FINANCE COMMITTEE
Chaired by Council Member Moore
Committee Members: Moore, Peters, Holmes, and Andrew
December 12, 2024 – 4:00 P.M.
Council Chambers – Municipal Building
211 S. Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Acting Chair Peters called the Finance meeting to order at 4:01 p.m. and stated all members were present except for Council Member Moore.

Council Member Peters shared that the Southwest Renewal Foundation had received a $18.5 million-dollar federal grant for projects aimed at improving the environment and fostering economic growth in the City of High Point. She thanked all the partners and stakeholders who helped in receiving this grant.

Present: Council Member Tim Andrew, Council Member Michael Holmes, and Council Member Monica Peters

Absent : Chair Britt Moore

PRESENTATION OF ITEMS

2024-450 **Consideration of Resolutions to Approve Piedmont Triad Regional Water Authority Financing**

City Council is requested to approve (1) the Resolution Authorizing and Approving Bond Anticipation Notes and the Amendment and Restatement of a Joint Governmental Agreement and (2) the Resolution Concerning the City's Obligations under its "Joint Governmental Agreement" among the City, Piedmont Triad Regional Water Authority and other Local Governments.

Damon Dequenne, Assistant City Manager, provided the staff report for this item. He stated this item is related to the item that was presented in September; however, this item is for 2025, and the previous one was for 2024.

He explained that Piedmont Triad Regional Water Authority (PTRWA) was embarking on two major projects and one was the capacity addition of 12 million gallons of water a day. He noted that the City is not participating in that project, but will be participating in the advanced treatment for the PFOS containments. Mr. Dequenne explained the City's portion of the project was estimated at $16 million dollars. He pointed out that the resolutions included in the packet stated that the City is willing to move forward with the project and that it will contribute to those costs. He stated the budget impact is approximately a 2% increase to the water and sewer rate and clarified that this amount would be in addition to any increases that may be presented through the budget process.

In response to Council Member Andrew, Mr. Dequenne confirmed that City must do this to be in compliance.

In response to Mayor Pro Tem Holmes, Mr. Dequenne explained that the 2% increase will help build the capital to pay the $1million dollars per year but will be confirmed when the bond item is presented for approval.

Mayor Pro Tem Holmes made a motion, seconded by Council Member Andrew to approve agenda item 2024-450.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-451 **<u>Consideration of a Contract with Inspire Placemaking Collaborative, Inc.</u>**

City Council is requested to consider a contract with Inspire Placemaking Collaborative, Inc. in the amount of $253,650 for updating the City of High Point Development Ordinance and authorize the appropriate City Official(s) to execute all necessary documents.

Sam Hinnant, Interim Development Administrator, provided the staff report for this item and stated this contract will be to update the City of High Point's Development Ordinance to ensure it is consistent with the High Point 2045 Comprehensive Plan.

A motion was made by Council Member Peters, seconded by Council Member Andrew to approve agenda item 2024-451.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-452 **<u>Consideration of a Final Adjusting Change Order to Breece Enterprises, Inc.</u>**

City Council is requested to consider a Final Adjusting Change Order to Breece Enterprises, Inc. in the amount of $111,809.06 for additional costs associated with the Kensington Drive and Dovershire Place improvements stormwater project and authorize the appropriate City Official(s) to execute all necessary documents. This will bring the new contract amount to $1,469,906.99.

Melinda King, Assistant Public Services Director, provided the staff report for this item. She stated this would be the final payment and all the work has been completed for the stormwater improvements along Kensington Dr. and stream restoration along Payne Creek tributary.

In response to Council Member Andrew, Ms. King confirmed that the project was still within budget for the original amount set aside for the contract.

A motion was made by Council Member Peters, seconded by Mayor Pro Tem Holmes to approve agenda item 2024-452.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-455 **Consideration of a Sole Source Purchase from Tarpomatic, Inc.**

City Council is requested to consider a sole source purchase from Tarpomatic, Inc. in the amount of $50,000 for replacement of the existing Tarpomatic tarp and machine at the Kersey Valley Landfill and authorize the appropriate City Official(s) to execute all necessary documents

Melinda King, Assistant Public Services Director, provided the staff report for this item. She stated there was a small fire at the Kersey Valley Landfill which spread to the tarpomatic tarp machine and tarp that is utilized for daily cover required by the NCDEQ permit. She said the fire is believed to have originated from a lithium battery improperly disposed of in residential trash. She explained that Tarpomatic is the only company that manufactures the type of tarping that is used on the landfill. She noted an insurance claim was filed which had a $50,000 deductible but the total amount for the tarp machine itself is $94, 891.03.

A motion was made by Council Member Peters, seconded by Council Member Andrew, to approve agenda item 2024-455.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-453 **Consideration of a Contract with Shaver Roofing Services, LLC**

City Council is requested to consider a contract with Shaver Roofing Services, Inc. in the amount of $103,795 for replacement of the roofs on the Operations building and the Solids building at the Eastside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, provided the staff report for this item. He stated this item is to replace two different roofs at the Eastside Wastewater Treatment Plant which are the Operations building and the Solids building. These roofs have exceeded their life cycle and there are several leaks within the buildings.

In response to Mayor Pro Tem Holmes, Mr. Stone stated the last time the roofs were replaced was in the 80's.

