



City of High Point

Meeting Agenda

City Council

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Cyril Jefferson, Mayor
Britt W. Moore, Mayor Pro Tempore (At Large)
Amanda Cook (At Large), Vickie M. McKiver (Ward 1), Tyrone Johnson (Ward 2),
Monica L. Peters (Ward 3), Dr. Patrick Harman (Ward 4), Tim Andrew (Ward 5), and Michael Holmes
(Ward 6),

Monday, November 17, 2025

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

RECOGNITIONS AND PRESENTATIONS

- 2025-464 **Recognition of the 2025 High Point 101 Cohort**
Mayor Jefferson will recognize the 2025 High Point 101 cohort for successfully completing the City's civic education and engagement program.
- 2025-466 **Proclamation - Lung Cancer Awareness Month**
Mayor Jefferson will read a Proclamation declaring November 2025 as Lung Cancer Awareness Month.
- 2025-467 **Proclamation - World Prematurity Day**
Mayor Jefferson will read a Proclamation declaring November 17, 2025, as World Prematurity Day.

CONSENT AGENDA ITEMS

- C-1)** 2025-460 **Consideration of a Contract with Sylvester and Cockrum, LLC**
City Council is requested to consider a contract with Sylvester & Cockrum, LLC in the amount of \$ 287,575.00 to replace three (3) Liebert HVAC (Heating, Ventilation, and Air Conditioning) units that are located at the Westside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)
- C-2)** 2025-461 **Consideration of a Request to Increase a Purchase Order Amount to Waste Management**
City Council is requested to consider increasing PO-10-2025-

1113 to Waste Management in the amount of \$245,000 for additional biosolids disposal and to authorize the appropriate City Official to execute all necessary documents. (Recommended by the Finance Committee)

- C-3)** 2025-462 **Consideration of an Ordinance Amending Various Sections of the High Point City Code**
City Council is requested to adopt an Ordinance amending various sections of the High Point City Code that pertain to the High Point Market and authorize appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)
- C-4)** 2025-463 **Consideration of a Resolution to Accept the Donation of Real Property to the City - 999 Mayview Court**
City Council is requested to consider a resolution to accept the donation of real property located at 999 Mayview Court (Parcel No. 194998) to the City and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)
- C-5)** 2025-470 **Consideration of Approval of Minutes**
City Council is requested to approve the following minutes:

Finance Committee Minutes - October 30, 2025 @ 4:00 p.m.
Special Meeting of the High Point City Council Minutes - November 3, 2025 @ 4:00 p.m.
Regular meeting of the High Point City Council Minutes - November 3, 2025 @ 5:30 p.m.
Community Development Committee Minutes - November 4, 2025 @ 4:00 p.m.
Prosperity, Livability & Safety Committee Minutes - November 6, 2025 @ 9:00 a.m.
Closed Session Minutes - 2024

GENERAL BUSINESS AGENDA

- G-1)** 2025-452 **Public Hearing Regarding a Demolition Ordinance - 502 Academy Street**
City Council is requested to conduct a public hearing and adopt an Ordinance to Demolish a dwelling located at 502 Academy Street and authorize the appropriate City Official(s) to execute all necessary documents.
- G-2)** 2025-468 **Consideration of a Reappointment to the High Point Alcoholic Beverage Control Board (ABC Board)**

City Council is requested to confirm the reappointment of David Wall to the High Point ABC Board. Term effective immediately, and expiring on November 15, 2027.

G-3) 2025-469

Consideration of an Appointment to the Citizens Advisory Council

City Council is requested to confirm the appointment of James B. Waddell to the Citizens Advisory Council. Term is effective immediately and expires on May 31, 2027.

ADJOURNMENT

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Recognition of the 2025 High Point 101 Cohort

FROM:
Jeron Hollis
Managing Director

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:

ATTACHMENTS:
None

PURPOSE: To recognize the 2025 High Point 101 cohort for successfully completing the City's civic education and engagement program.

BACKGROUND: High Point 101 connects residents with their local government through interactive learning experiences and networking opportunities. The goal of the program is to empower residents through knowledge and experience, enabling them to take more active roles in the community.

From September to November 2025, participants enjoyed 15 special presentations and hands-on demonstrations from City staff and department directors, including visits to City Lake Park, the Kersey Valley Landfill, the wastewater treatment plant, the Fire training facility, and the Transportation depot. In addition to eight Thursday evening sessions and two special Saturday sessions, participants also attended at least one City Council meeting as part of their learning experience. Through these sessions, participants gained first-hand insight into how the City of High Point operates and makes decisions, while receiving a broad overview of City services and infrastructure.

The 2025 High Point 101 cohort graduated from the program on November 13, 2025, and consists of the following members:

Monica Archie Davis
Saundra Bethea
Thomas Burke
Gwendolyn Cartwright
Sherrell Fuller
Quineece Huntley

Latonia Isaac
Jeremy Kamiya
Joy Lee
Curtis Nichols
Deanna Nwosu
Miranda Sistrunk

Andy Turner
Christina Van Vorrhis
Barbara Walden
Malia Walker-Dorgu

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: Mayor Jefferson will recognize the 2025 High Point 101 cohort for successfully completing the City's civic education and engagement program.

CITY OF HIGH POINT
AGENDA ITEM



TITLE: Proclamation - Lung Cancer Awareness Month

FROM:
Mayor Jefferson

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

- ATTACHMENTS:**
1. Lung Cancer Awareness Month Proclamation 2025
-

PURPOSE: To present a Proclamation declaring November 2025 as Lung Cancer Awareness Month.

BACKGROUND: N/A

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: Mayor Jefferson will read a Proclamation declaring November 2025 as Lung Cancer Awareness Month.

**Office of the Mayor
City of High Point
North Carolina
Proclamation...**

- WHEREAS,** lung cancer is the leading cause of cancer death among men and women in the United States and High Point, North Carolina, accounting for more deaths than colon cancer, breast cancer, and prostate cancer combined, and the 5-year survival rate for localized lung cancer is 60%, yet only 24% of lung cancers are diagnosed at this stage; and
- WHEREAS,** screening for lung cancer for high-risk individuals using low dose computed tomography can lead to the earlier detection of lung cancer and save lives, reducing the mortality by 20% when compared to screening by chest x-ray in the National Lung Screening Trial and reducing the risk of death at 10 years by 24% in men and 33% in women as demonstrated by another large randomized trial; and
- WHEREAS,** funding for lung cancer research trials is far behind that of many other cancers, and additional research is needed in early diagnosis, screening, and treatment as well as in lung cancer affecting women and lung cancer health disparities; and
- WHEREAS,** lung cancer incidence is decreasing twice as fast in men as it is in women, each year more women die from lung cancer than breast cancer and by 2035, more women will die from lung cancer than men; and
- WHEREAS,** African Americans have the highest lung cancer incidence and mortality of all races, and disparities in lung cancer screening, diagnosis, treatment, and mortality are well characterized among African Americans and other racial minorities; and
- WHEREAS,** lung cancer in individuals who never smoked is the 7th leading cause of cancer-related death and accounts for 17,000-26,000 deaths in the US every year, 60-70% of individuals diagnosed with lung cancer who never smoked are women, and the proportion of lung cancers diagnosed in people who never smoked is increasing in the US; and
- WHEREAS,** the stigma surrounding lung cancer creates barriers to early diagnosis, treatment, and funding for research, which has a detrimental impact on the quality of life of people who are diagnosed with lung cancer, and hinders awareness of and research into lung cancer risk factors other than smoking; and
- WHEREAS,** lung cancer research is leading to breakthroughs in the identification of genetic alterations associated with lung cancer and in the development of lung cancer treatments, including immunotherapies and targeted therapies; and
- WHEREAS,** organizations working in High Point such as the American Lung Cancer Screening Initiative and Women’s Lung Cancer Forum, are committed to educating about lung cancer and lung cancer screening and working to increase lung cancer screening rates in High Point.

NOW, THEREFORE I, Cyril Jefferson, Mayor of the City of High Point, do hereby proclaim November 2025 as

Lung Cancer Awareness Month

in the City of High Point, North Carolina, and recognize the need for research in lung cancer and encourage all citizens to learn about lung cancer and early detection through lung cancer screening.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 3rd day of November 2025.

Cyril Jefferson, Mayor

CITY OF HIGH POINT
AGENDA ITEM



TITLE: Proclamation - World Prematurity Day

FROM:
Mayor Jefferson

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
1. World Prematurity Day 2025 Proclamation

PURPOSE: To present a Proclamation declaring November 17, 2025, as World Prematurity Day.

BACKGROUND: N/A

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: Mayor Jefferson will read a Proclamation declaring November 17, 2025, as World Prematurity Day.

Office of the Mayor
City of High Point
North Carolina

Proclamation...

WHEREAS, families face serious health risks and March of Dimes fights for their health by supporting research, leading programs and providing education and advocacy; and

WHEREAS, March of Dimes has developed a collaborative model to study and prevent preterm birth through groundbreaking research at Prematurity Research Centers around the country; and

WHEREAS, March of Dimes is committed to mobilizing the nation by amplifying the voices of pregnant people and families; and

WHEREAS, in North Carolina, March of Dimes has worked extensively to reduce preterm birth by improving access to care through closing the health insurance gap for individuals of reproductive age, eliminating maternity care deserts, expanding group prenatal care, increasing awareness of the impacts of implicit bias on maternal health care, and raising awareness of the importance of optimal preconception health as a strategy to reduce preterm birth, infant mortality and maternal mortality; and

WHEREAS, March of Dimes looks forward to continuing our longstanding partnership with the North Carolina Department of Health and Human Services and community organizations in response to the continued maternal and infant health crisis of prematurity; and

WHEREAS, the month of November is recognized as Prematurity Awareness Month and November 17 is recognized as World Prematurity Day.

NOW, THEREFORE, I, Cyril Jefferson, Mayor of High Point, do hereby proclaim the month of November 2025 as Prematurity Awareness Month and November 17, 2025, as:

World Prematurity Day

in the City of High Point and encourage all citizens to support organizations like March of Dimes in helping to raise awareness of this important issue.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 17th day of November 2025.

Cyril Jefferson, Mayor

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Contract with Sylvester and Cockrum, LLC

FROM:
Robby Stone
Public Services Director

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
September 25, 2025, by Purchasing
Bid Opened October 29, 2025

ATTACHMENTS:

1. Pictures
2. Bid Tabulation
3. Bid Recommendation Form

PURPOSE: To replace three (3) Liebert HVAC (Heating, Ventilation, and Air Conditioning) units that are located at the Westside Wastewater Treatment Plant (WWTP).

