

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Monday, February 21, 2022

5:30 PM

Council Chambers

City Council

Jay W. Wagner, Mayor

Monica L. Peters, Mayor Pro Tem

*Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2),
S. Wesley Hudson (Ward 4), Victor Jones (Ward 5), and Michael Holmes (Ward 6)*

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE**FINANCE COMMITTEE - Britt Moore, Chair****CONSENT AGENDA ITEMS**[2022-62](#)**Contract-Piedmont Automation Inc. - Change Order #1 - Westside Wastewater Treatment Plant Upgrade**

City Council is requested to approve Change Order #1 for Piedmont Automation, Inc. in the amount of \$ 6,750 and a time increase of 91 days for additional work to be performed as part of the upgrade to the SCADA (Supervisory Control and Data Acquisition) system at the Westside Wastewater Treatment Plant.

Attachments: [1. Contract-Piedmont Automation Inc. - Change Order #1 – Westside Wastewater Treatment Plant Upgrade](#)

[2022-63](#)**Contract - Dellinger Inc. - Change Order #1 - Riverdale Sewer Lift Station - West Force Main**

City Council is requested to approve Change Order #1 to Dellinger Inc. in the amount of \$81,500 for additional materials and work outside of the scope of work for the Riverdale West Force Main Project.

Attachments: [2. Contract - Dellinger Inc. - Change Order #1 - Riverdale Sewer Lift Station - West Force Main](#)

[2022-64](#)**Contract - Polydyne Inc. - Sludge Thickening & Dewatering Polymer**

City Council is requested to award a contract to Polydyne Inc. in the amount of \$1.35 per neat pound for the purchase of sludge thickening & dewatering polymer for an annual award amount of \$352,080 based on estimated usage at the Eastside Wastewater Treatment Plant (WWTP)- Centrifuge and the Westside Wastewater Treatment Plant (WWTP)- Rotary Drum Thickener.

Attachments: [3. Contract - Polydyne Inc. - Sludge Thickening Polymer](#)

[2022-65](#)**Contract - Chemtrade Chemicals US LLC- Liquid Aluminum Sulfate - Water & Wastewater Treatment Facilities**

City Council is requested to award a contract to Chemtrade Chemicals US LLC in the amount of \$409,348.80 for the purchase of liquid aluminum sulfate to be used at City Water and Wastewater Treatment Facilities for treatment plant processes for a one (1) year period with an option to renew for two additional one (1) year periods.

Attachments: [4. Contract – Chemtrade Chemicals US LLC– Liquid Aluminum Sulfate – Water & Wastewater Treatment Facilities](#)

[2022-66](#)**Contract - HDR, Inc. - (CMMS) Computerized Maintenance Management System - Public Services Dept.**

City Council is requested to award a contract to HDR, Inc. in the amount of \$98,000 to develop steps required for Public Services Department to select and implement the most suitable (CMMS) Computerized Maintenance Management System, including documentation of functional requirements, criteria for software package selection, and suggesting an implementation plan and estimated costs.

Attachments: [5. Contract – HDR, Inc. – \(CMMS\) Computerized Maintenance Management Sy](#)

[2022-67](#)**Contract - Sole Source - Accruent - Computerized Maintenance Management System (CMMS) - Public Services Dept.**

City Council is requested to award a sole source contract to Accruent in the amount of \$42,589.54 for the annual renewal of the (CMMS) Computerized Maintenance Management software.

Attachments: [6. Contract – Sole Source – Accruent - Computerized Maintenance Managemer](#)

[2022-68](#)**Contract - Sole Source - Passport Dock & Door Systems - Batter's Eye - Truist Point Stadium**

City Council is requested to award a sole source contract to Passport Dock & Door Systems in the amount of \$166,490.82 purchase and installation of a replacement batter's eye at Truist Point Stadium and that the appropriate city officials be authorized to execute all necessary documents.

Attachments: [7. Contract – Sole Source – Passport Dock & Door Systems – Batter's Eye – Tr](#)

[2022-69](#)**Contract - Change Order #4 - Samet Corporation (CMAR) - City Lake Park Phase 1 Renovations - Pedestrian Bridge-Greenway Connection**

City Council is requested to approve Change Order #4 package with Samet Corporation (CMAR) in the amount of \$861,619.01 to include the construction of a pedestrian bridge over Arnold Koonce City Lake and a greenway connection to the park as outlined in the City Lake Park site plan.

