



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Minutes - Action Only Finance Committee

Britt Moore, Chair
Committee Members:
Monica Peters
Michael Holmes
Victor Jones

Jay Wagner, Mayor (Alternate)
Wesley Hudson, Mayor Pro Tem (Alternate)

Thursday, September 14, 2023

4:00 PM

3rd Floor Conference Room

FINANCE COMMITTEE - Britt W. Moore, Chair

PRESENTATION OF ITEMS

CALL TO ORDER

[2023-408](#)

Consideration of a Purchase of Two (2) 2024 Ford F350 Trucks with Flatbed Dump Bodies from Piedmont Truck Center in the amount of \$141,397.60

City Council is requested to approve purchasing two (2) new 2024 Ford F350 with flatbed dump bodies from Piedmont Truck Center, declaring the old trucks as surplus disposing through the online auction process, and authorize the appropriate City Official (s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Purchase Trucks - Piedmont Truck Center](#)

Committee Recommended Approval

[2023-409](#)

Consideration of Purchase of three (3) Dennis Eagle Trucks with New Way Side Loading Refuse Bodies from Piedmont Truck Center in the amount of \$1,209,840

City Council is requested to approve the purchase of three (3) Dennis Eagle trucks with New Way side loading refuse bodies from Piedmont Truck Center, declare three (3) current spare trucks as surplus disposing through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Purchase - Piedmont Truck Center Dennis Eagle Trucks](#)

Committee Recommended Approval

[2023-410](#)

Consideration of a Purchase of a New Knuckle Boom Truck from Carolina Environmental Systems, Inc. in the amount of \$215,915

City Council is requested to approve the purchase of a new Hino L7 with Pac Mac model KB-20H-HJ from Carolina Environmental Systems, Inc., a budget ordinance amendment for this purchase, and authorize the appropriate City Official(s) to execute all necessary

documents. (Recommended By Finance Committee)

Attachments: [Purchase - Carolina Environmental Systems, Inc. - Knuckle Boom](#)

Committee Recommended Approval

[2023-431](#)

Consideration of a Purchase of six (6) Ford Interceptors SUVs from Capital Ford in the amount of \$252,900

City Council is requested to approve the purchase of six (6) Ford Interceptors SUVs from Capital Ford in the amount of \$252,900 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Capital Ford - Ford Interceptors](#)

Committee Recommended Approval

[2023-411](#)

Consideration of a Contract with SHI, Inc. in the amount of \$95,573.54

City Council is requested to approve a contract with SHI, Inc. in the amount of \$95,573.54 for the annual renewal of subscription-based services provided by Mimecast and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Shl, Inc](#)

Committee Recommended Approval

[2023-412](#)

Consideration of Easement Dedications to North Carolina Department of Transportation (NCDOT) - 4515 Johnson Street Complex

City Council is requested to grant temporary easement dedications to NCDOT on city-owned property located at 4515 Johnson Street - Sports Complex for the widening project at Johnson Street and Sandy Ridge Road. (Recommended By Finance Committee)

Attachments: [Easement Dedications - NCDOT 4515 Johnson St.](#)

Committee Recommended Approval

[2023-413](#)

Consideration of a Resolution Authorizing the Upset Bid Process for Sale of City Properties Located at 1124 Adams Street and 1210 Kimery Drive High Point

City Council is requested to approve a Resolution accepting the offer of \$27,000 from BMS Properties, LLC for city-owned properties located at 1124 Adams Street and 1210 Kimery Drive through the upset bid procedure of N.C.G.S. §160A-269 and direct the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. §160A-269. (Recommended By Finance Committee)

Attachments: [Resolution - Sale of 1124 Adams, 1210 Kimery](#)

Committee Recommended Approval

[2023-416](#)

Consideration of a Contract with Breece Enterprises, Inc. in the Amount of \$199,350.00

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$199,350.00 for installation of fire hydrants in agreed to locations and authorize the

appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Breece Enterprise - Installation Fire Hydrants](#)

Committee Recommended Approval

[2023-417](#)

Consideration of a Resolution Authorizing the First Amendment to a Commercial Lease Agreement of Property Located at 300 A Oak Street

City Council is requested to approve a Resolution for an amendment to a commercial lease agreement regarding property located at 300 A Oak Street which includes an eleven month extension to the lease through June 2024, a renegotiated lease rate of \$7,500 per month and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution - Commercial Lease Extension - 300 Oak Street](#)

Committee Recommended Approval

[2023-407](#)

Consideration of a Task Order to the On-call Master Agreement with Freese and Nichols, Inc. in the amount of \$159,000

City Council is requested to approve a Task Order with Freese and Nichols, Inc in the amount of \$159,000 to update existing plans, apply for permitting and create easement exhibits for construction purposes as a task order to the on-call master agreement and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Freese and Nichols, Inc. Supplemental Agreement](#)

Committee Recommended Approval

[2023-418](#)

Consideration of Sole Source Purchase with Clearwater Inc. in the amount of \$44,365

City Council is requested to approve Clearwater Inc. as a Sole Source Vendor for the purchase of a replacement recirculating pump for Dissolved Air Flotation thickener #1 at the Eastside Wastewater Treatment Plant. (Recommended By Finance Committee)

Attachments: [Eastside WWTP DAF #1-Recirculating Pump](#)

Committee Recommended Approval

[2023-419](#)

Consideration of a Resolution Approving the City of High Point's Water Shortage Response Plan

City Council is requested to approve the City of High Point's Water Shortage Response Plan, Resolution, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution - City of High Point's Water Shortage Response Plan](#)

Committee Recommended Approval

[2023-420](#)

Consideration of a Purchase for Cityworks Asset Management Software in the amount of \$348,000