BACKGROUND:

There are three (3) Liebert HVAC units that must be replaced at the Westside WWTP. Two (2) of the units provide conditioned air for the Motor Control Center (MCC) in the Filter Building and are being replaced due to damage that occurred when the Westside WWTP was flooded during the July 9, 2025, flash flood event. The other unit provides conditioned air for the MCC room in the Preliminary Treatment Facility (PTF) Building and is being replaced due to the age of the unit. The scope of the work includes replacing the condenser and air handlers for all three (3) units which monitor and control both the temperature and humidity in the MCC rooms.

The bids for the project were opened on October 29, 2025, and Sylvester & Cockrum, LLC was the lowest responsive bidder.

BUDGET IMPACT: Funds are available in the FY 2025-2026 budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a contract with Sylvester & Cockrum, LLC in the amount of \$ 287,575.00 to replace three (3) Liebert HVAC units that are located at the Westside WWTP and authorize the appropriate City Official(s) to execute all necessary documents.



Liebert Condensers- Filter Building



Liebert Air Handling Unit- Filter Building

Bid Tabulation
City of High Point, North Carolina
Westside WWTP Filters Building Liebert HVAC
Bid # 3003-102925
Wednesday 10/29/25 2:00 PM

Contractor	Total Bid
Pilot Mechanical, Inc	\$304,101.00
Sylvester & Cockrum, LLC	\$287,575.00

BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

FUND	COST CENTER	LEDGER ACCOUNT	SPEND CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER: DATE:

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

(For City Council Approval Only)

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Request to Increase a Purchase Order Amount to Waste Management

FROM:
Robby Stone
Public Services Director

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
None

PURPOSE: To receive approval to increase the purchase order amount for the disposal of dewatered biosolids that are hauled to a Waste Management-owned landfill.

BACKGROUND: The Residuals Management Division periodically hauls dewatered biosolids to a landfill as needed during annual shutdowns, inspections, or mechanical failures of the incinerator. The dewatered biosolids are hauled to a Waste Management-owned landfill. Typically, the total annual cost for landfill disposal has not exceeded \$90,000.

A contractor assisted during September and October with dewatering and hauling of biosolids due to an extended shutdown of the incinerator along with other mechanical issues including the sludge conveyance pumps. The additional hauling will result in exceeding the normal annual threshold. The Public Services Department is requesting approval to increase PO-10-2025-11103 to \$245,000, which will cover disposal charges for hauling dewatered sludge that were performed by the contractor and future disposal performed by the City during anticipated incinerator shutdowns and inspections.

BUDGET IMPACT: Funds are available in the 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider increasing PO-10-2025-1113 to Waste Management in the amount of \$245,000 for additional biosolids disposal and to authorize the appropriate City Official to execute all necessary documents.

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of an Ordinance Amending Various Sections of the High Point City Code

FROM:
Damon Dequenne
Assistant City Manager

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Amended Ordinance
 2. Market Ordinance with Edits
-

PURPOSE: Adoption of an ordinance amending sections of the Code of Ordinances that pertain to the High Point Market.

BACKGROUND: Sections of the Code of Ordinances for the City of High Point related to the High Point Market have been in place since 2002. During this time, the High Point Market has experienced growth and changes in practices and services that have resulted in a need to revise certain sections. Changes include amending current organizational names, food truck and vendor locations, and various other Market related guest services and products and enforcement options.

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to adopt an Ordinance amending various sections of the High Point City Code that pertain to the High Point Market and authorize appropriate City Official(s) to execute all necessary documents.

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE
HIGH POINT CITY CODE RELATED TO
THE HIGH POINT MARKET**

WHEREAS, the City of High Point hosts the semi-annual High Point Market, the largest home furnishings trade show in the world, creating unique operational, transportation, and public safety demands; and

WHEREAS, several sections of the City Code reference outdated terminology, naming conventions, and regulatory language related to the High Point Market; and

WHEREAS, the City Council finds it necessary and appropriate to amend these sections to reflect current organizational names, clarify enforcement provisions, and ensure consistency throughout the Code of Ordinances; and

WHEREAS, proper notice has been provided, and required procedures have been followed in accordance with North Carolina law;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of High Point, North Carolina:

Section 6-1-2 of the High Point City Code is hereby amended to read as follows:

Sec. 6-1-2. Distribution of handbills and commercial activity on streets and sidewalks.

(a) As used herein, the term "handbill" means any printed or written matter, circular, leaflet, pamphlet, paper, or any object of any description containing words or symbols thereon:

- (1) Which advertises for sale any merchandise, product, commodity, or thing; or
- (2) Which directs attention to any business, showroom, commerce service, commercial activity of any description, or meeting, performance, exhibition, or event.

(b) It is unlawful to distribute, give away, hand out, deposit, or throw any handbill, or to engage in any commercial activity, within any part of the entire right-of-way of Commerce Street, including sidewalks, between Hamilton Street and Wrenn Street.

(c) The prohibition of this section is effective during, and seven (7) days prior to, the dates of the semi-annual High Point Market as published by the High Point Market Authority.

Section 10-1-175 of the High Point City Code is hereby amended to read as follows:

Sec. 10-1-175. Special High Point Market parking regulations.

Notwithstanding any requirements of this chapter to the contrary, the following special parking regulations shall apply during the semi-annual High Point Market as those dates are published by the High Point Market Authority.

(1) For the period beginning at 6:00 a.m. on the Monday preceding the High Point Market and ending at 11:00 p.m. on the last day of the High Point Market, the maximum time limits for parking prescribed by sections 10-1-170 through 10-1-173 shall not apply, except that at the following locations no parking shall be allowed between 7:00 a.m. and 7:00 p.m.:

- S. Elm Street, High Avenue to Green Drive.
- S. Hamilton Street, Broad Avenue to Green Drive.
- S. Main Street, High Avenue to Green Drive.
- S. Wrenn Street, High Avenue to Green Drive.

(2) Between 7:00 a.m. and 7:00 p.m. during the High Point Market, unattended vehicles and those impeding traffic flow are prohibited on:

- Elm Street, Westwood Avenue to Russell Avenue.
- Hamilton Street, Russell Avenue to Westwood Avenue.
- Main Street, Russell Avenue to Westwood Avenue.
- Wrenn Street, Westwood Avenue to Russell Avenue.

(3) During the High Point Market, the following regulations apply in the area bounded by High Avenue to the north, Lindsay Street to the west, Russell Avenue to the south, and Hamilton or Steele Street to the east:

a. Loading or unloading of any goods for display in showrooms is prohibited between 7:00 a.m. and 7:00 p.m., except in official loading zones or off-street loading docks.

b. Vehicles shall not wait on the street for access to a loading dock. Private staging or holding areas shall be used as necessary.

Sections 11-2-100 and 11-2-102 of the High Point City Code are hereby amended to read as follows:

Sec. 11-2-100. High Point Market taxicabs.

During the High Point Market, city taxicab companies may not be able to handle the increased transportation needs; therefore temporary taxicab permits are authorized.

Section 11-2-102. Temporary taxicab permit.

Temporary taxicab permits shall:

- Not exceed the maximum number set by the taxi inspector.
- Become valid no earlier than forty-eight (48) hours prior to the opening day of the High Point Market.
- Expire forty-eight (48) hours after the final day of the High Point Market.
- Be valid for only one (1) Market.

Section 11-9-1 of the High Point City Code is hereby amended to read as follows:

Sec. 11-9-1. High Point Market street vendors.

(a) Vendors using food trucks, temporary or portable stands may be permitted on Fred Alexander Place between Hamilton and Wrenn Streets and the 100 block of West and East Commerce Avenue.

(b) Vendors are only permitted during, and seven (7) days prior to, the semi-annual High Point Market as published by the High Point Market Authority.

(c) No vendor shall be permitted unless authorized by the High Point Market Authority.

(d) The Authority shall consider:

- (1) Number of vendors;
- (2) Types of food, beverage, or services and their prices;
- (3) Size and appearance of structures and potential pedestrian impacts;

(4) Vendor qualifications.

(e) All food and beverage vendors must comply with Guilford County Board of Health requirements.

(f) The High Point Market Authority may impose additional requirements for public safety and welfare.

(g) Vendors shall display a distinctive permit card.

(h) The High Point Market Authority may revoke permit or access for violations.

(i) Permits shall be valid for one (1) High Point Market.

(j) The fee for each permit shall be \$300.00, paid to the High Point Market Authority.

ADOPTED this the 17th day of November 2025.

CITY OF HIGH POINT

By: _____
Cyril Jefferson, Mayor

Attested to:

Sandra Keeney, City Clerk

Sec. 6-1-2. - Distribution of handbills and commercial activity on streets and sidewalks.

(a) As used herein, the term "handbill" means any printed or written matter, circular, leaflet, pamphlet, or paper; or any object of any description containing words or symbols thereon:

(1) Which advertises for sale any merchandise, product, commodity, or thing; or

(2) Which directs attention to any business, showroom, commerce service, commercial activity of any description; or meeting; performance, exhibition or event.

(b) It is unlawful to distribute, give away, hand out, deposit, or throw any handbill, or to engage in any commercial activity, within any part of the entire right-of-way of Commerce Street, including sidewalks, between Hamilton Street and Wrenn Street. ~~The right-of-way of Commerce Street shall include that portion which overlaps the right-of-way of Wrenn Street or Hamilton Street.~~

(c) The prohibition of this section is effective during, and seven (7) days prior to, the dates of the semi-annual ~~International Home Furnishings Market~~ High Point Market as published by the ~~International Home Furnishings~~ High Point Market Authority.

(Code 1958, § 18-5; Ord. No. 99-73, § 1, 9-13-99; Ord. No. 02-73, 8-15-02)

Sec. 10-1-175. - ~~Special furniture market~~ High Point Market parking regulations.

Notwithstanding any requirements of this chapter to the contrary, the following special parking regulations shall apply during the semi-annual High Point Market ~~International Home Furnishings Market~~, ("furniture market")-as those dates are published by the High Point Market Authority~~International Home Furnishings Market Authority~~.

(1) For the period beginning at 6:00 a.m. on the Monday preceding the High Point Market and ending at 11:00 p.m. on the last day of the High Point Market, the maximum time limits for parking prescribed by sections 10-1-170 through 10-1-173 shall not apply, except that at the following locations no parking shall be allowed between ~~the hours of~~ 7:00 a.m. and 7:00 p.m.:

S. Elm Street, High Avenue to Green Drive.

S. Hamilton Street, Broad Avenue to Green Drive.

S. Main Street, High Avenue to Green Drive.

S. Wrenn Street, High Avenue to Green Drive.

(2) ~~Between the hours of 7:00 a.m. and 7:00 p.m. during the~~ High Point Market ~~furniture market~~, unattended vehicles and those impeding the flow of traffic flow are prohibited on the following streets:

Elm Street, Westwood Avenue to Russell Avenue.

Hamilton Street, Russell Avenue to Westwood Avenue.

Main Street, Russell Avenue to Westwood Avenue.

