HIGH POINT FINANCE
COMMITTEE MEETING
Thursday, January 9, 2025 - 4:00 PM
Council Chambers - Municipal Office Building
211 S. Hamilton Street

Finance Committee - Britt W. Moore, Chair

CALL TO ORDER

Chair Moore called the Finance meeting to order at 4:00 p.m. and stated that all members were present.

Present: Chair Britt Moore, Mayor Pro Tempore Michael Holmes, Council Member Tim Andrew, and Council Member Monica Peters

PRESENTATION OF ITEMS

2025-005 **Consideration of a Contract with Carolina CAT, Inc**
City Council is requested to consider a contract with Carolina CAT, Inc. in the amount of $157,113.82 for the installation of a generator at the Municipal Operations Center (MOC) and authorize the appropriate City Official(s) to execute all necessary documents.

Tyler Berrier, Engineering Services Director, presented the item and explained that the generator did not have a backup and that it was determined that this generator would power that facility. He indicated Carolina CAT would also purchase and install an automatic transfer switch, set the generator with a crane, and rewire the existing generator so it can be used effectively.

In response to Chair Moore, Mr. Berrier said they are waiting on the arrival of equipment to begin the process of installation.

A motion was made by Chair Moore, seconded by Council Member Andrew, to approve Agenda Item # 2025-005.

Motion Passed with the following vote:

Aye: Chair Moore, Mayor Pro Tempore Holmes, Council Member Andrew, and Council Member Peters

2025-007 **Consideration of Amendment No 1 to the Master Equipment, Software License, and Services Agreement with Delerrok, Inc.**

City Council is requested to consider Amendment No. 1 to the Master Equipment, Software License, and Services Agreement with Delerrok, Inc. in the amount of $137,391.00 and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, presented the item and explained it was an amendment to the Agreement with Delerrok, Inc. that would allow the transit system to utilize mobile fare collection. He said the amendment would allow Transit to use the same system with no increase in the transaction fees. He pointed out the upgrade would also provide opportunities for continued regional partnerships to provide a seamless transit experience.

Chair Moore pointed out discrepancies in the numbering of the agenda items on his copy. The City Clerk provided him an agenda with the correct numbers.

A motion was made by Chair Moore, seconded by Mayor Pro Tempore Holmes, to Approve Agenda Item # 2025-007

Motion Passed with the following vote:

Aye: Chair Moore, Mayor Pro Tempore Holmes, Council Member Andrew, and Council Member Peters

2025-008 **Consideration of a Contract with SRF Consulting Group, Inc.**
City Council is requested to consider a contract with SRF Consulting Group, Inc. in the amount of $178,360.63 for development of a short-range transportation plan and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, presented the item and explained the contract was for the development of a short-range transit plan. He clarified that the City's last short-range transit plan was completed in 2014 and that the City had received five competitive proposals and explained the evaluation process. He said that SRF Consulting Group, Inc. would evaluate the existing services, as well as the addition of new services, and identify areas for cost savings and opportunities for increased regional partnerships. He noted there would be multiple opportunities for outreach and public input throughout the process.

A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-008.

Motion Passed with the following vote:

Aye: Chair Moore, Mayor Pro Tempore Holmes, Council Member Andrew, and Council Member Peters

2025-009 **Consideration of Task Order #2 with Kimley Horn and Associates, Inc.**
City Council is requested to consider Task Order #2 with Kimley Horn and Associates, Inc. in the amount of $118,211.48 for additional design services for the Triangle Lake Road Bond Project and authorize the appropriate City Official(s) to execute all necessary documents.

Greg Venable, Transportation Director, presented the item and indicated the change order was necessary to account for changes in the drainage design. He explained that during the review process that the changes were needed, and that additional work was required that was not included in the original contract.

A motion was made by Chair Moore, seconded by Council Member Peters, to Approve Agenda Item # 2025-009.

Motion Passed with the following vote:

Aye: Chair Moore, Mayor Pro Tempore Holmes, Council Member Andrew, and Council Member Peters

2025-010 **Consideration of a Purchase from Barrs Recreation, LLC**
City Council is requested to consider a purchase from Barrs Recreation, LLC through the Sourcewell cooperative purchasing contract in the amount of $178,349.25 for the purchase and installation of a new composite play structure at Oak Hollow Marina and authorize the appropriate City Official(s) to execute all necessary documents.

Lee Tillery, Parks and Recreation Director, presented the item. He indicated the current playground equipment was 17 years old and that it was a high priority to replace the playground. He explained the procurement was being made through the existing Sourcewell contract honored through the purchasing policies of the City.

Chair Moore pointed out the playground was used quite a bit when the weather was good and said he was looking forward to seeing the new equipment.

A motion was made by Chair Moore, seconded by Mayor Pro Tempore Holmes, to Approve Agenda Item # 2025-010.

Motion Passed with the following vote:

Aye: Chair Moore, Mayor Pro Tempore Holmes, Council Member Andrew, and Council Member Peters

ADJOURNMENT

Council Member Peters spoke on the public input meeting on the proposed Southwest Mill District on Tuesday, January 14th at the Southside Recreation Center, and encouraged everyone to attend.

Chair Moore thanked staff for inclement weather preparation.

There being no further business to come before the Finance Committee, the meeting adjourned at 4:10 p.m.

Respectfully Submitted,

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Britt Moore, Chairman

Attest:

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Alison Glynn, Deputy City Clerk