between 11,000-12,000+ hours. These trucks are used daily for residential garbage collection and need to be moved into the spare motorpool due to age and hours.

COMMENTS:

The price of \$274,039.29 is for one truck, refuse body installation, and delivery. Total cost for three is \$764,424.99. Estimated delivery is 120-150 days.

RECOMMEND AWARD TO: Amick Equipment Company AMOUNT: \$ 822,117.87

JUSTIFICATION:

Using this bid allows the City of High Point to take advantage of the volume discount offered through the NC Sheriffs' Association contract.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$822,117.87
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: Gary L. Smith Digitally signed by Gary L. Smith
DN: cn=Gary L. Smith, o=City of High Point, ou=Fleet
Services, email=gary.smith@highpointnc.gov, c=US
Date: 2018.07.02 10:08:44 -0400 DATE: Jul 2, 2018

The Purchasing Division concurs with recommendation submitted by the Fleet and recommends award to the lowest responsible, responsive bidder Amick Equipment Co. in the amount of \$ 822,117.87.

PURCHASING MANAGER: Erik Conti Digitally signed by Erik Conti
DN: cn=Erik Conti, o=City of High Point, ou=Fleet
Services, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.02 11:08:59 -0400 DATE: Jul 2, 2018

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jmoore@highpointnc.gov, c=US
Date: 2018.07.06 10:04:43 -0400 DATE: Jul 6, 2018

CITY MANAGER: Greg Demko Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 10:09:24 -0400 DATE: Jul 6, 2018

**RESOLUTION RATIFYING AND AUTHORIZING THE EXECUTION OF CONTRACT
WITH GUILFORD COUNTY BOARD OF EDUCATION FOR THE SCHOOL SAFETY
RESOURCE OFFICER PROGRAM**

WHEREAS, the Guilford County Board of Education ("the Board") desires assistance of the City of High Point ("City") in providing School Safety Resource Officers ("SROs) for additional police services to create safe and crime free educational campuses; and

WHEREAS, there is a need to maintain the School Safety Resource Officer Program ("SRO Program") jointly operated by the City and the Board in select public schools; and

WHEREAS, the City and the Board believe that the continued operation of the SRO Program is vital in protecting and safeguarding these campuses and seeks to memorialize the continued operation through a written contract; and

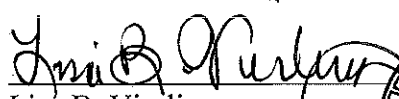
WHEREAS, under this contract, the City agrees to provide eight (8) officers for a period of one year to the SRO Program and the Board shall reimburse the City for \$532,240.00 for the salaries and equipment of the officers assigned to the SRO Program for a period beginning on the date of contract signature through June 30, 2019; and

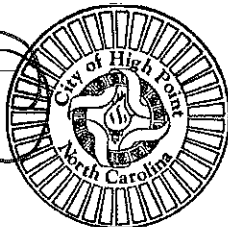
WHEREAS, the City and the Board shall continue to work together to ensure the successful protection of those educational campuses; and

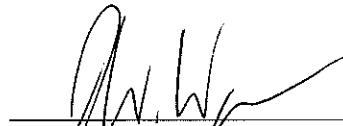
WHEREAS, the City would like to enter into a contract with the Board for providing SROs.

NOW THEREFORE, BE IT RESOLVED by the High Point City Council that the attached contract between the City and the Board for the SRO Program in the amount of \$532,240.00 is hereby ratified as required by N.C.G.S. 160A-461, and the City Manager is hereby authorized to execute the attached contract on behalf of the City, and that this resolution ratifying the interlocal cooperation between the City and the Board is hereby spread upon the minutes of the High Point City Council.

Adopted this the 16th day of July, 2018.


Lisa B. Vierling
High Point City Clerk





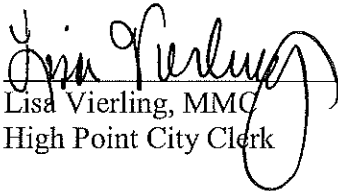
Mayor Jay W. Wagner

**A RESOLUTION DELEGATING THE CITY MANAGER THE AUTHORITY TO
DISPOSE OF OR EXCHANGE PROPERTY INTERESTS IN EASEMENTS THAT ARE
NO LONGER NEEDED BY THE CITY**

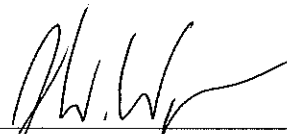
WHEREAS, Effective June 6, 2018, Article IV, Chapter 1 of the High Point City Charter was amended by House Bill 1084 to authorize the City Council to delegate to the City Manager the authority to dispose of easements that are no longer needed by the City when the disposal and/or exchange has been appropriately reviewed through an internal process, including review and approval by TRC.

NOW, THEREFORE, BE IT RESOLVED by the High Point City Council that notwithstanding the provisions of Article 12 of Chapter 160A of the General Statutes, the City Manager is hereby authorized to dispose of or exchange property interests in easements when the easement is no longer needed by the City and when the disposal and/or exchange has been appropriately reviewed through an internal process, including review and approval by TRC without obtaining Council approval for each disposition: water, sewer, traffic control, drainage, access, sidewalk, greenway, landscape or utility easements.

This the 16th day of July, 2018.


Lisa Vierling, MMC
High Point City Clerk





Mayor Jay W. Wagner

NORTH CAROLINA

AGREEMENT

GUILFORD COUNTY

THIS AGREEMENT (“Agreement”) made this ____ day of May 2018, by and between the **CITY OF HIGH POINT**, a North Carolina municipal corporation with its principal place of business at 211 South Hamilton Street, High Point, North Carolina 27260 (“City”), the **HIGH POINT ARTS COUNCIL, INC.**, a North Carolina non-profit corporation with its principal place of business at 121 South Centennial Street, High Point, North Carolina 27260 (“Arts Council”), and the **HIGH POINT COMMUNITY FOUNDATION**, a North Carolina non-profit corporation, with its principal place of business at 212 East Green Drive, Suite 2756, High Point, North Carolina, 27262 (“Community Foundation”), each referenced individually as “Party” and collectively as “Parties.”

RECITALS:

WHEREAS, the Arts Council owns certain real property and structure located at 121 South Centennial Street, High Point, North Carolina (“Centennial Arts Station property”); and

WHEREAS, the Centennial Arts Station property is home to the High Point Arts Council, Children’s Carousel Theatre, High Point Ballet, High Point Community Concerts, High Point Community Theatre and Piedmont Artists; and

WHEREAS, on November 6, 2012, the Arts Council secured financing from Bank of North Carolina to acquire the Centennial Arts Station property, and Bank of North Carolina now holds a first deed of trust on the Centennial Arts Station property with a principal balance of \$362,648; and

WHEREAS, the Arts Council and the other nonprofit organizations occupying the Centennial Arts Station property have a significant positive economic and cultural impact on the City, its citizens and the surrounding areas; and

WHEREAS, this Agreement will provide for financial assistance and support for the Arts Council, thereby helping to assure receipt of economic and cultural value to High Point and its citizens; and

NOW THEREFORE, in consideration of the mutual promises and other valuable consideration expressed herein, the Parties agree as follows:

TERMS:

1. **Responsibilities of the Arts Council.**

- (a) No later than June 30, 2018, the Arts Council shall place into a designated account with the Community Foundation an amount not to exceed Ninety Thousand Six Hundred Sixty-Two Dollars (\$90,662.00) (“2018 Arts Council Deposit”). These funds must come from private donations or other sources acceptable to the City and cannot be obtained in in such a manner that results in additional encumbrances on

the Centennial Arts Station property. The designated account with the Community Foundation will be for the sole purpose of satisfying the Arts Council's remaining first mortgage debt arising from the Arts Council's purchase of the Centennial Arts Station property.

- (b) No later than June 30, 2019, the Arts Council shall place into a designated account with the Community Foundation an amount not to exceed Ninety Thousand Six Hundred Sixty-Two Dollars (\$90,662.00) ("2019 Arts Council Deposit"). These funds must come from private donations or other sources acceptable to the City and cannot be obtained in in such a manner that results in additional encumbrances on the Centennial Arts Station property. The designated account with the Community Foundation will be for the sole purpose of satisfying the Arts Council's remaining first mortgage debt arising from the Arts Council's purchase of the Centennial Arts Station property.
- (c) The Arts Council acknowledges that, in addition to the first deed of trust described above, it has a line of credit associated with the Centennial Arts Station property with an estimated balance of \$250,000. Arts Council acknowledges that the City is not providing assistance for payment of this debt and Arts Council shall maintain full responsibility for making timely and adequate payments associated with the line of credit.

2. **Responsibilities of the City.**

- (a) If the Arts Council by June 30, 2018, places into the designated account with the Community Foundation an amount as set forth above, the City by July 15, 2018, shall place into the same designated account with the Community Foundation an amount which matches the 2018 Arts Council Deposit not to exceed Ninety Thousand Six Hundred Sixty-Two Dollars (\$90,662.00) ("2018 City Deposit").
- (b) If the Arts Council by June 30, 2019, places into the designated account with the Community Foundation an amount as set forth above, the City by July 15, 2019, shall place into the same designated account with the Community Foundation an amount which matches the 2019 Arts Council Deposit not to exceed Ninety Thousand Six Hundred Sixty-Two Dollars (\$90,662.00) ("2019 City Deposit").

3. **Responsibilities of the High Point Community Foundation.**

- (a) Prior to June 12, 2018, the Community Foundation shall establish an account into which the Arts Council and the City can deposit the funds called for in this Agreement.
- (b) After the Parties' 2018 contributions required herein have been placed into the designated account, the Community Foundation shall arrange for the transfer of the deposited funds to Bank of North Carolina or to a subsequent holder of the first mortgage deed of trust on the Centennial Arts Station property, with said funds

being applied toward the principal balance owing on the first mortgage deed of trust.

- (c) After the Parties' 2019 contributions required herein have been placed into the designated account, the Community Foundation shall arrange for the transfer of the deposited funds, to the extent necessary to satisfy the first mortgage deed of trust debt, to Bank of North Carolina or to a subsequent holder of the first mortgage deed of trust on the Centennial Arts Station property.
- (d) If there are any remaining funds in the designated account after the payments by the Community Foundation set forth in 3 (b) and (c) above, the Community Foundation shall pay these funds toward other debt of the Arts Council relating to the Centennial Arts Station property, with this payment being approved in advance by the City. In the event there are no outstanding debts, remaining funds shall be refunded to the Parties.

4. **Future Encumbrances on the Centennial Arts Station Property.** The Arts Council shall not borrow against, mortgage, sell or otherwise place or cause to be placed any lien against the Centennial Arts Station property without the prior written consent of the High Point City Council for a period of ten (10) years from the date of this Agreement.

5. **Governing Law.** The Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina (without giving effect to the principles thereof relating to conflicts of law).

6. **Successors and Assigns.** The Agreement shall be binding upon the parties, their successors and permitted assigns. The Parties shall not assign, sublet or transfer any interest in the Agreement without the prior written consent of the other party, which may be withheld for any reason.

7. **Captions.** The captions contained in the Agreement are for convenience and reference only, and do not define, describe, extend or limit the scope or intent of the Agreement or the scope or intent of any provision contained herein.

8. **Severability.** The invalidity of one or more phrases, sentences, clauses or sections in the Agreement shall not affect the validity of the remaining portions of the Agreement, so long as the material purpose of the Agreement can be determined and effectuated.

9. **No Waiver.** Any failure by either party to enforce any of the provisions of the Agreement or to require compliance with any of its terms at any time during the term of the Agreement shall in no way affect the validity of the Agreement, or any part hereof, and shall not be deemed a waiver of the right of such party thereafter to enforce any such provision.

10. **Entire Agreement.** This Agreement, including the Exhibits and/or Attachments, sets forth the entire Agreement between the Parties. All prior conversations or writings between the Parties hereto or their representatives are merged within and extinguished. This Agreement shall not be modified except by a writing subscribed to by all the Parties.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the day and year first above written.

HIGH POINT ARTS COUNCIL, INC.

By: _____

Print Name: _____

Title: _____

ATTEST

In witness whereof, said corporation has caused this instrument to be executed by its President or Vice President and attested by its Secretary or Asst. Secretary this the _____ day of _____, 20__.

