



City of High Point

Meeting Agenda

Finance Committee

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Mayor Pro Tempore Britt Moore, Chair
Committee Members:
Monica Peters
Michael Holmes
Tim Andrew

Cyril Jefferson, Mayor (Alternate)

Thursday, July 31, 2025

4:00 PM

Council Chambers

Finance Committee - Mayor Pro Tempore Britt W. Moore, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

- 2025-308 **Consideration of a Resolution Authorizing a First Amendment to a Lease Agreement with First Baptist Church**
City Council is requested to consider a resolution and approval of the lease agreement for 405 N. Main, 407-415 N. Main, and 149 Church Avenue, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-326 **Consideration of an Opioid Settlement Supplemental Resolution**
City Council is requested to consider a supplemental resolution and agreement between the State of North Carolina and the City of High Point regarding proceeds from opioid litigation settlements and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-309 **Consideration of an Agreement for Services with ForceMetrics**
City Council is requested to consider an Agreement for Services with ForceMetrics for one-year with up to two one-year renewal terms with an annual cost of services totaling \$257,560 over a three-year term and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-312 **Consideration of a Resolution Approving an Interlocal Agreement with Guilford County - Animal Shelter**

City Council is requested to consider a resolution approving an Interlocal Agreement between the City of High Point and Guilford County for the provision of animal sheltering and authorize the appropriate City Official(s) to execute all necessary documents.

- 2025-311 **Consideration of a Purchase from Rodders and Jets Supply Company – Ford Transit 350 Van**
City Council is requested to consider a purchase from Rodders and Jet Supply Company in the amount of \$232,674 for a Transit 350 high-roof van with Aries camera system, declare the current truck as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-313 **Consideration of a Purchase from Rodders and Jets Supply Company – Freightliner M2-106**
City Council is requested to consider a purchase from Rodders and Jet Supply Company in the amount of \$338,291 for a Freightliner M2-106 truck with Jet vacuum rodding machine, declare the current truck as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-314 **Consideration of a Purchase from Piedmont Truck Center - Ford F550 (Storm Water and Streets Division)**
City Council is requested to consider a purchase from Piedmont Truck Center in the amount of \$187,552.14 for two (2) Ford F550 trucks with 11-foot service bodies, declare the current trucks as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-315 **Consideration of a Purchase from Piedmont Truck Center - Ford F550 (Parks and Recreation Department)**
City Council is requested to consider a purchase from Piedmont Truck Center in the amount of \$115,955.99 for one (1) Ford F550 truck with a 12-foot contractor dump bed, declare the current truck as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-316 **Consideration of a Purchase from Campbell Brown, Inc.**
City Council is requested to consider a purchase from Campbell Brown, Inc. in the amount of \$110,258.19 for the purchase of emergency vehicle equipment and authorize the appropriate City Official(s) to execute all necessary documents.

- 2025-317 **Consideration of an Authorizing Resolution from North Carolina Department of Transportation – FY26 Section 5303 Planning Grant**
City Council is requested to consider an authorizing resolution for the city to enter into an agreement with the North Carolina Department of Transportation for the federal and state share of the FY26 Section 5303 Planning Grant and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-318 **Consideration of a Task Order with Black and Veatch International Company**
City Council is requested to consider a task order with Black and Veatch International Company in the amount of \$4,191,600 for professional engineering services, approve a capital project ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-319 **Consideration of a Task Order with GEL Engineering of NC, Inc.**
City Council is requested to consider a task order with GEL Engineering of NC, Inc. in the amount of \$146,455 for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-320 **Consideration of a Change Order with Pike Electric**
City Council is requested to consider a change order with Pike Electric in the amount of \$296,539.59 for additional labor and equipment, bringing the new contract total to \$2,565,744.11, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-321 **Consideration of a Capital Project Ordinance Amendment**
City Council is requested to consider a capital project ordinance amendment for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-322 **Consideration of a Resolution Approving an Interlocal Agreement with Guilford County - Bicentennial Greenway**
City Council is requested to consider a resolution approving an Interlocal Agreement between the City of High Point and Guilford County for the shared costs of repairs made along the Bicentennial Greenway, approve a budget ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.
- 2025-324 **Consideration of a Contract Amendment to CPL, Inc. - Center**

for Active Adults

City Council is requested to consider a professional services contract amendment to CPL, Inc. in the amount of \$138,565 for additional architectural and building commissioning services related to the new Center for Active Adults and authorize the appropriate City Official(s) to execute all necessary documents.

ADJOURNMENT

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Resolution Authorizing a First Amendment to a Lease Agreement with First Baptist Church

FROM:

Eric Olmedo
Assistant City Manager

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

July 2, 2025

ATTACHMENTS:

1. Resolution
 2. Lease Agreement
 3. FBC Lease Public Notice
-

PURPOSE: Council is requested to approve a resolution authorizing the City to enter into a first amendment to the lease agreement with First Baptist Church (the "Tenant"), for City owned property located at 405 N. Main, 407-415 N. Main and 149 Church Avenue ("Property").

BACKGROUND: The City purchased the property in September 2023 and entered into a lease for twenty-four (24) months. The first amendment to the lease is for a period of twelve (12) months and will be effective September 23, 2025, and will end on September 30, 2026. There will be monthly installments of \$6,000. The tenant will use the property for church-related activities.

BUDGET IMPACT: Lease payments of \$6,000 per month, for an annual total of \$72,000, will be collected by the City.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a resolution and approval of the lease agreement for 405 N. Main, 407-415 N. Main, and 149 Church Avenue, and authorize the appropriate City Official(s) to execute all necessary documents.

**RESOLUTION OF THE HIGH POINT CITY COUNCIL
AUTHORIZING THE LEASE OF PROPERTY**

WHEREAS, the City of High Point ("City") owns the property located at 405 North Main Street, 407-415 North Main Street, and 149 Church Avenue, High Point, North Carolina ("Property"); and

WHEREAS, North Carolina General Statute § 160A-272 authorizes the City to enter into lease agreements for City owned property that will not be needed by the City for the term of the lease, pursuant to a resolution of the council authorizing the execution of the lease adopted at a regular council meeting upon 30 days' public notice; and

WHEREAS, the Trustees of First Baptist Church desire to continue to lease the Property from the City for two (1) additional year and have agreed to lease payments of \$6,000.00 per month for the lease term; and

WHEREAS, the City finds that the Property will not be needed by the City for the term of the lease agreement; and

WHEREAS, the City Council convened in a regular meeting on the date so noted below.

NOW THEREFORE, BE IT RESOLVED that the City Council hereby approves a first amendment of the lease agreement for the Property located at 405 North Main Street, 407-415 North Main Street, and 149 Church Avenue, High Point, North Carolina, for a lease term of one (1) year, for lease payments of \$6,000.00 per month, and hereby authorizes the City Manager or designee to execute any instruments as necessary.

Adopted, this the 4th day of August , 2025.

City of High Point

Cyril Jefferson
Mayor

Attested to:

Sandra Keeney
High Point City Clerk

FIRST AMENDMENT TO LEASE

THIS FIRST AMENDMENT TO LEASE (“First Amendment”) is made to be effective as of the ____ day of _____, 2025 by and between the **City of High Point**, a North Carolina municipal corporation (“Landlord”), and **The Trustees of First Baptist Church of High Point, North Carolina** (“Tenant”).

WHEREAS, the Landlord and the Tenant are parties to that certain Lease dated September 22, 2023 (the “Lease”), by which the Landlord agreed to lease to the Tenant a portion of that certain real property located at 405 North Main Street and 407-415 North Main Street, High Point, Guilford County, North Carolina 27260, as described in Deed Book 8765 Page Number 2572 (the “Property”); and

WHEREAS, the Landlord and the Tenant desire to amend the Lease as set forth below.

NOW, THEREFORE, in consideration of the foregoing recitals, the Lease, the terms, covenants, and conditions of this First Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, and intending to be legally bound hereby, the Landlord and the Tenant hereby amend the Lease as set forth below:

1. **Term.** Section 2.1 of the Lease shall be deleted and replaced with the following:

The term of this Lease shall commence on September 22, 2023 (the “Commencement Date”) and shall end at 11:59 p.m. (based upon the time at the locale of the Premises) on September 30, 2026, unless sooner terminated under this Lease or by law.

2. **Rental.** Section 3 of the Lease shall be deleted and replaced with the following:

The Tenant agrees to pay to the Landlord as rent for the Premises, monthly payments of \$5,000.00, without offset or deduction, in advance, on the first day of each calendar month of this Lease through September 1, 2025. Beginning on October 1, 2025, and through the end of this Lease, the Tenant agrees to pay to the Landlord as rent for the Premises, monthly payments of \$6,000.00, without offset or deduction, in advance, on the first day of each calendar month of this Lease. Rent for any partial calendar month shall be prorated. Any other monetary obligations of the Tenant to the Landlord or any other party under this Lease are deemed to be additional rent.

3. **Defined Terms.** Capitalized terms used and not otherwise defined in this First Amendment shall have the same meaning or meanings given to them in the Lease.

4. **Successors and Assigns.** This First Amendment shall be binding upon, and shall inure to the benefit of, the successors and assigns of each of the parties hereto.

5. **Lease Preserved; Conflicting Provisions.** Any portion of the Lease that is inconsistent with this First Amendment is hereby amended to be consistent with this First Amendment. In all other respects, the remainder of the Lease shall remain in full force and effect.

6. Representation of Authority. Any individual executing this Amendment on behalf of the Organization hereby represents and warrants that he or she is, on the date he or she signs this Amendment, duly authorized by all necessary and appropriate action to execute this Amendment on behalf of the Organization and does so with full legal authority

7. Counterparts. This First Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of such counterparts shall together constitute but one and the same instrument. Delivery of an executed counterpart of this First Amendment by facsimile or in electronic (i.e., "pdf") format shall be equally as effective as delivery of a manually executed counterpart of this First Amendment.

[Separate signature pages to follow]

IN WITNESS WHEREOF, the Landlord and the Tenant have executed this First Amendment as of the date set forth above.

LANDLORD:

City of High Point

By: _____

Cyril Jefferson, Mayor

TENANT:

The Trustees of First Baptist Church of High Point, North Carolina

By: _____

Thomas Folk, Trustee Co-Chair

By: _____

Thomas Freeman, Trustee Co-Chair

By: _____

Donna H. Fincher, Trustee

By: _____

Nanette L. Cornwell, Trustee

PUBLIC NOTICE

LEASE OF CITY OWNED PROPERTY

The High Point City Council intends to authorize a Lease extension with First Baptist Church ("Tenant") for the term of one year for the building and grounds commonly known as 405 North Main Street, 407-415 North Main Street, and 149 Church Avenue, High Point, NC. Tenant will pay a rental fee of \$6,000.00 per month.

All persons interested in this matter are invited to attend the regular meeting of the City Council to be held in the Council Chambers, City Hall, 211 South Hamilton Street, High Point, NC, at 5:30 p.m. on August 4, 2025. At that time the Council intends to authorize the Lease for the property described above.

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of an Opioid Settlement Supplemental Resolution

FROM:
Eric Olmedo
Assistant City Manager

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
1. Resolution

PURPOSE: Approve a supplemental resolution and agreement between the State of North Carolina and the City of High Point regarding proceeds from opioid litigation settlements.

BACKGROUND: On June 21, 2021, the City of High Point approved participation in the “Wave One” opioid litigation settlements—part of a \$26 billion national agreement with McKesson, Cardinal Health, and AmerisourceBergen. On April 3, 2023, the City approved participation in the “Wave Two” settlements totaling \$21 billion nationally with CVS, Walgreens, Walmart, Allergan, and Teva.

Approval of this resolution will allow the City to participate in the settlement with Purdue Pharma and the Sackler family, as well as eight generic manufacturers and their subsidiaries, affiliates, officers and directors. As with the previous settlements, North Carolina will receive its full share of payments if all eligible governments sign onto the settlement. North Carolina may receive over \$145 million from this settlement over 16 years, contingent upon full participation by eligible local governments. Final local allocations will be determined following the September 30, 2025 sign-on deadline.

These funds must support programs addressing Opioid Use Disorder (OUD), co-occurring substance-use or mental health issues, and related services such as evidence-based treatment, recovery support, housing, early interventions, Naloxone distribution, syringe services, diversion programs, and reentry support.

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a supplemental resolution and agreement between the State of North Carolina and the City of High Point regarding proceeds from opioid litigation settlements and authorize the appropriate City Official(s) to execute all necessary documents.

RESOLUTION BY THE CITY OF HIGH POINT CITY COUNCIL AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS WITH SECONDARY OPIOID MANUFACTURERS, PURDUE PHARMA LP, AND THE SACKLER FAMILY, AND APPROVING THE THIRD SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION

WHEREAS more than 41,500 North Carolinians lost their lives to a drug overdose from 2000-2023.

WHEREAS the Centers for Disease Control and Prevention has estimated the total economic burden of prescription opioid misuse alone in the United States to be \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement;

WHEREAS certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid companies, manufacturers, pharmaceutical distributors, and chain drug stores to hold those companies accountable for their misconduct;

WHEREAS settlements (collectively “the Secondary Opioid Manufacturer Settlements”) have been reached in litigation against Alvogen, Inc., Amneal Pharmaceuticals LLC, Apotex Corp., Hikma Pharmaceuticals USA Inc. f/k/a West-Ward Pharmaceuticals Corp., Indivior Inc., Sun Pharmaceutical Industries, Inc., Viartis Inc., and Zydus Pharmaceuticals (USA) Inc., as well as their subsidiaries, affiliates, officers, and directors (collectively “the Secondary Opioid Manufacturer Defendants”) named in the Secondary Opioid Manufacturer Settlements;

WHEREAS representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Third Supplemental Agreement for Additional Funds (“SAAF-3”) to provide for the equitable distribution of the proceeds of the Secondary Opioid Manufacturer Settlements;

WHEREAS settlements have been reached, under Purdue Pharma L.P.’s bankruptcy plan, whereby Purdue Pharma L.P. (“Purdue”) and members of the Sackler family will pay approximately \$7.4 billion to settle opioid claims across the nation, which settlements would be subject in North Carolina to the equitable distribution of the proceeds as set forth in the Memorandum of Agreement (“MOA”) which has already been approved by this Board;

WHEREAS by joining the Secondary Opioid Manufacturer Settlements, approving the SAAF-3, and approving the bankruptcy plan and settlements relating to Purdue and the Sackler family, the state and local governments maximize North Carolina’s share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible;

WHEREAS it is advantageous to all North Carolinians for local governments, including the City of High Point and its residents, to sign onto the Secondary Opioid Manufacturer Settlements, SAAF-3, and approving the bankruptcy plan and settlements relating to Purdue and the Sackler family, in order to demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the State and the City of High Point to help abate the harm; and

WHEREAS both the MOA and SAAF-3 directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis.

NOW, THEREFORE, BE IT RESOLVED that the City of High Point City Council hereby authorizes the City Manager to execute, on behalf of the City of High Point, the necessary documents to enter into opioid settlement agreements, as set forth herein, with the Secondary Opioid Manufacturer Defendants, to execute the SAAF-3, and to approve the bankruptcy plan and settlement agreements relating to Purdue and the Sackler family, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this 4th day of August, 2025.

Cyril Jefferson, Mayor

ATTEST:

Sandra Keeney, City Clerk

[SEAL]

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of an Agreement for Services with ForceMetrics

FROM:
C.H. Cheeks III
Chief of Police

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Proposal
 2. Recommendation Letter
-

PURPOSE: The City Council is asked to approve the Chief of Police's recommendation for an Agreement for Services with ForceMetrics. ForceMetrics is a search and situational platform that simplifies data exploration and analytics across public safety systems. The platform helps Public Safety co-responders enhance their operations, investigations, and community efforts, offering dispatchers and analysts better responsive tools.

BACKGROUND: The ForceMetrics platform enables faster access to vital information, greatly reducing search times and utilizing data to effectively allocate major case resources during the critical 15-minute response window. It also helps optimize decision-making and improve community safety.

The Police Department is seeking to enter into a subscription agreement with ForceMetrics. The price per year over the 3-year life of the agreement is quoted at \$81,700, \$85,785, and \$90,074, respectively. Based on proposed agency data sources, implementation of the ForceMetrics platform is projected to take 90 days, from kick-off to full operationalization.

BUDGET IMPACT: Funds are available in the FY 2025-2026 budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider an Agreement for Services with ForceMetrics for one-year with up to two one-year renewal terms with an annual cost of services totaling \$257,560 over a three-year term and authorize the appropriate City Official(s) to execute all necessary documents.



FORCEMETRICS

Safety starts with understanding

FORCEMETRICS PROPOSAL

High Point Police Department NC

06.25.2025

Prepared for:

Chief Curtis Cheeks III

Prepared by:

Bryan Tracy
Regional Sales Manager

Chief Cheeks III,

We would like to thank you for your interest in ForceMetrics, and for taking the time to meet with our team to discuss the needs of the High Point Police Department and how we can support you. We appreciate the opportunity to learn about your agency's operations, and are pleased to present our Proposal for the ForceMetrics solution, including software, data integration, and implementation services.

In this proposal, we outline how ForceMetrics will support your agency in achieving safety through understanding, enhancing your operations, investigations, and community initiatives by enabling your officers, dispatchers, and analysts to:

- Find important information faster, exponentially reducing search time.
- Use streamlined data to bring major case resources to calls for service.
- Simplify workflows, better allocate resources, and collaborate seamlessly.
- Optimize decision making in the moment to keep your community safe.

As you review, we hope you find that ForceMetrics is aptly suited to meet your agency's needs. Should you have questions, please contact me directly: andre.mcgregor@forcemetrics.ai.

Thank you for your consideration and we look forward to the opportunity to work with you.

Andre McGregor
Founder & CEO

About ForceMetrics

ForceMetrics is a search and situational awareness platform that turns insights into action, helping responders be decision-ready in seconds. We deliver trusted results when lives are on the line, empowering public safety agents to make better, more informed decisions in the moment.

ForceMetrics was designed for non-technical and technical users alike to:

- Access high-speed search, insights, and analytics anytime and anywhere
- Streamline the process of navigating large amounts of data across disparate systems
- Identify critical insights in the moment when time is of the essence
- Help responders more efficiently and effectively serve their communities
- Aid in addressing social issues such as homelessness, mental health, and gun violence.

ForceMetrics provides police departments and public safety agencies with:

- Data integration with existing 911 dispatch and police record management systems
- Cloud hosting, processing, and data storage
- Extraction, cleaning and transformation of raw Computer Aided Dispatch (CAD) and Report Management System (RMS) data
- Processing of CAD & RMS datasets to identify homelessness, mental health, domestic violence, human trafficking, and other social service needs
- Access to ForceMetrics Data Analysts for complex research and pattern of activity reports
- Community dashboards for co-responders, social service agencies, and non-profit support.

COMPANY BACKGROUND

Led by veteran law enforcement officers turned entrepreneurs, ForceMetrics was founded in 2020 to provide public safety tools that empower responders to make more informed decisions in the moment. We help responders understand clear storylines and build trust within communities, on the firm belief that safety starts with understanding. By streamlining data exploration and analytics across public safety systems, ForceMetrics unifies both data and teams to facilitate safe, informed, and effective response.

Active in Texas, Colorado, Georgia, Washington, Nevada, Florida, North Carolina, Virginia, and California, ForceMetrics is trusted by cities, counties, departments, and security teams to reduce risk, increase trust, and transform decision-making to improve public safety outcomes for all.

Deployment Objectives

ForceMetrics & High Point Police Department

ForceMetrics serves and empowers law enforcement and communications across the entire agency. Use cases include:

Faster Search and Discovery

Reduce time dispatchers spend searching and pivoting on your data. Searches are typically inflexible and slow, preventing officers and dispatchers from effectively searching data before arriving on scene. With ForceMetrics, quickly search any topic for instant intelligent information.

Easier Information Digestion with Report Auto-Summarization

Officers and dispatchers read a lot of text throughout the day. ForceMetrics dramatically reduces the amount of required reading by optimizing the text of incident report narratives so officers, dispatchers, and supervisors can quickly get the context of prior incidents.

Instant and Effective Collaboration

Co-responders and adjacent agencies have the ability to instantly search and share data in real-time. This community data can be highly useful when interfacing with individuals in the community with special needs.

Officer Risk Identification

ForceMetrics' contextual labeling feature allows responders to understand the context of a person, address, or report in seconds, so they can respond appropriately and understand any officer safety risks and social service needs before they engage.

Better, More Equitable Outcomes

By leveraging automated labeling, departments can swiftly identify special needs, allocate appropriate resources, and provide an effective response, thereby promoting better and more equitable outcomes for victims, defendants, and the greater community.

Data-Informed Decision Making

By combining enhanced and all-encompassing search capabilities with ForceMetrics' Analytics Dashboards, decision-making processes can be streamlined, enabling departments to rely on the most precise and up-to-date information available for data-driven policing in real-time.

