

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Monday, May 4, 2020

5:30 PM

Council Chambers

City Council

*Jay W. Wagner, Mayor
Christopher Williams, Mayor Pro Tem
Michael A. Holmes, S. Wesley Hudson,
Cyril Jefferson, Tyrone E. Johnson, Victor Jones,
Britt W. Moore, Monica L. Peters*

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the meeting will be streamed live. Please use the link below to listen to the meeting once the High Point City Council is in session.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTdINTcxMGEtZGFmNC00Y2Q0LTgyNWetMDc4ZDhjYjFmODli%40thread.v2/0?context=%7b%22Tid%22%3a%221fecc7db-d3aa-4dfa-956b-16cf1f559f3c%22%2c%22Oid%22%3a%224c55c0e0-7a34-4c49-810a-c3f1a62c8491%22%2c%22IsBroadcastMeeting%22%3atrue%7d

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

[2020-151](#)

Public Comment Period

A Public Comment Period will be held on Monday, May 4, 2020 at 5:30 p.m. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming the meeting.

Please click the link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTdINTcxMGEtZGFmNC00Y2Q0LTgyNWetMDc4ZDhjYjFmODli%40thread.v2/0?context=%7b%22Tid%22%3a%221fecc7db-d3aa-4dfa-956b-16cf1f559f3c%22%2c%22Oid%22%3a%224c55c0e0-7a34-4c49-810a-c3f1a62c8491%22%2c%22IsBroadcastMeeting%22%3atrue%7d

to listen to the meeting once the High Point City Council is in session.

Although the public is unable to physically participate in the meeting, the public can submit comments that will be read into the record. This can be done by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov

The city of High Point's Public Comment Policy restricts comments to no more than three (3) minutes; this will apply for the telephone message submission. Written comments submitted by email should be 350 words or less. The deadline for submitting comments to be read at the meeting is by 5:00 p.m. on the Friday prior to the Monday meeting.

FINANCE COMMITTEE - Council Member Moore, Chair

CONSENT AGENDA ITEMS

- [2020-137](#) Contract - Sharpe Brothers, Inc. - Kersey Valley Landfill Paving Improvements
City Council is requested to award a contract to Sharpe Brothers, Inc. in the amount of \$267,571.81 for asphalt repair and resurfacing improvements at the Kersey Valley Landfill.
Attachments: [1. FINAL Kersey Valley Landfill Paving Improvements](#)
- [2020-138](#) Contract - Davis Martin Powell (DMP) - Waterview Pump Station
City Council is requested to award a contract for professional engineering services to Davis Martin Powell (DMP) in the amount of \$281,900 for the engineering and design work for the extension of forcemain to Penny Road Outfall to allow increased discharge capacity of the Waterview Pump Station.
Attachments: [2. FINAL DMP- Waterview Pump Station- Proposed FM Extension42120](#)
- [2020-139](#) Contract - Sole Source - Xylem (Godwin)
City Council is requested to award a sole source contract to Xylem in the amount of \$55,316.10 to purchase a Godwin 8-inch Dri-Prime CD225M Diesel Pump as a back-up bypass pump for the Water and Sewer Mains Division of the Public Services Department.
Attachments: [3. FINAL Xylem-Godwin Diesel Pump](#)
- [2020-140](#) Contract - Sharpe Brothers - Street Resurfacing
City Council is requested to award a contract to Sharpe Brothers in the amount of \$2,394,847.26 for the resurfacing of specific streets identified and that the appropriate City official be authorized to execute all necessary documents.
Attachments: [4. FINAL City Streets Resurfacing42220](#)
- [2020-141](#) Contract - CDM-Smith - Richland Creek Outfall
City Council is requested to award a contract to CDM-Smith in the amount of \$681,690 for the engineering and design work for the aerial sewer pipe replacement of the Richland Creek Outfall.
Attachments: [5. FINAL Richland Creek Outfall- CDM-Smith42420](#)
- [2020-142](#) Resolution - High Pint - Building Reuse Grant
City Council is requested to adopt a resolution for the High Pint project to satisfy requirements for the State of North Carolina's Building Reuse Grant in the amount of \$120,000.
Attachments: [6. FINAL High Pint Buidling Reuse Grant](#)
- [2020-143](#) Contract - Kimley-Horn & Associates - Triangle Lake Road Improvements Phase 1
City Council is requested to award a contract to Kimley-Horn & Associates in the amount of \$253,511.85 for professional planning, engineering and design services associated with the proposed roadway improvements on Triangle Lake Road.

Attachments: [7. FINAL Triangle Lake Rd design services Phase I 050420 TriangleLakeRdWidening](#)

[2020-144](#)

Contract - Matt's Janitorial Services, Inc.
City Council is requested to award a contract extension for one (1) year to Matt's Janitorial Services, Inc. in the amount of \$92,280.00 to provide custodial services at seven (7) Parks & Recreation facilities.

