



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

City Council

Jay W. Wagner, Mayor

S. Wesley Hudson, Mayor Pro Tem

Britt W. Moore (At Large), Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2), Monica L. Peters (Ward 3), Victor Jones (Ward 5), and Michael Holmes (Ward 6)

Monday, April 3, 2023

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

RECOGNITIONS AND PRESENTATIONS

[2023-146](#)

Proclamation - Child Abuse Prevention Month

Mayor Wagner will present a proclamation recognizing April 2023 as Child Abuse Prevention Month and April 29 - May 6 as Resilient & Thriving Communities Week.

Attachments: [Child Abuse Prevention Month April 2023_signed](#)

[2023-147](#)

Proclamation - National Community Development Week

Mayor Wagner will present a proclamation to members of our Community Development Department, designating the week of April 10-15, 2023 as National Community Development Week.

Attachments: [Community Development Week April 2023](#)

STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding

Initiative

[2023-148](#)

Strategic Plan Update

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction.

Attachments: [March 2023 Monthly Report Final](#)

PUBLIC COMMENT PERIOD

[2023-149](#)

Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

* Persons who have signed the register to speak shall be taken in the

order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.

- * Persons addressing City Council are asked to limit their comments to 3 minutes.

- * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.

- * If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

FINANCE COMMITTEE - Britt Moore, Chair

CONSENT AGENDA ITEMS

[2023-134](#)

Contract - S&ME - Professional Engineering Services - Ward Water Treatment Plant (WWTP)

City Council is requested to award a contract to S&ME in the amount of \$98,600 for the professional engineering services for the rehabilitation of the I-74 elevated storage tank and the Ward WTP 10-million-gallon (MG) ground storage tank.

Attachments: [4. Contract - S&ME – Professional Engineering Services – Ward Water Treatme](#)

[2023-135](#)

Contract - Sole Source - Precision Safe Sidewalks, LLC - Sidewalk Trip Hazard Removal

City Council is requested to award a sole source contract to Precision Safe Sidewalks, LLC in the amount not to exceed \$142,803.00 for the removal, replacement, or alternative repair of City of High Point maintained sidewalks.

Attachments: [5. Contract – Sole Source – Precision Safe Sidewalks, LLC – Sidewalk Trip Haz](#)

[2023-138](#)

Resolution - Filing Fees 2023 Municipal Election

Council is requested to adopt a resolution to set filing fees for the Mayor and City Council in the amount of \$96.00 for the upcoming 2023 Municipal Election.

Attachments: [9. Resolution - Filing Fees 2023 Municipal Election](#)

[2023-140](#)

Resolution - Supplemental Agreement - State of North Carolina & City of High Point - Settlement of Opioid Litigation

City Council is requested to adopt a resolution and approve a supplemental agreement between the State of North Carolina and the City of High Point on proceeds related to the settlement of opioid litigation and authorize appropriate city officials to execute all necessary documents.

Attachments: [1. Resolution – Supplemental Agreement – State of North Carolina & City of Hig](#)

[2023-141](#)

Contract - Sole Source - Core & Main - Composite Water Meter Box Lids - Customer Service Department

City Council is requested to award a sole source contract to Core & Main in the amount of \$77,553.88 for the purchase of 2,000 Composite Water Meter Box Lids (1,000 - DFW1219MBX, 1,000- DFW1014) for the Customer Service Department.

Attachments: [2. Contract – Sole Source - Core & Main – Composite Water Meter Box Lids – C](#)

[2023-142](#)

Contract - OMNIA US Communities - Graybar - Security Access Controls - MOB City Hall Municipal Building

City Council is requested to award an OMNIA US Communities contract to Graybar in the amount of \$112,160.95 for the purchase of multiple physical access controls to improve physical security at City Hall.

Attachments: [3. Contract – OMNIA US Communities – Graybar – Security Access Controls – |](#)

[2023-143](#)

Contract - Samet Inc. GMP - Truist Point Stadium Modifications - (MLS)Major League Soccer

City Council is requested to approve the Construction Phase contract in an amount not to exceed \$5,296,970, for a total Guaranteed Maximum Price (GMP) of \$5,628,475 and the itemized Guaranteed Maximum Price (GMP) statement for Samet Corporation for modifications to Truist Point Stadium Modifications in preparation for a Major League Soccer (MLS) team to begin play in Spring 2024

Attachments: [6. Contract – Samet Inc. GMP – Truist Point Stadium Modifications – \(MLS\)Maj](#)

[2023-144](#)

Municipal Agreement - (NDOT) North Carolina Department of Transportation - Schedule A

City Council is requested to approve a North Carolina Department of Transportation (NDOT) new reimbursement Schedule A municipal agreement to cover the maintenance costs of traffic control signs on state system roads within the City's municipal limits.

Attachments: [7. Municipal Agreement – \(NDOT\) North Carolina Department of Transportation](#)

[2023-145](#)

Municipal Agreement - (NDOT) North Carolina Department of Transportation - Schedule B

City Council is requested to approve a North Carolina Department of Transportation (NDOT) new reimbursement Schedule B municipal agreement to cover the maintenance costs of pavement markings on state system roads within the City's municipal limits.

Attachments: [8. Municipal Agreement – \(NDOT\) North Carolina Department of Transportation](#)

REGULAR AGENDA ITEMS

PLANNING & DEVELOPMENT - Mayor Jay W. Wagner

PENDING ITEMS[2023-084](#)

City of High Point, Text Amendment 22-05

To amend the City of High Point Development Ordinance to update and revise the Sign Ordinance and various other sections of the Development Ordinance that pertain to signs.

[Enter body here.]

Attachments: [Staff Report TA-22-05.pdf](#)

GENERAL BUSINESS AGENDA[2023-136](#)

Reappointment - High Point Board of Alcoholic Control (ABC Board) - David Wall

Mayor Wagner is recommending the reappointment of David Wall as chairman of the Alcoholic Beverage Control Board. Appointment will be effective immediately and will expire on November 15, 2025.

Attachments: [Memo - ABC Board Reappointment David Wall](#)

[2023-139](#)

Minutes to be Approved

Public Safety Committee Minutes, March 15, 2023 @ 4:00 p.m.

Finance Committee Minutes, March 16, 2023 @ 4:00 p.m.

Manager's Briefing Minutes, March 20, 2023 @ 5:00 p.m.

City Council Meeting Minutes, March 20, 2023 @ 5:30 p.m.

Attachments: [Memo - Minutes to be Approved](#)

[Public Safety Committee Minutes - March 15, 2023](#)

[Finance Committee Minutes - March 16, 2023](#)

[Manager's Briefing Summary of Minutes - March 20, 2023](#)

[City Council Meeting Minutes - March 20, 2023](#)

ADJOURNMENT



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-146

File ID: 2023-146

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Proclamation - Child Abuse Prevention Month

Mayor Wagner will present a proclamation recognizing April 2023 as Child Abuse Prevention Month and April 29 - May 6 as Resilient & Thriving Communities Week.

Notes:

Sponsors:

Enactment Date:

Attachments: Child Abuse Prevention Month April 2023_signed

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-146

**Office of the Mayor
City of High Point
North Carolina**

PROCLAMATION...

WHEREAS, our community's children are the City of High Point's greatest asset, and their well-being is vital to our current and future success, prosperity, and quality of life. All children deserve to have safe, stable, nurturing, and healthy homes and communities that foster well-being; and

WHEREAS, the Resilient Guilford Network coordinated by the Kellin Foundation and the City of High Point partner with agencies to collectively work to build safe, secure, and nurturing communities. Investing in policies, programs, and strategies that address adversity and strengthen community resilience is essential to the health of our community; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among residents, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies and the business community; and

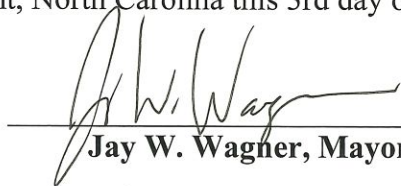
WHEREAS, the City of High Point supports the efforts of national, state, and local partners, and ask every citizen to actively engage in public and private efforts to prevent child abuse. High Point is committed to starting conversations, taking appropriate action, and supporting one another to create a safe, stable, and nurturing community for all; and

WHEREAS, with leadership, dedication and encouragement, there is evidence that we can be successful in preventing child abuse through increased education, awareness and community involvement.

NOW THEREFORE, I, Jay W. Wagner, Mayor of the City of High Point, do hereby proclaim April 2023 as **Child Abuse Prevention Month** and proclaim April 29 – May 6, 2023 as **Resilient & Thriving Communities Week** and call upon all to raise the awareness and increase our efforts to support families, prevent child abuse and strengthen the community.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 3rd day of April 2023.



Jay W. Wagner, Mayor



City of High Point

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211 S. Hamilton Street
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Master

File Number: 2023-147

File ID: 2023-147

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Proclamation - National Community Development Week

Mayor Wagner will present a proclamation to members of our Community Development Department, designating the week of April 10-15, 2023 as National Community Development Week.

Notes:

Sponsors:

Enactment Date:

Attachments: Community Development Week April 2023

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-147

Office of the Mayor
City of High Point
North Carolina

PROCLAMATION...

WHEREAS, the U.S. Conference of Mayors, National Association of Counties, National Community Development Association, National Association for County Community and Economic Development, National Association of Local Housing Finance Agencies, National Association of Housing and Redevelopment Officials, and the Council of State Community Development Agencies have formed a partnership to promote the 2023 National Community Development Week campaign April 10-15, 2023; and

WHEREAS, this year marks the 37th anniversary of the National Community Development Week campaign. This annual campaign is designed to focus local as well as national attention on the numerous outstanding accomplishments over the past 49 years of the Community Development Block Grant (CDBG) Program and over the past 33 years of the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the CDGB Program provides annual funding and flexibility to local communities to provide decent, safe and sanitary housing, a suitable living environment, and economic opportunities to low-and-moderate-income people. and

WHEREAS, the HOME Program provides funding to local communities to create decent, safe, affordable housing opportunities for low-and-moderate income persons. Nationally, over one million units of affordable housing have been completed using HOME funds; and

WHEREAS, the Congress of the United States has declared April 10-15, 2023 as National Community Development Week and have called upon the President and all people of the United States to observe the week with appropriate ceremonies and activities.

NOW, THEREFORE, I, Jay W. Wagner., Mayor of the City of High Point, Do Hereby Proclaim April 10-15, 2023 as:

“NATIONAL COMMUNITY DEVELOPMENT WEEK”
“#CDWeek2023”

and call upon all citizens of our City to participate in ceremonies and activities celebrating the Community Development Block Grant and HOME PROGRAMS.

IN WITNESS WHEREOF, I have
hereunto set my hand on this
3rd day of April 2023.

Jay W. Wagner, Mayor



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-148

File ID: 2023-148

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: **Strategic Plan Update**

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction.

Notes:

Sponsors:

Enactment Date:

Attachments: March 2023 Monthly Report Final

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

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Text of Legislative File 2023-148

COMMUNITY DEVELOPMENT & HOUSING

Thanena S. Wilson
Director



To: Greg Ferguson, Deputy City Manager

From: Thanena Wilson, Director, Community Development & Housing

Date: March 29, 2023

Re: Strategic Plan Update for Proactive Codes Enforcement

This report summarizes Local Codes Enforcement activities for the month of March 2023.

Minimum Housing

- 12 New Citizen Complaints
- 8 City-initiated Cases
- Demolition Ordinances
 - 9 properties out for bid for demolition
 - 2 Owner-initiated demolition
 - 6 Units pending repairs
(1205 Filbert, 613 Manley, 524 Cross, 1222 Carter St, 1004 Prospect St and 337 Wingo)

Public Nuisance

- 46 New Citizen Complaints
- 42 New City-initiated Cases
- 57 Cases Abated
 - 11 City abated
 - 46 Owner abated

Zoning

- 15 New Citizen Complaints
- 25 City-initiated Cases
- 55 Signs Collected

Total Active Cases (415)

- 241 Minimum Housing
- 65 Public Nuisance
- 109 Zoning

Attachments: 1) Monthly report table
2) Photos – 105 Old South Ct

Phone
336.883.3351

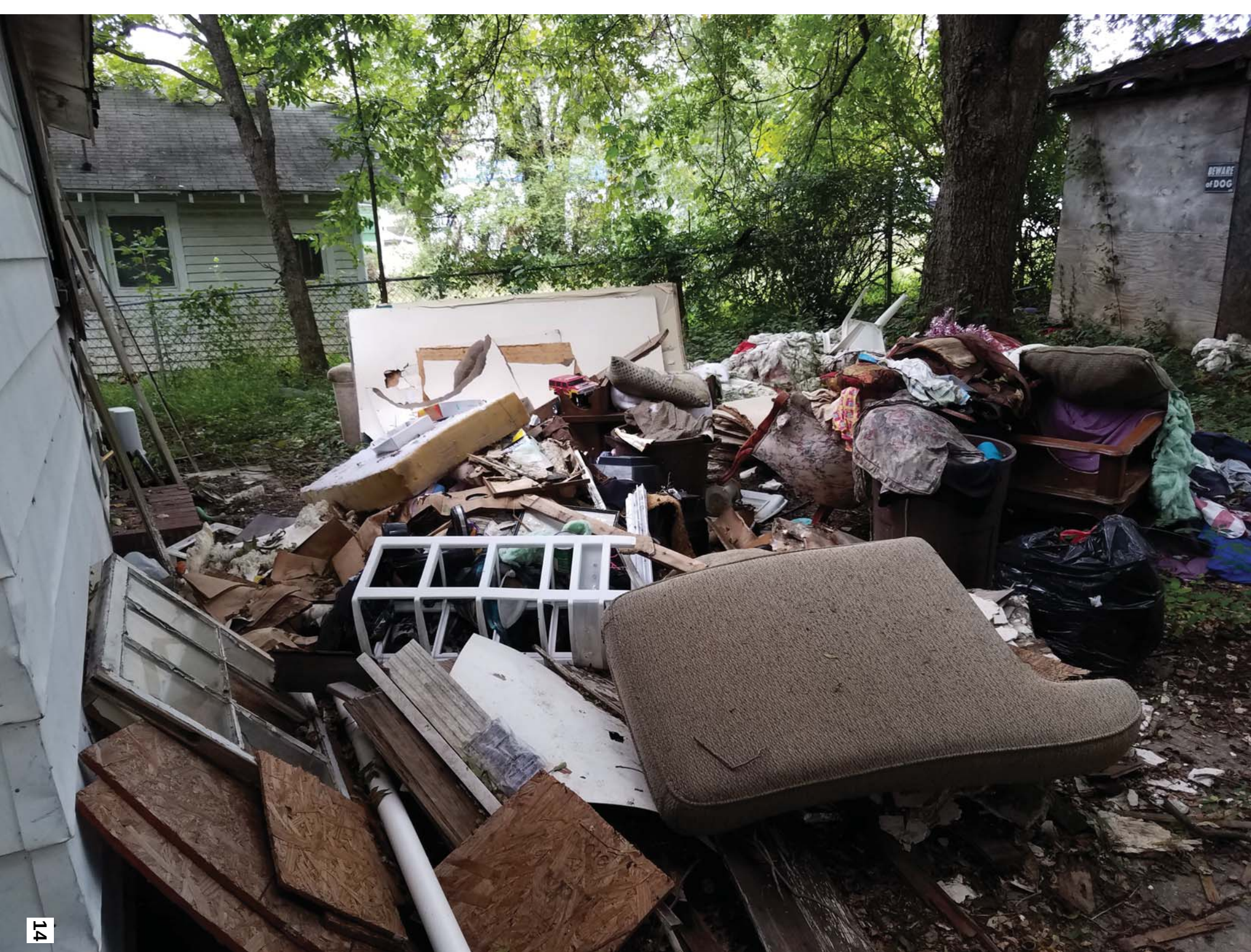
Fax
336.883.3355

		<u>Jul-22</u>	<u>Aug-22</u>	<u>Sep-22</u>	<u>Oct-22</u>	<u>Nov-22</u>	<u>Dec-22</u>	<u>Jan-23</u>	<u>Feb-23</u>	<u>Mar-23</u>
1. Minimum Housing										
	a. Minimum Housing Complaints	19	24	27	28	23	23	29	15	12
	b. Active Minimum Housing Cases	237	220	226	239	241	233	253	245	241
	d. Cases Taken Before City Council									
	i. For Demolition	3	2	0	0	0	0	1	3	2
	e. City Demolished Houses	2	0	1	2	0	0	0	1	2
2. Public Nuisance										
	a. Public Nuisance Complaints (incl. unsecured	86	220	161	62	34	25	44	28	46
	b. Active Public Nuisance Cases	234	114	64	92	57	40	76	60	65
	c. City abated PN Cases	36	79	72	46	14	9	14	18	11
	d. Owner abated PN Cases	69	262	249	98	79	56	38	56	46
3. Zoning										
	a. Zoning Complaints (Vehicles, Signs, Banners)	20	37	44	18	7	11	18	20	15
	b. Active Zoning Cases	116	98	82	144	105	93	123	123	109
	c. Signs collected	229	167	128	38	393	210	124	45	55
		TOTAL ACTIVE CASES - 415								

**CITY OF HIGH POINT
CODE ENFORCEMENT
VIOLATION NOTICE**

☒ HIGH GRASS/WEEDS	☐ POOL/ACCUM. OF STANDING WATER
☒ TRASH/BOXES/TIRES	☒ APPLIANCES/FURNITURE
☒ SECURE DWELLING	☐ LIMBS/BRUSH/FALLEN TREES
	☐ BUILDING MATERIALS/FIREWOOD
COMPLIANCE DATE: <u>9/11/2017</u>	
CODE OFFICER: <u>B. Caudle</u> NUMBER: <u>883-3375</u>	















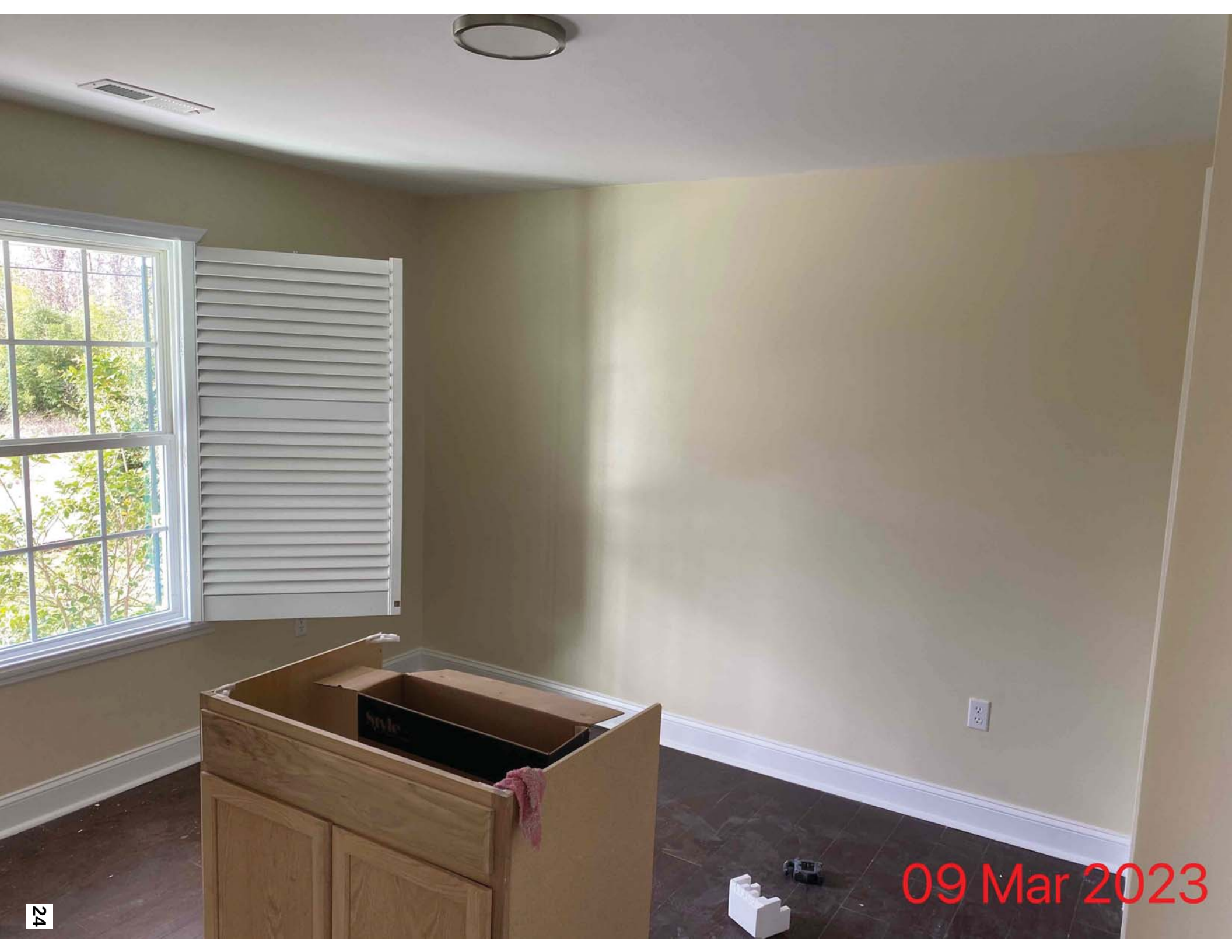






09 Mar 2023





09 Mar 2023







City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-149

File ID: 2023-149

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

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Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

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Text of Legislative File 2023-149



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-134

File ID: 2023-134

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Finance Committee

File Created: 03/21/2023

File Name:

Final Action:

Title: Contract - S&ME - Professional Engineering Services - Ward Water Treatment Plant (WWTP)

City Council is requested to award a contract to S&ME in the amount of \$98,600 for the professional engineering services for the rehabilitation of the I-74 elevated storage tank and the Ward WTP 10-million-gallon (MG) ground storage tank.

Notes:

Sponsors:

Enactment Date:

Attachments: 4. Contract - S&ME – Professional Engineering Services – Ward Water Treatment Plant (WWTP)

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: robby.stone@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-134

CITY OF HIGH POINT

AGENDA ITEM



Title: Professional Services- Ward Water Treatment Plant (WTP) 10MG and I-74 Tanks
S&ME

From: Robby Stone – Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: April 3, 2023

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Attachment A- Proposal for Professional Tank Services for I-74 1MG Welded Steel Elevated Tank and Frank L. Ward WTP 10 MG Crom Tank

PURPOSE:

To contract with S&ME for the professional engineering services for the rehabilitation of the I-74 elevated storage tank and the Ward WTP 10-million-gallon (MG) ground storage tank.

BACKGROUND:

The I-74 elevated tank and the 10 MG ground storage tank are located at the Ward WTP and were inspected by S&ME in January 2023. Both of the tanks are recommended for a paint overcoating. The proposal from S&ME includes providing assistance to the City with the following:

- Task 1- Design Phase- developing tank rehabilitation specifications.
- Task 2- Bidding Phase- provide assistance to the City during the bidding process.
- Task 3- Water Tank Permitting Phase- ensure compliance with NCDEQ permitting requirements for each tank.
- Task 4- Work in Process Observation- provide full time observation during tank upgrades, surface preparation and coating application.

The preliminary cost estimate to perform the painting / rehabilitation work on both tanks is \$775,000.

BUDGET IMPACT:

Funds for this project are available in the FY 2022/2023 Budget.

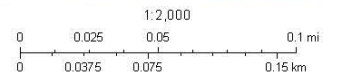
RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval and asks for the Council to award the professional engineering services to S&ME in the amount of \$98,600.



March 20, 2023

Addresses	Street Names	Sidewalks
City Facilities	Railroad	Sidewalks
Points of Interest	Edge of Pavement	Airport Runways
Schools	Parking	Tax Parcel



Web AppBuilder for ArcGIS
2018

Aerial View of the Ward Water Treatment Plant



February 7, 2023

City of High Point
121 N. Pendleton Street
High Point, North Carolina 27260

Attention: Mr. Rodney Darr

Reference: **Proposal for Professional Tank Services**
I-74 1MG Welded Steel Elevated Tank and Frank L. Ward WTP 10MG Crom Tank
High Point, North Carolina
S&ME Proposal No. 23580071

Dear Mr. Darr:

S&ME, Inc. (S&ME) appreciates the opportunity to submit this proposal to provide Professional Tank Services for the above-referenced water tanks. This proposal summarizes our understanding of the proposed work, schedule, and costs. Our services will be performed in accordance with the Master Agreement for Professional Services between City of High Point and S&ME dated January 1, 2023.

◆ Project Background

Project information was provided in an email from Rodney Darr with City of High Point and Tim Greene with S&ME on January 30, 2023.

The City of High point has an Interstate I-74 1 MG welded steel elevated composite water storage tank constructed in 2010 and a Frank L. Ward Water Treatment Plant (WTP) 10 MG Crom concrete ground storage water tank constructed in 1997, which are both located at 121 North Pendleton Avenue in High Point, North Carolina. The City of High Point has requested S&ME provide a proposal to prepare Specification Section 00990 and provide on-site coating application observations during the coating rehabilitation of both tanks.

◆ Scope of Services

Based on our understanding of the I-74 1MG welded steel elevated composite water tank and the Frank L. Ward WTP 10MG Crom tank improvement plans, we will provide the following scope of basic services for each tank:

Task 1 - Design Phase (per tank):

1. The tank rehabilitation specifications will be prepared for each tank within 6 weeks of S&ME receiving signed authorization to proceed from City of High Point.
2. Attend meetings with the Owner to obtain comments.
3. Incorporate Owner recommendations into the tank rehabilitation specifications.
4. Prepare the technical specifications Section 00990 for each tank and provide them to the City of High Point.



Proposal for Professional Tank Services
I-74 1MG Welded Steel Elevated Tank and Frank L. Ward WTP 10MG Crom Tank
 High Point, North Carolina
 S&ME Proposal No. 23580071

Task 2- Bidding Phase (per tank):

1. It is anticipated that the bidding process will require two meeting for each tank (total four meetings), a pre-bid meeting and a bid opening meeting, and there will be 14 business days to respond to bidder questions after the pre-bid meetings.
2. For each tank, attend the mandatory pre-bid meeting and provide attendees with a copy of the attendee list.
3. Serve as the bidder's point of contact.
4. Address contractor questions and distribution of meeting minutes.
5. Provide addendum if required.
6. Develop a preliminary bid tabulation.
7. Attend bid opening for each tank per Item 1 above.

Task 3 - Water Tank Permitting Phase (per tank):

1. **Application for Water Tank Conditioning Plan Approval**
 Submit to NC DEQ (contact information below) 30 days prior to the commencement of any work for each tanks. S&ME will prepare the application and send it to the City of High Point Project Engineer to obtain signatures. S&ME will submit with payment.
2. **Engineer's Certification Form**
 Prior to placing each tank in service, S&ME will complete the Engineering Certification Form and send it to the State.
3. **NC DEQ Form 3762 Bacteriological Analysis**
 Prior to placing each tank in service, the City of High Point laboratory staff will collect, analyze, and certify the sample based on the 3762 Bacteriological Analysis and send the report to S&ME.
4. **DEQ Regional Contact**
 Walker Keel
 NC DEQ Winston-Salem Regional Office W. Hanes Mill Road
 Public Water Supply Section
 450 Hanes Mill Road
 Winston-Salem, NC 27105
 336-776-9664
Walker.keel@ncdenr.gov

Task 4 - Work in Process Observation (per tank)

1. Provide full time observations during tank upgrades, surface preparation and coating application.
2. Observation will be performed by S&ME Coating Technician under the direction of a AMPP (Formally NACE Level III) Certified Coating Inspector to monitor blasting, coating operations, and document daily activities. Observations will include testing of blast media, air supply for blast equipment, surface cleanliness, blast profile measurements, monitor ambient air conditions, observation of mixing procedure, application process, recoat process, and visual observation including measurement of dry film thickness of each coat as appropriate based on operations in progress.



Proposal for Professional Tank Services
I-74 1MG Welded Steel Elevated Tank and Frank L. Ward WTP 10MG Crom Tank
 High Point, North Carolina
 S&ME Proposal No. 23580071

3. Observe the Contractor perform void detection of the interior wet coating system (Holiday Detection) as required by the project specifications (I-74 steel tank only).
4. S&ME will prepare and electronically distribute a daily record of the observations to the City of High Point.

◆ Exclusions

Without attempting to provide a complete list of all services or potential services that will be excluded from this proposal and not performed by S&ME, the following services are specifically excluded from this proposal:

- Surveying, Construction Staking, and Platting
- Structural Assessment
- Geotechnical Engineering/Testing
- Other permitting beyond NC DEQ requirements
- Welding and NDE inspection
- Hazardous Materials Consulting
- Changes or additions to the proposed project not known to us at the time of this proposal

If any of the above excluded services are required, please contact us so that we can modify this proposal or prepare a proposal for additional services.

NOTE: This proposal is solely intended for the Basic Services as described in the Scope of Services. The Scope of Services may not be materially modified or amended, unless the changes are agreed to in writing by the Client and S&ME. Use of this proposal and corresponding final report is limited to the above-referenced project and client. No other use is authorized by S&ME, Inc.

◆ Client Responsibilities

1. Incorporate Section 0990 into the city of High Point front end contract documents.
2. Provide S&ME with 2 copies of the final specification and bidding documents.
3. Advertise for bids.

◆ Compensation and Authorization

We will provide Tasks 1, 2, and 3 based on the lump sum fees listed in the following tables. Task 4 will be billed based on the time actually spent on the project in accordance with the unit rates on the Fee Schedule and Budget Estimates in the Appendix.

Working hours are anticipated Monday through Friday 7:00 am to 5:00 pm. The City will pay S&ME a maximum of 40 hours per week. The Contractor will pay S&ME directly for all overtime and holiday hours worked at their discretion in accordance with the project specifications.



Proposal for Professional Tank Services
I-74 1MG Welded Steel Elevated Tank and Frank L. Ward WTP 10MG Crom Tank
 High Point, North Carolina
 S&ME Proposal No. 23580071

Please note that our invoice payment terms are 30-days net. Once a contract is agreed upon and you receive our first invoice, we ask that you verify our invoice headings, descriptions, and mailing address to assure prompt payment.

I-74 1MG Welded Steel Elevated Tank - Compensation

Task	Cost of Services
Task 1 – Design Phase	\$5,200 Lump Sum
Task 2 – Bidding Phase	\$2,000 Lump Sum
Task 3 – Permitting Phase	\$2,000 Lump Sum
Task 4 – Work in Progress	\$53,000 Estimated Cost (Billed Based on Unit Rates on Fee Schedule)
Total Estimated Cost	\$62,200

Frank L. Ward 10MG Crom Tank - Compensation

Task	Cost of Services
Task 1 – Design Phase	\$5,200 Lump Sum
Task 2 – Bidding Phase	\$2,000 Lump Sum
Task 3 – Permitting Phase	\$2,000 Lump Sum
Task 4 – Work in Progress	\$27,200 Estimated Cost (Billed Based on Unit Rates on Fee Schedule)
Total Estimated Cost	\$36,400

Our services will be performed in accordance with the Master Agreement for Professional Services between City of High Point and S&ME dated January 1, 2023. To provide us with formal authorization to proceed, please sign and date below.

_____ (Name – Printed)

_____ (Signature)

_____ (Date)



Proposal for Professional Tank Services
I-74 1MG Welded Steel Elevated Tank and Frank L. Ward WTP 10MG Crom Tank
 High Point, North Carolina
 S&ME Proposal No. 23580071

◆ **Closure**

S&ME appreciates the opportunity to be of service to you. If you have questions regarding this proposal, or if we may be of further assistance, please contact us.

Sincerely,

S&ME, Inc.

Tim Greene
 Coating Services Manager
 AMPP Certified Senior Coating Inspector #3492

Kasey McWhorter, P.E.
 Vice President/Office Principal

TG/KM/wj

Attachment: Fee Schedule
 Budget Estimate (2 pages)

Attachments



Fee Schedule
Coatings Services – 2023
Greensboro, North Carolina

ENGINEERING AND SUPPORT PERSONNEL

1	AMPP Certified Coating Inspector Level I & II, per regular time hour	\$	100.00
2	AMPP Certified Coating Inspector III, per regular time hour	\$	110.00
3	AMPP Senior Certified Coating Inspector Level III, Project Manager (no overtime)	\$	160.00
4	Professional Engineer (PE), per hour	\$	235.00
5	Secretarial, per hour	\$	80.00

EXPENSES

1	Mileage, per mile	\$	0.85
2	Hotel (per day)		Cost plus 15%
3	Transportation		Cost plus 15%
4	Per Diem (per day)	\$	54.00

GENERAL NOTES:

1. The hourly rates for S&ME personnel are for portal to portal time. Overtime, outside the hours of 6:00 AM to 6:00 PM, more than 8 hours per day, or Saturdays, Sundays, or holidays will be at the regular rates times 1.50.
2. Actual vehicle mileage from our office to the job site will be charged at the above rate.



Budget Estimate
I-74 1MG Welded Steel Elevated Tank
High Point, North Carolina
S&ME Proposal No. 23580071

ASSUMPTIONS - 1 Tank, 8 weeks (Monday-Friday)

<u>AMPP Coating Inspector Services</u>		Quantity	Units		Unit Rate	Extension
1.	AMPP (Formally NACE) Level 3 Project Mgr.	16	hours	@	\$160.00	\$2,560.00
2.	Office Review/Administrative	1	hours	@	\$80.00	\$80.00
					Subtotal	\$2,640.00
<u>AMPP Coating Inspector</u>						
1.	Site Visits (assumed 60 visits @ 8 hours/day)	480	hours	@	\$100.00	\$48,000.00
3.	Mileage (44 miles x 60 round trips)	2640	miles	@	\$0.85	\$2,244.00
					Subtotal	\$50,244.00
					Total	\$52,884.00
Budget Estimate						\$53,000.00



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-135

File ID: 2023-135

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Finance Committee

File Created: 03/21/2023

File Name:

Final Action:

Title: Contract - Sole Source - Precision Safe Sidewalks, LLC - Sidewalk Trip Hazard Removal

City Council is requested to award a sole source contract to Precision Safe Sidewalks, LLC in the amount not to exceed \$142,803.00 for the removal, replacement, or alternative repair of City of High Point maintained sidewalks.

Notes:

Sponsors:

Enactment Date:

Attachments: 5. Contract – Sole Source – Precision Safe Sidewalks, LLC – Sidewalk Trip Hazard Removal

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: robby.stone@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-135

CITY OF HIGH POINT

AGENDA ITEM

**Title: Sidewalk Trip Hazard Removal**

From: Robby Stone – Public Services Director
Melinda King – Asst. Director Public Services

Meeting Date: April 3, 2023

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Sidewalk Trip Hazard Removal Proposal
Sole Source Justification Form
Sole Source Letter

PURPOSE:

The City budgets on an annual basis for the removal, replacement, or alternative repair of City of High Point maintained sidewalks. Multiple locations have been identified to be repaired within the Central Business District (CBD) and funding is available to begin phase 2 repairs for severe rated sidewalks within the CBD.

BACKGROUND:

The City of High Point performs sidewalk replacements or repairs on an annual basis. The list of areas to be repaired was generated from the Street Maintenance Division. The non-intrusive repair method consists of grinding sidewalk trip hazards to comply with ADA requirements. Precision Safe Sidewalks possesses a patented technology to perform this work. This technology is less intrusive, faster and less expensive than traditional dig and replace construction methods

BUDGET IMPACT:

Funds for this project are available in the FY 2022/2023 Budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval of a sole source contract award to Precision Safe Sidewalks, LLC in the amount not to exceed \$142,803.00



January 1, 2023

License Number: PCCVA2008A

To Whom it May Concern:

Due to the nature of our business, and in responding to competitive bids, frequently we have been asked to provide a letter stating that our technology relies upon patents that have been issued by the US Patent and Trademark office. These patents enable us and our branch offices to provide the best available trip and fall hazard removal service to our clients.

Precision Safe Sidewalks, LLC is licensed in the states of Pennsylvania, New York, Washington DC, Virginia, West Virginia, and North Carolina to use the patented equipment and method for removing sidewalk trip hazards as described by the following patent numbers:

U.S. Pat. No. 7,143,760
U.S. Pat. No. 6,827,074
U.S. Pat. No. 7,000,606
U.S. Pat. No. 6,896,604
U.S. Pat. No. 7,201,644
U.S. Pat. No. 7,402,095
U.S. Pat. No. 9,759,559

Precision Safe Sidewalks LLC is a licensed provider for this service. If you have any questions or comments, please feel free to give me a call.

Regards,

Aaron Ollivier, CEO
Precision Concrete Cutting
3191 N. Canyon Rd
Provo, Utah 84604
(801) 373-6060

Tom Szold, President
Precision Safe Sidewalks, LLC.
2200 Wilson Boulevard
Suite 102, #251
Arlington, VA 22201

Requisition #

CITY OF HIGH POINT
SOLE SOURCE JUSTIFICATION FORM
(For Items Costing \$10,000.00 or More)
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: Item(s):

Justification:

The City budgets on an annual basis for the removal, replacement or alternative repair methods for City maintained sidewalks. Based on identified needs and available funding, multiple locations within the Central Business District have been identified for needing repairs. Precision Safe Sidewalks possess the technology to use a less intrusive repair method versus digging and replacing portions of sidewalks.

