

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Thursday, October 28, 2021

4:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Mayor Pro Tem, Chair

Committee Members:

Michael Holmes

Monica Peters

Victor Jones

Jay Wagner, Mayor (Alternate)

CALL TO ORDER**CALL TO ORDER**

Chairman Moore called the meeting to order at 4:00 p.m.

Following roll call by Chairman Moore, the following Committee Members were **Present (3)**:

Chairman Britt W. Moore
Committee Member Monica Peters
Committee Member Michael Holmes

Absent (1) Committee Member Victor Jones

Staff Members Present:

Randy McCaslin, Deputy City Manager; JoAnne Carlyle, City Attorney; Eric Olmedo, Assistant City Manager; Stephen Hawryluk, Budget & Performance Manager; Bobby Fitzjohn, Financial Services Director; Derrick Boone, Public Services Assistant Director; Kim Thore, Right-of-Way Coordinator; Mark McDonald, Director of Transportation; Bobby Fitzjohn, Director of Financial Services; Steve Lingerfelt, IT Services Director; Kevin Rogers, Fleet Services Director; Mary S. Brooks, Deputy City Clerk; and Lisa B. Vierling, City Clerk

Present 3 - Chair Britt Moore, Michael Holmes, and Monica Peters

Absent 2 - Victor Jones, and Jay Wagner

PRESENTATION OF ITEMS**[2021-449](#)****Contract - Breece Enterprises Inc. - Storm Water Maintenance**

City Council is requested to award a contract to Breece Enterprises Inc. in the amount of \$422,675.00 for personnel, equipment and materials to supplement the Storm Water Services Division in maintenance of existing storm water utilities and completing storm water improvement projects and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [1. Contract - Breece Ent. Inc. - Storm Water Maintenance](#)
[SIGNED Recommendation Form - Council Approval - Storm Water Maintainer](#)

Trevor Spencer, Director of Engineering Services, advised that Engineering Services recommends approval of this contract. He spoke to staffing shortages coupled with increasing maintenance workload having resulted in the need for this contract. The contract will focus mainly on assessing or addressing ongoing Stormwater Services Division maintenance items and completing ongoing projects. Only one bid was received at the bid opening and that was from Breece Enterprises in the amount of \$422,675.00. Mr. Spencer noted the contractor does have availability upon notice to proceed with an anticipate project

completion date of June 30, 2022.

Chairman Moore asked if there were any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-450](#)

Contract - JSmith Civil, LLC - Montlieu Avenue Roadway & Utility Improvements - High Point University (HPU) MOU

City Council is requested to award a contract to JSmith Civil, LLC in the amount of \$7,416,040.00 for streetscape improvements including installation of new sidewalks, curb and gutter, and asphalt resurfacing along Montlieu Ave. from N. Main St. to N. Centennial St. including installation of an underground electric ductbank, and replacement of water and sewer utilities and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [2. Contract -JSmith Civil, LLC - Montlieu Ave Roadway and Utility Improvements](#)
[SIGNED Recommendation - Montlieu Ave Roadway and Utility Imp 2](#)

Trevor Spencer, Director of Engineering Services, advised that Engineering Services is seeking approval of a contract for the Montlieu Avenue roadway utility improvements to JSmith Civil, LLC in the amount of \$7,416,040.00. The project will focus on streetscape improvements including installation of new sidewalks, curb and gutter, and asphalt resurfacing along Montlieu Avenue from N. Main Street to N. Centennial Street, including installation of an underground electric ductbank, and replacement of water and sewer utilities.

Bids for the project were solicited and opened on April 14, 2021 with two qualified bids received. Of the two bids, JSmith Civil LLC was determined to be the low bidder at \$7.4 million. It is anticipated that the project will be completed in 210 calendar days and the contractor is available upon notice to proceed. Mr. Spencer explained that pending Council approval, the City of High Point and High Point University will enter into a Memorandum of Understanding which will outline funding responsibility of the construction contract to be shared by both parties at 50% each; an additional \$1.5 million is estimated for electric utility materials and installation which will be installed by the city's electric department after project is complete. He pointed out that the work to be performed by the department is not included in the contract cost or the original contract.

The Capital Project Ordinance Amendment for this project appropriates High Point University's contribution and provides funding information and details. Funding for the water/sewer/electric items for this project will be covered by

existing capital appropriations in the FY 2023 Capital Improvement Program, if necessary.