Attachments: [8. FINAL - Matts Janitorial Contract](#)

[2020-145](#)

Contract - HH Architecture - High Point City Lake Park Site Master Plan - Phase 1

City Council is requested to award a contract to HH Architecture in the amount of \$250,500.00 to perform schematic design services for the High Point City Lake Park Site Master Plan Phase 1.

Attachments: [9. FINAL HH Architecture Schematic Design CLP April 2020](#)

[2020-148](#)

Contract - United Way of Greater High Point - Community Development Block Grant-Corona Virus (CDBG-CV)

City Council is requested to approve a contract with United Way of Greater High Point in the amount of \$100,000.00 to assist local agencies providing services that prevent, prepare for, and respond to the coronavirus pandemic that benefit income eligible persons and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [12. FINAL Contract with the United Way of Greater High Point](#)

[2020-147](#)

Ordinance - Budget Amendment - Riverdale Pump Station - FEMA-Hurricane Florence

City Council is requested to approve a budget amendment in the amount of \$3,179,664.00 to recognize a FEMA reimbursement for damage to the Riverdale Pump Station during Hurricane Florence.

Attachments: [11. FINAL Budget Amendment FEMA Hurricane Florence Riverdale Reimburs](#)

[2020-146](#)

Ordinance - Budget Amendment - City Lake Park Master Plan-Phase 1

City Council is requested to approve a capital project ordinance in the amount of \$9,500,000 for Phase 1 of the City Lake Park Master Plan for renovations and upgrades at City Lake Park.

Attachments: [10. FINAL Budget Amendment City Lake Park Phase 1 - GOB](#)

[2020-149](#)

Ordinance - Budget Amendment- US Department of Housing & Urban Development (HUD) - Corona Virus (CDBG-CV) - Community Development Block Grant

City Council is requested to approve a budget amendment in the amount of \$552,706.00 for an allocation authorized by the US Department of Housing & Urban Development (HUD) in CDBG funding due to the Corona Virus 2019 (COVID-19) pandemic.

Attachments: [13. FINAL Budget Amendment- Comm Dev Ordinance REVISED 4 22 20](#)

REGULAR AGENDA ITEMS

GENERAL BUSINESS AGENDA

2020-150

Minutes To Be Approved

Prosperity & Livability Committee Meeting Minutes; April 1st @ 9:00 a.m.

Finance Committee Meeting Minutes; April 2nd @ 4:00 p.m.

High Point City Council Regular Meeting Minutes; April 6th @ 5:30 p.m.

High Point City Council Special Meeting Minutes; April 9th @ 2:00 p.m.

High Point City Council Special Meeting Minutes; April 22nd @ 4:00 p.m.

Attachments: [1. April 1 2020 Prosperity & Livability Committee Minutes](#)

[2. April 2 2020 Finance Committee Minutes](#)

[3. April 6 2020 High Point City Council Meeting Minutes](#)

[4. April 9 2020 Special Meeting Minutes](#)

[5. April 22 2020 Special Meeting Minutes](#)

ADJOURNMENT



FINANCE COMMITTEE
Chaired by Council Member Moore
Members: Moore, Holmes, Peters, and Jones
April 2, 2020 – 4:00 p.m.
Council Chambers

Note: This meeting was held during the COVID-19 State of Emergency Declaration. No more than ten (10) people were in the Council Chambers at one given time. Department heads that were making presentations on the various items, stood out in the hallways respecting the 6-foot social distancing requirements, until they were called in to participate/present.

Present (4): Chairman Britt Moore, Committee Member Monica Peters, Committee Member Michael Holmes, and Committee Member Victor Jones

Staff Present:

Randy McCaslin, Deputy City Manager; Eric Olmedo, Assistant City Manager; JoAnne Carlyle, City Attorney (participated via telecom); Terry Houk, Director of Public Services; Robby Stone, Assistant Director of Public Services; Alan Hicks, Engineering Services; Kim Thore, Right-of-Way Coordinator; Michael McNair, Director of Community Housing & Development; Lisa Vierling, City Clerk

CALL TO ORDER

Chairman Moore called the meeting to order at 4:04 p.m.

PRESENTATION OF ITEMS

2020-123 Contract - Dalton Contracting LLC - Mendenhall Transportation Terminal/City Hall Parking Lot Concrete Repairs

City Council is requested to award a contract to Dalton Contracting LLC in the amount of \$148,100 for concrete repairs at the Mendenhall Transportation Terminal and the City Hall parking lot (East Commerce Avenue).

Terry Houk, Director of Public Services, advised that this contract is for concrete repairs at the Mendenhall Transportation Terminal and the City Hall Parking Lot on the East Commerce Avenue Side. The project consists of replacing broken concrete curbing, slabs, curb ramps, and leveling of existing pavers. Staff recommends award of the contract to Dalton Contracting LLC in the amount of \$148,100.

