

City of High Point

*Municipal Office Building
211 South Hamilton Street
High Point, NC 27261*



Meeting Agenda

Monday, June 5, 2017

5:30 PM

Council Chambers

City Council

*William S. Bencini, Jr., Mayor
Jay W. Wagner, Mayor Pro Tem
Latimer B. Alexander, IV., Cynthia Y. Davis
James C. Davis, Jason P. Ewing,
Jeffrey J. Golden, Alyce E. Hill,
Christopher Williams*

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**RECOGNITIONS AND PRESENTATIONS**

- [170180](#) Resolution- Community Garden Week
Community Garden Leaders in the City of High Point will be in attendance to accept a Resolution from Mayor Bencini in recognition of their devotion and service to the City and proclaiming the week of June 24-July 1 as Community Garden Week.
- [170181](#) Proclamation - Homeownership Month
Mr. Steve Key, Chair of the High Point Housing Coalition, will be in attendance to accept a Proclamation from Mayor Bencini proclaiming the month of June 2017 as "Homeownership Month."
- [170163](#) Recognition of Honors Program Recipients
The Human Resources Department will present the certificates to the City of High Point Employees who are recipients of the HONORS Program awards.

STRATEGIC PLAN UPDATE

- [170164](#) Council will receive an update on the Strategic Plan from Council Member Jeff Golden, Chair of the Community Housing, Neighborhood Development and Public Safety Committee and Council Member Jason Ewing, Chair of the Prosperity & Livability Committee.

PUBLIC COMMENT PERIOD

- [170165](#) Public Comment Period
A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards and presentations. Our policy states persons may speak on any item not on the agenda.
- * Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
 - * Persons addressing City Council are asked to limit their comments to 3 minutes.
 - * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
 - * If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by

refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

CONSENT AGENDA ITEMS

FINANCE COMMITTEE - Council Member J. Davis, Chair

- [170166](#) Contract Amendment - Hazen & Sawyer - Westside Wastewater Treatment Plant
Council is requested to approve an amendment to the Hazen & Sawyer contract in the amount of \$484,672.00 to include the additional duration of the construction of Phase 3 to the Westside Wastewater Treatment Plant.
- [170167](#) Contract - Black & Veatch - Electrical Improvements - Ward Water Plant
Council is requested to approve an amendment to the Black and Veatch contract in the amount of \$225,000 for the electrical and HVAC improvements at the Ward Water Plant.
- [170168](#) Contact - Hazen & Sawyer - Water Master Plan
Council is requested to approve a contract with Hazen & Sawyer in the amount of \$204,000.00 for a water master plan to help determine service area needs and flow and pressure requirement in the current service area and future service areas.
- [170169](#) Contract Extension - McGill Environmental - Bio-Solids Hauling and Disposal
Council is requested to approve a contract extension to McGill Environmental in the amount of \$400,000 to dispose of bio-solids from the wastewater system via incineration for an additional six (6) months.
- [170170](#) Contract - Xylem Water Solutions, USA, Inc. - Flygt Water Pump - Waterview Lift Station
Council is requested to approve a sole source contract with Xylem Water Solutions USA, Inc. in the amount of \$39,321.25 for a Flygt pump for the Waterview Lift Station.
- [170171](#) Contract - D.H. Griffin Infrastructure, LLC - Bethel Drive Pump Station Replacement
Council is requested to approve a contract with D.H. Griffin Infrastructure, LLC in the amount of \$658,000.00 for the replacement of the Bethel Drive Pump Station replacement.
- [170173](#) Contract - Yates Construction Company, Inc. - Southside Pedestrian Bridge
Council is requested to award a construction contract to Yates Construction Company, Inc., in the amount of \$209,186.00 for the construction of the Southside Pedestrian Bridge.
- [170174](#) Amended Lease Agreement - UNC-G/City of High Point - Southside

Recreation Center

Council is requested to approve an amendment to the lease agreement between UNC-Greensboro and the City of High Point Parks and Recreation Department for space rental at the Southside Recreation Center.

[170175](#)

City of High Point/Forsyth County - Tax Collection

Council is requested to authorize the appropriate City Official to execute an agreement between Forsyth County and the City of High Point for the collection of the 2017 and for the collection of 2016 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County.

REGULAR AGENDA ITEMS**FINANCE COMMITTEE - Council Member J. Davis, Chair**[170176](#)

City of High Point 2017-2018 Budget Ordinance and Related Documents

City Council is requested to adopt the FY 2017-2018 Budget Ordinance for the City of High Point and associated fee schedules.

COMMUNITY HOUSING, NEIGHBORHOOD DEVELOPMENT AND PUBLIC SAFETY COMMITTEE - Council Member Golden, Chair
Committee Members Golden, Alexander, Ewing and Williams**PENDING ITEMS**[170141](#)

Public Hearing - Minimum Housing Ordinance

Monday, May 1, 2017 is the date and time established to receive public comment on the City of High Point Minimum House Ordinance and at the close of the public hearing Council is requested to adopt the ordinance amending the City of High Point Minimum Housing Code. At the May 1st Council Meeting, this item was deferred to the June 5th Council Meeting.

[170103](#)

Ordinance - Demolition of Structure - 613 Manley Street

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 613 Manley Street belonging to Joshua and Sarah Stahl.

[160330](#)

Ordinance - Demolition of Structure - 512 Hines Street

Council is requested to adopt an ordinance requiring the building inspector to effectuate the demolition of a structure located at 512 Hines Street belonging to Eliseo Zavala. (At the November 7, 2016 meeting this item was deferred to the December 5, 2016 Council Meeting. At the December 5, 2016 Council Meeting, Council deferred this item for 60 days or until the February 6, 2017 Council Meeting. At the February 6,

2017 meeting this item was placed back on the pending list. At the May 1st Council Meeting this item was discussed and deferred for two weeks or until the May 15th meeting. At the May 15 meeting this matter was deferred 30 days or until the June 19, 2017 meeting.)

PLANNING & DEVELOPMENT COMMITTEE - Mayor Pro Tem Wagner, Chair
Committee Members: Wagner, C. Davis, J. Davis and Golden

[170177](#)

Resolution of Intent - Annexation 17-02
Approval of a Resolution of Intent that establishes a public hearing date of Monday, June 19, 2017 at 5:30 p.m., to consider a voluntary contiguous annexation of approximately 4.65 acres lying along the north and south side of Bales Chapel Road, approximately 1,700 feet east of Dillon Road. The property is known as Guilford County Tax Parcel 0160150, 0160166 and 0160151 and addressed as 1000, 1001, 1002 Bales Chapel Road.

PUBLIC HEARINGS

[170178](#)

Public Hearing - Ordinance - City of High Point- Text Amendment 17-04
A request by the City of High Point to amend the City of High Point Development Ordinance, Section 3.4.8 Central Business (CB) District, to add site and building standards.

GENERAL BUSINESS AGENDA

[170179](#)

Minutes to Be Approved
Special Meeting (Budget Review #1); Thursday, May 4th @ 3:00 p.m.
Special Meeting (Budget Review #2); Monday, May 15th @ 3:00 p.m.
Regular Council Meeting; Monday, May 15th @ 5:30 p.m.

ADJOURNMENT

CITY OF HIGH POINT

AGENDA ITEM



Title: Agenda Item – Sole Source for a Flygt Pump - Waterview Lift Station

From: Terry Houk – Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: June 5, 2017

Public Hearing: No

Advertising Date: N/A

Advertised By: N/A

Attachments: Sole Source Letter from Xylem Water Solutions USA, Inc.

PURPOSE:

To purchase an additional Flygt pump (105 horse power) for the Waterview Lift Station.

BACKGROUND:

There are currently two Flygt pumps (105 horse power) that are operating at the Waterview Lift Station. The Waterview Lift Station is presently under an electrical and controls upgrade and there is a need to increase the pumping capacity to meet future growth in the northwest area of High Point. The Public Services Department plans to purchase the same size and model of the two existing Flygt pumps that are in the Waterview Lift station and integrate this pump in the operational control strategy. This standardization would help the Water and Sewer Maintenance Division in the event of future repairs. Xylem Water Solutions USA, Inc. is the only direct source for Flygt pumps, accessories and control systems in our area.

BUDGET IMPACT:

Funding is available in the 2016-2017 Budget.

RECOMMENDATION / ACTION REQUESTED:

Public Services is recommending that the purchase of the Flygt pump from Xylem Water Solutions, USA, Inc. be approved for the sole source amount of \$39,321.25.



**Xylem Water Solutions USA, Inc.
Flygt Products**

March 23, 2017

CITY OF HIGH POINT
W/S MAINTENANCE
PO BOX 230
HIGH POINT NC 27261

14125 South Bridge Circle
Charlotte, NC 28273
Tel 704/504-8804
Fax 704/504-8773

Quote # 2017-CHA-0340
Re: High Point - Waterview Pump Staion

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

NT3301 HT

Qty	Part Number	Description	Unit Price	Extended Price
1	3301.185-0174	Flygt Model NT-3301.185 6" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 105 HP 1750 RPM motor, 462 impeller, 2 x 50 Ft. length of submersible cable, FLS leakage detector, volute is prepared for Flush Valve	\$ 34,834.25	\$ 34,834.25
1	768 24 30	KIT,T-STAND 3301 HT	\$ 1,046.25	\$ 1,046.25
1	785 83 05	ELBOW,INLET DN200 X 10"ANSI CI	\$ 920.75	\$ 920.75
1	14-69 00 09	START UP CHARGE FLYGT 1-TP MODELS: 3000,7000,8000	\$ 1,171.00	\$ 1,171.00
Total Project Price				\$ 37,972.25
Freight Charge				\$ 1,349.00
Total Project Price				\$ 39,321.25

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2010)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.



Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Validity: This Quote is valid for ninety (90) days.

Schedule: Delivery lead times are 10 weeks after receipt of submittal approval and order acceptance.

Terms of delivery: PP/Add Order Position

Terms of Payment: 100% N30 after invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Customer Acceptance: A signed facsimile copy of this quote is acceptable as a binding contract.

Signature: _____ Company/Utility: _____

Name : _____ Address: _____
(PLEASE PRINT)

Email: _____

Date: _____ Phone _____

PO#: _____ Fax: _____

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Sincerely,

Dan Joyce
Sales Engineer

dan.joyce@xyleminc.com



DEPARTMENT RECOMMENDATION
Informal Bid(s)

DEPARTMENT: **Public Services**

BID #: **Sole Source for Standardization**

DATE OPENED: **N/A**

DESCRIPTION:

Flygt pump (105 horse power) for the Waterview Lift Station

PURPOSE:

There are currently two Flygt pumps (105 horse power) that are operating at the Waterview Lift Station. The Public Services Department plans to purchase the same size and model of the two existing Flygt pumps that are in the Waterview Lift station and integrate this pump in the operational control strategy. This standardization would help the Water and Sewer Maintenance Division in future repairs.

COMMENTS:

Council is requested to note this is a sole source authorization on the basis for standardization/compatibility with existing equipment

RECOMMEND AWARD TO: **Xylem Water Solutions USA, Inc.**

AMOUNT: **\$39,321.25**

JUSTIFICATION:

Currently the Waterview Lift Station is under an electrical and controls upgrade and there is a need to increase the pumping capacity of the Waterview Lift Station to meet future growth in the northwest area of High Point. Xylem Water Solutions USA, Inc. is the only direct source for Flygt pumps, accessories and control systems in our area.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	533701	421161027505	40202	\$39,321.25
TOTAL BUDGETED AMOUNT				\$39,321.25

DEPARTMENT HEAD: **Terry Houk**

Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services,
email=terry.houk@highpointnc.gov, c=US
Date: 2017.05.23 15:24:13 -0400

DATE: **May 23, 2017**

PURCHASING MANAGER: **Erik Conti**
(\$5,000 - \$30,000)

Digitally signed by Erik Conti
DN: cn=Erik Conti, o=City of High Point, ou=Financial Services Director, email=erik.conti@highpointnc.gov, c=US
Date: 2017.05.23 17:25:58 -0400

DATE: **May 23, 2017**

FINANCIAL SERVICES DIRECTOR: 
(\$30,000 - \$90,000)

Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US
Date: 2017.05.26 10:55:47 -0400

DATE: **May 26, 2017**

CITY OF HIGH POINT

AGENDA ITEM



Title: Amendment to Lease with UNCG @Southside Recreation Center

From: Lee Tillery, Director – Parks and Recreation

Meeting Date: June 5, 2017

Public Hearing: N/A

Advertising Date /

Advertised By:

N/A

Attachments: Lease Agreement
Amendment to the Lease
Southside Center Diagram

PURPOSE:

To amend the Lease Agreement between the City of High Point and the State of North Carolina (UNC-G) for space rental at the Southside Recreation Center. The amendment will accurately reflect current needs and use of the building by UNC-G and the Parks & Recreation Department.

BACKGROUND:

The City of High Point and UNC-Greensboro entered into a lease agreement in November 2015 for space located in the Southside Recreation Center to provide services outlined for the Center for Youth, Family and Community Partnerships. The original lease agreement allowed for UNC-G to lease approximately 5,000 square feet in the back side of the Center which included various activity rooms and offices. Due to extenuating circumstances, and by request of UNCG, the entirety of this space is no longer needed. The original lease allows for modification of terms in Paragraph 13.

BUDGET IMPACT:

The original lease calls for the lessee (UNC-G) to pay the lessor (City of High Point) the sum of \$1.00 per annum for the term of the lease.

RECOMMENDATION /ACTION REQUESTED:

The Parks and Recreation Department recommends that City Council approve the amendment to the lease and authorize the appropriate city official to execute the lease agreement.

STATE OF NORTH CAROLINA

AMENDMENT TO LEASE AGREEMENT

COUNTY OF GUILFORD

This AMENDMENT TO LEASE AGREEMENT ("Amendment") is made and entered into this the ____ day of _____, 2017, by and between the City of High Point, a North Carolina municipal corporation ("Lessor"), and the State of North Carolina ("Lessee"). Lessor and Lessor individually referred to as "Party" and collectively "the Parties";

WITNESSETH:

WHEREAS, the Parties previously entered into a Lease Agreement dated November 1, 2015 ("Lease"); and

WHEREAS, the authority to approve and execute the Lease was delegated to the Department of Administration through resolution adopted by the Governor and Council of State on September 1, 1981, and further amended on September 8, 1999 and again on December 7, 1999; and

WHEREAS, the Parties wish to modify the terms of the Lease through this written Amendment as provided in paragraph 13 of the Lease; and

NOW THEREFORE, for good and valuable consideration hereby acknowledged, the Parties do amend the terms of the Lease as follows:

(1) The leased area described in the recitals of the Lease to which the terms of the Lease and this Amendment apply is hereby amended as follows:

Being **one office and on classroom, designated classroom #1 and** located within the ± 5,000 square feet of office space located at 401 Taylor Avenue, Guilford County, High Point, North Carolina 27262. (Exhibit A – Floor Plan Attached).

(2) Exhibit A – Floor Plan to the Lease is hereby replaced in its entirety by the **Exhibit A** to this Amendment, showing the leased area.

IN TESTIMONY WHEREOF, this Amendment has been executed by the Parties hereto as of the date first written above. All terms of the Lease not amended herein shall remain in full force and effect.

Signatures appear on following page

Lessor:
CITY OF HIGH POINT

BY:

_____(SEAL)
Name: Gregory Demko
Title: City Manager

Lessee:
STATE OF NORTH CAROLINA

BY:

_____(SEAL)
Name: Charles Maimone
Title: Vice Chancellor for Business Affairs
The University of North Carolina at Greensboro

STATE OF NORTH CAROLINA

COUNTY OF _____

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that Gregory Demko, personally appeared before me this date and acknowledged the due execution by him of the foregoing instrument as City Manager for the City of High Point of the State of North Carolina, for the purposes therein expressed.

WITNESS my hand and Notarial Seal, this the ____ day of _____, 2017.

Notary Public

Print Name

My Commission Expires: _____

STATE OF NORTH CAROLINA

COUNTY OF _____

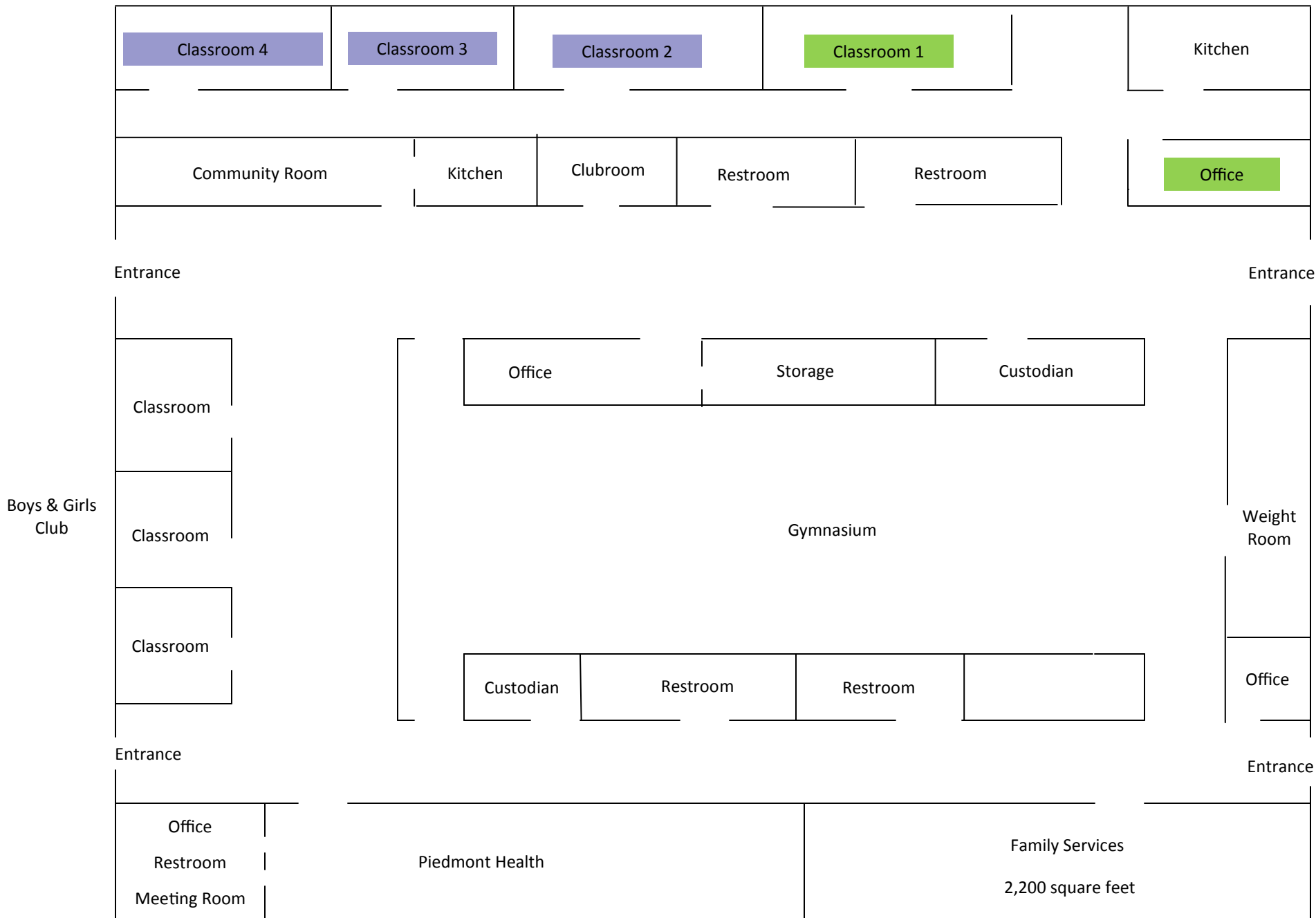
I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that Charles Maimone, personally appeared before me this date and acknowledged the due execution by him of the foregoing instrument as Vice Chancellor for Business Affairs at the University of North Carolina at Greensboro, for the purposes therein expressed.

WITNESS my hand and Notarial Seal, this the ____ day of _____, 2017.

Notary Public

Print Name

My Commission Expires: _____



Not to Scale

**Southside Recreation Center
Exhibit "A"**

Office of the Mayor
City of High Point
North Carolina

Proclamation...

WHEREAS, knowledge of homeownership will serve to educate our citizens to the home buying process and promote Community Development programs; and

WHEREAS, the High Point Housing Coalition recognizes that homeownership is an important part of the American dream; and strengthens families and encourages residents to take pride in their neighborhoods and to take an active role in their community; and

WHEREAS, the Community Development & Housing Department and other community organizations have participated in supplying the community with decent, safe, and sanitary affordable housing opportunities throughout High Point through the provision of rehabilitation, down payment and closing costs assistance to meet the needs of low to moderate income persons; and

WHEREAS, during this time of constricted Federal contributions the task of meeting the needs for safe, sanitary, and decent housing stock continue to grow as evidenced by increased cost, housing problems, and deteriorating housing stock; and

WHEREAS, the Housing and Urban Development Department has declared June, 2017 as NATIONAL Homeownership Month, and have called upon the citizens to build a more hopeful society and recognize the importance of expanding ownership of homes across our great Nation;

NOW THEREFORE I, William S. Bencini, Jr., Mayor of the City of High Point, do hereby proclaim the month of June 2017 as

“HOMEOWNERSHIP MONTH”

in the City of High Point, North Carolina, and I call upon all our citizens to join me in this worthy observance.



WITNESS my hand and the Corporate Seal of the City of High Point, North Carolina, this 5th day of June 2017.

William S. Bencini, Jr.
William S. Bencini, Jr., Mayor



**HIGH POINT CITY COUNCIL
SPECIAL MEETING
BUDGET REVIEW #2
PROPOSED FY 2017-2018 BUDGET
HIGH POINT MUNICIPAL BUILDING
MAY 15, 2017 – 3:00 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM**

MINUTES

Present:

Mayor Bill Bencini; Mayor Pro Tem Jay Wagner (Ward 4); Council Members Latimer Alexander (At-Large); Jeff Golden (Ward 1); Chris Williams (Ward 2); Alyce Hill (Ward 3); and Jason Ewing (Ward 6)

Absent:

Council Members James Davis (Ward 5) and Cynthia Davis (At-Large)

Staff Present:

Greg Demko, City Manager; Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; Eric Olmedo, Budget & Administrative Director; Laura Altizer, Senior Budget Analyst; Roslyn McNeil, Budget Analyst; Jeron Hollis, Communications & Public Engagement Director; Officer; Loren Hill, Economic Development Director; Jeff Moore, Director of Financial Services; Maria Smith, Deputy City Clerk; and Lisa Vierling, City Clerk

Also Present: Judy Stalder, (TREBIC)

News Media:

Pat Kimbrough, High Point Enterprise

Note: The following handouts were distributed at the meeting and will be attached as a permanent part of these proceedings.

- ***Presentation- City Council 2017-2018 Budget Work Session (dated May 15, 2017)***
- ***FY 2018 Proposed Budget Highlights***
- ***Electric Rate Stabilization***
- ***HPFD 2016 Incidents***
- ***City of High Point Line Item 2017 – 2018 Annual Budget***
- ***Special Grants Fund Summary of Projects (page 125-126)***
- ***Community Development Fund (pages 126-127)***
- ***MASS Transit (pages 128-129)***

Mayor Bencini called the meeting to order and turned the floor over to City Manager Greg Demko.

Mr. Demko explained staff has some more detailed/background information to provide to Council as far as what was included in the budget and the reasons why the emphasis for the last three budgets has been on blight and Core City. He then turned the meeting over to Eric Olmedo, Budget and Administrative Director.

Mr. Olmedo distributed a one-page summary, "FY 2018 Proposed Budget Highlights" that staff prepared to help Council as they are out in the community. He proceeded to review the following aspects of the proposed budget:

Public Safety

- ✓ One Crime Analyst position for additional analysis capabilities
- ✓ Upgrade existing Police Officer to Community Outreach/Public Information Officer
- ✓ Three Fire apparatus replacement plan
- ✓ Last year Chief Reid talked about replacing obsolete station alerting system and to have a \$500,000 pool of dollars to address the needs of doors and windows

Deferred Maintenance

- ✓ \$2.45 million in street maintenance
- ✓ The two position and two upgraded positions in Facility Maintenance to continue to address the deferred maintenance and building items
- ✓ Mendenhall terminal improvements to address outdated signage at \$100,000
- ✓ City Hall electric system upgrade at \$100,000
- ✓ Traffic Services Storage Building (2nd year funding, total project \$250k): \$100,000
- ✓ Parking Facility upgrades to address for maintenance at \$200,000

Council Member Alexander asked about the city's three parking decks and if all the spaces are now rented on an annual basis. Deputy City Manager Randy McCaslin explained that most of the spaces are rented at the Tuesday Deck, the city leases the parking deck at the Radisson to the Radisson, and the other parking deck is closed except for special events. Assistant City Manager Randy Hemann added there are about 80 spaces remaining in the Radisson deck that are available. Council Member Alexander inquired about the revenues received versus the \$200,000 that has been budgeted for deferred maintenance. Mr. Olmedo stated he did not have that information with him, but he could get it. He clarified that the \$200,000 that has been earmarked is from the Appropriated Fund Balance that has been saved over the years from the Parking Fund, so some reserves have been built in specifically for this type of item. Regarding the Radisson Deck, Mr. Hemann recalled that with the contract the city has, it's somewhere in the \$15,000 to \$20,000 range in the hole that it costs to annually operate as opposed to what is received in rent.

Mayor Pro Tem Wagner inquired about the actual maintenance needed. Mr. Olmedo stated they have some issues with concrete degradation, and issues with the parking gate, gate systems, lights, signage, etc... Mr. McCaslin advised that every 5-7 years, the city has an engineer do a professional study to ensure that the parking decks are structurally sound. Mr. Demko noted that he has asked Jeron Hollis' department to look at ways to update the signage and the façade itself to make it more appealing.

Mr. Olmedo continued to review:

Parks and Recreation /Library

- ✓ Second year funding for the parking lot improvements
- ✓ Dog Park funding at \$125,000
- ✓ Playground Equipment replacement at one park: \$50,000
- ✓ Resurfacing at the Athletic Complex at \$100,000
- ✓ Tennis Center improvements at \$100,000.
- ✓ Parks Master Plan to help compete with grants at \$75,000
- ✓ Library Plaza improvements at \$200,000

Council Member Alexander asked if we had a policy on how we want our parks to be presented. Mr. Demko advised to a degree, but nothing comprehensive. He also expressed many of the regional areas with our recreation centers which would come down to the different policies of how they are set up now.

(Mr. Olmedo continued...)

Community Development

- ✓ Redevelopment and blight removal efforts at \$500,000
- ✓ Continuing funding for Forward High Point at \$250,000
- ✓ Guilford County Economic Development Alliance at \$100,000

Water and Sewer (Pay-as-you-go Capital items)

- ✓ Replace Obsolete Water/Sewer Lines at \$2.5 million
- ✓ Replacing the Waterview Pump Station \$200,000
- ✓ Funds at Eastside Safety Equipment upgrades \$340,000
- ✓ SCADA system upgrades \$200,000
- ✓ Kendale Outfall replacing aging infrastructure \$449,500
- ✓ Water Meter Change-out replacement for 20% of meters \$1,150,000

Electric (Pay-as-you-go)

Mr. Olmedo emphasized only on the larger ones such as:

- ✓ Hammer Substation at \$1,750,000
- ✓ Second Transformer for Oak Hollow \$1,688,500
- ✓ Russell to Burton conversion \$1,000,000

Solid Waste

- ✓ Screener at Ingleside that screens the mulch \$350,000
- ✓ Kersey Valley Road Relocation \$250,000
- ✓ Replacement Collection Carts 1/10th of the inventory \$300,000
- ✓ Broom Sweeper in and out of the landfill \$40,000

Stormwater

- ✓ Stormwater projects \$375,000
- ✓ Stormwater Inspection Camera \$105,000

Citywide

- ✓ Fleet replacements \$4.15 million
- ✓ Pay for Performance (0% - 4% merit increase) \$1.2 million
- ✓ Accountant position \$75,000
- ✓ Radio System \$55,000
- ✓ Computer System \$300,000

Mr. Demko proceeded to review the following:

Net Budget Analysis – FY 2017 Budget

- ✓ Police and Fire in line with each other
- ✓ Parks and Recreation at 9.3
- ✓ Library (many cities do not have library's)

1. Mr. Olmedo distributed a replacement page for the Community Development Fund (page 126-127) and explained staff failed to budget for Section 108 loan for the Hartley Ridge housing project (\$640,000), although it would not happen until next fiscal year and would not have an impact on any city dollars.

2. He shared that Chief Reid had requested a Revenue Neutral proposition with six Battalion Chief's with two on each shift. He explained how they spend more overtime than it would cost to hire a second Battalion Chief that would act like a rolling Battalion Chief. They agreed with Chief Reid to drop the overtime and hire the additional position with no additional cost to the City.
3. He discussed the Electric Rate Stabilization Fiscal Policy. He explained how ElectriCities dropped their wholesale rate of power but the City did not drop their retail rate. A policy has not been formally set aside on how to calculate and how to set that money aside for a rate stabilization. Due to the last City Council proposed update which was approximately on 2011. Mr. Olmedo proposed to add this language or any changes to the Fiscal Policy and to have it adopted along with the budget. Mr. McCaslin reminded Council that the reason ElectriCities dropped this was because of the refinanced debt and by setting money aside now, money would be available to offset future rate increases. Mr. Olmedo proceeded to read the statement into the record, which is attached to these proceedings.

Mr. Demko requested that City Council review this and he would be asking the City Council to adopt it as a formal policy as part of the budget.

Mr. Olmedo also mentioned that he would have the Comprehensive Fee Schedule ready for Council's review on Wednesday and this would be incorporated as part of the budget. He pointed out the only major fee increase is the 3% water/sewer rate increase.

Mr. Demko gave a brief update on the Citywide Community Data. He noted how the study of the Core City helped start to formulate the policies and programs for Chairman Golden's committee. Some of the questions he had were:

1. How do we help to improve the Core City neighborhoods?
2. How do we eliminate blight?

He recognized this year's properties and how many have been torn down and how we went from two Code Enforcement officers to six. He emphasized targeting and working to incent builders to invest that part of the city that the private sectors do not want to go into right now. He added how they are raising community wealth through our properties as Code Enforcement is helping with that.

