City of High Point

Municipal Office Building
211 South Hamilton Street
High Point, NC 27261

Meeting Minutes

Thursday, June 4, 2009

9:00:00 AM

Council Chambers, City Hall

Rebecca R. Smothers, Mayor
William S. Bencini, Mayor Pro Tem
Latimer B. Alexander, IV, Mary Lou Blakeney,
Foster Douglas, John Faircloth, Michael D. Pugh,
Bernita Sims, M. Christopher Whitley

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

Present: Mayor Smothers, Council Member Bencini, Council Member Alexander, Council Member Blakeney, Council Member Douglas, Council Member Faircloth, Council Member Pugh, Council Member Sims and Council Member Whitley

APPROVAL OF THE JOURNAL OF THE PREVIOUS MEETING

The minutes of the following meetings were unanimously approved as submitted upon motion by Council Member Sims and second by Council Member Blakeney.

Finance Committee; Monday, May 18th @ 3:30 p.m.
combined Meeting; Monday, May 18th @ 4:45/5:30 p.m.

CONSENT AGENDA

Upon motion by Council Member Whitley, second by Council Member Alexander, all matters on the Consent Agenda were unanimously approved and/or adopted as recommended. The motion carried unanimously. [9-0 vote]

Action will be reflected throughout these minutes as being made and seconded by the same persons.

Finance Committee

Contract - Bid No. 50 - Shoot House for Police Firing Range

090123 Approval of contract awarding Bid No. 50 for installation of a Shoot House for the Police Firing Range. Purchasing and the Police Department recommends that contract be awarded to Holbrook& Associates, Inc. in the amount of $248,900.00 which is the lowest responsible and responsive bidder meeting specifications.

Approved contract awarding bid for the installation of a Shoot House for the Police firing Range to Holbrook & Associates, Inc. in the amount of $248,900.00 which is the lowest responsible and responsive bidder meeting specifications.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Contract - Bid No. 51 - 121 kV Circuit Breakers for the Penny Road Substation

090124 Approval of contract awarding Bid No. 51 for the purchase of three 121kV Circuit Breakers for the Penny Road Substation. Purchasing and the Electric Department recommends that contract be awarded to UAI/UTILICOR in the amount of $146,100.00, which is the lowest responsible and responsive bidder meeting specifications.

Approved contract awarding bid for the purchase of three 121kV circuit breakers for the Penny Road Substation to UAI/UTILICOR in the amount of $146,100.00 which is the lowest responsible and responsive bidder meeting specifications.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Contract - Bid No. 52 - 15 kV Circuit Breakers for the Penny Road Substation

090125 Approval of contract awarding Bid No. 52 for the purchase of 15kV Circuit Breakers for the Penny Road Substation. Purchasing and the Electric Department recommends that contract be awarded to Wesco in the amount of $177,494.000, which is the lowest responsible and responsive bidder meeting specifications.

Approved contract awarding bid for the purchase of 15kV circuit breakers for the Penny Road substation to Wesco in the amount of $177,494.00 which is the lowest responsible and responsive bidder meeting specifications.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Contract - Sole Source Authorization - Equipment for the Electric Department

090126 Council is requested to approve an exception to the bid laws under the "sole source qualification" for the purchase of equipment for the Electric Department from Trayer Engineering.

Approved exception to the bid laws under the "sole source qulaification" for the purchase of equipment for the Electric Department from Trayer Engineering.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Budget Ordinance Amendment - Neal F Austin Library Expansion

090127 Council is requested to adopt a Capital Project Ordinance Amendment for contributions in the amount of $100,000.00 for the Neal F. Austin Library Expansion.

Adopted Capital Project Ordinance amendment for contributions in the amount of $100,000.00 for the Neal F. Austin Library Expansion.

Ordinance No. 6622/09-22 **Introduced 06/01/09**
Adopted 06/04/09
Ordinance Book XVI, Page 107

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be adopted. The motion carried unanimously.

Agreement - High Point Museum Operational Merger

090132 City Council is requested to approve an agreement between the High Point Historical Society and the City of High Point to merge the operations of the High Point Museum into the City as a Division under the general direction of the Director of Library Services.

Approved agreement between the High Point Historical Society and the City of High Point to merge the operations of the High Point Museum into the City as a Division under the general direction of the Director of Library Services.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Ordinance - Amending the Library Board of Trustees

090133 Council is requested to adopt an ordinance amending the High Point Code of Ordinances Title 7 Parks, Recreation and Cultural Affairs, Chapter 2 Library Board of Trustees, Section 7-2-1 "Appointment; term; vacancies" to expand the Library Board of Trustees from the current eight members to nine members.

Adopted ordinance amending the High Point Code of Ordinances title 7 Parks, Recreation and Cultural Affairs, Chapter 2 Library Board of Trustees, Section 7-2-1 "Appointment; term; vacancies" to expand the Library Board of Trustees from the current eight members to nine members.

Ordinance No. 6623/09-23 Introduced 06/014/09
Adopted 06/04/09
Ordinance Book Volume XVI, Page 108

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be adopted. The motion carried unanimously.