(SEAL)

Attest: _____
Secretary/Asst. Secretary (Signature)

STATE OF _____

COUNTY OF _____

I, _____, a Notary Public of the County and State aforesaid, certify that _____ personally came before me this day and acknowledge that he/she is the Secretary of High Point Arts Council, Inc. a non-profit corporation organized in the state of North Carolina and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, sealed with its corporate seal and attested by him/her as its Secretary.

Witness my hand and official seal or seal, this the _____ day of _____, 20____.

_____ (Notary Public)

(SEAL/STAMP)

My Commission Expires: _____

CITY OF HIGH POINT

By: _____

Print Name: _____

Title: _____

Lisa Vierling, City Clerk

APPROVAL BY CITY ATTORNEY

Approved as to form:

JoAnne L. Carlyle, City Attorney

Date: _____

APPROVAL BY FINANCE OFFICER

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Jeffrey A. Moore, Director of Financial Services

Date: _____

HIGH POINT COMMUNITY FOUNDATION

By: _____

Print Name: _____

Title: _____

ATTEST

In witness whereof, said corporation has caused this instrument to be executed by its President or Vice President and attested by its Secretary or Asst. Secretary this the ____ day of _____, 20__.

(SEAL)

Attest: _____
Secretary/Asst. Secretary (Signature)

STATE OF _____

COUNTY OF _____

I, _____, a Notary Public of the County and State aforesaid, certify that _____ personally came before me this day and acknowledge that he/she is the Secretary of High Point Community Foundation a non-profit corporation organized in the state of North Carolina and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, sealed with its corporate seal and attested by him/her as its Secretary.

Witness my hand and official seal or seal, this the _____ day of _____, 20__.

(Notary Public)

(SEAL/STAMP)

My Commission Expires: _____

CITY OF HIGH POINT

AGENDA ITEM



Title: Resolution – Manager Authority to Dispose of Easements

From: JoAnne Carlyle, City Attorney

Meeting Date: Monday, July 16, 2018

Advertising Date: not required

Public Hearing: not required **Advertised By:** not required

Attachments: Resolution

PURPOSE/BACKGROUND:

On June 6, 2018 the General Assembly passed House Bill 1084, an act amending the Charter of the City of High Point to authorize the City Council to delegate authority to the City Manager to dispose of easements that are no longer needed by the City.

BUDGET IMPACT:

None

RECOMMENDATION / ACTION REQUESTED:

The City Attorney recommends adoption of a Resolution delegating the City Manager authority to dispose of or exchange property interests in easements that are no longer needed by the city.

**A RESOLUTION DELEGATING THE CITY MANAGER THE AUTHORITY TO
DISPOSE OF OR EXCHANGE PROPERTY INTERESTS IN EASEMENTS THAT ARE
NO LONGER NEEDED BY THE CITY**

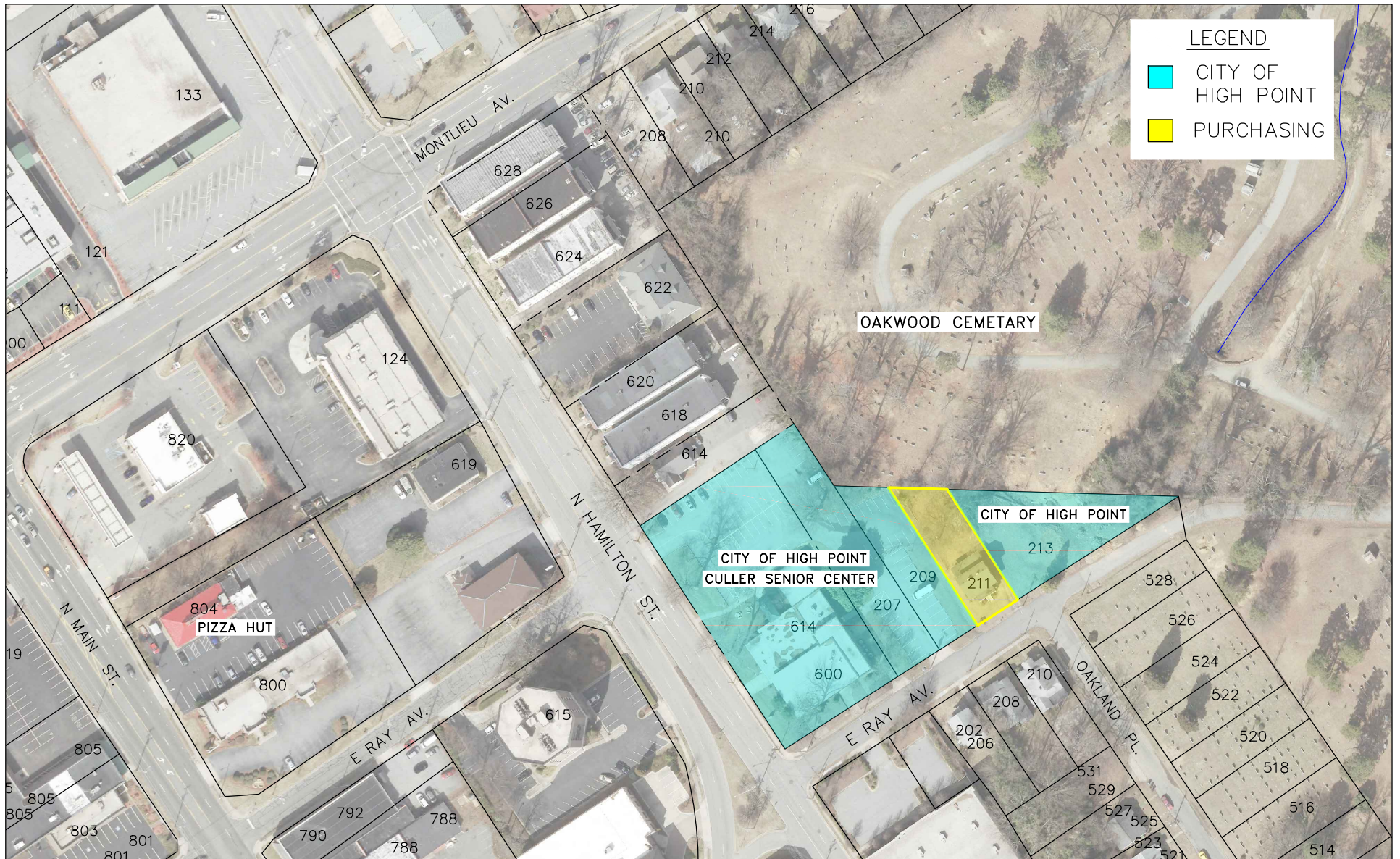
WHEREAS, Effective June 6, 2018, Article IV, Chapter 1 of the High Point City Charter was amended by House Bill 1084 to authorize the City Council to delegate to the City Manager the authority to dispose of easements that are no longer needed by the City when the disposal and/or exchange has been appropriately reviewed through an internal process, including review and approval by TRC.

NOW, THEREFORE, BE IT RESOLVED by the High Point City Council that notwithstanding the provisions of Article 12 of Chapter 160A of the General Statutes, the City Manager is hereby authorized to dispose of or exchange property interests in easements when the easement is no longer needed by the City and when the disposal and/or exchange has been appropriately reviewed through an internal process, including review and approval by TRC without obtaining Council approval for each disposition: water, sewer, traffic control, drainage, access, sidewalk, greenway, landscape or utility easements.

This the 16th day of July, 2018.

Mayor Jay W. Wagner

Lisa Vierling, MMC
High Point City Clerk



CITY OF HIGH POINT
NORTH CAROLINA
ENGINEERING SERVICES DEPARTMENT

EXHIBIT DRAWING FOR
211 EAST RAY AVENUE

SCALE — 1" = 150'

DATE: JULY 2018

DRAWN: JKF

PROJECT: 2527

CITY OF HIGH POINT

AGENDA ITEM



Title: Property Acquisition – 211 East Ray Street

From: Randy E. McCaslin, Deputy City Manager

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Map of Property and Adjoining Parcels

PURPOSE:

Purchase of residential property with house located at 211 East Ray Street. The property is adjacent to the City owned Parks and Recreation Senior Center and other City owned property. The property contains .20 acres of land and an older house that the City will demolish.

BACKGROUND:

The City owns the Parks and Recreation Roy B. Culler, Jr. Senior Center that is located at the intersection of North Hamilton Street and East Ray Avenue. The City also owns the Oak Hill Cemetery to the north and east of this property. This property could be an addition to either the Cemetery or the Senior Center properties.

BUDGET IMPACT:

Purchase price is \$60,000.00.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval and Council authorization to proceed with the purchase property located at 211 East Ray Street.

**HIGH POINT CITY COUNCIL
REGULAR MEETING
DECEMBER 18, 2017 – 5:30 P.M.
COUNCIL CHAMBERS – HIGH POINT MUNICIPAL BUILDING**

MINUTES

ROLL CALL and MOMENT OF SILENCE

Mayor Wagner called the meeting to order at 5:30 p.m. The Pledge of Allegiance followed a Moment of Silence.

*Upon call of the roll, the following Council Members were **Present**:*

Mayor Jay W. Wagner, Mayor Pro Tem Christopher Williams (Ward 2); Council Member Britt Moore (At Large), Council Member Donald Scarborough (At Large), Council Member Jeffrey Golden (Ward 1), Council Member Monica Peters (Ward 3), Council Member Wesley Hudson (Ward 4), Council Member Victor Jones (Ward 5), and Council Member Jason Ewing (Ward 6)

RECOGNITIONS AND PRESENTATIONS

170464 Resolutions - Miss High Point 2017 & Miss High Point's Outstanding Teen 2017

Mayor Wagner will present a Resolution to Miss High Point 2018, Hannah Lee Welborn-Lewis, and to Miss High Point's Outstanding Teen 2018, Miss Grayson Hensley.

Travis Green, Executive Director with the Miss High Point Scholarship Association, Inc. introduced Stella Todd, Co-Director of the association; both are volunteers for the association. After a 43-year absence, the Miss High Point Scholarship Association brought the Miss High Point Pageant back to the city in 2016, and plans to do the same this year. Together, they recognized and introduced Hannah Leigh Welborn-Lewis, who captured the title of Miss High Point 2018, and Grayson Jana Hensley, who captured the title of Miss High Point's Outstanding Teen 2018.

Following the introductions, Mayor Wagner read a Resolution of congratulations into the record and presented a resolution to both Hannah and Grayson. [a photo op with the Mayor followed the presentations].

Hannah and Grayson were provided an opportunity to offer remarks.

170443 Humanitarian of the Year Award

Members of the Human Relations Commission will be present to present the Humanitarian of the Year Award for 2017.

*Mayor Wagner presented the 2017 Human Relations Humanitarian of the Year award to **Dr. Burdell Knight**. Dr. Knight was recognized for her deep commitment to the citizens of High Point by supporting High Point Community Against Violence, spearheading Alpha Arts*

Scope, and volunteering rides to patrons of the Senior Resource Center to get to their medical appointments.

Mayor Wagner explained this award is usually given to one citizen per year, but because of the dedication of this agency in improving the lives of the citizens of High Point, the decision was made to expand the award category to also include recognition of an agency.

*The 2017 Agency Humanitarian of the Year award was presented to **The Declan Donoghue Foundation**. Nicole Donoghue was present to accept the award on behalf of the Foundation. Mrs. Donoghue and her husband started the foundation to honor the memory of their son, Declan, who passed away at the age of 2 with a rare immune genetic disorder, X-linked Chronic Granulomatous Disease, which was not diagnosed until after his death. The Foundation was founded in an effort to keep Declan's spirit alive and carry on his memory and the spirit of play by helping to fund and build places for play in North Carolina's Piedmont Triad area.*

In partnership with the City of High Point Parks and Recreation Department, the Declan Donoghue Foundation funded a new playground located in the Johnson Street Sports Complex in High Point that opened in November 2017. The foundation was recognized for the gift of giving children in High Point the opportunity to play, enjoy life, and make memories.

[applause, standing ovation, and photo op with the Mayor followed both presentations]

PUBLIC COMMENT PERIOD

170444

Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards and presentations. Our policy states persons may speak on any item not on the agenda.

- Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- Persons addressing City Council are asked to limit their comments to three (3) minutes.
- Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Mayor Wagner opened the floor for comments.