Committee Member Holmes questioned the disparity in the bid amounts because Dalton Contracting LLC was significantly lower. Mr. Houk advised that he was Dalton was so much lower, but he felt confident that they would do a good job because they have done work for the city in the past.

A motion was made by Committee Member Jones, seconded by Committee Member Holmes, that this matter be forwarded to the City Council with a favorable recommendation and placed on the April 6, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-124 Contract & Property Conveyance - Cedrow Subdivision

City Council is requested to approve the following two items in order to continue infill housing development efforts in the City. The conveyances and the construction contract will facilitate affordable housing in accordance with HUD regulations and serve a public purpose.

1. Conveyance of the following lots to Community Housing Solutions:
1477 Cedrow Drive; 1481 Cedrow Drive; 1485 Cedrow Drive & 1489 Cedrow Drive
2. Approval of a contract with Community Housing Solution in the amount of \$200,000.00 to provide gap financing needed to build four homes in phase one of the Cedrow Subdivision.

Michael McNair, Director of Community Development & Housing, reported that the city has been working on this project for the past couple of years and noted the partnership with Habitat has allowed it to come to fruition because they provided the dirt that was necessary to make it happen. Now it is at the point where the street can build the street and Community Housing Solutions (CHS), the builder that has been working in the Southside area, is prepared to start building the first four housing units at 1477 Cedrow Drive, 1481 Cedrow Drive, 1485 Cedrow Drive, and 1489 Cedrow Drive. He explained two actions would be needed: one, to convey these properties to CHS so they can secure a construction loan and obtain their permit to start building; and two, approval of a \$200,00 contract with CHS for the city to assist them financially with gap financing on the four houses they are proposing to build.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the April 6, 2020 City Council Finance Committee Consent Agenda for approval to:

1. **Convey these properties to CHS; and**
2. **Approve the contract with CHS**

The motion carried by the following unanimous 4-0 vote.

Aye (4): Chairman Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-125 Property Acquisition - 1102 Penny Road

City Council is requested to approve the purchase of the former American Legion property located at 1102 Penny Road in the amount of \$118,000 which adjoins the City Lake property, the Bicentennial Greenway, and is adjacent to the Piedmont Environmental Center.

Lee Tillery, Director of Parks & Recreation, advised this property is where the current American Legion building sits and is about 1.2 acres. The property is adjacent to City Lake at the Piedmont Environmental Center; the Bicentennial Greenway runs directly behind the property to the lake. He spoke to how the asking price for the property was \$147,000; however, Kim Thore, Right-of-Way Coordinator, made an offer for the tax value of the property which is \$118,000 and it was accepted. He explained this property is the only property in the area that the city does not own and the city does have plans in this area with City Lake Park and a possible pedestrian crossing in the area. Staff recommends approval for the purchase of this property.

Committee Member Jones asked for clarification of what the property would be used for.

Mr. Tillery explained that the property sits in the Tier 1 and Tier 2 Watershed, so annexation, rezoning, etc... would be required, and staff would have to come up with a site plan. Plans are to remove the actual building that is on the site and use it as a parking/restroom area and this would improve the impervious surface from a water quality aspect as opposed to what is currently there.

Committee Member Holmes inquired about any on-going watershed problems/flooding in the area. Mr. Tillery stated he wasn't aware of any, but they just need to show how they can enhance the water quality there to improve the run-off coming from the parking lot.

Mr. Tillery added that parking is lacking for the Greenway, so this property would be very beneficial and would give those citizens utilizing the Greenway somewhere else to park.

Committee Member Peters asked about the possibility of placing rumble strips/lights at the Bicentennial Greenway where it crosses directly in front of the Piedmont Environmental Center to make it safer. Mr. Tillery agreed and noted there are lights on either side.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the April 6, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-126 Budget Amendment - GO Refunding Bonds

City Council is requested to approve a budget amendment to recognize funds from the issuance of General Obligation Refunding Bonds. On March 19, 2020 the City of High Point issued \$14,100,000 Series 2020 General Obligation Refunding Bonds.

Eric Olmedo, Assistant City Manager, advised that Council recently approved the refunding of these GO bonds; explained that this budget amendment recognizes the funds coming in; the bonds would be refunded; the budget amendment is for accounting purposes only. He also mentioned that given the current situation, the city's decision to fast track this and go with private placement with Pinnacle Bank was very good because of the ups and downs of the market.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, that this matter be forwarded to the City Council with a favorable recommendation and placed on the April 6, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-127 Agreement - MOU - HP365 Incubator Agreement Extension

City Council is requested to approve a Memo of Understanding (MOU) between the City of High Point and the High Point Chamber Foundation, Inc. The amended MOU proposes to extend the date of the agreement to June 30, 2021, which will match the end date of the grant that the city received from the North Carolina Department of Commerce for this project.