Committee Member Holmes asked if the city has any history with JSmith on projects. Mr. Spencer replied that we do not but noted they seem to have a pretty impressive resume throughout the south and southeast and they did a sewer project Winston Salem. He advised that the contractor is confident that they can deliver the contract within the 7-month timeframe and staff is looking at an early February construction start time.

Committee Member Holmes inquired as to if the \$1.5 million that is not included in the \$7.4 million total amount for the project and if it would also be split between High Point University and the city. Mr. Spencer believed the \$1.5 million is currently appropriated for the city to cover that cost and that High Point University's contribution would only cover the original contract cost.

Chairman Moore mentioned the discussion/comments/editorials that have been printed in the newspaper regarding this project and expressed appreciation for staff and High Point University working together to get through the issues in working it into an arrangement to fit into the city's finances and continue with the improvements in the downtown area.

Chairman Moore asked if there were any additional questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-451](#)

Capital Project Ordinance - Montlieu Avenue Roadway and Utility Improvements Project

City Council is requested to adopt an ordinance to appropriate \$3,708,020 for the Montlieu Avenue Roadway and Utility Improvements project.

Attachments: [2a. Ordinance - Capital Project - Montlieu Ave Roadway and Utility Improvements](#)
[ORD Capital Project Montlieu Ave Roadway](#)

Stephen Hawryluk, Budget & Performance Manager, advised this is a Capital Project Ordinance appropriating \$3,708,020.00 for the Montlieu Avenue roadway and utility improvements project and noted this reflects High Point University's contribution to the project. He explained that the total budget for the project is approximately \$9,777,644.00 and the construction contract for the project is slightly over \$7.4 million. He reiterated that additional budgeted funds would be needed for electric materials and installation of an underground electric duct bank,

replacement of water and sewer utilities, fiber connections in the area, and contingency. The project will be funded through water/sewer capital funds, electric capital funds, as well as the contribution from High Point University. the proposed amendment appropriates just the High Point University contribution. Funds for the water/sewer/electric will be covered through existing capital appropriations or handled in next year's Capital Improvement Program. Staff recommends approval.

Chairman Moore asked if there were any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-452](#)

Contract - Piedmont Truck Center - Altec Bucket Truck - NC State Contract 070A

City Council is requested to award a contract to Piedmont Truck Center in the amount of \$129,115.80 using NC State Contract 070A, for the purchase of one (1) 2022 Ford F550 truck with an Altec AT40G 40' bucket for the Electric Department and declare the old truck as surplus and disposing through the online auction process.

Attachments: [3. Contract - Piedmont Truck Center - Altec Bucket Truck](#)
[SIGNED__Rec Form 2062 altec bucket2](#)

Kevin Rogers, Director of Fleet Services, advised that the Electric Department is currently using a 2012 Ford F550 with a Terex body that has over 102,000 miles and very high usage of the bucket assembly usage. The new truck being proposed is a 2022 Ford F550 with Altec AT40G 40' bucket has been demonstrated and will meet their needs. the price for the new truck is \$129,115.80 and includes the truck, training, and delivery. Mr. Rogers noted that the previous unit sold for \$31,263.00 at the online auction sale. The estimated delivery for the new vehicle is 360+ days; budgeted funds are available in the FY 2021-2022 budget; and Fleet Services recommends approval of the purchase of this vehicle from the Piedmont Truck Center under NC State Contract 070A. Staff's recommendation also includes declaring the old truck as surplus equipment to be disposed of through the online auction process.

Chairman Moore inquired about the delivery time for previous trucks that have been purchased and Mr. Rogers indicated that it was about 10 months.

Committee Member Holmes asked if the general life expectancy for a vehicle of this type is about 102,000 or if this is the life expectancy plus the bucket assembly; Mr. Rogers replied it is due to the bucket assembly.

Committee Member Holmes asked if staff anticipates getting close to the same return on the sale of this vehicle/equipment as with the previous sale of the prior vehicle. Mr. Rogers felt it would probably be more with the current market.

Chairman Moore asked if there were any additional questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-453](#)

Contract - Terex Utilities Inc. - Freightliner Terex Commander 5048 Digger Truck - Sourcewell Contract# 12418TER

City Council is requested to award a contract to Terex Utilities Inc. in the amount of \$349,563.00 using Sourcewell Contract# 12418TER for the purchase of one (1) Freightliner truck with Terex Commander 5048 Digger Derrick for the Electric Department and declare the old truck as surplus and disposing through the online auction process.