Jonathan Seelig, 989 Thacker Road, Thomasville, NC, representing Homegrown Heroes, a farm to school nonprofit organization, addressed Council. He advised that the Homegrown Heroes has been selected as the Lead Agency for the region to host a large scale youth-led Global Youth Service Day (GYSD) that is scheduled for the weekend of April 20-22, 2018.

The purpose of the GYSD is to activate youth to acquire and develop 21st Century skills by solving real community problems. The theme for the GYSD will be "Pollinating the Food Deserts".

Mr. Seelig reported that one of our region's greatest challenges is food insecurity, especially among children, and that North Carolina has one of the highest percentages in the United States of children under 18 who are food insecure on a regular basis (nearly 1 in 4 children).

They are seeking to partner with local businesses and organizations to magnify the impact of the GYSD for the community and noted that as a stakeholder, the City Council's support and involvement would help highlight the importance of recognizing our youth and the benefits that their service-learning hours provide to the community. He asked City Council to sign their support letter and noted in doing so the Council would be advocating for their Global Youth Service Day and Pollinator Parade, as well as encouraging local businesses and organizations to join in their efforts to help pollinate the food deserts by planting several school and community gardens together.

He advised that he has obtained the signatures and support from the Guilford County Board of Education and would also like the High Point City Council to sign in support as well.

CONSENT AGENDA ITEMS

Finance Committee Chairman Moore reported that the Finance Committee did meet on December 13th and recommended all finance-related items be placed on the Consent Agenda with a favorable recommendation.

Council Member Moore then moved approval of the finance-related items on the Consent Agenda. Council Member Ewing made a second, which carried unanimously.

Note: Although one motion was made to approve/adopt these matters under the Finance Committee Consent Agenda, action on all these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.

FINANCE COMMITTEE - Council Member Britt Moore, Chair
Committee Members: Moore, Hudson, Ewing, and Jones

170445 Contract Extension - Corrosion Inhibitor - WWTP

Council is requested to authorize an extension to the Sterling Water Technologies contract in the amount of \$95,964.00 for purchase of corrosion inhibitor which is used to protect the pipes in the distribution system from corrosion and to help keep lead and copper from leaching into the system.

Approved an extension to the Sterling Water Technologies contract in the amount of \$95,964.00 for the purchase of a corrosion inhibitor.

A motion was made by Council Member Moore, seconded by Council Member Ewing, that this contract extension to the Sterling Water Technologies contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170446 Contract Extension - Biosolids Hauling and Disposal

Council is requested to authorize an extension to the McGill Environmental contract in the amount of \$1,132,326.00 for disposal of biosolids for a twelve (12) month period.

Authorized an extension to the McGill Environmental contract in the amount of \$1,132,326.00.

A motion was made by Council Member Moore, seconded by Council Member Ewing, that this contract extension to the McGill Environmental contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170447 Ordinance - Budget Amendment - NC Trails Program Grant

Council is requested to adopt a budget ordinance amendment to appropriate funds in the amount of \$100,000 for the NC Trails Program grant received for the Deep River Greenway project.

Adopted a Budget Ordinance amendment amending the 2017-2018 Budget Ordinance appropriating funds in the amount of \$100,000 for the NC Trails Program grant received for the Deep River Greenway project.

A motion was made by Council Member Moore, seconded by Council Member Ewing, that to adopt this Budget Ordinance amendment. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

Ordinance No. 7367/17-110

Introduced 12/18/2017; Adopted 12/18/2017

Ordinance Book, Volume XIX, Page 249

170448 Contract - Eaglewood, Inc - Greenway Construction

Council is requested to approve contract with Eaglewood, Inc., in the amount of \$3,963,778.14 for the construction of the High Point Greenway from Deep River Road to Penny Road. This will finalize the connection of the High Point Greenway with the Bicentennial Greenway.

Approved a contract with Eaglewood, Inc. in the amount of \$3,963,778.14 for the construction of the High Point Greenway from Deep River Road to Penny Road.

A motion was made by Council Member Moore, seconded by Council Member Ewing, that this contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

REGULAR AGENDA ITEMS

COMMUNITY HOUSING, NEIGHBORHOOD DEVELOPMENT AND PUBLIC SAFETY COMMITTEE - Council Member Golden, Chair

Committee Members: Golden, Peters, Scarborough, and Williams

170449 Fire Department Request - Elimination of Secondary Fire Limits

Council is requested to approve the elimination of the secondary fire limits and the establishment of the new reduced primary fire limits within the City.

Fire Chief Tommy Reid provided some background information regarding this request. He explained that when the Fire Limits were originally put in place as required by State Statute, the existing Building Codes and enforcement procedures were not in place. He explained this creates an undue burden on people that are trying to build or develop property. Assistant Chief Mike Levins was available to address any questions.

Chairman Golden asked if there was anything that prompted this change. Chief Reid explained that staff has been reviewing the ordinances over the last several years and this actually came to light three years ago as a result of a request from someone desiring to make some improvements to the building on the corner of Russell/Elm. He pointed out that the modern Fire Code is now better than the statute was. The property owner was required to do some things in small buildings that were expected in a larger building, but because of the proximity to the fire limits, they had no choice than to make the improvements according to the regulations contained in the Fire Limits.

Council Member Ewing asked if it is still a requirement to have the fire limits and asked why it was recommended to be such a large area. He asked if it might be possible to condense it into a smaller area. Chief Reid stated that it was possible, but he recommended the Council go ahead and approve the elimination of the secondary fire limits and the establishment of the new reduced primary fire limits tonight.

Approved the elimination of the secondary fire limits and the establishment of the new reduced primary fire limits within the City.

A motion was made by Council Member Golden, seconded by Mayor Pro Tem Williams, that this matter be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170450 Ordinance - Demolition of Structure - 517 Amos Street

Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 517 Amos Street belonging to James Graham (deceased).

Lori Loosemore, Local Codes Enforcement Supervisor, reported that staff received a complaint that the vacant property was in disrepair and visited the property for an inspection. After the inspection was made, violations were cited and staff held a hearing on August 10, 2017. A delay ensued due to the property owner being deceased, which required additional advertisements in the newspaper to ensure proper service for the hearings.

No one appeared for the hearing that was held on August 10th. It was determined at the hearing that there were multiple violations of the Minimum Housing Code and the repairs exceeded 65% of the value of the property. As a result, staff issued an Order to Repair or Demolish on August 30, 2017 with a compliance date of October 4, 2017. Since that time, staff did hear from the property owner's daughter, who stated that she was not aware that she was the owner of the property. Approximately \$6,000 in delinquent taxes are owed on the property and the property is pending foreclosure.

There was no one present representing the property owner.

Adopted an Ordinance ordering the housing inspector to effectuate the demolition of a structure located at 517 Amos Street belonging to James Graham, who is deceased.

A motion was made by Council Member Golden, seconded by Mayor Pro Tem Williams, that this Demolition Ordinance be adopted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

Ordinance No. 7368/17-111

Introduced 12/18/2017; Adopted 12/18/2017

Ordinance Book, Volume XIX, Page 250

170451 Ordinance - Demolition of Structure - 412 Walnut Street

Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 412 Walnut Street belonging to Nancy B. Hughes.

Lori Loosemore, Local Codes Enforcement Supervisor, advised that an inspection was made on this structure on July 20, 2017; a hearing was held on August 14th and no one appeared. At that time, the inspector determined that the estimated repairs exceeded 65% of the

property value and issued an Order to Repair or Demolish on September 22nd with a compliance date of October 23, 2017. Staff has not had any communication with the property owner.

Neither the property owner, nor the property owner's representative was present at tonight's meeting.

Adopted an Ordinance ordering the housing inspector to effectuate the demolition of a structure located at 412 Walnut Street.

A motion was made by Council Member Golden, seconded by Mayor Pro Tem Williams, that this Demolition Ordinance be adopted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

**Ordinance No. 7369/17-112
Introduced 12/18/2017; Adopted 12/18/2017
Ordinance Book, Volume XIX, Page 251**

PLANNING & DEVELOPMENT COMMITTEE - Council Member Williams, Chair
Committee Members: Williams, Jones, Moore, and Scarborough

170452 Resolution of Intent - Street Abandonment 17-05

Approval of a Resolution of Intent that establishes a public hearing date of Tuesday, January 16, 2018, at 5:30 p.m. to consider a request by Hedgecock Road, LLC to abandon that portion of the proposed Westside Thoroughfare lying north of Hedgecock Road and west of the Phillips Soccer Complex.

Adopted a Resolution of Intent establishing a public hearing date of Tuesday, January 16, 2018, at 5:30 p.m. to consider a request by Hedgecock Road, LLC to abandon that portion of the proposed Westside Thoroughfare lying north of Hedgecock Road and west of the Phillips Soccer Complex.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Jones, that this Resolution of Intent be adopted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

**Resolution No. 1736/17-83
Introduced 12/18/2017; Adopted 12/18/2017
Resolution Book, XIX, Page 205**

170461 Resolution of Intent - Street Abandonment 17-06

Approval of a Resolution of Intent that establishes a public hearing date of Monday, February 5, 2018 at 5:30 p.m. to consider a request by High Point University to abandon that portion of the Barbee Avenue right-of-way lying east of the Willow Place right-of-way.

Adopted a Resolution of Intent establishing a public hearing date of Monday, February 5, 2018 at 5:30 p.m. to consider a request by High Point University to abandon that portion of the Barbee Avenue right-of-way lying east of the Willow Place right-of-way.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Golden, that this Resolution of Intent be adopted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

**Resolution No. 1737/17-84
Introduced 12/18/2017; Adopted 12/18/2017
Resolution Book, XIX, page 206**

PUBLIC HEARINGS - Planning & Development Committee**170453 Ordinance - Tim Auman - Zoning Map Amendment 17-19**

A request by Tim Auman to rezone approximately 2.3 acres from the Residential Single Family-5 (R-5) District to a Conditional Zoning General Business (CZ-GB) District. The property is lying at the northeast corner of E. Fairfield Road and Belmont Drive (701, 705 and 707 E. Fairfield Road).

The public hearing for this matter was held on Monday, December 18, 2017 at 5:30 p.m.

Herb Shannon, Senior Planner with the Planning and Development Department, provided an overview of the staff report, which is hereby attached in Legistar as a permanent part of these proceedings.

The applicant is requesting the rezoning of approximately 2.3 acres located in the southeastern portion of the city off E. Fairfield Road be rezoned to the Conditional Zoning General Business (CZ-GB) District in order to allow for a major vehicle establishment on the property. The property owner is proposing a used car dealership to be located on this property.

The property is currently zoned Residential Single Family-5 (R-5). In conjunction with this application, the application has also submitted a Conditional Zoning Ordinance and has offered conditions to limit the allowable uses on this property as follows:

1. *They have offered conditions limiting the site to transitional office use (a lower, intensive office type use).*
2. *The only commercial use permitted would be the vehicle establishment use.*
3. *They have offered conditions for a lot combination and combined various parcels to form one large parcel.*
4. *Also offered is right-of-way dedication.*
5. *The applicant has agreed to limiting the number of access points to the site.*
6. *A higher perimeter landscaping buffer is being offered, and*
7. *The applicant has offered a condition restricting the manner in which vehicles can be displayed along the Belmont Drive portion of the property.*

Mr. Shannon reported on key issues regarding the site history of this property. This southeastern portion of the city was annexed in 1960 and was part of a large annexation (12,000+ acres), which basically tripled the size of the city at that time with no specific evaluation of specific, single parcels. According to the aerial photos and records at that time, there was an operating commercial use on the property at the time the property was annexed, the Brower Oil Company, that continued to operate there until 2013. In 2013, a home HVAC repair facility opened and operated until 2015. Because of this staff has determined that this is not a situation where commercial uses are being proposed for this property for the first time. The applicant owns an automotive repair facility across the street from this property, and desires to establish the additional vehicle establishment as a use on this property.