Attachments: [8. Contract – Change Order #4 – Samet Corporation \(CMAR\) – City Lake Park I](#)

[2022-70](#)**Budget Ordinance - Parks & Recreation Trust Fund (PARTF) Grant - City Lake Park**

City Council is requested to accept and appropriate a Parks and Recreation Trust Fund (PARTF) grant totaling \$500,000 for renovations to City Lake Park, including a pedestrian bridge and greenway connection.

Attachments: [9. Budget Ordinance-Parks and Recreation Trust Fund \(PARTF\) Grant - City La](#)

[2022-71](#)**Grant Project Ordinance - American Rescue Plan of 2021 - Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)**

City Council is requested to approve the grant project ordinance creating a special revenue fund and appropriating \$22,699,511 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds.

Attachments: [10. Grant Project Ordinance - American Rescue Plan Act of 2021 - Coronavirus](#)

[2022-72](#)**Ordinance - Budget Amendment - American Rescue Plan of 2021 - Special Revenue Fund**

City Council is requested to approve a budget amendment to appropriate \$11,349,755.50 in American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) received to date and transfer them to a newly created special revenue fund set up specifically for these funds.

Attachments: [11. Ordinance - Budget Amendment - American Rescue Plan of 2021 – Special](#)

[2022-73](#)**Budget Ordinance - American Rescue Plan of 2021 - Vehicles & Capital Projects**

City Council is requested to approve a budget ordinance to appropriate \$5,077,240 for vehicles and other rolling stock, general capital projects, and parking capital projects that were deferred as part of the FY 2021-22 budget process.

Attachments: [12. Budget Ordinance – American Rescue Plan of 2021 – Vehicles & Capital Pr](#)

[2022-74](#)**Resolution - Modify Procurement Policies & Procedures Manual**

City Council is requested to adopt a resolution to modify the Procurement Policies and Procedures Manual authorizing the City Manager (or their designee) to sign contracts that exceed \$90,000, upon approval of the City Council.

Attachments: [14. Resolution – Modify Procurement Policies & Procedures Manual](#)

[2022-75](#)**Pay Plan Adjustments - Addressing Staffing Challenges - Employee Retention & New Hire**

City Council is requested to approve the recommended list of strategies and funding request to retain current workforce and attract new employees.

Attachments: [15. Pay Plan Adjustments – Addressing Staffing Challenges – Employee Retent](#)

REGULAR AGENDA ITEMS

[2022-76](#)**Resolution - Issuance of Series 2022A General Obligation Parks and Recreation Bonds - Making Statement of Facts - Establish Public Hearing**

City Council is requested to approve:

1. A Resolution of the City Council of the City of High Point, North Carolina Making Certain Statements of Fact Concerning Proposed Bond Issue.
2. Adopt Bond Order Authorizing the Issuance of Not to Exceed \$5,300,000 General Obligation Parks and Recreation Bonds of the City of High Point, North Carolina.
3. Establish a public hearing on March 7, 2022 at 5:30pm as required by state law on the issuance of the referenced 2/3 bonds.

Attachments: [13. Resolution – Issuance of Series 2022A General Obligation Parks and Recreation Bonds](#)

**PROSPERITY & LIVABILITY COMMITTEE - Council Member Hudson,
Chair**[2022-77](#)**City Sponsored Annual Special Events**

City Council is requested to approve as recommended by the Prosperity & Livability Committee a list of City sponsored special events and \$30,000 for special events outside of this list to be planned for by Visit High Point or Forward High Point.

Attachments: [FINAL City Sponsored Annual Special Events](#)

PLANNING & DEVELOPMENT - Mayor Jay W. Wagner[2022-78](#)**Resolution of Intent-Annexation 22-01**

Approval of a Resolution of Intent to establish a public hearing date of March 21, 2022, to consider a voluntary contiguous annexation of an approximate 0.33-acre parcel located along the north side of Samet Drive, approximately 500 feet east of Penny Road. The property is addressed as 7702 Samet Drive and also known as Guilford County Tax Parcel 196674.

Attachments: [Resolution of Intent \(AN-22-01\)](#)

PUBLIC HEARINGS - CONTINUED[2022-18](#)**Covelli Enterprise-Zoning Map Amendment 21-31**

A request by Covelli Enterprise to rezone an approximate 0.9-acre parcel from a Conditional Use General Business (CU-GB) District to a Conditional Zoning General Business (CZ-GB) District. The site is located at the northwest corner of Eastchester Drive and Penny Road (2400 Penny Road).