Wrenn Street, Westwood Avenue to Russell Avenue.

(3) During the ~~dates of the~~ High Point Market, ~~furniture market~~ the following regulations shall apply in the area bounded by High Avenue to ~~in~~ the north, Lindsay Street to ~~on~~ the west, Russell Avenue to ~~on~~ the south and Hamilton or Steele Street to ~~on~~ the east:

a. Loading or unloading of any goods for display in showrooms is prohibited between 7:00 a.m. and 7:00 p.m. ~~Loading and unloading is permitted, except in official loading zones or and off-street loading docks or areas between 7:00 a.m. and 7:00 p.m.~~

b. Vehicles shall not wait ~~on~~ ~~upon~~ the street for access to a loading dock ~~or area~~. If necessary to avoid delays in loading or unloading, showrooms shall provide a private. Private staging ~~or and holding areas shall be used as necessary~~ ~~area for vehicles needing to access their docks.~~
(Ord. No. 02-75, § 1, 8-15-02)

Sec. 11-2-100. – High Point Market taxicabs.

During the ~~International Home Furnishings Markets~~ High Point Market, in the city, the city taxicab companies ~~may~~ ~~are not be~~ able to handle the greatly increased public transportation needs; and therefore temporary taxicab permits are authorized as provided in this article.
(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-102. - Temporary taxicab permit.

~~The city business license office shall issue a temporary~~ Temporary taxicab permits not to shall:
- ~~Not exceed the maximum number set by the taxi inspector. Temporary taxicab permits are not~~
- ~~Become valid before~~ ~~no earlier than forty-eight (48) hours prior to the official opening day of the International Home Furnishings Market~~ High Point Market, as published by the International Home Furnishings Market Authority. Temporary taxicab permits expire
- ~~Expire forty-eight (48) hours after the final day of said market. A temporary taxicab permit is only the High Point Market.~~
- ~~Be valid for only one (1) M~~ market.

Sec. 11-9-1. - Furniture market High Point Market street vendors.

(a) ~~Vendors using food trucks, temporary or portable stands may be permitted o~~ On Fred Alexander Place between Hamilton and Steele Streets Wrenn Streets and the 100 block of West and East Commerce Street Avenue, vendors using temporary or portable stands to selling food and beverages only, may be permitted as provided in this section.

(b) ~~Such vendors shall~~ Vendors are only be permitted during, and seven (7) days prior to, the dates of the semi-annual ~~International Home Furnishings Market~~ High Point Market as published by the High Point Market Authority ("furniture market") as published by the International Home Furnishings Market Authority.

(c) No ~~such~~ vendor shall be permitted unless authorized by the International Home Furnishings High Point Market Authority ("market authority") pursuant to standards contained in this section.

(d) In considering applications for permits for vendors, ~~T~~ the market Authority shall endeavor to preserve and enhance the public health, safety, and welfare; the convenience of furniture market attendees, and shall consider the following factors:

(1) Number of vendors;

- (2) Types of food, ~~and beverage, or services to be offered~~ and their prices;
- (3) Size and appearance of ~~any temporary structure or stand to be used, including its structures and potential to impede pedestrian traffic or vehicular access impacts;~~
- (4) ~~Vendor q~~Qualifications ~~and experience of prospective vendors.~~
- (e) ~~Any~~ All food and beverage vendors ~~shall be approved by the~~ must comply with Guilford County Board of Health ~~and shall comply with all health laws and regulations~~ requirements.
- (f) The High Point Market Authority may impose additional requirements ~~on vendors to effectuate the intent of this section, such as days and hours of operation~~ for public safety and welfare.
- (g) ~~Any permitted~~ Vendors ~~shall be issued~~ display a distinctive permit card ~~or certificate which shall be prominently displayed when the vendor is in operation.~~
- (h) The High Point Market Authority may revoke any permits ~~for violations of the provisions of this chapter or requirements of the authority.~~
- (i) ~~All~~ Permits shall be valid for one (1) ~~semi-annual~~ High Point Market.
- (j) The fee for each permit shall be \$300.00; paid to the High Point Market Authority ~~to defray the cost of administering this chapter.~~

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Resolution to Accept the Donation of Real Property to the City - 999 Mayview Court

FROM:
Damon Dequenne
Assistant City Manager

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Resolution
 2. Map
-

PURPOSE: Adoption of a Resolution accepting the donation of real property located at 999 Mayview Court to the City.

BACKGROUND: The heirs of Swebston Sims Howell and Stacia Mary Howell, owners of a vacant lot located at 999 Mayview Court (Parcel No. 194998) have offered to donate the property to the City, upon the condition that the City pay for all fees associated with the transaction, including, if applicable, reasonable attorney's fees directly related to the donation of the property, reasonable appraisal costs for the property, and ad valorem taxes on the property. The property consists of approximately 3.77 acres.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a resolution to accept the donation of real property located at 999 Mayview Court (Parcel No. 194998) to the City and authorize the appropriate City Official(s) to execute all necessary documents.

**RESOLUTION TO ACCEPT THE DONATION OF REAL PROPERTY FROM THE
HEIRS OF SWEBSTON SIMS HOWELL AND STACIA MARY HOWELL
TO THE CITY**

WHEREAS, the heirs of Swebston Sims Howell and Stacia Mary Howell desire to donate to the City of High Point (“City”) a vacant lot located at 999 Mayview Court, Parcel No. 194998 (“Property”), which parcel consists of approximately 3.77 acres, upon the condition that the City pay for all fees associated with the transaction, including, if applicable, reasonable attorney’s fees directly related to the donation of the Property, reasonable appraisal costs for the Property, and ad valorem taxes on the Property (collectively, “Fees”); and

WHEREAS, ownership of the Property would be beneficial to the City and its citizens;
and

WHEREAS, the High Point City Council finds that it is appropriate to accept said donation, including the payment of the Fees, contingent upon completion of a title search confirming ownership interests and allowing the City to obtain proper title insurance on said Property.

**NOW, THEREFORE, BE IT RESOLVED BY THE HIGH POINT CITY COUNCIL
AS FOLLOWS:**

The donation of the Property by the heirs of Swebston Sims Howell and Stacia Mary Howell is hereby accepted contingent upon the completion of a title search confirming ownership and interests in the Property and the City being able to obtain proper title insurance on said Property.

Adopted this the 17th day of November, 2025.

Cyril Jefferson, Mayor

ATTEST:

Sandra Keeney, City Clerk



Existing ROW for access

999 Mayview

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of Approval of Minutes

FROM:
City Clerk's Office

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Finance Committee Minutes - October 16, 2025
2. Special Meeting Minutes - November 3, 2025
3. Regular Meeting Minutes - November 3, 2025
4. Community Development Committee Minutes - November 4, 2025
5. Prosperity, Livability & Safety Committee - November 6, 2025
6. 2024 Closed Session Minutes

PURPOSE: Minutes to be approved.

BACKGROUND: N/A

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to approve the following minutes:

- Finance Committee Minutes - October 30, 2025 @ 4:00 p.m.
- Special Meeting of the High Point City Council Minutes - November 3, 2025 @ 4:00 p.m.
- Regular meeting of the High Point City Council Minutes - November 3, 2025 @ 5:30 p.m.
- Community Development Committee Minutes - November 4, 2025 @ 4:00 p.m.
- Prosperity, Livability & Safety Committee Minutes - November 6, 2025 @ 9:00 a.m.
- Closed Session Minutes - 2024

HIGH POINT FINANCE COMMITTEE MEETING
Thursday, October 16, 2025 - 4:00 PM
Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Finance Committee - Mayor Pro Tempore Britt W. Moore, Chair

CALL TO ORDER

Chair Moore called the Finance Committee to order at 4:00 p.m. and stated all Committee members were present.

Present: Chair Britt Moore, Council Member Tim Andrew, Council Member Michael Holmes, and Council Member Monica Peters

PRESENTATION OF ITEMS

2025-422 **Consideration of a Sole Source Contract with North State Resurfacing**

City Council is requested to consider a sole source contract with North State Resurfacing in the amount of \$80,429 for outdoor tennis court repairs at Mohawk Park and Oakview Recreation Center and authorize the appropriate City Official(s) to execute all necessary documents.

Lee Tillery, Parks and Recreation Director, presented a sole source proposal from North State Resurfacing to repair and resurface four outdoor tennis courts, two located at Mohawk Park and two at Oakview Recreation Center. Mr. Tillery noted ongoing issues related to deferred maintenance, including cracking and asphalt expansion due to age and weather. He explained that the vendor utilizes a proprietary resurfacing method previously applied successfully at Washington Terrace, Cedrow, and the Armstrong pickleball courts. The total project cost is \$80,429, and the work is expected to be completed by the end of the year.

Chair Moore asked about the expected lifespan of the resurfacing. Mr. Tillery stated that the oldest courts resurfaced using this proprietary method are at Washington Terrace, and no deterioration has been observed in six years, aside from minor chipping on the outer edges. He noted that the main playing surface has held up very well. In comparison, the tennis courts at Oakview Recreation Center have experienced significant cracking and expansion within a ten-year period, requiring repairs twice during that time.

A motion was made by Chair Moore, seconded by Council Member Andrew, to approve agenda item 2025-422.

The motion passed with the following vote:

Aye: Chair Moore, Council Members: Andrew, Holmes, and Peters

Nay: None

2025-424 **Consideration of a Sole Source Purchase with Aqua Management Partners**

City Council is requested to consider a sole source purchase with Aqua Management Partners in the amount of \$55,000 for erosion tablet feeders for the City Lake Park pool system and authorize the appropriate City Official(s) to execute all necessary documents.

Lee Tillery, Parks & Recreation Director, presented a sole source purchase request for erosion tablet feeders used at City Lake Park. The equipment is manufactured by Aqua Management Partners and is used to disperse chlorine and sodium bisulfate acid to control water pH levels. The vendor supplies the specific product required for the system. Staff recommends approval of a purchase from Aqua Management Partners in the amount of \$55,000. The purchase will supply materials through the start of next year's pool season, with treatment continuing throughout the winter.

In response to Chair Moore, Mr. Tillery stated the pool is not covered during the winter months.

A motion was made by Chair Moore, seconded by Council Member Peters, to approve agenda item 2025-424.

The motion passed with the following vote:

Aye: Chair Moore, Council Members: Andrew, Holmes, and Peters

Nay: None

2025-423 **Consideration of a Contract with Pike Electric**

City Council is requested to consider a contract with Pike Electric in the amount of \$3,150,000 for electrical distribution labor to supplement internal staff and authorize the appropriate City Official(s) to execute all necessary documents.

Tyler Barrier, Electric Utilities Director, presented a request for approval of a contract for electrical distribution labor. He explained that while most electric work is performed by internal staff, a contractor is retained to supplement the workforce and provide scalable labor based on development and project needs. An RFP was advertised through Purchasing, and four vendors submitted proposals that met specifications. Staff recommends awarding the contract to Pike Electric for distribution labor and equipment.