Staff evaluated the following key issues for this property as they conducted a standard zoning review for this request. Because the area is predominantly residential, staff also had to do an evaluation based on possible "spot zoning," a zoning that classifies a small area differently than the surrounding area. Mr. Shannon advised that "spot zoning" can be considered illegal unless the City Council establish a reasonable public policy statement for the amendment. Important key elements outlined in the staff report are as follows:

1. *Size of the tract. Typically, the smaller the tract, the more concerns about spot zoning. This site is a larger site due to the fact that the surrounding tracts are 10,000 square feet to one-half acre in size.*
2. *Compatibility with the city's adopted plans. Staff evaluated the Community Growth Vision Statement, Land Use Map, Land Use Plan Goals & Objectives, and the Development Ordinance. Staff feels the request is neither consistent or inconsistent with the Community Growth Vision Statement; however, it does address the objectives of the Land Use Plan. Additionally, it is important to note that the Development Ordinance considered the previous commercial use as a non-conforming use, meaning the use may have not been permitted by the zoning regulations, but it was previously established and allowed to continue.*
3. *Balance of the benefits and detriments. The site has been used for commercial use for over 60 years. Because it was an oil/fuel distribution facility for all these years, staff is not aware of any contamination, but feels it best not to develop the site for residential. Staff feels it is more beneficial to have this site used as a limited*

commercial use than to have it sit vacant and become a nuisance to the surrounding area as far as unkept buildings and the area not being maintained.

- 4. Relationships of the use. Staff feels it is important to note that the commercial use was there first, and then the surrounding residential area developed around the site.*

Based upon these reasons, staff has made the determination that this will not constitute "spot zoning."

In regards to the review factors, staff identified two items to touch upon as far as compatibility with the surrounding area:

- 1. Since this is a corner lot, the buffer of the street will help separate it from the adjacent residential use.*
- 2. The conditions that the applicant has offered will also help protect the adjacent residential uses. They have offered a 100-foot live undisturbed buffer to the north of the property. This area is basically wooded now and with this condition, it will remain as an undisturbed area to further protect those areas to the rear.*
- 3. Along Belmont Drive, the applicant has offered a condition that there would be no vehicle display in that area. This will also help protect the surrounding neighbors.*
- 4. The uses are restricted; office use and one commercial use.*

Staff also looked at the conditions offered by the applicant to dedicate right-of-way along the frontage for a future road improvement, as well as limiting access to the site. One access point will be permitted to E. Fairfield, and one access point to Belmont Avenue.

Based on these factors, staff has included in the staff report a consistency statement that the request is consistent with the adopted policy guidance based upon the fact that it has been used for commercial use for over 60 years and unlikely to be used for any type of residential use, and the use of it as limited commercial will ensure stability in the neighborhood by having an active tenant on the site.

Staff has also noted in the staff report that the request is reasonable and in the public interest based upon the size of the property and the conditions that the applicant has offered to mitigate the impact with the buffer areas. And that prior to the annexation, the property was used for a commercial use. Staff recommends approval of the applicant's request to establish a Conditional Zoning General Business District. The Planning & Zoning Commission reviewed this request at their December 14th meeting, and are also recommending approval.

Following Mr. Shannon's presentation of the staff report, he shared an aerial photo of the site showing that the site still contains the commercial buildings used by the former oil company. He then entertained questions from Council.

Council Member Golden asked if "spot zoning" is different with a corner lot versus being located in the middle of a block. Mr. Shannon explained that location does not really make a

difference, and noted that staff considers the whole neighborhood, along with the specific applicant's request, so all the issues are taken in context together.

Council Member Ewing asked if there are any plans to buffer the rear of the property where the residential properties back up to the cul-de-sac. Mr. Shannon pointed out there would be landscaping requirement: a minimum 25-foot landscaping buffer would be required. Additionally, there is a condition for a minimum 5-foot high opaque fence in this area, so the combination of the landscaping requirement and the fencing, would protect the adjacent neighbors.

At this time, Chairman Williams invited the applicant to speak.

Tim Auman, the applicant, informed Council that he was born and raised right across the street from this property. He noted that his father owns the garage down the road, opposite of the property. He reported that he has been given this opportunity and is ready to move forward with buying this property for a used car dealership.

Chairman Williams asked Mr. Auman about his plans for lighting the property and wanted to make sure that the neighbors are protected from the glare of the lights. Mr. Auman explained that he would like to replace the existing light in the back with a light that beams downward for security reasons, but he does not have any immediate plans to put up lighting to illuminate the automobiles. He emphasized that he does want security lighting around the back of the building as a crime deterrent.

Council Member Ewing asked about the impervious surface and what the plans are for parking the vehicles. Mr. Auman noted that he is going to be removing some of the trees and putting in gravel so he can park the cars on the gravel, and that he plans on paving it as his finances allow.

Council Member Moore asked Mr. Auman about his plans for the structures already existing on the property. Mr. Auman stated he plans to use the existing office building as a showroom. He also noted that he plans on using the existing garage to do state vehicle inspections.

Council Member Jones inquired about other existing buildings adjacent to this property. Mr. Auman replied that Auman Motor Company is adjacent to the property, a business that his father built in 1953. To the right and to the immediate left of the property is a fork lift dealership.

At this time, Chairman Williams opened the public hearing and asked if there was anyone present to offer any comments. There being none, the public hearing was declared closed.

Adopted the Ordinance approving Zoning Map Amendment 17-19 based upon consistency with the city's adopted plans, and that the action is considered to be reasonable and in the public interest by adoption of the statements as outlined in the Staff Analysis section of the staff report.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Moore, that the Ordinance be adopted approving Zoning Map Amendment 17-19. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

Ordinance No. 7370/17-113

Introduced 12/18/2017; Adopted 12/18/2017

Ordinance Book, Volume XIX, Page 252

170454 Ordinance - Enzine Inc. - Zoning Map Amendment 17-23

A request by Enzine Inc. to rezone an approximate 0.89-acre parcel from a Conditional Use Central Business (CU-CB) District to the Central Business (CB) District. The site is lying along the south side of W. High Avenue, approximately 150 feet west of S. Lindsay Street (407 W. High Avenue).

The public hearing for this matter was held on Monday, December 18, 2017 at 5:30 p.m.

Herb Shannon, Senior Planner with the Planning and Development Department, provided an overview of the staff report, which is hereby attached in Legistar as a permanent part of these proceedings.

The applicant, Enzine, Inc., is requesting that an approximate 0.89-acre parcel be rezoned from a Conditional Use Central Business (CU-CB) District to the Central Business (CB) District. The site is lying along the south side of W. High Avenue, approximately 150 feet west of S. Lindsay Street, more specifically located at 407 W. High Avenue. The applicant is requesting this change in zoning classifications to remove previously imposed zoning conditions that were placed upon this site. The applicant is proposing to expand the existing bed and breakfast on the site, and they have included an event center so they can host events during market. The applicant is requesting rezoning to the CB District to remove the previous zoning conditions.

Mr. Shannon noted that when this site was granted the Conditional Use Central Business District zoning in 1994, this area was considered the edge of the downtown and conditions were imposed by the Council at that time that required the property owner to provide a minimum of 20 parking spaces and retain larger trees on the site.

Key things that warrant this request since the 1994 zoning:

- 1. The trees that were to be protected have since been removed. The reason the trees were removed is not known, but based upon review of the aerial photos available, the trees were removed in the late 1990s.*
- 2. Creation of the Market Authority in 2001. This centralized the bi-annual event; regional parking lots are now available, a shuttle transportation has also been implemented to eliminate the need for parking for market use in the downtown area.*

Staff has noted in the staff analysis consistency with the adopted policies guidance and feels the request is consistent with goals and objectives, and encouraging non-furniture related uses in the downtown area--especially ones that are linked with historic buildings.

In June 2017, the City Council granted zoning approval for the abutting site. The parcel on the corner that also revised the zoning to remove the zoning condition that required on-site parking. The request to remove non-relevant zoning conditions will establish an updated zoning of the property that would be consistent with the surrounding development pattern in this area, and consistent with previous council action in this area.

Staff is recommending approval of the request to rezone this site to the Central Business District. The Planning & Zoning Commission heard this request at their November 14th meeting and also recommend approval, as outlined in the staff report, staff has determined that the request is reasonable in the public interest, as it removes non-relevant zoning conditions attached to the property.

An unidentified gentleman stood up in the audience and stated that he was a representative of the owner, Enzine, Inc.. He offered to address any questions/concerns.

There being no questions, Chairman Williams opened the public hearing and asked if there was anyone present who would like to comment either in support of or in opposition to this request. There being none, the public hearing was closed.

Adopted an Ordinance providing for the rezoning of this property from the Conditional Use Central Business (CU-CB) District to the Central Business (CB) District based on consistency with the City's adopted plans, and that the action is reasonable and in the public interest based on statement in the Staff Analysis of the staff report.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Ewing, that this Ordinance be adopted approving Zoning Map Amendment 17-23. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

Ordinance No. 7371/17-114

Introduced 12/18/2017; Adopted 12/18/2017

Ordinance Book, Volume XIX, Page 253

170455

Ordinance - Debbie Tucker Roberson and Martin T. Tucker - Annexation 17-12

A request by Debbie Tucker Roberson and Martin T. Tucker to consider a voluntary non-contiguous annexation of approximately 8.787 acres lying along the south side National Service Road, approximately 500 feet west of Tyner Road. The property is addressed as 8017 National Service Road and is also known as Guilford County Tax Parcel 0169800.

*The public hearing for this matter and related matter **170456 Zoning Map Amendment 17-25** was held on Monday, December 18, 2018 at 5:30 p.m. However, the applicant's attorney requested a continuance of the public hearing.*

Amanda P. Hodierne, Attorney At Law, AICP, with Isaacson Isaacson Sheridan Fountain & Leftwich, LLP, requested a continuance of the public hearing until February 19, 2018 at 5:30 p.m. She explained that the property is subject to a bio-cell transaction and during the due diligence investigation, a stream delineation was discovered that would require additional time.

Continued the public hearing for this matter to Monday, February 19, 2018 at 5:30 p.m. at the request of the applicant's attorney.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Ewing, that this public hearing be continued to Monday, February 19, 2018 at 5:30 p.m. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170456 Ordinance - Marsh Investments LLC - Zoning Map Amendment 17-25

A request by Marsh Investments LLC to rezone an approximate 8.7-acre parcel from the Residential Single Family-40 (RS-40) District, within Guilford County's jurisdiction, to the Employment Center (EC) District. The site is lying along the south side of National Service Road, approximately 500 feet west of Tyner Road (8017 National Service Road). Approval of this rezoning request is contingent upon City Council approval of a voluntary annexation request.

*The joint public hearing for this matter and related matter **170455 Annexation 17-12** was held on Monday, December 18, 2017 at 5:30 p.m.; however, the applicant's attorney requested a continuance of the public hearing to Monday, February 19, 2018 at 5:30 p.m.*

Continued the public hearing for Zoning Map Amendment 17-25 to Monday, February 19, 2018 at 5:30 p.m. at the request of the applicant's attorney.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Ewing, that this public hearing be continued to Monday, February 19, 2018 at 5:30 p.m. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

GENERAL BUSINESS AGENDA**170457 Revisions to Article P - Traffic Control- Stop Intersections**

Consideration and approval of the following traffic control measures to be added to Article P, Schedule 8 as referenced in the City's Code of Ordinances (Title 10: Transportation and Traffic; Chapter 1- Traffic Regulations; Article H- Stop and Yield Intersections; Sec. 10-1-101- Stop Intersections).

1. 4-Way Stop at the intersection of Westover Drive and Ingleside Road
2. 4-Way Stop at the intersection of N. Elm Street and Gatewood Avenue

Matt Carpenter, Transportation Operations Engineer with the High Point Transportation Department, advised that staff is proposing two locations for four-way stops, which will require an amendment to Article P, Schedule 8 of the City's Code of Ordinances. The locations are as follows:

1. 4-Way Stop at the intersection of Westover Drive and Ingleside Road; and
2. 4-Way Stop at the intersection of N. Elm Street and Gatewood Avenue

Mr. Carpenter explained that both of these intersections have seen their fair share of crashes over the past few years and for that purpose, staff is proposing these 4-Way Stops be added to Article, Schedule 8 as referenced in the City's Code of Ordinances.

Council Member Moore asked when staff proposes to make these changes and if signage would accompany the 4-Way Stops when implemented. Mr. Carpenter replied that staff does plan on implementing these changes over the next month or so, depending on the weather, and confirmed that signage would be added.

Approved revisions to Article P, Schedule 8 of the City's Code of Ordinances adding the 4-Way Stops as referenced above.