Estimated expenditure for the above item(s): Accounting Unit and Account(s):

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

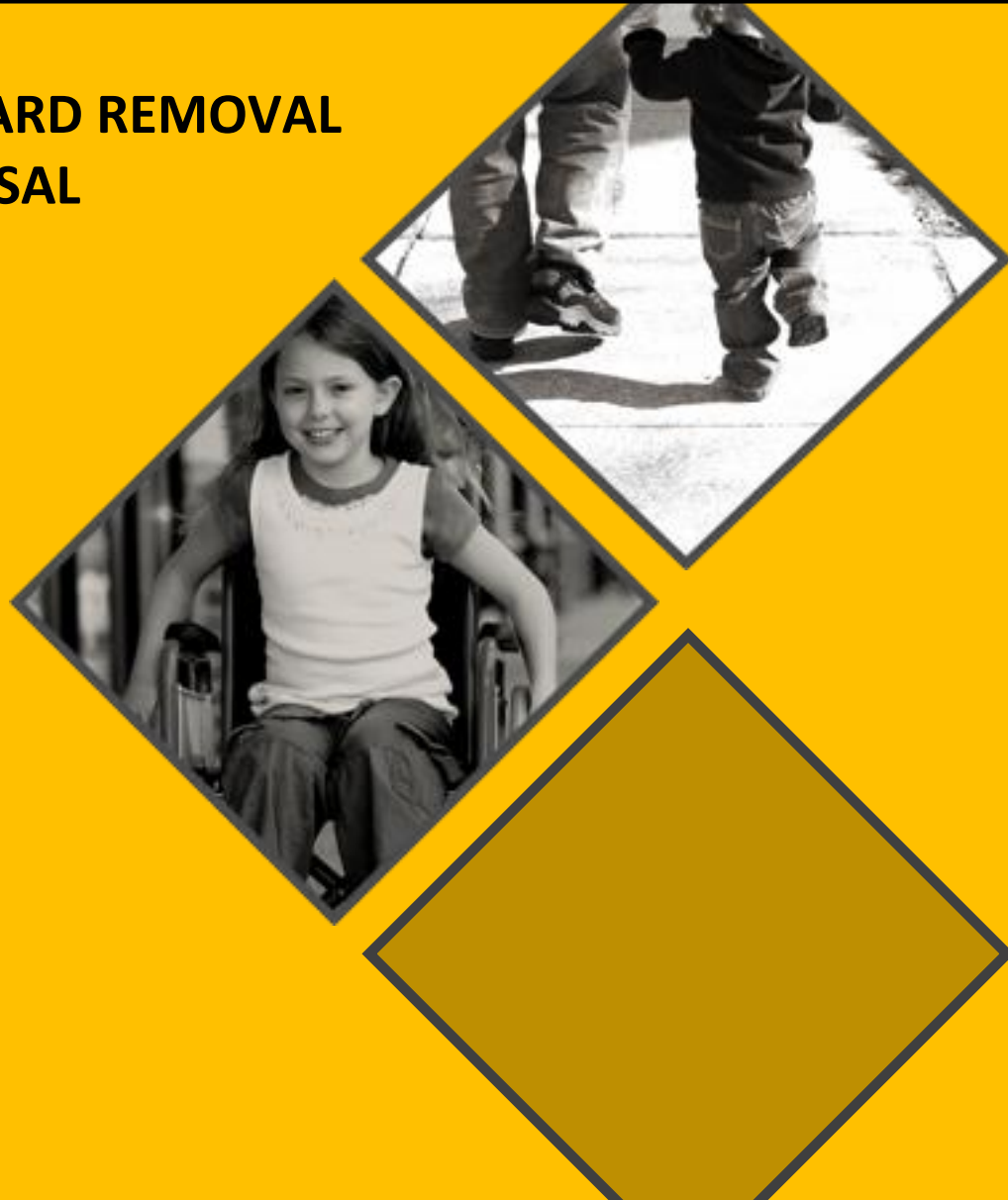
1. ☒ Performance or price competition for a product are not available.
2. ☒ A needed product is available from only one source of supply.
3. ☐ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel Digitally signed by Robby Stone
Date: 2023.03.20 15:57:19 -04'00'Department/Division Date APPROVAL PROCESSPurchasing Manager Financial Services Director City Council (\$30,000 – Up)

CITY OF HIGH POINT – PHASE 2

SIDEWALK TRIP HAZARD REMOVAL SURVEY AND PROPOSAL



February 27, 2023
© 2023 Precision Safe Sidewalks, LLC.

Presented to: Justin Gray, Public Services Manager
Submitted by: Casey Penland, Business Development Manager
M: (336) 870-5602 | c.penland@precisionsafesidewalks.com

ESTIMATE: This estimate has been prepared for:

CITY OF HIGH POINT TRIP & FALL HAZARD REMOVAL

Justin Gray, Public Services Manager
High Point, NC
336-883-3455 | justin.gray@highpointnc.gov

EXECUTIVE SUMMARY:

Using the information provided by Justin Gray for the City of High Point, Precision Safe Sidewalks conducted a risk assessment in a project area to identify sidewalk hazards that create trip-and-fall liabilities. Our assessment, conducted using the specifications of the Americans with Disabilities Act (ADA), revealed 931 trip-and-fall hazards as shown in Table 1 below:

TABLE 1: MILEAGE			
Location	Estimated Sidewalk Miles	Total Hazards	Ave Hazard Occurrence (Feet)
HAMILTON ST	1.54	135	60
JACOBS PL	0.11	11	53
RUSSELL AVE	0.23	12	101
ELM ST	1.16	40	153
WRENN ST	1.44	201	38
ENGLISH RD	0.32	162	10
E BROAD ST	0.1	30	18
W BROAD ST	0.22	20	58
HAYDEN PL	0.22	16	73
HIGH AVE	0.48	68	37
MAIN ST	1.26	143	47
E GREEN DR	0.26	93	15
TOTAL	8.44	931	48
*** Average Hazard Occurrence = 48 Feet ***			

We observed that the overall sidewalk infrastructure in the assessed area is in generally good structural condition and is an ideal application for our precision-concrete-cutting repair method. Precision Safe Sidewalks proposes to remove **sidewalk trip-and-fall hazards** in the assessed areas, **NOT TO EXCEED \$142,803**.

Should you request all hazards be repaired, Precision Safe Sidewalks can complete the work in as few as **16** workdays with 3 technicians. While the sidewalk restoration project is underway, we will:

- ✓ keep the sidewalks in service
- ✓ require no heavy equipment or traffic control
- ✓ remove all debris and recycle the concrete waste materials
- ✓ leave the repaired areas clean and free of trip-and-fall hazards.



ESTIMATE & PROPOSAL
CITY OF HIGH POINT – PHASE 2
PROPOSAL NUMBER PSS CP23-054-02R

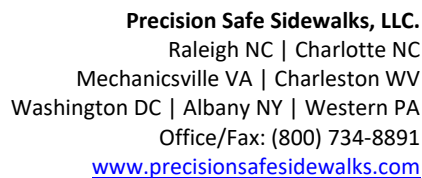
Precision Safe Sidewalks, LLC.
Raleigh NC | Charlotte NC
Mechanicsville VA | Charleston WV
Washington DC | Albany NY | Western PA
Office/Fax: (800) 734-8891
www.precisionsafesidewalks.com

ESTIMATED SAVINGS SUMMARY:

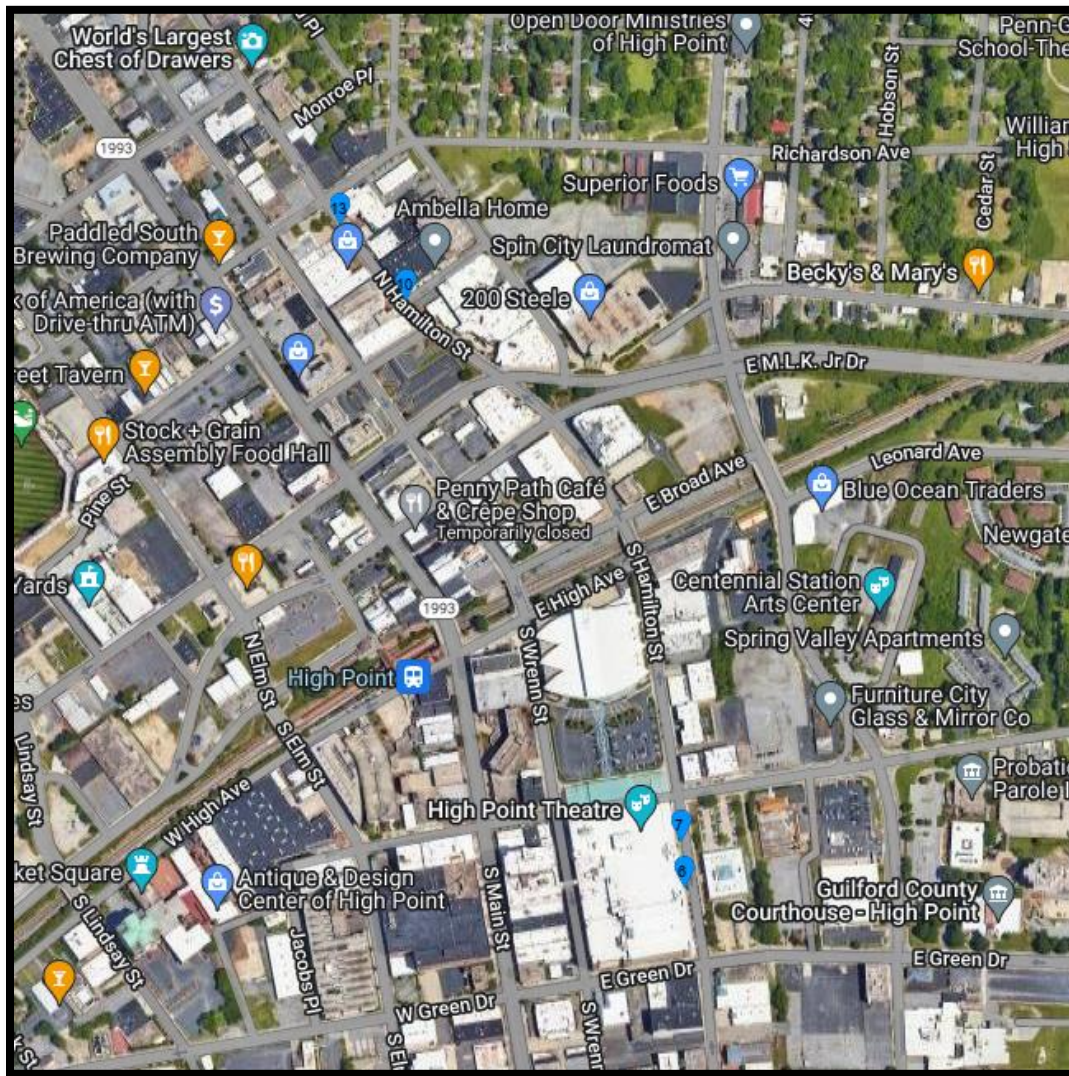
We estimate our innovative, patented, precision-concrete-cutting method will save the City of High Point more than **489,099** on this project versus traditional D&R methods.

We would be happy to discuss any aspect of this proposal and look forward to working with the City of High Point to enhance its sidewalk ADA compliance program, reduce liability for trip-and-fall incidents, and improve the safety and walkability of public walkways.

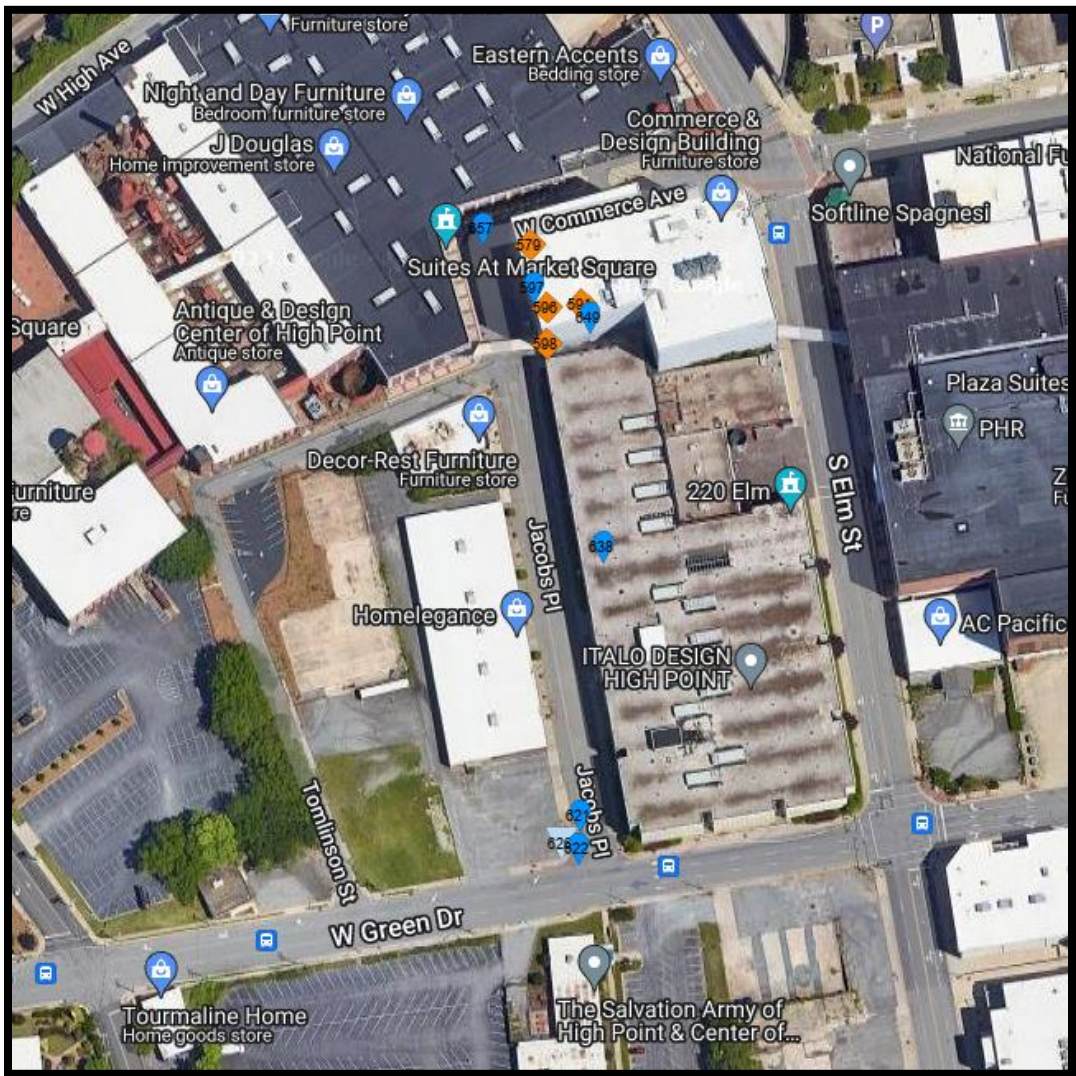
At the City of High Point's request, Precision Safe Sidewalks, LLC. will evaluate additional or alternate locations where our repair services can help stretch funds for sidewalk repairs.