Attachments: [4. Contract - Terex Utilities Inc. - Freightliner Terex Commander 5048 Digger SIGNED_2024 terex digger derrick1 Rec](#)

Kevin Rogers, Director of Fleet Services, advised that the Electric Department is currently using a 2010 Ford F750 with an Adkins truck body and noted the new Freightliner truck with a Terex Commander 5048 Digger Derrick is similar to the ones currently used and will meet their needs. The price of \$349,563.00 is for the truck, training, and delivery; the previous truck sold on GovDeals for \$25,016.00; estimated delivery of the new vehicle is 360+ days; funds are available in the FY 2021-2022 budget. Staff recommends approval of the purchase of this vehicle from Terex Utilities Inc. and recommends declaring the old truck as surplus to be disposed of through the online auction process.

Chairman Moore asked Mr. Rogers to explain how the \$349,563.00 will be paid. Mr. Rogers replied that it is paid upon delivery and noted that the money received from the sale of the surplus truck on GovDeals would go back into the General Fund.

Committee Member Holmes inquired about the warranty. Mr. Rogers advised the warranty includes two years unlimited mileage on the engine/transmission with a one-year warranty on the truck body.

Chairman Moore asked if there were any additional questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a

favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

2021-454

Resolution - Contract - Everbridge Emergency Notification System - City of High Point-City of Greensboro-Guilford County - Interlocal Agreement

City Council is requested to adopt a resolution approving a Memorandum of Agreement with City of Greensboro and Guilford County to renew the three year agreement in the amount of \$40,834 for the Emergency Notification System and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [5. Resolution- Contract - Everbridge Emergency Notification System-City of High Point-City of Greensboro-Guilford County - Interlocal Agreement](#)
[Resolution MOA Notification System](#)

Steve Lingerfelt, IT Services Director, advised that staff is requesting the adoption of a resolution approving a Memorandum of Agreement with the City of Greensboro and Guilford County to pay one-third of the cost. This is a 3-year contract with the city's cost being \$40,834.00 a year.

Chairman Moore asked if there were any comments/questions.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

2021-455

Contract Renewal - Microsoft Enterprise Agreement

City Council is requested to approve the renewal of a three year contract in the amount of \$577,331.23 annually for the three year Microsoft Enterprise Agreement which includes the Office 365 component to efficiently provide email archival storage and take advantage of cloud based services and that the appropriate City official be authorized to execute all necessary documents.

Attachments: [6. Contract - Microsoft Enterprise Agreement](#)
[SIGNED Microsoft Enterprise Agreement Recommendation Form - Council](#)

Steve Lingerfelt, IT Services Director, advised staff is recommending approval of the renewal of the city's Microsoft Enterprise agreement. This will be a 3-year contract and includes the Office 365 component to efficiently provide email archival storage and cloud-based services. He noted the cost per year would be \$577,331.23 for three years and felt it was astounding that the cost had not

increased by \$7,000 over the last three years.

Chairman Moore inquired about competition from other companies. Mr. Lingerfelt advised that some companies such as Google compete with Microsoft, but pointed out they do not have all the same products that the city uses with Microsoft such as Excel, Word, Office, Outlook email, etc.....

Chairman Moore entertained any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

2021-456

Sole Source Contract - Penn Valley Pump, Co. Inc. - Eastside Wastewater Treatment Plant (WWTP) Primary Sludge Double Disc Pump

City Council is requested to award a Sole Source contract to Penn Valley Pump Co. Inc. in the amount of \$33,840.00 for the purchase of an additional 6-inch Penn Valley Double Disc Pump for the Eastside

Wastewater Treatment Plant (WWTP).

Attachments: [7. Contract - Penn Valley Pump, Co. Inc. - Eastside Wastewater Treatment P](#)
[SIGNED_PVP sole source \(002\)](#)

Derrick Boone, Assistant Director of Public Services, advised there were originally five Peristaltic primary sludge pumps at the Eastside Wastewater Treatment Plant; the pumps have been costly to maintain; staff has had difficulty handling the solids load coming into the plant. After researching the various types of pumps, staff determined that the Double Disc pump would be the type of pump for the primaries and noted these pumps require minimal maintenance and can pump greater than 5% solids. Mr. Boone reported that staff budgets replacement of one of the five Peristaltic pumps each year with Penn Valley for the Double Disc pump and since 2019, three pumps have been replaced. Staff is now requesting approval for the replacement of the fourth pump through a sole source contract with Penn Valley.

Chairman Moore inquired about the life expectancy for the pumps. Mr. Boone replied the goal is to get at least 20 years out of the pumps.