In response to questions regarding the contract amount, Mr. Barrier clarified that the \$3.15 million referenced is the budgeted amount in the department's annual operating budget for external labor. He noted that the spending level is not guaranteed and varies each year depending on workload. The department requests approval up to the budgeted amount to avoid returning to Council for incremental approvals. Evaluation criteria included pricing, capacity to manage the work, past experience, and equipment availability within a defined distance. He also highlighted the benefits of contractor availability during storm events, allowing crews to be staged ahead of severe weather.

A motion was made by Chair Moore, seconded by Council Member Andrew, to approve agenda item 2025-423.

The motion passed with the following vote:

Aye: Chair Moore, Council Members: Andrew, Holmes, and Peters

Nay: None

2025-425 **Consideration of a Contract Renewal with Cigna Healthcare**
 City Council is requested to consider a twelve (12) month contract with Cigna Healthcare for coverage for city employees and authorize the appropriate City Official(s) to execute all necessary documents.

Angela Kirkwood, Human Resources Director, presented a request to renew the City's Cigna healthcare contract for the plan year January 1, 2026 through December 31, 2026. She noted that the City provides health and dental insurance for employees and introduced the City's benefits broker, Mr. Mark Browder of Mark III Benefits, to provide an update on plan performance since transitioning to self-funding.

Mr. Browder reported that nationwide healthcare costs continue to rise, with North Carolina being among the highest cost states due in part to consolidation within major healthcare systems. He stated that the City's transition to a self-funded model in 2024 has been successful, allowing reserves of approximately \$2.7 million to be established and reducing the impact of market increases. Claims for the 2025 plan year are trending slightly higher due to maturation of the claims cycle but remain within acceptable levels.

Mr. Browder outlined the renewal terms received from Cigna, explaining that although an increase was initially requested on stop loss coverage, the City's evaluation of alternative pooling levels and risk strategies resulted in a reduction to fixed costs. The projected fixed cost for the upcoming plan year is approximately \$2.3 million, down from \$3.4 million in the current year. He further noted that changes to pooling levels, along with the addition of no new laser protection and a rate cap on future stop-loss increases, mitigate risk exposure for the City.

The net savings to the City is estimated at approximately \$680,000 for the 2026 plan year. Mr. Browder confirmed that employee experience remains unchanged, the plan continues to perform well, and budget planning meetings will continue to support stability and predictability.

Chair Moore thanked Ms. Kirkwood and her staff for their hard work and thanked Mr. Browder for his presentation.

A motion was made by Chair Moore, seconded by Council Member Andrew, to approve agenda item 2025-425.

The motion passed with the following vote:

Aye: Chair Moore, Council Members: Andrew, Holmes, and Peters

Nay: None

ADJOURNMENT

There being no further business to come before the Finance Committee, the meeting adjourned at 4:17 p.m.

Respectfully Submitted,

Britt Moore, Chairman

Attest:

Sandra Keeney, City Clerk

**HIGH POINT CITY COUNCIL
SPECIAL MEETING
Monday, November 3, 2025 - 4:00 PM
Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260**

CALL TO ORDER

Mayor Jefferson called the Special Meeting of the High Point City Council to order at 4:00 p.m. He stated all members were present except for Mayor Pro Tem Moore and Council Member Johnson.

Present: *Mayor Cyril Jefferson, Council Member; Amanda Cook, At-Large; Council Member Vickie McKiver, Ward 1; Council Member Monica Peters, Ward 3; Council Member Patrick Harman, Ward 4; Council Member Tim Andrew, Ward 5, and Council Member Michael Holmes, Ward 6.*

Absent: *Mayor Pro Tempore Britt Moore, At-Large and Council Member Tyrone Johnson, Ward 2*

ADOPTION OF AGENDA

A motion was made by Council Member Holmes, seconded by Council Member Andrew to adopt the agenda as presented.

The motion passed with the following vote:

Aye: *Mayor Jefferson, Council Member Cook, Council Member McKiver, Council Member Peters, Council Member Harman, Council Member Andrew, and Council Member Holmes*

Nay: *None*

Absent: *Mayor Pro Tem Moore and Council Members: Johnson*

PRESENTATION OF ITEMS

2025-450 **Library Social Work Program Update**
Staff will present an update on the High Point Library Social Work program.

Libraries Director Mary Sizemore introduced Eric Foushee, Executive Director of Mental Health Associates of the Triad, and Emily Paparello, Social Worker at the High Point Public Library, to provide an update on the Library Social Work Program.

Mr. Foushee and Ms. Paparello explained that the partnership between Mental Health Associates and the Library was established to embed a social worker and peer navigator onsite to provide crisis response, referrals, and connections to long-term

community resources. The peer navigator, Eric Hector, (who was unable to attend the meeting) uses his lived experience to build rapport with patrons, while Ms. Paparello focuses on crisis intervention and complex case management.

During the startup phase (September–November 2024), the program logged 52 peer navigator interactions, many involving uninsured individuals or those without a primary care provider. The social worker's caseload, while smaller, involved more complex, multi-step cases. Since the program's formal launch in December 2024, over 1,000 residents have been served, 80% of whom had no prior link to healthcare or social service systems.

Common service needs include employment assistance, housing referrals, healthcare enrollment, and access to food and nutrition benefits. Employment remains the most requested service. The team also assists patrons with obtaining vital documents, such as IDs and birth certificates, and provides transportation support through bus passes.

Mr. Foushee emphasized that many clients are men who might not otherwise seek help in traditional clinical settings. The library's accessible environment has helped reduce stigma and improve engagement. He highlighted a success story of a woman fleeing domestic violence who, through the program, obtained housing and employment after living in her car.

Ms. Paparello and Mr. Foushee noted the program's impact on reducing emergency calls and crises, with each avoided emergency department visit saving approximately \$1,000–\$2,500. Stabilizing even 10% of clients can yield an estimated \$200,000–\$300,000 in annual public cost avoidance.

Council Member Holmes commended the program, noting the importance of reaching people who might not otherwise access care.

Council Member Harman asked about the average case duration; Ms. Paparello shared that some clients achieve stability within 3–6 months, while others require a year or more of support.

Mr. Foushee added that the program serves not only unhoused individuals but also working families struggling to maintain stability. When asked what resource could most improve the program, Ms. Paparello identified housing particularly transitional housing as the greatest unmet need.

Council Member Harman and Mayor Jefferson discussed measuring outcomes related to reduced 911 calls and disruptions at the library. Director Sizemore confirmed that incidents have declined due to early intervention by staff and the social work team. The Mayor requested follow-up data comparing calls before and after the program's implementation to better quantify cost avoidance and guide future collaboration with county human services.

City Manager Logan Ford agreed to compile the requested information. Mayor Jefferson concluded by commending the success of the program and reaffirming Council's commitment to supporting initiatives that improve community wellbeing.

2025-445 **Closed Session**

Council is requested to go into Closed Session pursuant to N.C.G.S. §143-318.11(a)(4) for Economic Development and N.C.G.S. §143-318.11(a)(3) for Attorney-Client privilege.

A motion was made by Council Member Harman, seconded by Council Member Peters, to go into Closed Session pursuant to N.C.G.S. §143-318.11(a)(4) for Economic Development and N.C.G.S. §143-318.11(a)(3) for Attorney-Client privilege.

The motion passed with the following vote:

Aye: Mayor Jefferson, Council Member Cook, Council Member McKiver, Council Member Peters, Council Member Harman, Council Member Andrew, and Council Member Holmes

Nay: None

Absent: Mayor Pro Tem Moore and Council Members: Johnson

Closed session began at 4:24 p.m.

A motion was made by Council Member Holmes, seconded by Council Member Andrew, to end Closed Session and resume Regular Session.

The motion passed with the following vote:

Aye: Mayor Jefferson, Council Member Cook, Council Member McKiver, Council Member Peters, Council Member Harman, Council Member Andrew, and Council Member Holmes

Nay: None

Absent: Mayor Pro Tem Moore and Council Members: Johnson

Closed Session ended at 5:19 p.m.

ADJOURNMENT

There being no further business to come before the Special Meeting of the High Point City Council, the meeting adjourned at 5:20 p.m.

Respectfully Submitted,

Cyril Jefferson, Mayor

Attest:

Sandra Keeney, City Clerk

DRAFT

**HIGH POINT CITY COUNCIL MEETING
Monday, November 3, 2025 - 5:30 PM
Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260**

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

Mayor Jefferson called the Meeting of the High Point City Council to order at 5:30 p.m. and stated the following members were present. He called for a moment of silence and the Pledge of Allegiance followed.

Present: Mayor Cyril Jefferson, Council Member Amanda Cook, At Large, Council Member Vickie McKiver, Ward 1, Council Member Tyrone Johnson, Ward 2, Council Member Monica Peters, Ward 3, Council Member Patrick Harman, Ward 4, Council Member Tim Andrew, Ward 5, Council Member Michael Holmes, Ward 6

Absent: Mayor Pro Tempore Britt Moore, At Large

ADOPTION OF AGENDA

A motion was made by Council Member Holmes, seconded by Council Member Johnson, to adopt the agenda as presented.

The motion carried with the following vote:

Aye: Mayor Jefferson, Council Member Holmes, Council Member Cook, Council Member McKiver, Council Member Johnson, Council Member Peters, Council Member Harman, Council Member Andrew

Nay: None

Absent: Mayor Pro Tempore Moore

RECOGNITIONS AND PRESENTATIONS

2025-447 **Proclamation - Youth Hope Month**
Mayor Jefferson will read a Proclamation declaring November 2025 as Youth Hope Month.

Mayor Jefferson presented the proclamation to Sarah Roethlinger, Executive Director of Youth Focus.

2025-451 **Proclamation - National Homelessness Awareness Month**
Mayor Jefferson will read a Proclamation declaring November 2025, as National Homelessness Awareness Month.

Mayor Jefferson presented the proclamation to the Community Development and Housing Department and various community partners.

2025-448 Proclamation - Operation Green Light

Mayor Jefferson will read a Proclamation in support of military veterans and their families.

Mayor Jefferson presented the proclamation and asked veterans of the military to join.

2025-446 Recognition of the United States Marine Corps' 250th Birthday

Council Member Andrew will read a statement recognizing the United States Marine Corps' 250th birthday.

Council Member Andrew read a statement in honor of the United States Marine Corps' 250th Birthday. He spoke about his family who have served in the Marines and shared some history on the Marine Corps.

Mayor Jefferson encouraged everyone to attend the various Veteran's Day events happening in the area.

PUBLIC COMMENT PERIOD**2025-456 Public Comment Period**

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

- Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- Persons addressing City Council are asked to limit their comments to 3 minutes.
- Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Public Comment began at 5:41 p.m.