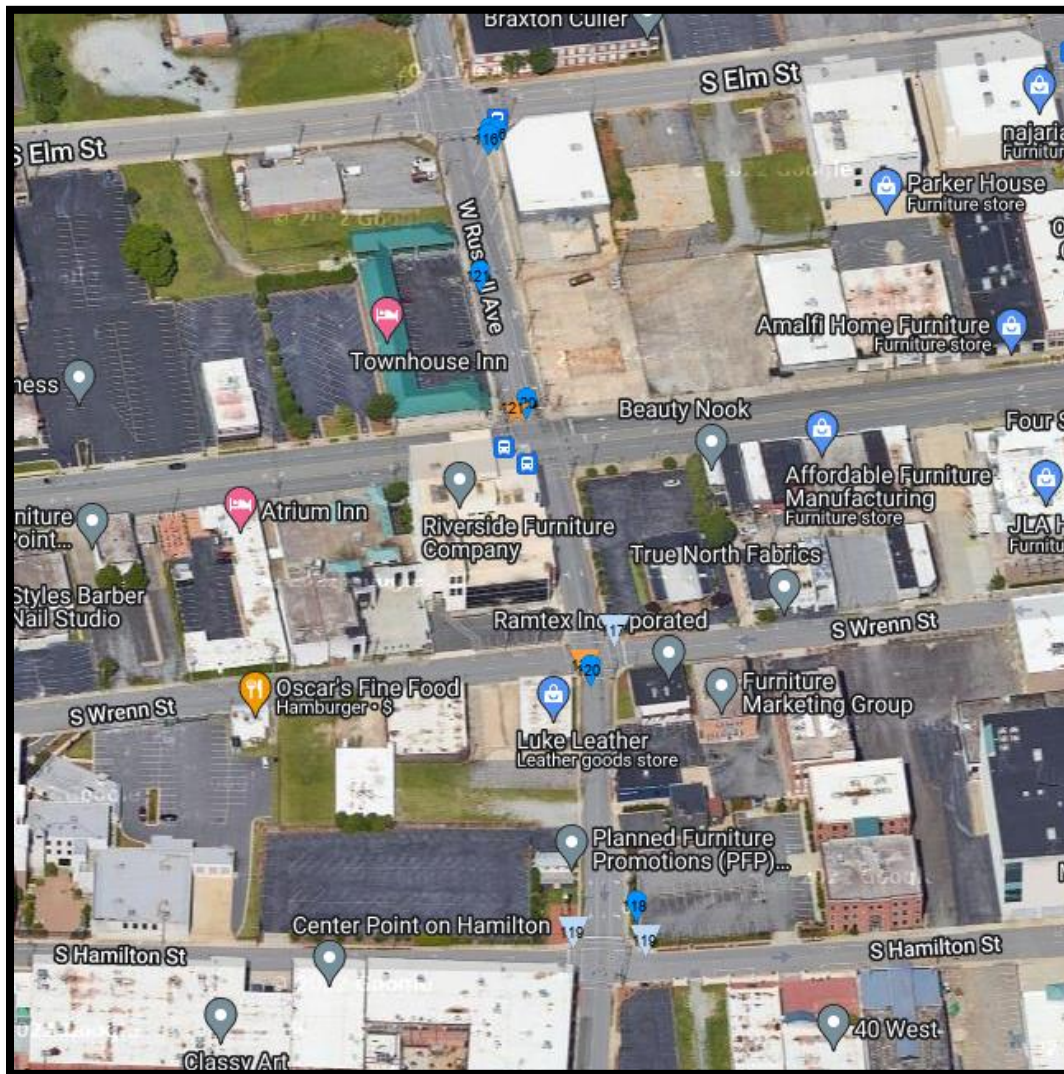
Hamilton St Continued



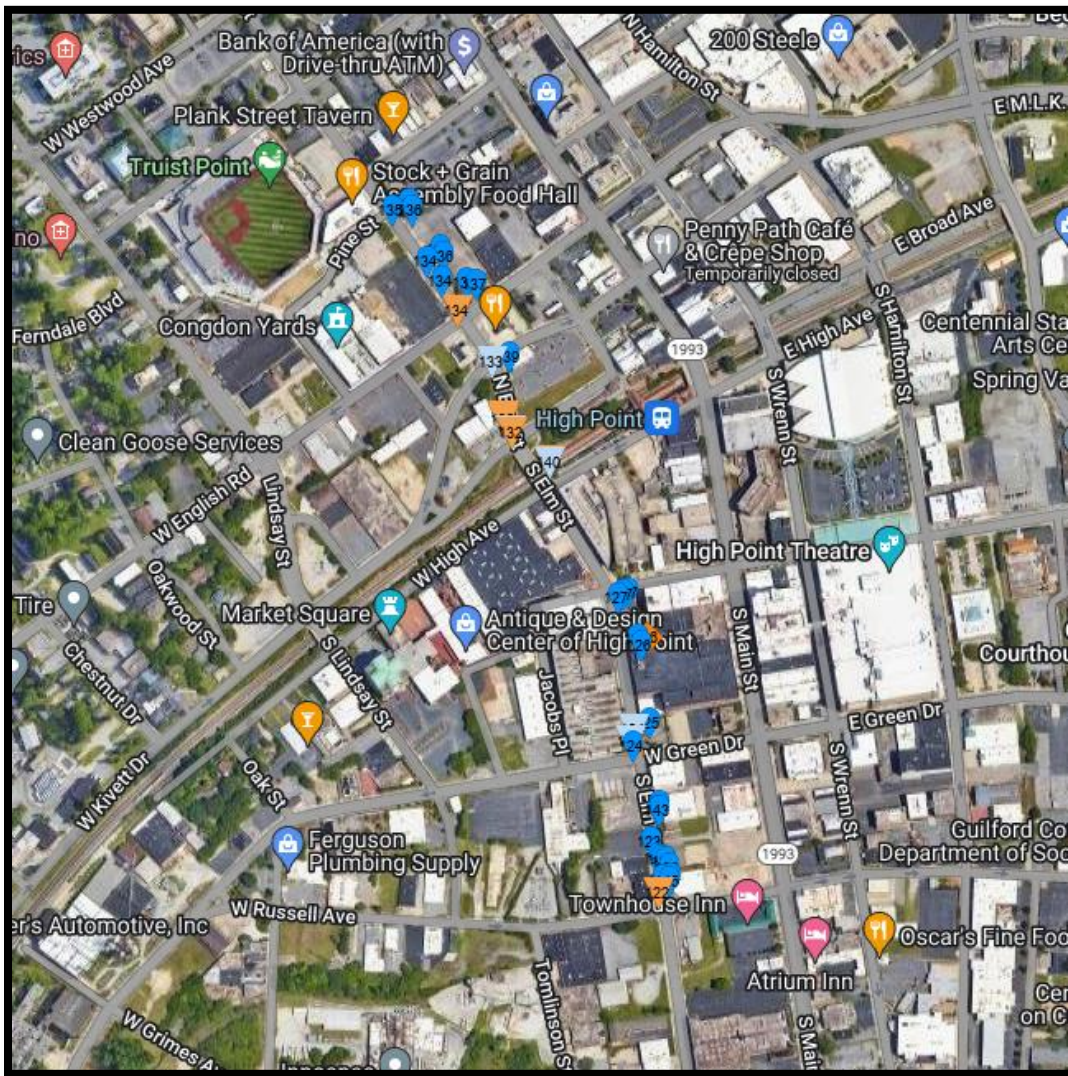
Jacobs Pl



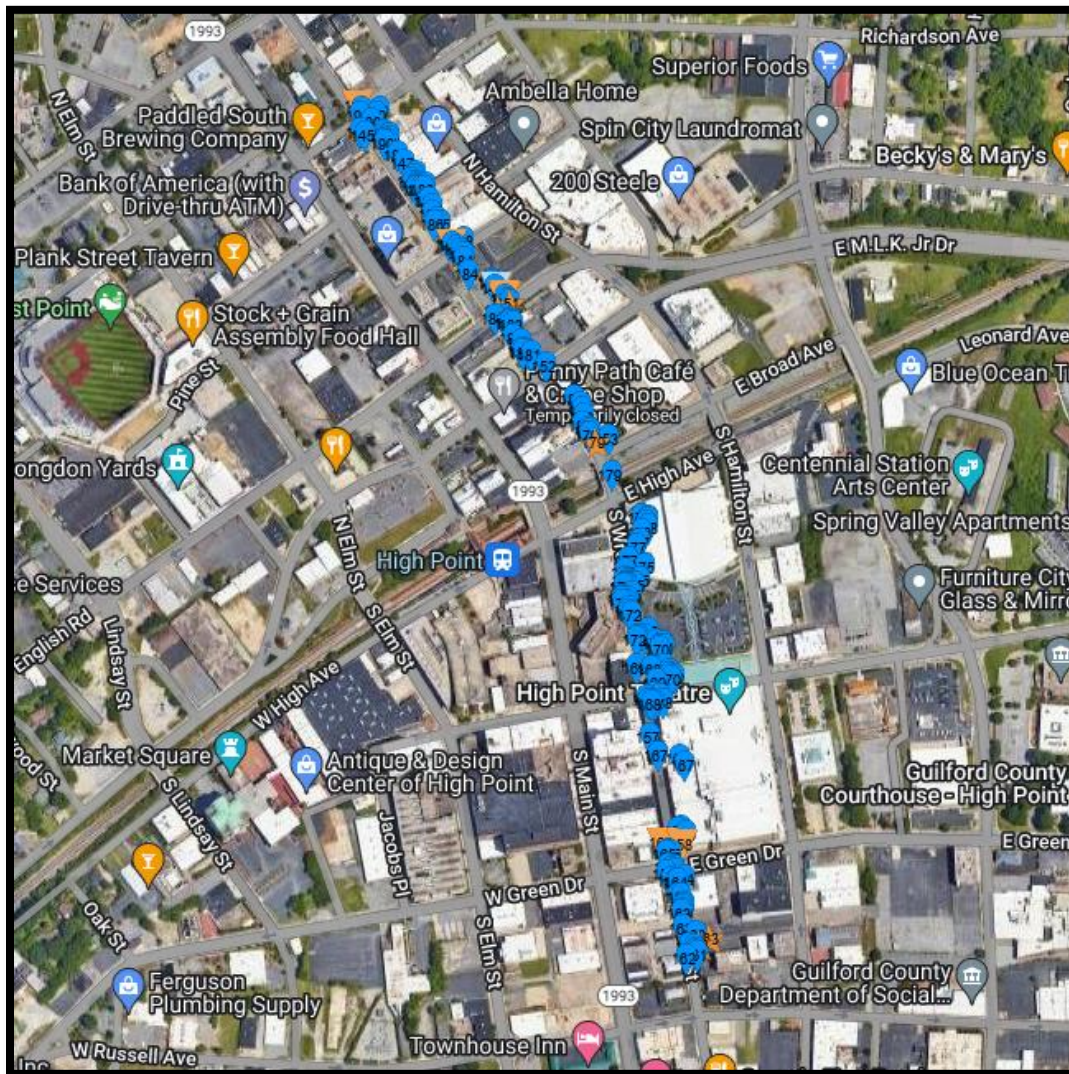
Russell Ave



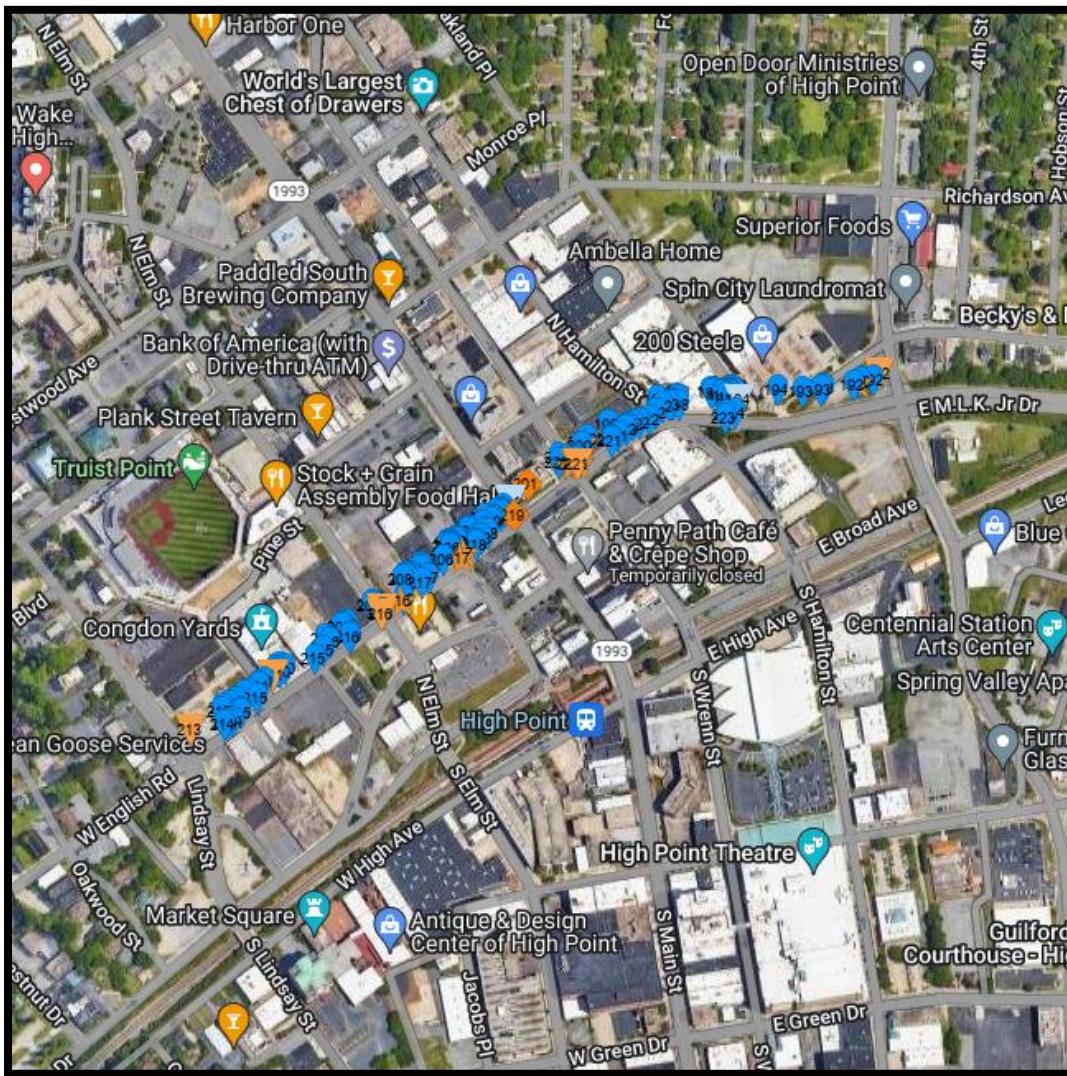
Elm St



Wrenn St



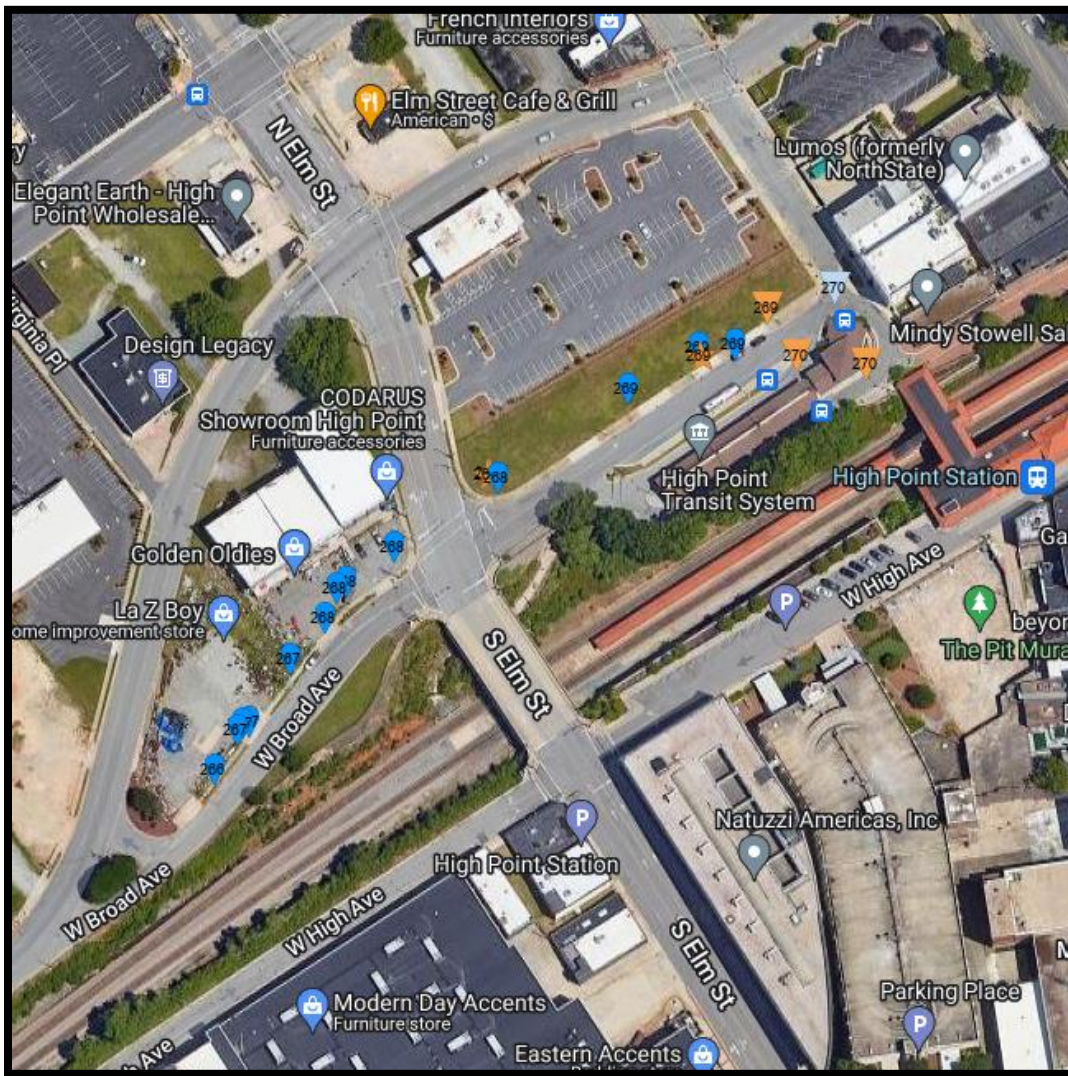
English Rd



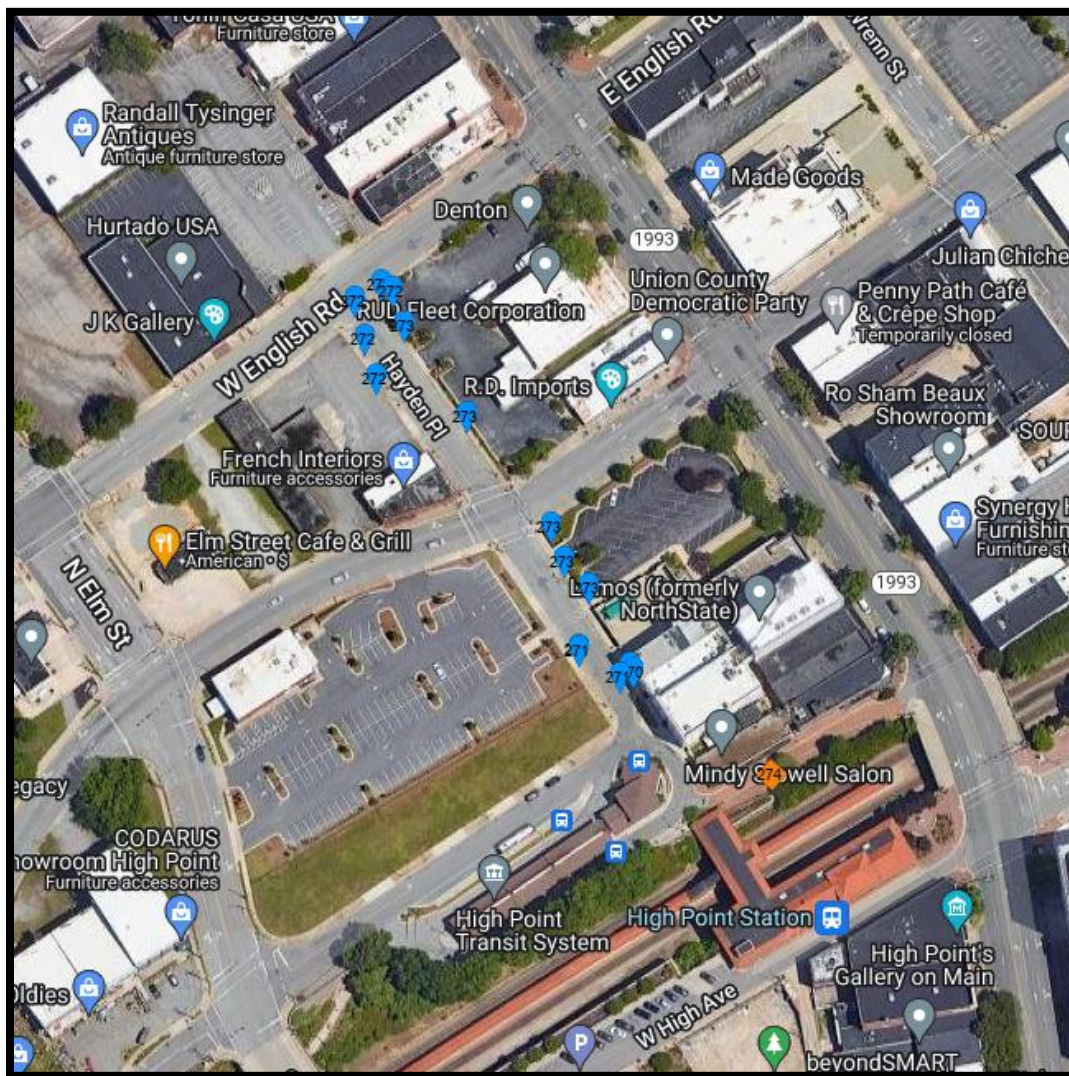
E Broad Ave



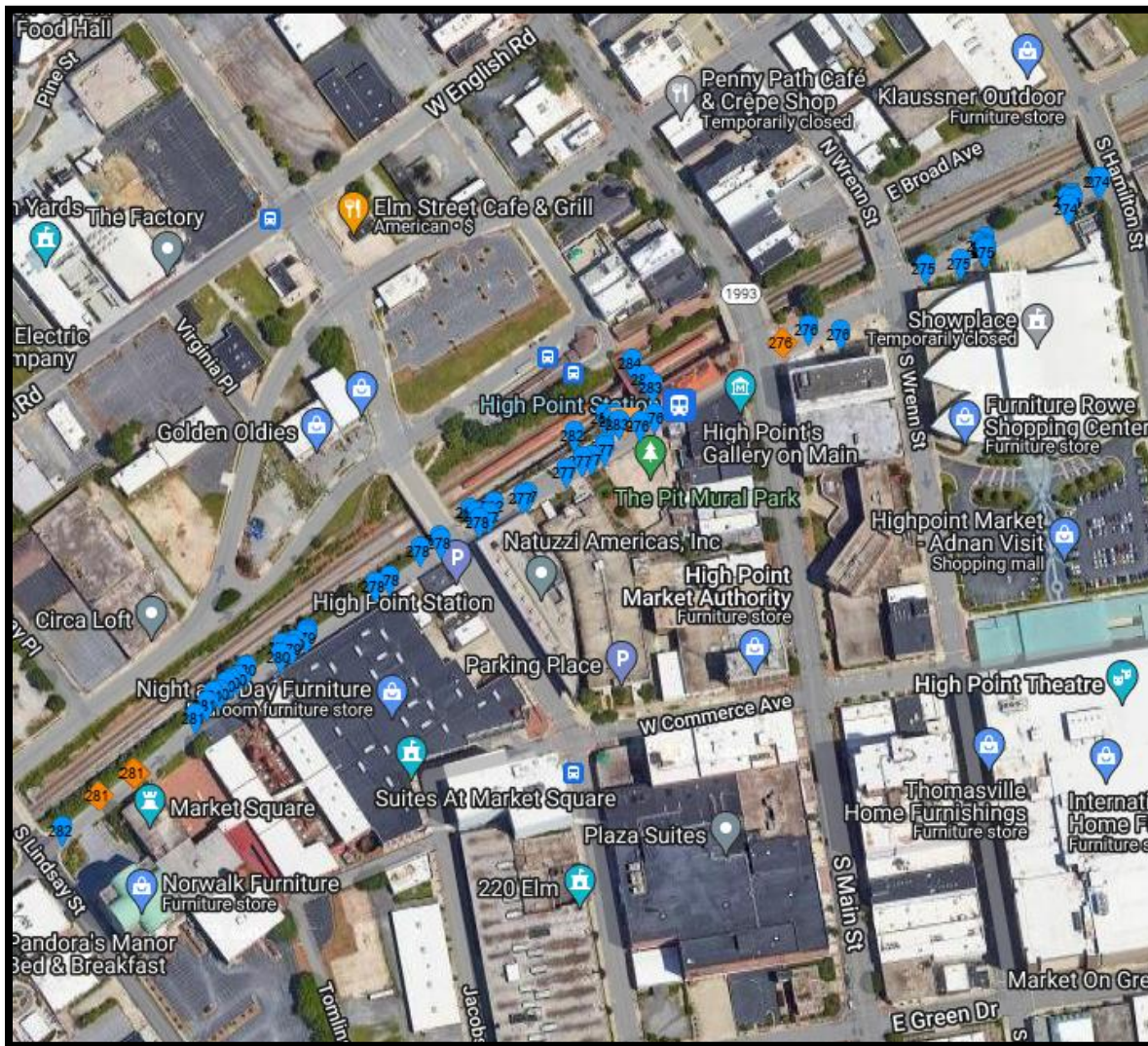
W Broad Ave



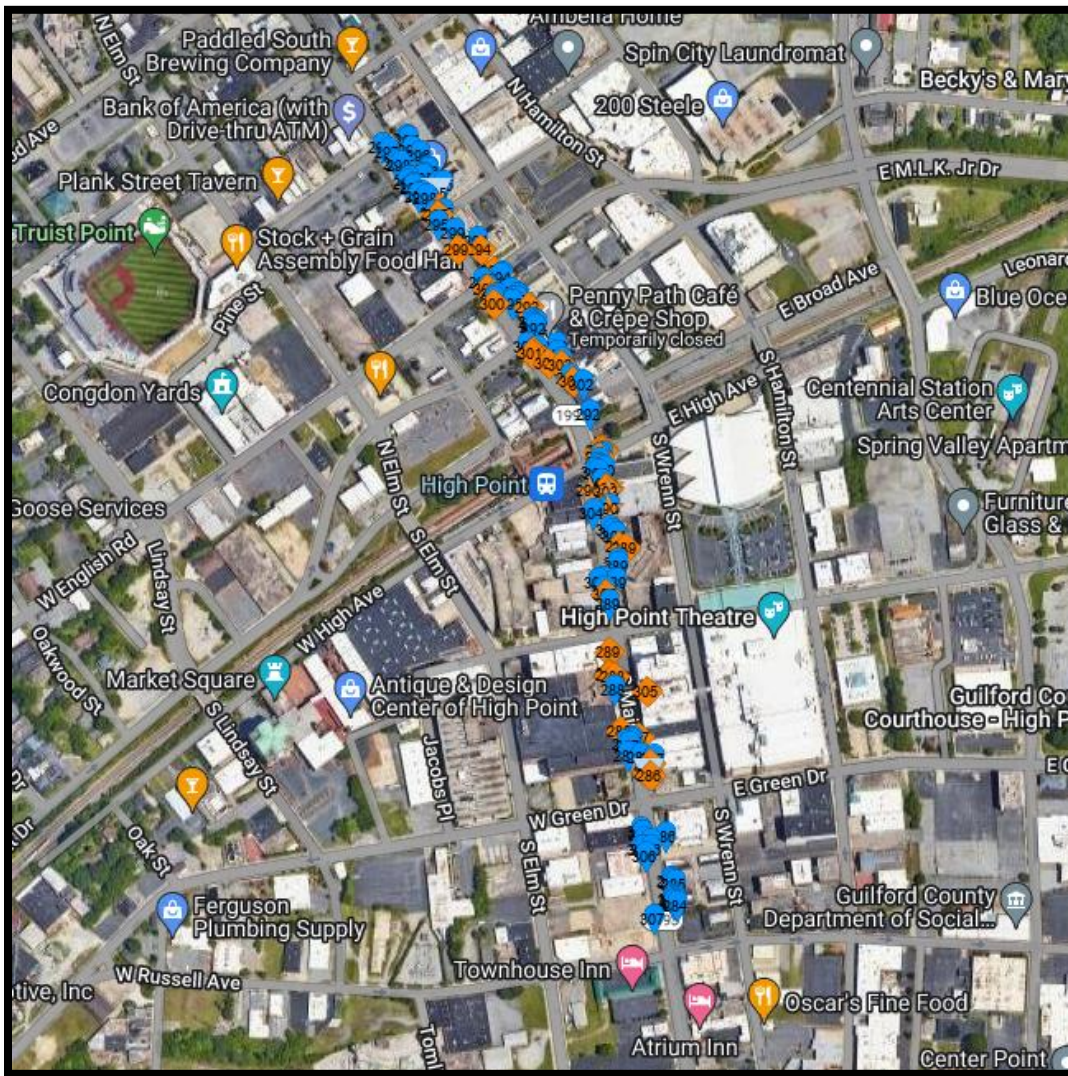
Hayden Pl



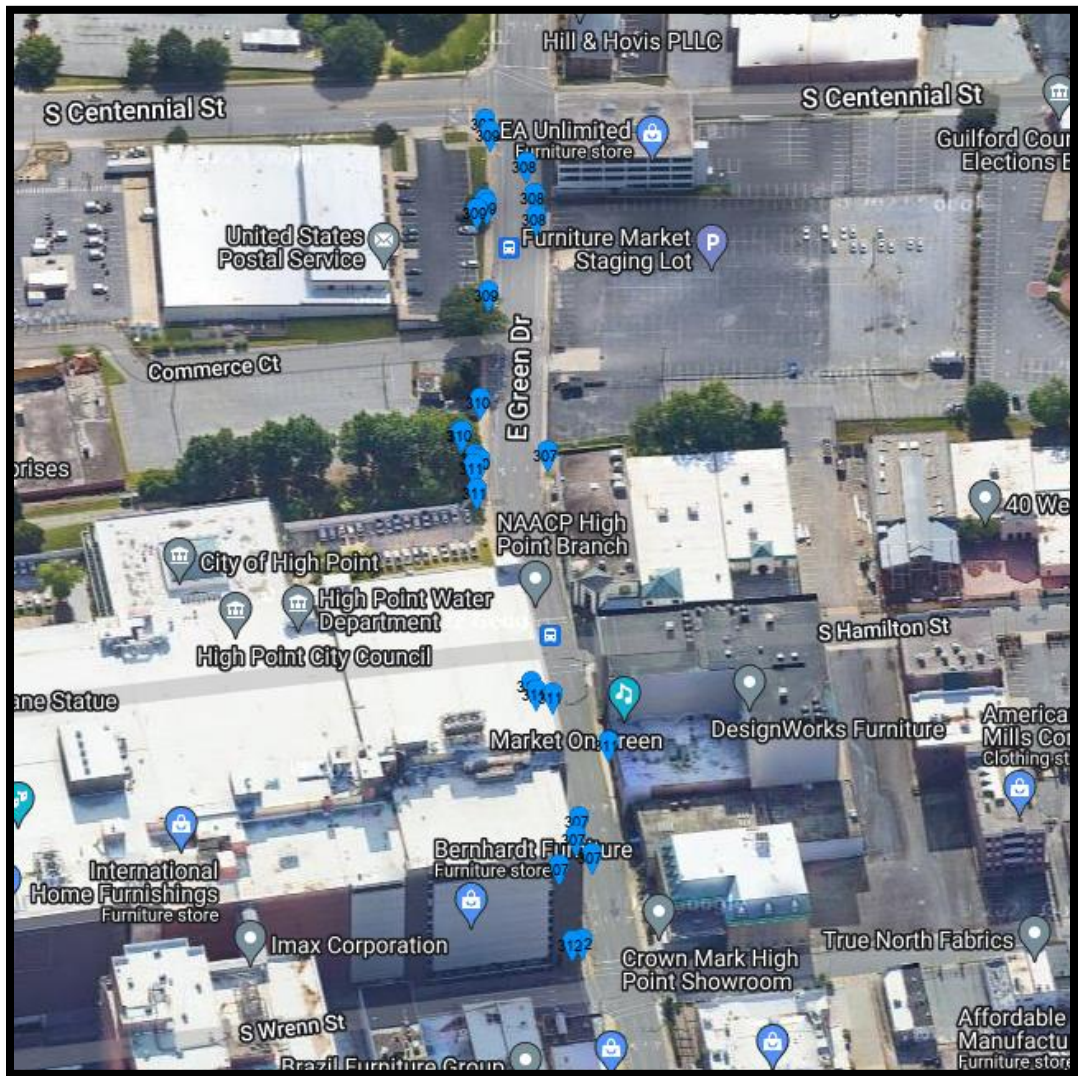
High Ave



Main St



E Green Dr



E Green Dr Continued



METHODOLOGY – PREPARING THIS ESTIMATE:

1. A census was conducted of all hazards; the hazards were then grouped into one CLASS:

CLASSES

MOST SEVERE:

SEVERE:

LEAST SEVERE:

SPECIFICATIONS

1 inch to 2½ inches – Repairs Completed

½ inch to 1 inch

¼ inch to ½ inch – Not Listed

2. An estimate of inch feet for each CLASS was prepared based on a slope of 1:12.
3. A fixed bid was prepared.

PRICING: NOT TO EXCEED SPECIFIED AMOUNT

Precision Safe Sidewalks will repair as many hazards as possible within the Severe scope (½” and up) on the target streets listed below until we hit the dollar amount of \$142,803.

TABLE 2: SIDEWALK TRIP & FALL HAZARDS			
AREA	CLASS	HAZARDS	PRICE
HAMILTON ST	Least Severe	0	\$0
	Severe	135	\$21,188
	Most Severe	0	\$0
	TOTAL	135	\$21,188
JACOBS PL	Least Severe	0	\$0
	Severe	11	\$1,816
	Most Severe	0	\$0
	SUBTOTAL	11	\$1,816
RUSSELL AVE	Least Severe	0	\$0
	Severe	12	\$2,205
	Most Severe	0	\$0
	SUBTOTAL	12	\$2,205
ELM ST	Least Severe	0	\$0
	Severe	40	\$6,486
	Most Severe	0	\$0
	SUBTOTAL	40	\$6,486

<i>(Continued)</i>			
AREA	CLASS	HAZARDS	PRICE
WRENN ST	Least Severe	0	\$0
	Severe	201	\$29,771
	Most Severe	0	\$0
	SUBTOTAL	201	\$29,771
ENGLISH RD	Least Severe	0	\$0
	Severe	162	\$22,031
	Most Severe	0	\$0
	SUBTOTAL	162	\$22,031
E BROAD ST	Least Severe	0	\$0
	Severe	30	\$3,784
	Most Severe	0	\$0
	SUBTOTAL	30	\$3,784
W BROAD ST	Least Severe	0	\$0
	Severe	20	\$2,443
	Most Severe	0	\$0
	SUBTOTAL	20	\$2,443
HAYDEN PL	Least Severe	0	\$0
	Severe	16	\$2,205
	Most Severe	0	\$0
	SUBTOTAL	16	\$2,205
HIGH AVE	Least Severe	0	\$0
	Severe	68	\$9,037
	Most Severe	0	\$0
	SUBTOTAL	68	\$9,037
MAIN ST	Least Severe	0	\$0
	Severe	143	\$28,779
	Most Severe	0	\$0
	SUBTOTAL	143	\$28,779
E GREEN DR	Least Severe	0	\$0
	Severe	93	\$13,058
	Most Severe	0	\$0
	SUBTOTAL	93	\$13,058
TOTAL	Least Severe	0	\$0
	Severe	931	\$142,303
	Most Severe	0	\$0
TOTAL		931	NTE \$142,803

SCOPE OF WORK:

The scope of work includes identifying, measuring, recording, marking, and repairing the sidewalk hazards noted in our census at a slope of 1:12 (handicap ramps at 1:12), and removing approximately 1,856 lbs. of concrete debris from the area. Typically, we recycle this debris.

AVERAGE PRICE PER SQUARE FOOT: \$3.27

There are 41,681 total square feet in the project area. Precision Safe Sidewalks' average price per square foot for the total project is \$3.27. While Precision Safe Sidewalks does not conduct Demolish & Replacement – (D&R) work, we can estimate that it would cost approximately \$15.00 per square foot for the City of High Point to demolish and replace the project area using a third party. Estimated D&R costs for the City of High Point would include:

- Cost of concrete – \$100 per cubic yard
- Underground scanning for lines, wires, utilities
- Tree and root removal
- Hydro excavation to remove soil with pressurized water near underground utilities
- Labor and Break up to remove existing concrete
- Labor to Pour, Form, Level, Finish, Float & Cut control joints.
- Fuel for multiple site visits to repair or break-up, remove, pour, remove forms, and restore adjacent items
- Equipment such as a backhoe, vehicle to transport backhoe, utility vehicle, and dump truck to remove debris
- Miscellaneous materials to prepare concrete
- Landscape repair

TABLE 3: COST PER SQUARE FOOT
\$3.27

ESTIMATED SAVINGS: \$489,099

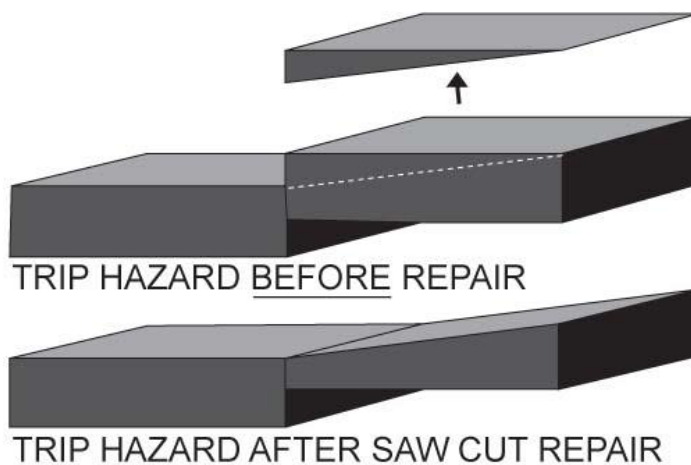
If all the panels were demolished and replaced by a third party at a replacement cost of \$15.00 per square foot, we estimate the City of High Point will save more than \$489,099 by using Precision Safe Sidewalks patented repair process.

REPAIR SCHEDULE & DURATION: 16 – 21 Days

When scheduled, we estimate the repairs for all hazards on the property will require 16 to 21 workdays with the note that wet weather days will delay our operations. We will remove small sections (10' to 15') of sidewalk from service for periods that range from 3 minutes to 45 minutes and will control all traffic around these areas while they are being repaired. No assistance will be required from the City of High Point, although we welcome site visits, evaluations, or inspections at your convenience at any time.

REPAIR SPECIFICATIONS:

1. Three measurements will be taken of every hazard:
 - Height¹ – the highest point of the hazard
 - Height² – the lowest point of the hazard
 - Length
 - Full Address Location
2. Hazards will be removed from the full length of the panel (full edge-to-edge repair);
3. Sidewalks will be repaired at a slope of 1:12
4. Handicap ramps or special areas will be repaired at a slope of 1:12. Debris from repaired areas will be collected and removed
5. A dust abatement system will be used during all repair operations
6. The repaired area will be smooth and uniform with a coefficient of friction exceeding OSHA requirements for public walkways
7. A detailed, auditable invoice will be presented for every repair.



WARRANTY:

Precision Safe Sidewalks, LLC. guarantees its work as follows:

1. All trip and fall hazard repairs will have a zero point of differential in height with the adjacent panel.
2. Repairs will affect only the panel causing the hazard; adjacent panels or immovable objects will be unaffected.
3. The slope of all repairs will be at your specification. For this estimate, we have assumed a repair slope of 1:12.
4. The repaired surface will exceed OSHA requirements for friction on public walkways.



SAFETY:

Precision Safe Sidewalks, LLC. has an impeccable safety record: we use OSHA-approved equipment, certify all employees who work directly in trip and fall hazard repair, and utilize outstanding safety practices for both employees and the public who may be using the walkways we are repairing. We have worked in dense urban, high-pedestrian-traffic areas and universities, as well as residential neighborhoods and historic districts to complete projects without incident. Our clients often receive unsolicited compliments for the work we have performed for them.

INSURANCE and INCORPORATION:

Precision Safe Sidewalks, LLC, is a corporation registered in the state of South Carolina with Certificates of Authority to operate in North Carolina, Virginia, West Virginia, Pennsylvania, New York, and the District of Columbia. We serve the entire states of North Carolina, Virginia, West Virginia, and the District of Columbia. Proof of liability, workers compensation, and auto insurance will be provided as requested.

SOLE SOURCE:

Due to the nature of our business, and in lieu of the competitive bidding process, frequently we have been asked to provide documentation that our technology relies upon patents that have been issued by the U.S. Patent and Trademark office. These patents enable us to provide the best available trip-and-fall hazard removal service to our clients.

Within the states of North Carolina, Virginia, West Virginia, Pennsylvania, New York, and the District of Columbia, Precision Safe Sidewalks, LLC, is the sole company authorized to use the patented equipment and method for removing sidewalk trip-and-fall hazards as described in the following patent numbers:

U.S. Pat. No. 6,827,074
U.S. Pat. No. 7,000,606
U.S. Pat. No. 7,143,760
U.S. Pat. No. 6,896,604
U.S. Pat. No. 7,201,644
U.S. Pat. No. 7,402,095
U.S. Pat. No. 9,759,559

Generally, these patents apply to the cutting equipment, cutting method, and dust abatement system used by Precision Safe Sidewalks, LLC. A sole source letter is available upon request.

US GREEN BUILDING COUNCIL MEMBER

As a member of the Green Building Council, we track savings from the use of our service, which is a green building practice. For this project, we estimate savings will include:



The U.S. Green Building Council (USGBC) is a 501(c)(3) nonprofit membership organization with a vision of a sustainable built environment within a generation. Its membership includes corporations, builders, universities, government agencies, and other nonprofit organizations. USGBC is dedicated to expanding green building practices and education and its LEED® (Leadership in Energy and Environmental Design) Green Building Rating System™.

GREEN PARAMETERS:

Estimated Natural Resources Saved:

- between 917 and 973 tons of waste concrete from removal and landfills (13,894 cubic feet of concrete at an average weight of 132 to 140 lbs. per cubic foot)
- approximately same amount of materials and resources to replace the concrete that was removed

Estimated Fossil Fuels Saved: 1,469 gallons

- hauling equipment to and from the site to remove sidewalks
- operating backhoe equipment to break up and remove concrete
- round trip transportation of 917 to 973 tons of debris to the landfill
- round trip transportation of new materials to replace the removed sidewalks

Estimated Greenhouse Gas Emissions Avoided: 136.78 Metric Tons CO₂

Our clients often wonder what reducing carbon dioxide (CO₂) emissions from repairing sidewalks means in everyday terms – instead of demolishing and replacing them. We have taken the parameters from your project and used the Greenhouse Gas Equivalencies Calculator (provided by the US Environmental Protection Agency) to help us understand just that. For this project, an estimated 136.78 *Metric Tons of CO₂ – Carbon Dioxide or CO₂ equivalent gases will not be produced*: This is the result of repairing the trip-and-fall hazards on sidewalks versus demolishing the sidewalk panels and sending them to the landfill.

PICTURES & SPECIAL CASES:

Pictures of SEVERE hazard examples and Special Cases in the project area are included in Exhibit A.

Some sidewalk panels were cracked but serviceable – if the hazard around the crack was repaired; if a panel had 2 or more cracks, no repair work was estimated. Generally, if a panel had one or two cracks and was serviceable, repairs were estimated and included in the totals above. These numbers are small and not significant.

CONFIDENTIALITY:

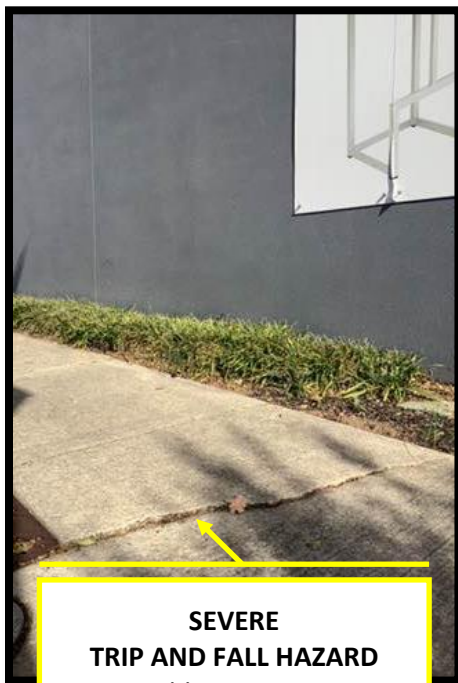
This copyrighted material is presented by Precision Safe Sidewalks, LLC. to the City of High Point for the purpose of evaluating an offer to provide trip-and-fall hazard removal services. These literary, graphic, and pictorial works may not be reproduced or retransmitted in any form and the information presented in this proposal may not be disseminated without express written consent.

PROJECT INITIATION:

When advised of acceptance of this proposal, Precision Safe Sidewalks will assign an Operations Manager for the project who will conduct a kick-off meeting with the project manager assigned by the City of High Point. During this meeting, we will discuss:

- Project Strategy and starting location
- Project Schedule and workdays
- Special scheduling requests
- Reporting on progress
- General specifications for repairs
- Contact information
- Additional City of High Point requirements

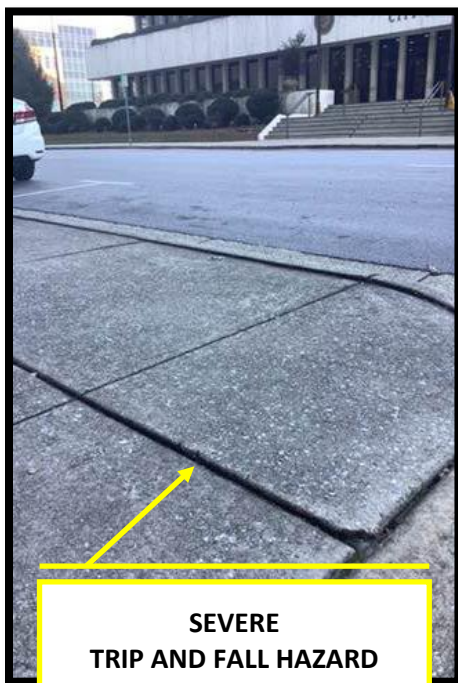
EXHIBIT A: Sample Hazards



**SEVERE
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**SEVERE
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**SEVERE
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**SEVERE
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**SEVERE
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Concrete Cutting Process



**SEVERE
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**SEVERE
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**SEVERE
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**C2B
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**GUTTER PAN
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process



**GUTTER PAN
TRIP AND FALL HAZARD**
Repairable using Precision
Concrete Cutting Process

EXHIBIT B

Sidewalk Trip-and-Fall Hazard Repair Example



EXHIBIT D

Slope Specifications from Americans with Disabilities Act

303.3 Beveled. Changes in level between $\frac{1}{4}$ inch (6.4 mm) high minimum and $\frac{1}{2}$ inch (13 mm) high maximum shall be beveled with a slope not steeper than 1:2.

Advisory 303.3 Beveled. A change in level of $\frac{1}{2}$ inch (13 mm) is permitted to be $\frac{1}{4}$ inch (6.4 mm) vertical plus $\frac{1}{4}$ inch (6.4 mm) beveled. However, in no case may the combined change in level exceed $\frac{1}{2}$ inch (13 mm). Changes in level exceeding $\frac{1}{2}$ inch (13 mm) must comply with 405 (Ramps) or 406 (Curb Ramps).

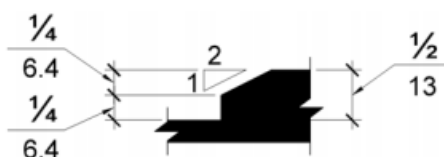


Figure 303.3
Beveled Change in Level

303.4 Ramps. Changes in level greater than $\frac{1}{2}$ inch (13 mm) high shall be *ramped*, and shall comply with 405 or 406.

405 Ramps

405.1 General. *Ramps* on *accessible* routes shall comply with 405.

EXCEPTION: In *assembly areas*, aisle *ramps* adjacent to seating and not serving *elements* required to be on an *accessible* route shall not be required to comply with 405.

405.2 Slope. *Ramp* runs shall have a *running slope* not steeper than 1:12.

EXCEPTION: In existing *sites*, *buildings*, and *facilities*, *ramps* shall be permitted to have *running slopes* steeper than 1:12 complying with Table 405.2 where such slopes are necessary due to *space* limitations.

TECHNICAL

CHAPTER 4: ACCESSIBLE ROUTES

Table 405.2 Maximum Ramp Slope and Rise for Existing Sites, Buildings, and Facilities

Slope ¹	Maximum Rise
Steeper than 1:10 but not steeper than 1:8	3 inches (75 mm)
Steeper than 1:12 but not steeper than 1:10	6 inches (150 mm)

1. A slope steeper than 1:8 is prohibited.

Advisory 405.2 Slope. To accommodate the widest range of users, provide ramps with the least possible running slope and, wherever possible, accompany ramps with stairs for use by those individuals for whom distance presents a greater barrier than steps, e.g., people with heart disease or limited stamina.

NOTES

1. PSS priced this proposal based on the customer's approved repair specifications. The ADA's guidance on sidewalk repair is provided in Exhibit D for the customer's review (see sections 303 and 405). Approval of this project by any method is approval of the specifications/slopes priced in the proposal.
2. PSS repairs only those uneven sidewalk panels specifically approved by you, our customer, and therefore makes no guarantee that the property is free of uneven sidewalk hazards or other trip hazards. Once on site, PSS may not complete an approved repair(s) in some cases because: (a) a hazard's actual measurement at the time of repair exceeds approved customer specifications, and/or (b) in the crew leader's judgment, our repair attempt would cause further damage to the concrete slab or be insufficient to satisfactorily remove the existing hazard and/or mitigate its potential liability. Such excluded hazards, if any, will be left "as found" and will require customer's alternative remedy.
3. After the project is completed, new trip-and-fall hazards may occur or reoccur due to tree roots, water, settling, and other natural and man-made causes outside of PSS' control. Upon completion of the project, PSS is not liable for any related claims, losses, or damages. PSS is not responsible for cracks or defects in poured concrete that may exist due to materials or methods used by original installer.
4. While we endeavor to perform our services in a professional, thorough, and workmanlike manner, we work with hundreds or thousands of hazards on each job and therefore cannot make any guarantees or warranties regarding the completeness of hazard removal. Should you identify any hazards that were missed, whether within the specified scope of this project or not, please contact us and we will work with you to address them.
5. PSS is an equal opportunity employer. PSS does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender identity, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, volunteers, subcontractors, vendors, and clients. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, religion (creed), gender, gender identity, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military or veteran's status.
6. PSS is committed to providing a safe environment for all its employees free from discrimination on any ground and from harassment at work including sexual harassment. PSS will treat all incidents seriously and promptly investigate all allegations of sexual harassment. Any person found to have sexually harassed another will face disciplinary action, up to and including dismissal from employment. All complaints of sexual harassment will be taken seriously and treated with respect and in confidence. No one will be retaliated against for making such a complaint. Sexual harassment is unwelcome conduct of a sexual nature which makes a person feel offended, humiliated, and/or intimidated. It includes situations where a person is asked to engage in sexual activity as a condition of that person's employment, as well as situations which create an environment that is hostile, intimidating, or humiliating for the recipient. Sexual harassment may involve one or more incidents, and actions constituting harassment may be physical, verbal, or non-verbal.
7. In accepting any portion of this proposal, if you certify that a job or project is not subject to prevailing wage, and it is later determined to be a prevailing wage job, there will be a 30% upcharge or the calculated additional cost of the wages, whichever is greater.



ESTIMATE & PROPOSAL
CITY OF HIGH POINT – PHASE 2
PROPOSAL NUMBER PSS CP23-054-02R

Precision Safe Sidewalks, LLC.
Raleigh NC | Charlotte NC
Mechanicsville VA | Charleston WV
Washington DC | Albany NY | Western PA
Office/Fax: (800) 734-8891
www.precisionsafesidewalks.com

8. Although drawn by PSS, this Agreement shall – in the event of any dispute over its meaning or application – be interpreted fairly and reasonably and neither more strongly for nor against either Party.

9. The undersigned (the “Customer”) hereby engages Precision Safe Sidewalks (“PSS”) and agrees to the terms and conditions set forth below. PSS removes only those trip-and-fall hazards specifically requested by customers. PSS makes no guarantee or representation that the property is free of trip-and-fall hazards after the contract is completed. In addition, PSS only performs certain trip-and-fall hazard repairs. Among other things, PSS does not remove and replace sidewalk. Furthermore, to preserve clients’ budgets, PSS typically does not perform any repair at or around any sidewalk slab that requires demolition and replacement (D&R). Also, it is recognized that after completion of the contract, trip-and-fall hazards may and frequently do continue to move naturally over time due to roots, water, freezing, pipes, and other natural or man-made causes. PSS is not responsible for movement or changes in the sidewalk and is not liable for any related claims, losses, damages, or liabilities pertaining thereto. It is the customer’s responsibility to provide proper access to the project area, and PSS assumes no liability for trip-and-fall hazards that cannot be identified or repaired due to parked vehicles or other obstacle preventing safe and practical access.

10. Pricing is valid for 90-days and is based on the volume of work represented in the proposal. If the PSS sidewalk project assessment is more than 12 months old at the time of signature of the contract, there will be a 10% price increase allowance to provide for possible increases in trip-and-fall hazard measurements.

11. By signing below acceptance of proposal, I attest that I have read the above statements, understand them completely, and agree. I confirm that I am duly authorized to sign this agreement on behalf of the Customer. By my signature, I authorize PSS to complete the work detailed in this proposal in accordance with PSS’s schedule and pricing below and attached. Also, payment of PSS’s invoice(s) will confirm that I have inspected PSS’s work and that it was performed to my satisfaction.



ESTIMATE & PROPOSAL
CITY OF HIGH POINT – PHASE 2
PROPOSAL NUMBER PSS CP23-054-02R

Precision Safe Sidewalks, LLC.
Raleigh NC | Charlotte NC
Mechanicsville VA | Charleston WV
Washington DC | Albany NY | Western PA
Office/Fax: (800) 734-8891
www.precisionsafesidewalks.com

ACCEPTANCE OF PROPOSAL

FAX TO: (800) 734-8891

Or EMAIL TO: c.penland@precisionsafesidewalks.com

SCOPE of PROJECT:

Repair of trip and fall hazards in areas identified in PROPOSAL
NUMBER: PSS CP23-054-02R

OPTION/COST:

P. O. NUMBER:

APPROVED BY:

Date:

Name:

Signature:

Title:

Phone:

Email:

NOTES:

Upon receipt of this signed acceptance, Precision Safe Sidewalks, LLC. will schedule the requested repairs. Every effort will be made to accommodate the Requested Start Date. Approved projects are subject to progress billing.



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-138

File ID: 2023-138

Type: Resolution

Status: To Be Introduced

Version: 1

Reference:

In Control: Finance Committee

File Created: 03/24/2023

File Name:

Final Action:

Title: Resolution - Filing Fees 2023 Municipal Election

Council is requested to adopt a resolution to set filing fees for the Mayor and City Council in the amount of \$96.00 for the upcoming 2023 Municipal Election.

Notes:

Sponsors:

Enactment Date:

Attachments: 9. Resolution - Filing Fees 2023 Municipal Election

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: mary.brooks@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-138

CITY OF HIGH POINT

AGENDA ITEM

**Title: Resolution – Filing Fees for 2023 Municipal Election****From:** City Clerk's Office**Meeting Date:** March 30, 2023**Public Hearing:** N/A**Advertising Date /
Advertised By:****Attachments:** Resolution

PURPOSE:

To adopt a Resolution setting the filing fees for the 2023 Municipal Election for the Mayor and High Point City Council.

BACKGROUND:

Pursuant to N.C.G.S. 163-294.2(e), filing fees for municipal primaries or elections must be set by the municipal governing body no later than the day before candidates are permitted to begin filing notices of candidacy. The governing body may set filing fees up to 1% of the annual salary of the office sought, which is currently \$108.00, but the fee may not be less than \$5.00.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

City Council is requested to adopt a Resolution setting the filing fees for the Mayor and City Council at \$96.00 for the upcoming 2023 Municipal Election.



**RESOLUTION
SETTING THE FILING FEES FOR THE
2023 MUNICIPAL ELECTION
FOR THE HIGH POINT CITY COUNCIL**

WHEREAS, a Municipal Election will be held on Tuesday, **November 7, 2023** for the purpose of electing a Mayor and eight (8) Council Members to represent the City of High Point; and

WHEREAS, the Primary for the Municipal Election will be held on Tuesday, October 10, 2023 if warranted; and,

WHEREAS, the Guilford County Board of Elections will conduct these elections for the City of High Point; and

WHEREAS, Pursuant to N.C.G.S. 163-294.2(e), filing fees for municipal primaries or elections must be set by the municipal governing body no later than the day before candidates are permitted to begin filing notices of candidacy; and

WHEREAS, pursuant to State law the filing period will commence at 12:00 noon on Friday, July 7, 2023 and will end at 12:00 noon on Friday, July 21, 2023; and

WHEREAS, the governing body may set filing fees up to 1% of the annual salary of the office sought, which is currently \$108.00, but the fee may not be less than \$5.00; and

WHEREAS, the High Point City Council desires to set the filing fees for the office of the Mayor and the City Council at \$96.00 for the upcoming 2023 Municipal Election.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the filing fee be set at \$96.00 for the upcoming 2023 Municipal Election.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Guilford County Board of Elections after its adoption.

Adopted by the High Point City Council this 3rd day of April 2023.

Sandra Keeney, City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-140

File ID: 2023-140

Type: Resolution

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Resolution - Supplemental Agreement - State of North Carolina & City of High Point - Settlement of Opioid Litigation

City Council is requested to adopt a resolution and approve a supplemental agreement between the State of North Carolina and the City of High Point on proceeds related to the settlement of opioid litigation and authorize appropriate city officials to execute all necessary documents.

Notes:

Sponsors:

Enactment Date:

Attachments: 1. Resolution – Supplemental Agreement – State of North Carolina & City of High Point – Settlement of Opioid Litigation

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-140

CITY OF HIGH POINT

AGENDA ITEM



Title: Opioid Settlement Supplemental Resolution and Agreement

From: Eric Olmedo, Assistant City Manager

Meeting Date: April 3, 2023

Public Hearing: None

Advertising Date / N/A

Advertised By:

Attachments: Supplemental Resolution

PURPOSE:

Consider approval of a supplemental resolution and agreement between the State of North Carolina and the City of High Point on proceeds related to the settlement of opioid litigation.

BACKGROUND:

The City of High Point City Council approved a resolution approving the Memorandum of Agreement (MOA) regarding proceeds related to the Settlement of the Opioid Litigation on June 21, 2021. The “Wave One” settlements were a \$26 billion national agreement with the three largest drug distributors, McKesson, Cardinal Health, and AmerisourceBergen).

The supplemental resolution and agreement being considered with this action is part of the “Wave Two” settlements. This is a \$21 billion national settlement with CVS, Walgreens, Walmart, Allergan and Teva.

North Carolina’s state and local governments stand to receive more than \$600 million in Wave Two settlements over 15 years. As with the Wave One settlements, North Carolina will receive its full share of payments from the Wave Two settlements only if all eligible governments sign onto each settlement, and the defendants will finalize the Wave Two settlements only if the vast majority of local governments across the nation sign onto them. If North Carolina achieves the same 100% participation by counties and larger municipalities, funds from the Wave Two settlement should start arriving in the second half of 2023. The distribution amounts to High Point and other units of government will be determined after the April 18, 2023 deadline to agree to the new settlements.

These funds can be used to create, expand, or sustain programs or services that serve persons with Opioid Use Disorder (OUD), or any co-occurring substance use disorder (SUD) or mental health conditions. Funded programs or services may include evidence-based addiction treatment, recovery support services, recovery housing support, employment-related services, early intervention, Naloxone distributions, post-overdose response team, syringe service program, criminal justice diversion programs, addiction treatment for incarcerated persons, and/or reentry programs.

BUDGET IMPACT:

None.

RECOMMENDATION / ACTIONS REQUESTED:

Staff recommends and asks the City Council to approve the supplemental resolution and agreement between the State of North Carolina and the City of High Point and authorize appropriate city officials to execute all necessary documents.

**RESOLUTION BY THE CITY OF HIGH POINT
AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS AND APPROVING THE
SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH
CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT
OF OPIOID LITIGATION**

WHEREAS, the opioid overdose epidemic had taken the lives of more than 32,000 North Carolinians (2000-2021);

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, the opioid crisis has had, and continues to have, devastating impacts to High Point citizens and their families, as well as straining local government resources; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

WHEREAS, settlements have been reached in litigation against Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in the these Settlements; and

WHEREAS, representatives of local North Carolina governments and the North Carolina Department of Justice have negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including the City of High Point and its residents, to sign onto the settlements and SAAF and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds flowing to North Carolina to help abate the harm; and

WHEREAS, the SAAF directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE BE IT RESOLVED, that the City of High Point hereby authorizes the City Manager to execute all documents necessary to enter into opioid settlement agreements with Walmart, Walgreens, CVS, Allergan, and Teva, to execute the SAAF, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this the third day of April, 2023.