Eric Olmedo, Assistant City Manager, advised in August 2018, the MOU between the city of High Point and the High Point Chamber Foundation was extended through October 31, 2020. The city has recently received another extension for this project from the NC Department of Commerce grant that the city has accepted and this would extend it through June 30, 2021. The goal is to have the same end dates for all three parties for the grants. The end date would be June 30, 2021.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the April 6, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

ADJOURNMENT

There being no further business to come before the Finance Committee, the meeting adjourned at 4:15 p.m. upon motion duly made and seconded.

Respectfully submitted,

Lisa B. Vierling, City Clerk

Britt W. Moore, Chairman

**HIGH POINT CITY COUNCIL
REGULAR MEETING
April 6, 2020- 5:30 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM #302**

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed. Instead, the staff live streamed an audio of the meeting, which can be heard at www.youtube.com/cityofhighpointgov.

MINUTES

ROLL CALL, PLEDGE OF ALLEGIANCE, AND MOMENT OF SILENCE

Following a roll call vote by Mayor Wagner, the attendance and participation of the following people was duly noted.

Physically Present (5):

Mayor Jay Wagner, Council Member Britt Moore (At Large), Council Member Cyril Jefferson (Ward 1), Council Member Monica Peters (Ward 3); and Council Member Victor Jones (Ward 5)

Participating Remotely (4):

Mayor Pro Tem Christopher Williams (Ward 2); Council Member Tyrone Johnson (At Large), Council Member Wesley Hudson (Ward 4); and Council Member Michael Holmes (Ward 6)

Staff Physically Present:

Greg Demko, City Manager; Randy McCaslin, Deputy City Manager; Greg Ferguson, Assistant City Manager; Eric Olmedo, Assistant City Manager; Jeron Hollis, Communication & Public Engagement Director; Ryan Ferguson, Marketing Manager; and Lisa Vierling, City Clerk

Staff Participating Remotely:

JoAnne Carlyle, City Attorney

A Moment of Silence was followed by the Pledge of Allegiance.

NEW BUSINESS

2020-129 Rules of Procedure - Electronic Meetings

*City Council is requested to approve the Rules of Procedure for Electronic Meetings effective immediately,
in order to protect the health, safety and welfare of Council members, City staff and the public.*

Note: At the time this matter was discussed and voted on, the four council members that were participating remotely had not yet joined the meeting.

Mayor Wagner referred to City Attorney JoAnne Carlyle, who was participating remotely.

Ms. Carlyle asked for some direction as to if the City Council would to also include other council committee meetings, as well as city boards and commissions.

Following a roll call vote by the Mayor, the motion carried by the following unanimous 5-0 vote.

Adopted the Rules of Procedure for Electronic Meetings with the revision that the Rules of Procedure would apply to council committees and other city boards and commissions.

A motion was made by Council Member Moore, seconded by Council Member Jones, that the Rules of Procedure for Electronic Meetings be adopted to also include that the procedures would also apply to council committees and other city boards and commissions as well. The motion carried by the following unanimous 5-0 vote:

Aye (5): Mayor Wagner; Council Member Moore; Council Member Jefferson; Council Member Peters; and Council Member Jones

Absent (4): Mayor Pro Tem Williams; Council Member Johnson; Council Member Hudson; and Council Member Holmes

PUBLIC COMMENT PERIOD

2020-134 Public Comment Period

A Public Comment Period will be held on Monday, April 6, 2020 at 5:30 p.m. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming these meetings at www.youtube.com/cityofhighpointgov. Although the public is unable to physically participate in the meeting, the public can submit comments that will be read into the record. This can be done by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov. The city of High Point's Public Comment Policy restricts comments to no more than three (3) minutes; this will apply for the telephone message submission. Written comments submitted by email should be 350 words or less. The deadline for submitting comments to be read at the meeting is by 5:00 p.m. on the Friday prior to the Monday meeting.

Mayor Wagner reported that one comment was received and asked the city clerk to read it into the record. The comment was from Andy Turner, 3408 Corvair Drive, High Point, who expressed concerns regarding aggressive dogs in his neighborhood. He advised that his wife and 6-month old Caviler King Charles Spaniel were part of a vicious attack by some pit bulls right in front of their home. His wife suffered 22 dog bites and his puppy had to be put down due to the injuries sustained. He was upset that the owners of the pit bulls have not been charged and stated he wanted clarification on the definition of "mauling." He asked the City Council to consider ramping up the laws on aggressive animals in High Point.

Note: The written comment sent by Andy Turner via email will be attached in Legistar and incorporated as a permanent part of these proceedings.

FINANCE COMMITTEE - Council Member Moore, Chair
Committee Members: Moore, Holmes, Jones, and Peters

CONSENT AGENDA ITEMS

Finance Committee Chairman Council Member Moore reported that the Finance Committee did meet as scheduled on Thursday, April 2, 2020 and placed all of the following Finance-related matters on the April 6, 2020 High Point City Council Finance Committee Consent Agenda with a favorable recommendation.

