

City of High Point

*Municipal Office Building
211 South Hamilton Street
High Point, NC 27261*



Meeting Agenda

Monday, May 4, 2015

5:30 PM

Council Chambers

City Council

*William S. Bencini, Jr., Mayor
James C. Davis, Mayor Pro Tem
Latimer B. Alexander, IV, Cynthia Y. Davis,
Jason P. Ewing, Jeffrey J. Golden,
Alyce E. Hill, Christopher Williams,
Jay W. Wagner*

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**PRESENTATIONS AND/OR AWARDS**

- [150124](#) Proclamation - Public Works Week
Keith Pugh, Director of Engineering Services will be present to receive a proclamation proclaiming the week of May 17-23, 2015 as Public Works Week.
- [150125](#) High Point Realtors Association - Update
Mr. Cam Cridlebaugh will be in attendance to update the City Council on the High Point Realtors Association.

PUBLIC COMMENT PERIOD

Anyone who desires to speak during Public Comment should do the following:
**Complete the contact information on the sign in sheet located on the table outside the chamber doors;*
**When it is your turn to speak, give any handouts you have for the City Council to the clerk;*
**Step to the podium; state your name and address clearly;*
**Be concise; avoid repetition; limit comments to three (3) minutes or less;*
**Designate a spokesperson for large groups; direct comments to the entire City Council and not to individual Council Members*

Thanks to everyone in the audience for respecting the meeting by restraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

PUBLIC HEARINGS

- [150150](#) Public Hearing - Vault Enclosures Expansion Project
Monday, May 4, 2015 is the date and time established to receive public comments on a request to approve a local match in an amount not to exceed \$10,000.00 for a State of North Carolina Building Reuse Grant for Vault Enclosures for property located at 1515/1603 W. Green Drive.

FINANCE COMMITTEE - Mayor Pro Tem Davis, Chair**CONSENT AGENDA ITEMS (One Vote)**

- [150126](#) Contract - Resurfacing of City Streets
Consideration of award of contract to Blythe Construction, Inc. for resurfacing of city streets in the amount of \$675,481.65.
- [150127](#) Contract Extension - Rehrig Pacific Company - Garbage & Yard Waste Carts
Council is requested to approve an extension to the Rehrig Pacific Company contract for the purchase of garbage and yard waste carts in the amount of \$280,500.00.

- [150128](#) Budget Ordinance Amendment- High Point Train Depot
Consideration of adoption of ordinance amending the 2014-2015 Budget Ordinance in the amount of \$400,000 for renovations to the High Point Train Depot.
- [150129](#) NCDOT - Supplemental Agreement - High Point Train Depot Improvements
Council is requested to approve a supplemental agreement with the North Carolina Department of Transportation (NCDOT) for High Point Train Depot Improvements.
- [150130](#) NCDOT - Traffic Signal System Supplemental Agreement
Council is requested to approve a supplemental agreement with the North Carolina Department of Transportation (NCDOT) to include provisions for a back-up power supply for the traffic signal system enhancements.
- [150131](#) Revised Fee and Charges Schedule - Parks and Recreation Department
Council is requested to approve a revised Fees and Charges to the Parks & Recreation Fee Schedule to allow for new services at the City's parks facilities.
- [150158](#) Resolution - Interlocal Agreement - Piedmont Triad Mobility Management Call-Center
Council is requested to adopt a Resolution approving an interlocal agreement between the City of High Point and the Piedmont Authority for Regional Transportation (PART) to establish the Piedmont Triad Mobility Management Call Center.

REGULAR AGENDA ITEMS

COMMUNITY HOUSING & NEIGHBORHOOD DEVELOPMENT COMMITTEE - Council Member Golden, Chair

- [150114](#) 2015-16 Annual Action Plan & 2015-2019 Consolidated Plan
A public hearing was held Monday, April 13, 2015 at 5:30 p.m. to receive public comments on the 2015-2016 Annual Action Plan and the 2015-2019 Consolidated Plan and authorize the City Manager to execute necessary documents for submission to HUD. The documents have been open for public comment and Council is requested to authorize submittal to HUD.
- [150135](#) Ordinance to Demolish - 115 5-A and 115-5B Chestnut Drive
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 115 5A and 115 5B Chestnut Drive (duplex unit) belonging to Dwayne Newby.
- [150136](#) Ordinance to Demolish - 224 Underhill Street
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 224 Underhill Street belonging to Keith Anthwayne Mason Lipscomb.

- [150137](#) Ordinance to Demolish - 300 Woodbury Street
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 300 Woodbury Street belonging to Phillip Hawkins.
- [150138](#) Ordinance to Demolish - 301 Kennedy Avenue
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 301 Kennedy Avenue belonging to Gwendolyn M. McDaniel.
- [150139](#) Ordinance to Demolish - 509 Underhill Street
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 509 Underhill Street belonging to Ragsdale Brothers, LLC.
- [150140](#) Ordinance to Demolish - 604 S. Elm Street
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 604 S. Elm Street belonging to Hossein B. and Violeta G. Rad.
- [150141](#) Ordinance to Demolish - 618 Caudell Place
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 618 Caudell Place belonging to Shelia M. Mitchell.
- [150142](#) Ordinance to Demolish - 625 S. Elm Street
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 625 S. Elm Street belonging to Shabbir Hussian and Nayyar Afshan Shah.
- [150143](#) Ordinance to Demolish - 825 Willow Place
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 825 Willow Place belonging to Frank Payne and Sherry Payne.
- [150144](#) Ordinance to Demolish - 1222 Redding Drive
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 1222 Redding Drive belonging to Jean Wallace.
- [150145](#) Ordinance to Demolish - 1608 Brockett Avenue
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 1608 Brockett Avenue belonging to Fernando Rangel Hernandez.
- [150146](#) Ordinance to Demolish - 1808 Franklin Avenue
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 1808 Franklin Avenue belonging to Joseph G. and Bonita Brooks.
- [150147](#) Ordinance to Demolish - 2611 Carsten Avenue
Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 2611 Carsten Avenue belonging to

Lloyd and Brenda Tucker.

PROSPERITY & LIVABILITY COMMITTEE - Council Member Ewing, Chair

- [150148](#) Library Parking Lot Improvement Project
At the Prosperity and Livability Committee meeting held Wednesday, April 15, 2015, the committee recommended the approval of Concept 1 of the proposed Library Parking Lot Improvement Project.

PLANNING & DEVELOPMENT COMMITTEE - Council Member Wagner, Chair

- [150149](#) Resolution of Intent - Annexation Case ANX15-04
Approval of a Resolution of Intent that establishes a public hearing date of May 18, 2015 to consider a voluntary non-contiguous annexation of approximate 12.3-acres lying along the east side of Richard Byerly Road, approximately 950 feet south of W. Lexington Avenue. The property is addressed as a portion of 208 Richard Byerly Road and also known as Guilford County Tax Parcel 0102000000044.

GENERAL BUSINESS AGENDA

- [150132](#) Resolution - Interlocal Agreement with the Piedmont Triad Airport Authority
Council is requested to adopt a resolution approving an interlocal agreement to allow for an extension of water and sewer service to property owned by the Piedmont Triad Airport Authority.
- [150133](#) Resolution - Signatory - City Properties
Council is requested to adopt a Resolution designating the manager as the authorized signatory for the purpose of executing license, lease and rental agreements for terms of one year or less of Mendenhall Transportation Terminal, High Point Museum, High Point Theatre, City Hall, Public Library and High Point Depot.
- [150134](#) Proposed 2015-2016 City of High Point Annual Budget - Establish Public Hearing
Council is requested to establish the date of Monday, June 1, 2015 to receive public comments on the proposed 2015-2016 City of High Point Annual Budget and approve the budget review sessions for City Council.
- [150151](#) Appointment - Library Board of Trustees
Council is requested to approve the appointment of Dorotea Evans to the Library Board of Trustees to replace Kay Andrews who is not eligible for reappointment. Appointment will be effective immediately and will expire October 31, 2017.
- [150152](#) Reappointments - Economic Development Corporation
Council is requested to confirm the reappointments of Sharisse Fuller, Diana Parrish, Ashley Davis Williams and Curtis Wilson to the Economic Development Corporation (EDC) Board. Appointment will be effective

July 1, 2015 - June 30, 2017.

[150155](#)

Appointment - Citizens Advisory Council - Hollingsworth Council Member Alyce Hill, is requesting that Steve Hollingsworth be appointed to the Citizens Advisory Council (CAC) as the Ward 3 appointment replacing Jeff Sypole who has resigned. Appointment will be effective immediately and will expire May 31, 2016.

[150153](#)

Change in City Council Meeting Dates
Council is requested to amend the Council meeting schedule as follows:
Cancel the meeting scheduled for Monday, July 6th (4th of July week);
Reschedule the Monday, September 7th meeting to Tuesday September 8th (Labor Day Holiday);
Cancel the Monday, October 19th meeting (Furniture Market).

[150154](#)

Approval of the Minutes of Previous Meetings of City Council
Community Housing & Neighborhood Development Committee Meeting; April 7th @ 10:00 a.m.
Finance Committee Meeting; Thursday, April 9th @ 4:00 p.m.
Briefing Session (Public Services Department); Monday, April 13th @ 4:00 p.m.
Regular City Council Meeting; Monday, April 13th @ 5:30 p.m.
Prosperity & Livability Committee Meeting; Wednesday, April 15th @ 9:00 a.m.
Joint Meeting of High Point City Council & Planning & Zoning Commission; April 28th @ 3:00 p.m.

ADJOURNMENT

Resolutions of Support
Re: Number of People Represented

5/4/2015 HPCC
A. Clinard

	A	B	C
1	<u>Organization/Association Supporting Library Plaza-Concept 1</u>	<u>Members</u>	<u>Officers/Directors</u>
2			
3	Guilford Merchants Association	900	16
4	High Point Arts Council		14
5	High Point Chamber of Commerce	750	29
6	High Point Community Foundation		21
7	High Point Convention & Visitors Bureau		13
8	High Point Market Authority Executive Committee	15	5
9	High Point Partners	65	18
10	High Point Regional-UNC Healthcare		16
11	Ministers Conference of High Point & Vicinity	22	
12	Southwest Renewal Foundation		16
13	St. Mary's Episcopal Church	800	12
14	City Project, Inc.		14
15	Uptowne High Point Association		7
16	Washington Street Business Association	12	7
17	Washington Street Neighborhood Association		5
18	1st Presbyterian Church	950	28
19			
20	TOTALS	3,514	221

CITY OF HIGH POINT

AGENDA ITEM



Title: Reappointments – Economic Development Corporation

From: Lisa Vierling, City Clerk

Meeting Date: May 4, 2015

Public Hearing: N/A

**Advertising Date /
Advertised By:**

Attachments:

PURPOSE:

To reappoint Sharisse Fuller, Diana Parrish, Ashley Davis Williams and Curtis Wilson to the Economic Development Corporation.

BACKGROUND:

Mayor Bencini is recommending City Council confirm the reappointment Sharisse Fuller, Diana Parrish, Ashley Davis Williams and Curtis Wilson to the Economic Development Corporation.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

Council is requested to confirm the reappointments to the Economic Development Corporation (EDC). Reappointments to be effective July 1, 2015 and will expire June 30, 2017.

CITY OF HIGH POINT

AGENDA ITEM



Title: Appointment to the High Point Library Board of Trustees- Dorotea Evans

From: Lisa B. Vierling, City Clerk

Meeting Date: May 4, 2015

Public Hearing: N/A

Advertising Date /

Advertised By: N/A

Attachments: Application to Serve- Dorotea Evans

PURPOSE:

To appoint Dorotea Evans to the High Point Library Board of Trustees.

BACKGROUND:

Mayor Pro Tem Jim Davis is recommending the appointment of Dorotea Evans to the High Point Library Board of Trustees as his Ward 5 appointment. Ms. Evans will replace Kay Anderson, whose term has expired and is not eligible for reappointment. Ms. Evans' appointment will be effective immediately and will expire on 10/31/2017.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

Council is requested to approve the appointment of Dorotea Evans to the High Point Library Board of Trustees. Appointment effective immediately and will expire on 10/31/2017.

Application for Appointment to Boards and Commissions

Status: submitted

Profile

All appointments to City boards and commissions are made by the Mayor and City Council and are not limited to those persons who fill out applications.

Dorotea

First Name

Evans

Last Name

dorotea@triad.rr.com

Email Address

3634 Malibu Drive

Street Address

Suite or AptHigh Point

City

NC

State

27265

Postal Code

Within High Point Corporate Limits

Please select your residency status.

Home: (336) 869-5312

Primary Phone

Mobile: (336) 471-6815

Alternate Phone

Westchester Country Day School

Employer

Which Boards would you like to apply for?Library Board of TrusteesWard 5

Ward you reside in?

Interests & Experiences

Please tell us about yourself and why you want to serve.

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

I am a life long reader and have been using the digital library for the last two years. I have a masters degree in home economics education, and am currently working as a school food service director. Literacy is very

important to me and as a past member of Junior League of High Point I have been involved in many literacy projects over the years. if selected I am looking forward to working on keeping the High Point Library a vibrant and all inclusive service provided by the city.

Upload a Resume

Have you participated in the City Government 101 Course?

☐ Yes ☒ No

If yes, please list the year in which you participated in the Government 101 Course:

Have you participated in Leadership High Point?

☐ Yes ☒ No

If yes, please list the year in which you participated in Leadership High Point:

Female

Gender

Applications will be retained and active for a two-year period

LISA VIERLING

From: JIM DAVIS
Sent: Saturday, April 25, 2015 5:44 PM
To: LISA VIERLING
Subject: Library board

Lisa, I would like to put on the agenda the appointment of Dorothea Evans to replace Kay Anderson in ward 5, Kay is not eligible to be reappointed, mrs Evans has put in a application, works for westchester day school, 4716815, 3634 Malibu drive, thanks Jim

Jim Davis

PROSPERITY AND LIVABILITY COMMITTEE

Chaired by Council Member Ewing

April 15, 2015 – 9:00 a.m.

Third Floor Lobby Conference Room (Fishbowl)

Present:

Committee Chair Jason Ewing and Committee Members Latimer Alexander, Alyce Hill and Jay Wagner

Also Present:

Mayor Bill Bencini

Staff Present:

Greg Demko, City Manager, Randy McCaslin, Assistant City Manager; Jeron Hollis, Communications Officer; Wendy Fuscoe, Core City Administrator; Mary Sizemore, Library Director; Eric Olmedo, Budget and Performance Manager; Loren Hill, President, High Point Economic Development Corporation; Mike McNair, Director of Community Development; Alisha Doulen, Community Resources Specialist; JoAnne Carlyle, City Attorney; Tom Vincent, Deputy City Clerk.

Others Present:

Richard Wood, City Project; Aaron Clinard, City Project; Peter Freeman and John Kennett, Freeman-Kennett Architects; Dorothy Darr, Southwest Renewal Foundation; Gloria Halstead, (Citizen and member of Historic Preservation Commission)

Media Present:

Pat Kimbrough – *High Point Enterprise*

AGENDA ITEMS

1) Discussion of Downtown Corridor Incentive Grants (Development Incentive Grant and Building Revitalization Grant).

Assistant City Manager Randy McCaslin said this Committee has recommended to Council incentives for the downtown area. He said research has shown the City may not have the legal authority to offer these incentives without setting up a Municipal Service District for all or part of the Core City. City Attorney JoAnne Carlyle said the Committee could do one of two things: create the Municipal Service District separately or link in to what you decide to do with the district. If the City creates a Service District with a business development part it has to be in the downtown area. She said the District area may not be divided up and be treated differently but it may be extended. Ordinarily the District needs to take effect at the beginning of the fiscal year. Committee Chair Ewing asked if the Municipal Service District would affect the façade grant. Ms. Carlyle said it would not; the façade grant is a completely separate program. Assistant City Manager Randy McCaslin said if the Council desires the City may need to look at setting up this

district for the incentives already discussed and then doing a Core City Municipal Service District which would be larger than the façade grant. Ms. Carlyle asked if the district was going to include help with impact fees and added that that was permissible. Committee Chair Ewing said the assistance with impact fees was not included but nothing precluded the Council from amending the policy at some point.

City Attorney JoAnne Carlyle said the first step is Council has to adopt the report which includes the map and specifies what the Council's intentions are and how the standards match up with what the statute requires. Basically, you just set out an outline of what you intend to do. Ms. Carlyle said after Council has adopted that, then it has to be put in the Clerk's office for the public to review it for four weeks prior to a public hearing. This only requires one public hearing but the public has to have an opportunity to review the report. Mr. McCaslin said it needed to be done by June 30 so the City would have to get started for it be in effect next fiscal year. Committee Chair Ewing said the idea would be for the report to be on Council's agenda on May 4th, and that way it could be opened up and have it on the June 15th agenda. Ms. Carlyle said the report really should come back to this Committee before it goes to the full Council. Committee Chair Ewing asked if it was the consensus of the Committee to direct staff to work on the report and have it for the Committee on May 6th. The Committee was in agreement. City Manager Greg Demko said Randy McCaslin and Wendy Fuscoe would be the staff members working on this with assistance from legal and planning.

2) Discussion of Lotus Project.

Committee Chair Jason Ewing said the Lotus Project was put forward last fall. The City did an MOU with IMC last fall. Peter Freeman, of Freeman-Kennett Architects, said in the Ignite High Point Master Plan this was an area of focus and his firm had been hired by IMC to do a conceptual for this area. He explained the area is between the Showplace building and the Mendenhall Transportation building and the idea is to enhance to the civic plaza and provide a stage that would be able to be used from both the transportation center and the green area. Mr. Freeman said the IMC has continued to work on the schematic design and we have made some good headway on the state area and some requirements that may be needed for the IMC's needs. He said the area is designed to be very flexible and not only host music events but do things like have exhibitors on the village green. Mr. Freeman explained features of the stage that made it flexible and enhanced accessibility and presented sketches and schematics of the project. Committee Chair Ewing asked if any of this affected the existing structure of the transportation center, Mr. Freeman said it did not.

Assistant City Manager Randy McCaslin said Freeman-Kennett have come up with some rough cost estimates of \$2 to \$2.5 million. Mr. Freeman added that IMC had been talking about participating in this project. Committee Chair Ewing noted the original conversation was that IMC was going to share some of the cost and there were private partnership conversations out there about raising funds. Mr. McCaslin said what the City had to date is the agreement between the City and IMC to carry it forward to this stage. He said he did not know if IMC has made any commitment beyond this stage. Mr. McCaslin said City Council would have to make some decisions on the extent of their participation and whether the project goes forward. He said we are still in the phase of informing everyone and trying to get to the next step.

Committee Member Hill asked how many people the facility could accommodate. Mr. Freeman said because of the size of the plaza there is room to do up to 8,000 people on the plaza side and underneath they are estimating about 2,000 people. He said one of things they want to make sure of is if you have that many people there is a lot of additional space that needs to be considered, for example you would need a lot of bathrooms and other things that go along with that and whether or not you want to design it as something that will hold 8,000 should be under consideration. Mr. Freeman said it would be the City at a different level of entertainment market.

Committee Chair Ewing asked if the City had talked about who would manage the facility. Mr. McCaslin said those details have not been worked out even though the City has had some conversations with David Briggs of the High Point Theatre. Mr. Briggs said if an outside promoter was brought in that would handle a purely outdoor event they could potentially provide all the labor, the backline and the audio and lighting equipment. It would not be a direct expense to the City except what they had from a utility perspective and staffing for security. Mr. McCaslin said in the early conversations with IMC they have not expressed any interest in programming it themselves.

Assistant City Manager Randy McCaslin said the next step, if the Committee wants to move forward, is to have some conversations with IMC and some representatives from Council and take it to the next step and determine cost-sharing, operations and all the various topics that have to be covered. Committee Chair Ewing asked once Furniture Market is over when those conversations could take place. Mr. McCaslin said they could happen very quickly. Mr. Freeman said they are continuing to push this forward but something a little more concrete would be helpful for them to be able to have harder numbers. Mr. McCaslin asked if Mr. Freeman has completed his contract with IMC at this point. Mr. Freeman said he had but there is still some open area and it would be prudent to make sure everyone is on the same page. Committee Chair Ewing said the opportunity to have a venue that could hold up to 8,000 people would be a great option because the City has nothing remotely like that and he would like to see the City move to the next step. Mr. Ewing said if it was possible to get up with Scott and IMC before May 6th that would be great. Mr. Briggs said he had some issues with the functionality of the venue. Mr. Ewing asked what the estimated start to finish time for construction would be. Mr. Freeman said it was an 8 – 10 month construction phase but a design phase of approximately four months was also needed. Mr. McCaslin pointed out that would have to be scheduled in between markets. Mr. Freeman said the best case scenario would have the facility open in the spring of 2017.

3) Discussion of Library Parking Lot Plans.

Assistant City Manager Randy McCaslin said the library plans are in dropbox, comments from the public have been shared with the Committee. Mr. McCaslin said the Committee was down to four options and the City was looking for some recommendation from the Committee as to what is the next step. Committee Chair Ewing said he hoped the Committee would be in a position to make some sort of recommendation to Council to place on the May 4th agenda.

Aaron Clinard, of City Project, said he has been busy testing community support for the Library Plaza Project. He said he thought the general public wants the library project to be successful and to be one of the first transformational projects. Mr. Clinard distributed a notebook with resolutions of endorsement from the following organizations: High Point Partners, High Point Chamber of Commerce, the Community Foundation, the Regional Hospital, the Ministers Conference of High Point, Southwest Renewal Foundation, City Project, Uptowne Association, Washington Street Business Association and Washington Street Neighborhood Association. He added by the end of the month the High Point Convention and Visitors Bureau and the Guilford Merchants Association will address this and endorse it. Mr. Clinard said the First Presbyterian Church will endorse it and High Point University is an enthusiastic supporter and is in support of Concept #1. He stated that when the Governor spoke at Buzzispace he said when companies want to relocate they want to see a vital downtown and Mr. Clinard said High Point did not have that. Mr. Clinard said the Library Plaza Project could be that gathering place that could generate more economic vitality. He pointed out the existing widespread usage of the Library. Last year there were 387,000 visitors that came to the library and the highest usage was from the 27260 zip code which is Wards 1, 2 & 3 and the second highest was North High Point, 27265. Mr. Clinard proposed that all of High Point comes here and uses the Library so all of High Point could benefit from this gathering place. He added that the Hospital was a short distance away and was very enthusiastic about the project as was High Point University. Mr. Clinard said this was the right project in the right place and it was time for something to happen.

Committee Chair Ewing said there were five different options. He said parking has been biggest topic of conversation. There are currently 165 spaces and concept had 180 spaces on site with a total of 195. Mr. Ewing said some of the comments received said "It is a nice idea but the Library already fills up those parking spaces." Library Director Mary Sizemore the lot filled up during special events such as the summer reading program and added that day to day it was pretty full but there were always spaces. Committee Member Hill said perhaps there were ways to handle overflow parking. The Committee discussed several areas near the Library and their potential for parking lots. Committee Member Wagner said during the forum at the Library it was pretty clear that "doing nothing" is not an option. He said the public wants to see the City do something. Mr. Wagner added this was a different type of space for different types of events than the Lotus Project. He said it was more wasteful to spend less money to do less, instead do something the City can be proud of and that the public will use. Committee Member Hill said she agreed and heard from people that this was more about are you going to transform the space rather than beautifying it. She added if we are going to do it then do it well and make something the City can be proud of.

Committee Member Alexander he had heard from a lot of people and the Concept #1, or the theory of doing it right is overwhelming. He added there have been two extremes of comment: do nothing or do it right. Mr. Alexander asked how this was going to be funded and said a number of people he talked to would prefer the City to go to bond funding and put a number of other projects forward they could support. Committee Member Wagner said from the 2/3 Bond money from 2012 there is \$1.4 million set aside toward doing something at the Library. He said there is also \$3.7 million that the last Council set aside for burying lines and water and sewer under Main Street from Westwood to Parkway. Mr. Wagner said this project could be phased and was designed to be phased. He said the City could use the \$1.4 million already set aside to

get started on it with the option of additional 2/3 Bond money to finish it out, or the City could look at diverting a portion of the \$3.7 million set aside for the power lines either by simply diverting it or doing the water and sewer portion of it through the issuance of Water and Sewer Revenue bonds. Committee Member Alexander said he would be a very strong supporter of this project put on a General Obligation Bond. Committee Member Hill asked why not use money already set aside for it rather than delaying. She said the Committee heard a lot at the Town Hall Meeting about not delaying and doing something. Committee Chair Ewing said the \$600,000 allocated for South Main improvements has been put on hold until they identify something that might be more consistent throughout Main Street. He said the \$3.75 million set aside for power lines was put on hold because we said it does not make sense to bury everything if there are not any plans for landscaping and design. Mr. Ewing said the \$1.4 million does not have to be tied to the Library. He said there was a couple of hundred thousand set aside for infrastructure improvements underneath the Library parking lot. Assistant City Manager Randy McCaslin said there is storm water piping under the Library parking lot and depending on the scope of the renovations that may or may not be impacted.

Committee Chair Ewing said there is a desire for a gathering place and people are for this because it was what has been put out there. He said there is concern about taking one of the most-used Municipal facilities and trying to create a dual use that may have some conflict. Mr. Ewing said there may be other opportunities and this was proposed because it was space the City already owned. He pointed out with \$1.4 million there are properties along Main Street that could be acquired where a gathering space could be created and not cause problems with the functionality of the Library. Committee Members Hill and Wagner said this proposal would enhance the functionality of the Library. Ms. Hill added acquiring a new space would mean more delay.

Committee Member Alexander said he liked the project but just needed to understand the funding. The Committee discussed the original intent of the money including burying lines on Main Street. Mr. Alexander said he understood there is money being held in reserve at this time that could complete this project with zero impact to next year's budget. Mr. Ewing pointed out the Committee and the Council and expressed an interest in burying the lines but the money was on hold while design details were worked out. Mayor Bencini said a lot of projects have been proposed and have not done anything. He added there are limited resources and the City should put some money into something that is going to leverage the most impact. Mayor Bencini said the idea that the City is going to put pockets of money around for different projects that in some cases do not leverage as much as other project and the City cannot get started on one because we are concerned about the others. He added if the City takes that approach they will never do anything. Committee Chair Ewing suggested the City take the Duane Plan or the Core City Plan and work out an arrangement with DFI and say: "Bring us a plan on how to execute these in the most appropriate order." Mayor Bencini said he was okay with that but he thought the City could do one project now and the City of High Point wants us to move in that direction. Mr. Wagner said he thought burying the power lines would not have as much impact as the Library Project. Mayor Bencini pointed out the City spent almost \$6 million on Lindsey Street and did not get much out of it. He added there is ample consensus among people in the community to do this.

Committee Member Wagner said this was an opportunity to do something great. City Manager Greg Demko said the first step is always the toughest. Mr. Wagner asked if Mr. Demko was comfortable that the City can fund this and get it done. Mr. Demko said he was comfortable it could be funded but thing that were promised in the past would have to be given up. He pointed out money would need to be added for programming and maintenance, but the money to build it is there.

A motion was then made by Committee Member Wagner, seconded by Committee Member Hill to forward Concept #1 to Council with a favorable recommendation for approval. Motion passed by the following 3 – 1 vote: Voting yea: Committee Members Alexander, Hill and Wagner. Voting no: Committee Chairman Ewing.

There being no further business to discuss, the meeting adjourned at 10:20 a.m. upon motion duly made and seconded.

Respectfully Submitted,

Jason Ewing, Chairman

Attest:

Tom Vincent, Deputy City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 618 Caudell Place

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 618 Caudell Place.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

618 Caudell Place

OWNER:

Shelia M Mitchell

**FIRST
INSPECTION:
11-28-2012**

Summary of Major Violations:

*Extensive fire damage to the structure including:

- fire damaged roof system
- fire/smoke damaged heating system
- fire damaged electrical system
- fire damaged interior ceiling and walls

**HEARING
RESULTS:
12-10-2012**

The owner did not appear for the hearing. During the hearing, the following findings were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$10,700.00. The repair estimate is \$38,450.00.

**ORDER(S)
ISSUED:
12-10-2012**

Order to Repair or Demolish
- Compliance date: 3-11-2013

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested.

**CURRENT
STATUS:
3-23-2015**

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

618 Caudell Place
High Point, NC

OWNER (S)

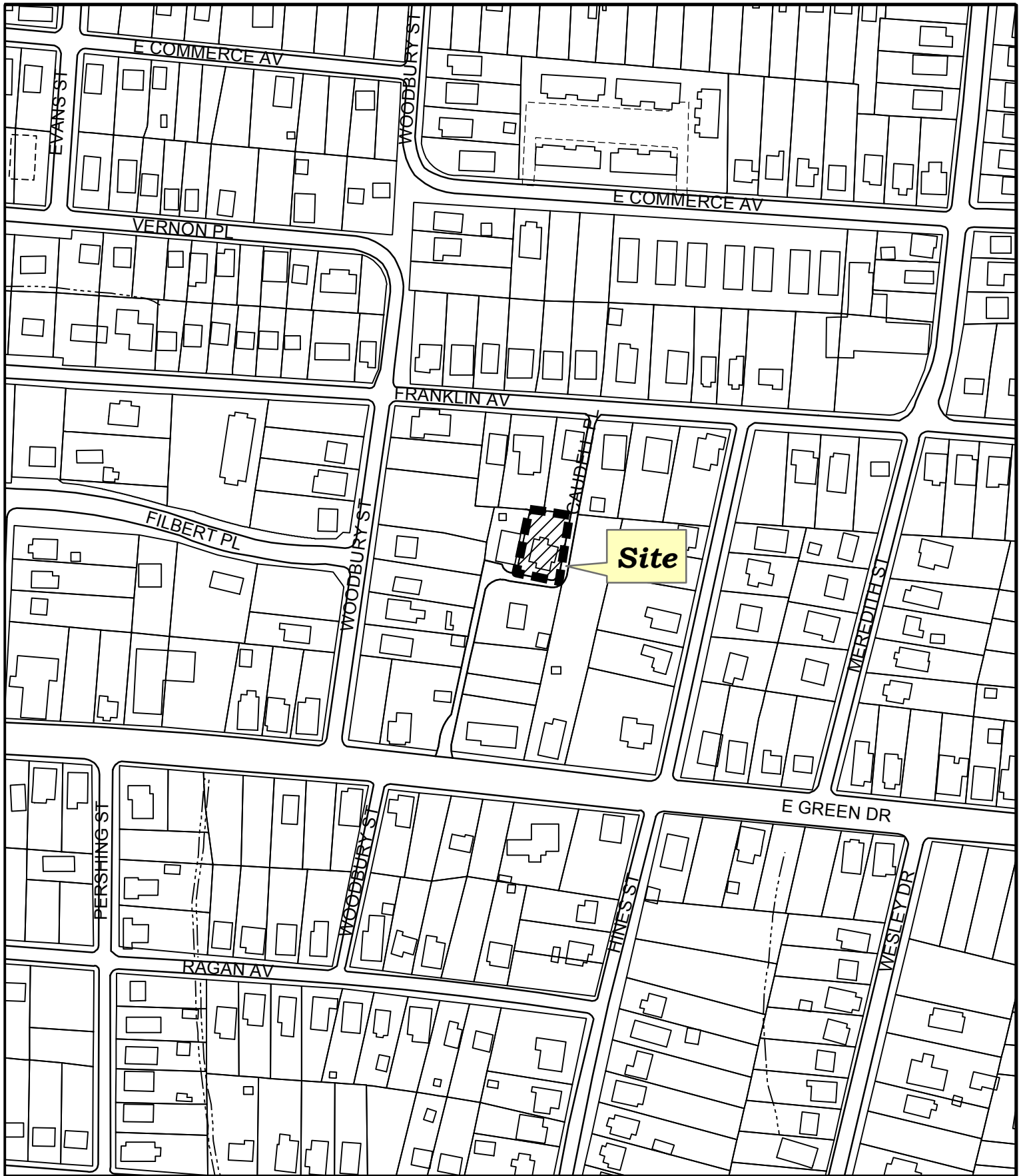
Shelia M. Mitchell
2852 Golden Oaks Dr
Winston Salem, NC 27107

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



618 Caudell Place

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



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618 Caudell Place



CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 1808 Franklin Avenue

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 1808 Franklin Avenue.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

1808 Franklin Avenue

OWNER:

Joseph G and Bonita Brooks

**FIRST
INSPECTION:**
1-15-2013

Summary of Major Violations:

- fire damaged roof system
- fire damaged heating system
- fire damaged electrical system
- fire damaged interior walls

**HEARING
RESULTS:**
2-4-2013

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$23,500.00. The repair estimate is \$39,450.00

**ORDER(S)
ISSUED:**
2-4-2013

Order to Repair or Demolish
Compliance Date: 5-4-2013

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested

**CURRENT
STATUS:**
3-25-2015

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

1808 Franklin Avenue
High Point, NC

OWNER (S)

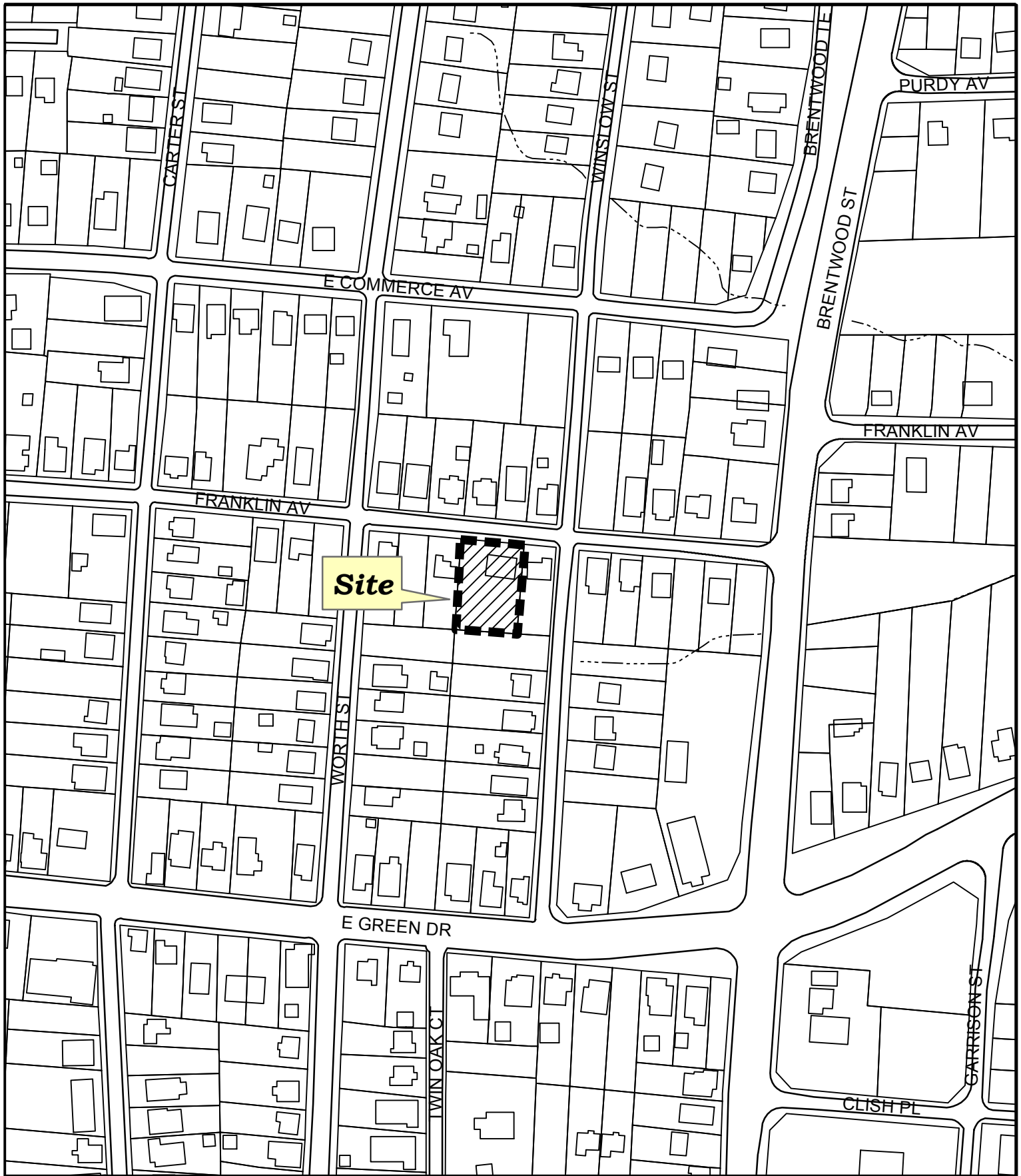
Joseph G and Bonita Brooks
411 E Farriss Avenue
High Point, NC 27262

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



1808 Franklin Avenue

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



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1808 Franklin Avenue



CITY OF HIGH POINT

AGENDA ITEM

**Title: Parks and Recreation New Fees and Revised Charges**

From: Lee Tillery, Director of Parks and Recreation **Meeting Date:** May 4, 2015

Advertising Date: N/A

Public Hearing: N/A

Advertised By: N/A

Attachments Fees and Charges Additions/Revisions April 2015

PURPOSE:

Establish a fee schedule for new services that includes Kayak and Stand Up Paddle Board rentals, Kayak storage at Oak Hollow Marina, rental fees for new pavilion area at City Lake Pool and for the conference room at the Administrative Office at Northpoint. Additionally, revisions in some athletics classifications are included.

BACKGROUND:

Charges for new services need to be adopted into our Fees and Charges schedule. Revisions in athletics reflect market demand and more efficient use for both the department and customer. The Parks and Recreation Commission approved these new fees and revisions at their April 13, 2015 meeting.

BUDGET IMPACT:

Additional Revenue for new Recreation Services, Rentals and Facilities

RECOMMENDATION / ACTION REQUESTED:

Staff and the Parks and Recreation Commission recommend approving the attached new charges and fee revisions for the Fees and Charges Schedule of the Parks and Recreation Department.

High Point Parks & Recreation Proposed Fee Additions and Changes

New Fees:

New Kayak and Stand Up Paddleboard Rental at Oak Hollow Lake and High Point City Lake

Organization	Solo Kayak	Tandem Kayak	Stand Up Paddleboard	Time Period
City of Greensboro P&R - Lakes	\$12	\$20	\$12	All Day
City of Raleigh P&R - Lakes	\$5	\$10	N/A	Per Hour
Aquaventure - Sherrills Ford, NC	\$35	\$60	\$59	All Day
Tailrace Marina - Mt. Holly, NC	\$40	\$45	\$45	All Day
Tailrace Marina - Mt. Holly, NC	\$15	\$20	\$20	Per Hour
Pier 88 Yacht Club - Lake Wylie, SC	\$10	\$15	\$15	Per Hour
Rollingview Marina - Raleigh, NC	\$45	N/A	\$15/\$10	Per Hour
Proposed Fees for High Point Parks & Recreation				
Oak Hollow Park and High Point City Lake	\$12	\$20	\$15	All Day*
*All Day is defined as during the business hours. If you rent it, you keep your receipt, and you can use the kayak on the same day if kayak is available.				

Oak Hollow Marina Kayak Storage

Location	Price per 6 months	Price per year (broken down by month)
Salem Lake (Winston Salem)	N/A	Resident \$65/yr. (\$6.50/mo.) Non-Resident \$80/yr. (\$6.66/mo.)
Lake Wheeler (Raleigh)	N/A	Resident \$350/yr. (\$29.16/mo.) Non-Resident \$400/yr. (\$33.33/mo.)
Lake Brandt, Higgins and Townsend (Greensboro)	\$75 for 6 months (\$12.50 month)	\$125 (\$10.41/mo.)
Proposed Fees for High Point Parks & Recreation \$15 per month		

High Point City Lake Pool Pavilion Area

Name of Facility	Type of facility	Amenities	Time	Fee
Wet n Wild large tent rental	Waterpark	Birthday Party – tent rental -		\$100+
Carowinds	Waterpark	Private Cabana – up to 6 people – includes: wi-fi, table four chairs, two lounge chairs locker, TV. Food and drink available. Price does not include admission fee. 24 cabanas available	Daily	Mon-fri \$79.99 Sat-Sun \$104.99
Greensboro Aquatic Center	Indoor Complex	Birthday party room rental – and swimming. Includes entrance fee. No more than 25, includes invitations, party host additional cost. Food and drinks available.	3 hours	\$99.00 per 12 children \$4.00 for each additional child- Party host \$45.00
Proposed Fees for High Point Parks & Recreation				
City Lake Pool Entire Pavilion Area		Private area with 4 colorful tents with seating for over 100. Includes water/electric, serving tables. Food and drinks available. Handicap accessible.	3 hour session 11 am-2 pm 3 pm-6 pm	\$100 per session or \$200 for double session
City Lake Pool – Individual Cabana Rental		Individual tents with seating up to 25. Includes water/electric, serving tables. Food and drinks available. Handicap accessible.	3 hour session 11 am-2 pm 3 pm-6 pm	\$25 per session or \$50 for double session

Conference Room at Northpoint

Facility	Rate	Additional
Greensboro Parks & Recreation	\$35/hr during regular operating hours	Additional \$17.50 before or after regular operating hours
HP P&R	<i>Recreation Centers</i> Large Room: \$85-2 hrs, \$100-4hrs, \$135-8 hrs Small Room \$50-2hrs, \$65-4 hrs, \$80-8hrs <i>Washington Terrace Conference Room</i> \$75-2 hrs, \$125-4 hrs, and \$175-8 hrs Additional fee of \$15/hr for kitchen Additional \$150 for rentals on city holidays <i>Oak Hollow Marina Room-</i> \$25 hr.	Amenities vary. Only Deep River, Allen Jay and Morehead have kitchens. Large rooms seat close to 100 Small rooms seat 35-45.
Cary P&R	\$55/hr resident/ \$83 non resident 2 hour minimum \$25/hr for any reservation outside of the operating hours	Principals Hall- capacity 50 635 sf
Wake Forest	\$40 hr, 2 hour minimum \$15 after hours supervisory fee	Wireless, tables, chairs, custodian, parking
Asheboro	\$20/hr resident, \$25 non- resident ½ day, \$60/\$75 Full Day, \$100/\$125	
Raleigh, NC	\$25/hr (seats 1-23), \$35/hr (seats 24-45) \$60/hr (seats 56-75), \$70/hr (seats 99-125) plus \$20/hr for warming kitchen	Amenities vary based on the facility.
Proposed Fees for High Point Parks & Recreation		
Northpoint	\$35/ hr Monday-Friday, 8 am – 5 pm \$45/ hr after 5 pm Monday-Friday, and weekends. \$150 additional on city holidays	LCD projector, tables, chairs, white board, podium, wireless mic., seats 60, wireless

Recreation Center Staff Fee

Add a \$25 per hour fee for events that run past their scheduled hours.

Changes in Current Fees

Athletics

	Currently Charge	Proposed
Field prep fee	\$50 per field	\$25 hr, includes 2 people, 3 hr minimum
South Concession Rental at High Point Athletic Complex	\$150 hr	\$100 hr
Community Field Rentals- Practice	\$25 hr without lights, \$35 with lights	\$25 hour with or without lights, no prep
Community Field Rentals- Games	\$60 day games, \$75 night games	\$75 game (3 hour rental with field prep)

CITY OF HIGH POINT

AGENDA ITEM



Title: Resolution – Authorized Signatory

From: City Attorney's Office

Meeting Date: May 4, 2015

Public Hearing: N/A

**Advertising Date /
Advertised By:**

Attachments: Resolution

PURPOSE:

The City of High Point owns or has a Leasehold interest in the following properties located within the City of High Point: Mendenhall Transportation Terminal, High Point Museum, High Point Theatre, City Hall, Public Library and High Point Depot.

BACKGROUND:

The City of High Point finds that providing opportunities for licenses, rental and/or leases of the above mentioned properties serves the recreational, cultural and general welfare of the public and is in the best interest of the City and its citizens. N.C.G.S. §160A-272 (b) provides that the City Council may delegate to the City Manager or another city administrative officer authority to lease or rent city property for terms of one year or less. The agreements shall only be for those periods during which the City has no immediate use of the properties and shall not interfere with any other licenses, leases or rental that are concurrently in effect.

BUDGET IMPACT:

No budget impact.

RECOMMENDATION / ACTION REQUESTED:

Council is requested to adopt Resolution designating the manager as authorized signatory for the purpose of executing license, lease and rental agreements for terms of one year or less.

**A RESOLUTION DESIGNATING THE MANAGER AS AUTHORIZED
SIGNATORY FOR THE PURPOSE OF EXECUTING
LICENSE, LEASE and RENTAL AGREEMENTS
FOR TERMS OF ONE YEAR OR LESS**

WHEREAS, the City of High Point owns or has a Leasehold interest in the following Properties:

- Mendenhall Transportation Terminal at 220 E. Commerce Ave.;
- High Point Museum at 1849 East Lexington Ave.;
- High Point Theatre at 220 E. Commerce Ave.;
- High Point City Hall at 211 South Hamilton Street;
- High Point Public Library at 901 N. Main Street; and
- High Point Train Depot; 100 W. High Ave.

Each of these properties is located within the City of High Point (hereinafter collectively “Properties”); and

WHEREAS, the High Point City Council finds that providing opportunities for licenses, rental and/or leases of the Properties serves the recreational, cultural and general welfare of the public and is in the best interests of the City and its citizens; and

WHEREAS, N.C.G.S. §160A-272 (b) provides that the City Council may delegate to the City Manager or some other city administrative officer authority to lease or rent city property for terms of one year or less; and

WHEREAS, the City Manager has prepared a fee schedule which will be used in conjunction with the Agreements for licenses, rentals and/or leases of the Properties; and

WHEREAS, the High Point City Council has determined that the City Manager should be an authorized representative with the authority to execute all necessary documents for the purpose of entering into Agreements for licenses, rentals and/or leases of the Properties (“Agreements”) for terms of one year or less; and

WHEREAS, the Agreements shall only be for those periods during which the City has no immediate use of the Properties and shall not interfere with any other licenses, leases or rental that are concurrently in effect.

NOW, THEREFORE, BE IT RESOLVED by the High Point City Council that the City Manager is hereby authorized to sign and otherwise fulfill the requirements of entering into licenses, rental and/or leases of Mendenhall Transportation Terminal, High Point Museum, High Point Theatre, City Hall, Public Library and High Point Depot for terms of one year or less and for the amounts set forth in the fee schedule, attached hereto, and during periods which the City has no immediate use of the Property and without interference of licenses, leases and/or rental agreements that are concurrently in effect.

This the 4th day of May, 2015.

Lisa Vierling, MMC
High Point City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 1608 Brockett Avenue

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 1608 Brockett Avenue.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

ORDINANCE REQUEST: Ordinance to Demolish

PROPERTY ADDRESS: 1608 A & B Brockett Avenue Duplex unit

OWNER: Fernando Rangel Hernandez

FIRST INSPECTION:

1-10-2013

Summary of Major Violations:

*Extensive fire damage to the duplex including:

- fire damaged roof system
- fire damaged heating system
- fire damaged electrical system
- fire damaged interior and exterior walls
- fire damaged floor system

HEARING RESULTS:

2-18-2013

The owner did not appear for the hearing. The owner had several conversations with the inspector regarding his intent to make repairs and then decided to demolish. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$19,700.00. The repair estimate is \$47,800.00

ORDER(S) ISSUED:

2-18-2013

Order to Repair or Demolish

Compliance Date: 4-11-2013

APPEALS:

No appeals to date.

OWNER ACTIONS:

The owner did obtain a permit to demolish the duplex on 9-24-2013. He began to remove fire damaged material from the interior and removed the siding. It appears that all demolition work ceased on or about 4-25-2014. Communication with this property owner has been hindered as he spends time out of the country.