A motion was made by Council Member Peters, seconded by Council Member Andrew, to approve agenda item 2024-453.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-454 **Consideration of a Task Order with CDM Smith, Inc.**

City Council is requested to consider a task order with CDM Smith, Inc. in the amount of $139,800 for professional engineering services to perform Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) updates and authorize the appropriate city staff or officials to execute all necessary documents.

Robby Stone, Public Services Director, provided the staff report. He stated this contract is to perform a Risk and Resilience Assessment and Emergency Response Plan updates for compliance with America's Water Infrastructure Act of 2018 is required to be performed every five years. The City of High Point completed and certified the risk and resilience assessments and emergency response plans in 2020. The scope of the project will be for CDM Smith to update the 2020 AWIA RRA and ERP performed for High Point and conduct a current assessment of the existing vertical and horizontal (above-ground and belowground) assets as well as business enterprise and cybersecurity processes. CDM Smith will combine results from the previous RRA and ERP with any new information for changes to the systems since completion of the initial AWIA compliance cycle.

A motion was made by Council Member Peters, seconded by Mayor Pro Tem Holmes, to approve agenda item 2024-454.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-456 **Consideration of a Contract with Yates Construction Company, Inc.**

City Council is requested to consider a contract with Yates Construction Company, Inc. in the amount of $99,125 for the Qubein Sidewalk Remediation project and authorize the appropriate City Official(s) to execute all necessary documents.

Trebor Spencer, Engineering and Facilities Director, provided the staff report for this item. He stated this item is for the Qubein Sidewalk Gap Remediation Project. This project will complete the outstanding sidewalk gaps now that the private utilities are nearing relocation completion, and the conflicting utility poles will soon be removed. Additionally, a ten-foot-wide concrete multiuse path will be installed along the north side of Sunset Avenue from N. Main Street to Elm Street. This portion of multiuse path will connect the Qubein Avenue corridor and future Elm Street streetscape enhancements as part of the greater RAISE Grant project master plan.

A motion was made by Council Member Peters, seconded by Council Member Andrew, to approve agenda item 2024-456.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-457 **Consideration of a Budget Ordinance Amendment**

City Council is requested to consider a Budget Ordinance Amendment to record the issuance of Series 2024 CES Revenue Refunding Bonds.

Bobby Fitzjohn, Finance Services Director, provided the staff report for this item. He stated this item will establish a budget to properly record the 2024 CES Revenue Bonds in the amount of $29,906,000. He said back in 2021 City Council authorized the issuance of bonds to refund the 2014 CES Revenue Bonds. Tax except refunding's on an advance bases were eliminated in the 2017 tax cut so this is a way we could issue taxable bonds until the call the date and the tax except bonds were issued on November 1st. This is unique way to go about an advanced refunding. This new issuance will result in a 3.25% NPV savings or cash flow savings of approximately $1.1 million.

A motion was made by Council Member Peters, seconded by Mayor Pro Tem Holmes, to approve agenda item 2024-457.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-460 **Consideration of a Resolution Regarding Policy Updates to Comply with S.L. 2024-2**

Staff recommends City Council approve the Resolution to ensure compliance with S.L 2024-26 and to direct staff to update the appropriate policies accordingly.

Adam Ward, IT Services Director, provided the staff report for this item. He stated the North Carolina General Assembly enacted a new statute, N.C. Gen. Stat. § 143-805, in Section 7 of S.L. 2024-26. The new statute requires local governments to prohibit viewing pornography on government networks and viewing pornography on devices owned, leased, or controlled by the local government. Policies must delineate disciplinary actions and apply to employees, elected officials, and appointees. The policies must be adopted by January 1, 2025, and there are annual reporting requirements to the State Chief Information Officer. S.L. 2024-26 also requires all employees, elected officials, and appointees with pornography saved to a device owned, leased, maintained, or otherwise controlled by the local government to remove, delete, or uninstall the pornography no later than January 1, 2025. The City's existing policies partially address these requirements, but updates are needed to fully comply with S.L. 2024-26. Current IT controls, including Checkpoint Firewall and Trend Micro Vision One, are in place to enforce restrictions and generate logs for reporting purposes.

A motion was made by Council Member Peters, seconded by Mayor Pro Tem Holmes, to approve agenda item 2024-460.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

2024-466 **<u>Consideration of a Contract with IHFC Properties SPE, LLC</u>**

City Council is requested to consider a contract with IHFC Properties SPE, LLC in the amount of $95,000 annually for HVAC services for the High Point Theatre and authorize the appropriate City Official(s) to execute all necessary documents.

Dan Barnard, Theatre Director, provided the staff report. He stated this is the 51st year this item has been presented to Council, the only difference is that previously it was approved as a lease agreement and going forward it will be a service contract.

A motion was made by Council Member Peters, seconded by Mayor Pro Tempore Holmes, to approve agenda item 2024-466.

Motion carried with the following vote:

Aye: Council Member Andrew, Council Member Holmes, and Council Member Peters

Absent: Chair Moore

<u>ADJOURNMENT</u>

Committee Member Peters reminded everyone of an event at the Theatre.

Mr. Dequenne reiterated the appreciation of the Southwest Renewal Foundation's receiving an award of a federal grant for $18.5 million dollars and recognized Robby Stone, Public Services Director and others for their role.

Council Member Peters thanked Dorothy Darr, partners, and everyone that contributed to the success of the grant award.

There being no further business to come before the Finance Committee, the meeting adjourned at 4:24 p.m.

Respectfully Submitted,

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Monica Peters, Acting Chair Finance Committee

Attest:

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Sandra Keeney, City Clerk