A motion was made by Council Member Ewing, seconded by Mayor Pro Tem Williams, that this Ordinance be adopted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170458 Resolution of Support - Intersection Improvements - Johnson Street and Sandy Ridge Road

Resolution of support for improvement of the existing intersection of Johnson Street (SR 1818) and Sandy Ridge Road (SR 1820) by realigning the existing intersection, adding turn lanes on both roads and installing a traffic signal at this location.

Greg Venable, Transportation Administrator with the High Point Transportation Department, advised that NCDOT issued a call for projects and this is one of the projects that the city is submitting in anticipation of funding. He explained there is some additional funding available through NCDOT, and as part of the application process, NCDOT requires

Council to adopt a Resolution of Support, which is required due to the cost estimate for the project exceeding \$250,000.

Council Member Moore inquired about the improvements to Johnson Street /Sandy Ridge Road/Barrow Road. Mr. Venable explained this is a current project in the Transportation Improvement Program, and the improvements to Johnson Street from Skeet Club Road to I-40 is scheduled for 2020 and plans include a four-lane, median divided street similar to what is currently being done on Skeet Club and Barrow Road. He noted this is a temporary fix due to development pressures, and stated that NCDOT would put this improvement in with anticipation of when the project comes on, they will approve the additional lanes, etc.... Mr. Venable explained that Kendale will be realigned and pointed out signal improvements would be part of this project.

Adopted a Resolution of Support for improvement of the existing intersection of Johnson Street (SR 1818) and Sandy Ridge Road (SR 1820) by realigning the existing intersection, adding turn lanes on both roads and installing a traffic signal at this location.

A motion was made by Council Member Ewing, seconded by Mayor Pro Tem Williams, that this public hearing be continued to Monday, February 19, 2018 at 5:30 p.m. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

**Resolution No. 1738/17-85
Introduced 12/18/2017; Adopted 12/18/2017
Resolution Book, XIX, Page 207**

170463 Reinstatement as Voting Board Members - BOA/HPC

Consideration of the reinstatement of members that lost voting status on the Board of Adjustment and Historic Preservation Commission due to noncompliance with the city's attendance requirement.

Lee Burnette, Director of Planning and Development, explained that the Planning & Zoning Commission, Historic Preservation Commission, and the Board of Adjustment all have attendance requirements. Members cannot miss more than on-third of the meetings, and the attendance is monitored annually. He explained that if they miss more than the allowable number of absences, it can result in a loss of status until reappointed or until they are reinstated.

He advised there are two Board of Adjustment members and one Historic Preservation Commission member that have lost their status this year due to unexcused absences and that all three situations were due to vacation or family-related incidents. He explained that he has talked with all three members and they do not foresee any conflicts with absences in the future and staff recommends they be reinstated.

Approved the reinstatement of Sandra Dunn and Matt Witmeyer to the Board of Adjustment and Janet Catania to the Historic Preservation Commission, who lost voting status on these boards due to noncompliance with the city's attendance requirement.

A motion was made by Council Member Ewing, seconded by Council Member Golden, that these members be reinstated. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170459 Revisions to the Boards/Commissions Liaison Members

Council is requested to confirm the following appointments/revisions to the Boards/Commissions Liaison Members:

1. To appoint Jay Wagner, Mayor, as the City's appointed alternate representative to the North Carolina Municipal Power Agency¹ (NCMPA1) Board of Commissioners replacing former Mayor, William S. Bencini, Jr.
2. To appoint Council Member Jason Ewing as liaison to the ABC Board
3. Remove Council Member Jason Ewing as the liaison to the CVB Board and add Victor Jones as the liaison to the CVB Board.

Approved the preceding revisions to the Boards and Commissions Liaison Members.

A motion was made by Council Member Ewing, seconded by Council Member Hudson, that these revisions be made to the Boards and Commissions Liaison Members. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

170462 Revision to the Standing Committees of City Council (2017-2019)

Due to a conflict with the date and time of the Economic Development Corporation meeting, Council Member Ewing is proposing a revision to the Standing Committees of the 2017-2019 Council as follows:

Finance Committee – Thursday preceding the 1st and 3rd Monday at 4:00 p.m.

A motion was made by Council Member Ewing, seconded by Mayor Pro Tem Williams, that these revisions be made to the 2017-2019 Standing Committees of City Council. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

Approved the Revision to the Standing Committees of City Council (2017-2019) changing the time for the Finance Committee to the Thursday preceding the 1st and 3rd Monday at 4:00 p.m.

170460 Minutes to Be Approved

Regular Meeting; Monday, December 4th @ 5:30 p.m.

Organizational Meeting; Monday, December 4th @ 6:00 p.m.

Special Meeting; Wednesday, December 6th @ 3:00 p.m.

Finance Committee Meeting; Wednesday, December 13th @ 4:00 p.m.

Approved the minutes of the preceding meetings as referenced above.

A motion was made by Council Member Golden, seconded by Council Member Ewing, that the preceding minutes be approved as submitted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams (Ward 2), and Council Member Moore (At Large), Council Member Scarborough (At Large), Council Member Golden (Ward 1), Council Member Peters (Ward 3), Council Member Hudson (Ward 4), Council Member Jones (Ward 5), and Council Member Ewing (Ward 6).

ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 6:40 p.m. upon motion by Council Member Ewing and second by Mayor Pro Tem Williams.

Respectfully Submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, MMC
City Clerk

AGREEMENT
CITY OF HIGH POINT, NORTH CAROLINA
AND THE FERGUSON GROUP, L.L.C., WASHINGTON, DC

Pursuant to this Agreement, the City of High Point, NC (hereinafter referred to as "the client") and The Ferguson Group, L.L.C., (TFG) agree to assume the following obligations:

1. OBLIGATIONS OF TFG

TFG will:

- A. act as the Washington Representative to the client in Washington, D.C.;
- B. represent the client regarding legislative and regulatory matters impacting the client specifically;
- C. confer with the client and its designees at the times and places mutually agreed to by the client and TFG. This will be done on all organizational planning and program activity related to the Federal Agenda and that which has a bearing on the ability of the client to make the best use of federal program resources;
- D. coordinate with the client and its designees to develop a comprehensive strategic plan for legislative and regulatory priorities;
- E. review federal legislation under consideration, federal executive proposals, proposed administrative rules and regulations and other federal developments for the purpose of advising the client of those items that may have a bearing on the client's policies or programs;
- F. notify the client of opportunities for federal funding and relay information necessary for securing those funds;
- G. secure and furnish such detailed information as may be available on federal issues in which the client indicates an interest;
- H. review and comment on proposals of the client, which are being prepared for submission to federal agencies, when requested to do so by the client;
- I. assist the client in drafting legislation and congressional testimony;
- J. identify, develop, and cultivate on-going relationships with key congressional officials and staff members;
- K. assist the congressional delegation in any matter that is in the best interest of the client and in the same manner as any other member of the client's staff might render assistance;

- L. counsel with the client and prepare briefing materials and/or conduct briefings for the client's representatives who are preparing to meet with Members of Congress, testify before congressional committees and administrative agencies, and conduct other client business, or attend national conferences;
- M. review and assist in developing the client's Federal Agenda;
- N. consult the client's elected officials and government affairs team on federal legislative affairs;
- O. alert the client to relevant federal and foundation competitive grant opportunities;
- P. cultivate relationships with federal agencies, garner congressional support, and provide every other level of support needed to improve the client's ability to obtain competitive grants;
- Q. assist with drafting legislation;
- R. arrange appointments (and accommodations when requested) for the client's officials to facilitate the efficient and effective performance of the client's business while in Washington, D.C.; and,
- S. submit periodic reports providing the latest information on issues of interest to the client.

2. OBLIGATIONS OF THE CLIENT

The client will:

- A. pay TFG \$6,666 per month one month in advance for professional services, or \$80,000 annually;
- B. reimburse TFG for expenses, not to exceed \$5,000 annually, as described in paragraph 2, subparagraphs F, G and H, payable within thirty (30) days of submission of invoice and acceptance by the client;
- C. advise TFG of the name or names of persons authorized to request service by TFG and the person or persons to be kept advised by TFG;
- D. supply TFG with a summary of all federal issues in which the client has interests and advise TFG of any new developments, together with the pertinent details as to the substance of such developments;
- E. supply TFG with copies of budgets, planning documents, and regular reports of the client's agenda and proceedings, newspapers and other materials to assist TFG in keeping current on the client's policies and programs;
- F. reimburse TFG for: (1) all travel expenses incurred pursuant to paragraph 1, subparagraph B;

(2) all travel and incidental expenses for attendance at meetings by TFG outside Washington, D.C. or North Carolina at the request of/approval of the client; (3) all incidental Washington expenses incurred in the course of conducting the client's business;

G. reimburse TFG for all long distance telephone expenses; and

H. reimburse TFG for the costs of document production.

3. THE CLIENT AND TFG CONCUR THAT THE FOLLOWING EXCLUSIONS SHALL APPLY TO THIS AGREEMENT.

TFG will not:

A. represent the client before formal congressional committee hearings or in any judicial or quasi-judicial hearing conducted by boards or examiners of federal agencies or commissions;

B. perform any legal, engineering, accounting or other similar professional services; and

4. EITHER PARTY MAY TERMINATE THIS AGREEMENT AT ANY TIME BY GIVING THE OTHER AT LEAST THIRTY (30) DAYS' NOTICE IN WRITING OF SUCH TERMINATION.

5. TERM OF AGREEMENT:

This agreement is for the period beginning on July 1, 2018 and ending on June 30, 2019. Contractual time may be extended upon written mutual consent of the parties.

IN WITNESS WHEREOF, the parties hereto, or their duly authorized agents or officers, have executed this Agreement effective as of the day and year first above written.

THE FERGUSON GROUP, L.L.C.

By: W. Roger Gwinn
W. Roger Gwinn, CEO

Date: July 2, 2018

CITY OF HIGH POINT, NC

By: Jay W. Wagner
Jay W. Wagner, Mayor

Date: July 16, 2018

CITY OF HIGH POINT AGENDA ITEM



Title: Rear Loading Refuse Truck

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments:

Meeting Date: July 16, 2018

Advertising Date / N/A

Advertised By: N/A

PURPOSE:

The Environmental Services Division has a rear loading refuse truck in need of replacement due to age and hours. Using the NC Sheriffs' Association Procurement contract # 19-03-0504 (Item #44), a 2018 Freightliner truck with New Way Rear Loading Refuse body from Amick Equipment Company is being recommended for council approval.

BACKGROUND:

The Environmental Services Division is currently using a 2005 Sterling truck with the Heil rear loading body that has over 15,000 hours and is at the end of its useful life. This truck is used for residential collection and the furniture market. This will help to reduce downtime for the department as well as overtime for our technicians. The Freightliner truck with a New Way rear loading refuse body configuration is like the ones they are currently using and will meet their needs. The price of \$183,934.41 is for one truck, refuse body installation, and delivery. The estimated delivery is 180-240 days.

BUDGET IMPACT:

Funds are available in 2018-19 budget

RECOMMENDATION / ACTION REQUESTED:

The Fleet Services Department recommends purchasing a Freightliner truck with New Way rear loading refuse body from Amick Equipment Company. Recommendation also includes declaring the old truck as surplus and disposing through the online auction process.





**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Fleet Services**

COUNCIL AGENDA DATE: **July 16, 2018**

BID NO.: **NC Sheriffs' Association** CONTRACT NO.: **19-03-0504** DATE OPENED:

DESCRIPTION:

2018 Freightliner truck with New Way Rear Loading Refuse body

PURPOSE:

The Environmental Services Division is currently using a 2005 Sterling truck with the Heil rear loading body that has over 15,000 hours and is at the end of its useful life. This truck is used for residential collection and the furniture market.

COMMENTS:

The price of \$183,934.41 is for one truck, refuse body installation, and delivery. The estimated delivery is 180-240 days.