Note: One motion will be made to approve/adopt these matters under the Finance Committee Consent Agenda; however, action on all of these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.

Council Member Moore then made a motion, seconded by Council Member Jones, to approve the finance-related items on the Consent Agenda. Following a roll call vote by the Mayor, the motion carried by a unanimous 9-0 vote as follows:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

2020-123 Contract - Dalton Contracting LLC - Mendenhall Transportation Terminal/City Hall Parking Lot Concrete Repairs

City Council is requested to award a contract to Dalton Contracting LLC in the amount of \$148,100 for concrete repairs at the Mendenhall Transportation Terminal and the City Hall parking lot (East Commerce Avenue).

Approved award of a contract to Dalton Contracting LLC in the amount or \$148,100 for concrete repairs at the Mendenhall Transportation Terminal and the City Hall parking lot (East Commerce Avenue)

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

2020-124 Contract & Property Conveyance - Cedrow Subdivision

City Council is requested to approve the following two items in order to continue infill housing development efforts in the City.

1. Conveyance of the following lots to Community Housing Solutions:
1477 Cedrow Drive; 1481 Cedrow Drive; 1485 Cedrow Drive & 1489 Cedrow Drive
2. Approval of a contract with Community Housing Solution in the amount of \$200,000.00 to provide gap financing needed to build four homes in phase one of the Cedrow Subdivision.

The conveyances and the construction contract will facilitate affordable housing in accordance with HUD regulations and serve a public purpose.

Adopted a Resolution approving the conveyance of the 1477 Cedrow Drive, 1481 Cedrow Drive, 1485 Cedrow Drive, and 1489 Cedrow Drive To Community Housing Solutions (CHS); and approved a contract with Community Housing Solutions in the amount of \$200,000.00 to provide gap financing needed to build four homes in phase one of the Cedrow subdivision.

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Resolution No. 1920/20-09
Resolution Book Volume XX, Page 124

2020-125 Property Acquisition - 1102 Penny Road

City Council is requested to approve the purchase of the former American Legion property located at 1102 Penny Road in the amount of \$118,000 which adjoins the City Lake property, the Bicentennial Greenway, and is adjacent to the Piedmont Environmental Center.

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that the acquisition of the property at 1102 Penny Road be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

2020-126 Budget Amendment - GO Refunding Bonds

City Council is requested to approve a budget amendment to recognize funds from the issuance of General Obligation Refunding Bonds. On March 19, 2020 the City of High Point issued \$14,100,000 Series 2020 General Obligation Refunding Bonds.

Adopted a Budget Amendment Ordinance recognizing funds from the issuance of General Obligation Refunding Bonds due to the issuance of \$14,100,000 Series 2020 General Obligation Refunding Bonds on March 19, 2020.

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this Budget Ordinance Amendment be adopted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Ordinance No. 7604/20-20
Ordinance Book Volume XXI, Page 20

2020-127 Agreement - MOU - HP365 Incubator Agreement Extension

City Council is requested to approve a Memo of Understanding (MOU) between the City of High Point and the High Point Chamber Foundation, Inc. The amended MOU proposes to extend the date of the agreement to June 30, 2021, which will match the end date of the grant that the city received from the North Carolina Department of Commerce for this project.

Approved an amendment to the Memorandum of Understanding (MOU) between the city of High Point and the High Point Chamber Foundation, Inc. that extends the date of the agreement to June 30, 2020, which will match the end date of the grant received by the city of High Point from the North Carolina Department of Commerce for the HPU365 Incubator project.

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that the extension to the Agreement/MOU for the HP365 Incubator Agreement be approved. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

REGULAR AGENDA ITEMS

PROSPERITY & LIVABILITY COMMITTEE - *Council Member Hudson, Chair*
Committee Members Hudson, Holmes, Jefferson, and Peters

2020-132 City of High Point - Special Events Policy

City Council is requested to approve modifications to the existing Special Events policy and fee schedule. The Prosperity and Livability Committee reviewed and recommend approval of the revised policy.

Prosperity & Livability Chairman Wesley Hudson announced that the Prosperity & Livability Committee did meet on Wednesday, April 1st to discuss possible revisions to the Special Events Policy relating to the city-sponsored special events list, and the list of fees.

He reported the following recommendations are being forwarded to the City Council for approval.

- 1. Add Unity Festival to the city-sponsored special events list. Remove History Rocks event at the Museum (event has been cancelled) and remove the Labonte Cycling Classic event.*
- 2. Increase the traffic cone rental from \$2 to \$5 each cone; and increase the rental for the Sign Truck from \$18.00 to \$25.00 per hour, per truck; clarification that the fee for Police Officer personnel is \$40.00 per officer, per hour.*

Council Member Hudson moved approval of the revisions to the Special Events Policy as recommended by the Prosperity & Livability Committee. Council Member Jefferson made a second to the motion.

