FINANCE COMMITTEE
Chaired by Councilmember Britt Moore
Committee Members: Moore, Peters, Holmes, and Andrew
March 14, 2024 – 4:00 P.M.
Council Chambers – Municipal Building
211 S. Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Chairman Moore called the Finance Committee meeting to order at 4:05 p.m. and stated all Committee Members were present.

Present: Chairman Britt W. Moore
Committee Member Tim Andrew
Committee Member Michael Holmes
Committee Member Monica Peters

2024-096 **Consideration of Evoqua Water Technologies as a Sole Source Vendor**

City Council is requested to approve Evoqua Water Technologies as a Sole Source vendor to purchase parts for final clarifiers #1 and #2 at the Eastside Wastewater Treatment Plant for $311,965.73.

Robby Stone, Public Service Director, spoke to the need for the rebuild of final clarifiers #1 and #2 at the Eastside Wastewater Treatment Plant and provided information regarding the need for this purchase to be a sole source purchase.

Chairman Moore made a motion, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-096.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-099 **Consideration of a Resolution Designating Applicant Agents for the Building Resilient Infrastructure and Communities (BRIC) Grant**

City Council is requested to approve a Resolution Designating Applicant Agents for the Building Resilient Infrastructure and Communities Grant.

Robby Stone, Public Service Director, stated the Public Service Department has been competing for grant funding associated with the Building Resilient Infrastructure and Communities grant and the submission for the grant requires the City Council to adopt a resolution designating the applicant's agent(s) for signature authority.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-099.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-100 **Consideration of a Contract with Alta Planning + Design, Inc.**

City Council is requested to approve a contract with Alta Planning + Design, Inc. in an amount not to exceed $1,000,000.00 for complete design services and authorize the appropriate City Official to execute all necessary documents.

Robby Stone, Public Service Director, provided information regarding a contract with Alta Planning +Design, Inc. to provide services necessary for the preparation of a complete design following the engineering report and environmental information document in accordance with guidance from the North Carolina Department of Environmental Quality Division of Water Infrastructure. He spoke to the bid processes noting the contract had to be rebid because of miscommunications from the state and Alta was the only bidder; spoke to contingency for the project noting staff can assist in some areas.

Damon Dequenne, Assistant City Manager, stated this contract is for the design. The work would require different funding and would be brought before City Council at a later date.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-100.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-097 **Consideration of a Contract with Blue Line Exterior Cleaning Solutions**

City Council is requested to approve a one-year contract for truck washing services to Blue Line Exterior Cleaning Solutions in the amount of $95,000 and the option for four additional one-year renewals and authorize the appropriate City Official(s) to execute all necessary documents.

Kevin Rogers, Fleet Director, stated in the first five months of spending staff reviewed and noted that yearly spending for washing refuse trucks would exceed the threshold of $90,000. He explained the pricing noting staff is secure in assessing the price at $95,000 a year with the option for four additional one-year renewals.

Chairman Moore made a motion, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-097.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-098 **Consideration of a Contract with Campbell Oil**

City Council is requested to approve a one (1) year contract to Campbell Oil in the amount of approximately $125,000 per year with the option to renew for four additional one-year periods if terms and pricing are agreeable to both parties and authorize the appropriate City Official(s) to execute all necessary documents.

Kevin Rogers, Fleet Director, provided information regarding a contract with Campbell Oil in the amount of approximately $125,000 per year for bulk fluids such as lubricants, oil, and transmission fluids. He stated staff was satisfied with the price and noted this is a fix rate to avoid market fluctuation.

Chairman Moore made a motion, seconded by Committee Member Andrew, to approve agenda item 2024-098.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-101 **<u>Consideration of a Sole Source Purchase with Crye Precision LLC</u>**

City Council is requested to approve a sole source purchase with Crye Precision LLC for Outer Carriers for the Police Department's Special Weapons and Tactics Team in the amount of $30,453 using Equitable Sharing Funds and authorize the appropriate City Official(s) to execute all necessary documents.

Courtney Hemphill, Police Finance Specialist, stated this request is to procure Outer Carrier Vests for the Police Department's Special Weapons and Tactics Team noting that Crye Precision LLC is the sole manufacturer and distributor of the items listed on the quote and they are made to order. She spoke about the tactical and functional improvements, noting the unique feature of an internal carrying harness that takes the weight off the officer's shoulders and provides space between their back and the rear plate.

Chairman Moore made a motion, seconded by Committee Member Andrew, to approve agenda item 2024-101.

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-102 **<u>Consideration of Change Order #5 to Breece Enterprises, Inc.</u>**

City Council is requested to approve Change Order #5 for $500,000.00 to increase the contract amount for Breece Enterprises, Inc. from $1,717,210.00 to the amount of $2,217,210.00 and authorize the appropriate City Official(s) to execute all necessary documents.

Trevor Spencer, Engineering Director, explained the history of the Change Order noting funds have been exhausted due to Water and Sewer Mains Division staffing impacts and the size and volume of the maintenance repairs performed. He stated a change order approval for an additional $500,000.00 is requested to increase the purchase order for the contract to cover routine maintenance and emergency repairs through the end of the year.

A thorough discussion took place regarding volume and staffing concerns as well as funding sources.

A motion was made by Chairman Moore, seconded by Committee Member Peters, to approve agenda item 2024-102.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

2024-104 **<u>Consideration of a Contract Award to Cherry Bekaert</u>**

City Council is requested to award the contract for independent audit services to Cherry Bekaert in the amount of $119,000 for FY 2024, $126,000 for FY 2025, and $133,000 for

FY 2026 for a total contract amount of $378,000 and two optional renewal years and authorize the appropriate City Official to execute all necessary documents.

Bobby Fitzjohn, Financial Services Director, stated the City is required by N.C.G.S. §159-34 to have an annual financial and compliance audit. A request for proposal was sent and seven proposals were received by the deadline. The Committee ranked Cherry Bekaert first due to the depth of their experience with large municipalities in North Carolina and noted that Cherry Bekaert has been the City's auditor since Fiscal Year 2015 and have a thorough understanding of the City's systems.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, to approve agenda items 2024-104.

Motion carried with the following vote:

Aye: Chair Moore, Committee Members Andrew, Holmes, and Peters

ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 4:29 p.m.

Respectfully Submitted,

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Britt W. Moore, Chairman
Finance Committee

Attest:

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Sandra Keeney, City Clerk