RECOMMEND AWARD TO: **Amick Equipment Company** AMOUNT: **\$ 183,934.41**

JUSTIFICATION:

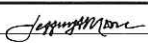
Using this bid allows the City of High Point to take advantage of the volume discount offered through the NC Sheriffs' Association contract.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$ 183,934.41
TOTAL BUDGETED AMOUNT				\$ 183,934.41

DEPARTMENT HEAD: **Gary L. Smith** Digitally signed by Gary L. Smith
DN: cn=Gary L. Smith, o=City of High Point, ou=Fleet Services, email=gary.smith@highpointnc.gov, c=US
Date: 2018.06.26 07:23:43 -0400 DATE: **Jun 26, 2018**

The Purchasing Division concurs with recommendation submitted by the **Fleet Services** and recommends award to the lowest responsible, responsive bidder **Amick Equipment Co.** in the amount of \$ **183,934.41**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou, email=erik.conti@highpointnc.gov, c=US
Date: 2018.06.26 10:45:33 -0400 DATE: **Jun 26, 2018**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jmoore@highpointnc.gov, c=US
Date: 2018.07.05 09:59:33 -0400 DATE: **Jul 5, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 10:02:00 -0400 DATE: **Jul 6, 2018**

CITY OF HIGH POINT

AGENDA ITEM



Title: Consideration of Funding for Outside Non Profit Agencies

From: Eric Olmedo, Budget Director

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: N/A

Attachments: Funding Requests

Advertised By: N/A

PURPOSE:

The Finance Committee is responsible for reviewing outside agency funding requests, and to make recommendations to the Council regarding annual funding levels.

BACKGROUND:

Outside non profit agencies submitted requests in the amount of \$850,226. The Finance Committee met and reviewed the applications, but have not finalized amounts for all applicants. The historic policy has been to allocate 1/3 of one penny of the tax rate to be distributed to the agencies, which is equal to \$330,000.

BUDGET IMPACT:

FA budget in the amount of \$330,000 was appropriated as a placeholder in the recently approved budget, pending final funding decisions.

RECOMMENDATION / ACTION REQUESTED:

The Budget Department recommends and asks the Council to finalize recommendations for funding the outside agency requests.

BRITT

City of High Point
Outside Agency Funding Requests
FY 2018-2019



Agency Name	FY 2018 Requested Budget	FY 2018 Approved Budget	FY 2019 Requested Budget	FY 2019 Committee Recommend	FY 2019 Approved Budget	
1 High Point Arts Council	125,000	\$ 100,000	125,000	\$ 100,000	100,000	
2 Macedonia Family Resource Center	26,000	16,000	21,000	16,000	18,500	*
3 Open Door Ministries	25,000	20,000	30,000	20,000	20,000	
4 Pink Cares Piedmont of NC	10,000	5,000	10,000	5,000		
5 Triad Food Pantry	20,000	20,000	20,000	15,000	17,500	*
6 Southwest Renewal Foundation	30,000	12,500	25,000	12,500	15,000	*
7 Theatre Arts Gallery	31,000	31,000	31,000	31,000	31,000	
8 West End Ministries	35,000	25,000	35,000	25,000	25,000	
9 YWCA of High Point	100,000	25,000	150,000	75,000	45,000	
10 YMCA of High Point	50,000	25,000	20,000	20,000	20,000	
11 Elite Performance Sports NC	20,000	5,000	10,000	5,000		
12 Helping Hands High Point Inc	25,000	20,000	25,000	20,000	20,000	
		5,000				
13 High Point Rowing	50,000		46,500	5,000	5,000	
14 Operation Xcel	20,000		20,000	-		
16 Mental Health Associates of the Triad	50,000		50,000	50,000	10,000	*
15 United Way of Greater High Point			12,500	-		
17 Housing Consultants Group	100,000		50,000	-		
18 The Community Writing Center (Mt Zion)			11,120	-		
19 The M.I.N.D. Group			32,600	-		
20 D-Up Basketball Fundamentals			11,250	-		
21 Salvation Army			50,000	-		
22 Emmanuel Senior Enrichment Center	22,500		8,271	8,500		
23 Go Far			3,985	-	3,000	*
24 Welfare Reform			52,000	-		
25						
Subtotal:	\$ 739,500	\$ 309,500	\$ 850,226	\$ 408,000	\$ 330,000	

* 20,500

CITY OF HIGH POINT

AGENDA ITEM



Title: Truck Mounted Vacuum

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments: Formal Bid Recommendation

Meeting Date: July 16, 2018

Advertising Date / N/A

Advertised By: N/A

PURPOSE:

The Stormwater Division of Public Services is requesting the purchase of a truck mounted vacuum debris collector to be used for cleaning storm drains, gutters, etc. Using the National Joint Powers Alliance (NJPA) contract 041217-ODB a new ODB Model SCL800SM-25 Vacuum Debris Collector is being recommended for council approval.

BACKGROUND:

The Stormwater Division of Public Services is using this type of vacuum truck now and they are providing excellent service and reliability since their original purchase in 2007. This truck will increase collection efficiencies and will eliminate the need for pull behind type leaf collection machines. The price of \$192,838.95 is for the truck, vacuum body installation, and delivery. Estimated delivery is 180 days.

BUDGET IMPACT:

Funds are available in the 2018-19 budget.

RECOMMENDATION / ACTION REQUESTED:

The Fleet Services Department recommends purchasing the new truck mounted vacuum debris collector Model SCL800SM-25 from Old Dominion Brush, Inc. and issuing the PO# to Excel Truck Group.





**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Fleet Services**

COUNCIL AGENDA DATE: **July 16, 2018**

BID NO.: **NJPA** CONTRACT NO.: **041217-ODB** DATE OPENED:

DESCRIPTION:

ODB Model SCL800SM-25 Vacuum Debris Collector

PURPOSE:

The Stormwater Division of Public Services is using these types of trucks now and they are providing excellent service and reliability since their original purchase in 2007. The purchase of this truck will increase collection efficiencies and will eliminate the need for pull behind type leaf collection machines.

COMMENTS:

The price of \$192,838.95 is for the truck, vacuum body installation, and delivery. Estimated delivery is 180 days

RECOMMEND AWARD TO: **Excel Truck Group** AMOUNT: **\$ 192,838.95**

JUSTIFICATION:

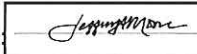
Using this bid allows the City of High Point to take advantage of the volume discount offered through the NJPA contract

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$ 192,838.95
TOTAL BUDGETED AMOUNT				\$ 192,838.95

DEPARTMENT HEAD: **Gary L. Smith** Digitally signed by Gary L. Smith
DN: cn=Gary L. Smith, o=City of High Point, ou=Fleet Services, email=gary.smith@highpointnc.gov, c=US
Date: 2018.06.26 07:23:43 -0400 DATE: **Jun 26, 2018**

The Purchasing Division concurs with recommendation submitted by the **Fleet Services** and recommends award to the lowest responsible, responsive bidder **Excel Truck Group** in the amount of \$ **192,838.95**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2018.06.26 08:02:13 -0400 DATE: **Jun 26, 2018**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Division,
email=jfmoore@highpointnc.gov, c=US
Date: 2018.07.05 09:34:32 -0400 DATE: **Jul 5, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 08:37:43 -0400 DATE: **Jul 5, 2018**

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish –1227 Pearson Pl.

From: Michael McNair, Director
Community Development & Housing

Meeting Date: 1/16/18

Public Hearing: No

Advertising Date:

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish
C. Photos
D. Maps

PURPOSE:

A request by Community Development and Housing – Local Codes Section to adopt an ordinance ordering the inspector to demolish the dwelling at 1227 Pearson Pl.

BACKGROUND:

After a Complaint and Notice of Hearing was issued and a hearing held, an Order to Repair or Demolish was issued on 12/28/16. No action occurred by the compliance date of 2/6/17. The necessary repairs to the dwelling exceed its current tax value and the demolition is warranted.

BUDGET IMPACT:

Funds are available in the Department budget for the demolition and asbestos testing of the structure(s), and for the asbestos removal if present.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective from the date of adoption. If there is no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, the City places a lien on the property.

**COMMUNITY DEVELOPMENT AND HOUSING
CODE ENFORCEMENT
HOUSING ENFORCEMENT DIVISION**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

1227 Pearson Pl.

OWNER:

Monument of Praise Ministries, Inc.

**REASON FOR
INSPECTION:**

This began due to an old case in previous software

**FIRST
INSPECTION:**
12/5/16

Summary of Major Violations

1. Repair or replace roof sheathing and covering
2. Repair or replace damaged or missing wall covering throughout
3. Repair or replace damaged ceiling material throughout
4. Repair or replace damaged rafters
5. Repair or replace exterior wall sheathing and covering

**HEARING
RESULTS:**
12/28/16

A representative for the church attended the Hearing – Ms. Maseta Dorley, Director of Programs. During the Hearing it was determined there are several violations of the Minimum Housing Code. Ms. Dorley stated that they were seeking donations from a local supply chain, talking to a contractor about doing some work and indicated that the church would have some volunteers to do work as well. There are multiple violations of the minimum housing code in the house that make it unsafe. In its present state, necessary repairs to the dwelling exceed 50% of the value of the structure. (The threshold for demolition was 50% at the time the inspection was made).

**ORDER(S)
ISSUED:**
12/28/16

Order to Repair or Demolish
Date of Compliance 2/6/17

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

None

ADDITIONAL:

Prior to the inspection Ms. Dorley indicated to the inspector that someone left the house to the church. His wishes were for the church to rehab the house and not demolish it and they had hoped to respect his wishes. She stated they were actively seeking donations from the community to make repairs so they could use the house as transient housing for military veterans while they helped them establish permanent housing. She expressed interest in seeing if the city had any programs that might help them with repairing the house. I referred her to Richard Fuqua.









CITY OF HIGH POINT

AGENDA ITEM



Title: Contract Continuation-Asplundh-FY 2018-19

From: Garey S. Edwards, Electric Utilities Director

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date /

Advertised By: N/A

Attachments: Attachment A: Asplundh Contract Cover Letter

Attachment B: Asplundh Contract

Attachment C: Bid Tabulation

PURPOSE:

Acceptance/Continuation of this Contract will allow Asplundh Tree Expert Co. to provide line clearance tree services (tree trimming) for the upcoming fiscal year.

BACKGROUND:

At the July 18, 2016 Council Meeting, City Council approved High Point's participation in the ElectriCities Joint Purchasing Agreement for a 4-year period. This program has allowed Cities to bid as a large quantity, usually resulting in lower pricing. One of the many services offered in this program is tree trimming. ElectriCities has bid the Tree Trimming contract and Asplundh Tree Expert Co. was the lowest responsive bidder. This contract is for the upcoming year and can be extended year to year, if both parties wish to continue.

BUDGET IMPACT:

We estimate these services at \$750,000 for the next fiscal year.

RECOMMENDATION / ACTION REQUESTED:

We recommend that the City Council proceed with the approval of the agreement and continue utilizing Asplundh Tree Expert Co. for the next fiscal year.





**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **ELECTRIC**

COUNCIL AGENDA DATE: **Jul 16, 2018**

BID NO.: **N/A**

CONTRACT NO.: **022217-N**

DATE OPENED: **N/A**

DESCRIPTION:

CONTRACT TREE TRIMMING FOR THE CITY OF HIGH POINT

PURPOSE:

TREE TRIMMING SERVICES FOR CITY OF HIGH POINT

COMMENTS:

JOINT PURCHASING CONTRACT WITH ELECTRICITIES AGREEMENT# 022217-N

RECOMMEND AWARD TO: **ASPLUNDH TREE EXPERT CO**

AMOUNT: **\$750,000.00**

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631785	527208			\$750,000
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD:

Garey S. Edwards

Digitally signed by Garey S. Edwards
DN: cn=Erik Conti, o=, ou=, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 11:34:46 -04'00'

DATE: **Jul 6, 2018**

The Purchasing Division concurs with recommendation submitted by the **Electric** and recommends award to the lowest responsible, responsive bidder **Asplundh Tree Company** in the amount of \$ **750,000.00**.

PURCHASING MANAGER:

Erik Conti

Digitally signed by Erik Conti
DN: cn=Erik Conti, o=, ou=, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 11:34:46 -04'00'

DATE: **Jul 6, 2018**

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR:

Jeffrey A. Moore

Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, ou=City of High Point, NC, ou=Financial Services Director, email=jfmoore@highpointnc.gov, c=US
Date: 2018.07.06 13:33:30 -04'00'

DATE: **Jul 6, 2018**

CITY MANAGER:

Greg Demko

Digitally signed by Greg Demko
DN: cn=Greg Demko, ou=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 13:37:25 -04'00'

DATE: **Jul 6, 2018**

CITY OF HIGH POINT

AGENDA ITEM

**Title: Core Router Replacement**

From: Steve Lingerfelt, Director of Information
Technology Services

Meeting Date: July 16, 2018

Public Hearing: No

**Advertising Date /
Advertised By:**

Attachments: 5S Technologies Quote

PURPOSE:

The City needs to purchase two core routers to replace the current router that is at end of life. This will allow failover redundancy at our prime site and backup site.