Council Member Jones then made a SUBSTITUTE MOTION to approve all the revisions with the exception of the increase in fees for the traffic cone rental and refer it back in the Prosperity & Livability Committee for further discussion. Council Member Peters made a SECOND to the SUBSTITUTE MOTION.

For further discussion, Council Member Peters advised that she did meet with Deputy City Manager Randy McCaslin regarding the reasoning for the increase and was told that staff reported that the traffic cones are being returned damaged and this has proved to be an added expense to the city. She explained that she did talk with someone with 20 years of event planning and suggested adding a clause with the rental policy where the city could get reimbursed for the cones. Council Member Jones suggested the possibility of charging a deposit on the traffic cone rentals to eliminate any cost to the city.

Mayor Wagner asked if there were any additional comments. There being none, Prosperity & Livability Committee Chairman Hudson agreed to refer the possible increase of the traffic cone rental fees back in the Prosperity & Livability Committee for further discussion. Council Member Moore advised that he could support this action, but asked that staff be included in the committee discussions to ensure that the city's money is protected as it should be.

There being no further questions or comments, the Mayor called for a roll call vote on the SUBSTITUTE MOTION, which carried by a 9-0 unanimous vote as follows:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Approved the revisions to the Special Events policy and fee schedule as recommended by the Prosperity & Livability Committee with an exception to the proposed increase of the traffic cone rental fees which will be referred back to the Committee for further discussion.

Social Distancing Concerns due to COVID-19

Council Member Jones reported that the community is fearful because people are not adhering to the social distancing requirements, especially on basketball courts. Deputy City Manager McCaslin advised that the Park Rangers are patrolling the Parks & Rec. facilities and halting groups that are playing basketball. Council Member Jones asked about the possibility of securing Deep River Rec Center and suggested closing all basketball courts. Mayor Wagner expressed his commitment to working with the city manager for a solution and to ensure that the rules are enforced.

GENERAL BUSINESS AGENDA

2020-128 Minutes To Be Approved

Finance Committee; March 12th @ 4:00 p.m.

Special Meeting of City Council; March 16th @ 4:00 p.m.

Regular Meeting of City Council; March 16th @ 5:30 p.m.

Following a roll call vote by the Mayor, the preceding minutes were approved by a unanimous 9-0 vote as follows:

A motion was made by Council Member Jones, seconded by Council Member Peters, that the preceding minutes be approved as submitted. The motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

2020-131 Closed Session- Personnel

The city attorney is requesting that Council go into closed session pursuant to N.C. General Statute 143-318.11(a)(3) to preserve the attorney-client privilege, and N.C. General Statute 143-318.11(a)(6) for personnel.

At 6:10 p.m., Council Member Jones moved to enter Closed Session pursuant to N.C. General Statute 143-318.11(a)(3) to preserve the attorney-client privilege, and N.C. General Statute 143-318.11(a)(6) for personnel. Council Member Jefferson made a second to the motion. Following a roll call vote by the Mayor, the motion to enter Closed Session carried by the following 9-0 unanimous vote.

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Mayor Wagner advised that that any action taken on the Closed Session matters would be reported in Open Session.

ADJOURNMENT

Council reconvened into Open Session at 8:04 p.m. with an announcement by Mayor Wagner that there would be no action taken as a result of the Closed Sessions.

The meeting adjourned at 8:04 p.m. upon motion duly made and seconded.

Respectfully submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk

**HIGH POINT CITY COUNCIL
SPECIAL MEETING
April 22, 2020 – 4:00 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM**

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the city conducted a live streaming of the Open Session portion of the meeting

ROLL CALL, CALL TO ORDER

Following a roll call vote by Mayor Wagner, the attendance and participation in the meeting of the following was duly noted.

Physically Present (6):

Mayor Jay Wagner, Council Member Tyrone Johnson (At Large), Council Member Britt Moore (At Large), Council Member Cyril Jefferson (Ward 1), Council Member Wesley Hudson (Ward 4), and Council Member Victor Jones (Ward 5)

Participating Remotely (3):

Mayor Pro Tem Christopher Williams (Ward 2); Council Member Monica Peters (Ward 3), and Council Member Michael Holmes (Ward 6)

Staff Physically Present:

Randy McCaslin, Deputy City Manager; Jeron Hollis, Communication & Public Engagement Director; Ryan Ferguson, Marketing Manager; and Lisa Vierling, City Clerk

Staff Participating Remotely:

JoAnne Carlyle, City Attorney; Loren Hill, President- High Point Economic Development Corporation, Sandy Dunbeck, Executive Vice President- High Point Economic Development Corporation;

Mayor Wagner called the meeting to order at 4:03 p.m. and announced the need to enter Closed Session for economic development and a personnel matter.

2020-136 Closed Session- Economic Development and Personnel

A Closed Session is needed pursuant to N.C. General Statute 143-318.11(a)(4) for economic development and N.C. General Statute 143-318.11(a)(6) for personnel.