EXTENSIONS:

None requested

CURRENT STATUS:

Conditions still exist. 3-25-2015

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

1608 Brockett Avenue
High Point, NC

OWNER (S)

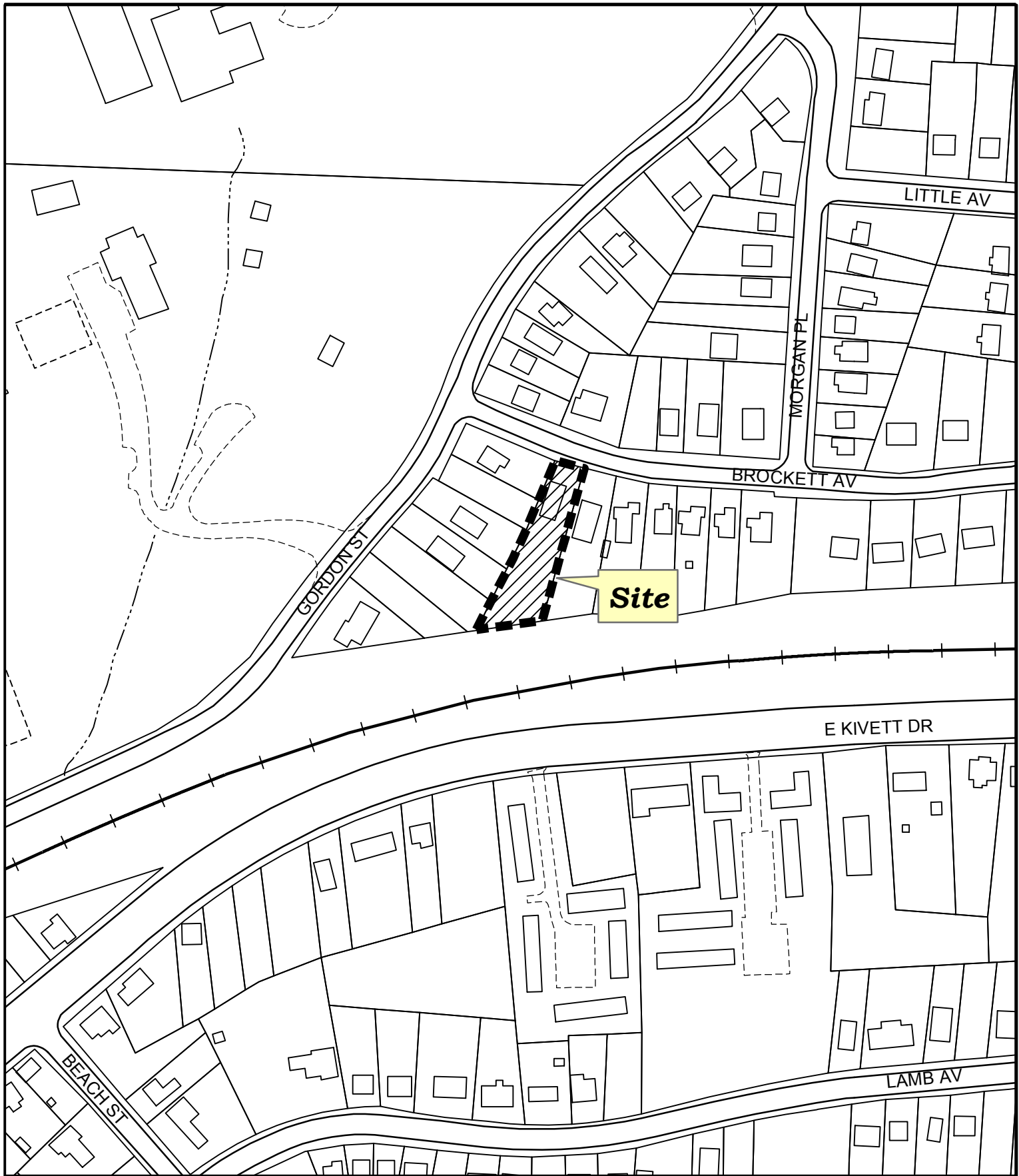
Fernando Rangel Hernandez
1204 E Kivett Drive
High Point, NC 28260

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2105

Lisa B. Vierling, City Clerk



1608 Brockett Avenue

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 6, 2015



Scale: 1"=200'

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1608 Brock Avenue





MANAGER'S BRIEFING SESSION
APRIL 13, 2015 – 4:00 P.M
3rd FLOOR LOBBY CONFERENCE ROOM (FISHBOWL)

MINUTES

PRESENT:

Mayor William Bencini; Cynthia Davis (At-Large); Jeffrey Golden (Ward 1); Alyce Hill (Ward 3); Jay Wagner (Ward 4); Mayor Pro-Tem James Davis (Ward 5) and Jason Ewing (Ward 6).

ABSENT:

Council Member Chris Williams (Ward 2)

STAFF PRESENT:

Greg Demko, City Manager; Randy McCaslin, Assistant City Manager; Eric Olmedo, Budget and Performance Manager; Terry Houk, Public Services Director; Carol McDowell, Public Services Assistant Director; Glenda Barnes, Public Services Analyst; Robby Stone, Public Services Assistant Director; Jeron Hollis, Public Information; Jeff Moore, Director of Finance; JoAnne Carlyle, City Attorney; Loren Hill, President, High Point Economic Development Corporation; Tom Vincent, Deputy City Clerk.

MEDIA PRESENT:

Pat Kimbrough, *High Point Enterprise*

MINUTES

Public Services Presentation

Terry Houk, Public Services Director, introduced Carol McDowell, Assistant Director Public Services and Glenda Barnes, Financial Analyst. He said the presentation and some Frequently Asked Questions are in dropbox. Mr. Houk showed a slide with his direct subordinates: Donna Turner and Heather Herbert. He explained their role is to interface with the customers and be support for Public Services on the Public Works side and the Water and Sewer side. Mr. Houk also mentioned Tyler Barrier who's primary duty is to be the interface between citizens, customers and developers as far as it goes to water/sewer, street rehab or storm water. He said Glenda Barnes monitors the budget and reviews capital projects. Mr. Houk noted that the Public Service Project Engineer position is vacant. Robbie Stone and Carol McDowell are under that position. He went over the staff in the Water Sewer Division and the Public Works Division. Council Member Alexander asked how many lift stations the City had and asked if there was any way to eliminate any of them. Mr. Houk said there are twenty-three and three have been eliminated.

Mr. Houk said the Public Services is one of the largest City Departments with 301 funded positions and 16 Divisions. He noted the budget for 2014-15 was approximately \$40 million for the operating budget and a capital projects budget for the next five years is a little over \$200 million. Council Member Alexander asked where the Department was with Westside, third phase. Mr. Houk said Westside is under construction and it is targeted to be completed in 2017 and is currently about six months behind schedule. Mr. Alexander asked if the construction was affecting operations on a daily basis. Mr. Houk said the Department was still in compliance. Mr. Houk explained that the Public Services Department works 24

hours a day, 7 days a week at the Wastewater Plants and the Water Plants. Other Divisions are on call 24 hours a day.

Mr. Houk noted that the Water-Sewer Divisions is an enterprise fund so the Division has to charge and pay for what they do. He said there were seven Divisions in Water-Sewer. Mr. Houk said Water-Sewer Administration had a budget of \$2.9 million and had 9 funded positions. He said there were two source water lakes for High Point: Arnold Koonce Lake and Oak Hollow Lake, at full pull there are approximately 4.45 billion gallons of water. The system is configured so the City can pull from Koonce Lake or Oak Hollow Lake or from both lakes simultaneously. Mr. Houk said the water goes through the Ward Water Treatment Plant. Council Member Alexander said the City is permitted for 24 million gallons a day, what is the flow each day. Mr. Houk said last year's average was approximately 12.3 million gallons. He added the safe yield on the lakes is 22 million gallons and the system is designed for 32 million gallons. Council Member Alexander said a couple of years ago the City purchased some filters and wanted to know where the Department was with that. Mr. Houk said another project was coming to Council soon. He said the State wanted the City to enclose those filters because they were concerned about things dropping in the filters. Council Member Alexander shared that every once in a while someone asks about fluoride and wanted to know what kind the City added to the water. Mr. Houk said it was a liquid and it was added in the amount of .7 micrograms per liter. He said the water plants had four backup generators. Council Member Alexander asked if the City peak shaved off of the generators. Mr. Houk said they did not peak shave anymore and it was his understanding that the fuel costs were too expensive.

Mr. Houk said the peak usage last year was 16 million gallons going out. He said the operating budget for Water Treatment is \$2.87 million and the Division has 14 funded positions. Council Member Alexander asked about posting of the lake levels in case of a drought this summer. Mr. Houk said they are posted on the website and all senior management gets a summary of lake levels. He then shared a slide and described four water storage tanks. Mr. Houk added that the combined storage for High Point is 19 million gallons a day. Council Member Cynthia Davis asked if there was a need to worry about rust inside the storage tank built in 1929. Mr. Houk said the City had done a rehab on the tank. He said this particular tank had a structural problem on the rood and was going to be demolished and rebuilt. Mayor Pro Tem Jim Davis asked what was the purpose having an elevated tank versus a ground level tank. Mr. Houk said it is based on elevation as it applies to pressure in the zones. He explained there are two pressure zones in High Point and based on the level of the tank it is 2.31 psi and that is how much pressure is in the tank and is needed for fire flow protection. Mr. Houk said there is a balance between water quantity and water quality, the City errs on the side of quality. He said daily tests are done to insure safe drinking water, chloramines are used for disinfection, fluoride is used for protection against tooth decay and the City uses corrosion inhibitors to prevent lead and copper from leaching into the water. Council Member Alexander asked how many non-looped legs there were in the City and if anything was being done to address those. Mr. Houk said there quite a few and now they encourage developers to loop the system. Council Member Cynthia Davis asked if the neighborhoods that have vacant houses, if those lines needed to be flushed. Assistant City Manager Randy McCaslin said most of those houses were located in the inner city and all those lines are looped so you don't get into the water quality issues you would get into on the outer edges of the City.

Mr. Houk pointed out the City was a 19% member of the Piedmont Triad Regional Water Authority (PTRWA). The City takes or pays for 2.28 million gallons a day. The City pays whether or not the water is used. He said the City does use the water. The cost is approximately \$1.2 million a year. Mr. Houk said the City has two members on board of PTRWA and they represent the City's interests on the board. He added that the PTRWA Plant sells approximately 12 million gallons a day and if they increase capacity High Point would be responsible for paying for 19% of that. Mr. Houk described the PTRWA Plant, Transfer Station and Elevated Tank. Council Member Alexander asked if there had been any algae

blooms in Randleman Lake (PTRWA source). Mr. Houk said there had not. He explained the pressure zone the City created to maximize the water purchased from the PTRWA.

Mr. Houk said the Wastewater Division was managed by John Hodges and Tim Fitzgerald is the Superintendent. The operating budget is \$4.38 million a year. Mr. Houk explained the operations, processes and broke down the differences between Eastside and Westside Water Treatment Plants. He showed a schematic of the incinerator which is currently under construction for expansion. Mr. Houk said Jamestown are partners in the Eastside Plant and pay a percentage of the operating costs and any upgrades. He said the Westside Plant started upgrades in 2003 and are completing them in a phased approach and are targeted to be complete sometime in 2017. Council Member Alexander asked how the City was doing with odor control. Mr. Houk said there are not any complaints at Westside anymore. He noted part of the upgrade in Phase 1 was odor control. Mr. Houk showed a map with the services areas for Westside and Eastside water treatment plants. He noted that the Eastside also serves Kernersville. He said the Westside serves the new Highway 66/311 project. Mr. Houk said Westside is technically overloaded and that was they have moved forward with Phase 1 and Phase 2. He said that the Residuals Division (bio-solids disposal) does incineration; some municipalities put the bio-solids in a landfill. 40 million pounds of bio-solids are processed a year. He said all the plants are linked fiber optically.

Mr. Houk explained the process of incineration and the layout of plant where this is done. Council Member Alexander said North Carolina has had a hard time with some poultry generators and asked if ours could be used to fuel through that stream. Mr. Houk said the City could but it would have to be approved by the State. Mr. Alexander said as more plants get built the City may be able to sell the solids as fuel and said Electricities spends millions of dollars buying electricity made from poultry waste.

Mr. Houk said the Laboratory is managed by Bill Frazier. The lab is responsible for testing water, wastewater, stormwater and significant industrial users. He pointed out the lab does approximately 25,000 tests a year with a budget of \$920,511 and ten funded positions. Council Member Cynthia Davis asked if a resident had water that smelled bad and they wanted to have it tested, does the City's lab handle that? Mr. Houk said yes. He added that the City maintains the fourth largest industrial user base in the state, maintains programs for fats, oil and grease, assists Jamestown, Archdale and Sedgefield with testing and provides technical assistance for hazmat response. Mr. Houk gave an overview of the Water and Sewer Maintenance Division. Rick Riley is the superintendent and operates on a \$2.92 million budget with 24 funded positions. Council Member Cynthia Davis mentioned the spill on Skeet Club Road. Mr. Houk said yes there was and if the spill exceeds certain amounts there has to be a public notification. He said Greg Hall is Superintendent of the Water and Sewer Mains Division. The Division has an operating budget of \$3.98 million and has 48 funded positions. He noted this Division is down 16 – 18 positions because people frequently leave for higher paying jobs.

Mr. Houk explained the Public Divisions consist of Public Works Administration, Street Maintenance and Cemeteries. Street Maintenance is managed by Derrick Boone and has a budget of \$5.2 million and 41 funded positions. He said the Cemeteries Division is managed by John Elder with a budget of \$231,590 and four funded positions. Mr. Houk said the Stormwater Maintenance is an enterprise fund with a budget of \$1.9 million and 23 funded positions. He said Solid Waste is also an enterprise fund. Mr. Houk gave statistics on the amount of waste picked up every year, the Kersey Valley Landfill, the Ingleside Compost Facility and Material Recovery Facility. He noted the serviceable life of the Kersey Valley Landfill should last until 2035. Assistant City Manager Randy McCaslin said an upcoming Manager's Briefing would cover the Material Recovery Facility. Mr. Houk gave examples of capital projects including the Deep River Outfall, Randleman Lake Crossing, and Eastside and Westside Plant improvements.

City Manager Announcements

City Manager Greg Demko information how the City's fees for stormwater and other public services compare to other cities will be part of the budget package. Mr. Demko noted this completed his third month at High Point and said he has been a lot of observation of the City's operations, Council discussions and directions Council sends to staff. He said one of the priorities he has placed in on our appearances and a lot of work had been done at several City buildings and on the roadways. Mr. Demko said that as one part of the budget he will be recommending the City increase the street sweeping. He noted the Third Floor Lobby Conference Room (Fishbowl) is going to be renovated to make it more functional. It will be under construction this month or early next month. Mr. Demko said another priority is accountability within the organization. He said he will be advertising the Assistant City Manager position and the focus of that position will be on the building, the permitting and the community development side and services provided to the community particularly the library, parks and recreation and the theatre areas. Mr. Demko said he has talked with staff about the organization, structure and size of the organization and will be bringing more recommendations with the budget. Mr. Demko said he was hoping to upgrade Randy McCaslin's status and position to Deputy Manager. He noted his experience and commitment to this organization and said there was a lot of value in Mr. McCaslin.

Mr. Demko said he considers the budget document a key policy and function document of the City Council. It is the financial plan and the work plan for the upcoming year. There are two more of these sessions: one to talk about the Materials Recovery Facility and one to talk about the HiTran route study. Mr. Demko said he was looking to get a balanced budget and budget message to City Council on May 18th, provide about ten days for the Council to look at it. He said there were work sessions scheduled during that period and distributed a calendar and a public hearing is scheduled for June 1st. Mr. Demko said there would be some meetings to clarify and finalize the budget and the budget would be brought to Council for adoption on June 15th. Council Member Alexander said the budget would be posted to the City's website on May 18th and asked where the hard copies would be made available. Mr. Demko said he had not talked about that with Eric Olmedo, Budget and Performance Manager, yet. Mr. Olmedo said typically the budget was made available at City Hall and the Library. Mr. Demko said if people have a need for more we will figure how to make them available.

ADJOURNMENT

The meeting adjourned at 5:15 p.m. on a motion duly made and seconded.

Respectfully Submitted,

Tom Vincent
Deputy City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 625 S Elm Street

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 625 S Elm Street.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

625 S Elm Street

OWNER:

Shabbir Hussian and Nayyar Afshan Shah

**FIRST
INSPECTION:**
10-7-2010

Summary of Major Violations:

- Structural failure of the south wall
- Extensive roof damage - hole
- Damaged foundation wall
- Missing staircase to second story exit
- Rotten porch flooring
- Rotten fascia, boxing and other trim

**HEARING
RESULTS:**
10-27-2010

The owner did not appear for the hearing. During the hearing, the following findings were established. There are numerous violations of the Minimum Housing Code. There are structural violations creating an unsafe dwelling. The dwelling is currently uninhabitable. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$1,100.00. The repair estimate is \$47,200.00.

**ORDER(S)
ISSUED:**
10-27-2010

Order to Repair or Demolish
- Compliance date: 1-25-2011

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested.

**CURRENT
STATUS:**
3-23-2015

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

625 S Elm Street
High Point, NC

OWNER (S)

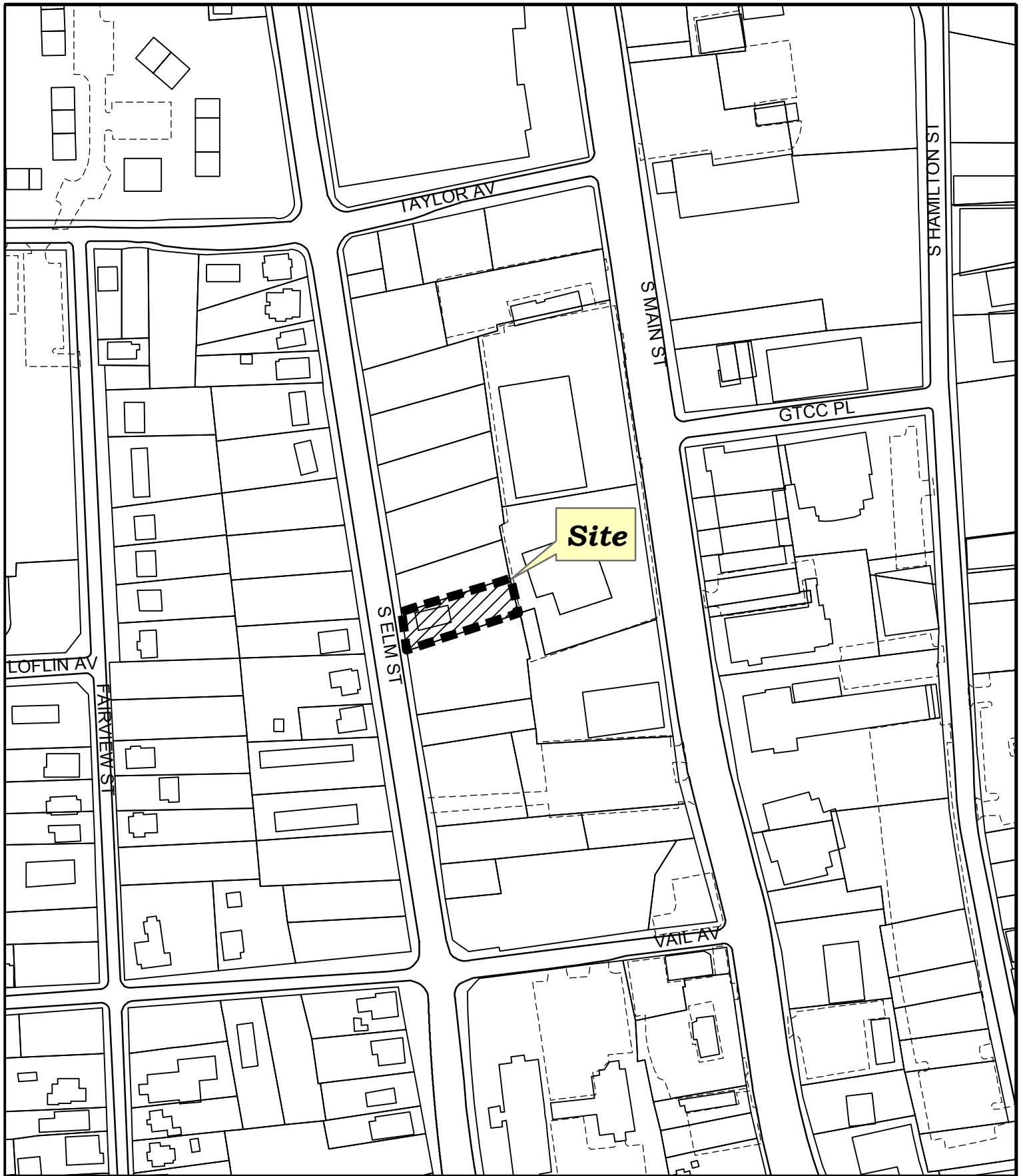
Shabbir Hussian Shah
Nayyar Afshan Khah
1327 Florida St
High Point, NC 27262

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



625 South Elm Street

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



Scale: 1"=200'

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625 S. Elm Street





**A RESOLUTION DESIGNATING THE MANAGER AS AUTHORIZED
SIGNATORY FOR THE PURPOSE OF EXECUTING
LICENSE, LEASE and RENTAL AGREEMENTS
FOR TERMS OF ONE YEAR OR LESS**

WHEREAS, the City of High Point owns or has a Leasehold interest in the following Properties:

- Mendenhall Transportation Terminal at 220 E. Commerce Ave.;
- High Point Museum at 1849 East Lexington Ave.;
- High Point Theatre at 220 E. Commerce Ave.;
- High Point Train Depot; 100 W. High Ave.

Each of these properties is located within the City of High Point (hereinafter collectively "Properties"); and

WHEREAS, the High Point City Council finds that providing opportunities for licenses, rental and/or leases of the Properties serves the recreational, cultural and general welfare of the public and is in the best interests of the City and its citizens; and

WHEREAS, N.C.G.S. §160A-272 (b) provides that the City Council may delegate to the City Manager or some other city administrative officer authority to lease or rent city property for terms of one year or less; and

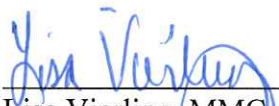
WHEREAS, the City Manager has prepared a fee schedule which will be used in conjunction with the Agreements for licenses, rentals and/or leases of the Properties; and

WHEREAS, the High Point City Council has determined that the City Manager should be an authorized representative with the authority to execute all necessary documents for the purpose of entering into Agreements for licenses, rentals and/or leases of the Properties ("Agreements") for terms of one year or less; and

WHEREAS, the Agreements shall only be for those periods during which the City has no immediate use of the Properties and shall not interfere with any other licenses, leases or rental that are concurrently in effect.

NOW, THEREFORE, BE IT RESOLVED by the High Point City Council that the City Manager is hereby authorized to sign and otherwise fulfill the requirements of entering into licenses, rental and/or leases of Mendenhall Transportation Terminal, High Point Museum, High Point Theatre, and High Point Depot for terms of one year or less and for the amounts set forth in the fee schedule, attached hereto, and during periods which the City has no immediate use of the Property and without interference of licenses, leases and/or rental agreements that are concurrently in effect.

This the 4th day of May, 2015.


Lisa Vierling, MMC
High Point City Clerk



CITY OF HIGH POINT

AGENDA ITEM



Title: Re-Design of Library Parking Lot

From: Prosperity and Livability Committee

Meeting Date: May 4, 2014

Public Hearing: N/A

**Advertising Date /
Advertised By:** N/A

Attachments: Drawing of Library Parking Lot Concept 1

PURPOSE:

Consideration of plans that would make improvements to the parking lot at the High Point Public Library.

BACKGROUND:

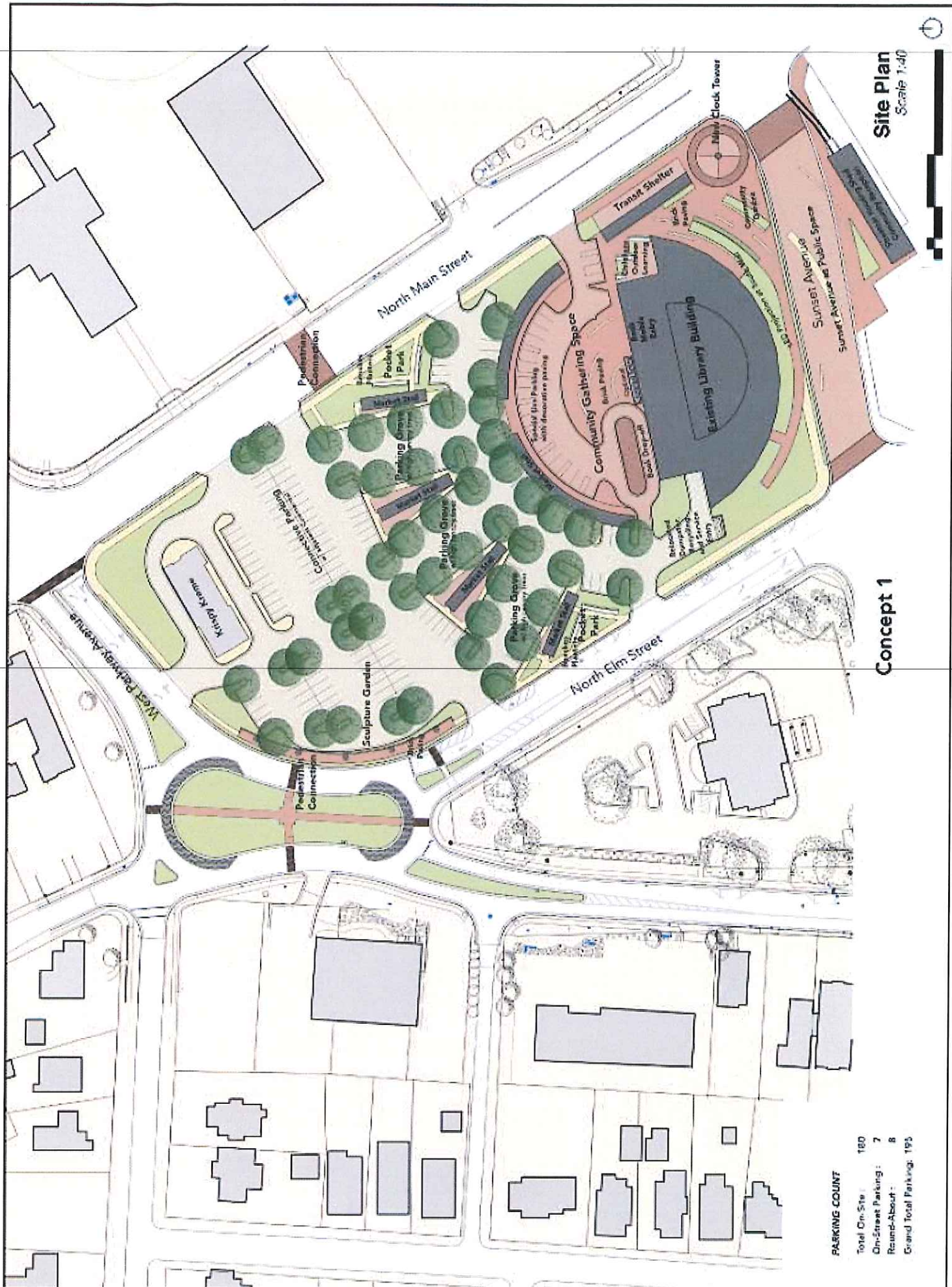
One of the projects proposed in the Ignite Master Plan was the creation of a civic gathering area at the High Point Library. Last year, another architect was retained by City Council to create a plan for the beautification of the parking lot. Both plans and concepts have been under consideration. The public has had time to comment and review both plans and ideas and their comments have been compiled and given to City Council.

BUDGET IMPACT:

Funding for this project is available through the 2012 two-thirds bond for Downtown Improvements.

RECOMMENDATION / ACTION REQUESTED:

At the April 15th meeting of the Prosperity and Livability Committee, the committee recommended the approval of the re-design of the Library Parking Lot Concept 1 (designed by Freeman-Kennett Architects) in the estimated cost of \$2,496,930.00.



CITY OF HIGH POINT

AGENDA ITEM



Title: Budget Amendment for High Point Train Depot Improvements, Supplemental Agreement

From: Eric Olmedo, Budget Manager

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By: NA

Attachments: Budget Amendment Ordinance

PURPOSE:

Consideration of a budget amendment to transfer \$80,000 in matching funds from the General Fund to the Special Grants Fund for the Supplemental Agreement with the North Carolina Department of Transportation (NCDOT) for additional funding for passenger platform roof repairs.

BACKGROUND:

In 1993 the City entered into a Municipal Agreement with NCDOT to restore the historic High Point Train Depot. Since then, through a series of supplemental agreements, approximately \$7.6 million has been allocated from Federal, State, and City sources to improve and maintain this property, which reopened in 2004. It has become one of the City's most identifiable landmarks.

In 2014, water damage was discovered in the roof covering the track level passenger platform. It is believed that this damage is the result of an inadequate gutter system and the premature failure of the roof sealing membrane that was installed during the original restoration project. Preliminary estimates to reconstruct the roof and gutter system is estimated at \$250,000 - \$300,000.

BUDGET IMPACT:

This agreement is offering \$320,000 in Federal Enhancement funds for the roof repairs. An \$80,000 (20%) City match is required.

There is currently \$75,000 available in Depot Renovation funds in the General Fund. The additional \$5,000 will be transferred from the Special Appropriations grant pending funds, for a total of \$80,000. These funds will be transferred to the Special Grants Fund, and the budget amendment will increase the appropriation of the Special Grants Fund by \$400,000.

RECOMMENDATION / ACTION REQUESTED:

The Budget Department recommends and that Council adopt the ordinance amending the 2014-2015 budget in the amount of \$400,000 for repairs at the High Point Train Depot.

“AN ORDINANCE AMENDING THE 2014-2015 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FOR THE HIGH POINT TRAIN DEPOT IMPROVEMENT GRANT

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point Transportation Department has received a grant for train depot renovations in the amount of \$320,000 for roof and gutter repairs. This grant requires a 20% (\$80,000) in city matching funds.

Section 2. The 2014-2015 Budget Ordinance of the City of High Point, should be amended as follows:

- (A) That the Special Grant Fund revenues be amended as follows:
- | | |
|----------------------------|-----------|
| Grant Revenues | \$320,000 |
| Transfer from General Fund | \$80,000 |
- (B) That the Special Grant Fund expenditures be amended as follows:
- | | |
|--------------------|-----------|
| Grant Expenditures | \$400,000 |
|--------------------|-----------|

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted May 4, 2015

CITY OF HIGH POINT

AGENDA ITEM



Title: Proposed CHP Annual Budget – Establish Public Hearing Date

From: Eric Olmedo, Budget Manager

Meeting Date: May 4, 2015

Public Hearing: June 1, 2015

Advertising Date: May 20, 2015

Advertised By: N/A

Attachments: Budget Calendar

PURPOSE:

To set a public hearing date regarding the FY 2015-16 Budget.

BACKGROUND:

General Statute 159-12(b) states “Before adopting the budget ordinance, the board shall hold a public hearing at which time any persons who wish to be heard on the budget may appear.”

The City Council will receive the FY 2015-16 Proposed Budget on May 18, 2015. By this action the City Council is being asked to set the public hearing date as June 1, 2015 at 5:30 p.m. in City Council chambers.

Notice of the budget public hearing is required to be published 10 days prior to the public hearing. The notice will be published on May 19, 2015.

BUDGET IMPACT: There is no budget impact.

RECOMMENDATION / ACTION REQUESTED: Staff recommends City Council set a public hearing date of Monday, June 1, 2015 and approve the dates and times for the City Council budget review sessions.

FY 2015-2016 City Council Budget Review Schedule

Monday, May 18, 2015	Budget is distributed to City Council
Wednesday, May 27, 2015	City Council Budget Work Session 3:00-5:00
Thursday, May 28, 2015	City Council Budget Work Session 3:00-5:00
Monday, June 1	Public Hearing at 5:30 p.m. as advertised
Tuesday, June 2, 2015 (<i>as needed</i>)	City Council Budget Work Session 3:00-5:00
Wednesday, June 3, 2015 (<i>as needed</i>)	City Council Budget Work Session 3:00-5:00
Thursday, June 4, 2015(<i>as needed</i>)	City Council Budget Work Session 3:00-5:00
Monday, June 15, 2015	Adoption of 2015-2016 annual budget and related Ordinances at 5:30

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 1222 Redding Drive

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling and the accessory structure located at 1222 Redding Drive.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling and the accessory structure.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

1222 Redding Drive

OWNER:

Jean Wallace

**FIRST
INSPECTION:
7-16-2014**

Summary of Major Violations:

- cracked foundation wall
- inoperable heating system
- damaged electrical system
- holes in interior walls
- damaged floor system
- inoperable plumbing system
- extensive termite damage to exterior wall studs
- demolition will include small accessory structure

**HEARING
RESULTS:
7-29-2014**

The owner of record is deceased. The owner's son appeared for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations creating an unsafe dwelling. The dwelling is currently uninhabitable. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$13,100.00. The repair estimate is \$43,700.00

**ORDER(S)
ISSUED:
7-29-2014**

Order to Repair or Demolish
Compliance Date: 10-28-2014

**APPEALS:
OWNER
ACTIONS:**

No appeals to date.

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested

**CURRENT
STATUS:
3-25-2015**

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

1222 Redding Drive
High Point, NC

OWNER (S)

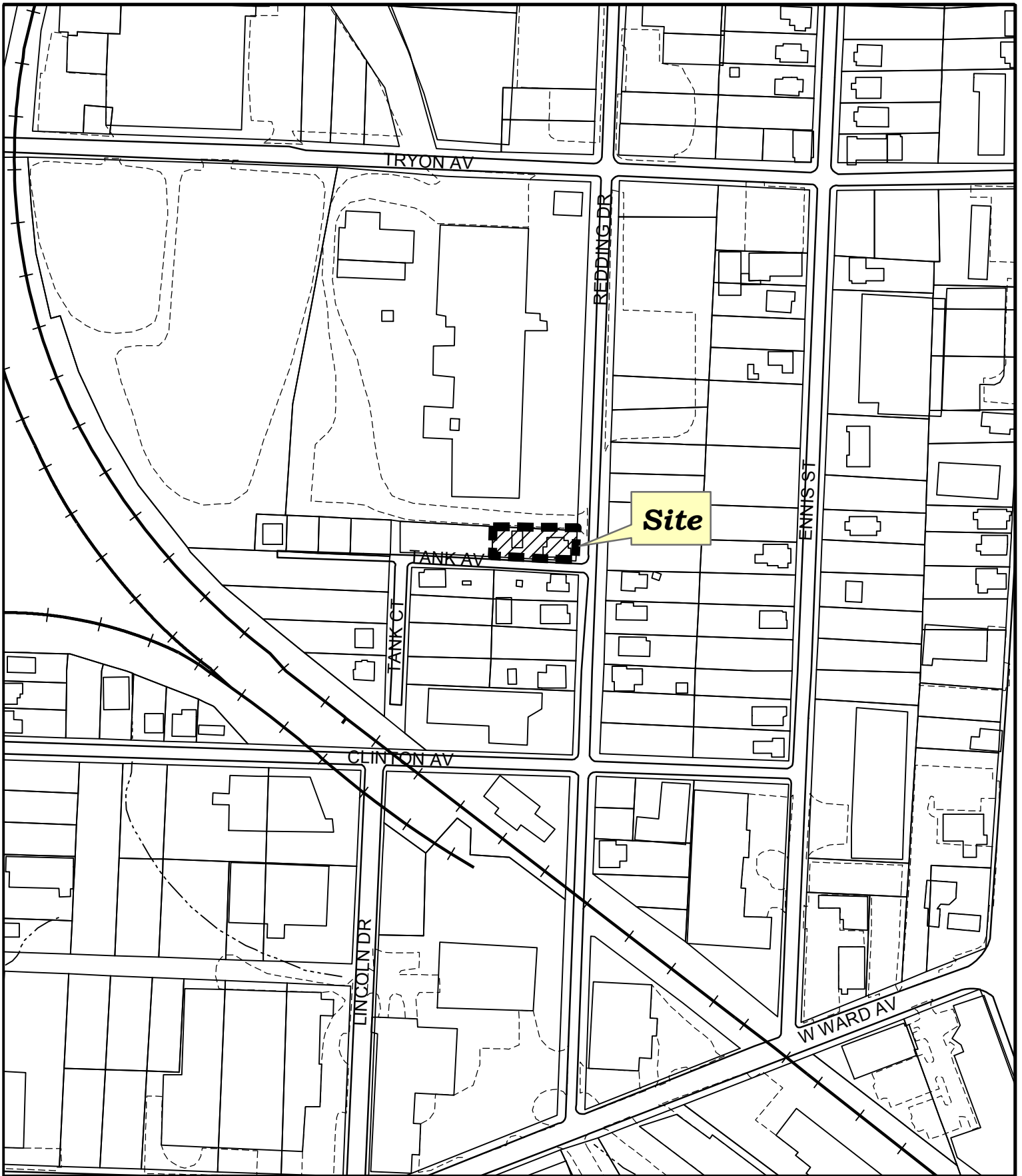
Jean Wallace
427 Ennis St
High Point, NC 27260

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



1222 Redding Drive

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



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1222 Redding Drive



CITY OF HIGH POINT

AGENDA ITEM



Title: Resolution of Intent for a Voluntary Non-Contiguous Annexation
Annexation Case 15-04 (Sylvia Kennedy)

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: Not applicable

Advertised By:

Attachments: A. Resolution of Intent for Annexation Case 15-04
B. Map of property proposed to be annexed

PURPOSE:

Approval of a Resolution of Intent that establishes a public hearing date to consider a voluntary non-contiguous annexation request.

BACKGROUND:

Resolution of Intent for Annexation Case 15-04 is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends City Council set a public hearing date of Monday, May 18, 2015, to hear this request.

PUBLISH ONCE: Friday, May 8, 2015

**RESOLUTION TO ESTABLISH A PUBLIC HEARING DATE FOR
VOLUNTARY NON-CONTIGUOUS ANNEXATION
(Case # ANX 15-04)**

WHEREAS, the City Council has been petitioned to annex property associated with the estate of Helen Ruth Byerly (submitted by Sylvia Kennedy, Executrix for the estate of Helen Ruth Byerly). The proposed annexation site is approximate 12.3 acres lying along the east side of Richard Byerly Road, approximately 950 feet north of W. Lexington Avenue. The property is also known as Davidson County Tax Parcel 0102000000044 (portion).

WHEREAS, the City Clerk is in receipt of said petition and has determined its sufficiency in accordance with G.S. 160A-58.2;

NOW, THEREFORE BE IT RESOLVED, THAT THE CITY COUNCIL establishes Monday, May 18, 2015, at 5:30 p.m., in the Council Chambers in the Municipal Building at 211 South Hamilton Street, High Point, North Carolina, as the date for the public hearing regarding the requested annexation.

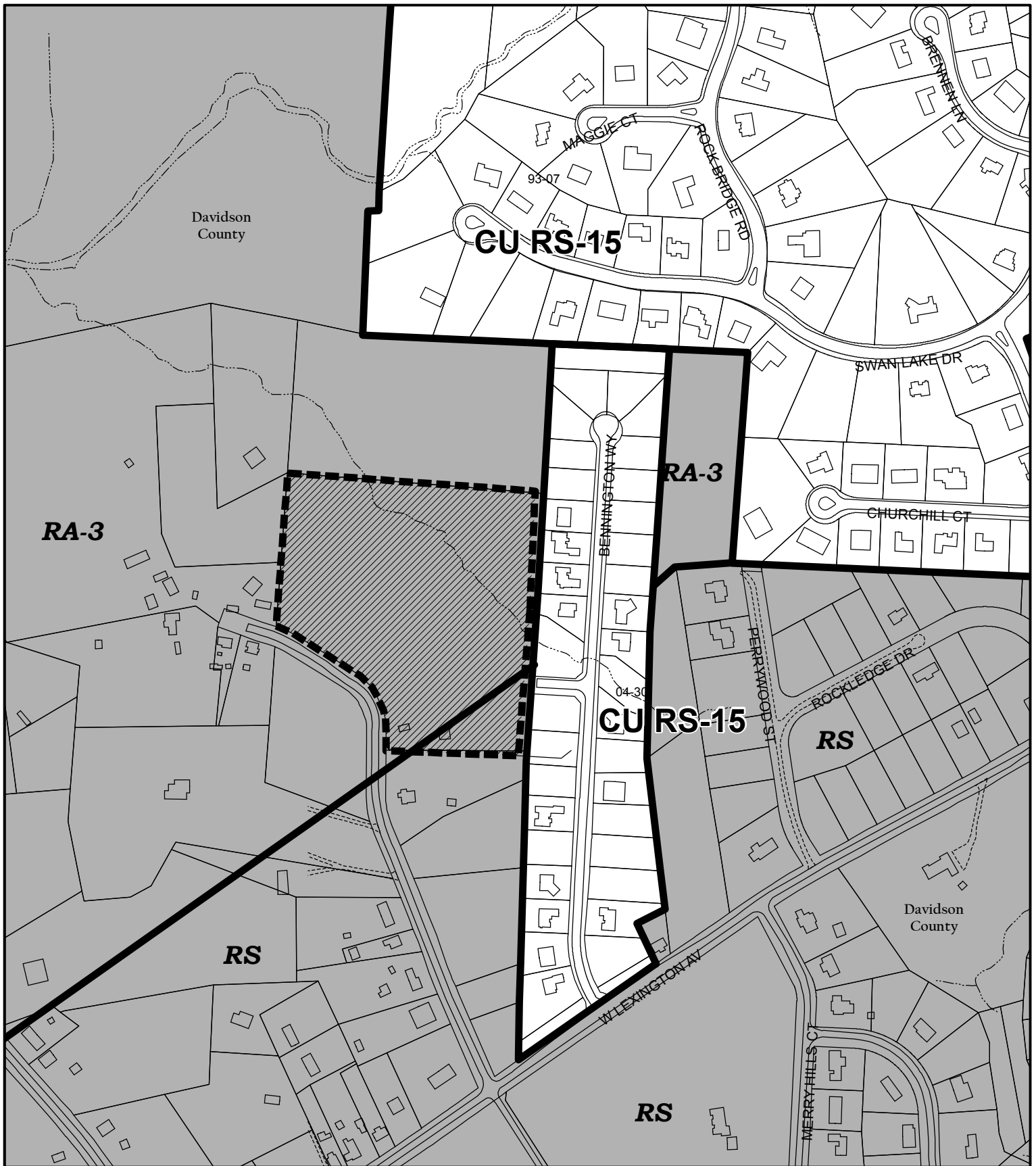
Any interested party will be permitted to be heard at the public hearing. The meeting facilities of the City of High Point are accessible to people with disabilities. If you need a special accommodation, call (336) 883-3298 or the TDD# (336) 883-8517.

Following the public hearing, the City Council shall have authority to adopt an ordinance annexing the territory described in the petition. The City Council shall have authority to make the annexing ordinance effective immediately or on any specified date within six (6) months from date of passage of ordinance.

Further information pertaining to this request is available for public inspection upon request at the Planning and Development Department in the Municipal Office Building, 211 South Hamilton Street, Room 316, High Point, North Carolina, (336) 883-3328 or FAX (336) 883-3056.

By order of the City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



ANNEXATION REQUEST ANX15-04

Applicant: Allegro Investments Pro
Area: 12.300 acres (approximate)

Existing Zoning Boundary —————
Subject Property Boundary - - - - -

**Planning & Development
 Department**

City of High Point

Date: April 28, 2015



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 2015/pz/anx15-04.mxd

CITY OF HIGH POINT

AGENDA ITEM



Title: Vault Enclosures expansion project – local match to state grant

From: Loren Hill and Sandy Dunbeck

High Point Economic Development Corp.

Meeting Date: May 4, 2015

Public hearing: yes

Advertising Date: April 25, 2015

Attachments: legal notice

Advertised by:

High Point Economic Development Corp.

PURPOSE:

- A public hearing has been set for the City Council to consider a request to approve a local match for a State of North Carolina Building Reuse Grant for Vault Enclosures. The local match would not exceed \$10,000.

BACKGROUND:

- Vault Enclosures is a leading manufacturer of high quality aluminum and high density polyethylene enclosures for manufacturers of tablets for commercial/industrial users. The company's corporate office is at 231 Plaza Lane. Vault now manufactures at 308 Burton Ave., where it has a month-to-month lease.
- On January 6, 2015, the City Council unanimously approved \$4,500 as its portion of a local match for the state grant for Vault. The State awarded that grant on February 19, 2015.
 - At that time, the company was considering buying a building at 1004 Old Thomasville Rd., in the Randolph County part of High Point.
 - After the grant was awarded, Vault reported that it was not able to come to terms to buy that building.
 - That grant was closed out by the State. High Point will not pay any of the money authorized then.
- The company now expects to expand at 1515/1603 W. Green Dr. in the Guilford County part of High Point.
 - This public hearing is being held since a new application process must be started.
 - As was the case at the January public hearing, the company proposes to create 40 full-time jobs.
 - Vault also proposes to invest \$1,045,195 to purchase, renovate, and equip the facility.
- On behalf of the company, the City of High Point will apply for a State of NC Building Reuse Grant in the amount of \$200,000. If the grant is approved, the company would buy and move to 1515/1603 W. Green Dr. The company will retain its Plaza Lane location for a sister company and end its lease on Burton Ave.
- The state's Building Reuse Grant requires a 5% local match, which would be no more than \$10,000.

BUDGET IMPACT:

- Upon the company being awarded the grant, the City would provide an amount not to exceed \$10,000 to the State as the local match. The source of those monies would be the City's Economic Development Incentive Fund, which is funded by general and electric revenues.

RECOMMENDATION / ACTION REQUESTED:

- The staff of the High Point Economic Development Corporation recommends that the City Council authorize an amount not to exceed \$10,000 as the City's local match for the grant.

PUBLISH ONE TIME
THE HIGH POINT ENTERPRISE
Saturday, April 25, 2015

Pursuant to N.C. General Statute 158-7.1, notice is hereby given that a public hearing will be held on Monday, May 4, 2015, at 5:30 p.m. in the Council Chambers, High Point Municipal Building, 211 S. Hamilton St., High Point, NC. The purpose of the hearing is to receive public input on a respective funding request for a local match for a State of NC Building Reuse Grant for Vault Enclosures. That company expects to expand at 1515 and 1603 W. Green Dr., High Point, NC, and proposes to create 40 full-time jobs. The High Point City Council will consider authorizing an amount not to exceed \$10,000 – with the source of funding being the Economic Development Incentive Fund, which is funded by general and electric revenues. The City would be authorized to provide this local match to the State of NC upon the company being awarded the grant.

CITY OF HIGH POINT

AGENDA ITEM



Title: Interlocal agreement with the Piedmont Triad Airport Authority

From: Loren Hill and Sandy Dunbeck
High Point Economic Development Corp.

Meeting Date: May 4, 2015

Public hearing: no

Advertising Date: n/a

Attachments: Resolution, media article

Advertised by: n/a

PURPOSE:

- Council will consider adopting a resolution approving an interlocal agreement between the City of High Point and the Piedmont Triad Airport Authority.
- The agreement will allow for an extension of City water and sewer service to property owned by the Authority that is not in the municipal limits.

BACKGROUND:

- The Piedmont Triad Airport Authority owns land at 7930-7948 National Service Road, Colfax, NC.
- The Authority has entered into an agreement for the lease of a portion of that property for the construction of a facility for Advantage Truck Center.
- To serve that company's new building, the Authority requested High Point water and sewer service.
- The interlocal agreement provides that – should the Authority sell this property – the sale would be contingent upon the buyer petitioning the City of High Point for annexation.
- City Council was briefed on the project on October 6, 2014. City Council informally directed staff to proceed and draw up an interlocal agreement for the extension of City utilities to serve this property.

BUDGET IMPACT:

- There is no cost to the City – the extension of utilities to serve the facility will not be at the City's expense.
- The City will receive "outside" rates for the water and sewer service it provides to this property.

RECOMMENDATION / ACTION REQUESTED:

- The staff of the High Point Economic Development Corporation recommends that the City Council adopt the resolution approving the interlocal agreement.

Truck company building \$6.7M Triad facility

*By Katie Arcieri
Triad Business Journal
April 24, 2015*

Advantage Truck Center, a provider of trucks and truck-related products and services, is building a 44,000-square-foot, \$6.7 million facility in Guilford County near the Volvo Trucks North America headquarters facing Interstate 40.

Rocky Mount-based Smithson Inc. began construction on the facility at 7940 National Service Road in February and expects to complete the project by the end of September, said Jimmie Carson, vice president of Smithson. The Advantage Truck Center facility will sell products and services to a wide range of Triad customers, including Thomasville-based Old Dominion Freight Line (NASDAQ: ODFL) and Greensboro-based Epes as well as individuals and small businesses.

The facility will be located about a quarter-mile from the headquarters of Volvo Trucks North America, a maker of heavy trucks and engines, and its sister company, Mack Trucks. Both are subsidiaries of Sweden-based The Volvo Group, also called AB Volvo.

Terry Young, president and owner of Advantage Truck Center, which is a franchise dealer of Volvo trucks, said the new facility is slated to open in the fall. The location is a chance for the company, which employs 100 in the Triad, to associate itself with the branding and investments made by Volvo along I-40, he said.