Attachments: [Staff Report ZA-21-31](#)

PUBLIC HEARINGS

[2022-79](#)**ARC of High Point-Zoning Map Amendment 21-33**

A request by the ARC of High Point to rezone an approximate 3.5-acre parcel from the Residential Single Family - 5 (R-5) District to the Parks and Natural Resources (PNR) District. The site is located west of the intersection of Bellevue Drive and School Park Road (153 Bellevue Drive).

Attachments: [Staff Report ZA-21-33](#)

[2022-80](#)**City of High Point-Zoning Map Amendment 21-34**

A request by the High Point City Council to rezone 568 properties, totaling approximately 124.8 acres, as part of the Comprehensive Zoning Map Amendment project.

a. To rezone 561 parcels, totaling approximately 123.3 acres, from the Residential Multifamily - 16 (RM-16) District and the Residential Multifamily - 26 (RM-26) District to the Residential Single Family - 7 (R-7) District. The parcels are located south of E. Martin Luther King Jr. Drive, north of E. Green Drive, east of S. University Parkway and west of Meredith Street.

b. To rezone 7 parcels, totaling approximately 1.5 acres, from the Residential Multifamily - 16 (RM-16) District and the Limited Business (LB) District to the Residential Single Family - 5 (R-5) District. The parcels are located north of E. Green Drive, between Meredith Street and Hill Street.

Attachments: [Staff Report ZA-21-34](#)

[2022-81](#)**City of High Point-Zoning Map Amendment 21-35**

A request by the High Point City Council to rezone six properties, totaling approximately 3.19 acres, as part of the Comprehensive Zoning Map Amendment project.

a. To rezone two parcels (an entire parcel and a portion of another parcel), totaling approximately 0.77 acres, from a Conditional Use Transitional Office (CU-TO) District and the General Business (GB) District to the Transitional Office (TO) District and the Light Industrial District (LI) District. The parcels are located at the southeast corner of E. Green Drive and Brentwood Street (1207 Brentwood Street and a portion of an abutting undeveloped parcel).

b. To rezone two parcels (an entire parcel and a portion of another parcel), totaling approximately 0.92 acres, from a Conditional Use Light Industrial (CU-LI) District to the Light Industrial (LI) District. The parcels are located along the west side of Manley Street, approximately 130 feet south of Clish Place (508 Manley Street and a portion of 500 Manley Street).

c. To rezone a portion of two parcels, totaling approximately 1.5 acres, from a Conditional Use General Business (CU-GB) District to the General Business (GB) District. The parcels are located at the southeastern corner of Brentwood Street and Royal Place.

Attachments: [Staff Report ZA-21-35](#)

[2022-82](#)**Caliber Car Wash, LL-Zoning Map Amendment 21-36**

A request by Caliber Car Wash, LLC to rezone the western 0.36-acre portion of Guilford County Tax Parcel 194626 from the Residential Multifamily-16 (RM-16) District to the General Business (GB) District. The area to be rezoned lies along the north side of Oxford Place, approximately 300 feet west of N. Main Street (western portion of 2401 N. Main Street).

Attachments: [Staff Report ZA-21-36 \(1\)](#)

GENERAL BUSINESS AGENDA[2022-83](#)**Resolution - Adoption of the 2021 General Records Schedule - Local Government Agencies and the 2021 Program Records Schedule - Local Government Agencies**

City Council is requested to adopt a resolution approving the 2021 General Records Schedule: Local Government Agencies and the 2021 Program Records Schedule: Local Government Agencies.

Attachments: [FINAL Resolution – Adoption of the 2021 General Records Schedule – Local Government Agencies](#)

[2022-84](#)**Minutes to be Approved**

February 3, 2021 Finance Committee @ 4:00 p.m.

February 7, 2022 Special Meeting @ 3:30 p.m.

February 7, 2022 Regular Meeting @ 5:30 p.m.

February 8, 2022 Community Development @ 4:00 p.m.

February 9, 2022 Prosperity & Livability @ 9:00 a.m.

Attachments: [1. February 3 2022 Finance Committee Meeting Minutes.pdf](#)

[2. February 7 2022 Special Meeting Minutes.pdf](#)

[3. February 7 2022 Regular Meeting Minutes.pdf](#)

[4. February 8 2022 Community Development Committee Meeting Minutes.pdf](#)

[5. February 9 2022 Prosperity & Livability Committee Meeting Minutes.pdf](#)

ADJOURNMENT