He discussed the Census tracts and how the value of our properties from 2012-2016 with the north side had some increases, while the Core dropped significantly. He mentioned the centrally located areas valuations were down 12.2%, much of it due to the blight issues.

Council Member Golden asked about the area down 13%. Mr. Demko explained how there were also Census tracts which some may not be in the City. He expressed how he wanted to bring that up-to-date with 2016-2017, but have not received the full data from the County yet. Council Member Alexander felt this would be helpful information when the city manager talks to the Guilford County Commissioners that would show them where the tax erosion is occurring. Property values have gone down 9% in four years and still continue to decline. Mr. Demko shared the 649 acres for the catalyst project and surrounding areas and noted that over \$85 million in values have been lost.

Mr. Demko addressed the predominance of calls for the Fire Department with the incidents of 2016 identified in the light-yellow area on the map. Another issue would be, how to reduce our property tax rate:

1. Reduce it by raising the property value?

2. How and where can we cut the need for services?

With that being said, Mr. Olmedo equated the cost of the eight officers annually to be \$450,000 which would be ½ a cent a year. He advised that we have been able to manage and balance the budget through areas of cost savings by changing priorities and changing things to clean up the blight, but it is now getting tight. that Mr. Demko added to increase and continue to decline our values. Mr. Demko added how the new tax increase was due to new growth which was brought by economic development, as well as the additional growth and housing stock to the north.

Mayor Pro Tem Wagner asked how much different the map look if the new growth was backed out. Mr. stated it would be in the negative with the valuation if the new growth is cut out and this was not a good thing. He pointed out they have been working on how to stop the red, yellow areas from bleeding over and have put in some programs to strengthen the orange and yellow neighborhoods. f you backed out the new growth and wanted to know how much difference the map would look. Mr. McCaslin stated it would be more red. Mr. Demko was concerned how to stop the reds and yellows from bleeding over.

He focused on all the programs that have been put in to place:

- Bank of North Carolina
- Operation InAsMuch (OIAM)
- Community Development Corporation etc...

He advised that is why he did not recommend a decrease in a tax rate.

Council Member Alexander pointed out a lot of what is in the budget is fixed cost or human cost items. Mr. Demko felt the only way to cut the budget is to stop programs, but it would be up to Council to select which ones they no longer want to offer. He noted this proposed budget was based on continued programs already in place and it would take growth to replenish this, rather than raising property rates.

Council Member Alexander mentioned the citizen's survey and asked if management feels the areas of satisfaction/dissatisfaction are reflective in the proposed budget. Mr. Demko felt that they are. He also focused on where the biggest satisfaction should be and that the city should be proud of the high rankings on customer service.

Mr. Demko reminded Council of the upcoming budget review session that has been scheduled for Wednesday, May 17th from 3:00 to 5:00 p.m. reviewed the upcoming budget review session that would provide an opportunity for questions/comments after the public hearing on the proposed budget is held at 5:30 this afternoon.

Council Member Alexander suggested that if at the end of the meeting, and if there are no public comments, that call for any changes to consider, he was not sure there would be a need for the review on Wednesday, May 17th and he would be requesting Council's approval to prepare the budget documents for adoption on June 5th. Mr. Demko advised that he would leave that decision up to Council for their determination.

A brief discussion followed regarding the use and benefits of drones. Council Member Alexander stated that he has had a discussion with the city attorney and asked her to find out about the property rights aspect and any legal issues with the use of drones.

In conclusion, Mr. Demko ended the meeting and solicited any final thoughts/concerns regarding the proposed budget.

There being no further business, the meeting adjourned at 4:08 p.m. upon motion duly made.

Respectfully Submitted,

William S. Bencini, Jr., Mayor

Attest:

Maria A. Smith
Deputy City Clerk

DRAFT

CITY OF HIGH POINT

AGENDA ITEM



Title: Adoption of FY 2017-2018 Annual Budget

From: Eric Olmedo, Budget Director

Meeting Date: June 5, 2017

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Budget ordinance, fee schedule,
fiscal policy,

PURPOSE:

Consideration of an ordinance to adopt the FY 2017-2018 Annual Budget ordinance and associated fee schedules for the City of High Point.

BACKGROUND:

Staff has worked in conjunction with the City Council and the City Manager to prepare the FY 2017-2018 Annual Budget. The City Council held a Budget Planning retreat on March 31st. The Proposed Budget was presented to the City Council on Wednesday, May 1st. A City Manager's briefing session, and a public hearing on the Proposed Budget, was held on May 15th. A follow-up work session was held on May 17th. Listed below are the ordinances and schedules necessary to adopt the 2017-2018 Budget:

- FY 2017-2018 Budget Ordinance
- Summary of Changes to the FY 2017-2018 Proposed Budget
- Comprehensive Fee Schedule and Changes Summary
- Fiscal Policy update

BUDGET IMPACT:

n/a

RECOMMENDATION / ACTION REQUESTED:

The Budget Department recommends and asks the Council to approve the budget ordinance.



Comprehensive Fee Schedule

Adopted November 7, 2016



Comprehensive Fee Schedule

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NORTH CAROLINA'S INTERNATIONAL CITY™

Comprehensive Fee Schedule

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Comprehensive Fee Schedule

City Clerk's Office

Copies, CD's & DVD's

The City cannot charge a fee for a copy of a public record that exceeds the actual cost to the public agency of making the copy.

Actual Cost:

- Direct, chargeable costs related to the reproduction of a public record as determined by generally accepted accounting principles
- Does *not* include costs that would have been incurred by the public agency if a request to reproduce a public record had not been made.

Special Service Charge:

(This is a charge that can be in addition to the Actual Cost. Must be reasonable and fair.)

- Request requires extensive use of information technology resources, OR
- Extensive clerical or supervisory assistance by City personnel, OR
- If the medium requested results in a greater use of information technology resources than that established by the City for reproduction of the volume of information requested.

Appeals/Complaints:

- Allegations of unfair/unreasonable
- Request to for Mediation by the State Chief of Information Officer or his designee

Records That Do Not Exist:

- City is not required to respond to a request for a copy of a public record by creating or compiling a record that *does not exist*. If the City, voluntarily elects to create or compile a record, it may negotiate a reasonable charge for the service with the requester. The City is not required to put into electronic medium a record that is not kept in electronic medium.

Copies	Per Copy
Black/White	\$ 0.07
Color	\$ 0.10
CD's	
Each CD	\$ 5.00
DVD's	
Each DVD	\$ 5.00

Miscellaneous Fees

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Comprehensive Fee Schedule

Electric

ELECTRIC RATE SCHEDULE RATE Z-STREET LIGHTING SERVICE

Availability

Available to Municipal, County, State, or Federal Government, on the City's distribution system. This schedule is not available for service to non-governmental entities.

Monthly Rate

(A) BRACKET MOUNTED LUMINAIRES

All-night outdoor lighting service using City standard equipment mounted on standard poles (thirty- five (35) foot, class 6 wood poles):

Lumens	Wattage	kWh Per Month	Type of Fixture	Monthly Charge
High Pressure Sodium Vapor				
9,500	100	47	Urban (Cobra Head	\$ 13.60
9,500	100	47	Pedestrian light	\$ 47.06
27,500	250	104	Urban (Cobra Head)	\$ 16.85
27,500	250	104	Vector	\$ 46.28
50,000	400	156	Urban (Cobra Head)	\$ 20.20
50,000	400	156	Vector	\$ 50.32
124,000	1000	391	Urban (Cobra Head)	\$ 39.81
Mercury Vapor (closed to new installations)				
7,500	175	75	Urban (Cobra Head)	\$ 11.43
10,000	250	104	Urban (Cobra Head)	\$ 11.20
20,000	400	152	Urban or Suburban	\$ 15.17

(B) OTHER LUMINAIRES

Decorative and non-standard luminaires can be installed on request, at the City's option, at the rate in (A) above plus an extra monthly charge equal to 1.7% of the estimated difference in cost installed between the luminaire and structure requested and the equivalent luminaire and wood pole in (A) above.

(C) UNDERGROUND CHARGES

Additional monthly charge for the underground conductor system:

Feet Per Pole	From Overhead System	From Underground System
0-100 Feet	\$0.69	\$0.49
100-200 Feet	\$1.24	\$1.05
200-300 Feet	\$2.22	\$2.02
300-400 Feet	\$3.19	\$2.99
400-500 Feet	\$4.15	\$3.94

(D) OTHER CHARGES

Additional monthly charge for the following items:

Item	Charge Per Month	Item	Charge Per Month
Extra Pole (35' Wood)	\$2.71	Down Guy	\$0.92
Extra Pole Height (40' Wood)	\$2.96	Fiberglass Pole (30/35')	\$5.17
Extra Pole Height (45' Wood)	\$4.45	Fiberglass Pole (40')	\$6.88
Extra Pole Height (50' Wood)	\$10.06	Long Bracket	\$1.10
Extra Pole Height (55' Wood)	\$10.97	Aluminum Pole (50')	\$20.00
Lighting Control Center	\$66.70	Decorative Base	\$4.26



Comprehensive Fee Schedule

Electric

ELECTRIC RATE SCHEDULE RATE Z-STREET LIGHTING SERVICE (Cont'd)

Monthly Rate (Cont'd)

- (E) Service using overhead conductors is not available in any area designated by the City as underground distribution area, nor in any area, location, or premises being served from an underground source.
- (F) When the installation requires the cutting and replacing of pavement of more than one drive or one walkway per luminaire, 1.7% of the estimated cost of this cutting and replacing of pavement will be added to the charges above.
- (G) When an installation is in an area served by a concrete-encased duct system, additional charges stated above, will not apply and, instead, the additional monthly charge will be 1.7% of the estimated cost of the underground conductor system.

Explanatory Notes

- A. Lamps will burn from approximately one half-hour after sunset until approximately one half-hour before sunrise. The City will readily replace burned-out lamps and otherwise maintain the luminaires during regular day-time working hours following notification by the Customer.
- B. Luminaires will be installed only on City-owned poles, and all facilities necessary for service under this Schedule, including fixtures, lamps, controls, poles, hardware, transformers, conductors, and other appurtenances shall be owned and maintained by the City.
- C. Equipment (such as disconnecting switches) not supplied by the City as standard is not available under this Schedule, and shall not be installed by the Customer.
- D. This Schedule is not available for seasonal or other part-time operation of outdoor luminaires.
- E. All facilities necessary for service under this Schedule, including fixtures, lamps, controls, poles, or other structures, hardware, transformers, conductors, and other appurtenances shall be owned and maintained by the City. Variance from this ownership clause must be approved by the Director of Electric Utilities.

SALES TAX

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

Outdoor Lights - Lighting Contracts

All wood pole mounted lighting includes one pole and aerial wiring. Extra charges will apply for underground wiring installations.

Traditional Area Open Lighting installed with **aerial wiring** requires a **ONE YEAR** contract.

All lighting installed with **underground wiring** requires a **FIVE YEAR** contract.

Town & Country Decorative, Flood lighting, and Architectural fixtures require a **FIVE YEAR** contract.

Once you sign your contract, please allow the City of High Point 30 to 60 days to complete the services. Your account will only be charged once the light is installed and working.

NOTE: PRICES ARE SUBJECT TO CHANGE.

Some additional charges will apply to services that include decorative/fiberglass poles, aluminum poles, brackets, and additional poles/wiring. Speak with your engineering representative for more details.

LED lighting will be available in the future. Prices and styles are unavailable at this time.

Outdoor Lights - Guidelines for Rental and Leased Properties

Tenants or Occupants of rental or leased properties cannot sign for outdoor lighting. The owner of the rented or leased property is the only person permitted to sign the one or five year contract, allow access for construction of the light, hardware and wiring, and setup the billing account for the particular property. The billing for the light will be sent to the owner throughout the duration of your chosen contract, not the tenant or occupant.

Outdoor Lights - Bulb Types

The city no longer uses Mercury Vapor bulbs, therefore all new lighting installations include High Pressure Sodium bulbs. Metal Halide bulbs are also available for Flood and Shoebox lighting and can be ordered in fixtures requiring 1000 watts. Restrictions for 1000 watts may apply for particular city areas due to lighting ordinances. High Pressure Sodium gives the yellowish amber color and the Metal Halide provides a white lumen appearance.

Outdoor Lights - Light Repair

Rented lights will be repaired within two working days after customers notify the department of problems. Street lights will be repaired within five working days.

Outdoor Lights - Traditional Open Area Light

Available Wattage	Rate	
100 W	\$	10.44 per month
200 W	\$	15.83 per month
Mounted on a 35 ft. wooden pole		
We have a bronze pole for a decorative look at an additional charge		



Comprehensive Fee Schedule

Electric

Outdoor Lights - Cobra Style Light

Available Wattage	Rate	
100 W	\$	14.31 per month
250 W	\$	17.53 per month

Mounted on a 35 ft. pole

Outdoor Lights - Flood Light (High Pressure Sodium and Metal Halide Bulbs)+B64

Commercial - Nonresidential

Available Wattage	Rate	
250 W (HPS or MH)	\$	20.60 per month
400 W (MH)	\$	22.48 per month
1000 W (MH only)	\$	30.40 per month

Mounted on a 40 ft. wooden pole

We have a black pole for a decorative look at an additional charge. 400W & 1000W ONLY available with Metal Halide bulbs, 250W has High Pressure Sodium and Metal Halide

Outdoor Lights - Architectural/Parking Lot

Commercial - Decorative

Available Wattage	Rate	
250 W (HPS)	\$	35.73 per month
250 W (MH)	\$	39.67 per month
400 W (HPS)	\$	37.58 per month
400 W (MH)	\$	41.50 per month

Mounted on a 35 ft. or 40 ft. black fiberglass pole. You are able to add multiple fixtures per pole to fit your lighting needs available with High Pressure Sodium or Metal Halide bulbs

Outdoor Lights - Town and Country

Available Wattage	Rate	
100 W	\$	17.53 per month
250 W (Subdivisions only)	\$	28.10 per month
A decorative base is available for an extra*	\$	4.26 per month

The 100W bulb is mounted on a 16 ft. black aluminum pole

The 250W bulb is mounted on a 20 ft. pole

*This light can **only** be service by underground wire

Outdoor Lights - High Mast, Concrete Base

Commercial - Nonresidential

Available Wattage	Rate	
1000 W (Single fixture)	\$	101.73 per month
1000 W (add for Multiple fixtures)	\$	32.79 per month

Metal Halide Bulb Only; Requires Concrete Base



Comprehensive Fee Schedule

Electric

Outdoor Lights - Black Fiberglass/Aluminum Poles

Adds a decorative touch

	Rate	
30/35' pole	\$ 5.17	per month
40' pole	\$ 6.88	per month
50 ft. Aluminum pole also available (required for 1000W floods)	\$ 20.00	per month

* All of the above requires a 5 year contract

Outdoor Lights - Fluted Pole with Clam Shell Base

Available only for Town and Country lights

	Rate	
Clam Shell	\$ 4.26	per month



Comprehensive Fee Schedule

Electric

RATE 1-RESIDENTIAL SERVICE, ALL ELECTRIC, ENERGY CONSERVATION

(Formerly Rate Schedule RCSC)

Availability

Available only to residential customers in residences, condominiums, mobile homes, or individually metered apartments, which provide independent and permanent facilities, complete for living, sleeping, eating, cooking, and sanitation. In addition, all energy required for all water heating, cooking, clothes drying, and environmental space conditioning must be supplied electrically, and all electric energy used in such dwelling must be recorded through a single meter.

To qualify for service under this schedule, the residence needs to be a new structure, built to current state building code requirements and all air conditioning/heat pumps need to have a Seasonal Energy Efficiency Ratio (SEER) rating of at least 13. Any existing residence that can be modified to meet these requirements will qualify.

Type of Service

The City will furnish 60 Hertz service through one meter, at one delivery point, where available, single-phase, 120/240 volts; or 3-phase, 208Y/120 volts; or other available voltages at the City's option.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable General Service schedule.

Monthly Rate

		Base Rate
Basic Facilities Charge per month:		\$ 13.15
Energy Charge:		
	Billing Months	Billing Months
	July-October	November-June
For the first 350 kWh	\$0.110309/ kWh	
For all over 350 kWh	\$0.116055/ kWh	
For the first 350 kWh		\$0.110309/ kWh
For all over 950 kWh		\$0.098083/ kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 3-RESIDENTIAL SERVICE, ENERGY CONSERVATION WITH WATER HEATING

(Formerly Rate Schedule RCEC)

Availability

Available only to residential customers in residences, condominiums, mobile homes, or individually metered apartments, which provide independent and permanent facilities, complete for living, sleeping, eating, cooking, and sanitation.

Heaters having only a lower element may have wattages up to but not exceeding the specific wattages as shown below for various tank capacities:

<u>Tank Capacity in Gallons</u>	<u>Maximum Single Element Wattage</u>
30 - 39	3500
40 - 49	4500
50 - and Larger	5500

To qualify for service under this schedule, the residence needs to be a new structure, built to current state building code requirements and all air conditioning/heat pumps need to have a Seasonal Energy Efficiency Ratio (SEER) rating of at least 13. Any existing residence that can be modified to meet these requirements will qualify.

Type of Service

The City will furnish 60 Hertz service through one meter, at one delivery point, where available, single-phase, 120/240 volts; or 3-phase, 208Y/120 volts; or other available voltages at the City's option.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable General Service schedule.

Monthly Rate

	Base Rate	
Basic Facilities Charge per month:	\$	13.15
Energy Charge:	Billing Months July-October	Billing Months November-June
For the first 350 kWh	\$0.110309 / kWh	
For all over 950 kWh	\$0.116055 / kWh	
For the first 350 kWh		\$0.110309 / kWh
For the next 950 kWh		\$0.107930 / kWh
For all over 1,300 kWh		\$0.103085 / kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.

Electric

RATE 12-RESIDENTIAL SERVICE, ALL ELECTRIC (Formally Rate Schedule RAE)

Availability

Available only to residential customers in residences, condominiums, mobile homes, or individually metered apartments which provide independent and permanent facilities complete for living, sleeping, eating, cooking, and sanitation. In addition, all energy required for all water heating, cooking, clothes drying, and environmental space conditioning must be supplied electrically, and all electric energy used in such dwelling must be recorded through a single meter.

Type of Service

The City will furnish 60 Hertz service through one meter, at one delivery point, where available, single-phase, 120/240 volts; or 3-phase, 208Y/120 volts; or other available voltages at the City's option.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable General Service schedule.

Monthly Rate

		Base Rate
Basic Facilities Charge per month:		\$ 13.15
Energy Charge:		
	Billing Months	Billing Months
	July-October	November-June
For the first 350 kWh	\$0.111033 / kWh	
For all over 350 kWh	\$0.123748 / kWh	
For the first 350 kWh		\$0.111033 / kWh
For the next 950 kWh		\$0.112374 / kWh
For all over 1,300 kWh		\$0.105209 / kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.

Electric

RATE 15-RESIDENTIAL SERVICE, ENERGY CONSERVATION (Formerly Rate Schedule REC)

Availability

This schedule is closed and not available to locations where the customer was not served by the City prior to August 18, 1994.

Available only to residential customers in residences, condominiums, mobile homes, or individually metered apartments, which provide independent and permanent facilities, complete for living, sleeping, eating, cooking, and sanitation.

To qualify for service under this schedule, the residence needs to be a new structure, built to current state building code requirements and all air conditioning/heat pumps need to have a Seasonal Energy Efficiency Ratio (SEER) rating of at least 13. Any existing residence that can be modified to meet these requirements will qualify.

Type of Service

The City will furnish 60 Hertz service through one meter, at one delivery point, where available, single-phase, 120/240 volts; or 3-phase, 208Y/120 volts; or other available voltages at the City's option.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable General Service schedule.

Monthly Rate

		Base Rate
Basic Facilities Charge per month:	\$	13.15
Energy Charge:	Billing Months	Billing Months
	July-October	November-June
For the first 350 kWh	\$0.110309 / kWh	
For all over 350 kWh	\$0.121119 / kWh	
For the first 350 kWh		\$0.110309 / kWh
For the next 950 kWh		\$0.110131/ kWh
For all over 1,300 kWh		\$0.105187 / kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 16-RESIDENTIAL SERVICE, ELECTRIC WATER HEATER (Formerly Rate Schedule RC)

Availability

Available only to residential customers in residences, condominiums, mobile homes, or individually metered apartments, which provide independent and permanent facilities, complete for living, sleeping, eating, cooking, and sanitation. In addition, all energy required for all water heating must be supplied electrically, and all electric energy used in such dwelling must be recorded through a single meter.

Type of Service

The City will furnish 60 Hertz service through one meter, at one delivery point, where available, single-phase, 120/240 volts; or 3-phase, 208Y/120 volts; or other available voltages at the City's option.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable General Service schedule.

Monthly Rate

	Base Rate	
Basic Facilities Charge per month:	\$	13.15
Energy Charge:	Billing Months	Billing Months
	July-October	November-June
For the first 350 kWh	\$0.110309 / kWh	
For the next 950 kWh	\$0.122043 / kWh	
For all over 1300 kWh	\$0.121921 / kWh	
For the first 350 kWh		0.110309 / kWh
For the next 950 kWh		0.122043 / kWh
For all over 1,300 kWh		0.113420 / kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.

Electric

RATE 18-RESIDENTIAL SERVICE, NON-ELECTRIC WATER HEATER

(Formerly Rate Schedule R)

Availability

Available only to residential customers in residences, condominiums, mobile homes, or individually metered apartments, which provide independent and permanent facilities, complete for living, sleeping, eating, cooking, and sanitation. In addition, all energy required for all water heating is not supplied electrically, and all electric energy used in such dwelling must be recorded through a single meter.

Type of Service

The City will furnish 60 Hertz service through one meter, at one delivery point, where available, single-phase, 120/240 volts; or 3-phase, 208Y/120 volts; or other available voltages at the City's option.

Three-phase service will be supplied, if available. Where three-phase and single-phase service is supplied through the same meter, it will be billed on the rate below. Where three-phase service is supplied through a separate meter, it will be billed on the applicable General Service schedule.

Monthly Rate

		Base Rate
Basic Facilities Charge per month:		\$ 13.15
Energy Charge:	Billing Months	Billing Months
	July-October	November-June
For the first 350 kWh	\$0.110309 / kWh	
For the next 950 kWh	\$0.124519 / kWh	
For all over 1300 kWh	\$0.121919 / kWh	
For the first 350 kWh		0.110309 / kWh
For the next 950 kWh		0.124519 / kWh
For all over 1,300 kWh		0.112082 / kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

Rate 10-General Service; Commercial/Industrial (Formally Schedule C)

Availability

- (a) Available to the individual customer.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premises.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential or Industrial Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Base Rate
Basic Facilities Charge per month:	\$ 17.42

Demand Charge:

For the first 30 kW of Billing Demand per month	No charge
For all over 30 kW of Billing Demand per month	\$ 5.75 / kW

Energy Charge:

For the First 125 kWh per KW Billing Demand Per Month:	
For the first 3,000 kWh	\$0.155648 / kWh
For the next 87,000 kWh	\$0.078115 / kWh
For all over 90,000 kWh	\$0.061944 / kWh
For the Next 275 kWh Billing Demand Per Month:	
For the first 6,000 kWh	\$0.107497 / kWh
For the next 95,000 kWh	\$0.079609 / kWh
For all over 101,000 kWh	\$0.077005 / kWh
For all Over 400 kWh per kW Billing Demand Per Month:	
For all kWh per month	\$0.071242 / kWh

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.



Comprehensive Fee Schedule

Electric

RATE 10-GENERAL SERVICE; Commercial/Industrial (Cont'd)

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) The maximum integrated thirty-minute demand measured in the previous 12 months including the month for which the bill is rendered.
- (2) Fifty percent (50%) of the customer's maximum-recorded demand.
- (3) 30 Kilowatts (kW).

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt- hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 11-GENERAL SERVICE, COMMERCIAL, WATER HEATER (Formerly Schedule W)

Availability

This rate is available only to customers receiving service at 575 volts or less on Rate 10 or Rate 21, provided that water heaters are of the insulated storage type, and that energy used is limited to the heating of water for purposes other than space heating.

Type of Service

The City will furnish 60 Hertz service, single or three (3) phase, sub-metered at the same point of delivery and at the same voltage as the energy which is delivered to the customer on Rate 10 or Rate 21.

Monthly Rate

Base Rate

For the first 100 kWh	\$0.132387 / kWh
For all over 100 kWh	\$0.091425 / kWh

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE SCHEDULE 21-INDUSTRIAL SERVICE (Formerly Schedule P)

Availability

Available only to establishments classified as "Manufacturing Industries" by the Standard Industrial Classification Manual, 1957 or later revision published by the Bureau of the Budget, United States Government. Service under this Schedule shall be used solely by the contracting customer in a single enterprise, located entirely on a single, contiguous premises.

This Schedule is not available for auxiliary or breakdown service, and power delivered hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.

The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary right-of-way, rights, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event that it is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, satisfactory point of delivery and permits. (a) Available to the individual customer.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

Base Rate

Basic Facilities Charge per month:	\$ 27.11
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Demand Charge:

For the first 30 kW of Billing Demand per month	No Charge
For all over 30 kW of Billing Demand per month	\$5.69/kW

Energy Charge:

For the First 125 kWh per KW Billing Demand Per Month:	
For the first 3,000 kWh	\$0.154665 /kWh
For the next 87,000 kWh	\$0.083727 /kWh
For all over 90,000 kWh	\$0.066313 /kWh
For the Next 275 kWh Billing Demand Per Month:	
For the first 140,000 kWh	\$0.077129 /kWh
For all over 140,000 kWh	\$0.069417 /kWh
For all Over 400 kWh per kW Billing Demand Per Month:	
For all kWh per month	\$0.065921 /kWh



Comprehensive Fee Schedule

Electric

RATE SCHEDULE 21-INDUSTRIAL SERVICE (Cont'd)

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) The maximum integrated thirty-minute demand measured in the previous 12 months including the month for which the bill is rendered.
- (2) Fifty percent (50%) of the customer's maximum-recorded demand.
- (3) 30 Kilowatts (kW).

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 24- BUILDING CONSTRUCTION SERVICE (Formerly Schedule GP)

Availability

- (a) Available only as temporary service to builders for use in the construction of buildings or other establishments which will receive, upon completion, permanent electric service from the City's lines.
- (b) This Schedule is not available for permanent service to any building or other establishment, or for service to construction projects of types other than the foregoing, to rock crushers, asphalt plants, carnivals, fairs, or other non-permanent connections. Such service will be provided on the City's General Service Schedule.
- (c) This Schedule is not available for auxiliary or breakdown service, and power delivered hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other Schedule of the City.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

Basic Facilities Charge per month:

Base Rate

\$ 16.24

Energy Charge:

For the first 50 kWh

\$0.000000 / kWh

For all over 50 kWh

\$0.086567 / kWh

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 25-GENERAL SERVICE, ALL ELECTRIC (Formerly Schedule CAE)

Availability

- (a) Available to the individual customer, with a 12-month average load factor over 80 percent.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premise.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential or Industrial Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits.
- (e) Available only to establishments in which environmental space conditioning is required and all energy for all such conditioning is supplied electrically through the same meter as all other electric energy used in the establishment.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Base Rate
Basic Facilities Charge per month:	\$ 27.04

Demand Charge:

For the first 30 kW of Billing Demand per month	No charge
For all over 30 kW of Billing Demand per month	\$5.74 / kW

Energy Charge:

	Billing Months April-November	Billing Months December-March
For the First 125 kWh per KW Billing Demand Per Month:		
For the first 3,000 kWh	\$0.150113 / kWh	\$0.142689 / kWh
For the next 87,000 kWh	\$0.084110 / kWh	\$0.084113 / kWh
For all over 90,000 kWh	\$0.056723 / kWh	\$0.056723 / kWh
For the Next 275 kWh Billing Demand Per Month:		
For the first 140,000 kWh	\$0.080212 / kWh	\$0.076247 / kWh
For all over 140,000 kWh	\$0.072232 / kWh	\$0.068659 / kWh
For all Over 400 kWh per kW Billing Demand Per Month:		
For all kWh per month	\$0.069232 / kWh	0.065809 / kWh



Comprehensive Fee Schedule

Electric

RATE 25-GENERAL SERVICE, ALL ELECTRIC (Cont'd)

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) Fifty percent (50%) of the customer's maximum-recorded demand.
- (2) 30 Kilowatts (kW).

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 33-GENERAL SERVICE & INDUSTRIAL TIME OF DAY (Formerly Schedule 0)

Availability

- (a) Available on a voluntary and limited basis to individual establishments.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premise.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Base Rate
Basic Facilities Charge	\$ 79.75
Demand Charge	
On-Peak	\$17.14 per kW
Energy Charges	\$0.048650 per kWh

Determination of On-Peak Hours:

SEASON	CALENDAR MONTHS	ON-PEAK HOURS
Winter	December-February	07:00-10:00
Spring	March-May	07:00-09:00
Summer	June-September	07:00-08:00
Fall	October-November	07:00-09:00

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.



Comprehensive Fee Schedule

Electric

RATE 33-GENERAL SERVICE & INDUSTRIAL TIME OF DAY (Cont'd)

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) The maximum integrated thirty-minute demand measured during the on peak period hours.
- (2) Fifty percent (50%) of the customer's maximum-recorded demand.

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 34- COMMERCIAL & INDUSTRIAL COINCIDENT PEAK (Formerly Schedule CPC)

Availability

- (a) Available on an experimental case basis for Industrial and Commercial customers whose anticipated total electrical demand exceeds 300 kilowatts and 60% load factor. Until otherwise evaluated and accepted by City Council this rate shall be limited to fifty accounts.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premises.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential or Industrial Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits. This Schedule is available only on a limited basis only after application and approval by the City and further dependent on the City obtaining the necessary equipment for metering.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Base Rate
Basic Facilities Charge	\$ 81.05
Demand Charge	
Summer Demand Charge (June - September)	\$22.25 per kW
Winter Demand Charge (October - May)	\$7.41 per kW
Energy Charges	\$ 0.061944 per kWh

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.