Council Member Holmes moved to enter Closed Session for the purpose of economic development and a personnel matter. Council Member Johnson made a second to the motion which carried by a unanimous 9-0 vote as follows:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

Upon reconvening into Open Session at 5:50 p.m., there was no action taken as a result of the Closed Session.

ADJOURNMENT

The meeting adjourned at 5:50 p.m. upon motion duly made and seconded.

Respectfully submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk

**HIGH POINT CITY COUNCIL
SPECIAL MEETING
April 9, 2020 – 2:00 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM**

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the city conducted a live streaming of the Open Session portion of the meeting

ROLL CALL, CALL TO ORDER

Following a roll call vote by Mayor Wagner, the attendance and participation in the meeting of the following was duly noted.

Physically Present (6):

Mayor Jay Wagner, Council Member Tyrone Johnson (At Large), Council Member Britt Moore (At Large), Council Member Cyril Jefferson (Ward 1), Council Member Wesley Hudson (Ward 4), and Council Member Victor Jones (Ward 5)

Participating Remotely (3):

Mayor Pro Tem Christopher Williams (Ward 2); Council Member Monica Peters (Ward 3), and Council Member Michael Holmes (Ward 6)

Staff Physically Present:

Greg Demko, City Manager; Jeron Hollis, Communication & Public Engagement Director; Lisa Vierling, City Clerk

Staff Participating Remotely:

JoAnne Carlyle, City Attorney

Others Participating Remotely:

David Woodard, Outside Legal Counsel, Poyner Spruill LLC
Bob Hagemann, Outside Legal Counsel, Poyner Spruill LLC

Mayor Wagner called the meeting to order at 2:03 p.m. and announced the need to enter Closed Session for a personnel matter.

2020-135 Closed Session- Personnel

A Closed Session is needed pursuant to N.C. General Statute 143-318.11(a)(6) for personnel.

Council Member Hudson moved to enter Closed Session for the purpose of a personnel matter. Council Member Jones made a second to the motion which carried by a unanimous 9-0 vote as follows:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

Note: The City Clerk departed the meeting immediately after Council entered into Closed Session and was not present during the Closed Session on the personnel matter.

Upon reconvening into Open Session at 6:58 p.m., Mayor Wagner reported there would be no action taken as a result of the Closed Session.

ADJOURNMENT

The meeting adjourned at 6:58 p.m.. upon motion duly made and seconded.

Respectfully submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk



PROSPERITY & LIVABILITY COMMITTEE MEETING

Chaired by Council Member Hudson

Committee Members: Hudson, Holmes, Peters, and Jefferson

April 1, 2020 – 9:00 a.m.

3rd Floor Lobby Conference Room

MINUTES

Present: Chairman Wesley Hudson and Committee Members Cyril Jefferson, and Michael Holmes

Absent: Committee Member Monica Peters

Staff Present:

Randy McCaslin, Deputy City Manager; Greg Ferguson, Assistant City Manager; Eric Olmedo, Assistant City Manager; Meghan Maguire, Assistant City Attorney; David Briggs, High Point Theatre Director; Lee Tillery, Parks & Recreation Director; James Vervaecke, Police Officer, Master I, Jeron Hollis, Director of Communications & Public Engagement; Ryan Ferguson, Marketing, Manager; and Lisa Vierling, City Clerk

News Media Present:

None

CALL TO ORDER

Chairman Hudson called the meeting to order at 9:02 a.m.

PRESENTATION OF ITEMS

2020-133 Discussion- Revisions to the Special Events Policy

Staff will provide information for discussion by the Prosperity & Livability Committee regarding possible revisions to the Special Events Policy relating to the city-sponsored special events list and fee schedule.

Deputy City Manager Randy McCaslin turned the meeting over to David Briggs, Director of the High Point Theatre, and asked him to report on the information he compiled since the last meeting for city-sponsored special events. He distributed

and reviewed a spreadsheet containing data from events held in 2019-2020 (i.e. event, police costs, parks and recreation costs, public services costs, Theatre/Mendenhall Transportation Station costs, and attendance for the events). He stated it was important to note that the Uncle Sam Jam event is comprised of all in-kind services provided by the city.

He explained all these events are things that non-profit organizations within the city put on. He advised the only event that was questioned the last time discussion took place was the bicycle race that had originally been approved for the Criterium. He further explained it has now changed to a charity ride, which is a little different in terms of the scope of the number of people it brings here.

Chairman Hudson mentioned that Committee Member Jefferson had previously asked about the Unity Festival and asked him if he had an opportunity to look at the numbers for this event. Committee Member Jefferson noted that the city did actually end up sponsoring the Unity Festival last year with an estimated \$2,500 and they had approximately 800 in attendance at the event. As a matter of comparison, he pointed out that approximately \$7,000 was put into the Cycling Classic event with only an estimated 400 in attendance. Chairman Hudson spoke to how the Labonte bike ride raised \$40,000 for the Labonte Foundation and most of the money was spent in High Point, so it should be considered a \$40,000 investment in the community as well.