The company also plans to end its lease at a facility at 306 Pineview Drive in Kernersville. But Young said it's too early to tell what will happen to a smaller location in Kernersville and a Greensboro facility at 8015 Industrial Village Road.

He said it's also too early to tell how many people will work at the new facility.

Besides its Triad presence, Advantage Truck Center houses its corporate offices in Charlotte and has locations in Hickory, Durham, Rocky Mount and St. Pauls. The company has 230 employees across North Carolina, Young said.



Advantage Truck Center, a provider of trucks and truck-related products and services that employs 100 in the Triad, is building a 44,000-square-foot sales and service facility near Volvo's corporate headquarters.

**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
TO ALLOW FOR AN EXTENSION OF WATER AND SEWER SERVICE TO
PROPERTY OWNED BY PIEDMONT TRIAD AIRPORT AUTHORITY**

WHEREAS, pursuant to the provisions of Section 160A-461 of the General Statutes of North Carolina, the City of High Point (“City”) is authorized to enter into interlocal agreements with other units of local government and local political subdivisions in order to execute any undertaking; and

WHEREAS, Piedmont Triad Airport Authority (“Authority”) is a local political subdivision of the State, established and regulated by Chapter 98 of the Public Local and Private Laws of 1941, as amended by Chapter 793 of the 1969 Session Laws of Chapter 594 of the 1985 Session Laws, which operates the Piedmont Triad International Airport.

WHEREAS, the Authority is entering into an Agreement (“Agreement”) with a third party for the construction of a facility and the lease of a portion of property owned by the Authority located at 7930-7948 National Service Road, Colfax, North Carolina (“Property”) and the provision of water and sewer services to the Property will enable improvements to be made upon the Authority’s Property. In the event the Authority should transfer ownership of the Property, Authority agrees to have the transfer of ownership contingent upon the purchaser petitioning the City of High Point for annexation of the Property; and

WHEREAS, the City and the Authority desire to enter into an Interlocal Agreement pursuant to which the City will provide water and sewer services to Property with the water and sewer services being provided at the City’s established outside rates as they may be amended from time to time; and

WHEREAS, the City’s established outside rates, as may be amended from time to time, shall apply to the water and sewer services provided.

THEREFORE, BE IT RESOLVED that the High Point City Council hereby approves the City and the Authority enter into an Interlocal Agreement for the extension of water and sewer services outside the corporate limits of the City to the real property at 7930-7948 National Service Road, Colfax, North Carolina, owned by the Authority.

Adopted this the 4th day of May, 2015.

Lisa B. Vierling
High Point City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 301 Kennedy Avenue

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 301 Kennedy Avenue.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

301 Kennedy Avenue

OWNER:

Gwendolyn M. McDaniel

**FIRST
INSPECTION:
8-8-2014**

Summary of Major Violations:

*Extensive fire damage to the structure including:

- fire damaged roof system
- fire/smoke damaged heating system
- fire damaged electrical system
- fire damaged interior ceiling and walls

**HEARING
RESULTS:
8-21-2014**

The owner did not appear for the hearing. During the hearing, the following findings were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$25,000.00. The repair estimate is \$46,200.00.

**ORDER(S)
ISSUED:
8-21-2014**

Order to Repair or Demolish
- Compliance date: 11-21-2014

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested.

**CURRENT
STATUS:
3-23-2015**

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

301 Kennedy Avenue
High Point, NC

OWNER (S)

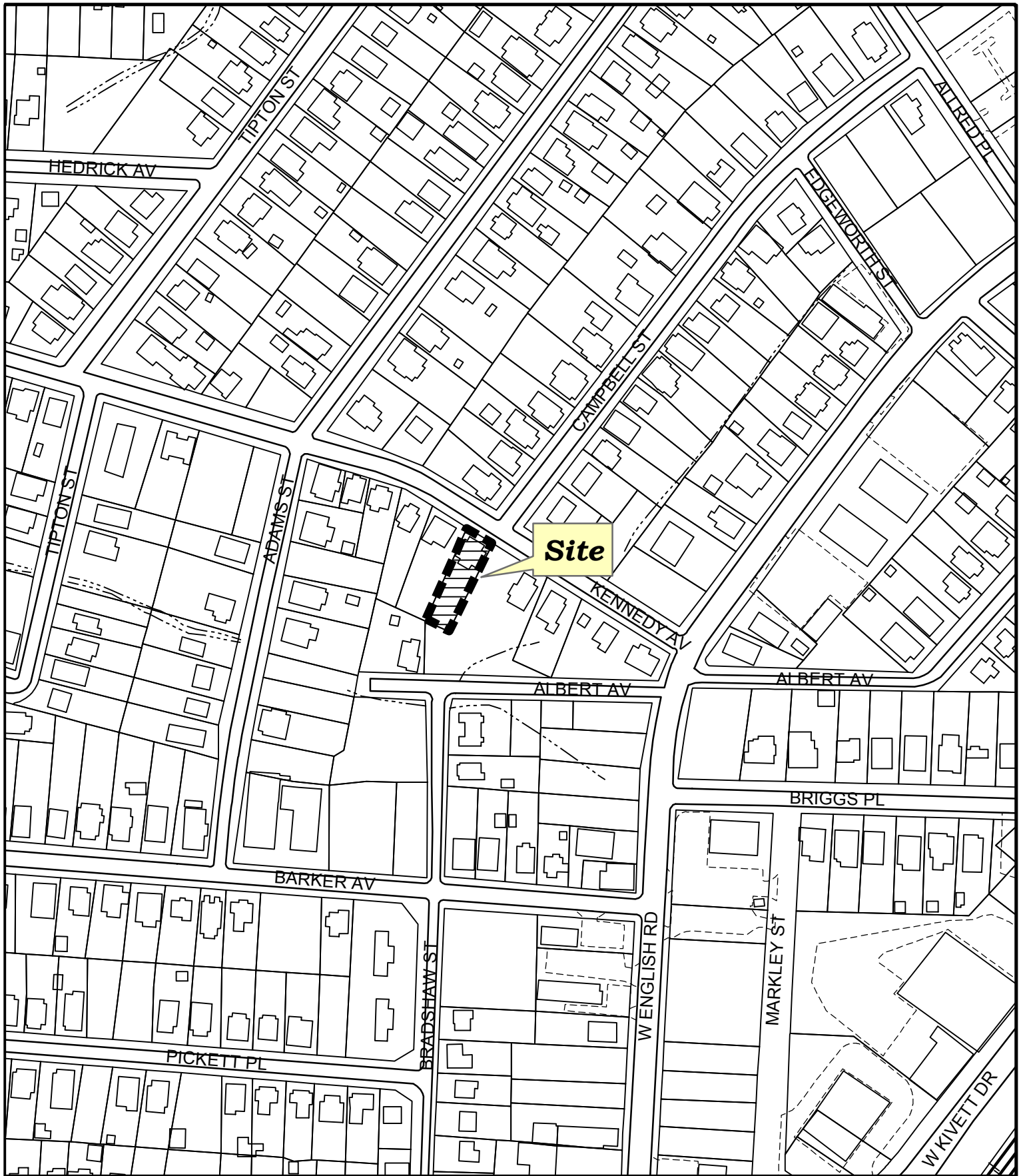
Gwendolyn M McDaniel
4078 US HWY 311
Randleman, NC 27317

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



301 Kennedy Avenue

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



Scale: 1"=200'

y:/ba-pz/Inspections/
ord-demo.mxd



301 Kennedy Avenue



**Resolution of the Piedmont Authority for Regional Transportation
Authorizing the Mobility Management Call Center
Interlocal Agreement**

WHEREAS, The Piedmont Authority for Regional Transportation began planning for a Regional Call center in 2008 as part of the Regional Seamless Mobility Study; and

WHEREAS, the PART administrative facility was constructed to accommodate space for the future development of a Regional Call Center in 2012; and

WHEREAS, PART secured NCDOT Technology funding in 2013 to assist with the hardware and software needs to support the implementation of a Call Center; and

WHEREAS, the PART Board of Trustee's approved a TDM grant for FY2016 that increased TDM administrative budget funds to support the additional staff to manage a Mobility Management Call Center as a function of the PART TDM Program; and

WHEREAS, PART has worked directly with local agencies to establish a Mobility Management Call Center for TDM activities and fixed route bus services provided to the public and has established an operating budget to support the program with identified participants from local governments; and

WHEREAS, An Interlocal Agreement has been developed to identify the roles and responsibilities of participating members to financially support the Mobility Management Call Center.

NOW THEREFORE BE IT RESOLVED, that the Piedmont Authority for Regional Transportation Board of Trustee's authorize the PART Chair to execute the Mobility Management Call Center Interlocal Agreement with participating members.

.....
A motion was made by Kevin Austin and seconded by Bob Byrd for adoption of the above resolution, and upon being put to a vote was duly adopted on this 13th day of May, 2015.
.....

I, Darrell Frye, PART Chairperson do hereby certify that the above is a true and correct copy of an excerpt for the minutes of a meeting of the Piedmont Authority for Regional Transportation duly held on the 13th day of May, 2015.

Approved: _____

Darrell Frye
PART Board Chairperson

Witnessed: _____

Thomas E. Terrell, Jr.
PART Legal Counsel

Attest: _____

Terry Anderson
Clerk to the Board



**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
TO ESTABLISH THE PIEDMONT TRIAD MOBILITY
MANAGEMENT CALL CENTER**

WHEREAS, pursuant to the provisions of Section 160A, Article 20 of the General Statutes of North Carolina, the City of High Point ("City") is authorized to enter into agreements with any unit of local government in the state in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right; and

WHEREAS, Piedmont Authority for Regional Transportation ("PART") was created pursuant to the Regional Public Transportation Authority Act, North Carolina General Statutes Chapter 160A, Article 27 (the "Act") by resolutions of the governing boards of the municipalities of Burlington, Greensboro, High Point and Winston-Salem, and as chartered by the Secretary of State on July 17th, 1998; and

WHEREAS, the City and PART desire to establish a Regional Mobility Management Call Center for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operations and services; and

WHEREAS, pursuant to N.C.G.S. Chapter 160A-461, in order to formalize those relationships, the City and PART will need to enter into an Interlocal Agreement which shall be ratified by resolution of the governing board.

THEREFORE, BE IT RESOLVED by the High Point City Council, North Carolina hereby approves the Interlocal Agreement to allow for the establishment of a Call Center which will provide an efficient public transportation service for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operation and services, and that this resolution ratifies the interlocal cooperation between the City and PART and is hereby spread upon the minutes of the City of High Point.

Adopted this 4th day of May, 2015.



William S. Bencini, Jr., Mayor

ATTEST:



Lisa B. Vierling
High Point City Clerk



Interlocal Agreement for The Piedmont Triad Regional Mobility Management Call Center

This Interlocal Agreement for The Piedmont Triad Regional Mobility Management Call Center (this “**Agreement**”) is entered into on this 13 day of May, 2015 (the “**Effective Date**”) by and between the Piedmont Authority for Regional Transportation (“**PART**”), and the City of High Point (“**High Point**”).

WITNESSETH:

WHEREAS, the North Carolina General Statutes in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function, or right; and

WHEREAS, PART and High Point each operate separate, fixed bus route systems; and

WHEREAS, PART and High Point desire to establish a Regional Mobility Management Call Center (the “**Call Center**”) for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operations and services; and

WHEREAS, the governing bodies of PART and High Point have ratified this Agreement by resolution and that action being recorded in their respective minutes; and

WHEREAS, PART and High Point have determined that it is in the public benefit and interest to enter into this Agreement to provide for an efficient public transportation service to their service areas.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, PART and High Point agree as follows:

1. Initial Term of Agreement. The initial term of this Agreement shall commence on the Effective Date, and shall continue until June 30, 2016, unless sooner terminated as provided herein (the “**Initial Term**”).

2. Renewal. This Agreement shall automatically renew for a three (3) year term commencing on July 1, 2016, and shall continue until June 30, 2019, unless sooner terminated as provided herein (the “**Renewal Term**”).

3. Participants. The participants shall be those parties listed on **Appendix A** hereto (the “**Participants**”).

4. Operator of the Call Center. The operator and manager of the Call Center (the “**Operator**”) shall be PART’s Transportation Demand Management Program or its designee.

5. Functions to be Provided by Operator. Subject to the terms of this Agreement, the Operator shall furnish personnel, services, equipment, facilities and all other items necessary for or incidental to the operation of the Call Center as specified in the Statement of Work, **Appendix B**, attached hereto and made a part of this Agreement.

6. Commencement of Operations. The Operator shall commence operations of the Call Center on or before July 6, 2015 (the “**Operations Commencement Date**”) which shall include four (4) weeks of training call center staff. Public operations shall begin on or after August 3, 2015.

7. Obligations of Participants. Subject to the terms of this Agreement, each Participant shall:

- a. provide current, accurate and complete information for such Participant’s bus and paratransit operations, policies and services to the Operator on a regular basis and upon request by the Operator;
- b. pay Operator for the work performed in accordance with the Statement of Work, Appendix B, pursuant to the procedure set forth in Section 9 of this Agreement; and
- c. provide the Operator with changes to routes, schedules, and fares at least fourteen (14) business days prior to implementation or effective dates.

8. Annual budgeting process. The Operator shall provide a budget proposal to each Participant for the upcoming fiscal year by February 15th of each year during the Initial Term of this Agreement, and any renewal or extension thereof. The budget proposal shall: (i) be presented as a line-item breakdown of estimated costs; (ii) set forth all assumptions used to estimate the costs contained in the budget; and (iii) identify all anticipated grant funds that are dedicated to the operations of the Call Center. Each Participant’s respective costs shall be determined pursuant to the terms set forth in Section 11 of this Agreement. The budget proposal shall be finalized upon the concurrence of all Participants, which approval must occur by May 1st of each year during the Initial Term of this Agreement, and any renewal or extension thereof.

9. Invoicing of Costs to the Participants. Each Participant shall pay the Operator for the work performed under this Agreement in accordance with the Statement of Work, Appendix B. Subject to the terms of this Agreement, a Participant’s payment of its Respective Share (as defined in Section 11 below) shall constitute full and complete compensation for the performance of work by the Operator under this Agreement. Said amount shall be billed to each Participant by the Operator as follows: The Operator will

invoice participating Agencies quarterly in arrears based upon their shares, as stipulated in Section 11 below, of actual expenditures incurred during the prior quarter for the operation of the Call Center ("**Actual Expenses**"). Invoices shall be paid in full within fifteen (15) days of receipt. The Operator shall set up a separate chart of accounts to track Actual Expenses. Annual Actual Expenses shall be audited by a third-party, and may be subject to audit by any Participant upon their request.

10. Addition of Other Agencies to this Agreement. The Participants agree that other Eligible Transit Agencies (hereinafter defined) may join and become a Participant to this Agreement provided that agency agrees in writing to abide by and be bound by the terms and conditions of this Agreement. For the purposes of this Section 10, Eligible Transit Agencies shall mean:

- a. City of Burlington;
- b. City of Greensboro;
- c. Davidson County Transportation;
- d. Yadkin Valley Economic Development District;
- e. Alamance County Transportation;
- f. Randolph Chatham Area Transit;
- g. Guilford County Transportation; and
- h. The HEAT system;

11. Cost-sharing agreement. During the Initial Term and any renewal or extension thereof, the Participants shall be responsible for and pay the costs of the Call Center as set forth below:

- a. PART shall pay all costs occurring prior to the Operations Commencement Date.
- b. Upon the Operations Commencement Date, the Participants shall pay for the work set forth in the Statement of Work, Appendix B, on an equal share basis as set forth in the Budget, **Appendix C**.
- c. Twenty-four (24) months after the Operations Commencement Date, or sooner subject to Section 11(d) of this Agreement, the Operator and all Participants agree to review Call Center records and functions to determine an equitable share of Actual Expenses based upon Call Center activity related to each Participant's proportionate call volume and demand upon the Call Center's resources (the "**Call Center Review**"). This review shall take place prior to an upcoming fiscal year and shall be repeated at least every twenty-four (24) months.
- d. Notwithstanding anything set forth herein, should operational characteristics require more staff and/or additional expenses which shall cause the estimated expenses (the "**Estimated Expenses**") to

increase by 10% or less in the aggregate during any 24-month period (a “**Minor Increase**”), the Operator may invoice such Actual Expenses without prior notice and Participants shall pay such Actual Expenses subject to the procedure set forth in Section 9 of this Agreement. Should operational characteristics require more staff and/or additional expenses which shall cause the Estimated Expenses to increase by more than 10% in the aggregate during any 24-month period (a “**Major Increase**”), the Operator shall provide prior written notification of such Major Increase and the Participants shall conduct the Call Center Review to determine each Participant’s Respective Share.

- e. Each Participant’s share of expenses shall be referred to herein as its “**Respective Share**”.
- f. In the event that one or more Participants join this agreement after the Effective Date (each a “**New Party**”), the Operator shall invoice the New Party for its Respective Share of the expenses for the Call Center, prorated from the date such New Party joins this Agreement to the end of the then current quarter. All Participants to this Agreement at the time a New Party joins this Agreement shall receive a prorated reduction in their financial responsibility for the Call Center expenses in equal shares.

12. Withdrawal from this Agreement. Any Participant may withdraw from this Agreement and be released from its responsibilities hereunder by giving at least twelve (12) months’ prior advance written notice of its desire to do so to all of the other Participants. Such written notice shall state the date that the Participant desires to withdraw, which date must be the first day of a month.

13. Notices. Any notice given pursuant to this Agreement shall be deemed given if delivered by hand or if deposited in the United States Mail, postage paid and certified mail, return receipt requested and addressed as follows:

If to PART: Executive Director
PART
107 Arrow Road
Greensboro, NC 27409

And with a copy to:
Chantale Wesley
PART
107 Arrow Road
Greensboro, NC 27409

If to the City of High Point:
Transit Manager

City of High Point
716 W Kivett Drive
High Point, NC 27262

14. Binding Effect: This Agreement shall be binding upon and inure to the benefit of the parties and their agents, grantees, successors, and assigns.

15. Dispute Resolution: In the event a dispute arises between or among the Participants concerning a question or fact in connection with the requirements of this Agreement or compensation therefore, the parties hereto agree to bargain in good faith towards a mutual resolution. If the parties to this Agreement, after honest good faith negotiations, cannot reach a compromise then any party may adjudicate their dispute as allowed by the laws of the State of North Carolina.

16. Construction. The parties hereto acknowledge that this Agreement has been prepared and drafted through the efforts of all parties and all agree that in the interpretation, construction, and enforcement of the terms and conditions of this Agreement, there shall not be applied against any party the normal rules of construction that vague and ambiguous terms are to be construed against the drafting party.

17. Severability. If such provisions of this Agreement for any reason shall be declared invalid, illegal, or unenforceable, such decision shall not affect the validity of any remaining provisions that shall remain in full force and effect.

18. Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and all so executed shall constitute one Agreement, notwithstanding that all parties are not signatories to the original or the same counterpart. Electronic transmissions of the signatures provided for below may be relied upon and shall have the same legal effect as the originals of such signatures.

19. Merger: This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior agreements among the parties hereto (whether written or oral, express or implied) and is intended as a final expression of their mutual understanding. This Agreement shall not be altered, modified or amended except in writing signed by the duly authorized representatives of the parties hereto and specifically referring to this Agreement.

20. Nondiscrimination. The parties, for themselves, their agents, officials, and employees agree not to discriminate in any manner on the basis of race, color, creed or national origin with reference to the subject matter of this Agreement, no matter how remote.

[Signatures on the following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives:

CITY OF HIGH POINT

By: William S. Bencini, Jr.
Name: William Bencini
Title: Mayor



ATTEST:

Lisa B. Vierling
Lisa B. Vierling, City Clerk

PIEDMONT AUTHORITY FOR REGIONAL TRANSPORTATION

By: Darrell L. Frye
Name: DARRELL L. FRYE
Title: CHAIRMAN



Attest:
Terry Anderson
Terry Anderson

Appendix A (Participants)

1. City of High Point
2. Piedmont Authority for Regional Transportation (PART)

Appendix B (Statement of Work)

I. Overview of Primary Tasks

- A. Establish, operate and maintain physical and technical capability (i.e., computer equipment/phones) to receive inbound calls and capture data from inquirers needing Call Center services.
- B. Screen, train, monitor, and supervise adequate staff to receive calls as contemplated by this Agreement. Staffing levels shall be maintained at sufficient levels to have: (i) 90% of calls answered in 30 seconds; (ii) 75% of all incoming calls with a "live agent" before a customer is sent to a waiting queue; (iii) a minimum average handle time (AHT) of 120 seconds; (iv) record and forward all complaints and commendations to the designated staff at the Participant within 24 hours; and (v) mail brochures to customers within 48 hours of a request.
- C. Conduct phone calls according to standard protocols developed by Operator.
- D. Record data collected during phone calls as specified in this Agreement.
- E. On a monthly basis the Operator will provide each Participant with a report of the following statistics from the phone system: (i) call volume; (ii) percent of calls answered by a "live agent" within 30 seconds; (iii) percent of incoming calls answered by a "live agent" prior to being sent to a waiting queue; (iv) average call duration; (v) number of complaints and commendations; (vi) number of requests for paratransit information; and (vii) number of brochures mailed to customers.

On a quarterly basis the Operator will provide each Participant with a report of call volume for each Participant (i.e., number of callers requesting information about each Participant's services). The Operator will use reports automatically generated by the call center telephone monitoring software. When possible all calls will be assigned to the system for which the inquiry was made.

II. Detailed Task Description

A. Operational Parameters. The Operator hereby agrees to provide the following operational parameters:

- i. The Operator shall operate and staff the Call Center between the hours of 6:00 AM and 7:00 PM on Monday through Friday, excluding days all Participants have announced that they will not be operating their services (the “**Staffed Hours**”).
- ii. During periods outside of the Staffed Hours, customer calls shall be forwarded to staff at the Participants’ respective local transit agencies.
- iii. In instances of inclement weather, the Operator will keep the Call Center open and staffed for the Staffed Hours, except in conditions when all Participants have announced that they will not be operating their services.
- iv. Requests for changes to Staffed Hours may be initiated at any time by any Participant. All Participants must agree in writing to any changes and to the timeframe for implementation of any proposed change. In no event shall the timeframe for implementing any change to the Staffed Hours be less than thirty (30) days.

B. Functions Provided. The Operator hereby agrees to provide the following functions:

- i. Customer Service Representatives – Operator will hire, train, and provide on-going training to customer service representatives (“**CSR’s**”) to prepare the CSR’s to perform all Call Center duties consistent with performance standards as set forth herein. The CSR staff shall include full time supervisor(s) and call takers, part time call takers and any another personnel agreed upon in writing by all Participants.
- ii. Trip planning – CSR’s will provide informed assistance to customers in planning transit trips. Provided current, accurate information has been provided to Operator as required by this Agreement, bus and paratransit service information will be kept current in the publicly accessible website at www.partnc.org or as otherwise agreed by each Participant in writing.
- iii. Schedule information – CSR’s will provide customers with information about current schedules and upcoming schedule

changes for each Participant's bus system, provided accurate and current information has been provided to Operator.

- iv. Real-time bus status – CSR's will inform customers of incidents and delays in response to questions about the status of bus locations. CSR's will rely on local agency dispatchers to provide current and accurate information about incidents and delays.
- v. Bus fares and policies – CSR's will answer customer questions about local and regional bus fares and passes, purchasing options, and all other policies of each Participant (e.g. prohibited behavior while on board each Participant's transportation).
- vi. Complaints/commendations – CSR's will attempt to address customer complaints while on the phone. They will record all customer complaints or commendations (whether successfully addressed on the phone or not) as they are received and will forward them to designated staff at the appropriate agency.
- vii. Lost and Found – Customers will be able to connect with the designated contacts at each agency for Lost and Found information through one of two methods, either through the CSR's or through the Call Center's phone menu.
- viii. Rideshare information and matching – Customer Service Representatives will provide information about carpooling and vanpooling in the Triad and assist customers with on-line ride-matching requests.
- ix. Emergency Ride Home information – CSR's will provide customers with information about the regional Emergency Ride Home program, and will send out brochures or registration forms upon request.
- x. Mailing informational brochures – CSR's will mail route brochures and other informational brochures to customers upon request.
- xi. Paratransit information and applications – Customer Service Representatives will transfer customers with inquiries about paratransit services to the respective participating agency's paratransit service provider.
- xii. On-line pass sales processing – CSR's will process purchases from the partnc.org web site.

- xiii. Deviated Fixed (flex) route scheduling and dispatching – Customers will be able to schedule a pick-up on deviated fixed route system and check on ride status.

Appendix C (Budget)

As of the Operations Commencement Date, the Call Center shall operate under the budget set forth below. Subject to the provisions of Section 11 of the Agreement, each Participant's Respective Share shall be an equal share of the total expenses set forth below.

Budget:

Expenses

Salaries & Benefits	\$ 121,414 .00
Supplies	3,000.00
Training	7,500.00
Utilities	3,500.00
Telephone - Landline	6,000.00
Maint - Bldg/Grounds	4,000.00
Janitorial	3,200.00
Total	\$ 148,614.00

Revenue

NCDOT – TDM Grant	\$ 56,511.00
PART	46,052.00
HiTran	46,051.00
	\$ 148,614.00

The Operator shall submit quarterly invoices pursuant to the procedure set forth in Section 9 of the Agreement. As of the Effective Date, the estimated quarterly payments for High Point and PART, respectively, are \$11,512.75.

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 115 5A – 5B Chestnut Drive

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date:

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the duplex unit located at 115 5A – 5B Chestnut Drive.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this duplex unit.

PENDING ACTION:

With the Council's adoption of the request for an ordinance to demolish, the ordinance becomes effective after 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, asbestos testing and the demolition bid process will begin and the structure will be removed by the city.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

ORDINANCE REQUEST: Ordinance to Demolish

PROPERTY ADDRESS: 115 5A – 5B Chestnut Drive Duplex unit

OWNER: Dwayne Newby

FIRST INSPECTION:

1-10-2013

Summary of Major Violations:

*Extensive fire damage to the duplex including:

- fire damaged roof system
- fire damaged heating system
- fire damaged electrical system
- fire damaged interior and exterior walls
- fire damaged floor system

HEARING RESULTS:

2-18-2013

The owner did not appear for the hearing. The owner had several conversations with the inspector regarding his intent to make repairs and then decided to demolish. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$19,700.00. The repair estimate is \$49,700.00

ORDER(S) ISSUED:

2-18-2013

Order to Repair or Demolish
Compliance Date: 4-11-2013

APPEALS:

No appeals to date.

OWNER ACTIONS:

The owner did obtain a permit to demolish the duplex on 9-24-2013. He began to remove fire damaged material from the interior and removed the siding. It appears that all demolition work ceased on or about 4-25-2014.

EXTENSIONS:

None requested

CURRENT STATUS:

Conditions still exist. 3-25-2015

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION
115 5A-5B Chestnut Drive
High Point, NC

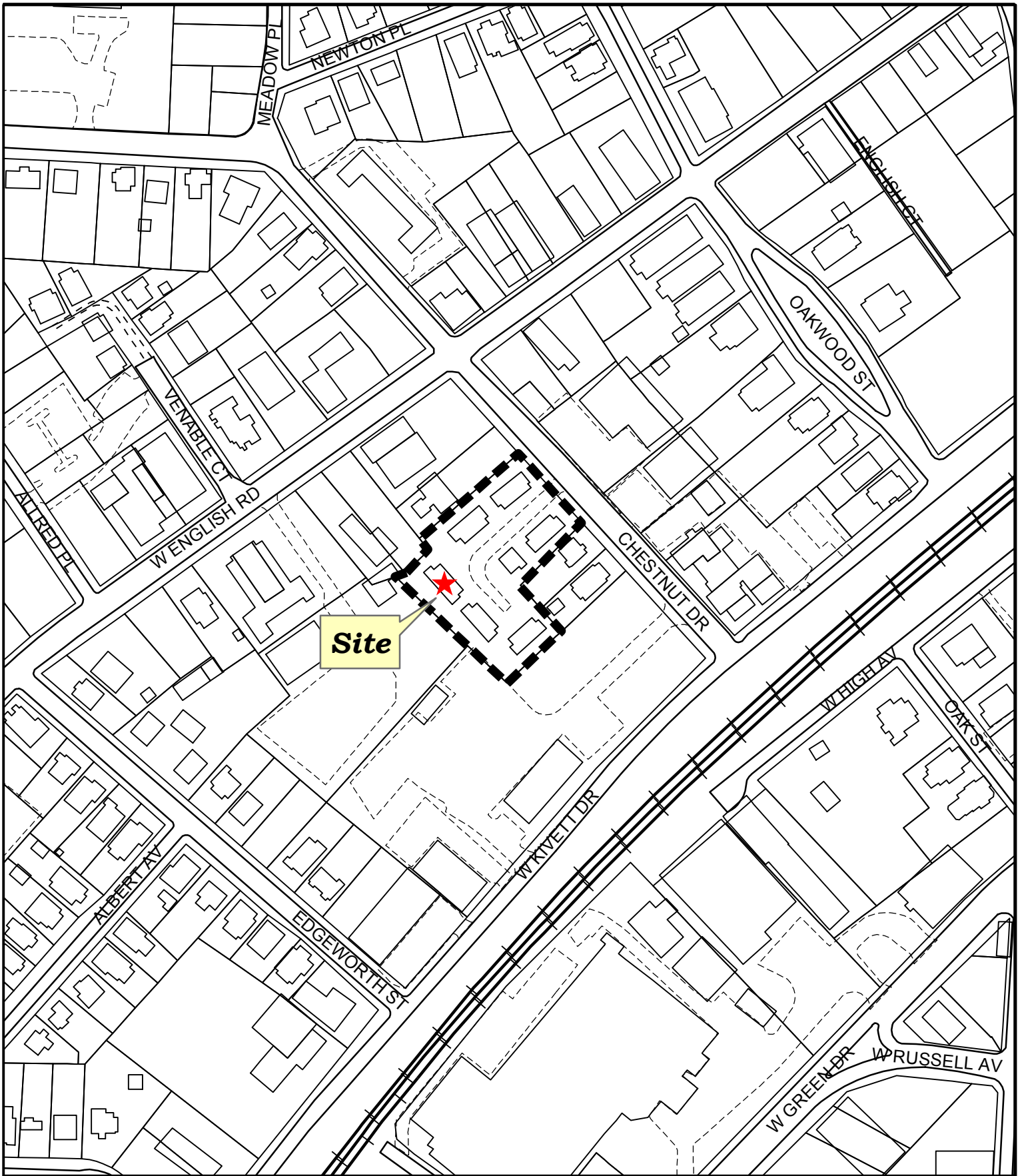
OWNER (S)
Dwayne Newby
P O Box 6713
High Point, NC 27262

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



115-5 A & B Chestnut Street

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 6, 2015



Scale: 1"=200'

y:/ba-pz/Inspections/
ord-demo.mxd



115 5A-5B Chestnut Drive

**HIGH POINT CITY COUNCIL
RETREAT
APRIL 1, 2015 – 8:00 A.M.
HIGH POINT MUSEUM**

MINUTES

Present:

Mayor William S. Bencini, Jr.; Mayor Pro Tem James C. Davis (Ward 5); and Council Members Latimer Alexander (At-Large), Cynthia Davis (At-Large), Jeff Golden (Ward 1), Christopher Williams (Ward 2), Alyce Hill (Ward 3), Jay Wagner (Ward 4), and Jason Ewing (Ward 6)

Staff Present:

Greg Demko, City Manager; Randy McCaslin, Assistant City Manager; JoAnne Carlyle, City Attorney; Lisa Vierling, City Clerk

Others Present:

Randy Billings, Facilitator
Judy Stalder, TREBIC

News Media:

Pat Kimbrough, High Point Enterprise

Mayor Bencini called the meeting to order and outlined the format to be used for the Retreat. He then turned the floor over to City Manager Greg Demko. Mr. Demko introduced Randy Billings, the former PTRC Executive Director, and explained that he would facilitate discussion from Council to identify different areas of primary importance and methods to work together to become more effective.

Mr. Billings provided some background information regarding his experience. He shared that he was with the Piedmont Triad Council of Governments for 36.5 years until retiring five years ago. He now does a very small amount of consulting work throughout the State of North Carolina.

Index cards were distributed to the Mayor, Council and staff with instructions to write down what they would like to accomplish by the end of the day. He hoped today's discussions would establish the framework of where Council would be headed in the future, as well as give staff some guidance on priorities.

Mr. Billings shared and distributed a handout "Ground Rules for Effective Groups" taken from Roger Schwarz's 'behavioral ground rules' that describe the specific behaviors that lead to an effective group process. These ground rules are based on the four core values of:

- Valid information
- Free and informed choice

- Internal commitment
- Compassion

He asked Council to comply with the following ground rules moving forward with today's discussions, as well as future group discussions.

- ✚ Test assumptions and inferences
- ✚ Share all relevant information
- ✚ Use specific examples and agree on what important words mean
- ✚ Explain your reasoning and intent
- ✚ Focus on interests, not positions
- ✚ Combine advocacy and inquiry
- ✚ Jointly design next steps and ways to test disagreements
- ✚ Discuss undiscussable issues
- ✚ Use a decision-making rule that generates the degree of commitment needed

Mr. Billings advised Council that managers and staff were present merely for resource purposes and would not engage in discussion unless asked relevant questions about relative experiences. He asked Council to share the most pressing issues facing High Point (presently and in the future). These pressing issues were written on a flip chart and Council was given three sticker dots to place on the issues they felt were most important.

Prior to identifying the issues, Council Member Alexander posed a thought and asked the other Council Members if they were single-focused or multi-focused. Mr. Billings suggested a more appropriate time to pose this question might be at the end of the retreat when the issues are identified. He explained one of the flip charts would be used as a "parking lot" for those issues that Council chooses not to talk about right away, but discussed later on as things evolve. "Single-focus vs. multi-focus was placed in the "parking lot."

Mr. Billings asked Council to share what they felt to be the most pressing issues and noted that he would like to have at least 30 issues. The issues were identified as follows:

Issues Identified by Council (30)

1. **INTERNAL SEPARATION WITHIN CITY** (i.e. North vs. Core City)
2. **UNATTRACTIVE CORE**
3. **INTER-JURISDICTIONAL COOPERATION** (regional approach to local issues)
Being a regional group allows for more opportunity to involve the State, as well as major partners such as Duke Power, North Carolina Railroad, Piedmont Natural Gas, many of the NC banking institutions, etc...)
4. **DEVELOPMENT in the MAJOR TRANSPORTATION CORRIDORS**
5. **SYSTEMATIC, STRATEGIC, DECISIVE AND SYSTEMATIC SPENDING** (look at what services the city is providing and prioritize how money is spent)
6. **LAND BANKING**
7. **JOBS** (especially in the Core)/TRANSPORTATION (connection between bus network and jobs)

8. **BLIGHT** (dilapidated houses, buildings, etc....)
9. **INCREASE FINANCIAL RESOURCES**
10. **DECLINING PROPERTY VALUES** (how do we make High Point a more attractive place to live so that we increase the demand to live here and therefore boost property values?)
11. **CODE ENFORCEMENT** (need for additional full-time employees to address all the complaints) (should we do a better job educating people about what can be changed and cannot be changed regarding public nuisances). Mr. Billings asked staff how public nuisance complaints are generally handled (not at all, proactively, or reactively). The response was that these complaints are handled reactively (on a complaint basis). It was noted that if the city continues to only deal with the symptoms, it would be a continuous drain on the city's resources every year and would continue on as long as that is the only thing that attention is focused on. It was felt that the city could do a better job enforcing the ordinances already in place and it was felt the city could do something to eliminate the multiple liens on some of these properties.
12. **FACILITIES** (study to determine if current facilities are designed well enough as far as efficiency, or is there a need to take a new look at the facilities, and/or how to fund any changes in facilities)
13. **YOUTH SERVICES & FACILITIES**
14. **PUBLIC ACCESS TO TECHNOLOGY**
15. **FOOD DESERTS**
16. **RACE**

Mayor Pro Tem J. Davis shared some concerns voiced at one of the recent Wards 5 and 6 Town Hall meetings regarding the "Black and Blue" forum. He felt there is a divide in High Point, but attributed it mostly to a socio-economic divide, rather than racial division. He shared some concerns that city employees in city departments have been promoting racial divisiveness and making it an issue. He then asked Council Member Ewing to read the title of the flier that was broadcast by a department head across a large spectrum of people for this event: "Black & Blue: A Conversation Between the African-American Community and the High Point Police Department that was attached to the March 24th email that was distributed to a large group by a department head. There were concerns voiced regarding the title of the conference: Police Accountability & Citizen Oversight: A Framework for Dismantling White Supremacy and Establishing Real Justice in the 21st Century." Mayor Pro Tem J. Davis noted this was not the first occasion this has happened and pointed out the public is certainly picking up on it. A discussion followed. Council Members Williams and Golden both agreed that this topic was selected as a result of the recent issues involving Ferguson and it was thought opening up this dialogue would be a proactive way to keep incidents like this from happening in High Point. Council Member Ewing pointed out it came up at the Town Hall meeting because residents were questioning why the city government was putting stuff like this out and driving conversation and controversial racial topics. Mayor Pro Tem J. Davis pointed out this was not the first time this department has sponsored events that promoted racial divisiveness and felt it should not be allowed to continue.

17. **COMMUNICATION BY CITY** (i.e. "Branding" and consistency)
Concerns were voiced about information going out to the public without approval and oversight from management. Mr. Billings shared that the Town of Cary has created a

brand that runs throughout everything they do using the same format and style. He felt an initiative toward branding and consistent public information was needed. Mayor Bencini agreed that communication efforts are lacking in High Point and stated he would love to see something more in High Point like Cary.

18. **INTRA-COUNCIL COMMUNICATION** (i.e. communication by council to council)
Council Member C. Davis felt all council members are not getting the same information. She felt that Council is a team and all members should always be on the same page at all times and felt it was imperative to keep the lines of communication open. She gave an example regarding some legislation that was to be filed, but the whole Council did not give direction for it to be filed. And she mentioned the Guilford Delegation Legislative meeting and pointed out High Point's legislative agenda was read by the Mayor before the Guilford Delegation, but the Council did not sit together as a group to discuss any of the legislation. Mayor Pro Tem J. Davis supported Council Member C. Davis' concerns and shared that it has been his experience over the past two years on Council, that Council got together and decided on the Legislative Agenda as a group. He gave an example of the bill filed for annexation of "doughnut hole" areas. He stated he has some real concerns about the bill and shared that the news media reported that the Council agreed to file the bill, but it was not true.

Mayor Bencini explained he read the list of legislative items that Fred Baggett, the city's lobbyist, drafted from direction he had received. Mayor Pro Tem J. Davis felt Council should have discussed it and made a decision on it before being presented to the Guilford Delegation. Mayor Bencini noted time constraints did not allow an opportunity for a special meeting to discuss. It was also pointed out that the legislative items on the list came from the North Carolina League of Municipalities priorities that were determined by member municipalities during the League's Advocacy Goals Conference.

19. **LEGISLATIVE AGENDA**
20. **RELATIONS WITH ADVOCACY GROUPS**
21. **QUALITY OF LIFE/INFRASTRUCTURE**

Council Member Ewing stated that while he agrees with strategic and prudent spending, he felt some acknowledgement should also be given to things that may not be necessary for people to function, but things that add to the quality of life that develops tax base and drives economic development. Council Member Alexander agreed and Council should be sympathetic to not only focusing on making the living, but also making life worth the living. He noted it could be a whole gamut of things such as a library, greenway, retail shopping, many different preferences, etc... and pointed out that it would be different for everyone. Council Member Hill added that it is not just making life worth the living because everybody wants it to be happy and fun, but the return because of the economic benefits. Mayor Bencini added that it also adds tax base by raising tax values. Council Member C. Davis felt there were great infrastructure opportunities in Wards 1 and 2 because of the extreme needs in these areas.

Council Member Alexander shared that High Point has events that contribute to the economy in a big way such as the Furniture Market and the Phillips Soccer tournament, which is the third largest event. He noted the soccer event happens because High Point has public and private fields and public facilities and the infrastructure drives economic

incentives in a big way because of the economic dollars flowing into the community because of the quality of life/infrastructure.

22. TRANSPORTATION POLICIES RELATED TO QUALITY OF LIFE & LAND USE POLICIES (consistency)

Council Member Wagner questioned if we are adhering to a suburban style of transportation design of our streets in areas that are not suburban or are we being inclusive of all transportation types when roads (sidewalks, bike lanes, speed limits on urban roads, etc.....). Council Member C. Davis pointed out a recent transportation study that showed traffic could be accommodated on Main Street. Mayor Bencini questioned whether or not the proper studies are being done now that High Point has the interchanges/interstates.

23. CHANGES TO TRANSPORTATION CONFIGURATION

24. ADDITIONAL COUNCIL WORK SESSIONS (quarterly)

Council Member C. Davis felt additional council work sessions were necessary for accountability purposes and to get updates. She felt the Committees don't have the "face" time that she felt was necessary.

25. PERMITTING & INSPECTIONS PROCESS

26. CULTURE OF ACCOMMODATION

27. INFRASTRUCTURE MAINTENANCE

28. BEAUTIFICATION (specifically on Main Street)

Need to look at a complete street plan and address consistency and continuity. Need for improved beautification throughout the entire city.

29. INTER-GOVERNMENTAL COMMUNICATION

Need to do a better job interacting with other bodies of government and foster constant communication. Mayor Bencini explained this is what he was trying to accomplish when he assigned Council Members Golden and Alexander as the intergovernmental liaisons. Mayor Pro Tem J. Davis shared that after the recent trip to Washington, D.C., he has a better understanding about building these relationships and shared that some have already been building relationships.

30. TRUST

Council Member C. Davis: I sort of have a....and I know it's going to be one of those things that gets the rolled eye, but I'm one of these people that likes information. I function better with the more information that I have so I can make a better informed decision. I actually keep office hours at city hall from 10-5, not because I have to but because I choose to be accessible and I want to be accessible to citizens, to staff, to our management, to other council members and would like for us to all feel that when Latimer is working or Jeff is working or Alyce is working or Jay is working and there is an extra somebody to go into a meeting at city hall with another council member, that we're represented well because being somebody that is available and doesn't work and this is what I commit myself to. I just think that being accessible and available is really important and that it should be taken advantage of and I don't see that that's a plus, it's more of a negative and it shouldn't be that way.

Randy Billings: Okay you feel that other people feel that's negative. Is that right?

Council Member C. Davis: I do because that's not how some choose to do the job because they have jobs and I appreciate that, but I also think that when you've got an elected official or someone who's willing to be in those meetings that can take additional information and be an additional body in a room, in a meeting that will later lead to a decision by council, we don't all get the same information. But the way I function and the way I want to work for the constituents who elected me is to have access to as much information as I possibly can so that I can be informed. And I think it's imperative that we be accessible and that we be in the meetings and be at the table.

Randy Billings: Okay, here's what I'm hearing you say. On the one hand more of a generic comment, it's important that we all be as informed as we can possibly be. We all be as accessible as we can possibly be. The other thing that I heard you say is that because of your personal set of circumstances, you spend a lot of time at city hall and you are available and you consider yourself to be not only informed as an at-large member, but also a resource so that if there's another council person meeting and your assumption is that sometimes that's looked upon as a negative as opposed to a positive.

Council Member C. Davis: It's not utilized to the fullest potential that it has because in councils past, you may have the mayor who is in for an hour or two in the morning or a couple of hours in the afternoon, maybe 3-4 hours in the evening or 2-3 hours in the morning, whatever they can spare. But the advantage of having an at-large person that's available is that's another person that's in the room. If you're unavailable, somebody is available.

Randy Billings: Okay, this might be the eye rolling part actually instead of what you said. Let's test that assumption here. She's made the assumption that some perceive that as a negative or that it is taken advantage of. What do you others think about that?

Council Member Alexander: I view myself as a policymaker. It's not my job to be the butcher and make the sausage. As a policy maker, I view my job as someone who says we have a market for sausage and we can sell "x" amount of sausage at a certain price over a certain period of time and I look at our talented staff and I say, go make me sausage and then I get out of the way and then staff comes back and says I need these things, and then, we as policy makers, we take those policies and we put flesh on the bones by providing an appropriate amount of money to fund an operation and giving them an appropriate amount of money to sustain the operation and then we step back again and realize that they will execute and we will tell them that they are succeeding or not succeeding. But when it comes to day-to-day, we can get in the way and we've got to trust in our position that at the appropriate time, they'll come to us and we've got to be educated and I totally support the education part. I've ridden with dog catchers in High Point. I've ridden with police, fire. I've sat in 9-1-1. I've yet to ride on the garbage truck because it smells kind of bad. I mean, I've done these things so I've got the basic 101 little education, but beyond that as a policymaker and everyone has a different view of where they are. As a policymaker I step back. I tell them what to do, they tell me what budget they need, I give it to them and then I let them go.

Randy Billings: Let me ask Cynthia....clearly that....

Council Member C. Davis: I think he missed what I was saying, but that's okay.

Randy Billings: No, no, it's not okay because part of our ground rules say that we are able to understand. I think what he communicated if I can interpret what you communicated is a purist policymakers perspective. I make policy. I get out of the way. We hire staff to do that. I'm not sure I heard you say that you were there to be an assistant city manager.

Council Member C. Davis: There you go.

Randy Billings: I heard you say that you were there to be accessible to the public and try to be as informed as you can possibly be. Let me just ask you, again, if involvement is on the continuum. Do you feel like your presence for seven hours a day at city hall is to be there to help these people manage?

Council Member C. Davis: No.

Randy Billings: Or is it just to be an access point?

Council Member C. Davis: To be an access point and I guess at the same token, there have been several meetings that I noticed that there have been staff and council members available in those meetings and being in council chambers, I guess it comes back to courtesy for me. It comes back to extending that olive branch to somebody that may not take the same position on the things that you're discussing or engaging in that meeting. But when it comes back to the board, we all should have the same information and if I'm available I should have the same information that's there, that's accessible. You know, I think that we should be a team and when you know that you've got a team mate that's available and willing to sit in on a meeting to have the same information, the same knowledge, that's a plus because we represent the city together.

Randy Billings: Let me just ask, so if you were there and you were a resource and you attend a meeting in your vision so-to-speak as part of the team, then you would feel it would be incumbent upon you to share that information with everybody.

Council Member C. Davis: Yes, I do because that's how we ended up in the situation with bills being proposed or slots being saved or miscommunication because not everybody is getting the same information. If I'm there at least I'm accessible to be at the table and I shouldn't be missing information. I should be included in the information as it is being presented. You know, I just think there's a lot of conversations that a lot of us haven't been privy to that should have been privy because when the decisions come down, what information gets shared and what information doesn't?

Randy Billings: So, sharing all relevant information would be an important principle.

Council Member C. Davis: Yeah, and I'm not saying I have to be at the table for every little knee-knocking conversation, but if it's economic development, if it's financial, whatever it is—those are the things that we decide. When there's a council member involved and you've got

another teammate that could hear the same presentation or hear the same information, I think that's what team work is.

Randy Billings: Jay, you were going to say something.

Council Member Wagner: On the assumption....I think your original question to us is the assumption the way she's choosing to do things, whether it's a negative or whether we view it as a negative. I don't really view it as a negative, but I do think there's a flipside to it. There's another way of looking at it because in a couple of ways. One is....personally I don't view it as a negative that she chooses to have officer hours or whatever, okay. But the flipside of that is that the assumption shouldn't automatically be made that we are not engaged, that we are not available because we're not able to do those things. That would be the first thing I would say. Then that shouldn't be the standard of accessibility. Then the second thing is....has to do somewhat with what Latimer said, which is, you know, I understand about the free flow of information and that we all need to be informed, but I think from a functional standpoint, it's not possible for all nine of us to be in the room to hear every single thing that's done. Things, the way decision-making works is things start out as an idea with one or more of us and then we talk to one another and we flesh it out and maybe we discover it's a good idea that has some legs or maybe we discover that it's a stupid idea that we never really should have thought of. But at some point, an idea reaches the level of where it needs to be shared with everyone, but at some point some of those don't. I think that's part of an understanding of how decisions are made and what that process looks like. I think that we all need to understand that we're not necessarily denying the information to anyone, we're just fleshing out an idea to see if it has legs. To see if it's smart or dumb, or if it's worthy everybody's time. Otherwise, I think we risk ending up in a situation where we're, as a group, dealing with every little thing that comes along and we're not actually getting anywhere. We stay in the weeds so much that we never really end up dealing with issues.

