

City of High Point

*Britt Moore, Chair
Jason, Ewing, Wesley Hudson
Victor Jones*



Minutes

Thursday, October 3, 2019

4:00 PM

3rd Floor Conference Room

Finance Committee

*Britt Moore, Chair
Jason, Ewing, Wesley Hudson
Victor Jones*

FINANCE COMMITTEE - Council Member Britt W. Moore, Chair**Present:**

Chairman Britt Moore; Committee Member Jason Ewing, Committee Member Wesley Hudson, and Committee Member Victor Jones

Staff Present:

Randy McCaslin, Deputy City Manager; Eric Olmedo, Managing Director; Garey Edwards, Director of Electric Utilities; Roslyn McNeill, Budget Analyst; Bobby Fitzjohn, Director of Financial Services; Jeron Hollis, Director of Communications & Public Engagement; Lee Tillery, Director of Parks & Recreation; Tim McKinney, Director of Facility Services; Terry Houk, Director of Public Services; Allan Hicks, Engineering Services; Derrick Boone, Assistant Director of Public Services; Kim Thore, Right-of-Way Coordinator; Jelani Biggs, Human Relations Manager; Meghan Maguire, Assistant City Attorney; Mary Brooks, Deputy City Clerk; and Lisa Vierling, City Clerk

News Media Present:

Pat Kimbrough, *High Point Enterprise*

Chairman Moore called the meeting to order at 4:01 p.m.

Present 4 - Moore, Council Member Wesley Hudson, Council Member Victor Jones, and Council Member Jason Ewing

Absent 2 - Alternate Member Jay Wagner, and Alternate Member Christopher Williams

2019-425**Resolution - Sale of City Owned Property - 1018 E. Green Drive**

City Council is requested to adopt a resolution accepting the offer of \$2,300 and authorizing the sale of the surplus City owned property located at 1018 E. Green Drive.

Attachments: [1. Sale of City Owned Property - 1018 Green](#)

[Affadivit of Publication](#)

[Upset Bid 1018 E. Green Drive \(signed resolution\).pdf](#)

[Signed Sale of City Owned Property 1018 E Green Drive](#)

Kim Thore, Right-of-Way Coordinator, advised this property was gifted to the city of High Point and the city has no use for it. She reported that the adjoining property owner made an offer of \$2,300 to purchase the property through the upset bid process.

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

[2019-426](#)

Deed of Correction - 1422 - 1424 Johnson Street Properties

City Attorney's office is requesting City Council approval to grant a correction deed to release ownership rights of City owned property located at 1424 Johnson Street.

Attachments: [2. Deed of Correction](#)

Kim Thore, Right-of-Way Coordinator, needs to do a correction deed to release ownership rights for a piece of property on Johnson Street that was thought to have been sold; the city actually sold the wrong piece of property that was next door to the property that the city actually owned. Deputy City Manager Randy McCaslin advised that this dates back to the late 1920s and Ms. Thore added that it does seem the house was taxed since it was built in 1930. She further explained that the current property owner is in the process of trying to sell the property and the closing attorney noticed the discrepancy.

A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

[2019-427](#)

Contract - Shealy Electrical - Pad Mount Transformers

City Council is requested to award a contract to Shealy Electrical in the amount of \$111,630 for the purchase of three (3) 2,500kVA pad mount transformers.

Attachments: [3. Pad Mounted Transformers](#)

Garey Edwards, Director of Electric Utilities, advised that they normally keep three of these transformers in stock. One is to go back to stock, one is for an industrial facility, and one is for one of the new buildings at High Point University. The average life expectancy for these pad mount transformers is about 40 years.

A motion was made by Committee Member Ewing, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

[2019-428](#)

Contract - Willard Dairy Road/Kendall Road - Water Main Extension

City Council is requested to award a contract to Breece Enterprises Inc. in the amount of \$630,948.00 for water main extensions to Willard Dairy Road/Kendall Road to improve water quality, fire protection and provide future services to residential and commercial development.

Attachments: [4. Willard Dairy Rd and Kendale Rd Water Main Extensions](#)

Terry Houk, Director of Public Services, reported that the bids came in under the engineering estimate. Staff estimates a loss of about \$200,000 in water from the process of bleeding off the lines that is a requirement for water quality standard and this will actually result in a savings to the city. Staff recommends the contract be awarded to Breece Enterprises, Inc. in the amount of \$630,948.00 for water main extensions to Willard Dairy Road/Kendall Road to improve water quality, fire protection and provide future services to residential and commercial development.

