HIGH POINT FINANCE COMMITTEE MEETING
Thursday, May 29, 2025 - 4:00 PM
Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Finance Committee - Mayor Pro Tempore Britt W. Moore, Chair

CALL TO ORDER

Chair Moore called the Finance Committee to order at 4:00 p.m. and stated the following members were present:

Present: Chair Member Moore, Council Member Michael Holmes, Council Member Tim Andrew

Absent: Council Member Monica Peters

PRESENTATION OF ITEMS

2025-210 **Consideration of an Annual License Renewal for Cisco Duo**
City Council is requested to consider an annual license renewal for Cisco Duo Multi-Factor Authentication (MFA) in the amount of $107,342.46 and authorize the appropriate City Official(s) to execute all necessary documents.

Virginia Baskins, Assistant IT Director, presented the item and stated it was a renewal for the Cisco Duo Multi-Factor Authentication software. She pointed out that the renewal cost remained the same as last year.

In response to Council Member Andrew, Ms. Baskins stated that the 1,820 licenses would be for employees and any outside contractors or vendors that needed to access the City's resources.

Chair Moore made a motion, seconded by Council Member Holmes, to approve agenda item 2025-210.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-211 **Consideration of an Increase in the Purchase Order Amount for Meritech, Inc.**
City Council is requested to consider an increase in the purchase

order amount to Maritech, Inc. from $90,000 to $100,000 for additional laboratory services and authorize the appropriate City Official(s) to execute all necessary documents.

Robbie Stone, Public Services Director, presented the item and indicated that the company would help with additional laboratory testing. He said that with the mandate for additional testing, there is a need for funds to be added to the original purchase order.

Chair Moore made a motion, seconded by Council Member Andrew, to approve agenda item 2025-211.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-212 **Consideration of a Sole Source Purchase from GEA Westfalia**

City Council is requested to consider a sole source purchase from GEA Westfalia in the amount of $578,236 for a replacement centrifuge rotating assembly at the Eastside Wastewater Treatment Plant (WWTP) and authorize the appropriate City Official(s) to execute all necessary documents.

Robbie Stone, Public Services Director, presented the item and indicated it was for the replacement of centrifuge parts at the Eastside Wastewater Treatment Plant.

In response to Chair Moore, Mr. Stone shared that the life expectancy of the centrifuge is 10–15 years and that this one was nine years old, and that the entire replacement would cost around one million dollars. He said the unit should last another ten years and that he felt the parts' replacement was the right thing to do, rather than a full unit replacement.

Chair Moore made a motion, seconded by Council Member Andrew, to approve agenda item 2025-212.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-213 **Consideration of a Sole Source Purchase from EBARA Hayward Gordon**

City Council is requested to consider a sole source purchase from EBARA Hayward Gordon in the amount of $57,515 for a replacement recirculating pump at the Westside Wastewater Treatment Plant (WWTP) and authorize the appropriate City Official(s) to execute all necessary documents.

Robbie Stone, Public Services Director, presented the item and stated it was for a recirculating pump replacement at the Westside Wastewater Treatment Plant.

Chair Moore made a motion, seconded by Council Member Andrew, to approve agenda item 2025-213.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-214 **Consideration of a Task Order with CHA Consulting, Inc.**

City Council is requested to consider a task order with CHA Consulting, Inc. in the amount of $98,570 for professional engineering services and authorize the appropriate City Official(s) to execute all necessary documents.

Robbie Stone, Public Services Director, presented the item and indicated it was to look at some inflow and infiltration defects within the Boulding Branch basin. He pointed out the city had a Master Agreement with CHA Consulting and said this was one of the areas identified in the 2019 Sanitary Sewer Master Plan. He noted that the project would help to take additional burdens off the wastewater pipes and the plant.