Mayor Pro Tem J. Davis: I'll agree to a certain extent with Jay's statements, but that's not always the way it works and I'll give you an example since we want examples. The Sonic Pie thing at the Depot, that was an idea, a recommendation that came from your committee—the P & L Committee—and it went straight from there to the attorney's office for a contract for us to vote on. That should have never happened. That should have come out as a recommendation to the rest of Council because we didn't even know about. The only reason I knew about it is because I got the minutes and read the minutes from that meeting. We had this discussion in D.C. because it was put on the Finance Committee for us to vote on and it was taken off Finance and put on the Consent Agenda. So, that should have never happened. That should have come to the rest of Council. That's just one example. You know that goes back to mis-communication. That's exactly what I had on my card. I don't want to let the cat out of the bag, but.....

Council Member Wagner: My response to that would be, first of all that specific instance was very time sensitive. We had to get something done quickly.

Mayor Pro Tem J. Davis: That's still no reason to do it that way.

Council Member Wagner: And all we were talking about was \$400.

Council Member Ewing: For using a facility that's not used.

Council Member Wagner: To me, that's a

Council Member Alexander: It's a big picture. It's a little picture. I understand what Cynthia is saying and I'm going to say something and I don't know that it'll be received well. It's not meant to be received poorly. Each one of us has different levels of knowledge on lots of different information. My comment earlier about when it's ready it will come, is exactly pivoting on what Bill said. We talk about things and sometimes it's not quite ready to discuss because we haven't really fleshed it out and you kind of start with a core group talking about something and fleshing it out and it may never....you may decide that this is just not worth moving forward and talking about. Or, it may be \$400. I mean how much do we want to be involved or not be involved? You know, I talk to Bill at least every day about, you know, how's it going, what's going on...this that and the other. I probably haven't spoken to anybody else on Council. I mean Jay and Bill and I had breakfast the other Saturday morning but it just happened to be, hey do you want to eat breakfast at 8:00 and said yeah, let's get together and eat breakfast at 8:00. It's not being exclusive of anyone. It's just, you know, we've got a mayor that we can communicate with and we should do that. I mean we should speak to Bill every day and if Bill starts to see patterns and inner-connectivities between folks, he needs to say....Chris said he was interested in this, give him a call and see where we're going. But, I mean, we will get bogged down in the weeds and accomplish nothing if we don't trust each other and trust the process to know that when it's ready for us to talk about it, it'll get there.

Council Member C. Davis: You see what three people think is a crap-shoot idea, somebody else might think it's an over-the-moon idea. So, you know, sometimes having diversity in those conversations or spring boarding off a different set of a group of individuals sometimes might bring you a different result than the three that are having the conversation when there are still six other people that might think the idea is worthwhile.

Mayor Pro Tem J. Davis: I think it's a process. I think that you have to trust each other and you build distrust when you do it that way. It's not \$400.00; it was six events times \$400 which is \$2,400. Okay, so if there wasn't an argument over money, you went right to the attorney and had the contract drawn up without vetting it through the rest of Council. It would be the same difference with the Finance Committee and the non-profits because I can say that we're going to be time-sensitive on this non-profit issue for the budget process and that would be like us making a recommendation and telling staff to put it in the budget and the first time you get to see it is in the budget discussion. You wouldn't appreciate that and I could say, oh, it's time sensitive and we made the decision. That wouldn't be fair to you and it wasn't fair to us.

Mayor Bencini: Can I ask you a question? What about....I guess I'm struggling to find what the problem with the process was. I mean it sounded like something came from Jason's committee and then in order to push it forward, they went to our city attorney, to develop a contractual arrangement and then recommended to the full Council that that contractual arrangement be accepted. Is that how it happened or am I missing something?

Mayor Pro Tem J. Davis: My understanding and you can correct me if I'm wrong, but Committees were set up to make recommendations for Council to consider. They made a recommendation, but they went ahead and drew up the contract for us to consider a contract. We did not consider their recommendation. It was a contract.

Mayor Bencini: A contract can absolutely be part of a recommendation. To me that's implicit. Maybe I'm wrong. Maybe I'm missing something.

Council Member Ewing: You know there's four of us on all the committees and you only need one more to have a consensus on anything in the council chambers. So if it's a 4-0 vote on something like that from committee and you talk to some others outside of the committee and there is support for the concept, and there's a comfort level....

Mayor Pro Tem J. Davis: That could have been done by email. I didn't get an email.

Council Member Ewing: And be able to put it in front of Council for a vote.

Mayor Pro Tem J. Davis: That's just like I read the minutes. It was like that when we voted on the Rockspring thing the other day. I had no idea unless I go back and do my job and read the minutes that the police chief had strong objections to that. And that helped influence my decision. You know, but that didn't come....that came from your committee, but we didn't get an email and say this is what we decided to do. It was just on the agenda, so I had to take it upon myself and go back and read the minutes to see what the comments were.

Mayor Bencini: That was on the Consent Agenda wasn't it?

Mayor Pro Tem J. Davis: I don't remember that. That was just an example.

Randy Billings: Let me tell you, I think it's a superb example. I don't know if there's a right or wrong answer to that, but here's what it points out. Two people are just getting up and leaving this discussion. What it points out to me as an outsider is a core issue. Latimer hit it. I think it goes back to what is the internal commitment for how we make decisions through our committee structure? Is the policy, is it our practice that committees can take an issue to a certain point but no final decision is made until Council considers it. What I heard you two advocating on this particular issue is we should have gotten more information earlier, even before the attorney drafted up the contract, because we wanted that information for the full Council to say, okay, we approve the concept get the attorney to draft it. So it's whether the carts before the horse or behind the horse. It's about how decisions filter down.

Mayor Pro Tem J. Davis: In this case, this was a contract between a group or organization out of Durham, NC. So basically they were drawing up a contract between the City and an outside agency. You know, as the Finance Committee, we're supposed to vote on financial things and we didn't even know anything about it. The first time I heard about the contract being drawn up or drafted was in D.C. and it was on our agenda and that's how I found out about it because it was already on our consent agenda. The consent agenda, the way I understood it was, to be anything that Council has previously discussed and agreed to do or was previously budgeted for

should be on the consent agenda. You don't take an item like that and stick it on the consent agenda.

Council Member C. Davis: If you'll remember when the minutes came before us I made sure that...I pointed out that some of the decisions that were made had not come before Council yet and that was done two or three months, well maybe two months, before we went to D.C.

Mayor Pro Tem J. Davis: The original draft for that, the way I read it, and it was changed...was that it was not just for the Depot, it was for the use of city-owned facilities. That was sometime changed...the language was changed. So the original thing that I saw was, if I remember right in the language, maybe the Theatre, but it was use of city facilities. That's a decision that all Council should make.

Randy Billings: So, I'm about to lose this here. It's sort of getting away from me because the issue that was originally brought up was you like being a full-time council member.

Council Member C. Davis: It's how I choose to do the job.

Randy Billings: That's how you choose to do the job. You feel like that is perceived as a negative.

Council Member C. Davis: Well, I feel that it's underutilized in areas where there are meetings where information can be gleaned by me as an elected official to make an informed decision on issues that may be coming before Council. Does that mean I want to be parked at every meeting at City Hall? No.

Randy Billings: But you get to make your decisions about how you do your business. They get to make their decisions on how they do their business.

Council Member C. Davis: That's exactly right.

Randy Billings: I think what has to happen is that we have to have this internal commitment that there is going to be a full sharing of information and if they choose to use you as a resource, then you're there ready, willing and able.

Council Member C. Davis: And if we're considered a team, then why would you leave a teammate out of the game.

Randy Billings: But that gets to be Chris' decision on whether or not he feels like it's necessary to have you in there.

Mayor Bencini: And another point, too. When somebody calls anyone of us and would like to meet with staff, would like to meet with Greg or Randy and talk about something that's in their neighborhood, they ask that person to set up that meeting. You know, implicit to that is they just want that person. So I don't know how you say well, would you be okay if this other council member came along.

Randy Billings: I think maybe what she's saying and I'm inferring this, is that there will be times that truly that is the case. But there might be times in which another set of ears would be appreciated.

Mayor Bencini: And there might be times that you don't know that Randy until you get in the middle of the meeting.

Randy Billings: Sure. But, you know, she has to accept that as an understanding and not feel....

Council Member C. Davis: Well it comes back to mis-communication. It comes back to the way that we function as a Council.

Randy Billings: It comes back to trust for me.

Council Member C. Davis: It really does. It's about trust. If we were honest, there's at least four and maybe five that are one side and then you've got maybe four or five, depending on the issue, on the other side. You're either in the loop or you're completely out of the loop. In order for me to do my job effective, I would appreciate being in the loop.

Randy Billings: I'm going to put TRUST as #30 because y'all talked all around that. Nobody said it, but you talked all around it. #18. Intra-Council Communications. How do we talk to each other? How do we share information? Can we ever get to the point where Cynthia and Jim trust each other that it's okay for Jim to go out and do this because you trust that you have that level of communication.

Council Member C. Davis: Jim will come back and tell me what the conversation was. Whether it was something that I need to know so I can vote on it.

Randy Billings: But appreciate and understand how hard it is to keep all nine of you on the same page at all times. And you have to have a filter system of some sort.

Council Member C. Davis: And those quarterly work sessions, every four months, would be a great way to find out where things are.

Mayor Pro Tem J. Davis: I don't think it's.....certainly for me, I don't want to know everything that's happening. I don't have the time to do that. But an example that I use, I think it would be just as easy for them, the P & L Committee, send an email and say these are the topics we discussed, it was consensus that we want to move forward with this, does anybody have any objections. That would have handled everything. You know? Nobody would have been blindsided.

Mayor Bencini: I'll be honest with you. I didn't know about it any sooner than you did and I didn't feel blindsided by it. That's just a matter of perception. And again, it's my level of comfort as to how much I know or how much I don't know before we go in that room and vote about something. I realize that we all have different sensitivities and that sensitivity changes

from agenda item to agenda item. I realize that, but I personally didn't....until you spoke up, I didn't realize that was an issue.

Mayor Pro Tem J. Davis: Personally, I try to bring everybody up-to-date on anything that's just the way I operate. I can see Cynthia's point of view that she feels left out on things. Because it does come back to trust. That's exactly what it is.

Randy Billings: Well I think, Mr. Manager, I think there are mechanisms that can be put into place that's going to help with this a whole lot. If the Mayor is willing....if circumstances are such that you can have work sessions periodically where you get lots of information, I mean those are simple things that you can do. And it gets people around the table and brought up-to-speed on other issues. Just today, just understanding where she's coming from by her willingness to commit seven hours a day in office hours, where she's coming from hopefully you'll understand better where she's coming from and she understands where you're coming from.

Council Member C. Davis: And I get that some of them can't do it or they prefer not to do it. But the way that I want to do my job is different, you know? And it's a different approach and I can appreciate that, too. I'm just ready to play ball.

Council Member Golden: I could care less how many hours Cynthia spends down at City Hall. That's her time and she can utilize it the way she wants to. I don't see it as a negative, but I don't see it as a positive either because sometimes perception is a lot to some people. Some people might feel like she's looking over everything they do and I don't work well with people looking over my shoulders. But I can see how some people would see it that way. But, again, it boils down to trust. Going back to the issue that Jim brought up, a lot of times I think, we, as a Council, count votes in our heads and we talk to the people who we think are going to support us and we just don't bother with the ones that we don't know how that person would feel about certain issues. I got that information down in D.C. the same time they got it. Nobody ever asked me how I felt about it or which way I would go. I got some mis-information prior to that that led me down a path and I found out that information wasn't even right or I would have been in support of it. But I got that late so I was upset about the procedure. So we have to be real careful.

Mayor Bencini: The lack of communication sort of predisposes you to be against it?

Council Member Golden: Yes. The information I got wasn't even accurate.

Mayor Pro Tem J. Davis: You see, I formed an opinion too because when it said city facilities, I had already formed an opinion, but it changed in D.C. and I said, well, that's different.

Council Member Hill: And it's concerning that the information that you got was inaccurate too. I guess we just need to figure out how to communicate that stuff. I mean that was in the minutes and I guess we just assume that...

Mayor Pro Tem J. Davis: Well not everybody reads the minutes.

Council Member Golden: Normally I do, but that week I.....

Council Member Hill: Right, and those minutes are long. Maybe we need to find a way to pull out the highlights.

Mayor Pro Tem J. Davis: You know I'm not the most tech savvy person here and I spent some time 30 minutes on Dropbox just trying to find something in there.

Council Member C. Davis: I would like to say, though, when I'm at city hall, I'm not out roaming the halls and looking for things to stick my head into. I do answer phone calls and I do the emails and people have come in and spoken with me and I take meetings that way and I schedule meetings off site. So I just want to make that clear. I'm not really watching over what Greg or Randy or anybody does and not hanging out in Randy's office making sure he's dotting his I's and crossing his T's. I'm just making myself available.

Council Member Williams: that was my concern when all that was brought to me. One thing that I've learned in working with my company is we have a Board of Directors and I can tell you now, I don't know them. I'm always a few steps from the CEO just because of the amount of people we have. That was a concern that I got back from different people was will we be intrusive beyond the city manager. Which I've already learned pretty much, I try to be patient with him and not throw stuff at him all the time, but he knows I'm not trying to bother him all the time, but he's the only one I talk to. If I speak to staff, I tell him I want to speak to this person or such-and-such. That kind of deal. It's....I don't know the term for it. Well it's the chain of command. That's my only concern with that. I never want staff to feel....I can just say this to him or them....because you're going to have to speak to the city manager and that's who I talk to. I think from what I gathered, I hadn't heard much back but that was always a concern for me about being down there. That's something that I made clear to him....one of the reasons I don't just show up, I call him and tell him. I don't have any problem with you doing what you're doing.

Council Member C. Davis: For me, it's about getting up, getting out of the house and being more productive. You're more productive out of your home than you are if you get up and you linger at home. So sitting behind my name at the dais allows me to be more productive for constituents.

Mayor Bencini: If hours away from the house is a measure of productivity, then I'm extremely productive.

Randy Billings: Okay, let me say to Cynthia, I appreciate the way you brought that up. I think that was a fairly good discussion and we really got to some core issues there, but you were able to say let's discuss the undiscussables because you prefaced it by saying this is going to roll some eyes. Don't you think it was a fairly decent discussion? And we got some issues out on the table that we need to follow up on.

Following this discussion, lunch was served. Prior to reconvening, the Council Members were instructed to place their dots on the issues that were identified on the flip charts with each Council Member having five votes.

After casting his votes, Council Member Williams departed from the meeting at 12:50 p.m.

Top Issues (issues with most votes)

- **CULTURE OF ACCOMMODATION**
(want to make High Point a culture-friendly city; want to be proactive towards business and development)
Action: Convey policy goal to staff; trust staff to implement; periodically come back and revisit
- **TRUST**
Action: Possibly implement periodic briefing sessions; being more aware of where others are coming from (appreciate other points of view); exchanging information more freely and openly; revisiting committee structure and roles/responsibilities of those committees and the full Council
- **BLIGHT**
Action: Enforce ordinances/policies and stand by them (take a strict approach and not be so lenient example: Meredith Street apartments); prioritize/target specific areas; support staff in this endeavor; come up with solution to satisfy and capitalize on existing liens; address policy issues to address this huge issue; assembling tools that the city has and developing needed tools that the city does not have; have staff assess the blight and come up with a solution as to how it needs to be approached, then Council start making policy decisions
- **UNATTRACTIVE CORE (IMPROVEMENTS TO THE CORE)**
Mr. Billings pointed out this issue is such an important and large issue that it deserves more conversation and dialogue between Council Members.
(many proposed projects; aesthetic issues, development issues, economic development issues, quality of life issues, etc....)
Action: Be specific and reach a consensus on a starting point/project; come up with a consensus on how much Council is willing to spend; revisit existing plans; identify a focal point and move forward on it; needs to be part of an overall strategy

Assistant City Manager Randy McCaslin suggested the time to address some of these issues would be during the next Prosperity & Livability Committee Meeting scheduled for April 15th at which time the whole agenda for that meeting will be discussion on the amphitheater, library, and lotus projects. He stressed that it just does not need to be a 5-4 vote; it needs to be a strong consensus.

- **QUALITY OF LIFE- INFRASTRUCTURE**
(i.e. sidewalks, greenway/trails, facilities, etc....)
Action: staff is currently working on sidewalk connectivity, but needs to stay in forefront; need to connect Greenway gaps; empower staff to come back to Council to determine funding in place and how to make these connections happen; high priority item; connectivity is the key for economic development impact
- **CODE ENFORCEMENT**
Action: revisit any ordinances necessary for updates; implement new ones if needed; direct staff to be not just reactive, but proactive (find some balance in the middle) with the ability and tools to be proactive; incumbent upon staff to have this assessment done and bring back to Council for policy decisions
- **LAND BANKING**
(housing and industrial)
Action: give guidance to staff regarding rail availability in industrial areas to help spur economic development (to help market industrial corridors) and move it up on the priority list

Other Issues (issues that received two votes)

- **INTER-JURISDICTIONAL CO-OP**
Always look for opportunities for inter-governmental cooperation; focus on continuing to form critical relationships
- **INTRA-COUNCIL COMMUNICATION**
Mayor Bencini shared that he has been trying to head in this direction and ready to do his part. He agreed with Council Member Davis' suggestion for Council to get together more often for briefings would be helpful. Council Member Wagner personally felt that Council already has a lot of meetings and asked if the same things could not be accomplished by tasking each committee chair to produce a summary for distribution to the whole Council. Council Member C. Davis felt the additional briefings would help open the door to interpersonal relationships and would help build trust. Council Member Wagner could see the benefit to this, but also felt at the same time it has the potential to do the opposite and not build trust. He also felt additional briefings of Council could possibly negate issues that committees are working on and be counter-productive. Council Member Ewing noted it all goes back to the trust issue and trust that committees are making the right recommendations.

Mr. Billings suggested Council might find it valuable to hold their next Retreat in another community.

- **COMMUNICATIONS BY CITY**
(branding, consistent social media policy, consistent message, consistent look, some filter system to make sure that appropriate terminology is used when official correspondence is released).

Council should instruct staff to put the “branding” mechanism in place and bring back recommendations to Council on things that need to be done to improve this. Mayor Bencini felt an overall increase in the City’s efforts to communicate to the citizens needs to be put in place. Mayor Pro Tem J. Davis shared that Mr. McCaslin had been sending out an update to Council on a regular basis, but this has not been done lately. Mr. Demko pointed out that it is still being done and is posted on the City’s website. Mayor Pro Tem J. Davis asked if staff could provide an emailed hard copy of the updates.

▪ **RACE**

Mr. Billings suggested race issues could be addressed by figuring out strategies and ways to address it, and to be vigilant constantly on perception, sensitivity, provide workshops and training for staff. Mayor Pro Tem J. Davis mentioned the issue with the city department that was discussed earlier regarding this issue and he felt this was a management issue, not a Council decision because the director is an employee of the city. Council Member C. Davis felt it was, in fact, a staff issue, but also a Council issue when considering the number of boards and commissions the City has and looking at diversity on the boards and commissions would be a way to address race. Council Member Golden felt the problem is refusing to acknowledge there are issues and just pretending that everything is okay. He mentioned the 27260 zip code that showed the greatest library use and he feared that if enhancements are made to the library to make it a gathering place that these people would stop using the library because of being questioned about why they are there, why they park where they park, what they are trying to get. Mayor Pro Tem J. Davis noted the next highest use of the library was 27265 and most of his constituents are not in favor of the proposed renovations because they want to use the library for its intended use. Council Member Wagner felt everyone should feel a certain ownership and a certain community pride in their downtown and it should be the one place everybody feels comfortable going to. Council Member Golden shared that not everybody has the same memories and experiences of downtown and he was coming at it from a total different perspective. Council Member Wagner felt this could be addressed by reaching out to all groups in the city about the benefits of being able to use the library space.

Non-Profits

Council Member C. Davis felt some discussion was needed regarding the non-profit funding and shared that she was real big on non-profits becoming self-sustaining. Mayor Pro Tem J. Davis pointed out that as a group, Council needs to make a determination as to what percentage of the budget will be allocated for the non-profit funding. He noted that the Finance Committee will meet to hear presentations from the non-profits next week and would come back to Council with a recommendation. He pointed out the amount in last year’s budget was one-third of a cent (\$230,000). Council Member C. Davis shared that she would really like to see this number come down. She felt that most non-profits are created to complement the cities in which they develop themselves in and they come up with a game plan in which they desire to fund themselves. Council Member Wagner pointed out ultimately it is what is valued as a community. Mayor Pro Tem J. Davis recommended to leave the \$100,000 in there from the Electric Fund and felt one-quarter of a cent would be a fair number. Mayor Bencini suggested Council authorize up to one-third of a cent (about \$330,000). Council Member Wagner agreed. Council Member Alexander

stated he would like to see some money in prosperity and livability as opportunities come up and noted that support doesn't always have to be in the form of a cash award; it can be in the form of the use of space, or use of security or other things that the City can provide. Council Member C. Davis noted that she would be happy with an even \$200,000.

Note: There was no consensus reached.

City Manager Greg Demko expressed appreciation to Council for taking the time to debate and work on the issues together and for giving staff some direction as a result.

The meeting adjourned at 3:10 p.m. upon motion duly made and seconded.

Respectfully Submitted,

William S. Bencini, Jr., Mayor

Attest:

Lisa B. Vierling, MMC
City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 224 Underhill Street

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date:

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 224 Underhill Street.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

224 Underhill Street

OWNER:

Keith Anthwayne Mason Lipscomb

**FIRST
INSPECTION:
5-11-2011**

Summary of Major Violations
* Extensive fire damage to interior
1) fire damaged roof system
2) fire damaged floor system
3) electrical system has been damaged by the fire
4) heating system damaged by the fire
5) rotten porch ceiling

**HEARING
RESULTS:
5-31-2011**

At the time of the first inspection, it was determined that this property had several heirs. One heir, Keith Lipscomb, appeared for the hearing. This heir, who is now the sole owner of the property, indicated that it was the family's intent to demolish however not all heirs were in favor of a demolition. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. The dwelling is currently uninhabitable due to the extensive fire damage and numerous other Minimum Housing Code violations. In its present state necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$26,100. The repair estimate is \$46,900.

**ORDER(S)
ISSUED:
5-31-2011**

Order to Repair or Demolish
compliance date of 9-1-2011

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested

**CURRENT
STATUS:**

Conditions still exist. 3-25-2015

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

224 Underhill Street
High Point, NC

OWNER (S)

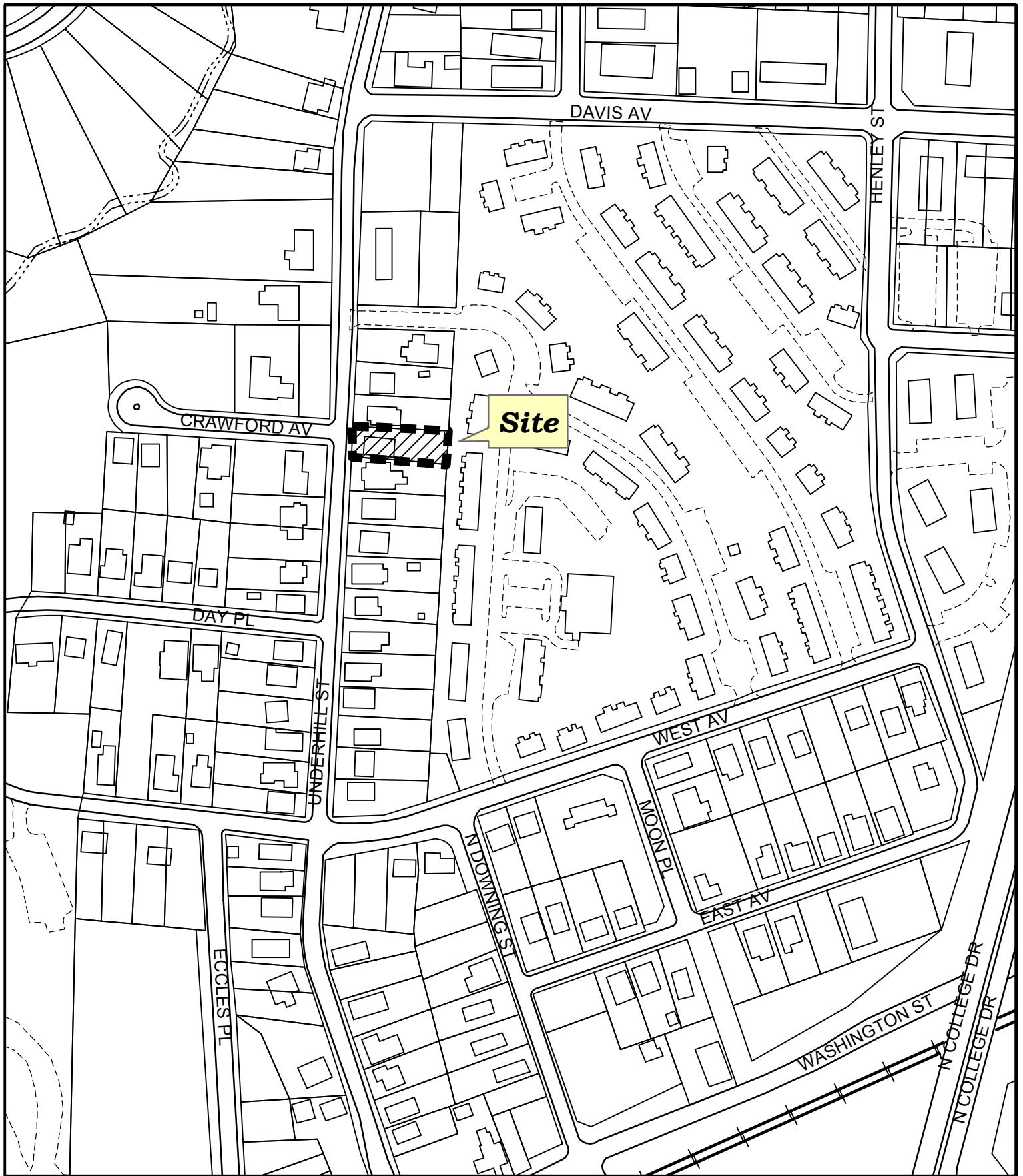
Keith Anthwayne Mason Lipscomb
909 Chestnut Dr
High Point, NC 27262

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



224 Underhill Street

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 8, 2015



Scale: 1"=200'

y:/ba-pz/Inspections/
ord-demo.mxd



224 Underhill Street



CITY OF HIGH POINT

AGENDA ITEM



Title: Garbage & Yard Waste Cart Contract Extension

From: Terry Houk – Public Services Director

Robby Stone – Asst. Director Public Services

Meeting Date: May 4, 2015

Public Hearing: N/A

Advertising Date: N/A

Advertised By: Contract Extension

Attachments: Bid Recommendation

PURPOSE: The City budgets on an annual basis for a pre-approved supplier to provide garbage and yard waste carts. We estimate needing approximately 5,000 garbage carts and 1,000 yard waste carts.

BACKGROUND: On June 17, 2013, the city retained a garbage and yard waste cart supplier to provide sufficient carts for customers to purchase. Rehrig Pacific Company, the provider has agreed to extend the current contract. Pricing is adjusted on a quarterly basis as a reflection of the current price of resin used during the manufacturing process. The price adjustment clause is in the original contract and protects the City and vendor against major fluctuations in resin prices. The original contract bid price was \$46.75 per cart and the price will hold constant.

BUDGET IMPACT: Funds for this project are in the following account: 631783-529181

RECOMMENDATION / ACTION REQUESTED: The Public Services Department recommends approval and asks for the Council to award the contract extension to Rehrig Pacific Company in the amount of \$280,500.⁰⁰.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **May 4, 2015**

BID NO.: **38-052213 Extension**

CONTRACT NO.:

DATE OPENED: **5/22/2013**

DESCRIPTION:

This contract provides garbage and yard waste rollout carts for the City of High Point.

PURPOSE:

These garbage and yard waste rollout carts are sold to residents for their use in the collection of solid waste. When needed or required, residents pay \$57 per cart and the City delivers the cart to their address.

COMMENTS:

This is the 2nd of four (4) allowed renewals.

RECOMMEND AWARD TO: **Rehrig Pacific Co.**

AMOUNT: **\$280,500.00**

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631783	529181			\$300,000.00
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD:

Terry L. Houk

Digitally signed by Terry L. Houk
DN: cn=Terry L. Houk, o=Public Services, ou=City of
High Point, email=terry.houk@highpointnc.gov, c=US
Date: 2015.04.23 11:35:48 -0400

DATE: **Apr 23, 2015**

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER:

DATE:

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR:

DATE:

CITY MANAGER:

DATE:

High Point Theatre Rental Rate Schedule

Adopted 5/13

Non-Profit Organization Rental Rates

Rental Rate Category	Rate as of 7/1/13
One-Performance Day (8 hr. period)	\$900
Two-Performance Day (10 hr. period)	\$1200
Rehearsal/Load-in Day (8 hr. period)	\$600
Dark Day	\$200
Overtime	\$190/hour
Individual Gallery (min 2 hours)	\$100/hour
Combination of All Galleries(min 2 hours)	\$200/hour

Commercial Organization Rental Rates

Rental Rate Category	Rate as of 7/1/13
One-Performance Day (8 hr. period)	\$1000
Two-Performance Day (10 hr. period)	\$1500
Rehearsal/Load-in Day (8 hr. period)	\$650
Dark Day	\$250
Overtime	\$200/hour
Individual Gallery (min. 2 hours)	\$100/hour
Combination of All Galleries (min 2hours)	\$250/hour

Long Term User Rental Rates

Rental Rate Category	Rate as of 7/1/13
One-Performance Day (8 hr. period)	\$600
Two-Performance Day (10 hr. period)	\$850
Rehearsal/Load-in Day (8 hr. period)	\$400
Dark Day	\$130
Overtime	\$100/hour
Individual Gallery (min 2 hours)	\$100/hour
Combination of All Galleries(min 2 hours)	\$175/hour

Mendenhall Transportation Terminal Rental Rate Schedule (proposed)

Rental Rates

Rental Rate Category	Unit	Profit	Non-Profit
Application Fee	Event	25	25
Basic Rental		1,000	500
Portable Stage <i>Parks & Rec</i>	Day	850	350
Portable Barricade (Bicycle Rack) <i>Parks & Rec</i>	Section	10	10
Portable Barricade - Delivery/Pickup <i>Parks & Rec</i>	Event	100	100
Commerce Street Closure & Barricades	Event	25	25
Message Board Programming	Event	100	100
Lighting - O/Head lights	Event	50	50
Power – 20A 115V Receptacle	Outlet	10	10
Power – 200A 208V 3-Phase (Sound)	Day	100	100
Power – 300A 208V 3-Phase (Lighting)	Day	125	125
Power - Electrician for 3-Phase Connect/Disconnect	Event	150	150
PA System w/CD Player	Day	100	50
Sanitation - Dumpster (8yrd) Recycling	Day	30	30
Sanitation - Dumpster/Garbage	Event	100	100
Sanitation – Disposable Trash Receptacles	Each	15	15
Sanitation – Labor	Manhour	20	20
Sanitation - Recycling Bottle	Event	5	5
Portable Restrooms (1 per 100 Attendees - >5 hour event)	by lessee		
Security – OD Officer	Manhour	30	30
Overnight Security – OD Officer	Manhour	55	55
First Aid - Fire Department Medic	Manhour	50	50
Piedmont Triad Rescue Squad (events over 1000)	3-hr min.		

Museum Rental Rate Schedule

\$55/first two hours.
\$25/each additional 2 hours

Train Depot Rate Schedule

\$400/day

CITY OF HIGH POINT

AGENDA ITEM



Title: Triad Regional Call Center Resolution/Interlocal Agreement

From: Mark McDonald, Transportation Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By: NA

Attachments: Resolution
Interlocal Agreement with CHP/PART

PURPOSE:

Consideration of an Interlocal Agreement with the Piedmont Authority for Regional Transportation (PART) for participation in the regional mobility management call center.

BACKGROUND:

One of the recommendations from the Seamless Mobility Study and the Regional Transit Development Plan conducted by PART in 2008 and 2010 respectively was the creation of a regional call center for transit operations. Staff from the region's transit systems have met several times over the years to discuss this recommendation. In 2013, the North Carolina Department of Transportation (NCDOT) provided PART with technology funds to purchase equipment for the call center as they have been strongly encouraging transit systems to pursue regional projects that enhance the public's ability to use public transportation. In the Spring 2014 transit system staff began working on the details regarding the day-to-day operations of the call center, and in earlier this year NCDOT provided PART with additional Transportation Demand Management (TDM) funding to assist with the operation of the center. An interlocal agreement has been prepared that outlines the eligible participants and the roles and responsibilities of each participating party.

BUDGET IMPACT:

The City of High Point will contribute an estimated \$20,000 per year with the remaining amount to be covered by federal and other local funding in the transit system budget.

RECOMMENDATION / ACTION REQUESTED:

Council is requested to adopt a resolution approving the interlocal agreement with the Piedmont Authority for Regional Transportation (PART) for participation in the regional mobility management call center.

**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
TO ESTABLISH THE PIEDMONT TRIAD MOBILITY
MANAGEMENT CALL CENTER**

WHEREAS, pursuant to the provisions of Section 160A, Article 20 of the General Statutes of North Carolina, the City of High Point (“City”) is authorized to enter into agreements with any unit of local government in the state in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right; and

WHEREAS, Piedmont Authority for Regional Transportation (“PART”) was created pursuant to the Regional Public Transportation Authority Act, North Carolina General Statutes Chapter 160A, Article 27 (the “Act”) by resolutions of the governing boards of the municipalities of Burlington, Greensboro, High Point and Winston-Salem, and as chartered by the Secretary of State on July 17th, 1998; and

WHEREAS, the City and PART desire to establish a Regional Mobility Management Call Center for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operations and services; and

WHEREAS, pursuant to N.C.G.S. Chapter 160A-461, in order to formalize those relationships, the City and PART will need to enter into an Interlocal Agreement which shall be ratified by resolution of the governing board.

THEREFORE, BE IT RESOLVED by the High Point City Council, North Carolina hereby approves the Interlocal Agreement to allow for the establishment of a Call Center which will provide an efficient public transportation service for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operation and services, and that this resolution ratifies the interlocal cooperation between the City and PART and is hereby spread upon the minutes of the City of High Point.

Adopted this 4th day of May, 2015.

Lisa B. Vierling
High Point City Clerk

Interlocal Agreement for The Piedmont Triad Regional Mobility Management Call Center

This Interlocal Agreement for The Piedmont Triad Regional Mobility Management Call Center (this “**Agreement**”) is entered into on this ____ day of _____, 2015 (the “**Effective Date**”) by and between the Piedmont Authority for Regional Transportation (“**PART**”), and the City of High Point (“**High Point**”).

WITNESSETH:

WHEREAS, the North Carolina General Statutes in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function, or right; and

WHEREAS, PART and High Point each operate separate, fixed bus route systems; and

WHEREAS, PART and High Point desire to establish a Regional Mobility Management Call Center (the “**Call Center**”) for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operations and services; and

WHEREAS, the governing bodies of PART and High Point have ratified this Agreement by resolution and that action being recorded in their respective minutes; and

WHEREAS, PART and High Point have determined that it is in the public benefit and interest to enter into this Agreement to provide for an efficient public transportation service to their service areas.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, PART and High Point agree as follows:

1. Initial Term of Agreement. The initial term of this Agreement shall commence on the Effective Date, and shall continue until June 30, 2016, unless sooner terminated as provided herein (the “**Initial Term**”).

2. Renewal. This Agreement shall automatically renew for a three (3) year term commencing on July 1, 2016, and shall continue until June 30, 2019, unless sooner terminated as provided herein (the “**Renewal Term**”).

3. Participants. The participants shall be those parties listed on **Appendix A** hereto (the “**Participants**”).

4. Operator of the Call Center. The operator and manager of the Call Center (the “**Operator**”) shall be PART’s Transportation Demand Management Program or its designee.

5. Functions to be Provided by Operator. Subject to the terms of this Agreement, the Operator shall furnish personnel, services, equipment, facilities and all other items necessary for or incidental to the operation of the Call Center as specified in the Statement of Work, **Appendix B**, attached hereto and made a part of this Agreement.

6. Commencement of Operations. The Operator shall commence operations of the Call Center on or before July 6, 2015 (the “**Operations Commencement Date**”) which shall include four (4) weeks of training call center staff. Public operations shall begin on or after August 3, 2015.

7. Obligations of Participants. Subject to the terms of this Agreement, each Participant shall:

- a. provide current, accurate and complete information for such Participant’s bus and paratransit operations, policies and services to the Operator on a regular basis and upon request by the Operator;
- b. pay Operator for the work performed in accordance with the Statement of Work, Appendix B, pursuant to the procedure set forth in Section 9 of this Agreement; and
- c. provide the Operator with changes to routes, schedules, and fares at least fourteen (14) business days prior to implementation or effective dates.

8. Annual budgeting process. The Operator shall provide a budget proposal to each Participant for the upcoming fiscal year by February 15th of each year during the Initial Term of this Agreement, and any renewal or extension thereof. The budget proposal shall: (i) be presented as a line-item breakdown of estimated costs; (ii) set forth all assumptions used to estimate the costs contained in the budget; and (iii) identify all anticipated grant funds that are dedicated to the operations of the Call Center. Each Participant’s respective costs shall be determined pursuant to the terms set forth in Section 11 of this Agreement. The budget proposal shall be finalized upon the concurrence of all Participants, which approval must occur by May 1st of each year during the Initial Term of this Agreement, and any renewal or extension thereof.

9. Invoicing of Costs to the Participants. Each Participant shall pay the Operator for the work performed under this Agreement in accordance with the Statement of Work, Appendix B. Subject to the terms of this Agreement, a Participant’s payment of its Respective Share (as defined in Section 11 below) shall constitute full and complete compensation for the performance of work by the Operator under this Agreement. Said amount shall be billed to each Participant by the Operator as follows: The Operator will

invoice participating Agencies quarterly in arrears based upon their shares, as stipulated in Section 11 below, of actual expenditures incurred during the prior quarter for the operation of the Call Center (“**Actual Expenses**”). Invoices shall be paid in full within fifteen (15) days of receipt. The Operator shall set up a separate chart of accounts to track Actual Expenses. Annual Actual Expenses shall be audited by a third-party, and may be subject to audit by any Participant upon their request.

10. Addition of Other Agencies to this Agreement. The Participants agree that other Eligible Transit Agencies (hereinafter defined) may join and become a Participant to this Agreement provided that agency agrees in writing to abide by and be bound by the terms and conditions of this Agreement. For the purposes of this Section 10, Eligible Transit Agencies shall mean:

- a. City of Burlington;
- b. City of Greensboro;
- c. Davidson County Transportation;
- d. Yadkin Valley Economic Development District;
- e. Alamance County Transportation;
- f. Randolph Chatham Area Transit;
- g. Guilford County Transportation; and
- h. The HEAT system;

11. Cost-sharing agreement. During the Initial Term and any renewal or extension thereof, the Participants shall be responsible for and pay the costs of the Call Center as set forth below:

- a. PART shall pay all costs occurring prior to the Operations Commencement Date.
- b. Upon the Operations Commencement Date, the Participants shall pay for the work set forth in the Statement of Work, Appendix B, on an equal share basis as set forth in the Budget, **Appendix C**.
- c. Twenty-four (24) months after the Operations Commencement Date, or sooner subject to Section 11(d) of this Agreement, the Operator and all Participants agree to review Call Center records and functions to determine an equitable share of Actual Expenses based upon Call Center activity related to each Participant’s proportionate call volume and demand upon the Call Center’s resources (the “**Call Center Review**”). This review shall take place prior to an upcoming fiscal year and shall be repeated at least every twenty-four (24) months.
- d. Notwithstanding anything set forth herein, should operational characteristics require more staff and/or additional expenses which shall cause the estimated expenses (the “**Estimated Expenses**”) to

increase by 10% or less in the aggregate during any 24-month period (a “**Minor Increase**”), the Operator may invoice such Actual Expenses without prior notice and Participants shall pay such Actual Expenses subject to the procedure set forth in Section 9 of this Agreement. Should operational characteristics require more staff and/or additional expenses which shall cause the Estimated Expenses to increase by more than 10% in the aggregate during any 24-month period (a “**Major Increase**”), the Operator shall provide prior written notification of such Major Increase and the Participants shall conduct the Call Center Review to determine each Participant’s Respective Share.

- e. Each Participant’s share of expenses shall be referred to herein as its “**Respective Share**”.
- f. In the event that one or more Participants join this agreement after the Effective Date (each a “**New Party**”), the Operator shall invoice the New Party for its Respective Share of the expenses for the Call Center, prorated from the date such New Party joins this Agreement to the end of the then current quarter. All Participants to this Agreement at the time a New Party joins this Agreement shall receive a prorated reduction in their financial responsibility for the Call Center expenses in equal shares.

12. Withdrawal from this Agreement. Any Participant may withdraw from this Agreement and be released from its responsibilities hereunder by giving at least twelve (12) months’ prior advance written notice of its desire to do so to all of the other Participants. Such written notice shall state the date that the Participant desires to withdraw, which date must be the first day of a month.

13. Notices. Any notice given pursuant to this Agreement shall be deemed given if delivered by hand or if deposited in the United States Mail, postage paid and certified mail, return receipt requested and addressed as follows:

If to PART: Executive Director
PART
107 Arrow Road
Greensboro, NC 27409

And with a copy to:
Chantale Wesley
PART
107 Arrow Road
Greensboro, NC 27409

If to the City of High Point:
Transit Manager

City of High Point
716 W Kivett Drive
High Point, NC 27262

14. Binding Effect: This Agreement shall be binding upon and inure to the benefit of the parties and their agents, grantees, successors, and assigns.

15. Dispute Resolution: In the event a dispute arises between or among the Participants concerning a question or fact in connection with the requirements of this Agreement or compensation therefore, the parties hereto agree to bargain in good faith towards a mutual resolution. If the parties to this Agreement, after honest good faith negotiations, cannot reach a compromise then any party may adjudicate their dispute as allowed by the laws of the State of North Carolina.

16. Construction. The parties hereto acknowledge that this Agreement has been prepared and drafted through the efforts of all parties and all agree that in the interpretation, construction, and enforcement of the terms and conditions of this Agreement, there shall not be applied against any party the normal rules of construction that vague and ambiguous terms are to be construed against the drafting party.

17. Severability. If such provisions of this Agreement for any reason shall be declared invalid, illegal, or unenforceable, such decision shall not affect the validity of any remaining provisions that shall remain in full force and effect.

18. Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and all so executed shall constitute one Agreement, notwithstanding that all parties are not signatories to the original or the same counterpart. Electronic transmissions of the signatures provided for below may be relied upon and shall have the same legal effect as the originals of such signatures.

19. Merger: This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior agreements among the parties hereto (whether written or oral, express or implied) and is intended as a final expression of their mutual understanding. This Agreement shall not be altered, modified or amended except in writing signed by the duly authorized representatives of the parties hereto and specifically referring to this Agreement.

20. Nondiscrimination. The parties, for themselves, their agents, officials, and employees agree not to discriminate in any manner on the basis of race, color, creed or national origin with reference to the subject matter of this Agreement, no matter how remote.

[Signatures on the following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives:

CITY OF HIGH POINT

By:_____

Name: _____

Title: _____

PIEDMONT AUTHORITY FOR REGIONAL TRANSPORTATION

By:_____

Name: _____

Title: _____

Appendix A (Participants)

1. City of High Point
2. Piedmont Authority for Regional Transportation (PART)

Appendix B (Statement of Work)

I. Overview of Primary Tasks

- A. Establish, operate and maintain physical and technical capability (i.e., computer equipment/phones) to receive inbound calls and capture data from inquirers needing Call Center services.
- B. Screen, train, monitor, and supervise adequate staff to receive calls as contemplated by this Agreement. Staffing levels shall be maintained at sufficient levels to have: (i) 90% of calls answered in 30 seconds; (ii) 75% of all incoming calls with a “live agent” before a customer is sent to a waiting queue; (iii) a minimum average handle time (AHT) of 120 seconds; (iv) record and forward all complaints and commendations to the designated staff at the Participant within 24 hours; and (v) mail brochures to customers within 48 hours of a request.
- C. Conduct phone calls according to standard protocols developed by Operator.
- D. Record data collected during phone calls as specified in this Agreement.
- E. On a monthly basis the Operator will provide each Participant with a report of the following statistics from the phone system: (i) call volume; (ii) percent of calls answered by a “live agent” within 30 seconds; (iii) percent of incoming calls answered by a “live agent” prior to being sent to a waiting queue; (iv) average call duration; (v) number of complaints and commendations; (vi) number of requests for paratransit information; and (vii) number of brochures mailed to customers.

On a quarterly basis the Operator will provide each Participant with a report of call volume for each Participant (i.e., number of callers requesting information about each Participant’s services). The Operator will use reports automatically generated by the call center telephone monitoring software. When possible all calls will be assigned to the system for which the inquiry was made.

II. Detailed Task Description

A. Operational Parameters. The Operator hereby agrees to provide the following operational parameters:

- i. The Operator shall operate and staff the Call Center between the hours of 6:00 AM and 7:00 PM on Monday through Friday, excluding days all Participants have announced that they will not be operating their services (the “**Staffed Hours**”).
- ii. During periods outside of the Staffed Hours, customer calls shall be forwarded to staff at the Participants’ respective local transit agencies.
- iii. In instances of inclement weather, the Operator will keep the Call Center open and staffed for the Staffed Hours, except in conditions when all Participants have announced that they will not be operating their services.
- iv. Requests for changes to Staffed Hours may be initiated at any time by any Participant. All Participants must agree in writing to any changes and to the timeframe for implementation of any proposed change. In no event shall the timeframe for implementing any change to the Staffed Hours be less than thirty (30) days.

B. Functions Provided. The Operator hereby agrees to provide the following functions:

- i. Customer Service Representatives – Operator will hire, train, and provide on-going training to customer service representatives (“**CSR’s**”) to prepare the CSR’s to perform all Call Center duties consistent with performance standards as set forth herein. The CSR staff shall include full time supervisor(s) and call takers, part time call takers and any another personnel agreed upon in writing by all Participants.
- ii. Trip planning – CSR’s will provide informed assistance to customers in planning transit trips. Provided current, accurate information has been provided to Operator as required by this Agreement, bus and paratransit service information will be kept current in the publicly accessible website at www.partnc.org or as otherwise agreed by each Participant in writing.
- iii. Schedule information – CSR’s will provide customers with information about current schedules and upcoming schedule

changes for each Participant's bus system, provided accurate and current information has been provided to Operator.

- iv. Real-time bus status – CSR's will inform customers of incidents and delays in response to questions about the status of bus locations. CSR's will rely on local agency dispatchers to provide current and accurate information about incidents and delays.
- v. Bus fares and policies – CSR's will answer customer questions about local and regional bus fares and passes, purchasing options, and all other policies of each Participant (e.g. prohibited behavior while on board each Participant's transportation).
- vi. Complaints/commendations – CSR's will attempt to address customer complaints while on the phone. They will record all customer complaints or commendations (whether successfully addressed on the phone or not) as they are received and will forward them to designated staff at the appropriate agency.
- vii. Lost and Found – Customers will be able to connect with the designated contacts at each agency for Lost and Found information through one of two methods, either through the CSR's or through the Call Center's phone menu.
- viii. Rideshare information and matching – Customer Service Representatives will provide information about carpooling and vanpooling in the Triad and assist customers with on-line ride-matching requests.
- ix. Emergency Ride Home information – CSR's will provide customers with information about the regional Emergency Ride Home program, and will send out brochures or registration forms upon request.
- x. Mailing informational brochures – CSR's will mail route brochures and other informational brochures to customers upon request.
- xi. Paratransit information and applications – Customer Service Representatives will transfer customers with inquiries about paratransit services to the respective participating agency's paratransit service provider.
- xii. On-line pass sales processing – CSR's will process purchases from the partnc.org web site.

- xiii. Deviated Fixed (flex) route scheduling and dispatching – Customers will be able to schedule a pick-up on deviated fixed route system and check on ride status.

Appendix C (Budget)

As of the Operations Commencement Date, the Call Center shall operate under the budget set forth below. Subject to the provisions of Section 11 of the Agreement, each Participant's Respective Share shall be an equal share of the total expenses set forth below.

Budget:

Expenses

Salaries & Benefits	\$ 121,414 .00
Supplies	3,000.00
Training	7,500.00
Utilities	3,500.00
Telephone - Landline	6,000.00
Maint - Bldg/Grounds	4,000.00
Janitorial	3,200.00
Total	\$ 148,614.00

Revenue

NCDOT – TDM Grant	\$ 56,511.00
PART	46,052.00
HiTran	46,051.00
	\$ 148,614.00

The Operator shall submit quarterly invoices pursuant to the procedure set forth in Section 9 of the Agreement. As of the Effective Date, the estimated quarterly payments for High Point and PART, respectively, are \$11,512.75.

