City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Minutes - Final

Thursday, November 2, 2023

4:00 PM

3rd Floor Council Chamber

Finance Committee

CALL TO ORDER

Present 3 - Chair Britt Moore, Council Member Monica Peters, and Michael Holmes

FINANCE COMMITTEE - Britt W. Moore, Chair

PRESENTATION OF ITEMS

2023-475 **Consideration of a Purchase Order Increase with Waste Management**

City Council is requested to approve a Purchase Order (# 113247) increase from $49,000 to $120,000 with Waste Management to cover the additional cost of biosolids disposal and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Waste Management- Disposal of Biosolids

Robby Stone, Public Services Director, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-475.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-476 **Consideration of a Sole Source Purchase with Trojan Technologies in the amount of $61,957.25**

City Council is requested to approve a sole source purchase with Trojan Technologies in the amount of $61,957.25 for the purchase of spare UV parts for the Westside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all documents.

Attachments: Trojan Technologies - Sole Source Purchase

Robby Stone, Public Services Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee Member Holmes, to approve agenda item 2023-476.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-477 **Consideration of a Sole Source Purchase of Eight (8) Haigh Quick Change Grinder Cartridges Assemblies from Clear Water Inc.**

City Council is requested to approve Clear Water Inc. as a sole source vendor for the purchase of eight (8) Haigh Quick Change Grinder Cartridge Assemblies in the amount of $62,888 and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Haigh Quick Change Grinder Cartridge Assemblies - Clear Water Inc.

Robby Stone, Public Services Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee Member Peters, to approve agenda item 2023-477.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-479 **Consideration of a Resolution to Acknowledge the City's Acceptance of Maintenance Responsibilities for the Listed Road Segment to be Abandoned by the North Carolina Department of Transportation**

City Council is requested to approve a Resolution acknowledging the City's acceptance of maintenance responsibilities and request the North Carolina Department of Transportation abandon a portion of Kersey Valley Road.

Attachments: Kersey Valley Road Ownership Transfer
Resolution Kersey Valley Road Ownership Transfer

Robby Stone, Public Services Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee Member Holmes, to approve agenda item 2023-479.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-487 **Consideration of Change Order Number 2 to Harper General Contractors for the Westside WWTP Sludge Dewatering System Improvement Project**

City Council is requested to approve Change Order Number 2 to Harper General Contractors in the amount of $250,357.01, a 34-day extension to the contract end date, and authorize the appropriate City Official(s) to execute all necessary Documents.

Attachments: Change Order #2- Harper General Contractors

Robby Stone, Public Services Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee Member Peters, to approve agenda item 2023-487.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-488 **Consideration of Change Order Number 4 to Baker Undergrounds for the Waterview Pump Station Force Main Extension Project**

City Council is requested to approve Change Order Number 4 to Baker Underground Inc. in the amount of $734,220, a 194-day extension to the contract end date, and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Changer Order #4 - Baker Underground

Robby Stone, Public Services Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee Member Holmes, to approve agenda item 2023-488.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-484 **Consideration of a Purchase of Commercial/Industrial Voltage Transformers from Wesco, Inc.**

City Council is requested to award a bid to Wesco, Inc. for $129,195 for the purchase of commercial/industrial voltage transformers and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Transformers - Wesco Inc.

Tyler Berrier, Electric Utilities Director, provided the staff report for this item.

Chair Moore made a motion, seconded by Committee Member Holmes, to approve agenda item 2023-484.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-485 **Consideration of a Purchase of 1/0 Primary Wire from Wesco, Inc.**

City Council is requested to approve the procurement of 1/0 primary wire, award the bid to Wesco, Inc. in the amount of $191,600, and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Primary Cable - Wesco, Inc.

Tyler Berrier, Electric Utilities Director, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-485.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-490 **Consideration of the Purchase of 7,000 5/8 Water Meters from Badger Meter Inc.**

City Council is requested to approve the purchase of 7,000 5/8 water low profile positive displacement meters with sealed register in the amount of $838,880 from Badger Meter Inc. and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Water Meters - Badger Meters Inc.