Benefits of ForceMetrics



Vendor agnostic

Search multiple CAD/RMS/JMS



Identified social needs

For the right, individual response



Clean, simple search

Single pane of glass experience



Increased efficiency

Fewer systems to search, time saved



Automated safety flags

Extracted from call notes and reports



Easy implementation

Five hours of work for Agency IT



System optimized

Ingest any database or API source



Security & Compliance

SOC 2 audited & FBI CJIS adjudicated

Services & Features

Complete ForceMetrics platform access for users, including data integrations for the High Point Police Department User onboarding and training included. Features include the Enterprise Suite, standard support, and service level agreements in compliance with ForceMetrics standard.

SERVICES

Data Setup & Warehousing	Process of collecting, translating, storing, and managing High Point Police Department data for use within the ForceMetrics platform.
Access Control & Security	Granular security and access restrictions based on agency role and/or security permissions.
Onboarding Support & Account Maintenance	On-site and off site onboarding support and user helpdesk.

FEATURES

- ❑ **Federated Search** – A single search bar for searching across the entirety of integrated data
- ❑ **Saved Search** – Ability to save searches for faster access
- ❑ **Entity Pages** – Dedicated pages summarizing information on people, addresses, and events
- ❑ **Labels** – Automated labeling classifying calls and events by topic, community need, or risk
- ❑ **Automated Report Summarization** – Automated summarization of police reports
- ❑ **Map** – Map-based visualization of search results
- ❑ **Follow** – Ability to follow entities for automated notification of new activity
- ❑ **Sharing** – Ability to share Entity Pages with other users within the department
- ❑ **Analytics Dashboard** – Analytics dashboard showing trends and patterns over time and space
- ❑ **Mobile Access (Web)** – Access to ForceMetrics web application through mobile devices
- ❑ **Alerts and Notifications Center** – Alerts and notifications panel to centralize new activity involving followed entities, saved searches, and shared entities
- ❑ **Single Sign-On (SAML 2.0)** – Simplified authentication system allowing users to login to ForceMetrics through an authentication provider

Implementation

Based on proposed agency data sources, implementation of the ForceMetrics platform is projected to take 90 days, from kick-off to full operationalization. Key steps and time estimates are as follows, beginning upon receipt of complete data access.



Kickoff

7 days

- Kickoff with stakeholders and needed resources

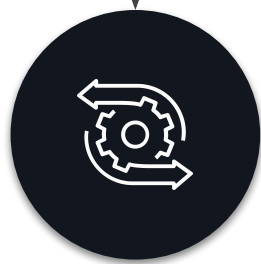


Phase 1

SCOPING &
INTEGRATION

60 days

- Review System Requirements
- Identification of the CAD replication server
- Provision of VM Server, data pull configuration
- Data “analysis/preparation” and indexation
- Virtual data validation sessions
- Identification of client-specific data
- Initial data pull
- User identification
- Establishment of success criteria and KPIs



Phase 2

TRAINING &
ROLLOUT

15 days

- Onsite onboarding classes/training
- Feedback follow up calls with Pilot Users
- Success criteria, usage, and KPI measurements
- Establishment of best practices for full onboarding: training documentation, rollout,

Pricing



High Point Police Department NC			
Solution	Detail	Quantity	Cost
Velocity	The full package of ForceMetrics features, including: Federated Search, Alerts & Notification, Mobile Access (Web), Report Summarization, Analytics Dashboards.	Unlimited Users in Agency Domain	\$81,700.00
CAD	CentralSquare Superior		Included
RMS	CentralSquare Superior		Included
Flock	Flock		Included
Evidence.com	Axon		Included
Booking Photos	TBD Tech Review needed		Included
Software License Fee Total			\$81,700.00
Total First Year Contract Fee			\$81,700.00

** Pricing is valid for 90 Days from proposal date.

Renewal Pricing

High Point Police Department NC	
Year	Cost
First Year Fees Due at Effective Date	\$81,700.00
Second Year Fees due on First Anniversary of Effective Date	\$85,785.00
Third Year Fees due on Second Anniversary of Effective Date	\$90,074.25

** 5% Increase year over year



FORCEMETRICS

Safety starts with understanding

Thank You

Bryan Tracy
Regional Sales Manager
bryan.tracy@forcemetrics.ai

C.H.Cheeks III
Chief of Police



PHONE (336) 887-7971
FAX (336) 887-7949
TDD (336) 883-8517

High Point Police Department

To: Tasha Logan Ford, City Manager
From: Curtis Cheeks, III, Chief of Police
Date: 31 July 2025
Subject: Recommendation for Procurement with ForceMetrics

The High Point Police Department wishes to enter into a subscription agreement with ForceMetrics. The ForceMetrics platform enables Public Safety Co-responders to improve their operations, investigations, and community initiatives. It provides dispatchers and analysts with tools to:

- Identify individuals with mental health needs before any competency restoration takes place.
- Reduce crime through prevention and minimize victimization.
- Deliver better assessments regarding community safety, mental health, and social service requirements.

ForceMetrics is a next-generation safety search engine and data analysis tool for law enforcement. ForceMetrics aggregates the huge corpus of information stored in systems such as RMS (Records Management System), CAD (Computer-Aided Dispatch), and other law enforcement databases into one easily searchable source. For example, an officer arriving at a 911 call with only a person's name or license plate information can use ForceMetrics to learn of any relevant history and information, such as prior incidents, previous reports of domestic violence, any known weapons possession, or mental health incidents, without logging in to multiple databases. The product saves valuable time on critical tasks in emergencies and allows officers to assess safety issues instantly in potentially dangerous scenarios.

1730 Westchester Drive • High Point, North Carolina 27262
www.highpointnc.gov/police

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Resolution Approving an Interlocal Agreement with Guilford County
- Animal Shelter

FROM:
C.H. Cheeks III
Chief of Police

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
1. Resolution
2. Interlocal Agreement

PURPOSE: To request approval to execute an Interlocal Agreement between the City of High Point and the County of Guilford for the provision of animal sheltering.

BACKGROUND: Renewal of the interlocal agreement between the City of High Point and Guilford County covering services for the animal shelter, located at 4525 West Wendover Ave, Greensboro, NC. This agreement covers services from July 1, 2025, to June 30, 2026. The county will maintain full financial responsibility for the operation of the Guilford County Animal Shelter. The City of High Point continues to own one-eighths (1/8) undivided ownership in the shelter. The City of High Point will continue to provide its own animal collection services and will use the Guilford County Animal Shelter as the main resource for the sheltering of collected animals.

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a resolution approving an Interlocal Agreement between the City of High Point and Guilford County for the provision of animal sheltering and authorize the appropriate City Official(s) to execute all necessary documents.

**A RESOLUTION RATIFYING AND AUTHORIZING EXECUTION OF AN INTERLOCAL
AGREEMENT PERTAINING TO THE PROVISION OF ANIMAL SHELTER SERVICES BY
GUILFORD COUNTY TO THE CITY OF HIGH POINT.**

WHEREAS, N.C. General Statute § 160A-461, "Interlocal cooperation authorized," authorizes units of local government to enter into agreements with each other in order to execute an undertaking by one unit of local government on behalf of another unit of local government; and

WHEREAS, the City of High Point wishes to enter into an individual agreement with Guilford County, by which Guilford County has agreed to provide certain animal shelter services to the City of High Point, pursuant to the attached Interlocal Agreement, and doing so is in the public interest.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of High Point does hereby ratify and authorize, in substantial form, the attached Interlocal Agreement between Guilford County and the City of High Point. The High Point City Manager or Assistant City Manager is hereby authorized and directed to execute the attached Interlocal Agreement, in substantial form. This resolution shall be spread upon the minutes.

Adopted by the High Point City Council, this the 4th day of August, 2025.

Cyril Jefferson, Mayor

ATTEST

Sandra Keeney, City Clerk

NORTH CAROLINA
GUILFORD COUNTY

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF HIGH POINT AND THE COUNTY OF GUILFORD
FOR THE PROVISION OF ANIMAL SHELTERING**

This is an Interlocal cooperation agreement (the "Agreement") made and entered into this the 1st day of July, 2025, by and between the City of High Point, a municipal corporation in the State of North Carolina (hereinafter called the "CITY"), and Guilford County, North Carolina, a body politic and corporate (hereinafter called the "COUNTY"), referred to herein each as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, the North Carolina General Statutes in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right, including the provision of animal control and shelter services; and

WHEREAS, in 1955, the General Assembly authorized the COUNTY, the City of Greensboro and the CITY to jointly construct and operate an animal shelter; and

WHEREAS, the CITY and COUNTY agree that it is in the best interest of both Parties that the COUNTY assume full financial responsibility for the animal shelter as initially agreed to on June 1, 2011 (Guilford County Contract No. 42120-03/11-174); and

WHEREAS, the governing bodies of the CITY and COUNTY have ratified this Agreement by resolutions being recorded in their respective minutes; and

WHEREAS, it is now desirable and in the mutual best interest of the CITY and the COUNTY that both Parties enter into a new agreement for the operation of an animal shelter in accordance with the terms and conditions hereinafter set out.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions contained herein accruing to the benefit of each of the respective Parties hereto, the receipt and sufficiency of which is hereby acknowledged, it is hereby agreed as follows:

1. Term of Agreement. This Agreement shall continue for one (1) year, from July 1, 2025 to June 30, 2026, unless terminated pursuant to the terms herein.
2. Animal Shelter. The CITY and COUNTY agree that the COUNTY will maintain full financial responsibility for the operation of the Guilford County Animal Shelter, located at 980 Guilford College Road, Greensboro, North Carolina 27409 (the "Guilford County Animal Shelter"). Such responsibility includes all current and future capital expenditures related to the operation of the Guilford County Animal Shelter. The COUNTY agrees to continue to provide animal shelter services to the CITY at no charge, and in the event the

Guilford County Animal Shelter is at full capacity and unable to receive animals, COUNTY and the CITY shall use best efforts to coordinate and liaise with other units of local government or community organizations to provide animal shelter service for the CITY. Any costs associated with animal shelter services for CITY animals outside of the Guilford County Animal Shelter shall be the responsibility of the CITY.

3. Old Animal Shelter. The COUNTY acknowledges that the CITY continues to own a one-eighth (1/8) undivided ownership interest in one of the tracts comprising the former Guilford County Animal Shelter located at 4525 West Wendover Avenue, Greensboro, North Carolina 27409.
4. Animal Control. The CITY agrees to continue to enforce its own animal control ordinances, provide its own animal control services within the CITY's corporate limits to citizens of the CITY, and meet citizens' needs in a courteous, professional, efficient, productive, and cost-effective manner.
5. Liability. The COUNTY shall provide legal support and representation to its employees performing work under this Agreement in accordance with COUNTY policies and resolutions concerning defense of employees. The COUNTY shall handle all claims arising out of its operation of the animal shelter, and CITY shall have no responsibility or liability regarding any such claims, except that any claims arising directly or indirectly out of CITY's actual or alleged actions outside of its legal authority in causing an animal to come into COUNTY's possession shall be the sole responsibility of CITY and, to the extent permitted by law, CITY shall indemnify COUNTY with respect to such claims (including attorney's fees and other costs of defense thereto). Nothing in this Agreement is intended, or shall be construed, to waive or prevent COUNTY from raising any immunity or defense that COUNTY, its officers, agents, and/or employees may have to claims against them, all of which are reserved.
6. Disposition of Animals. The Parties agree that COUNTY's ordinances, procedures, policies, and fees shall apply to the disposition of animals received by COUNTY pursuant to this Agreement.
7. Amendments. This Agreement may be amended from time to time upon mutual consent of the governing bodies of the CITY and COUNTY as expressed in writing.
8. Prior Agreements. This Agreement supersedes any existing interlocal agreements between the CITY and the COUNTY regarding the Guilford County Animal Shelter and/or animal control services with respect to animal control services provided on or after July 1, 2025.
9. Iran Divestment Act. In accordance with N.C. Gen. Stat. § 143C-6A-5 and other applicable sections of N.C. Gen. Stat. § 143C-6A regarding the Iran Divestment Act of 2015, each Party hereby certifies that it is not identified on the State Treasurer's list of persons which the Treasurer has determined engage in investment activities in Iran, including any subcontractors of either Party.

10. Governing Law and Jurisdiction. The Parties agree that this Agreement is subject to the jurisdiction and laws of the State of North Carolina, and both Parties agree to comply with all applicable laws. Any controversies arising out of this Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina.
11. No Joint Venture. This Agreement shall not, under any circumstances, be construed to make the CITY and COUNTY partners, joint venturers, or parties to similar relationships with each other.
12. No Third-Party Beneficiaries. There are no third-party beneficiaries of this Agreement.
13. Entire Agreement, Conflicting Provisions. This Agreement, together with all exhibits and any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. In case of a conflict between the provisions of this Agreement and the provisions of any exhibit, attachment, or other document referenced by or incorporated into this Agreement, the provisions of this Agreement shall control and prevail.
14. Captions and Headings. The captions and headings contained in this Agreement are for convenience and reference only, and do not define, describe, extend, or limit the scope or intent of this Agreement or the scope or intent of any provision contained herein.
15. Severability; No Waiver. The invalidity of one or more phrases, sentences, clauses, or sections in the Agreement shall not affect the validity of the remaining portions of the Agreement, so long as the material purpose of the Agreement can be determined and effectuated. Any failure by either Party to enforce any of the provisions of the Agreement or to require compliance with any of its terms at any time during the term of this Agreement shall in no way affect the validity of the Agreement, or any part hereof, and shall not be deemed a waiver of the right of such Party thereafter to enforce any such provision.
16. Counterparts. This Agreement may be signed in any number of counterparts, and all such counterparts together shall constitute one and the same instrument. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.
17. Compliance with Legal Requirements. The Parties shall comply with the requirements of applicable federal, state, and local laws, ordinances, and regulations.
18. Representation of Authority. Any individual executing this Agreement on behalf of a Party hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of the Party and does so with full legal authority.

IN WITNESS WHEREOF, the Parties have executed this Interlocal Agreement in their respective names and titles, by their proper officials, all by the authority of appropriate resolutions of the governing bodies of each of the units of local government, duly adopted, as of the day and year first written above.

ATTEST:

GUILFORD COUNTY

By: _____
Clerk to Board

By: _____
Assistant County Manager

By: _____
County Animal Services Director

THE CITY OF HIGH POINT

By: _____
Tasha Logan Ford, City Manager

PREAUDIT CERTIFICATE

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Bobby Fitzjohn, Finance Officer

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Purchase from Rodders and Jets Supply Company - Ford Transit 350 Van

FROM:
Kevin Rogers
Fleet Director

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Picture
 2. Bid Recommendation Form
-

PURPOSE: The Water Mains Division is currently utilizing a Transit 250 with a camera system that needs replacement due to age and condition. Using the North Carolina Sheriffs Association Contract #26-10-0422, one (1) Transit 350 high roof van with Aries camera system is recommended for council approval.

BACKGROUND: The Water Mains Division is currently utilizing a Transit 250 with a camera system that needs to be replaced due to age, condition, and mileage. Rodders and Jets Supply Company has the Ford Transit 350 high-roof van with Aries camera system that will continue to meet their needs. The price of \$232,674 is for the van, camera system, training, and delivery. The delivery is estimated at less than 365 days.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a purchase from Rodders and Jet Supply Company in the amount of \$232,674 for a Transit 350 high-roof van with Aries camera system, declare the current truck as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.



BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPEN:

DESCRIPTION:

2025 Ford Transit 350 High Roof Van with Aries Camera System

PURPOSE:

The Water Mains Division is currently utilizing a Ford Transit 250 van with a camera system that is in need of replacement due to age, condition and hours. Rodders and Jet Supply Company has a Ford Transit 350 High Roof Van with an Aries Camera System that will meet their needs.

COMMENTS:

The price of \$232,674 is for the van, camera system, and delivery. Estimated delivery is less than 365 days.

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

Using the bid allows the City of High Point to take advantage of the volume discount offered through the NC Sheriff's Association

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$232,674
TOTAL BUDGETED AMOUNT				\$232,674

DEPARTMENT HEAD: Digitally signed by KEVIN ROGERS
Date: 2025.07.21 15:26:29 -04'00' DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends
award to the lowest responsible, responsive bidder in the amount of .

PURCHASING
MANAGER: DATE:

Approved for Submission to
Council

FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:
(For City Council Approval Only)

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Purchase from Rodders and Jets - Freightliner M2-106

FROM:

Kevin Rogers
Fleet Director

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Picture
 2. Bid Recommendation Form
-

PURPOSE: The Water Mains Division is currently utilizing a Freightliner M2-106 Flusher Truck that needs replacement due to age and condition. Using the North Carolina Sheriffs Association Contract #24-08-0421R, one (1) Freightliner M2-106 truck with Jet vacuum rodding machine is recommended for council approval.

BACKGROUND: The Water Mains Division is currently utilizing a Freightliner M2-106 Flusher Truck that needs replacement due to age, condition, and mileage. Rodders and Jets Supply Company has the Freightliner M2-106 truck with a jet vacuum rodding machine that will continue to meet their needs. The price of \$338,291 is for the truck, rodding equipment, and delivery. The delivery is estimated at less than 365 days.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a purchase from Rodders and Jet Supply Company in the amount of \$338,291 for a Freightliner M2-106 truck with Jet vacuum rodding machine, declare the current truck as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.



BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPEN:

DESCRIPTION:

2025 Freightliner M2106 with a Jet Vacuum Rodding Machine.

PURPOSE:

The Water Mains Division is currently utilizing a Freightliner M2106 Flusher Truck that needs replacement due to age, condition, and mileage. Rodders and Jets Supply Company has the Freightliner M2106 truck with a Jet Vacuum Rodding Machine that will continue to meet their needs.

COMMENTS:

The price of \$338,291 is for the truck, rodding equipment, and delivery. The delivery is estimated at less than 365 days.

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

Using the bid allows the City of High Point to take advantage of the volume discount offered through the NC Sheriff's Association

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$338,291
TOTAL BUDGETED AMOUNT				\$338,291

DEPARTMENT HEAD: Digitally signed by KEVIN ROGERS
Date: 2025.07.21 15:30:34 -04'00' DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends
award to the lowest responsible, responsive bidder in the amount of .

PURCHASING
MANAGER: DATE:

Approved for Submission to
Council

FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

(For City Council Approval Only)

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Purchase from Piedmont Truck Center - Ford F550 (Storm Water and Streets Division)

FROM:

Kevin Rogers
Fleet Director

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Picture
 2. Bid Recommendation Form
-

PURPOSE: The Storm Water and Streets Division are utilizing F550 trucks with service bodies that need replacement due to age and condition. Using the North Carolina State Contract #2510A, two (2) 2025 Ford F550 trucks with 11-foot service bodies are recommended for council approval.

BACKGROUND: The Storm Water and Streets Division is utilizing F550 trucks with service bodies that need to be replaced due to age, condition, and mileage. Piedmont Truck Center has Ford F550 trucks with 11-foot service bodies that will continue to meet their needs. The price of \$187,552.14 is for the two (2) trucks, service bodies, and delivery. The delivery is estimated at less than 365 days.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a purchase from Piedmont Truck Center in the amount of \$187,552.14 for two (2) Ford F550 trucks with 11-foot service bodies, declare the current trucks as surplus and dispose of them through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.



BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPEN:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$187,552.14
TOTAL BUDGETED AMOUNT				\$187,552.14

DEPARTMENT HEAD: Digitally signed by KEVIN ROGERS
Date: 2025.07.21 15:32:54 -04'00' DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends
award to the lowest responsible, responsive bidder in the amount of .

PURCHASING
MANAGER: DATE:

Approved for Submission to
Council

FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

(For City Council Approval Only)

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Purchase from Piedmont Truck Center - Ford F550 (Parks and Recreation Department)

FROM:

Kevin Rogers
Fleet Director

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Picture
 2. Bid Recommendation Form
-

PURPOSE: The Parks and Recreation Department is currently utilizing a Ford F550 with a dump bed that needs replacement due to age and condition. Using the North Carolina State Contract #2510, a 2026 Ford F550 with 12-foot contractor dump bed is being recommended for council approval.

BACKGROUND: The Parks and Recreation Department is currently utilizing a Ford F550 with a dump body that needs to be replaced due to age, condition, and mileage. Piedmont Truck Center has the Ford F550 truck with a 12-foot contractor dump bed that will continue to meet their needs. The price of \$115,955.99 is for the truck, body, and training. The delivery is estimated at less than 365 days.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a purchase from Piedmont Truck Center in the amount of \$115,955.99 for one (1) Ford F550 truck with a 12-foot contractor dump bed, declare the current truck as surplus and dispose of it through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents.



BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPEN:

DESCRIPTION:

2026 Ford F550 with 12-foot contractor dump bed

PURPOSE:

The Parks and Recreation Department is currently using a Ford F550 with dump body that is in need of replacement due to age, condition and hours.

COMMENTS:

The price of \$115,955.99 is for the truck, body, and delivery. Estimated delivery is less than 365 days.