Comprehensive Fee Schedule

Electric

RATE 34- COMMERCIAL & INDUSTRIAL COINCIDENT PEAK (Cont'd)

Determination of Billing Demand

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm - 6pm
December-February	7am - 9am
All other months	7am-9am and 2pm-6pm

Notification by City

The City will use diligent efforts to predict each monthly system peak and provide advance notice to the Customer. However, the City does not guarantee an accurate prediction, nor does the City guarantee that advance notice will be provided. Notification by the City will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the City harmless in connection with its notification.

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 35-COMMERCIAL & INDUSTRIAL COINCIDENT PEAK, NEW LOADS 100kW-500kW (Formerly Schedule CP-100)

Availability

- (a) Available only to new commercial or industrial loads which begin receiving service after July 1, 1998. The demand of the new load must equal or exceed 100 KW, but be less than 500 KW during at least three months of a twelve-month period.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premises.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits. Available only on a limited basis only after application and approval by the City and further dependent on the City obtaining the necessary equipment for metering.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

		Base Rate
Basic Facilities Charge		\$ 142.68
Demand Charge		
Summer Demand Charge	(June - September)	\$ 25.68 per kW
Winter Demand Charge	(October - May)	\$ 7.14 per kW
Energy Charges		\$ 0.049934 per kWh

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.



Comprehensive Fee Schedule

Electric

RATE 35-COMMERCIAL & INDUSTRIAL COINCIDENT PEAK, NEW LOADS 100kW-500kW (Cont'd)

Determination of Billing Demand (Cont'd)

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm - 6pm
December-February	7am - 9am
All other months	7am-9am and 2pm-6pm

Notification by City

The City will use diligent efforts to predict each monthly system peak and provide advance notice to the Customer. However, the City does not guarantee an accurate prediction, nor does the City guarantee that advance notice will be provided. Notification by the City will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the City harmless in connection with its notification.

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 36-COMMERCIAL & INDUSTRIAL COINCIDENT PEAK, NEW LOADS 500kW-3000kW (Formerly Schedule CP-100)

Availability

- (a) Available only to new commercial or industrial loads which begin receiving service after July 1, 1998. The demand of the new load must equal or exceed 500 KW but be less than 3,000 KW during at least three months of a twelve-month period.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premises.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits. Available only on a limited basis only after application and approval by the City and further dependent on the City obtaining the necessary equipment for metering.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

		Base Rate
Basic Facilities Charge		\$ 356.68
Demand Charge		
Summer Demand Charge	(June - September)	\$ 24.96 per kW
Winter Demand Charge	(October - May)	\$ 4.27 per kW
Energy Charges		\$ 0.048508 per kWh

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.



Comprehensive Fee Schedule

Electric

RATE 36-COMMERCIAL & INDUSTRIAL COINCIDENT PEAK, NEW LOADS 500kW-3000kW (Cont'd)

Notification by City

The City will use diligent efforts to predict each monthly system peak and provide advance notice to the Customer. However, the City does not guarantee an accurate prediction, nor does the City guarantee that advance notice will be provided. Notification by the City will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the City harmless in connection with its notification.

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm - 6pm
December-February	7am - 9am
All other months	7am - 9am and 2pm - 6pm

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 37-COMMERCIAL & INDUSTRIAL COINCIDENT PEAK, NEW LOADS EXCEEDING 3000kW (Formerly Schedule CP-3000)

Availability

- (a) Available only to new industrial loads, which begin receiving service after July 1, 1998. The demand of the new load must equal or exceed 3000 *fON* during at least three months of a twelve-month period.
- (b) Service under this Schedule shall be used only by the contracting customer in a single enterprise, located entirely on a single, contiguous premise.
- (c) This Schedule is not available to the individual customer who qualifies for a Residential Schedule nor for auxiliary or breakdown service and power hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the customer.
- (d) The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, satisfactory point of delivery and permits, for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from, furnishing the power by its failure to secure and retain such rights, privileges, satisfactory point of delivery and permits. This Schedule is available only on a limited basis only after application and approval by the City and further dependent on the City obtaining the necessary equipment for metering.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

Base Rate

Basic Facilities Charge	\$ 356.68
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Demand Charge

Summer Demand Charge	(June - September)	\$ 22.77 per kW
Winter Demand Charge	(October - May)	\$ 3.56 per kW

Energy Charges

First 438 kWh per On Peak Demand	\$ 0.043071 per kWh
All remaining kWh	\$ 0.041716 per kWh

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

Billing Demand shall be the average of the integrated clock hour kW demands measured during the hours of the On-Peak Period on the day identified as the Peak Management Day used by the North Carolina Municipal Power Agency Number 1 (NCMPA1) for wholesale billing purposes during the corresponding month of Customer's billing.



Comprehensive Fee Schedule

Electric

RATE 37-COMMERCIAL & INDUSTRIAL COINCIDENT PEAK, NEW LOADS EXCEEDING 3,000kW (Cont'd)

Determination of Billing Demand

On-peak periods are non-holiday weekdays during the following times:

June-September	2pm - 6pm
December-February	7am - 9am
All other months	7am - 9am and 2pm - 6pm

Notification by City

The City will use diligent efforts to predict each monthly system peak and provide advance notice to the Customer. However, the City does not guarantee an accurate prediction, nor does the City guarantee that advance notice will be provided. Notification by the City will be provided to the Customer by direct telephone communications or automatic signal, as mutually agreed. The Customer will hold the City harmless in connection with its notification.

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 90 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 90 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 41 - GENERAL SERVICE, NEW CONSTRUCTION

Availability

This schedule shall be used solely by the contracting Customer in a single enterprise, located entirely on single, contiguous premises. This schedule is not available for auxiliary or breakdown service. Power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in a contract with the Customer.

The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises, and permits, for the delivery of such power. The City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises, and permits.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 5 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Base Rate
Basic Facilities Charge per month	\$ 24.71

Demand Charge:

For the first 30 kW of Billing Demand per month	No charge
For all over 30 kW of Billing Demand per month	\$3.94 per kW

Energy Charge:

For the First 125 kWh per KW Billing Demand Per Month:	
For the first 3,000 kWh	\$0.119450 per kWh
For the next 87,000 kWh	\$0.073551 per kWh
For all over 90,000 kWh	\$0.072936 per kWh

For the Next 275 kWh Billing Demand Per Month:

For the first 6,000 kWh	\$0.069058 per kWh
For the next 134,000 kWh	\$0.060959 per kWh
For all over 140,000 kWh	\$0.059964 per kWh

For all Over 400 kWh per kW Billing Demand Per Month:

For all kWh per month	\$0.057385 per kWh
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Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.



Comprehensive Fee Schedule

Electric

RATE 41 - GENERAL SERVICE, NEW CONSTRUCTION (Cont'd)

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) The maximum integrated thirty-minute demand measured in the previous 12 months including the month for which the bill is rendered.
- (2) Fifty percent (50%) of the customer's maximum recorded demand.
- (3) 30 Kilowatts (kW).

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

This rate was designed to match a Duke Power LGS Rate, and will be adjusted whenever the North Carolina Utilities Commission approves a change in the Duke Power rate.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 43 - INDUSTRIAL SERVICE, NEW CONSTRUCTION

Availability

Available only to initial customer of new commercial buildings completed after September 1, 2003. The customer shall be an establishment classified as "Manufacturing Industries" by the Standard Industrial Classification Manual, 1957 or later revision published by the Bureau of the Budget, United States Government, and only where more than fifty percent (50%) of the total electric consumption of such establishment is used for its manufacturing processes. Minimum load to qualify is 30 f<JN.. Minimum load to qualify is 30 f<JN.

This schedule shall be used solely by the Customer in a single enterprise, located entirely on single, contiguous premises. This schedule is not available for auxiliary or breakdown service. Power delivered under this schedule shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for, under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in a contract with the Customer.

The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises, and permits, for the delivery of such power. The City shall not be liable to any customer or applicant for power in the event it is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises, and permits.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 25 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Base Rate
Basic Facilities Charge per month	\$ 19.91

Demand Charge:

For the first 30 kW of Billing Demand per month	No charge
For all over 30 kW of Billing Demand per month	\$ 4.62 per kW

Energy Charge:

For the First 125 kWh per KW Billing Demand Per Month:	
For the first 3,000 kWh	\$0.123850 per kWh
For the next 87,000 kWh	\$0.071732 per kWh
For all over 90,000 kWh	\$0.068882 per kWh
For the Next 275 kWh Billing Demand Per Month:	
For the next 140,000 kWh	\$0.058919 per kWh
For all over 140,000 kWh	\$0.057055 per kWh
For all Over 400 kWh per kW Billing Demand Per Month:	
For all kWh per month	\$0.054647 per kWh



Comprehensive Fee Schedule

Electric

RATE 43-INDUSTRIAL SERVICE, NEW CONSTRUCTION (Cont'd)

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) The maximum integrated thirty-minute demand measured in the previous 12 months including the month for which the bill is rendered.
- (2) Fifty percent (50%) of the customer's maximum recorded demand.
- (3) 30 Kilowatts (kW).

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

This rate was designed to match a Duke Power I Rate, and will be adjusted whenever the North Carolina Utilities Commission approves a change in the Duke Power rate.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Electric

RATE 45 -TIME OF DAY INDUSTRIAL SERVICE, NEW CONSTRUCTION

Availability

Available only to new commercial or industrial loads which begin receiving service after July 1, 2003. The demand of the new load must equal or exceed 500 kW during at least three months of a twelve-month period. Service under this Schedule shall be used solely by the contracting customer in a single enterprise, located entirely on a single contiguous site or premises.

This Schedule is not available for auxiliary or breakdown service and power delivered hereunder shall not be used for resale or exchange or in parallel with other electric power, or as a substitute for power contracted for or which may be contracted for under any other schedule of the City, except at the option of the City, under special terms and conditions expressed in writing in the contract with the Customer.

The obligations of the City in regard to supplying power are dependent upon its securing and retaining all necessary rights-of-way, privileges, franchises, and permit for the delivery of such power, and the City shall not be liable to any customer or applicant for power in the event the City is delayed in, or is prevented from furnishing the power by its failure to secure and retain such rights-of-way, rights, privileges, franchises, and/or permits.

Available only to initial customer of new commercial buildings completed after September 1, 2003. The customer shall be an establishment classified as "Manufacturing Industries" by the Standard Industrial Classification Manual, 1957 or later revision published by the Bureau of the Budget, United States Government, and only where more than fifty percent (50%) of the total electric consumption of such establishment is used for its manufacturing processes. Minimum load to qualify is 30 kW.

Type of Service

The City will furnish 60-Hertz service through one meter, at one delivery point, at the available voltage. The type of service supplied will depend upon the voltage available. Prospective customers should determine the available voltage by contacting the City before purchasing equipment.

Motors of less than 5 HP may be single-phase. All motors of more than 25 HP must be equipped with starting compensators. The City reserves the right, when in its opinion the installation would not be detrimental to the service of the City, to permit other types of motors.

Monthly Rate

	Industrial	Commercial
Basic Facilities Charge	\$ 34.31	\$ 33.24
Demand Charge		
Summer (June-Sept.)		
For the first 2000 kW Billing Demand	\$16.0301 per kW	\$16.2522 per kW
For the next 3000 kW Billing Demand	\$14.6869 per kW	\$14.8877 per kW
For all over 5000 kW Billing Demand	\$13.3312 per kW	\$13.5105 per kW
Winter (Oct-May)		
For the first 2000 kW Billing Demand	\$ 9.4497 per kW	\$ 9.5670 per kW
For the next 3000 kW Billing Demand	\$ 8.0938 per kW	\$ 8.1900 per kW
For all over 5000 kW Billing Demand	\$ 6.7261 per kW	\$ 6.8004 per kW
Energy Charge		
All Energy	\$0.041543 per kWh	\$0.042932 per kWh



Comprehensive Fee Schedule

Electric

RATE 45 -TIME OF DAY INDUSTRIAL SERVICE, NEW CONSTRUCTION (Cont'd)

Determination of On-Peak Hours:

SEASON	CALENDAR MONTHS	ON-PEAK HOURS
Winter	December-February	07:00-10:00
Spring	March-May	07:00-09:00
Summer	June-September	07:00-08:00
Fall	October-November	07:00-09:00

Definition of "Month"

The term "month" as used in this Schedule means the period intervening between meter readings for the purposes of monthly billing. Readings are taken once a month at intervals of approximately thirty days.

Determination of Billing Demand

The City will install a permanent demand meter when the monthly consumption of the customer equals or exceeds 3,000 kWh, or when tests indicate a demand of 15 kW or more, however, at its option, the City may install such a meter for any customer served under this Schedule.

The demand for billing purposes each month shall be the largest of the following:

- (1) The maximum integrated thirty-minute demand measured during the applicable season on- peak period during the month for which the bill is rendered.
- (2) Fifty percent (50%) of the customer's maximum recorded demand.

Determination of Energy

The kWh of energy shall be the difference between the current month's watt-hour reading and the previous month's watt-hour meter reading.

Power Factor Correction

When the average monthly power factor of the Customer's power requirements is less than 85 percent, the City may correct the integrated demand in kilowatts for that month by multiplying by 85 percent and dividing the average power factor in percent for that month.

Sales Tax

The appropriate North Carolina sales tax shall be added to the above electric rates.

This rate was designed to match a Duke Power OPT I & OPT G Rates, and will be adjusted whenever the North Carolina Utilities Commission approves a change in the Duke Power rate.

Effective for bills rendered on and after July 1, 2016.



Comprehensive Fee Schedule

Transit System

Hi Tran

Fares

Regular - Single Ticket	\$ 1.00
Senior Citizen - Single Ticket	\$ 0.50
Disabled - Single Ticket	\$ 0.50
Medicare Cardholder - Single Ticket	\$ 0.50
Children 43" or shorter - limit 3 per paying adult	Free
All Transfers	Free

In addition to paying the exact cash fare, Hi Tran has several types of passes that passengers may use to make riding convenient

Regular Fare Passes	\$ 10.00
Half Fare Passes	\$ 5.00
Regular Fare 30-Day Pass	\$ 40.00
Reduced Fare 30-Day Pass	\$ 20.00



Comprehensive Fee Schedule

Library

Library Cards and Overdue Fees

All Guilford County taxpayers, all residents of High Point or Guilford County, and all current and retired employees of the City of High Point receive library cards free of charge. Other library users should pay the current fee established by the Board for obtaining library cards (currently \$40 per year).

Overdue fines are charged on items that are not returned by the date due. The charge is 10¢ per day per item.

If you owe fines amounting to \$5.00 or more, your account must be paid in full before materials may be checked out or renewed. Online renewals are also restricted to fines of any amount. Also, those owing \$5 or more may not use the library's Public Computing Center or submit Interlibrary Loan requests until the amount is paid in full.

Public Computing Center

Black & White Prints	\$.20 each
Color Prints	\$.40 each
Flash Drives (4GB)	\$ 5.00 each

Heritage Research Center

Obituaries

There is no fee to search our High Point Enterprise index for a single obituary. Requests are accepted via telephone, e-mail, or ground mail. There is no search fee to conduct a surname search of obituaries, if you visit the library. The search will be conducted as time allows. The cost of copies requested by phone or e-mail will be determined on an individual basis.

Photocopies

Requests for articles or information from the High Point Enterprise will be accepted if an entry can be located in our index or if a specific date is specified. The index we've created includes only stories related to High Point, itself, and with the exception of obituaries, only covers the period since 1997.

We can also search city directories for individual listings (maximum of 5 years searched at one time), or provide copies from local histories, genealogies, record abstracts, and original records on microfilm. We limit remote users to one specific request per contact, one contact per day. If found, a hard copy of the item will be reproduced and mailed at a cost of \$2 for the first 5 pages and .25 for each additional page, up to a maximum of 20 pages.

Scanning

Requests for scanned images are limited to one specific item per inquiry, one inquiry per day. A valid e-mail address is required, and scanned images will be processed and sent as an attachment, free of charge, as time allows. Requests for scanned images received on weekends will be filled during the following week.

Note

All services and prices are subject to change at any time, without notice, at the discretion of the Library Board of Trustees.

All Returned Checks are Subject to a \$25 Fee



Comprehensive Fee Schedule

Parks & Recreation

Refund Policies

Rental Refund Policy (Applies to Shelters, Fields, Facility, and Campground Rentals)

If a customer cancels a reservation at least 14 days or more prior to the rental date, a full refund will be issued. If a customer cancels less than 14 days prior to the rental date, there will be no refund unless approved by the Director of Parks & Recreation. A full refund is given if High Point Parks & Recreation Department cancels a facility rental. All cancellations and requests for refunds must be in writing or can be submitted by email.

Rainout Refunds

A rainout is defined as a shelter cancellation due to inclement weather. The customer will need to wait until the day of their event to contact Parks & Recreation staff to cancel because of rain.

- If the reservation is at a community park on a weekend, the customer should leave a voicemail at 336-883-3469.
- If the event is scheduled at Oak Hollow Park, Festival Park, North Overlook or Sailboat Point, customers should call 336-883-3494.
- If the event is scheduled at High Point City Lake, customers should call 336-883-3498.

The customer can receive a refund or reschedule for another date at the time of cancellation. We are not allowed to carry a credit on a customer's account for more than two weeks. If the customer has not called back to reschedule by two weeks after the original reserved date, we will process a refund. If the renter uses the shelter at any time during their rental, they will forfeit this rainout refund.

Program Refunds

A full refund will be issued if High Point Parks & Recreation Department cancels a program. Refunds requested by customers must be in writing or can be submitted by email. Refunds will be issued on a case-by-case basis. There may be specific cancellation policies that vary by program. This information must be included in registration materials.

Unless noted otherwise, if a program has not begun and no costs have been expended for the participant (i.e. t-shirt, trophy, etc.) a full refund may be issued. If expenses have occurred for the participant, the refund will be the cost of the program, minus any expenses that have occurred. If a customer has participated in more than half of the program, no refund will be issued.



Comprehensive Fee Schedule

Parks & Recreation

Beer & Wine Policy

Rules for the Sale of Malt Beverages and/or Unfortified Wine

1. The sale of alcoholic beverages is permitted at Oak Hollow and Blair Park Golf Courses.
2. Beer (malt beverages) will be sold and dispensed in accordance with North Carolina ABC regulations. All state laws concerning the sale and consumption of beer shall be strictly adhered to.
3. At least one grillroom employee shall be eighteen (18) years of age or older during any particular shift.
4. The City reserves the right to refuse to sell beer to any person. Following are examples of, but not limited to, refusing the sale of beer:
 - A. Persons under 21 years of age
 - B. Improper or disruptive conduct
 - C. Person(s) appearing to be intoxicated
 - D. Lack of identification
5. Any person violating State alcoholic beverage laws as a part of their course of employment shall be subject to appropriate personnel action up to and including dismissal.
6. Any person observed by city staff to be violating State ABC Laws by providing beer to anyone under age shall have their golf playing privileges suspended.

Park Rentals

1. Alcoholic beverages are allowed during exclusive rentals or special events at the following facilities: Oak Hollow Tennis Center, Oak Hollow Park, High Point City Lake Park and High Point Athletic Complex.
2. All State laws concerning the sale and consumption of beer (malt beverages) shall be strictly adhered to.
3. Persons or agencies permitted to serve beer or wine must provide the city with a certificate of insurance showing \$2,000,000 dollars of liability insurance coverage.



Comprehensive Fee Schedule

Blair Park Golf Course

Green Fees

Play & Ride - Weekdays	Price
Regular 18 holes	\$ 27.00
Ladies (Thursday Only)	\$ 23.00
Seniors (Monday - Friday only, ages 55+)	\$ 22.00
Twilight (Starting time varies during the year)	\$ 21.00

Walking - Weekdays	Price
Regular 9 holes	\$ 10.00
Regular 18 holes	\$ 13.00
Ladies (Thursday Only)	\$ 10.00
Seniors (Age 55 & up)	\$ 10.00
Juniors (Under 18)	\$ 10.00
Seniors & Juniors (9 Holes after 1pm)	\$ 8.00

Play & Ride - Weekends	Price
18 Holes (Before 12pm)	\$ 30.00
18 Holes (After 12pm)	\$ 24.00

Walking - Weekends	Price
18 Holes (After 12pm)	\$ 16.00
9 Holes (Last two hours of play)	\$ 9.00

Golf Cart Fees	Price
18 Holes per person	\$ 15.00
9 Holes per person	\$ 9.00

Winter Rates (Start December 1 - February 28)	Price
Play & Ride - Weekdays (Monday - Friday)	\$ 26.00
Play & Ride - Weekends (Saturday, Sunday & Holidays)	\$ 30.00
Play & Ride - Seniors (Weekday only)	\$ 20.00

These Winter Rates include a \$3 voucher to be used in our Grillroom

Locker Rental (Yearly)	\$ 10.00
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School Groups - Weekdays Only - Per Team; Per Season	Price
Limited to 3 golf teams at any one time – golf carts not provided	
College Golf Team	\$ 675.00
High School Golf Team	\$ 575.00
Middle School Golf Team (Limit 2 days per week)	\$ 300.00



Comprehensive Fee Schedule

Blair Park Golf Course

Green Fees (Cont'd)

Green Fee and/or Cart Fee Discounts

A special discount green fee or cart fee may be established at either or both Oak Hollow or Blair Park golf courses to promote golf play during periods of poor weather, poor course conditions or to promote more golf play. This fee would be put into effect only by action of the Parks and Recreation Director. This discount fee may vary due to the conditions and goals of the promotion.

Entire Golf Course Rental

	Price
Monday - Thursday All day up to 120 golfers	\$ 2,750.00
Monday - Thursday 9am start time up to 120 golfers	\$ 2,250.00
Friday All day up to 120 golfers	\$ 3,000.00
Friday 9am start time up to 120 golfers	\$ 2,500.00
Additional fee of \$24.00 per golfer over 120	\$ 24.00



Comprehensive Fee Schedule

Oak Hollow Golf Course

Green Fees

Play & Ride - Weekdays	Price
Regular 18 holes with cart	\$ 32.00
Regular 9 holes with cart	\$ 22.00
Ladies Special (Tuesday only) with cart	\$ 24.00
Seniors with cart (Monday - Friday only, ages 55+)	\$ 24.00
Twilight with cart (Times varies during the year)	\$ 25.00

Walking - Weekdays	Price
Regular 9 holes	\$ 13.00
Regular 18 holes	\$ 17.00
Ladies Special (Tuesday only)	\$ 13.00
Seniors (Monday - Friday only, ages 55+)	\$ 13.00
Juniors (18 & under)	\$ 13.00
Seniors & Juniors (9 Holes after 1pm)	\$ 10.00

Play & Ride - Weekends	Price
18 Holes (Before 12pm)	\$ 39.00
18 Holes (After 12pm)	\$ 33.00
9 Holes (Last two hours of play)	\$ 21.00

Walking - Weekends	Price
18 Holes (Before 12pm)	\$ 39.00
18 Holes (After 12pm)	\$ 25.00
9 Holes (Last two hours of play)	\$ 13.00

Golf Cart Fees	Price
18 Holes per person	\$ 15.00
9 Holes per person	\$ 9.00

Winter Rates (Start December 1 - February 28)	Price
Play & Ride - Weekdays (Monday - Friday)	\$ 26.00
Play & Ride - Weekends (Saturday, Sunday & Holidays)	\$ 30.00
Play & Ride - Seniors (Weekday only)	\$ 20.00

These Winter Rates include a \$3 voucher to be used in our Grillroom

Locker Rental (Yearly)	\$ 10.00
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School Groups - Weekdays Only - Per Team; Per Season	Price
Limited to 3 golf teams at any one time – golf carts not provided	
College Golf Team	\$ 675.00
High School Golf Team	\$ 575.00
Middle School Golf Team (Limit 2 days per week)	\$ 300.00



Comprehensive Fee Schedule

Oak Hollow Golf Course

Green Fees (Cont'd)

Green Fee and/or Cart Fee Discounts

A special discount green fee or cart fee may be established at either or both Oak Hollow or Blair Park golf courses to promote golf play during periods of poor weather, poor course conditions or to promote more golf play. This fee would be put into effect only by action of the Parks and Recreation Director. This discount fee may vary due to the conditions and goals of the promotion.

Entire Golf Course Rental

	Price
Monday - Thursday All day up to 120 golfers	\$ 3,500.00
Monday - Thursday 9am start time up to 120 golfers	\$ 3,000.00
Friday All day up to 120 golfers	\$ 3,750.00
Friday 9am start time up to 120 golfers	\$ 3,250.00
Additional fee of \$24.00 per golfer over 120	\$ 28.00

Oak Hollow Golf Course Shelter

	Price
Per Day	\$ 50.00
Fee waived with \$300 in Grill Room purchases	



Comprehensive Fee Schedule

Oak Hollow Lake

Launch Fees

Oak Hollow	Price
Launch Fee	\$ 7.00
Water Skiing	add \$ 1.00
Kayaks and Canoes and Paddleboards	\$ 4.00
10 Boats Launches (Does not include water ski fee)	\$ 60.00

Rentals	Price
Sail Boat Rental - 2 person limit per boat for 4 hours	\$ 25.00
* Must have sailing experience	
Solo Kayak (all day)	\$ 12.00
Tandem Kayak (all day)	\$ 20.00
Stand Up Paddleboard (all day)	\$ 15.00

Storage	Price
Boat Storage - per month	\$ 30.00
Kayak Storage - per month	\$ 15.00

Bank Fishing (All Day - Per Person)	Price
Adults ages 16-59	\$ 2.00
Youth ages 12-15, Senior Citizen (ages 55+), and people with disabilities	\$ 1.00
Children under the age of 12	FREE
*Children ages 15 and under must be accompanied by an adult	

Yearly Bank Fishing Pass	Price
Youth ages 12-15, Senior Citizen (ages 55+), and people with disabilities	\$ 25.00
Adults ages 16-59	\$ 30.00
*Children ages 15 and under must be accompanied by an adult	

Yearly Non-Powered Boats Pass – Kayaks and Canoes Only	Price
Both Lakes	\$ 120.00
One Lake (Designated)	\$ 75.00

Life Jackets	Price
For All Lake Users	FREE

Oak Hollow Park Shelters

Shelter

Shelter Rate	Price
Per 4-hour period	\$ 40.00



Comprehensive Fee Schedule

Oak Hollow Marina

Meeting Room

Room Rate	2-Hour	4-Hours	8-Hours
Per Day	\$ 50.00	\$ 100.00	\$ 150.00

*After Hours Fee - \$25.00 per hour

Oak Hollow Family Campground

Camp Sites

	Price
Camp Sites – Section D and Tent (Daily Fee)	\$ 30.00
Camp Sites – Section A, B, C (Cablevision included)	\$ 35.00
Each additional person above 4, per night	\$ 5.00

* Fees include one vehicle and not more than 4 persons

* Camping units with sanitary facilities must attach to sewer lines

* Camping visit limit – (21) days in any 30-day period. Extensions beyond **(21)** days permitted if space is available with approval by the Special Facilities Manager.



Comprehensive Fee Schedule

Oak Hollow Tennis Center

Outdoor Courts

Outdoor Courts	Price
Per court, per hour	\$ 8.00

Indoor Courts		Price
Non-Prime Time:	Monday - Thursday	8:30am-5:30pm
	Fridays	All day
	Sundays	8:30am-11:30am
Prime Time:	Monday - Thursday	5:30-10:00pm
	Saturdays	All day
	Sundays	1:00-8:30pm

Season Rates (Indoor Courts)	Price
20 weeks - Prime Time	\$ 650.00
20 weeks - Non-Prime Time	\$ 600.00

All fees for courts must be paid to the Pro Shop Staff before play begins.

Court Building Rental

	Price
An Indoor Court Building (2 Courts) can be reserved during the Indoor Season on Saturday nights from 6:00pm to 10:00pm.	\$ 125.00
Courts may only be reserved 48 hours in advance and if not used, cancelled 24 hours in advance. Players not canceling the court shall be subject to entire court fee.	

Facility Rental

Time Period	Outdoor Courts (10)	Indoor Courts (4)
4 Hours	\$ 15.00	\$ 180.00
All Day	\$ 300.00	\$ 350.00
Each extra hour	\$ 40.00	\$ 50.00

* Includes 2 hours of court maintenance

* If court maintenance exceeds two hours, group must pay \$25 per hour.



Comprehensive Fee Schedule

Festival Park

Non-Profit Groups and Organizations *		1st Day	2nd Day
Both Overlooks and Fields	\$	1,000.00	\$ 500.00
One Overlook and Field	\$	800.00	\$ 400.00
South Overlook (Inside fence)	\$	500.00	\$ 250.00

Profit Group Events & Concerts		1st Day	2nd Day
Overlook and Field	\$	1,500.00	\$ 1,000.00
Both Overlooks and fields	\$	2,000.00	\$ 1,000.00

* 2- Day Minimum Rental For Events and Concerts That Require Next Day Clean-up and/or Tear down

If public use of the adjacent lake is hampered by the event, a One Hundred Fifty (\$150) per day for additional lake patrol shall be added to the fee paid by the lessee. The City shall provide site preparation assistance as needed; clean-up shall be the responsibility of the lessee. Groups shall also be responsible for damages to the facilities. A 25% non-refundable deposit is due to reserve dates. all fees are due 30 days prior to event.

*City Departments will not be charged rental fees for the use of Festival Park. Non-profit groups must enter into a rental agreement and provide a copy of a valid 501(c)(3) non-profit status to qualify for non-profit rates.

501(c)(3) exemptions apply to community groups or foundations organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals.



Comprehensive Fee Schedule

City Lake Park

Park Activities

Amusement Rides (Merry-Go-Round & Train)	Price
Price per ticket	\$ 1.25
Price per ticket – School Groups Only	\$ 1.00
Price per ticket – Train & Merry-Go-Round, School Groups Only	\$ 1.80

Boat Ride	Price
Price per ticket	\$ 2.50
Group Rental – per ½ hour	\$ 50.00
Group Rental – per hour	\$ 90.00

Miniature Golf	Price
18 holes, per person	\$ 2.75
18 holes, for groups of 20 or more	\$ 2.25
All Day Golf Pass	\$ 5.00

Unlimited Use - Daily Discount Tickets	Price
These tickets allow persons the unlimited use of the Merry-Go-Round and Train for one day.	
Price per ticket	\$ 4.75
Price per ticket for groups of 25-49	\$ 4.25
Price per ticket for groups of 50-99	\$ 4.00
Price per ticket for groups of 100 or more	\$ 3.75
Additional price per ticket to add Golf	\$ 1.75
Additional price per ticket to add Swimming and Waterslide	\$ 5.00

Hourly Rental – Train, Merry- Go–Round & Golf (subject to availability)	Price
One Amusement	\$ 120.00
Two Amusements	\$ 220.00
Three Amusements	\$ 320.00
Operator Fee (per hour, per amusement)	\$ 10.00

Park Rental	Price
Entire Park Rental - up to 1,000 people	\$ 4,000.00
Price per person over 1,000 people	\$ 4.00

Camp Ann Area Rental (Exclusive Use)	Price
Rate is a combination of shelters 5,6,7,8	\$ 600.00
Price is for one day/8hour period. Beer allowed with exclusive use with permission from P&R Director or his designee.	