Jeremy Coble, Customer Service Director, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-490.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-483 **Consideration of a Purchase of a Hyundai HX210AL Excavator from National Equipment Dealers, LLC**

City Council is requested to approve a purchase of a Hyundai HX210AL Excavator from National Equipment Dealers, LLC in the amount of $152,00, a budget ordinance amendment, and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Purchase - Excavator National Equipment Dealers, LLC
Ordinance Budget Purchase Excavator

Kevin Rogers, Fleet Services Director, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Council Member Holmes, to approve agenda item 2023-483.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-492 **Consideration of a Purchase of Three (3) Chevrolet 1500 Trucks from Capital Chevrolet**

City Council is requested approve the purchase of three (3) Chevrolet 1500 Trucks from Capital Chevrolet in the amount of $137,415.09

Attachments: Chevrolet 1500 Trucks - Capital Chevrolet

Kevin Rogers, Fleet Services Director, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-492.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-489 **Consideration of a Contract with Night Vision Devices in the Amount of $251,632.20**

City Council is requested to award a contract to Night Division Devices Inc. in the amount of $251,632.20 using Equitable Share Funds to purchase 30 Night Vision Goggles and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: PD Night Vision Goggles - Night Division Devices

Curtis Cheeks, Assistant Police Chief, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-489.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-480 **Consideration of Purchase of 702 W. Grimes Street**

City Council is requested to approve the purchase of property located at 702 W. Grimes Street in the amount of $215,000 to enhance the campus of the 300 Oak project and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Purchase of 702 W. Grimes Street

Damon Dequenne, Assistant City Manager, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-480.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-481 **Consideration of a Task Order with Creech & Associates, LLC**

City Council is requested to approve a task order to the on-call master agreement with Creech & Associates, LLC estimated in the amount of $472,110 to provide architectural, engineering design, survey, kitchen design consulting and cost estimating for the shared use kitchen facility that will be located at 331 W. Russell Avenue, and to authorize the appropriate city official to execute all necessary documents.

Attachments: Task Order - Creech & Associates, LLC

Damon Dequenne, Assistant City Manager, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-481.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-491 **Consideration of Pioneer Athletics as a Sole Source Vendor for the Purchase of a P-Rex Artificial Turf Paint Remover Machine**

City Council is requested to approve Pioneer Athletics as a sole source vendor for the purchase of a P-Rex Artificial Turf Paint Remover Machine in the amount of $50,702.28 and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: P-Rex Artificial Turf Paint Remover Machine - Pioneer Athletics

Damon Dequenne, Assistant City Manager, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-491.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-499 **Consideration of FHP Properties, LLC Loan for Downtown Redevelopment**

City Council is requested to approve a budget amendment transferring $1.725 million from the Electric Fund to the General Fund, and to authorize the appropriate city official to execute all necessary documents related to the transactions.

Attachments: Forward High Point

Ordinance Budget Forward High Point

Bobby Fitzjohn, Chief Financial Officer, provided the staff report for this item.

For Information Only. This item will be considered at the November 6, 2023, City Council Meeting.

2023-482 **Consideration of a Resolution Authorizing the Upset Bid Process for the Sale of City Properties Located at 711 E. Commerce Avenue, 407 and 517 Walnut Street, and 505, 517, 518, 523, 525, 526 White Oak Street**

City Council is requested to approve a resolution accepting the offer of $99,000 from Sterling Real Estate Development of North Carolina, LLC for city-owned vacant lots through the upset bid procedure of N.C.G.S. §160A-269 and direct the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. §160A-269.

Attachments: Resolution - Sale of City Owned Vacant Lots - Sterling Real Estate Developm

Resolution Upset Bid Sterling Real Estate

Chair Moore made a motion stating this item needed amending to remove the property of 516 White Oak street from consideration and lower the offer to $99,000. Council Member Holmes made a second to the motion.

Motion carried with the following vote:

Kim Thore, Right-of-Way Coordinator, provided the staff report for this item.

A motion was made by Chair Moore, seconded by Committee Member Holmes to approve the amended agenda item 2023-482.

Motion carried with the following vote:

Aye: 3 - Chair Moore, Council Member Peters, and Holmes

Absent: 1 - Jones

2023-500 **Presentation Regarding the City of High Point's Risk Management Program**

Staff will present information on the City's risk management program and recommend enhancements. This item is for information only.

Attachments: Presentation - Risk Management

Bobby Fitzjohn, Chief Financial Officer, provided the presentation for this item and noted if the committee is in agreement regarding the new position of a Risk Manager, an action item will be placed on the next Finance Committee agenda for consideration.

For Information Only

ADJOURNMENT

The Committee reminded everyone of Election Day on Tuesday, November 7, 2023, and asked everyone to vote.

There being no further business to come before the committee, the meeting adjourned at 4:35 p.m.