Jay W. Wagner, Mayor

ATTEST:

Sandra Keeney, City Clerk

[SEAL]



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-141

File ID: 2023-141

Type: Contract

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Contract - Sole Source - Core & Main - Composite Water Meter Box Lids - Customer Service Department

City Council is requested to award a sole source contract to Core & Main in the amount of \$77,553.88 for the purchase of 2,000 Composite Water Meter Box Lids (1,000 - DFW1219MBX, 1,000- DFW1014) for the Customer Service Department.

Notes:

Sponsors:

Enactment Date:

Attachments: 2. Contract – Sole Source - Core & Main – Composite Water Meter Box Lids – Customer Service Department

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-141

CITY OF HIGH POINT

AGENDA ITEM



Title: Core & Main Composite Water Meter Box Lids

From: Jeremy Coble-Customer Service Director

Meeting Date: April 3, 2023

Public Hearing: No

Advertising Date: N/A

Advertised By: N/A

Attachments: Attachment A – Quote
Attachment B- Sole Source Request Form

PURPOSE:

For the sole source purchase of 2,000 Composite Water Meter Box Lids (1,000 - DFW1219MBX, 1,000-DFW1014) for the Customer Service Department.

BACKGROUND:

The Customer Service Department is modernizing the water meter infrastructure to increase accuracy of the current meter reading process. Composite lids will also be a critical infrastructure component to ensure reading accuracy in the future AMI system. Core & Main have developed lids to retrofit the current water meter boxes in High Point.

BUDGET IMPACT:

The cost is \$77,553.88. There are available funds in the Customer Service budget for FY 23.

RECOMMENDATION / ACTION REQUESTED:

The Customer Service Department recommends the purchase of the 2,000 Composite meter box lids.



Bid Proposal for Meter Box Lids March 2023

CITY OF HIGH POINT
Bid Date: 03/08/2023
Core & Main 2805953

Core & Main
6344 Burnt Poplar Rd
Greensboro, NC 27409
Phone: 336-668-1033
Fax: 336-852-1764

Seq#	Qty	Description	Units	Price	Ext Price
		DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.			
20	1000	DFW1219MBX-1MT-SMALL-NHK-LID	EA	34.77	34,770.00
40	1000	DFW1014-1WMT-SMALL-LID	LF	37.88	37,880.00
				Sub Total	72,650.00
				Tax	4,903.88
				Total	77,553.88

Branch Terms:

This quote represents our interpretation of the plans & specifications and is offered as an aid to bidding only. Customers should verify all materials & quantities prior to bidding or ordering. Unless otherwise noted, PVC pipe prices are based on availability at the time of shipping. HDPE prices are good for 10 days from quote date and price per foot might be revised if quantity changes. Pricing is subject to change if the scope of the quote is altered, at the discretion of the branch. Special order material or other non-stock items may be non-refundable or subject to a cancellation/restock charge. Special order non-stock items must be shipped to customer within 30 days of receipt by Core & Main.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

Financial Services

Purchasing Division



NORTH CAROLINA'S INTERNATIONAL CITY™

Requisition #

CITY OF HIGH POINT
SOLE SOURCE JUSTIFICATION FORM
 (For Items Costing \$10,000.00 or More)
 Statutory Reference N.C.G.S. 143-129(e)6

Vendor:

Core & Main

Item(s):

Composite water meter box lids

Justification:

Composite water meter box lids will increase the accuracy of our current meter reading process. Composite lids will also be a critical infrastructure component to ensure reading accuracy in the future AMI system. Core & Main have developed lids specifically to retrofit the current water meter boxes in High Point.

Estimated expenditure for the above item(s):

\$77,553.88

Accounting Unit and Account(s):

631257, 526101

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☐ Performance or price competition for a product are not available.
2. ☐ A needed product is available from only one source of supply.
3. ☒ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel

Jeremy Coble

 Digitally signed by Jeremy Coble
 Date: 2023.03.16 09:06:11 -04'00'

Department/Division

Customer Service/Water Meter Services

Date

3/16/23

APPROVAL PROCESS

Purchasing Manager

Financial Services Director

City Council (\$30,000 – Up)



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-142

File ID: 2023-142

Type: Contract

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Contract - OMNIA US Communities - Graybar - Security Access Controls - MOB City Hall Municipal Building

City Council is requested to award an OMNIA US Communities contract to Graybar in the amount of \$112,160.95 for the purchase of multiple physical access controls to improve physical security at City Hall.

Notes:

Sponsors:

Enactment Date:

Attachments: 3. Contract – OMNIA US Communities – Graybar – Security Access Controls – MOB City Hall Municipal Building

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-142

CITY OF HIGH POINT

AGENDA ITEM



Title: Access Controls for City Hall - City of High Point

From: Adam Ward, Assistant Director, Information
Technology Services

Meeting Date: April 3, 2023

Public Hearing: No

Advertising Date /
Advertised By: N/A

Attachments: Graybar Quote

PURPOSE:

Proposed security upgrades to improve the physical security of staff, citizens, and visitors to City Hall.

BACKGROUND:

The Information Technology department engaged multiple physical access controls vendors to improve physical security at City Hall. The goal of this project is to physically secure City Hall by controlling public and employee access at the parameter of the building. Once an individual is inside, access to departments will be controlled by security personnel, card readers, access control panels, electrified door hardware, and intercom units. To control costs, new card readers will be integrated into the City's current building access control system.

BUDGET IMPACT:

The total project cost is \$112,160.95, The City will fund the project from the current fiscal year's budget. The acquisition will occur under the OMNIA US COMMUNITIES purchasing contract.

RECOMMENDATION / ACTION REQUESTED:

The Department of Information Technology Services recommends that the vendor of best value, Graybar, be awarded the project. We further recommend that City Council approves the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: Information Technology Services

COUNCIL AGENDA DATE: 4/3/2023

BID NO.: N/A CONTRACT NO.: OMNIA CONTRACT # EV2370 DATE OPENED: N/A

DESCRIPTION:

The Information Technology department engaged multiple physical access controls vendors to improve physical security at City Hall. The goal of this project is to physically secure City Hall by controlling public and employee access at the parameter of the building. Once an individual is inside, access to departments will be controlled by security personnel, card readers, access control panels, and electrified door hardware and intercom units. To control costs, new card readers will be integrated into the City's current building access control system.

PURPOSE:

The City must improve physical security at City Hall.

COMMENTS:

The Department of Information Technology Services recommends approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.

RECOMMEND AWARD TO: Graybar AMOUNT: \$112,160.95

JUSTIFICATION:

The Department of Information Technology Services recommends that the vendor of best value, Graybar be awarded the project. This vendor will be extending our current access control system CCure to control additional City Hall doors, reducing price and scope. The acquisition will occur under the OMNIA US COMMUNITIES purchasing contract.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
401260	533701	401231030905	40202	\$112,160.95
TOTAL BUDGETED AMOUNT				\$112,160.95

DEPARTMENT HEAD: DATE: 3/21/2023

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:



2755 PETERS CREEK PARKWAY
WINSTON-SALEM NC 27127-4728
Phone: 336-480-3100
Fax: 336-723-5678

To: CITY OF HIGH POINT/COMM
FINANCE DEPT
HIGH POINT NC 27261
Attn: Adam Ward
Phone: 000-883-3495
Fax:
Email: zachary.allen@graybar.com

Date: 03/20/2023
Proj Name:
GB Quote #: 0242973684
Release Nbr:
Purchase Order Nbr:
Additional Ref#
Valid From: 03/20/2023
Valid To: 04/19/2023
Contact: ZACHARY ALLEN
Email: zachary.allen@graybar.com

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Notes: "BID UNDER OMNIA US COMMUNITIES CONTRACT # EV2370 GUIDELINES"

Item	Item/Type	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100		1 EA	GRAYBAR BRND	CITY HALL CARD READER & INTERCOM	SCOPE OF WORK: ACCESS CONTROL: NETCOM WILL INSTALL 4 NEW ISTAR ACCESS CONTROL PANELS AND 22 CARDS READER IN THE AT CITY HALL FOLLOWING AREAS BELOW. ALL CABLING FOR EACH DOOR WILL BE HOME RUN TO THE ACCESS CONTROL ON EACH FLOOR. 1ST FLOOR # NEW ACCESS PANEL INSTALLED IN CLOSET WITH EXISTING ACCESS PANELS CONNECTED TO NETWORK SWITCH PORT PROVIDE BY THE CITY OF HIGH POINT.	\$87,489.84	1	\$87,489.84

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

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To: CITY OF HIGH POINT/COMM
FINANCE DEPT
HIGH POINT NC 27261
Attn: Adam Ward

Date: 03/20/2023
Proj Name:
GB Quote #: 0242973684

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

- NEW CARD
READERS &
LOCKS INSTALLED
ON THE
FOLLOWING
DOORS (LOCKERS
STAIRWELLS
PHONE CENTER
DISPATCH
TRAFFIC
CONTROL
BATHROOMS &
NEW HALL DOOR).
READERS LOCKS
DOOR CONTACT
CABLING WILL BE
HOME RUN FROM
DOOR TO ACCESS
CONTROL PANEL.
2ND FLOOR
NEW ACCESS
PANEL INSTALLED
IN CLOSET ON
2ND FLOOR IN IT
SUPPORT OFFICE
WITH EXISTING
ACCESS PANELS
CONNECTED TO
NETWORK
SWITCH PORT
PROVIDE BY THE
CITY OF HIGH
POINT.
- NEW CARD
READERS &
LOCKS INSTALLED
ON THE
FOLLOWING
DOORS
(ECONOMIC
DEVELOPMENT
COMMUNICATIO
S FINANCE
TRANSPORTATIO
N PURCHASING).
READERS LOCKS

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Date: 03/20/2023
Proj Name:
GB Quote #: 0242973684

Proposal

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DOOR CONTACT
CABLING WILL BE
HOME RUN FROM
DOOR TO ACCESS
CONTROL PANEL.
3RD FLOOR
NEW ACCESS
PANEL INSTALLED
IN CLOSET ON
3RD FLOOR IN HR
BACK OFFICE
WITH EXISTING
ACCESS PANELS
CONNECTED TO
NETWORK
SWITCH PORT
PROVIDE BY THE
CITY OF HIGH
POINT.
NEW CARD
READERS &
LOCKS INSTALLED
ON THE
FOLLOWING
DOORS
(STAIRWELLS
COUNCIL
CHAMBERS
COMMUNITY
DEVELOPMENT).
READERS LOCKS
DOOR CONTACT
CABLING WILL BE
HOME RUN FROM
DOOR TO ACCESS
CONTROL PANEL.
VIDEO
INTERCOMS:
NETCOM WILL
INSTALL 17 NEW
INTERCOMS 1 TO
1 WITH VIDEO
INTERCOMS. ALL
CABLING FOR
EACH INTERCOM
WILL FROM

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Attn: Adam Ward

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Proj Name:
GB Quote #: 0242973684

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

MASTER TO DOOR
STATION IN EACH
DEPARTMENT.
1ST FLOOR
MASTER & DOOR
STATION IN THE
FOLLOWING
AREAS
(CUSTOMER
SERVICE IT
DEPARTMENT
INSPECTIONS
TRAFFIC
CONTROL. PHONE
CENTER). EACH
MASTER LOCATED
IN EACH OFFICE
(LOCATION
PROVIDE BY CHP)
TO CONTROL THE
MAIN ENTRANCE
TO OFFICE AND
WILL HAVE THE
ABILITY TO
RELEASE DOOR
FORM INTERCOM.
2ND FLOOR
MASTER & DOOR
STATION IN THE
FOLLOWING
AREAS
(ECONOMIC
DEVELOPMENT IT
SUPPORT PUBLIC
SERVICES
COMMUNICATION
S ENGINEERING
TRANSPORTATIO
N FINANCE
PUBLIC
ENGAGEMENT).
EACH MASTER
LOCATED IN EACH
OFFICE
(LOCATION
PROVIDE BY CHP)

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Proposal

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TO CONTROL THE
MAIN ENTRANCE
TO OFFICE AND
WILL HAVE THE
ABILITY TO
RELEASE DOOR
FORM INTERCOM.
3RD FLOOR
MASTER & DOOR
STATION IN THE
FOLLOWING
AREAS (HUMAN
RESOURCE
COMMUNITY
DEVELOPMENT
PLANNING
ADMINISTRATION).
EACH MASTER
LOCATED IN EACH
OFFICE
(LOCATION
PROVIDE BY CHP)
TO CONTROL THE
MAIN ENTRANCE
TO OFFICE AND
WILL HAVE THE
ABILITY TO
RELEASE DOOR
FORM INTERCOM.
EQUIPMENT:
USTAR008 8 DOOR
ISTAR PANEL
SOFTWARE
HOUSE 3
ESTAR004 4 DOOR
ISTAR PAEL
SOFTWARE
HOUSE 1
FP3511A INDALA
MULLION CARD
READER HID 22
8371 RCI
MAGLOCK RCI 22
IS320WH REX
MOTION
HONEYWELL 22

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EEB3N REX
BUTTON
SECURITRON 22
N78B/ST DOOR
CONTACT
NASCOM 22
R00907L1Y CABLE
REMEE 18
M8P POWER
DISTRIBUTION
MODULE LIFE
SAFETY 3
JFS-2AEDV
MASTER & DOOR
STATION KIT
AIPHONE 17
RY-1824L LOCK
RELAY AIPHONE
17
87180250C 18/2
AIPHONE CABLE
AIPHONE 4
WARRANTY:
NETCOM WILL
PROVIDE A
1-YEAR
WARRANTY
PARTS & LABOR.
NOTES &
ASSUMPTIONS:
IT IS ASSUMED
THAT ALL
EXISTING CABLE
PATHWAYS WILL
BE PROVIDED BY
OTHERS.
IT IS ASSUMED
THAT PLYWOOD
BACKBOARDS
WILL BE
INSTALLED IN THE
IT ROOMS BY
OTHERS.
IT IS ASSUMED
THAT ALL WORK
CAN BE

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Proposal

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COMPLETED
DURING NORMAL
BUSINESS
HOURS.
NETCOM WILL
TEST ALL
INSTALLED
CABLES TO
EIA/TIA
STANDARDS AND
LABEL THEM TO
THE
CUSTOMER#S
SPECIFICATIONS.
TERMS &
CONDITIONS:
NETCOM CABLING
INC. CONSIDERS
THE CONTENTS
OF THIS
PROPOSAL TO BE
PROPRIETARY.
THIS DOCUMENT
IS INTENDED FOR
THE SOLE USE OF
CITY OF HIGH
POINT AND
NETCOM CABLING
INC. AND MAY
NOT BE
RELEASED TO
ANOTHER
VENDOR OR
CONTRACTOR
WITHOUT PRIOR
WRITTEN
PERMISSION
FROM NETCOM
CABLING INC.
THIS PRICING IS
GOOD FOR 2
WEEKS FROM THE
DATE OF THIS
PROPOSAL.
IF THE ABOVE
QUOTE IS

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

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Attn: Adam Ward

Date: 03/20/2023
Proj Name:
GB Quote #: 0242973684

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

ACCEPTABLE
PLEASE SIGN AND
EMAIL OR
PROVIDE A PO TO
NETCOM CABLING
INC. NETCOM
WILL CONTACT
YOU FOR YOUR
INSTALLATION
SCHEDULE.
PLEASE INCLUDE
A CONTACT NAME
AND PHONE
NUMBER IF
DIFFERENT FROM
NAME LISTED
ABOVE.
#

200	1 EA	GRAYBAR BRND	LABOR FOR INSTALL	\$24,671.11	1	\$24,671.11
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Total in USD (Tax not included): \$112,160.95

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Attn: Adam Ward

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Proj Name:
GB Quote #: 0242973684

Proposal

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Signed: _____

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City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-143

File ID: 2023-143

Type: Contract

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Contract - Samet Inc. GMP - Truist Point Stadium Modifications - (MLS)Major League Soccer

City Council is requested to approve the Construction Phase contract in an amount not to exceed \$5,296,970, for a total Guaranteed Maximum Price (GMP) of \$5,628,4751 and the itemized Guaranteed Maximum Price (GMP) statement for Samet Corporation for modifications to Truist Point Stadium Modifications in preparation for a Major League Soccer (MLS) team to begin play in Spring 2024

Notes:

Sponsors:

Enactment Date:

Attachments: 6. Contract – Samet Inc. GMP – Truist Point Stadium Modifications – (MLS)Major League Soccer

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-143

CITY OF HIGH POINT

AGENDA ITEM



Title: Samet GMP – Truist Point Stadium Modifications

From: Eric Olmedo, Assistant City Manager

Public Hearing: None

Attachments: Itemized GMP Statement

Meeting Date: April 3, 2023

Advertising Date / 10/6/2022

Advertised By: Purchasing

PURPOSE:

The City Council is requested to approve the itemized Guaranteed Maximum Price (GMP) statement for Samet Corporation for modifications to Truist Point Stadium Modifications in preparation for a Major League Soccer (MLS) team to begin play in Spring 2024.

BACKGROUND:

A Request for Qualifications (RFQ 14-100522) was advertised and processed to solicit interested firms for Design-Build Services for the Truist Point Stadium Modifications project. One (1) proposal was submitted on the first attempt and three (3) are required to proceed per North Carolina General Statutes. A Re-Bid RFQ, (17-101422) was then processed and advertised and two (2) proposals were obtained. A selection committee evaluated the two (2) proposals and selected Samet Corporation for the project based on the quality-based evaluation process.

The first phase of the design-build contract, which included the Preconstruction/Design Service phase and budget of \$303,240 was approved on February 20, 2023.

The total Guaranteed Maximum Price (GMP) from Samet for the stadium modifications is \$5,628,475. This amount includes the Preconstruction/Design Service phase which was previously approved for \$303,240. The amount being approved by this action is \$5,296,970. This amount includes total contingencies of \$234,698.

BUDGET IMPACT:

The stadium modifications will be funded with an installment financing agreement and future debt service payments will be paid from the General Debt Service Fund. The total approved project budget of \$6.0 million was approved on February 20, 2023, and the budget includes items that will be outside of this contract.

RECOMMENDATION / ACTIONS REQUESTED:

Staff recommends and asks the City Council to approve the Construction Phase contract in an amount not to exceed \$5,296,970, for a total Guaranteed Maximum Price of \$5,628,475.

ATTACHMENT-A
Attachment A-1 Itemized Statement of the GMP



High Point Truist Point Stadium Soccer Renovation
High Point NC

3/21/2023

Construction Cost by Trade Package				Base Bid Total
01A	Final Cleaning			\$2,087
02A	Vapor Mitigation Allowance			\$10,000
03A	Concrete Foundations Walls & Slabs			\$599,344
04A	Masonry			\$174,984
05A	Structural Steel			\$271,785
06D	Millwork & Casework			\$172,676
07A	Waterproofing Dampproofing & Expansion Joints			\$34,048
07B	Membrane & Metal Roofing			\$96,525
07D	Fiber Cement Siding			\$8,250
08A	Doors Frames, Hardware, & Specialties			\$29,900
09A	Drywall, Framing , ACT, & Insulation			\$125,350
09C	Carpet, Hard Tile, & Resilient Flooring			\$35,978
09H	Paint			\$36,320
10A	Toilet Partitions & Specialties			\$38,575
12E	Seating			\$209,833
21A	Fire Protection			\$20,253
22A	Plumbing			\$196,190
23A	HVAC			\$93,000
26A	Electrical			\$134,650
27A	Audio Visual Allowance			\$50,000
32E	Field Turf & Netting			\$1,469,813
32G	Landscaping Allowance			\$5,000
Subtotal				\$3,814,561
Owner Contingency				\$ 100,000
Design Contingency				\$ 36,736
Design Builders Contingency				\$ 97,962
Construction Contingency Subtotal				\$ 234,698
Design & Precon Services				\$ 303,240
Const Admin Services				\$ 34,320
DB General Conditions & General Requirements				\$ 745,983
General Conditions Subtotal				\$1,083,543
Subcontractor Default Insurance				\$ 57,193
Builders Risk Insurance				\$ 10,131
Technology Expense				\$ 8,443
Performance & Payment Bond				\$ 42,214
Insurances				\$ 47,842
Project Closeout Services				\$ 11,257
Permits, Bond & Insurance Subtotal				\$ 177,080
Design Builder Fee				\$ 318,593
TOTAL PROJECT GUARANTEED MAXIMUM PRICE:				\$ 5,628,475



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-144

File ID: 2023-144

Type: Agreement

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Municipal Agreement - (NDOT) North Carolina Department of Transportation - Schedule A

City Council is requested to approve a North Carolina Department of Transportation (NDOT) new reimbursement Schedule A municipal agreement to cover the maintenance costs of traffic control signs on state system roads within the City's municipal limits.

Notes:

Sponsors:

Enactment Date:

Attachments: 7. Municipal Agreement – (NDOT) North Carolina Department of Transportation – Schedule A

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-144

CITY OF HIGH POINT

AGENDA ITEM



Title: NCDOT Municipal Agreements – Schedule A - Signs

From: Greg Venable, Transportation Director

Meeting Date: Monday April 3, 2023

Public Hearing: No

Advertising Date: NA

Advertised By: NA

Attachments: Municipal Agreement – Schedule A

PURPOSE:

The North Carolina Department of Transportation has presented the City with a new reimbursement Schedule A. The Schedule A municipal agreement covers the maintenance costs of traffic control signs on state system roads within the City's municipal limits. The agreement applies to preventative and routine maintenance, replacement, and construction activities associated with maintaining these signs.

BACKGROUND:

The last Schedule A revision was in 2014. The new schedule covers maintenance and the replacement of damaged, or obsolete signage. Schedule A includes updated pricing for equipment, materials, and labor, as well as the potential for periodic adjustments to reflect the additions of new signs and changing costs, subject to funding availability. The agreement will be retroactive to July 1, 2022, and effective for one (1) year, and may be renewed annually by the City Manager for up to five (5) additional years before a new agreement is required.

BUDGET IMPACT:

Schedule A allows the City to be reimbursed for costs associated with the maintenance of signs along state system streets within High Point. Over the previous five years (FY 2017-22), the City has received an average annual reimbursement of \$10,250. These funds are included in the General Fund for Transportation Operations, and we are on track to receive a similar amount in the current fiscal year.

RECOMMENDATION / ACTION REQUESTED:

The Transportation Department requests City Council's approval of the Municipal Agreement - Schedule A with the North Carolina Department of Transportation (NCDOT).

NORTH CAROLINA
GUILFORD COUNTY

**MUNICIPAL MAINTENANCE - TRAFFIC CONTROL
DEVICES
SIGNS AGREEMENT
SCHEDULE A**

DATE: 2/16/2023

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

AND

WBS Elements: 7.104112

CITY OF HIGH POINT

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of High Point, hereinafter referred to as the "Municipality".

W I T N E S S E T H:

WHEREAS, under the provisions of G.S. 136-18 and G.S. 136-66.1, the Department has the responsibility for the maintenance of highways on the State Highway System; that NC Administrative Code 19A NCAC 2B.0203 provides that the Department is authorized and directed to assume the cost of installing and erecting traffic control devices, hereinafter referred to as signs and supports, on the State Highway System streets which it approves; and

WHEREAS, the provisions of G.S. 136-66.1 authorizes the Municipality to contract with the Department for the installation, repair, and maintenance of highway signs and supports on State Highway System streets within the Municipality; and

WHEREAS, the Department finds it desirable and advantageous to enter into a Cost Reimbursement Agreement with the Municipality under which the Municipality installs and maintains signs and supports on State Highway System streets within the Municipality in accordance with the policy adopted by the Department for the installation and maintenance of such signs and supports; and

WHEREAS, the parties do not intend, through this Agreement, to transfer to the Municipality legal control, responsibility, or liability for any portion of the State Highway System from the State to the Municipality.

WHEREAS, the Department has programmed funding in the approved Transportation Improvement Program for the Project; and,

NOW, THEREFORE, the Department and the Municipality do hereby agree as follows:

Agreement ID # 11429

That the Municipality shall maintain the signs and supports as described below and indicated on the attached Schedule "A".

SIGNS

1. The Municipality will maintain and replace, if necessary, those signs and supports indicated on the attached Schedule "A" that are the responsibility of the Department in accordance with the Department's policy for the installation and maintenance of signs and supports within the Municipality except those on the interstate and controlled access highways which the Department will continue to maintain. All signs erected will be of reflectorized sheeting on nonrecycled aluminum and mounted on a "U" channel post or material approved by the Department and indicated by the General Requirements for Schedule "A". The Municipality will be reimbursed for the maintenance and replacement of signs and supports that are the responsibility of the Department only. Reimbursement for signs and supports will be in accordance with the Schedule "A" attached hereto and incorporated herein by reference. The Department reserves the right to adjust the reimbursement rate periodically to reflect current market rates and/or may adjust the reimbursement rate three (3) percent each annum in consideration of recent inflation rates, subject to the availability of maintenance funds and the performance of the Municipality.
2. This agreement shall be in full force and in remain in effect beginning with the date that the Administrator uses on the last page and continuing for a one-year period, with extensions possible for additional one-year periods, up to a total of five (5) years. For the Municipality, the City Manager is authorized to agree to and execute any extensions, including agreeing to additional compensation or higher reimbursement that may be provided for in such extensions. At the end of each one-year period, upon written extension, this agreement shall continue as written or as modified with the understanding that the Department and/or the Municipality reserve the right to cancel this agreement with a thirty (30) day written notice to the opposite party.
3. The Department may be billed quarterly by the Municipality at the local Division Office for the cost of signs and supports pursuant to this agreement. The Municipality shall submit the quarterly bill, including any related invoices, to the Department for signs and supports pursuant to this agreement on or before three months after the end of each quarterly cycle. Specifically, these dates are July 1st for the first quarter, October 1st for the second quarter, January 1st for the third quarter, and April 1st for the fourth quarter. All final bills must be submitted within one (1) year after the work is performed or said work will be considered non-billable and will not be paid for by the Department. The Municipality shall keep and maintain all cost records and supporting

documentation for the work for which they bill the Department and shall make these cost records and documentation available to the Department upon request for audit for a period of five years after closing of each fiscal year.

4. The Municipality shall not install any signs or supports on the State Highway System streets that have not been approved by the Department pursuant to NC Administrative Code 19A NCAC 2B.0203. Approval for payment of installed signs and supports shall be given upon submittal of locations of installations by the Municipality to the Department. The Division Engineer or his designated representative shall review the submittal of signs and supports locations for adherence according to the guidelines provided by the Department.
5. This Agreement does not transfer legal control of or responsibility or liability for the State Highway System roads described herein to the Municipality, nor does it prohibit the Department from taking any action or undertaking any responsibilities with regard to such roads. This Agreement is solely for the benefit of the Municipality and the Department and not for the benefit of any other persons, including, but not limited to members of the public or uses of the State Highway System roads, and no third party rights are created, or intended to be created, by this Agreement.
6. Any contract entered into with another party to perform work associated with the requirements of this agreement shall contain appropriate provisions regarding the utilization of Minority Businesses, Women Businesses, or Small Professional Services Firms (SPSF) as required by GS 136-28.4 and the North Carolina Administrative Code. The Department will provide the appropriate provisions to be contained in those contracts. Those provisions are available on the Department's website at: www.ncdot.org/doh/preconstruct/ps/contracts/sp/2006sp/municipal.html.
 - No advertisement shall be made nor any contract be entered into for services to be performed as part of this agreement without prior written approval of the advertisement or contents of the contract by the Department.
 - Failure to comply with these requirements will result in funding being withheld until such time as these requirements are met.
7. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
8. The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related

authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

9. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
10. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IN WITNESS WHEREOF, this Agreement has been executed by the Department and the Municipality by authority duly given.

ATTEST:

CITY OF HIGH POINT

BY: _____

BY: _____

DATE: _____

"N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization."

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

BY: _____
(FINANCE OFFICER)

Remittance Address:

City of High Point

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

PRESENTED TO BOARD OF TRANSPORTATION ITEM O: _____

Municipal Operations Agreement – Traffic Control Devices Schedule “A” – Signs

The Board of Transportation will reimburse the Municipality for the replacement of signs on the following schedule:

- **Signs:** Every 12 years, or if sign is damaged, deteriorated, or otherwise not meeting its intended use.

ITEM	QUANTITY OF ITEM INSTALLED	* REIMBURSEMENT	UNIT	TOTAL REIMBURSEMENT PER ITEM
A. 30"x30" Stop		\$14.67	SF	
B. 36"x36" Stop		\$14.75	SF	
C. 36"x36" Yield		\$28.21	SF	
D. 36" RR Warning (Fluorescent Yellow Color)		\$14.85	SF	
E. Warning Signs: Grade B Sheeting (Fluorescent Yellow-Green Color)				
1. 36"x36" School [Reduced Speed] (S4-5)		\$11.78	SF	
36"x36" School [Advance Symbol] (S1-1)		\$11.78	SF	
48"x48" School [Advance Symbol] (S1-1)		\$11.81	SF	
2. 24"x12" Diagonal Arrow (W16-7)		\$12.00	SF	
30"x18" Diagonal Arrow (W16-7)		\$11.73	SF	
3. 24"x10" Ahead Plaque (W16-7P)		\$12.00	SF	
36"x20" Ahead Plaque (W16-7P)		\$11.80	SF	
48"x30" Ahead Plaque (W16-7P)		\$11.80	SF	
4. 24"x12" XXX FT Panel (16-2)		\$12.00	SF	
30"x18" XXX FT Panel (16-2)		\$11.73	SF	
36"x36" Pedestrian (W11-2)		\$11.78	SF	
36"x36" Bicycle (W11-1)		\$11.78	SF	
5. 24"x8" School (S4-3)		\$12.00	SF	
30"x10" School (S4-3)		\$12.00	SF	
36"x12" School (S4-3)		\$11.67	SF	
36"x36" School Bus Stop Ahead (S3-1)		\$11.78	SF	
9. 24"x18" Share the Road (W16-1)		\$11.67	SF	
F. Other warning and regulatory		.063 gauge Al@ \$11.75	SF	
		.080 gauge Al@ \$12.18		
		.125 gauge Al@ \$13.50		
G. Guide Signs w/o Z bars(Type D)		Single panel = \$11.83	SF	
		Dbl panel = \$12.53		
H. Guide Signs w/Z bars(Type A or B)		\$15.95	SF	
J. 2 lb U channel Posts		\$5.00	LF	
K. 3 lb U channel Posts		\$6.00	LF	
L. 4" X 4" Wood Posts		\$12.00	LF	
M. 4" X 6" or 6" X 6" Wood Posts		\$12.00	LF	
N. Installation of 1 Post Sign or Assembly, Span Wire and Mast Arm		\$90.00	EA	

O. Installation of 2 Post Sign or Assembly		\$110.00	EA	
P. Installation of Z Bar Sign (Type A)		\$685.00	EA	
Q. Installation of Z Bar Sign (Type B)		\$415.00	EA	
TOTAL MAXIMUM REIMBURSEMENT =				

- **Supports** for new installations or supports that are damaged or otherwise not meeting its intended use.

*Sign and support prices shown are current maximum allowable sign reimbursements. See **General Requirements**.

GENERAL REQUIREMENTS – Schedule A

Signs may be purchased from the Department of Corrections (DOC), fabricated by the Municipality, or purchased from a private sign manufacturer providing the sign meets all NCDOT sheeting and sign fabrication specifications. The NCDOT sheeting specification is available from the Department's website @ <http://www.doh.dot.state.nc.us/preconstruct/traffic/congestion/sign/>. The sign fabrication requirements are in Section 901 of the NCDOT Standard Specifications for Roads and Structures. Installation of signs shall be in accordance with the NCDOT Roadway Standard Drawings. The signs and sign installations shall meet all requirements of these specifications and standards for the Municipality to be reimbursed. Reimbursement will be made after sign installations. The Municipality shall meet all requirements of the General Requirements and Appendix A for reimbursement by NCDOT. The Department reserves the right to inspect any signs installed by the Municipality under Schedule A before or after installation.

For reimbursement of sign support(s), the supports and support installations must meet all requirements of Section 903 and 1094 of the NCDOT Standard Specifications for Roads and Structures and the NCDOT Roadway Standard Drawings.

*If the signs are provided by a private contractor or the Municipality, the reimbursement rate will be the actual cost of the sign as shown on invoice, not to exceed the maximum reimbursement rate shown on Schedule A for each designated sign. The Department reserves the right to adjust the reimbursement rate periodically to reflect current market rates. Signs ordered from the DOC will be based upon sign prices at the time ordered and payable after installation.

NCDOC Information:

If ordering signs from the Department of Corrections (DOC):

Telephone: 1-800-241-0124

Fax: (919) 716-3974

NCDOC

2020 Yonkers Road

Raleigh, NC 27605



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-145

File ID: 2023-145

Type: Agreement

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: **Municipal Agreement - (NDOT) North Carolina Department of Transportation - Schedule B**

City Council is requested to approve a North Carolina Department of Transportation (NDOT) new reimbursement Schedule B municipal agreement to cover the maintenance costs of pavement markings on state system roads within the City's municipal limits.

Notes:

Sponsors:

Enactment Date:

Attachments: 8. Municipal Agreement – (NDOT) North Carolina Department of Transportation – Schedule B

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-145

CITY OF HIGH POINT

AGENDA ITEM



Title: NCDOT Municipal Agreements – Schedule B - Markings

From: Greg Venable, Transportation Director

Meeting Date: Monday April 3, 2023

Public Hearing: No

Advertising Date: NA

Advertised By: NA

Attachments: Municipal Agreement – Schedule B

PURPOSE:

The North Carolina Department of Transportation has presented the City with a new reimbursement Schedule B. The Schedule B municipal agreement covers the maintenance costs of pavement markings on state system roads within the City's municipal limits. The agreement applies to preventative and routine maintenance, replacement, and construction activities associated with maintaining these pavement markings.

BACKGROUND:

The last Schedule B revision was in 2014. The new schedule covers maintenance and the replacement of pavement markings on state system streets. Schedule B includes updated pricing for materials, and labor, as well as the potential for periodic adjustments to reflect the additions of new pavement markings on new state system streets and changing costs, subject to funding availability. The agreement will be retroactive to July 1, 2022, and effective for one (1) year, and may be renewed annually by the City Manager for up to five (5) additional years before a new agreement is required.

BUDGET IMPACT:

Schedule B allows the City to be reimbursed for costs associated with the maintenance of pavement markings along state system streets within High Point. Over the previous five years (FY 2017-22), the City has received an average annual reimbursement of \$13,100. These funds are included in the General Fund for Transportation Operations, and we are on track to receive a similar amount in the current fiscal year.

Reimbursement for costs associated with Schedule B are capped at \$35,000 per year. These funds are included in the General Fund for Transportation Operations and the prior year reimbursements for Schedule B were approximately \$35,000.

RECOMMENDATION / ACTION REQUESTED:

The Transportation Department requests City Council's approval of the Municipal Agreement - Schedule B with the North Carolina Department of Transportation (NCDOT).

NORTH CAROLINA
GUILFORD COUNTY

**MUNICIPAL MAINTENANCE - TRAFFIC CONTROL
DEVICES
MARKINGS & MARKERS AGREEMENT
SCHEDULE B**

DATE: 2/8/2023

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

AND

WBS Elements: 7.104112 & 7.204112

CITY OF HIGH POINT

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of High Point, hereinafter referred to as the "Municipality".

W I T N E S S E T H:

WHEREAS, under the provisions of G.S. 136-18 and G.S. 136-66.1, the Department has the responsibility for the maintenance of highways on the State Highway System; that NC Administrative Code 19A NCAC 2B.0203 provides that the Department is authorized and directed to assume the cost of installing and erecting traffic control devices, hereinafter referred to as pavement markings and markers, on the State Highway System streets which it approves; and

WHEREAS, the provisions of G.S. 136-66.1 authorizes the Municipality to contract with the Department for the installation, repair, and maintenance of highway pavement markings and markers on State Highway System streets within the Municipality; and

WHEREAS, the Department finds it desirable and advantageous to enter into a Cost Reimbursement Agreement with the Municipality under which the Municipality installs and maintains pavement markings and markers on State Highway System streets within the Municipality in accordance with the policy adopted by the Department for the installation and maintenance of such pavement markings and markers; and

WHEREAS, the parties do not intend, through this Agreement, to transfer to the Municipality legal control, responsibility, or liability for any portion of the State Highway System from the State to the Municipality.

WHEREAS, the Department has programmed funding in the approved Transportation Improvement Program for the Project; and,

NOW, THEREFORE, the Department and the Municipality do hereby agree as follows:

That the Municipality shall maintain the pavement markings and markers as described below and indicated on the attached Schedule "B".

1. The Municipality shall install and maintain pavement markings and markers as indicated on Schedule "B" which are the responsibility of the Department in accordance with the Department's policy for the installation and maintenance of pavement markings and markers within the Municipality except those on the interstate and controlled access highways which the Department shall continue to maintain. The Municipality shall use approved pavement marking materials and pavement markers. Reimbursement for pavement markings and markers shall be in accordance with Schedule "B" Markings and Markers, attached hereto and incorporated herein by reference.
2. This agreement shall be in full force and in remain in effect beginning with the date that the Administrator uses on the last page and continuing for a one-year period, with extensions possible for additional one-year periods, up to a total of five (5) years. For the Municipality, the City Manager is authorized to agree to and execute any extensions, including agreeing to additional compensation or higher reimbursement that may be provided for in such extensions. At the end of each one-year period, upon written extension, this agreement shall continue as written or as modified with the understanding that the Department and/or the Municipality reserve the right to cancel this agreement with a thirty (30) day written notice to the opposite party.
3. The Department may be billed quarterly by the Municipality at the local Division Office for the cost of pavement markings and markers pursuant to this agreement. The Municipality shall submit the quarterly bill, including any related invoices, to the Department for pavement markings and markers pursuant to this agreement on or before three months after the end of each quarterly cycle. Specifically, these dates are July 1st for the first quarter, October 1st for the second quarter, January 1st for the third quarter, and April 1st for the fourth quarter. All final bills must be submitted within one (1) year after the work is performed or said work will be considered non-billable and will not be paid for by the Department. The Municipality shall keep and maintain all cost records and supporting documentation for the work for which they bill the Department and shall make these cost records and documentation available to the Department upon request for audit for a period of five years after closing of each fiscal year. The reimbursement rates shown on the attached Schedule "B" shall be increased three (3) percent each annum in consideration of recent inflation rates, subject to the availability of maintenance funds and the performance of the Municipality.
4. The Municipality shall not install any pavement markings and markers on the State Highway System streets that have not been approved by the Department pursuant to NC Administrative

Code 19A NCAC 2B.0203. Approval for payment of installed pavement markings and markers shall be given upon submittal of locations of installations by the Municipality to the Department. The Division Engineer or his designated representative shall review the submittal of pavement markings and markers locations for adherence according to the guidelines provided by the Department.