City Lake Gym Rental	Price
1 Hour	\$ 35.00
2 Hours	\$ 60.00
4 Hours	\$ 100.00
All Day	\$ 175.00
Field use, 4 hours for designated function	\$ 100.00



Comprehensive Fee Schedule

City Lake Park

Park Activities (cont'd)

Swimming Pool	Price
Pool and Water Slide Entry	\$ 6.00
Swim Lessons	\$ 25.00
Punch Card - includes 15 swims	\$ 60.00
Group rate - for more than 20 swimmers; price per swimmer	\$ 5.00

Pool Rental - Rates Do Not Include Lifeguards	Price
Swimming Pool – (per hour; 2 hour minimum)	\$ 100.00
Waterslide – (per hour; 1 hour minimum)	\$ 100.00
Lifeguards – rate is per hour/per lifeguard	\$ 12.00

* Rentals are not available 12:00pm – 6:00pm

Cabana Rentals	Price
Entire party area (seats 100)	Half Day (11am-2pm, 3pm-6pm)
	\$ 100.00
Individual Cabana Rental	Full Day (11am-6pm)
	\$ 200.00
	Half Day (11am-2pm, 3pm-6pm)
	\$ 25.00
	Full Day (11am-6pm)
	\$ 50.00

Swim Meets	Price
State or Regional (per swimmer)	\$ 4.00
High Point Community (per swimmer)	\$ 3.00

Other	Price
Lockers - rate is per rental	\$ 0.25
Lost key fee	\$ 3.00

Toddlers 3 years of age and under are allowed free with a paying adult 18 years of age or over. Day Care Groups are not included.

Park Shelters

City Lake Park Shelters - rates are based on 4 hour periods	Price
Shelter #1	\$ 50.00
Shelter #2	\$ 65.00
Shelter #3	\$ 65.00
Shelter #2 & #3	\$ 115.00
Shelter #4	\$ 45.00
Shelter #5	\$ 45.00
Shelter #6	\$ 65.00
Shelter #7	\$ 65.00
Shelter #8	\$ 50.00
Shelter #9	\$ 50.00
Shelter #10	\$ 45.00
Special Clean-up Charges	hour/per

Companies or groups will be required to pay extra for additional set-up and/or clean-up charges beyond the norm, as determined by the Director of Parks and Recreation or his designee.



Comprehensive Fee Schedule

City Lake Marina

Marina Fees

	Price
Launch Fee	\$ 7.00
Kayaks and Canoes	\$ 4.00
10 Boats Launches	\$ 60.00

Rentals	Price
Canoe Rental - 2 person limit per boat for 4 hours	\$ 8.00
Paddle Boats 2-seater boat per 1/2 hour	\$ 7.00
Paddle Boats 3-seater boat per 1/2 hour	\$ 8.00
Solo Kayak (all day)	\$ 12.00
Tandem Kayak (all day)	\$ 20.00
Stand Up Paddleboard (all day)	\$ 15.00

Fishing Boat - three person limit; age and weight restrictions apply	Price
Weekdays, price for all day	
1 Adult	\$ 8.00
2 Adults	\$ 9.00
3 Adults	\$ 10.00

Senior Citizens 60 years or older may request a 1/2 price discount

Weekends, price for all day	
1 Adult	\$ 11.00
2 Adults	\$ 13.00
3 Adults	\$ 15.00

Bank Fishing (All Day - Per Person)	Price
Adults ages 16-59	\$ 2.00
Youth ages 12-15, Senior Citizen (ages 55+), and people with disabilities	\$ 1.00
Children under the age of 12	FREE

*Children ages 15 and under must be accompanied by an adult

Yearly Bank Fishing Pass	Price
Youth ages 12-15, Senior Citizen (ages 55+), and people with disabilities	\$ 25.00
Adults ages 16-59	\$ 30.00

*Children ages 15 and under must be accompanied by an adult

Yearly Non-Powered Boats Pass – Kayaks and Canoes Only	Price
Both Lakes	\$ 120.00
One Lake (Designated)	\$ 75.00

Life Jackets	Price
For All Lake Users	FREE



Comprehensive Fee Schedule

Piedmont Environmental Center

Auditorium Rental

	Price
Monday - Friday, 9am-5pm, per hour	\$ 40.00
Monday - Friday, 5pm-9am, per hour	\$ 60.00
Kitchenette Usage - per day	\$ 10.00
LCD Projector - per day	\$ 50.00

PEC Club Members receive a 20% discount on Auditorium rentals

Northpoint Conference Room

Room Rate

	Price
Monday - Friday, 8am-5pm, per hour	\$ 35.00
After 5pm Monday - Friday and Weekends, per hour	\$ 45.00

Neighborhood Park Picnic Shelters

Shelter Rate

	Price
4-Hour period, 10am-2pm or 3pm-7pm	\$ 35.00
All Day	\$ 70.00



Comprehensive Fee Schedule

Washington Terrace Park

Terrace Park

Park Area	2 Hour	4 Hour	6 Hour	8 Hour
Stage Area	\$ 50.00	\$ 75.00	\$ 100.00	\$ 140.00
Outside Multipurpose Space	\$ 50.00	\$ 75.00	\$ 100.00	\$ 140.00

Picnic Shelters

Based On A 4-Hour Rate

Amenities

#1	\$ 30.00	
#2	\$ 40.00	
#3	\$ 55.00	Has Electricity
#5	\$ 30.00	
#6	\$ 30.00	
#7	\$ 35.00	Has Electricity
Entire Park	\$ 600.00	8 hour period, includes all shelters,

community building, multipurpose space and stage. Pool rental is not included – requires additional fee. Pool will be open to the public during regular operational hours. Rental time includes renter's set up and clean up times.

Terrace Swimming Pool

Swimming Pool	Price
Per person, per day, ages 4 and up (includes basket rental)	\$ 1.25
Toddlers 3 years of age and under are allowed in pool free with a paying adult 18 years of age or older	
Day Care groups are not included	

Discount Passes

Price

Discount Pass (Includes 15 Swims)	\$ 12.50
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Pool Rental Rate

Price

One and one-half hour period (Maximum rental time is 6 hours)	\$ 50.00
Plus Lifeguard, per lifeguard, per hour	\$ 12.00

A Minimum of 2 lifeguards are required. Number of lifeguards based on number of guests

Swim Lessons – 4-week session	\$ 20.00
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Comprehensive Fee Schedule

Washington Terrace Community Center

Community Center

Community Building	2 Hour	4 Hour	6 Hour	8 Hour
Large Activity Room (includes kitchen)	\$ 100.00	\$ 150.00	\$ 175.00	\$ 200.00
Conference Room	\$ 75.00	\$ 125.00	\$ 150.00	\$ 175.00
Conference Room Plus Kitchen (Kitchen is \$15 per 2 hour period)	\$ 90.00	\$ 155.00	\$ 240.00	\$ 295.00
Entire Community Center	\$ 175.00	\$ 250.00	\$ 300.00	\$ 350.00
City Holidays	\$150.00 additional fee on City approved holidays			

Vendor Fees

	Price
Food vendors	\$ 75.00
Non-food vendors	\$ 50.00

Guilford County Health Department permit is required for all food vendors prior to payment of vendor fee.

Vendor space is only available at select events.

Reservation Policy

A deposit is required for the rental of any Parks and Recreation Department Recreation Center Facility. This fee is 25% of the total rental fee or a minimum of \$25.00 whichever is greater. The balance will be due two weeks prior to the rental date. If a customer cancels a reservation at least 14 days or more prior to the rental date, a full refund will be issued. If a customer cancels less than 14 days prior to the rental date there will be no refund unless approved by the Director of Parks & Recreation. A full refund is given if High Point Parks & Recreation Department cancels a facility rental. All cancellations and request for refunds must be in writing or can be submitted by email.



Comprehensive Fee Schedule

Recreation Centers

(Allen Jay, Deep River, Morehead, Oakview, and Southside)

Area	1 Hour	2 Hours	4 Hours	6 Hours	8 Hours	12 Hours
Gym - Type A	\$ 50.00	\$ 70.00	\$ 100.00	\$ 145.00	\$ 190.00	\$ 290.00
Gym - Type B	\$ 75.00	\$ 100.00	\$ 150.00	\$ 200.00	\$ 250.00	\$ 400.00
Activity Room		\$ 50.00	\$ 65.00	\$ 75.00	\$ 80.00	
Large Activity Room (Oakview, Deep River, Allen Jay, Morehead)		\$ 85.00	\$ 100.00	\$ 125.00	\$ 135.00	
Entire Center		\$ 210.00	\$ 275.00	\$ 345.00	\$ 385.00	
City Holidays	\$150 additional fee for events on approved City Holidays					
Staff Fee *	\$25 per hour/per employee					

*For events that run past their end time

Rental Time includes renter's set-up and clean-up times. A full set of rental rules are available.

When not in conflict with Departmental Programs, the above facilities are available as follows:

Weekdays	9:00am -11:00pm
Saturdays & Sundays	8:00am -11:00pm

Gym Rentals

Type A Gym Rentals – Rental by citizens, non-profit, civic, or religious groups

Type B Gym Rentals – Where admission or tickets are charged, or merchandise is sold

For all Gym Rentals where athletic tournaments, games or practices are taking place, a \$1,000,000 liability insurance policy is required. The City of High Point must be listed as an additionally insured and a copy of the policy must be provided to the facility.

Group Rentals

Groups may not charge admission or collect donations from the general public or sell items to make a profit without special permission from the City. When permission is granted, the general policy of the Department is to collect 10% of ticket sales or donations plus 10% of net profits from concessions from non-profit groups and 15% from all other groups. Security, paid for by the lessee, may be required for some programs, to be determined by the facility manager. Non-profit groups and co-sponsored programs may be granted a reduced fee for Center use.

Reservation Policy

A deposit is required for the rental of any Parks and Recreation Department Recreation Center Facility. This fee is 25% of the total rental fee or a minimum of \$25.00 whichever is greater. The balance will be due two weeks prior to the rental date. If a customer cancels a reservation at least 14 days or more prior to the rental date, a full refund will be issued. If a customer cancels less than 14 days prior to the rental date there will be no refund unless approved by the Director of Parks & Recreation. A full refund is given if High Point Parks & Recreation Department cancels a facility rental. All cancellations and request for refunds must be in writing or can be submitted by email.



Comprehensive Fee Schedule

Roy B. Culler, Jr. Senior Center

Senior Center

The Senior Center is operated from Monday - Friday from 9:00am - 5:00pm for senior citizen's activities

Multipurpose Room	2 Hours	4 Hours	6 Hours	8 Hours
Carpet Area (holds up to 100 people)	\$ 100.00	\$ 150.00	\$ 175.00	\$ 200.00
Tile Area (holds up to 50 people)	\$ 75.00	\$ 125.00	\$ 150.00	\$ 175.00
Entire Room (holds up to 200 people)	\$ 175.00	\$ 250.00	\$ 300.00	\$ 350.00
Conference Room	\$ 35.00	\$ 50.00	\$ 75.00	\$ 100.00
City Holidays	\$150 additional fee for events on approved City Holidays			
Stage	\$ 25.00			
PA System	\$ 25.00			

Rental Time includes renter's set-up and clean-up times. A full set of rental rules are available.

When not in conflict with Departmental Programs, the above facilities are available as follows:

Weekdays 9:00am -11:00pm

Saturdays & Sundays 8:00am -11:00pm

Weekend events in multipurpose area must be scheduled 2 hours apart for a four hour minimum

Multiple Night Rental (Weeknights Only)

With a 6-night minimum per year may receive a 40% discount. If rented on same night as another rental group, the renter may receive a 60% discount.

Exclusive Use Leases

When not in conflict with Senior Programs, the Center is available for up to 8 hours for \$500.00.

Facility Group Rental Fees

Groups may not charge admission or collect donations from the general public or sell items to make a profit without special permission from the City. When permission is granted, the general policy of the Department is to collect 10% of ticket sales or donations plus 10% of net profits from concessions from non-profit groups and 15% from all other groups. Security, paid for by the lessee, may be required for some programs, to be determined by the facility manager. Non-profit groups and co-sponsored programs may be granted a reduced fee for Center use.

Reservation Policy

A deposit is required for the rental of any Parks and Recreation Department Recreation Center Facility. This fee is 25% of the total rental fee or a minimum of \$25.00 whichever is greater. The balance will be due two weeks prior to the rental date. If a customer cancels a reservation at least 14 days or more prior to the rental date, a full refund will be issued. If a customer cancels less than 14 days prior to the rental date there will be no refund unless approved by the Director of Parks & Recreation. A full refund is given if High Point Parks & Recreation Department cancels a facility rental. All cancellations and request for refunds must be in writing or can be submitted by email.



Comprehensive Fee Schedule

Athletic Complex

Festival Rates	1st Day	2nd Day
Non-Profit Groups and Organizations	\$ 1,000.00	\$ 500.00
Profit Group Events & Concerts	\$ 1,500.00	\$ 1,000.00

2-Day minimum rental is required for events and concerts that require next day clean-up and/or tear down.

The City shall provide site preparation assistance as needed; clean-up shall be the responsibility of the lessee. Groups shall be responsible for any damages to the facilities.

Non-profit groups must provide a copy of a valid 501(c)(3) non-profit status to qualify for non-profit rates. 25% of total rental is due to reserve dates. All fees are due 30 days prior to the event.

Athletic Facilities

The High Point Athletic Complex contains a baseball stadium, soccer stadium and track stadium. There are 9 additional soccer fields located at the complex. The Recreation Department is responsible for scheduling the Athletic Complex. Correll/Morris Soccer Stadium, Ed Price Baseball Stadium & Aderholdt Track & Field are 'game only' facilities. Aderholdt Track is available for practices. The A.J. Simeon Football Stadium is owned and operated by the Guilford County School System and is not included as a part of this fee schedule.

Ed Price Baseball Stadium	\$ 100 per game/daytime
	\$ 125 per game/night (include lights)
Correll/Morris Soccer Stadium	\$ 100 per game/daytime
	\$ 125 per game/night (include lights)
Aderholdt Track Stadium	\$ 250 per day
Aderholdt Football/Soccer Field	\$ 250 per game/daytime
	\$ 450 for 2 or more games
North, South & West Soccer Fields	\$ 75 per game/per day

Additional Field preparation fee - \$25 per hour, includes 2 people, 3 hour minimum

Concession Fee

West (near Miracle League) per event	\$ 100.00
South (Correll/Morris Stadium) per event	\$ 100.00
North (Track) per event	\$ 200.00

Tournament Fees	1st Field	2nd Field	3rd Field
Per field per day (8am-11pm)	\$ 200.00	\$ 175.00	\$ 150.00



Comprehensive Fee Schedule

Athletic Facilities

Community Fields

Game Fee – (Baseball, Softball, Soccer)	Price
Per game	\$ 75.00
Practice, with permit and no field preparations; per hour	\$ 25.00

Outdoor athletic facilities may be used from 9:00am through 11:00pm. No games may be started after 9:00pm. Games must stop at 11:00pm with no exceptions. A \$100 deposit is charged for all tournament and league requests. The deposit is required before the tournament or league can be scheduled. Deposits will only be refunded upon receipt of a written notice fourteen days or more prior to the event. The total fee is required before the tournament or league begins.

Additional Field preparation fee - \$25 per hour, includes 2 people, 3 hour minimum

Youth Athletic Camp Rental Fee	Price
Athletic Camp One-Half Day (4 hours), 5 days - per park/per week	\$ 500.00
Athletic Camp Full Day, 4 to 8 hours, 5 days - per park/per week	\$ 1,000.00

The Department may limit the number of participants at a particular site. This fee may be adjusted for the size of the camp and impact on departmental facilities or programs. This fee is for indoor as well as outdoor camps including, but not limited to, baseball, basketball, football, soccer, and cheerleading.

Concession Fee	Price
Per event/Per site where available	\$ 100.00

Tournament Fees	1st Field	2nd Field	3rd Field
Per field/per day (8:00am-11:00pm)	\$ 200.00	\$ 175.00	\$ 150.00

Field Rentals	Price
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Outdoor athletic facilities may be used from 9:00am through 11:00pm. No games may be started after 9:00pm. Games must stop at 11:00pm with no exceptions. A \$100 deposit is charged for all tournament and league requests. The deposit is required before the tournament or league can be scheduled. The total fee is required 7 days before the tournament or league begins.

Non-refundable maintenance fee for any event greater than 4 hours per hour	\$ 25.00
Additional Field preparation fee: includes 2 people, 3 hour minimum per hour	\$ 25.00



Comprehensive Fee Schedule

Miscellaneous Fees

Mobile Stage

Local Non-Profit, Community and Service Organizations	Price
Set-Up Fee; per event	\$ 350.00

Local Business, Commercial and Individual Use

Base Rental (Held in City limits)	Price
8-hour period, Monday-Friday	\$ 750.00
8-hour period, Saturday, Sunday and Holidays	\$ 850.00

Payment must be made in full at the time of reservation

Portable Concession and Tent Rentals

Portable Concession Stands	Price
Rental Fee - One Day	\$ 75.00
Rental Fee - Two Days	\$ 100.00
Rental Fee - One Week	\$ 175.00

Additional out of town transportation fee per mile, both ways, each trip - \$1.50 per mile

Tent Rental	Price
Per tent up to two days (setup included)	\$ 200.00
Each additional day (setup included)	\$ 50.00



Comprehensive Fee Schedule

Planning & Development

Fee Standards

Payment Due

Fees for applications and plan reviews are due with the submission of the application or plan. In accordance with the city's Development Ordinance, no action shall be taken on proceedings before the Board of Adjustment, Planning and Zoning Commission, Historic Preservation Commission or Technical Review Committee until all applicable fees have been paid in full. Permit fees are due at the time of permit issuance. Inspection fees are due prior to plan approval or certificate, as applicable. Regional stormwater facility fees are due prior to plan approval. Development fees cannot be waived or refunded except as authorized herein.

Fee Waivers

Development fees may be waived or reduced only as stated herein. Fee waivers do not relinquish the development from any application, plan review, permit or inspection requirements.

Development fees are waived for all projects applicable to any City-owned property. Fees may be waived for economic development projects as part of a City Council approved economic development incentives package. During times of natural disaster, the City Manager is authorized to waive fees for a particular emergency incident. The City Manager or the applicable Department Director, is authorized to waive or reduce a fee where it is determined in writing that the calculation of the fee to a specific project results in an excessive and unreasonable cost or where it is determined that a fee waiver or reduction is needed to correct a customer service error. In addition, fees may be waived for a particular project by City Council action.

Refunds

Development fees are not refundable except as stated herein. Upon the request of the applicant, application fees for Board Action applications that require public notice are authorized for a 50% refund when an application is withdrawn prior to the public notice being given on the request. Regional stormwater facility fees are not refundable unless the applicable land development plan is voided or revised accordingly and no impervious surface has been installed. Infrastructure inspection fees are refundable where infrastructure has not been installed. Upon the request of the permit holder, an 80% refund of the permit fee is authorized where no field inspections or construction under the permit has occurred and the permit has not expired.

Abandonment

Development submittals are considered abandoned in accordance with the applicable provisions of the Development Ordinance. Where a specific time of abandonment is not established by the Development Ordinance, then those submittals may be considered abandoned 6 months after the date of submittal if approval is not obtained, or after 60 days for non-payment of application or permit fee.



Comprehensive Fee Schedule

Planning & Development

Module 1

Guidance

Module I pertains to the application fees for the review of buildings and property to determine compliance with State and local codes. Fees are intended to defray the cost of research, inspection, report preparation and other operational costs the City incurs with processing these requests.

Item	Applications	Fee
	Sub-Item/ Description	
Code Confirmation	Report	\$ 25.00
	Site Compliance Inspection	\$ 50.00
Code Compliance	Residential Building	\$ 50.00
	Commercial Building	\$ 75.00
Building Evaluation	Residential Building	\$ 200.00
	Commercial Building	\$ -
Water and Sewer Extension Policy Exemption		\$ 100.00

Code Confirmations provide written reports for owners, agents and legal representatives to confirm in writing the property's allowable principal uses, zoning districts, environmental regulations, and any pending violations, usually requested as part of due diligence in real estate transactions.

Code Compliance provides an inspection and certification of the building and property's compliance with current State Building and local development codes, usually requested as part of State licensing and similar situations where a determination of a building's compliance with existing codes is requested.

Building Evaluations provide a multi-trade review of an existing building's condition relative to applicable State Building and local codes to identify deficiencies and record major code requirements relative to a proposed use of the building.

Water and Sewer Extension Policy Exemptions enable an owner of property located outside the corporate limits to request an exemption from annexation for City water and/or sewer service in accordance with City Council adopted policy.

Module 2

Board Action

Module II pertains to fees associated with the review of development applications considered by the City Council, Board of Adjustment, Historic Preservation Commission and Planning & Zoning Commission. Fees are intended to defray the cost of public notice, report preparation and other operational costs the city incurs with processing these applications.



Comprehensive Fee Schedule

Planning & Development

Module 2 (Cont'd)

Applications		
Item	Sub-Item/ Description	Fee
Annexation (Voluntary - Includes Plat Recording Fees)		\$ 200.00
Appeal (BOA)		\$ 200.00
Certificate of Appropriateness	Major Work	\$ 80.00
	Minor Work	\$ 40.00
Development Agreement		\$ 400.00
Historic Preservation Community Review (non-hearing item)		\$ 40.00
Plan Amendment		\$ 200.00
Street Abandonment		\$ 500.00
Street Name Change	Application	\$ 200.00
	Sign Replacement Cost	1/2 sign cost(s)
Special Use	Special Use	\$ 1,000.00
	Minor Amendment	\$ 200.00
Text Amendment		\$ 200.00
Variance (BOA)		\$ 200.00
Vested Rights		\$ 400.00
Zoning Map Amendment	General Zoning District	\$ 500.00
	Conditional Zoning District	\$ 1,000.00
	Planned Development District	\$ 1,200.00

Module 3

Land Development

Module III pertains to fees associated with the review of land development applications and plans, which include subdivision, site plans, public infrastructure plans, and stormwater treatment facilities. Fees are intended to defray the cost of processing applications, reviewing plans, conducting infrastructure inspections along with the other operational costs the city incurs with processing land development applications and plans.

Applications		
Item	Sub-Item/ Description	Fee
Easement Reconveyance		\$ 100.00
Right of Way Encroachment Agreement		\$ 150.00
Watershed Variance		\$ 150.00

Plan Reviews		
Item	Sub-Item/ Description	Fee
Sketch Plan		\$ -
Site Plan (Includes watershed & landscape component plan reviews)	Residential Plan (Single-family attached & multi-family)	\$300 + \$4 per dwelling unit
	Small Non-Residential Plan (< 3,000 sq. ft. & no built upon area)	\$ 50.00
		\$300 + \$4 per acre or portion thereof
	Non-Residential Plan (Non-residential & mixed use)	thereof



Comprehensive Fee Schedule

Planning & Development

Module 3 (Cont'd)

Item	Plan Reviews	
	Sub-Item/ Description	Fee
Group Development (Includes watershed & landscape component plan reviews)	Residential Plan (Single-family attached & multi-family)	\$300 + \$4 per dwelling unit
	Non-Residential Plan (Non-residential & mixed use)	\$300 + \$4 per acre or portion thereof
Subdivision (Includes watershed & landscape component plan reviews)		\$300 + \$20 per lot
	Preliminary Plan (With infrastructure)	
	Preliminary Plan (Without infrastructure)	\$ 100.00
	Final Plat (Includes plat recording fees)	\$ 100.00
Minor Plan Revision (Revision to an approved plan)		\$100 + \$4 each added dwelling unit
	Residential Plan	
	Non-Residential Plan	\$100 + \$4 each added 1,000sf.
	Subdivision	\$100 + \$20 each added lot
		\$345 + \$115 for each acre over 1 acre
Grading Plan		
Street & Utility Plan		\$ 50.00
Common Signage Plan		\$ 100.00
Design Review Plan		\$ 50.00
Exclusion Map (Includes plat recording fees)		\$ 100.00
Land Development Plan - Minimum Fee		\$ 50.00

Item	Infrastructure	
	Sub-Item/ Description	Fee
Infrastructure Inspections	Roadway Inspection	\$0.50 per linear ft.
	Sewer Line Inspection	\$0.75 per linear ft.
	Storm Sewer Line Inspection	\$0.50 per linear ft.
	Water Line Inspection	\$0.75 per linear ft.
Right-of-Way Disturbance Permit	Residential Application	\$ 50.00
	Commercial Application	\$ 150.00
	0-400 square feet of excavation	\$0.25 per sf.
	>400 square feet of excavation	\$100 + \$0.50 per sf.
Public Regional Stormwater Facility (Application of Public Regional Stormwater Facility fee to Streets: The facility fee applies to all impervious surface within a development, including public and private streets; however, where a developer constructs a 4-lane or larger public street within a development, then the fee shall apply to only 50% of the impervious surface area of that public street)	0-1 acre of impervious surface	\$0.35 per sf.
	>1-5 acres of impervious surface	\$30,000 per ISA acre
	>5-10 acres of impervious surface	\$150,000 + \$15,000 per ISA acre over 5 acres
	>10 acres of impervious surface	\$225,000 + \$9,000 per ISA acre over 10 acres
	Minimum Fee	\$ 2,000.00
	Outside Corporate Limits (Fee for property outside the corporate limits is 100% greater)	[Total Fee] x 2



Comprehensive Fee Schedule

Planning & Development

Module 4

Construction Permit

Module IV pertains to fees associated with the plan review, permitting and inspection of buildings, structures and land uses. These fees are intended to offset the city's cost for administering and operating the construction inspection program.