Committee Member Holmes asked if this would improve the capacity and Mr. Boone explained that it would not increase capacity, but would keep up with what's coming into the plant.

Chairman Moore entertained any additional questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-457](#)

Contract - Oltrin Solutions-Trinity Mfg - Sodium Hypochlorite - Wastewater

Treatment

City Council is requested to award a contract to Oltrin Solutions / Trinity Manufacturing Inc. in the amount of \$218,080.00 for the purchase of Sodium Hypochlorite supply for Ward Water Treatment Plant (WTP),

Eastside Wastewater Treatment Plant (WWTP) and Westside Wastewater Treatment Plant (WWTP).

Attachments: [9. Contract - Oltrin Solutions-Trinity Mfg - Sodium Hypochlorite - Wastewater](#)

Derrick Boone, Assistant Public Services Director, explained that Hypochlorite is used for disinfection of the city's drinking water at the Water Plant and also used for odor control at the Wastewater Treatment Plant. He reported that bids were received on October 12, 2021 and Oltrin Solutions Trinity Manufacturing was the low bidder at .94 per gallon. Mr. Boone further explained that due to the volatility of current chemical prices, staff decided to terminate the existing contract with the previous vendor due to ongoing price increases. He explained the contract was originally awarded in 2019 at .73 per gallon; staff received a Force Majeure letter from the vendor on May 4, 2021 increasing the price to .82 per gallon, another price increased in August to \$1.01 a gallon. He pointed out that terminating the contract and going out for additional bids has proved to be beneficial to the city as it dropped the price by 7.5 cents per gallon.

Committee Member Holmes asked if this would be an annual contract. Mr. Boone replied that previously it had been three-year contract; however, staff decided to go with a one-year contract because of the current volatility of the market/pricing.

Committee Member Holmes then asked if the main driver has been supply chain issues. Mr. Boone replied in the affirmative and increased pricing on raw materials as well.

Chairman Moore entertained any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-458](#)

Contract - Stantec Consulting Services Inc. - Westside Wastewater Treatment Plant Centrifuge Design

City Council is requested to award a contract to Stantec Consulting Services Inc. in the amount of \$286,200.00 for professional engineering services for the final design of the Westside WWTP Sludge Dewatering System Improvements.

Attachments: [10. Contract - Stantec Consulting Services-Westside Wastewater Treatment](#)

Derrick Boone, Assistant Public Services Director, advised that staff is recommending approval of the contract in the amount of \$286,200.00 for professional engineering services for the final design of the Westside Wastewater Treatment Plant Sludge Dewatering System Improvements. He spoke to the current sludge dewatering equipment dating back to the 1990s; ongoing maintenance problems with the equipment; and the fact that the equipment is nearing the end of its useful life. He noted the equipment includes a centrifuge, polymer feed system, sludge conveyor, truck loading system and an undersized odor control system. Mr. Boone pointed out that Stantec has been involved with the preliminary engineering report for upgrades and they have also assisted in the procurement process.

He noted the equipment put out to bid included the centrifuge, the polymer feed system, and an incline screw conveyor. Four bids were received that will, hopefully, come to the Finance Committee at its next meeting. the next step will be for Stantec to design the improvements around the footprint of the centrifuge that is currently being bid and for Stantec to do the final design, bidding, and construction administration/observation for the sludge dewatering and improvements. The estimated price for these upgrades is about \$2.8 million.

Chairman Moore inquired about the timetable for the project. Mr. Boone explained that a lot of the time is going to be for the building of the equipment which will be a 300-day contract. Staff anticipates construction to begin possibly in late summer of 2022.

Chairman Moore entertained any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-459](#)

Resolution - Triangle Lake Road - Street Abandonments - NCDOT

City Council is requested to adopt a resolution acknowledging the City's acceptance of

maintenance responsibilities for the listed road segments to be abandoned by the North Carolina Department of Transportation (NCDOT), effective July 1, 2023.

Attachments: [11. Resolution - Triangle Lake Road - Street Abandonments - NCDOT Resolution NCDOT Changes Corp Limits](#)

Mark McDonald, Director of Transportation, advised this is the first of three agenda items associated with the Triangle Lake Road project. The first item, a resolution supporting NCDOT's abandonment of the Triangle Lake Road corridor, a short portion of Baker Road that intersections with Triangle Lake Road, and two other short street segments in the area that are currently on the State Highway System. Mr. McDonald reminded the Committee that Triangle Lake Road has been in need of improvements for quite some time and the city has been unsuccessful in obtaining State funding for the project; City of High Point bond funding was approved by the voters in 2019 for the project, and earlier this year updates to the conceptual plan and environmental screening documents were completed.

