**HIGH POINT FINANCE COMMITTEEMEETING**
**Thursday, March 20, 2025 - 4:00 PM**
**Municipal Office Building**
**211 S. Hamilton Street**
**High Point, NC 27260**

**Finance Committee - Britt W. Moore, Chair**

## CALL TO ORDER

*Chair Moore called the Meeting of the High Point Finance Committee to order at 4:00 p.m. and stated the following members were present:*

**Present**: Chair Britt Moore, Council Member Tim Andrew, Council Member Monica Peters

**Absent:** Council Member Michael Holmes

## PRESENTATION OF ITEMS

2025-084 **Consideration of a 2024 Edward Byrne Memorial Justice Assistance Grant (JAG)**

City Council is requested to receive public comment and consider a Resolution authorizing the execution of Interlocal and Sub-recipient Agreements with Greensboro and Guilford County to accept the 2024 JAG Award and authorize the appropriate City Official(s) to execute all necessary documents.

*Eric Olmedo, Assistant City Manager, presented the item regarding body-worn cameras and said it was a shared agreement between High Point, Greensboro, and Guilford County.*

*Curtis Cheeks, Chief of Police, elaborated on the item and said the funding would be used to cover a portion of the annual service agreement with Axon Enterprise, Inc. for the Respond Device Plus licenses of the body-worn camera system.*

*In response to Council Member Andrew, City Attorney Meghan Maguire said the public comment component was a requirement of the agreement.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-084.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-086 **<u>Consideration of a Resolution Authorizing the Filing of Applications with the Federal Transit Administration</u>**
City Council is requested to consider a Resolution authorizing the filing of applications with the Federal Transit Administration and authorize the appropriate City Official(s) to execute all necessary documents.

*Angela Wynes, Transit Manager, presented the item and explained the item was a required update of the authorizing resolution with The Federal Transit Administration.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-086.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, Council Member Peters

**Absent**: Michael Holmes

2025-085 **<u>Consideration of a Task Order with Clearwater, Inc.</u>**
City Council is requested to consider a Task Order with Clearwater, Inc. in the amount of $115,248.63 to rebuild Nitrified Recycle Pump #3 at the Eastside Wastewater Treatment Plant (WWTP) and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, presented the item and said it was to rebuild a pump at the Eastside Wastewater Treatment Plant and explained the nitrified recycling process. He indicated the 20-year-old pump had a leak, and it was determined it needed a full pump rebuild during repairs. He explained that the City had a master agreement for professional services with the company.*

**A motion was made by Britt Moore, seconded by Monica Peters, to Approve Agenda Item # 2025-085.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-087 **<u>Consideration of Change Order #6 to Breece Enterprises, Inc.</u>**
City Council is requested to consider Change Order #6 in the amount of $600,000 to increase the contract amount from $2,256,620 to $2,856,620 and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, presented the item and explained the purpose of the contract was to assist with routine maintenance and emergency repairs. He indicated the change order was for additional funding that was needed due to multiple water breaks in the winter.*

*In response to Council Member Andrew, Mr. Stone said the amount was higher than last year, but that the increase was due to water main breaks and low staffing. He said they were working with the Human Resources Department to replenish staff.*

*In response to Chair Moore, Mr. Stone said he thought the extra funds would be sufficient in the event of any needed emergency repairs for the rest of the year.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-087.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-088 **Consideration of a Contract with JCI Jones Chemicals**

City Council is requested to consider a contract with JCI Jones Chemicals in the amount of $472,500 for the purchase of Liquid Sodium Hypochlorite for water and wastewater treatment and authorize the appropriate City Official(s) to execute all necessary documents.

*Robby Stone, Public Services Director, presented the item and explained the reverse bid process that was used to select the lowest bidding company. He said the contract would be for a one-year period, with an option to renew it for four additional one-year periods.*

***A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-088.***

**The motion passed with the following vote:**

***Aye**: Chair Moore, Council Member Andrew, and Council Member Peters*

***Absent**: Council Member Holmes*

*In response to Council Member Andrew, Mr. Stone gave a synopsis of the January power outage at the Wastewater Treatment Plant. He explained that the interruption caused the chlorine levels to drop, but that the levels were way above the required limit, and no unsafe water was released. He explained that the City took all the proper steps by notifying the State about the outage and said that they received positive* *feedback from the State. He said that even though no unsafe water had been pushed out during the incident, they received a violation letter from the Environmental Protection Agency (EPA). He explained that they used the EPA letter template and added a justification statement from the City and that the letters had been mailed out to citizens on Monday.*

*In response to Chair Moore, Mr. Stone said the EPA had sent the letter from Washington DC.*

2025-090 **Consideration of a Purchase from Altec Industries**
City Council is requested to consider a purchase with Altec Industries in the amount of $226,754 for one (1) Altec AT41M bucket truck, a budget ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

*Kevin Rogers, Fleet Services Director, presented the item and indicated it was for the purchase of a bucket truck for the Electric Department. He said the truck would be available within a 6-month timeframe.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-090.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-091 **Consideration of a Purchase from Capital Ford**
City Council is requested to consider a purchase from Capital Ford in the amount of $174,837.56 for four (4) Ford Explorers for the crime lab and authorize the appropriate City Official(s) to execute all necessary documents.