Residential Construction Permit		
Item	Sub-Item/ Description	Fee
Residential Construction Permit		
Application	Application	\$ 50.00
Construction (To calculate construction fees, the schedule uses the current version of the International Code Council (ICC) Building Valuation Data (BVA) to determine the construction value based upon occupancy and building type.)	New Structure (Includes all associated electrical, mechanical, plumbing & zoning inspections)	ICC table value x sf. x 0.004 for area less than or equal to 10,000sf. + value x 0.001 for any area greater than 10,000sf.
	Building Addition (Includes all associated electrical, mechanical, plumbing & zoning inspections)	ICC table value x sf. X 0.004 for area less than or equal to 10,000sf.+ value x 0.001 for any area greater than 10,000sf.
	Alteration (Includes inspections for permitted trades)	\$50 per trade (Trades = B,E,P,M)
	Repair (Includes inspections for permitted trades)	\$50 per trade (Trades = B,E,P,M)
	Manufactured Dwelling (Includes all associated electrical, mechanical, plumbing & zoning inspections)	\$ 200.00
	Modular Dwelling (Includes all associated electrical, mechanical, plumbing & zoning inspections)	\$ 300.00
	Accessory Structure (Includes all associated electrical, mechanical, plumbing & zoning inspections)	ICC table value x sf. x 0.004 for area less than or equal to 10,000sf.+value x 0.001 for any area greater than 10,000sf.
	Deck Addition (Deck addition to existing building) (Includes inspections for permitted trades)	\$15 + \$50 per Electrical, Plumbing & Mechanical Trade
	Screen Porch Addition (Screen porch addition to existing building) (Includes inspections for permitted trades)	\$25 + \$50 per Electrical, Plumbing & Mechanical Trade
	Swimming Pool (Includes inspections for permitted trades)	\$15 + \$50 per Electrical, Plumbing & Mechanical Trade
Residential Plan Revision	Revision to an approved plan	\$ 25.00
Partial Permit	Footing and Foundation	25% of [Permit Fee]
	Exterior and Interior Build Out	75% of [Permit Fee]
	Processing Fee	\$100 per partial



Comprehensive Fee Schedule

Planning & Development

Module 4 (Cont'd)

Residential Construction Permit (Cont'd)		
Item	Sub-Item/ Description	Fee
Change of Occupancy	Change of Occupancy Only	\$ 25.00
Residential Driveway	Inspection	\$30 per driveway
NC Homeowner Recovery Fee	(Mandatory State fee applied to any type of CR permit for a SF dwelling issued to a licensed general contractor; \$1.00 is retained & \$9.00 sent to State)	\$ 10.00
Residential Provisional Power	Application	\$ 100.00
Residential Temporary Certificate of Occupancy	Application	\$ 100.00
Residential Construction Minimum Fee	For Unlisted Items	\$ 15.00

Residential Over-The-Counter Permit		
Trade	Sub-Item/ Description	Fee
Building	Re-Roofing	\$ 50.00
	Window Replacement (>\$5,000 value)	\$ 50.00
	Siding Replacement (>\$5,000 value)	\$ 50.00
Electrical	New Service	\$ 100.00
	Service Change	\$ 50.00
	Sub-Panel	\$ 50.00
	Outlets and Fixtures	\$ 70.00
	Temporary Service	\$ 50.00
Mechanical	HVAC New Construction	\$ 100.00
	HVAC Unit Addition or Replacement	\$ 70.00
	Duct Work Only	\$ 50.00
	Fuel Line Only	\$ 50.00
	Fuel Appliance (Includes fuel line inspection)	\$50 per appliance
Plumbing	Service Line -Water Line Only	\$ 50.00
	Service Line - Sewer Line Only	\$ 50.00
	Service Line -Water and Sewer Line	\$ 50.00
	Fixtures and Connections	\$ 70.00
	Water Heater - Electric	\$ 50.00
	Water Heater - Gas	\$ 50.00
Miscellaneous	Generator	\$ 70.00

Commercial Construction Permit		
Item	Sub-Item/ Description	Fee
Commercial Construction Permit Application	Application	\$ 75.00



Comprehensive Fee Schedule

Planning & Development

Module 4 (Cont'd)

Commercial Construction Permit (Cont'd)		
Item	Sub-Item/ Description	Fee
Construction (To calculate construction fees, the schedule uses the current version of the International Code Council (ICC) Building Valuation Data (BVA) to determine the construction value based upon occupancy and building type.)	New Structure (Includes all associated electrical, mechanical, plumbing & zoning inspections)	ICC table value x sf. x 0.004 for area less than or equal to 10,000sf.+value x 0.001 for any area greater than 10,000sf.
	Addition (Includes all associated electrical, mechanical, plumbing & zoning inspections)	ICC table value x sf. x 0.004 for area less than or equal to 10,000sf.+value x 0.001 for any area greater than 10,000sf.
	Alteration - Area Based (Includes all associated electrical, mechanical, plumbing & zoning inspections)	ICC table value x sf.x0.004 for area less than or equal to 10,000sf.+valuex0.001 for any area greater than 10,000sf.x50%
	Alteration - Non Area Based (Used where a square foot floor area cannot be determined; includes all associated electrical, mechanical, plumbing & zoning inspections)	\$75 per trade (Trades = B, E, P, M)
	Alteration - Roof Replacement (Includes all associated electrical, mechanical, plumbing & zoning inspections)	\$30 per 5,000 sq. ft. + \$75 per Electrical, Plumbing & Mechanical Trade
	Modular (Includes all associated electrical, mechanical, plumbing & zoning inspections)	\$500 per unit
	Swimming Pool (Includes inspections for permitted trades)	\$30 + \$75 per Electrical, Plumbing & Mechanical Trade
	Deck Addition (Deck addition to existing building) (Includes inspections for permitted trades)	\$30 + \$75 per Electrical, Plumbing & Mechanical Trade
	Repair (Includes inspections for permitted trades)	\$75 per trade (Trades = B, E, P, M)
	Outdoor Advertising Sign (Includes all associated inspections)	\$ 400.00
Electrical	Communications Tower (Includes all associated inspections)	\$ 400.00
		\$1.00 per linear ft.;
	Wall (Structural inspections only)	Min. \$50.00
	Single Trade/Stand Alone Applications (Includes inspections for trade)	\$50 Plus \$50 per required inspection over 1



Comprehensive Fee Schedule

Planning & Development

Module 4 (Cont'd)

Commercial Construction Permit (Cont'd)	
Item	Sub-Item/ Description Fee
Mechanical	Single Trade/Stand Alone Applications (Includes inspections for trade) \$50 Plus \$50 per required inspection over 1
Plumbing	Single Trade/Stand Alone Applications (Includes inspections for trade) \$50 Plus \$50 per required inspection over 1
Interior Demolition	Single Trade/Stand Alone Applications (Interior demolition only) \$ 25.00
Fire Protection	Automatic Fire Extinguishing System - Sprinkler with or without Standpipe \$ 150.00
	Automatic Fire Extinguishing System - Clean Agent \$ 100.00
	Automatic Fire Extinguishing System - Dry Chemical \$ 100.00
	Automatic Fire Extinguishing System - UL-300 Hood System \$ 100.00
	Automatic Fire Extinguishing System - CO2 Inert Gas \$ 100.00
	Automatic Fire Extinguishing System - Other System \$ 100.00
	Battery System \$ 100.00
	Compressed Gas \$ 100.00
	Cryogenic Fluid \$ 100.00
	Fire Alarm and Detection System - Manual Fire Alarm System Only \$ 100.00
	Fire Alarm and Detection System - Automatic Fire Alarm System \$ 150.00
	Fire Alarm and Detection System - Electrical \$ 50.00
	Flammable and Combustible Liquid - Install, Repair or Modification \$ 100.00
	Flammable and Combustible Liquid - Tanks (Removal or Installation) \$100 per tank
	Fire Pumps \$ 100.00
	Hazardous Material \$ 100.00
	Industrial Oven \$ 100.00
	Private Fire Hydrant \$ 100.00
	Spraying or Dipping \$ 100.00
	Standpipe System \$ 100.00
	Access Control - Fire \$ 50.00
	Access Control - Electrical \$ 50.00
	Underground Flush \$ 50.00
	Temporary Membrane Structures and Tents (400 sq. ft. to 1,200 sq. ft.) \$50 per tent
	Temporary Membrane Structures and Tents (Greater than 1,200 sq. ft.) \$100 per tent



Comprehensive Fee Schedule

Planning & Development

Module 4 (Cont'd)

Commercial Construction Permit (Cont'd)		
Item	Sub-Item/ Description	Fee
Commercial Plan Revision	Revision to an approved plan	\$ 50.00
Partial Permit	Footing and Foundation	25% of [Permit Fee]
	Shell	50% of [Permit Fee]
	Interior Build Out	25% of [Permit Fee]
	Processing Fee	\$200 per partial
Change of Occupancy	Change of Occupancy Only (For Single Trade/Stand Alone Applications)	\$ 50.00
Commercial Driveway	Inspection	\$50 per driveway
ABC Code Compliance	Inspection	\$ 50.00
Commercial Provisional Power	Application	\$ 200.00
Commercial Temporary Certificate of Occupancy	Application	\$ 125.00
Commercial Construction Minimum Fee	For Unlisted Items	\$ 30.00

Commercial Over-The-Counter Permit		
Trade	Sub-Item/ Description	Fee
Electrical	Replacement (For replacement of same size receptacles, outlets & fixtures)	\$ 75.00
	Minor Work - Relocation and/or up to 5 new devices (For addition of new receptacles, outlets & fixtures)	\$ 75.00
	Minor Low Voltage Work - Relocation and/or up to 5 new devices (For low voltage drops & devices)	\$ 75.00
	Temporary Service - 60 amp or less	\$ 75.00
	Temporary Service - Greater than 60 amp	\$ 100.00
	Service Change - 200 amp or less	\$ 75.00
	Service Change - Greater than 200 amp	\$ 100.00
Mechanical	HVAC Unit Replacement (For replacement of same size unit)	\$75 per unit
Plumbing	Water Line Replacement	\$ 75.00
	Sewer Line Replacement	\$ 75.00
	Fixture Replacement	\$ 75.00
Fire Protection	Sprinkler System Heads (Relocation of existing heads only)	\$ 50.00
	Sprinkler System Heads (Relocation and/or up to 10 new heads)	\$ 75.00
	Fire Alarm: Detection System Devices (Relocation of existing devices only)	\$ 50.00
	Fire Alarm: Detection System (Devices - relocation and/or up to 5 new devices)	\$ 75.00
	Fire Alarm: Detection System (Devices - electrical)	\$ 50.00



Comprehensive Fee Schedule

Planning & Development

Module 4 (Cont'd)

Structure Removal Permit		
Item	Sub-Item/ Description	Fee
Structure Removal Permit	Application	\$ 50.00
Residential Structure	Demolition	\$ 25.00
	Moved Structure	\$ 25.00
Commercial Structure	Demolition	\$ 100.00
	Moved Structure	\$ 100.00

Sign Permit		
Item	Sub-Item/ Description	Fee
Sin Permit	Application	\$ 25.00
Sign Plan Revision	Revision to an approved plan	\$ 25.00
Zoning Compliance		\$25 per sign
Structural Compliance		\$ 50.00
Electrical Compliance		\$ 50.00

Zoning Compliance Permit		
Item	Sub-Item/ Description	Fee
Zoning Compliance Permit	Application	\$ 25.00
Standard Permit		\$ 25.00
Temporary Use Permit		\$ 25.00
Residential Fence Permit		\$ -
Non-Residential Fence Permit		\$ 25.00
ABC Code Compliance	Inspection	\$ 50.00

Permit Assessment		
Item	Sub-Item/ Description	Fee
Residential Permit Assessments	Not Ready for Inspection	\$ 25.00
	Inspection Deficiency	\$ 25.00
	Extra Inspection Trip	\$ 25.00
Commercial Permit Assessments	Not Ready for Inspection	\$ 50.00
	Inspection Deficiency	\$ 50.00
	Extra Inspection Trip	\$ 50.00
Failure to Obtain Final Inspection		\$ 200.00
Work without a Permit		[Permit Fee] x 2
After Hours Inspection	(Note: Fee applied per hour & per trade; min. of 2 hours assessed)	\$60 per hour

Energy Efficiency Permit Rebates		
Item	Sub-Item/ Description	Rebate
Residential New Construction	USGBC Leadership in Energy and Environmental Design (LEED) Certification	50% of [Permit Fee]; Max. \$500
	NC Healthy Built Home Certification	50% of [Permit Fee]; Max. \$500



Comprehensive Fee Schedule

Planning & Development

Module 4 (Cont'd)

Energy Efficiency Permit Rebates (cont'd)		
Item	Sub-Item/ Description	Rebate
Residential New Construction		50% of [Permit
	USEPA Energy Star Certification	Fee]; Max. \$500
	NAHB Model Green Building Home Guideline	50% of [Permit
	Certification	Fee]; Max. \$500
	ICC/NAHB National Green Building Standard	50% of [Permit
	Certification	Fee]; Max. \$500
Residential Construction	Geothermal Heat Pump	\$ 40.00
	Photovoltaic Energy System	\$ 40.00
	Solar Hot Water Heating	\$ 40.00
	Gray/Rain Water Collection	\$ 40.00
	Tankless Hot Water Heating	\$ 40.00
Commercial Construction	Geothermal Heat Pump	\$ 80.00
	Photovoltaic Energy System	\$ 80.00
	Solar Hot Water Heating	\$ 80.00
	Gray/Rain Water Collection	\$ 80.00
	Tankless Hot Water Heating	\$ 80.00

Module 5

Code Violations

Module V pertains to the costs associated with the abatement of public nuisance violations. Fees are intended to offset a portion of the City's cost for administering and processing the abatement of a violation.

Administrative Abatement Cost		
Item	Sub-Item/ Description	Fee
		10% of
Administrative Abatement Cost	Public Nuisance Code - Abatements	abatement cost



Comprehensive Fee Schedule

Planning & Development

Inspection Fees

Fees - Roadways and Utilities

Construction Inspection Rates

Water Lines Per Linear Foot	\$ 0.75
Sewer Lines Per Linear Foot	\$ 0.75
Roadways Per Linear Foot	\$ 0.50
Storm Drainage Per Linear Foot	\$ 0.50
Minimum Fee - Flat Fee	\$ 100.00

Fees - Grading Permits & Erosion Control Inspection

First acre of disturbed land	\$ 345.00
Each additional acre of disturbed land or part thereof (round up)	\$ 115.00

Driveway Inspections

Driveway Permit fees by:

Residential - Per Permit	\$ 30.00
Commercial - Per Permit	\$ 50.00
Industrial - Per Permit	\$ 50.00

Erosion Control Surety

The Surety is Based on Per Disturbed Acre	\$ 2,000.00
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A surety is required on most land disturbing projects greater than an acre in size. The surety is refundable once the site is stabilized with a sufficient amount of continuous growth of ground cover to prevent erosion. The surety must be either a bond issued in the state of North Carolina or a check which will be held within the city's account.



Comprehensive Fee Schedule

Public Services

Customer Service - Deposits

All new and existing accounts are subject to being charged an initial deposit when establishing a new location for service. Customers who live outside the City limits will pay double the inside deposit for water and sewer service.

Electric Service

Residential	\$ 125.00
Non-Residential	\$ 400.00
Restaurant/Lounge	\$ 1,000.00

Water Service (deposit is per meter, based on the size of the line)

3/4" x 5/8"	\$ 50.00
1"	\$ 100.00
1 1/2"	\$ 200.00
2"	\$ 400.00
3"	\$ 1,000.00
4"	\$ 2,500.00
6"	\$ 4,500.00
8"	\$ 6,600.00

Sewer Service

Flat Rate	\$ 50.00
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Customer Service - Utility Service

All utility accounts are subject to being charged any fee as warranted

Return Check Charge	\$ 25.00
Service Fee (Monday - Friday)	\$25 or actual
Service Fee (After 7pm & Weekends/Holidays Observed by the City)	\$ 60.00
Water (Initial Service Connection)	\$ 25.00
Extra Field Trip Fee	\$ 25.00
New Electric Meter Charge	\$75 or actual
Water Meter Test Charge (If You Request More Than One in 12 Months)	\$ 50.00
Pulled Meter Charge (For Electric and/or Water)	\$50 or actual
Damaged Electric Security Seal Charge	\$ 10.00
Meter Tampering/Investigation Charge	\$ 100.00
Temporary Cut-On/Cut-Off at Permanent Dwellings (8 Days or Less)	\$ 50.00
New Water Meter Charge	Actual Cost of Meter
Electric Services Disconnected at Pole	\$ 75.00
Extraordinary Measures to Disconnect and/or Reconnect Services	Actual Cost to City
Late Payment Charge	As Defined on Bill



Comprehensive Fee Schedule

Public Services

Household Garbage

Household garbage is picked up once a week.

Garbage Roll-Out Container (new residents)	\$ 57.00
Unscheduled Garbage/Recycling Dumpster Collection	\$ 30.00

Solid Waste Availability Fee

- There is an \$14 fee that is billed on the utility bill monthly to maintain the level of solid waste collection services that our customers have become accustomed to.
- The Solid Waste Availability Fee is applicable to all customers who receive the city solid waste collection services - **Single and Multi-Family**.

Bulk Item Collection Fine	\$ 150.00
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Yard Waste

Yard Waste Roll-Out Container	\$ 57.00
Compost and Engineered Soil (per ton)	\$ 22.00
Wood and Leaf Mulch (per ton)	\$ 17.00

Minimum purchase is \$5.00; We cannot deliver

Dead Animal Pick-Up

Veterinary Animal Collection	\$ 50.00	Per trip up to 10 animals per collection
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Red Box Rental

For major clean-up projects, you may rent a red box. This fee is non-refundable.

Red Box is 4x8x14 for a total of 448 cubic feet.	\$ 100.00 (3 Day Rental)
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To reserve a red box, call Customer Service at 883-3111



Comprehensive Fee Schedule

Public Services

Kersey Valley Landfill

Tipping Fees

The cost is \$36/ton plus \$2 State mandated landfill tax with a MINIMUM charge of \$7.50 for Pickup Trucks, SUV's or larger and a \$2.00 MINIMUM for cars.

Closure/Post Closure Fees

There is a \$5 Closure/Post Closure Fee that is billed on the monthly utility bill to fund closing and maintaining closed Landfill cells.

Ingleside Compost Facility

The Ingleside Compost Facility is a convenience we offer to High Point residents for disposing of yard debris.

Materials For Sale

Engineered Soil Per Ton	\$ 22.00
Wood Mulch Per Ton	\$ 17.00
Compost Per Ton	\$ 22.00
Leaf Mulch Per Ton	\$ 17.00
	\$ 36 per ton
Yard Waste	with a \$ 7.50 minimum

Cemeteries

Excavation and Closing of Adult Grave	\$ 500.00
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Stormwater

The billing rate for 1 ERU (Equivalent Residential Unit)	\$ 4.00
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Residential and Multifamily Properties Will Be Billed Monthly for 1 ERU.

Commercial and Industrial Properties Are Charged Based on the Total Amount of Impervious Area on a Property Divided by 2,588 ft² per ERU Multiplied by \$4.00 per ERU per Month. The Minimum Fee is \$1 ERU per Month.



Comprehensive Fee Schedule

Public Services

Residential Water Rates (1 unit = 748 gallons)

Commodity Charges	Inside Rate	Outside Rate
All Units	\$ 2.82	\$ 5.64

Irrigation Water Rates (1 unit = 748 gallons)

Commodity Charges	Inside Rate	Outside Rate
All Units	\$ 4.21	\$ 8.42

Commercial and Industrial Rates (1 unit = 748 gallons)

Commodity Charges	Inside Rate	Outside Rate
First 35 Units	\$ 2.82	\$ 5.64
Next 765 Units	\$ 2.55	\$ 5.10
Next 2200 Units	\$ 2.27	\$ 4.54
Over 3000 Units	\$ 1.96	\$ 3.92
Intergovernmental	\$ 1.96	\$ 3.92

Fixed Charges	Inside Rate	Outside Rate
WT1 5/8" & 3/4"	\$ 8.51	\$ 17.02
WT2 1"	\$ 21.26	\$ 42.52
WT3 1 1/2"	\$ 42.48	\$ 84.96
WT4 2"	\$ 67.95	\$ 135.92
WT5 3"	\$ 135.96	\$ 271.92
WT6 4"	\$ 212.43	\$ 424.86
WT7 6"	\$ 424.84	\$ 849.68
WT8 8"	\$ 679.09	\$ 1,358.18
WT10 10"	\$ 1,231.67	
WT12 12"	\$ 1,826.21	

Residential Sewer Rates (Based on water usage)

Commodity Charges	Inside Rate	Outside Rate
All Units	\$ 4.90	\$ 9.80

Fixed Charges	Inside Rate	Outside Rate
WT1 5/8" & 3/4"	\$ 13.17	\$ 26.34
WT2 1"	\$ 32.99	\$ 65.98
WT3 1 1/2"	\$ 66.01	\$ 132.02
WT4 2"	\$ 105.56	\$ 211.12
WT5 3"	\$ 211.15	\$ 422.30
WT6 4"	\$ 329.92	\$ 659.84
WT7 6"	\$ 659.82	\$ 1,319.64
WT8 8"	\$ 1,055.75	\$ 2,111.50



Comprehensive Fee Schedule

Public Services

Residential Sewer Rates (Cont'd)

Industrial Surcharge	BOD	SS
Inside Rate	\$ 59.34	\$ 52.74
Outside Rate	\$ 118.68	\$ 105.48

Residential Flat Rate

Inside Rate	\$ 47.56
Outside Rate	\$ 95.12
Septage Tickets	
1 Ticket per 1000 Gallons of Tank Capacity or Fraction Thereof	\$ 42.10
1 Ticket per 3000 Gallons of Tank Capacity or Fraction Thereof	\$ 126.30

Tap/Meter Fee Structure - Residential (effective January 1, 1997)

Water Service and Meter	Price
3/4" x 5/8" Water Meter Connected to Yoke	\$ 130.00
3/4" Water Tap (service line, meter setter and box)	\$ 980.00
3/4" x 5/8" Meter Set in Parallel with an Existing Meter (meter, setter and box)	\$ 350.00
1" Meter Connected to Yoke	\$ 170.00
1" Water Tap (service line, meter setter, and box) ** For Residential Home Only	\$ 1,040.00
1 1/2" Meter and Box	\$ 500.00
2" Meter and Box	\$ 1,055.00
3" Meter with By-Pass	\$ 2,450.00
4" Meter with By-Pass	\$ 2,930.00

Hydrant Meter

Application Fee	\$ 50.00
3" Hydrant Meter Deposit - Refundable	\$ 800.00
Additional Trip to Set Meter	\$ 25.00

Sewer service line with clean-out

4" Sewer Tap	\$ 1,010.00
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Sewer clean-out/preparation (locating and excavation must be paid by plumber)

4" Sewer Clean-Out	Actual Cost
6" Sewer Clean-Out	Actual Cost



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**HIGH POINT CITY COUNCIL
SPECIAL MEETING
BUDGET REVIEW #1
PROPOSED FY 2017-2018 BUDGET
HIGH POINT MUNICIPAL BUILDING
MAY 4, 2017 – 3:00 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM**

MINUTES

Present:

Mayor Bill Bencini; Mayor Pro Tem Jay Wagner (Ward 4) [departed meeting at 3:45 p.m. to attend a memorial service]; and Council Members Cynthia Davis (At-Large); Latimer Alexander (At-Large); Jeff Golden (Ward 1); Chris Williams (Ward 2); Alyce Hill (Ward 3); and Jason Ewing (Ward 6);

Absent:

James Davis (Ward 5)

Staff Present:

Greg Demko, City Manager; Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; Brent Cole, Assistant City Attorney; Eric Olmedo, Budget & Administrative Director; Laura Altizer, Senior Budget Analyst; Roslyn McNeil, Budget Analyst; Jeron Hollis, Communications & Public Engagement Director; Officer David Dulin, High Point Police Department; Loren Hill, Economic Development Director; Jeff Moore, Director of Financial Services; Tim McKinney, Director of Facilities Maintenance; Tommy Reid, Fire Chief; Maria Smith, Deputy City Clerk; and Lisa Vierling, City Clerk

News Media:

Natalie Stewart, High Point Enterprise

Note: The following handouts were distributed at the meeting and will be attached as a permanent part of these proceedings.

- **Presentation- City Council Proposed 2017-2018 Budget Work Session**

Proposed FY 2017-2018 Budget

Mayor Bencini called the meeting to order and turned the floor over to City Manager Greg Demko. Mr. Demko reported that Officer David Dulin, Tim McKinney, and Fire Chief Reid were present to talk about some of the policy changes that may be needed.

He then recognized Eric Olmedo, Budget & Administrative Director, who gave a brief overview of the Proposed FY 2017-2018 Budget. He shared some facts regarding the assessed value as compared to Greensboro and Winston Salem. The data is based on the Census data from 2015 and based on the current FY 2017 Proposed Budget. Mr. Olmedo summarized the results as follows:

	High Point	Winston Salem	Greensboro		
Population	108,031	236,643	279,427		
Tax Rate (in cents)	64.75	58.5	63.25		
Assessed Value (in billions)	\$9.2B	\$20.6B	\$26.1B		
Penny on Tax Rate	\$917K	\$2.06 M	\$2.6M		

Mr. Olmedo advised that the proposed FY 2017-2018 budget was prepared with no tax rate change and that Greensboro also anticipates no tax rate change in their proposed budget; however Winston Salem is proposing a rate of .03 above their revenue neutral rate (their revenue neutral rate is 56.7 cents and they are anticipating a tax rate increase of 59.7 cents). Council Member Alexander pointed out the difference between these three entities is that High Point's proposed budget includes the operation of a Library, which represents about .07 cents on the tax rate.

Regarding the Assessed Value History, Mr. Olmedo shared the data which showed that both Greensboro and Winston Salem have grown much more than High Point in their assessed values.

Mr. Olmedo provided some data on the **Net Budget Analysis** for the proposed FY 2017-2018 Budget:

Service	Penny Tax Rate Equivalent
Police	26.8
Fire	24.8
Parks and Recreation	9.3
Special Appropriations	4.4
Debt Service	5.2
Transportation	5.1
Library	4.3

Community & Economic Dev.	3.8
Administration	4.6
Street Maintenance	3.3
Information Technology	2.7
911 Communications	2.6
Engineering Services	1.6
CVB	1.6
Paygo Capital Projects	1.2
Transit	1.0
Theatre	0.9
Museum	0.8
Public Services Admin./Cemetery	0.4
Outside Agencies	0.3

The Net Budget Analysis was prepared by staff taking out the expenditure for each of the service areas, backing out any direct revenue and for administration other funds to support these activities were backed out, which translated it to a per penny tax base basis. Mr. Olemdo pointed out some of these services that the City of High Point provides that Greensboro and Winston Salem do not: Theatre (0.9 cents) and Museum (0.8).

To dispel some misinformation that has been floating out in the community, Mr. Olemdo shared the Median Household Income for the 10 largest NC cities and pointed out Cary is at the top at \$91,579, with High Point in the middle of the ten cities at \$42,299, which shows that High Point does not have the lowest household median income of the ten largest cities. This information was based on the latest update available and derived from data obtained from the 2015 US Census Bureau.

Regarding the “deferred maintenance” that Council Member C. Davis had mentioned in a previous meeting, Mr. Olmedo prepared a list mainly of items that are in the 5-Year Capital Improvement Plan, but not yet funded. These items consist of street improvements (totaling \$72.8 million), parks (totaling \$20,620,000), public safety (totaling 59.65 million) and other facilities (Theatre, City Hall, Mendenhall Terminal and Museum- totaling \$4,100,000). Mr. Demko pointed out the Senior Center replacement was discussed during the Council’s Retreat that was held on March 31st when the Space Needs Analysis results were shared with Council for the Senior Center, Police Administration, Fire, and City Hall facilities. Council Member C. Davis argued that some of these items have been deferred for more than five years and have been in dire need for much longer. Mr. Olmedo agreed that this argument could be made, but explained some of the items that are in dire need are addressed on an annual basis and noted this is not a static list by any means. Mayor Bencini noted these items were taken from the Capital Improvement Plan, and do not depict the pure definition of deferred maintenance.

Mr. Demko agreed that it does not, but advised the way the Capital Improvement piece has been structured includes a lot of pieces that did not happen, or funding sources have not been there. He noted one of the areas recently discussed was how to do facilities maintenance and management

and proceeded to recognize Tim McKinney, Director of Facility Maintenance, and asked him to describe some of the issues with the buildings.

Regarding the City Hall, Mr. McKinney shared that the electrical distribution system at City Hall is Federal Pacific Electric (FPE) and this system has not been manufactured for well over 15 years. He advised some of the same issues exist with the older fire department stations. He elaborated on the issues with the old FPE system at City Hall and noted that although in the case of a power outage, they are able to power up 911 using the generator, but we are out of luck if there is a glitch in the main distribution path.

Mr. McKinney went on to say that the City Hall is over 45 years old and the oldest fire Station dates back to 1963, so from an energy management standpoint, there comes a point where more is being spent to heat, cool, light, and house firefighters than making an investment and making it a better place for them to live and work out of.

Policy Decision: Police Special Events

Mr. Demko advised that he asked David Dulin with the Police Department, who handles special events (walk/run races, bike races, parades, etc.... that require street closures for safety purposes) and community relations to come and talk about these events and costs. Currently the city has been covering these events and charging some for the services, while some are covered free of charge. In the past, the Police Department has used retired reserve officers for these type of events, but now the reserve unit has dwindled in number and it is now taking more resources to provide these services for these events.

Mr. Demko advised the number of events are also increasing and that coupled with the shortage of reserve officers that work these events will require additional money which has not been included in the proposed FY 2017-2017 budget. It was noted there are approximately 35+ 5K walk/run events annually. He asked for Council's advice and guidance in making this policy call so it would be equitable across-the-board and asked them to consider the following:

1. Who pays?
2. Who doesn't pay?
3. Does the city pay for it all?
4. Do we charge 100% of the cost to all groups?
5. Does the city split the cost?
6. Who gets sponsors?
7. Who doesn't?

Council Member Alexander asked if there is a need for a sworn officer or if it could possibly be done less expensively another way. Mr. Dulin replied there are three ways most cities/jurisdictions cover these events:

1. Through paid off-duty officers.
2. Police Department normally handles security and they use other trained city employees at a lesser rate of pay.

3. Contracting the service out using a private company much like what High Point currently does for the Furniture Market using McLaurin for traffic control.

Council Member Alexander asked about the rates for off-duty police officers versus as compared to the McLaurin Traffic contract. Officer Dulin estimated the difference to be about \$4/hour; the rate for off-duty police officers was noted to be \$24/hour versus McLaurin at \$20/hour. He then shared rates for Winston Salem and Greensboro:

- ✓ Winston Salem- rate effective July 1st will be \$30/hour
- ✓ Greensboro contracts with a private company to handle all their off-duty service events and they have a 4-tier rate (i.e. \$30, \$40, \$45 and \$48/hour)

Deputy City Manager Randy McCaslin added that if the city sponsors the event, then the city has historically covered the costs, but many groups have figured this out which has resulted in an increase of requests for the City of High Point to sponsor events. He advised that the city is spending tens of thousands dollars a year working these events.

Regarding the training, Council Member C. Davis pointed out a benefit of having a police officer to work these events is they can do what needs to be done should the need arise. Mayor Pro Tem Wagner asked if it is required to have a police officer diverting traffic. Officer Dulin explained the law does require it to be a trained traffic control officer, who is trained by the local jurisdiction and that authority is given by the Chief of Police.

Council Member Alexander inquired about liability in the case of accidents and provided an example of McLaurin Traffic providing traffic control services during the Furniture Market. Officer Dulin explained that the liability would lie with both the company the city contracts with, as well as the city because the Police Department conducts the training. He noted the minimum amount of training required by the State of North Carolina is three hours, but the Police Department provides 8-9 hours of training to McLaurin Traffic employees. Mayor Pro Tem Wagner asked if would be possible for volunteer groups to have their volunteers trained with and have them submit information when they apply for the permit about the number of people who will be trained for the event. Officer Dulin advised against this citing it would create a liability nightmare.

Mayor Pro Tem Wagner felt it becomes a question as to if the city is going to continue to pay for it or subsidize it. Officer Dulin shared that although he understands the benefit in providing these services to help the non-profits that plan the events, some really do not have the skill or the training, which enhances the liability. He reiterated that in the past, the city has been able to provide these services with the resources they have, but no longer has the resources. He shared that in 2016, 348 reserve officers were used for 35 events. Mayor Pro Tem Wagner asked if an estimate on the total amount spent last year was known. Officer Dulin stated he did not have the specific number, but estimated it to be over \$245,000.00, which includes all events (i.e. holiday parades, Furniture Market, July 4th, Coltrane, bike race, etc.....).

Fire Chief Reid pointed out there are other in-kind costs and services provided by the Fire Department and other departments in the city that are not calculated as part of that amount. Mr. Demko agreed and confirmed that this estimate does not include in-kind services provided by the Parks & Recreation Department, Fire and Rescue Services, Transportation, etc... so the city is also

supporting all of these events in that manner, too, as it is already built into the individual departments budgets.

Mayor Pro Tem Wagner shared that in the past, the city's attitude was they were happy to do whatever needed to be done to get these types of events in High Point and the current challenge is a result of being successful.