FINANCE COMMITTEE
Chaired by Mayor Pro-Tem Jim Davis
April 9, 2015 – 4:00 P.M
THIRD FLOOR CONFERENCE ROOM (FISHBOWL)

MINUTES

PRESENT:

Chairman Jim Davis

Committee Members: Cynthia Davis and Chris Williams

ABSENT:

Committee Member Alyce Hill

ALSO PRESENT:

Mayor William Bencini; and Council Members Jeffrey Golden (Ward 1); and Jason Ewing (Ward 6).

STAFF PRESENT:

Greg Demko, City Manager; Randy McCaslin, Assistant City Manager; Eric Olmedo, Budget and Performance Manager; Jeff Moore, Director of Finance; Loren Hill, President, High Point Economic Development Corporation; Terry Houk, Public Services Director; Andy Osborne, Customer Service Field Supervisor; David Briggs, High Point Theatre Director; Jeron Hollis, Public Information; JoAnne Carlyle, City Attorney; Lisa Vierling, City Clerk; Tom Vincent, Deputy City Clerk.

Others Present:

Richard Wood (The City Project, Inc.); Debbie Lumpkins and Jeanette McNeill (High Point Arts Council); Dale McCormick (Macedonia); Steve Key (Open Door Ministries); Dorothy Darr (Southwest Renewal Foundation); Jeff Horney (Theatre Art Galleries); Dr. Irish Spencer (Welfare Reform Liaison Project); Chris Gillespie (West End Ministries); Carlvena Foster (Carl Chavis Branch of the YMCA); Ed Price

MEDIA PRESENT:

Pat Kimbrough, *High Point Enterprise*

AGENDA ITEMS:

150104 Ward Water Tank Replacement - Property Acquisition

Council is requested to authorize the City Attorney's office to proceed with the purchase of property located at 1329 Potts Avenue in the amount of \$75,000 for the construction of an elevated water tank to replace the existing Ward Tank located at 1702 Bradley Place.

Terry Houk, Public Services Director, said the water tank has structural issues and needs to be replaced. The tank has to stay online during the 18 month project. He said staff tried to find an area where another tank could be built with similar aspects and this area is almost identical. Mr. Houk noted the structural repair for the tank will be over \$1 million. Committee Chair J. Davis said he assumed the City knew this was coming. Mr. Houk said yes, and the money has been budgeted.

A motion was made by Committee Chair J. Davis, seconded by Committee Member C. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150105 Contract - Alum Sludge Dewatering - Ward Water Treatment Plant

Council is requested to approve contract to American Process Group, Inc. in the amount of \$1,086,468.00 for the dewatering of the lagoons at the Ward Water Treatment Plant.

Terry Houk, Public Services Director, said every two to four years the City was required to clean out the lagoons at the Ward Water Plant. Committee Member C. Davis asked if the lagoons were lined all the way to the bottom and if there were any seepage concerns. Mr. Houk said they were lined with concrete and there were no seepage concerns. Committee Chair J. Davis asked why this item was not on the Consent Agenda since it is a budgeted item. Assistant City Manager Randy McCaslin said consent agenda items were not being done in Committee and explained if a matter is given a favorable recommendation, it then goes on the Consent Agenda for the High Point City Council agenda.

A motion was made by Committee Member Williams, seconded by Committee Chair J. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150106 Contract Renewal - Carolina Meter and Supply

Council is requested to approve contract to the Carolina Meter and Supply in the amount of \$244,000.00 for the purchase of new water meters.

Andy Osborne, Customer Service Field Supervisor, explained this was the last extension for this contract. He said it would cover all the residential meters that the department installs for moving in and for the change-out program. He noted the department has redone how they do they change outs, now they do entire areas at one time. The contract will be for 2000 badger water meters at \$122 apiece (for a total of \$244,000). Committee Member C. Davis asked if they already identified the area. Mr. Osborne said there are several different areas they have identified for the upcoming year. There are seven areas they have already been through this past year. Mr. Osborne said they just finished the Oak Hollow Estates area. They are moving now into the west side of town off of Burton. He said there are three different for each side of town. Committee Chair J. Davis asked if similar prices would be maintained in the future. Mr. Osborne said the price would be going next year when they renew the contract. The new price

would at least \$15 additional for each meter. Committee Member C. Davis asked how long it took to replace 2,000 meters and Mr. Osborne replied one year.

A motion was made by Committee Chair J. Davis, seconded by Committee Member C. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150107 Contract - SECOA - Rigging for the High Point Theatre

Council is requested to approve a contract in the amount of \$263,109.00 to SECOA for new rigging at the High Point Theatre.

David Briggs, High Point Theatre Director, said this project was put in the budget year. He added the current system has been in place since 1975 and has a normal life span of 15 – 20 years. Mr. Briggs said included in the amount was the replacement of their safety system and control for electronic battens that can be accessed from the stage. Committee Member C. Davis asked if these additional expenses would eat up any savings. Mr. Briggs said a considerable amount of money was going to be saved. They anticipate between \$10,000 and \$15,000 in additional costs for electrical work that has to be done. Committee Chair J. Davis said \$500,000 was originally budgeted for this and the draperies so we were under budget. Mr. Davis asked what were the plans for the balance of the \$500,000. Assistant City Manager Randy McCaslin said it would be folded back into the budget and reallocated. Committee Member C. Davis pointed out there were other items on the Theatre's to-do list such as the box office and the entryway. Ms. Davis asked if that has been canned or if it was still on the wish list. Mr. Briggs said the box office was completed, the interior doors have been replaced and the handicap ramp was finished today. He said all the projects came in under budget. Committee Chair Jim Davis said an earlier Council had budgeted this money and then put a hold on it and he was happy the Theatre was able to save money and accomplish what they wanted to do.

A motion was made by Committee Chair J. Davis, seconded by Committee Member Williams to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150108 Contract - High Point Theatre/IMC - HVAC

Council is requested to approve an amendment to the original lease between the High Point Theatre and the International Market Centers to standardize the HVAC expenses for the theatre to allow for a consistent budgeting.

David Briggs, High Point Theatre Director, said he was trying to streamline the Theatre's budget. He noted one of the most varying expenses the Theatre had was heating and air conditioning. The rates fluctuated from \$5,000 a month to \$15,000 a month and there was no way to give Council a reliable budget for what the cost would be. Mr. Briggs said they have worked with the current owners of IMC and this contract is a five year average (minus high cost and low cost) of \$7,200 a month for heating and air conditioning. Committee Chair J. Davis asked if the City had tried metering just the theatre to see what the actual costs were. Mayor

Bencini said to make the systems independent would take a tremendous amount of resources. Committee Chair J. Davis said the City had always budgeted \$183,000 a year so this new price would have a savings of \$90,000.

A motion was made by Committee Chair J. Davis, seconded by Committee Member C. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150109 Public Hearing - Transit Operating and Capital Grant Application

Council is requested to establish the date of Monday May 18, 2015 for the purpose of receiving public comments on the filing of the FY 2016 FTA Section 5307 operating, capital and planning grant application for High Point Transit and the Thomasville portion of Davidson County Transportation System.

Assistant City Manager Randy McCaslin said this was an annual event and the City has to hold a public hearing on it. Committee Member C. Davis asked if this was the same grant application that fell behind over the last two years that took funds from the general fund, and if so, have those grant dollars been received and returned to the General Fund. Jeff Moore, Director of Finance, said it is the same grant that the auditors highlighted in their communication in the last audit. He said earlier last week the pipeline opened from the FTA and the Transit System submitted \$2.2 million in past expenses. Mr. Moore said the money has not been received yet. He said he did not know how long the approval process would take. Mr. McCaslin said when the money is received it will go back in the General Fund.

A motion was made by Committee Member C. Davis, seconded by Committee Chair J. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150110 Agreement - Local Government Retirement System

Council is requested to authorize the City Manager to approve an Engagement Letter for the examination and testing of participant data and related payroll records with the Cherry Bekaert LLP in the amount of \$5,000.00.

Committee Member C. Davis said she had not read all the literature on this item and reserved the right to pull the item from the consent agenda. Jeff Moore, Director of Finance, said this is mandated by the State Auditor's Office.

A motion was made by Committee Member Williams, seconded by Committee Chair J. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

150111 FY 2014-2015 Financial and Compliance Audit Contract

Council is requested to approve a Contract to Audit Accounts and related engagement letter with Cherry Bekaert LLP for the completion of financial and compliance audit services for the fiscal year July 1-2014-June 30, 2015 in the amount of \$63,000.00.

Committee Member C. Davis said she had not read all the literature on this item and reserved the right to pull the item from the consent agenda. Committee Chair J. Davis asked if this was in the budget. Jeff Moore, Director of Finance, said that it was.

A motion was made by Committee Chair J. Davis, seconded by Committee Member C. Davis to send this matter to City Council with a favorable recommendation for approval. Motion passed unanimously. (3-0 Vote)

[At 4:30 p.m. the Finance Committee moved to the City Council Chambers to hear presentations from Non-Profit groups requesting City funding]

Non-Profit Funding Application Presentations

----- TRANSCRIPT -----

Committee Chair Jim Davis: We have several groups to hear from, we are going to give everyone three minutes. Council Members will have an opportunity to ask questions. The Council will not make a decision today or a recommendation, we will set a date in the future to do that. We have an approved score card that Council has used in the past that we will be using to help evaluate the applications for funding.

We will start with The Change Project.

[No one from The Change Project was present to make a presentation.]

Committee Chair Jim Davis: Seeing nobody, we will move on to the next one: The City Project.

Richard Wood, 701 Forum Drive. Chairman, City Project: The City Project seeks to promote the growth and revitalization of High Point's eleven square mile core area through public and private collaboration that will foster the return of businesses and the growth of businesses within that area. We want to bring people and services into that area and make it a more profitable and livable area. We are looking to improve the livability, walkability, bikeability of specific areas including the Washington Street corridor, the Southwest High Point area, and the Uptowne area down through Main Street on either side from Lexington south. We want to continue to educate the citizens of High Point on economic development. We think that is a strong part of what we do is the education. We spend a lot of time learning what is going on

in other towns. We have been very much involved with the Duany Group and the processes they recommended doing. We are pushing forward with that and very much supportive of doing the Library Parking lot refurbishing. We think that is a key ingredient and component to making things happen in the Uptowne area. We are supporting the Southwest High Point towards the purchase of the Shakespeare properties and we have been very supportive of Washington Street and helping them receive the monies both from the City Project and the County. That has been a little difficult to get those monies processed but we are getting help with Patrick Hardin. I am not a grant writer, I do not know how to do that. I did not learn it my first 70 years and I do not think I am going to learn it now. We are trying to do the best we can with what we got. I have delivered to you Mr. Chairman and Commission the items requested which include a list of our board, the grant application, the IRS opinion of our 501c3, the bylaws of our organization and a cash flow statement. We have not been in the business of handling our own cash, all the cash we handled before came through the City to the City and they wrote the checks for us. But I have a cash flow statement that is signed off by me as Chairman and approved by our Board of Directors. I also have a list of bank statements. Any questions?

Committee Chair Jim Davis: Thank you for coming and making a presentation. I have one, I was reviewing the application, and what specific items are you requesting funding for?

Richard Wood: We are not requesting for anything specifically. We were granted \$35,000 last year. We had to find a way to invest that. One of things we are doing this year is a series of free concerts at the Depot over a five week period beginning May 22nd. It has been hugely received on social media, lots of interest. We were hoping to have 100 or 125 people there. I think we are going to double that easily. It is going to be very family friendly. We also help to support the Uptowne with the Uptowne Stroll, the Christmas Stroll. It has been hugely successful the last several years. So we are looking for ways to help increase the momentum of the community and make it more liveable, workable, bikeable and walkable.

Committee Chair Jim Davis: Thank you Richard. Are there any additional questions?

Committee Member Cynthia Davis: No, I think once we get additional copies of the information he provided.

Committee Chair Jim Davis: Thank you Mr. Wood. The next organization is the High Point Arts Council.

Debbie Lumpkins, Executive Director, High Point Arts Council: I have with me my Board Chair, Jeanette McNeill. Since there are a couple of you that are new to the City Council I wanted to give a brief overview of the Arts Council and share with you we are over fifty years old. In fact we are fifty-two and we are one of the oldest in the State. Winston-Salem, Greensboro and High Point all were formed within about a year of each other and we are even older than the North Carolina Arts Council. So that is a feather in our cap. We are considered a creative cluster in the State and that helps us a lot when we are in Raleigh advocating for arts education and grass roots funding to the arts in Guilford County. We are also a United Arts Council, there are only nine in the state. So that is very unique in that a United Arts Council is responsible for affiliated arts organizations under its umbrella. The funding that we raise

through the City, the County and the State all supports six arts organization in High Point. When we raise the money we are doing that for arts programs that the Arts Council itself is presenting, those by Carousel Theater for Children, the High Point Ballet, Community Concerts, Community Theater and Piedmont Artist.

In 2012 we had the wonderful opportunity, that was the year of our fiftieth anniversary, and we finally fulfilled our dream of having a permanent Arts Center in High Point. Because up until that date we had not had one. Some of our affiliates were basically homeless. We had one that was rehearsing in Winston-Salem and performances were outside of High Point. With what is now known as the Centennial Station Arts Center we were able to bring all that back into High Point and have it all under one roof. All of our arts organizations are either meeting, rehearsing or performing there in addition to other venues in High Point. Up until that time, we were actually the only city of our size in the state that did not have a permanent Arts Center. Now that we have been able to do that we have provided this permanent home and are growing the arts. The High Point Arts Council is the City of High Point's arts agency. We partner with departments in the City such as Parks and Recreation, the Museum and the Library and other organizations outside of the City that are High Point related such as the Convention and Visitors Bureau, Guilford Merchants Association and Guilford County Schools just to name a few. That partnership has grown with the center. One of the reasons we are asking for a slight increase this year is because right now even though we are continuing to grow at a great pace, we are actually being funded less than we were in 2004. We have some arts organizations that are under a great strain. I want to hand out to you the Arts and Economic Prosperity Study from 2012. We are getting ready to do it again in 2015 with Americans for the Arts. Inside of there is a slip that has Guilford County numbers and I want to pay attention to the numbers for local government revenues that are generated by the arts.

Committee Chair Jim Davis: Thank you Ms. Lumpkins. Does anyone have any questions for Ms. Lumpkins?

Committee Member Cynthia Davis: You said you were getting less funding than you did last year. Where is the decrease coming from?

Debbie Lumpkins: Our funding level right now is less than it was in 2004. It has been sustained. In fact, we've been funded and we appreciate the City's partnership since 1979. But right now we are at a level lower than we were in 2004. So we would like to bring that back up. We have some of our arts organizations that are struggling, really struggling. With the building and the interest we are paying on the notes we don't have the reserves that we used to have that could help in those situations. Our United Arts Fund Drive this year is more aggressive. We set a higher goal for that and we are just trying to do as much as we can on our own and in partnership with the City.

Committee Chair Jim Davis: Anyone else have any questions for Ms. Lumpkins?

Committee Chair Jim Davis: Thank you Ms. Lumpkins. The next organization is the Macedonia Family Resource Center.

Dell McCormick, Executive Director of the Macedonia Family Resource Center: Our request is in two parts. The first part is for our food pantry. Like many other agencies we are suffering with great hunger in High Point and one of the biggest issues with Macedonia specifically is our clientele list has doubled in a two year period. We are going from serving about nine families a week to about fourteen, fifteen, close to sixteen a week. Some weeks even more than that. At a certain point during each year we completely run out of food. We are partners with several agencies in town. We are a member of the Community Resource Network and these agencies, along with the United Way, find ways to help keep us pretty stocked. But at some point throughout the year the food gets really scarce. We were looking to have funds later on in the year that can fill in the gaps for those funds that are missing.

The second piece is for Macedonia Baseball. We have a baseball program that serves close to 200 inner-city kids here in High Point, absolutely free. These are kids who are introduced for the first time to baseball through our program. Kids who would normally not have an opportunity to play anywhere else because of the cost. For years we never had to beg for funds, we found ways to make this happen. But with the poor economy folks just are not giving as they used to. This program not only do we have it for little league baseball a bigger component to this is our pony league. Four of five years ago we added 13 to 15 year olds, a league particularly for that age group who more than anything needs to be occupied during the summer months. We tell people all the time, help us on the front end with these kids rather than on the back end when they're in the system. Our program is more than just an athletic program; we are really big on character development and getting these kids prepared for leaving high school and doing different things. We also partner with Carlvana Foster and the Carl Chavis YMCA because we do not want to duplicate services. Their agency brought in a group as well to help with these kids and provide a positive activity for them during the summer months. We are proud of it. Several years ago a study was done in the Macedonia community and found that crime was down 40% since the new homes and the baseball program began. We do not want to take all the credit for that, but we do take a little pride in the fact we are providing programs that will keep them from being involved in negative activities during the summer. Thank you.

Committee Chair Jim Davis: Thank you Mr. McCormick. Does anyone have any questions for Mr. McCormick?

Committee Member Cynthia Davis: I noticed you are asking for the \$16,500 this year. But then next year you are only asking for \$9,000 according to projected needs. Why is that?

Dell McCormick: That is not correct. We are asking \$7500 for the food pantry and we are asking \$9000 for our baseball which is a total of \$16,500.

Committee Member Cynthia Davis: Okay, my error.

Committee Chair Jim Davis: I have question. Our Parks and Recreation Department has a lot of youth programs. Baseball especially is a big item. Traditionally non-profits and special agency funding requests, for me has been monies that create quality of life, possibly something the City does not provide or that we cannot provide at a cost that you can provide. I'm looking at the baseball program because my kids grew up in the athletic programs and baseball and I'm

wondering if you have reached out to Parks and Recreation and tried to work out some kind of programs from there. Because \$9,000 is a pretty sizeable budget for some baseball teams. We struggled as families, like a lot of them do, providing for AAU and different things. So explain that to me a little bit.

Dell McCormick: We currently partner with Parks and Recreation and have since day one. One of the biggest problems is African-Americans have completely gone away from the sport of baseball. 80% of Little League baseball players come from the northern end of town here in High Point. Only 20% come from this end and ten years ago, even more than ten years ago, that did not exist at all. So until we brought that program back it just was not happening. Statistics are incredible nationally as far as African-Americans in playing baseball. No one was ever interested in actually bringing this 20% in because they showed no interest in baseball. In a sense I think Parks and Recreation wanted to see if there was an interest. Quite naturally there was a great interest with us doing the program and it grew and grew and is continuing to grow.

Committee Chair Jim Davis: Mr. Price, what is your opinion on this?

Ed Price: I first started coaching Little League Baseball in High Point in 1973. At that time, right now over 80% of the young people that play baseball in High Point live north of Lexington Avenue. When I first started coaching Little League Baseball in High Point, the city maintained these parks. We had Goldston Park, Brentwood, Cedrow out there at Five Points, Allen Jay and Washington Terrace. It was divided up by neighborhoods and the young people from Goldston Park would walk to Goldston Park and the ones from Brentwood would walk to Brentwood. We had six leagues down in what I call south High Point. I was opposed to moving everything, I know it is more efficient to have everything in one location, it took a tremendous impact on our young people, our High School baseball teams, and thanks to Macedonia, Ferndale Middle School last year was undefeated. They scored 113 runs, I think their opponents scored six. We were 0 – 15 just a few years ago. If you look at what the City spent years ago maintaining six Little League ball fields down here, and Pony League ball fields too, the City has come out cheaper. They are maintaining less fields today and doing a great job all in one location. I don't know what is going to happen to our schools and our Middle School sports, the School Board's not getting enough money. I'm really worried about what is going to happen to these young people as far as activities. When I first started coaching baseball I coached at Brentwood, then at Goldston, old Armstrong Park. I was not any good, kind of like High School Principals they move the bad ones around so they don't get stuck at one school. But there really is a need. I don't know whether it is \$9000 or what, but there is a need in South High Point and it is starting to show in our High Schools to a degree. Thank you.

Committee Chair Jim Davis: Thank you Ed. Does anyone else have any other questions?

Committee Member Williams: Mine is towards the food pantry. Where are you getting your food from?

Dell McCormick: We are members of Second Harvest Food Bank and being members we get food at a fraction of the cost in the grocery store. What you will also find, and I'm sure you will hear from other non-profits today, Second Harvest struggles often also. If you have the funds to

purchase from Second Harvest, a lot of times they don't have all the needs that you have. Then you get to a place where you don't have a lot of funds and that is when the need is the greatest. We are forced to with what little funds we had in place to go to the grocery store and in the end we are forced to turn families away. I do not know what other agencies have had to do that but we have had to turn families away.

Committee Member Cynthia Davis: In regards to the hunger need that you have, with Second Harvest also struggling with funds and resources, has Macedonia considered some greenhouses? Could you utilize any of these funds in order to apply, I know there are supposed to be Federal dollars out there for greenhouse supplies and materials. Is that something you would look into to supplement what you are not able to get when you need it?

Dell McCormick: I am glad you asked. That is whole other ball game that I was not going to beg about. We actually have a full-fledged community garden that we supplement the food with. We give out fresh vegetables, of course during the summer months. We are able to already give those supplemental vegetables out.

Committee Member Cynthia Davis: How big is your garden?

Dell McCormick: It is about $\frac{1}{4}$ of an acre. We currently we have 30 4' x 8' boxes that we give to families in the community. We have 28 that are assigned to families in the community and we have two of those boxes that we manage ourselves and those are for families in our food pantry.

Committee Member Cynthia Davis: So with 28 of the 30 being assigned it really limits your ability to serve a wider range even though the application says: "Serves anyone within High Point" but you already have 28 of the 30 boxes assigned, right?

Dell McCormick: Yes. We have been approved for a grant from Wesley Memorial to add fifteen more boxes this coming year.

Committee Chair Jim Davis: Thank you Mr. McCormick. Our next agency is Open Door Ministries.

Steve Key, Executive Director, Open Door Ministries: Open Door Ministries has seven different programs that we operate. We are asking for funds for our men's homeless shelter. The shelter has 88 beds and our program is strictly for adult males. Seventy-two of those beds are in what we call our main dormitory. There are another two dormitories, one is kind of an employment dormitory for men who are actively working and there is another dormitory we use for people who are disabled and need to have special kinds of assistance. It is staffed by 10 staff members. We are staffed 24 hours a day either by nighttime staffing that operate the shelter when the men are there and then we have two different case managers who work with the clients during the daytime to help them access employment or other resources. Last year we worked with 538 different men who were homeless. Of those, we were able to help 272 access some kind of housing or other kind of resource they moved into from the shelter. 126 of them moved into some kind of housing, that could have been apartments, Section 8 housing or subsidized housing. As we work with men who come into the shelter the case managers are working with

them. If there are other people they can move back with, family or friends that we can identify, we can help make that transition. We helped 98 of the 538 people move back in with relatives or friends. The third category is moving in with specialized housing. It could be a substance abuse treatment program or it could be transitional housing. Forty-eight of the men moved into that type of housing.

Our goal is as someone comes into the shelter that we are going to identify what their needs are, sit down with them, help them develop some kind of a plan that can help them move out of the shelter as quickly as possible. Our goal is 30 days and that is very fast. Sometimes we accomplish that but we definitely want to create a plan as quickly as possible and help them to accomplish those goals. We have an employment program through Guilford Technical Community College (GTCC) that helps us with education and helping men get what they need to get a job. Last year we helped 159, or 30%, of the men who came in the shelter to obtain employment through the GTCC program.

Committee Chair Jim Davis: Thank you Mr. Key. Does anyone have any questions?

Committee Member Cynthia Davis: I'm very familiar with you but I have a question that is probably not related to the application. Have you considered expanding your location and find a larger site seeing how you service so many and the turnaround is so quick.

Steve Key: We are not interested in increasing the shelter. Our goal is to decrease the need for our shelter. Over the last five or six years we were housing over 700 men a year, now this year was 538 which was down from 565 last year. So we are really seeing the actual number of men coming into the shelter decrease. Most of our funds are going to programs that are more into housing people. So we have a rapid rehousing housing program and permanent supportive housing program. Our staff is putting most of our emphasis on identifying what their needs are and how we can move them into housing. We have other funds we have received that have freed us up to move people into other kinds of housing more creatively. Our goal is not to expand the shelter, but expand our abilities to put people into housing that is going to be more appropriate for them. I personally do not want to see people in homeless shelters; I want to see them in housing.

Committee Member Cynthia Davis: The reason I was asking about increasing the size of the shelter was more for additional training and services versus beds. That was more in line with the kind of question I really wanted to propose.

Steve Key: Absolutely. We definitely want to increase those kind of activities and as we decrease the number of people in the shelter we really want to use more resources towards developing the employment, developing the rehabilitation services that we can offer people either onsite or offsite. We are currently looking at a couple of different models right now where we could obtain other locations where we can do other kinds of assistance. Even moving some of our programs we have at our current location out so we can use that facility more for those rehabilitation programs.

Committee Member Cynthia Davis: When you actually get them into housing itself, how long do you continue to help them with the rent and being moved in versus sustaining that?

Steve Key: It varies. It depends what their needs are. For the rapid rehousing program we can actually provide financial assistance, which is rent and utilities, for several months up to a year or longer. We are really looking at how fast we can do that. So if we can do that in a month or two, then we want to do it as quickly as possible. We are not trying to be stingy about it, but we really want to pull the training wheels off as quickly as we can so that they have responsibilities. If someone gets a job today, what we want to do as quickly as possible is move them into housing, I don't want to keep them in the shelter any longer than possible, so they get in a position where now they have responsibilities for paying rent and utilities. Even if they are just paying a portion of that to start with, we start building those responsibilities and then we can pull back as we feel like they are able to maintain on their own. We do not want to pull back so they become homeless again, but really do want to put those responsibilities on them as quickly as possible and that is the model we are working on.

Committee Member Cynthia Davis: How often do you see them come back after that year period?

Steve Key: Right now it is very infrequently. If you asked me that question two or three years ago I would say kind of a lot. Right now with the programs we are working with, the case managers that are working with the guys, so we are not just throwing people out and leaving them alone. We continue to work with them; they are our clients out in the housing as much as they are in our shelter. We have case managers who are not assigned to work with our shelter guys, they are assigned to work with our people that are in housing. So they keep up with them at least on a monthly basis and that would depend on how much they need. They could continue to work with them for six months or up to a year as far as providing that case management services.

Committee Member Cynthia Davis: How much of the grant dollars are spent on staff pay?

Steve Key: Of the \$20,000, what we allocated that towards is compensation, building and utilities and there is maintenance on the facility. Our staff cost are about \$145,000 a year just for the shelter. So 75% of the funds that we get from the City go to staff costs and the other 25% goes to insurance and building needs and utilities.

Committee Member Cynthia Davis: What kind of fund raising do you participate in to offset those costs?

Steve Key: We have United Way funds that are used for the shelter. We have had some Federal funds that we have had up until recently. We do fund raising events. We have individuals, businesses and churches that support us. We also do some grant writing with local foundations that support the shelter. We have particular foundation that is very generous towards us that a lot of that money goes to support the shelter. The shelter cost is about \$225,000 a year.

Committee Chair Jim Davis: Thank you Mr. Key, anyone else?

Committee Member Williams: As far as placement for the people that you find housing for. Is it primarily within the City of High Point that you find housing for them?

Steve Key: It is primarily in the City of High Point unless they request something outside the City. We work with individuals as far as where they want to live or what is most appropriate for them. So if it is not in the City of High Point, maybe if it is in Archdale or Thomasville or Greensboro we will work with finding people housing wherever they want it. The big thing would be cost. What we are working within as far as a budget is trying to determine what can you afford. I do not want to put someone somewhere that cost this much money if you can only afford this much money. We have to establish what a reasonable amount of money is and then if there are any ways they can, sometimes they will be eligible for some subsidized housing, if that is the case then there are particular units we are going to be looking at so that may restrict where they can live. Otherwise, we try to work them as far as where they want to live. If it is with the City of High Point and the Housing Authority obviously it is going to be in their units.

Committee Chair Jim Davis: Thank you. Our next organization is Southwest Renewal.

Dorothy Darr, Executive Director Southwest Renewal: The Southwest Renewal Foundation is a nonprofit community development foundation working in the southwest quadrant of inner city High Point. What the Core City Master Plan adopted by Council in 2007 called “the most challenging district in the Core City area for revitalization.” In 2011, when our grassroots working group began, no one was paying much attention to the Southwest quadrant so we thought we had an opportunity to do some good. This quadrant represents approximately 20% of the Core City area. The Core City Master Plan of 2007 called for mapping the southwest district which our volunteer working group did in 2011 and marketing the district as a high-end industrial business park.

We have coming in fiscal year 2015-2016 three large projects that will begin to do this. First we are creating High Point’s first business incubator at the 51,000 square foot Spirit Center located at 803-807 West Ward Avenue in the southwest district. Business incubators foster small business startups and create jobs. High Point has been trying to establish a business incubator for the last twenty years. Second, we are getting ready to raise money to design and build Phase 1 of the Southwest High Point Greenway. This segment was identified by the current Southwest Greenway Feasibility Study, now underway as the first priority. Phase 1 of the Southwest Greenway will start at the City’s mass transit facilities at West High and South Main, run along the defunct High Point & Thomasville/Denton railroad bed, through the historic industrial corridor in need of redevelopment, past BuzziSpace and into the new business incubator at Spirit Center in Harvell Park. Urban greenways make business parks more competitive in the global marketplace. In the inner city urban greenways are known to attract business and create jobs. We hope that the development of the Southwest High Point Greenway will attract more international businesses to High Point like BuzziSpace to build upon our existing home furnishings business cluster. Finally, we are getting ready to begin the Southwest Green Infrastructure Restoration Project funded by a \$69,500 grant from the North Carolina Clean Water Management Trust Fund, provisionally approved in October. That will make the southwest corridor a healthier place with clean water. Richland Creek runs throughout the

southwest district, north south east west. This creek is currently impaired, polluted, flows into the district's drinking water at ? 34; 10 reservoir. We aim to clean up Richland Creek and enhance the district environmentally in the process. Our young foundations needs some administrative and operating expenses to implement these three large projects for which we submit this grant request today.

Committee Chair Jim Davis: Thank you Ms. Darr, anyone have any questions?

Committee Chair Jim Davis: I was reviewing the application and was trying to find it, it looked like you were applying for grant money for travel expenses.

Dorothy Darr: We have \$24,000 for part-time administration fees and the next \$10,000 for operating expenses which includes \$720 for travel. Because the business incubator, we hope, will attract people for the southwest area of the Piedmont and the hardest thing for business incubators is to let people find you, so we have been talking about traveling around to some of these Rotary Clubs.

Committee Chair Jim Davis: Is there additional funding for this business incubator? Because to me, what I have looked at, they take a lot of money to get these things going.

Dorothy Darr: Yes they do. We think we can. Most of the time, it is in the building, Nussbaum spent over \$1 million over a twenty year period for Revolution Mill which they did not even own. Spirit Center has had \$3.2 million of High Point citizen money spent to upfit this building. So, if we are able to acquire it, which we are on the verge of, Nussbaum will help us run it, which they have agreed to, we think that we will be able to get up and running and self-supporting at least within two years. Usually, it is three to five years but a 51,000 square foot building is an ideal size according to Sam Funchess for business incubators in order to be tenant supported, rental supported. So we have applied to Guilford County for some operating expenses. We will apply to Golden Leaf as well. We really need to, Tannenbaum-Sternberger Foundation said they would be glad to help us, but we need to acquire the building first.

Committee Chair Jim Davis: What would happen if one of the agencies you applied for funding from said no?

Dorothy Darr: Not much. We will go to somebody else. Absolutely. Golden Leaf, we hope, we are going to apply for a United States Economic Development Administration (USEDA) grant and we have been in conversations with them for over four months and we are just now starting to reach out to Golden Leaf. That is a real pair, the USED A and Golden Leaf, they operate together. Golden Leaf will give operating expenses and the USED A will give for upfitting buildings and they do not give anything less than \$150,000. If Golden Leaf will give us \$150,000, because it is an equal match that is required, then we would be good to go for a couple of years because that is how much we estimate just to get the startup. We hope to have one third of it rendered by the end of the fiscal year 2015-2016.

Committee Chair Jim Davis: Does anyone have any questions for Ms. Darr?

Committee Member Cynthia Davis: No. Her application was very thorough.

Dorothy Darr: I tried to do a good job for you.

Committee Chair Jim Davis: Thank you. Our next organization is Theatre Art Galleries.

Jeff Horney, Executive Director, Theatre Art Galleries (TAG): Thank you for letting us present today. We value our relationship with the City, we have been partners with the City since the mid-1970s when the Theatre opened and we have been in the High Point Theatre as our primary location since that time. I'm not going to repeat what is in the application, but we do education and exhibits. We are High Point's primary visual arts organization, the only non-profit that is dedicated solely to the visual arts. Just to highlight some of the fun things we do in terms of exhibits, we do every year 16 to 20 exhibits. Those include, in addition to that, youth exhibits from the schools, we have exhibits anywhere from 25 to 30 elementary, middle and high schools. When we have openings we will have several hundred people at our openings. These kids come and bring their parents and their grandparents and siblings and the youth gallery is packed. It is a great opportunity for them to express themselves and get a little notoriety. We have a full season of summer camps coming up, eight weeks of regular programming within our galleries and two additional weeks. Arts in Espanol which is funded with a grant through the Arts Council where we have Hispanics teach to English as a second language kids they teach art in Spanish, we do that for two weeks. We are also doing two weeks of summer camps with the boys and girls clubs. We are not only in the Theatre but we make an effort to get out in the community as well. We do a lot of collaborations. This past year we did a great collaboration funded by the High Point Community Foundation, High Point University and the City of High Point's recycling department at the High Point Public Library. We brought in an environmental artist who, working with kids of all ages, constructed a three story waterfall made out of recycled water bottles at High Point Public Library. It gave us a chance to talk about waste reduction, recycling and artistic expression. It was a great experience. I think we are unique in our relationship with the City. Not only because we are in a City facility and we partner with the High Point Theatre, but this year we have a formalized lease agreement. All these years we have been there with no agreement. But now we have a formalized lease agreement with the City that expresses what we are already doing and we have been named as sort of the gatekeeper for public art. I am sure you are aware of the collaboration with all the groups that brought the seven sculptures all around town.

The \$31,000 that we are asking for this year is the same and we have had for many years, no increase. It is 13% of our budget, which is actually down as a percentage. Two years ago it was 21.5% of our budget so we are continuing to grow and increasing our fund raising from other sources. We are very much depending on the support from the City.

Committee Chair Jim Davis: Thank you very much Mr. Horney. Does anyone have any questions?

Committee Member Cynthia Davis: The lease agreement started, well we got it signed this year, but it actually went into effect last year, right?

Jeff Horney: It actually was not executed until about a month ago.

Committee Member Cynthia Davis: I know that the request was out there for it to be executed and it took some time to get it executed.

Jeff Horney: We had to get Board approval and everything. It does not change anything about what we are doing, it just formalizes the agreement.

Committee Member Cynthia Davis: I just wanted to make sure that I heard you correctly; you do sixteen exhibits a year?

Jeff Horney: Sixteen to twenty. We have four gallery spaces; we change them over four to five times a year.

Committee Member Cynthia Davis: Do you or does the staff know the value of the in-kind for the facility cost?

Eric Olmedo, Budget and Performance Manager: No.

Committee Chair Jim Davis: Have we ever put a value on that?

Eric Olmedo: Not to my knowledge.

Jeff Horney: One thing that is great about our organization is that we have the flexibility to move out twice a year during Furniture Market, which we are doing now.

Committee Chair Jim Davis: David, have you ever put a value on the in-kind? I know you provide office space and the galleries.

David Briggs, Director, High Point Theatre: We have not put a specific dollar value on the in-kind trade for Theatre Art Galleries. If that is something the Council would like for us to pursue we can do that based on current rental figures and what our operating costs are.

Committee Member Cynthia Davis: It would be nice to know that figure.

Committee Chair Jim Davis: I would like to know that. Because we spent some money putting in the gallery doors to try and increase revenues at the Theatre. You made some comments one time before to increase revenue you needed to get the door and we needed to do some upfits, a handicapped ramp and different things that we were doing. I would like to see if that impacts your budget at all when TAG has events in the Theatre.

Does anyone else have any other questions.

Thank you Mr. Horney.

Our next organization is the Welfare Reform Project.

Dr. Irish Spencer, President and CEO, Welfare Reform Liaison Project: We are your community action agency that is founded and given to Guilford County by way of President Lyndon B. Johnson. We are federally funded and we are here to eradicate poverty, that is our charge. Our main corporate office is in Greensboro. We have a satellite office here in High Point because we have to cover all of Guilford County. Over one-third of the people in Guilford County are from High Point. Mr. Ed Price sits on my Board of Directors as our Finance Chair. The Honorable Yvonne Johnson is Chair of our Board. I believe I do have another member of our past board here I would like to say hello to.

I am here today because we want to help with the Core situation. We have several programs, one being a construction program. We are workforce development, that is our main focus. We take people that are at poverty and below. We take them through an eighteen month program and within that eighteen months we train them in skills. One of the skills that we are now training is construction skills. We would like to apply for the funding to help with the Core. Meaning we have, the Governor's Crime Commission just granted us, we will be in charge of those inmates that will be coming out of prison through Caswell County and Dan River. They will be funneled through Guilford County, the reentry program. They come through my program. They are coming through construction. Something that they can a job in.

Committee Member Cynthia Davis: What were the county's names again?

Dr. Irish Spencer: Caswell County and Dan River prisons. They will be coming down through, currently, Guilford County. They will come through our program where we will train them and get them jobs. Right now if you get in our program and come through our program in construction, you are certified in HVAC, you are certified in ten hour OSHA training, forklift operations, heavy equipment operating, green mechanical certification and basic construction skills. I want to do an OJT on your Core. I have been reading about it. I'm charged by Washington D.C. and the President's office to help eradicate poverty and I think that we should start doing some of our construction in that Core area. And that is what we would like to do.

Committee Chair Jim Davis: Thank you Ms. Spencer. I have a couple of questions. You said you were based out of Greensboro with a satellite office in High Point. Will these funds be spent in High Point?

Dr. Irish Spencer: These funds are totally spent in High Point. If you take a peek at how we wrote this up, we want to take all funds, meaning the money that is going to be designated for construction, will be money designated for construction in High Point in the Core areas that you have designated. So much so that I would like for the families that are going to be targeted in the Core City area to be referred to us from your Community Development Office here in High Point.

Committee Chair Jim Davis: So you are basically going to take the funds and do repairs on houses in our Core.

Dr. Irish Spencer: Exactly. And this way I am going to train these gentleman and women, because there quite a few in the construction courses, on the job training. What has happened in the past, a lot of them are being sought after by a lot of the construction folks and developers because people are aging out and DOT is taking some of our folks, they are aging out. So this is a win-win situation for people that have done everything they are supposed to do, they have paid restitution, they have served their time and they are not on parole. They are able to be productive citizens that are given their right to vote back. They should be given their right to work and earn a living. So this is what we are charged with by the Government, to eradicate poverty and this is one of the things we would like to do in High Point, targeted for High Point.

Committee Chair Jim Davis: I have another question. How are you going to administer the program and determine who is eligible for what kind of repairing?

Dr. Irish Spencer: I would think your Community Development Office would have that recommendation. I know I read an article where Mr. Mingo, who used to sit on our board, walked around and showed several homes that are in need of repair and fines have been levied to some of the people that own these homes. And the people next door are really having a problem with that. We would like to help those people and I would think you would have an organization or some group here that could give us that. If not, we can develop that because that is what we are supposed to do.

Committee Chair Jim Davis: So, I live in the Core and my porch need repair. I guess this question is for staff. Is our CDBG money supposed to be paying for this?

Dr. Irish Spencer: And you have to be at a certain income to get this service. We can only serve those that are poverty or below.

Committee Chair Jim Davis: Would our CDBG money be the same type of criteria?

Dr. Irish Spencer: I have no idea.

Committee Chair Jim Davis: Jeff [Golden], what kind of programs do we have? I know that CDBG they concentrate on lead-based paint, asbestos, that type of thing, new windows. All those projects are very expensive. And what she is proposing to me sounds like if you're an elderly person on a fixed income and you need your porch repaired because the steps are falling off the house this might be a better way to provide that service that would be a small expense. You can stretch the dollar. What are you seeing?

Council Member Golden: This sounds like a better way to me. Turn it over to Mike's Department and refer them that way.

Committee Chair Jim Davis: This Committee is not going to make a recommendation or decision today but I certainly think that it would benefit you to get a little more information together between now and time we meet.

Council Member Ewing: This actually might tie in with the program we got a briefing on from Mike McNair. The City has a construction training program in collaboration with the NC Homebuilder's Association. So there might be an opportunity for consolidation of the two programs. It might be a good conversation to have.

Committee Member Cynthia Davis: Also, if you remember High Point Community Against Violence when they presented for Jeff's Committee, they are doing the same thing in regards to construction.

Ed Price, Board of Directors, Welfare Reform Liaison Project: We, unlike most organizations in High Point do not receive any United Way money nor any money from the Heart of High Point Foundation and most organization receive ten or twenty or thirty thousand dollars. We have received nothing.

Dr. Irish Spencer: Thank you very much. We would like to take that money and target it for High Point only. Thank you.

Committee Chair Jim Davis: Thank you. Our next organization is West End Ministries.

Chris Gillespie, Executive Director, West End Ministries: I have with me Donna Bentley who is our Development Director. Thank you for giving us the opportunity to speak to you today. West End Ministries has been serving the High Point community for 14 years now. Some of the programs we have: a 22 bed women's shelter called Leslie's House, we have a thrift store and are very proud it generates about 25% of our operating budget. Also, we are not a United Way agency. Within our community center we house a boys and girls club. We offer utility assistance, rental assistance and distribute food boxes on a weekly basis. We have a weekly community meal which started about 25 minutes ago. We also various programs and activities in our community center. Donna will be giving you some of the exact numbers in just a moment but a couple of things I want to highlight. First of all, I would like to highlight our boys and girls club. We partner with the Boys and Girls Club of Greater High Point. In the summer of 2013 our boys and girls club had a record 70 kids in our club. That is 70 kids that had a place to go during the summer. That was our record in 2013. In 2014 we had 111. This year we plan to have about 125. A large part of that is because of the generous gift you gave us last year. I would also like to highlight our women's shelter, Leslie's House. I'm almost ashamed to say, in the past, when we were able to assist a lady get permanent residence we took her to a new apartment, left her in the middle of the floor and said "God bless you" and then we left. Now we are able to provide wraparound services so we can go in and visit on a weekly basis. Seventy-two hours after she moves into her new place we are visiting her. We bring her a care package of cleaning supplies. We are teaching her how to clean and be self-sufficient in her residence.

Donna Bentley, Development Director, West End Ministries: Good evening. I wanted to show you the impact of what the generous amount you gave us last year and what we are hoping to receive this year for our shelter. In 2013 we housed over 197 women in our women's shelter. Last year the numbers were down slightly to 169. But I think what we really want to rest our laurels on and what we are working more efficiently is that 85% of the women received what we

call case management services. We placed 65% of those women in sustainable housing. So women's homelessness is just a toe in the water in terms of the areas that West End Ministries looks at. For just the past month, as far as the emergency assistance, that is utilities and rent, we did over \$40,000 just for the month of March. And the last number I wanted to give you was 160 households that were served with our food box distribution, and that was just for the month of March.

Committee Chair Jim Davis: Thank you.

Committee Member Cynthia Davis: Those 160 households, were they repeat households?

Donna Bentley: No, that is just in one month. Because they are eligible every 30 days.

Committee Chair Jim Davis: Does anyone else have any questions? I have one, what is the dollar amount that you administer through your utility program? I know you are a part of that utility assistance.

Chris Gillespie: We have two funding streams. We have through the CRN (Community Resource Network) we have our CIP (Crisis Intervention Program) funds that come from the state. We also have the funds that fill in the gaps that come from the City of High Point. As you know the funds that we get from the State they have a lot of stipulations. There are sometimes age guidelines, health issues and those types of things. Also temperature guidelines. You know the temperature is very mild in North Carolina but the temperature doesn't reach 85 or drop below 40 then we are not able to help those people. So the funds that we get from the City help fill those gaps.

Committee Chair Jim Davis: What is that dollar amount?

Donna Bentley: Just in March the amount we got and used of the City of High Point funding was \$2364.00 and the SIP funds we used were \$37,388.

Committee Chair Jim Davis: Is that a monthly average?

Donna Bentley: That really is.

Committee Chair Jim Davis: So that is \$30,000 - \$40,000 a year you are helping.

Donna Bentley: A month.

Committee Chair Jim Davis: Anyone else have any questions? Thank you. Our next organization is the YMCA, Carl Chavis branch.

Carlvena Foster, Executive Director, Carl Chavis YMCA: We are asking the City for \$50,000. This is a one-time request. A one-time grant project, a capital campaign for a splash pad to be built at Carl Chavis YMCA. This splash pad addresses the City Council's priorities that you have listed of enhancing public safety because we are providing a safe and family-

oriented alternative for children to come and have supervised fun rather than have to stay at home or run the streets aimlessly to get into mischief. This will also address the priority you have set of a stable and safe neighborhood because it will instill pride and a sense of ownership for families, churches and other community agencies who will be afforded the opportunity to stay in this neighborhood. It will also promote public programs and services because it will make the Carl Chavis YMCA a more valuable place for public programs and activities. We will market this as a place for families to play, learn and grow together as well as a place for community and public activities. The total cost of the project is \$300,000. We have raised so far close to \$230,000. Fifty-thousand dollars from the City would put us at \$280,000. We have two other presentations, one for United Way for \$10,000 and one to BNC Associates for \$10,000 which would give us the \$300,000 that we need for this project.

We have given you some pictures of splash pads or water parks because most people do not know. This is a fun activity for children but we also have specific goals and objectives as far as child development needs are concerned. It will help children develop problem solving skills. It will help physical development of children, creative development, and social and emotional development because we all know that when we have a tired day or when we are stressed and we can go home and take a hot bath or get in some water and it relaxes us. Well, this splash pad will also be able to relax children. It will help them to divert anger. Physical development: running and jumping through the elements that we have and problem solving as they manipulate through the splash pad, the features that we have, it will help them solve problems and arouse their curiosity because children want to know where the water comes from. Staff will be able to explain that. This will always be supervised. Once this is built it will help us generate additional income for the Chavis YMCA. We will have a small fee of about \$2 a child to be able to participate on a daily basis and we never turn away children who are unable to pay. This also addresses more recreational activities that you alluded to.

Committee Chair Jim Davis: Thank you. Does anyone have any questions?

Committee Member Cynthia Davis: What are the hours of the Y?

Carlvena Foster: Right now we are open from 7:00 a.m. to 9:00 p.m. Monday through Thursday, we are open from 7:00 a.m. to 6:00 p.m. on Fridays, from 8:00 a.m. to 1:00 p.m. on Saturdays and 1:00 p.m. to 5:00 on Sundays. And this splash pad will be open seven days a week.

Committee Chair Jim Davis: One of our newest Guilford County Commissioners, have you asked Hank Hennings for funds over there?

Carlvena Foster: We have been able to get a CBO grant from the County for the last eight or nine years. We are not asking the County for money for this specific project because the money we get from them goes into operating programs.

Committee Chair Jim Davis: I think the City has two splash pads if I am not mistaken. Is one at Westover?

Carlvena Foster: They have one at Southside.

Committee Chair Jim Davis: That is the only one we have?

Carlvena Foster: Yes. This will be a much larger one than they have. We sometimes use that one for our children but because everybody else uses that one it is not always up. They are going to have one at Hartley Y and they are also going to have one at the Grubb Y. But Hartley Y was fortunate enough to have someone give them \$100,000 and someone gave a \$150,000 at the Grubb Y. Because we serve low to moderate income youth and families and we are in a community where we do not have access to people that can step and write that can kind of a check the money we have raised so far we have gotten a grant from the High Point Convention and Visitors Bureau for \$12,400; the High Point Community Foundation we got a grant for \$50,000; Molly Millis Foundation we got a grant for \$20,000; and the Tannenbaum Foundation we got a grant for \$15,000. We have gotten money from High Point Bank, from Polo Ralph Lauren, Vann York, Ilderton Dodge, North State Telephone, Davis Furniture, Jones and Peacock and from our Chavis surplus. So we have had to really beat the bushes to get different pots of money from all over the City and the Tannenbaum Foundation of course is in Greensboro. But we just do not have the resources in our community for people to be able to step and write a check and we just believe that your zip code should not be a determinant of the resources or the services that you have access too.