5. This Agreement does not transfer legal control of or responsibility or liability for the State Highway System roads described herein to the Municipality, nor does it prohibit the Department from taking any action or undertaking any responsibilities with regard to such roads. This Agreement is solely for the benefit of the Municipality and the Department and not for the benefit of any other persons, including, but not limited to members of the public or uses of the State Highway System roads, and no third party rights are created, or intended to be created, by this Agreement.
6. Any contract entered into with another party to perform work associated with the requirements of this agreement shall contain appropriate provisions regarding the utilization of Minority Businesses, Women Businesses, or Small Professional Services Firms (SPSF) as required by GS 136-28.4 and the North Carolina Administrative Code. The Department will provide the appropriate provisions to be contained in those contracts. Those provisions are available on the Department's website at: www.ncdot.org/doh/preconstruct/ps/contracts/sp/2006sp/municipal.html.
 - No advertisement shall be made nor any contract be entered into for services to be performed as part of this agreement without prior written approval of the advertisement or contents of the contract by the Department.
 - Failure to comply with these requirements will result in funding being withheld until such time as these requirements are met.
7. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
8. The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.
9. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this

Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.

10. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IN WITNESS WHEREOF, this Agreement has been executed by the Department and the Municipality by authority duly given.

ATTEST:

CITY OF HIGH POINT

BY: _____

BY: _____

DATE: _____

"N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

BY: _____
(FINANCE OFFICER)

Remittance Address:

City of High Point

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

PRESENTED TO BOARD OF TRANSPORTATION ITEM O: _____

MUNICIPAL OPERATIONS AGREEMENT - TRAFFIC CONTROL DEVICES

SCHEDULE "B" MARKINGS and MARKERS

The Board of Transportation shall reimburse the Municipality for marking the system highways based on the following schedule:

() **CHECK** here if Municipality is to **INSTALL ALL MARKINGS AND MARKERS, OTHERWISE, CIRCLE THE LETTER IN FRONT** of the items below to be maintained by the Municipality.

	ITEM	QUANTITY OF ITEM INSTALLED	REIMBURSEMENT	UNIT	TOTAL REIMBURSEMENT PER ITEM
A	4" Thermoplastic Pavement Marking Line, 90 mils		\$0.90	LF	
B	6" Thermoplastic Pavement Marking Line, 90mils		\$1.50	LF	
C	8" Thermoplastic Pavement Marking Line, 90 mils		\$2.90	LF	
D	12" Thermoplastic Pavement Marking Line, 90 mils		\$3.10	LF	
E	16" Thermoplastic Pavement Marking Line, 90 mils		\$6.00	LF	
F	24" Thermoplastic Pavement Marking Line, 90 mils		\$7.50	LF	
G	Thermoplastic Marking Line Removal, 4"		\$0.75	LF	
H	Thermoplastic Marking Line Removal, 8"		\$1.20	LF	
I	Thermoplastic Marking Line Removal, 24"		\$6.00	LF	
J	Thermoplastic Pavement Marking Character, 90 mils		\$115.00	EA	
K	Thermoplastic Pavement Marking Symbol, 90 mils		\$120.00	EA	
L	Thermoplastic Pavement Marking Symbol & Character Removal		\$80.00	EA	
M	4" Paint Marking Line *		\$0.50	LF	
N	6" Paint Marking Line *		\$0.55	LF	
O	8" Paint Marking Line *		\$0.65	LF	

P	12" Paint Marking Line *		\$0.90	LF	
Q	16" Paint marking Line *		\$3.00	LF	
R	24" Paint Marking Line *		\$3.00	LF	
S	Paint Pavement Marking Symbol/Character		\$45.00	EA	
T	Permanent Raised Pavement marker		\$7.00	EA	
U	Permanent Snowplowable Raised Pavement Marker		\$35.00	EA	
V	Permanent Snowplowable Pavement Marker Lens Replacement		\$35.00	EA	
W	Flexible Delineator (Yellow)		\$70.00	EA	
X	Flexible Delineator (Crystal & Red)		\$30.00	EA	
TOTAL MAXIMUM REIMBURSEMENT =					

* THIS PAY ITEM IS FOR ONE LAYER OF PAINT. ANY OTHER LAYERS WILL ALSO BE PAID FOR UNDER THE SAME PAY ITEM.

The Municipality shall bill the Division of Highways on a quarterly basis for the pavement marking and markers accomplished by the use of long-life pavement marking material and pavement markers. Long –life pavement markings, paint and markers will be paid for using the unit prices as shown above.

Pavement markings are expected to have a five (5) year life cycle. Placement of pavement markings will be reimbursable on any given roadway once every five (5) years, assuming the replacement is warranted the fifth (5th) year. Any replacement necessary on those roadways according to the NCDOT Standard Practice before the five (5) year cycle is complete will be the responsibility of the Municipality and at no expense to the Department.

Pavement markers are expected to have a life cycle of three (3) years. Placement of pavement markers / snowplowable marker lenses will be reimbursable on any given roadway once every three (3) years, assuming the replacement is warranted the third (3rd) year. Any replacement necessary on those roadways according to the NCDOT Standard Practice before the three (3) year cycle is complete will be the responsibility of the Municipality and at no expense to the Department with the following exception:

Permanent raised markers that have been prematurely removed from the pavement as a result of snow removal should be replaced after the

snowplowing season. Replacement of these markers will be considered reimbursable at the unit price listed above.

The Municipality would be expected to keep these markings and markers in good repair according to the NCDOT Standard Practice for Pavement Marking and Marker Maintenance. Engineering judgment should be used by the municipality to determine if markings and or markers meet these replacement criteria. Retroreflectivity measurements may be taken by the NCDOT on an as needed basis or when either party has questioned the status.

Items included on the Schedule "B" may be added or deleted to those checked above by a request in letter form signed by the Mayor, Clerk (or Manager). The letter shall be sent in quadruplicate to the Division Engineer, accompanied by four (4) copies of the Schedule "B" with all appropriate items checked. If the Division Engineer approves the new Schedule "B" he / she shall sign, as approved, all four (4) copies of the Municipality's letter of request. The Division Engineer shall then: 1) forward one copy of the letter and Schedule "B" to the DOT Controller and the State Traffic Engineer. 2) Return a copy of each to the Municipality. 3) Retain a copy of each for his / her file. The new Schedule "B" shall then become effective at the beginning of the next quarter for reimbursement.

Above rates approved by the Board of Transportation_____ to be effective_____



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-084

File ID: 2023-084

Type: Ordinance

Status: Pending in
Committee

Version: 1

Reference:

In Control: City Council

File Created: 02/10/2023

File Name:

Final Action:

Title: City of High Point, Text Amendment 22-05

To amend the City of High Point Development Ordinance to update and revise the Sign Ordinance and various other sections of the Development Ordinance that pertain to signs.

[Enter body here.]

Notes:

Sponsors:

Enactment Date:

Attachments: Staff Report TA-22-05.pdf

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: gina.lindsey@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	02/20/2023	continued		03/20/2023		Pass
1	City Council	03/20/2023	continued	City Council	04/03/2023		

Text of Legislative File 2023-084

CITY OF HIGH POINT

AGENDA ITEM



Title: Text Amendment 22-05
(City of High Point)

From: Sushil Nepal,
Planning and Development Director

Meeting Date: February 20, 2023

Public Hearing: Yes

Advertising Date: February 8, 2023, and
February 15, 2023

Attachments: A. Staff Report
B. Text Amendment Ordinance

Advertised By: Planning and Development

PURPOSE:

To amend the City of High Point Development Ordinance to update and revise the Sign Ordinance and various other sections of the Development Ordinance that pertain to signs.

BACKGROUND:

Although the sign regulations have been amended over time, they have not been completely rewritten since 1992. The current Development Ordinance, which was rewritten and adopted in 2016, did not include a rewrite of the sign regulations, they were only reformatted to match the rest of the Development Ordinance.

The sign ordinance project started in 2018 with the Cooper Consulting Company team conducting a review and assessment of the current regulations, holding stakeholder group interviews with targeted interest groups, and soliciting public input through mailed and online surveys. Public meetings were held for the consultants to share their initial observations and ideas and provide an opportunity for public feedback prior to drafting the sign regulations.

On May 2, 2022, the public review draft of the amended sign regulations was made available on the City's website for review and comment. A public drop-in session was held on June 14, 2022, to give an overview of the draft and answer questions. The comment period was held open until June 30, 2022, at which time staff started to prepare the public hearing draft. On October 13, 2022, the public hearing draft was made available for public review.

Speaking on the request:

Joan Campbell, Fast Signs, 1305 N. Main Street, High Point

Ms. Campbell spoke regarding the size of some proposed permitted sign area standards. She mentioned considering increasing the size of light-pole banner signs.

Judy Stalder, TREBIC, 115 South Westgate Drive, Greensboro

Ms. Stalder spoke and noted that staff had responded to previous concerns raised in TREBIC's review of the proposed sign ordinance. She also provided two additional comments related to roof signs and electronic changeable copy signs. She noted that roof signs should be considered as a permitted sign type as they can add to the diversity and creativity of future development. Additionally, she recommended that electronic

changeable copy signage be permitted within Corridor Overlay Districts (including the Eastchester Gateway Corridor Overlay District), as they are another tool to promote modern, successful business growth in High Point.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

A. Staff Recommendation

Staff recommended approval of this request as outlined in the attached staff report.

B. Planning and Zoning Commission Action

1. The Planning and Zoning Commission recommended approval of this request, as recommended by staff, by a vote of 8-0.

2. Consistency and Reasonableness Statements

The Planning and Zoning Commission voted 8-0 to approve the following statement:

That Text Amendment 22-05 is consistent with the City's adopted policy guidance because the proposed amendments are generally technical and legal in nature, and they are supported by adopted policy guidance from the Community Growth Vision Statement, which includes goals and objectives related to enhancing the aesthetic quality and safety of the city's corridors, as well as the City's Land Use Plan, which recognizes that signage is an integral part of aesthetics and civic design.

Furthermore, the proposed amendments are reasonable and in the public interest in that the proposed amendments provide modern and up-to-date sign regulations that are in keeping with both the state and federal constitutions and applicable state and federal laws.

**CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT**

**STAFF REPORT
TEXT AMENDMENT CASE TA-22-05
January 24, 2023**

Request	
Applicant: City of High Point	Affected Ordinance Sections: Section 2.5.13., <i>Sign Permit</i> Section 3.7.3., <i>Planned Development Districts</i> Section 3.8.7., <i>Gateway Corridor Overlay</i> Section 4.3., <i>Use Standards</i> Section 4.4., <i>Accessory Structures</i> Section 4.5., <i>Temporary Uses</i> Section 5.7., <i>Signs</i> Section 5.10.3., <i>Exterior Lighting Exemptions</i> Section 5.10.4., <i>Prohibited Lighting</i> Section 5.14.3., <i>Corner Retail</i> Section 8.5., <i>Nonconforming Signs</i> Section 9.7.5., <i>Revocation of Permits</i> Section 10.2.10., <i>Rules of Measurement</i> Section 10.4., <i>Definitions</i>
Proposal: To amend the City of High Point Development Ordinance to update and revise the Sign Ordinance and various other sections of the Development Ordinance that pertain to signs.	

Background

Although the sign regulations have been amended over time, they have not been completely rewritten since 1992. The current Development Ordinance, which was rewritten and adopted in 2016, did not include a rewrite of the sign regulations, they were only reformatted to match the rest of the Development Ordinance.

The sign ordinance project started in 2018 with the Cooper Consulting Company team conducting a review and assessment of the current regulations, holding stakeholder group interviews with targeted interest groups, and soliciting public input through mailed and online surveys. Public meetings were held for the consultants to share their initial observations and ideas and provide an opportunity for public feedback prior to drafting the sign regulations.

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Details of Proposal

The proposed text amendment rewrites the entirety of Section 5.7., *Signs*, and amends various other sections of the Development Ordinance as listed above.

Analysis

The goal of this text amendment is to update and modernize the City's sign regulations to create user-friendly regulations through simplified language, photos, and graphics to illustrate the regulations wherever possible. Overall, signage regulations been updated, simplified, clarified, and reorganized to be more user-friendly using more tables, graphics, and photos. Additionally, the sign regulations have been modified to ensure they conform with the state and federal constitutions and applicable state and federal laws.

Most of the sign regulations are contained in Section 5.7, *Signs* (the "Sign Ordinance"). This section has been rewritten in its entirety. The following is not meant to be an exhaustive list of changes, but is instead intended to highlight some of the more significant changes that have been proposed. This list also contains some of the proposed changes to sign regulations located in other sections of the Development Ordinance, such as Section 10.2.10, *Rules of Measurement*, Section 10.4, *Definitions*, Section 4.4, *Accessory Uses*, and Section 4.5, *Temporary Uses*.

- **Prohibited Signs** [Section 5.7.3]: – Updated to include modern sign types – e.g., air blown signs/devices (air puppets).
- **General Standards** [Section 5.7.4]: Clarified the removal of freestanding signs when buildings are demolished.
- **Illumination Standards** [Section 5.7.6]: Consolidated general illumination standards into a separate section to reduce repetitive text and to clarify standards. There are still some illumination standards in other subsections that are only applicable within those specific sections.
- **Signs Allowed Without a Permit** [Section 5.7.7]:
 - Condensed and clarified signs allowed without a permit;
 - Moved exempt signs to signs allowed without a permit; and
 - Allowed announcement signs for all types of events.
- **Specialty Signs** [Sections 5.7.8.E and Section 5.7.9.E]: Created a new category of signs for both freestanding and attached signs:
 - Freestanding Specialty Signs - (development entrance signs, institutional banner, light-pole banner).
 - Attached Specialty Signs - (blade, crown, freestanding canopy, and supergraphic).
 - Supergraphic signs were created for the Central Business (CB) district to accommodate the unique needs of the furniture market.
 - All these signs are allowed in addition to the maximum allowed signage.
- **Freestanding Signs** [Section 5.7.8]:
 - Individual freestanding signs were reduced in height and size.

- Development identification signs were converted to Freestanding Multi-tenant Development signs. This clarified and increased the allocation of what qualifies as a multi-tenant sign.
- **Attached Signs** [Section 5.7.9]:
 - No longer limit the number of attached signs, just limit the total combined sign area allowed.
 - Changed the way we measure attached signs to more accurately calculate the total sign area by placing the smallest box possible around each individual sign (no longer one large box around all signs).
 - Changed calculation method for attached signs from percentage of building wall to square feet per linear foot of building frontage, which is easier to measure.
 - Variety of new attached sign types have been added that were not previously allowed (e.g., projecting sign, building canopy sign, building banner signs).
- **Electronic Signs** [Section 5.7.10]: Created a new section for electronic sign types (electronic changeable copy and video signs). Because this is such a specific sign type that has multiple technical standards, creating a new section for just these types was necessary for clarity and ease of use.
- **Signs in Institutional Districts** [Section 5.7.11]: Created new section due to the unique needs of institutional campus uses (e.g., hospital and university).
- **Limited Duration Signs** [Section 5.7.12]: A new section for this sign type (formerly Special Promotion Sign) was created for clarity and ease of use.
- **Vintage Sign** (historic signs) [Section 5.7.13]: Changed the name and clarified the regulations.
- **Common Sign Plan** [Section 5.7.14]: Revised and modernized the regulations.
- **Sign Images by Sign Type** [Section 5.7.16]: This is a new section that provides photos for all sign types as an illustration for the reader.
- **Eastchester Gateway Corridor Overlay** [Section 5.7.8]: Sign requirements were moved from zoning district standards to Section 5.7.8.
- **Rules of Measurement** [Section 10.2.10]: Enhanced Rules of Measurement to include graphics to show how to measure signs based on the regulations.
- **Definitions** [Section 10.4]: Definitions related to signs were consolidated to be in one place under “Signs.”
 - Added definitions for signs not currently defined.
 - Added definitions for new sign types that were added.
- **Accessory and Temporary Uses** [Sections 4.4 and 4.5]: Moved sign regulations for accessory and temporary uses into the accessory and temporary use sections located outside of the Sign Ordinance. These types of uses are unique and all the standards for them are now in one place.

Consistency with Adopted Policy Guidance:

Whether and the extent to which the proposed text amendment is consistent with applicable City adopted policy guidance.

The proposed amendments are generally technical and legal in nature, and they are supported by adopted policy guidance from the Community Growth Vision Statement, which includes goals and objectives related to enhancing the aesthetic quality and safety of the city's corridors, as well as the City's Land Use Plan, which recognizes that signage is an integral part of aesthetics and civic design.

Reasonableness/Public Interest:

Why a decision to approve, or to deny, the proposed text amendment is reasonable and in the public interest.

The proposed amendments provide modern and up-to-date sign regulations that are in keeping with both the state and federal constitutions and applicable state and federal laws.

Recommendation

Staff recommends approval.

Required Action

Planning and Zoning Commission:

The NC General Statutes require that the Planning and Zoning Commission place in the official record a statement of consistency with the City's adopted plans when making its recommendation. This may be accomplished by adopting the statements in the Staff Analysis section of this report or by adopting its own statement.

City Council:

The NC General Statutes require that the City Council also place in the official record a statement of consistency with the City's adopted plans, and explain why the action taken is considered to be reasonable and in the public interest when rendering its decision in this case. This may be accomplished by adopting the statements in the Staff Analysis section of this report or by adopting its own statement.

Report Preparation

This report was prepared by Heidi H. Galanti, AICP, Planning Services Administrator and reviewed by Christopher Andrews, AICP, Development Administrator and Sushil Nepal, AICP, Planning and Development Director.

Attachments:

Text Amendment in ordinance form

AN ORDINANCE AMENDING THE CITY OF HIGH POINT DEVELOPMENT ORDINANCE

WHEREAS, the City of High Point adopted the “City of High Point Development Ordinance” on May 16, 2016, with an effective date of January 1, 2017, and subsequently amended; and

WHEREAS, public hearings were held before the Planning and Zoning Commission on January 24, 2023 and before the City Council on February 20, 2023 regarding Text Amendment 22-05; and

WHEREAS, notice of the public hearings was published in the High Point Enterprise on January 10, 2023 for the Planning and Zoning Commission public hearing, and on February 8, 2023 and February 15, 2023 for the City Council public hearing pursuant to Chapter 160D-601 of the General Statutes of North Carolina.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

SECTION 1.

That Section 5.7 *Signage*, is repealed and replaced with Section 5.7 Signs as follows:

5.7. - Signs

5.7.1. - Purpose and Intent

The purpose of this Section 5.7 (this “Section”) is to support and complement the City of High Point’s long-range goals of enhancing the City’s aesthetic appearance and improving traffic safety along its roadway corridors and streets, while balancing the communication and wayfinding needs of its citizens.

Regulation of signs within the City promotes the health, safety, welfare, convenience, enjoyment and aesthetic values of the community through regulation of sign placement, number, location, size, type, characteristics, appearance, illumination, animation, and maintenance.

This Section is specifically intended to:

- A. Promote the reasonable, orderly, and effective display of permitted signs, displays, and devices;
- B. Promote the economic well-being and appearance of the City by creating a favorable physical image;
- C. Allow and encourage signs to facilitate way-finding through the community;

- D. Protect the public welfare as well as land values by preserving the aesthetic and historic qualities of the City;
- E. Protect the City from excessive and obtrusive signs;
- F. Minimize distractions and view obstructions that contribute to traffic hazards and endanger public safety; and
- G. Promote the efficient identification of information to maintain a viable economy, and a vital cultural and social community served by a variety of organizations.

5.7.2. - Applicability

The provisions of this Section shall apply to all signs erected, affixed, placed, painted or otherwise established within the City of High Point or its ETJ, except as otherwise provided herein.

- A. Signs are allowed only as an accessory use or structure to a principal use. The selling or leasing space on a sign is not an accessory use of the property.
- B. This Section applies only to signs that are legible from a street or from private or public property other than the lot on which the sign is located. (See Section 10.4, Definitions, for the definition of “Legible”)
- C. Any sign that is not expressly allowed under this Section, or under a specific state law, is prohibited. (See Section 5.7.3, Prohibited Signs)
- D. Some signs are allowed without a permit but are still regulated under this Section. (See Section 5.7.7, Signs Allowed Without a Sign Permit)
- E. Many signs are expressly allowed, require a permit, and are subject to specific standards of this Section.
- F. For some signs, the State of North Carolina has preempted or limited the City’s regulatory authority. Thus, any applicable state law in effect that conflicts with this Section prevails over this Section.
- G. To the extent allowed by federal or state law, this Section shall apply to the City and any other governmental entities with land or facilities in the City.

5.7.3. - Prohibited Signs

Unless otherwise allowed under this Section, the following signs are prohibited (See Section 5.7.16, Sign Images by Sign Type for visual illustration of these signs):

- A. Air-blown signs/devices;
- B. Animated signs, except video signs as allowed in Section 5.7.10, Electronic Sign Standards;
- C. Flashing signs;
- D. Mechanically moving signs;
- E. Roof signs;

- F. Trailer signs;
- G. Vehicle signs;
- H. Windblown signs, except pennants as allowed in Section 5.7.12, Limited Duration Signs;
- I. Signs projecting over a public right-of-way, except as allowed in Subsection 5.7.5.D, Projections into the Right-of-Way and Travel Way, or through an encroachment agreement with the City or NCDOT;
- J. Signs that imitate a traffic control device;
- K. Signs located within the public right-of-way that are painted, pasted, stapled, taped, or otherwise affixed to any bench, bus stop shelter, planter, utility pole, curb, sidewalk, hydrant, bridge, tree, fence, fixture, utility box or pedestal, or refuse container, except those signs erected by or on behalf of a utility or governmental entity.
- L. Signs projected onto a surface by use of lights.

5.7.4. - General Standards

The standards in Section 5.7.4, General Standards, are applicable to all signs.

- A. **Rules of Interpretation, Measurement and Definitions.** These provisions shall be construed in accordance with the rules of interpretation, measurement and definitions set forth in Chapter 10: Measurement and Definitions of the Development Ordinance.
- B. **Compliance with Codes.** All signs shall comply with applicable provisions of the State Building Code.
- C. **Permits.** All signs, except signs subject to Section 5.7.7, Signs Allowed Without a Sign Permit, are required to have a sign permit. In all sign permit applications where a matter of interpretation under this Section arises, the most restrictive interpretation shall prevail in order to carry out the purpose of this Section.
- D. **Electrical Service.** A sign that operates through the use of electrical service shall be subject to all necessary approvals and permits.
- E. **Sign Variance.** Only standards pertaining to sign height and location may be modified by approval of a variance in accordance with Section 2.4.16, Variance. No other standards may be modified through a variance.
- F. **Nonconforming Signs and Uses**
 - 1. Nonconforming signs shall be subject to the requirements in Section 8.5, Nonconforming Signs.
 - 2. New signs for a nonconforming use shall be permitted provided the signs comply with the standards in this Section.
- G. **Removal or Modification of Signs**

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1. **Temporary Cover.** Due to a change in ownership or use of the property, or for any other reasonable purpose, one sturdy, opaque, weather-proof cover sign may be placed over an existing sign for a period of 90 days, by the end of which an updated permanent sign must be in place.
2. **Temporary Uses.** Signs for temporary uses permitted in accordance with Section 4.5, Temporary Uses, shall be removed at the expiration of the permitted time limit indicated on the zoning compliance permit.
3. **Cessation of Use**
 - a) A nonconforming sign for a use that has ceased shall be removed in accordance with Section 8.5, Nonconforming Signs.
 - b) A conforming sign for a use that has ceased shall be removed or covered within 30 days of the use's cessation in the following manner:
 - (i) It shall be covered by a sturdy, weather-proof, blank opaque cover, tightly secured and well-maintained until the building is reoccupied; or
 - (ii) It shall be covered by a blank opaque panel that fits within the existing sign frame.
 - c) If the use remains ceased after the expiration of a 180-day period, any cloth-like sign cover shall be replaced with a blank opaque panel described in Subsection 5.7.4G.3.(b)(ii) above, until the building is reoccupied.
4. **Demolished Buildings.** The following shall apply to signs on a property pending demolition of buildings or demolished buildings:
 - a) When a permit is issued for demolition or removal of a building or structure, any freestanding sign associated with the building or structure and its supporting structure shall be removed concurrently with the demolition or removal of the buildings and structures, unless there is a valid approved site plan for a new use prior to the building demolition or removal and the existing sign is a conforming sign. Conforming signs shall be maintained in accordance with Subsection 5.7.4.G.3, Cessation of Use.
 - b) After the effective date of this Section, any sign that remains on a property after a building has been demolished or removed thereon, and there is no valid site plan, shall be considered illegal and shall be subject to removal in accordance with Chapter 9: Enforcement of the Development Ordinance.
 - c) Subsection 5.7.4.G.4, Demolished Buildings, shall not apply to Outdoor Advertising signs as defined in Section 9-2-2(k)(29) of the previous version of the High Point Development Ordinance, dated December 31, 2016.
5. **Removal of Unsafe Signs.** Signs determined by the City to be unsafe to the public shall be removed or remedied in accordance with Chapter 9: Enforcement of the Development Ordinance. If a sign poses an immediate danger, as determined by the

City, the sign, or the parts of it posing a danger shall be remedied or removed in accordance with Chapter 9: Enforcement of the Development Ordinance.

H. Poorly Maintained Signs

1. A sign shall be maintained in good structural condition, in compliance with the State Building Code, and in conformance with this Section.
2. A sign which is not properly maintained, including but not limited to: cleaning, painting surfaces and letters, removal of rust and rotted wood and replacement of damaged parts and non-working illumination, shall be remedied in accordance with Chapter 9: Enforcement of the Development Ordinance.

I. Historic Properties. No freestanding or attached sign shall be located outside of the right-of-way and on the premises of a Guilford County Landmark Property or within a Local Historic Overlay district without a certificate of appropriateness prior to issuance of a sign permit.

J. Signs on Public Land or in Right-of-Way. A sign installed or placed on public land or right-of-way, except those installed or placed in compliance with this Section and state law, or under an encroachment agreement with NCDOT or the City, or in accordance with the City's Historic Roadside Marker Policy, shall be deemed to be abandoned to the public and shall be subject to removal and disposal by the City in accordance with Chapter 9: Enforcement of the Development Ordinance.

K. Violation of Building Codes. A sign which is installed in violation of the State Building Code or in violation of this Section is an illegal sign and subject to enforcement action by the City in accordance with Chapter 9: Enforcement of the Development Ordinance.

5.7.5. - Installation and Design

A sign shall be designed, constructed, and maintained in accordance with the following standards:

A. Consent of Owner. A sign may not be placed on private property without the consent of the landowner or occupant.

B. Obstructions

1. No sign shall be erected or maintained in a manner that obstructs visibility for motorists at any street intersection in accordance with the standards in Title 6, Chapter 1, Streets and Sidewalks, of the City's Code of Ordinances.
2. No sign shall interfere with or obstruct pedestrian traffic.
3. A sign shall not obstruct a fire escape, required exit, window, door opening, or wall opening intended as a means of ingress or egress.
4. Placement of a sign and its supporting structure shall not interfere with natural or artificial drainageways.
5. No sign shall be erected or maintained that covers a doorway or window, other than a window sign permitted in accordance with this Section.

- C. **Permanence.** All signs, except A-frame signs, announcement signs, construction signs, flags, inflatable signs, pennants, real estate signs, temporary banner signs, weekend signs, and window signs, shall be constructed of permanent materials and shall be permanently attached to the ground or building.
- D. **Projections into the Right-of-Way and Travel Way**
1. Signs shall be located at least 9 feet above sidewalks and other pedestrian ways and 15 feet above vehicular drives and parking spaces.
 2. No part of a sign may be closer than 3 feet to a curb or street pavement as measured horizontally from the curb to the sign. (See Section 10.2.10, Signs, for rules of measurement)
- E. **Utility Clearance**
1. A sign shall be located in such a way that it maintains horizontal and vertical clearance from all existing or planned electrical power lines and communication lines in accordance with the applicable provisions of the National Electrical Safety Code (NESC) and the *Development Guide*.
 2. A sign and its supporting structure shall maintain clearance from surface and underground utilities, conduits or equipment or lines for water, sewage, gas, electricity, or communication equipment. Signs or supports located within utility easements shall receive written authorization from the easement holder. The City shall not be responsible for damage to, or the repair or replacement of, signs or supports that must be removed to access such easements.
- F. **Ventilation Interference.** A sign shall not be erected so as to interfere with an opening required for ventilation.
- G. **Warning Interference.** A sign shall not be erected so as to interfere with any existing sign warning of a hazardous or potentially hazardous condition, such as a buried gas line or power cable.
- H. **Wind Loads.** All signs, except A-frame signs, announcement signs, construction signs, flags, inflatable signs, pennants, real estate signs, temporary banner signs, weekend signs, and window signs, shall be constructed to withstand minimum wind loads in accordance with the State Building Code.

5.7.6. - Illumination Standards

The following illumination standards are additional applicable standards to other standards found in this Section. The more restrictive standards between Section 5.7.6, Illumination Standards, and other illumination standards found in this Section shall control.

A. **General Illumination Standards**

1. Externally illuminated freestanding signs requiring a permit are allowed in all residential districts.

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2. Internally illuminated signs are prohibited in all residential districts.
 3. In any nonresidential district, all signs may be externally or internally illuminated, subject to specific standards by district or sign type.
 4. Light sources to illuminate signs shall be located, angled, shielded, and limited in intensity so as not to cast substantial light (spillover) upon an adjacent property or create a visual safety hazard to vehicles and pedestrians.
 5. Illumination of signs shall be by a steady stationary light source.
 6. Lights used to externally illuminate signs shall only produce a white light.
 7. Support structures shall not be internally illuminated or have light reflecting panels.
- B. **Illuminated Wall Signs that Abut Residential Uses.** If a wall sign faces an abutting single-family detached, single-family attached, or duplex use, then the sign shall only be externally illuminated.

5.7.7. - Signs Allowed Without a Sign Permit

Certain signs are allowed without a permit in accordance with this Section and the following specific standards. (See Section 5.7.16, Sign Images by Sign Type, for a visual illustration of these signs)

- A. **Table of Requirements.** Signs subject to the standards in Section 5.7.7, Signs Allowed Without a Sign Permit, shall comply with the applicable provisions in Table 5.7.7.A: Signs Allowed Without a Sign Permit and any additional applicable standards provided in Subsection 5.7.7.C, Specific Standards.

Table 5.7.7.A: SIGNS ALLOWED WITHOUT A SIGN PERMIT								
Sign Type		Zoning Districts	Use Type	Max No.	Max Area SF	Max Height FT	Illumination Allowed	Additional Standards
A-Frame	Freestanding	RM-26, TO, CB, MS, MX	n/a	1/bldg. entrance	6	3	None	5.7.7.C.1
Announcement	Freestanding	All Districts	n/a	3/ street frontage	6	4	None	
	Attached			1/bldg.[1]		n/a		
Building Marker	Attached	All Districts	n/a	1/bldg.	4	n/a	None	
Directional and Safety	Freestanding	All Districts	n/a	n/a	4	4	External	
	Attached					n/a		
Flags	Freestanding and Attached	All Districts	Household Living, not including Live/work and Multi-family dwellings	1 pole/lot 3 flags/pole	60/pole	See Add'l. Stnds.	External	5.7.7.C.2
			All Other Use Types, including	3 poles/street frontage 3 flags/pole	60/pole			

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			Live/work and Multi-family dwellings					
Historical or Memorial	Freestanding	All Districts	n/a	1/lot	10	10	External	
Menu Boards	Freestanding and Attached	Nonresidential Districts	n/a	1/drive-through or drive-up aisle	24	8	Internal	5.7.7.C.3
Real Estate / Construction	Freestanding	All Districts	Household Living, not including Live/work and Multi-family dwellings	1/ street frontage	6	4	None	Shall be removed within 7 days of sale, lease, or issuance of a certificate of occupancy or certificate of compliance, or otherwise is completed
	Freestanding		All Other Use Types, including Live/work and Multi-family dwellings	1/ street frontage	32	8		
	Attached			1/bldg. [2]		n/a		
Vending	Attached	Nonresidential Districts	n/a	1/side	See Add'l. Stnds.	n/a	None	Shall not be legible from any location other than the property on which the sign is located and shall consist of letters not exceeding 8 inches in height
Weekend	Freestanding	All Districts	n/a	See Add'l. Stnds.	6	4	None	5.7.7.C.4
Window	Attached	Nonresidential Districts	n/a	Window signs shall not exceed 25% of any individual window or door, or 25% of all windows combined, including doors.		n/a	None	
Other Signs Not Requiring a Sign Permit		See Subsection 5.7.7.B, Other Signs Allowed Without a Sign Permit						
Accessory Structures and Uses		See Section 4.4, Accessory Structures and Uses						
Temporary Uses		See Section 4.5, Temporary Uses						
NOTES: [1] In the case of a multi-tenant building, one sign per tenant is allowed.								

B. Other Signs Allowed Without a Sign Permit

1. Lights and decorations that are temporarily displayed on dates around holidays;
2. Hand carried signs;

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3. Signs affixed to a vehicle where the vehicle is used on a regular basis for the normal transport of goods or persons;
 4. Signs not legible from a street or another zone lot;
 5. Signs painted on an active public water tower, with permission of the tower operator;
 6. Signs on the interior of a building, courtyard, athletic field, or other building or structure which are not designed or oriented in a manner to be legible from the exterior of the building or structure;
 7. Signs erected by or on behalf of the City of High Point, Guilford County, the State of North Carolina, or the United States federal government; and
 8. Signs applied to an umbrella.
- C. **Specific Standards.** The following are specific standards for signs allowed without a sign permit in accordance with Table 5.7.7.A, Signs Allowed Without a Sign Permit.
1. **A-Frame Sign.** An A-Frame sign shall comply with the following standards:
 - a) It may be placed on the public sidewalk and must only be placed directly in front of the use;
 - b) It shall be displayed only during operational hours of the use and must be removed each day at the close of business;
 - c) It shall not include any loose, windblown or moving elements;
 - d) It shall provide a minimum of 5 feet of clear passage on the sidewalk between the street and the Sign; and
 - e) It shall not be anchored to the sidewalk or affixed to a pole, vending box, or other structure or appurtenance.
 2. **Flag.** All flags shall comply with the following standards:
 - a) The installation of a flagpole may be subject to a permit, in accordance with the State Building Code;
 - b) The maximum height of a freestanding flagpole is 40 feet;
 - c) Flagpoles attached to buildings shall be mounted on the facade of the building using a flagpole bracket. The flagpole shall not extend above the roof eave or building parapet of the building on which the flagpole is attached; and
 - d) Flagpoles attached to a building may project into the street right-of-way in accordance with Subsection 5.7.5.D, Projections into the Right-of-Way and Travel Way.
 3. **Menu Board Sign.** A menu board sign at a drive-through or drive-up facility shall comply with the following standards:
 - a) It shall be located in proximity to the drive-through or drive-up speaker or service window from which an order is placed;

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- b) It shall not be legible from any location other than the property on which the menu board is located and shall consist of letters not exceeding 8 inches in height; and
 - c) The back of the menu board shall be blank and have no content displayed.
4. **Weekend Sign.** A weekend sign shall comply with the following standards:
- a) It shall be displayed only from 12:00 p.m. (noon) on a Friday to 12:00 p.m. (noon) the following Monday;
 - b) It shall be located at least 6 feet from the back of curb or edge of pavement where no curb exists;
 - c) It shall be located at least 600 feet from all other such signs unless the sign is placed at a street intersection where the public must make a turn to travel to the lot or zone lot with the event;
 - d) Only 1 weekend sign may be placed at a street intersection where the public must turn to travel to the lot or zone lot upon which the event is located;
 - e) It shall not be placed on City-owned property or on private property without the consent of the landowner or occupant;
 - f) It shall not be placed in medians, traffic islands or any other land within the public right-of-way that is surrounded by the road surface;
 - g) It shall not interfere with or obstruct pedestrian or vehicular traffic, or obstruct safe sight distances at intersections;
 - h) It shall not be anchored to the sidewalk or affixed to a pole, traffic control box, or other structure or appurtenance in the public right-of-way; and
 - i) It shall not include any loose, windblown, or moving elements.

5.7.8. - Freestanding Signs Requiring a Sign Permit

A. Freestanding Signs Generally

1. Freestanding signs requiring a sign permit in accordance with Section 2.5.13, Sign Permit, shall comply with the general and specific standards of Section 5.7.8, Freestanding Signs Requiring a Sign Permit. Freestanding signs within the Institutional District shall comply with Section 5.7.11, Signs in Institutional Districts. (See Section 5.7.16, Sign Images by Sign Type, for visual illustration of freestanding signs)
2. A summary of the applicable tables and specific provisions regulating freestanding signs requiring a permit, in addition to general standards and illumination provisions, is provided below.
 - a) Table 5.7.8.D: Freestanding Signs - Maximum Permitted Sign Number, Area, and Height establishes within each zoning district the maximum number of permitted freestanding signs, square feet of sign area, and height permitted per lot frontage within each zoning district.

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- b) Table 5.7.8.E: Freestanding Specialty Signs - Maximum Permitted Sign Area and Height establishes sign standards for specialty signs, specifically development entrance signs, institutional banner signs, and light-pole banner signs. Freestanding specialty signs do not count towards the maximum sign allowances described in Table 5.7.8.D: Freestanding Signs - Maximum Permitted Sign Number, Area, and Height and Table 5.7.8.F: Freestanding Multi-Tenant Development Sign Area Height and Setback. Freestanding specialty signs are allowed in addition to other allowable freestanding signs.
- c) Table 5.7.8.F: Freestanding Multi-Tenant Development Sign Area, Height and Setback establishes sign standards for freestanding signs permitted on a lot(s) with a multi-tenant building (3 or more tenants), a group development, or multiple lot development.
- d) Subsection 5.7.8.G: Specific Standards for Freestanding Signs establishes additional standards for specific sign types as noted within the tables in Section 5.7.8, Freestanding Signs Requiring a Sign Permit.