The following speakers were heard:

- Rick Smith - 2408 Midview Drive
- Chad Baxter - 816 E. Green Drive
- Scott Jones - Tiny House Community Development
- Lewis Thibodeaux - 1242 Kensington Drive
- Margaret Flippen - Planner for the South Main Project
- Victor Dover - Planner for the South Main project
- Chadwick Stogner - 301 W. English Rd.

Mayor Jefferson closed the public comment period at 6:08 p.m.

CONSENT AGENDA ITEMS

A motion was made by Council Member Holmes, seconded by Council Member Andrew, to approve the Consent Agenda.

The motion carried with the following vote:

Aye: Mayor Jefferson, Council Member Holmes, Council Member Cook, Council Member McKiver, Council Member Johnson, Council Member Peters, Council Member Harman, Council Member Andrew

Nay: None

Absent: Mayor Pro Tempore Moore

- C-1) 2025-439 Consideration of a Resolution Approving an Interlocal Agreement for Involuntary Commitment and Transportation**
City Council is requested to consider a resolution approving an Interlocal Agreement between the City of High Point and Guilford County, Greensboro, and Gibsonville, for involuntary commitment and transportation as required by North Carolina General Statute §122C-251 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)
Approved by the consent vote.
- C-2) 2025-440 Consideration of a Resolution Regarding a Donation from the Guilford County Association of Scuba Professionals**
City Council is requested to consider a resolution regarding a donation of dive equipment from the Guilford County Association

of Scuba Professionals to support public safety operations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)

Approved by the consent vote.

C-3) 2025-441

Consideration of a Contract with P&S Grading, LLC

City Council is requested to consider a contract with P&S Grading, LLC for parking lot resurfacing in the amount of \$917,571 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)

Approved by the consent vote.

C-4) 2025-442

Consideration of a Contract Amendment with Surety Systems, Inc.

City Council is requested to consider an amendment to the Agreement for Services with Surety Solutions, Inc., bringing the total not-to-exceed amount to \$168,000 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)

Approved by the consent vote.

C-5) 2025-443

Consideration of a Contract with Metcon Construction

City Council is requested to consider the Construction Manager at Risk (CMAR) contract with Metcon Construction to perform Programming and Reconstruction Services for the Electric Operations Center in the amount of \$496,572, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by the Finance Committee)

Approved by the consent vote.

C-6) 2025-444

Consideration of a License Agreement with Visit High Point for a Public Art Installation

City Council is requested to consider a License Agreement with Visit High Point for use of a portion of the city-owned property at 726 West Grimes Avenue for a public art installation. (Recommended by the Finance Committee)

Approved by the consent vote.

C-7) 2025-449

Consideration of Approval of Minutes

City Council is requested to approve the following minutes:

Finance Committee Minutes - October 16, 2025 @ 4:00 p.m.
Special Meeting of the High Point City Council Minutes - October 20, 2025 @ 4:00 p.m.

Regular meeting of the High Point City Council Minutes –
October

Approved by the consent vote. 20, 2025 @ 5:30 p.m.

GENERAL BUSINESS AGENDA

G-1) 2025-454 Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council

City Council is requested to adopt the Amended Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council to adopt the 2026 City of High Point Meeting Schedule.

A motion was made by Council Member Peters, seconded by Council Member Andrew, to Approve Agenda Item # 2025-454.

The motion carried with the following vote:

Aye: Mayor Jefferson, Council Member Holmes, Council Member Cook, Council Member McKiver, Council Member Johnson, Council Member Peters, Council Member Harman, Council Member Andrew

Nay: None

Absent: Mayor Pro Tempore Moore

G-2) 2025-455 Consideration of an Appointment to the Library Board of Trustees

City Council is requested to confirm the appointment of Mr. Charles Pauling to the Library Board of Trustees, with the term effective immediately and expiring October 31, 2028.

A motion was made by Council Member Holmes, seconded by Council Member Johnson, to approve Agenda Item # 2025-455.

The motion carried with the following vote:

Aye: Mayor Jefferson, Council Member Holmes, Council Member Cook, Council Member McKiver, Council Member Johnson, Council Member Peters, Council Member Harman, Council Member Andrew

Nay: None

Absent: Mayor Pro Tempore Moore

Council Member Johnson thanked Mr. Pauling for his service and willingness to serve.

ADJOURNMENT

Council Member Andrew spoke on the Veterans Day Parade on Sunday, November 9th.

Mayor Jefferson wished happy birthday to Council Members Cook and Holmes, who had birthdays the previous week.

Council Member Harman spoke about the government shutdown affecting SNAP benefits and encouraged donations to the Greater High Point Food Alliance Fill the Gap Campaign to help citizens in need.

Council Member Holmes asked everyone to pray for Jamaica in light of the recent devastation caused by Hurricane Melissa.

Council Member Cook mentioned the Art Talk and ribbon cutting events surrounding the unveiling of the High Point troll art installation. She encouraged attendance at an event at the Dive Bar to talk about a Banana Ball team coming to High Point.

Mayor Jefferson highlighted some upcoming events, including the Troll ribbon cutting ceremony, the YWCA 105 year celebration, the NCCJ Citation Award Dinner honoring Jakki Davis from local nonprofit D-Up, and the Macedonia Family Resource Center fundraising event. He thanked all the participants who spoke during public comment and said that the Council listens to the concerns of citizens.

There being no further business to come before the City Council, the meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Cyril Jefferson, Mayor

Attest:

Alison Glynn, Deputy City Clerk

HIGH POINT COMMUNITY DEVELOPMENT COMMITTEE MEETING

Tuesday, November 4, 2025 - 4:00 PM

Municipal Office Building

211 S. Hamilton Street

High Point, NC 27260

Community Development Committee - Council Member Tyrone Johnson, Chair

CALL TO ORDER

Chair Johnson called the meeting of the High Point Community Development Committee to order at 4:00 p.m. and stated the following members were present:

Present: Chair Tyrone Johnson, Council Member Tim Andrew, Council Member Amanda Cook, Council Member Vickie McKiver

Absent: None

PRESENTATION OF ITEMS

2025-452 **Consideration of a Demolition Ordinance - 502 Academy Street**

City Council is requested to consider an Ordinance to Demolish a dwelling located at 502 Academy Street and authorize the appropriate City Official(s) to execute all necessary documents.

Kaylie Parrish, Code Enforcement Manager, presented the report, noting that a notice of hearing was held on May 27, 2025. Both property owners are deceased, but the estate's fiduciary, attended the hearing and explained she lacks the funds to repair or demolish the structure. She has listed the property for sale and requested a list of demolition contractors. The order to repair or demolish was issued May 28, 2025, with a compliance date of June 30, 2025. As of October 31, 2025, no repairs or permits have been obtained, and the property remains for sale. Ms. Parrish described the site and displayed photos showing severe fire damage after vagrants entered the vacant structure and set a fire, leaving the interior nearly a total loss.

Council Member Andrew asked if demolition costs would result in a lien on the property to reimburse the City, and Ms. Parrish confirmed that they would.

Council Member Johnson clarified that the lien would transfer to any new owner upon sale, and Ms. Parrish affirmed.

A motion was made by Council Member Johnson, seconded by Council Member Andrew, to approve agenda item 2025-452.

The motion passed with the following vote:

Aye: Council Member Johnson, Council Member Andrew, Council Member Cook, and Council Member McKiver

Nay: None

This item will be placed on the November 17, 2025, City Council Meeting agenda as a Public Hearing.

2025-453 **2024 Consolidated Annual Performance & Evaluation Report (CAPER)**

Staff will provide an update on the 2024 CAPER submission.

Community Development and Housing Director Nina Wilson presented an informational update on the 2024 CAPER, which was submitted in September and due by September 28 of each year. The report outlines progress, achievements, and expenditures for the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs. It was available for public review from September 10–25, 2025, on the City’s website, at the library, and in the Community Development offices; no comments were received.

Ms. Wilson summarized program accomplishments: 44 homeowners received emergency or urgent repairs; 10 home buyers received down-payment assistance; 336 individuals completed home-buyer education classes; 12 trainees graduated from the construction-training program; 12 organizations received public-service grants benefiting 2,912 residents; and 1,446 federal and state tax returns were prepared through the Volunteer Income Tax Assistance (VITA) program. She noted the homeowner-repair goal was 66 percent met, home-buyer assistance served 10 of 25 projected buyers, and home-buyer education participation increased by 112 over the previous year. All public-service programs exceeded 100 percent of their targets. The Oakwood CDC Day Center opened recently after delays caused over-projections last year. Total expenditures included \$1,399,517 in federal funds (51 percent), \$238,048 in state funds (9 percent), and \$1,189,000 in local funds (40 percent).

Eight homes were completed in the Southside Community, one built without new federal funds through reinvested proceeds from prior sales. Six new homes are underway through partners including Habitat for Humanity, Housing Solutions, Housing Consultants Group, and Black Lamb Development Corporation.

Council Member Andrew inquired about tracking post-graduation employment for construction-training participants. Ms. Wilson stated that while follow-up is not formally tracked, 12 of 16 enrollees graduated, and at least one has been employed by Habitat for Humanity through its apprenticeship program.

Council Member Cook commended the department’s quick coordination with Oakwood CDC to establish a white-flag shelter within a month, noting the positive community response.

Council Member Johnson asked about decreased numbers in some programs. Ms. Wilson explained that while home-buyer-education participation rose, down-payment-assistance usage declined due to the limited \$7,500 grant amount, as other programs offer larger incentives (\$15,000–\$50,000). Because federal rules prohibit “over-subsidizing,” applicants using higher-value state programs may not qualify for additional City assistance.

Council Member Johnson praised Operation In As Much for its recent community service event and thanked staff for their efforts.

Council Member McKiver expressed appreciation for Ms. Wilson’s consistent support and professionalism.

ADJOURNMENT

There being no further business to come before the Community Development Committee, the meeting adjourned at 4:16 p.m.

Respectfully Submitted,

Tyrone Johnson, Chairman

Attest:

Sandra Keeney, City Clerk

HIGH POINT PROSPERITY, LIVABILITY & SAFETY COMMITTEE MEETING

Thursday, November 6, 2025 - 9:00 AM

Municipal Office Building

211 S. Hamilton Street

High Point, NC 27260

Prosperity and Livability Committee - Council Member Monica Peters, Chair

CALL TO ORDER

Chair Monica Peters called the Prosperity, Livability & Safety Committee to order at 9:00. She stated all members were present except for Council Member Vickie McKiver.

Present: Chair Monica Peters, Council Member Tyrone Johnson, Council Member Dr. Patrick Harman

Absent: Council Member Vickie McKiver

PRESENTATION OF ITEMS

2025-457 **Presentation of the High Point Metropolitan Planning Organization Metropolitan Transportation Plan**

Staff will provide a presentation on the High Point 2050 Metropolitan Transportation Plan.