Resolution - Offer & Acceptance for A State Loan - Sewer Main Renovations

090135 Adoption of a resolution from the North Carolina Department of Environment and Natural Resources (NCDENR) accepting an offer for a state loan in the amount of $1,798,500.00 for Sewer Main Renovations.

Adopted resolution from the North Carolina Department of Environment and Natural Resources (NCDENR) accepting an offer for a state loan in the amount of $1,798,500.00 for sewer main renovations.

Resolution No. 1521/09-49 Introduced 06/01/09
Adopted 06/04/09
Ordinance Book Volume XVI, Page 163

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be adopted. The motion carried unanimously.

Budget Ordinance Amendment - American Recovery & Reinvestment Act - 2009 Loan Assistance

090140 Adoption of a Capital Project Ordinance Amendment in the amount of $1,798,500 for the American Recovery & Reinvestment Act for sewer main renovations.

Adopted Capital Project Ordinance amendment in the amount of $1,798,500 for the American Recovery & Reinvestment Act for sewer main renovations.

Ordinance No. 6624/09-24 Introduced 06/01/09
Adopted 06/04/09
Ordinance Book Volume XVI, Page 109

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be adopted. The motion carried unanimously.

Contract - Bid No. 56 - Obsolete Sewer Main Rehabilitation

090136 Approval of contract awarding Bid No. 56 for Obsolete Sewer Main Rehabilitation. Purchasing and the Public Services Department recommends that contract be awarded to Breece Enterprises in the amount of $774,734.00 which is the lowest responsible and responsive bidder meeting specifications.

Approved contract awarding bid for the obsolete sewer main rehabilitation to Breece Enterprises in the amount of $774,734.00 which is the lowest responsible and responsive bidder meeting specifications.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Contract - Bid No. 57 - Lazy Lane Pump Station Abandonment Project

090137 Approval of contract awarding Bid No. 57 for the Lazy Lane Pump Station Abandonment Project. Purchasing and the Public Services Department recommends that contract be awarded to Gilbert Engineering in the amount of $333,510.00 which is the lowest responsible and responsive bidder meeting specifications.

Approved contract awarding bid for the Lazy Lane Pump Station Abandonment Project to Gilbert Engineering in the amount of $333,510.00 which is the lowest responsible and responsive bidder meeting specifications.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Request for Public Hearing Date - FY2010 FTA Section 5307 Operating, Capital, and Planning Grant Application

090138 Council is requested to establish the date of Monday, June 15, 2009 at 5:30 p.m. as the date to receive public comments on the filing of the FY2010 FTA Section 5307 Operating, Capital and Planning Grant application for HiTran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation system with the area within High Point served by Guilford County Transportation System.

Established the date of Monday, June 15, 2009 at 5:30 p.m. as the date to receive public comments on the filing of the FY 2010 FTA Section 5307 Operating, Capital and Planning Grant application for Hi Tran, Dial-A-Lift, the Thomasville portion of Davidson County Transportation system with the area within High Point served by Guilford County Transportation System.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Public Hearing - Community Development Block Grant - Recovery Funds (CDBG-R)

090130 Monday, June 1, 2009 at 5:30 p.m. is the date and time advertised to receive public comments for a substantial Amendment to the FY 2008-2009 Annual Action Plan (Community Development Block Grant - Recovery Funds (CDBG-R).

The public hearing for this matter was held on Monday, June 1, 2009 at 5:30 p.m.

Approved submittal of the substantial amendment to the FY 2008-2009 Annual Action Plan (Community Development Block Grant- Recovery Funds (CDBG-R) to HUD.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Planning & Development Committee

Right of Way Encroachment - 09-01 - High Point University

090129 A request by High Point University to permit an encroachment into a portion of the W. College Drive right of way. Proposed encroachment is lying along the east side of W. College Drive, north of E. Farris Avenue.

Approved right-of-way encroachment as requested by High Point University for a portion of the W. College Drive right-of-way lying along the east side of W. College Drive, north of E. Farris Avenue.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Miscellaneous

Reappointment - Theatre Advisory Board - Farakh Kahn

090141 Council is requested to confirm the reappointment of Farakh Kahn to the Theatre Advisory Board. Appointment will be effective immediately and will expire on June 1, 2012.

Approved the reappointment of Farakh Kahn to the Theatre Advisory Board. Appointment to be effective immediately and will expire on June 1, 2012.

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be approved. The motion carried unanimously.

Resolution - New Municipal Records Retention & Disposition Schedule

090139 Council is requested to adopt a resolution accepting a new Municipal Records Retention and Disposition Schedule.

Adopted resolution accepting the new Municipal Records Retention and Disposition Schedule issued by the North Carolina Department of Cultural Resources, Division of Historical Resources, Archives and Records Section, Government Records Branch on May 19, 2009.