Chair Moore made a motion, seconded by Council Member Andrew, to approve agenda item 2025-214.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-216 **Consideration of a Write-off of Delinquent Utilities and Miscellaneous Accounts Receivable**

City Council is requested to consider a write-off in the amount of $825,405 for delinquent utilities and miscellaneous accounts receivable through fiscal year 2020-2021 and authorize the appropriate City Official(s) to execute all necessary documents.

Bobby Fitzjohn, Financial Services Director, presented the item and explained the write-off of delinquent utilities. He said it did not mean the city would still not attempt to collect the delinquent amounts and pointed out that customers could not set up utilities again without paying the balance. He commended the Customer Service Department on the 99 percent rate of collection on utility billing.

Chair Moore made a motion, seconded by Council Member Holmes, to approve agenda item 2025-216.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-224 **Consideration of a Sole Source Purchase from Lenco Armored Vehicles**

City Council is requested to consider a sole source purchase from Lenco Armored Vehicles for a Lenco BearCat armored vehicle and declare the old vehicle as surplus for a trade-in value of $51,350, for a total purchase amount of $331,595, and authorize the appropriate City Official(s) to execute all necessary documents.

Rachel Juren, Assistant Chief of Police, presented the item. She indicated it was to replace the current 2013 Lenco BearCat with the current G3 model. She spoke on the features of the new vehicle and stated the old one would be traded in to offset the cost of the new vehicle.

In response to Chair Moore, Assistant Chief Juren said the vehicles were used by the SWAT Technical Unit primarily as a defensive tool.

Chair Moore made a motion, seconded by Council Member Andrew, to approve agenda item 2025-224.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-215 **Consideration of a Budget Ordinance Amendment for Kersey Valley Road Relocation**

City Council is requested to consider a budget ordinance amendment in the amount of $4,712,255 appropriating funds in the Landfill Development and Closure/Post-Closure Fund and authorize the appropriate City Official(s) to execute all necessary documents.

Stephen Hawryluk, Budget & Performance Director, presented the item and explained it was for follow-up invoices after the Kersey Valley project was completed to reimburse the Landfill Development and Closure/Post-Closure Fund.

Chair Moore made a motion, seconded by Council Member Holmes, to approve agenda item 2025-215.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

2025-219 **Consideration of Funding for Outside Non-Profit Organizations - FY 2025-26**
City Council is requested to finalize recommendations for funding the outside non-profit organization requests.

Stephen Hawryluk, Budget & Performance Director, gave an overview of the item and stated that the Finance Committee was responsible for reviewing the applications from outside non-profit organizations for funding requests and making recommendations to the full City Council. He shared that the city had received 50 applications totaling $1,799,270 and pointed out that the historic policy has been to allocate the equivalent of one-third of one penny of the tax rate for these applications. He explained that, for the upcoming fiscal year, the amount would be $465,804. He noted that ARPA-enabled funds had been used in the past for additional requests and shared that $154,984 was left if the Committee desired to consider any additional organizations.

Chair Moore spoke about the challenges of non-profit funding because of the number of organizations doing great things for the community. He explained that the City policy for funding non-profits had been around for a long time and spoke about the disparity between the funding request amount and the amount available for funding.

Chair Moore asked if he could make a motion just for the outside agency funding and discuss the ARPA-enabled funding separately.

City Attorney Meghan Maguire indicated the motion could reflect the outside organization funding without the ARPA-enabled funding component.

Chair Moore spoke about the requests by other entities and the possibility of using ARPA-enabled funds to fulfill these requests. He explained that the Committee felt it *was in the best interest to get the budget passed and address the ARPA-enabled funding at another time*.

Chair Moore made a motion, seconded by Council Member Holmes, to approve the outside non-profit funding as presented by staff.

The motion carried with the following vote:

Aye: Chair Britt Moore, Council Member Michael Holmes, and Council Member Tim Andrew

Absent: Council Member Monica Peters

ADJOURNMENT

There being no further business to come before the Finance Committee, the meeting adjourned at 4:20 p.m.

Respectfully Submitted,

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Britt Moore, Chairman

Attest:

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Alison Glynn, Deputy City Clerk