Suggestions:

- Mayor Pro Tem Wagner suggested consideration be given to the fact that this is money that is being expended in the community allowing non-profits to raise money to help a lot of people. He stated he did not personally have a problem subsidizing some of these if the money raised is going back into the community.
- Council Member Ewing suggested \$50,000 be earmarked for these events and included in the non-profit pool. Mayor Pro Tem Wagner felt there would be no gain in doing this because it would be \$50,000 that would have otherwise been given to non-profits anyway. Council Member Hill pointed out \$300,000 would need to be added just to cover the cost of these events.
- Council Member Alexander suggested providing a low cost controllable option (i.e. a designated, set route) for the 5K walk/run events and if an organization would rather vary from it, then they would be responsible for paying the rate charged. Council Member Wagner pointed out a challenge with this would be that people desire to have these events at their facilities. Council Member C. Davis felt this would provide a clearer cost on how much each one is costing,
- Officer Dulin suggested the Greenway is another option. He noted that currently High Point does not charge for covering events occurring on the Greenway. He agreed that when it comes down to choosing a location, most people do prefer their facility, but they are given other options as well.
- Officer Dulin suggested some sort of Mutual Aid agreement with other entities might be a possibility.
- Council Member Ewing suggested charging a flat fee for all events.
- Council Member Alexander suggested to refer the organizations to the CVB because they could possibly draw from the pool of money (Tourism Grants) they have available for events that bring people to the community.
- Council Member Ewing suggested making organizations pay for the services, but assemble a list of resources that they can potentially tap into to help offset the cost. Council Member C. Davis expressed concerns because agencies have to apply for the funding with each one having different timeframes, deadlines, and application processes. She noted depending

on when they decide they want to hold an event, it is very possible that they missed all the deadlines. She felt this was wrong and likened it to hamstringing people.

- Council Member Hill stated she would rather see everyone pay a reduced amount than have certain ones that the city sponsors not pay anything at all.
- Council Member Williams asked if it might be an option to use any sworn officers from other municipalities, nearby colleges, etc.... Officer Dulin explained he cannot use Greensboro or Winston Salem officers, but does solicit help from Guilford County deputies, but they always do it as a paid event. If for some reason High Point does not have the resources for an event, Officer Dulin would refer them to Guilford County and they would pay them, but the event would still be held in High Point.

Council Member C. Davis requested additional information regarding events that have been held in High Point over the last two years along with the costs and preferred routes. She felt identification of the repeat events, along with the other information would be helpful in making the determination as to if the city wants to do it on a 50/50 cost share basis depending on the number of people looking at each event on its own merit based on how many people those events are initially using.

Regarding the use of Parks and Recreation equipment, etc.... Council Member C. Davis felt staff should be following the fee schedules and policies already in place. Mr. Demko replied that the policies are being followed, but this policy decision is more along the lines of a change of resources that the city no longer has and the city can no longer cover these events at no cost.

Officer Dulin explained a Permit Committee consisting of representatives from the Police, Fire, Emergency Management, Transportation, Theatre, Parks and Recreation, and Hi Tran does review all the applications as they come in. The Committee has also spent many hours discussing different options such as prearranged routes, prearranged costs. He reiterated that most like to choose their route, choose their day for the event, etc.. He explained it would be difficult to put a specific cost for events because the cost changes depending on the size of the event, the preferred route, the number of resources needed, etc.... Regarding set routes, he felt another point to ponder would be the complaints from the neighbors about blocked drives or inconveniences due to total road closures.

Mayor Bencini stated he gathered from today's discussion, that the city needs to stop paying for all these events, but the question is how to go about doing that, while not discouraging these special events because they are needed. Council Member C. Davis agreed that there are non-profits that are trying to raise money and help people in the community and the city could look at some of those events and decide which events can be sponsored outright because of the organization and the need for funds. She suggested these events could be reviewed annually and decisions could be made annually as to which events would be funded. Mayor Bencini felt this would not work because a blanket policy covering all groups needs to be applied. Council Member Ewing brought up the idea of possibly providing \$10-\$15,000 in funding to an entity such as the Community Foundation and have them make the decision as to which events get funded. Officer Dulin expressed thanks for the idea because not having to make these types of decisions would make his job easier. The Mayor reiterated that any divergence from the current policy would create

controversy because it is a change that would be more expensive for some. Officer Dulin noted the good thing is that this is not a foreign issue because other entities are also struggling with these same issues.

Mr. Demko thanked Council for their discussion and suggestions and noted staff would take this input and formulate something to bring back to Council.

Policy Decision- Victim Justice Center

Mr. Demko advised there has been on-going discussion regarding a location for a Victim Justice Center in High Point; however, he has not included any funding in the proposed budget although there is an expectation that there will be a cost associated with it.

Council Member C. Davis asked if the estimated cost is known. Council Member Williams advised that the committee that has been assembled to study this on a county level has already toured two places in High Point and will be looking at another location tomorrow. He pointed out High Point's portion of the cost would be the estimated \$500,000 for upfitting the building. Guilford County is proposing to provide the building/space. He further advised that there are several agencies that will be housed in the Victim Justice Center to make it a convenient one-stop option for the victim(s).

Mayor Bencini asked if it is known what the annual allocation from the county would be and the annual allocation paid for by the City of Greensboro for their Victim Justice Center. Council Member Williams replied that he could not speak to these amounts. Council Member C. Davis advised that Kay Cashion could share this information with Council.

Council Member Williams went on to say that the committee is looking at space in the Courthouse as a possible location, but would incur additional cost due to having to make a separate entrance away from the normal courthouse traffic. He felt the courthouse location is the one that they feel is the best location.

Mayor Bencini pointed out that when he was representing High Point on the Guilford County Commissioners, he urged the Commissioners to do the same thing in High Point that they did when they approved and got the Victim Justice Center up and running in Greensboro. As recently as three years ago, Mayor Bencini shared that there was contemplation for the county to go back to the plan for the courthouse, then they bought the old Amos Hosier Mill and spent a lot of money upfitting that building which now houses the Register of Deeds, Board of Elections, Social Services, etc...; however, this was done with a lot of regret and there is still some talk about moving these offices from the Russell Street facility and going back to the original plan of upfitting the Guilford County Courthouse. The Mayor asked if this were to happen, how it would impact what they are going to do as far as using the Courthouse for this facility.

Council Member Williams replied that he believes they do want the Victim Justice Center to be located downtown and close to the Courthouse. He felt the Courthouse is the key piece, but shared they do have another option. The Mayor asked if it might be possible that this upfit is part of what the county manager and the County Commissioners would be doing if they go ahead with their

idea of backing out of the Russell Street facility and putting those resources back into the Courthouse facility. Mr. Demko agreed this is always a possibility and reiterated that the proposed budget does not currently have funding in it for the Victim Justice Center, but staff has set aside \$500,000 to have the ability to include it.

Council Member Hill felt a Victim Justice Center is needed in High Point. Council Member Alexander shared then impact of the Justice Center over and above the current budget would be .6 cents on the tax rate that would be a one-time charge. Mr. Demko agreed that it would be capital and not part of on-going operations.

The Mayor asked the city manager to pose the question to the county manager as to if there is any further contemplation about moving the offices currently at the Russell Street facility back to the Courthouse because if this is the case, then it might make sense to integrate the Victim Justice Center into it at the same time.

Council Member C. Davis expressed concerns that there would not be adequate parking, especially when court is in session.

Mr. Demko asked Council if they would like funding for this included in the proposed 2017-2018 budget or if they wanted staff to continue to hold the money aside until it becomes a reality. Council Member C. Davis suggested staff hold the money back, especially in light of the questions that Mayor Bencini raised that requires answers. Council Member Williams agreed and further stated that he felt this would at least show the County that High Point is serious about the Victim Justice Center. Mr. Demko agreed to meet with the county manager and talk about their plans and their thoughts regarding moving the offices out of the Russell Street facility and if the Victim Justice Center could possibly be incorporated into an expansion at the Courthouse versus the city having to use its money.

Mr. Demko stated this is all that staff prepared to talk about today and asked if there were any thoughts, questions, or clarification needed as to what has been included in the proposed FY 2017-2018 budget. He reminded Council that the next budget review has been scheduled for May 17th. Council Member C. Davis advised that she has been busy with other engagements and has not really had time to review the budget and was looking forward to the review on May 17th.

Mr. Demko replied that staff purposefully kept the Manager's Briefing on May 15th clear and designated it for review of the proposed budget. Council Member C. Davis asked if this would be in addition to the review on May 17th. Mr. Demko replied that if needed, Council would proceed with the review on May 17th. Council Member Alexander noted at some point, Council would need to direct staff to prepare the documents for adoption of the proposed budget. Mr. Demko reminded Council that May 17th was already a called Special Meeting and suggested May 15th also be designated as a called Special Meeting. He asked that the city clerk give notice of both May 15th @ 3:00 p.m. and May 17th @ 3:00 p.m. as Special Called Meetings of the City Council.

There being no further business to come before Council, the meeting adjourned at 4:20 p.m. upon motion duly made and seconded.

Respectfully Submitted,

William S. Bencini, Jr., Mayor

Attest:

Lisa B. Vierling, MMC
City Clerk

AN ORDINANCE AMENDING THE CITY OF HIGH POINT DEVELOPMENT ORDINANCE.

WHEREAS, the City Council of the City of High Point adopted the “City of High Point Development Ordinance” on May 16, 2016, with an effective date of January 1, 2017, and subsequently amended; and

WHEREAS, public hearings were held before the Planning and Zoning Commission on May 23, 2017 and before the City Council on June 5, 2017 regarding **Text Amendment 17-04**; and

WHEREAS, notice of the public hearings was published in the High Point Enterprise on May 10, 2017 for the Planning and Zoning Commission public hearing and on May 18, 2017 and May 31, 2017 for the City Council public hearing pursuant to Chapter 160A-364 of the General Statutes of North Carolina.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

SECTION 1.

Section 3.4.8.B. – Dimensional Standards for the Central Business (CB) district, is revised as follows:

B. DIMENSIONAL STANDARDS			
STANDARD		REFERENCE #	ALL USES
Maximum Density (units/acre)			n/a
Minimum Lot Area (square feet)		①	n/a
Minimum Lot Width (feet)	Interior lot	②	n/a
	Corner lot	③	n/a
Minimum Street Setback (feet)		④	10 from back of curb
<u>Maximum Street Setback (Main Street Only) [1] [2]</u>			<u>20</u>
<u>Minimum Perimeter Setback (feet)</u>			<u>0/5 [3]</u>
Minimum Side Setback (feet)		⑤	0; 5 if provided, 10 from single family residential zoning district
Minimum Rear Setback (feet)		⑥	

Maximum Building Height (feet)	7	n/a
<u>[1] At least 60 percent of the front building facade of buildings facing Main Street that are built after June 5, 2017, or the effective date of the district upon the land, shall be located between the minimum and maximum street setbacks.</u>		
<u>[2] Buildings are exempt from the maximum street setback, if they provide a civic space (see Section 3.4.8.G.2(b) Exemption from Maximum Setback).</u>		
<u>[3] No setback is required, but if provided, it shall be at least 5 feet.</u>		

SECTION 2.

Section 3.4.8.G. District Standards for the Central Business District be rewritten in its entirety to read as follows:

G. District Standards

1. Building Compliance due to Expansion or Exterior Alteration

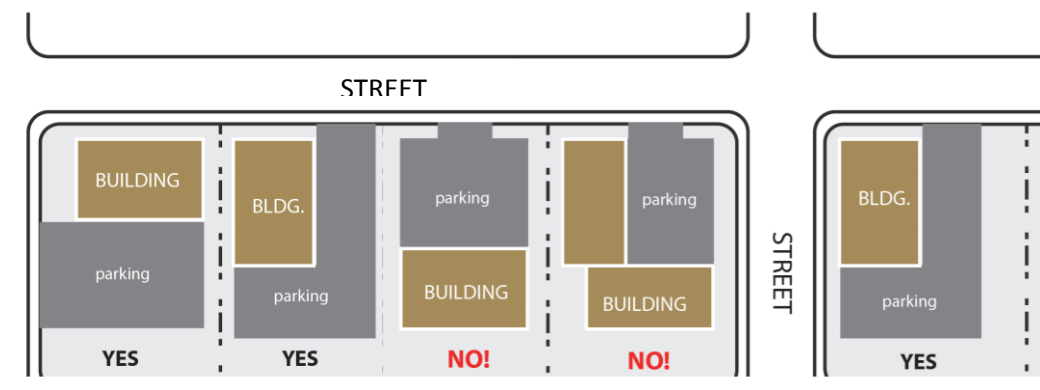
- (a) In cases where an existing building is expanded or enlarged by 25 percent or less of its gross floor area as it existed on June 5, 2017, or the effective date of the district upon the land, whichever is later, the expansion of the building shall either maintain the current appearance of the existing building or comply with the standards in Section 3.4.8.G.1, Building Standards.**
- (b) In cases where an existing building is expanded or enlarged by more than 25 percent of its gross floor area as it existed on June 5, 2017, or the effective date of the district upon the land, whichever is later, the portion of the front and side building facades associated with the expansion or enlargement shall comply with the standards in Section 3.4.8 G.1, Building Standards.**
- (c) In cases where the exterior of an existing building is altered, the alterations shall conform to the standards of this section, to the maximum extent practicable. Alterations shall not include the removing, filling-in, or placing a false facade over an existing window, or any other physical changes to obstruct the window.**

2. Site Standards

- (a) Main Street Building Orientation Front building facades located between the minimum and maximum street setbacks along Main Street shall be oriented to be parallel with the Main Street right-of-way.**
- (b) Exemption from Main Street Maximum Setback Uses that provide a civic space are exempt from the maximum setback requirement, provided the civic space meets the following requirements:**
 - (1) The civic space shall be between the front of the principal building and Main Street;**

- (2) The area shall not be used for parking or loading, exclusive of valet parking and passenger loading;
- (3) The area shall have landscaping that covers a minimum of 10 percent of the area;
- (4) It may include pedestrian amenities which include but are not limited to: seating, outdoor play areas, bicycle racks, kiosks, water features, public art, freestanding structures such as a clock tower, or similar amenities;
- (5) A decorative fence, a hedgerow, or a combination thereof may be provided along Main Street (or other primary fronting street) to provide a boundary between the civic space and the street right-of-way. If provided, the boundary treatment shall meet the following requirements:
- (i) Walls and fences are limited to a maximum of 4 feet in height. Decorative fences include, but are not limited to: wrought iron, architectural metal, or other transparent decorative fence. Chain-link fencing is prohibited.
 - (ii) Hedges used to establish this boundary shall be a minimum height of 18 inches at planting and shall be maintained at a height between 3 and 4 feet at maturity.
- (c) Off-Street Parking Off-Street parking is not required, but when provided, development in the CB district shall comply with the following standards (see Figure 3.4.8.G.2, Parking Lot Location) in addition to the applicable standards in Section 5.4, Off-Street Parking and Loading:
- (1) Off-street parking areas shall not be located between the front building line and the street it faces.
 - (2) Off-street parking areas on corner lots shall not contiguously front more than 1 street.

FIGURE 3.4.8.G.2, PARKING LOT LOCATION



- (d) Drive-Throughs Drive through lanes and windows are prohibited.
- (e) Outdoor Storage Outdoor storage of materials, supplies, products, or equipment is prohibited for all nonresidential uses. Nothing shall prohibit the outdoor display of merchandise for sale in accordance with Section 4.4.5 K, Outdoor Display.
- (f) Sidewalks Sidewalks shall comply with the standards in Section 5.9, Sidewalks, as well as the following:
 - (1) Sidewalks shall be located on both sides of all streets except alleys.
 - (2) Sidewalks shall be located at the back of the curb and shall maintain a minimum width of 10 feet or up to the existing building line when less than 10 feet.
 - (3) Sidewalks may include street tree plantings, street furnishings and sidewalk cafes in accordance with applicable City Codes.
 - (4) Sidewalks shall be configured to provide a smooth transition in width between new sidewalks and connections to established sidewalks of a lesser width.
- (g) Accessory Buildings
 - (1) Accessory buildings shall be located behind the rear building line of the principal building they serve.
 - (2) For group developments, accessory buildings can be located internally to the development. In no instance, shall an accessory building be located between a front building line that is established by a principal building and the street the principal building faces.
 - (3) Multi-family residential and nonresidential accessory building facades shall use the same materials as the principal building they serve.

3. Building Standards

The following standards are applied to all multi-family residential and nonresidential buildings; except for locally or nationally designated individual historic structures, and contributing structures within a locally or nationally designated historic district, provided such structures comply with the Secretary of Interior's Standards for Rehabilitation or are issued a Certificate of Appropriateness, as applicable:

- (a) Facade Articulation
 - (1) Front and side building facades shall include at least 2 or more of the following features at least every 15 feet measured horizontally and vertically per floor:
 - (i) Recessed entryways;
 - (ii) Display windows;
 - (iii) Window indentations (such as but not limited to double-hung, stationary, or casement windows) that are regularly spaced and that incorporate a differing building material, texture, color, awnings, window hoods, or canopies. This shall not include a glass curtain wall or flush mounted glass.
 - (iv) Offset surfaces, niches, insets, projections, or bas-relief with a minimum depth of 4 inches;

- (v) Differentiated piers, columns, or pilasters;
- (vi) Pedestrian entrances;
- (vii) Textured materials (such as but not limited to brick or stone);
- (viii) Roofline changes, coupled with correspondingly aligned wall offsets or facade material changes, changes in the roof planes, or changes in the height of a parapet wall; or
- (ix) Changes in wall plane (such as projections or recesses).

(2) Building facades facing a street should achieve vertical orientation by using regularly spaced vertically oriented windows and doors, in conjunction with features such as: roof line/parapet variations, window hoods, material changes, columns, pilasters, posts, awnings, canopies, stoops, or facade offsets, to create vertically oriented bays, or divisions of space that are approximately 30 feet wide or less. The rhythm within a building facade should be maintained by making each vertically oriented bay the same width.

(3) Buildings of 2 or more stories are encouraged to have front facades that have a clear and distinct base (ground floor), middle, and top (often defined by a decorative cornice). Features such as an increased ground floor height (including a transom window), the use of a frieze, string course or storefront cornice, a bulkhead or kick plate, and differentiated building materials or coloration are similarly encouraged.

(b) Facade Materials

- (1) Primary facade materials should not change at outside corners, and should continue around the corner to a logical point of conclusion such as a change in facade plane.
- (2) Exterior building materials shall be continued to the finished grade on any elevation.
- (3) Building facades utilizing smooth-faced concrete block, or unfinished or untreated tilt-up concrete panels, shall be limited to building facades not visible from public streets as seen from the public right-of-way at a height of 6 feet.
- (4) The use of vinyl siding or corrugated and other vertical metal siding as the sole or primary facade material is prohibited.

(c) Facade Transparency

- (1) Front building facades shall maintain non-reflective, transparent windows on at least 35 percent of the facade area between 2 and 8 feet above average grade. The window glazing shall be non-opaque.
- (2) Upper stories on front and side facades facing a street shall maintain windows on at least 20 percent of the upper story facade area. The window glazing may be opaque.
- (3) Civic, religious institution, and utilities use categories are exempt from these transparency requirements.

(d) Primary Entrance

- (1) Except for corner buildings, the primary entrance of a building shall face the street from which the building derives its street address.
- (2) Primary entrances on corner buildings may be located to face the corner.
- (3) The primary entrance shall be distinguishable from the balance of the front facade through the use of one or more of any of the following or other similar features:
 - (i) Projecting or recessed entry;
 - (ii) Transom or sidelight windows;
 - (iii) Pediments, columns, or other vertical features; or
 - (iv) Marquees, arcades, or overhangs.

(e) Roof-Mounted Equipment

- (1) Flat roofs shall incorporate parapet walls designed to screen the roof and roof-mounted equipment from view from the primary street fronting the building and any abutting side streets as seen from the public right-of-way at a height of 6 feet. The parapet wall should be finished in the same or similar material and color as the building.
- (2) For sloped roofs, equipment and other roof penetrations should be located and screened to have a minimal visual impact as seen from the public right-of-way at a height of 6 feet.
- (3) In cases where complete screening is not practicable, all roof-mounted equipment and other roof penetrations shall be camouflaged through the use of paint or architectural techniques to minimize its appearance.
- (4) Green roofs, which use vegetation to improve stormwater quality and reduce runoff, are exempt from the screening requirements described in this subsection.

(f) Service or Vehicular Bays

- (1) Service or vehicular bay doors shall not face the primary fronting street if the door is located within 50 feet of the street right-of-way, unless the doors use similar architectural styling and color to blend in with the building they serve, to the maximum extent practicable.
- (2) Other than the primary fronting street, all service or vehicular bay doors that face a street and are within 50 feet of the street right-of-way shall use the same or a similar color as the building so as to blend it in with the building they serve, to the maximum extent practicable.
- (3) No service or vehicular bay doors shall face Main Street.

SECTION 3.

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5.

This ordinance shall become effective upon adoption.

Adopted by the City Council
City of High Point, North Carolina
The 5th day of June, 2017
Lisa B. Vierling, City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Bethel Drive Pump Station Replacement

From: Terry Houk – Public Services Director

Derrick Boone – Public Services Asst. Director

Trevor Spencer – Projects Engineer

Meeting Date: June 5, 2017

Public Hearing: N/A

Advertising Date: May 12, 2017

Advertised By: Purchasing

Attachments: Attachment A – Award Recommendation & Certified Bid Tab

PURPOSE:

The City has budgeted for the replacement of the Bethel Drive Pump Station.

BACKGROUND:

This project is part of the overall upgrade of lift stations throughout the City of High Point. The low bidder is an experienced contractor properly licensed by the State of North Carolina. The existing station requires replacement due to settlement of the wetwell and the age of the existing equipment. This station was constructed in 1975.

BUDGET IMPACT:

Funds for this project are available in the FY 2016-2017 budget .

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval of the contract and that the appropriate City official be authorized to execute all necessary documents to award the project to D.H. Griffin Infrastructure, LLC in the amount of \$658,000.00.

May 23, 2017

Re: City of High Point, N.C.
Bethel Dr. Pump Station Replacement
Bid No. 49-052217
DMP Project 150301(AL)

Mr. Derrick Boone
City of High Point
PO Box 230
High Point, NC 27261

Dear Derrick:

Bids were received by the Purchasing Department yesterday for the above referenced project. A total of three bids were received and opened. Our certified tabulation of the bids is attached, and a summary of the bids are as follows:

Bidder	Amount of Bid
DH Griffin Infrastructure, Greensboro, NC	\$ 658,000
TA Loving Company, Goldsboro, NC	\$ 760,000
Haren Construction Co, Etowah, TN	\$ 822,000

The lowest bidder on this project is approximately 5.3% higher than the estimated construction cost updated by our firm after plans were completed. All three contractors listed the same subcontractor and equipment suppliers. DH Griffin is a properly licensed utility contractor and is capable of performing the work required by the Contract.

Based upon the information presented above, DMP recommends the City of High Point City Council consider awarding this contract to DH Griffin in the amount of their total bid of \$658,000.

If you have any questions or need additional information, please feel to call.

Sincerely,

DAVIS-MARTIN-POWELL & ASSOCIATES



Randy L. McNeil, PE

c: Mr. Terry Houk
Mr. Erik Conti
File

ITEM	DESCRIPTION	DH Griffin Infrastructure 4716 Hilltop Road Greensboro, NC 27407	TA Loving Company 400 Patetown Road Goldsboro, NC 27530	Haren Construction Co., Inc. 1715 Highway 411 North Etowah, TN 37331
		AMOUNT	AMOUNT	AMOUNT
Base Bid - Single Prime Contract				
1	Bethel Drive Pump Station Replacement	\$658,000.00	\$760,000.00	\$822,000.00

All three Bidders indicated the following:

Electrical Subcontractor - Cooper Electric
Pump Manufacturer - Grundos/Chicago
Instrumentation & Control - Piedmont Automation
Flow Meter - Siemens

THIS IS TO CERTIFY THAT THIS TABULATION IS CORRECT AND A TRUE
AND ACCURATE COPY OF THE BIDS SUBMITTED, THIS ~~11th~~ **12th** DAY
OF MAY, 2017.

DAVIS-MARTIN-POWELL & ASSOCIATES, INC.

BY: 
Randy L. McNeill, PE





**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **Jun 5, 2017**

BID NO.: **49-052217** CONTRACT NO.: DATE OPENED: **Feb 22, 2017**

DESCRIPTION:

Bethel Drive Pump Station Replacement

PURPOSE:

The City has budgeted for the replacement of the Bethel Drive Pump Station.

COMMENTS:

This project is part of the overall upgrade of lift stations throughout the City of High Point. The existing station requires replacement due to settlement of the wetwell and the age of the existing equipment. This station was constructed in 1975.

RECOMMEND AWARD TO: **D.H. Griffin Infrastructure, LLC** AMOUNT: **658,000.00**

JUSTIFICATION:

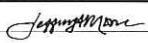
At the May 22nd re-bid opening, D.H. Griffin Infrastructure was the low bidder of the three (3) qualified bidders that submitted a bid.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	533701	421141026805	40201	\$658,000.00
TOTAL BUDGETED AMOUNT				\$658,000.00

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US
Date: 2017.05.23 15:31:27 -0400 DATE: **May 23, 2017**

The Purchasing Division concurs with recommendation submitted by the **Public Services Dept. and recommends award to the lowest responsible, responsive bidder **DH Griffin Infrastructure** in the amount of \$ **658,000.00**.**

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=City of High Point, ou=Public Services, email=erik.conti@highpointnc.gov, c=US
Date: 2017.05.23 15:59:52 -0400 DATE: **May 23, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jmoore@highpointnc.gov, c=US
Date: 2017.05.23 10:18:33 -0400 DATE: **May 26, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US
Date: 2017.05.26 10:31:51 -0400 DATE: **May 26, 2017**

Office of the Mayor
City of High Point
North Carolina

Resolution...

- WHEREAS,** Community Gardens in the City of High Point have seen a substantial increase within the past five years thanks to the initiative of community minded citizens; and,
- WHEREAS,** Community Gardens assist in reducing crime by fostering a sense of belonging and attachment, in both the lives of the gardeners and in the life of the neighborhood; and,
- WHEREAS,** Community Gardens teach youth life skills through gardening, to be self-sufficient by providing healthy food and promoting healthy lifestyles in which families celebrate growing, cooking and eating together; and,
- WHEREAS,** Community Gardens provide thousands of pounds of produce used to stock local pantries with fresh produce in addition to providing the elderly with fresh produce at their door step; and,
- WHEREAS,** Community Garden Leaders act as ambassadors to other gardeners, neighbors and visitors of all ages, backgrounds and abilities to create unity. They empower individuals to use their own unique gifts and skills to participate in the garden in meaningful ways, utilizing differences to create a stronger sense of community; and,
- WHEREAS,** Community Gardens honor diverse viewpoints, valuing the strengths of each gardener, bridging differences, promoting understanding and developing respect through the unifying act of gardening together; and,
- WHEREAS,** Community Gardens help combat food insecurity within the neighborhoods by involving those with various knowledge in gardening and promoting sustainable practices including composting and water conservation.

NOW, THEREFORE, BE IT RESOLVED, that it is the desire of the Mayor and High Point City Council to present this resolution to all the Community Gardens within the City of High Point in appreciation for their tireless devotion and service and to declare the week of June 24- July 1st as Community Garden Week.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina, this 5th day of June, 2017.

William S. Bencini, Jr.

William S. Bencini, Jr., Mayor

CITY OF HIGH POINT

AGENDA ITEM



Title: Water Master Plan

From: Terry Houk – Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: June 5, 2017

Public Hearing: N/A

Advertising Date: N/A
Advertised By: On-Call

Attachments: Attachment A – Water Master Plan Proposal

PURPOSE:

The Public Services Department has identified the need and budgeted for a water master plan to review current water demands and long term demands. This plan is required to determine service area needs, flow and pressure requirements in the current service area and future service areas.

BACKGROUND:

The professional engineering services provided for this project involve work associated with updating the hydraulic model, fire flow mapping, storage requirements, current demands and future demands.

BUDGET IMPACT:

Funds for this project are available in the 2016-2017 Budget.

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval and asks for the Council to award the professional engineering services to Hazen and Sawyer in the amount of \$204,000.00.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services - Water Master Plan**

COUNCIL AGENDA DATE: **June 5, 2017**

BID NO.: **Supplemental** CONTRACT NO.: DATE OPENED:

DESCRIPTION:

The Public Services Department has identified the need and budgeted for a water master plan to review current water demands and long term demands. This plan is required to determine service area needs, flow and pressure requirements in the current service area and future service areas.

PURPOSE:

The professional engineering services to be provided for this project involve work associated with updating the hydraulic model, fire flow mapping, storage requirements, current demands and future demands.

COMMENTS:

Hazen and Sawyer were selected from approved on-call list.

RECOMMEND AWARD TO: **Hazen and Sawyer** AMOUNT: **\$204,000.00**

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	527105	421171028120	40207	204,000.00
TOTAL BUDGETED AMOUNT				204,000.00

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US
Date: 2017.05.17 15:04:52 -0400 DATE: **May 17, 2017**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Hazen and Sawyer** in the amount of \$ **204,000.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2017.05.17 15:30:47 -0400 DATE: **May 17, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Division,
email=jfmoore@highpointnc.gov, c=US
Date: 2017.05.18 16:22:49 -0400 DATE: **May 18, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2017.05.18 16:25:10 -0400 DATE: **May 18, 2017**



Hazen and Sawyer
629 Green Valley Road, Suite 200
Greensboro, NC 27408 • 336.292.7490

May 5, 2017

Mr. Terry Houk
High Point Public Services Director
P.O. Box 230
High Point, NC 27261

Re: Water Master Plan Proposal

Dear Terry:

We are pleased to provide this revised proposal for a Water System Master Plan. This project will be a Supplemental Agreement in accordance with the provisions of the Master Professional Services Agreement dated 8/20/2016 between the city and Hazen, and with the provisions of RFQ #17-121212.

Project Understanding

High Point's water system delivers an average of 12.4 million gallons per day (mgd) to over 43,000 metered connections in the city and unincorporated parts of Guilford and Davidson counties. Supply sources are the Ward Water Treatment Plant, which obtains water from City Lake and Oak Hollow Lake, and the Piedmont Triad Regional Water Authority (PTRWA), which treats water from Randleman Lake.

The water system has 615 miles of main including unlined cast iron pipes more than 100 years old. The pipe network includes two pressures zones that serve ground elevations ranging from 720 feet to 960 feet.

The city's Geographic Information System (GIS) maps the existing water system and stores details about pipes sizes, materials and installation dates, as well as the locations of all water meters. Customer billing records include historical water use for each account and location numbers that can be linked to the GIS.

High Point's current hydraulic model uses software called InfoWater. The demands in the model were last updated in 2011 using 2010 billing records. The model's pipe network has been updated for several recent projects but does not align correctly with the current GIS and does not include all the pipes in the GIS.

In May 2016, Hazen updated 2040 water demand projections for the city. These projections used a future service area agreed upon with city staff and population growth data for Traffic Analysis Zones (TAZs).