BACKGROUND:

Information Technology Services is recommending the purchase of 2 Nexus routers from 5S technologies. Both devices will be located at City Hall to provide failover redundancy and the existing device will be moved to our off site disaster recovery facility. This purchase will replace the existing device which is approaching end of life.

The City will purchase the devices from 5S technologies utilizing the GSA purchase contract GS-35F-0349S with the purchase price of \$377,606.46 including installation and support.

BUDGET IMPACT:

Funds are included in the 2018-19 budget to cover this purchase.

RECOMMENDATION / ACTION REQUESTED:

The Department of Information Technology Services recommends approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Information Technology Services**

COUNCIL AGENDA DATE: **July 16, 2018**

BID NO.: CONTRACT NO.: **GSA 35F-0349S** DATE OPENED:

DESCRIPTION:

Core router replacement.

PURPOSE:

The City needs to purchase two core routers to replace the current router that is nearing end of life. This will allow failover redundancy at our prime site and backup site.

COMMENTS:

This purchase is made using the GSA procurement contract 35F-0349S.

RECOMMEND AWARD TO: **5S Technologies, LLC** AMOUNT: **\$ 377,606.46**

JUSTIFICATION:

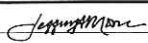
The purchase is needed to replace the existing core router which is nearing end of life.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501244	533101			\$ 377,606.46
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Steve Lingerfelt** Digitally signed by Steve Lingerfelt
Date: 2018.07.02 09:56:03 -04'00' DATE: **July 2, 2018**

The Purchasing Division concurs with recommendation submitted by the **Information Technology** and recommends award to the lowest responsible, responsive bidder **5S Technologies, LLC** in the amount of \$ **377,606.46**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.02 17:33:26 -04'00' DATE: **Jul 2, 2018**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jtmoore@highpointnc.gov, c=US
Date: 2018.07.06 10:07:47 -04'00' DATE: **Jul 6, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 10:10:08 -04'00' DATE: **Jul 6, 2018**

**RESOLUTION APPROVING SALE OF REAL PROPERTY
TO NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PURSUANT TO N.C.G.S. 160A-274**

WHEREAS, the City of High Point ("City") owns a sixty-acre tract of real property identified as Parcel No. 0177930 and located at 4309 Pump Station Road, High Point ("Tract"); and

WHEREAS, the North Carolina Department of Transportation ("NCDOT") is in need of approximately six (6) acres of the Tract ("Property") for use as right-of-way for the Jamestown Bypass Project; and

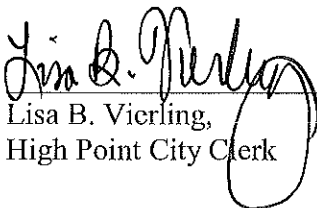
WHEREAS, the City of High Point has no current use or need of the Property; and

WHEREAS, the City of High Point and NCDOT are "governmental units" as defined by N.C.G.S. §160A-274 which authorizes any governmental unit, upon such terms and conditions as it deems wise, with or without consideration, to sell or purchase from any other governmental unit any interest in real property by way of action taken by its governing body; and

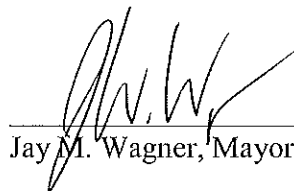
WHEREAS, the City has offered to sell the Property for the amount of \$185,000 and NCDOT has agreed to pay such as the purchase price.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of High Point pursuant to the North Carolina General Statute 160A-274, the Mayor is hereby authorized to execute any and all documents to convey a six-acre portion of the real property located at 4309 Pump Station Road to NCDOT in the amount of \$185,000. In addition, the Mayor is hereby authorized to execute any and all documents necessary to give effect to this resolution and compliance with applicable North Carolina law.

Adopted: July 16, 2018.


Lisa B. Vierling,
High Point City Clerk




Jay M. Wagner, Mayor

CITY OF HIGH POINT

AGENDA ITEM



Title: High Point Arts Council Assistance Agreement

From: Randy Hemann, Assistant City Manager

Meeting Date: April 2, 2018

Public Hearing: N/A

Advertising Date /

Advertised By: N/A

Attachments: Agreement

PURPOSE:

The Mayor requested the preparation of an Agreement for Council consideration which provides matching assistance from the City to the High Point for the satisfaction of a \$362,648 mortgage associated with the High Point Arts Council purchase of property located at 121 S. Centennial Street.

BACKGROUND:

The Centennial Arts Station at 121 S. Centennial Street is home to the High Point Area Arts Council, Inc. as well as five (5) other arts organizations. The Arts Council borrowed \$731,000 on November 6, 2012 for the purchase of 121 S. Centennial Street and has requested the assistance of the City in satisfying the remaining mortgage of \$362,648. The proposed Agreement provides an up to \$90,662 match of funds raised FY 2017-2018 and an up to \$90,662 match of funds raised FY 2018-2019 from the City for the satisfaction of that mortgage.

BUDGET IMPACT:

This item will require two appropriations totaling up to \$181,324 over the next two Fiscal Years. Staff recommends related budget amendments be approved at the end of each FY upon determination of the amount of Arts Council match.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends City Council approve the attached Agreement which provides assistance of up to \$181,324 over the next two Fiscal Years from the City for the satisfaction of a \$362,648 mortgage associated with the High Point Arts Council purchase of 121 S. Centennial Street.

CITY OF HIGH POINT

AGENDA ITEM



Title: Water & Sewer Emergency Repairs

From: Terry Houk – Public Services Director

Derrick Boone – Public Services Asst. Director

Trevor Spencer – Projects Engineer

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: May 25, 2018

Advertised By: Purchasing

Attachments: Attachment A – Bid Tab

PURPOSE:

The City has budgeted for emergency repairs of water and sanitary sewer utilities.

BACKGROUND:

This contract is to provide emergency response by a utility contractor on an on-call basis for water and sewer utility failures. The low bidder is an experienced contractor properly licensed by the State of North Carolina.

BUDGET IMPACT:

Funds for this contract are available in the FY 2018-2019 budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents to award the project to Breece Enterprises, Inc. in the amount of \$402,360.00.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **Jul 16, 2018**

BID NO.: **01-070618** CONTRACT NO.: DATE OPENED: **Jul 6, 2018**

DESCRIPTION:

Water & Sewer Emergency Repairs

PURPOSE:

The City has budgeted for emergency repairs of water and sanitary sewer utilities.

COMMENTS:

This contract is to provide emergency response by a utility contractor on an on-call basis for water and sewer utility failures.

RECOMMEND AWARD TO: **Breece Enterprises, Inc.** AMOUNT: **\$402,360.00**

JUSTIFICATION:

At the July 6th re-bid opening, Breece Enterprises, Inc. was the only qualified bidder that submitted a bid.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	533701	421001010260	40212	\$402,360.00
TOTAL BUDGETED AMOUNT				\$402,360.00

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US
Date: 2018.07.06 16:00:09 -0400 DATE: **Jul 6, 2018**

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder **Breece Enterprises, Inc.** in the amount of \$ **402,360.00**

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 16:46:23 -0400 DATE: **Jul 6, 2018**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: **Jeffrey A. Moore** Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jfmoore@highpointnc.gov, c=US
Date: 2018.07.06 16:48:48 -0400 DATE: **Jul 6, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 16:51:41 -0400 DATE: **Jul 6, 2018**

BID TABULATION
Water & Sewer Emergency Repairs
RE-BID # 01-070618

Contractor/Vendor	Bid
Breece Enterprises, Inc.	\$402,360.00

CITY OF HIGH POINT

AGENDA ITEM



Title: Contract Renewal - The Ferguson Group

From: Greg Demko, City Manager

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: N/A

Advertised By:

Attachments: Proposed Contract

PURPOSE:

Approval of contract renewal with The Ferguson Group (TFG) as the City's Washington Lobbyist.

BACKGROUND:

The Ferguson Group has served as the Washington Representative to the City of High Point for the past fourteen years focusing on securing federal funds for the City's projects.

BUDGET IMPACT:

Funding is appropriated in the 2018 – 2019 Annual Budget

RECOMMENDATION / ACTION REQUESTED:

Council is requested to authorize the appropriate city official to execute contract with The Ferguson Group for the period of July 1, 2018 – June 30, 2019.

AGREEMENT
CITY OF HIGH POINT, NORTH CAROLINA
AND THE FERGUSON GROUP, L.L.C., WASHINGTON, DC

Pursuant to this Agreement, the City of High Point, NC (hereinafter referred to as "the client") and The Ferguson Group, L.L.C., (TFG) agree to assume the following obligations:

1. OBLIGATIONS OF TFG

TFG will:

- A. act as the Washington Representative to the client in Washington, D.C.;
- B. represent the client regarding legislative and regulatory matters impacting the client specifically;
- C. confer with the client and its designees at the times and places mutually agreed to by the client and TFG. This will be done on all organizational planning and program activity related to the Federal Agenda and that which has a bearing on the ability of the client to make the best use of federal program resources;
- D. coordinate with the client and its designees to develop a comprehensive strategic plan for legislative and regulatory priorities;
- E. review federal legislation under consideration, federal executive proposals, proposed administrative rules and regulations and other federal developments for the purpose of advising the client of those items that may have a bearing on the client's policies or programs;
- F. notify the client of opportunities for federal funding and relay information necessary for securing those funds;
- G. secure and furnish such detailed information as may be available on federal issues in which the client indicates an interest;
- H. review and comment on proposals of the client, which are being prepared for submission to federal agencies, when requested to do so by the client;
- I. assist the client in drafting legislation and congressional testimony;
- J. identify, develop, and cultivate on-going relationships with key congressional officials and staff members;
- K. assist the congressional delegation in any matter that is in the best interest of the client and in the same manner as any other member of the client's staff might render assistance;

- L. counsel with the client and prepare briefing materials and/or conduct briefings for the client's representatives who are preparing to meet with Members of Congress, testify before congressional committees and administrative agencies, and conduct other client business, or attend national conferences;
- M. review and assist in developing the client's Federal Agenda;
- N. consult the client's elected officials and government affairs team on federal legislative affairs;
- O. alert the client to relevant federal and foundation competitive grant opportunities;
- P. cultivate relationships with federal agencies, garner congressional support, and provide every other level of support needed to improve the client's ability to obtain competitive grants;
- Q. assist with drafting legislation;
- R. arrange appointments (and accommodations when requested) for the client's officials to facilitate the efficient and effective performance of the client's business while in Washington, D.C.; and,
- S. submit periodic reports providing the latest information on issues of interest to the client.

2. OBLIGATIONS OF THE CLIENT

The client will:

- A. pay TFG \$6,666 per month one month in advance for professional services, or \$80,000 annually;
- B. reimburse TFG for expenses, not to exceed \$5,000 annually, as described in paragraph 2, subparagraphs F, G and H, payable within thirty (30) days of submission of invoice and acceptance by the client;
- C. advise TFG of the name or names of persons authorized to request service by TFG and the person or persons to be kept advised by TFG;
- D. supply TFG with a summary of all federal issues in which the client has interests and advise TFG of any new developments, together with the pertinent details as to the substance of such developments;
- E. supply TFG with copies of budgets, planning documents, and regular reports of the client's agenda and proceedings, newspapers and other materials to assist TFG in keeping current on the client's policies and programs;
- F. reimburse TFG for: (1) all travel expenses incurred pursuant to paragraph 1, subparagraph B;

(2) all travel and incidental expenses for attendance at meetings by TFG outside Washington, D.C. or North Carolina at the request of/approval of the client; (3) all incidental Washington expenses incurred in the course of conducting the client's business;

G. reimburse TFG for all long distance telephone expenses; and

H. reimburse TFG for the costs of document production.

3. THE CLIENT AND TFG CONCUR THAT THE FOLLOWING EXCLUSIONS SHALL APPLY TO THIS AGREEMENT.

TFG will not:

A. represent the client before formal congressional committee hearings or in any judicial or quasi-judicial hearing conducted by boards or examiners of federal agencies or commissions;

B. perform any legal, engineering, accounting or other similar professional services; and

4. EITHER PARTY MAY TERMINATE THIS AGREEMENT AT ANY TIME BY GIVING THE OTHER AT LEAST THIRTY (30) DAYS' NOTICE IN WRITING OF SUCH TERMINATION.