B. General Standards for Freestanding Signs

- 1. Freestanding signs shall be allowed only on a lot with an existing principal use.
- 2. Freestanding signs greater than 6 feet in height shall not be located within 100 feet of a residential district.
- 3. Freestanding signs shall be surrounded by a bed of landscaping. In the CB, MS and MX districts, moveable planters can be used to satisfy this standard.

C. Illumination By District

- 1. Freestanding signs in all residential and AGR districts are limited to external illumination; in all other districts, signs may be internally or externally illuminated.
- 2. In the TO, OI, EC, PNR and GCO districts, internal illumination is limited to cut-out letter/graphic or silhouette lighted signs.
- 3. Specific illumination standards are provided by sign type in Subsection 5.7.8.G, Specific Standards for Freestanding Signs.
- 4. All signs must also comply with the illumination requirements in Section 5.7.6, Illumination Standards.

- D. **Freestanding Signs.** Signs subject to the standards in Section 5.7.8, Freestanding Signs Requiring a Sign Permit, shall comply with the applicable standards in Table 5.7.8.D: Freestanding Signs – Maximum Permitted Sign Number, Area and Height.

TABLE 5.7.8.D: FREESTANDING SIGNS – MAXIMUM PERMITTED SIGN NUMBER, AREA AND HEIGHT						
DISTRICT	MAXIMUM NUMBER PER LOT FRONTAGE [1]	AREA MULTIPLIER PER LINEAR FOOT OF LOT FRONTAGE	AREA (SQUARE FEET)		MAXIMUM HEIGHT (FEET)	ADDITIONAL STANDARDS
			MIN	MAX		

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All Residential Districts - Nonresidential uses only	1	n/a	n/a	40	6	
AGR, TO, CB, MX	1	n/a	n/a	40	6	
PNR	1	n/a	n/a	40	6	5.7.8.G.1
GCO	1	n/a	n/a	40	6	5.7.8.G.2
OI, LB, EC, MS	1	0.75	25	60	12	
GB, LI, HI	1	0.75	50	80	20	
Applicable Districts - Lease and fee simple lots within a multi-tenant development	1	n/a	n/a	40	6	
NOTE: [1] Lots having frontage on two intersecting streets (corner), may have a sign on each lot frontage or on the corner. If the sign is placed on the corner, then a second sign may be a maximum of 40 sq. ft. and 6 feet in height. In no case shall there be more than one sign per street frontage. (See Section 10.2.10, Signs, for rules of measurement)						

- E. Freestanding Specialty Signs.** The sign allowances for freestanding specialty signs shall comply with the applicable provisions of Table 5.7.8.E: Freestanding Specialty Signs – Maximum Permitted Sign Area and Height. Freestanding specialty signs do not count towards the maximum sign allowances described in Table 5.7.8.D: Freestanding Signs - Maximum Permitted Sign Number, Area, and Height and Table 5.7.8.F: Freestanding Multi-Tenant Development Sign Area, Height and Setback. Freestanding specialty signs are allowed in addition to other allowable freestanding signs.

Table 5.7.8.E: FREESTANDING SPECIALTY SIGNS – MAXIMUM PERMITTED SIGN AREA AND HEIGHT				
SPECIALTY SIGN TYPES	ZONING DISTRICTS	MAX SF	MAX HEIGHT	ADDITIONAL STANDARDS
Development Entrance Sign	All Districts	50	6	5.7.8.G.3
Institutional Banner Sign	All Districts	32	6	5.7.8.G.4
Light-Pole Banner Sign	All Districts	6	n/a	5.7.8.G.5

- F. Freestanding Multi-Tenant Development Signs.** Freestanding multi-tenant development signs may be placed on a lot with a multi-tenant building with 3 or more tenants, a group development, or multiple lot development and shall comply with the applicable provisions in Table 5.7.8.F: Freestanding Multi-Tenant Development Sign Area, Height and Setback; and Section 5.7.14, Common Sign Plan.

TABLE 5.7.8.F: FREESTANDING MULTI-TENANT DEVELOPMENT SIGN AREA, HEIGHT AND SETBACK						
ZONING DISTRICT	MAXIMUM NUMBER PER DEVELOPMENT FRONTAGE	MAXIMUM AREA PER MULTI-TENANT DEVELOPMENT [1]		MAXIMUM HEIGHT (FEET)	SETBACK	ADDITIONAL STANDARDS
		<25,000 (SQUARE FEET)	≥25,000 (SQUARE FEET)			
OI, LB, EC, MS	1	75	100	15	10	
GCO	1	75	100	15	10	5.7.8.G.2
GB, RC, LI, HI	1	100	150	25	10	
NOTE:						

[1] Based on the total building gross floor area.

G. Specific Standards for Freestanding Signs

1. **Signs within the PNR District.** Signs within the PNR District along thoroughfare streets may be increased to 60 square feet and may be up to 12 feet in height.
2. **Signs within the Eastchester GCO District.** Signs within the Eastchester Gateway Corridor Overlay shall comply with the following standards:
 - a) Only monument signs are allowed; and
 - b) Only changeable copy signs are allowed, but not electronic changeable copy signs.
3. **Development Entrance Sign.** Development entrance signs shall comply with the following standards:
 - a) Only permitted in subdivisions with more than 8 lots, group developments with more than 8 dwelling units or over 50,000 square feet of nonresidential gross square feet, and in Institutional Districts;
 - b) Each public access point to the development shall be permitted to have 2 signs at no more than two major entrances into the development. All other entrances shall be limited to 1 sign at each entrance;
 - c) Enhancement of a development entrance sign with masonry or stone shall not exceed the permitted sign height; and
 - d) Development entrance signs may be externally illuminated.
4. **Institutional Banner Sign.** Institutional banner signs shall comply with the following standards:
 - a) Institutional banner signs shall only be allowed on lots or zone lots being used for uses within the civic, education, and religious institution use categories;
 - b) Upon approval of a sign permit, posts to which an institutional banner sign will be attached may be installed at a height not exceeding 6 feet nor be more than 10 feet apart;
 - c) One institutional banner sign shall be allowed on each street frontage;
 - d) Institutional banner signs shall not be illuminated; and
 - e) No additional sign permit is required to change an institutional banner sign after the initial sign permit is issued and the posts are approved, provided the approved posts are not changed.
5. **Light-Pole Banner Sign.** A light-pole banner sign shall comply with the following standards:
 - a) It shall be attached on at least two ends;
 - b) It shall not have separate illumination;

- c) It shall be limited to two light-pole banner signs per pole; and
- d) No additional sign permit is required to change a light-pole banner sign after the initial sign permit is issued and the pole mounts are approved, provided the approved pole mounts are not changed.

5.7.9. - Attached Signs Requiring a Sign Permit

A. Attached Signs Generally

1. Attached signs requiring a sign permit in accordance with Section 2.5.13, Sign Permit, shall comply with the standards of Section 5.7.9, Attached Signs Requiring a Sign Permit. Attached signs within the Institutional District shall comply with Section 5.7.11, Signs in Institutional Districts. (See Section 5.7.16, Sign Images by Sign Type, for visual illustration of attached signs)
2. A summary of the applicable tables and specific provisions regulating attached signs requiring a permit, in addition to illumination provisions, is provided below.
 - a) Table 5.7.9.C: Attached Signs - Maximum Permitted Sign Area Per Principal Building Facade establishes within each zoning district the maximum square feet of sign area permitted on a principal building's facade based on the linear feet of the building's facade (width of the building).
 - b) Table 5.7.9.D: Attached Signs - Maximum Permitted Sign Area by Sign Type establishes the number of permitted signs and size limits by each sign type listed in the table; however, the maximum sign area permitted on the building facade is regulated by Table 5.7.9.C: Attached Signs - Maximum Permitted Sign Area Per Principal Building Facade.
 - c) Table 5.7.9.E: Attached Specialty Signs - Maximum Permitted Sign Area by Sign Type establishes sign standards for attached specialty signs. Attached specialty signs do not count towards the maximum sign allowances in Table 5.7.9.C: Attached Signs - Maximum Permitted Sign Area Per Principal Building Facade and Table 5.7.9.D: Attached Signs – Maximum Permitted Sign Area by Sign Type. Attached Specialty Signs are allowed in addition to other allowable attached signs.
 - d) Subsection 5.7.9.F, Attached Signs on Multi-Tenant Buildings, establishes how standards for signs on multi-tenant buildings are applied on shared building facades.
 - e) Subsection 5.7.9.G, Specific Standards for Attached Signs, establishes additional standards for specific sign types as noted within the tables in Section 5.7.9, Attached Signs Requiring a Sign Permit.

B. Illumination Standards for Attached Signs

1. Illuminated attached signs are prohibited in residential districts.
2. In all other districts, signs may be internally or externally illuminated, except that in the AGR, TO, OI, EC, PNR and GCO districts, internal illumination is limited to cut-out letter/graphic or silhouette lighted signs.

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3. Specific illumination standards are also provided by sign type in Subsection 5.7.9.G, Specific Standards for Attached Signs.
4. All signs must also comply with the illumination requirements in Section 5.7.6, Illumination Standards.

- C. Attached Signs – Maximum Permitted Sign Area Per Principal Building Facade.** The maximum sign area permitted per principal building facade shall comply with the provisions in Table 5.7.9.C: Attached Signs –Maximum Permitted Sign Area Per Principal Building Facade.

TABLE 5.7.9.C: ATTACHED SIGNS – MAXIMUM PERMITTED SIGN AREA PER PRINCIPAL BUILDING FACADE		
DISTRICT	AREA MULTIPLIER PER LINEAR FOOT OF PRINCIPAL BUILDING FACADE	MAXIMUM SIGN AREA FOR ATTACHED SIGNS ON PRINCIPAL BUILDING FACADE [1] (SF)
All Residential Districts - Nonresidential uses only	0.5	50
AGR, TO, PNR	1	50
OI, LB, EC, LI, HI, MS, MX	1	100
CB	2	300
GB, RC	2	400
GCO	n/a [2]	200 [3]
NOTES:		
[1] Applies to the maximum square footage for all signs on the principal building facade only; all other facades may have 50% of the allowable square footage of the principal building facade.		
[2] The GCO is an overlay district and therefore the base district determines the square foot multiplier.		
[3] The maximum sign area for signs within the GCO is limited to 200 sf or the lesser sign area of the underlying zoning district.		

- D. Attached Signs – Maximum Permitted Sign Area by Sign Type.** The permitted number and area by sign type shall comply with the provisions in Table 5.7.9.D: Attached Signs - Maximum Permitted Sign Area by Sign Type.

TABLE 5.7.9.D: ATTACHED SIGNS – MAXIMUM PERMITTED SIGN AREA BY SIGN TYPE			
SIGN TYPE/DISTRICTS	NUMBER	MAXIMUM AREA PER SIGN TYPE [1] (SF)	ADDITIONAL STANDARDS
WALL SIGN			
All Residential Districts - Nonresidential uses only	1	50	
AGR, TO, OI, LB, EC, LI, HI, MS, MX, PNR	n/a	50	
CB	n/a	200	
GB, RC	n/a	300	
GCO	n/a	100 [2]	
AWNING SIGN			
All Nonresidential Districts	n/a	25% of Awning	5.7.9.G.1
BUILDING BANNER SIGN			
MS, MX	n/a	16	5.7.9.G.3
CB, RC		20	
BUILDING CANOPY SIGN			

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All Nonresidential Districts	1/canopy face	See Additional Standards	5.7.9.G.4
MARQUEE SIGN			
MS, MX GB, RC, CB	n/a	See Additional Standards	5.7.9.G.7 & 5.7.10
PROJECTING SIGN			
RC	1	32	5.7.9.G.8
MS, MX	1	48	
CB	1	64	
NOTES:			
[1] The cumulative sign area shall not exceed the maximum shown in Table 5.7.9.C: Attached Signs - Maximum Permitted Sign Area Per Principal Building Facade.			
[2] The maximum sign area for wall signs within the GCO is limited to 100 sf or the lesser sign area of the underlying zoning district.			

- E. Attached Specialty Signs.** The sign allowances for attached specialty signs, shall comply with the provisions in Table 5.7.9.E: Attached Specialty Signs – Maximum Permitted Sign Area by Sign Type. Attached specialty signs do not count towards the maximum sign allowances in Table 5.7.9.C: Attached Signs - Maximum Permitted Sign Area Per Principal Building Facade and Table 5.7.9.D: Attached Signs – Maximum Permitted Sign Area by Sign Type. Attached specialty signs are allowed in addition to other allowable attached signs.

TABLE 5.7.9.E: ATTACHED SPECIALTY SIGNS – MAXIMUM PERMITTED SIGN AREA BY SIGN TYPE				
SPECIALTY SIGN TYPE	ZONING DISTRICTS	NUMBER	MAX SF	ADDITIONAL STANDARDS
Blade Sign	All Nonresidential Districts	1/entrance	6	5.7.9.G.2
Crown Sign	OI, LB, GB, RC, CB, MS, MX, EC, LI, HI	1/facade, max. 2/bldg.	200	5.7.9.G.5
Freestanding Canopy Sign	All Nonresidential Districts	1/canopy face	10% of canopy face	5.7.9.G.6
Supergraphic Sign	CB	n/a	n/a	5.7.9.G.9
Wall-Painted Sign	All Nonresidential Districts	1/facade, max. 2/bldg.	n/a	5.7.9.G.10

- F. Attached Signs on Multi-Tenant Buildings.** Signs on multi-tenant buildings, with 3 or more tenants and with separate tenant entrances, shall comply with the following standards:
1. The maximum sign area for each tenant shall be based on its proportionate share of building linear frontage in accordance with Table 5.7.9.C: Attached Signs - Maximum Permitted Sign Area Per Principal Building Facade;
 2. Each attached tenant sign shall comply with all other applicable provisions in Table 5.7.9.D: Attached Signs - Maximum Permitted Sign Area by Sign Type; and
 3. A common sign plan shall be submitted in accordance with Section 5.7.14, Common Sign Plan.

G. **Specific Standards for Attached Signs.** The following standards apply to attached signs in addition to all other applicable standards.

1. **Awning Sign.** An awning sign shall comply with the following standards:
 - a) It shall include only the vertical face of the awning structure to determine the allowable sign size; (See Section 10.2.10, Signs, for rules of measurement)
 - b) All awnings shall be of opaque material that does not transmit light through the awning; and
 - c) External lighting may be placed above the awning.
2. **Blade Sign.** A Blade sign shall comply with the following standards:
 - a) It shall be located on the building facade a minimum of 9 feet and a maximum of 15 feet above sidewalks and other pedestrian ways; and
 - b) It may be internally or externally illuminated provided that cabinet signs are prohibited.
3. **Building Banner Sign.** A building banner sign shall comply with the following standards:
 - a) It shall be oriented perpendicular to the building facade and shall be attached to a permanent structure on at least two ends;
 - b) It shall not be illuminated; and
 - c) No additional sign permit is required to change a building banner sign after the initial sign permit is issued and the pole mounts are approved, provided the approved pole mounts are not changed.
4. **Building Canopy Sign.** A building canopy sign shall comply with the following standards:
 - a) It shall not exceed the vertical edge of the building canopy;
 - b) It may extend beyond the top or bottom horizontal edges of the building canopy, or be within the face of the building canopy;
 - c) If extended above the top horizontal edge, or on top of the building canopy, the maximum permitted height of the sign copy shall be 2 feet; and
 - d) It may have internal illumination that is limited to cut-out letter/graphic or silhouette lighted signs.
5. **Crown Sign.** A crown sign shall comply with the following standards:
 - a) It shall only be allowed on buildings 60 feet or greater in height;
 - b) Only one crown sign shall be located on any one side of a building;
 - c) No more than 2 crown signs shall be allowed per building;
 - d) It shall not cover windows or architectural details;

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- e) It shall not extend above the top of the roofline, or vertical edge of the building facade;
 - f) It shall not be placed below the floor of the top floor of the building;
 - g) It shall not exceed 75% of the width of the building facade; and
 - h) It may have internal or external illumination, but internal illumination is limited to cut-out letter/graphic or silhouette lighted signs.
6. **Freestanding Canopy Sign.** A freestanding canopy sign shall comply with the following standards:
- a) It shall be located on the face of the canopy, or be suspended under the canopy;
 - b) In no case shall it extend beyond the top horizontal or vertical edge of the canopy to which it is attached;
 - c) It shall not be located on top of the canopy; and
 - d) It may have internal illumination.
7. **Marquee Sign.** A marquee sign shall comply with the following standards:
- a) It may be internally or externally illuminated;
 - b) It may have electronic changeable copy in accordance with the standards in Section 5.7.10, Electronic Sign Standards, up to a maximum height of 5 feet; and
 - c) It may be located on top of the marquee with up to a maximum height of 3 feet and a maximum width of 75% of the marquee structure. When located on top of the marquee, it may have internal illumination that is limited to cut-out letter/graphic or silhouette lighted signs.
8. **Projecting Sign.** A projecting sign shall comply with the following standards:
- a) It shall be located on the building facade facing a street, drive, or pedestrian way;
 - b) It shall be located a minimum of 15 feet above sidewalks and other pedestrian ways, and vehicular drives and parking spaces;
 - c) It shall not include any loose, windblown or moving elements;
 - d) It shall not extend horizontally more than 4 feet from the building facade;
 - e) It shall not extend vertically above the roof line;
 - f) It shall be separated from other projecting signs by a distance of at least 25 feet;
 - g) Sign supports must be an integral part of the sign; and
 - h) It may be internally or externally illuminated provided that cabinet signs are prohibited.

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9. **Supergraphic Sign.** Supergraphic signs are intended to recognize the unique characteristics and needs of the High Point Market in the Central Business District. A supergraphic sign shall comply with the following standards:
 - a) It shall not extend above the top of the roofline, or vertical edge of the building facade;
 - b) It shall not cover windows or doors;
 - c) It shall be securely anchored in accordance with a licensed engineer's or sign manufacturer's specifications; and
 - d) It shall not be illuminated.
10. **Wall-painted Sign.** A wall-painted sign shall comply with the following standards:
 - a) It shall be permitted on only two facades of a structure;
 - b) It shall be maintained in good condition and repaired in case of vandalism or accidental destruction or be painted over to match the building;
 - c) It shall be applied using weather-resistant paint;
 - d) It shall not be painted on or obscure windows or doors;
 - e) It shall not be externally illuminated; and
 - f) Nothing in this section shall prevent someone who installs a wall-painted sign from incorporating their name or other identifying information as part of the wall-painted sign.

5.7.10. - Electronic Sign Standards

- A. **General Standards for Electronic Changeable Copy (Alphanumeric Non-Pictorial) and Video Signs**
 1. Where permitted, an existing sign may be replaced with a sign that incorporates electronic changeable copy or is a video sign; however, no existing sign shall be modified to add an electronic changeable copy or a video sign. If an existing sign is replaced by a sign having electronic changeable copy or a video sign, the replacement sign may use the existing structure. (See Section 5.7.16, Sign Images by Sign Type, for visual illustration of electronic changeable copy signs and video signs)
 2. The area of the electronic changeable copy or video sign shall be counted toward the applicable maximum allowable sign area.
 3. **Illumination**
 - a) Maximum illumination levels for electronic changeable copy signs shall not exceed 5,000 Nits.
 - b) Maximum illumination levels for video signs shall not exceed 2,500 nits.

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- c) The maximum illumination between sunset and sunrise of an electronic changeable copy sign or a video sign shall not exceed 500 nits.
 - d) Illumination levels for signs using LED technology shall provide a minimum LED density of 19/19 mm (bulb cluster spacing on center).
 - e) Prior to the issuance of a sign permit, the following shall be required:
 - (i) A written certification from the sign manufacturer that confirms the light intensity has been factory pre-set not to exceed the maximum illumination levels specified by Subsection 5.7.10.A.3, Illumination; and
 - (ii) The sign shall have a light sensing device, either by photocell (hardwired) or software settings, that will adjust the illumination in real-time as ambient light conditions change, so that the sign does not exceed the maximum illumination levels allowed by this Subsection 5.7.10.A.3, Illumination.
 - f) All electronic changeable copy signs and video signs must also comply with the illumination requirements in Section 5.7.6, Illumination Standards.
4. **Historic Properties.** No attached electronic changeable copy sign or video sign shall be placed on a structure that has a National Register designation, is located on a Guilford County Landmark property, or is within a Local Historic Overlay district.

B. Electronic Changeable Copy Signs

- 1. Freestanding electronic changeable copy signs are only allowed in the LB, GB, MS, CB, and RC Districts.
- 2. Only one freestanding electronic changeable copy sign shall be allowed per lot, which does count towards the allowable freestanding sign per lot frontage.
- 3. Freestanding electronic changeable copy signs shall not exceed 33% of the permitted sign area and shall be integrated into the sign face (not a separate sign).
- 4. Attached electronic changeable copy signs are only allowed as a marquee sign within the permitted sign area.
- 5. An electronic changeable copy sign shall only display non-pictorial text information using alphanumeric characters.
- 6. **Message**
 - a) Messages shall be static and complete within itself, with no continuation of content to the next image or message.
 - b) Messages shall be limited to 4 lines of information and/or 10 items of information, to allow passing motorists to read the entire copy with minimal distraction.
 - c) Changes to messages displayed must be as instantaneous as is technologically feasible, with no flashing, zooming, scrolling, fading, twinkling/sparkling, or other operating mode that imitates movement.

- d) The entire text of a message shall be a maximum of two colors and shall not vary in intensity during its display frame.
- e) The rate of message change for an electronic changeable copy sign shall be no faster than one time each 16 seconds.

C. Video Signs

- 1. Video signs are only allowed in the CB District.

- 2. **Freestanding Video Signs**

- a) Freestanding video signs shall be a maximum of 32 square feet and 6 feet in height and shall be positioned generally parallel to the street to minimize direct view from approaching vehicular traffic.
- b) A zone lot having a freestanding video sign shall not be permitted to have any other non-video freestanding sign.
- c) The number of freestanding video signs shall be limited as follows:
 - (i) One freestanding video sign shall be permitted per street front on a zone lot having a street frontage of 100 feet or greater; and
 - (ii) One additional freestanding video sign shall be permitted per street front for a zone lot having a street frontage of 200 feet or greater.
- d) No part of a freestanding video sign shall be located within 25 feet of the intersecting street rights-of-way, or closer than 50 feet to another freestanding video sign.

- 3. **Attached Video Wall Sign**

- a) An attached video wall sign shall not exceed 60 square feet and is considered in the maximum sign area per building facade.
- b) The number of attached video wall signs shall be limited as follows:
 - (i) One video wall sign shall be permitted per street front on a building having a minimum linear building width of 100 feet or greater; and
 - (ii) One additional video wall sign shall be permitted per street front on a building having a minimum building width of 200 feet or greater.
- c) Location/Orientation.
 - (i) A video wall sign shall be positioned on a wall generally parallel to the street to minimize direct view from approaching vehicular traffic.
 - (ii) A video wall sign shall not extend more than 18 inches from the wall to which it is attached.
 - (iii) A video wall sign shall not be positioned on a wall where the top portion of the sign is higher than 40 feet above ground level.

- (iv) No part of a video wall sign shall be located within 25 feet of the intersecting street right-of-way, or closer than 50 feet to another video wall sign.

5.7.11. - Signs in Institutional Districts

A. Applicability

Section 5.7.11, Signs in Institutional Districts applies to signs located within the Institutional District.

B. Common Sign Plan

1. A common sign plan shall be required for all development with new signs requiring a sign permit within the Institutional District in accordance with Section 5.7.14, Common Sign Plan.
2. Upon the effective date of this Section, existing signs within the Institutional District may change sign copy provided the sign copy area is not increased.

C. General Standards for Signs in Institutional Districts

1. Illumination

- a) Illumination standards for the Institutional District are as follows:
 - (i) Signs may be externally illuminated; and
 - (ii) Internal illumination is limited to cut-out letter graphics or silhouette lighted signs.
- b) All signs must also comply with the illumination requirements in Section 5.7.6, Illumination Standards.

2. **Freestanding Signs.** Within a zone lot located in an Institutional District, 1 freestanding sign is allowed per street frontage of up to 100 square feet and 6 feet in height.

3. **Attached Signs.** Each building facade may have a maximum of 100 square feet of attached signs. The following sign types are permitted:

- a) Wall sign;
- b) Awning sign, in accordance with Subsection 5.7.9.D, Attached Signs – Maximum Permitted Sign Area by Sign Type; and
- c) Building canopy sign, in accordance with Subsection 5.7.9.D, Attached Signs – Maximum Permitted Sign Area by Sign Type.

4. **Freestanding Specialty Signs.** The following freestanding specialty signs may be located in Institutional Districts in accordance with Subsection 5.7.8.E, Freestanding Specialty Signs:

- a) Development entrance signs. Institutional Districts that are divided by a public street shall be considered a separate development in determining the number of allowed development entrance signs;

- b) Institutional banner signs; and
 - c) Light-pole banner signs.
5. **Attached Specialty Signs.** The following attached specialty signs may be located in Institutional Districts in accordance with Subsection 5.7.9.E, Attached Specialty Signs:
- a) Blade signs;
 - b) Crown signs; and
 - c) Wall-painted signs.
6. **Institutional Directional Signs.** Institutional directional signs shall meet the following standards: (See Section 5.7.16, Sign Images by Sign Type, for visual illustration of institutional directional signs)
- a) Institutional directional signs may be located at street intersections, private drives and pedestrian connections to the street; and
 - b) An institutional directional sign shall not exceed 32 square feet or 8 feet in height.

D. Alternate Plan

1. The Planning and Development Director may approve an alternate common sign plan that allows modifications to the standards of Section 5.7.11, Signs in Institutional Districts, based on the following conditions:
 - a) Physical conditions of the property;
 - b) Block and/or lot configuration;
 - c) Impractical situations resulting from the application of the sign standards; or
 - d) The need to provide a better coordinated and designed campus sign system than the standards of this Section allow.
2. The following sign standards may be modified by an alternate common sign plan, provided the maximum square footage of all proposed freestanding and development entrance signs do not exceed the maximum square footage of all allowed signs, as provided in this Section, for a street frontage:
 - a) The number of freestanding and development entrance signs may be increased up to a maximum of 2 additional signs per street frontage;
 - b) The height of freestanding signs may be increased up to a maximum of 12 feet; and
 - c) The maximum size of freestanding signs may be increased up to a maximum of 25 percent.

5.7.12. – Limited Duration Signs

Limited duration signs requiring approval of a sign permit in accordance with Section 2.5.13, Sign Permit, shall comply with the following standards:

- A. Only inflatable signs, pennants, and temporary banner signs are allowed as limited duration signs. (See Section 5.7.16, Sign Images by Sign Type, for visual illustration of these signs)
- B. Limited duration signs are allowed in all nonresidential districts for nonresidential uses and in residential districts for outdoor seasonal sales as provided for in Section 4.5.4.D, Outdoor Seasonal Sales, up to a maximum of 30 days, two times per year. The 30-day maximum duration is allowed to run consecutively.
- C. Illumination is not allowed.
- D. Pennants must be contained within the lot or zone lot and shall not be anchored to the sidewalk or affixed to a pole, traffic control box, or other structure or appurtenance in the public right-of-way.
- E. One freestanding temporary banner sign per lot or zone lot is allowed up to a maximum of 32 square feet and up to 6 feet in height.
- F. One attached temporary banner sign per business is allowed up to a maximum 32 square feet.
- G. Inflatable signs shall comply with the following standards:
 - 1. One inflatable sign shall be permitted per lot or zone lot not exceeding 15 feet in height or 10 feet at its widest horizontal dimension;
 - 2. An inflatable sign shall be securely anchored in accordance with a licensed engineer's or sign manufacturer's specifications and tethered in a manner that does not create a hazard; and
 - 3. An inflatable sign shall not include any loose, windblown or moving elements.

5.7.13. - Vintage Signs

A sign may be designated a vintage sign and reconstructed, restored, or replicated in accordance with the following standards of Section 5.7.13 Vintage Signs. (See Section 5.7.16, Sign Images by Sign Type, for visual illustration of vintage signs)

- A. **Qualifications.** A sign proposed to be reconstructed, restored, or replicated as a vintage sign shall:
 - 1. Have no outstanding violations or proposed changes to the property, or structure that would cause the property, or structure to lose its historic designation; and
 - 2. A vintage sign may be any sign type and may be located in any zoning district as long as it complies with Section 5.7.13, Vintage Signs.
- B. **Application.** A sign permit application to reconstruct, restore, or replicate a sign as a vintage sign shall include the following:
 - 1. Evidence of the existence (past or present) of the sign, and its location on the structure or property;

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2. Evidence that the sign was associated with the original or other early use of the structure or grounds, or that such sign itself has historic significance;
3. If the sign exceeds the permitted height, setback, or sign area, evidence shall be provided that the proposed sign will not exceed the extent of nonconformity of the original sign;
4. If a sign is proposed to be located somewhere other than where the original sign was located, evidence shall be provided that the sign will be located on grounds or structures that are historically relevant or individually listed on the National Register of Historic Places, or designated as a Guilford County Landmark property;
5. Evidence that the sign will not pose a hazard to pedestrian or vehicular movements, and that the erection of such sign meets the applicable provisions of the State Building Code and the National Electrical Safety Code (NESC);and
6. If the sign is being replicated, evidence shall be provided showing how the new sign will imitate the former sign in at least 5 of the following elements: size, shape, materials, coloration, lettering style, graphic art style, illumination, and type of sign (overhanging, roof mounted, wall, freestanding, etc.).

C. Limitations

1. If a vintage sign is not permitted in the zoning district where it is proposed, it may be approved if only one such sign is proposed, and it is in place of an otherwise permitted freestanding or attached sign.
2. Approval for the reconstructing, restoring, or replicating a vintage sign shall not modify the number of permitted signs allowed under this Section.

5.7.14. - Common Sign Plan

- A. **Applicability.** Common sign plans shall apply to site plans with multiple buildings, multiple lot developments, group developments, planned developments, preliminary subdivision plans, and the Institutional District.
- B. **Procedure**
 1. A common sign plan shall be approved prior to the issuance of any sign permit(s).
 2. Any new common sign plan shall include a schedule that requires bringing all permanent signs not conforming to the proposed plan into compliance within 90 days.
- C. **Standards.** A common sign plan may be more restrictive than the requirements of this Section and shall provide for coordination among the following sign elements:
 1. General locations of proposed signs within the development, for both freestanding and attached signs;
 2. Shape of signs, including proposed maximum sign height and sign area;

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3. Unifying colors and/or lettering, including specific sign or font colors, fonts or script types and any specification or variation in font or script type size and/or color;
 4. Consistent type of sign illumination;
 5. Types of freestanding and attached signs allowed;
 6. Characteristics of sign faces (translucent, partially translucent, silhouette, cut-out letters, etc.);
 7. Allowable materials and colors for signs and sign support structures, including mounting details for attached signs;
 8. Provisions for shared usage of freestanding multi-tenant development signs;
 9. Incorporation and consideration of any overlay district sign requirements; and
 10. Any additional sign elements elected by the applicant to unify the development.
- D. **Conflict.** In case of any conflict between the provisions of such a common sign plan and any other provision of this Section, the more restrictive standards shall control.
- E. **Effect.** After approval of a common sign plan, no signs shall be erected, affixed, placed, painted or otherwise established except in conformance with the approved plan. The common sign plan may be enforced in the same way as any other provision of this Section.
- F. **Amendment**
1. **Minor Changes.** Unless expressly prohibited by a condition of approval or an approved common sign plan, the following minor changes may be requested by an applicant and approved by the Planning and Development Director:
 - a) Changes to the location of freestanding or attached signs; and
 - b) Changes to the provisions for shared usage of freestanding multi-tenant development signs.
 2. **Amendment.** Changes that are beyond the scope of a minor change are considered amendments and shall comply with the standards provided for in Subsection 5.7.14.C, Standards, and be approved by the Planning and Development Director.
 3. **Appeal.**
 - a) Upon receipt of the proposed amended common sign plan, the Planning and Development Director shall give notice to all owners and leaseholders of the lot or zone lot included within the proposed amended sign plan and shall either provide them with copies of the proposed amended common sign plan or shall specify how such persons may obtain or review a copy. The notice shall give those persons receiving the notice a period of 10 calendar days to consent or file a protest to the proposed amended common sign plan. Silence in response to such notice shall be deemed consent.

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- b) If any party receiving notice files a protest, it shall be considered an appeal from the decision of the Planning and Development Director (see Section 2.4.3, Appeal).

5.7.15. - Savings Clause

Subject to the property owner's consent, a noncommercial message of any type may be substituted in whole or in part for the message displayed on any sign for which the sign structure or mounting device is legal. Any change to the structure or mounting device, or the refacing of a sign shall be subject to the requirements of this Section, a common sign plan, and permitting, as may be applicable.

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A-Frame Signs	Accessory Use Signs	Air-Blown Signs	Animated Signs	Announcement Signs	Attached Signs
Awning Signs	Banner Signs	Blade Signs	Building Banner Signs	Building Canopy Signs	Building Marker Signs
Cabinet Signs	Changeable Copy Signs	Construction Signs	Crown Signs	Cut-Out Letter/Graphic Signs	Development Entrance Signs
Demolished Building Signs	Directional/Safety Signs	Electronic Changeable Copy Signs	Externally Illuminated Signs	Flashing Signs	Freestanding Canopy Signs

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Freestanding Multi-Tenant Dev. Signs	Freestanding Signs	Historical or Memorial Signs	Inflatable Signs	Institutional Banner Signs	Institutional Directional Signs
					
Internally Illuminated Signs	Light-Pole Banner Signs	Marquee Signs	Mechanically Moving Signs	Menu Board Signs	Monument Signs
					
Pennants	Projecting Signs	Real Estate Signs	Roof Signs	Silhouette Lighted Signs	Supergraphic Signs
					
Temporary Banner Signs	Trailer Signs	Vehicle Signs	Vending Signs	Video Signs	Vintage Signs

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SECTION 2.

That Section 10.2.10., *Signage*, is repealed and replaced with Section 10.2.10., *Signs* as follows:

10.2.10. Signs

- A. **Purpose** This section provides rules of measurement for sign area, height, and number. Graphics are provided to illustrate how the rules of measurement are applied to enable users to better understand sign measurement standards. These graphics are provided as a convenience and do not replace the written rules of measurement.
- B. **Applicability** All signs regulated by this Ordinance shall comply with these rules of measurement.
- C. **Use of Terms** Where the rules of measurement reference terms such as “legibility”, “sign area”, “sign copy”, “sign face”, these terms shall be based on the definitions as provided in Section 10.4 Definitions.
- D. **Computation of Sign Height** Sign height shall be computed as follows:
 - 1. The distance from the elevation of the finished grade to the top of the highest component of the sign including supporting or decorative features above the sign copy. Finished grade shall be the grade after construction.
 - 2. The finished grade elevation of a freestanding monument sign shall be measured at the midpoint of the freestanding sign’s base.
 - 3. Filling, berming, or mounding for the sole purpose of elevating the sign’s finished grade will be counted toward the sign height.
- E. **Determination of Numerical Sign Limits** The lot or site to which numerical limits for the permitted number of freestanding signs is applicable under this Ordinance shall be as

follows:

1. If a common sign plan has been approved for an area that includes the land on which a freestanding sign will be located, then the common sign plan's numerical limits for permitted freestanding signs shall be applied to the entire area encompassed by the common sign plan; and
 2. In all other cases, the numerical limits for permitted freestanding signs shall be the platted lot or other separately owned or leased parcel on which the signs will be located.
- F. **Computation of Sign Number and Sign Area for Multiple Frontages** The number and sign area permitted for lots having two or more street frontages shall be computed as follows:
1. For multiple frontage lots, the total number of freestanding signs shall not exceed the total number of freestanding signs allowed per street frontage. When a freestanding sign is placed at the corner of a lot, it shall be counted as one of the lot frontage's allowed freestanding signs. Placement of a sign at the corner shall limit the sign area and height of a freestanding sign permitted on another lot frontage based on the standards in Table 5.7.8.D Freestanding Signs – Maximum Permitted Sign Number, Area and Height (Footnote 1).
 2. For multiple frontage lots, the total sign area for attached signs shall be determined by the linear frontage of the principal building facade. For building facades having a primary entrance located at the intersection of two building facades, either building facade may be designated as the principal building facade upon which permitted sign area is computed.
- G. **Computation of Sign Area for Single-Faced Signs** The sign area of a single-faced sign shall be computed as follows:
1. Measuring the smallest square, circle, rectangle, triangle, or combination thereof which encompasses the extreme limits of the writing, representation, emblem, or other display;
 2. Including in the measurement any material or color forming an integral part of the background of the sign copy or used to differentiate the sign copy from the structure against which it is placed; however this does not include a color used predominantly on the building facade that is not intended solely to call attention to the sign; and,
 3. Including any part of the sign structure that is determined to impact the permitted sign area as outlined in Subsection I. Impact of Sign Structure on Permitted Sign Area below.
- H. **Computation of Sign Area for Multi-faced Signs** The sign area of a multi-faced sign shall be computed as follows:

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1. The sign area shall be computed in the same manner as computing sign area for a single-faced sign for all sign faces visible from any one point.
 2. When sign faces on the same structure are placed back-to-back no more than 2 feet apart, and no portion of either sign face is visible from any point at the same time, the sign area shall be computed by measuring the sign area of only one of the sign faces. If the sign faces of a multi-faced sign are of unequal sign area, computation of sign area shall be based on the sign face with the largest sign area.
 3. If the sign face on a multi-face sign does not meet the above conditions, all sign area of the sign faces shall be added together to compute the total sign area.
- I. **Impact of Sign Structure on Computation of Permitted Sign Area** In computing sign area, the following elements shall be considered part of the sign area and included in the sign area measurement:
1. Any portion of the sign structure that is internally lighted or includes neon, LED or other lighting;
 2. Any portion of a wall upon which color or visual features are added to the wall structure that calls attention to the sign. This does not include the supporting wall structure, framework, bracing, or wall area that is clearly incidental to the message itself.
- J. **Computation of Linear Feet of Principal Building Facade** For the purposes of computing linear feet of principal building facade, the following shall be used:
1. The linear distance along the principal building facade shall be counted as one building facade, except where the principal building facade is a multiple tenant non-residential building, then the linear feet of each tenant's principal building facade shall be computed separately.
 2. The length of the building facade shall be measured from one corner of the building facade to the other corner without regard to building offsets, angled walls or indentations.
 3. For multiple tenant buildings, the principal building facade shall be measured from one point of the tenant's principal building facade to the other without regard to building offsets, angled walls or indentations.
- K. **Computation of Sign Measurements for Specialty Signs**
1. **Address** For use types other than household living uses, a maximum of 5 square feet of sign area may be devoted to a site's street address exclusive of the permitted sign area computation.