Mr. McCaslin advised the money that was used for the Unity Festival was taken from the undesignated funds that were set aside for non-profit grants and the city actually gave a grant for that amount. Mr. Briggs added that the Committee also recommended that the Uptowne Stroll be sponsored as a city-sponsored event along with the Unity Festival.

Assistant City Manager Eric Olmedo stated there was a question that was posed during the last Committee discussion regarding the Community Development grants that are awarded by the Citizens Advisory Council and he advised that the only group that is on the city-sponsored special events list that was awarded a grant was Go Far; however, they did not receive any money because they chose not to initiate the contract.

Chairman Hudson advised that the last discussion centered around replacing the cycling classic with the Unity Festival on the list of city-sponsored events. He shared that he had talked with Kristen Labonte and they are happy about putting their name on it, but they have had difficulty getting sponsorships. She welcomed any help from others who might want to take the event over.

Discussion ensued relative to the Cycling Classic event and how it has changed over the years. Mr. Briggs reported that from a historical perspective when it was known as the Criterium, there were other organizations putting it together; however, they eventually dropped out and the Labontes were left putting the

whole event together. As a result, they merged their event with Hi Fest and the Hospital Fun Run.

Chairman Hudson pointed out they normally start organizing the event in January but they have not yet met this year. He believed the cycling event would not be happening in 2020. Mr. Briggs advised they do have a permit in process and are waiting on Council's recommendation.

At this time, Chairman Hudson entertained a motion or further discussion.

Committee Member Jefferson made a motion that the Unity Festival be added to the list of city-sponsored special events for the city's support of \$2,500.

Chairman Hudson reminded the Committee that in order for an event to be added, it would require removal of an event on the list. A question was posed as to if History Rocks @ the Museum is still an active event. Discussion followed and it was determined that the event has been cancelled.

Committee Member Jefferson asked about the possibility of reducing the funding for the Cycling Classic instead of cancelling the city's support entirely. Mr. McCaslin advised this was up to the Committee and ultimately to what the City Council agrees to, and his only concern is that the budget this year would be extremely challenging. He went on to say how it was uncertain whether or not they could still hold the event should the funding be reduced because they will still need the same police coverage at the intersections.

Chairman Hudson advised that he would love to figure out a way to continue support for the Cycling Classic, but he was not sure the event would happen at the same level as in the past. Mr. McCaslin advised until a determination could be made as to the scope of the event, there is no way to really determine what the cost will be for this event.

Chairman Hudson suggested removing it from the city-sponsored events list and offered to make some calls for interest in sponsorships and participation in the event.

Committee Member Jefferson amended his previous motion. He moved to make a favorable recommendation to the City Council adding the Unity Festival to the list of city-sponsored special events and removing the Cycling Classic/Labonte event from the list. Committee Member Holmes made a second to the motion. The motion carried by the following 3-0 unanimous vote.

Aye (3): Chairman Hudson, and Committee Members Jefferson and Holmes.

Absent (1): Committee Member Peters

Mr. McCaslin asked about the UpTowne Stroll and if it needed to be added to the list. Chairman Hudson stated he felt comfortable with it like it is.

Mr. McCaslin advised that the action that was taken was for the authorized city-sponsored special events list and explained that the policy also covers some additional costs of rental equipment and asked Mark McDonald, Director of Transportation, to make a short presentation on recommendations relative to some changes to the fee schedule.

Mr. McDonald reported that staff looked at the list of equipment rentals and recommend the following changes to the fee schedule:

- 1. Increase the traffic cone rental from \$2 to \$5 each, per day*
- 2. Increase the sign truck with message board from \$18 to \$25 per hour*

Officer Vervaecke added that the Police Department is not requesting an increase but did feel clarity was needed for the police officer fees. The Police Department recommends it be \$40 per hour, per officer.

Mr. McCaslin asked if there were any other adjustments to the policy or any other questions.

Committee Member Jefferson asked about the flexibility for supporting other events that might take place this year and provided an example of the possible expansion of the Coltrane Jazz Festival. Chairman Hudson explained there is \$10,000 that was set aside in the budget for non-profit requests that may come up during the year. Mr. McCaslin advised that this is where the Council's flexibility comes in to fund events that come up after the non-profit allocations are made as part of the budget process. He suggested the list of city-sponsored special events be reviewed annually.

No objections were voiced regarding the recommendations to the fee schedule for the Special Events Policy.

ADJOURNMENT

There being no further business to come before the Prosperity & Livability Committee, the meeting adjourned at 9:24 a.m.

Respectfully submitted,

Lisa B. Vierling, City Clerk

Wesley Hudson, Chairman