Committee Member Williams: You did your due diligence. Thank you.

Committee Member Cynthia Davis: During the summer months do your hours change any so that Friday and Saturday, which are big weekend hours for Mom and Dad that work during the week.

Carlvena Foster: They will change because we will have this additional feature here that we will be able to service more families. We will be doing things like Family Night on Friday night where we have movies outside and as Dell said, we do partner with them for the baseball and we do have football there. We have a huge football league that practices there. We have dance. Churches and community groups and families will be able to use it for family reunions and church outings. We want this to be really used by that community and High Point community as a whole.

Committee Member Cynthia Davis: Did you provide the listing from where you obtained your funds in your application?

Carlvena Foster: If you asked for it we did, I do not think you asked for it. We are still in the process, these are the people that have actually stepped up to give us the money. I will send a list to the Council by email.

Committee Chair Jim Davis: Thank you. That is all the organizations that have applied that are here. One of our members is not here today. We will give her the opportunity to review the minutes and then all of us will take our scorecards and go through those and then in the next few days we will set up a time in the near future because we have to get our recommendation to

Council for budget. We have limited dollars and we have more requests than we have dollars. The Council has set a limited of one-third of one cent on the tax rate for budgeting purposes. This would be pretty close to what the City has been budgeting. It does not mean we have to spend it all. It could go to Council and they could just disregard that. That is where we are at.

[end of transcript for non-profit presentations]

The meeting adjourned at 5:40 p.m. on a motion duly made and seconded.

Respectfully Submitted,

James C. Davis, Chairman

Attest:

Tom Vincent
Deputy City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 509 Underhill Street

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 509 Underhill Street.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

509 Underhill Street

OWNER:

Ragsdale Brothers, LLC

**FIRST
INSPECTION:
10-27-2010**

Summary of Major Violations:

- broken ceiling joists
- missing plumbing fixtures
- damaged heating system - inoperable
- holes in exterior walls
- holes in interiors walls throughout the dwelling
- damaged subflooring throughout dwelling
- rotten porch flooring and handrails

**HEARING
RESULTS:
11-15-2010**

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$3,800.00. The repair estimate is \$46,700.00

**ORDER(S)
ISSUED:
11-15-2010**

Order to Repair or Demolish
Compliance Date: 2-14-2011

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested

**CURRENT
STATUS:
3-25-2015**

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

509 Underhill Street
High Point, NC

OWNER (S)

Ragsdale Brothers, LLC
P O Box 367
Jamestown, NC 27282

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



509 Underhill Street

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



Scale: 1"=200'

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509 Underhill Street



CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 604 S Elm Street

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date: NA

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 604 S Elm Street.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

604 S Elm Street

OWNER:

Hossein b and Violeta G Rad

**FIRST
INSPECTION:**
7-18-2007

Summary of Major Violations:

- Cracks in exterior walls
- Holes in exterior walls
- Rotten fascia and other trim
- Rotten roof rafters
- Rotten floor joists
- Termite damage to exterior wall studs

**HEARING
RESULTS:**
7-18-2007

The owner did not appear for the hearing. During the hearing, the following findings were established. There are numerous violations of the Minimum Housing Code. There are structural violations creating an unsafe dwelling. The dwelling is currently uninhabitable. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$26,800.00. The repair estimate is \$17,500.00.

**ORDER(S)
ISSUED:**
7-18-2007

Order to Repair or Demolish
- Compliance date: 10-9-2007

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

The owner did obtain a building permit 10-29-2007 but there were no inspections requested for repairs made.

EXTENSIONS:

None requested.

**CURRENT
STATUS:**
3-23-2015

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

604 S Elm Street
High Point, NC

OWNER (S)

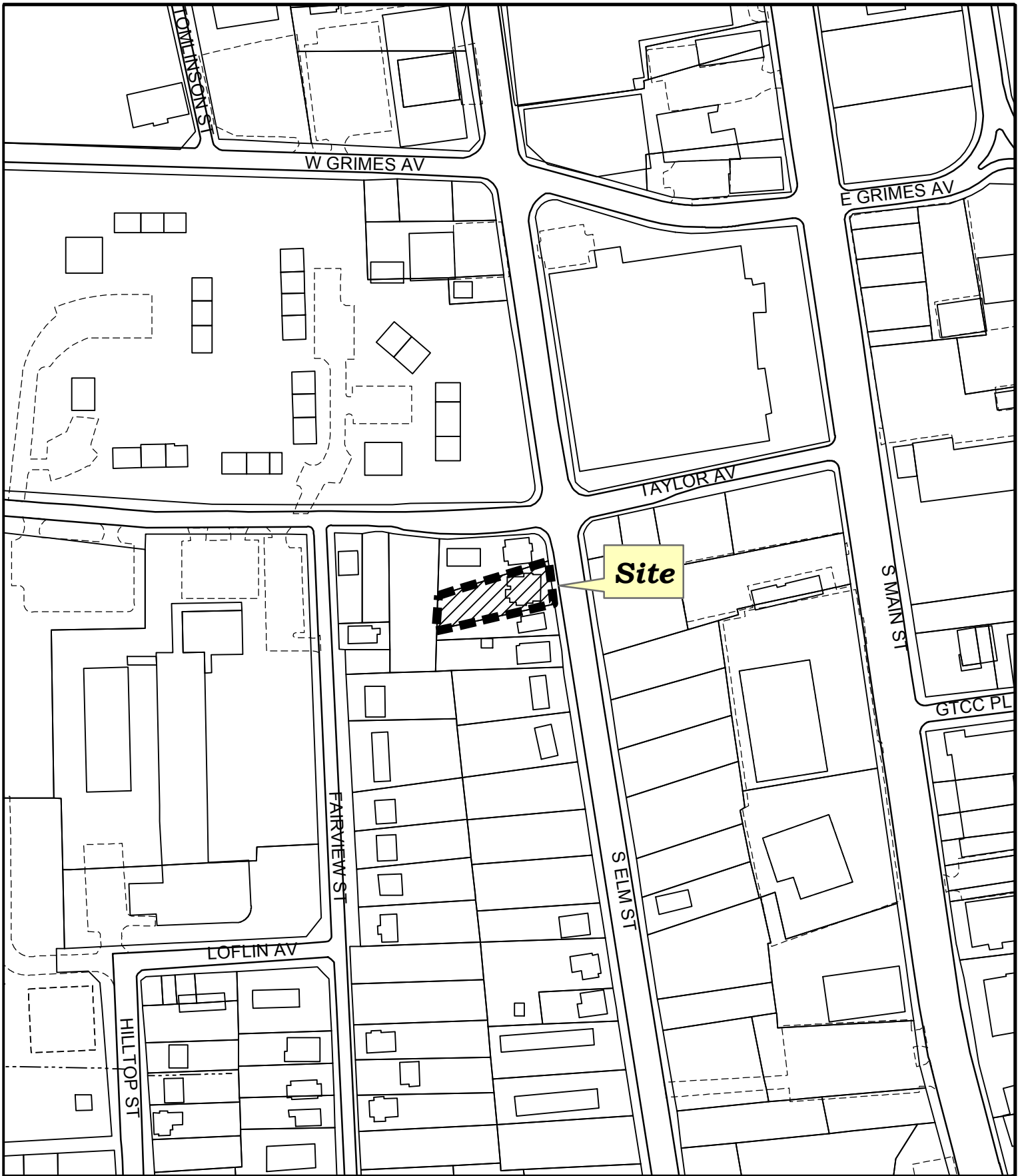
Hossein and Violeta Rad
430 S Main St
High Point, NC 27260

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



604 South Elm Street

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 22, 2015



Scale: 1"=200'

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604 S. Elm Street





Office of the Mayor
City of High Point
North Carolina

PROCLAMATION...

WHEREAS, public works infrastructure, facilities and services are of vital importance to the health, safety, economy and overall well-being of our community; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, and administrators, representing all levels of government, who are responsible for and must plan, design, construct, operate and maintain the public works facilities essential to serve our citizens; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works functions is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children to learn and understand the importance of vital public works programs such as drinking water, sanitary and storm sewers, streets and highways, public buildings, and solid waste collection and disposal; and

WHEREAS, the theme for this year's celebration is "Community Begins Here", and 2015 marks the 56th annual National Public Works Week sponsored by the American Public Works Association.

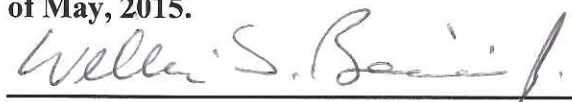
NOW, THEREFORE, I, William S. Bencini, Jr., Mayor of the City of High Point, do hereby proclaim the week of May 17-23, 2015 as

"Public Works Week"

in the City of High Point, North Carolina, and I call upon all citizens and civic leaders in this community to gain knowledge of, and maintain a progressive interest in, the public works needs and programs vital to our everyday lives. And, to recognize the daily contributions which public works officials make to ensure our health, safety, comfort, and quality of life.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 4th day of May, 2015.


William S. Bencini, Jr., Mayor

**Office of the Mayor
City of High Point
North Carolina**

PROCLAMATION...

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and because the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

WHEREAS, National Service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and its participants serve in thousands of locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

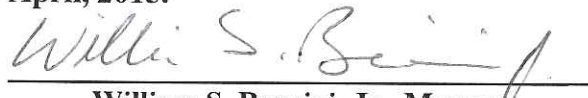
WHEREAS, National Service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and because they represent a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and the Corporation for National and Community Service shares a priority with Mayors nationwide to engage citizens, improve lives, and strengthen communities.

THEREFORE, BE IT RESOLVED that I, William S. Bencini, Jr., Mayor of High Point, North Carolina, do hereby proclaim April 7, 2015, as "*National Service Recognition Day*", and encourage residents to recognize the positive impact of national service in our city and thank those who serve; and to find ways to give back to their communities.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 7th day of April, 2015.


William S. Bencini, Jr., Mayor

5-4-2015 HPCC
A. Clinard

**16 Organizations/Associations that have Approved the
Resolution of Support for the
Library Plaza Plan-Concept 1**

Organizations Name in Alphabetical Order*

Tab Number

1. Guilford Merchants Assoc	A
2. HP Arts Council	B
3. HP Chamber of Commerce	A
4. HP Community Foundation	A
5. HP Convention & Visitors Bureau	C
6. HP Market Authority Executive Committee	D
7. HP Partners	A
8. HP Regional-UNC Healthcare	A
9. Ministers Conference of HP & Vicinity	E
10. Southwest Renewal Foundation	F
11. St. Mary's Episcopal Church	G
12. The City Project	A
13. Uptowne HP Assoc	F
14. Washington Street Business Association	H
15. Washington Street Neighborhood Association	I
16. 1 st Presbyterian Church	J

***Board of Directors and/or Officers List behind each Tab**

**JOINT RESOLUTION for LIBRARY PLAZA PROJECT
{ORIGINAL}**

WHEREAS, the HIGH POINT PARTNERS, INC., the HIGH POINT CHAMBER OF COMMERCE, INC., the HIGH POINT COMMUNITY FOUNDATION, INC., HIGH POINT REGIONAL-UNC HEALTHCARE, THE CITY PROJECT, INC. and GUILFORD MERCHANTS ASSOCIATION (GMA)/FIRSTPOINT which together represent a significant part of the City of High Point's private business leadership, its philanthropic donor base, its major healthcare services and its revitalization advocates; and

WHEREAS, the undersigned organizations are enthusiastic supporters of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas and while also building a stronger and broader tax base; and

WHEREAS, the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned are of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned through one united voice are eager to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

NOW THEREFORE, by virtue of an independent and majority vote of each of the undersigned Boards of Directors,

IT IS RESOLVED THAT, the High Point Partners, Inc., the High Point Chamber of Commerce, Inc., the High Point Community Foundation, Inc., High Point Regional-UNC Healthcare, The City Project, Inc. and Guilford Merchants Association (GMA)/FirstPoint enthusiastically make the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman Kennett Architects, PLLC; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED, ADOPTED AND RECOMMENDED ON THE DATES AND BY THE ORGANIZATIONS BELOW:

High Point Partners, Inc.


By: Scott Tilley, Chairman

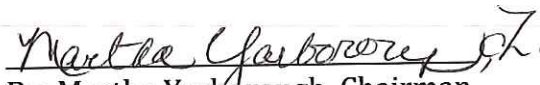
Date: 3/30/15, 2015

High Point Chamber of Commerce, Inc.


By: Darlene Leonard, Chairman

Date: 3/31/15, 2015

High Point Community Foundation, Inc.


By: Martha Yarborough, Chairman

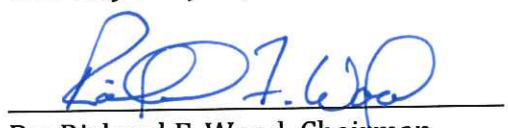
Date: 3/30/15, 2015

High Point Regional-UNC Healthcare


Ken D. Smith, Chairman

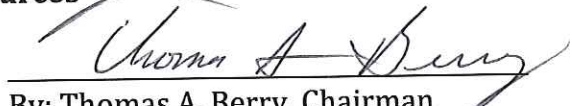
Date: 3/31, 2015

The City Project, Inc.


By: Richard F. Wood, Chairman

Date: 3/31/2015, 2015

Guilford Merchants Association (GMA)/FirstPoint Resources


By: Thomas A. Berry, Chairman

Date: 4/28/15, 2015

**HIGH POINT PARTNERS
BOARD OF DIRECTORS**

Scott Tilley, Chairman
David Congdon
David Couch
Nido Qubein
Rob Culp
Royster Tucker
Ken Smith
Robbie Perkins
Leah Price
David Miller
Coy Williard
Tim Mabe
Darlene Leonard
Mary Lou Blakeney
Greg York
Doug Bassett
Ernie Bovio
Richard Wood

Liaisons:

Loren Hill
Hank Henning
Greg Demko



BOARD OF DIRECTORS 2015

Officers

Darlene Leonard
Phil Driscoll
Carlos Olvera
John Frank
Jim Hundley
Tim Ilderton
Rachel Moss Gauldin

Smith Leonard, PLLC
Retired- American Express
SERVPRO of High Point
Dixon Hughes Goodman, LLP
Wyatt Early Harris Wheeler
Ilderton Dodge Chrysler Jeep
High Point Chamber of Commerce

(Chairman of the Board)
(Chair-Elect)
(1st Vice Chair)
(Treasurer)
(Legal Counsel)
(Past Chairman)
(COO, Corp. Secretary)

Mark Harris
Marty Heim
Robert Maricich
Deena Qubein Samuel
Brian Quinn

Guilford Technical Community College
Marty Design
International Market Centers
Creative Services
Steelcase

Dr. Greg Taylor
David Black
Brian Gavigan
Carol Jollay
Dr. Don Scarborough

High Point Regional Health System
Wells Fargo Bank
Wyatt Early Harris Wheeler
Jollay Designs
High Point University

Roger Sims
Dean Sink
Royster Tucker
Eric Abeles
Katherine Lyon

New York Life Insurance Company
Mickey Truck Bodies
North State Communication
HPB Insurance Group
Ralph Lauren

Joel Mills
David Ozmore
Dr. Grace Terrell
Rev. Frank Thomas
Megan Ward

Advanced Homecare
YMCA of High Point
Cornerstone Healthcare, PA
Mt. Zion Baptist Church
High Point Enterprise

Charles Cain
Leah Price

Cain Hahn Associates, LLP
BB&T

High Point Community Foundation, Inc. Board of Trustees

Dr. L'Tanya Bailey
Rev. Dr. Joe Blosser
Audrey Congdon
Susan Culp
Candy Fenn
Sumner Finch
Eric Hill
Jeron Hollis
Gayle Kearns
Jennifer Lynch
Kay Maynard
David Miller
Vicki Miller
Molly Millis-Hedgecock
Alice Moore
Dan Odom
Barry Safrit
Gary Simon
Shane Stutts
Jim White
Martha Yarborough

The HPCF Officers are:

Chair - Martha Yarborough
Vice-Chair - David Miller
Secretary - Kay Maynard
Treasurer - Dan Odom
President - Paul Lessard

High Point Regional UNC Health Care

Board of Directors

Ken Smith

Chairman

Darrell Frye

Vice-Chairman

Brack Brigman

Braden Covington

Chris Ellington

Dr. David Fisher

Dr. Vijaya Gandla

Jeff Horney

Reid Marsh

Gary Park

Leah Price

Linda Sekhon DHSc

Dr. Kevin Speight

Dr. Elisabeth Stambaugh

Don Webb

Greg York

The City Project, Inc.

Board of Directors 2014-2015:

Aaron Clinard, Immediate Past Chairman
David Covington, Vice Chairman
Dorothy Darr
Jackie Haizlip
Buck Kester
Barry Kitley
Candy Lambeth, Secretary
Jef Morgan
Kathy Moffitt
Leah Price
Victor Trinklein
Jay Wagner
Taylor West
Richard Wood, Chairman

City Council Liaisons:

Cynthia Davis
Jay Ewing

GUILFORD MERCHANTS ASSOCIATION (GMA)

board of directors

Executive Committee:



Tom Berry
Chairman of the Board
Berico Fuels, Inc



Tim Templeton
Vice-Chairman of the Board
Senn Dunn Insurance



Rhonda Joyce
Secretary/Treasurer
American National Bank



Pete Callahan
Immediate Past Chairman of the Board
Wells Fargo



Chester Brown, III
Past Chairman of the Board
Brown Investment Properties



Mark Prince
President & CEO
GMA/FirstPoint

Other Board Members:

Kevin Baker, Piedmont Triad Airport Authority

George Clopton, Ralph Lauren Corporation

Adrienne Cregar Jandler, Atlantic Webworks

Cindy Essa, Pastabilities

Anita Graham, VF Corporation

Bart Lassiter, City Transfer & Storage/ ATLAS Van Lines

Phil Morgan, Piedmont Natural Gas

Dr. Don Scarborough, High Point University

Adrian Smith, McDonald's

Connie Sullivan, WXII 12

RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the HIGH POINT ARTS COUNCIL, which is the City of High Point's major organization to promote the arts and arts education in the city; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas, promoting tourism and while also building a stronger and broader tax base; and

WHEREAS, the undersigned has heard and recognized the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned is of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned, together with many of the other organizations in High Point desire to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

NOW THEREFORE, by virtue of an independent and majority vote of each of the undersigned Board of Directors,

IT IS RESOLVED THAT the High Point Arts Council. enthusiastically makes the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman Kennett Architects, PLLC; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED,
ADOPTED AND RECOMMENDED ON THE DATE BELOW:

High Point Arts Council



By: Janette McNeill, Chair

Date: April 22, 2015

HIGH POINT AREA ARTS COUNCIL
2014-2015 BOARD OF DIRECTORS
(updated November 25, 2014)

Board Member & Term	Professional Affiliation	Contact Information
Joyce Allen-Crawford (17**) 	Convention & Visitor's Bureau	Joyce & James Crawford 1909 Hunterwoods Drive High Point, NC 27265 O: 884-5255 H: 883-4993 C: 689-4195 E-mail: jallencraw@gmail.com
Ericka Best-Hunt (17*)	Tempur Sealy	Ericka Best-Hunt 3745 Carvette Court High Point, NC 27265 O: 861-3563 C: 324-7085 E-mail: ericka.best-hunt@tempursealy.com
Mary Bogest (17**) 	Artist & Writer	Mary & Stanley Bogest 2913 Mossy Meadow Drive High Point, NC 27265 H: 883-4291 E-mail: msbogest@aol.com
David Briggs (15*)	High Point Theatre	David & Elizabeth Briggs 1603 Laurel Lane High Point, NC 27262 O: 883-3627 C: 880-1075 E-mail: david.briggs@highpointnc.gov
Susan Childress (15*)	WFDD	Susan Childress 4006 Baywater Point High Point, NC 27265 C: 802-8416 E-mail: schildress@northstate.net
Lucille Duncan (15*)	Retired	Lucille Duncan 606 Huntington Drive High Point, NC 27262 H: 882-1815 C: 689-5912 E-mail: lbd48nc@triad.rr.com
Joe Gray (15**) 	Consultant	Joe Gray 1800 Brunswick Court High Point, NC 27262 H: 883-6988 C: 991-8144 E-mail: jhgray65@hotmail.com

- * First Term Ends
- ** Second Term Ends
- Filling An Unexpired Term

HIGH POINT AREA ARTS COUNCIL
2014-2015 BOARD OF DIRECTORS
(updated November 25, 2014)

 Board Member & Term	Professional Affiliation	Contact Information
Dawn Hudgins (15)	Writer	Dawn Hudgins & Ronnie Hayes 3421 Wildwood Avenue High Point, NC 27265 C: 870-7730 E-mail: dmh.theatre@gmail.com
Steve Ilderton (15*)	Ilderton Chrysler, Dodge, Jeep	Steve & Christine Ilderton 8504 Mahala Drive High Point, NC 27265 O: 841-6100 H: 882-7029 C: 689-5827 E-mail: silderton@ilderton.com
Abu Khan (17*)	Abu Rugs	Abu & Mona Khan 1601 Heathcliff Road High Point, NC 27262 O: 454-7771 C: 259-1327 E-mail: abkhan7@aol.com
Katherine Lyon (15**)	Ralph Lauren	Katherine & Andrew Lyon 4386 Ashton Oaks Court High Point, NC 27265 O: 632-5330 H: 688-9129 E-mail: katherine.lyon@poloralphlauren.Com
Virginia McDermott (15*)	High Point University	Ginny McDermott 1207 Hurdover Street High Point, NC 27262 O: 841-9384 C: 505-385-9666 E-mail: vmcdermo@highpoint.edu
Janette McNeill (17**)	Retired	Janette & Joey McNeill 4002 Mulligan Circle Greensboro, NC 27406 C: 508-0446 E-mail: jmcneill@outlook.com
Jim Morgan (17**)	Morgan, Herring, Morgan	Jim & Ann Morgan 416 Hillcrest Drive High Point, NC 27262 O: 883-6177 H: 882-3134 E-mail: jimmorgan@morganherring.com

* First Term Ends
** Second Term Ends
– Filling An Unexpired Term

HIGH POINT AREA ARTS COUNCIL
2014-2015 BOARD OF DIRECTORS
(updated November 25, 2014)

Board Member & Term	Professional Affiliation	Contact Information
Sybil Lynch Newman (17*)	Guilford Technical Community College	Sybil Newman 6604 Barton Creek Drive Whitsett, NC 27377 O: 454-1126 ext. 55072 H: 841-3048 C: 402-2179 E-mail: slnewman@gtcc.edu
Melissa Painter (15**)	Fox 8 WGHP	Melissa Painter & Adrian Greene 1010 Ferndale Boulevard High Point, NC 27262 O: 821-1186 H: 884-0393 C: 471-3663 E-mail: melissa.painter@wghp.com
Todd Sessa (17*)	Heritage Home	Todd Sessa 1308 Georgetown Court High Point, NC 27265 O: 848-8282 E-mail: todd.sessa@heritagehome.com
Sparky Stroud (16**)	Winter, Bell Co.	Sparky Stroud PO Box 6571 High Point, NC 27262 O: 887-2651 H: 841-8990 C: 803-5418 E-mail: sparky_s@northstate.net
Gary Warren (16**)	Merrill Lynch	Gary Warren 717 Latimer Drive Kernersville, NC 27284 O: 410-7206 H: 996-5054 C: 407-6959 E-mail: gary_warren@ml.com
Jo Williamson (15**)	High Point Public Library	Jo Williamson 807 E. Lexington Avenue High Point, NC 27262 O: 883-3521 H: 883-7927 E-mail: jo.williamson@highpointnc.gov
Ann Wyche (16*)	Retired	Ann Wyche 104 Brantley Circle High Point, NC 27262 H: 687-0557 E-mail: bwyche1@northstate.net

- * First Term Ends
- ** Second Term Ends
- Filling An Unexpired Term

HIGH POINT AREA ARTS COUNCIL
2014-2015 EXECUTIVE COMMITTEE
 (updated February 6, 2015)



Member/Term/Office	Professional Affiliation	Contact Information
Janette McNeill (17**) <i>Chair</i>	Guilford Technical Community College	Janette & Joey McNeill 4002 Mulligan Circle Greensboro, NC 27406 O: 454-1126 ext. 55015 C: 508-0446 E-mail: jnmcneill@gtcc.edu
Jim Morgan (17**) <i>Vice Chair</i>	Morgan, Herring, Morgan	Jim & Ann Morgan 416 Hillcrest Drive High Point, NC 27262 O: 883-6177 H: 882-3134 E-mail: jimmorgan@morganherring.com
Ericka Best-Hunt (17*) <i>Treasurer</i>	Sealy, Inc.	Ericka Best-Hunt 3745 Carvette Court High Point, NC 27265 O: 861-3563 C: 324-7085 E-mail:
Jo Williamson (15**) <i>Secretary</i>	High Point Public Library	Jo Williamson 807 E. Lexington Avenue High Point, NC 27262 H: 883-7927 O: 883-3521 E-mail: jo.williamson@highpointnc.gov
Dawn Hudgins (15) <i>Affiliate Chair</i>	Writer	Dawn Hudgins & Ronnie Hayes 3421 Wildwood Avenue High Point, NC 27265 C: 870-7730 E-mail: dmh@theatre@gmail.com
Sparky Stroud (16**) <i>Facility Chair</i>	Winter, Bell Co.	Sparky Stroud PO Box 6571 High Point, NC 27262 H: 841-8990 O: 887-2651 C: 803-5418 E-mail: sparky_s@northstate.net
Steve Ilderton (15*) <i>Fund Drive Chair</i>	Ilderton Chrysler, Dodge, Jeep	Steve & Christine Ilderton 8504 Mahala Drive High Point, NC 27265 O: 841-6100 H: 882-7029 C: 689-5827 E-mail: silderton@ilderton.com
Debbie Lumpkins <i>Executive Director</i>	High Point Arts Council	Debbie Lumpkins 4059 Southview Drive Greensboro, NC 27407 O: 889-2787 C: 989-5678 E-mail: dlumpkins@highpointarts.org

- * First Term Ends
- ** Second Term Ends
- Filling An Unexpired Term

RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the HIGH POINT CONVENTION AND VISITORS BUREAU, INC., which represents the City of High Point's major organization to promote convention and tourism in the city; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas, promoting tourism and while also building a stronger and broader tax base; and

WHEREAS, the undersigned has heard and recognized the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned is of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned, together with many of the other organizations in High Point desire to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

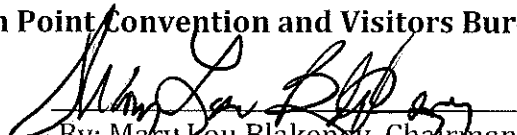
NOW THEREFORE, by virtue of an independent and majority vote of each of the undersigned Board of Directors,

IT IS RESOLVED THAT the High Point Convention and Visitors Bureau, Inc. enthusiastically makes the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman Kennett Architects, PLLC; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED,
ADOPTED AND RECOMMENDED ON THE DATE BELOW:

High Point Convention and Visitors Bureau, Inc.


By: Mary Lou Blakeney, Chairman

Date: April 29, 2015

Board of Directors

<u>Board Member</u>	<u>Representing</u>	<u>Terms</u>	<u>Appointed By:</u>
Mary Lou Blakeney Chairwoman 1411-D Bergamot Loop HP NC 27260 Cell: 336-471-3178 Purplelady44@gmail.com	Voting At Large	10/11 – 9/13* 10/13 – 9/15	County
Bruce Davis Vice-Chairman KidAppeal 1010 Greensboro Rd.; HP NC 27260 Work: 336-887-3684; 336-688-2431 BruceDavis@Triadbiz.rr.com	Voting At-Large	1/15 – 12/16*	County
Corine Hollingsworth Treasurer High Point Plaza Hotel and Conference Center 135 S. Main St. HP NC 27260 Work: 336-889-8888 Chollingsworth@innercirclehp.com	Voting Accommodations with more than 100 rooms	1/15 -12/16 FIT	County
Patrick Harman Asst. Treasurer 1214 Woodland Pl HP NC 27262 Phone: 508-2703; Home 336-882-3551 Patrickatserve@aol.com	Voting Arts & Tourism Attractions	12/14 – 11/16*	Chamber
A. Doyle Early Jr. Chairman Emeritus Wyatt Early Harris Wheeler P.O. Drawer 2086; HP NC 27261 Work: 336-819-6046 DEarly@WEHWLaw.com	Ex-Officio Chairman Emeritus	One of HPCVB's Founders Ex-Officio 1996 Ex Officio Emeritus 1998 Chairman Emeritus 2008	HPCVB Board
Mena Parrish Past Chairman JH Adams Inn 1108 N. Main St. HP, NC 27262 Work: 882-3267 MParrish@jhadamsinn.com	Ex-Officio Past Chair	Term Began 12/14	HPCVB Board

FIT = Fulfilled Incomplete Term

*=Renewable Term

Updated 1/13/15

<u>Board Member</u>	<u>Representing</u>	<u>Terms</u>	<u>Appointed By:</u>
Ron Barker Seven Oaks Bed & Breakfast 833 Old Mill Rd. HP NC 27265 Work: 336-899-6257 Sevenoaks@triad.rr.com	Voting Accommodations with 100 or fewer rooms	1/15-12/16*	County
Scott Eckman International Market Centers 209 S. Main St. HP NC 27260 Work: 336-888-3737 Cell: 336-413-1825 SEckman@imcenters.com	Voting Tradeshow/Convention Ctr.	12/14-11/16*	Chamber
Commissioner Carlvena Foster 818 Runyon Dr. HP, NC 27260 336-471-4091 Cfoster@co.guilford.nc.us	Voting County Commissioner	1/15-12/16*	County
Councilwoman Alyce Hill 701 Hillcrest Dr. HP NC 27262 Phone : 336-688-4910 Alyce.Hill@highpointnc.gov	Voting City Council	1/15-12/17*	City Council
Carol Jollay Jollay Design Center 800 N. Main St. HP NC 27262 Work: 336-885-3597; 336-861-2149 info@jollaydesign.com	Voting Chamber	12/14-11/16*	Chamber
Cliff Mann High Point Country Club 800 Country Club HP NC 27262 Work: 336-889-0818 Cell: 843-267-2085 CMann@hpcountryclub.com	Voting At-Large	12/14-11/16*	Chamber
Karen Willette Visions Catering 3103 W. English Rd. HP NC 27262 336-886-4900 Karen@visionscatering.com	Voting Restaurants/Food Service Business	12/14-11/16*	Chamber
Tom Conley High Point Market Authority 164 S. Main St. Suite 700.; HP NC 27260 336-869-1000 Tom@HighPointMarket.org	Ex-Officio Market Authority	Term Began 8/11 in conjunction with Market Authority Role	HP Market Authority

FIT = Fulfilled Incomplete Term

*=Renewable Term

Updated 1/13/15

<u>Board Member</u>	<u>Representing</u>	<u>Terms</u>	<u>Appointed By:</u>
Dorothy Darr Southwest Renewal Foundation 501 W. High St. HP, NC 27260 Phone: 336-887-5130 Cell: 336-689-8122 Dorothy1@northstate.net	Ex-Officio Southwest Renewal	Term Began 12/14 in conjunction with Southwest Renewal Role	Southwest Renewal
Peter Freeman Freeman Kennett Architects 1102 N. Main St. Ste. 102 HP, NC 27262 Phone 336-869-3464 Freeman@freemankennett.com	Ex-Officio City Architect of Record	Term began 12/14 with Freeman Kennett's involvement in City of High Point's core city planning	HP City
Natalie Haire Community Relations Manager HPU Roberts Hall 313 Drawer 59, HP NC 27262 Work: 336-841-9524; 880-9166 NHaire@HighPoint.edu	Ex-Officio High Point University	Term began 3/15 in conjunction with High Point University role	HPU
Mark Harris GTCC 901 S. Main St.; HP NC 27260 Cell: 336-854-0424 MEHarris@gtcc.edu	Ex-Officio GTCC	Term began 3/15 in conjunction with GTCC role	GTCC
Darlene Leonard Chamber Chairman 4035 Premier Dr. Suite 300 HP NC 27265 Work: 336-821-1320 Cell: 336-339-7930 DLeonard@smithleonardcpas.com	Ex-Officio High Point Chamber	Term Began 1/12 in conjunction with Chamber Chairmanship	HP Chamber
Leah Price EDC Chairman BB&T 620 N. Main St. HP, NC 27260 Work: 336-889-1121 LPPrice@BBandT.com	Ex-Officio High Point EDC	Term began 1/14 in conjunction with EDC Chairmanship	HP EDC
Lee Tillery High Point Parks and Recreation 136 Northpoint Ave. HP, NC 27262 Work: 336-883-3473 Lee.tillery@highpointnc.gov	Ex-Officio High Point Parks and Recreation	Term began 12/14 in conjunction with HP Parks and Recreation Role	HP Parks and Rec
Scott Tilley High Point Partners 501 N. Main St. HP, NC 27260 Phone: 336-410-7204 Scott_tilley@ml.com	Ex-Officio High Point Partners	Term began in conjunction with High Point Partners Role	High Point Partners
<u>Board Member</u>	<u>Representing</u>	<u>Terms</u>	<u>Appointed By:</u>
Don Webb Wells Fargo Advisors	Ex-Officio	Term began 12/14 in	PTIA Board

FIT = Fulfilled Incomplete Term

*=Renewable Term

Updated 1/13/15

1725 N. Main St. HP, NC 27262 Phone: 336-878-7515 Don.webb@wellsfargoadvisors.com	PTI Airport Board	conjunction with PTIA role	
Richard Wood City Project Chairman 1220 N. Main St. HP NC 27262 Cell: 336-848-2121 Rfwood@northstate.net	Ex-Officio City Project	Term Began 1/13 in conjunction with the City Project Chairmanship	City Project
Tim Mabe President & CEO High Point CVB P.O. Box 2273; HP NC 27261 Work: 336-884-5255 TMabe@HighPoint.org	Ex-Officio HPCVB President & CEO	Term began 2/11 in conjunction with HPCVB role	HPCVB
Melody Burnett Board Secretary/Executive Administrator High Point CVB P.O. Box 2273; HP NC 27261 Work: 336-884-5255 MBurnet@HighPoint.org	HPCVB Corporation Secretary	Term began 5/03 in conjunction with HPCVB role	HPCVB
Nancy Bowman Marketing & Communications Mgr. High Point CVB P.O. Box 2273; HP NC 27261 Work: 336-884-5255 NBowman@HighPoint.org	HPCVB Marketing & Communications Mgr.	Term began 8/02 in conjunction with HPCVB role	HPCVB
Gillian Dobbins Group Sales & Services Manager High Point CVB P.O. Box 2273; HP NC 27261 Work: 336-884-5255 GDobbins@HighPoint.org	HPCVB Sales Manager	Term began 1/12 in conjunction with HPCVB role	HPCVB
Marva Wells Sales Manager High Point CVB P.O. Box 2273; HP NC 27261 Work: 336-884-5255 MWells@HighPoint.org	HPCVB Sales Manager	Term began 7/05 in conjunction with HPCVB role	HPCVB

RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the HIGH POINT MARKET AUTHORITY EXECUTIVE COMMITTEE, which represents the City of High Point's major organization to promote the High Point Furniture Market in the city and throughout the world; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas, promoting tourism and while also building a stronger and broader tax base; and

WHEREAS, the undersigned has heard and recognized the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned is of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned, together with many of the other organizations in High Point desire to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

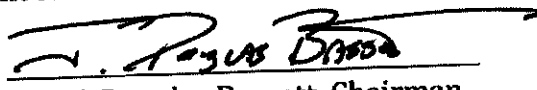
NOW THEREFORE, by virtue of an independent and majority vote of each of the undersigned Board of Directors,

IT IS RESOLVED THAT the High Point Market Authority Executive Committee enthusiastically makes the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman Kennett Architects, PLLC; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED,
ADOPTED AND RECOMMENDED ON THE DATE BELOW:

High Point Market Authority Executive Committee



By: J. Douglas Bassett, Chairman

Date: May 1, 2015

**HIGH POINT MARKET AUTHORITY
EXECUTIVE COMMITTEE**

Doug Bassett, President, Vaughn -Bassett, & Chairman, HPMa
Jeff Scheffer, President & CEO, Universal Furniture International, Inc. & Vice-Chair ,HPMA
Scott Eckman, Executive Vice-President, IMC & Treasurer, HPMa
Bruce Cohenour, Senior Vice-President, Bassett Furniture, & Member HPMa EC
Bill Bencini Jr., Mayor, City of High Point, & Member HPMa EC



Post Office Box 628, High Point, North Carolina 27261-1395
 Reverend Frank K. Thomas, President / Elder Michael Ellerbe, Vice President / Reverend Joe Barnes, Secretary-Treasurer

RESOLUTION of SUPPORT for the LIBRARY PLAZA PROJECT

WHEREAS, the **Ministers Conference of High Point & Vicinity**, which represents a significant part of the City of High Point's active church ministers and religious leadership striving for revitalization efforts through their actions and advocacy; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas and while also building a stronger and broader tax base; and

WHEREAS, the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned are of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned through one united voice is eager to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

NOW THEREFORE, BE IT RESOLVED THAT the Ministers Conference of High Point & Vicinity enthusiastically makes the following RECOMMENDATION by strongly encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman & Associates, Inc.; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

For the Ministers Conference of High Point & Vicinity:


Rev. Frank K. Thomas, President

DATE: 4/13/15

Rev. Frank Thomas, Mt. Zion Baptist
Rev. Robert Williams, Williams Memorial CME
Rev. F.O. Bass, Mt. Vernon Baptist
Rev. Thomas Banister, Temple Memorial Baptist
Rev. Roy Fitzgerald, Gethsemane Baptist
Rev. Roy Ferguson, Emerywood Baptist
Rev. Al Ward, Wesley Memorial UMC
Rev. Joe Blankenship, Forest Hills Presbyterian
Rev. Paul Milton, Memorial UMC
Rev. Angela Roach-Roberson, Congregational UCC
Rev. Ronnie Middlebrooks, Bethany Baptist
Bishop Floyd Collins, Church of God of Prophecy
Rev. Maye Riddick, Pearson Memorial AME
Rev. Kinston Jones, St. Stephens AMEZ
Rev. Ray Campbell, First Emmanuel Baptist
Rev. Michael Ellerbe, New Beginnings Full Gospel
Rev. Sherman Mason, New Bethel Baptist
Rev. Marshall Newsome, Providence COGIC
Rev. David Umphlett, St. Mary's Episcopal
Rev. Ellis McLendon, Brookhaven Baptist
Rev. Robert Tillman, Oak Grove Baptist
Rev. Amos Quick, Calvary Baptist

JOINT RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the SOUTHWEST RENEWAL FOUNDATION OF HIGH POINT, INC. and UPTOWNE HIGH POINT, INC., which together represent a significant part of the City of High Point's area neighborhood and business groups striving for revitalization efforts through their actions and advocacy; and

WHEREAS, the undersigned organizations are enthusiastic supporters of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas and while also building a stronger and broader tax base; and

WHEREAS, the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned are of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned through one united voice are eager to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

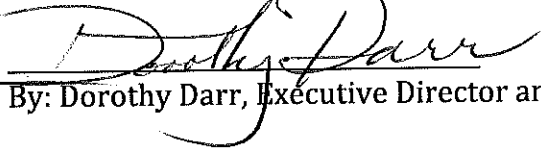
NOW THEREFORE, by virtue of an independent and majority vote of each of the undersigned Boards of Directors,

IT IS RESOLVED THAT, the SOUTHWEST RENEWAL FOUNDATION OF HIGH POINT, INC. and UPTOWNE HIGH POINT, INC., enthusiastically make the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman & Associates, Inc.; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED, ADOPTED AND RECOMMENDED ON THE DATES AND BY THE ORGANIZATIONS BELOW:

Southwest Renewal Foundation of High Point, Inc.



By: Dorothy Darr, Executive Director and Co-Chairman

Date: 4-14-15, 2015

Uptowne High Point, Inc.



By: Elizabeth Johnson Yocum, Chairman

Date: 4-14, 2015

Southwest Renewal
Foundation of High Point, Inc.

Board Officers

Dorothy Darr, Executive Director and Co-Chair, High Point, NC, Southwest High Point Resident [2012]
Dot Kearns, Co-Chair, Community Activist and 2011 Citizen of the Year, High Point, NC [2012]
Revon Johnson, Vice-Chair, Convener, St. Mary's Episcopal Church Environmental Stewardship Committee
High Point, NC [2012]
Charles Simmons, Secretary-Treasurer, Southwest Showroom/Property Owner, High Point, NC [2012]

Board Members

Tim Mabe, President & CEO, High Point Convention and Visitors Bureau, High Point, NC [2012]
Bob Segal, President, Robert S. Segal, CPA PA, Board member, NC Rail Trails & Piedmont Land Conservancy,
Greensboro, NC [2012]
Le Laird, Piedmont Authority for Regional Transportation, Mobility Advisor, Greensboro, NC [2013]
Candace Lambeth, Southwest Showroom Owner, Radio Building, Greensboro, NC [2013]
Benjamin Briggs, Director, Preservation Greensboro, High Point, NC [2012]
Evie Cottam, Film Producer, High Point, NC [2014]
Paul Siceloff, Marketing and Accessibility Advisor, High Point, NC [2014]
Pat Plaxico, Designer, Design Community's Opportunity High Point, High Point, NC [2014]
Bill Phillips, Environmentalist and Open Space Activist, High Point, NC [2014]
Steve Hollingsworth, Owner, Green Door Wheel Works, Bicycle Advocate Liaison, High Point, NC [2013]
Zaki Khalifa, Owner-Zaki Oriental Rugs, Southwest business owner, High Point, NC [inactive, 2012]
Al Heggins, Director, City of High Point Human Relations Department, Greensboro, NC [inactive, 2012]

Board Liaisons

Alyce Hill, High Point City Council, Ward 3 [2014]
Pandy McCaslin, Assistant City Manager [2013]
Laren Odom, Odom & Co., CPA, Board Liaison [2012]

Neth Koonce, Attorney, Board Liaison [2012]

Jim Morgan, Attorney [2014]

Daniel Caldwell, President, Southside Neighborhood Association, Board Liaison [2012]

E.L. Shackelford, Board Liaison, Highland Mill Neighborhood Association, Board Liaison [2013]

Rev. Jeff Sypole, Pastor, Highland United Methodist Church [2013]

Tony Giles, Professional Horticulturist, High Point, NC [2012]

Jesse Day, Senior Planner, Piedmont Triad Regional Council [2014]

Cy Stober, Water Resource Manager, Piedmont Triad Regional Council [2013]

Mark Kirstner, Senior Staff, Piedmont Authority for Regional Transportation and 12-County

Regional Planning Group, Piedmont Together

Greg Venable, Senior Planner, City of High Point Metropolitan Planning Organization,

Department of Transportation [2014]

The Uptowne High Point, Inc. Board:

Jay Wagner, President

Myra Clodfelter, Secretary

Mena Parrish

Mason Garner

Chip Harris

David Reidlinger

Lisa Wheatley

Whereas, St. Mary's Episcopal Church, High Point, NC, a longtime and active congregation of over 800 members, located on North Main Street near the High Point Public Library; now completing nearly \$9 million worth of construction in this immediate area, and interested in the efforts being exerted for revitalization at the Library that benefit and unite our diverse population; and

Whereas, such efforts can create a stronger sense of community across all of the city's regions: north, south, east, and west; by creating a unique gathering place critical in providing a much needed living room for our City while continuing to serve those already utilizing the Library from all demographic groups; and

Whereas, the Vestry of St. Mary's is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life for a broad spectrum of its citizens; and

Whereas the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set for and called the Library Plaza Project; and

Whereas, this Project with its central location at the City's main public library and a significant civic structure, its existing high usage, its proposed uses that will extend the educational offerings of the Library, and the stated purpose of the Project of filling a civic void in the Center City would create an important community gathering place and green space;

Now therefore, by virtue of a majority vote of the undersigned Vestry of St. Mary's,

Be it resolved that the Vestry of St. Mary's Episcopal Church, High Point, NC enthusiastically recommends that the City Council of High Point adopt, approve, and institute actions necessary to implement Plan Number 1 for the Library Plaza Project, created by local architects Freeman & Kennett Architects, PLLC;

On this the 29th day of April 2015.

Signed by Adam Sparks, Clerk of the Vestry.

St. Mary's Episcopal Church
High Point, North Carolina

Vestry Members for 2015

Kirsten Bertschi, Sally Bulla, Andy Brehm, Fritz Falkson, Bill Fenn, Elizabeth Finch, Louise Foster, Kathi Jacobs, Michael McNamara (Junior Warden), Jeff Miller, Ken Rogers, Mark Williamson (Senior Warden)

TAB 4

RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the WASHINGTON STREET BUSINESS ASSOCIATION, which represents a significant part of the City of High Point's Washington Street area businesses striving for revitalization efforts through their actions and advocacy; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas and while also building a stronger and broader tax base; and

WHEREAS, the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned are of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned through one united voice are eager to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

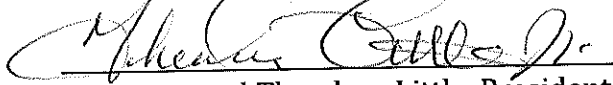
NOW THEREFORE, by virtue of an independent and majority vote of the undersigned Board of Directors,

IT IS RESOLVED THAT the WASHINGTON STREET BUSINESS ASSOCIATION enthusiastically makes the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman & Associates, Inc.; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED, ADOPTED AND RECOMMENDED ON THE DATE AND BY THE ORGANIZATION BELOW:

Washington Street Business Association



By: Reverend Theodore Little, President

Date: 04/13/, 2015

WASHINGTON STREET BUSINESS ASSOCIATION

MEMBERS OF ASSOCIATION

512 Collection
TNT Explosive Hair
Mt. Zion Baptist Church
Cre8ive Niche
Hayden Harman Foundation
Jackie's Place
Superior Foods
Community Builders
J.H. Adams Inn
We
Ifare Reform Liaison Project
DST Boutique

Officers:

Reverend Theodore Little, Co-President
Patrick Harman, Co-President
William Spencer, Vice President
Telissa Ward, Secretary
Jose Abreiu, Treasurer
Irish Spencer, Program Director
Reverend Frank Thomas, Relationship Director

RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the WASHINGTON STREET NEIGHBORHOOD ASSOCIATION, which represents a significant part of the City of High Point's Washington Street area residential community striving for revitalization efforts through their actions and advocacy; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas and while also building a stronger and broader tax base; and

WHEREAS, the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the Library Plaza Project; and

WHEREAS, the undersigned are of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828) ;
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the Library Plaza will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned through one united voice are eager to assist the City Council with its deliberations and decisions concerning the Library Plaza Project.

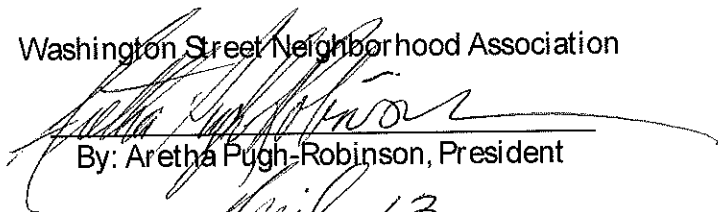
NOW THEREFORE, by virtue of an independent and majority vote of the undersigned Board of Directors,

IT IS RESOLVED THAT the WASHINGTON STREET NEIGHBORHOOD ASSOCIATION enthusiastically makes the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the Library Plaza Project, created by local architects Freeman & Associates, Inc.; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED, ADOPTED AND RECOMMENDED ON THE DATE AND BY THE ORGANIZATION BELOW:

Washington Street Neighborhood Association


By: Aretha Pugh-Robinson, President

Date: April 13, 2015



April 14, 2015

Mr. Aaron Neal Clinard:

The Washington Street Neighborhood Association Officers are as follows:

Rev. Aretha Pugh-Robinson, President

Pastor Michael A. Ellerbe, Vice-President

Dr. Patrick Harmon, Secretary

Linda McQueen, Treasurer

Dr. Mary Burdell Knight, Parliamentarian

RESOLUTION for LIBRARY PLAZA PROJECT

WHEREAS, the FIRST PRESBYTERIAN CHURCH OF HIGH POINT, which represents a long-time and active church congregation of 950 members, directly across North Main Street from the High Point Public Library; and is very interested in the efforts being exerted for revitalization efforts in the area; and

WHEREAS, the undersigned organization is an enthusiastic supporter of reasoned and transformational change in our City through proactive revitalization efforts that can unite our City into one, while improving the quality of life and as a result make it more appealing for economic development in industrial, commercial and retail arenas and while also building a stronger and broader tax base; and

WHEREAS, the undersigned have heard and recognize the recent appeal and opportunity from the City Council of High Point for input and opinion from the community on the various plans set forth and called the *Library Plaza Project*; and

WHEREAS, the undersigned are of the opinion that this Project with its central location as the City's main public library and a significant civic structure; high people traffic and visitation in the area who could utilize such a space; and the stated purposes of the Project for filling a void in the Center City by creating a community gathering place or a Center City green space, which will, when considered together, result in a unifying factor for all of the citizens of High Point and is supported in that:

- a. all of its citizens from all of its geographic areas already utilize this facility through Library visitors (387,291 in 2014) coming from the following zip codes in the numbers indicated, all as evidenced by the current library card system with total up to date cards of 107,078 from zip codes 27260 (47,600), 27261 (299), 27262 (15,813), 27263 (3,585), 27264 (14), 27265 (21,939 and Other (17,828);
- b. The nearby High Point Regional-UNC Healthcare facility has 1,822 employees, 200 medical related offices in the area and 191,000 outpatient hospital and 64,000 ER visitors annually; and
- c. 4,300 High Point University students and 1,400 employees are located just a few short blocks away.