5. TERM OF AGREEMENT:

This agreement is for the period beginning on July 1, 2018 and ending on June 30, 2019. Contractual time may be extended upon written mutual consent of the parties.

IN WITNESS WHEREOF, the parties hereto, or their duly authorized agents or officers, have executed this Agreement effective as of the day and year first above written.

THE FERGUSON GROUP, L.L.C.

CITY OF HIGH POINT, NC

By: W. Roger Gwinn
W. Roger Gwinn, CEO

By: _____
Jay W. Wagner, Mayor

Date: July 2, 2018

Date:

CITY OF HIGH POINT

AGENDA ITEM



Title: Budget Amendment for Purchase of 3710 Waterview Road

From: Eric Olmedo, Budget Director

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Budget ordinance

PURPOSE:

A budget amendment is needed to appropriate funds for the purchase of property located at 3710 Waterview Road.

BACKGROUND:

The property owners at 3710 Waterview Road were planning to place the property for sale and received three other offers. The City had first right of refusal on the property, and the offer of \$182,100 was made and accepted. The property is .64 of an acre and includes an 1,892 square foot single family home. It is adjacent to the land already owned by the City at the Oak Hollow Lake complex. The property and building will be used by the Parks and Recreation Department.

BUDGET IMPACT:

The funding for this property will come from the proceeds from the sale of property at 4309 Pump Station Road, which is a separate item for consideration on the July 16, 2018 agenda. This property is being sold to the North Carolina Department of Transportation for the Jamestown Road bypass in the amount of \$185,000.

RECOMMENDATION / ACTION REQUESTED:

The Budget Department recommends and asks the Council to approve the budget amendment.

"AN ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR THE PURCHASE OF 3710 WATERVIEW ROAD

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The purchase of 3710 Waterview Road will help complete land purchase around the Oak Hollow Lake complex, and a purchase price of \$182,100 has been negotiated with the owner.

Section 2. The revenues for the purchase of the property are available from the proceeds of the sale of a different property, located at 4309 Pump Station Road. The proceeds from this sale will be \$185,000.

Section 3. In order to recognize and appropriate these funds, the FY 2018-2019 Budget Ordinance for the City of High Point should be amended as follows:

(A) That the General Fund revenues be amended as follows:

Sale of Property	\$185,000
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(B) That the General Fund expenditure budget be amended as follows:

Parks – purchase of property	\$ 185,000
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Section 4. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5. That this ordinance shall be effective from and after its passage."

Adopted July 16, 2018

CITY OF HIGH POINT

AGENDA ITEM



Title: Property Acquisition – 3710 Waterview Road

From: Lee Tillery –Parks and Recreation Director

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Map of Property and Adjoining Park Parcels

PURPOSE:

Purchase of residential property with house located at 3710 Waterview Road. The property is adjacent to park properties owned by the City at Sailboat Point Park (3701 Waterview Road) located on Oak Hollow Lake. The total property is .67 acres. The enclosed map shows the City owned property and how this addition will ensure ownership of a crucial parcel nearest the entrance of the park.

BACKGROUND:

Sailboat Point serves as one of four parks we manage, operate and maintain on Oak Hollow Lake. Sailboat provides opportunities for lake access to popular activities such as rowing, sailboats and canoes/kayaks, as well as providing two shelters near the lake and open space for citizens to enjoy. The purchase will also provide additional open space and a house that could be used for various capacities in the future.

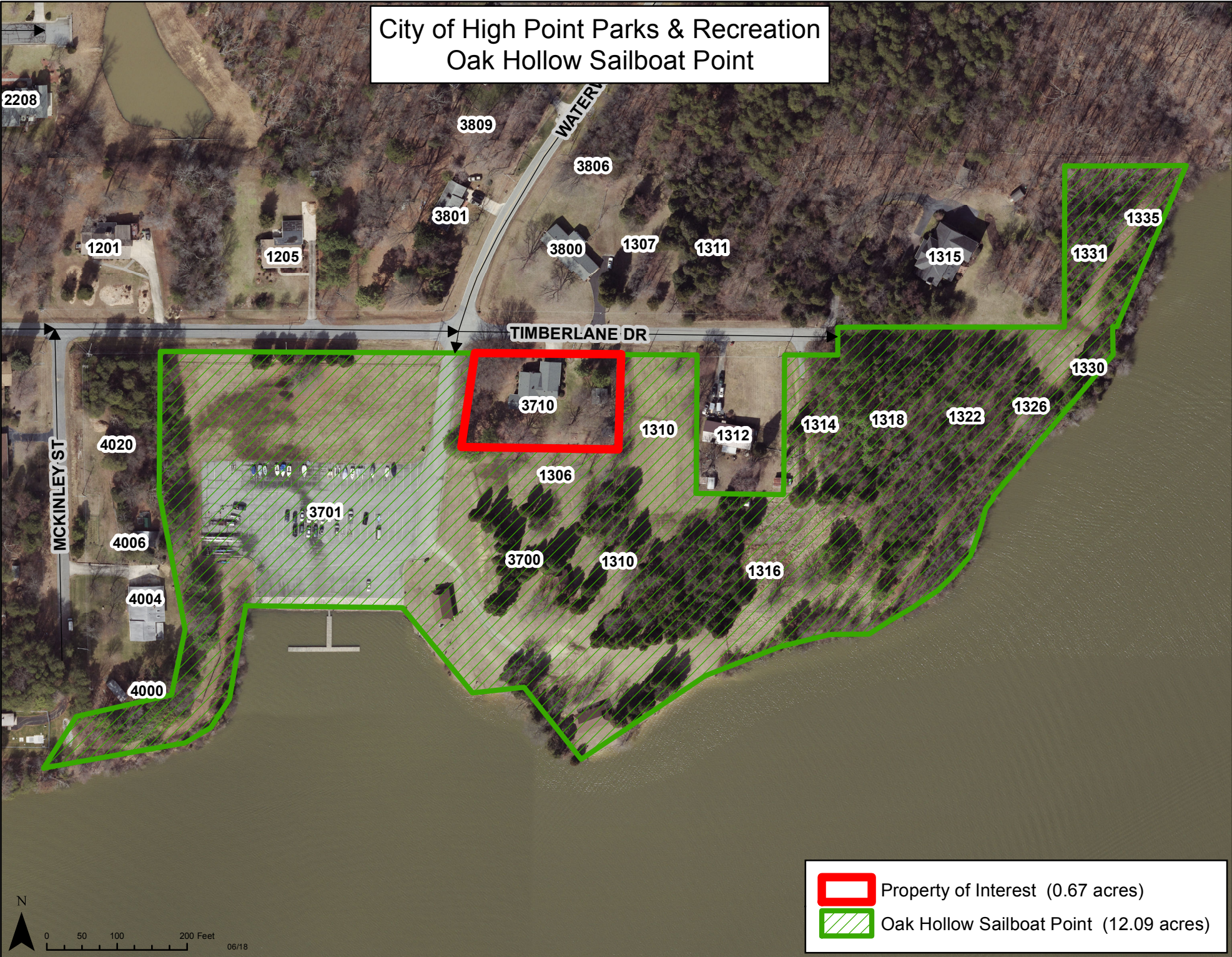
BUDGET IMPACT:

Purchase price is \$182,100 and the offer was based on three comparable offers. The City was given first right of refusal.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval and Council authorization to proceed with the purchase property located at 3710 Waterview Road.

City of High Point Parks & Recreation
Oak Hollow Sailboat Point



CITY OF HIGH POINT

AGENDA ITEM



Title: Motorola Radio Purchase

From: Steve Lingerfelt, Director of Information
Technology Services

Meeting Date: July 16, 2018

Public Hearing: No

**Advertising Date /
Advertised By:**

Attachments: Formal Bid Recommendation

PURPOSE:

The City needs to purchase Motorola portable and mobile radios to replace older radios as part of the annual replacement program.

BACKGROUND:

Information Technology Services is recommending the City of High Point purchase ninety-three (93) portable radios and nine (9) mobile radios as part of its annual eight (8) year radio replacement cycle. The radios purchased will be replacing radios in the Police Department, Fire Department and Park Ranger Division.

BUDGET IMPACT:

The City of High Point will use existing funds in the FY 2018-19 budget to purchase the radios from Motorola Solutions, Inc. The total cost of the radios is \$449,764.16 which is the state contract price.

RECOMMENDATION / ACTION REQUESTED:

The Department of Information Technology Services recommends approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Information Technology Services**

COUNCIL AGENDA DATE: **July 16, 2018**

BID NO.: **NA** CONTRACT NO.: **NC 725G** DATE OPENED:

DESCRIPTION:

Motorola radio replacement purchase.

PURPOSE:

The City of High Point utilizes an eight year replacement cycle to replace older radios in its inventory. Ninety-three portable and nine mobile radios will be replaced this year. The radios will be replaced in the Police Department, Fire Department and Park Ranger Division.

COMMENTS:

This purchase is made using the NC procurement contract 725G.

RECOMMEND AWARD TO: **Motorola Solutions Inc.** AMOUNT: **\$ 449,764.16**

JUSTIFICATION:

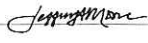
The purchase is needed to replace older radios in inventory as part of an eight year replacement cycle.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501243	522601			\$ 449,764.16
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Steve Lingerfelt** Digitally signed by Steve Lingerfelt
Date: 2018.06.25 10:02:46 -04'00' DATE: **June 25, 2018**

The Purchasing Division concurs with recommendation submitted by the **Information Technology** and recommends award to the lowest responsible, responsive bidder **Motorola Solutions Inc.** in the amount of \$ **449,764.16**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2018.06.25 15:47:18 -04'00' DATE: **Jun 25, 2018**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=j.a.moore@highpointnc.gov, c=US
Date: 2018.07.05 09:34:06 -04'00' DATE: **Jul 5, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 09:34:06 -04'00' DATE: **Jul 5, 2018**

CITY OF HIGH POINT

AGENDA ITEM



Title: Resolution – Sale of Real Property to NCDOT

From: JoAnne Carlyle

Meeting Date: Monday, July 16, 2018

Public Hearing: Not Required

Advertising Date:

Advertised By:

Attachments: Resolution & Map

Purpose/Background:

The City owns a sixty (60) acre tract of land located at 4309 Pump Station Road. NCDOT is in need of a portion of the tract (approximately six (6) acres) to be used as right-of-way for the Jamestown Bypass Roadway Project. City staff has been in negotiations with NCDOT which have resulted in NCDOT's offer of \$185,000. Staff believes this offer is reasonable and adequately represents the value of the property.

Budget Impact:

Funds will be received from the NCDOT in the amount of \$185,000

Recommendation:

Council adopt a resolution granting authority for the sale of real property located at 4309 Pump Station Road to NCDOT for a purchase price of \$185,000.

**RESOLUTION APPROVING SALE OF REAL PROPERTY
TO NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PURSUANT TO N.C.G.S. 160A-274**

WHEREAS, the City of High Point (“City”) owns a sixty-acre tract of real property identified as Parcel No. 0177930 and located at 4309 Pump Station Road, High Point (“Tract”); and

WHEREAS, the North Carolina Department of Transportation (“NCDOT”) is in need of approximately six (6) acres of the Tract (“Property”) for use as right-of-way for the Jamestown Bypass Project; and

WHEREAS, the City of High Point has no current use or need of the Property; and

WHEREAS, the City of High Point and NCDOT are “governmental units” as defined by N.C.G.S. §160A-274 which authorizes any governmental unit, upon such terms and conditions as it deems wise, with or without consideration, to sell or purchase from any other governmental unit any interest in real property by way of action taken by its governing body; and

WHEREAS, the City has offered to sell the Property for the amount of \$185,000 and NCDOT has agreed to pay such as the purchase price.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of High Point pursuant to the North Carolina General Statute 160A-274, the Mayor is hereby authorized to execute any and all documents to convey a six-acre portion of the real property located at 4309 Pump Station Road to NCDOT in the amount of \$185,000. In addition, the Mayor is hereby authorized to execute any and all documents necessary to give effect to this resolution and compliance with applicable North Carolina law.

Adopted: July 16, 2018.

Jay M. Wagner, Mayor

Lisa B. Vierling,
High Point City Clerk