Mr. McDonald advised that staff is now ready to move forward with the preparation of construction plan, and staff believes that removing Triangle Lake Road and a short piece of Baker Road out to US 29 from the State Highway System will eliminate plan review time by NCDOT and further reduce project expenses associated with meeting NCDOT's construction standards. He reported that NCDOT, Division 7, has been agreeable to this and has committed to work with the city to assume maintenance responsibility for two other short State-maintained streets in the immediate area of the Triangle Lake corridor. He noted that all of these lie entirely within the city limits and upon the proposed assumption in July 2023, the city will be eligible for an additional \$16,000.00 annually in Powell Bill funds for maintenance. Mr. McDonald noted that upon approval of this resolution by City Council, it will then be forwarded to the NCDOT Board of Transportation for their consideration.

Committee Member Holmes asked staff to explain the concept of "street abandonment." Mr. McDonald explained that basically it means that these streets and/or portions are now on the State's System and the State owns and maintains it; however, when these are abandoned, they become part of the city street network and the city will maintain them.

Committee Member Holmes questioned how this decision is made. Mr. McDonald explained that it does not happen often, and noted it is almost always a cooperative decision between the two parties, NCDOT and the city. He noted it has been quite some time since the city has assumed responsibility of a State maintained street.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the

following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-460](#)

Contract - Kimley-Horn & Associates, Inc. (KHA) - Triangle Lake Road Improvements Phase 2

City Council is requested to award a contract in the amount of \$1,498,298.77 for professional engineering and design services related to proposed roadway and utility improvements on Triangle Lake Road, from True Lane to M.L. King, Jr. Drive.

Attachments: [12. Contract - Kimley-Horn & Assoc Design Services - Triangle Lake Road In](#)

Mark McDonald, Director of Transportation, reiterated that Phase I of the Triangle Lake Road improvements project is in the process of being completed. The consultant for the project, Kimley-Horn & Associates presented their concept findings to the City Council in May and staff is now ready to proceed with Phase II. Staff recommends awarding a professional services contract to Kimley-Horn for surveying, geo technical testing, roadway, traffic, hydraulics, structural and wet utility elements, permitting for environmental protection and mitigation, additional public involvement as may be needed, right-of-way plans and preparation of bid docs associated with the project. The total lump sum for these services is \$1,498,298.77. Mr. McDonald reported that it will take about 24-30 months to complete these efforts with construction anticipated in FY 2025. He also pointed out that Kimley-Horn is one of the city's approved on-call transportation engineering consultants and they have been involved in the planning efforts for the Triangle Lake Road improvement project since 2009.

Chairman Moore entertained any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-461](#)

Capital Project Ordinance - Triangle Lake Road Improvements Phase 2

City Council is requested to approve a capital project ordinance to appropriate \$12,000,000 in 2019 voter approved general obligation bond funds for the Triangle Lake Road Improvements project.

Attachments: [12a. Ordinance - Capital Project - Triangle Lake Road Improvements Phase :](#)
[ORD Amendment Triangle Lake Road Project](#)

Stephen Hawryluk, Budget & Performance Manager, advised this is a Capital Project Ordinance appropriating \$12,000,000.00 in 2019 voter approved General

Obligation Bond funds for the Triangle Lake Road Improvements project. The total estimated project cost is \$15,848,000.00; this will be a split between \$12,000,000.00 in voter approved General Obligation Bonds and also contributions from water/sewer/electric capital funds; the proposed amendment appropriates only the General Obligation funds portion; Debt Service payments will be paid out of the city's General Debt Service Fund; the funds for the water/sewer/electric capital will be covered through existing appropriations or covered in future capital improvement allocations. Staff recommends approval.

Chairman Moore asked if there were any questions/comments for staff regarding this matter.

Committee Member Peters inquired about the number of projects that were on the ballot for the General Obligation Bonds and the timeliness for the projects. Mr. McDonald replied there are three projects included in these General Obligation Bonds: Triangle Lake Road, Burton Road, and Washington Street. He then shared the following timelines for these projects:

Washington Street: Design services are nearing completion and staff estimates advertisement for bids for this project to go out in February with construction in the late spring, early summer timeframe.

Burton Road: Fall of 2022.