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

Using the bid allows the City of High Point to take advantage of the volume discount offered through the NC State Contract.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			\$115,955.99
TOTAL BUDGETED AMOUNT				\$115,955.99

DEPARTMENT HEAD: Digitally signed by KEVIN ROGERS
Date: 2025.07.21 15:31:59 -04'00' DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of .

PURCHASING MANAGER: DATE:

Approved for Submission to
Council

FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

(For City Council Approval Only)

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Purchase from Campbell Brown, Inc.

FROM:

Kevin Rogers
Fleet Director

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Picture
 2. Bid Recommendation Form
-

PURPOSE: Now that Fleet Services staff have the ability to install emergency equipment, the purchase of equipment is needed. This not only saves costs but also reduces the time to place vehicles in service.

BACKGROUND: Fleet services have been working for several years with outside vendors to provide the city with emergency vehicle equipment and installation services for patrol units in the police department. Since our department now has staff to perform the installation process, we need to have the parts ordered now for our new units that will be arriving in the coming weeks. These parts are for city-owned vehicles and equipment. Utilizing the NC Sheriff's Association Contract #25-05-0829, Campbell Brown, Inc is recommended to provide the equipment to the city. The total cost is \$110,258.19.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a purchase from Campbell Brown, Inc. in the amount of \$110,258.19 for the purchase of emergency vehicle equipment and authorize the appropriate City Official(s) to execute all necessary documents.



BID RECOMMENDATION

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.:

DATE OPEN:

DESCRIPTION:

Emergency Equipment. This includes lighting, partitions, and other equipment needed for new patrol vehicles.

PURPOSE:

Being that Fleet Services has the ability to install the equipment by City staff emergency vehicle equipment is needed. This not only saves cost but also reduces time to place the vehicles in service.

COMMENTS:

Fleet services has been working for several years with outside vendors to provide the city with emergency vehicle equipment. These services are for city owned vehicles and equipment. Using the NC Sheriff's Association Contract the best value was acquired by the city. Fleet Services recommends purchasing the equipment from Campbell Brown Inc for these services. The total of equipment cost is \$110,258.19.

RECOMMEND AWARD TO:

AMOUNT:

JUSTIFICATION:

Using the bid allows the city of High Point to take advantage of the volume discount offered through the NC Sheriff's Association.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	524202			\$110,258.19
TOTAL BUDGETED AMOUNT				\$110,258.19

DEPARTMENT HEAD: Digitally signed by KEVIN ROGERS
Date: 2025.07.21 15:29:02 -04'00'

DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends
award to the lowest responsible, responsive bidder in the amount of .

PURCHASING
MANAGER:

DATE:

FINANCIAL SERVICES DIRECTOR:

DATE:

Approved for Submission to Council

CITY MANAGER:
(For City Council Approval Only)

DATE:

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of an Authorizing Resolution from North Carolina Department of Transportation - FY26 Section 5303 Planning Grant

FROM:

Angela Wynes
Transit Manager

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Resolution
 2. Grant Award Letter
-

PURPOSE: Adoption of an authorizing resolution to allow the city to enter into an agreement with the North Carolina Department of Transportation (NCDOT) for the federal and state share of the FY26 Section 5303 planning grant.

BACKGROUND: The City of High Point was awarded \$59,823 in federal funds and \$7,478 in state funds to assist with transit planning activities. This funding represents 90% of the projected costs. These funds are used to cover staff time and expenses related to activities such as route and schedule planning, compliance with civil rights regulations, and developing projects for the Metropolitan and State Transportation Improvement Programs.

Federal Share 80%	\$59,823
NCDOT Share 10%	\$7,478
High Point Share 10%	\$7,478
Total	\$74,779

BUDGET IMPACT: The City's matching share of \$7,478 is included in the FY26 budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider an authorizing resolution for the city to enter into an agreement with the NCDOT for the federal and state share of the FY26 Section 5303 Planning Grant and authorize the appropriate City Official(s) to execute all necessary documents.

**RESOLUTION OF THE HIGH POINT CITY COUNCIL
AUTHORIZING ENTERING INTO AN AGREEMENT WITH
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of High Point has requested the North Carolina Department of Transportation to assist in the funding of transit planning tasks; and

WHEREAS, the City of High Point will provide 10% of the cost of the above-described project;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of High Point that;

Section 1. The City Manager is authorized to enter into a contract with the Department of Transportation and execute all agreements and contracts with the North Carolina Department of Transportation, Public Transportation Division.

Section 2. This resolution is effective upon adoption.

CITY OF HIGH POINT

By: _____
Cyril Jefferson, Mayor

ATTEST:

Sandra Keeney, City Clerk



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

April 3, 2025

Ms. Tasha Logan-Ford, City Manager
City of High Point
716 W. Martin Luther King Jr. Drive
High Point, North Carolina 27262

RE: FY26 Metropolitan Planning Grant Program (Section 5303)
Project No.: 26-08-113
WBS Element No.: 36230.19.25.6
Period of Performance: 7/1/2025-6/30/2026

Dear Ms. Logan-Ford:

On March 5, 2025, the Board of Transportation approved your organization's request for an FY26 Metropolitan Planning Grant in the amount of \$74,779. The agreement to be executed between City of High Point and NCDOT is enclosed. The individual authorized to enter into this agreement for financial assistance on behalf of your agency will sign the agreement. Please provide a copy of the agreement to all parties that will be involved in the administration of the grant, and request that the agreement be reviewed carefully. Instructions for completion of the grant agreement process are enclosed.

Please refer to Section 6b of the grant agreement that requires sub-recipients to submit monthly or quarterly requests for reimbursement.

If you have any questions related to the grant agreement, please contact Myra Freeman, Financial Manager at 919-707-4672 or your assigned Accounting Specialist. In any correspondence, please reference your assigned project number, WBS element, Agreement number and period of performance referenced in this letter.

Sincerely,

A handwritten signature in cursive script that reads "Brennon Fuqua".

Brennon Fuqua
Director

BF\mf
CC: Angela W. Wynes, Transit Manager
Attachments

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

Telephone:
(919) 707-2600
Fax: (919) 733-1391
Customer Service: 1-877-368-4968

Location:
1 S WILMINGTON STREET
RALEIGH, NC 27601

Website: www.ncdot.gov

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Task Order with Black and Veatch International Company

FROM:
Robby Stone
Public Services Director

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

- ATTACHMENTS:**
1. Capital Project Ordinance
 2. Scope of Services
 3. Map
-

PURPOSE: To approve a task order with Black and Veatch International Company for professional services to perform the design of the Waterview Lift Station and associated sanitary sewer system. The City has a master agreement for professional services with Black and Veatch.

BACKGROUND: Growth in the northern portion of the Waterview basin and limited downstream receiving capacity through both the Hickwood and Penny Rd sewers is driving the need to expand capacity of the Waterview Lift Station and associated pipelines. Black and Veatch will provide engineering services including engineering design, permitting, and bidding. The project will include the expansion of the 3.6 million gallon per day (MGD) lift station to an approximate 6.4 MGD rated replacement of the existing Waterview Lift station, 5.8 miles of influent and downstream receiving gravity sewer ranging in diameter from 12-inch to 36-inch, and 2.9 miles of 20-inch force main.

BUDGET IMPACT: A capital project ordinance amendment is included with this item. Revenue bonds associated with this ordinance are estimated to be issued in 2027 in accordance with the city's financing plan. Debt service payments will be paid from water and sewer revenues.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a task order with Black and Veatch International Company in the amount of \$4,191,600 for professional engineering services, approve a capital project ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

A CAPITAL PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR THE WATERVIEW LIFT STATION AND SANITARY SEWER SYSTEM PROJECT

Be it ordained by the City Council of the City of High Point, North Carolina, that,
pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the
following Capital Project Ordinance is hereby adopted:

- Section 1. This project is for professional engineering services for the design of the Waterview Lift Station and sanitary sewer system project. These improvements include the expansion of the 3.6 million gallon per day (MGD) lift station to an approximate 6.4 MGD rated replacement of the existing Waterview Lift station, 5.8 miles of influent and downstream receiving gravity sewer ranging in diameter from 12-inch to 36-inch, and 2.9 miles of 20-inch force main. The Project will be paid by proceeds from water and sewer revenue bonds.
- Section 2. The following revenue is available to the City of High Point:
- | | |
|-----------------------|-------------|
| Revenue Bond Proceeds | \$4,191,600 |
|-----------------------|-------------|
- Section 3. The following amounts are appropriated for the Project:
- | | |
|-----------------------------|-------------|
| Engineering/Design Services | \$4,191,600 |
|-----------------------------|-------------|
- Section 4. The Financial Services Director is hereby directed to maintain a Capital Project with sufficient detail accounting records to allow compliance with G.S. 159-28 Budgetary accounting for appropriations
- Section 5. Copies of this capital project ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out this project."

Adopted by High Point City Council, this the 4th day of August 2025

Cyril Jefferson, Mayor

ATTEST

Sandra Keeney, City Clerk

ATTACHMENT A SCOPE OF SERVICES

Owner: City of High Point, North Carolina
Engineer: Black & Veatch International Company

Project: Waterview Pump Station, Force Main, and Gravity Sewer Improvements

PROJECT DESCRIPTION

The City of High Point (Owner) owns and operates the existing 3.6 MGD Waterview Pumping Station (PS) and associated force main and gravity sewers both upstream and downstream. Waterview PS pumps wastewater through Penny Rd gravity sewers to the existing 30 MGD capacity Riverdale PS which is the largest pumping station upstream of the existing Eastside wastewater treatment plant (WWTP). Growth in the northern portion of the Waterview basin and limited downstream receiving capacity through both Hickwood and Penny Rd sewers is driving the need to expand Waterview PS and associated pipelines. Black and Veatch (Engineer) completed a Preliminary Engineering Report (PER) in February 2025 detailing the Waterview sewer system improvements. Refer to this PER for additional background and project understanding.

Engineer will provide engineering services including engineering design, permitting, and bidding. Engineer will utilize subconsultants to provide support services to complete the engineering design and permitting including surveying, geotechnical investigations, and environmental investigations. The project will include the construction of an approximately 6.4 million gallon per day (MGD) rated replacement of the existing Waterview PS to be demolished, 5.8 miles of influent and downstream receiving gravity sewer ranging in diameter from 12-inch to 36-inch, and 2.9 miles of 20-inch force main. Further detailed information for these improvements can be found in the PER dated February 2025, and summarized below:

The project generally includes the following elements:

1. The station will include a 6.4 mgd triplex wet-pit submersible pump station with a concrete wet well, valve vault, magnetic flow meter vault, precast concrete above-grade electrical building, and standby diesel engine generator with a sub-base fuel tank and automatic transfer switch. The pump station will be constructed on an adjacent parcel per Site Alternative 1A as summarized in the PER.
2. Approximately 13,355 linear feet (LF) of 24-inch influent gravity sewer replacement upstream from the Waterview PS.
3. Approximately 2,600 LF of 12-inch influent gravity sewer replacement along Skeet Club Road.
4. Approximately 1,800 LF of 12-inch influent gravity sewer replacement along Waterview Road.

5. Approximately 15,500 LF of new 20-inch force main per Alternative 2 summarized in the PER along Skeet Club Road and along Whites Mill Road to the discharge at Eastchester Drive
6. Approximately 12,850 LF of 12-inch to 18-inch downstream receiving gravity sewer replacement primarily within easements along a tributary stream which crosses Hickswood and Willard Road.
7. All hydraulic analysis have been performed and will be provided as necessary to support this project. Only pump final design evaluations will be completed for the proposed force main system, and additional gravity system hydraulic analysis will not be required or performed.

This scope of services includes the following work elements as described herein:

- Phase 1000: Project Management & Administration
- Phase 2000: Preliminary Engineering
- Phase 3000: Detailed Design
- Phase 4000: Permitting and Final Design
- Phase 5000: Bidding & Award

Construction phase services are anticipated to be contracted later as an amendment to this Agreement, and services in this agreement extend through bidding and award.

SCOPE OF SERVICES

Phase 1000 Project Management & Administration

1. Provide project management and administration for an 18-month planning through permitting and final design period to:
 - a. Correspond and consult with Owner,
 - b. Coordinate activities of the project team,
 - c. Develop and implement specific work plans, procedures and a quality control and quality assurance plan, and
 - d. Provide overall project direction to meet Owner's objectives.
2. Maintain a project filing system to document and retain project records.
3. Prepare monthly invoices and status reports to document project progress.
4. Arrange for and participate in 18 monthly project status meetings with Owner to review progress, budget, schedule and deviations from this scope of services and exchange ideas and information.
5. Prepare and distribute the minutes for project meetings. Minutes for the project meetings will include a record of decisions made.
6. Provide administration and coordination of sub-consultants.
7. Prepare and submit data request(s) to obtain key data for the project.
8. Provide support, attend, and prepare supporting materials for Owner use at 1 public meeting.

Phase 2000 Preliminary Engineering

A. SURVEYING

1. Provide, through a subcontract, the services of a qualified professional land surveyor to provide:
 - a. Location of the boundaries of identified wetlands and conduct deed research to confirm existing easements and rights-of-way.
 - b. Topographic survey of the interceptor alignment, provided with 1-foot contours and a corridor. Assumed survey corridor descriptions, and estimated survey areas are summarized below:
 - i. Waterview PS:
 - a. Area south of the existing Waterview Pump Station and around the existing pump station for new sewer connections.
 - ii. 24-inch Influent Gravity Sewer:
 - a. 75' Corridor following the existing sewer along east side of Oak Hollow Lake for approximately 13,000 LF
 - iii. 12-inch influent gravity sewer along Skeet Club Road:
 - a. 2,300 LF of sewer along Skeet Club Road starting north of Waterview PS along Skeet Club Road, corridor width of 50'
 - iv. 12-inch influent gravity sewer along Waterview Road:
 - a. 1,700 LF along east side of Waterview Road following the existing sewer, corridor width of 50'
 - v. 20-inch force main:
 - a. 15,000 LF corridor following R/W along Whites Mill Road and Ramsay, south side of Skeet Club Road, and following sewer easement along east side of Oak Hollow Lake south of Skeet Club Road. Bathymetric survey of Oak Hollow Lake is also included for the area of the force main crossing.
 - vi. 12-inch to 18-inch downstream receiving gravity sewer:
 - a. 6,000 LF of sewer from force main discharge following existing sewer with a 75' wide survey corridor.
 - c. Level B subsurface utility location services at road crossings along the alignment. Level A subsurface utility location services will be provided for up to ten (10) test holes, at road and utility crossings. Utility locations within the easement will be collected by field survey.
 - d. Locations of up to fifty (50) geotechnical boring locations will be collected by field survey.
 - e. Establish traverse and survey control monument pairs tied to NAD 83/North Carolina State Plane Grid Coordinates.
 - f. Develop up to fifty (50) exhibits and legal descriptions for Owner's (or Owner's representative's) use to procure easements. Easement width shall be to Owner's standard easement width where possible.

B. GEOTECHNICAL INVESTIGATION

1. Provide, through a subcontract, the services of a qualified geotechnical engineer to provide:
 - a. Geotechnical services and reports to assess geology and presence of rock and groundwater along the sewer alignment.
 - b. Geotechnical engineering services including exploratory work, laboratory and field testing, professional guidance and a geotechnical report by a qualified geotechnical firm interpreting the data on the exploratory work and testing. Lab testing is limited to Atterburg limits, grain size, and hydrometer testing at each boring (50 total) for an estimated 750 feet total depth.
 - c. Bores will be made at strategic locations spread throughout the alignment. The borings will provide rock presence and elevation. Rock coring may be included for areas of trenchless installation and at the pump station site only, primarily near the Oak Hollow Reservoir. Rock coring of 10' or to a depth of 40' (whichever is greater) at the pump station is included and 1 core at each trenchless crossing.

C. ENVIRONMENTAL INVESTIGATION

1. Provide through a subcontract, the services of a qualified environmental subconsultant for wetland delineation, jurisdictional delineation of wetlands, protected species survey Phase 1 cultural resources survey, mitigation options, cultural resources analysis, and permitting strategies for US Army Corps of Engineers Nationwide Permit.

Phase 3000 Detailed Design

D. DETAILED DESIGN

As part of Detailed Design, Engineer shall produce interim documents for the purpose of review by Owner's staff and Engineer's quality control. The interim documents shall serve as milestones wherein certain features shall be fixed after a period of Owner review. The purpose of the interim documents and fixing certain features shall be to communicate the design progress and avoid later revisions that would impact design efficiency, cost and schedule. Changes made after fixing features will be considered Additional Services. Engineer's Detailed Design services include:

1. Conduct internal quality control reviews and constructability reviews at Project milestones.
2. Conduct design review meetings with Owner at each Project milestone: Level 1 (30% complete), Level 2 (60%) and Level 3 (90%). Prepare detailed drawings and specifications and other Contract Documents for the proposed construction work and for the materials and equipment required.
3. Drawings will be 22"x34" The documents shall be prepared for bid and award.

4. The Owner's standard front-end documents (Division 0) shall be used and prepared by the Owner. The Engineer's Division 1 and Technical specifications will be used, and supplemented with Owner standard specifications.
5. The Engineer's standard detailing techniques shall be used, and supplemented with Owner standard details. Contract drawings shall be produced using AutoCAD 2025 (Civil 3D) for all general and civil sheets, and Revit 2025 for all other disciplines.
6. Prepare detailed drawings and specifications for two (2) separate construction contracts. The division of work is assumed to generally include all pipeline linear work in a single construction contract, and all pump station facilities work in a single construction contract. Further detailed division of work into construction packages will be coordinated with the Owner.
7. Opinion of Probable Construction Cost (OPCC) will be provided at each design level and deliverable milestone.

LEVEL 1 DESIGN

1. Design Data Collection Phase
 - a. Prepare and submit data request(s) to obtain key data for the project remaining from the PER. Collect as-built record drawings of existing infrastructure and tributary sewers, previous reports and any applicable studies from Owner.
 - b. Review Record Drawings of existing sewer and evaluate alignment including easement needs, stream, road and utility crossings, and connection to existing collection sewers.
 - c. Conduct a reconnaissance field trip to review, confirm, and adjust the alignment and to evaluate constructability following the acquisition of field survey. Field trip will focus on stream and road crossings. A total of 3 days is assumed for this activity.
 - d. Identify right-of-way, easements, property needs and final pump station site selection.
2. Deliverables.
 - a. Table of Contents indicating Division 1 and technical specifications to be incorporated.
 - b. Key technical specifications including submersible pumps, and generators
 - c. Level 1 Drawings to include plan view alignments of pipelines and preliminary site plan for pump station.
 - d. OPCC
3. Decisions.
 - a. Finalize horizontal alignment and easement needs, pipe materials, and pipe size for all pipelines.
 - b. Finalize the pump station civil and process mechanical layouts
4. Discussion. Level 1 drawings will include the following:
 - a. Pipeline plan drawings (no profiles, or details).
 - b. Select pump station preliminary plan drawings (no details).

Upon completion of Level 1, the Engineer's quality control team will review the deliverables. Revisions shall be finalized before proceeding with Design Level 2. Level 1 represents approximately 30 percent of the design effort.

LEVEL 2 DESIGN

1. Deliverables.
 - a. Division 1 and technical specifications.
 - b. Level 2 Drawings.
 - c. OPCC
2. Decisions.
 - a. Finalize vertical alignment and easement needs, pipe materials, and pipe size for all linear pipelines
 - b. Finalize the pump station civil and process mechanical layouts
3. Discussion. Level 2 drawings will include the following:
 - a. Pipeline plan drawings (no profiles, or details).
 - b. Process flow schematics.
 - c. Site grading and piping plans showing final dimensions.
 - d. Civil/structural floor plans (all structures).
 - e. Major process equipment details and preliminary piping layouts.
 - f. Equipment tag numbers.
 - g. Architectural layouts sufficient to establish room sizes.
 - h. Preliminary architectural building elevations, wall sections, and reflected ceiling plans.
 - i. Preliminary roof plans.
 - j. Preliminary process and instrumentation diagrams (P&IDs) and control block diagrams.
 - k. Preliminary HVAC layout plans.
 - l. Preliminary electrical motor control schematics and one-line drawings.
 - m. Major electrical equipment layout plans.
 - n. Preliminary electrical power distribution diagrams.
 - o. Control system block diagrams.

Upon completion of Level 2, the Engineer's quality control team will review the deliverables. Revisions shall be finalized before proceeding with Design Level 3. Level 2 represents approximately 60 percent of the design effort.

LEVEL 3 DESIGN

1. Deliverables.
 - a. Division 1 and Front-end documents
 - b. Technical specifications
 - c. Level 3 drawings
 - d. OPCC
2. Decisions. Make final coordination checks and remaining decisions on plans and specifications.