WHEREAS, with this central location so highly utilized across all of the City's geographic Zip Codes and Wards and with the implementation of this project, the *Library Plaza* will no doubt act as a Gateway into the Uptowne area and into the transitional area of mixed use bordering the Market District; and

WHEREAS, the transformational image and reality of the project presented will surely act as an impetus for further economic development along the Main Street corridor, creating more business enterprises, including shops and restaurants, along with more tax revenues to the City's treasury; and

7-647

WHEREAS, all of the above can create a stronger sense of community along all of the city's boundaries north, south, east and west; by creating that special gathering place, so critical in providing a much needed "living room" for our City, while serving those already utilizing the Library who are young and old, wealthy and poor, from all nationalities and skin color;

AND WHEREAS, the undersigned through one united voice are eager to assist the City Council with its deliberations and decisions concerning the *Library Plaza Project*.

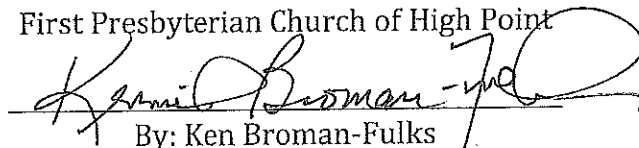
NOW THEREFORE, by virtue of an independent and majority vote of the undersigned governing board entitled the "Session", made up of 30 ruling elders elected by the congregation;

IT IS RESOLVED THAT the FIRST PRESBYTERIAN CHURCH OF HIGH POINT, with prayer and spiritual reflection on the welfare of our community, enthusiastically makes the following RECOMMENDATION by encouraging the High Point City Council for its bold and transformational change through:

1. Adopting, approving and instituting the actions necessary to implement Plan Number 1 for the *Library Plaza Project*, created by local architects Freeman & Associates, Inc.; and
2. Utilizing the existing two-thirds (2/3's) bond funds to complete the project.

RESPECTFULLY PRESENTED TO THE CITY COUNCIL OF HIGH POINT AND APPROVED,
ADOPTED AND RECOMMENDED ON THE DATE AND BY THE ORGANIZATION BELOW:

First Presbyterian Church of High Point



By: Ken Broman-Fulks

Senior Minister and Moderator of the Ruling Elders of the Session

Date: April 20, 2015

FIRST PRESBYTERIAN CHURCH
Elders: Class Ending 2015

Name

Teresa Bretzmann

Elders

Elder

2015

Name

Elizabeth "Lisa" Cooper

Elders

Elder

2015

Name

Hayes Dallas

Elders

Elder

2015

Name

Mary Glover Fraley

Elders

Elder

2015

Name

Leigh Anne Kasias

Elders

Elder

2015

Name

Beverly Morrow

Elders

Elder

2015

Name

Phyllis Robbins

Elders

Elder

2015

Name

Lyvonne Lindsay Ruth

Elders

Elder

2015

Name

Richard Rowland

Elders

Elder

2015

Name

William Paul Traywick, Jr

Elders

Elder

2015

FIRST PRESBYTERIAN CHURCH
Elders: Class Ending 2016

Name
Dick Becker
Elders

Elder

2016

Name
Sally Farrar
Elders

Elder

2016

Name
Karen Icenhour
Elders

Elder

2016

Name
Sara Kelly
Elders

Elder

2016

Name
Earl Haskins

Elder

2016

Name
Diane Spencer
Elders

Elder

2016

Name
William Newman
Elders

Elder

2016

Name
Bill Smith
Elders

Elder

2016

Name
Mimi Williams
Elders

Elder

2016

Name
Leigh Wetherington
Elders

Elder

2016

FIRST PRESBYTERIAN CHURCH
Elders: Class Ending 2017

Name

Preston Brittain

Elders

Elder

2017

Name

Lyn Chandler

Elders

Elder

2017

Name

Judy Deal

Elders

Elder

2017

Name

Doyle Early

Elders

Elder

2017

Name

Andrew Halcomb

Elder

2017

Name

Lynne Ledford

Elders

Elder

2017

Name

Daniel Lewis

Elders

Elder

2017

Name

Tricia Mendenhall

Elders

Elder

2017

Name

Todd Roberson

Elders

Elder

2017

Name

Kathy Rush

Elders

Elder

2017

COMMUNITY HOUSING AND NEIGHBORHOOD DEVELOPMENT COMMITTEE

Chaired by Council Member Golden

April 7, 2015 – 10:00 a.m.

3rd Floor Lobby Conference Room (Fish Bowl)

MINUTES

Present:

Council Member Jeff Golden, Chairman

Committee Members: Jason Ewing and Chris Williams

Absent:

Committee Member Latimer Alexander

Also Present:

Council Member C. Davis

Staff Present:

Randy McCaslin, Assistant City Manager; Joanne Carlyle, City Attorney; Mike McNair, Director of Community Development; Michelle McNair, Community Resource Manager; Richard Fuqua, Affordable Housing Manager; Beth Workman, Community Development; Jeron Hollis, Communications Officer; Tom Vincent, Deputy City Clerk; Lisa Vierling, City Clerk

Others Present:

Jim Summey, High Point Community Against Violence; Susan Wood, Habitat for Humanity; Carl Vierling, Open Door Ministries; Robert Horton, i-Care Alliance; Chad Keever, Mark Sante and Antoine Curtis, Program Participants- High Point Community Against Violence Construction Training Partnership Program; Grace Hall and Felicia Jones, Gilwood North Apartments

Media Present:

Pat Kimbrough, *High Point Enterprise*

AGENDA ITEMS

1) Report on High Point Community Against Violence Construction Training Partnership Program

Richard Fuqua, Affordable Housing Manager, explained that this program has been in existence since 1995 and the City of High Point has participated for the last two years. He said the program is a partnership between the N.C. Home Builders Association (NCHBA), the N.C.

Housing Finance Agency (NCHFA) and units of local government. The local partners are High Point Community Against Violence (HPCAV) and Habitat for Humanity. The NCHBA provides training expertise and administration, NCHFA provides \$65,000 for “hard costs” for the City, and the City of High Point provides \$65,000 for training expenses. Mr. Fuqua said this is an eight week pre-apprenticeship program to train individuals in the construction trade. He pointed that 28 students have gone through the program. Thirteen homes have been rehabilitated by the students and there are four Habitat homes that the students are assisting on. Mr. Fuqua said the program has been successful and they hope to continue to get support from the City of High Point. Mike McNair, Director of Community Development, pointed the students are getting paid during their apprenticeship. Council Member C. Davis asked how much they were paid. Mr. Fuqua said it average between \$9 and \$10 an hour.

Jim Summey, Director of High Point Community Against Violence, noted that he was filling in. Ed Kimsey is the actual trainer for this program but was not able to attend the meeting. Mr. Summey pointed this is an opportunity for people who like to go forward in life in a positive way. Chad Keever, one of the trainees, said he had been in the program for approximately eight months. He said that Mr. Kimsey is an excellent trainer. Mr. Keever noted it has been an excellent learning experience and has taught him life skills. He said he was happy for the opportunity to work and give something back to the City. Mark Sante said since he was an ex-offender doors of opportunity had been shut in his face. He said going through this program has helped him, challenged him and been an opportunity to grow as a person. Mr. Sante noted he had seen these people’s life change when they come in and rehabilitate their houses. Committee Member Ewing asked if there was job placement assistance for the people who go through the program. Mr. Fuqua said that is a part of what the NCHBA does. Mr. McNair pointed this was probably the only program in the state where the trainees are utilized to do real work. Mr. Summey said some of the program participants have gone and become employed. Committee Member Williams asked if they had reached out to the Furniture Market for employment opportunities.

Susan Wood, Habitat for Humanity Director, said it has been a wonderful experience to see the program grow. Ms. Wood introduced Antoine Curtis, a participant in the program, who has been working with Habitat since February and doing a wonderful job. She noted the participants are not only learning construction skills but are interacting with people from throughout the community. Mr. Curtis emphasized this was not a hand-holding program. Participants get hard skills and soft skills to make them able to continue in their field. He praised the program and said it was a win-win situation. Ms. Wood said they were focused on their apprentices moving through the program, helped them with resumes and put them in contact with builders. She acknowledged the program would not be a success with their partners. Council Member C. Davis pointed out all the benefits of the program stayed in the City of High Point.

2) Discussion of the 2015-16 Action Plan

Mike McNair, Director of Community Development, said the 2015-2019 Consolidated Plan and the 2015-2016 Action Plans were requirements of the Department of Housing and Urban Development (HUD). The Department has a final draft and will be making a presentation to the City Council. He pointed out part of putting the Consolidated Plan together was a Needs Assessment and a Market Analysis. Mr. McNair noted that affordable housing is a big need in the City of High Point. There are a limited number of rental units that are three bedroom or larger and the housing stock is fairly old. He said the City of High Point is making progress with the chronically homeless. Community Development needs include services for youth and seniors, transportation, employment services and help for the limited English speaking population. Mr. McNair said a big concern was the rehabilitation and demolition of blighted properties. Priorities are to expand the affordable housing supply, expand home ownership opportunities, decrease homelessness, code enforcement and neighborhood cleanup, and Core City revitalization. He noted the existence of a Neighborhood Revitalization Strategy Area (NRSA). Mr. McNair said the City of High Point has one of these areas and within that area HUD allows the City to relax some of Community Development Block Grant (CDBG) requirements. For example, the City could plan a subdivision and instead of every home being income-eligible, 49% could be market rate and 51% could be income-eligible. Committee Chair Golden asked what the boundaries of the NRSA were. Mr. McNair said it was in the Core City and covers South Side, parts of Washington Street and Macedonia and there may be part of it in West End. Council Member C. Davis asked if Wynnefield gets denied for the Kirkwood project is that something the City could use that money on before it expires in September. Mr. McNair said it was a loan and not a grant. Mr. McNair noted that other priorities included job training, employment assistance, public services, and fair housing education and awareness.

Mr. McNair explained everything in the Action Plan has to tie back to the Consolidated Plan. The City expects to have about \$5 million. [Mr. McNair clarified that on Slide #17 the first column heading should be "HOME Program," the column in the middle should be "CDBG Program" and the column that says "Funds" should say "Other Funds."] He said the activities fall into three areas: program administration, housing and community/neighborhood development. Mr. McNair said the Citizens Advisory Committee received 11 requests for Public Service Grants. There is \$65,000 available and they received requests for \$90,000. He said they are going to approve the first ten are negotiating with the eleventh. Mr. McNair displayed and explained funding levels for Program Administration, Community & Neighborhood Development Programs and Affordable Housing Programs. He pointed out the Core City Activities money is a line item that Council specified not be spent without their direction. Council Member C. Davis asked what kind of activities that money could be used for. Mr. McNair said it had to have a low to moderate income benefit. Committee Member Ewing said it could be used for Economic Development as long as it is creating a job for that population for at least one year. Ms. Davis asked if the funds could be used for a community park. Mr. McNair said it would depend where it was located and it would have to be in a low to moderate income area. Council Member C. Davis said she and others were thinking of other avenues for the youth without things to do and utilize some funds to create a venue for them. Mr. McNair said these were things the Council could consider as they go through the budget process. Mr. McNair said the Department was expecting to realize approximately \$470,000 in program income from houses that the City build that they expect to sell in the upcoming year. This comes from foreclosed properties the City purchased, repaired and resold. The properties were at various locations in North High Point.

Mr. McNair said the Kirkwood Properties Development would come before Council at the April 13 meeting. Felicia Jones, a citizen, expressed concern about the traffic and had other questions about the location of the project. Mr. McNair said those issues would be addressed by the Technical Review Committee. Committee Member Ewing pointed out there was a Public Hearing about this development on April 13. Committee Chair Golden said other sites had been considered but the Kirkwood site met all the criteria.

Mr. McNair explained several upcoming Neighborhood Stabilization Projects including the bridge over Richland Creek at the Southside Recreation Center, the Edible Greenway and traffic calming on North Hoskins Street. He said there would be a Public Hearing on the Consolidated Plan on April 13 and the plan will be submitted to HUD on May 15.

3) Report on the Volunteer Income Tax Assistance Program

Michelle McNair, Community Resource Manager, gave an overview of the Community and Neighborhood Development Division. She said the Division is designed to help improve the quality of life within the City's neighborhoods. She noted the center had 2,118 visitors last year.

Ms. McNair said the Volunteer Income Tax Assistance Program helps low to moderate income individuals get their income taxes done for free. She said there are three different locations for this service that are open five days a week. The taxes are done by volunteers from High Point University, Guilford Technical Community College and other local universities. Ms. McNair said the program has been going for nine years and in that time they have done over 3,300 tax returns and brought back over \$3.9 million in Federal refunds to residents of the City. She shared statistics of the program from the last nine years.

4) Report on Low Income Energy Assistance Program

Carl Vierling, of Open Door Ministries, said his organization contracts with the Department of Social Services (DSS) to administer the Low Income Energy Assistance Program (LIEAP). The program is based for the first thirty days on age and disability, for the next two to three months it is based on income. They processed almost 3,000 people and issued \$725,000 in payments. He noted the majority of that money stays in the City of High Point with the City utilities. Mr. Vierling said they were also able to refer clients to other programs in the area for assistance with rent or food. He said the program was very effective and went extremely well.

6) Report on Harmony House

Michelle McNair, Community Resource Manager, said the Harmony House Program is funded by the Department of Justice and is partnered with the Family Services of the Piedmont. She explained the program provides a facility where there can be supervised visitation and supervised exchange for families who are experiencing domestic violence, child abuse, sexual assault, and teen dating issues. The City applied for a grant to continue this program next year. Ms. McNair shared statistics concerning the number of visitations and safe exchanges.

7) Report on Possible Activities to Improve Access to Food

Robert Horton, President of the i-Care Alliance, said he had been studying the problem of food deserts and hunger. He noted it became painfully aware to him that poverty and economics were driving hunger and unfortunately the elderly and the children are the ones suffering. He pointed out people just don't have access to fresh meat, produce, etc... and was a firm believer that everyone should have access to healthy food. He felt one way to solve the food desert problem was to use mobile trucks to get healthy foods to the low-income neighborhoods. He informed the Committee that he is working on his first location on E. Green (the old Kerr Drug) and is looking at this location as a mobile distribution center as well. He is proposing a second site located at 502 Town Centre Drive and plans to turn that site into a super center in six months. He explained the beauty of his proposal is that it helps to bring profits back to the city and he proposes that they will put .80 cents of every dollar back in the community from what they sell. He would also like to work with health and nutritionists to educate and give guidance too. Mr. Horton noted that a big advantage for him is that he only needs a parking lot to do what he is proposing and he hopes to get the community involved.

A discussion on farming and growing produce followed and he pointed out many farmers have now aged out. He explained that he is leasing a farm down east for five years with a 5-year renewal and he plans to plant high yield, medium, and low yield products. He stated he is looking to have the community buy into it by having groups taking care of the gardens and noted his goal was to provide avenues for jobs, retirement revenue, savings accounts, etc...

Council Member C. Davis asked about start-up money for his company and Mr. Horton noted that he has provided 90% with four others contributing the remaining portion. Mr. Horton shared his business cards and contact information 336-259-9250.

8) Dog Tethering

City Attorney JoAnne Carlyle asked Council if they wanted to look at doing something more restrictive than Guilford County. Council Member C. Davis stated she would like to see what the County has before making that decision. Ms. Carlyle advised she would send Council a copy of the city's ordinance to Council, as well as Guilford County's.

Report on CPLI (Community Progress Leadership Institute)

Note: The Power Point Presentation will be attached as a permanent part of these proceedings, which provides additional details regarding the Institute.

Mike McNair, Director of Community Development &, explained that the City of High Point was invited to participate in the Community Progress Leadership Institute held at Harvard University March 17-20, 2015. The theme for this conference was “Vacant Spaces into Vibrant Places.” Seven cities from three states participated: Missouri (St. Louis, Kansas City; Massachusetts (Brockton, Fitchburg, Lawrence; and North Carolina (Greensboro, High Point). Representing High Point were: Council Member Jeff Golden; City Attorney JoAnne Carlyle; City Manager Greg Demko; Michael McNair, Director of Community Development & Housing; Bill McNeill; and Dorothy Darr, Executive Director- Southwest Renewal. A School of Government official was also part of the delegation. Topic areas included:

- *Adaptive Leadership*
- *Strategic Code Enforcement*
- *Land Banking*
- *Data and Markets*
- *Property Tax Systems*

Mr. McNair reported on the many points of emphasis the group focused on during this session. Some of the select tools identified as appropriate for neighborhood conditions were: delinquent tax liens; strategic code enforcement; demolition; land banking; receivership; and infrastructure improvements. He then identified the following tools High Point already has in its “tool kit” that can used:

- *Code enforcement*
- *City-owned land (land banking)*
- *Infrastructure (sidewalks, lighting, parks and greenways, storm water, solid waste)*
- *Zoning and development standards*

Mr. McNair noted that while the city has these tools available, some of these tools need sharpening and skillful, coordinated use for effectiveness. He then shared some maps. One of these maps identified a large block group containing 71 properties in High Point that contained one City-owned residential; 61 with liens; 3 demolitions; and 6 securings.

Mr. McNair outlined the next steps the City needs to do in the process:

- *Convene a City staff team*
- *Create a private/non-profit task force*
- *Gather and analyze most recent data*
- *Map severity by neighborhood*
- *Attend May 19-21 conference in Detroit entitled “Beyond Blight-Building a Bold Movement”*

In closing, Council Member C. Davis stated she would like to see the City take advantage of what was learned at this conference as soon as possible. Mr. McNair offered to send the link to

the webpage and stressed that it would be necessary to assemble a group from the City within the next two weeks.

There being no further business to discuss, the meeting adjourned at 12:05 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Jeffrey Golden, Chairman

Attest:

Thomas Vincent, Deputy City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Ordinance to Demolish – 825 Willow Place

From: Lee Burnette, Planning & Development
Director

Meeting Date: May 4, 2015

Public Hearing: No

Advertising Date:

Advertised By:

Attachments: A. Staff report
B. Ordinance to Demolish

PURPOSE:

A request by Planning and Development – Inspection Services for the adoption of an ordinance to demolish the single family dwelling located at 825 Willow Place.

BACKGROUND:

Staff report is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends the adoption of the requested ordinance to demolish this single family dwelling.

PENDING ACTION:

The ordinance becomes effective 30 days from the adoption date. If there has been no action by the property owner by the effective date of the ordinance, then asbestos testing and the demolition bid process will begin and the structure will be removed by the City. After City demolition, the property owner is billed for the cost. If the bill is unpaid, then the City places a lien on the property.

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Demolish

**PROPERTY
ADDRESS:**

825 Willow Place

OWNER:

Frank Payne and Sherry Payne

**FIRST
INSPECTION:**
8-21-2014

Summary of Major Violations:

*Extensive fire damage to the structure including:

- fire damaged roof system
- fire damaged heating system
- fire damaged electrical system
- fire damaged interior and exterior walls
- fire damaged floor system

**HEARING
RESULTS:**
9-3-2014

The owner did not appear for the hearing. During the hearing, the following findings of fact were established. There are numerous violations of the Minimum Housing Code. There are structural violations due to extensive fire damage creating an unsafe dwelling. The dwelling is currently uninhabitable due to the extensive fire damage. In its present state, necessary repairs to the dwelling exceed 50% of the current tax value. The Guilford County Tax value of the dwelling is \$41,100.00. The repair estimate is \$47,800.00

**ORDER(S)
ISSUED:**
7-3-2014

Order to Repair or Demolish
Compliance Date: 12-3-2014

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no permits issued and repairs have not started.

EXTENSIONS:

None requested

**CURRENT
STATUS:**
3-25-2015

Conditions still exist.

AN ORDINANCE REQUIRING THE INSPECTOR OF THE CITY OF HIGH POINT TO DEMOLISH CERTAIN PROPERTY PURSUANT TO ARTICLE 19 OF THE GENERAL STATUTES OF NORTH CAROLINA; AND, TITLE 9, CHAPTER 11, ARTICLE E, OF THE MINIMUM HOUSING CODE OF THE CITY OF HIGH POINT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT:

SECTION 1: That the City Council of the City of High Point finds as a fact that the following described property has been ordered to be demolished, and it further finds as a fact that the owner has been ordered to demolish said building at his expense and said Owner has failed to comply with said order.

SECTION 2: That the Inspector of the City of High Point is hereby authorized and directed to proceed with the demolition of the following described building in accordance with Code of Ordinances and Article 19 of Chapter 160A of the General Statutes of North Carolina.

PROPERTY LOCATION

825 Willow Place
High Point, NC

OWNER (S)

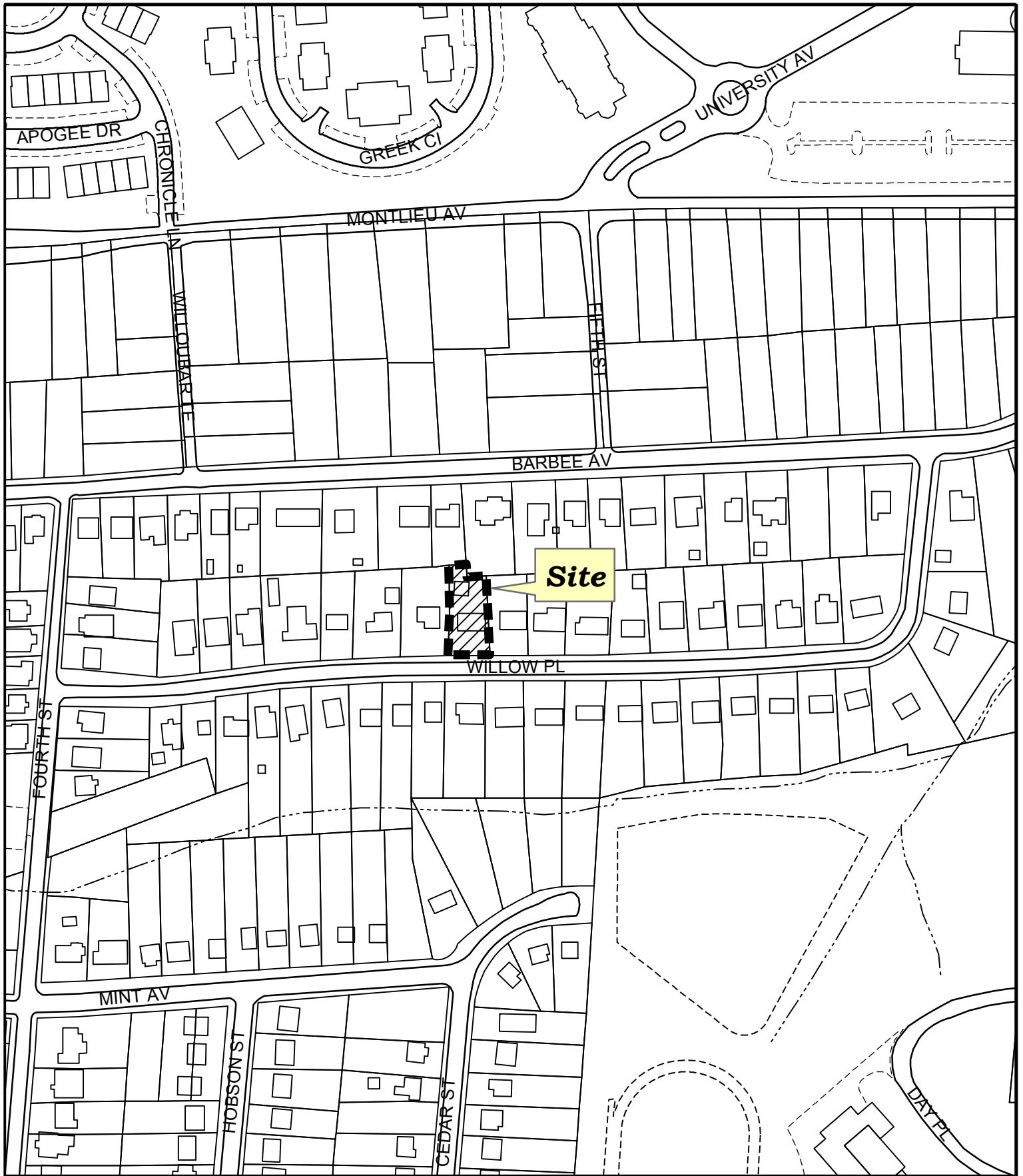
Frank P. Payne
2502 Riverside Pkwy # 938
Grand Prairie, TX 75050

SECTION 3: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: That this ordinance shall become effective from and after its passage as by Law provided.

Adopted by City Council,
This the 4th day of May, 2015

Lisa B. Vierling, City Clerk



825 Willow Place

Ordinance to Demolish



Location of subject property

**Planning and Development
Department**

City of High Point

Date: April 6, 2015



Scale: 1"=200'

y:/ba-pz/Inspections/
ord-demo.mxd



825 Willow Place



825 Willow Place

CITY OF HIGH POINT

AGENDA ITEM



Title: Appointment – Citizens Advisory Council – Steve Hollingsworth

From: Lisa Vierling, City Clerk

Meeting Date: May 4, 2015

Public Hearing: N/A

**Advertising Date /
Advertised By:**

Attachments: Application to Serve – Steve Hollingsworth

PURPOSE:

To appoint Steve Hollingsworth to the Citizens Advisory Council

BACKGROUND:

Council Member Alyce Hill is recommending the appointment of Steve Hollingsworth to the Citizens Advisory Council as her Ward 3 appointment. Mr. Hollingsworth will replace Jeff Sypole who has resigned. This appointment will be effective immediately and will expire May 31, 2016.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

Council is requested to approve the appointment of Steve Hollingsworth to the Citizens Advisory Council (CAC). Appointment effective immediately and will expire May 31, 2016.

High Point, North Carolina

Submit Date: Apr 28, 2015

Application for Appointment to Boards and Commissions

Status: submitted

Profile

All appointments to City boards and commissions are made by the Mayor and City Council and are not limited to those persons who fill out applications.

Steve

First Name

Hollingsworth

Last Name

greendoorwheelworks@gmail.com

Email Address

2205 West English Road

Street Address

Suite or Apt

High Point

City

NC

State

27262

Postal Code

Within High Point Corporate Limits

Please select your residency status.

Home: (336) 886-5430

Primary Phone

Home: (336) 202-8232

Alternate Phone

Self Employed

Employer

Which Boards would you like to apply for?

Citizens Advisory Council

3

Ward you reside in?

Interests & Experiences

Please tell us about yourself and why you want to serve.

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

I own a business in Ward 3. I am interested in empowering the people in my area. It is important to me to see my area be restored. I have been involved with transportation advocacy, food advocacy and have served with

the Southwest Renewal Foundation

Upload a Resume

Have you participated in the City Government 101 Course?

☐ Yes ☒ No

If yes, please list the year in which you participated
in the Government 101 Course:

Have you participated in Leadership High Point?

☐ Yes ☒ No

If yes, please list the year in which you participated
in Leadership High Point:

Male

Gender

Applications will be retained and active for a two-year period

CINDY DUNCAN-SMITH

From: TOM VINCENT
Sent: Wednesday, April 29, 2015 11:09 AM
To: CINDY DUNCAN-SMITH
Cc: LISA VIERLING
Subject: FW: Boards and Commissions Applications

Tom Vincent



CITY OF HIGH POINT
Deputy City Clerk

211 S Hamilton, Room 320 | High Point, NC 27260
336.883.3690 | fax: 336.822.7248
tom.vincent@highpointnc.gov | www.highpointnc.gov

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Please be aware that e-mail and attachments sent to and from this address are subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: ALYCE HILL
Sent: Wednesday, April 29, 2015 10:47 AM
To: TOM VINCENT
Cc: JEFFREY GOLDEN; BILL BENCINI JR
Subject: Re: Boards and Commissions Applications

Thank you, Tom. I would like to put forward Steve Hollingsworth to fill the vacancy left by Jeff Sypole as the Ward 3 appointment to the CAC. Is it possible to get that on the agenda for Monday night?

Thanks.

Alyce

Sent from my iPhone

**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
TO ESTABLISH THE PIEDMONT TRIAD MOBILITY
MANAGEMENT CALL CENTER**

WHEREAS, pursuant to the provisions of Section 160A, Article 20 of the General Statutes of North Carolina, the City of High Point ("City") is authorized to enter into agreements with any unit of local government in the state in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right; and

WHEREAS, Piedmont Authority for Regional Transportation ("PART") was created pursuant to the Regional Public Transportation Authority Act, North Carolina General Statutes Chapter 160A, Article 27 (the "Act") by resolutions of the governing boards of the municipalities of Burlington, Greensboro, High Point and Winston-Salem, and as chartered by the Secretary of State on July 17th, 1998; and

WHEREAS, the City and PART desire to establish a Regional Mobility Management Call Center for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operations and services; and

WHEREAS, pursuant to N.C.G.S. Chapter 160A-461, in order to formalize those relationships, the City and PART will need to enter into an Interlocal Agreement which shall be ratified by resolution of the governing board.

THEREFORE, BE IT RESOLVED by the High Point City Council, North Carolina hereby approves the Interlocal Agreement to allow for the establishment of a Call Center which will provide an efficient public transportation service for the purpose of receiving and handling telephone inquiries and calls regarding their respective fixed route bus systems operation and services, and that this resolution ratifies the interlocal cooperation between the City and PART and is hereby spread upon the minutes of the City of High Point.

Adopted this 4th day of May, 2015.



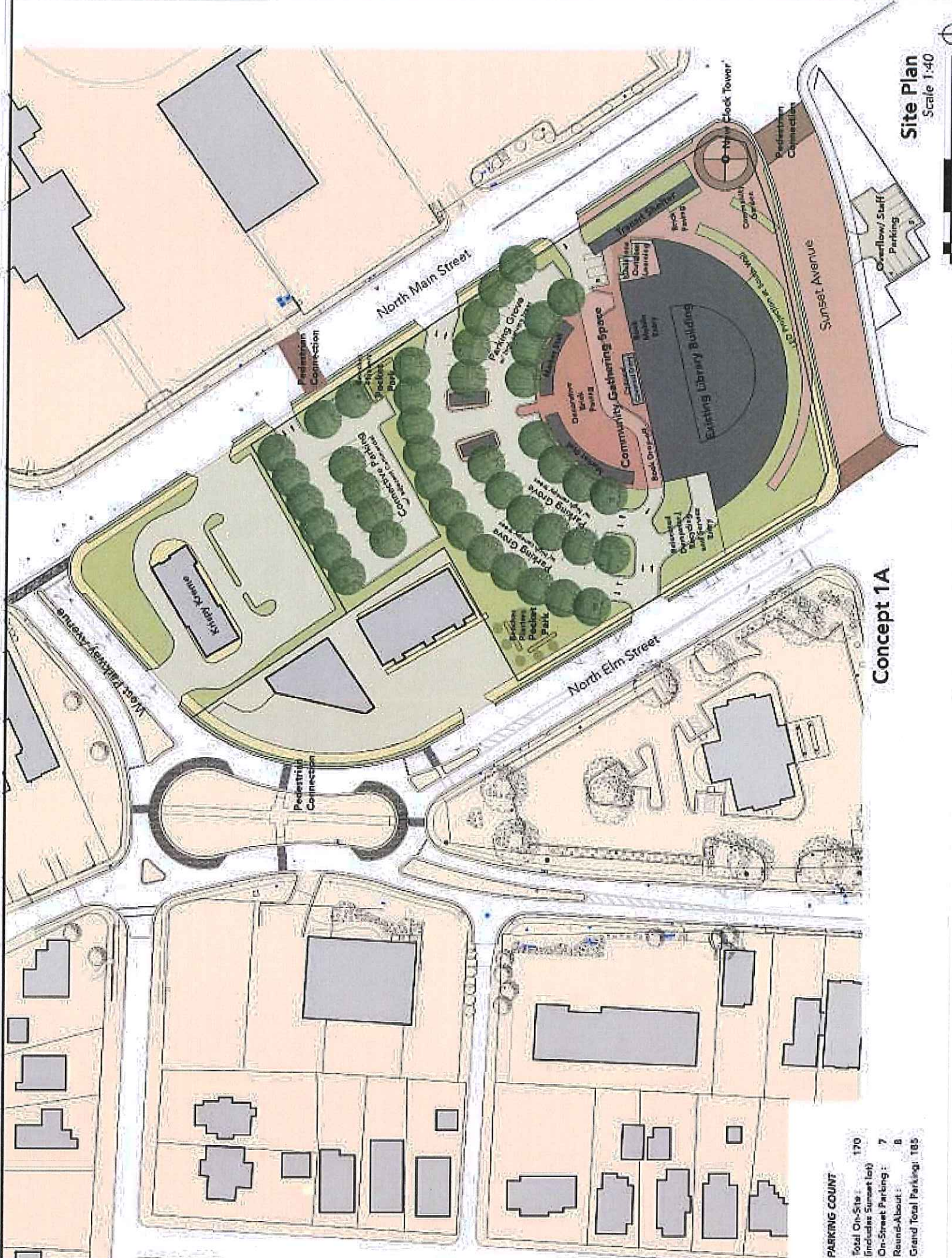
William S. Bencini, Jr., Mayor



ATTEST:



Lisa B. Vierling
High Point City Clerk



Site Plan

Scale 1:40

Concept 1A

PARKING COUNT

Total On-Site:	170
Includes Sunset lot:	
On-Street Parking:	7
Round-About:	8
Grand Total Parking:	185

**HIGH POINT CITY COUNCIL
REGULAR MEETING
April 13, 2015 – 5:30 P.M.
COUNCIL CHAMBERS – HIGH POINT MUNICIPAL BUILDING**

MINUTES

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

Mayor Bencini called the meeting to order and asked for a moment of silence; the Pledge of Allegiance followed.

Upon call of the roll, the following Council Members were present.

Mayor William S. Bencini, Jr., Mayor Pro Tem James C. Davis; and Council Members Cynthia Y. Davis (At-Large); Latimer Alexander (At-Large); Jeffrey Golden (Ward 1); Christopher Williams (Ward 2); Alyce Hill (Ward 3); Jay Wagner (Ward 4); and Jason Ewing (Ward 6).

RECOGNITIONS / AWARDS

150102 VITA Presentations

On Monday, April 13th, presentations will be made to volunteers who participated in the VITA (Volunteer Income Tax Assistance) program.

Michelle McNair, Community Resource Manager, said over the last nine years this program has brought federal refunds back to the City of High Point equaling \$3.9 million. Ms. McNair thanked the program's partners and VITA Coordinator Alisha Doulen read a letter of thanks from the IRS. Ms. Doulen recognized and presented certificates to the following partners: Anthony Satterfield, Greensboro Technical Community College; Kayla Quinn, High Point University; and Amy Hudson and Dell McCormick, Macedonia Family Resource Center. Ms. Doulen recognized three special volunteers Charrisse Jones, Leah Hyatt and Jerry Mingo. The following volunteers were recognized but not present: Phoung Nguyen; Natalie Bolick; Maggie Seward; Samantha Evans; Breena Aube; Michelle Barna; Christina Drake; Laura Sanfilippo; Kevin Poplawski; Jonathan Yavorsky; David Holmes; Antonio Ronga; Steven Kraus; Jenna Clarke; Will Adams; Taylor Niss; Amanda Goodwin; Eric Medore; Patricia Greenwood; Erin Flynn; Jose Rios; and Nick Lyons.

150103 Recognition - Service on the High Point Firefighter's Relief Fund Board

Chief Tommy Reid will be in attendance to present a plaque to Ken Brewer recognizing him for his 20 years of service on the High Point Firefighter's Relief Fund Board.

Tommy Reid, High Point Fire Chief, recognized and thanked Ken Brewer who has served for twenty years on the High Point Firefighter's Relief Fund Board. Chief Reid presented Mr. Brewer with a plaque and thanked for his years of service to the City.

150157 Recognition - Mayor Pro Tem James C. Davis

Mayor Pro Tem Davis was recognized for his service as Mayor for the time period of September 15, 2014 through December 8, 2014.

Mayor Pro Tem James C. Davis was recognized for his service as Mayor for the time period of September 15, 2014 to December 8, 2014. He was appointed by the City Council on September 15, 2014 as a result of the resignation of former Mayor Bernita Sims. Mayor Bencini presented him with a Key to the City for his service as Mayor during this time.

CONSENT AGENDA ITEMS

FINANCE COMMITTEE - Mayor Pro Tem Davis, Chair

150104 Ward Water Tank Replacement - Property Acquisition

Council is requested to authorize the City Attorney's office to proceed with the purchase of property located at 1329 Potts Avenue in the amount of \$75,000 for the construction of an elevated water tank to replace the existing Ward Tank located at 1702 Bradley Place.

Authorized the City Attorney's office to proceed with the purchase of property located at 1329 Potts Avenue in the amount of \$75,000 for the construction of an elevated water tank to replace the existing Ward Tank located at 1702 Bradley Place.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that this property acquisition be approved. The motion PASSED by a 9 - 0 unanimous vote.

150105 Contract - Alum Sludge Dewatering - Ward Water Treatment Plant

Council is requested to approve contract to American Process Group, Inc. in the amount of \$1,086,468.00 for the dewatering of the lagoons at the Ward Water Treatment Plant.

Approved the contract to American Process Group, Inc. in the amount of \$1,086,468.00 for the dewatering of the lagoons at the Ward Water Treatment Plant.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that this contract be approved. The motion PASSED by a 9 - 0 unanimous vote.

150106 Contract Renewal - Carolina Meter and Supply

Council is requested to approve contract to the Carolina Meter and Supply in the amount of \$244,000.00 for the purchase of new water meters.

Approved renewal of the contract to the Carolina Meter and Supply in the amount of \$244,000.00 for the purchase of new water meters.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that this contract be approved. The motion PASSED by a 9 - 0 unanimous vote.

150107 Contract - SECOA - Rigging for the High Point Theatre

Council is requested to approve a contract in the amount of \$263,109.00 to SECOA for new rigging at the High Point Theatre.

Approved a contract in the amount of \$263,109.00 to SECOA for new rigging at the High Point Theatre.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that this contract be approved. The motion PASSED by a 9 - 0 unanimous vote.

150108 Contract - High Point Theatre/IMC - HVAC

Council is requested to approve an amendment to the original lease between the High Point Theatre and the International Market Centers to standardize the HVAC expenses for the theatre to allow for a consistent budgeting.

Approved an amendment to the original lease between the High Point Theatre and the International Market Centers to standardize the HVAC expenses for the theatre to allow for a consistent budgeting.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that this contract be approved. The motion PASSED by a 9 - 0 unanimous vote.

150109 Transit Operating and Capital Grant Application - Establish Public Hearing Date

Council is requested to establish the date of Monday May 18, 2015 for the purpose of receiving public comments on the filing of the FY 2016 FTA Section 5307 operating, capital and planning grant application for High Point Transit and the Thomasville portion of Davison County Transportation System.

Established the date of Monday May 18, 2015 for the purpose of receiving public comments on the filing of the FY 2016 FTA Section 5307 operating, capital and planning grant application for High Point Transit and the Thomasville portion of Davison County Transportation System.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, to establish Monday, May 18th as the date and time to receive public comments on the filing of the FY 2016 FTA Section 5307 grant application for High Point Transit and the Thomasville portion of the Davidson County Transit System. The motion PASSED by a 9 - 0 unanimous vote.

150110 Agreement - Local Government Retirement System

Council is requested to authorize the City Manager to approve an Engagement Letter for the examination and testing of participant data and related payroll records with the Cherry Bekaert LLP in the amount of \$5,000.00.

Authorized the City Manager to approve an Engagement Letter for the examination and testing of participant data and related payroll records with the Cherry Bekaert LLP in the amount of \$5,000.00.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that this agreement be approved. The motion PASSED by a 9 - 0 unanimous vote.

150111 FY 2014-2015 Financial and Compliance Audit Contract

Council is requested to approve a Contract to Audit Accounts and related engagement letter with Cherry Bekaert LLP for the completion of financial and compliance audit services for the fiscal year July 1, 2014 - June 30, 2015 in the amount of \$63,000.00.

Approved a Contract to Audit Accounts and related engagement letter with Cherry Bekaert LLP for the completion of financial and compliance audit services for the fiscal year July 1, 2014 - June 30, 2015 in the amount of \$63,000.00.

A motion was made by Mayor Pro Tem J. Davis, seconded by Council Member C. Davis, that the FY 2014-2015 Financial and Compliance Audit Contract between the City of High Point and Cherry Bekaert LLP be approved. The motion PASSED by a 9 - 0 unanimous vote.

REGULAR AGENDA ITEMS

COMMUNITY HOUSING & NEIGHBORHOOD DEVELOPMENT COMMITTEE - Council Member Golden, Chair

150112 Ordinance to Demolish - 900 Brentwood Terrace

Council is requested to adopt an ordinance requiring the inspector to demolish the structure located at 900 Brentwood Terrace belonging to Derrick A. Knight.

Katherine Bossi, Code Enforcement Supervisor, said a fire occurred at this property on April 29, 2014. The Department conducted their first inspection on May 14. She noted there was heavy structural damage and damage to the heating, electrical and plumbing systems. There was a staff hearing on July 2, 2014 and the owner did appear at the hearing. Ms. Bossi advised the repairs were estimated at \$38,450 and the tax value was \$9,900, which exceeds 50% of the tax value for estimated repairs. The Council had issued an order to repair or demolish to the owner with a compliance date of October 2, 2014. There has been no attempt by the owner to do anything with the property so the City is requesting the ordinance to demolish.

There was no one present to speak on this matter.

Adopted an ordinance requiring the inspector to demolish the structure located at 900 Brentwood Terrace

A motion was made by Council Member Golden, seconded by Council Member Hill, that this Ordinance be adopted. The motion PASSED by a 9 - 0 unanimous vote.

Ordinance No. 7133/15-16

Introduced 4/13/2015; Adopted 4/13/2015

Ordinance Book, Volume XIX, Page 16

150113

Public Hearing - Amendment of the 2014-2015 Annual Action Plan & 2010-2014 Consolidated Plan

Monday, April 13, 2015 at 5:30 p.m. is the date and time established to receive public comments on an Amendment to the 2014-2015 Annual Action Plan and the 2010-2014 Consolidated Plan and adoption of a Resolution approving the Section 108 Amendment for Kirkwood Crossing Development.

_____ Transcript: Continued Public Hearing 4/13/2015 _____

Mike McNair: Good evening Mayor and Council and City Manager. A little over a month ago, we had a public hearing to initiate the amendment of the Section 108 process so that we could proceed with the Kirkwood Crossing development. Just to quickly review....We covered this information with you at the last meeting and essentially this amendment is necessary to allow us to go forward with an additional project with our Section 108 loan authorization. HUD requires that in the course of this amendment process that we also amend our 2014-2015 Action Plan and our 5-Year Consolidated Plan so that the activity is in the plan that we submitted to them for their approval. We did have a Public Comment period from March 3rd through April 1st and we did receive one comment regarding concerns about flooding and I have someone from engineering to speak to that later.

This is the site. As you recall, it is off of Kirkwood and Parris Drive. This is the site plan of how it will be laid out. The pictures on the side there is the funding stream for the project. This is a rendering of what the project will look like. It looks very much like Addington Ridge which is underway now and I will have some pictures of that for you in a little bit. This has to do with the questions that were raised and I'll have Scott Dingus come up and speak to that. This is a map showing the floodway for that area.

Scott Dingus: What we would do is require the pre-development to equal post-development. We would require a stormwater retention pond to retain the first one-inch of run-off with most storms and the other storms could be culvert pipes, so we believe that by doing this we might actually improve the situation in most storms.

Council Member Alexander: So the development....the proposed development you believe will reduce the flooding, not increase the flooding?

Scott Dingus: Well we believe if the right type of stormwater retention device is put in-in most storms. Now in a 100-year storm you're still going to get tremendous flooding, but

you would have got tremendous flooding anyway. So we might actually be able to improve the situation.

Council Member Wagner: Is there anyway....I was looking at the site plan and I guess this is the proposed site plan. Does this....first of all, Mike, does this site plan have to come back for approval from us or is there anything....

Mike McNair: It will go to TRC for approval.

Council Member Wagner: Okay, then, it looks like, I mean the only one I've got to go by is the existing site plan that's here and it shows the retention pond alongside the creek. Maybe you can back up one and see that. It looks like the retention pond is beside the creek. It seems to me like this is an opportunity where the city might be able to partner with this developer to do something in that location that might help to alleviate some of the flooding that happens in that area. Because, I mean I understand the point of making sure that this development controls the run-off from its own impact. I mean in your opinion do you think this would be an opportunity where maybe we can do something that would catch some of the run-off from High Point Mall and from all the drainage area upstream and try to collect and control some of that flooding?

Council Member Alexander: The regional pond across the street, that's where all that goes now.

Council Member Wagner: Well I'm talking about between here and the pond. There's a fair amount of condos back there and I know that's related to the existing culverts in that area, but it would seem to me that we have an opportunity here to be able to try to alleviate some of that flooding.

Scott Dingus: You could if you wanted to, require the developer to size the pond to do that. You might could alleviate some of it.

Council Member Wagner: I don't know that he's necessarily interested in doing more than he has to do. I'm just saying that I think it could be a situation where maybe the city and the developer work together to try to create something there that might help alleviate some of that flow through the condos that are below there.

Scott Dingus: Yes, that could be done, but I'm not sure of the sizing of that device. So we'd have to look at that. We could make it so this development wouldn't cause any further problems.

Council Member Wagner: Well, I know that. I'm just wondering if this is a good opportunity for the city to help go above and beyond that.

Mayor Bencini: This looks like maybe the last chance to do exactly that.

Council Member Wagner: That's kind of what I'm thinking.

Mayor Bencini: Right, and I would suggest that if there's some way that we could have our folks jump in there and see about sizing and see what sort of impact we could have to alleviate some of that flooding before we go forward.

Council Member C. Davis: I have a question in regards to the condos that are owned along that tree way there just before you get to Northpoint Avenue where they....I've seen pictures of the water being up to the garage door of one of those homes there. How much of that is that development going to be responsible for?

Scott Dingus: They are currently in a flood zone and we believe historically that there was placement of a pipe at the crossing that was sized too small, but you can see that the flood zone runs from there to there. That's the 100-year flood. If you get that kind of storm, that's what FEMA says it will go to and it's pretty much what it does.

Council Member C. Davis: The reason for the question is I actually saw some photographs that showed a great deal of water and it even covered up where the bus stop bench is. It was underwater.

Derrick Boone: My name is Derrick Boone. I'm with the Public Services Department. There is a history here of flooding where these townhomes are dating back to when they were constructed back in the 70s, 80s, in 1977. The pipe that was put in was actually undersized, so it's been flood prone ever since. We've received numerous calls. A long history....I was just taking notes while I was back here. We actually hired an engineer to look at it. It's a private road. It's off the right-of-way and improvements were just too large to be handled under our private stormwater improvement program. So it's always come to a cost. To my knowledge, none of the houses have been flooded, but everywhere around the houses has flooded and maybe some garages as well.

Council Member Alexander: Derrick, I hear flood plain and undersized pipe. If the pipe were properly sized for a 100-year event or maybe even of a shorter duration than a 100-year event, there would still be some flooding in that area, is that correct? And when you talk about pipe size and cost, is there a ballpark number?

Derrick Boone: We had a preliminary study done and I'll have to go back and look.

Council Member Alexander: I mean is that a six figure number, a seven figure number?

Derrick Boone: I'm hesitant to say. I can let you know tomorrow when I go back and review that, but at this dates back a long time.

Mayor Bencini: Without the larger culverts, it's not going to make any difference with the flooding situation?

Derrick Boone: If you don't....if the culverts aren't replaced with larger pipes, then it doesn't really matter what you do with the retention pond?