Triangle Lake Road: Currently in Design Phase, staff estimates some time in FY 2025.

Chairman Moore entertained any additional questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-462](#)

Budget Ordinance - High Point Public Library - State Library of NC Adapts Grant

City Council is requested to approve a budget ordinance to appropriate \$99,996.00 for the State Library of North Carolina Adapts grant for the High Point Public Library.

Attachments: [13. Budget Ordinance - High Point Public Library - State Library of NC Adapt: ORD Amend State Library of NC Grant](#)

Stephen Hawryluk, Budget & Performance Manager, advised this budget ordinance appropriates \$99,996.00 for the State Library of North Carolina Adapts Grant awarded to the High Point Public Library. He spoke to this grant

providing libraries with resources to help their communities address the digital divide that has exponentially affected high-need communities; the grant funds will be used to purchase a van and equip it with a router that can broadcast WiFi to almost 200 users simultaneously; it will also assist Library staff going out in the community to help create email accounts, fill out job applications, create resumes/cover letters, assist in applying for government and other types of assistance. Mr. Hawryluk noted this grant is 100% covered by Federal funds, that no local match is required, and staff recommends approval.

Chairman Moore pointed out that the City of High Point is one of the few cities that owns and operates their own Library in the State and spoke to how nice the High Point Library is.

As a side note, Committee Member Peters reminded everyone that this Saturday would be the last Farmer's Market at the Library for the season, that a book sale would be taking place as well, and encouraged everyone to go.

Chairman Moore asked if there were any additional comments/questions.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

[2021-463](#)

Resolution - Condemnation - 1928 Greenstone Place - Foxwoode Meadows Stormwater Alternate Access Project

City Council is requested to adopt a resolution authorizing the City Attorney to give a 30 day Notice

of Condemnation to the property owner of 1928 Greenstone Place property, to file the necessary proceedings under Chapter 40A of the North Carolina General Statutes, and to authorize the Finance Director to issue a draft in the amount of \$190,000 to the Clerk of Superior Court as just compensation to the property owner.

Attachments: [14. Resolution-Condemnation 1928 Greenstone Place-Foxwoode Meadow: RES Condemnation Foxwoode Meadows Project](#)

Kim Thore, Right-of-Way Coordinator, advised that this is consideration for the adoption of a resolution authorizing the condemnation to acquire the property at 1928 Greenstone Place in connection with the Foxwoode Meadows stormwater alternate access project. She explained that once Council adopts the resolution, it would trigger the required 30-day notice to the affected property owner and any other persons or entities that have an interest, and at the end of the 30-day notice

period, the city will file the condemnation and deposit just compensation in the amount of \$190,000.00 for the property.

Chairman Moore entertained any comments/questions.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

2021-479

Resolution - Housing Authority of High Point Multifamily Housing Revenue Bonds for Daniel Brooks Phase I

City Council is requested to adopt a resolution approving, for purposes of meeting the requirements of the Internal Revenue Code of 1986, as amended, the issuance by the Housing Authority of the City of High Point in an aggregate amount of not to exceed \$11,000,000 of Multifamily Housing Revenue Bonds for Daniel Brooks Phase I.

Attachments: [Resolution - Multifamily Housing Revenue Bonds for Daniel Brooks Phase I](#)
[Resolution HPHA Daniel Brooks Revenue Bonds](#)

Randy McCaslin, Deputy City Manager, advised that the city has received a request from the High Point Housing Authority for consideration of adoption of the Resolution for the Multifamily Housing Revenue Bonds for Daniel Brooks Phase I. He noted the same resolution was previously adopted by the City Council on November 2, 2020; however, per IRS regulations, the resolutions expire after one year. He explained that the Housing authority anticipates closing on these bonds in the next week or two, so they are requesting that the resolution be re-adopted for the \$11,000,000.00 Multifamily Housing Revenue Bonds for Daniel Brooks, Phase I. As with the previously adopted resolution, Mr. McCaslin emphasized that this, in no way, obligates the City of High Point or the taxpayers.

Chairman Moore asked if there were any questions/comments.

Hearing none, Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the November 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye: 3 - Chair Moore, Holmes, and Peters

Absent: 2 - Jones, and Wagner

ADJOURNMENT

There being no further business to come before the Finance Committee,

Chairman Moore asked if there were any objections to adjourning the meeting. Hearing none, he declared the meeting adjourned at 4:36 p.m.

Respectfully Submitted,

Britt W. Moore, Chairman

Attest:

Lisa B. Vierling, MMC
City Clerk