3. Discussion. Final drawings shall include the following:
 - a. Final pipeline plan and profile drawings
 - b. Final site grading and piping plans with final coordinates.
 - c. Final process flow schematics.
 - d. Final building elevations, wall sections, and architectural details.
 - e. Final civil plans and details.
 - f. Final structural plans and details.
 - g. Final HVAC plans and details.
 - h. Final instrument schedules, P&IDs, and control panels.
 - i. Final control system block diagrams.
 - j. Final lighting plans, fixtures, and panel schedules.
 - k. Final Electrical power and site plans.
 - l. Final electrical one-lines, schematics, and details.
 - m. Landscaping plan for pump station

Level 3 Design shall include providing sealed drawings and technical specifications after owner review, for submittal to state review agencies. Documents shall be annotated to be a review set only and not for construction.

Phase 4000 Permitting and Final Design

A. Permitting Assistance

1. Provide assistance to Owner in obtaining permits and approvals from federal, state, and local agencies and from utility companies. Assistance will include the preparation of applications, exhibits, and supporting documentation as necessary for Owner's execution. Engineer will submit permits to the authorities having jurisdiction, as listed below. Owner and Engineer understand the work required of this project may be conducted in environmentally sensitive areas which may lead to a lengthy permitting review process, delays to the project, and which may require additional engineering services to complete. The following permits and approvals are anticipated:
 - a. City of High Point – Commercial Construction Permit
 - b. City of High Point – Encroachment Agreement
 - c. City of High Point Land Development Plan Approval
 - d. City of High Point Watershed Development Plan
 - e. City and Guilford County Inspections
 - f. North Carolina Department of Environmental Quality (NCDEQ) – Erosion & Sediment Control Permit
 - g. NCDEQ – Sewer Extension Permit
 - h. United States Army Corps of Engineers (USACE) – Nationwide 58 Permit & NCDEQ 401 Certification
 - i. Duke Energy – Transmission Encroachment Agreement (Letter of No Objection)

- j. North Carolina Department of Energy (NCDOT) – Encroachment Agreement and Driveway Permit
 - k. Generator Air Emissions - Notification only, no permit required
2. Meet with NCDOT, USACE and/or other local officials or permitting agencies in order to understand and comply with their requirements.
 3. An allowance will be established for permit review fees, with Engineer submitting the fees and being reimbursed by Owner for review fees.

B. Final Design

1. Design drawings and specifications will be updated as required for permit reviewer comments. A maximum of two (2) resubmittals for each permit is assumed, and additional resubmittals will be Additional Services.
2. Following the acquisition and approval of all permits, a signed and sealed 100% final design drawings and specification set will be issued for construction to proceed with Phase 5000.

Phase 5000 Bidding & Award

Following receipt of authorization from Owner and completion of Phase 4000, Engineer shall perform the following services related to Bidding and Award of Contract. The following tasks shall be completed for both Construction Contracts 1 & 2. Pre-bid conferences, and bid openings are assumed to be scheduled the same day for each construction package.

1. Assist Owner in advertising for a single prime contract for all construction, materials, equipment, and services as required for a complete project; attend and conduct pre-bid conference, and develop minutes of the pre-bid conference.
2. Distribute electronic copies of Contract Documents to prospective bidders.
3. Maintain a record of prospective bidders and others to whom Contract Documents have been issued.
4. Prepare, as appropriate, interpretation, clarification, or further definition of the Contract Documents and provide to the Owner. Develop addenda for issuance by the Owner.
5. Consult with and advise Owner to determine the acceptability of substitute materials and equipment proposed by the Contractor(s) when substitution prior to award of contracts is allowed by the Contract Documents.
6. Support the Owner with conducting the bid opening and prepare the certified bid tabulation.
7. Evaluate bids and make a recommendation to Owner regarding award.

OWNER'S RESPONSIBILITIES

The Owner will be responsible for the following in support of this project:

1. Provide Owner-Approved Front-End Division 0 Specifications to be utilized for this project during Level 2 design such that Engineer can coordinate Division 1 specifications with Front-End documents.
2. Provide all information on existing facilities to which these proposed systems will connect.
3. Provide timely reviews of design deliverables, with receipt of comments within two (2) weeks.
4. Operation of all pipeline valves, pumps, and other equipment.
5. Negotiate and acquire all necessary easements and fee simple property.

UNSPECIFIED ADDITIONAL SERVICES

Engineer agrees to perform additional services as requested by Owner. When the need for such services is identified, the Engineer will prepare a Contract Amendment which will include a scope, fee, and schedule; and submit to Owner for approval. If approved, Additional Services will be performed upon receipt of written authorization from Owner. Any work requested by the Owner that is not included in the Phases and Tasks as described herein will be considered an Additional Service to this Scope of Services.

In addition to those items mentioned specifically in the Scope of Services, Additional Services may also include, but are not limited to:

1. Any meetings with local, state or federal agencies or utilities or other affected parties in addition to those specifically noted.
2. Any additional work authorized by Owner.
3. Easement plats in beyond the number identified and legal descriptions.
4. Property notifications associated with data collection, easements, and property acquisitions.
5. Assistance with condemnation proceedings.
6. Supplemental engineering work required to meet the requirements of regulatory or funding agencies that become effective subsequent to the date of this Agreement.
7. Special consultants or independent professional associates requested or authorized by Owner not included in the scope of services herein.
8. Assistance in financially related transactions for the Project.
9. Revision of designs, drawings, and specifications to incorporate changes arising from Value Engineering review.
10. Preparation for litigation, mediation, or other legal or administrative proceedings; and appearances in court or at mediation sessions in connection with bid protests, change orders, or construction incidents.
11. Where field conditions differ from the conditions indicated in the construction Contract Documents or soil boring reports, preparing sketches of construction work for approval by Owner, to supplement the Drawings and Specifications as may be

- required; and providing redesign or relocation information if required by underground obstructions, utilities, or other conditions.
12. Review and analysis of claims for differing subsurface and physical conditions submitted by the Contractor or others in connection with the Work.
 13. Changes in the general scope, extent, or character of the project, including, but not limited to:
 - a. Changes in size or complexity.
 - b. Owner's schedule, design, or character of construction.
 - c. Method of financing.
 - d. Revision of previously accepted studies, reports, design documents, or construction Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes, or orders enacted subsequent to the preparation of such studies, reports, documents, or designs; or are required by any other causes beyond Engineer's control.
 14. Preparation of or revision to an Environmental Assessment or Environmental Impact Statement.
 15. Flood plain modeling to obtain a no-rise, CLOMR, or LOMR
 16. Design of permanent stormwater control measures (BMPs).
 17. Mitigation fees for wetland or stream impacts – Fees to be paid by Owner
 18. Preparation of a Section 404 Individual Permit.
 19. Monitoring, testing or analysis of cultural resources.
 20. Biological assessments of protected species.
 21. Hazardous material investigations and corresponding remediation or corrective actions.
 22. The actual transfer of data to the Owner's GIS may be performed as an Additional Service.
 23. Design of Sheet piling & Shoring Systems for excavations.
 24. Design of Bypass Pumping Facilities.
 25. Condition assessment of existing infrastructure.
 26. Historical Properties Evaluation.
 27. Construction administration and resident field representation services.
 28. Services resulting from significant delays in obtaining the permits, encroachments, or materials to commence construction.
 29. Assistance with pre-qualification of contractors.

ATTACHMENT B

Hourly Rate & Compensation Schedule

Work performed will be invoiced on a lump sum basis for a total of \$4,191,600. The total billings will not exceed this amount unless authorized by the Owner in writing.

ATTACHMENT C

Schedule

The anticipated project schedule is summarized below. A detailed schedule will be provided following the project kick-off and updated periodically as the work progresses.

Phase 1000: Project Management & Administration	9/15/25 - 3/15/27 (18 months)
Phase 2000: Preliminary Design	9/15/25 - 6/15/26 (9 months)
Phase 2000: Detailed Design	10/15/26 - 8/15/26 (10 months)
Phase 3000: Permitting and Final Design	8/15/26 - 12/15/26 (4 months)
Phase 4000: Bidding and Award	12/15/26 - 3/15/27 (3 months)



CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Task Order with GEL Engineering of NC, Inc.

FROM:
Robby Stone
Public Services Director

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
1. Scope of Services

PURPOSE: To approve a task order with GEL Engineering of NC Inc. for annual air permitting assistance at the Eastside Wastewater Treatment Plant (WWTP). The City has a master agreement for professional services with GEL.

BACKGROUND: The City of High Point operates under a Title V air emissions permit at Eastside WWTP. The air permit includes numerous reporting requirements, annual compliance emissions testing of the fluidized bed incinerator, and quarterly compliance emissions testing of the Sorbent Polymer Composite (SPC) Adsorber as required by the EPA approved Alternate Monitoring Plan.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a task order with GEL Engineering of NC, Inc. in the amount of \$146,455 for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.



Engineering of NC INC

AIR PERMITTING SERVICES & COMPLIANCE EMISSIONS TESTING

EASTSIDE WASTEWATER TREATMENT PLANT

SUBMITTED TO

CITY OF HIGH POINT
EASTSIDE WASTEWATER TREATMENT PLANT

5898 Riverdale Road
Jamestown, North Carolina 27282

PREPARED BY

GEL ENGINEERING of NC INC

2700 Sumner Boulevard, Suite 106
Raleigh, NC 27616

JULY 14, 2025 | GEL PROPOSAL NO. HIPT00325



July 14, 2025

Mr. Derrick Boone
Assistant Public Services Director
City of High Point
211 S Hamilton, Room 206
High Point, North Carolina 27260

Re: Proposal for Assistance with Air Permitting Services and Compliance Emissions Testing
of the Fluidized Bed Incinerator
August 2025 – July 2026
Eastside Wastewater Treatment Plant
Air Permit No. 08074T18

Dear Derrick:

GEL Engineering of NC, Inc. (GEL) appreciates the opportunity to provide air permitting assistance to the City of High Point (City) related to reporting requirements included in the Title V operating permit for the Eastside Wastewater Treatment Plant (Eastside WWTP) in Jamestown, North Carolina. Outlined below is our understanding of the project, a proposed scope of work, and cost estimate.

PROJECT INFORMATION

Eastside WWTP is currently covered under North Carolina Department of Environmental Quality (NCDEQ) Division of Air Quality (DAQ) Title V operating permit No. 08074T18 issued on January 22, 2025 with a March 23, 2025 effective date. The referenced air permit requires numerous reports and annual compliance emissions testing of the fluidized bed incinerator (FBI) (ID No. ES-01).

SCOPE OF WORK

The following outlines GEL's proposed scope of work:

Task No. 1: Assistance with Environmental Compliance Reporting and General On-Call Services – Eastside WWTP

- Based on a review of the Eastside WWTP's Title V operating permit, Eastside WWTP is required to prepare and submit the following reports to NCDEQ DAQ: Semiannual reports

(January 30th and July 30th of each year) that include a summary of deviations regarding wet scrubber (CD-01) pressure drop and exhaust gas oxygen (O₂) content for the Fluidized Bed Incinerator (FBI) (ES-01) (Condition Nos. 2.1 (A) (2) (f) and 2.1 (A) (5) (u) (ix).

- Annual report (February 19th) including the following (Condition No. 2.1 (A) (7) (g)):
 - Records related to pollutant limits for metals:
 - Concentrations of arsenic, cadmium, chromium, lead, and nickel in sewage sludge fed to the incinerator.
 - Information showing how the requirements for beryllium and mercury in the NESHAP's are being met.
 - Records related to carbon monoxide (CO) limit:
 - CO monthly average concentrations in the stack exit gas.
 - O₂ concentration in the stack exit gas for each incinerator.
 - Information used to measure moisture content in the stack exit gas for the incinerator.
 - Records related to management practices and monitoring requirements:
 - Combustion temperatures, including maximum daily combustion temperature in the incinerator.
 - Measurements for required air pollution control device operating conditions.
 - Calibration and maintenance log for instruments used to measure:
 - CO level in stack exit gas.
 - Oxygen level in stack exit gas.
 - Moisture content in stack exit gas.
 - Combustion temperature in the incinerator.
- Annual compliance report (April 2026) required by 40 CFR Part 60 Subpart M (Condition Nos. 2.1 (A) (5) (u) (ii) and 2.1 (A) (6) (r) (iii)).
- Semiannual deviation reports (if applicable) (January 30th and July 30th of each year) required by 40 CFR Part 60 Subpart M (Condition Nos. 2.1 (A) (5) (u) (iii) and 2.1 (A) (6) (r) (iv)).

- Semiannual reports (January 30th and July 30th of each year) including summary of monitoring and recordkeeping activities associated with the sand silo baghouse (Condition No. 2.1 (B) (1) (f)).
- Semiannual reports (January 30th and July 30th of each year) including summary of monitoring and recordkeeping activities associated with the three 2,000 kilowatt (kW) No. 2 fuel oil-fired dual use generators (Condition No. 2.1 (C) (3) (bb)).
- Semiannual reports (January 30th and July 30th of each year) including summary of operational hours for the 2,000 kilowatts (kW) No. 2 fuel oil-fired dual use generators (previous 17-months) (Condition No. 2.2 (A) (1) (e)).
- Annual Title V certification report (March 1st) (Condition No. 4 (P)).
- Annual Emission Inventory (June 30th) (Condition No. 4 (X)).

It is assumed that the City will provide all the necessary information to prepare the preceding reports. The scope of work for this project does not include onsite data collection and coordination of recordkeeping requirements.

GEL will also provide general on-call support services related to environmental compliance at the Eastside WWTP.

Task No. 2: Assistance with Environmental Compliance Reporting – Frank L. Ward Water Treatment Plant and Westside Wastewater Treatment Plant

GEL will prepare the semiannual reports (January 30th and July 30th of each year) required under 40 CFR Part 63 Subpart ZZZZ for submittal to NCDEQ DAQ for Generator Nos. 1 and 2 located at the Frank L. Ward Water Treatment Plant and Generator No. 1 at the Westside Wastewater Treatment Plant.

Task 3 – Conduct Compliance Emissions Testing of the FBI (tentatively scheduled for May 2026)

3.1 Prepare Stack Testing Protocol

GEL will prepare a site-specific stack testing protocol for submittal to the NCDEQ DAQ as required by §60.5235 (g) (2) and Condition No. (4) (JJ). GEL will provide a draft version of the site-specific stack testing protocol to the City for review and approval. The site-specific stack testing protocol plan must be submitted to NCDEQ DAQ at least 45 days prior to the date of the performance testing.

3.2 Conduct Performance Test

Emissions tests will be conducted on the FBI using the Environmental Protection Agency (EPA) methodologies listed in the following table:

Parameter	Method(s)	Duration
Gas Velocity and Volume Flow Rates	1 & 2	as required
O ₂ /CO ₂	3A	as required
Moisture Content	4	as required
PM (filterable) & HCL ¹	5 / 26A	3 two-hour runs
Sulfur Dioxide (SO ₂)	6C	3 one-hour runs
Nitrogen Oxide (NO _x)	7E	3 one-hour runs
Carbon Monoxide (CO)	10	3 one-hour runs
Dioxin / Furan (D/F)	23	3 three-hour runs
Metals ²	29	3 two-hour runs
Mercury ³ (Hg)	30B	3 two-hour runs
Opacity – Ash Handling Fugitive	22	3 one-hour runs
Sludge Analysis ⁴	SW846-6010C	As required
Sludge Analysis – Btu Content	D240	Grab sample

**Notes:

¹ Particulate matter (PM) & hydrogen chloride (HCL).

² Metals to be targeted include As, Be, Cd, Cr, Ni and Pb.

³ GEL will employ EPA Method 30B to determine total vapor Hg.

⁴ Analysis of sludge will be for As, Be, Cd, Cr, Hg, Ni and Pb.

The sampling for the analytes noted above meet the testing requirements outlined in Condition Nos. 2.1 (A) (5) and (6).

3.3 Perform Relative Accuracy Test Audit

GEL will perform a relative accuracy test audit (RATA) on the Continuous Emissions Monitoring system (CEMs) for the exhaust of ES-01.

Testing will be performed using the EPA methodologies listed below.

Parameter	Test Method	Duration
CO	10	9-12, 21-minute runs

RATA testing will be performed in accordance with 40 CFR Part 60. GEL personnel will reduce the data for each run in the field. This includes moisture correction after each run or sets of runs.

RATA emissions data will be bias and moisture corrected at the end of each test run and provided to the City.

3.4 Prepare Compliance Emissions Test Report

All test results will be submitted to the City within 30 days after completion of the tests. All results will be reported in accordance with the guidelines required by the EPA. After the City has reviewed the results and addressed any concerns, a draft report will be prepared and submitted to the City for review. A final report will be submitted to the City within 45 days after completion of the tests. GEL will provide one electronic copy (PDF) and two bound copies to the City. The test results will be expressed as noted in the following table:

Parameter	Units
PM ¹	mg/dscm, lb/hr, lb/ton of dry sludge
SO ₂ , NO _x , CO ¹	ppm by dry volume, lb/hr, lb/ton of dry sludge
D/F ¹	nanograms per dscm, lb/hr, lb/ton of dry sludge
HCL ¹	ppm by dry volume, lb/hr, lb/ton of dry sludge
Metals ^{1, 2}	mg/dscm, lb/hr, lb/ton of dry sludge
Btu content	Btu/lb of dry sludge

****Notes:**

¹ All reported pollutant concentrations will be adjusted to 7 percent oxygen.

² As required by Condition No. (2.1) (A) (7) (f) (i) (J), control efficiencies for As, Be, Cd, Cr, Hg, Ni and Pb will be calculated.

GEL will utilize the following laboratories for sample analysis:

Analyte	Laboratory
PM	GEL
SO ₂ , NO _x , CO ¹	GEL
D/F	Cape Fear Analytical, Inc. Wilmington, N.C.
HCL	Element One Lab, Inc. Wilmington, N.C.
Metals	Element One Lab, Inc. Wilmington, N.C.
Mercury ²	GEL
Btu content	GEL

****Notes:**

¹ Pollutants will be measured using GEL CEMs.

² GEL will analyze the absorbent traps utilized for total Hg.

Task 4 - Prepare Air Permit Application to Revise Operating Parameter Limits

During the compliance emissions tests on the FBI, operating parameter limits are established such as FBI combustion chamber temperature, FBI freeboard area temperature, exhaust gas oxygen content, scrubber liquid flow rate, scrubber pressure drop and scrubber liquid pH. Eastside WWTP is required to operate the FBI to comply with the established operating parameter limits. An air permit application will be prepared after the compliance emissions test and submitted to NCDEQ DAQ within 60 days of the compliance emissions testing on behalf of the City to request the most recent operating parameter limits be included in the air permit.

GEL will prepare the necessary air permit application forms along with a regulatory review and emissions assumptions and calculations sections for submittal to NCDEQ DAQ. As required by NCDEQ DAQ, we will prepare the application under the direction and seal of a professional engineer licensed in the state of North Carolina.

Task 5 – Perform Quarterly Compliance Mercury Emissions Testing of Control Device ID No. CD-04

As required by the EPA-approved Alternate Monitoring Plan (AMP) for Control Device ID No. CD-04, the City of High Point must perform quarterly inlet/outlet mercury (Hg) emissions testing. The quarterly testing will occur in Q3 2025, Q4 2025, Q1 2026 and Q2 2026.

The emissions test will be conducted using the EPA methodologies listed in the following table:

Parameter	Method(s)	Duration
Gas Velocity and Volume Flow Rates	1 & 2	as required
Oxygen (O ₂)/Carbon Dioxide (CO ₂)	3A	as required
Moisture Content	4	as required
Hg	30B	3 two-hour runs

All test results will be submitted to the City within 30 days after completion of the tests. All results will be reported in accordance with the guidelines required by the EPA. After the City has reviewed the results and addressed any concerns, a draft report will be prepared and submitted to the City for review. A final report will be submitted to the City within 45 days after completion of the tests. GEL will provide two bound copies and one electronic copy (PDF).

COST ESTIMATE

The cost not to exceed fee to assist the City with performing the scope of work outline above is as follows:

Task No.	Description	Cost
1	Assistance with Environmental Compliance Reporting and General On-Call Services – Eastside WWTP	\$25,540
2	Assistance with Environmental Compliance Reporting – Frank L. Ward Water Treatment Plant and Westside Wastewater Treatment Plant	\$540
3	Conduct Compliance Emissions Testing of the FBI	\$47,300
4	Prepare Air Permit Application to Revise Operating Parameter Limits	\$5,710
5	Perform Quarterly Compliance Mercury Emissions Testing of Control Device ID No. CD-04	\$67,365
Total		\$146,455

All fees will be billed on a time and materials basis using GEL's standard billing rates. The cost not to exceed estimate will not be exceeded without prior authorization from the City.

CLOSURE

All work outlined in this proposal will be self-performed. To our knowledge, there are no Minority and Women-owned Business Enterprises (MWBs) in the state of North Carolina that provide the type of services outlined in this proposal. In providing you with these services, it is our desire to meet your needs. If specific items detailed in the above proposal do not adequately address your needs, the scope of work can be modified accordingly.

Thank you for the opportunity to be of service. If this proposal meets your approval, please issue a supplemental agreement to the existing contract. If you have any questions concerning this proposal or need information on other services offered by GEL, please call me at (919) 323-9398 or by email at keith.mccullock@gel.com.