Resolution No. 1522/09-50 **Introduced 06/01/09**

Adopted 06/04/09
Resolution Book Volume XVI, Page 50

A motion was made by Council Member Whitley, seconded by Council Member Alexander, that this matter be adopted. The motion carried unanimously.

REGULAR MEETING ITEMS

Finance Committee

Public Hearing - Proposed City of High Point Annual Budget - FY 2009-2010

090128 Monday, June 1, 2009 at 5:30 p.m. and Thursday, June 4, 2009 at 9:00 a.m. are the dates and times established by the High Point City Council to receive public comments on the proposed City of High Point Annual Budget for FY 2009-2010.

The first public hearing on the proposed 2009-2010 budget was held on Monday, June 1, 2009. The 2nd public hearing has been advertised and scheduled for Thursday, June 4, 2009 at 9:00 a.m.

Chairman Whitley opened the public hearing and asked if there was anyone present who would like to offer comment on the proposed 2009-2010 budget.

Tom Dayvault, 124 Willoughby Park Drive, President of the High Point Chamber of Commerce, thanked Council for its past and continued support for the Chamber. He noted that as with other Chambers nationwide, they have education and work force development at the top of their agenda. He explained that it has become so evident that in building the economic future of the community depends on the education of the people involved in the community. He explained that the Chamber from the very beginning, with the Work Force Alliance has been a part of the study that was done at the direction of the city and through that the Chamber was happy to step up and house an employee, office space, administration, office equipment, phones, etc... He noted the focus that emerged from the study were:

1. Reading by Grade 3 and
2. The High Point Promise (everyone who graduates from high school being given the opportunity to attend GTCC and obtain a 2-year degree.

He felt the process that has been started is certainly worthy to continue and that the Work Force Alliance's role is to bring the organizations forward while specifically looking at these two goals with the idea that work force development is not a short-term initiative--it is a long-term commitment and something that needs to be continued. He encouraged continued support from the City Council and asked Council to provide $50,000 for at least one more year so the effort can be pushed forward and the commitment to work force development be continued for High Point's citizens.

Coy Willard, 1301 Brookfield Court, representing the High Point Partners, who have made an investment of $20,000 in private money to the work force program.

He stated he was present also representing all citizens without jobs. He explained the task is definitely not finished and the need was urgent to stay on top of it. He asked Council to continue with what's been done in the past to ensure that this flourishes so the citizens can get jobs earning a living and paying taxes so that the budget can be kept in line.

At this time, Council Member Sims, distributed a letter from Dr. Don Cameron regarding the High Point Work Force Alliance to Council Members. The letter along with a spread sheet on High Point chamber of Commerce in-kind contributions will be attached to Legistar as a permanent part of these proceedings.

Chairman Whitley asked if there were any additional comments. There being no one else present to speak, the public hearing was closed.

The proposed 2009-2010 budget is tentatively scheduled for adoption by the High Point City Council on Thursday, June 18, 2009.

For Information Only:

EMPLOYEE AWARD RECOGNITIONS

City Manager Strib Boynton presented awards to the following employees:

Above & Beyond Award (Plaque and $500 check): *Royce Batten- Meter Service Technician/Customer Service; Terry Cooper & Clark Sellars- FEO/Fire Department*

Extra Mile Award (Plaque and $100 check): *Shawn McEntee- Parks Attendant/parks & Recreation; Melissa Evans- 911 Telecommunication; Valerie Snaden- 911 Telecommunicator; Jamie Coleman- Sanitation Worker/Environmental Services; Terry Mitchell- Sanitation Supervisor/Environmental Services; Ray Davis- Special Route Operator/Environmental Services; Marty Joyce, David Ledbetter and William Stroud: Stormwater Division/Public Services; Vicky Fields- Marina Operator/Parks & Recreation*

Working Together Award: *John Smith- Welder/Fleet Services; Debra Ya'nez- Transportation Department/Hi-Tran Division/Dial-A-Lift Driver; Riley Edwards & Matthew Truitt- Police Officers; Elizabeth Hinkle- Theatre Business Manager; Pam Clark- customer Service Representative; Laura Trotter- Customer Service; Sandra Driggers- Customer Service; John Whisner- Customer Service; Michael Edmonds and Rick Ingram- Parks & Recreation; terry Mitchell, Ray Davis, Craig Whittington and Lee Bennett- Environmental Services; Deborah Booze- Office Supervisor/Engineering Services; Dick Benton- Construction Inspector/Engineering Services; Terry Kuneff, Scott Dingus and Allen Hicks/Engineering Services; Valerie Snaden, Julia Smith, Lori Laughlin, Eileen Frazer and TJ Hackworth- 911 Communication Center; Portia Clowdis, Kim*

Hilton, Kyle Thaggard, Tracy Thomas, Nancy Williams and Sandy Williams- 911 Communication Center

Mayor Smothers agreed that this was a special moment and applauded the employees for the wonderful example they set for others.

ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 9:35 a.m. upon motion duly made and seconded.

Respectfully Submitted,

_____
Rebecca R. Smothers, Mayor

Attest:

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Lisa B. Vierling, MMC
City Clerk