A motion was made by Committee Member Ewing, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

[2019-429](#)

Contract - Johnson Controls Security System - Parks & Recreation

City Council is requested to approve an amendment to a contract with Johnson Controls Security Solutions, LLC in the amount of \$106,541.80 to provide security services at City Parks and Recreation facilities.

Attachments: [5. Johnson Controls Contact - Amendment 2 September 2019](#)

Lee Tillery, Director of Parks & Recreation, explained this is the second amendment to a 5-year contract with Johnson Controls Security Solutions, LLC in the amount of \$106,541.80 to provide security services at the City Parks and Recreation facilities. This allows for remote surveillance, mainly for security systems, and it does include monitoring costs.

Committee Member Ewing inquired about security measures for city parks. Mr. Tillery replied there are not currently any security measures at city parks, but staff is looking at some remote camera systems in the areas where there are known issues.

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

[2019-430](#)

Resolution - High Point Theatre/International Market Center HVAC Lease

Amendment

Council is requested to adopt a resolution approving the Seventh Amendment to the original lease to standardize the HVAC expenses for the High Point Theatre to allow for consistent budgeting.

Attachments: [Legal Advertisement](#)
[IMC Theatre HVAC 7th Lease Amendment](#)
[Signed Resolution HVAC Usage for HP Theatre](#)

Meghan Maguire, Assistant City Attorney, advised this is the Seventh Amendment for the lease between IHFC and the city of High Point for HVAC services. The original agreement was approved in 1973. Other than extending the term, all other stipulations remain the same.

Randy McCaslin, Deputy City Manager, explained this is extremely helpful for budgetary purposes.

A motion was made by Committee Member Hudson, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

[2019-431](#)

WSSU Football Program

City Council is requested to approve funding in the amount of \$5,000 to provide 2000 tickets for youth in High Point to attend a football game between Winston Salem State University and St. Augustine University being held Saturday, October 19th at the Simeon Stadium.

Attachments: [7. WSSU Football donation](#)

Eric Olmedo, Managing Director, advised the game between Winston Salem State University and St. Augustine University will be held in High Point on Saturday, October 19th at Simeon Stadium. Council Member Golden has requested that the city of High Point approve funding in the amount of \$5,000 to provide 2000 tickets for High Point youth to attend the game and this would match a recent commitment made by the Guilford County Commissioners.

Committee Member Ewing asked if the city has engaged the Convention & Visitors Bureau for any dollars for the event and Mr. Olmedo stated he was unsure.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

2019-432

Budget Ordinance Amendment - High Point Community Foundation

City Council is requested to approve a budget ordinance amendment to appropriate funds in the amount of \$761,123 for a pass-through grant received from the High Point Community Foundation for the High Point Baseball Inc. for capital team expense.

Attachments: [8. Community Foundation Pass Through Grant amendment](#)
[Signed Budget Ordinance for HP Community Foundation Pass Through Grant](#)

Eric Olmedo, Managing Director, advised this is a pass-thru grant from the High Point Community Foundation for High Point Baseball Inc. for capital expenditures for Blessing Park and Slane playground.

A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

2019-445

Contract - Samet Corporation - New High Point Police Headquarters/Communications Center

Council is requested to approve an early construction package to Samet Corporation in an amount not to exceed \$5,017,482.00 for the construction renovations to the new High Point Police Headquarters and Communications Center. Approving this early package will allow for work to begin immediately on the building.

Attachments: [9. Early Construction Contract - Samet Corp - New HPPD](#)

Randy McCaslin, Deputy City Manager, advised that bids will not be received until October 10th and staff is asking that Council go ahead and approve the early construction package to Samet Corporation in an amount not to exceed \$5,149,827.00 for construction renovations to the new High Point Police Headquarters and Communications Center. This will provide a 20-day start and allow work to begin immediately.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the October 7, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye: 4 - Council Member Moore, Council Member Hudson, Council Member Jones, and Council Member Ewing

Absent: 2 - Alternate Member Wagner, and Alternate Member Williams

PENDING ITEMS

[2018-169](#)

Amendment to License Agreement - Cingular Wireless PSC, LLC (AT&T)

City Council is requested to approve an Amendment to the License Agreement with Cingular Wireless PCS, LLC (AT&T) which allows the location of communication equipment at the City's Ward Water Plant; and authorize the City Manager to execute the agreement.

Attachments: [7. Amendment to Lease Agreement - Crown Castle](#)

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 4:15 p.m. upon motion duly made and seconded.

Respectfully submitted,

Lisa B. Vierling, City Clerk

Britt W. Moore, Chairman