The proposed project will update the hydraulic model and check its calibration. The study will incorporate recent fire flow mapping and storage evaluations by Hazen, as well as the Ward Water Treatment Plant pump replacement project by Black and Veatch. Water quality modeling will map water age and optimize auto-flusher flow rates. The model will simulate future demands from Hazen's recent projections, identify deficiencies and propose new pipes, pumps and tanks as needed to meet design criteria. Deliverables will include a master plan report and a capital improvements plan with cost estimates.

Scope of Work

Hazen (Engineer) proposes the following scope for the City of High Point (Owner) Water Master Plan:

Task 1 – Hydraulic Model Update

The Engineer will **re-build the model's pipe network from GIS**. The new model's coordinates will match GIS, and every finished water main in GIS will be included in the model. The pressure zone boundary will be checked in detail. Model nodes will be added at high and low spots and at each hydrant and large customer. Elevations for new nodes will be assigned using digital topographic data. Software tools will check connectivity throughout the model. The pipe roughness coefficients (C-factors) in the old model will be transferred to the new model for review and adjustments based on field tests and GIS installation dates and pipe materials.

The modeling software will **allocate existing water demands** based on customer billing data provided by the Owner for the ongoing Water Audit project. Using meter coordinates, the software will assign each customer's water usage to the nearest node in the new model. Flusher flows will be assigned using information provided by the Owner. Adjustments for non-revenue water will ensure that the total demand in the model agrees with records of the total amount of water supplied to the system. The ten largest customers and flusher flows will be excluded from the non-revenue adjustments.

Hazen will **check pump curves, tank data and controls** in the existing model and update any information that is not current using information provided by the Owner or from field measurements. Pump curves for new pumps at Ward WTP will be added using the most recent information available from Black & Veatch, the consultant for an ongoing pump replacement project. Data for the proposed tank on Potts Avenue will be based on the most recent information available from CDM Smith, the consultant for the ongoing tank design project. This task also will include updating all pump controls based on SCADA records and interviews with city staff, as well as reviewing and updating all control valve settings.

Hazen and city staff will **meet to review the model** and plan field tests. This meeting will provide an opportunity to resolve any problems identified while building the model. A field testing plan will be reviewed with the Owner before field work begins.

Task 2 - Field Tests

Hazen engineers will **conduct two hydraulic grade line (HGL) tests** that measure flows and pressures along selected paths of transmission mains. The first test will begin at the PTRWA transfer station and follow the 30-inch and 16-inch transmission mains to the pumps at the I-74 Tank, continuing along the 30-inch pipe west of Ward WTP and the 24-inch pipe in MLK Drive to Ward Tank. The second HGL test will begin at Ward WTP and follow the 24- and 16-inch pipes north and west of the plant to the Lexington Avenue Tank, continuing north to the Sandy Ridge tank and pump station.

Hazen will provide equipment to measure flows and pressures for the HGL tests. The Owner will make accessible existing taps or air valves for inserting pitot tubes into key pipes for flow measurements, or install new taps, if needed. The Engineer will locate no more than two new taps in the field and allow at least 2 weeks for installation by the Owner. Measured pressures will be converted to hydraulic grade lines (HGLs) in order to plot HGLs against distance from sources. These tests show the accumulation of head loss at known flows, providing information to check C-factors, detect restrictions and calibrate the model.

The Engineer will **plan and conduct 10 fire flow tests** consisting of flow and pressure measurements at selected locations. Test locations will be selected to verify fire flow deficiencies, check problem areas identified by the Fire Department, and obtain information for calibrating the model.

Task 3 – Model Calibration

The Engineer will **calibrate the model using HGL tests** by preparing charts that compare measured and predicted HGLs along transmission mains, showing where the model needs adjustments, or indicating unusual conditions, such as closed valves. Pump operating points derived from the flow and pressure measurements will be checked against the pump curves in the model. Major discrepancies that cannot be resolved with reasonable model adjustments will be reviewed with Owner to develop a plan for further investigations, including pump tests, if needed. This task will check macro calibration of the model for the most important components of the distribution system.

Hazen will further **calibrate the model using the fire flow tests**. This task will check micro calibration of the model in problem areas where improvements may be needed. The static pressure measurement for each test will be compared to the predicted static pressure to check the model's elevation data and tank water levels. The measured flow from each fire flow test will be simulated in the model. Predicted residual pressures will be compared to the measured residual pressures and model adjustments will be applied as needed to obtain agreement. Major discrepancies that cannot be resolved with reasonable model adjustments will be reviewed with the Owner to develop a plan for further investigations.

The final step will be to **calibrate the model using SCADA** records. Recorded tank water levels will be compared to predicted tank levels from an extended period simulation (EPS). This comparison ensures that the model accurately simulates tank performance, which has a significant impact on water age calculations. This calibration technique was required by EPA for water quality models that were used to select sampling locations for disinfection byproducts.

SCADA records also will be used to **calculate diurnal demand patterns**. Hourly water demands will be calculated from recorded hourly flows from Ward WTP and the PTRWA transfer station, taking into account flows in and out of storage based on hourly changes in recorded tank levels. The diurnal demand curves will be used directly in the model to vary hourly demands when running an extended period simulation (EPS).

Hazen will **meet with city staff to review calibration** with a PowerPoint presentation.

Task 4 – Evaluation of Existing System

Hazen will use the fire flow map from the previous Insurance Services Office (ISO) project to identify up to five general areas with low fire flows. Available flows will be compared to needed flows to quantify deficiencies. Needed flows in these areas will be estimated by the Engineer based on information provided by the Fire Department considering building sizes and occupancy. Hydraulic modeling will then test and **identify improvements to increase fire flows**, including new pipes, pumps or tanks, as needed.

The model will **map high and low pressures** to identify areas where pressures are outside design criteria agreed upon with city staff. Recommendations for reducing excessive pressures will be developed to assist the city with reducing non-revenue water. Areas with deficient pressures for current operations will be identified and considered when developing recommendations to supply future conditions.

The Engineer will use the model to **map water age** for existing operation of the system. The model will predict water age based on 30-day simulations of existing average daily demand using current pump controls and operating procedures. The map will highlight areas where water age is excessive. The hydraulic model will **test operational changes** to reduce water age in problem areas. Additional modeling will optimize flow rates from existing auto-flushers. Recommendations to improve water quality may include installing additional flushers, bleeding water at zone boundaries, increasing tank turnover, improving circulation, and changing the operations of pumps and control valves.

Hazen modelers will use software tools to **assess distribution system vulnerabilities**. InfoWater software includes a specialized module that uses valve locations in GIS to assess the criticality of each pipe segment considering the valves needed to isolate each pipe in the event of a main break. The software calculates how much demand cannot be supplied at adequate pressure with each section of pipe closed. The results are then ranked by consequence of failure. If this analysis identifies major vulnerabilities, the Engineer will recommend improvements to reduce the impacts of main breaks.

The Engineer will review power bills provided by the Owner and **evaluate methods of reducing energy costs** by simulating operational improvements such as using storage to reduce pumping rates during hours when on-peak electrical rates apply. Energy optimizing strategies will be integrated with higher level goals of maintaining hydraulic performance, providing fire protection and reducing water age. This task will consider changing energy rate schedules, modifying inefficient pump operation and evaluating potential savings from converting constant speed pumps to variable speed.

Hazen and Sawyer will **meet with city staff to review recommendations** from the evaluation of the existing system.

Task 5 – Evaluate Future System

TAZ population data and the future service area identified in a previous Hazen project will be used to **allocate future demands to model nodes** in growth areas. Allowances for new industrial demands will be distributed based on input from city staff.

The demand projections will be used to **evaluate pump and storage capacity** for the system as a whole and in each pressure zone.

Modeling will simulate future demand conditions and identify deficiencies. Further modeling will test alternatives to supply future demands. This modeling will **size new pipes, pump and tanks** to meet hydraulic design criteria and maintain water quality. Recommendations will take full advantage of the existing distribution system to minimize costs.

Hazen and Sawyer will **meet with city staff to review preliminary recommendations** considering planning level costs, constructability and community impacts. Final recommendations will be developed based on input from the city.

Task 6 - Master Plan Report

The Engineer will **develop a capital improvement plan (CIP)** by prioritizing recommended pipes, tanks and pump stations and estimating costs for 5-year planning periods. The CIP will tabulate recommended improvements with references to a color-coded map of the distribution system. Cost estimates will include construction, land acquisition, contingencies, engineering, legal and administrative costs. CIP project sheets will summarize the reason for the project, demand triggers, and related projects.

Hazen and Sawyer staff will **meet with city staff to review the preliminary Capital Improvements Plan**. Adjustments will be made in response to review comments.

The Engineer will **prepare a draft report** that describes building and calibrating the hydraulic model; identifies existing deficiencies; maps existing water age and pressures; summarizes water demand projections; explains model results for future conditions; and tabulates proposed improvements.

Hazen will respond to review comments and **submit a final report**. Five bound paper copies of the final report will be delivered, along with electronic versions of the report, maps and model.

Task 7 – Project Administration

This task includes refining the scope and schedule, managing the project, **documenting quality assurance reviews**, and preparing monthly progress reports that will accompany all invoices.

Compensation

The tasks described in the Scope of Work will be billed on an hourly basis by employee classification. Current hourly rates are shown in in Table 1. Hourly rates will be adjusted on July 1 of each year to reflect increased labor costs, but the annual adjustment for each category will not exceed three percent. Reimbursable project expenses will be billed at cost, including vehicle mileage at the rate allowed by the Internal Revenue Service, currently \$0.535 per mile.

Table 1 - Hourly Rates

Labor Category	Rate
Vice President	\$230
Senior Associate	\$210
Associate	\$165
Senior Principal Engineer	\$145
Senior Field Coordinator	\$135
Principal Engineer	\$105
Assistant Engineer	\$95
Office Support	\$50
Technician	\$50

Estimated hours and fees for each task are shown in Table 2. Invoices will reflect actual hours spent on the project each month.

Total compensation to Hazen and Sawyer shall not exceed TWO HUNDRED FOUR THOUSAND DOLLARS (\$204,000.00) without additional authorization.

Table 2
High Point Water System Master Plan
Summary of Estimated Hours and Fees

Task	Description	Hours	Fee
100	Hydraulic Model Update	280	\$39,650
200	Field Tests	118	\$16,920
300	Model Calibration	154	\$22,810
400	Evaluation of Existing System	350	\$47,340
500	Evaluate Future System	158	\$24,120
600	Master Plan Report	302	\$44,540
700	Project Administration	42	\$8,620
H&S Subtotal		1,404	\$204,000

Schedule

The chart on the following page is a preliminary project schedule assuming a start date of July 1, 2017.

Please call us if you have any questions about this proposal.

Sincerely yours,



Jeffrey R. Cruickshank, PE
Associate Vice President
Hazen and Sawyer

Preliminary Project Schedule

	Task	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
1	Hydraulic Model Update			★									
2	Field Tests												
3	Model Calibration					★							
4	Evaluation of Existing System								★				
5	Evaluate Future System										★		
6	Master Plan Report												★
7	Project Administration												

★ Meetings or Webcasts

Comprehensive Fee Schedule

Public Services

(effective October 1, 2017)

Residential Water Rates (1 unit = 748 gallons)

Commodity Charges	Inside Rate	Proposed	Outside Rate	Proposed
All Units	\$ 2.82	\$ 2.90	\$ 5.64	\$ 5.81

Irrigation Water Rates (1 unit = 748 gallons)

Commodity Charges	Inside Rate	Proposed	Outside Rate	Proposed
All Units	\$ 4.21	\$ 4.34	\$ 8.42	\$ 8.67

Commercial and Industrial Rates (1 unit = 748 gallons)

Commodity Charges	Inside Rate	Proposed	Outside Rate	Proposed
First 35 Units	\$ 2.82	\$ 2.90	\$ 5.64	\$ 5.81
Next 765 Units	\$ 2.55	\$ 2.63	\$ 5.10	\$ 5.25
Next 2200 Units	\$ 2.27	\$ 2.34	\$ 4.54	\$ 4.68
Over 3000 Units	\$ 1.96	\$ 2.02	\$ 3.92	\$ 4.04
Intergovernmental	\$ 1.96	\$ 2.02	\$ 3.92	\$ 4.04

Fixed Charges	Inside Rate	Proposed	Outside Rate	Proposed
WT1 5/8" & 3/4"	\$ 8.51	\$ 8.77	\$ 17.02	\$ 17.53
WT2 1"	\$ 21.26	\$ 21.90	\$ 42.52	\$ 43.80
WT3 1 1/2"	\$ 42.48	\$ 43.75	\$ 84.96	\$ 87.51
WT4 2"	\$ 67.95	\$ 69.99	\$ 135.92	\$ 140.00
WT5 3"	\$ 135.96	\$ 140.04	\$ 271.92	\$ 280.08
WT6 4"	\$ 212.43	\$ 218.80	\$ 424.86	\$ 437.61
WT7 6"	\$ 424.84	\$ 437.59	\$ 849.68	\$ 875.17
WT8 8"	\$ 679.09	\$ 699.46	\$ 1,358.18	\$ 1,398.93
WT10 10"	\$ 1,231.67	\$ 1,268.62		
WT12 12"	\$ 1,826.21	\$ 1,881.00		

Residential Sewer Rates (Based on water usage)

Commodity Charges	Inside Rate	Proposed	Outside Rate	Proposed
All Units	\$ 4.90	\$ 5.05	\$ 9.80	\$ 10.09

Fixed Charges	Inside Rate	Outside Rate
WT1 5/8" & 3/4"	\$ 13.17	\$ 26.34
WT2 1"	\$ 32.99	\$ 65.98
WT3 1 1/2"	\$ 66.01	\$ 132.02
WT4 2"	\$ 105.56	\$ 211.12
WT5 3"	\$ 211.15	\$ 422.30
WT6 4"	\$ 329.92	\$ 659.84
WT7 6"	\$ 659.82	\$ 1,319.64
WT8 8"	\$ 1,055.75	\$ 2,111.50

Industrial Surcharge	BOD	SS
Inside Rate	\$ 59.34	\$ 52.74
Outside Rate	\$ 118.68	\$ 105.48

Comprehensive Fee Schedule

Public Services

(effective October 1, 2017)

Residential Flat Rate

Inside Rate	\$	47.56	\$	48.99
Outside Rate	\$	95.12	\$	97.97
Septage Tickets				
1 Ticket per 1000 Gallons of Tank Capacity or Fraction Thereof	\$	42.10	\$	43.36
1 Ticket per 3000 Gallons of Tank Capacity or Fraction Thereof	\$	126.30	\$	130.09

Tap/Meter Fee Structure - Residential (effective January 1, 2018)

Water Service and Meter	Price
3/4" x 5/8" Water Meter Connected to Yoke	\$ 205.00
3/4" Water Tap (service line, meter setter and box)	\$ 1,610.00
3/4" x 5/8" Meter Set in Parallel w/Existing Meter (meter, setter and box)	\$ 565.00
1" Meter Connected to Yoke	\$ 260.00
1" Water Tap (service line, meter setter, box)	\$ 1,610.00
1 1/2" Meter	\$ 455.00
2" Meter	\$ 590.00
3" Meter with By-Pass	\$ 3,100.00
4" Meter with By-Pass	\$ 3,900.00

Hydrant Meter

Application Fee	\$ 50.00
5/8" Hydrant Meter Deposit - Refundable	\$ 500.00
3" Hydrant Meter Deposit - Refundable	\$ 1,220.00
Additional Trip to Set Meter	\$ 25.00

Sewer service line with clean-out

4" Sewer Tap	\$ 2,080.00
--------------	-------------

Sewer clean-out/preparation (locating and excavation must be paid by plumber)

4" Sewer Clean-Out	Actual Cost
6" Sewer Clean-Out	Actual Cost

Frontage

Sewer - per LF	\$ 20.00
Water - per LF	\$ 15.00

Acerage

Sewer - per AC	\$ 350.00
Water - per AC	\$ 350.00

Comprehensive Fee Schedule

Electric

ELECTRIC SCHEDULE RATE 17-OUTDOOR LIGHTING SERVICE

Availability

Available to the individual customer at locations on the City's distribution system

Monthly Rate

(A) BRACKET MOUNTED LUMINAIRES

All-night outdoor lighting service using City standard equipment mounted on standard poles (thirty- five (35) foot, class 6 wood poles):

Lumens	Wattage	kWh Per Month	Type of Fixture	Monthly Charge
High Pressure Sodium Vapor				
9,500	100	47	Suburban	\$ 10.44
9,500	100	47	Urban (Cobra Head)	\$ 14.31
9,500	100	47	Post Top (Town & Country)	\$ 14.31
22,000	200	84	Suburban	\$ 15.83
27,500	250	94	New Style (Town & Country)	\$ 28.10
27,500	250	104	Urban (Cobra Head)	\$ 17.53
27,500	250	104	Architectual/Parking Lot	\$ 35.73
50,000	400	156	Architectual/Parking Lot	\$ 37.58
Metal Halide				
9,000	100	43	New Style (Town & Country)	\$ 17.53
20,000	250	94	Urban (Cobra Head)	\$ 29.60
20,000	250	94	Architectual/Parking Lot	\$ 39.67
40,000	400	155	Urban (Cobra Head)	\$ 36.00
40,000	400	155	Architectual/Parking Lot	\$ 41.50
110,000	1000	302	High Mast, Concrete Base (Single)	\$ 101.73
110,000	1000	302	High Mast, Concrete Base(Add for Double)	\$ 32.79
Mercury Vapor (closed to new installations)				
4,000	100	41	Post Top (Town & Country)	\$ 10.44
7,500	175	75	Post Top (Town & Country)	\$ 14.31
7,500	175	75	Suburban	\$ 10.44
7,500	175	75	Urban (Cobra Head)	\$ 14.31
20,000	400	152	Urban or Suburban	\$ 15.83
Light Emitting Diode				
5,700	50	14	Suburban (100 Watt Eq.)	\$ 10.44
4,700	54	15	Urban (Cobra Head 100 Watt Eq.)	\$ 10.88
5,000	47	13	New Style (Town & Country 250 Watt Eq.)	\$ 28.10
17,000	150	41	Urban (Cobra Head 250 Watt Eq.)	\$ 17.53
26,000	238	65	Urban (Cobra Head 400 Watt Eq.)	\$ 21.34
11,000	86	23	Architectual/Parking Lot (250 Watt Eq.)	\$ 35.73
17,000	130	35	Architectual/Parking Lot (250 Watt Eq.)	\$ 37.58
47,000	376	54	Vector (400 Watt Eq)	\$ 40.26

(B) OTHER LUMINAIRES

Decorative and non-standard luminaires can be installed on request, at the City's option, at the rate in (A) above plus an extra monthly charge equal to 1.7% of the estimated difference in cost installed between the luminaire and structure requested and the equivalent luminaire and wood pole in (A) above.

Comprehensive Fee Schedule

Electric

ELECTRIC SCHEDULE RATE 17-OUTDOOR LIGHTING SERVICE (Cont'd)

Monthly Rate (Cont'd)

(C) UNDERGROUND CHARGES

Additional monthly charge for the underground conductor system:

Feet Per Pole	From Overhead System	From Underground System
0-100 Feet	\$0.69	\$0.49
100-200 Feet	\$1.24	\$1.05
200-300 Feet	\$2.22	\$2.02
300-400 Feet	\$3.19	\$2.99
400-500 Feet	\$4.15	\$3.94

(D) OTHER CHARGES

Additional monthly charge for the following items:

Item	Charge Per Month	Item	Charge Per Month
Extra Pole (35' Wood)	\$2.71	Down Guy	\$0.92
Extra Pole Height (40' Wood)	\$2.96	Fiberglass Pole (30/35')	\$5.17
Extra Pole Height (45' Wood)	\$4.45	Fiberglass Pole (40')	\$6.88
Extra Pole Height (50' Wood)	\$10.06	Long Bracket	\$1.10
Extra Pole Height (55' Wood)	\$10.97	Aluminum Pole (50')	\$20.00
Lighting Control Center	\$66.70	Decorative Base	\$4.26

- (E) Service using overhead conductors is not available in any area designated by the City as underground distribution area, nor in any area, location, or premises being served from an underground source.
- (F) When the installation requires the cutting and replacing of pavement of more than one drive or one walkway per luminaire, 1.7% of the estimated cost of this cutting and replacing of pavement will be added to the charges above.
- (G) When an installation is in an area served by a concrete-encased duct system, additional charges stated above, will not apply and, instead, the additional monthly charge will be 1.7% of the estimated cost of the underground conductor system.

Explanatory Notes

- A. Lamps will burn from approximately one half-hour after sunset until approximately one half-hour before sunrise. The City will readily replace burned-out lamps and otherwise maintain the luminaires during regular day-time working hours following notification by the Customer.
- B. Luminaires will be installed only on City-owned poles, and all facilities necessary for service under this Schedule, including fixtures, lamps, controls, poles, hardware, transformers, conductors, and other appurtenances shall be owned and maintained by the City.
- C. Equipment (such as disconnecting switches) not supplied by the City as standard is not available under this Schedule, and shall not be installed by the Customer.
- D. This Schedule is not available for seasonal or other part-time operation of outdoor luminaires.

SALES TAX

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2017

Comprehensive Fee Schedule

Electric

ELECTRIC SCHEDULE RATE 29-FLOOD LIGHTING SERVICE

Availability

Available to the individual customer at locations on the City's distribution system

Monthly Rate

(A) BRACKET MOUNTED LUMINAIRES

All-night outdoor lighting service using City standard equipment mounted on standard poles (thirty- five (35) foot, class 6 wood poles):

Lumens	kWh Per Month	Type of Fixture	Monthly Charge
High Pressure Sodium Vapor			
27,500	104	250 Watt	\$ 20.60
50,000	156	400 Watt	\$ 22.48
Metal Halide			
20,000	94	250 Watt	\$ 20.60
40,000	155	400 Watt	\$ 22.48
110,000	302	1,000 Watt	\$ 30.40
Light Emitting Diode			
22,000	54	400 Watt Eq.	\$ 22.48

(B) OTHER LUMINAIRES

Decorative and non-standard luminaires can be installed on request, at the City's option, at the rate in (A) above plus an extra monthly charge equal to 1.7% of the estimated difference in cost installed between the luminaire and structure requested and the equivalent luminaire and wood pole in (A) above.

(C) UNDERGROUND CHARGES

Additional monthly charge for the underground conductor system:

Feet Per Pole	From Overhead System	From Underground System
0-100 Feet	\$0.69	\$0.49
100-200 Feet	\$1.24	\$1.05
200-300 Feet	\$2.22	\$2.02
300-400 Feet	\$3.19	\$2.99
400-500 Feet	\$4.15	\$3.94

(D) OTHER CHARGES

Additional monthly charge for the following items:

Item	Charge Per Month	Item	Charge Per Month
Extra Pole (35' Wood)	\$2.71	Down Guy	\$0.92
Extra Pole Height (40' Wood)	\$2.95	Fiberglass Pole (30/35')	\$5.17
Extra Pole Height (45' Wood)	\$4.45	Fiberglass Pole (40')	\$6.88
Extra Pole Height (50' Wood)	\$10.06	Long Bracket	\$1.10
Extra Pole Height (55' Wood)	\$10.97	Aluminum Pole (50')	\$20.00
Lighting Control Center	\$66.70	Decorative Base	\$4.26

Comprehensive Fee Schedule

Electric

ELECTRIC SCHEDULE RATE 29-FLOOD LIGHTING SERVICE (Cont'd)

Monthly Rate (Cont'd)

- (E) Service using overhead conductors is not available in any area designated by the City as underground distribution area, nor in any area, location, or premises being served from an underground source.
- (F) When the installation requires the cutting and replacing of pavement of more than one drive or one walkway per luminaire, 1.7% of the estimated cost of this cutting and replacing of pavement will be added to the charges above.
- (G) When an installation is in an area served by a concrete-encased duct system, additional charges stated above, will not apply and, instead, the additional monthly charge will be 1.7% of the estimated cost of the underground conductor system.

Explanatory Notes

- A. Lamps will burn from approximately one half-hour after sunset until approximately one half-hour before sunrise. The City will readily replace burned-out lamps and otherwise maintain the luminaires during regular day-time working hours following notification by the Customer.
- B. Luminaires will be installed only on City-owned poles, and all facilities necessary for service under this Schedule, including fixtures, lamps, controls, poles, hardware, transformers, conductors, and other appurtenances shall be owned and maintained by the City.
- C. Equipment (such as disconnecting switches) not supplied by the City as standard is not available under this Schedule, and shall not be installed by the Customer.
- D. This Schedule is not available for seasonal or other part-time operation of outdoor luminaires.

SALES TAX

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2017

Comprehensive Fee Schedule

Electric

ELECTRIC SCHEDULE RATE STRLT-STREET LIGHTING SERVICE

Availability

Available to Municipal, County, State, or Federal Government on the City's distribution system. This schedule is

Monthly Rate

(A) BRACKET MOUNTED LUMINAIRES

All-night outdoor lighting service using City standard equipment mounted on standard poles (thirty- five (35) foot, class 6 wood poles):

Lumens	Wattage	kWh Per Month	Type of Fixture	Monthly Charge
High Pressure Sodium Vapor				
9,500	100	47	Urban (Cobra Head)	\$ 10.88
9,500	100	47	Pedestrian Light	\$ 37.65
9,500	100	47	Post Top Light	\$ 11.45
9,500	100	47	New Style (Town & Country)	\$ 11.45
27,500	250	104	Urban (Cobra Head)	\$ 13.48
27,500	250	104	Vector	\$ 37.02
50,000	400	156	Urban (Cobra Head)	\$ 16.16
50,000	400	156	Vector	\$ 40.25
124,000	1000	391	Urban (Cobra Head)	\$ 31.85
Mercury Vapor (closed to new installations)				
7,500	175	75	Urban (Cobra Head)	\$ 9.14
10,000	250	104	Urban (Cobra Head)	\$ 8.96
20,000	400	152	Urban or Suburban	\$ 12.14
Light Emitting Diode				
4,700	54	15	Urban (Cobra Head 100 Watt Eq.)	\$ 10.88
5,000	47	13	New Style (Town & Country 250 Watt Eq.)	\$ 11.45
17,000	150	41	Urban (Cobra Head 250 Watt Eq.)	\$ 13.48
26,000	238	65	Urban (Cobra Head 400 Watt Eq.)	\$ 16.16
47,000	376	54	Vector (400 Watt Eq)	\$ 40.26

(B) OTHER LUMINAIRES

Decorative and non-standard luminaires can be installed on request, at the City's option, at the rate in (A) above plus an extra monthly charge equal to 1.7% of the estimated difference in cost installed between the luminaire and structure requested and the equivalent luminaire and wood pole in (A) above.

(C) UNDERGROUND CHARGES

Additional monthly charge for the underground conductor system:

Feet Per Pole	From Overhead System	From Underground System
0-100 Feet	\$0.69	\$0.49
100-200 Feet	\$1.24	\$1.05
200-300 Feet	\$2.22	\$2.02
300-400 Feet	\$3.19	\$2.99
400-500 Feet	\$4.15	\$3.94

Comprehensive Fee Schedule

Electric

ELECTRIC SCHEDULE RATE STRLT-STREET LIGHTING SERVICE (Cont'd)

Monthly Rate (Cont'd)

(D) OTHER CHARGES

Additional monthly charge for the following items:

Item	Charge Per Month	Item	Charge Per Month
Extra Pole (35' Wood)	\$2.71	Down Guy	\$0.92
Extra Pole Height (40' Wood)	\$2.95	Fiberglass Pole (30/35')	\$5.17
Extra Pole Height (45' Wood)	\$4.45	Fiberglass Pole (40')	\$6.88
Extra Pole Height (50' Wood)	\$10.06	Long Bracket	\$1.10
Extra Pole Height (55' Wood)	\$10.97	Aluminum Pole (50')	\$20.00
Lighting Control Center	\$66.70	Decorative Base	\$4.26

- (E) Service using overhead conductors is not available in any area designated by the City as underground distribution area, nor in any area, location, or premises being served from an underground source.
- (F) When the installation requires the cutting and replacing of pavement of more than one drive or one walkway per luminaire, 1.7% of the estimated cost of this cutting and replacing of pavement will be added to the charges above.
- (G) When an installation is in an area served by a concrete-encased duct system, additional charges stated above, will not apply and, instead, the additional monthly charge will be 1.7% of the estimated cost of the underground conductor system

Explanatory Notes

- A. Lamps will burn from approximately one half-hour after sunset until approximately one half-hour before sunrise. The City will readily replace burned-out lamps and otherwise maintain the luminaires during regular day-time working hours following notification by the Customer.
- B. Luminaires will be installed only on City-owned poles, and all facilities necessary for service under this Schedule, including fixtures, lamps, controls, poles, hardware, transformers, conductors, and other appurtenances shall be owned and maintained by the City.
- C. Equipment (such as disconnecting switches) not supplied by the City as standard is not available under this Schedule, and shall not be installed by the Customer.
- D. This Schedule is not available for seasonal or other part-time operation of outdoor luminaires.
- E. All facilities necessary for service under this Schedule, including fixtures, lamps, controls, poles, or other structures, hardware, transformers, conductors, and other appurtenances shall be owned and maintained by the City. Variance from this ownership clause must be approved by the Director of Electric Utilities.

SALES TAX

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2017

Comprehensive Fee Schedule

Electric

RENEWAL ENERGY PORTFOLIO STANDARDS (REPS) CHARGE

Applicability

The Renewable Energy Portfolio Standards Charge set forth in this Rider is applicable to all customer accounts receiving electric service from the City of High Point ("City"), except as provided below. These charges are collected for the expressed purpose of enabling the City to meet its Renewable Energy Portfolio Standards compliance obligations as required by the North Carolina General Assembly in its Senate Bill 3 ratified on August 2, 2007.

Billing

Monthly electric charges for each customer account computed under the City's applicable electric rate schedule will be increased by an amount determined by the table below:

Customer Type	Monthly Charges		
	Renewable Resources	DSM/Energy Efficiency	Total REPS Charge
Residential Account	\$ 0.62	\$ -	\$ 0.62
Commercial Account	\$ 3.39	\$ -	\$ 3.39
Industrial Account	\$ 34.95	\$ -	\$ 34.92

Exceptions

Industrial and Commercial Customer Opt-out

All industrial customers, regardless of size, and large commercial customers with usage greater than one million kWh's per year can elect not to participate in City's demand-side management and energy efficiency measures in favor of its own implemented demand-side management and energy efficiency measures by giving appropriate written notice to the City. In the event such customers "opt-out", they are not subject to the DSM/Energy Efficiency portion of the charges above. All customers are subject to the Renewable Resources portion of the charges above.