City Council is requested to approve a purchase of Cityworks Asset Management Software in the amount of \$116,000 per year for a total three-year cost of \$348,000 for the Public Service Department operational processes and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Cityworks Asset Management Software](#)

Committee Recommended Approval

[2023-423](#)

Consideration of a Contract with HDR Engineering Inc. of the Carolinas in the amount of \$323,900 for Implementation of Computerized Maintenance Management System (CMMS)

City Council is requested to approve to a contract with HDR Engineering Inc. of the Carolinas (HDR) to provide services necessary for the implementation of a Computerized Maintenance Management System (CMMS) solution for City business processes and operations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - HDR CMMS Implementation](#)

Committee Recommended Approval

[2023-421](#)

Consideration of a Contract with Jimmy R. Lynch and Sons, Inc in the amount of \$14,452,747

City Council is requested to approve a Contract with Jimmy R. Lynch and Sons, Inc in the amount of \$14,452,747 for upgrades of the Eastside Wastewater Treatment Plant UV Disinfection & Primary Clarifier Drain System Improvements, capital project budget ordinance, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Jimmy R. Lynch and Sons, Inc. - Eastside WWTP UV](#)

Committee Recommended Approval

[2023-422](#)

Consideration of an Interlocal Agreement with the City of Greensboro for Wastewater Lift Station

City Council is requested to approve an Interlocal Agreement with the City of Greensboro to receive reimbursement from the City of Greensboro for their portion of the Registers Creek Lift Station Rehabilitation Project, approve a Capital Budget Ordinance, Resolution, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Interlocal Agreement Registers Creek](#)

Committee Recommended Approval

[2023-425](#)

Consideration of a Resolution Allowing Submittal for Funding Opportunities

City Council is requested to approve a resolution which will allow the Public Services Department to compete for grant funding to implement treatment for emerging compounds at the Piedmont Triad Regional Water Authority plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution for Grant Funding](#)

Committee Recommended Approval

[2023-424](#)

Consideration of a Sole Source Request for a Service Agreement with Fusus, Inc. for a Video and Data Collaboration Platform in the amount of \$100,000

City Council is requested to approve a Sole Source Service Agreement with Fusus, Inc. for a Video and Data Collaboration Platform supporting the Real Time Crime Center (RTCC) operations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [HPPD Fusus Real Time Crime Center \(RTCC\)](#)

Committee Recommended Approval

[2023-426](#)

Consideration of a Contract with ODP Business Solutions/Workspace Interiors in the amount of \$227,892

City Council is requested to award a contract to ODP Business Solutions/Workspace Interiors in the amount of \$227,892 for Police Headquarters Shelving and Storage Solutions and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - ODP Workspace Solutions HQ Shelving & Storage](#)

Committee Recommended Approval

[2023-427](#)

Consideration of a Contract with Owyhee Group Companies in the amount of \$104,970

City Council is requested to award a contract to Owyhee Group Companies in the amount of \$104,970 for infrared lasers for the Police Department's Special Weapons and Tactics Team and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Infrared Lasers](#)

Committee Recommended Approval

[2023-428](#)

Consideration of Acquisition of 1109 W. Green Drive in the amount of \$26,000

City Council is requested to approve the acquisition of 1109 W. Green Drive in the amount of \$26,000 to continue to revitalize the Southside Neighborhood and the southwest corridor of the core city and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Acquisition of 1109 W. Green](#)

Committee Recommended Approval

[2023-432](#)**Consideration of a Resolution Authorizing a Lease Agreement with First Baptist Church located at 405 N. Main Street, 407-415 N. Main Street and 149 Church Avenue**

City Council is requested to approve a resolution authorizing the City Manager to enter into a lease agreement with First Baptist Church for City-owned property located at 405 N. Main, 407-415 N. Main and 149 Church Avenue for 24 months with monthly installments paid to the city in the amount of \$5,000, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution and Lease Agreement First Baptist Church](#)

Committee Recommended Approval

[2023-440](#)**Consideration of a Purchase of Prographics Field Board Systems for use at Truist Point Stadium**

City Council is requested to approve a sole source vendor for the purchase of the Prographics Field Board in the amount of \$75,312 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Prographics Field Boards - Truist Stadium](#)

Committee Recommended Approval

[2023-433](#)**Consideration of a Contract with Griffin & Strong P.C. in the amount of \$340,300 for a Disparity Study**

City Council is requested to approve a contract with Griffin & Strong P.C. in the amount of \$340,300 for a Disparity Study and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee with three in favor and one opposed)

Attachments: [Contract - Griffin & Strong P.C. Disparity Study](#)

Committee Recommended Approval

[2023-434](#)**Consideration of a Memorandum of Understanding (MOU) between High Point Metropolitan Planning Organization (HPMPO)**

City Council is requested to approve a MOU between HPMPO for cooperative, comprehensive, and continued transportation planning with an anticipated annual match for the City of High Point in the amount of \$35,791.89 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [HPMPO MOU](#)

Committee Recommended Approval

[2023-435](#)**Consideration of a Municipal Agreement with North Carolina Department of Transportation (NCDOT) for Congestion Mitigation & Air Quality (CMAQ) Funds**

City Council is requested to approve a Municipal Agreement with NCDOT for CMAQ funds to perform a study of signal system timing along select corridors and authorize the appropriate City Official(s) to execute all necessary documents. NCDOT will allocate a maximum of \$1,218,020 of CMAQ funds to the City of High Point. The City will provide a 20% local match of \$304,505 which has been accounted for in the 2024 CIP budget. (Recommended By Finance Committee)

Attachments: [Municipal Agreement with NCDOT - Signal Timing Study](#)

Committee Recommended Approval

ADJOURNMENT