Sincerely,



Keith D. McCulloch, P.E.
Director/Principal

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Change Order with Pike Electric

FROM:
Tyler Berrier
Electric Utilities Director

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:
1. Contract

PURPOSE: The Electric Department is requesting to execute a change order to the initial contract labor & equipment contract (previously adopted) with Pike Electric.

BACKGROUND: The Electric Department has a contract with Pike Electric for labor & equipment to supplement internal forces for Distribution Line Construction and Equipment. Due to increased labor rates, additional projects, initiating a change order, will be required to carry this contract out through the remainder of the term. Some of the additional costs totaling \$296,539.59 are as follows:

- Penny to Deep River Transmission Project
- 100' Bucket & Crane Equipment Rentals
- Downtown Underground Expansion

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a change order with Pike Electric in the amount of \$296,539.59 for additional labor and equipment, bringing the new contract total to \$2,565,744.11, and authorize the appropriate City Official(s) to execute all necessary documents.



REQUEST FOR BIDS

Electrical Distribution / Substation Crews

August 22, 2019

Bid Due Date: September 11, 2019
and time: 2:00 PM

Bid Number: 08-91119

Mailing Address: P O Box 230
High Point NC 27261

Delivery Address: 211 S. Hamilton St.
High Point, NC 27260

Purchasing Contact: Erik Conti
E-mail: erik.conti@highpointnc.gov
Phone: 336-883-3222
Fax: 336-883-3248

Pre-Bid Conference: NA
and time:

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THE PROCUREMENT, PLEASE CONTACT PURCHASING AS SOON AS POSSIBLE.

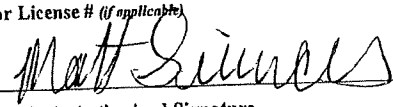
Vendor Name: Pike Electric, LLC

Vendor Address: 100 Pike Way, Mount Airy, NC 27030

Bidder Information Form

All pages bound within this Bid Document are necessary parts thereof and **Shall Not** be detached, taken apart and/or altered, or bid shall be considered non-responsive.

--PLEASE TYPE OR PRINT LEGIBLY IN BLUE OR BLACK INK--

<u>Pike Electric, LLC</u>		
Vendor Name (include d.b.a. information if applicable)		
Entity Formation (check applicable):	☒ Corporation ☐ Limited Liability Company ☐ Partnership ☐ Sole Proprietorship	
	☐ Limited Company ☐ Limited Partnership	
Ownership Category (check applicable):	☐ Non-Minority ☐ African American ☐ Hispanic ☐ Asian/American	
	☐ Socially & Economically Disadvantaged ☐ Female	
<u>100 Pike Way</u>		
Principal Office Address (Per Secretary of State)		
<u>Mount Airy, NC 27030</u>	<u>glmoore@pike.com</u>	<u>336.719.4376</u>
City, State & Zip	Email Address	Telephone Number
<u>56-0587238</u>	<u>2287</u>	
Federal Tax ID #/Social Security #	General Contractor License # (if applicable)	
<u>Matt Simmons, Region Vice President</u>		
Print Name & Title of Person Signing on Behalf of Vendor	Vendor's Authorized Signature	

* By signing above the vendor acknowledges that terms and conditions and instructions associated with this bid have been read and accepted.

* Failure to execute/sign this bid properly prior to submittal shall render the bid invalid and it
WILL BE REJECTED.
Late bids will NOT be accepted.

Offer valid for **60** days from date of bid opening. After this time, any withdrawal of offer shall be made in writing, effective upon receipt by the agency issuing this Invitation to Bid.

- Pursuant to General Statutes of North Carolina, Section 143-129, as amended, bids and proposals are subject to the conditions and specifications herein, are invited for materials and equipment as described herein.
- Prices or any other entry made hereon by the bidders shall be considered firm and not subject to change or withdrawal.
- Bidders certify under penalty of perjury that this bid has not been arrived at collusively and that no Federal or North Carolina antitrust laws have been violated.
- State and County sales taxes shall not be included in the bid prices. Sales tax shall be added to vendors invoice and will be paid to vendor at time of invoice payment.
- Bidders shall sign this form along with this entire bound bid document on or before the above date and time, to the City of High Point Purchasing Division, P O Box 230 (27261), 211 S. Hamilton St., High Point, NC 27260

**ACKNOWLEDGMENT OF EXAMINATION OF
DOCUMENTS, PLANS, AND SITE LOCATION**

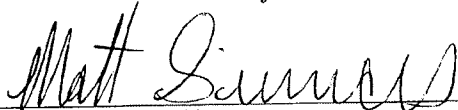
City of High Point, North Carolina

The undersigned bidder certifies that it has carefully examined the location of the proposed work to be known as **Bid Number 08-091119**, has carefully examined the plans and specifications, which are acknowledged to be in part the proposal form, the special provisions, the form of contract, and the forms of contract payment bond and contract performance bond; and thoroughly understands the stipulations, requirements and provisions contained therein. The undersigned bidder agrees to bind itself on award to it by the City of High Point under this proposal to execute within 15 days after the contract has been mailed for execution, in accordance with such award, a contract with necessary contract payment bond and contract performance bond, of which contract this proposal form and such plans and specification shall be a part, to provide all necessary machinery, tools, labor, and other means of construction, and to do all the work and to furnish all materials, except as otherwise noted, necessary to perform and complete the said contract in accordance with the City of High Point Standard Specifications and Details for Roads, Structures, and Utilities; the City of High Point Detailed Standard Specifications and Details for Water Main Construction, dated March, 1992; the City of High Point Detailed Standard Specifications for Sanitary Sewer Manholes, dated June 1, 1993, the North Carolina Department of Transportation Standard Specifications for Roads and Structures, the North Carolina Department of Transportation Roadway Standard Drawings, both of which are hereby made a part of these documents; and, in accordance with the requirements of the City Engineer, and at the unit or lump sum prices for the various items given on the forms contained herein.

Pike Electric, LLC

Name of Bidder

By: _____



Matt Simmons

Title: _____

Region Vice President

CERTIFICATION OF SAFETY COMPLIANCE

CITY OF Mount Airy, in the COUNTY OF Surry

STATE OF North Carolina

I, Kevin Watson, being the Vice President - Safety & Training
(Name of Certifying Official) (Title of Official)

of Pike Electric, LLC do hereby certify that
(Name of Company)

Pike Electric, LLC, while performing work within
(Name of Company)

the City of High Point on **Bid Number 08-091119** will comply in full to all safety regulations of the Occupational Safety and Health Administration (O.S.H.A.) as well as any other Federal, State, and City safety regulations. The cost of complying with all safety regulations has been incorporated into applicable unit prices and the contract base bid as shown in the bid form documents provided within this contract.

Pike Electric, LLC
(Name of Company)

By: Kevin Watson, Vice President - Safety & Training
(Written Signature of Official) (Title of Official)

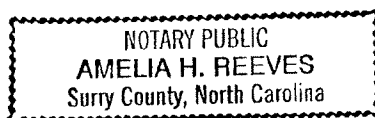
Kevin Watson
(Typed Signature of Official)

NOTARY CERTIFICATION

Subscribed and sworn to, before me, this 5th day of September, 20 19.

Amelia H. Reeves 11-01-2023
(Notary Public) (My Commission Expires)

Amelia H. Reeves



**CERTIFICATION OF NONSEGREGATED FACILITIES AND
COMPLIANCE WITH THE "AMERICANS WITH DISABILITIES ACT"**

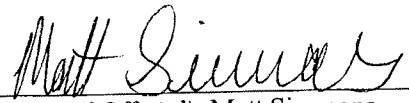
The Bidder certifies that it will not maintain or provide, nor does it presently maintain or provide for its employees, any segregated facilities at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The Bidder agrees that breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this bid. As used in this certification, the term "segregation facilities" means any waiting rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or natural origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where it has obtained identical certification from proposed subcontractors for specific time periods) it will obtain identical verifications from proposed subcontractors prior to the award of subcontractors exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause, and that it will retain such certifications in its files.

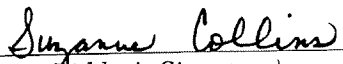
(Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.)

Further, the Bidder certifies that it does not discriminate against persons with disabilities and is in compliance with the "Americans with Disabilities Act".

September 11, 20 19 Pike Electric, LLC
(Date) (Name of Bidder, Company or Corp.)

WITNESS:


(Name of Official) Matt Simmons

 Region Vice President
(As to Bidder's Signature) (Title of Official)

EXECUTION OF BID, NONCOLLUSION AFFIDAVIT

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with this bid, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

SIGNATURE OF CONTRACTOR

(Limited Liability Company, use this sheet)

Name of Contractor Pike Electric, LLC
(Print firm name)

P. O. Box 868, Mount Airy, NC 27030
(Address as Prequalified)

Signature of Manager

Matt Simmons
(Individually)

Matt Simmons, Region Vice President
Print Signer's Name

NOTE - AFFIDAVIT MUST BE NOTARIZED

Subscribed and sworn to before me this the

5th day of September, 20 19.

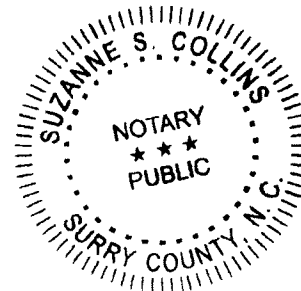
NOTARY SEAL

Suzanne S. Collins
(Signature of Notary Public)

of Surry County.

State of North Carolina.

My Commission Expires: 6/13/2024



Signature Sheet 6 (Bid) - **LIMITED LIABILITY COMPANY**

PROPOSED LIST OF SUBCONTRACTORS

To insure and promote proper construction standards, all subcontractors, and their assigned tasks shall be listed and approved before the Bid will be awarded. Once Bids have been received by the City, no change shall be made to this listing without the prior consent of the City Engineer. Such consent to modify this listing of subcontractors shall not necessarily constitute approval of subcontractors. If any change of subcontractors results in a reduction in the total cost of construction, the net reduction shall be passed to the City at the time of approval of the new subcontractor.

[illegible]

Prime Contractor: Pike Electric, LLC Date: 9/11/2019

Prime Contractor: Pike Electric, LLC Date: 5/11/2019
By: Matt Simmons Region Vice President
(Officer's Signature) Matt Simmons (Officer's Title)

Attach To Bid

Attach To Bid

Attach To Bid

Attach To Bid

AFFIDAVIT B

City of High Point

Perform Contract With

Intent to

Own Workforce

County of Surry

Affidavit of Pike Electric, LLC
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the
Electrical Distribution/Substation Crews contract.
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

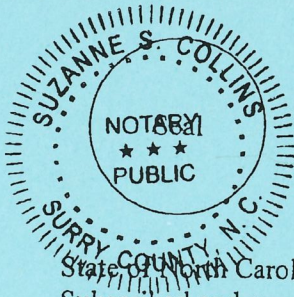
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: 9/05/2019 Name of Authorized Officer: Matt Simmons

Signature: *Matt Simmons*

Title: Region Vice President



State of North Carolina, County of Surry
Subscribed and sworn to before me this 5th day of September 2019
Notary Public *Suzanne S. Collins*
My commission expires June 13, 2024



PIKE ELECTRIC, LLC, P. O. BOX 868, 100 PIKE WAY, MOUNT AIRY, NC 27030 TELEPHONE: 336-789-2171

CITY OF HIGH POINT
Post Office Box 230
High Point, North Carolina 27361

HOURLY LABOR RATES
Effective October 1, 2019 – October 1, 2021

OVERHEAD LINE CONSTRUCTION

<u>CLASSIFICATION</u>	<u>REGULAR TIME BILLING RATE</u>	<u>OVERTIME BILLING RATE</u>
General Foreman	\$67.84	\$101.76
System Superintendent	\$67.84	\$101.76
Climbing Crew Leader	\$47.57	\$71.36
Working Foreman	\$63.71	\$95.57
Foreman	\$63.71	\$95.57
Class A Lineman	\$59.57	\$89.36
Class B Lineman	\$47.58	\$71.37
Class C Lineman	\$40.10	\$60.15
Groundman	\$26.39	\$39.59

UNDERGROUND LINE CONSTRUCTION

<u>CLASSIFICATION</u>	<u>REGULAR TIME BILLING RATE</u>	<u>OVERTIME BILLING RATE</u>
Underground Climbing Crew Leader	\$47.57	\$71.36
Foreman	\$43.86	\$65.79
Class A Lineman	\$54.37	\$81.56
Class B Lineman	\$44.05	\$66.08
Class C Lineman	\$40.10	\$60.15

- ✓ Reporting time is 2 hours.
- ✓ A normal work week is 40 hours. Any hours more than 40 will be billed as overtime.
- ✓ All Saturday and Sunday work will be billed as overtime.
- ✓ All holiday work will be billed as overtime. Our holidays are New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and Christmas Day.
- ✓ A normal work day is ten hours per day, 7:00 a.m. to 5:30 p.m. Every hour worked after this time will be overtime.
- ✓ Lodging and meals will be billed at cost plus 10%.
- ✓ During storm situations, off-system crews will be billed at the higher of their home labor rates or the rates listed above.

HOURLY EQUIPMENT RATES
Effective October 1, 2019 – October 1, 2021

EquipmentClassID	EquipmentID	EquipCategoryID	RegularRate
01D	Air Compressor - 185 CFM	SUP	\$12.33
01G	Air Compressor, diesel-powered, skid-mounted, to 175 CFM	MISC	\$12.33
04A	Automobile, supervisor, sedan	MISC	\$6.08
05A	Backhoe, w/loader, 7.5' depth, 4x4 (Kubota B21 or equal)	URD	\$19.94
05D	Backhoe, w/loader, 17' depth, 3' extendable dipstick	URD	\$19.94
05E	Backhoe, skid steer loader, w/attachments, auger, pole handler, (Toyota or equivalent)	URD	\$19.94
05G	Backhoe, w/loader, 14' depth, 4x2, 88 hp, (John Deere or equivalent)	URD	\$19.94
05H	Backhoe, w/loader, 14' depth, 4x2, 88 hp, (John Deere or equivalent) w/mounted hyd. Breaker	URD	\$19.94
05J	Backhoe, w/loader, 14' depth, 4x4 (John Deere 310SG or Ford 555D)	URD	\$19.94
05K	Backhoe, excavator, 12.5' digging depth, rubber track, diesel engine, backfill blade, standard	URD	\$19.94
05M	Backhoe, w/loader, 14' depth, (555E Ford or equivalent) with mounted hyd. Breaker	URD	\$19.94
05N	Backhoe, excavator, 10' depth, tracked w/backfill blade, 8500 lb. Class	URD	\$19.94
05P	Backhoe, Case Skid Steer w/dirt bucket, rock rake forks	URD	\$19.94
05R	Backhoe, excavator, 5' 7" depth, rubber tracks, backfill blade, 1900 lb. Class, diesel engine	URD	\$19.94
05S	Backhoe, with front loader, 14' digging depth, with mounted hydraulic breaker (Case Super M)	URD	\$19.94
05Y	Backhoe, excavator, diesel engine, 54 hp, backfill blade, 15,124 lb. class 12.5' digging depth	URD	\$19.94
06D	Boring Machine, earth auger, trailer mounted, w/hydraulic power unit	URD	\$8.76
06E	Boring Machine, air-powered, (Hole Hog)	URD	\$8.76
06M	Boring Machine, fluid assisted, directional (Vermeer Navigator D24X40A or equal), trailer-	URD	\$54.29
06P	Boring Machine, fluid assisted, directional (Vermeer Navigator 16X20 or equal), trailer-	URD	\$50.50
08A	Bucket, 2-man aerial lift, truck-mounted, (4x4) 61' to 65' class w/front winch	OHD	\$55.39
08C	Bucket, 1-man aerial lift, truck-mounted, 36' to 40' class	OHD	\$28.72
08D	Bucket, 1-man aerial lift, truck-mounted, super duty chassis, service body, 37' to 45' class	OHD	\$27.20
08F	Bucket, 1-man aerial lift, skidder-mounted, (4x4) 51' to 55' class w/dozer blade	OHD	\$34.09
08G	Bucket, 2-man aerial lift, truck-mounted, 51' to 55' class	OHD	\$37.12
08H	Bucket, 2-man aerial lift, truck-mounted, 100' class, (6X4), double elevator	OHD	\$95.00
08I	Bucket, 1-man aerial lift, truck-mounted, (4x4) service body, 37' to 45' class	OHD	\$27.09

EquipmentClassID	EquipmentID	EquipCategoryID	RegularRate
08N	Bucket, 2-man aerial lift, truck-mounted, material handler, 55' to bottom of basket, 60'	OHD	\$29.00
08P	Bucket, 2-man aerial lift/material handler, truck mounted, (6x6) 66' to 70' class w/	OHD	\$55.39
08R	Bucket, 2-man aerial lift, 93' with telescopic upper boom, material handler, 1000 lb. In any	OHD	\$95.00
08S	Bucket, 2-man aerial lift, truck-mounted, material handler, 55' to bottom of basket, 60'	OHD	\$36.78
08Z	Bucket, 2-man aerial lift, truck-mounted, 61' to 65' class, front winch	OHD	\$26.51
10N	Manlift, 4x4, 45' reach, Genie or equal	MISC	\$18.00
10P	Backyard bucket, powered by a self-propelled motorized carrier	MISC	\$24.14
11A	Conductor Stringing Blocks, X-100, Any Type Mount	MISC	\$1.95
11B	Conductor Stringing Blocks, 8" Static	MISC	\$5.83
11E	Conductor Stringing Blocks, 16' Alum. Lined	MISC	\$9.71
11F	Conductor Stringing Blocks, 22' Alum. Lined	MISC	\$14.59
11G	Conductor Stringing Blocks, 22' Alum. Lined, Bundled	MISC	\$56.41
11H	Conductor Stringing Blocks, 28' Alum. Lined	MISC	\$21.39
12N	Crane, rubber tired truck crane, 36 ton	MISC	\$61.00
13H	Crawler tractor, with dozer attachment and winch, 80 to 100 hp	SUP	\$35.75
14J	Track vehicle, Go-Tract GT-3000 Carrier, w/heavy duty hydraulic rotating derrick	MISC	\$63.13
15C	Digger, truck mounted, (6x6), (Texoma 330-15)	OHD	\$56.33
15E	Digger, truck mounted, (6x6), (Texoma 600-35)	MISC	\$84.53
17D	Forklift, 8000 lb. capacity, 14' lift	MISC	\$13.51
17E	Forklift, 5000 lb. capacity, 10' lift	MISC	\$7.76
18A	Generator, portable, 3500 watts	MISC	\$2.18
19C	Miscellaneous equipment & tools, Detour-Lite, trailer-mounted w/generator (Amida Model	MISC	\$4.87
19R	Miscellaneous equipment & tools, utility vehicle, 4x2 w/rubber tires, dump bed & 500 lb.	MISC	\$3.93
20A	Line truck, (4x4), heavy, hydraulic rotating derrick, 13,000 lb. maximum lift, (Commander	OHD	\$27.78
20B	Line truck, (4x4), hydraulic rotating derrick, (Commander 4047 or equal)	OHD	\$40.53
20E	Line truck, (4X2), medium duty rear center mount, powered 3rd, basket with controls,	OHD	\$24.16
20F	Digger/derrick, (4x4), skidder-mounted, heavy, hydraulic rotating derrick, 20,000 lb.	OHD	\$75.75
20I	Digger /derrick, (4x4), skidder-mounted, medium, hydraulic rotating derrick, 13,000 lb.	OHD	\$56.82