Transportation Director Greg Venable explained the structure and purpose of the High Point Metropolitan Planning Organization (MPO), a federally mandated transportation planning agency required for urbanized areas with populations exceeding 50,000. He noted that the High Point MPO is one of twenty in North Carolina and is guided by the Transportation Advisory Committee composed of elected officials and a Technical Coordinating Committee consisting of staff representatives. He reviewed the MPO boundary, its funding structure, and the member jurisdictions, which include High Point, Jamestown, Archdale, Trinity, Lexington, Thomasville, Denton, and portions of Guilford, Randolph, Davidson, and Forsyth Counties.

He provided an overview of the 2050 Metropolitan Transportation Plan, which includes eight major sections covering background information, goals, public involvement, all transportation modes, project development, financial analysis, and performance measures. He emphasized that the MTP is a federally required long-range transportation plan updated every five years and guided by the Infrastructure Investment and Jobs Act. Mr. Venable reviewed the ten federally established planning factors and described how the MPO evaluates demographics, employment, housing, transportation networks, transit, greenways, and environmental conditions as part of the planning process.

Mr. Venable summarized the public input process, which included stakeholder interviews, online surveys, and committee feedback. Survey results indicated strong public interest in investments in greenways, sidewalks, transit, and roadway

maintenance. He reviewed the various transportation modes evaluated in the plan, including roadway improvements, intersections, transit, freight, aviation, and passenger rail.

He outlined how roadway projects are identified, including through prior MTPs, the State Transportation Improvement Program, the Comprehensive Transportation Plan, and MPO prioritization processes. He also explained the financial constraint requirements of the MTP and reviewed horizon-year project lists extending through 2050, including several significant High Point projects.

Mr. Venable discussed performance measures related to highway safety, pavement and bridge condition, system performance, and transit asset management. He noted that the MPO adopts the State's safety performance measures due to the high level of data analysis required.

Committee members asked several questions. Council Member Harman asked about whether MPO plans require adoption by local elected bodies. Mr. Venable stated that the MPO's Transportation Advisory Committee, composed of elected officials from member jurisdictions, adopts the plan; however, informational presentations to councils are possible. Chair Peters inquired about the Eastchester Drive widening project, and Mr. Venable reviewed the limits of the project, its modification due to rising costs, its general design, and estimated timing for right-of-way and construction. He added that all projects remain subject to potential adjustments due to funding constraints.

Council Member Johnson asked whether the project limits could be reduced again due to inflation; Mr. Venable noted that such changes are possible but that current limits are expected to remain as planned.

Chair Peters also requested updates regarding Main Street, noting recent concerns about potholes and conditions along South Main. Mr. Venable explained that the City has an ongoing project between Russell Avenue and Grimes Avenue involving water and sewer line replacement, undergrounding of electric utilities, sidewalk safety enhancements, and pedestrian improvements. He stated that Main Street will be fully closed through this section beginning Monday, November 10, until the spring furniture market, and that NCDOT will resurface the corridor after the City's project concludes, with completion anticipated in early October 2026. He further noted that the posted speed limit on portions of Main Street may increase north of town and that staff would verify the limits on the south corridor.

Chair Peters asked that he also share the recent Division Seven safety discussions regarding pedestrian safety enhancements and restriping. Mr. Venable explained that NCDOT selected Main Street as one of several corridors across the state for pedestrian safety improvements, which will include upgraded crosswalks, pedestrian signals, ADA ramps, and other safety features once resurfacing is completed. He added that future lane-configuration changes could be considered during the restriping process, subject to approval by both the City and NCDOT. Chair Peters referenced positive community

feedback during recent Main Street design charrettes regarding potential lane reductions and pedestrian-friendly improvements.

ADJOURNMENT

There being no further business to come before the Prosperity, Livability & Safety Committee, the meeting adjourned at 9:21 a.m.

Respectfully Submitted,

Monica Peters, Chair

Attest:

Sandra Keeney, City Clerk

DRAFT

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Public Hearing Regarding a Demolition Ordinance - 502 Academy Street

FROM:
Thanena Wilson
Community Development & Housing Director

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
Yes

ADVERTISED DATE/BY:
October 24 & November 4, 2025

ATTACHMENTS:

1. Staff Report
2. Ordinance
3. Map
4. Legal Ad
5. Presentation

PURPOSE: A request by Community Development and Housing, Local Codes Division, to adopt an ordinance ordering the inspector to demolish the dwelling at 502 Academy Street.

BACKGROUND: After a Complaint and Notice of Hearing was issued, and a hearing held, an Order to Repair or Demolish was issued on 5/28/2025. No action occurred by the compliance date of 6/30/2025. The necessary repairs to the dwelling exceed its current tax value and the demolition is warranted.

BUDGET IMPACT: Funds are available in the FY 2024-25 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to conduct a public hearing and adopt an Ordinance to Demolish a dwelling located at 502 Academy Street and authorize the appropriate City Official(s) to execute all necessary documents.

**COMMUNITY DEVELOPMENT AND HOUSING
CODE ENFORCEMENT
HOUSING ENFORCEMENT DIVISION**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

502 Academy Street

OWNER(S):

William Ray Tucker, Linda Lou Tucker
Lis Pendens recorded May 28, 2025

**REASON FOR
INSPECTION:**

Field Inspector Initiated

**FIRST
INSPECTION:
05/05/2025**

Summary of Major Violations

1. Repair or replace damaged ceiling joist- Fire damage
2. Repair or replace electrical system - Fire Damage
3. Repair or replace plumbing throughout house -missing
4. Repair or replace walls, floors and ceilings - Fire Damage

**HEARING
RESULTS:
05/27/2025**

Bonita Critzer (Fiduciary of the estate) came to the hearing. She is the daughter of the deceased owner of the property. She stated that she did not have the money to repair the property and was thinking of trying to sell it. It was determined there are several violations of the Minimum Housing Code in the house that make it unsafe. In its present state, necessary repairs to the dwelling exceed sixty-five percent (65%) of the value of the structure.

**ORDER(S)
ISSUED:
05/28/2025**

Order to Repair or Demolish
Date of Compliance 06/30/2025

APPEALS:

None

**OWNER
ACTIONS:**

None

ADDITIONAL:

ORDINANCE

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH AND REMOVE CERTAIN PROPERTY PURSUANT TO ARTICLE 12 OF CHAPTER 160D OF THE GENERAL STATUTES OF NORTH CAROLINA AND TITLE 9, CHAPTER 2, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That after a hearing held before the Code Enforcement Manager and/or Inspector on 05/27/2025, the dwelling located at 502 Academy Street was found to be unfit for human habitation due to violations of the City of High Point Minimum Housing Code. Additionally, the costs to repair, alter, or improve the dwelling to comply with the Minimum Housing Code were found to be in excess of sixty-five percent (65%) of the value of the dwelling. As a result, on 05/27/2025, the Inspector ordered the property owners, William Ray Tucker, Jr. and Linda Lou Tucker, to make the necessary repairs, alterations, or improvements listed in the Housing Investigation Report, or demolish and remove the dwelling, by 06/30/2025.

SECTION 2: That the property owner was given a reasonable opportunity to repair or demolish and remove the dwelling, but has failed to do so.

SECTION 3: That the Inspector of the City of High Point is hereby authorized and directed to proceed with demolition and removal of the following described dwelling in accordance with the Minimum Housing Code and Article 12 of Chapter 160D of the General Statutes of North Carolina.

PROPERTY LOCATION

502 Academy Street
High Point, NC 27260
Parcel # 173062

OWNER(S)

William Ray Tucker, Jr.
Linda Lou Tucker
1104 Textile Place
High Point, NC 27260

SECTION 4: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5: That this ordinance shall become effective from and after its passage. Adopted by

**City Council,
City of High Point, North Carolina
This the _____ day of _____, 2025**

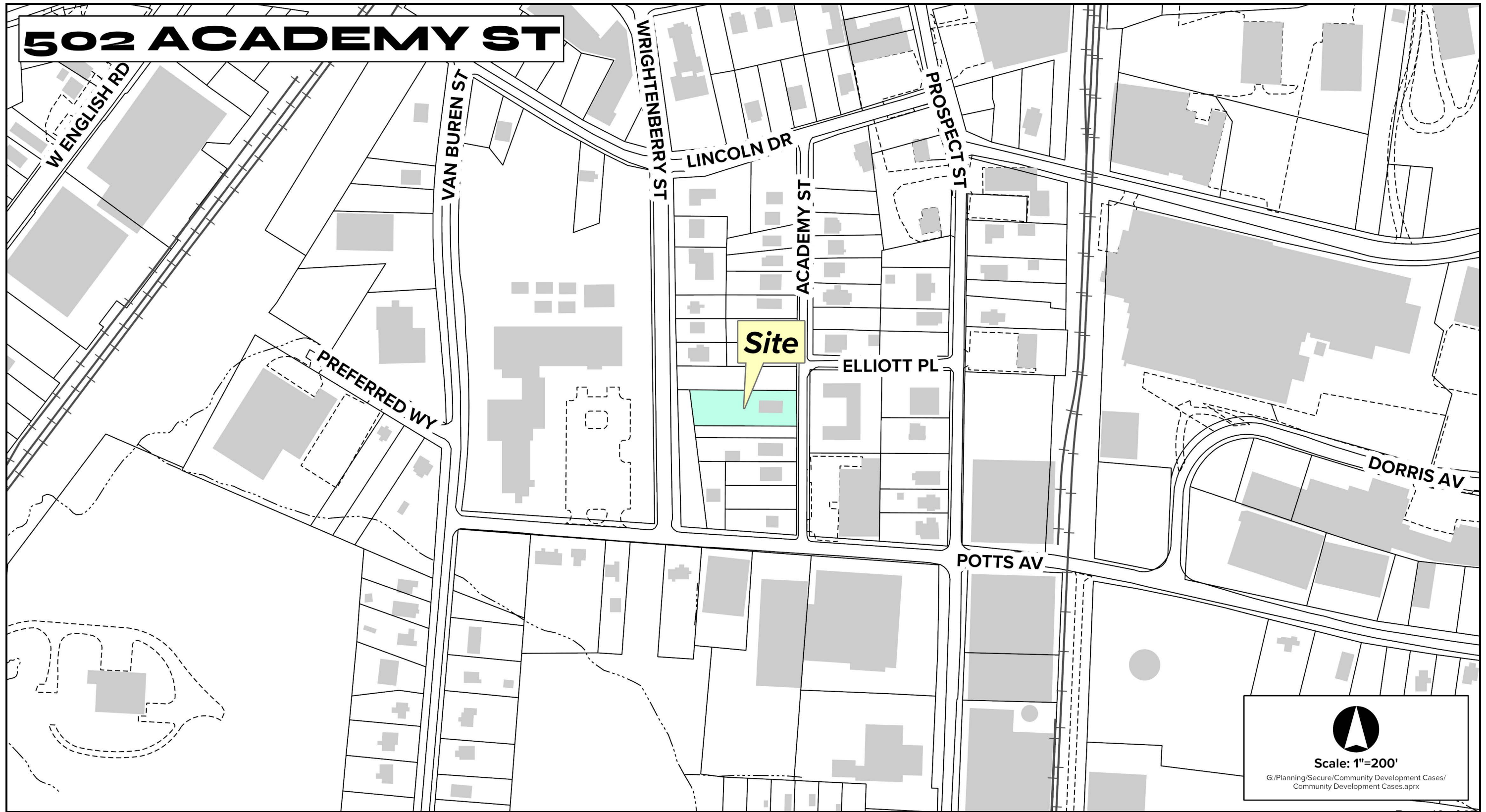
By: _____

Cyril Jefferson, Mayor

ATTEST:

Sandra Keeney, City Clerk

502 ACADEMY ST



Scale: 1"=200'

G:/Planning/Secure/Community Development Cases/
Community Development Cases.aprx

PUBLISH: *As a legal ad on November 5, 2025 and November 12, 2025*

NOTICE OF PUBLIC HEARING

HIGH POINT CITY COUNCIL

NOTICE is hereby given that on the 17th of November, 2025, at 5:30 pm a public hearing will be held before the High Point City Council in City Council Chamber of the Municipal Office Building located at 211 South Hamilton Street, High Point, NC. The City Council will consider the following request:

ORDINANCE – DEMOLITION OF DWELLING

502 Academy Street
HV-25-0071

High Point City Council will consider adoption of an Ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 502 Academy St. (Tax Parcel 173062). The dwelling is owned by William Ray Tucker Jr. and Linda Lou Tucker and has been determined to be unfit for human habitation in violation of the City of High Point's Minimum Housing Code.

Additional information concerning this request is available at the Community Development & Housing Department, Municipal Office Building, 211 South Hamilton Street, Suite 312, or by telephone at (336) 883-3349. The meeting facilities of the City of High Point are accessible to people with disabilities. If you need special accommodation, please call (336) 883-3349 or 711 for the Telecommunications Relay Service. This printed material will be provided in an alternative format upon request.

Anyone interested in these matters is invited to attend the public hearing and present information to the City Council.

Sandra R. Keeney, City Clerk

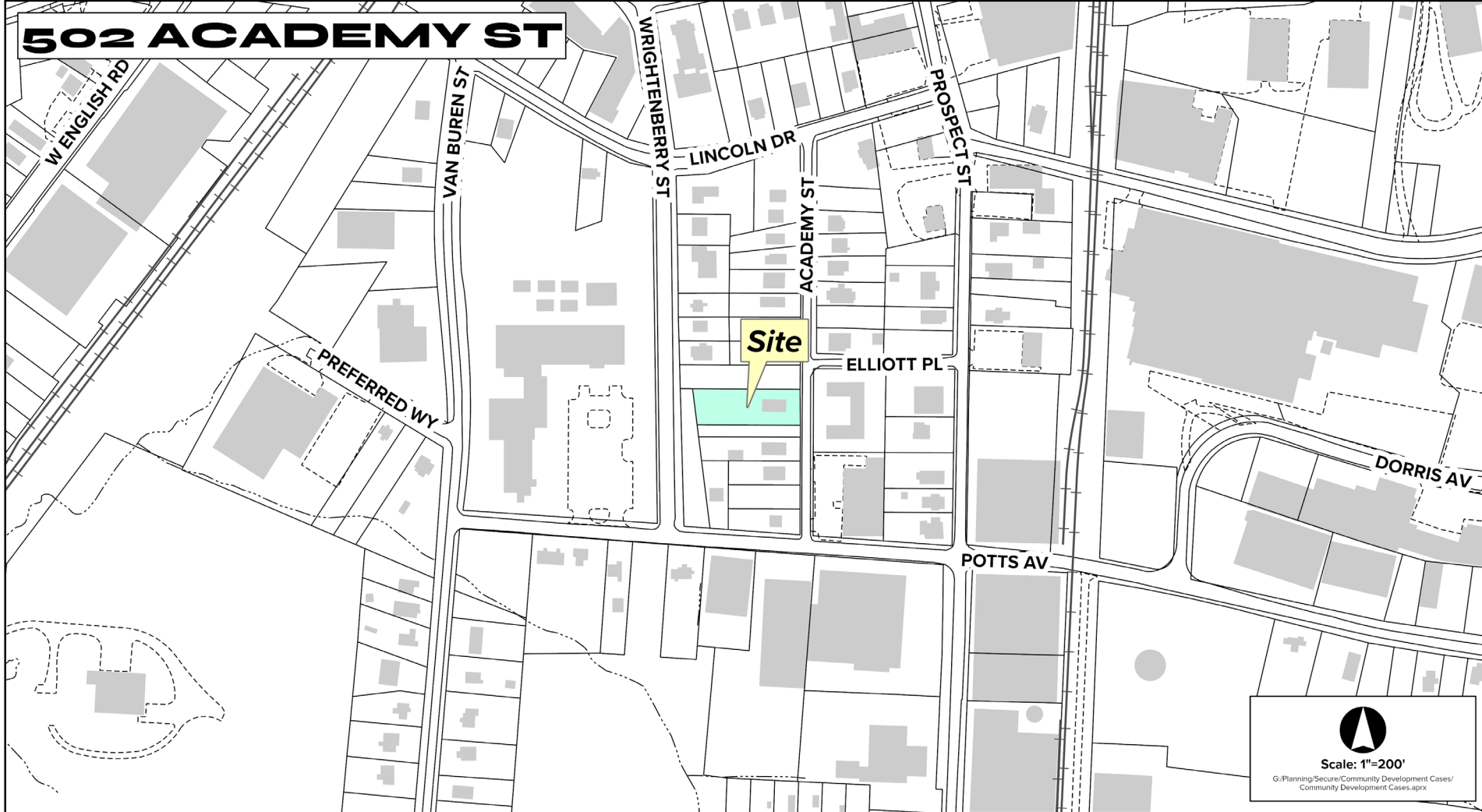
November 5, 2025
November 12, 2025



502 ACADEMY ST

- Complaint and Notice of Hearing held on May 27, 2025.
- Order to Repair or Demolish issued on May 28, 2025, with a compliance due date of June 30, 2025.
- As of October 31, 2025, no repairs have been completed or permits obtained to repair or demolish the dwelling.

502 ACADEMY ST




Scale: 1"=200'
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Community Development Cases.aprx















CITY OF HIGH POINT
AGENDA ITEM



TITLE: Consideration of a Reappointment to the High Point ABC Board

FROM:
City Clerk's Office

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
None

PURPOSE: To confirm the reappointment of David Wall to the High Point ABC Board.

BACKGROUND: Mayor Jefferson is recommending the reappointment of David Wall to the High Point ABC Board. Term effective immediately and expiring on November 15, 2027.

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to confirm the reappointment of David Wall to the High Point ABC Board. Term effective immediately, and expiring on November 15, 2027.

CITY OF HIGH POINT
AGENDA ITEM



TITLE: Consideration of an Appointment to the Citizens Advisory Council

FROM:
City Clerk's Office

MEETING DATE:
November 17, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
1. WADDELL, James Ward 5 2025

PURPOSE: To confirm the appointment of James B. Waddell to the Citizens Advisory Council

BACKGROUND: Council Member Andrew is recommending the appointment of James B. Waddell to the Citizens Advisory Council. Term is effective immediately and expires on May 31, 2027.

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to confirm the appointment of James B. Waddell to the Citizens Advisory Council. Term is effective immediately and expires on May 31, 2027.

Application

11/04/2025 9:47 AM (EST)

Boards and Commissions Application

Purpose

Use this form to apply to be a member of a board or committee.

Eligibility

Must be 18 years old or older.

Documents

A resume is recommended as a supporting document to fill out this application.

All appointments to City Boards and Commissions are made by the Mayor and City Council.

Are you 18 years old or older?

Yes

About You

First Name	JAMES B.
Last Name	WADDELL
Email Address	jwaddell357@hotmail.com
Address	4030 WATERVIEW ROAD
City	High Point
State	NC
ZIP Code	27265
Primary Phone Number	3366861108
Alternate Phone Number	3367086476
Employer	Cone Health
Gender	Male

Interests & Experiences

Which board would you like to apply for?	<ul style="list-style-type: none">• Board of Adjustment• Planning & Zoning Commission• Piedmont Triad Airport Authority• Citizens Advisory Council• Housing Authority Board
--	---

Ward you reside in?	5
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Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

Mr. James B. Waddell is a Native of Greensboro, North Carolina. The son of Beverly Waddell and James B. Powell, he was raised by his Grandparents Kelmore and Mable Waddell. Mr. James B. Waddell was born at El Richardson Hospital, a graduate of the great James B. Dudley Sr. High School, attended North Carolina Agricultural Technical State University, Guilford Technical Community College and a member of Phi Theta Kappa Honor Society. Mr. James B. Waddell is certified in Health Care Administration, Corporate Leadership, Supply Chain Logistics, Project Management, Six Sigma, and Healthcare Facilities - Infection Control Risk Assessment. Mr. James B. Waddell has been employed by Cone Health for over 25 years, currently serving as System-Wide Patient Care Support Manager for Nursing Administration. Mr. James B. Waddell has served and volunteered in the Community for over 30 years, graduated from Greensboro City Academy, Cone Health Leadership Academy SuperVision Cohort, and serves the community as a Notary Public. In addition, he has served as Parliamentarian of the Dudley High School Alumni Association, a member of the Greensboro Chapter NAACP, serves as fundraising corporate campaign chair for the American Heart Association, the United Way of Greater Greensboro, and sits on their Affinity Leadership Cabinet of African American Leaders. Mr. James B. Waddell serves as a member of the Health Share Credit Union Advisory Committee, has his own non-profit "Suits for Success Foundation", serves on the Sanford Gardens Community Board of Directors, Soaring on New Sights Foundation Board of Directors, Manager of the Terra Cotta Heritage Foundation Museum, served as Vice Chairman and Board Member on the City of Greensboro Planning Department Board of Adjustments, and Assistant Coach with First Tee of Central Carolina. <https://www.linkedin.com/in/profilejamesbwaddell/>

Upload a Resume

 James Waddell Resume.pdf

 James Waddell Bio 2025.pdf

Have you participated in Leadership High Point?