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2. **Awning Sign** The sign area permitted on an awning shall be computed based on the total height and width of the viewable portions of the awning face.
3. **Electronic Changeable Copy and Video Signs** The sign area of electronic changeable copy and video signs shall be computed by measuring the height and width of the operating box in which the electronic changeable copy or video sign is situated.
4. **Freestanding Canopy Sign** The sign area permitted on a freestanding canopy sign shall be computed based on the total square footage of the vertical surface of the canopy upon which the sign is placed.

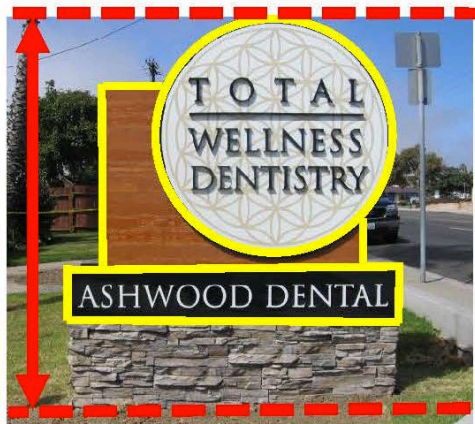
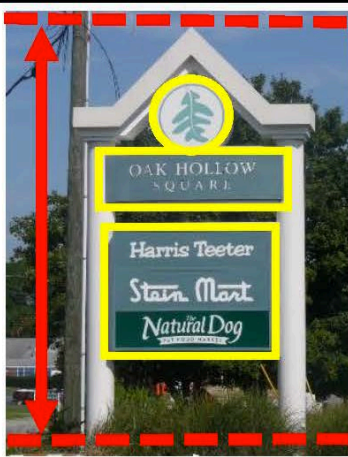
Graphics of Rules of Measurement on Next Page

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Sign Height (RED) & Sign Area (Yellow)



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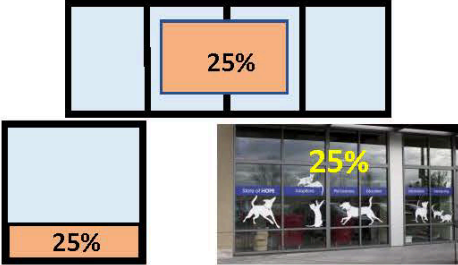
Sign Height (RED) & Sign Area (Yellow)



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Measurement of Building Facade	Measurement of Sign Area
	
	 Example: GB District: 450 LF of bldg. facade, permits 2 sf of attached sign area / LF of bldg. facade (2 x 450' = 900 sf); max sign are permitted = 400 sf
	
	
Wall sign area based on width of principal building facade and measuring the smallest square, circle, etc.	Window signs shall not exceed 25% of any individual window or door, or 25% of all windows & doors

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Additional Examples of Rules of Measurements



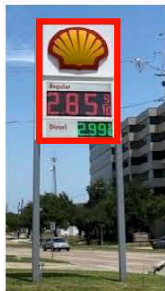
Electronic sign shall be integrated into the sign face



Electronic sign shall be ≤ 33% of total sign area



Multi-Faced Signs – Sign area computed on sign faces visible from any one point



White background color or blank sign face included in sign area computation



Building color not used to solely call attention to the sign



Background color used to call attention to sign



Awning sign area is computed based on total height and width of viewable portions of the awning face



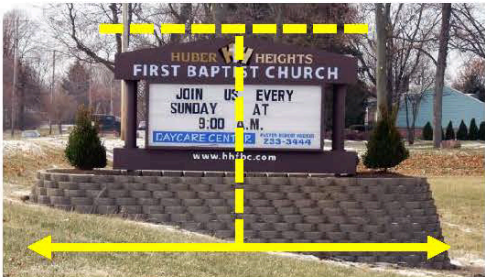
Awning sign area is computed based on total height and width of viewable portions of the awning face

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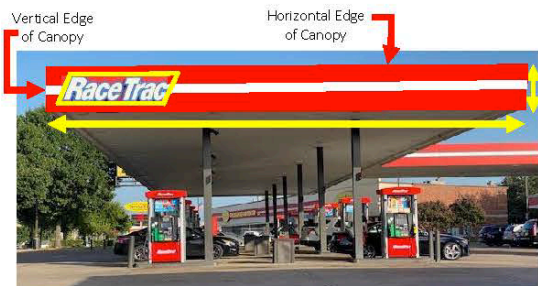
Additional Examples of Rules of Measurements



Finished grade elevation of freestanding sign measured at midpoint of sign base



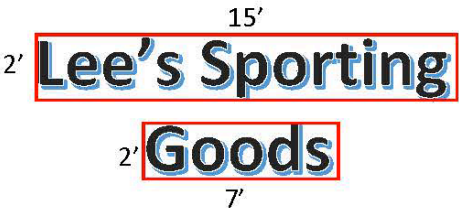
No part of sign may be closer than 3 feet to a curb or street pavement measured horizontally from curb to sign



Freestanding Canopy Sign – Limited to 10% of Sign Face and Not Extending Above or Below Horizontal Canopy Edge



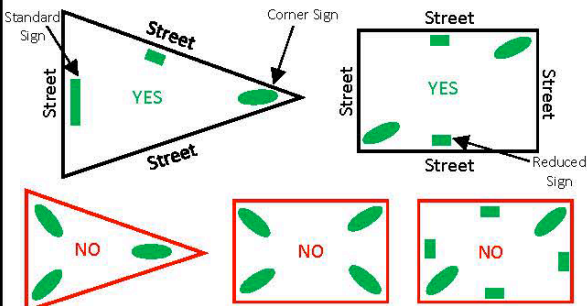
Building Canopy Sign – Sign Height Limited to ≤ 2' Above/Below



Square Feet of Building Sign without Background
 $(2' \times 15') + (2' \times 7') = 44$ square feet



Square Feet of Building Sign with Background
 $8' \times 17' = 136$ square feet



Multiple Frontage Lots May Have Signs at Corner but Reduces Sign Size of Another Frontage



Sign Area – Any portion of sign structure internally lighted

SECTION 3.

That Section 10.4 *Definitions*, is hereby amended to modify some exiting definitions, delete definitions that are no longer relevant, and to group together definitions related to signs as follows:

10.4. DEFINITIONS

GENERAL DEFINITIONS	
AWNING	<u>An attached, framed structure typically covered by plastic, canvas, metal or other material that projects from a building to provide protection from the weather. This definition does not include a “canopy” which is defined elsewhere.</u> A plastic, canvas, or metal porch or shade supported by a frame and often foldable that is placed over a storefront, doorway, or window.
BANNER	A temporary sign of lightweight fabric or similar material which is rigidly mounted to a pole or a building by a rigid frame at two or more opposite sides. National flags, state or municipal flags, or the official flag of any institution or business shall not be considered banners.
Commercial Message	A sign wording, logo, graphics or other representation that, directly or indirectly, names, advertises, or calls attention to a business, product, service, or other commercial activity.
<u>CANDELA</u>	<u>The candela is the base unit of luminous intensity in the International System of Units; it is luminous power per unit solid angle emitted by a point light source in a particular direction.</u>
CANOPY	<u>A rigid permanent structure attached to a building (building canopy) or freestanding (freestanding canopy) for the purpose of providing shelter or as a decorative feature on a building wall. A canopy is not an enclosed structure and the definition does not include an “awning” which is defined elsewhere.</u> A permanent structure other than an awning made of cloth, metal or other material attached or unattached to a building for the purpose of providing shelter to patrons or automobiles, or as a decorative feature on a building wall. A canopy is not a completely enclosed structure.
<u>CESSATION</u>	<u>Ending of the use of land, structure, operation, or activity, permanently or for a period of time, as defined by this Ordinance.</u>
<u>FLAG</u>	<u>A sign mounted to a pole made of non-rigid cloth or canvas or other material with no enclosing or supporting framework.</u>

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MARQUEE	<u>A permanent roof-like structure projecting beyond the facade of a building, such as a theater, generally located at the building's primary entrance designed to provide protection from the weather upon which messages are placed.</u> A permanent roof-like structure projecting beyond a building or building wall generally designed and constructed to provide protection from the weather.
NIT	<u>A unit of luminance equal to 1 candela per square meter (cd/m2), measured perpendicular to the rays of the source.</u> A measurement of a sign's luminance measured in the number of candela per square meter (cd/m2).
PLAYBILL	A sign announcing entertainment offered or to be offered at a business location on the site where the sign is displayed.
SIGNS	The following definitions relate to Signs: (See Section 5.7.16, Sign Images by Sign Type to view images of the different sign types.) !!LINK!!
	a) A-Frame Sign <u>A temporary sign constructed in such a manner as to form an "A" or tent-like shape, hinged or not hinged at the top. Also known as a "sandwich board sign."</u> A sign not permanently attached to the ground or other permanent structure, that is displayed for a limited period of time, and is constructed in such a manner as to form an "A" or tent-like shape, hinged or not hinged at the top; each angular face held at an appropriate distance by a supporting member. Also known as a "menu board" or "sandwich board sign."
	b) <u>Air-Blown Sign/Device</u> <u>Any sign of which all or part is set in motion by mechanically forced air such as signs or devices referred to commercially as "air puppets" and "air dancers."</u>
	c) Animated Sign <u>Any type of sign where all or part of the sign copy visibly moves in any fashion whatsoever using illumination of any type to show movement, motion, action, special effects, scenery, or change.</u> A sign which flashes, revolves, rotates, or swings by mechanical means or which uses a change of lighting to depict action or to create a special effect or scene.
	d) <u>Announcement Sign</u> <u>A sign that meets the area and height requirements for an announcement sign in Section 5.7.7, Signs Allowed Without a Sign Permit.</u>

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e) Attached Sign	<u>A sign that is affixed to, painted, or drawn on a building or structure.</u> A sign that is affixed directly or indirectly to the exterior of any surface of any building, to a projecting structure of a building, or to any outdoor structure.
f) <u>Attached Specialty Sign</u>	<u>A blade, crown, freestanding canopy, or supergraphic sign.</u>
g) Awning Sign	<u>An attached sign applied to an awning.</u> Any sign which is a part of a fabric or other nonstructural awning.
h) <u>Blade Sign</u>	<u>An attached specialty sign located between 9 and 12 feet above grade on the building facade and projecting from that facade.</u>
i) <u>Building Banner Sign</u>	<u>An attached specialty sign constructed of mesh, vinyl, fabric, or similar material attached to a building facade in a perpendicular manner.</u>
j) <u>Building Canopy Sign</u>	<u>An attached sign structurally part of or located on a building canopy.</u> A sign which is a part of or attached to an awning, canopy or other fabric-like or plastic protective structure which is extended over a door, window, or entranceway.
k) Building Marker <u>Sign</u>	<u>A sign attached to a building inscribed onto a masonry surface or metal plaque or other permanent material.</u> A sign indicating the name of a building and date and incidental information about its construction, which sign is cut into a masonry surface or made of bronze or other permanent material.
l) <u>Cabinet Sign</u>	<u>A sign structure which contains a removable sign face panel and/or background constructed of plastic or similar translucent materials and which has an internal light source.</u>
m) Changeable Copy Sign	<u>A sign or portion thereof that displays nonelectronic messages in which the copy is arranged or rearranged manually or mechanically.</u> A sign which displays messages in which the copy may be arranged or rearranged by hand.

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n) Construction Sign	<u>A sign temporarily placed on the property where site work, building construction and/or a tenant improvement is in progress.</u> A sign which identifies the architects, engineers, contractors, and other individuals or firms involved with construction of development, the name of the building or development, the intended purpose of the building or development under construction, and/or the expected completion date.
o) <u>Crown Sign</u>	<u>An attached specialty sign located on the facade of the topmost story of a multi-story building and not projecting above the roofline of the building.</u>
p) Cut-Out Letter /Lighting <u>Graphic Sign</u>	<u>A sign designed in a manner that only the outlines of the letters, numerals, graphics, or symbols are illuminated from an internal lighting source while the remainder of the sign is covered with opaque materials that prevent illumination. Neon or tube lighting is not considered cut-out lettering.</u> Lighting so arranged that only the outlines of letters, numerals, or symbols are illuminated from an internal lighting source while the remainder of the Sign is covered with nontransparent materials that prevent illumination.
q) <u>Development Entrance Sign</u>	<u>A freestanding specialty sign located at a principal entrance to the development.</u>
r) <u>Directional and Safety Sign</u>	<u>A sign that has a purpose of guiding traffic and pedestrians, or identifying hazards on public or private property, that is secondary to the primary use of the property on which it is located, such as "no parking," "entrance," "exit," "loading only," and similar signs of warning and/or directives, such as "high voltage" or "no trespassing."</u>
s) Electronic Changeable Copy Sign	<u>A sign or portion thereof that changes sign copy electronically or displays electronic, non-pictorial information using alphanumeric characters employing light emitting diodes, fiber optics, light bulbs, or other illumination devices.</u> A sign or portion thereof that displays electronic, non-pictorial text information in which each alphanumeric character, graphic or symbol is defined by a small number of matrix elements using different combinations of light emitting diodes (LED's), fiber optics, light bulbs, or other illumination devices within the display area. Electronic changeable copy signs include computer programmable, microprocessor controlled electronic displays, and also include projected images or messages with these characteristics onto buildings or other objects. Electronic changeable copy signs do not include traffic control or other official signage.

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	t) Externally Illuminated Sign Illumination, Indirect	<u>A sign where the light source is not contained within the sign, but is external and projected onto the sign.</u> Illumination from a light source that is not contained within the sign, where the light source is external and projected onto the sign.
	u) Flashing Sign	<u>A sign that projects or displays (or has the illusion of) an intermittent, blinking, scintillating, or flashing light source.</u> A type of animated sign which contains an intermittent, blinking, scintillating, or flashing light source, or which includes the illusion of intermittent or flashing light, or an externally mounted intermittent light source.
	v) Freestanding Sign	<u>A sign that is affixed to the ground with one or more supports, or on a fence, or other non-building wall, but not on any portion of a building.</u> A sign which is placed on or anchored in the ground with one or more supports that are not part of a building or other structure.
	w) Freestanding Canopy Sign	<u>An attached specialty sign structurally part of or located on a freestanding canopy.</u>
	Governmental Sign	A sign erected by or on behalf of a governmental body to post a legal notice, identify public property, convey public information of significant importance, or direct or regulate pedestrian or vehicular traffic.
	x) Freestanding Multi-Tenant Development Sign	<u>A sign located on a lot with a multi-tenant building with 3 or more tenants, a group development, or a multiple lot development.</u>
	y) Freestanding Specialty Sign	<u>A development entrance sign, institutional banner sign, or light-pole banner sign.</u>
	z) Historical or Memorial Sign	<u>A freestanding sign located on property that is individually listed on the National Register of Historic Places, designated a Guilford County Landmark property, within a Local Historic Overlay district, or on similar historic properties.</u> A sign which commemorates a historical person, structure, place, or event or which denotes, honors, celebrates, or acknowledges an historical person, structure, place, or event.

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	SIGN, IDENTIFICATION	A sign used to display the name, address, logo or other identifying symbol of an individual, family, business, institution, service, or organization occupying the premises; the profession of the occupant; the name of the building on which the sign is attached; or directory information in group developments or buildings with multiple tenants.
	SIGN, INSTRUCTIONAL	A sign that provides assistance, with respect to the premises on which it is maintained, for the direction, safety, or convenience of the public such as "entrance," "exit," "one way," "telephone," "parking," "no parking," and similar instructions.
	aa) <u>Inflatable Sign</u>	<u>A limited duration sign which is multi-dimensional and filled with air or gas. This definition does not include balloons without messages.</u>
	bb) <u>Institutional Banner Sign</u>	<u>A specialty freestanding sign constructed of mesh, vinyl, fabric, or similar material attached on opposite ends to permanent ground-mounted posts.</u>
	cc) <u>Institutional Directional Sign</u>	<u>A sign that has a purpose of guiding traffic and pedestrians within the Institutional District and meets the standards of Section 5.7.11, Signs in Institutional Districts.</u>
	dd) <u>Internally Illuminated Sign</u> Direct Illumination	<u>A sign where the light source is concealed or contained within the sign itself and becomes visible by shining through a translucent surface or is shielded silhouette lighting that illuminates or backlights an image or lettering.</u> Illumination from a light source that is contained within the sign, where the light source is internal to the sign.
	ee) <u>Item of Information</u>	<u>A word, single number, logo or other image. The following shall also be considered single items of information: a telephone number; an address number; a street name, including a designation as "street," "avenue" or other street type.</u>
	ff) <u>Legible</u>	<u>A message that is clear enough to read or view from a particular location (such as a street) if a person, who is between five feet and six feet tall and has eyesight (corrected or natural) adequate to pass the North Carolina driver's license criteria, can discern the meaning of the message. A message or image viewable from any street or residential use other than the lot on which the sign is located is presumed to be legible if the letter height exceeds eight inches.</u>
	gg) <u>Light-Pole Banner Sign</u>	<u>A specialty freestanding sign constructed of mesh, vinyl, fabric, or similar material attached to a light-pole.</u>

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	hh) <u>Limited Duration Sign</u> Temporary Sign	<u>A sign that meets the standards of Section 5.7.12, Limited Duration Signs, and is displayed for a limited period of time that is not permanently mounted to the ground, on a building, or structure. Limited duration signs shall only include inflatable signs, pennants, and temporary banner signs.</u> A sign that is displayed for a limited period of time and/or is not permanently mounted.
	ii) Marquee Sign	A sign attached to, in any manner, or made a part of a marquee.
	jj) <u>Mechanically Moving Sign</u>	<u>A sign that revolves, rotates, spins, oscillates, or swings.</u>
	kk) <u>Menu Board Sign</u>	<u>A sign located in proximity to a drive-through or drive-up speaker or service window from which an order is placed.</u>
	ll) Monument Sign	A monolithic freestanding ground-mounted sign in which the bottom of the sign is base is a solid structure flush or nearly flush with the ground.
	mm) <u>Noncommercial Message</u>	<u>Messages, emblems, or images that do not function to direct attention to or promote a business, product, or service.</u>
	nn) Nonconforming Sign	<u>A sign that was lawfully erected, constructed, or placed that does not conform to current size, height, location, design, construction, or other requirements of this Ordinance. (See Section 8.5, Nonconforming Signs)</u> Any sign that was lawful at the date on which it was established, but does not meet the standards of this Ordinance.
	SIGN OWNER	A person holding legal title or legal right to occupy or carry on business in a structure or any facility and shall include each and every person who shall have title to or benefit of a sign, or for whose benefit any type sign is erected or maintained. Where there is more than 1 landowner, as defined, their duties and obligations under this Ordinance are joint and several, and shall include the responsibility for such sign.
	oo) Pennant	A <u>limited duration sign, which is a windblown device, made of</u> lightweight plastic, fabric, or other material, whether or not containing a message of any kind, suspended from a rope, wire, or string, usually in series, designed to move in the wind.
	pp) Projecting Sign	<u>An attached sign that extends from the building facade over 12 feet above grade. This term does not include an awning, blade, or canopy sign.</u> A sign end-mounted or otherwise attached to an exterior wall of a building which forms an angle with the wall.

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	qq) Real Estate Sign	<u>A sign temporarily placed on the premises where the land, building spaces, or other appurtenances are for sale or rent.</u> A sign displayed for the purpose of offering for sale, lease, or rent the land on which the sign is erected, affixed, or otherwise established.
	rr) Roof Sign	<u>An attached sign located on a building roof or on a wall that extends above any portion of the roof line or parapet.</u> A sign erected and constructed wholly on and over the roof on a building, supported by the roof structure, and extending vertically above the highest portion of the roof.
	ss) Sign	<u>Any temporary or permanent device, form, graphic, illumination, illustration, symbol, design, pattern, wording, logo, representation, trademark, trademark color, changeable image or message that is legible and intended or designed to call attention to something or someone, or communicate information or a message to the public. This definition shall not apply to any architectural building feature directly integrated into or supporting a building, nor shall it apply to any displays located inside buildings, courts, lobbies, stadiums, or other structures that are not positioned in such a manner so as to be intended to be seen from the exterior of the building or structure.</u> An object, device, display, or structure, or part thereof, which is used to advertise, identify, display, direct, or attract attention to an object, person, institution, organization, business, product, service, event, or location by any means, including but not limited to words, letters, pennants, banners, emblems, trademarks, trade names, insignias, numerals, figures, design, symbols, fixtures, colors, illumination, or projected images or any other attention directing device.
	tt) <u>Sign Area</u>	<u>Area of the sign structure upon which the limits of the sign square footage is computed. (See Section 10.2.10, Signs for rules of measurement)!!!LINK!!!</u>
	uu) <u>Sign Copy</u>	<u>Wording or graphics on a sign surface either in permanent or removable form. (See Section 10.2.10, Signs for rules of measurement)!!!LINK!!!</u>
	vv) <u>Sign Face</u>	<u>That portion of a sign on which the message of the sign is displayed, and includes all those areas within a continuous perimeter enclosing the extreme limits of all the writing, display, or presentation together with any other display material forming an integral part of such sign or used to differentiate the background against which such sign is placed, but does not include any structural element used solely for supporting the said sign.</u> <u>(See Section 10.2.10, Signs for rules of measurement)!!!LINK!!!</u>

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	ww) <u>Sign Structure</u>	The structure surrounding and or supporting the sign face. ((See Section 10.2.10, Signs for rules of measurement))<u>!!!LINK!!</u>
	xx) <u>Silhouette Lighted Sign</u> SHIELDED SILHOUETTE LIGHTING	<u>A sign where light is directed against and reflected off the surface behind the letters or image thereby producing a glowing effect around the letters or image. Commonly referred to as back-lit lighting.</u> Lighting achieved by an illumination source located behind individual letters or parts of a sign but not visible directly through such letters or parts of the sign to the viewer.
	yy) <u>Supergraphic Sign</u>	<u>An attached specialty sign, generally oversized, constructed of a mesh, vinyl, fabric, or similar material with a temporary message that meets the standards of Section 5.7.9., Attached Signs Requiring a Permit.</u>
	zz) <u>Temporary Banner Sign</u>	<u>A limited duration sign constructed of mesh, vinyl, fabric, or similar material attached on opposite ends to ground-mounted posts or secured to a building facade. A flag shall not be considered a temporary banner sign.</u>
	<u>Special Promotion Sign</u>	An advertising activity or circumstance of a business which is not part of its daily activities or normal routine and in which the display and/or sale of merchandise, ware, or other tangible items is the sole purpose for the promotion.
	Suspended Sign	A sign which is suspended from the underside of a horizontal plan surface and is supported by the surface
	aaa) <u>Portable Sign</u> <u>Trailer Sign</u>	A sign, <u>with or without wheels, on a supporting frame that is</u> not permanently attached to the ground or other permanent structure, <u>and is</u> designed to be transported., including but not limited to Signs: designed to be transported by means of wheels; converted to A- or T- frames; menu and sandwich board signs; gas or hot-air filled balloons; umbrellas used for advertising; signs attached to or painted on vehicles parked and visible from the public right-of-way, unless said vehicle is used in the normal day-to-day operation of the business.
	bbb) <u>Vehicle Sign</u>	<u>A sign attached to, painted onto, or otherwise positioned in or on a vehicle or trailer that is parked for a period of time or driven in a manner that indicates that a principal use of the vehicle or trailer is for displaying the sign.</u>
	ccc) <u>Vending Sign</u>	<u>A sign on a machine that dispenses or provides access to products for public consumption or use. This term does not include drive-up accessory structures which are covered in Section 4.4.4 Standards for Accessory Structures.</u>

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ddd) Video Sign	<u>An electronic sign or a portion thereof that displays moving images (animated) in monochrome or in color.</u> A sign consisting of a single computer monitor, video projector or television set, or multiple computer monitors, video projectors, or television sets tiled together contiguously or overlapped in order to form one large screen. Typical display technologies include, but are not limited to, LCD panels, LED arrays, DLP tiles and rear projection screens. Such signs may display static text, animation, images or photos, electronic changeable copy including the use of changing light to depict action or create special effects, video, or any combination thereof.
eee) <u>Vintage Sign</u>	<u>A sign that is located on grounds or structures that are historically relevant or individually listed on the National Register of Historic Places or designated as a Guilford County Landmark property.</u>
fff) <u>Wall-Painted Sign</u>	<u>A sign displaying only a noncommercial message that is painted or drawn on a building wall.</u>
ggg) Wall Sign	<u>An attached sign that is located on a building or structure wall. This definition excludes wall-painted-signs.</u> A sign attached parallel to, painted on the wall surface of, or erected and confined within the limits of the outside wall, mansard roof structure, penthouse, or parapet of any building or structure, which is supported by a wall, building, or structure, but does not extend vertically above the highest portion of the roof, and which displays only 1 sign surface.
SIGN, WARNING	A sign with no commercial message that displays information pertinent to the safety or legal responsibilities of the public such as signs warning of high voltage, "no trespassing," and similar directives.
hhh) <u>Weekend Sign</u>	<u>A temporary sign displayed on a weekend that meets the standards of Section 5.7.7, Signs Allowed Without a Sign Permit.</u>
iii) <u>Windblown Sign</u>	<u>A sign, or any part of a sign, all or part of which is set in motion by wind. Such signs or devices include, feather flags, pennants, streamers, ribbons, balloons, or long narrow strips of fabric, plastic, or other material designed to move in the wind. This definition does not include "flag" as defined within this Ordinance. See also "Air-blown sign/device," which is defined separately.</u>
jjj) Window Sign	<u>A sign which is placed or painted on a window, or designed to be legible through a window, excluding displays of actual merchandise.</u> A sign which is painted on, affixed to, or designed to be visible through a window, excluding displays of merchandise.

SECTION 4.

(Regarding changes to all other parts of the ordinance that pertain to signs)

PART A.

That Section 2.5.13., *Sign Permit*, is hereby amended as follows:

- A. **Applicability** All signs, ~~unless exempted in accordance with Section 5.7, Signage,~~ shall obtain a sign permit in accordance with this section before being erected, replaced, relocated, or altered, **except signs allowed without a permit in accordance with Section 5.7.7, Signs Allowed Without a Permit.**
- B. **Sign Permit Procedure**
 1. (unchanged)
 2. **Application Submittal and Acceptance**
 - (a) Applicable (see Section 2.3.4, Application Submittal and Acceptance).
 - (b) **When a sign permit application is submitted for attached signs on a building that has existing sign(s) that will remain and they are not part of a common sign plan, the applicant shall submit the total square footage of existing attached signs that will remain, and the additional square footage of attached sign(s) that is being requested.**
 3. (unchanged)
- C. **Sign Permit Review Standards** A sign permit shall be approved on a decision the application complies with:
 1. The standards in Section 5.7, ~~Signsage~~;

(Remainder of section unchanged)

PART B.

That Section 3.7.3., *Planned Development Districts*, is hereby amended as follows:

- A. (unchanged)
- B. **Statement of Intent and Development Standards** The statement of intent and development standards document shall incorporate by reference or include, but not be limited to:
 1. through 8. (unchanged)
 - (insert new 9 and renumber the remainder of the list)

9. Sign standards for the different use types within the development along with unifying features such as type, illumination, materials, and color schemes;

(Paragraphs C-H unchanged)

I. Signs

1. (unchanged)
2. ~~A common signage plan, prepared in accordance with Section 5.7.12, Common Signage Plan, and the Development Guide shall be submitted and approved by the Planning and Development Director prior to issuance of the first building permit within the planned development.~~ **A common sign plan shall be approved in accordance with Section 5.7.15, Common Sign Plan.**
3. In preparing the common signage plan, sign specifications shall be as restrictive or more **no less** restrictive than the regulations of **in** Table 3.7.3.I, Planned Development Signage Standards.

TABLE 3.7.3.I: PLANNED DEVELOPMENT SIGNAGE STANDARDS	
PREDOMINANT USE TYPE	SIGNAGE STANDARDS NO LESS RESTRICTIVE THAN THOSE IN:
Agricultural and Residential (other than live/work)	RM-16 <u>Residential</u> districts
Live/Work	TO district
Office <u>Institutional</u>	OI district
Commercial	RC <u>LB</u> district
Industrial	LI <u>EC</u> district

4. ~~Within a PD district, Table 5.7.8.B, Requirements For A Sign Not Requiring A Sign Permit, shall be interpreted to mean "use" where the word "district" is noted.~~

5. ~~Directional signs pointing the way to specific named sections of a planned development may be permitted along interior streets, provided:~~

- ~~(a) Signs shall be not more than 12 square feet in area and 6 feet in height;~~
- ~~(b) The number of signs and their location shall be shown and approved with the PD common signage plan; and~~

- ~~————— (c) Illumination shall be by indirect methods only.~~
~~6. All indirect lighting of signs shall be concealed from view and oriented away from adjacent properties and roadways.~~

PART C.

That Section 3.8.7., *Gateway Corridor Overlay (GCO)*, is hereby amended as follows:

Paragraphs A- E (unchanged)

F. **Eastchester GCO District Standards** The Eastchester GCO district is hereby established, and shall be subject to the following standards:

Paragraphs 1- 5 (unchanged)

6. **Signs Signs shall be in accordance with Section 5.7 Signs.**

~~Signage Signage shall be in accordance with Table 3.8.7.F.6, Eastchester GCO Signage Standards, Section 5.7, Signage, and the following requirements. In case of conflict, the stricter standard shall apply.~~

~~(a) In addition to signage prohibited by Section 5.7.6, Prohibited Signs, the following signs shall be prohibited in the Eastchester GCO district:~~

~~(1) Changeable copy signs (message boards), except for fuel pricing and religious institution identification signs as allowed in subsection 3.8.7 F.6.b & d.3 below;~~

~~(2) Animated signs, including electronic changeable copy signs, except for time and temperature signs which do not exceed 15 square feet of copy area;~~

~~(b) Religious institution identification signs shall display only the institution name, service hours, and related events.~~

~~(c) In the business districts, illumination of all signage, except wall signage, shall be limited to cut out letters and indirect lighting. Back lit wall signage shall be permitted; however, the background of the sign face shall be opaque and light shall only come through the lettering of the sign.~~

~~(d) Freestanding signs shall meet the following requirements:~~

~~(1) Be monument style only;~~

~~(2) Display only the name, trademark, and a registered logo;~~

~~(3) Fuel pricing signs shall display only the name, trademark, registered logo, and the vehicular fuel product and prices.~~

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Applicant: City of High Point**TABLE 3.8.7.F.6: EASTCHESTER GCO SIGNAGE STANDARDS**

REQUIREMENT	NORTH MAIN ST. TO JOHNSON ST.	JOHNSON ST. NORTH TO PENNY RD.	PENNY RD NORTH TO GALLIMORE DAIRY RD.
ATTACHED (WALL)			
Number permitted	1/wall		
Maximum area (signs may be grouped on the same wall) [1]	7.5 percent of wall area not to exceed 100 sq. ft. [2]	7.5 percent of wall area not to exceed 100 sq. ft.	
Maximum height	top of wall		
FREESTANDING			
Number permitted	1/frontage		
Setback	Same as right-of-way setback		
Maximum area (square feet)	50 for single businesses; 90 for group developments less than 25,000 square feet in floor area; 135 for group developments of 25,000 square feet or more		
Maximum height (feet)	6 for lots with less than 200 feet of street frontage; for lots with 200 feet or more of street frontage, the height shall be permitted in the underlying district in accordance with Table 5.7.9.B, Requirements for a Freestanding Sign Requiring a Sign Permit, up to a maximum of 20 feet in height		
NOTES:			
[1] For multiple franchised businesses, the number of signs per wall and the maximum sign area may be increased in accordance with Section 5.7.10 B.4, Multiple Franchised Businesses in a Single Building,			

TABLE 3.8.7.F.6: EASTCHESTER GCO SIGNAGE STANDARDS

REQUIREMENT	NORTH MAIN ST. TO JOHNSON ST.	JOHNSON ST. NORTH TO PENNY RD.	PENNY RD NORTH TO GALLIMORE DAIRY RD.
[2] Shopping centers of over 190,000 sq. ft. of floor area whose storefront is at least 300 feet from the facing right-of-way shall be allowed the following attached (wall) signage:			
-a) stores of over 150 feet of width shall be allowed 7.5 percent of the wall area, with no maximum limit;			
-b) stores of less than 150 feet of width shall be allowed 10 percent of the wall area, with no maximum limit;			
-c) no letter on a sign shall exceed 6 feet in height.			

7. **Building Standards** The following standards are applied to all multi-family residential and nonresidential buildings, except for locally or nationally designated individual historic structures and contributing structures within a locally or nationally designated historic district, provided such structures comply with the Secretary of Interior's Standards for Rehabilitation or are issued a Certificate of Appropriateness, as applicable.

Paragraphs (a) – (c) (unchanged)

(d) **Statement of Design Guidelines**

Paragraph (1) General (unchanged)

- (i) **Common sign standards, such as, type, illumination, materials, and color schemes.**

Common signage plan requirements and criteria, including locations, area, copy, illumination proposed, height, material, proposed color schemes, and provisions for shared use of signage.

- (ii) – (v) (unchanged)

Paragraph (2) and the remainder of section (unchanged)

PART D.

That Use Standards Section 4.3.2.B.3, *Live/Work Dwelling*, is hereby amended as follows:

3. **Live/Work Dwelling** A live/work dwelling shall comply with the following standards:
 - (a) through (c) (unchanged)
 - (d) Signage **Signs** for the nonresidential portion of the building is **are** allowed in accordance with the **nonresidential uses in residential districts** standards in **Table 5.7.9.D, Attached Signs – Maximum Permitted Sign Area by Sign Type** Section 5.7, Signage. In the RM-16 and RM-26 districts wall signs shall be allowed in accordance with the TO district, except that the size shall be limited to a 25 square foot minimum and maximum of 5 percent of the wall area of the first floor facade. The sign height shall be limited to the top of the first floor facade. Freestanding signs are prohibited in RM-16 and RM-26.

PART E.

That Use Standards Section 4.3.3.B.1, *Day Care Center*, is hereby amended as follows:

1. **Day Care Center** A day care center shall comply with the following standards:
 - (a) through (e) (unchanged)
 - (f) ~~If located in a residential district, signage is limited to 1 monument sign with a maximum area of 24 square feet and a maximum height of 6 feet.~~

PART F.

That Use Standards Section 4.3.4.H.1, *Bed and Breakfast*, is hereby amended as follows:

1. **Bed and Breakfast** A bed and Breakfast shall Comply with the following standards:
 - (a) through (d) (unchanged)
 - (e) If in a residential district, **1 sign up to a maximum are of 4 square feet and 6 feet in height is allowed.** ~~ensure signage complies with the identification sign requirements of Table 5.7.8.B, Requirements for a Sign not Requiring a Sign Permit.~~

PART G.

That Accessory Structures and Uses Section 4.4.3, *General Standards*, is hereby amended as follows:

Paragraphs A through C (unchanged)
(insert new paragraph D)

D. Signs The standards for any allowed signs for accessory uses and structures are established in Section 4.4.4., Standards for Accessory Structures, and Section 4.4.5., Standards for Specific Accessory Uses.

PART H.

That Accessory Structures and Uses Section 4.4.4, *Standards for Accessory Structures*, is hereby amended as follows:

Paragraphs A and B (unchanged)

C. **Drive-up Accessory Structures** Drive-up accessory structures, such as automated teller machines, ice vending, coffee stands, and similar accessory structures that provide drive-up or walk-up service and which are located within a surface parking area shall meet the following standards:

(1 through 4 remain unchanged)

(insert new 5)

5. All signs must be wall signs and may cover up to a maximum of 50% of the primary facade of the accessory structure, or be a maximum of 25 square feet, whichever is less. All other facades of the accessory structure may cover up to 50% of the allowed maximum coverage area for the primary facade. Signs on accessory structures may be illuminated in accordance with the illumination standards in Section 5.7, Signs.

PART I.

That Accessory Structures and Uses Section 4.4.5.H, *Home Occupation*, is hereby amended as follows:

Paragraphs 1 through 10 (unchanged)

11. ~~There shall be no advertising on the property or other signs of the home occupation, which are visible from outside the dwelling, except for 1 sign that complies with the standards in Section 5.7.8, Signs not Requiring a Sign Permit.~~ **The home occupation is allowed 1 wall sign up to a maximum of 4 square feet. Such wall signs may not be illuminated.**

PART J.

That Accessory Structures and Uses Section 4.4.5.U, *Yard Sales*, is hereby amended as follows:

Paragraphs 1 through 2 (unchanged)

3. ~~The location of signs advertising the yard sale is restricted to the lot or site where the yard sale is conducted.~~ **One announcement sign is allowed in compliance with the requirements of Section 5.7.7, Signs Allowed Without a Sign Permit.**

PART K.

That Temporary Uses Section 4.5.3.A., *General Standards*, is hereby amended as follows:

Paragraphs 1 through 2 (unchanged)

3. **No signs are permitted, other than as specified in Section 4.5.4 Standards for Specific Temporary Uses;** ~~Comply with the requirements for temporary signs in Section 5.7, Signage~~

Paragraphs 4 through 10 (unchanged)

PART L.