EquipmentClassID	EquipmentID	EquipCategoryID	RegularRate
20M	Line truck, (6x6) medium, hydraulic rotating derrick, rear mount, 13,000 lb. maximum	OHD	\$35.35
20P	Line truck, (6x6), extra heavy, hydraulic rotating derrick, 20,000 lb. maximum lift,	OHD	\$35.35
20R	Line truck (6x6), extra heavy, hydraulic rotating derrick, 20,000 lb. Maximum lift, (Comm. II-60)	OHD	\$35.35
20S	Line truck, (6x4), extra heavy, hydraulic rotating derrick, 24,000 lb. Maximum, (general), digger,	OHD	\$55.37
20V	Line truck, medium, hydraulic rotating derrick, 13,000 lb. maximum lift, digger, powered	OHD	\$24.16
20Y	Line truck, medium, hydraulic rotating derrick, rear mount, 13,000 lb. maximum lift,	OHD	\$24.16
21A	Miscellaneous tools, SF6 gas reclaimer with generator, trailer mounted	MISC	\$65.00
21B	Miscellaneous tools, SF6 multimeter with adapters, power cables	MISC	\$1.86
21H	Miscellaneous tools, cargo storage container (20' X 8')	MISC	\$2.14
21W	Miscellaneous tools, hydraulic breaker, backhoe mounted (ESCO ES35)	MISC	\$5.23
23A	Pump, (water) 2" suction, gasoline-powered	MISC	\$2.92
24B	Puller, Pilot Line, 4-reel, 1000 lb. pull, pole mounted	MISC	\$2.70
24E	Puller, distribution-type, (TSE, TD-40 or Sherman/Reilly)	OHD	\$7.85
24J	Puller, drum-type, single-drum, up to 11,000 lbs. Capacity, w/rope, diesel powered (pulling)	MISC	\$41.69
24Q	Puller, underground, hydraulic, (Sherman & Reilly UDH-70-T)	MISC	\$7.57
25A	Puller, tensioner, 54" bullwheel, 6000 lb. continuous pull, 10,000 lb. intermittent pull	MISC	\$17.68
27A	Reel trailer, manual-loading, 102" diameter X 60" width, 7,000 lb capacity, each reel, tandem	MISC	\$5.05
27B	Reel trailer, manual-loading, 1-reel, 56" X 96", electric brakes, pintle eye	MISC	\$5.05
27C	Reel trailer, conduit, w/payout brake, 1 reel 120" X 72", 6,000 lb. capacity, single axle, electric	MISC	\$5.05
27F	Reel trailer, manual-loading, 60" x 96" three-reel w/brakes	MISC	\$4.06
27J	Reel trailer, single axle, with TSE pilot line winder mounted	MISC	\$2.70
27K	Reel trailer, manual-loading, 72" x 48" three-powered reels, rear fairleads	MISC	\$4.69
27T	Reel trailer, manual-loading, 3-reel, 72" x 48", no brakes	MISC	\$3.38
27W	Reel trailer, manual-loading, 1-reel, 96" x 54", with brake	MISC	\$2.70
30A	Tamp, portable, self-driven gasoline, up to 250 lbs.	URD	\$3.63
31A	Tensioner, 1200 lb. capacity, (Hogg & Davis 30BOT2) 54" x 34" reel	MISC	\$4.06
31B	Tensioner, single 36" bullwheel, 4000 lb. capacity w/reel stand for 72" reel	OHD	\$3.93
31D	Tensioner, 3000 lb. capacity @ 2.5 mph, reel size 66" OD x 38 1/2" wide, 2 5/8" shaft	OHD	\$3.93

EquipmentClassID	EquipmentID	EquipCategoryID	RegularRate
31F	Tensioner, 72" bullwheel, hyd. 10,000 lb. single conductor	MISC	\$10.42
31K	Tensioner, 36" multi-groove bullwheel, 3000 lb. capacity w/reel stand for 72" reel	MISC	\$4.39
31P	Tensioner, multi-groove, 54" bullwheels, 1590-GW wire capacity, hydraulic direct drive 8,000 lb.	MISC	\$7.17
32B	Trailer, 5th wheel hook-up, lowboy, 36-49 tons, air brakes	MISC	\$9.45
32D	Trailer, 5th wheel hookup, flat trailer, 42'-48', air brakes	MISC	\$4.06
32E	Trailer, 5th wheel hook-up, flat trailer, extendable, 40'-65', air brakes	MISC	\$7.44
32F	Trailer, 5th wheel hook-up, extendable tongue, w/special bolster	MISC	\$7.44
32G	Trailer, 5th wheel hook-up, pole (tandem) extendable, 49'-60', air brakes	MISC	\$6.08
32J	Trailer, 5th wheel hook-up, van storage, 30'-40' x 8', air brakes, for single-axle or tandem-	MISC	\$2.70
32L	Trailer, 5th wheel hook-up, 7000 gallon fuel, 1 compartment, air brakes	MISC	\$13.51
32M	Trailer, 5th wheel hook-up, 102" or wider lowboy or beam deck, 40+ ton+B505 capacity w/air brakes	MISC	\$9.45
32N	Trailer, 5th wheel hook-up, office, shelves, storage	MISC	\$2.70
32P	Trailer, 5th wheel hook-up, van storage, 48' - 53' x 8', air brakes	MISC	\$2.70
33A	Trailer, pintle or ball hook-up, live line w/tools	MISC	\$6.75
33B	Trailer, pintle hook-up, lowbed, 5-ton or less, electric brakes	MISC	\$3.60
33C	Trailer, pintle hook-up, lowbed, 12-ton, electric brakes	MISC	\$3.60
33D	Trailer, pintle hook-up, lowbed, 9-ton, electric brakes	MISC	\$3.60
33E	Trailer, pintle or ball hook-up, material up to 2 tons	MISC	\$3.60
33F	Trailer, pintle or ball hook-up, Special, 15 ton for 8550 Vermeer or 860 Case combo only	MISC	\$3.60
33H	Trailer, pintle or ball hook-up, office, 21' and over	MISC	\$3.60
33J	Trailer, pintle hook-up, pole trailer	MISC	\$3.60
33K	Trailer, pintle hook-up, pole trailer w/tongue extendable from 30' to 47' overall length,	MISC	\$3.60
33L	Trailer, pintle hook-up, equipment trailer, up to 2 tons, electric brakes, single-axle	MISC	\$3.60
33M	Trailer, pintle or ball hook-up, equipment trailer, up to 6 tons, electric brakes, dual-axle	MISC	\$3.60
33N	Trailer, pintle hook-up, pole trailer, extendable tongue	MISC	\$3.60
33Q	Trailer, pintle or ball hook-up, 8-ton, electric brakes, tandem axle	MISC	\$3.60
33R	Trailer, pintle or ball hook-up, electric brakes, tandem axle, to transport air compressor,	MISC	\$3.60
33S	Trailer, pintle or ball hook-up, 9' extendable tongue, cargo, pole (Altec)	MISC	\$3.60

EquipmentClassID	EquipmentID	EquipCategoryID	RegularRate
33T	Trailer, pintle or ball hook-up, enclosed van, dual axle, 12,000 GVW	MISC	\$3.60
33V	Trailer, pintle or ball hook-up, enclosed van, single axle	MISC	\$3.60
33W	Trailer, pintle hook-up, material tilt-bed w/sideboards & electric brakes, up to 2 tons	MISC	\$3.60
33Y	Trailer, pintle or ball hook-up, reconductoring, enclosed van for storage of spider system,	MISC	\$3.60
33Z	Trailer, pintle hook-up, tilt bed equipment trailer, 3 ton capacity, w/electric brakes &	MISC	\$3.60
34C	Trencher, 6" x 36", w/backfill blade, backhoe, boring attachment, to 35 hp, 2310/3610	URD	\$21.15
34D	Trencher, 6" x 48", w/backfill blade, backhoe, boring attachment, to 45 hp, (4x4),	URD	\$31.56
34G	Trencher, 6" x 60" maximum, w/backfill blade, backhoe to 60 hp (4x4)	URD	\$26.51
34R	Trencher, 6" x 60" maximum, w/backfill blade & backhoe, 85 hp (Vermeer V-8050 or	URD	\$19.38
34T	Trencher, 6" x 60" maximum, w/backfill blade, 85 hp (Vermeer V-8050 or equal)	URD	\$37.88
35C	Trencher/Plow, 6" x 48" maximum trencher, 24" maximum plow, to 56 hp (4x4), w/backfill	URD	\$29.04
35J	Plow, 24" maximum, to 35 hp, 4x4, with backhoe, backfill blade & single reel carrier	URD	\$17.68
36A	Truck, dump, w/tool boxes, flat bed	URD	\$10.10
36E	Truck, dump, w/tool boxes, stationary sides	URD	\$20.32
37G	Truck, flat, (4x2), 14,500 GVW w/175 CFM air compressor, tool boxes	SUP	\$12.37
37H	Truck, flat, (4x2), w/tool boxes, 5th wheel bolster for pole hauling	MISC	\$20.54
37J	Truck Flat, (6X6) Side Loader	MISC	\$24.32
37L	Truck, flat, (6x6), trans., joint machine	MISC	\$78.22
37N	Truck, flat, knuckle-type boom to 7000 lbs. w/sideboards	URD	\$14.04
37P	Truck, URD body, 28,000 GVW, knuckle-type boom to 7000 lbs., w/hydraulic tools,	URD	\$14.04
37S	Truck, URD body, 28,000 GVW, knuckle-type boom to 7000 lbs. w/hydraulic tools	URD	\$24.66
37T	Truck, medium duty chassis, (2 ton), (4x2) (substation service body)	URD	\$27.30
37U	Truck, flat, underground body	URD	\$18.20
37W	Truck, URD body, 14,500 GVW rating	URD	\$14.04
38A	Truck, pickup, (4x2), to 6000 GVW	SUP	\$15.00
38B	Truck, pickup, 6000 to 8000 GVW w/crew cab	SUP	\$15.00
38D	Truck, pickup, (4x4), to 5200 GVW	SUP	\$15.00
38E	Truck, pickup, (4x4), to 8000 GVW w/boxes	SUP	\$15.00

EquipmentClassID	EquipmentID	EquipCategoryID	RegularRate
38F	Truck, pickup, (4x2), 1/2 ton, crew or extended cab	SUP	\$15.00
38G	Truck, pickup, (4x4), to 8000 GVW w/front winch & boxes	SUP	\$15.00
38H	Truck, pickup, (4x4), 8000 to 10,000 GVW w/front winch & boxes	SUP	\$22.27
38J	Truck, pickup, 8000 GVW w/tool compartments	SUP	\$15.00
38L	Truck, pickup, (4x4), to 9000 GVW, crew cab, front winch	SUP	\$20.20
38M	Truck, pickup, flatbed, 10,000 GVW, w/boxes	SUP	\$15.00
38P	Truck, pickup, (4x4), 11,000 GVW, w/boxes, front winch, and dump	SUP	\$15.00
38Q	Truck, pickup, (4x2), less than 4500 GVW	SUP	\$15.00
38R	Truck, pickup, (4x2), extended cab, to 4700 GVW (Nissan Frontier or equivalent)	MISC	\$15.00
38T	Truck, pickup, (4x2), extended cab, to 9000 GVW	SUP	\$15.00
38V	Truck, pickup, (4x4), extended cab, to 5600 GVW (Nissan Frontier or equivalent)	SUP	\$15.00
38Y	Truck, pickup, 8,000 GVW w/tool compartments, and front winch	SUP	\$15.00
39C	Truck, tractor, 3-axle	MISC	\$32.54
40F	Truck, special, Suburban, (4x2), to 8500 GVW, 6 - 9 passenger	MISC	\$20.85
41D	Truck, service, test equipped	MISC	\$17.68
42P	Van, 15-passenger	SUP	\$10.72
44F	Wheel tractor w/hydraulic front end loader, 40 to 50 hp, 3-pt hitch, rear boom	MISC	\$12.83

Equipment

	Class	Cost per Hour	Check if Supplied by Third Party
24	Backhoe, w/loader, 17' depth, 3' extendible dipstick	19.94	
25	Backhoe with front loader, 14' digging depth, 2wd, 88 hp John Deere or equivalent	19.94	
26	Backhoe, w/loader, 14' depth, 4x2, 88 hp, (John Deere 310se or equivalent) w/mtd. hyd breaker	19.94	
27	Excavator, 12.5' digging depth, rubber track, diesel engine, backfill blade, std arm, 11,400 lb. class	19.94	
28	Excavator, 10 ft depth, track w/ backfill blade, 7000 lb. class	19.94	
29	Excavator, 11.5 ft depth, track w/ backfill blade, 11,000 lb. class	19.94	
30	Backhoe, excavator, 5'7" depth, rubber tracks, backfill blade, 1900 lb. class, diesel engine	19.94	

31	Bucket, material handling, 2-man, 55' to bottom of basket, 60' working ht. 4x2, full line body	29.00	
32	Crane, rubber tire truck crane, 29 to 36 tons	61.00	
33	Line truck, (4x2), (commander 4047 or equal) w/bucket and controls	33.00	
34	Hyd. breaker, backhoe mounted	5.23	
35	Tamp, portable, self-driven, gasoline, up to 250 lbs.	3.63	
36	Trailer, pintle or ball hookup, equip. trailer, up to 7 tons, electric brakes, dual-axle	3.60	
37	Trailer pintle or ball hookup lowbed 12-ton electric brakes	3.60	
38	Trailer pintle hook-up, lowbed, 10-ton, electric brakes	3.60	
39	Trailer, pintle or ball hookup, pole trailer, extendible tongue	3.60	
40	Trailer, pintle or ball hook-up enclosed van, dual axle, 12,000 GVW	3.60	
41	Trailer, pintle hook-up, tilt bed equip. trailer 3-ton cap. w/elect. brakes, single axle	3.60	
42	Truck, dump, w/tool boxes, stationary sides	20.32	

43	Truck, URD body, 28,000 GVW knuckle-type boom to 7000 lbs. w/hyd. tools.	24.66	
44	Truck, flat, underground body	14.04	
45	Truck, pickup, (4x4), 4 door, 2500 series equivalent	15.00	
46	Truck, pickup, (4x2) to 6,000 GVW	15.00	
47	Skid steer w/dirt bucket, rock rake forks, tracked, cat 259d or equivalent	19.94	
48	Trailer, transformer oil filter, substation	8.65	
49	Truck, medium duty chassis, (2 ton), (4x2) (substation service body)	27.30	
50	SF6 Reclaimer CartDilo 20 bottle 6 gas recovery system	65.00	
51	Ground Resistance Tester	20.85	
52	250 CFM Air Compressor	12.33	
53	Wire Pulling Equipment including Stringing Blocks and Rope, Wire Puller and Tensioner, and 4 Reel Spider Rigs.	29.22	
54	Aerial Bucket truck with working height of 61 to 80'.	55.39	
55	Aerial Bucket truck with working height of 105 to 120'.	95.00	

56	Line Truck equipped with Hydraulic Boom with digger and with tools as listed in Paragraph 2.37 of Section No. 2. Truck shall be minimum 62,000 GVW with winch @ 80% Truck should be capable of setting 105 ft. poles (Min Sheave Height 80ft)	55.37	
57	Four Wire Trailer	4.69	
58	Baron 2400 gph hot oil processor/degasser	140.00	
59	350kw generator	23.44	
60	Dilo 20 bottle sf6 gas recovery system	65.00	
61	2500 gallon filter press	*	
62	500 gallon filter press	*	
63	Vacuum filter trailer	3.60	
64	Power factor test set	*	
65	TTR test set	*	
66	Winding Resistance test set	*	
67	SFRA test set	*	
68	Die electric oil test set	*	
69	Breaker time/travel test set	*	

70	Breaker time/travel test set	*	
71	Micro-ohm test set	*	
72	Sf6 3-n-1 gas test set	*	
73	45 ton boom truck	61.00	
		Equipment Percentage %	
Insurance (WC, PL & PD)		0	
Taxes (FICA, FUTA, NCUC)		0	
Overhead & Profit		0	

Men and equipment may be deleted or furnished to vary the operation crew at the above hourly rates.

* See attached substation equipment rate schedule

Equal Employment Opportunity Commission Questions

1. Have you filed an EEO-1 report with the EEOC? Yes ☒ No ☐
2. Have you been audited by the EEOC or an independent compliance consultant, and has any "underutilization" been reported? Yes ☐ No ☒
3. Do you have an Affirmative Action Plan (AAP)? Yes ☒ No ☐
4. Do you have an Equal Employment Opportunity Policy (EEOP)? Yes ☒ No ☐
5. Are your AAP and EEOP described in your Employee's Handbook, and is there a statement by your CEO confirming the company's commitment to the AAP and EEOP?
Yes ☒ No ☐

Emergency Crew Availability

Currently, how many overhead line construction crews do you have operating with a 50 mile radius of the City of High Point?

Number of Crews Within 50 miles 87

Currently, how many overhead line construction crews do you have operating with a 100 mile radius of the City of High Point?

Number of Crews Within 100 miles 203

The Bidder warrants that it possesses Contractor's License No. 2287 for
the State of North Carolina and said license expires on December 31, 20 19.

All vehicles shall be in good to excellent condition and shall be properly maintained to insure their availability and efficiency in operation.

Unit prices for other special equipment, vehicle or employee which may be required for short duration or for special or emergency work, may be negotiated with the Contractor by the Electric Utilities Director; however, final agreement subject to the written approval of the City of High Point.

The undersigned understands that quantities provided are based on current estimates of needs and to provide pricing integrity for bid evaluation. Actual hours of use may increase or decrease as demand requires.

The Undersigned understands that the City reserves the right to reject any or all proposals; to waive any informality or technicality in any proposal; and to negotiate with the low bidder regarding matters intended to serve the best interest of the City of High Point, North Carolina.

The Undersigned further agrees that, in case of failure on his part to execute said contract within ten (10) consecutive calendar days after written notice has been given of the award of the contract, this check, cash, or bid bond accompanying this bid, and the monies payable thereon, shall be paid into the funds of the City, as liquidated damages for such failures; otherwise the check, cash, or bid bond accompanying this proposal shall be returned to the undersigned.

Pike Electric, Inc.
Substation Labor & Equipment Rate Schedule
City of High Point
Rates Effective 10/01/19 through 10/01/21

<u>Billing Class</u>	<u>Labor Classification</u>	<u>Straight Time</u>	<u>Over Time</u>
	SS Superintendent	\$86.38	\$86.38
	SS Civil Supervisor	\$71.44	\$100.02
	SS Control Electrical Supervisor	\$75.23	\$105.33
	SS Apparatus Supervisor	\$75.23	\$105.33
	SS Rigging Supervisor	\$71.44	\$100.02
	SS Project Manager	\$101.98	\$101.98
	Safety Manager	\$84.26	\$84.26
	SS Civil Technician A	\$52.96	\$74.15
	SS Civil Technician B	\$44.96	\$62.94
	SS Civil Technician C	\$37.34	\$52.27
	SS Apparatus Sr. Technical Specialist	\$93.11	\$93.11
	SS Apparatus Technician A	\$65.76	\$92.06
	SS Apparatus Technician B	\$53.92	\$75.49
	SS Apparatus Technician C	\$45.90	\$64.26
	SS Rigging Technician A	\$54.49	\$76.29
	SS Rigging Technician B	\$42.85	\$59.99
	SS Rigging Technician C	\$36.62	\$51.26
	SS Control Electrician A	\$64.26	\$89.97
	SS Control Electrician B	\$53.92	\$75.49
	SS Control Electrician C	\$45.90	\$64.26
	SS Ground Technician	\$31.72	\$44.41
	Ground Resistance Tech Specialist	\$74.59	\$104.42
	Sr. Relay Technical Specialist	\$113.01	\$113.01
	Relay Technical Specialist	\$95.85	\$95.85
	Relay/Instrumentation Technician A	\$67.69	\$94.77
	Relay/Instrumentation Technician B	\$58.80	\$82.33
	Relay/Instrumentation Technician C	\$52.07	\$72.89

Pike Electric, Inc.
Substation Labor & Equipment Rate Schedule
City of High Point
Rates Effective 10/01/19 through 10/01/21

<u>Class</u>	<u>Vehicle/Tool Description</u>	<u>Hourly Rate</u>
01D, 01G	Air Compressor - 185 CFM	\$12.33
05F, 05G, 05H, 05J	Rubber Tire Backhoe, Medium (Ford 555D, or equivalent)	\$19.94
05N, 05Q	Mini Excavator	\$19.94
05P	Skid Steer Loader (Bobcat/w auger, backhoe)	\$19.94
08D	1 Man Bucket W/Squirt Boom	\$27.20
08G	Distibution Bucket Truck 2 Man 51-55 ft	\$37.12
10N	Genie Lift 45 ft	\$18.00
12J	Crane, rubber tired, 12 to 15 ton	\$30.75
12K	Road Tractor/National Crane Truck	\$39.40
12L	25 Ton Flat Bed Boom Truck	\$40.50
12M	Boom Truck Crane 25 to 28 tons	\$43.85
12N	Boom Truck Crane 29 to 34 tons	\$61.00
12P	Crane, rubber tired, 50 ton Grove	\$90.00
12Q	Grove 35 ton, mobile hydraulic	\$75.00
12R	Crane, rubber tired, 90 ton Linkbelt	\$140.00
12W	Crane, rough terrain, hydraulic crawler (tracks), 30 ton	\$90.00
12Y	Crane, rough terrain, hydraulic crawler (tracks), 40 ton	\$100.00
13H	Crawler tractor, with dozer attachment and winch, 80 to 100 hp	\$35.75
13J	Crawler tractor, D6 dozer or equal, 100 to 165 hp	\$52.99
15B, 15C, 15E	Pressure Digger Truck, Texoma or Equivalent	\$62.75
17R	9,000 Lb Material Handler, 40 ft, 4 x 4 (Telescoping Boom)	\$22.50
19L	Trailer (Welder)	\$8.40
20S, 20P	Line Truck w/Digger Commander III 6x6	\$53.76
21A	DiLo Performance Series SF6 Gas Reclamation Unit	\$65.00
21E	Hot Oil Processor/Degasification Unit (2400 GPH)	\$140.00
24L, 24C	Pullers Single drum 7/8" rope 18,000 lbs cap.	\$15.50
27W	Reel Trailer Transmission	\$7.40
29I	400 Ton Four Point Lift System	\$95.00
29S	600 Ton Sliding Beam System	\$78.00
31G	Tensioner	\$7.49
32B	Trailer (Lowboy 35 Ton)	\$9.00
32D	Trailer (High Flat)	\$6.16
32L	Trailer (Tanker)	\$9.50
32M	90 Ton Trailer (32M923)	\$9.25
32M	50 Ton Trailer (10 ft wide) (32M924)	\$8.75
32P	Trailer (Tool, Storage, Crew)	\$5.50
33B	Trailer (Oil Filter)	\$7.40
33D	Trailer (Genie)	\$5.20
33E	Trailer (Oil Filter/ Material)	\$7.40
33J	Trailer, pintle hook-up, pole trailer	\$3.35
33N	Pole Trailer	\$2.87
33Q	Trailer (Bobcat/Material)	\$2.40
33U	Trailer (Oil Filter)	\$7.40
34D, 34T	Trencher	\$21.50
36A, 36E	Truck, Single Axle dump	\$19.54
36G	Truck, tamden axle dump	\$25.22

Pike Electric, Inc.
Substation Labor & Equipment Rate Schedule
City of High Point
Rates Effective 10/01/19 through 10/01/21

37T	2 1/2 Ton Substation Tool Truck	\$26.50
38G	Pickup 4WD with service body	\$15.00
38J, 38Y	Truck, pickup, to 8000 GVW	\$15.00
38K	Pickup 1/2 ton 4WD	\$15.00
38L	1 Ton 4WD Electrical Service Truck	\$15.00
38U	1 Ton 4WD 6-man Crew Truck	\$15.00
38Y	Pickup with service body	\$15.00
39C	Road Tractor	\$32.36
39E	Heavy Duty Road Tractor / with winch	\$43.15
40F	1 Ton 4WD Excursion/Ground Resistance Test Truck	\$20.85
42E, 41E	Relay Test Van/Truck	\$25.00
42D	Doble Test Van	\$27.30
42N	Van, 12 passenger	\$20.00
42P	Van, 15 passenger	\$20.00
8A	2 Man Bucket 4x4 61' to 65"	\$55.39
8H, 8R	2 Man Bucket 100'	\$95.00

1. Hourly rates valid for all work performed including travel to/from employees normal work areas.
2. Hourly rates valid with normal and standard compliment of equipment/tools required for performance of work.
3. Vehicles and tools not available from the Pike fleet will be rented/leased and invoiced at cost + 10%.
4. Straight time is considered as all hours worked Monday – Thursday 7:00am – 5:30pm (10 hours/day). All hours worked outside of Monday – Thursday 7:00am – 5:30pm and/or on a designated Pike holiday are considered as over time hours.
5. Lodging, per diem, meals and other travel or living costs not covered by client invoiced at cost.
6. Materials, subcontracted services, specialized rental equipment/tools and other misc. expenses not furnished by client invoiced at cost +10%.