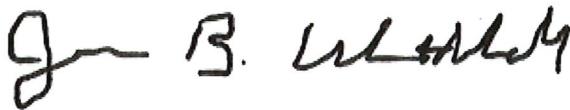
No

Conclusion

Signature Agreement

By affixing your signature in the box below, you agree that such signature will be the electronic representation of your signature to be valid and binding upon you for all purposes when you (or your agent) affix below, including on legally binding contracts, just the same as a hand-written signature.

Signature



Thank you for providing this information. After clicking 'Submit' you will receive a Submission ID number that can be retained for future reference.

You will be updated by our staff, if necessary, as your submission is processed.

Have a great day!

JAMES B. WADDELL

www.linkedin.com/in/profilejamesbwaddell | High Point, NC | (336) 686-1108 | jwaddell357@hotmail.com

PROFILE

- ❖ Committed healthcare leader with 25+ years managing facility operations in a regional healthcare system.
- ❖ Outstanding project manager experienced with capital projects exceeding \$6m annually in expenditure.
- ❖ Skilled facilities, operations and procurement manager with expertise in deployment of medical equipment.

KEY PROJECTS & INITIATIVES

HILL-ROM Nurse Call System Transition Project | Cone Health – ARMC December 2020 – Present

- ❖ Partner with system-wide and facility leadership to manage a \$3m+ project transitioning Rauland Responder5 nurse call system at ARMC to the HILL-ROM system
- ❖ Secure capital funding for the project, partnering directly with vendor to generate and evaluate cost quote
- ❖ Create a proposal for presentation to Project Management Team for approval and Capital for funding.
- ❖ Serve as vendor liaison to track and manage expense reports and distribution of funds including site surveys, training, and other full life-cycle project management elements.
- ❖ Continue to push project until 100% adoption, communicating regular updates to system-wide exec. leadership.

COVID-19 Emergency Facility Development | Cone Health March 2020 – March 2021

- ❖ Responded to a massive surge in patient need due to COVID pandemic by identifying and preparing closed Women's Hospital to serve as a regional treatment facility: The Green Valley Campus.
- ❖ Collaborated with leadership on identifying facility and equipment needs on a tight timeline.
- ❖ Navigated national supply line disruptions and equipment shortages to secure 1500+ pieces of clinical equipment through a combination of procurement, rental, and temporary loans from other Cone facilities.
- ❖ Facilitated 300+ move requests related to decommission of the Green Valley campus.
- ❖ Efforts resulted in an internationally recognized facility that served 4,700+ COVID patients before closure.

HEALTHCARE OPERATIONS LEADERSHIP

Cone Health | Greensboro, NC

System-Wide Manager, Patient Care Support 2019 – Present

- ❖ Lead a team focused on supporting system-wide staff with equipment purchase and facility moves/relocations
- ❖ Maintain rapport with vendors and suppliers to ensure access to adequate care and clinical equipment
- ❖ Communicate directly with clinical departments to create supply orders, coordinate delivery, and handle issues
- ❖ Collaborate with executive leaders on special projects to improve patient and staff safety
- ❖ Manage capitalized and non-capitalized budget (\$6 million), ensuring requests are prioritized and procured
- ❖ Organize large, and small-scale facility moves requests, offering excellent service to internal stakeholders and ensuring proper disposal, donation and decommission of surplus medical equipment and furniture
- ❖ Earned national recognition related to coordination of opening and operations of COVID hospital campus

Manager, Transit Support Services – Radiology Administrator 2012 – 2019

- ❖ Manage reception, dispatch, completion, safety, timeliness and patient experience of transport between all areas within Moses Cone and Alamance Regional Hospital
- ❖ Ensure applicable internal customers are informed regarding changes, delays, and assignments
- ❖ Manage employee productivity and develop staffing model based on hospital needs
- ❖ Train and coach 40 + transport staff through skill development sessions to ensure high level of patient satisfaction
- ❖ Coordinate new employee orientation to provide a warm welcome to the Cone team
- ❖ Maintain department compliance with hospital guidelines and standards
- ❖ Serve as Server Administrator, Manager, and Trainer for users of Transport Tracking Software
- ❖ Manage department budgeting and productivity to meet benchmark standards

HEALTHCARE OPERATIONS LEADERSHIP (CONT.)

Cone Health | Greensboro, NC

Manager, Environmental Services

2005 – 2012

- ❖ Perform a broad range of management and supervisory tasks
- ❖ Leverage strong organizational and analytical skills to improve efficiency, and build a collaborative team
- ❖ Created working groups to improve overall department and hospital performance and improve patient satisfaction

ORGANIZATIONAL LEADERSHIP

Acute Care Hospital at Home | Cone Health

Reinventing Care Resource Council | Cone Health

ED Throughput Committee | Cone Health

Wheelchair Safety Committee | Cone Health

Hand Hygiene Committee | Cone Health

Mobility and Safe Patient Handling Team | Cone Health

Stretcher Process Improvement Team | Cone Health

Patient Experience Steering Committee | Cone Health

Design Thinking Collaborative | Cone Health

LaUNCH, BAHNG Inclusion Councils | Cone Health

American Hospital Association | National Organization

Council of Supply Chain Management Professionals | National Organization

Phi Theta Kappa | National Honor Society Organization

PROFESSIONAL DEVELOPMENT

Cone Health | Inaugural SuperVision Leadership Development Program

2023

Cone Health Nursing | Nursing Excellence Award

2022

Notary Public | NC Secretary of State

Commissioned 2020-2025

Mental Health First Aid | Cone Health

2018

Graduate | Greensboro City Academy

2016

Graduate | Cone Health Leadership Academy

2005

COMMUNITY ENGAGEMENT

Board Member | Greensboro Planning Department | Board of Adjustments

2017 – 2022

- ❖ Appointed by City Council to serve on a quasi-judicial board evaluating aspects of planning requiring variance

Campaign Chair | United Way Campaign Committee, Cone Health

January 2021 – Present

- ❖ Manage system-wide campaign with goal of raising \$624k yearly, leading strategy meetings with leaders.

Founder | Suits for Success Foundation

April 2022 – Present

- ❖ Created a 501(c) organization aimed at assisting graduating seniors with professional resources

Member | HealthShare Credit Union Supervisory Committee

February 2024 – Present

- ❖ Perform quarterly audits of Credit Union financial activity to ensure banking institution regulatory requirements.

EDUCATION & CERTIFICATIONS

Associate in Arts to Bachelor of Arts in Communication | Guilford Technical Community College

2024

Certification | LSCMC Lean Supply Chain Management

2024

Certification | LSSWB Lean Six Sigma White Belt

2024

Certification | CLC Corporate Leadership Certified

2024

Certification | PMP Project Management Professional

2024

Certification | BLS Basic Life Support

2024

Certification | CSCMP Supply Chain Management Professional

2023

Certification | ICRA Infection Control Risk Assessment

2023



JAMES B. WADDELL

System-Wide Patient Care Support Manager, Cone Health / Community Advocate

Email: james.waddell@conehealth.com / LinkedIn Profile: [\(26\) James B. Waddell | LinkedIn](#)

Mr. James B. Waddell is a Native of Greensboro, North Carolina. The son of Beverly Waddell and James B. Powell, he was raised by his Grandparents Kelmore and Mable Waddell. Mr. James B. Waddell was born at El Richardson Hospital, a graduate of the great James B. Dudley Sr. High School, attended North Carolina Agricultural Technical State University, Guilford Technical Community College and a member of Phi Theta Kappa Honor Society. Mr. James B. Waddell is certified in Health Care Administration, Corporate Leadership, Supply Chain Logistics, Project Management, Six Sigma, and Healthcare Facilities - Infection Control Risk Assessment. Mr. James B. Waddell has been employed by Cone Health for over 25 years, currently serving as System-Wide Patient Care Support Manager for Nursing Administration. Mr. James B. Waddell has served and volunteered in the Community for over 30 years, graduated from Greensboro City Academy, Cone Health Leadership Academy SuperVision Cohort, and serves the community as a Notary Public. In addition, he has served as Parliamentarian of the Dudley High School Alumni Association, a member of the Greensboro Chapter NAACP, serves as fundraising corporate campaign chair for the American Heart Association, the United Way of Greater Greensboro, and sits on their Affinity Leadership Cabinet of African American Leaders. Mr. James B. Waddell serves as a member of the Health Share Credit Union Advisory Committee, has his own non-profit "Suits for Success Foundation", serves on the Sanford Gardens Community Board of Directors, Soaring on New Sights Foundation Board of Directors, Manager of the Terra Cotta Heritage Foundation Museum, served as Vice Chairman and Board Member on the City of Greensboro Planning Department Board of Adjustments, and Assistant Coach with First Tee of Central Carolina. Those years of service also include over 30 years of dedication to the Fraternal Prince Hall Masonic Order; where he has been a leader, serving as Worshipful Master of Saint John's Lodge #12, Commander-in-Chief of Greensboro Consistory #106, and Illustrious Potentate of Khalif Temple #144. Mr. James B. Waddell was elevated to the Honorary Rank of 33rd Degree for his zeal and dedication to the Masonic Order in 2013. Past offices include Sr. Grand Master of Ceremony (MWPHGLNC), Jr. Grand Steward (MWPHGLNC), District Deputy Grand Master (District 21, MWPHGLNC), Imperial Deputy of the Oasis (Khalif Temple #144 AEAONMS), Illustrious Grand Master of Ceremony and Assistant Overseer of the Works for the Piedmont Region (Dr. G. Wesley Allen COD). Current offices include Right Worshipful Junior Grand Warden of the Most Worshipful Prince Hall Grand Lodge of Free and Accepted Mason of North Carolina and its Jurisdiction Inc, Illustrious Grand 2nd Lieutenant Commander of the Dr. G. Wesley Allen North Carolina Council of Deliberation, and Imperial Director of Shriner's As Mentor's (S.A.M.) of the Ancient Egyptian Arabic Order Nobles of the Mystic Shrine and its Jurisdictions Inc. Other organizational memberships include Magnolia Chapter #23, Order of the Eastern Star, Adoptive Rite of the MWPHGLNC, Hiram Chapter #56 Holy Royal Arch Masons, Phylaxis Society Association of Masonic Scholars, Benevolent Protective Order of Elks Lodge #1155, and the Greensboro-Reidsville Brothers Club. Mr. James B. Waddell is married to Tamika McNair Waddell, they have two children, Quintin 28, and Kourtlynn 24. Mr. James B. Waddell is a member of Mount Zion Baptist Church in Greensboro, North Carolina under the teachings of Bishop Bryan J. Pierce. Giving back and volunteering has been a blessing to the life of Mr. James B. Waddell and for doing so he has received numerous awards of recognition for his work and dedication to the community, by working diligently for the betterment of humanity. May God continue to bless the life of Mr. James B. Waddell and his exemplary works in the advancement of humanity.

"Do nothing out of selfish ambition or vain conceit. Rather, in humility, value others above yourselves." Philippians 2:3