That Temporary Uses Section 4.5.4.A., *Construction-Related Uses*, is hereby amended as follows:

Paragraphs 1 through 2 (unchanged)

(insert new 3)

3. **Real estate and construction signs are allowed in accordance with Section 5.7.7, Signs Allowed Without a Sign Permit.**

(Renumber the remainder of the section)

PART M.

That Temporary Uses Section 4.5.4.C., *Mobile Food Vendors*, is hereby amended as follows:

Paragraph 1 (unchanged)

2. **Subject to this Ordinance** Mobile food vendors that are not exempted are permitted on a lot in a business, special, or planned development district, subject to the following standards:
 - (a) through (c) (unchanged)
 - (d) **One A-Frame sign in accordance with Section 5.7.7, Signs**

Allowed Without a Sign Permit, and any ~~No signage is permitted other than signage that is affixed to the vehicle, trailer, cart, or stand,~~ **is allowed.**

(e) through (g) (unchanged)

PART N.

That Temporary Uses Section 4.5.4.D., *Outdoor Seasonal Sales*, is hereby amended as follows:

Paragraphs 1 through 4 (unchanged)

(insert new 5)

5. **One limited duration sign per lot frontage is allowed. The sign shall comply with Section 5.7.12, Limited Duration Signs.**

Renumber the remainder of the section 6 through 8

PART O.

That Temporary Uses Section 4.5.4.E., *Special Events*, is hereby amended as follows:

Paragraph 1 (unchanged)

2. **Subject to this Ordinance** A special event not exempted from the standards in this section is permitted on a lot in a business, special, or planned development district, subject to the following standards:

(a) an (b) (unchanged)

(insert new c)

(c) **Signs located on the lot where a special event is held are allowed in accordance with Section 5.7.12., Limited Duration Signs.**

Renumber the remainder of the section (d)

PART P.

That Temporary Uses Section 4.5.4.H., *Temporary LCID landfill*, is hereby amended as follows:

Paragraphs 1 through 3 (unchanged)

(insert new paragraph 4)

4. **One freestanding sign per lot frontage is allowed. The sign shall be a maximum of 32 square feet, 6 feet in height and may be externally illuminated.**

PART Q.

That Temporary Uses Section 4.5.4.I., *Temporary Real Estate Office*, is hereby amended as follows:

Paragraphs 1 (unchanged)

2. **Real estate and construction signs are allowed in accordance with Section 5.7.7, Signs Allowed Without a Sign Permit.** ~~Signage complies with the standards of Section 5.7, Signage.~~

Paragraphs 3 through 4 (unchanged)

PART R.

That Exterior Lighting Section 5.10.3., *Exemptions*, is hereby amended as follows:

The following are exempted from the standards of this section:

- A. ~~Special events, special promotion signage, and holiday displays;~~

Paragraphs B through H (unchanged)

PART S.

That Exterior Lighting Section 5.10.4., *Prohibited Lighting*, is hereby amended as follows:

The following forms of exterior lighting shall be prohibited:

Paragraph A (unchanged)

- B. **Flashing or Revolving** Flashing, revolving, or intermittent exterior lighting visible from any lot line or public street, ~~except for permitted freestanding or wall signs in accordance with Section 5.7, Signage; and~~
- C. **High Intensity Lighting** High intensity light beams, such as searchlights, laser, or strobe lights, except when used by federal, state, or local authorities, ~~or for special events.~~

PART T.

That Section 5.14.3., *Corner Retail*, is amended as follows:

Paragraphs A through B (unchanged)

C. Standards

1 through 4 (unchanged)

5. Site Standards

(a) through (e) (unchanged)

(f) Signage Signs

- (1) Signs shall comply with the signage standards in Section 5.7, Signage Signs, for the Transitional Office (TO) district.
- (2) ~~Free-standing signs shall comply with the following:~~
 - ~~(i) Free-standing signs may only be used if the street setback is more than 5 feet;~~
 - ~~(ii) The sign shall be a monument type sign;~~
 - ~~(iii) The sign shall be limited to a maximum area of 75 square feet; and~~
 - ~~(iv) The sign shall be limited to a maximum height of 6 feet.~~

A-Frame signs are allowed in accordance with Section 5.7.7., Signs Allowed Without a Sign Permit.
- (3) **Limited Duration Signs are allowed in accordance with Section 5.7.12, Limited Duration Signs.**

PART U.

That Section 8.5., *Nonconforming Signs*, is hereby amended as follows:

8.5.1. - Applicability

Signs made nonconforming by reason of annexation, expansion of the ETJ, or by amendment of the Development Ordinance or Official Zoning Map Nonconforming signs shall be subject to the standards in this section.

8.5.2. - Prohibited Actions

The following actions associated with a nonconforming sign shall be prohibited:

- A. **Enlargement or Alteration** Enlargement or structural alteration of a nonconforming sign or sign structure;
- B. ~~**Type of Lighting Illumination**~~ Changes to the type of sign lighting **illumination**; and
- C. **Relocation** Relocation of a nonconforming sign upon the premises; **and**
- D. **Conversion Conversion to a different sign type, including but not limited to the addition of electronic changeable copy sign or video sign features (see Section 5.7.16., Sign Images by Sign Type, for visual illustrations of sign types).**

8.5.3. - ~~Signs Rendered Nonconforming~~

~~Signs made nonconforming by reason of annexation, expansion of the ETJ, or by amendment of the Official Zoning Map shall be removed within 365 days of the date they were rendered nonconforming.~~

8.5.34. - Maintenance of Nonconforming Signage Signs Allowed

A nonconforming sign may remain in place and be maintained indefinitely as a legal nonconforming sign, subject to the following standards:

(Paragraphs A through B unchanged)

8.5.5~~4~~ - Replacement of Nonconforming Signage Signs

(Paragraphs A through B unchanged)

C. **Renovation** Nonconforming signs shall be removed or replaced with conforming signage- **signs** if any of the following occur:

(Paragraph 1 unchanged)

2. Structural or nonstructural alterations (excluding routine maintenance and repair of the façade of the principal building) that exceed 50 percent of the façade's area, ~~which is calculated from the area of the façade or wall used in calculating the maximum allowable sign area.~~

8.5.5 6. – Cessation ~~Discontinuance of Business Activity~~

A. **Cessation ~~Discontinued for Less than 90 Days~~** If the business activity on the premises where a nonconforming sign is located is **has ceased** ~~discontinued~~ for a continuous period of less than 90 days, then the nonconforming sign shall be allowed to remain.

B. **Cessation ~~Discontinued for 90 Days or More~~** If the business activity on the premises where a nonconforming sign is located is **has ceased** ~~discontinued~~ for a continuous period of 90 days or more, then the nonconforming sign must be removed or replaced by a sign conforming to the standards of this Ordinance.

8.5.6 7. - Change in Use

Nonconforming signage- **signs** shall be removed or replaced with conforming signage- **signs** if there is a change in use **type**.

8.5.7 8. - Additional Sign Permit Application

Nonconforming signage- **signs** shall be removed or replaced with conforming signage **signs** if an application for a sign permit to add new or additional signage **signs** to the premises is approved.

PART V.

That Section 9.7.5., *Revocation of Permits*, is hereby amended as follows:

9.7.5. - Revocation or Modification of Permits

A. General As appropriate, any of the directors listed in Section 9.5.1, **Responsibilities** may revoke and require the return of a permit by notifying the permit holder in writing, stating the reason for the revocation. Permits or certificates may be revoked for any substantial departure from the approved

application, plans, or specifications; refusal or failure to comply with the requirements of state or local laws; or for false statements or misrepresentations made in securing the permit or certificate. Any permit or certificate mistakenly issued in violation of an applicable State or City law may also be revoked.

B. Sign Permit In a case in which an electronic sign is operated in violation of the standards of Section. 5.7.10, Electronic Sign Standards there shall be a system of progressive administrative penalties, as follows:

- 1. If the violation is corrected within 2 business days of the first notice, there shall be no penalty;**
- 2. If the violation is not corrected within 2 business days of the first notice, or in case of a second notice within a 12-month period for the same sign, the sign shall be turned off for 10 calendar days; if the Planning & Development Director deems it reasonably necessary to do so, may suspend the sign permit for that period and may have the electric meter removed for that period;**
- 3. If the sign is turned on or operated during the period of suspension, the period of suspension shall be extended by an additional 20 days;**
- 4. In case of a third notice within a 12-month period for the same sign, the sign shall be turned off for 30 calendar days; if the Planning & Development Director deems it reasonably necessary to do so, may suspend the sign permit for that period and may have the electric meter removed for that period;**
- 5. In case of a fourth notice within a 24 -month period for the same sign, the sign permit for the sign shall be permanently revoked, with no right to apply for a new permit for an electronic sign of any kind on that site for 5 years.**
- 6. Appeal Applicable (See Section 2.4.3, Appeal).**

SECTION 5.

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 6.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 7.

This ordinance shall become effective upon adoption.

TEXT AMENDMENT 22-05

Ordinance #XXXX/XX-XX

Applicant: City of High Point

Adopted by the City Council

City of High Point, North Carolina
The **20th** day of **February, 2023**
Sandra Keeney, City Clerk

By: _____

Jay W. Wagner, Mayor

ATTEST:

Sandra R. Keeney, City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-136

File ID: 2023-136

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/22/2023

File Name:

Final Action:

Title: Reappointment - High Point Board of Alcoholic Control (ABC Board) - David Wall
Mayor Wagner is recommending the reappointment of David Wall as chairman of the Alcoholic Beverage Control Board. Appointment will be effective immediately and will expire on November 15, 2025.

Notes:

Sponsors:

Enactment Date:

Attachments: Memo - ABC Board Reappointment David Wall

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: sandra.keeney@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 2023-136

CITY OF HIGH POINT

AGENDA ITEM



Title: Reappointment – High Point Board of Alcoholic Control (ABC Board)

From: City Clerk's Office

Meeting Date: April 3, 2023

Public Hearing: No

Advertising Date N/A

Advertised By:

Attachments: None

PURPOSE: To confirm the reappointment of David Wall to the High Point Board of Alcoholic Control (ABC BOARD). Reappointment to be effective immediately and will expire November 15, 2025.

BACKGROUND: Mayor Wagner is recommending the reappointment of David Wall to the High Point Alcoholic Control (ABC Board). Reappointment to be effective immediately and will expire on November 15, 2025.

BUDGET IMPACT: N/A

RECOMMENDATION / ACTIONS REQUESTED: Council is requested to confirm the reappointment of David Wall to the High Point Alcoholic Control (ABC Board).



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-139

File ID: 2023-139

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 03/28/2023

File Name:

Final Action:

Title: Minutes to be Approved
Public Safety Committee Minutes, March 15, 2023 @ 4:00 p.m.
Finance Committee Minutes, March 16, 2023 @ 4:00 p.m.
Manager's Briefing Minutes, March 20, 2023 @ 5:00 p.m.
City Council Meeting Minutes, March 20, 2023 @ 5:30 p.m.

Notes:

Sponsors:

Enactment Date:

Attachments: Memo - Minutes to be Approved, Public Safety
Committee Minutes - March 15, 2023, Finance
Committee Minutes - March 16, 2023, Manager's
Briefing Summary of Minutes - March 20, 2023, City
Council Meeting Minutes - March 20, 2023

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: sandra.keeney@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-139

CITY OF HIGH POINT

AGENDA ITEM



Title: Approval of Minutes

From: City Clerk's Office

Public Hearing: No

Attachments: Yes

Meeting Date: April 3, 2023

Advertising Date N/A

Advertised By:

PURPOSE: Minutes to be approved.

BACKGROUND: N/A

BUDGET IMPACT: N/A

RECOMMENDATION / ACTIONS REQUESTED:

Approval of the following minutes:

Public Safety Committee Minutes, March 15, 2023 @ 4:00 p.m.

Finance Committee Minutes, March 16, 2023 @ 4:00 p.m.

Manager's Briefing Minutes, March 20, 2023 @ 5:00 p.m.

City Council Meeting Minutes, March 20, 2023 @ 5:30 p.m.

PUBLIC SAFETY COMMITTEE

Chaired by Council Member Victor Jones

Members: Jones, Moore, Williams, and Johnson

March 15, 2023 – 4:00 p.m.

COUNCIL CHAMBERS – MUNICIPAL BUILDING

Public Safety Committee - Council Member Jones, Chair

CALL TO ORDER

Chairman Jones called the meeting to order at 4:13 p.m.

Present: Chairman Victor Jones, Committee Member Britt Moore, and Committee Member Christopher Williams

Absent: Committee Member Tyrone Johnson

PRESENTATION OF ITEMS

2023-122 2022 High Point Police Department's End of Year Statistical Review

Staff will be providing information regarding the High Point Police Department's Statistical Data for 2022.

Travis Stroud, High Point Police Chief, provided information regarding the High Point Police Department End-of-Year Report for 2022. He explained the Mayor and City Council will receive a full year end report and reviewed the High Point Police Department's Mission Statement and Pillars and then introduced Deputy Chief Gamble.

Deputy Chief Gamble provided information regarding calls for service which averages 306 calls a day and reviewed the ward beats in association with the wards. He explained the top 10 calls for service verses the top 10 self-initiated (proactive) calls for service noting that traffic stops helps reduce crime and stop bad driving. He described community related efforts by the Police Department such as school safety checks which involves police officers actively patrolling area schools.

Deputy Chief Gamble answered questions regarding the correlation between poverty and gun violence and explained the difference between impact violent crime and impact property crime. He said in 2022, 450 guns were seized by the High Point Police Department and provided information regarding where the guns are being seized.

Chief Stroud stated High Point Police Department is proactive regarding law enforcement and would be disappointed if the traffic stops were not number one regarding self-initiated calls for service noting that citations are not mandatory but at the discretion of the officer. He reviewed the index violent crime graph from 1997-2022 which showed the population of High Point increasing and violent crime decreasing and noted in 2022 impact violent crime is -2% and impact property crime is -4%. He introduced Major Sellars.

Committee Member Williams congratulated Major Sellars regarding her recent announcement of her retirement.

Major Sellars shared information regarding community engagement opportunities which focus on youth, education, and community interest. She spoke to developing new programs and highlighted older programs. She stated the Mascots for the High Point Police Department are in very high demand and shared High Point Police Department has a published book titled "Little Eli and the High Point Police Department" which is about a little boy's experience with the High Point Police Department's different community engagement events. The book release will be April 1, 2023, at the High Point Library.

Chief Stroud thanked Major Sellars and noted that the Community Engagement list highlighted is just a small portion of the comprehensive community activities for High Point. He explained the importance of internal programs to help officer with their mental health and wellbeing. He introduced Major Cheeks.

Chairman Jones and Committee Members congratulated Major Cheeks on his recent promotion.

Major Cheeks provided information regarding the average training hours for High Point Police Officers. He noted the state of North Carolina only requires 24 hours of training and noted the City of High Point's officers receive an average of 136.6 hours. He reviewed staffing and demographics and stated currently, the High Point Police Department has 38 vacancies.

Chief Stroud reviewed his goals for 2023 and thanked the Committee, Mayor, and the entire City Council for their continued support.

Chairman Jones and Committee Members thanked Chief Stroud, Major Sellars, and Major Cheeks for their presentations and thanked all High Point Officers for their service to the High Point community.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 5:09 p.m.

Respectfully Submitted,

Victor Jones, Chairman

Attest:

Sandra Keeney, City Clerk

FINANCE COMMITTEE

Chaired by Council Member Moore

Committee Members: Moore, Holmes, Jones, and Peters

March 16, 2023 – 4:00 P.M.

Council Chambers

211 S Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Chairman Moore called the meeting to order at 4:03 p.m.

Present: Chair Britt Moore, Committee Member Monica Peters (arrived at 4:10 p.m.), Michael Holmes, and Victor Jones

PRESENTATION OF ITEMS

2023-126 Contract - Sole Source - United Systems - Itron ERT's Antenna's - Meter Reading-Customer Service

City Council is requested to award a Sole Source Contract to United Systems in the amount of \$395,819.75 for the purchase of 3,500 Itron 100W ERT's (Encoder Receiver Transmitter) and 100 ERT Antenna kits for the Customer Service Department.

Jeremy Coble, Customer Service Director, provided the staff report for this item and explained this is a sole source purchase of 3,500 Itron 110W ERT's (encoder receiver transmitter) and 100 ERT antenna kits for the Customer service department.

In response to Chairman Moore and Committee Member Holmes, Mr. Goble stated in the event there are problems with the company, he would establish a contingency plan.

In response to Council Member Holmes, Mr. Coble stated all units will be put into service.

A motion was made by Chairman Moore, seconded by Council Member Holmes, to approve agenda item 2023-126.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Holmes, and Committee Member Jones

Absent: Committee Member Peters

2023-127 Contract - Sale of Right of Way & Easements - North Carolina Department of Transportation (NCDOT) - Sandy Ridge Road Widening Project

City Council is requested to approve the sale of a fee simple Right-of-Way, a Permanent Drainage Easement, and a Drainage Utility Easement, in the amount of \$12,000 to the North Carolina Department of Transportation (NCDOT) for the Johnson Street/Sandy Ridge Road Widening Project.

Kim Thore, Right-of-Way Coordinator, provided the staff report for this item. She stated approval is requested for the sale of a fee simple right-of-way, a permanent drainage

easement, and a drainage utility easement to the North Carolina Department of Transportation in the amount of \$12,000.

A motion was made by Chairman Moore, seconded by Committee Member Jones, to approve agenda item 2023-127.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Holmes, and Committee Member Jones

Absent: Committee Member Peters

2023-129 Public Hearing - Performance Based Incentives - Eichholtz - The Bedrock 275 N. Elm

City Council is requested to recommend performance-based incentives for Eichholtz for an office project at The Bedrock (275 N. Elm St.) in the amount of \$169,832 and recommend the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

Committee Member Monica Peters arrived at 4:10 p.m.

Sandy Dunbeck, High Point Economic Development Director, provided the staff report for this item. She stated Eichholtz is requesting performance-based incentives for an office project at The Bedrock, located at 275 N. Elm Street in High Point, in the amount of \$169,832. She explained that Eichholtz will create ten new jobs and relocate five jobs from the Netherlands, New York, and Tennessee with an average wage of \$71,666.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, to approve agenda item 2023-129.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 4:12 p.m.

Respectfully Submitted,

Britt Moore, Chairman

Attest:

Sandra Keeney
City Clerk

MANAGER'S BRIEFING SESSION

March 20, 2023 – 5:30 P.M.

3RD Floor Council Chamber

CALL TO ORDER

Mayor Pro Tem Hudson called the meeting to order at 5:00 p.m.

Present: Mayor Pro Tem Wesley Hudson, Council Member Britt Moore, Council Member Tyrone Johnson (arrived at 5:28 p.m.), Council Member Michael Holmes (arrived at 5:05 p.m.), Council Member Christopher Williams, Council Member Monica Peters (arrived at 5:05 p.m.), Council Member Victor Jones, and Council Member Cyril Jefferson

Absent: Mayor Jay Wagner

PRESENTATION OF ITEMS

2023-133 Update - High Point Arts Council

Allie Arpajian, Executive Director of the High Point Arts Council, will provide an update regarding the High Point Arts Council.

Allie Arpajian, Executive Director of the High Point Arts Council, provided information regarding the High Point Arts Council's Three Pillars which are fundraising, programming, and advocacy. She stated 41,066 people have been served and 248 artists have been hired. She reviewed the demographics and explained education is important to the Arts Council noting several opportunities such as: Songwriters Circle, Songwriters in the Round, Pullman Poet's Society, John Coltrane Jazz Workshop, and Teacher Grants. She listed several entertainments provided and reviewed new programming such as a piano bar karaoke, jazz brunch, and an upcoming summer camp.

She explained there is new energy at the Arts Council and strategic planning is a focus which includes rebuilding staff and board members, needs assessments, rebranding, and smart goals. She noted diversity regarding age and race will be another factor for strategic planning and stated the City Council will receive a copy of the plan.

Ms. Arpajian provided information regarding new partnerships with High Point University, Greensboro Technical Community College, and University of North Carolina Greensboro. She listed some new partnerships regarding community organizations such as John Coltrane Project, Gantt School of Jazz, Sabrina's Gallery on Main, Vinmark International School of Dance, and an Autism Friendly Center.

Council Members Peters and Holmes arrived at 5:05 p.m.

She reviewed a survey which indicated 64.5% of 48 responses see a need for improvement in cultural arts and 95.6 % of people attend cultural events outside of High Point. She stated High Point wants to be an arts and design mecca and noted ARPA dollars are a great way to help achieve these goals. In ARPA Part I \$500,000 would break down to give \$250,000 in grants that would help to build a cohort and give programmatic grants to arts nonprofits and social entrepreneurships, \$150,000 for artists in residency in partnership with John Coltrane Projects, \$50,000 Artist Support

Grants and \$50,000 in Education Grants. ARPA Part II \$500,000 would break down to help address community needs. \$80,000 to partner with a marketing firm to market arts and design organizations in High Point, \$120,000 for a full-time development officer to manage the grant program and bring new revenue for future sustainability, \$100,000 for a full-time Events and Entertainment Manager to address programming based on the community needs assessment, \$150,000 for capital and design improvements in partnerships, and \$50,000 for expanding programming.

Council Member Johnson arrived at 5:28 p.m.

*Ms. Arpajian stated investments in the arts provides opportunity to become an arts and design meca, brings sustainability to a fragile arts ecosystem, and aid in an exciting time of revitalization and transformation. *

Council Member Jefferson thanked Ms. Arpajian for her thorough presentation and noted her work is intentional and impactful.

Council Member Jones stated he is excited to have Ms. Arpajian leading the Arts Council.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 5:36 p.m.

Respectfully Submitted,

Wesley Hudson, Mayor Pro Tempore

Attest:

Sandra Keeney
City Clerk

**HIGH POINT CITY COUNCIL
REGULAR MEETING
MARCH 20, 2023 – 5:30 P.M.
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Hudson called the meeting to order at 5:42 p.m.

Upon call of the roll the following members were present (8):

Mayor Pro Tempore S. Wesley Hudson, Ward 4; Council Member Britt W. Moore, At large; Council Member Tyrone E. Johnson, At Large; Council Member Cyril A. Jefferson, Ward 1; Council Member Christopher Williams, Ward 2; Council Member Monica Peters, Ward 3; Council Member Victor A. Jones, Ward 5; and Council Member Michael A. Holmes, Ward 6.

Mayor Jay W. Wagner was absent.

Mayor Pro Tempore Hudson called for a Moment of Silence and asked that Mayor Jay Wagner and family be remembered regarding the loss of his mother. The pledge of allegiance followed.

FINANCE COMMITTEE - Britt Moore, Chair

CONSENT AGENDA ITEMS

A motion was made by Council Member Moore, seconded by Council Member Holmes, to approve the Finance Committee Consent Agenda.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-126 Contract - Sole Source - United Systems - Itron ERT's Antenna's - Meter Reading-Customer Service

City Council is requested to award a Sole Source Contract to United Systems in the amount of \$395,819.75 for the purchase of 3,500 Itron 100W ERT's (Encoder Receiver Transmitter) and 100 ERT Antenna kits for the Customer Service Department.

Approved by the Consent Vote.

2023-127 Contract - Sale of Right of Way & Easements - North Carolina Department of Transportation (NCDOT) - Sandy Ridge Road Widening Project

City Council is requested to approve the sale of a fee simple Right-of-Way, a Permanent Drainage Easement, and a Drainage Utility Easement, in the amount of \$12,000 to the

North Carolina Department of Transportation (NCDOT) for the Johnson Street/Sandy Ridge Road Widening Project.

Approved by the Consent Vote.

PUBLIC HEARINGS

2023-128 Public Hearing - Contract - Equitable Sharing Funds - Unmanned Vehicle Technologies - High Point Police Department

Following the public hearing, City Council is requested to award a contract to Unmanned Vehicle Technologies in the amount of \$14,794 using the High Point Police Departments Equitable Sharing Funds for the purchase of (2) two drones to be assigned to the Drone Unit to deploy with various teams executing search warrants, community events, and training.

Council Member Moore opened the public hearing and asked if anyone would like to speak for or against this item. Seeing none, he closed the public hearing.

Council Member Moore made a motion, seconded by Council Member Jones, to approve agenda item 2023-128. Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-129 Public Hearing - Performance Based Incentives - Eichholtz - The Bedrock 275 N. Elm

City Council is requested to recommend performance-based incentives for Eichholtz for an office project at The Bedrock (275 N. Elm St.) in the amount of \$169,832 and recommend the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

Sandy Dunbeck, High Point Economic Development Director, provided the staff report for this item. She stated Eichholtz is requesting performance-based incentives for an office project at The Bedrock, located at 275 N. Elm Street in High Point, in the amount of \$169,832. She introduced Dallas George, Managing Director for Eichholtz.

Mr. George shared the story and continued growth of Eichholtz noting 30 years of inspired iconic designs. He stated that Eichholtz is committed to High Point in which they would like to establish their headquarters in Downtown High Point and create ten new jobs and relocate five jobs from the Netherlands, New York, and Tennessee with an average wage of \$71,666.

Council Member Moore opened the public hearing and asked if there were anyone that would like to speak for or against this item. Seeing none, he closed the public hearing.

Council Member Moore made a motion, seconded by Council Member Williams, to approve agenda item 2023-129.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

PROSPERITY & LIVABILITY COMMITTEE - Council Member Hudson, Chair

CONSENT AGENDA ITEMS

Mayor Pro Tempore Hudson made a motion, seconded by Council Member Jefferson, to approve the Prosperity & Livability Committee Consent Agenda.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-071 City Sponsored Special Events Updated List

City Council is requested to approve the City Sponsored Special Events List.

Approved by the Consent Vote.

2023-120 Proposed Human Relations Commission's January 2023 Six-Month Work Plan

Council is requested to approve the Proposed Human Relations Commission's January 2023 Six-Month Work Plan for the following two initiatives:

1. Study where the Human Relations Commission fits within High Point and can be most effective among the City's other Boards and Commissions and among other Human Relations Commissions in North Carolina.
2. Study or identify mental health resources and gaps in High Point for greater sharing with the community or for possible further action.

Approved by the Consent Vote.

COMMUNITY DEVELOPMENT COMMITTEE - Council Member Williams, Chair

CONSENT AGENDA ITEMS

Council Member Williams asked if anyone was present to speak regarding the demolitions on the Consent Agenda. No one was present.

Council Member Williams made a motion, seconded by Council Member Jefferson, to approve the Community Development Committee Consent Agenda.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-116 Ordinance-Demolition of Dwelling-120 Peachtree Drive

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling at 120 Peachtree Drive.

Approved by the Consent Vote.

2023-117 Ordinance-Demolition of Dwelling-122 Kendall Avenue

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling at 122 Kendall Avenue.

Approved by the Consent Vote.

PUBLIC HEARINGS

2023-115 Public Hearing-HOME-American Rescue Plan (HOME-ARP)

City Council is requested to set a public hearing on March 20, 2023, at 5:30 p.m. regarding the draft HOME-ARP (Plan); and approve the Plan for submission to HUD.

Council Member Williams Opened the Public Hearing.

Thanena S. Wilson, Community Development & Housing Director, provided the staff report for this item. She provided a HOME- American Rescue Plan (HOME-ARP) overview noting the City of High Point received an allocation of \$1,988,359.

The purpose of the funds is to primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. Eligible activities include development and support of affordable housing, tenant-based rental assistance, provision of supportive services, and acquisition and development of non-congregate shelter units. Participating jurisdiction must submit a Substantial Amendment to the Fiscal Year 2021 Annual Action Plan.

Ms. Wilson reviewed the consultation and citizen participation process emphasizing in October a meeting was conducted with community and neighborhood leaders and a draft plan review meeting with the Citizen Advisory Council was conducted in February. She stated the plan has been on the website and is available at various locations throughout the city for public review and comment since March 3rd and will remain for 15 days. She spoke to the consultation results which included provision of supportive services (specifically rental assistance and rental counseling) and production and preservation of affordable housing. She stated the proposed use of HOME-ARP Funding would be utilize

in the following way: supportive services \$250,00, development of affordable rental housing \$1,539,525, and administration and planning \$198,835. Staff is requesting a public hearing be set for March 20, 2023, and approval of the HOME-ARP Plan submission to HUD.

Council Member Williams asked if anyone was present that wished to speak for or against this item. Seeing none, he closed the public hearing.

A motion was made by Council Member Williams, seconded by Council Member Johnson, to approve agenda item 2023-115. Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

PLANNING & DEVELOPMENT - Mayor Jay W. Wagner

CONTINUED PUBLIC HEARINGS

A motion was made by Mayor Pro Tem Hudson, seconded by Council Member Jefferson to pull agenda items 2023-080 and 2023-081 from pending.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-080 Carolina Income Properties XV, LLC, Annexation 22-07

A request by Carolina Income Properties XV, LLC to consider a voluntary noncontiguous annexation of approximately 11.14 acres. The proposed annexation site is generally located northeast of intersection of NC 66 and the westbound I-74 exit ramp (approximately 430 feet north of the westbound I-74 exit ramp and approximately 700 feet east of NC 66). The site is addressed as 2815 and 2817 Highway 66 South and also known as Forsyth County Tax Parcels 6883-81-3002.00 and 6883-81-4068.00.

Mayor Pro Tem Hudson stated the Public Hearing is now open for both agenda items 2023-080 and 2023-081.

Herb Shannon, Senior Planner, Planning and Development Services stated that a combined presentation will be presented for 2023-080 and 2023-081 but a separate vote will be needed. He stated this is a request by Carolina Income Properties, XV, LLC to consider a voluntary noncontiguous annexation of approximately 11.13 acres. the proposed annexation site is generally located northeast of intersection of NC 22 and the westbound I-74 exit ramp. The applicant is requesting combined annexation and rezoning to facilitate the development of an industrial park project. He noted the annexation is

within the City's planning area and abuts city limits to the north. City utilities and service are present in the area. This annexation would not have a negative impact on city utilities in that area.

He stated in regards to zoning the applicant is requesting to rezone to a conditional zoning employment district. He noted this request is consistent with the land use plan. The applicant has offered conditions pertaining to restricting the location of access points and install a turn lane at the access point to mediate any traffic impacts from the development. The Planning and Zoning Commission recommended approval of this request, as recommended by staff.

Mayor Pro Tempore Hudson asked if there were anyone that would like to speak for or against these two items. Seeing none, he closed the public hearing.

Mayor Pro Tempore Hudson made a motion, seconded by Council Member Jones, to approve annexation 22-07.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-081 Carolina Income Properties XV, LLC, Zoning Map Amendment 22-29

A request by Carolina Income Properties XV, LLC to rezone approximately 25.8 acres from a Conditional Zoning Light Industrial (CZ-LI) District and the Residential Single Family - 20 (RS-20) District, within Forsyth County Jurisdiction, to a Conditional Zoning Employment Center (CZ-EC) District. The site is located along the east side of NC Highway 66, approximately 430 feet north of the westbound I-74 exit ramp (2775, 2815 and 2817 S. NC Highway 66). Approval of this rezoning request is contingent upon City Council approval of a voluntary annexation request.

For Public Hearing Information and presentation information, please refer to agenda item 2023-080.

A motion was made by Mayor Pro Tempore Hudson, seconded by Council Member Jefferson, for approval of zoning map amendment 22-29 to include the consistency and reasonableness statements.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

Consistency and Reasonableness Statements

The Planning and Zoning Commission voted 8-0 to approve the following statement:
That Zoning Map Amendment 22-29 is consistent with the City's adopted policy guidance because the requested CZ-EC zoning district is supported by the Restricted Industrial land use designation governing this area, and the adopted Land Use Plan and Northwest Area Plan. Furthermore, the requested CZ-EC District is supported by the Land Use Plan and will be similar to other industrial zoning approvals granted in this area.

2023-084 City of High Point, Text Amendment 22-05

To amend the City of High Point Development Ordinance to update and revise the Sign Ordinance and various other sections of the Development Ordinance that pertain to signs.

This item was continued to the April 3, 2023, City Council Meeting.

PUBLIC HEARINGS

2023-123 Debora and Jesse Saunt, Street Abandonment 22-02

A request by Debora and Jesse Saunt to abandon the southern 35+/- feet of the Motes Court right-of-way (ROW). This southern portion of Motes Court (SR 1188) is an improved ROW located within the City of High Point's extraterritorial jurisdiction (ETJ) Area, east of the intersection of Baker Road and Cox Avenue. The portion of Motes Court to be abandoned is located approximately 725 feet south of the intersection of Cox Avenue and Motes Court, between 1436 and 1433 Motes Court (Guilford County Tax Parcels 157963 and 157944).

Mayor Pro Tempore Hudson opened the Public Hearing.

Herb Shannon, Senior Planner, Planning and Development Services, stated this is a request to close the southern portion of Motes Court. Motes Court is outside the City of High Points city limits but is in the extraterritorial jurisdiction area. The applicant lives at the terminus of Motes Court and is requesting street abandonment to secure the property. This abandonment would not negatively impact other property owners, as the applicant owns the abutting property. He stated notice was sent by certified mail, advertised for four consecutive weeks, and public hearing signs posted. The Planning Board recommends approval.

Debora Saunt, applicant, stated this request to close the street is due to being able to secure the property against neighbors and help eliminate illegal hunting.

Mayor Pro Tempore Hudson asked if anyone else would like to speak for or against this item. Seeing none, he closed the public hearing.

Council Member Hudson made a motion, seconded by Council Member Johnson, to approve Street Abandonment 22-02.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-124 City of High Point, Zoning Map Amendment 23-04

A request by the City of High Point to rezone approximately 1.2 acres from the Residential Single Family - 5 (R-5) District to the Transitional Office (TO) District. The site is located along Underhill Street and Eccles Place, approximately 195 feet north of Washington Street (116, 118, 119, & 121 Underhill Street and 108, 110, 112, & 114 Eccles Place).

Mayor Pro Tempore Hudson opened the Public Hearing.

Herb Shannon, Senior Planner, Planning and Development Services, provided the staff report for this item. He stated this is a request by High Point City Council to rezone approximately 1.2 acres located along Underhill Street. This request is to rezone this property to the Transitional Office District to support a culture facility use. The High Point Preservation Society has received a grant to restore the boyhood home of John Coltrane which is located at 118 Underhill Street. He stated other properties have been added to the Transitional Office District but would not negatively affect surrounding property owners as this zoning allows single family dwellings. The Planning and Zoning Commission approved this request in February.

Lou Bohls, 107 N. Downing Street, requested information regarding surrounding housing and timeline of the museum.

Mr. Shannon responded there is no proposal to demolish homes and the museum is a long-term project which could be several years in the future.

Council Member Jefferson stated that he is Vice Chair of the Coltrane Project and they are very mindful of the integrity and fabric of the community and do not want to be disruptive. He noted John Coltrane grew up in that community and the intent is for it to remain a community.

Mayor Pro Tempore asked if anyone else would like to speak regarding this item. Seeing none he closed the Public Hearing.

A motion was made by Mayor Pro Tempore Hudson, seconded by Council Member Jefferson, to approve Zoning Map Amendment 23-04 to include the Consistency and Reasonableness Statements.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

Consistency and Reasonableness Statements

The Planning and Zoning Commission voted 8-0 to approve the following statement:

That Zoning Map Amendment 23-04 is consistent with the City's adopted policy guidance because the establishment of the requested TO District zoning at this location supports the recommendations of several adopted policy guidance documents, including the Land Use Plan, the Core City Plan and the Washington Drive District Plan. Furthermore, the request is reasonable and in the public interest because the zoning site is situated at the outer edge of this residential neighborhood next to the Washington Street corridor and institutional uses (a church and the Penn- Griffin Middle/High School campus). Expansion of the existing TO District zoning along Washington Street to include the abutting zoning site continues the gradual transition of zoning districts to permit some non-residential development.

GENERAL BUSINESS AGENDA**2023-130 Public Transportation Agency Safety Plan (PTASP) 2023**

City Council is requested to approve the updated Public Transportation Agency Safety Plan (PTASP) as submitted and authorize the Mayor to sign the document.

Angela Wynes, Transit Manager, provided a staff report for this item. She stated the City is required to comply with 49 CFR Part 643, Public Transportation Plan. One of the requirements is an annual review of the plan and if necessary to update it. She said the Transit Safety Officer reviewed the current plan that was approved in March 2022, and made a minor change to reflect changes in staff.

A motion was made by Mayor Pro Tempore Hudson, seconded by Council Member Johnson, to approve agenda item 2023-130.

Motion carried with following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-125 Voting Delegate - North Carolina League of Municipalities 2023 City Vision Conference

Council is requested to designate a voting delegate for the North Carolina League Municipalities 2023 City Vision Conference.

A motion was made by Mayor Pro Tempore Hudson, seconded by Council Member Holmes, to approve the Council Member Britt Moore as the voting delegate for City Vision 2023.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

2023-132 Minutes to be Approved

Special Meeting Minutes, October 19, 2022 @ 3:00 p.m.

Finance Committee Minutes, March 2, 2023 @ 4:00 p.m.

Special Meeting Minutes, March 6, 2023 @ 3:30 p.m.

Regular Meeting Minutes, March 6, 2023 @ 5:30 p.m.

Community Development Committee Minutes, March 7, 2023

Special Meeting Minutes, March 7, 2023

Prosperity & Livability Committee Minutes, March 8, 2023 @ 9:00 a.m.

A motion was made by Council Member Jefferson, seconded by Council Member Williams, to approve agenda item 2023-132.

Motion carried with the following vote:

Aye: Mayor Pro Tem Hudson, Council Member Holmes, Council Member Johnson, Council Member Moore, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Jefferson

Absent: Mayor Wagner

ADJOURNMENT

Council Member Jones announced on Thursday, March 23rd at Congdon Yards there will be a salute to female veterans. Cost is \$25.00 a ticket.

Council Member Peters stated she attended the funeral for Mayor Wagner's mother. She said the Mayor did a beautiful eulogy and requested everyone to pray for the family.

Council Member Jefferson stated the Mayor and some City Council Members would be attending the National League of Cities Congressional Cities Conference and request prayer for safe travels.

There being no further business to come before the meeting, the meeting adjourned at 6:26 p.m.

Respectfully Submitted,

S. Wesley Hudson, Mayor Pro Tempore

Attest:

Sandra Keeney
City Clerk