Respectfully submitted this 11th day of September, 2019.

FIRM/VENDOR Pike Electric, LLC

By Matt Simmons
Matt Simmons

Title Region Vice President

ADDRESS OF FIRM/VENDOR

P. O. Box 868

100 Pike Way

Mount Airy, NC 27030

Telephone: 336.719.4376

Fax: 336.719.4582

E-Mail Address glmoore@pike.com

BIDDER'S EQUIPMENT LIST

BID NUMBER: 08-91119	DATE: 9/11/2019
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[illegible]

Attach Additional Sheets if Necessary

Company Name Pike Electric, LLC

Signature

Matt Simmons, Region Vice President

CITY OF HIGH POINT

BID BOND

Principal: Pike Electric, LLC
Name of Principal Contractor
Surety: Westchester Fire Insurance Company
Name of Surety
Contract Number: _____ County: Surry
Date of Bid: September 11, 2019

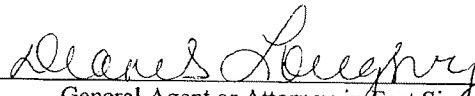
KNOW ALL MEN BY THESE PRESENTS, That we, the PRINCIPAL CONTRACTOR (hereafter, PRINCIPAL) and SURETY above named, are held and firmly bound unto the City of High Point in the full and just sum of five (5) percent of the total amount bid by the Principal for the project stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

NOW, THEREFORE, the condition of this obligation is: the Principal shall not withdraw its bid within sixty (60) days after the opening of the bids, or within such other time period as may be provided in the proposal, and if the City of High Point shall award a contract to the Principal, the Principal shall, within fourteen (14) calendar days after written notice of award is received by him, provide bonds with good and sufficient surety, as required for the faithful performance of the contract and for the protection of all persons supplying labor, material, and equipment for the prosecution of the work. In the event the Principal requests permission to withdraw his bid due to mistake in accordance with the provisions of the contract and specifications, the conditions and obligations of this Bid Bond shall remain in full force and effect until the City of High Point makes a final determination to either allow the bid to be withdrawn or to proceed with award of the contract. In the event a determination is made to award the contract, the Principal shall have fourteen (14) calendar days to comply with the requirements set forth above. In the event the Principal withdraws its bid after bids are opened except as provided in the specifications, or after award of the contract has been made fails to execute such additional documents as may be required and to provide the required bonds within the time period specified above, then the amount of the bid bond shall be immediately paid to the City of High Point as liquidated damages.

IN TESTIMONY WHEREOF, the Principal and Surety have caused these presents to be duly signed and sealed.

This the 11th day of September, 2019

Westchester Fire Insurance Company
Surety

By 
General Agent or Attorney-in-Fact Signature

Seal of Surety

Diane S. Loughry, Attorney-in-Fact
Print or type Signer's Name

BID BOND

LIMITED LIABILITY COMPANY

SIGNATURE OF CONTRACTOR (Principal)

Name of Contractor

Pike Electric, LLC

Full name of Firm

100 Pike Way, Mount Airy, NC 27030

Address as prequalified

Signature of Member/
Manager/Authorized Agent

Matt Simmons

Individually

Matt Simmons, Region Vice President

Print or type Signer's name

CHUBB

Power of Attorney

Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Robert A. Chlada, Steven A. Dzurik, Jr, Diane S. Loughry, John J. Markotic, Dennis Ourand and Joseph Pierson of Hunt Valley, Maryland

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 31st day of July, 2019.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY

County of Hunterdon

SS.

On this 31st day of July, 2019, before me, a Notary Public of New Jersey, personally came Dawn M. Chloros, to me known to be Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros, being by me duly sworn, did depose and say that she is Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and knows the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that she signed said Power of Attorney as Assistant Secretary of said Companies by like authority; and that she is acquainted with Stephen M. Haney, and knows him to be Vice President of said Companies; and that the signature of Stephen M. Haney, subscribed to said Power of Attorney is in the genuine handwriting of Stephen M. Haney, and was thereto subscribed by authority of said Companies and in deponent's presence.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2316686
Commission Expires July 16, 2024

Katherine J. Adelaar

Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006 ; ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this

9/11/19



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

**CITY OF HIGH POINT BID NUMBER:
08-091119**

Bond No. K15476199

PAYMENT BOND

Principal: Pike Electric, LLC
Surety: Westchester Fire Insurance Company
Project Number: _____ Name of Principal Contractor
County: Surry Name of Surety
Bond Amount: Two Million One Hundred Thousand and 00/100 (\$2,100,000.00)

KNOW ALL MEN BY THESE PRESENTS, That we, the Principal and Surety named above, are held and firmly bound unto the City of High Point in the penal sum of the amount stated above for the payment of which sum well and truly be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal entered into a certain contract with the City of High Point identified by the Project Number set forth above, and hereto attached:

NOW, THEREFORE, if the Principal promptly makes payment to all persons supplying labor and material in the prosecution of the work provided for in said contract, and any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to the Surety being hereby waived, then this obligation to be void; otherwise to remain in full force and effect;

This payment bond is provided pursuant to and governed by Article 3 of Chapter 44A of the North Carolina General Statutes, N.C. Gen. Stat. §§44A-25 et seq., including but not limited to the statutory provisions regarding claims on this payment bond.

IN WITNESS WHEREOF, the Principal and Surety have caused this instrument to be executed under their several seals on the dates indicated below, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Westchester Fire Insurance Company

SURETY

By

Diane S. Loughry
General Agent or Attorney-in-Fact Signature

Seal of Surety

Diane S. Loughry, Attorney-in-Fact

Print or type Signer's Name

Date: 9/23/19

Pike Electric, LLC

By: Matt Simmons ^{PRINCIPAL}

Printed Name: Matt Simmons

Title: Region Vice President

Date: September 24, 2019

(Corporate Seal)

CITY OF HIGH POINT BID NUMBER:
08-091119

Bond No. K15476199

PERFORMANCE BOND

Principal: Pike Electric, LLC
Name of Principal Contractor

Surety: Westchester Fire Insurance Company
Name of Surety

Project Number: _____ County: Surry

Bond Amount: Two Million One Hundred Thousand and 00/100 (\$2,100,000.00)

KNOW ALL MEN BY THESE PRESENTS, That we, the Principal and Surety named above, are held and firmly bound unto the City of High Point in the penal sum of the amount stated above for the payment of which sum well and truly be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal entered into a certain contract with the City of High Point identified by the Project Number set forth above, and hereto attached:

NOW, THEREFORE, if the Principal shall well and truly perform and fulfill all of the undertakings, covenants, terms, conditions, and agreement of said contract during the original term of said contract and any extensions thereof that may be granted by the City of High, with our without notice the Surety, and during the life of any guaranty required under the contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions, and agreement of any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to the Surety being hereby waived, then, this obligations to be void; otherwise to remain in full force and virtue.

This performance bond is provided pursuant to and governed by Article 3 of Chapter 44A of the North Carolina General Statutes, N.C. Gen. Stat. §§44A-25 et seq., including but not limited to the statutory provisions regarding claims on this performance bond.

IN WITNESS WHEREOF, the Principal and Surety have caused this instrument to be executed under their several seals on the dates indicated below, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Westchester Fire Insurance Company
SURETY

By Diane S. Loughry
General Agent or Attorney-in-Fact Signature

Seal of Surety

Diane S. Loughry, Attorney-in-Fact
Print or type Signer's Name

Date: 9/23/19

Pike Electric, LLC

PRINCIPAL

By:

Matt Simmons

Printed Name:

Matt Simmons

Title:

Region Vice President

Date:

September 24, 2019

(Corporate Seal)

CHUBB

Power of Attorney

Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Robert A. Chlada, Steven A. Dzurik, Jr, Diane S. Loughry, John J. Markotic, Dennis Ourand and Joseph Pierson of Hunt Valley, Maryland

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 31st day of July, 2019.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY

County of Hunterdon

SS.

On this 31st day of July, 2019, before me, a Notary Public of New Jersey, personally came Dawn M. Chloros, to me known to be Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros, being by me duly sworn, did depose and say that she is Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and knows the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that she signed said Power of Attorney as Assistant Secretary of said Companies by like authority; and that she is acquainted with Stephen M. Haney, and knows him to be Vice President of said Companies; and that the signature of Stephen M. Haney, subscribed to said Power of Attorney is in the genuine handwriting of Stephen M. Haney, and was thereto subscribed by authority of said Companies and in deponent's presence.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2316685
Commission Expires July 16, 2024

Katherine J. Adelaar

Notary Public

CERTIFICATION

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"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

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- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this

9/23/19



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:

Telephone (908) 903-3493

Fax (908) 903-3656

e-mail: surety@chubb.com

STATE OF NORTH CAROLINA
CITY OF HIGH POINT
E-VERIFY AFFIDAVIT

I, Matt Simmons (the individual attesting below), being duly authorized by and on behalf of
Pike Electric, LLC (the entity bidding on project hereinafter "Employer") after first being duly
sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)
a. YES ☒, or
b. NO ☐
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This 5th day of September, 2019.

Matt Simmons
Signature of Affiant

Print or Type Name: Matt Simmons

State of North Carolina County of Surry

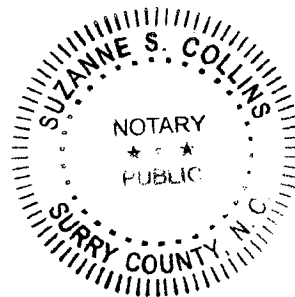
Signed and sworn to (or affirmed) before me, this the 5th
day of September, 2019.

My Commission Expires:

June 13, 2024

Suzanne S. Collins
Notary Public

(Affix Official/Notarial Seal)





CONTRACT AGREEMENT

THIS AGREEMENT ("Agreement") is entered into as of the 17th day of September, 2019, by and between the **CITY OF HIGH POINT**, a North Carolina municipal corporation with a principal place of business of 211 South Hamilton Street, High Point, North Carolina 27260 ("City"), and **PIKE ELECTRIC, LLC**, a limited liability company with its principal place of business of 100 Pike Way, Mount Airy, NC 27030-8147 ("Contractor").

WITNESSETH, that the City and the Contractor, for the consideration stated herein, mutually agree as follows:

Art. 1 - Scope of Work

The City shall provide all permanent materials at its warehouse and pole yard. The Contractor shall requisition such materials as are necessary to complete the work assigned to him. The Contractor shall furnish crews and equipment as requested by the City and shall complete the work assigned as required by this agreement, Instructions to Bidders, General Conditions, and any special provisions.

Art. 2 - Time

This contract shall remain in force for a period of twenty-four (24) months unless cancelled by written notice by the City. Contract is renewable for two additional twenty-four month periods with pricing and terms acceptable to both parties. The effective date of this contract shall be the 1st day of October in the year 2019.

Art. 3 - The Contract Prices

The City shall pay the Contractor for the performance of the contract, subject to any additions and deductions provided therein.

Art. 4 - Progress Payments

The City shall make payments on account of the Contract as provided in accordance with Paragraphs 2.34 thru 2.37 of the General Conditions.

Art. 5 - The Contract Documents

The Form of the Instructions to Bidders, the General Conditions, the Proposal, and any addenda thereto, together with this Contract Agreement, form the Contract and they are as fully a part of the Contract as if hereto attached or herein repeated.

Art. 6 - Authority and Responsibility

All work shall be done under the general inspection and approval of the City. The City shall decide any and all questions which may arise as to the rate of progress of work, interpretation of Construction Drawings and all questions as to the acceptable fulfillment of the Contract on the part of the Contractor.

Art. 7 - Successors and Assigns

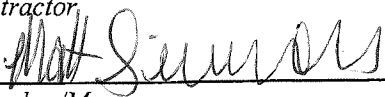
This Agreement and all of the covenants hereof shall inure to the benefit of and be binding upon the City and the Contractor respectively and his partners, successors, assigns and legal representatives. Neither the City nor the Contractor shall have the right to assign, transfer or sublet his interests or obligations hereunder without written consent of the other party.

Signature Page

IN WITNESS WHEREOF, the City and the Contractor have caused the Agreement to be executed in six (6) original copies on the day and year first above written by their duly authorized representatives.

Pike Electric, LLC

Contractor

By: 

Member/Manager

Matt Simmons

Name above (Typed or Printed)

Region Vice President

Title

100 Pike Way

Street Address

Mount Airy, NC 27030

City/State

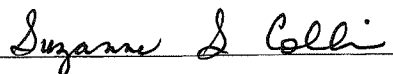
STATE OF North Carolina

COUNTY OF Surry

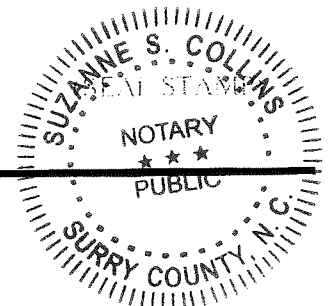
I, Suzanne S. Collins, a Notary Public of the County and State aforesaid, do hereby certify that Matt Simmons personally appeared before me this day and acknowledge that he/she is the Region Vice President of Pike Electric, LLC, a limited liability company organized in the state of North Carolina and that by authority duly given, and as the act of the limited liability company, the foregoing instrument was signed in its name by its

Region Vice President.

WITNESS my hand and official seal or stamp, this the 24th day of September, 2019.

 (Notary Public)

My Commission Expires: June 13, 2024



CITY OF HIGH POINT, NORTH CAROLINA

The City

P O Box 230, High Point, NC 27261

Address

By: _____

Jay W. Wagner, Mayor

Mary S. Brooks

Mary S. Brooks, Deputy City Clerk

APPROVAL BY CITY ATTORNEY



Approved as to form:

Meghan E. Maguire

Meghan E. Maguire, Assistant City Attorney

Date: _____

9/30/19

APPROVAL BY FINANCE OFFICER

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Bobby D. Fitzjohn

Bobby D. Fitzjohn, Director of Financial Services

Date: _____

9-26-19



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 11311 McCormick Road Suite 450 Hunt Valley MD 21031		CONTACT NAME: PHONE (A/C, No, Ext): 443-798-7499 FAX (A/C, No): 443-798-7290 E-MAIL ADDRESS:		
INSURED Pike Group, Inc. and Subsidiary Companies (See Attached Named Insured Schedule) P.O. Box 868 Mount Airy NC 27030		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Liberty Mutual Fire Insurance Company		23035
		INSURER B: Liberty Insurance Corporation		42404
		INSURER C: Underwriters at Lloyd's, London		11230
		INSURER D:		
		INSURER E:		
INSURER F:				

COVERAGES

CERTIFICATE NUMBER: 1928054045

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	EB2651004080308	10/1/2018	10/1/2019	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Self-Insured Retentn \$1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y	EU2651004080318 AS2651004080848 (HI)	10/1/2018 10/1/2018	10/1/2019 10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Self-Insured Retentn \$1,000,000
C	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	Y	B1262EN0454318	10/1/2018	10/1/2019	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N	N/A	WA765D004080778 WC7651004080868 (MN, WI)	10/1/2018 10/1/2018	10/1/2019 10/1/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Hired Auto Physical Damage		AS2651004080388	10/1/2018	10/1/2019	Comprehensive Deduct. 1,000 Collision Deductible 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Auto Liability (HI) - Liberty Mutual Fire Insurance Company - Policy # AS2651004080848 - Effective 10/1/18 - 10/1/19 - Limit: \$3,000,000 BI/PD CSL; \$1,000,000 Self-Insured Retention

Electrical Distribution/Substation Crews

City of High Point is included as Additional Insured under General Liability, Automobile Liability and Umbrella Liability as required by written contract. 30 Days Notice of Cancellation will be provided to the Certificate Holder as required by contract with respect to the General Liability, Automobile and Workers Compensation Policies.
See Attached...

CERTIFICATE HOLDER**CANCELLATION**

City of High Point
211 S. Hamilton Street
High Point NC 27261

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

AGENCY CUSTOMER ID: PIKEGRO-01

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Pike Group, Inc. and Subsidiary Companies (See Attached Named Insured Schedule) P.O. Box 868 Mount Airy NC 27030
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Named Insureds: Pike Group, Inc. Subsidiaries:
Pike Corporation
Pike Enterprises, LLC
Pike Electric, LLC
Pike Equipment and Supply Company, LLC
Power Contracting, LLC
Elemental Energy, Inc.
Pike Capital International S.A.R.L.
Pike Servicios Electricos S.R.L.
Stay Safe Solutions, LLC
Pike Tanzania, LLC
Pike Group, Inc.
Pike Puerto Rico, Inc.
Pike Engineering, LLC
Pike Engineering, Inc.
Pike Engineering, LLC dba UC Synergetic, LLC

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Capital Project Ordinance Amendment

FROM:

Stephen Hawryluk
Budget and Performance Director

MEETING DATE:

July 31, 2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Capital Project Ordinance
-

PURPOSE: To approve a capital project ordinance amendment for professional engineering services for the design of the Shadybrook Lift Station and sanitary sewer system project.

BACKGROUND: The Shadybrook Lift Station is located at the end of Hillside Drive, just north of I74, along the western shoreline of Oak Hollow Lake. As land development continues within the sewer basin served by this station, several improvements have been identified to convey the projected increase in wastewater flow. These improvements include the replacement of the lift station from 1.7 million gallons per day (MGD) to 4.83 MGD, replacement of upstream and downstream gravity sewers and the increase in the size of the lift station force main for flow capacity.

On July 21, 2025, City Council approved a task order in the amount of \$2,106,000 for professional engineering services for this project. The project design and construction will be funded by water and sewer revenue bonds. The attached capital project ordinance appropriates funding for the design services.

BUDGET IMPACT: Revenue bonds associated with this ordinance are estimated to be issued in 2027 in accordance with the city's financing plan. Debt service payments will be paid from water and sewer revenues.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a capital project ordinance amendment for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.

