

**HIGH POINT FINANCE COMMITTEE MEETING**  
**Thursday, December 11, 2025 - 4:00 PM**  
**Municipal Office Building**  
**211 S. Hamilton Street**  
**High Point, NC 27260**

**Finance Committee - Mayor Pro Tempore Britt W. Moore, Chair**

**CALL TO ORDER**

*Chair Moore called the Meeting of the High Point Finance Committee to order at 4:00 p.m. and stated the following members were present:*

**Present:** Chair Britt Moore, Council Member Monica Peters, Council Member Michael Holmes, Council Member Tim Andrew

**PRESENTATION OF ITEMS**

2025-477     **Consideration of the 2024-2025 Surplus Equipment Disposal Report**

City Council is requested to consider a report from the Fleet Services Department outlining the 2024-2025 disposal of surplus equipment.

*Kevin Rogers, Fleet Services Director, presented the item and highlighted the equipment disposal report. Chair Moore said he appreciated all the work done by the city putting the report together.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to approve Agenda Item # 2025-477.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-501     **Consideration of a Sole Source Contract with Pavement Technology, Inc.**

City Council is requested to consider a sole source contract with Pavement Technology, Inc. in the amount of \$494,376 to apply Reclamite Asphalt Rejuvenator to approximately 389,656 square yards (55.4 lane miles) of roadway at various locations within the City of High Point and authorize the appropriate City Official(s) to execute all necessary documents.

*Melinda King, Assistant Public Services Director, presented the item and explained the technology of the Reclamite product.*

*In response to Chair Moore, Ms. King said the city has about 450 miles of paved roads and noted that this was a different product to help extend the life of recently paved roads. She pointed out that the City would need to educate the public to let them know the product is used to extend the life of the pavement. She noted that the Public Services Department was working with the company who does the Pavement Condition Index (PCI) process to create a system to look at the streets every 10 years or so to develop strategies to extend the life of those streets to ensure the PCI stays high.*

*Council Member Andrew pointed out a spelling error in the appendix of the item.*

**A motion was made by Chair Moore, seconded by Council Member Holmes, to approve Agenda Item # 2025-501.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-502     **Consideration of a Task Order with Smith + Gardner Engineers**

City Council is requested to consider a task order with Smith + Gardner Engineers in the amount of \$310,200 for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.

*Melinda King, Assistant Public Services Director, presented the item and indicated they were ready to move forward with the closure of the Kersey Valley roadway after completion of the relocation roadway. She said staff was ready to move forward with the next expansion in Phase 7 of the project.*

*In response to Chair Moore, Ms. King explained that Phase 6 was finished and that they would be moving into Phase 7, with an additional phase after completion of that phase and that there would be about fifteen or sixteen years of remaining life of the landfill after completion.*

**A motion was made by Chair Moore, seconded by Council Member Holmes, to approve Agenda Item # 2025-502.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-503     **Consideration of a Reimbursement Agreement with Ennis-Flint, Inc.**

City Council is requested to consider a reimbursement agreement with Ennis-Flint, Inc. in the amount of \$1,152,880 for sanitary sewer improvements and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, presented the item and said that Ennis-Flint, Inc., approached the city and wanted to put a spur line that would cross the City sanitary line. He indicated, that upon investigation, the line was found to be smaller and in poor condition. He said the company agreed to work with the city to upgrade the line through a developer reimbursement agreement.*

*In response to Chair Moore, Meghan Maguire, City Attorney, said if there was a limited amount and if any additional funding was needed, it would have to be discussed at the time.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to approve Agenda Item # 2025-503.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-504     **Consideration of a Task Order with Black & Veatch International Company**

City Council is requested to consider a task order with Black & Veatch International Company in the amount of \$660,000 for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, presented the item and spoke on the discovery of severe corrosion in one of the Greenleaf filters causing problems with the system at the Ward Water Treatment Plant. He indicated repairs performed were temporary, and they reached out to the company to evaluate the next steps, including an analysis of other components. He spoke about additional components the company would be looking into, including jar testing for PFAS forever chemicals and site planning if more construction was needed.*

*In response to Council Member Andrew, Mr. Stone said the jar testing would just be a preliminary test before a full-scale project would be implemented.*

**A motion was made by Chair Moore, seconded by Council Member Holmes, to approve Agenda Item # 2025-504.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-505     **Consideration of a Sole Source Purchase from National Oilwell Varco, LLP (a.k.a. NOV)**

City Council is requested to consider a sole source purchase from National Oilwell Varco, LLP (a.k.a. NOV) in the amount of \$240,358 for ten (10) Chemineer gear boxes at the Eastside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, presented the item and indicated the purchase would include ten Chemineer gear boxes for the Eastside Wastewater Treatment Plant.*

*In response to Council Member Holmes, Mr. Stone said the gear boxes had a lifespan of about 5–7 years.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to approve Agenda Item # 2025-505.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-506     **Consideration of a Contract with KONE, Inc.**

City Council is requested to consider a contract with KONE, Inc. in the amount of \$371,307 for elevator services at the Main Street Parking Deck and authorize the appropriate City Official(s) to execute all necessary documents.

*Greg Venable, Transportation Director, presented the item and said the services would include a modernized elevator, escalator, and walkway at the Main Street Parking Deck. He indicated modernization was needed due to recent maintenance issues and the age of the elevator.*

*In response to Council Member Andrew, Mr. Venable indicated that it was the only elevator at the facility.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to approve Agenda Item # 2025-506.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-507     **Consideration of a Contract with Vertosoft**

City Council is requested to consider a contract with Vertosoft in the amount of \$104,357.50 for the annual renewal of subscription-based Zendesk services, with a total cost of \$208,715, and authorize the appropriate City Official(s) to execute all necessary documents.

*Adam Ward, Information Technology Services Director, presented the item and explained it was an annual renewal for the system used to manage resident and staff requests.*

**A motion was made by Chair Moore, seconded by Council Member Peters, to approve Agenda Item # 2025-507.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

2025-508     **Consideration of a Contract with Amilia Technologies USA, Inc. (SmartRec)**

City Council is requested to consider a contract with Amilia Technologies USA, Inc. (SmartRec) in the amount of \$367,632 for the e-commerce platform for the City of High Point Parks & Recreation Department and authorize the appropriate City Official(s) to execute all necessary documents.

*Lee Tillery, Parks & Recreation Director, presented the item and pointed out that Parks and Recreation had been using SmartRec for the last six years to manage reservations, registrations and other transactions. He indicated this would be the first five-year contract option and explained the internal benefits. He explained that the golf course and campgrounds used a different system.*

*In response to Council Member Andrew, Mr. Tillery said the five-year option was intended to keep costs down and lock in prices.*

*In response to Council Member Holmes' questions about using the system for city-branded merchandise transactions, Jeron Hollis, Managing Director, said they would not want to commit to a software solution until after the pilot program was completed. He said they intended to roll out the merchandise early in 2026 and hoped to expand in the future.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to**

**approve Agenda Item # 2025-508.**

**The motion carried with the following vote:**

**Aye:** Chair Moore, Council Member Holmes, Council Member Andrew, Council Member Peters

**ADJOURNMENT**

*Chair Moore acknowledged some members of the public in the audience and wished everyone a safe and happy holiday season.*

*Council Member Peters commented on the Christmas Carol production at the High Point Theater over the upcoming weekend and encouraged attendance.*

*There being no further business to come before the Finance Committee, the meeting adjourned at 4:21 p.m.*

Respectfully Submitted,

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Britt Moore, Chairman

Attest:

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Alison Glynn, Deputy City Clerk