*Kevin Rogers, Fleet Services Director, presented the item and indicated it was to purchase four Ford Explorers for the Police Department crime lab using equitable sharing funds. He said the vehicles should be available within a six-month timeframe.*

*In response to Chair Moore, Police Chief Curtis Cheeks said the Police Department currently has eight crime lab vehicles, and that the purchase of an additional four vehicles would reduce processing time.*

*In response to Council Member Peters, Chief Cheeks said the vehicles were purchased at a Raleigh dealership due to the federal requirements that the business be registered in the System for Award Management (SAM) to receive funds.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-091.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-092 **Consideration of a Budget Ordinance Amendment**
City Council is requested to consider a Budget Ordinance Amendment appropriating sub-recipient grant funds in the amount of $5,065,600 awarded for the Southwest Renewal Foundation of High Point's (SWRF) Community Change Grant (CCG) and authorize the appropriate City Official(s) to execute all necessary documents.

*Stephen Hawryluk, Budget and Performance Director, presented the item and indicated these funds would be used for sewer infrastructure in the Southwest portion of the City and to install cameras to combat illegal dumping in the same area.*

*In response to Chair Moore, Assistant City Manager, Damon Dequenne, said there would be ten cameras.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-092.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-096 **Consideration of a Contract with Carolina Conduit Systems, Inc.**
City Council is requested to consider a contract with Carolina Conduit Systems, Inc. in the amount of $2,072,780 for the Washington Street Utility Undergrounding project and authorize the appropriate City Official(s) to execute all necessary documents.

*Trevor Spencer, Engineering and Facilities Director, presented the item and indicated it was for a streetscape project in the Washington Street Historic District to convert overhead utilities to underground. He explained that there were calculation errors in the bid submitted by the lowest bidder, Hyper Networks, LLC, and that the company elected to withdraw their bid after the corrections were made. He explained that the second-lowest bidder, Carolina Conduit Systems, Inc., was chosen after the first company withdrew.*

*In response to Chair Moore, Mr. Spencer explained the project would begin at the*

*Centennial Street intersection and terminate at Washington Street Park.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-096.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-097 **Consideration of a Contract with Kone, Inc.**
City Council is requested to consider a contract with Kone, Inc. in the amount of $168,840 for elevator services in city facilities and authorize the appropriate City Official(s) to execute all necessary documents.

*Trevor Spencer, Engineering and Facilities Director, presented the item and indicated it was to provide elevator services for city facilities.*

*In response to Council Member Andrew, Mr. Spencer said that this was a contract renewal with Kone, Inc. and that the contract used the terms and conditions of the master contract with the U.S. Communities Program that is used nationwide by local municipalities.*

**A motion was made by Chair Moore, seconded by Council Member Peters, to Approve Agenda Item # 2025-097.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-102 **Consideration of a Budget Ordinance Amendment**
City Council is requested to consider a budget amendment ordinance appropriating housing bond premium funds in the amount of $393,418 for the High Point Housing Fund and authorize the appropriate City Official(s) to execute all necessary documents.

*Eric Olmedo, Assistant City Manager, presented the item and said the funds would be for the High Point Community Foundation to be used for the High Point Housing Impact Fund. He said the Foundation was taking opportunities to leverage partnerships to obtain resources for the fund. He explained that the goal was to raise 40 million dollars and that once the funds were raised, they would be managed by Self-Help Ventures. He said previous ARPA funds had been identified for use and that they were asking for a budget ordinance amendment to appropriate housing bond premium funds.*

*In response to Chair Moore, Mr. Olmedo said the additional funds would help to fulfill the total commitment of two million dollars.*

*In response to Council Member Andrew, Mr. Olmedo said the housing bond premium funds had been set aside to be used for housing.*

*Council Member Peters mentioned the National League of Cities Congressional Cities Conference in Washington D.C. which several Council Members had recently attended and indicated that housing was a big topic of discussion at the conference. She said members of other cities she spoke with were impressed with the response in High Point to the issue. She said she wanted to publicly thank the High Point Community Foundation, all the partners, and the City for being proactive.*

**A motion was made by Council Member Peters, seconded by Chair Moore, to Approve Agenda Item # 2025-102.**

**The motion passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-103 **Consideration of a Budget Ordinance for Series 2025 Limited Obligation Bonds**

City Council is requested to consider a Budget Ordinance Amendment appropriating additional bond proceeds and authorize the appropriate City Official(s) to execute all necessary documents.

*Bobby Fitzjohn, Financial Services Director, presented the item and explained this item was to amend the capital budget and allow for the issuance of costs to be recorded accurately.*

**A motion was made by Chair Moore, seconded by Council Member Andrew, to Approve Agenda Item # 2025-103.**

**Motion Passed with the following vote:**

**Aye**: Chair Moore, Council Member Andrew, and Council Member Peters

**Absent**: Council Member Holmes

2025-099 **Consideration of a Resolution for Series 2025 Limited Obligation Bonds for Stadium Modifications and Related Authorizations**

City Council is requested to adopt a Resolution Approving an

Amendment to an Installment Financing Contract and the Delivery Thereof and Providing for Certain Other Related Matters and authorize the appropriate City Official(s) to execute all necessary documents.

*Bobby Fitzjohn, Financial Services Director, presented the item and indicated this was the final Resolution for the 2025 Limited Obligation Bonds and would authorize the City to issue the bonds. He explained that it would still go to the Local Government Commission of North Carolina (LGC) on April 1st and that they hoped to close by mid-April. He indicated the item was for information only and would need to go forward to the full Council for approval.*

**For information only.**

**ADJOURNMENT**

*Chair Moore spoke on the High Point University (HPU) Men's Basketball game in the NCAA Tournament earlier that day and said that the team played a competitive game and that the City had received a lot of press related to the team. He noted that the HPU Women's Basketball played that evening at 9:00 p.m.*

*There being no further business to come before the Finance Committee, the meeting adjourned at 4:27 p.m.*

Respectfully Submitted,

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Britt Moore, Chairman

Attest:

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Alison Glynn, Deputy City Clerk