HIGH POINT FINANCE
COMMITTEE MEETING
Thursday, January 30, 2025 - 4:00 PM
Council Chambers - Municipal Office Building
211 S. Hamilton Street

Finance Committee - Britt W. Moore, Chair

CALL TO ORDER

Chair Moore called the Finance Committee meeting to order at 4:00 PM and stated that all the members were present.

Present: Chair Britt Moore, Council Member Michael Holmes, Council Member Tim Andrew, Council Member Monica Peters

PRESENTATION OF ITEMS

2025-029 **Consideration of a Capacity Building Award from The Foundation for a Healthy High Point**

City Council is requested to consider a Capacity Building Funding Award from The Foundation for a Healthy High Point, approve a Budget Ordinance Amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

Nena Wilson, Community Development & Housing Director, presented the item. She indicated that in response to Neighborhood Associations need to enhance the leadership and organizational capacity of their organizations, the Community Development & Housing Department received a Capacity Building Award in the amount of $22,000 from the Foundation for a Healthy High Point. She explained the associations would be using the funds to fuel resident-led projects. She said the funds would go to 11 neighborhoods, primarily located in the core of the city, and that the associations would serve as liaisons to their communities.

In response to Council Member Andrew, Ms. Wilson said each neighborhood would be receiving roughly $2000 of grant money and that the money could be used on multiple projects.

A motion was made by Chair Moore, seconded by Council Member Peters, to Approve Agenda Item # 2025-029.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-030 **<u>Consideration of a Resolution Authorizing a Second Amendment to the Interlocal Agreement for the Everbridge Emergency Notification System</u>**

City Council is requested to consider a Second Amendment to the Interlocal Agreement for the Everbridge Emergency Notification System, approve a Resolution, and authorize the appropriate City Official(s) to execute all necessary documents.

Adam Ward, Information Technology Services Director, presented the item and indicated the interlocal agreement allows for municipalities to send out emergency communications to all cellphones in the geofence area. He said the notifications would be used to send life-saving communications during emergency events.

A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-030.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-031 **<u>Consideration of a Sole Source Contract Renewal with Accruent</u>**

City Council is requested to consider a contract renewal with Accruent, a sole source vendor, in the amount of $68,308.28 for the annual renewal of the computerized management system (CMMS) software and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, presented the item and said the item was to renew the annual contract with Accruent for the computerized maintenance management system for the water and wastewater plants. He explained that a new software system was being implemented, but said there was still a need to renew the contract with Accruent until the implementation was complete.

In response to Chair Moore, Mr. Stone said it would take about a year to complete the implementation of the new software.

In response to Council Member Andrew, he said they had already been through the process of evaluation of software.

A motion was made by Chair Moore, seconded by Council Member Holmes, to Approve Agenda Item # 2025-031.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-032 **Consideration of Final Adjusting Change Order #3 to Triangle Grading & Paving, Inc.**
City Council is requested to consider Final Adjusting Change Order #3 to Triangle Grading & Paving, Inc. in the amount of $376,488.09 for additional costs associated with the Kersey Valley Road Realignment project and authorize the appropriate City Official(s) to execute all necessary documents. The new and final contract total will be $5,312,944.54.

Melinda King, Assistant Public Services Director, presented the item and said drainage and sight distance issues were found during the Kersey Valley Landfill relocation process that needed to be addressed. She said this would be the final change to wrap up the project. She said after the year warranty period; the North Carolina Department of Transportation would take over the road and the maintenance associated with it.

In response to Chair Moore, Ms. King said the issues that were found had to be corrected to comply with regulations.

A motion was made by Council Member Peters, seconded by Council Member Holmes, to Approve Agenda Item # 2025-032.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-033 **Consideration of a Sole Source Contract with PREDL Inc.**
City Council is requested to consider a sole source contract with PREDL Inc. in the amount of $46,095.29 for sanitary sewer manhole rehabilitation and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, presented the item and said it involved the rehabilitation of two sanitary sewer manholes with a sole source Flexliner product offered by PREDL. He explained that using the Flexliner product would be the less intrusive way to rehabilitate the manholes.

In response to Council Member Andrew, Mr. Stone indicated the City had previously used the company for other projects.

A motion was made by Chair Moore, seconded by Council Member Holmes, to Approve Agenda Item # 2025-033.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-034 **Consideration of a Contract with Schnabel Engineering South, PC**

City Council is requested to consider a contract with Schnabel Engineering South, PC in the amount of $3,735,000 for design services to support the replacement of Arnold Koonce City Lake Dam, adopt a capital project ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, presented the item and said the contract was for performing the design services for the Arnold Koonce City Lake Dam. He explained that the dam was almost 100 years old and did not meet current dam design standards. He indicated that the contract would include the final design as well as all permitting and bidding support. He said that revenue bonds associated with the ordinance will be issued in 2027 and that service payments would be paid from water and sewer revenues. He explained that the design process would take 25 months, with an anticipated 12 months in permitting. He said they would try to conduct some of the permitting during the design phase but that it could carry over and that there would be a minimum of 25 months for the design of the project.