A CAPITAL PROJECT ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR THE SHADYBROOK LIFT STATION AND SANITARY SEWER SYSTEM PROJECT

Be it ordained by the City Council of the City of High Point, North Carolina, that,
pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the
following Capital Project Ordinance is hereby adopted:

- Section 1. This project is for the professional engineering services for the design of the Shadybrook Lift Station and sanitary sewer system project. These improvements include the replacement of the lift station, replacement of upstream and downstream gravity sewers, and the increase in the size of the lift station force main for flow capacity. The Project will be paid by proceeds from water and sewer revenue bonds.
- Section 2. The following revenue is available to the City of High Point:
- | | |
|-----------------------|-------------|
| Revenue Bond Proceeds | \$2,106,000 |
|-----------------------|-------------|
- Section 3. The following amounts are appropriated for the Project:
- | | |
|-----------------------------|-------------|
| Engineering/Design Services | \$2,106,000 |
|-----------------------------|-------------|
- Section 4. The Financial Services Director is hereby directed to maintain a Capital Project with sufficient detail accounting records to allow compliance with G.S. 159-28 Budgetary accounting for appropriations
- Section 5. Copies of this capital project ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out this project."

Adopted by High Point City Council, this the 4th day of August 2025

Cyril Jefferson, Mayor

ATTEST

Sandra Keeney, City Clerk

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Resolution Approving an Interlocal Agreement with Guilford County
- Bicentennial Greenway

FROM:
Lee Tillery
Parks and Recreation Director

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Resolution
 2. Budget Ordinance Amendment
 3. Map
 4. Interlocal Agreement
-

PURPOSE: City Council consideration of a resolution approving an interlocal agreement with Guilford County for shared costs of repairs made along the Bicentennial Greenway.

BACKGROUND: A pedestrian bridge on the Bicentennial Greenway near Regency Drive recently fell into disrepair due to age and creek erosion, causing it to become a safety hazard. City staff worked with Guilford County, leading the effort to determine a resolution and contract out the necessary repairs. These improvements addressed erosion, water flow, bank stabilization and replacement of the bridge with an asphalt path. The work has been completed, and Guilford County agreed to pay half of the contracted repair cost of \$65,000.

BUDGET IMPACT: A budget ordinance amendment appropriating \$32,500 from Guilford County is included with this item.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a resolution approving an Interlocal Agreement between the City of High Point and Guilford County for the shared costs of repairs made along the Bicentennial Greenway, approve a budget ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

**RESOLUTION AUTHORIZING THE EXECUTION OF
AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF HIGH POINT, NC
AND COUNTY OF GUILFORD, NC FOR THE BICENTENNIAL GREENWAY
REPAIRS PROJECT**

BE IT RESOLVED, that the High Point City Council hereby authorizes the City Manager and the City Clerk to execute the attached Interlocal Agreement between Guilford County and the City of High Point regarding the shared costs associated with repairs made at the Bicentennial Greenway subject to pre-audit certificate thereon by the Finance Director, and approval as to form and legality by the City Attorney. The original Agreement is incorporated herein by reference.

Adopted by High Point City Council this 4th day of August 2025

Cyril Jefferson, Mayor

ATTEST

Sandra Keeney, City Clerk

“AN ORDINANCE AMENDING THE 2025-2026 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS FROM GUILFORD COUNTY
FOR THE SHARED COST OF REPAIRS TO THE BICENTENNIAL GREENWAY

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The proposed amendment appropriates \$32,500 from Guilford County. This represents half the cost of repairs made to the Bicentennial Greenway.

Section 2. The 2025-2026 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Capital Projects Fund expenditures be amended as follows:

Greenway Repairs	\$32,500
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(B) That the following General Capital Projects Fund revenues be amended as follows:

Guilford County	\$32,500
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Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 4th day of August 2025

Cyril Jefferson, Mayor

ATTEST

Sandra Keeney, City Clerk





STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

INTERLOCAL AGREEMENT FOR THE
BICENTENNIAL GREENWAY REPAIRS PROJECT

This **INTERLOCAL AGREEMENT** for the Bicentennial Greenway Repairs Project (the “Agreement”) is entered into and agreed upon as of July 1, 2025, (the “Effective Date”), by and between the **COUNTY OF GUILFORD** (the “County”), a political subdivision of the State of North Carolina and the **CITY OF HIGH POINT** (the “City”), a municipal corporation organized under the laws of the State of North Carolina (each individually a “Party” and collectively the “Parties”).

WITNESSETH:

WHEREAS, the Bicentennial Greenway is a regional trail developed and managed by Guilford County that runs approximately seven miles through Guilford County, the City of Greensboro, and the City of High Point from the Piedmont Environmental Center to Highway 68 in High Point;

WHEREAS, as described in Paragraph 1 below, the City has coordinated site repairs (“Repairs”) on a part of the Bicentennial Greenway between Regency Drive and Piedmont Parkway (“Location”), which is located within the City’s jurisdiction;

WHEREAS, the Repairs were completed on or about April 3, 2025;

WHEREAS, the City and County both approved the Repairs;

WHEREAS, the County is interested in financially assisting the City with the Repairs at the Location as the County manages the Bicentennial Greenway;

WHEREAS, it is in the Parties’ mutual best interest for the City and County to assist financially with the Repairs; and

WHEREAS, the Parties desire to enter into a funding agreement that sets out their respective rights and responsibilities with respect to the Repairs.

NOW, THEREFORE, the County and the City, in consideration of their mutual covenants, hereby agree as follows:

1. Combined Project Description. The Repairs included clearing and grubbing the Location, removing the existing wood walkway, installing a 48” HP pipe, installing stone for trench stabilization and pipe bedding, installing rip rap with fabric, miscellaneous grading, borrow material, installing new asphalt path 10’ wide, removing and replacing the existing asphalt path, and seeding.

2. Exhibit List. The following Exhibits are attached to this Agreement and incorporated herein by reference:
- Exhibit A: Map of the Property
 - Exhibit B: Proposal of Breece Enterprises

Each reference to the Agreement shall be deemed to include all Exhibits.

3. Permits. The City represents that the Repairs did not require any federal, state, or local permits. Both parties agree that any required future inspections shall occur as may be required under law.
4. Construction Contract. The damage at the Location was a pedestrian safety concern, so the City hired a qualified contractor that could complete the Repairs in a timely manner (hereinafter the "Contractor") in accordance with G.S. 143-129(e)(2). The City represents they hired a qualified and responsible Contractor to perform the Repairs. The final cost of the Repairs was sixty-five thousand dollars (\$65,000.00). The City was responsible for managing all aspects of the Repairs, including coordination between the City and Contractor, review of and response to requests for information, pay application review and approval, project punch list, as-built or final walkthroughs, and closeout.
5. Payment Responsibilities of the County. The County agrees to make one (1) payment to the City in an amount equal to half the total cost of the Repairs, which is thirty-two thousand five hundred dollars (\$32,500.00). The Parties acknowledge that the City encumbered the total cost of the Repairs, including the amount to be paid by the County, from City funds. The County's payment shall be made subject to the following conditions: (a) within thirty (30) calendar days of the Effective Date, the City will issue a separate invoice to the County for the County's payment obligation under this Agreement; and (b) within thirty (30) calendar days of receiving the City's invoice, the County shall provide the City with full payment in fulfillment of its obligations under this Agreement. This Agreement is subject to annual appropriation of funds by the Guilford County Board of Commissioners or other funding source, pursuant to N.C.G.S. Chapter §153A-13. Payment will only be made by budgeted funds in accordance with N.C.G.S. Chapter §153A.
6. Repairs Approved. The County or its designated representative reviewed and approved the Repairs, and the City accepted the Repairs.
7. Funding Administration. The City shall be responsible for administering this Agreement. No payment was made to the Contractor, by the City, for work that was deemed not acceptable to the County or its designated representative.
8. Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder shall be in writing and shall be deemed to have been given (a) when delivered by hand (with written confirmation of receipt); or (b) on the third (3rd) day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the respective Parties at the addresses indicated below (or at such other address for a Party as shall be specified in a notice given in accordance with this Section 8):

If to the County:

Guilford County
Attn: Erris Dunston, Assistant County Manager
301 W. Market Street
Greensboro, NC 27401

If to the City:

City of High Point
Attn: Tasha Logan Ford, City Manager
P.O. Box 230
High Point, NC 27261

Either Party may change its notice address by giving written notice of the change to the other Party in the manner specified above ten (10) days prior to the effective date of such change.

9. Entire Agreement, Conflicting Provisions. This Agreement, together with all exhibits and any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. In case of a conflict between the provisions of this Agreement and the provisions of any exhibit, attachment, or other document referenced by or incorporated into this Agreement, the provisions of this Agreement shall control and pre-vail.

10. Captions and Headings. The captions and headings contained in this Agreement are for convenience and reference only, and do not define, describe, extend, or limit the scope or intent of this Agreement or the scope or intent of any provision contained herein.

11. Severability. The invalidity of one or more phrases, sentences, clauses, or sections in this Agreement shall not affect the validity of the remaining portions of this Agreement, so long as the material purpose of this Agreement can be determined and effectuated.

12. No Waiver. Any failure by either Party to enforce any of the provisions of this Agreement or to require compliance with any of its terms shall in no way affect the validity of this Agreement, or any part hereof, and shall not be deemed a waiver of the right of such Party thereafter to enforce any such provision.

13. Counterparts. This Agreement may be signed in any number of counterparts, and all such counterparts together shall constitute one and the same instrument. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

14. Governing Law; Jurisdiction. This Agreement and performance thereof shall be governed, interpreted, construed, and regulated by the laws of the State of North Carolina without giving effect to its principles regarding conflicts of laws. Any legal suit, action, or proceeding arising out of or related to this Agreement or the Repairs provided hereunder shall be instituted exclusively in the courts of North Carolina located in Guilford County, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

15. Dispute Resolution. The Parties agree that, in the event any dispute related to this Agreement cannot be resolved by the City and County Managers or their designees, a resolution of any such dispute will first be attempted through mediation.

16. Term of Agreement. The term of this Agreement shall commence on the Effective Date and shall expire at the conclusion of the one-year construction warranty period of the Repairs unless sooner terminated or amended in accordance with this Agreement.

17. Successors and Assigns; Assignment. This Agreement is for the sole benefit of the Parties hereto and their respective successors and permitted assigns and nothing herein, express or

implied, is intended to or shall confer upon any other person any legal or equitable right, benefit, or remedy of any nature whatsoever, under or by reason of this Agreement. Neither Party may assign, sublet, subcontract, or transfer any interest in this Agreement without the prior written consent of the other Party.

18. Amendments and Waivers. This Agreement may be amended, modified, or supplemented only by written agreement authorized by the governing bodies of each party and signed by authorized representatives of both Parties. No waiver by either Party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the Party so waiving.

19. Termination. The Parties may terminate this agreement at any time by mutual written consent and under such terms agreed to in writing by their authorized representatives.

20. Representation of Authority. Any individual executing this Agreement on behalf of the Parties hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of the Parties and does so with full legal authority.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the Effective Date by their duly authorized representatives.

[Signatures are on following pages]

CITY OF HIGH POINT

By: _____
Cyril Jefferson, City Mayor

ATTEST:

Sandra Keeney, City Clerk

Preaudit Certificate

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Bobby Fitzjohn, Finance Officer

GUILFORD COUNTY

By: _____
Erris Dunston, Assistant County Manager

Attest:

Robin B. Keller, Clerk to the Board

Dwight Godwin, Guilford County Department Director

BICENTENNIAL GREENWAY GIS PROPERTY MAP

Search Results (1 Parcels) X

More

Clear all

CITY OF HIGH POINT

4125 PIEDMONT PKWY

[CAMA Report](#)

[Community Info](#)

[Well and Septic](#)

[Neighborhood Sales](#)

[Parcel Verify](#)

[Tax Appraisal Information](#)

[Tax Bill](#)

[Owner History](#)

[Oblique Photos](#)

Parcel Number	207775
PIN	7814707471
Owner	CITY OF HIGH POINT
Mail Address	PO BOX 230
Mail City	HIGH POINT
Mail State	NC
Mail Zip	27261
Property Address	4125 PIEDMONT PKWY
Legal Description	
Deed	003781-01064
Plat	143-91
Condo	
Total Assessed	0
Total Building Value	0
Total Out Building Value	0



INVOICE

EXHIBIT B



UNDERGROUND UTILITY CONSTRUCTION
HIGH POINT, NC • Est. 1985

631 OLD THOMASVILLE RD
HIGH POINT, NC 27260
PHONE: (336) 841-0889 FAX: (336) 841-0847

MR. TREVOR SPENCER
CITY OF HIGH POINT

4/15/2025
GREENWAY PROJECT

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
1	REMOVED FAILING WOOD WALKWAY AND INSTALLED 48" CULVERT PIPE AS QUOTED ON 3/17/2025	1	LS	\$ 65,000.00	\$ 65,000.00
TOTAL AMOUNT DUE:					\$ 65,000.00

CITY OF HIGH POINT

AGENDA ITEM



TITLE: Consideration of a Contract Amendment to CPL, Inc. - Center for Active Adults

FROM:
Lee Tillery
Parks and Recreation Director

MEETING DATE:
July 31, 2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

ATTACHMENTS:

1. Contract Amendment Proposal 001 - Additional Design Services
 2. Contract Amendment Proposal 002 - Commissioning
-

PURPOSE: City Council to award a contract amendment to CPL, Inc. for additional architectural and building commissioning services related to the new Center for Active Adults.

BACKGROUND: City Council awarded an initial contract to CPL, Inc. for design services in February 2024. This contract included all phases of design, along with construction administration services. The assumption of the original contract was based on a lower budget than was ultimately approved as the final Guaranteed Maximum Price (GMP). This amendment addresses a 5.4% increase based on that difference. It also includes commissioning authority services for the building systems once construction is complete and prior to opening for service. Commissioning was not part of the original contract.

The total cost for both amendments is \$138,565 and will be accounted for with 2019 General Obligation Bonds associated with the project.

BUDGET IMPACT: Funds are available in the FY 2025-2026 Budget.

RECOMMENDED ACTION REQUESTED: City Council is requested to consider a professional services contract amendment to CPL, Inc. in the amount of \$138,565 for additional architectural and building commissioning services related to the new Center for Active Adults and authorize the appropriate City Official(s) to execute all necessary documents.

June 6, 2025
Rev.1 July 21, 2025

Via Email

Mr. Lee Tillery, Parks and Recreation Director (Lee.Tillery@highpointnc.gov)
City of High Point
136 Northpoint Ave
High Point, NC, 27262

RE: **Contract Amendment 001 – Additional Design Services**
City of High Point – Center for Active Adults
High Point, NC

Lee:

Thank you for allowing CPL to provide professional Architectural and Engineering services for the Center for Active Adults (“the Project”) located at 503 James Road, High Point, NC.

Our initial scope for the project included design services including construction documentation and construction administration for a new Center for Active Adults, including Architecture, Interior Design, Mechanical / Electrical / Plumbing / Fire Protection / Structural and Civil Engineering. Our assumptions at the start of design was outlined in the original contract document dated January 2, 2024:

17. Project budget is assumed to be \$12,500,000. Construction budget is assumed to be \$10,000,000 (20% of project budget assumed for soft costs, design fees, furniture, etc.).

During design development and budgeting, the construction cost was modified to capture additional scope, including additional square footage, side and rear patios, lobby, and expanded lounge and game room space. At the conclusion of bidding, the approved construction budget is assumed to be \$12,019,736.00 with a construction duration of 357 days. As outlined in the original agreement:

18. Any additional funding received pertaining to the project will trigger a 7% compensation to the Architect based on the amount of the funding, if the construction cost is modified from the assumed \$10,000,000 as this would be an addition to the total construction budget which the lump sum is based on.

We therefore respectfully request an increase in our professional services fee in the amount of **\$109,065.00** as summarized below. This is closer to a 5.4% compensation but falls in line with our original fee percentage.



Contract Amendment 001 – Addition Design Services

Center for Active Adults

City of High Point

June 6, 2025

Page 2 of 2

FEE SCHEDULE	ORIGINAL FEE	PROPOSED FEE
Schematic Design	\$75,000.00	\$85,906.50
Design Development	\$150,000.00	\$171,813.00
Construction Documentation	\$202,000.00	\$231,447.55
Construction Services Procurement	\$22,000.00	\$25,271.95
Construction Administration	\$195,000.00	\$223,356.90
Civil Engineering/Landscape Architecture	\$104,800.00	\$120,069.10
Design Fee Total	\$748,800.00	\$857,865.00

If you have any questions or require further information, please let us know. We look forward to the successful completion of this very important project.

Sincerely,
CPL

A handwritten signature in blue ink, appearing to read 'Taylor Bishal', is written over the printed name.

Taylor Bishal, AIA
Project Manager



June 6, 2025

Via Email

Mr. Lee Tillery, Parks and Recreation Director (Lee.Tillery@highpointnc.gov)
City of High Point
136 Northpoint Ave
High Point, NC, 27262

Re: Contract Amendment 002 – Cx Proposal
City of High Point – Center for Active Adults
High Point, NC

Dear Mr. Tillery:

Thank you for the opportunity to submit this proposal for professional commissioning authority services associated with the Center for Active Adults to be located at 503 James Road, High Point, NC, 27265.

PROJECT UNDERSTANDING

The City of High Point is building a new Center for Active Adults. The facility will be one story of approximately 20,000 square feet of new indoor construction. The building includes administrative offices, restroom facilities, a large fitness area, walking track, game rooms and multipurpose rooms. Mechanical systems include packaged rooftop units serving single duct terminal units with electric reheat. The City of High Point wishes to hire CPL to perform construction phase commissioning authority services for the building systems.

SCOPE OF SERVICES

Construction Phase Commissioning

- Construction phase commissioning services shall be per ASHRAE Guideline 0 and the North Carolina Energy Conservation Code.
- Systems to be commissioned include HVAC systems, lighting and lighting controls, and the domestic hot water system. Commissioning of the building shell is not included in this proposal.
- Develop and implement a commissioning plan.
- Execute the commissioning program through organization of all meetings, tests, demonstrations, events, and performance verifications.
- Conduct a kickoff meeting for the purpose of reviewing the complete commissioning program and establishing tentative schedules for commissioning activities.
- Periodic inspections of work in progress to ensure that all systems and equipment are installed according to specifications. Specific milestones that will trigger a site visit include:
 - Sub-grade piping installation before it is covered



- Installation of major equipment
 - Completion of rough-in before walls are covered
 - Completion of above-ceiling equipment before ceilings are installed
 - Equipment start-up testing
 - Pre-Functional Test Completion
- Maintenance of Issues Log based on site inspections.
- Witness major equipment and system start-ups. Ensure the results are documented (including a summary of deficiencies) and incorporated in the O&M manuals.
- Confirm that O&M training sessions occur and are documented. Scheduling of training is by others.
- Generate Pre-Functional Tests.
- Generate Functional Performance Testing procedures.
- Upon notification that the mechanical systems have been completed and are operational, witness verification of the TAB report and operation of the control systems in accordance with the construction contract documents.
- Provide detailed Pre-Functional and Functional checklist data sheets to contractors for documentation of tests.
- Spot check Pre-Functional Tests to confirm that the mechanical systems are ready for Functional Performance Testing.
- Witness Functional Performance Tests as performed by the contractor. The test data shall be part of the commissioning report. Sampling strategies may be utilized as approved by the commissioning authority.
- Submit Functional Performance Test report for review.
- Witness re-testing if performance deficiencies are found and corrected. Up to one retest is included.
- Review as-built drawings for accuracy with respect to the installed systems. Request revisions to achieve accuracy.
- Ensure that the O&M manuals, and all other as-built records have been updated to include all modifications made during the construction phase.
- Prepare the final commissioning report and deliver to the Owner.

SCHEDULE

Construction phase commissioning occurs in parallel with the project construction which is anticipated to be completed by November 20, 2026.

CLIENT RESPONSIBILITIES

The Client shall appoint an “Owner’s Representative” to act as the point of contact for CPL. It shall be the responsibility of the client to provide the following:

- Access to the project site during construction.
- Reasonable advance notice of scheduled meetings.
- Decisions on critical issues in a timely manner.
- Payment of all invoices in accordance with this agreement.



COMPENSATION

CPL agrees to provide the professional design services listed in the Scope of Services. Our fee proposal is based upon work-effort projections and applicable billing rates for the scope of work anticipated for this project. We propose to provide the scope of services for the following lump sum fee inclusive of reimbursables.

Construction Phase Commissioning Authority Services.....\$29,500

ADDITIONAL SERVICES

Any items not contained in our Scope of Services or contrary to the assumptions listed above will be deemed additional services. If requested by the Client, additional services will be provided on an hourly basis at our standard hourly billing rates, or as a fixed fee mutually agreed to in advance by both parties.

CONCLUSION

This document serves as a construction phase commissioning services fee proposal. The proposed fee is valid for 90 days from the date of this proposal. We look forward to working with you on the successful completion of this project.

Thank you again for the opportunity to submit this proposal. Please provide written acceptance of this proposal if you wish to engage our services. Should you have any questions or require additional information, please do not hesitate to contact me at 980.275.5892 or RNilson@cplteam.com

Very truly yours,
CPL

Rachel Nilson
Vice President
980.275.5892
RNilson@cplteam.com

Accepted by:

Lee Tillery
City of High Point

Date