Derrick Boone: That's where you get into modeling to figure out what the impacts of this new development would do to the downstream and I think that's what Scott was talking

about where you could size the retention ponds to treat any additional run-off in the subdivision. That's something that the engineers would have to look at.

Council Member C. Davis: And with the retention pond, the water is released slower or more gradual, is that correct? I just want to make sure that everybody out there understands.

Derrick Boone: Correct.

Mayor Bencini: Typically, Derrick, how long does it take to determine optimal sizing of the retention pond to take care of....

Derrick Boone: It depends on if you're just looking at that specific site or if you're looking at the entire basin which I think Councilman Wagner had mentioned. It depends on what size of the scope you're looking at.

Council Member Alexander: How did we fund the basin across Johnson Street there that's kind of our regional basin?

Derrick Boone: That was funded through our water consortium WRI money back in the 90s.

Council Member Alexander: So the pond that's being considered here is just required for that site.

Derrick Boone: Correct, for the new development.

Council Member Alexander: So the difference between the site and the region, I mean I don't know that we could impose that on a developer because you're talking about a regional issue and then you're still dealing with the pipe issue that's undersized too. You could get into really huge dollars for something that isn't....

Mayor Bencini:that wasn't caused by the city.

Council Member Alexander: Yeah. Well and it isn't caused by the development. If I was the developer I'd look back to the city and go you regionalized the pond across the street.

Mike McNair: I think to summarize if I can, the gentleman here said the development would not add to the situation. So what we're asking you to do tonight is you have a resolution in your packet regarding the Section 108 Amendment and we're asking you to approve that resolution and also to approve the amendment to the 2014-2015 Annual Action Plan and 2010-2014 Consolidated Plan. Before we close, let me take the opportunity to show you some pictures.

This is Addington Ridge which is a sister facility. Kirkwood Crossing has a similar design. They are well underway and expect to be completed, I believe, by the end of the month. I'm sure they'll have a ribbon cutting barbecue that all of you will be

invited to. And this is, of course, right behind Walmart, so if you have an opportunity to be in the Walmart Neighborhood store, these are sitting right behind it. And I believe you can see it's a very attractive addition to the community and would be, I think, no matter where it was situated. Of course I'm Michael McNair and you have my number if you need to reach me after tonight. If you have any questions, please don't hesitate to contact me.

Council Member C. Davis: Mike, I do have some questions that came to Council via email that I want to ask to make sure that they're asked. When were the homeowners, commercial business owners and the homeowner's association first notified of the possible project within a 10-mile radius of the proposed property? When was the first notification sent out. Do you remember.

Mike McNair: The first notification was in 2011 when that property was rezoned. That rezoning request was submitted by....I can't think remember the gentleman's name. Steve Reddinger, I believe, was his name, but I don't remember his firm. City policy, as I understand it, is to notify everyone within a 300-foot radius and state law only requires 100 feet. So that initial rezoning, those folks were contacted. The purpose of that rezoning at that time was for multi-family. The guy that brought that request forward. He didn't go forward because he couldn't get his funding together. So now that the land is rezoned, there was no additional requirement for any notification for the use that's being proposed. Now from the HUD perspective, we have a citizen participation requirement which we did with the public hearing six weeks ago and the announcements that we made and the public comment period.

Council Member C. Davis: And where were your announcements placed?

Mike McNair: They were placed in the High Point Enterprise amongst other places. I'm not sure where else they were placed, but they were....

Council Member C. Davis: On the city's website, I'm sure. Okay, the second question that was sent through email was, were the commercial business owners notified as well such as Harris Teeter who only builds their stores in market-based areas? So I would assume that...

Mike McNair: Harris Teeter is a tenant. The owner of the building....all those folks....I'm not sure who the owner is, but whoever the owner of record was in that building was notified.

Council Member C. Davis: Okay, question #3 from the individual was when and how will the flooding issue be resolved, which we just talked about, for Northpoint Estates to prevent future flooding and possible contaminated water. That cost only could be \$2,000,000 due to new water lines and the routing of those water main lines. I think you covered the flooding issue just a moment ago.

The fourth question was when and will the EPA survey be completed and the results open to the public? The neighborhoods and surrounding neighborhoods, nor the developer, Craig Stone, is totally aware of the EPA health hazards or the animal and

plant life that is surrounding the property may or may not be in danger. So the EPA survey is the question #4.

Mike McNair: There will be multiple levels of review, not only locally, but at a state level by the Department of Natural Resources. They will be involved as well as the local....

Council Member C. Davis: Okay, question #5 is really for the developer, so I'll move on to #6. Let me make sure I have all yours before I get that one. This individual says I'm told the deadline to spend federal funding is September, 2015. Why were not other neighborhoods and associations told about this money and why is the City of High Point only trying to give this particular developer these dollars? There are organizations that need the money as well as W. Green, E. Green and Brentwood. Would you like to address that?

Mike McNair: Certainly. I think the key issue is this is a loan. Otherwise, yeah, the other people would be lining up.

Council Member C. Davis: Did other people come to engage in the obtaining of these federal dollars for building, or is it well known in the community that these dollars are available? I guess is the question that the individual is asking.

Mike McNair: There have been several public hearings held by Council where we had the initial seeking of the funds for the small business loan pool. These we came back and changed that use and requested to be able to use it for multi-family development. We've had two or three public hearings in regards to that. So it's been advertised in that manner. So that intent was actually approved by Council to follow that path. So in that context, I think you can say it wasn't available to anyone else because that's what the program was set up for. That's what you approved us to do and we're following that.

Council Member C. Davis: And the \$2,000,000 loan will be paid back to the city? Is that correct?

Mike McNair: Yes, it is not a grant. It's a loan.

Council Member C. Davis: And the seventh question from this person was what other locations did the developer look at besides the land located at the corner of Hickswood and Eastchester? There is currently land available to purchase at the corner of Meredith and Leonard in High Point. Were these locations looked at?

Mike McNair: The developer did an extensive search throughout the city looking at sites. What he's looking at is he has the application requirements from the state and what he has to look at is what site will win an award. Then he has to take into account whatever input he's received from us. This was a site that seemed to meet all the requirements. It is a good location. It's close to amenities. It's close to the hospital, bus route. You name it, it's got it.

Council Member C. Davis: And those are all requirements by the federal grant itself? Correct?

Mike McNair: By the state. Tax credits.

Council Member C. Davis: Tax credit dollars?

Mike McNair: Yes.

Council Member C. Davis: The fifth question, I'm going back to, is for Wynnefield Properties. The question is previously housing projects built by this particular development or company, what were the crime mapping findings after building subsidized income based housing was put there? Is Wynnefield Properties aware of any additional crime increase in the areas in which they build their properties? I guess that's a question for Wynnefield itself, maybe. But that's the question that was asked. Do you know Mike?

Mike McNair: That has not been my experience that there's been an increase in crime. In fact, there was a study done by the state a few years ago by the General Assembly to determine what impact the developments had on the community and whether it lowered property values or increased crime and they found out that was not the case.

Council Member C. Davis: Thank you for your answers.

Chairman Jeff Golden: Anyone else here to speak for or against?

City Attorney Joanne Carlyle: Councilman Golden, I just asked if the public hearing had been officially opened or not at the beginning. It was noticed for 5:30 though, so you're fine on the time. It's just that I apologize. I've been a little under the weather and when I came in, I wasn't sure if you had opened it. If you hadn't, I would recommend that you go ahead and do that and finish with the staff reports and continue to the public.

Mayor Bencini: Can we get the public comments out of the way first?

City Attorney JoAnne Carlyle: No, you have to finish this now. That would be my recommendation since it was advertised for 5:30.

Chairman Golden: We're going to continue with the hearing on the resolution amendment for the Kirkwood properties. I'll say it again, is there anyone else who wants to speak at this time?

Craig Stone: My name is Craig Stone. I'm with Wynnefield Properties, 5614 Riverdale Road, Jamestown, NC. I am the developer for this particular property. Thank you to the Mayor, Council Members and the City Manager for allowing me to speak and address some of the questions. We will.....to answer some of your questions for Phase I, which I think is the question concerning the environmental.

Council Member C. Davis: And just so we're clear, those weren't my questions, they were questions sent to Council through email.

Craig Stone: Okay. I am not aware of any additional crime. We have a lease. If there was anything that was obtained that broke the lease, we would seek eviction, which is a little bit stronger than a single-family residence. We can proceed and do that. We also work with the police department to try to have pact housing for third shift access to our clubhouse and fitness facilities. Those things seem to work quite well in other locations that we have built a facility of this kind. But to give a little bit of color to what we're talking about tonight, I'll address one more question about the downstream flooding.

I'll point out that we are upstream from this particular flooding. We did have a meeting. I have provided a preliminary site layout that we have right now to some of the folks that had questions. We have to go through a process in order to obtain a permit. We go through the city's process and the state process in order to look at our surface water and how it is dealt with. I echo the comments that I hope, once completed all the engineers with the city and at the state will look at our particular water situation and think about it moving downstream and that the impact that we have as a development is better than the existing. Generally that's how the engineers look at it. We could not obtain a permit without going through that process, both at the local level and at the state level. So to that particular comment, those are items that are kind of fail-safe items that address that and I hope like what was commented earlier, our impact would be negligible [1:56:10] or not improving the particular situation that's there now. I've also asked for, and we've had good email dialogue back and forth for some of the original engineering reports from the community to look at for ourselves. I'm sure they'll be here shortly to take a look at just for our own cognizance in checking on what's going on in the area.

Kirkwood Crossing is an 84-unit family community. It's a 6.6 acre site. We are proposing four, three-story buildings, a clubhouse, a playground, multi-purpose room, covered picnic area, outdoor seating, exercise room, and computer center. This amounts to about a \$10,000,000 investment. I'm up here to speak quite often on this and I'm very passionate about it. We have three folks that are here today from Admiral Pointe. Our original property that we worked on recently was Admiral Pointe, and then also Addington Ridge, you saw some of the pictures from that. Debra Taylor, our manager, is here tonight. Augusta Coltrane and Mary Travers. That's a little bit of color and a little bit of a light to who the folks we proudly serve in these communities. So we do have some other folks here. I think they might be a little bit shy, but they are here tonight in support of the property. I'd like to answer that Council may have.

Chairman Golden: Any questions? Thank you, Craig. Felicia Jones....

Felicia Jones: Hi and good evening. My name is Felicia Jones and my address is P.O. Box 94, High Point. I'm here before you to speak about the proposed Kirkwood Crossing project. I wanted to comment on some of the answers that Mr. McNair had given when he was talking about the Harris Teeter and the commercial business owners. They are not tenants. They are actually owners. I wanted to clarify that. And also when Mr. Stone was speaking, he was talking about trying to clean up the sizing of the pipes for the flooding for the Northpoint Estates. That is a very costly thing and to prevent it, I don't

think a retention pond is going to do it. I think that they need to correct that totally whether it be city and the developer working together. But again, it is a proposed Kirkwood Crossing. There has not been any information given out. Mr. McNair said there were some public announcements given out from March 3rd to April 1st. That is not correct. If it has been....maybe it's been on the website. I don't know. But it has not been posted where the proposed site is for a public hearing like most public hearings are. Also when it comes to the EPA and he was talking about the proposed crossing....as far as the animal and plant life, I am concerned about that because when they unearth that property we don't really know what's up under there and what surveys are going to be done to ensure community and public safety as far as contamination of possible contaminated drinking water as well. And also, when it comes to the crimemapping.com, for the proposed properties that Wynnefield Properties has built in the past, crime has gone up. It has gone up. So you can go to crimemapping.com to verify all of this. It also talks about HUD Section 108 and it says it is about renewing entire neighborhoods. That particular neighborhood does not need to be renewed. We have 270 apartments in Raintree. You have about 150 for Gilwood North Condominiums and townhomes combined and then you have 40 townhomes for Northpoint Estates. So we have enough in that area right now to sustain. We don't need any more apartments in that area for the congestion. So I'm asking you to please vote against it because that area does not need it. If you're going to build any apartments, make them market-based and not subsidized income housing. Thank you.

Chairman Golden: Randy Davis....

Randy Davis: Mayor Bencini and Council, I'm Randy Davis. I live at 1711 Chestnut Glen Way and I'm the President of the Homeowner's Association at Gilwood North. We have a couple of concerns and as you can see some of our owners in Gilwood does not want to see this built. But after looking at it, we would like to welcome our neighbors with them, but we want to welcome good neighbors. There are some concerns that we have about that. Our buildings 224 and 222, which are adjacent to the back of the property does have some water problems. Not as bad as the other complex that we've been talking about, but we do have some water and we don't know how that's going to affect us. We are very interested in the run-off and the retention pond and will it take care of that problem.

We also have a lot of traffic coming through that area and I'd like to make a suggestion to the developer that they think about some kind of a fence that goes along the lot line to keep the people from Raintree from walking through our property and their property. Right now there's a path right through the middle of their property where they walk to the store and some kind of a fence would keep everybody in their property where they should be. That's probably a good idea.

Also.....that's all I have to say. We look forward to, if the project is approved, we hope that they have some type of a screening system for the potential tenants. We have worked hard at Gilwood to keep our property and our neighbors without having problems in that area. I think Raintree has had a bunch of problems in the past and they have changed management and ownership and worked on their problems tremendously and I think we have less problems now. But we want to make sure that it stays like that for the future.

Mayor Bencini: Thank you Mr. Davis.

Chairman Golden: David Ogren....

David Ogren: Good evening. I'm going to speak up because nobody behind the lectern can hear Mr. Mayor, if that's okay. My name is David Ogren. I live at 244-D Northpoint Avenue, which is part of Northpoint Estates that you all have been talking about. I've been a resident of High Point for 32 years. My accent is a little screwed up but don't let that bother you. I'm President of the Northpoint Estates Homeowner's Association. As you've heard, Northpoint Estates is a townhome campus adjacent to Gilwood North. All these are on the map and part of our property is adjacent to the backside of the proposed new development called Kirkwood Village. These are low-income apartment units as you noted and already discussed this evening. I'm here tonight representing our board of directors and our residents to register some concerns. I was in this chamber four years ago objecting to the proposed subsidized housing complex which was subsequently denied or killed because they couldn't get the financing and the project was dead so it became a moot point. But now the city department of Community Development & Housing is pushing for a similar project. It almost seems to our local residents like the city is determined to get some affordable housing projects, subsidized housing projects in North High Point especially next to our townhomes. And just for the record, we did not receive a notice from Mr. McNair's department or anybody about the March 2nd meeting. We were not represented here and didn't know about the meeting even though I'm an avid reader of the High Point Enterprise.

There are several homeowner residents here tonight regarding this proposal for Kirkwood Village, but I would quickly add that the main concern is the likelihood increase of the erosion and flooding of a city stormwater creek. The creek borders Parris Avenue??? On the Kirkwood Village land and then turns north towards Northpoint Estate townhomes. It's a 6.5 acre site. You saw the site plan which I received a couple of hours ago and I thank Mr. Scott for that. It's jammed. It's wall-to-wall so-to-speak for the property. With seven buildings, parking lot and back parking area are those adjacent to the flooded property area. So think about this. Think about the intersection of Main Street and Eastchester/Westchester and then go out a mile or whatever. There are two big stormwater systems that go into the creek. There's hardly a tree in that area other than this property we're talking about and our property and there certainly aren't many blades of grass. So we're very concerned about the development of this open land.

Mr. Mayor, with your permission I'd like to just bring this photo book. I'm not a techie. I don't have a powerpoint and just hand it to you. Is that okay?

Mayor Bencini: Sure.

David Ogren: The first part of the book is erosion and the second part is flooding and I appreciate the discussion about 100-year flood plains Councilman Alexander, but we'd be happy with not having a flood every year basically. So maybe there's something less than a 100-year flood plain that we can work on together as some have suggested tonight and mitigate some of this flooding. Several homeowners are here tonight. One was

planning to come and I don't believe he could come at the last minute. His SUV was lifted off the road that goes through our property, a private drive, about 18 inches last year and moved sideways. It's not a safe situation, let alone people being worried about flooding. I don't think you'd like to look out the window and see a creek coming towards your home and it repeatedly in the spring time usually gets there within a foot.

Council Member Alexander: I don't mean to interrupt, but the pipe that they keep talking about being undersized, is that....is your association the owner of that pipe?

David Ogren: I'm not a lawyer, but it's private property developed in 1977. I have the original engineering drawing. I have the studies that Mr. Scott asked for.

Council Member Alexander: But is the pipe on your land?

David Ogren: Yes, yes. There are two culverts under a roadway if you will as wide as a driveway. I've had the fire department out there, it's wide enough for a fire truck. But, yes. Two culverts.

Council Member Alexander: I know I asked Eric and Eric will get it for us, but do you remember what the cost was for right-sizing that pipe?

David Ogren: Yes, with all due respect there have been two major studies by the city which we appreciate, paid for by the city. One was a \$50,000 round number estimate to add more culvert, not to solve the 100-year flood plain, but to mitigate a lot of the flooding. And the most recent one was a \$200,000 recommendation to put in, I think they're called box culverts. So that's a wide range I understand. But those were the two projects that I've seen.

Council Member Alexander: And how many units do you have in your development?

David Ogren: Forty. Gilwood North has 172.

Council Member Alexander: Well, if it's on your property, it's a private property kind of thing. So you've got forty units.

David Ogren: When the plans were approved by the city, it was a stamp on them by the city Planning Department. I'm sure laws and regulations have changed over the years and there has been a lot more pavement put into that area over the years too, run-off. But it was approved, had an engineering stamp on it. You know in hindsight, it was inadequate for today's water run-off.

Council Member C. Davis: Have you always had flooding issues when you first moved in when the development was done in 1977? Has there always been a flood issue?

David Ogren: No. Not originally and it was rare for many years and then as Main Street developed....who was there before Home Depot?

Council Member Alexander: K-Mart.

David Ogren: Thank you. When K-mart when in, then the whole section you know IHOP, Sonic. I mean like I said there's hardly a blade of grass in that area now except for this site. It just gradually got worse. I would say that the last 15 years, it has been very severe.

Council Member C. Davis: Fifteen years of growth has caused flooding to the area that didn't use to flood?

David Ogren: When there is a heavy downpour, you know this creek can handle every day rain, it's when we get a heavy downpour which usually comes without much warning. So we're here today really as the proverbial concerned citizens. If the Kirkwood Village project is approved, we respectfully request that the city planning, engineering and environmental departments:

- Make stringent requirements of the developer to restrain water run-off into the creek and surrounding land from the development.
- We ask that any mitigating system be more than a minimum. More than a standard requirement.

We need to play it safe to handle this flooding. So it's our sincere hope that the water retention system be as extensive as possible to help reduce the odds of increasing erosion, and flooding of this creek. It's not the water from our property causing the problem. It's water from blocks away coming into two stormwater systems. But getting rid of the grass that's there and it's heavy grass land and the trees that are there, which would happen with the site development, is only going to make for more run-off. It's hard to believe that a retention pond will solve the problem, the challenge at 100%.

We look forward to working with....I've been invited to go to the Technical Review Committee. We'll be glad to show information there, to work with the city anyway that we can. Councilman Wagner had an idea. Maybe it could be a city/developer joint project. Flooding is not going to go away by having an 84-unit, seven building complex built that is now grasslands and wooded.

Mayor Pro Tem J. Davis: Mr. Ogren, if I may ask a question. So you're not opposed to the development itself—the apartments. Your concern is the run-off and what it would do to your property in the future.

David Ogren: In meeting with Mr. McNair and he explained about the zoning changes and so on....we're not here to get in the way of projects that are proposed in the city that meet all requirements. We're concerned about housing values and would like to respectfully request that Mr. McNair send us a copy of the study he said from North Carolina that says property values don't go down. We have a lot of homeowners in that area. Nor renters, homeowners and property values are already plummeted with the great recession and they really haven't come back. People know what's going on, word gets around. So, yeah, we're not enthusiastic at all about this project. It's the nature of

the project. But if it's going to go forward, we're on our hands and knees asking for relief of water run-off.

When I first saw the site plan a couple of hours ago, I went from a scream to praying. It's just hard to believe that's going to contribute to better flood control and erosion.

Mayor Pro Tem J. Davis: Well, the reason I asked that question, if I'm not mistaken is that property is zoned where they can go in there and do commercial development also, which would create more traffic, more paved parking, and what I've been hearing is that residential was probably a better fit for mitigating water because there would be more green space than with a commercial development. I just wanted to make sure that you were happy with.....

David Olgin: Well Councilman Davis if we could go back to that site plan. You know you basically have a wall-to-wall development with seven buildings and a lot of parking. In fact, the back parking lot to the right....I don't know how to tell you from here...you see it's kind of an L-shape, so the vertical part of the L that borders on our property and that's a parking lot in the back that goes all the way around the building. And the retention pond is proposed and I realize this is a proposed site plan, but kind of down there in the corner. So it's hard to imagine from that site plan. What is now all grass and trees becomes about a 50% paved area. And commercial, you're right. Who knows what the commercial would be, but the flood issue may come up every time there's something proposed there depending on what it is. Eighty-four residents is a lot of cars in a small area.

Chairman Golden: Thank you, Mr. Olgin. That's all I had signed up, so at this time, I'm going to close the public hearing. Is there some more?

Council Member Alexander: I wanted to ask the question of Mr. Boone if I could. Bill, could I ask a question of Mr. Boone?

Derrick, the project where the undersized pipe is on Kirkwood's property, would that be a project eligible for what we've done on other private properties where if the property owner bought the pipe, we did the installation. Would that be eligible for funding?

Derrick Boone: Northpoint Estates, or are you talking about the new development?

Council Member Alexander: No, we currently have flooding on Northpoint Estates and regardless of what we do tonight, if we currently have flooding there, that condition is going to continue regardless of that. So to help alleviate Kirkwood Estates, I know that on property I have owned in the past, the city had a program where if you bought the pipe the city would install the pipe. Does that program still....

Derrick Boone: It's not eligible for the new development.

Council Member Alexander: Well that's not new development.

Derrick Boone: The problem with Northpoint Estates is that it is such a large project. I can't remember the dimensions of the box culvert that will be required. It would be just too large to be handled under that.

Council Member Alexander: But you could not just add one more pipe? So you've got to go to the box.

Derrick Boone: What's there now if I remember are two elliptical 42-inch pipes under it. You're looking at about a 12-inch wide box culvert that would need to go under that private road. So it would be very costly. It's not meant for that type of back yard project. That's more of a capital project.

Council Member Alexander: Well, yeah, but I was just wondering if there was any mechanism by way there could be some shared cost.

Council Member C. Davis: Well, and what the development over the course of the last 15 years, should the city not take on some additional costs to ensure that the flooding is addressed? Because when they were built in '77 there was no flooding.

Council Member Alexander: But that's private property and the expenditure of public dollars on private property is a real challenge. The program that was in place that the city had which was....

Derrick Boone: It had a limit of a 42-inch diameter pipe and this is such a larger project.

Council Member Alexander: I just didn't know if there was any program whereby there might be some shared cost opportunities there. It's not just the water that falls on that property, it is a basin kind of thing. I just didn't know. I mean the pipe was installed that they had and it is on their property and it is undersized. I just didn't know if there was any opportunity for shared participation.

Derrick Boone: I'm not aware of anything.

Mayor Pro Tem J. Davis: We have a stormwater program that we charge everybody for monthly on their utility bills, is that project something that has been looked at for the future for a certain date that the city wants to correct like we're doing some of the other stormwater stuff right now?

Derrick Boone: The money that is collected through the utility funds, the crews that do those types of back yard projects, but that money has not been designated for a private road in this case.

Council Member Alexander: Down in the Cherokee Hills area, there was another homeowner's association that had flooding in a private street area. How was that handled?

Derrick Boone: I'd have to go back and look at the files.

Council Member Alexander: We've got a lot of private developments where we've had stormwater and also retention pond kinds of issues and I didn't know if there was any municipal participation or if that cost was solely borne by the homeowners of record, which would be the homeowner's association.

Derrick Boone: To my recollection, we've never done anything outside of the stormwater improvement area.

Council Member Wagner: My question would be not just the culvert, but.....I guess I'll bring it up again, but if while this developer is putting in a retention pond, could we not partner with that developer to see if there's a way to redesign it to...if, in fact, over design it to be able to catch more of the run-off up from where this culvert is and then be able to release it slowly so that culvert works better?

Derrick Boone: That's where you need to decide if you're just focusing on that one site, and size it beyond what our ordinance requirement is. If you're looking at expanding it beyond and picking up additional water, then that's something that will have to be decided.

Council Member Wagner: Yeah, I think that...I'm confident that if this new development is approved that, you know, that the requirements of the law that the impact of that development is mitigated on site is going to be taken care of properly. I wouldn't want us to miss an opportunity to be able to improve the drainage in that area if we can. So, I guess, you know, my question would be if the Council is willing to.....I don't want to hold the development up and however the Council chooses to vote on it tonight, but I think that we ought to maybe....I don't know if the folks that are here are interested in making a direction to staff to try to investigate what the possibilities would be for mitigation of run-off in that area and how the city might be able to partner with the developer to do something together to try to mitigate it.

Council Member C. Davis: Isn't there a second culvert on the....you've got the one there at Northpoint Estates on this side here, but isn't there another one that's coming this way off of Parris down at the end where the signage is?

Derrick Boone: There are two systems. One is coming from under that area of the parking lot and at Hunter Farms in that area, there's another line running up towards Main Street going by Home Depot and up that way.

Council Member C. Davis: Because it also dumps out into that property too.

Derrick Boone: There are two main lines.

Council Member C. Davis: It's not just the one, it's two.

Chairman Golden: Anyone else to speak on this matter?

Council Member C. Davis: I'd like to hear from Mr. Stone to see what his thoughts are on the question before him in regards to the mitigation and what he's heard from the current residents in the area and whether or not it's something he would entertain.

Craig Stone: We did have a meeting and did look at it. I'm waiting for the engineering report. One problem is that we are upstream from a downstream property and we will....we will mitigate the water that, surface water, that is on our site that could potentially run off our site and impact that downstream site that it currently does. The problem is there whether we develop or not and one thing we were talking about when we met with the neighborhood folks is our intended use as opposed to a commercial use I would think with the amount of pavement and surface area, the commercial use as opposed to the residential use would be better. We will work with the engineering department. In order to obtain a permit, we cannot move forward without working through the TRC requirements and the DENR requirements as well. That is going to substantially deal with our particular problem. The problem then becomes the existing off-site water impact and I'm not sure how we would do that. I mean we are partnering with the city right now with this design and I'm certainly not an engineer and we've worked in the past. If you'll notice on Admiral Pointe and Addington, we are feeding off-site retention there that we went through a process with and had impact relating to that. So we're really at the city's mercy when we go through that process in obtaining a building permit. I think that that process with the engineers and the folks that do as one that catches it and it's going to....if our site is currently causing this problem, we're adding to this problem. When we get completed and go through the process I hope what potential impact is coming from our site at this point is mitigated by those retention measures or by retention measures, whatever done or whatever is required of us at that point.

Council Member C. Davis: Dealing with the upstream, but not so much with the downstream.

Craig Stone: If our site is currently creating part of the problem, which it potentially is creating part of the problem, once we develop as I think it was commented earlier by staff, our measures, water mitigation measures, should help with whatever impact that's currently being caused by this particular site. And we will have to go through measures both at the local and state level to make sure those plans....and the plan that we have right there, that is clearly one that is for the process. The retention pond that's shown there, remember we were originally 96 units. We could go over 100 units on this particular site. We're actually sized down. We sized down because of the way the competition works. So if there was another development here, from just purely a water stand point you could have more density. With our particular use as apartments, then further you could have commercial use as well. I'm certainly not an engineer. We will hire a good engineer that is accredited to go through our design and we will submit a design to the city that will go through the TRC process. The city and all the departments will comment on that through there and also will have a DENR submission.

Council Member C. Davis: Thank you.

Chairman Golden: Anyone else? [none] At this time, we'll close the public hearing. I guess I'll entertain a motion to approve the amendment to the 108 Kirkwood Village project.

Mayor Bencini: Is there a motion?

*Council Member Alexander: **So moved.***

Mayor Bencini: Second?

*Chairman Golden: **Second.***

Mayor Bencini: We have a motion and a second. Any further discussion?

Council Member C. Davis: I'd like to say that the erosion and the flooding being the biggest concern, I feel very confident that our staff is going to do their due diligence as well as the developer. So I'm sure that that concern will be addressed. In regards to the apartments that are already in the vicinity, I can appreciate that as well. But I really wanted to echo the fact that the affordable housing units and the individuals that will be living there are working individuals and they are assessed every year as to their qualifications and to the amount of rent that they do pay, so I'm in support of the project.

Mayor Bencini: Any other comments?

Council Member Wagner: Well, again, I'd just like to reiterate that I really would like to see us direct staff to take a lot at this site and see what can potentially be done to alleviate the flooding in that area.

Mayor Bencini: Mr. Demko, can you make sure that staff does take a look at this?

City Attorney JoAnne Carlyle: Council Member Golden, is it your intent to include both the amendment, the resolution approval and the amendment in the one motion?

Chairman Golden: Yes.

City Attorney JoAnne Carlyle: I just wanted to clarify that for the record.

Mayor Bencini: Any further comments? [none] All in favor say Aye.

Mayor Bencini, Mayor Pro Tem J. Davis, and Council Members Cynthia Davis, Latimer Alexander, Jeff Golden, Chris Williams, Alyce Hill, Jay Wagner, and Jason Ewing: Aye.

*Mayor Bencini: Any opposed? [none] **That motion carries.** [9-0 unanimous vote]*

[end of transcript]

A motion was made by Council Member Alexander, seconded by Council Member Golden, to adopt the Resolution approving the Section 108 Amendment for

Kirkwood Crossings Development and to approve the amendment to the 2014-2015 Annual Action Plan and 2010-2014 Consolidated Plan. The motion PASSED by a 9 - 0 unanimous vote.

150114 2015-16 Annual Action Plan & 2015-2019 Consolidated Plan

A public hearing was held Monday, April 13, 2015 at 5:30 p.m. to receive public comments on the 2015-2016 Annual Action Plan and the 2015-2019 Consolidated Plan and authorize the City Manager to execute necessary documents for submission to HUD. The documents have been open for public comment and Council is requested to authorize submittal to HUD.

Melissa Mailloux of WFN Consulting said the Consolidated Plan is a five year document that defines priorities for Housing and Community Development spending through 2019. She explained the Action Plan is going to focus on the upcoming fiscal year, looking specifically on how the City plans to spend its HUD funds. Ms.Mailloux noted these are both required by HUD in order for the City to receive HOME funding and CDBG funding. She gave a summary of anticipated programs and projects.

Mike McNair, Community Development Director, said they would come back to Council on May 6 for approval.

Council Member Golden opened the Public Hearing for the 2015-2016 Annual Action Plan and 2015-2019 Consolidated Plan.

No one was present to speak.

A motion was made by Council Member Golden, seconded by Council Member Williams, to acknowledge that this Public Hearing was held on April 13, 2105 at 5:30 p.m. and continued to May 4, 2015. The motion PASSED by a 9 - 0 unanimous vote.

PLANNING & DEVELOPMENT COMMITTEE - Council Member Wagner, Chair

150115 Resolution of Intent - Street Abandonment Case 15-04

Approval of a Resolution of Intent that establishes a public hearing date of May 18, 2015 to consider a request by Metal Works of High Point and the City of High Point Technical Review Committee to abandon all of the Markley Street right-of-way lying between Briggs Place and W. Kivett Drive.

Adopted a Resolution of Intent that establishes a public hearing date of May 18, 2015 at 5:30 p.m. to consider a request by Metal Works of High Point and the City of High Point Technical Review Committee to abandon all of the Markley Street right-of-way lying between Briggs Place and W. Kivett Drive.

A motion was made by Council Member Wagner, seconded by Council Member C. Davis, that this Resolution of Intent be adopted. The motion PASSED by a 9 - 0 unanimous vote.

**Resolution No. 1448/15-19
Introduced 4/13/2015; Adopted 4/13/2015
Resolution Book, Volume XIX, Page 19**

PUBLIC COMMENT PERIOD - 6:00 P.M.

Britt Lytle, 815 Hillcrest Drive, said he and John Vaughn founded Brown Truck Brewery and purchased property on North Main Street and are going to open a craft brewery. Mr. Lytle said in the permitting phase they have hit an impasse they brought to the Council to address. He noted they had a long-term lease on the property next to their property to house the brewhouse and outdoor seating for patrons. He explained that the problem is that the City Code will not allow them to cut a door into the property because they do not own the property, they have a twenty year lease on it.

Council Member Cynthia Davis asked if the owner of the property had given them permission to cut the door. Mr. Lytle said they had. Mayor Pro Tem James Davis said it is not a City Ordinance but it is a State Building Code. He said as far as he is concerned the City's hands are tied because it is a State Building Code. Mr. Davis said they could apply to the NC Department of Insurance to see if they will overrule the State Building Code. A discussion followed concerning the location and design of a five foot vestibule required by the Fire Code. Council Member Latimer Alexander asked Lee Burnette, Planning and Development Director, how big of a hurdle the Dept. of Insurance process was. Mr. Burnette said it had been done in the past. Council Member Alexander expressed interest in the City acting as advocate for Mr. Lytle and Mr. Vaughn in that process. Mr. Lytle said this was the first he heard of the Dept. of Insurance option and that staff had not presented that to him as an alternative. Council Member Latimer Alexander said the craft brewery industry has exploded and it drives the types of opportunities that the City is seeking. City Manager Greg Demko said staff would be happy to work with Mr. Lytle and Mr. Vaughn and approach the Dept. of Insurance if that is the option that they choose. Council Member Cynthia Davis asked how soon staff could start on this. Lee Tillery said as soon as the applicant wants it to. Council Member Alexander asked Mr. Burnette to forward to House Member Faircloth and House Member Brockman as well as Senator Trudy Wade that the City of High Point is forwarding this and are looking for all support that they could afford. Mr. Lytle said he did not agree that the City's hand were tied and it depended on how the State Building Codes were interpreted. Council Member Jason Ewing asked if they had approached the property owner about purchasing a sliver of the adjoining property. Council Member Alexander said staff should find a way to make this happen as fast as we can.

Ross Lackey, 500 Lindale Drive, said he is a small farmer and has been involved in local food issues. He said there is an enormous demand for locally produced food. Mr. Lackey said the food zoning laws need to be changed and he did not know the pathway

for that. Mayor Bencini asked if his farm was zoned as RS12, Mr. Lackey said it is zoned as agricultural use but the rules are the same as for RS12. Council Member Latimer Alexander asked if Mr. Lackey and Lee Burnette to get together and Mr. Burnette come back with recommendations. Mayor Bencini noted that the City was in the process of Ordinance Review and this would be a good time to look at that. Mr. Burnette said there are regulations that regulate livestock in the City and some of these regulations have changed. He added that further changes were being contemplated and he would like to hear more specifically what Mr. Lackey needs.

Jason Yates, 111 Edgeview Road, said he is the Chair of the High Point Human Relations Commission and said there had been some concerns recently and said he wanted to show up and address those concerns if Council had any questions. Mayor Bencini said this was Council's time to listen so if Mr. Yates had anything to express to please go ahead. Mr. Yates said the concerns raised were related to the language in a flyer that went out that the Human Relations Commission approved. He explained it was based on a training from Barbara Lawrence at Guilford College. Mr. Yates said Barbara Lawrence is extremely well qualified and recently presented at a national conference and said he cannot think of anyone more qualified to speak about issues related to law enforcement reform. He said he thought the term "white supremacy" in the title is what upset people and explained that was part of a larger title and spoke to an academic discussion. Mr. Yates said he wanted to present and wanted to know if Council had any questions. Mr. Yates said one of his concerns as Chair of the Human Relations Commission is that there is such reluctance to hold conversations about something that seems to be clear. He said there are such disproportionate outcomes for people of color in our City that he did not how we cannot have these conversations. Mr. Yates noted that African-Americans are 32% of the population and they represent 75% of the population of the County Jail and said that is a direct correlation to the way we police and laws in general. Mayor Bencini said he appreciated Mr. Yates service to the City on the Human Relations Commission.

Willie Kittrell, 3819 Blairwood Street, said two months ago he made contact with Council Member Jeffrey Golden. He said Mr. Hollis had been in direct contact and trying to help. Mr. Kittrell said he was with the High Point Steelers which is the flagship organization of AAU Football. He stated he was statewide Director of AAU Football and President of the Steelers. Mr. Kittrell said he is seeking a home for the team. He said he has been working to get the field at Allen Jay Elementary School. He said he thought they would get approved for the Fall season but once daylight savings time begins it will be a problem because they do not have lights. Mr. Kittrell emphasized the team's winning record and their positive representation of the City of High Point. He said Ed Price asked him to approach the City about a grant to help pay for lights. There was some discussion amongst Council and Mr. Kittrell about different options including the rental of temporary lights.

Since this matter did not originally appear on the Agenda, **a motion was made by Council Member Alexander, seconded by Mayor Pro Tem James Davis, to suspend the rules to add this matter to tonight's agenda for discussion and/or action to extend the grant application deadline for the High Point Steelers to the agenda. The motion PASSED by a 9 - 0 unanimous vote.**

A motion was then made by Mayor Pro Tem James Davis, seconded by Council Member Jeff Golden, to extend the grant application deadline through April 15, 2015 at 5:00 p.m. The motion PASSED by a 9 - 0 unanimous vote.

[end of Public Comment Period]

PUBLIC HEARINGS - 6:15 P.M.

PLANNING & DEVELOPMENT COMMITTEE - Council Member Wagner, Chair

150094 Ordinance - James and Kathleen Koch - Annexation Case 15-03 (Continued)

A request by James and Kathleen Koch to consider a voluntary contiguous annexation of an approximate 23.4-acre parcel lying along the west side of Kendale Road approximately 2,800 feet (0.53 mile) north of Skeet Club Road. The property is addressed as 4429 Kendale Road and also known as Guilford County Tax Parcel 0171279.

*Council Member Jay Wagner said this matter and related matter **150095 Ordinance-D.R. Horton- Zoning Case 15-04** had been continued from the March 16, 2015 City Council Meeting. Mr. Wagner explained it had been continued to allow the parties to develop a compromise and it was his understanding that a compromise had been reached.*

The public hearing was closed.

Adopted Ordinance providing for the annexation of this 23.4-acre parcel lying along the west side of Kendale Road approximately 2,800 feet (0.53 mile) north of Skeet Club Road.

A motion was made by Council Member C. Davis, seconded by Council Member Ewing, that this Ordinance be adopted. The motion PASSED by a 9 - 0 unanimous vote.

**Ordinance No. 7134/15-17
Introduced 3/16/2015; Adopted 4/13/2015
Ordinance Book, Volume XIX, Page 17**

150095 Ordinance - D.R. Horton - Zoning Case 15-04 (Continued)

A request by D.R. Horton to rezone an approximately 23.4-acre parcel from the Agricultural (AG) District, within Guilford County's zoning jurisdiction, to a Conditional Zoning Residential Single Family-9 (CZ RS-9) District. The site is lying along the west side of Kendale Road, approximately 2,800 feet (0.53 mile) north of Skeet Club Road. Approval of this rezoning request is contingent upon City Council approval of a voluntary annexation request.

*Council Member Jay Wagner said this matter and related matter **150094 Ordinance-James and Kathleen Koch- Annexation Case 15-03** had been continued from the*

March 16, 2015 City Council Meeting. Mr. Wagner explained it had been continued to allow the parties to develop a compromise and it was his understanding that a compromise had been reached.

Mr. Charlie Melvin, attorney with Smith Moore Leatherwood, representing the applicant, was present as well as Mr. Jackie Greene, 4441 Kendale Road, an adjacent property owner. They confirmed that a compromise was reached to install an evergreen landscape buffer between the zoning site and their property.

The public hearing was closed.

Adopted Ordinance providing for the rezoning of this property from the Agricultural (AG) District, within Guilford County's zoning jurisdiction, to a Conditional Zoning Residential Single Family-9 (CA RS-9) District based on consistency with the City's adopted plans as outlined in the statements set forth in the Staff Analysis section of the staff report. Additionally Council finds this action to be reasonable and in the public interest.

A motion was made by Council Member C. Davis, seconded by Council Member Ewing, that this Ordinance be adopted. The motion PASSED by a 9 - 0 unanimous vote.

**Ordinance No. 7135/15-18
Introduced 3/16/2015; Adopted 4/13/2015
Ordinance Book, Volume XIX, Page 18**

150116

Ordinance - Zoning Case 15-05 Mark Milligan

A request by Mark Milligan to rezone approximately 0.3 acres (14,938 sq. ft.) from the General Office High Intensity (GO-H) District to a Conditional Zoning Central Business (CZ-CB) District. The site is located along the west side of Oakland Place, approximately 150 feet north of Monroe Place (509 & 511 Oakland Place).

Approved a request by Mark Milligan to rezone approximately 0.3 acres (14,938 sq. ft.) from the General Office High Intensity (GO-H) District to a Conditional Zoning Central Business (CZ-CB) District.

The public hearing on this matter was held on Monday, April 13 at 6:15 p.m.

Herb Shannon of Planning and Development provided an overview of the staff report for the Zoning Case 15-05, which is hereby attached in Legistar as permanent part of these proceedings.

Mark Milligan, the potential buyer said his intent was to demolish the boarded up house and unify the property and make it more presentable.

A motion was made by Council Member Wagner, seconded by Council Member Alexander, that this Ordinance be adopted. The motion PASSED by a 9 - 0 unanimous vote.

**Ordinance No. 7136/15-19
Ordinance Book, Volume XIX, page 19**

BOARDS AND COMMISSIONS APPOINTMENTS

150117 Appointment - Firefighter's Relief Fund Board - Andrew Wright

Council is requested to approve the appointment of Andrew T. Wright as one of the two Council appointees on the High Point Firefighter's Relief Fund Board to fill the unexpired term of Gerald Zimmerman, who has resigned. Appointment to be effective immediately and will expire on January 31, 2017.

Approved the appointment of Andrew T. Wright as one of the two Council appointees on the High Point Firefighter's Relief Fund Board.

A motion was made by Council Member Alexander, seconded by Council Member Williams, that this appointment be approved. The motion PASSED by a 9 - 0 unanimous vote.

150118 Reappointment - Piedmont Triad Airport Authority - Don Webb

Council is requested to approve the reappointment of Don Webb to the Piedmont Triad Airport Authority. Appointment effective immediately and will expire on April 20, 2018.

Approved the reappointment of Don Webb to the Piedmont Triad Airport Authority.

A motion was made by Council Member Alexander, seconded by Council Member Williams, that this appointment be approved. The motion PASSED by a 9 - 0 unanimous vote.

150123 Reappointment - Guilford County Historic Preservation Commission

Council is requested to approve the reappointment of Abigaile Pittman to the Guilford County Historic Preservation Commission. Reappointment to be effective immediately and will expire April 1, 2019.

Approved the reappointment of Abigaile Pittman to the Guilford County Historic Preservation Commission.

A motion was made by Council Member Alexander, seconded by Council Member Davis, that this appointment be approved. The motion PASSED by a 9 - 0 unanimous vote.

150119 Revision to the 2014-2017 Boards & Commissions Liaison Member List

Council is requested to approve the revision to the 2014-2017 Boards and Commission List by the removal of the Guilford County Parks & Recreation Commission from the list.

Approved the revision to the 2014-2017 Boards and Commission List by the removal of the Guilford County Parks & Recreation Commission from the list.

A motion was made by Council Member Alexander, seconded by Council Member Williams, that the revised list of Boards and Commissions liaisons be approved. The motion PASSED by a 9 - 0 unanimous vote.

140216 Boards and Commissions - Vacancy Report

Attached is the current list of vacancies for all Boards and Commissions.

This information is attached for informational purposes only. No action is required on this item.

MISCELLANEOUS

150120 Amendment - Public Comment Policy

Council is requested to amend the High Point City Council Public Comment Policy.

Mayor Bencini said the amendment took away the 6:15 p.m. meeting time but did not institute another time. City Attorney JoAnne Carlyle said the Council would advertise the time of the meeting and the way the statute reads is "whatever time is reasonable immediately following thereafter." Ms. Carlyle said being late is not a problem, the problem is if it is early and people wanting to speak may not have come yet. Mayor Pro Tem said tonight was unorthodox and wanted to know why the Council wanted to change this. Council Member Hill noticed there a few times Council was killing time waiting for the Public Comment period to get here. Mayor Bencini said his experience in Guilford was the Board did the pledge and recognitions then went right into the Public Comment period and added that worked well. Council Member Jay Wagner said he thought this amendment would accomplish that. Council Member Jeff Golden said it appeared this amendment was accommodating the Council and not the public. Council Member Cynthia Davis agreed. Mayor Pro Tem James Davis said he did not like the language about extending it to the next Regular Council Meeting because what the Council has always done is stay after. Council Member Wagner pointed out that language did not have to be there since the Council can do that by a motion. Council Member Cynthia Davis said she liked the set time of 6:00 p.m. because it allows working parents to pick up their children and get them home. She noted that the previous Council really toiled over setting a time. Mayor Bencini said if the Council could guarantee the Public Comments always began at 6:00 p.m. he would support that. Council Member Cynthia Davis said the lateness of the Public Comments tonight was rare and she would not be able to support the change the way it is worded.

Approved the amendment to the High Point City Council Public Comment Policy.

A motion was made by Council Member Alexander, seconded by Council Member Wagner, to approve the revisions to the High Point City Council Public Comment Policy, setting the Public Comment period for 5:30 following recognitions and strike

the language at the bottom about extending the Public Comment period. The motion carried by the following vote:

Aye (5): Council Member Hill, Council Member Ewing, Council Member Wagner, Mayor Bencini, and Council Member Alexander

Nay (4): Council Member Williams, Mayor Pro Tem Davis, Council Member Golden, and Council Member Davis

150122 Rescission of the City Council Travel Policy

Consideration of recinding the City Council Travel Policy adopted September 3, 2013 at the request of Mayor Pro Tem James Davis and Council Member Chris Williams.

A motion was made by Council Member Ewing, seconded by Council Member Williams to rescind the City Council Travel Policy adopted September 3, 2013.

A substitute motion was then made by Council Member Alexander, seconded by Council Member Wagner, to maintain the policy and return the policy to Committee for discussion or appoint an ad hoc committee to study the policy.

Council Member Alexander said he had a number of ideas and thought we could use our City Attorney's office to give advice and counsel and make sure Council Members are current with Guilford County and all City Departments. He said he thought the citizens wanted Council to be held to a higher level and this added integrity to Council's travel.

Council Member Hill felt the guidelines in general are helpful, but recommending deleting the second paragraph. Mayor Pro Tem J. Davis said the purpose of rescinding the policy was to go back and review it. He added that people were elected to do this job and it was not Council's responsibility to stop them from doing their job. Council Member Golden suggested rescinding this policy and using the City's policy. Council Member C. Davis called the question.

Council Member Alexander's substitute motion failed by the following 5 - 4 vote:

Aye (4): Mayor Bencini, Council Member Alexander, Council Member Hill and Council Member Wagner.

Nay (5): Council Member C. Davis, Mayor Pro Tem J. Davis, Council Member Ewing, Council Member Golden and Council Member Williams.

After the substitute motion failed, Council then went back to the original motion made by Council Member Ewing to **rescind the City Council Travel Policy adopted September 3, 2013**. The motion carried by the following 7-2 vote:

Aye (7): Council Member Hill, Council Member Williams, Mayor Pro Tem J. Davis, Council Member Ewing, Council Member Wagner, Council Member Golden, and Council Member C. Davis

Nay (2): Mayor Bencini, and Council Member Alexander

Approved the rescission of the City Council Travel Policy that was adopted by the City Council on September 3, 2013.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

150121 Minutes to be approved

- Prosperity & Livability Committee Meeting: March 4, 2015 @ 9:00 a.m.
- City Manager's Briefing (Fire Department Presentation): March 5, 2015 @ 9:00 a.m.
- Finance Committee Meeting; March 12, 2015 @ 4:00 p.m.
- City Manager's Briefing (Electric Department): March 16, 2015 @ 4:00 p.m.
- High Point City Council Regular Meeting; March 16, 2015 @ 5:30 p.m.
- Prosperity & Livability Committee Meeting (Public Forum); March 23, 2015 @ 6:00 p.m.

Approved the preceding minutes.

A motion was made by Council Member Davis, seconded by Council Member Williams, that the preceeding Minutes be approved. The motion PASSED by a 9 - 0 unanimous vote.

ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 8:05 p.m. upon motion duly made by Council Member Alexander and seconded by Mayor Bencini.

Respectfully Submitted,

William S. Bencini, Jr., Mayor

Attest:

Thomas Vincent, Deputy City Clerk