Council Member Moore commented on the 25-month design process and said he would love to hear from the company about how that process works. Council Member Andrew said he was more concerned about the permit process.

A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-034.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-035 **Consideration of Task Order with Davis-Martin-Powell**

City Council is requested to consider a task order with Davis-Martin-Powell in the amount of $600,200 for professional engineering services to support the widening of SR 1818 Johnson Street and SR 1850 Sandy Ridge Road and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, presented the item and said the next two items were similar. He indicated the task order involved contract administration and resident project representation for the upcoming NCDOT widening project. He explained the

City has a master agreement with DMP and that the company would oversee design and onsite inspections.

A motion was made by Chair Moore, seconded by Council Member Peters, to Approve Agenda Item # 2025-035.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-036 **Consideration of a Utility Agreement with North Carolina Department of Transportation**
City Council is requested to consider a Utility Construction Agreement in the estimated amount of $3,939,465.46 for the roadway widening project U-4758 involving SR 1818 Johnson Street and SR 1850 Sandy Ridge Road and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, presented the item and said it involved the same NCDOT road widening project mentioned in the previous item. He indicated the City was responsible for paying for the utility relocation and the design and that payments would be due to NCDOT in the FY 2026-2027 budget and would be included in that budget.

A motion was made by Chair Moore, seconded by Council Member Holmes, to Approve Agenda Item # 2025-036.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-041 **Consideration of a Municipal Agreement with North Carolina Department of Transportation (NCDOT)**
City Council is requested to consider a Municipal Agreement with NCDOT in the amount of $1,916,217.98 for the Johnson Street/Sandy Ridge Road project (U-4758) and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, indicated this item corresponded to the project mentioned in the last two items. He said the municipal agreement with NCDOT was for the participation of the City in the betterment project to install a sidewalk on one side and a multi-use path on the other side. He indicated the project would also include black powder-coated traffic signal strain poles. He said the funds for this project would be budgeted in a future year and would most likely be included in the FY 2028-2029 budget cycle.

In response to Chair Moore, Mr. Venable said the City did have input in the street design process.

In response to Council Member Andrew, he said there would be on-street bike lanes in addition to the 10-foot-wide multi-use path.

A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-041.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-037 **Consideration of a Sole Source Purchase from Mile High Shooting Accessories**

City Council is requested to consider a sole source purchase from Mile High Shooting Accessories (MHSA) in the amount of $37,703.58 for rifle replacement and repairs and authorize the appropriate City Official(s) to execute all necessary documents.

Chief Cheeks presented the item and indicated it was for rifle replacement and repairs. He explained the police department was using various platforms and this purchase would allow all officers to use the same platform. He explained the trade-in process for the current rifles and said the new platform would allow for any repairs to be completed in-house.

A motion was made by Chair Moore, seconded by Council Member Holmes, to Approve Agenda Item # 2025-037.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-039 **Consideration of a Contract with SIMCON Company, LLC**

City Council is requested to consider a contract with SIMCON Company, LLC in the amount of $256,339 for the True Lane Roadway Project and authorize the appropriate City Official(s) to execute all necessary documents.

Damon Dequenne, Assistant City Manager, presented the item and said the contract was for improvements on True Lane, an unpaved, city-maintained street.

A motion was made by Chair Moore, seconded by Council Member Peters, to Approve Agenda Item # 2025-039.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-040 **<u>Consideration of a Contract Renewal with Wake Forest Baptist Medical Center (WFBMC)</u>**
City Council is requested to consider a contract renewal with Wake Forest Baptist Medical Center in the estimated amount of $379,086 for on-site health clinic services and authorize the appropriate City Official(s) to execute all necessary documents.

Angela Kirkwood, Human Resources Director, presented the item and indicated it was for the renewal of the contract with Wake Forest Baptist Medical Center for the onsite services at the employee clinic. She spoke about the services offered at the clinic and the benefits for employees.

Council Member Peters said she has used the clinic and loved it and thanked Ms. Kirkwood for bringing it to the City.

A motion was made by Chair Moore, seconded by Council Member Holmes, to Approve Agenda Item # 2025-040.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

2025-042 **<u>Consideration of Sale of City Owned Property – 812 East Russell Avenue</u>**
City Council is requested to adopt the resolution accepting the offer of $14,000.00 and authorizing the sale of 812 East Russell Avenue through the upset bid procedure of N.C.G.S. §160A-269.

Mike Brooks, Real Estate Coordinator, presented the item.

In response to Council Member Peters, Mr. Brooks confirmed that the property was vacant.

A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-042.

Motion Passed with the following vote:

Aye: Chair Moore, Council Member Holmes, Council Member Andrew, and Council Member Peters

ADJOURNMENT

Meghan Maguire, City Attorney, introduced the new Assistant City Attorney, Kody McHale and said he was a great addition to the team. Chair Moore welcomed Mr. McHale to the City.

There being no further business to come before the Finance Committee, the meeting adjourned at 4:23 p.m.

Respectfully Submitted,

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Britt Moore, Chairman

Attest:

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Alison Glynn, Deputy City Clerk