Auxiliary Service Accounts

The following service schedules will not be considered accounts because of the low energy use associated with them and the near certainty that customers served under these schedules already will pay a per account charge under another residential, commercial or industrial service schedule:

- Schedule 17 & 29 - Outdoor Lighting Flood Lighting Service (metered and unmetered)
- Schedule Z - Street and Public Lighting Service
- Schedule 20 & 22 -Traffic Signal Service
- Etc.

SALES TAX

The appropriate North Carolina sales tax shall be added to the above electric rates.

Effective for bills rendered on and after July 1, 2017

CITY OF HIGH POINT

AGENDA ITEM



Title: Text Amendment 17-04
(City of High Point)

From: Lee Burnette, Planning & Development
Director

Meeting Date: June 5, 2017

Public Hearing: Yes

Advertising Date: May 24, 2017 and May 31, 2017

Advertised By: Planning & Development

Attachments: A. Planning and Zoning Commission Recommendation
B. Staff Report
C. Text Amendment Ordinance

PURPOSE:

A request by the City of High Point to amend the City of High Point Development Ordinance, Section 3.4.8 Central Business (CB) District, to add site and building standards.

BACKGROUND:

Staff report and the Planning & Zoning Commission's recommendation are enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

- A. Staff recommended **approval** of this request, as outlined in the attached staff report.
- B. On May 23, 2017, a public hearing was held before the Planning and Zoning Commission regarding Text Amendment 17-04. The Planning & Zoning Commission recommended **approval** of this request, by a vote of 6-0, as outlined in the staff report and recommended by staff.

PLANNING AND ZONING COMMISSION RECOMMENDATION

City of High Point

Text Amendment 17-04

At its May 23, 2017 public hearing, the Planning and Zoning Commission reviewed a request to amend the Development Ordinance to add site and building design standards to the Central Business (CB) District. All members of the Commission were present, except for members Keith McInnis, Marie Stone, and Ray Wheatley. Ms. Heidi Galanti, Planning Services Administrator, presented the case and recommended approval of the request as outlined in the staff report and described in the text amendment ordinance with a minor clarification that was requested by TREBIC after the Planning & Zoning Commission agenda packet was published.

The change is in Section 3.4.8.G.2.(b) Exemption from Main Street Maximum Setback. This section describes what can and cannot be placed in the civic space located beyond the maximum street setback. Subparagraph (b)2 has been modified to allow valet parking and passenger loading within the civic space. The text amendment ordinance submitted for City Council's consideration reflects this change.

Speaking in favor of the request:

No one spoke in favor of this request; however, a letter in support of the proposed amendment was submitted to the Commission from the Triad Real Estate and Building Industry Coalition (TREBIC).

Speaking in opposition of the request:

No one spoke in opposition to this request.

Planning & Zoning Commission Action

The Planning & Zoning Commission recommended **approval** of this request, as recommended by staff, by a vote of 6-0.

Upon making its recommendation, the Planning & Zoning Commission stated that its approval of Text Amendment 17-04 would be consistent with the City's adopted plans. Additionally, the Commission concurred with the staff report and found its approval recommendation reasonable and in the public interest because:

- 1) They protect existing and future investments,
- 2) They are user-friendly and manageable, and
- 3) They allow for design creativity.

**CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT**

**STAFF REPORT
TEXT AMENDMENT CASE 17-04
May 23, 2017**

Request	
Applicant: City of High Point	Affected Ordinance Sections: Section 3.4.8 Central Business(CB) District
Proposal: Amend the Development Ordinance to add site and building design standards to the Central Business (CB) District	

Background

On February 6, 2017, City Council adopted a temporary moratorium on the construction and erection of non-residential buildings with certain metal or vinyl facades within the Central Business (CB) District and in the General Business (GB) and Light Industrial (LI) Districts that are located within 1,000 feet of the Central Business District.

The moratorium was put in place until June 6, 2017 to allow time to draft standards, provide time for public review and notification, and to conduct public hearings before the Planning and Zoning Commission and the City Council. The objectives of the moratorium were to:

- develop design standards that provide safeguards to protect existing and future investments; and
- to create standards that are user-friendly, manageable, practical and that allow for creativity.

Due to the timeframe and other efforts that are underway for areas abutting the CB District, staff drafted design standards that would be applicable to only the Central Business District. The draft of the standards were mailed to all property owners within the CB District and they were invited to a public drop-in session on April 18th to share their feedback with staff. A project website was created to share information about the project with the general public, including the draft of the standards and dates of public meetings.

Details of Proposal

The detailed text amendment for the design standards is attached to this report. The following is a summary of the proposed text amendment:

- Section 1: Section 3.4.8.B. Dimensional Standards for the Central Business District – Add a maximum street setback for lots fronting on Main Street. Add a perimeter setback and remove minimum side and rear setbacks.

- Section 2: Section 3.4.8.G District Standards for the Central Business District – Rewrite the section in its entirety to add standards for building compliance, site standards and building standards.

Analysis

Over the past couple of months, staff has worked on a draft of design standards for the Central Business District, based on the desired objectives identified by City Council. The city currently has design standards in the Main Street and Mixed-Use districts which are just outside the Central Business district, and in the Employment Center District and Eastchester Gateway Corridor Overlay located in the northern part of the city. The draft standards for the CB district were taken primarily from the Main Street district, but they were modified where needed to fit the development style of the downtown area.

Consistency with Adopted Plans:

The proposed text amendments are appropriate and is consistent with the purposes, goals, objectives and policies of relevant comprehensive land use or area plans

Staff Comments:

The amendments are consistent with the City's adopted plans and the objectives of the City Council.

Reasonableness/Public Interest:

An approval of the proposed text amendments is considered reasonable and in the public interest.

Staff Comments:

Staff suggests the approval of the text amendments are reasonable and in the public interest because: 1) they protect existing and future investments, 2) they are user-friendly and manageable, and 3) they allow for design creativity.

Recommendation

Staff recommends approval

Staff recommends approval of the proposed text amendments to the Development Ordinance because they protect existing and future investments, they are user-friendly and manageable, and they allow for design creativity.

Required Action

Planning and Zoning Commission:

Upon making its recommendation, the Planning and Zoning Commission must place in the official record a statement of consistency with the City's Land Use Plan, and any other officially adopted plan that may be applicable. This may be done by adopting the staff's findings as written in this report, by adopting the staff's findings with additions or changes as agreed upon

by the Commission, or, if the Commission is in disagreement with staff's findings, by adoption of its own statement.

City Council:

Upon rendering its decision in this case, the High Point City Council also must place in the official record a statement of consistency with the City's Land Use Plan. This may be done by adopting the staff's findings as written in this report, by adopting the staff's findings with additions or changes as agreed upon by the Council, or, if the Council is in disagreement with staff's findings, by adoption of its own statement.

Report Preparation

This report was prepared by Planning and Development Department staff member Heidi H. Galanti, AICP, Planning Services Administrator, and reviewed by Robert Robbins AICP, Development Services Administrator and G. Lee Burnette AICP, Director.

AN ORDINANCE AMENDING THE CITY OF HIGH POINT DEVELOPMENT ORDINANCE.

WHEREAS, the City Council of the City of High Point adopted the “City of High Point Development Ordinance” on May 16, 2016, with an effective date of January 1, 2017, and subsequently amended; and

WHEREAS, public hearings were held before the Planning and Zoning Commission on May 23, 2017 and before the City Council on June 5, 2017 regarding **Text Amendment 17-04**; and

WHEREAS, notice of the public hearings was published in the High Point Enterprise on May 10, 2017 for the Planning and Zoning Commission public hearing and on May 18, 2017 and May 31, 2017 for the City Council public hearing pursuant to Chapter 160A-364 of the General Statutes of North Carolina.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

SECTION 1.

Section 3.4.8.B. – Dimensional Standards for the Central Business (CB) district, is revised as follows:

B. DIMENSIONAL STANDARDS			
STANDARD		REFERENCE #	ALL USES
Maximum Density (units/acre)			n/a
Minimum Lot Area (square feet)		①	n/a
Minimum Lot Width (feet)	Interior lot	②	n/a
	Corner lot	③	n/a
Minimum Street Setback (feet)		④	10 from back of curb
<u>Maximum Street Setback (Main Street Only) [1] [2]</u>			<u>20</u>
<u>Minimum Perimeter Setback (feet)</u>			<u>0/5 [3]</u>
Minimum Side Setback (feet)		⑤	0; 5 if provided, 10 from single family residential zoning district
Minimum Rear Setback (feet)		⑥	

Maximum Building Height (feet)	7	n/a
<u>[1] At least 60 percent of the front building facade of buildings facing Main Street that are built after June 5, 2017, or the effective date of the district upon the land, shall be located between the minimum and maximum street setbacks.</u>		
<u>[2] Buildings are exempt from the maximum street setback, if they provide a civic space (see Section 3.4.8.G.2(b) Exemption from Maximum Setback).</u>		
<u>[3] No setback is required, but if provided, it shall be at least 5 feet.</u>		

SECTION 2.

Section 3.4.8.G. District Standards for the Central Business District be rewritten in its entirety to read as follows:

G. District Standards

1. Building Compliance due to Expansion or Exterior Alteration

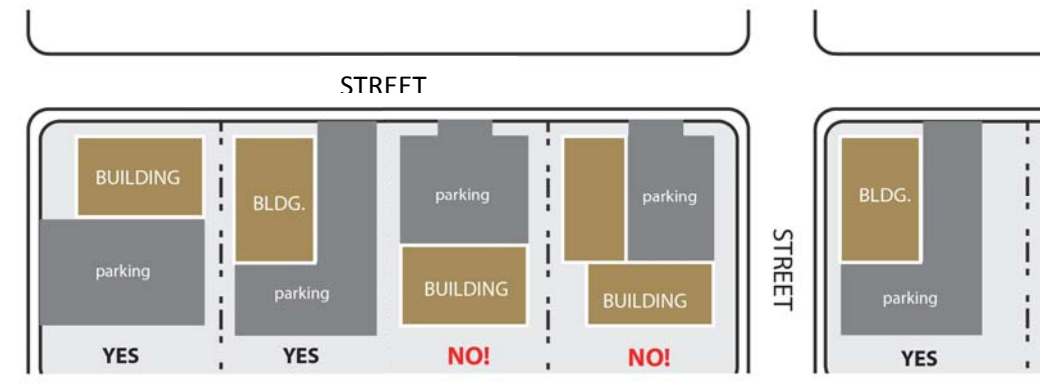
- (a) In cases where an existing building is expanded or enlarged by 25 percent or less of its gross floor area as it existed on June 5, 2017, or the effective date of the district upon the land, whichever is later, the expansion of the building shall either maintain the current appearance of the existing building or comply with the standards in Section 3.4.8.G.1, Building Standards.**
- (b) In cases where an existing building is expanded or enlarged by more than 25 percent of its gross floor area as it existed on June 5, 2017, or the effective date of the district upon the land, whichever is later, the portion of the front and side building facades associated with the expansion or enlargement shall comply with the standards in Section 3.4.8 G.1, Building Standards.**
- (c) In cases where the exterior of an existing building is altered, the alterations shall conform to the standards of this section, to the maximum extent practicable. Alterations shall not include the removing, filling-in, or placing a false facade over an existing window, or any other physical changes to obstruct the window.**

2. Site Standards

- (a) Main Street Building Orientation** Front building facades located between the minimum and maximum street setbacks along Main Street shall be oriented to be parallel with the Main Street right-of-way.
- (b) Exemption from Main Street Maximum Setback** Uses that provide a civic space are exempt from the maximum setback requirement, provided the civic space meets the following requirements:
 - (1) The civic space shall be between the front of the principal building and Main Street;**
 - (2) The area shall not be used for parking or loading, exclusive of valet parking and passenger loading**

- (3) The area shall have landscaping that covers a minimum of 10 percent of the area;
- (4) It may include pedestrian amenities which include but are not limited to: seating, outdoor play areas, bicycle racks, kiosks, water features, public art, freestanding structures such as a clock tower, or similar amenities;
- (5) A decorative fence, a hedgerow, or a combination thereof may be provided along Main Street (or other primary fronting street) to provide a boundary between the civic space and the street right-of-way. If provided, the boundary treatment shall meet the following requirements:
- (i) Walls and fences are limited to a maximum of 4 feet in height. Decorative fences include, but are not limited to: wrought iron, architectural metal, or other transparent decorative fence. Chain-link fencing is prohibited.
 - (ii) Hedges used to establish this boundary shall be a minimum height of 18 inches at planting and shall be maintained at a height between 3 and 4 feet at maturity.
- (c) Off-Street Parking Off-Street parking is not required, but when provided, development in the CB district shall comply with the following standards (see Figure 3.4.8.G.2, Parking Lot Location) in addition to the applicable standards in Section 5.4, Off-Street Parking and Loading:
- (1) Off-street parking areas shall not be located between the front building line and the street it faces.
 - (2) Off-street parking areas on corner lots shall not contiguously front more than 1 street.

FIGURE 3.4.8.G.2, PARKING LOT LOCATION



- (d) Drive-Throughs Drive through lanes and windows are prohibited.

- (e) Outdoor Storage Outdoor storage of materials, supplies, products, or equipment is prohibited for all nonresidential uses. Nothing shall prohibit the outdoor display of merchandise for sale in accordance with Section 4.4.5 K, Outdoor Display.
- (f) Sidewalks Sidewalks shall comply with the standards in Section 5.9, Sidewalks, as well as the following:
 - (1) Sidewalks shall be located on both sides of all streets except alleys.
 - (2) Sidewalks shall be located at the back of the curb and shall maintain a minimum width of 10 feet or up to the existing building line when less than 10 feet.
 - (3) Sidewalks may include street tree plantings, street furnishings and sidewalk cafes in accordance with applicable City Codes.
 - (4) Sidewalks shall be configured to provide a smooth transition in width between new sidewalks and connections to established sidewalks of a lesser width.
- (g) Accessory Buildings
 - (1) Accessory buildings shall be located behind the rear building line of the principal building they serve.
 - (2) For group developments, accessory buildings can be located internally to the development. In no instance, shall an accessory building be located between a front building line that is established by a principal building and the street the principal building faces.
 - (3) Multi-family residential and nonresidential accessory building facades shall use the same materials as the principal building they serve.

3. Building Standards

The following standards are applied to all multi-family residential and nonresidential buildings; except for locally or nationally designated individual historic structures, and contributing structures within a locally or nationally designated historic district, provided such structures comply with the Secretary of Interior's Standards for Rehabilitation or are issued a Certificate of Appropriateness, as applicable:

(a) Facade Articulation

- (1) Front and side building facades shall include at least 2 or more of the following features at least every 15 feet measured horizontally and vertically per floor:
 - (i) Recessed entryways;
 - (ii) Display windows;
 - (iii) Window indentations (such as but not limited to double-hung, stationary, or casement windows) that are regularly spaced and that incorporate a differing building material, texture, color, awnings, window hoods, or canopies. This shall not include a glass curtain wall or flush mounted glass.
 - (iv) Offset surfaces, niches, insets, projections, or bas-relief with a minimum depth of 4 inches;
 - (v) Differentiated piers, columns, or pilasters;
 - (vi) Pedestrian entrances;

- (vii) Textured materials (such as but not limited to brick or stone);
- (viii) Roofline changes, coupled with correspondingly aligned wall offsets or facade material changes, changes in the roof planes, or changes in the height of a parapet wall; or
- (ix) Changes in wall plane (such as projections or recesses).

(2) Building facades facing a street should achieve vertical orientation by using regularly spaced vertically oriented windows and doors, in conjunction with features such as: roof line/parapet variations, window hoods, material changes, columns, pilasters, posts, awnings, canopies, stoops, or facade offsets, to create vertically oriented bays, or divisions of space that are approximately 30 feet wide or less. The rhythm within a building facade should be maintained by making each vertically oriented bay the same width.

(3) Buildings of 2 or more stories are encouraged to have front facades that have a clear and distinct base (ground floor), middle, and top (often defined by a decorative cornice). Features such as an increased ground floor height (including a transom window), the use of a frieze, string course or storefront cornice, a bulkhead or kick plate, and differentiated building materials or coloration are similarly encouraged.

(b) Facade Materials

- (1) Primary facade materials should not change at outside corners, and should continue around the corner to a logical point of conclusion such as a change in facade plane.
- (2) Exterior building materials shall be continued to the finished grade on any elevation.
- (3) Building facades utilizing smooth-faced concrete block, or unfinished or untreated tilt-up concrete panels, shall be limited to building facades not visible from public streets as seen from the public right-of-way at a height of 6 feet.
- (4) The use of vinyl siding or corrugated and other vertical metal siding as the sole or primary facade material is prohibited.

(c) Facade Transparency

- (1) Front building facades shall maintain non-reflective, transparent windows on at least 35 percent of the facade area between 2 and 8 feet above average grade. The window glazing shall be non-opaque.
- (2) Upper stories on front and side facades facing a street shall maintain windows on at least 20 percent of the upper story facade area. The window glazing may be opaque.
- (3) Civic, religious institution, and utilities use categories are exempt from these transparency requirements.

(d) Primary Entrance

- (1) Except for corner buildings, the primary entrance of a building shall face the street from which the building derives its street address.
 - (2) Primary entrances on corner buildings may be located to face the corner.
 - (3) The primary entrance shall be distinguishable from the balance of the front facade through the use of one or more of any of the following or other similar features:
 - (i) Projecting or recessed entry;
 - (ii) Transom or sidelight windows;
 - (iii) Pediments, columns, or other vertical features; or
 - (iv) Marquis, arcade, or overhang.
- (e) Roof-Mounted Equipment
- (1) Flat roofs shall incorporate parapet walls designed to screen the roof and roof-mounted equipment from view from the primary street fronting the building and any abutting side streets as seen from the public right-of-way at a height of 6 feet. The parapet wall should be finished in the same or similar material and color as the building.
 - (2) For sloped roofs, equipment and other roof penetrations should be located and screened to have a minimal visual impact as seen from the public right-of-way at a height of 6 feet.
 - (3) In cases where complete screening is not practicable, all roof-mounted equipment and other roof penetrations shall be camouflaged through the use of paint or architectural techniques to minimize its appearance.
 - (4) Green roofs, which use vegetation to improve stormwater quality and reduce runoff, are exempt from the screening requirements described in this subsection.
- (f) Service or Vehicular Bays
- (1) Service or vehicular bay doors shall not face the primary fronting street if the door is located within 50 feet of the street right-of-way, unless the doors use similar architectural styling and color to blend in with the building they serve, to the maximum extent practicable.
 - (2) Other than the primary fronting street, all service or vehicular bay doors that face a street and are within 50 feet of the street right-of-way shall use the same or a similar color as the building so as to blend it in with the building they serve, to the maximum extent practicable.
 - (3) No service or vehicular bay doors shall face Main Street.

SECTION 3.

TEXT AMENDMENT: 17-04

Ordinance #XXXX/17-XX

APPLICANT: City of High Point

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5.

This ordinance shall become effective upon adoption.

Adopted by the City Council
City of High Point, North Carolina
The 5th day of June, 2017
Lisa B. Vierling, City Clerk

CITY OF HIGH POINT

AGENDA ITEM

**Title: Contract Award, Contract 2017-002 Southside Pedestrian Bridge****From:** Keith Pugh, Engineering Services**Meeting Date:**

June 5, 2017

Public Hearing: N/A**Advertising Date:**

April 23, 2017

Advertised By:

Purchasing Division

Attachments: Vicinity Map and Plan Sheet
Bid Recommendation

PURPOSE:

City Council is asked to award a construction contract for the Southside Pedestrian Bridge to Yates Construction Company, Inc. at the contract bid amount of \$209,186.00.

BACKGROUND:

The City of High Point's Community Development and Housing Department requested assistance with a multi-use trail providing access to the Southside Recreation Center, Fairview Elementary School and the adjacent neighborhoods. A portion of this trail crosses an existing tributary between Taylor Avenue and Vail Avenue just south and west of the recreation center and not far from the splash pad. This contract will allow the City to install the pedestrian bridge required to cross this tributary and its associated floodway.

Bids were received on May 17, 2017 with the following results:

\$209,186.00	Yates Construction Company, Inc.
\$235,200.00	Span Builders, LLC
\$249,808.49	S&S Building and Development
\$279,179.00	DH Griffin Infrastructure.

The contractor can begin work as soon as the contract documents are fully executed and the City issues a Notice to Proceed. Due to the anticipated fabrication time of the bridge, the contractor will have 180 days to complete all contract work.

BUDGET IMPACT:

Funds are available through the Neighborhood Stabilization Program

RECOMMENDATION / ACTION REQUESTED:

The Engineering Services Department and the Community Development and Housing Department requests Council approve the bids and award contract ENG2017-002 to Yates Construction Company, Inc. at the contract bid price of \$209,186.00.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Engineering Services/Community Development & Housing**

COUNCIL AGENDA DATE: **June 5, 2017**

BID NO.: **45-051717** CONTRACT NO.: **2017-002** DATE OPENED: **May 17, 2017**

DESCRIPTION:

Southside Pedestrian Bridge - to be built as part of future multi-use greenway trail system near the Southside Recreation Center, Fairview Elementary School and the adjacent neighborhoods.

PURPOSE:

This contract is for construction of a pedestrian bridge to cross a tributary between Taylor Avenue and Vail Avenue just south and west of the recreation center not far from the splash pad. This contract will allow the City to install the pedestrian bridge required to cross this tributary and its associated floodway.

COMMENTS:

Contract time is set at 180 days due to the uncertain fabrication and delivery time of the bridge itself. Actual construction time should be less than 30 days.

RECOMMEND AWARD TO: **Yates Construction Company, Inc.** AMOUNT: **\$209,186.00**

JUSTIFICATION:

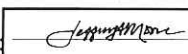
On May 17, 2017 received 3 responsive bids in addition to Yates Construction Company: Span Builders, LLC - \$235,200.00 S&S Building and Development - \$249,808.49 DH Griffin Infrastructure - \$279,179.00

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
302536	533701	302134057020	55100	\$209,186.00
TOTAL BUDGETED AMOUNT				

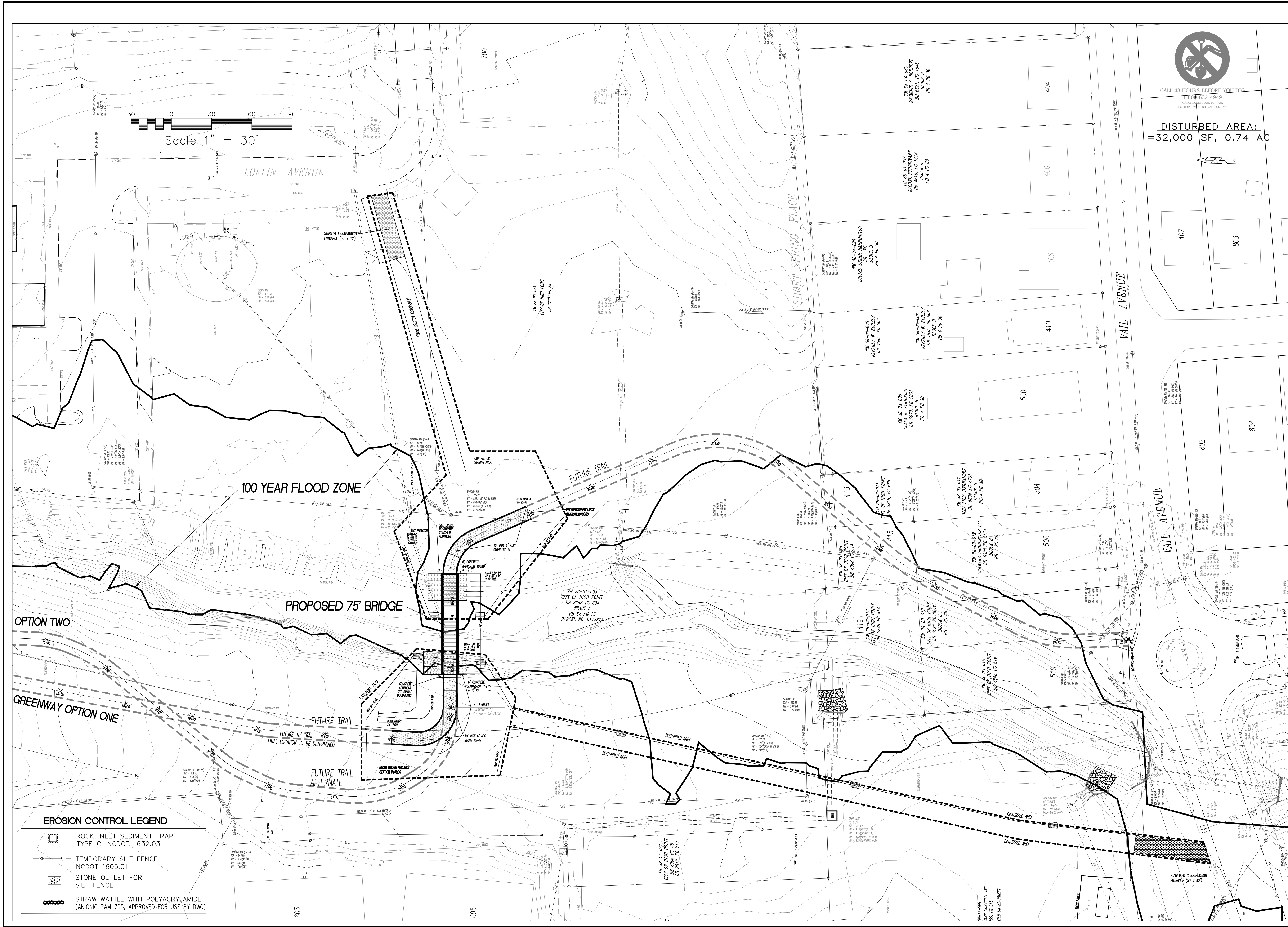
DEPARTMENT HEAD: **B. Keith Pugh, PE PWLF** Digitally signed by B. Keith Pugh, PE PWLF
DN: cn=B. Keith Pugh, PE PWLF, o=City of High Point,
ou=Engineering Services, email=keith.pugh@highpointnc.gov, c=US
Date: 2017.05.22 09:54:03 -0400 DATE: **May 22, 2017**

The Purchasing Division concurs with recommendation submitted by the **Engineering Services** and recommends award to the lowest responsible, responsive bidder **Yates Construction Co.** in the amount of \$ **209,186.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2017.05.22 10:30:58 -0400 DATE: **May 22, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Director,
email=jfmoore@highpointnc.gov, c=US
Date: 2017.05.26 10:11:13 -0400 DATE: **May 26, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2017.05.26 10:32:35 -0400 DATE: **May 26, 2017**



CALL 48 HOURS BEFORE YOU DIG
1-800-632-4949
CITY OF HIGH POINT
(EXCLUDING WAREHOUSES AND BULKHEADS)

DISTURBED AREA:
=32,000 SF, 0.74 AC

EROSION CONTROL LEGEND	
	ROCK INLET SEDIMENT TRAP TYPE C, NCDOT 1632.03
	TEMPORARY SILT FENCE NCDOT 1605.01
	STONE OUTLET FOR SILT FENCE
	STRAW WATTLE WITH POLYACRYLAMIDE (ANIONIC PAM 705, APPROVED FOR USE BY DWO)

PLAN DRAWINGS FOR
SOUTHSIDE GREENWAY
PROPOSED BRIDGE SITE PROJECT
BRIDGE IMPROVEMENTS
HIGH POINT - GUILFORD COUNTY - N.C.

JOB NO: ENG - 2473

DATE: APRIL 2015

DESIGNED: JSD

DRAWN: JSD

CHECKED: TAK

BY: SCALE 1" = 30' HORIZONTAL

CITY OF HIGH POINT
ENGINEERING SERVICES
DEPARTMENT
211 S. HAMILTON STREET
HIGH POINT, N.C. 27261
TELEPHONE (336) 883-3194
FAX (336) 883-4118

SHEET NO.
4

PLOT DATE AND FILE: 04-05-17 Y:\drawings\projects\2473\MAINDWG\12001.DWG

CITY OF HIGH POINT

AGENDA ITEM



Title: Resolution of Intent for a Voluntary Contiguous Annexation
Annexation 17-02 (Bales Memorial Wesleyan Methodist Church)

From: Lee Burnette, Planning & Development
Director

Meeting Date: June 5, 2017

Public Hearing: No

Advertising Date: Not applicable

Advertised By: Not applicable

Attachments: A. Resolution of Intent for Annexation 17-02
B. Map of property proposed to be annexed

PURPOSE:

Approval of a Resolution of Intent that establishes a public hearing date to consider a voluntary contiguous annexation request.

BACKGROUND:

Resolution of Intent for Annexation 17-02 is enclosed.

BUDGET IMPACT:

There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

Staff requests City Council set a public hearing date of Monday, June 19, 2017, to hear this case.

PUBLISH ONCE: Friday, June 9, 2017

**RESOLUTION TO ESTABLISH A
PUBLIC HEARING DATE FOR
VOLUNTARY CONTIGUOUS ANNEXATION
(Case # AN-17-02)**

WHEREAS, the City Council has been petitioned to annex the property of Bales Memorial Wesleyan Methodist Church. The proposed annexation site is approximately 4.65 acres, and lying along the north and south side of Bales Chapel Road, approximately 1,700 feet east of Dillon Road. The property is known as Guilford County Tax Parcel 0160150, 0160166 and 0160151 and addressed as 1000, 1001, 1002 Bales Chapel Road.

WHEREAS, the City Clerk is in receipt of said petition and has determined its sufficiency in accordance with G.S. 160A-31;

NOW, THEREFORE BE IT RESOLVED, THAT THE CITY COUNCIL establishes Monday, June 19, 2017, at 5:30 p.m., in the Council Chambers in the Municipal Building at 211 South Hamilton Street, High Point, North Carolina, as the date for the public hearing regarding the requested annexation.

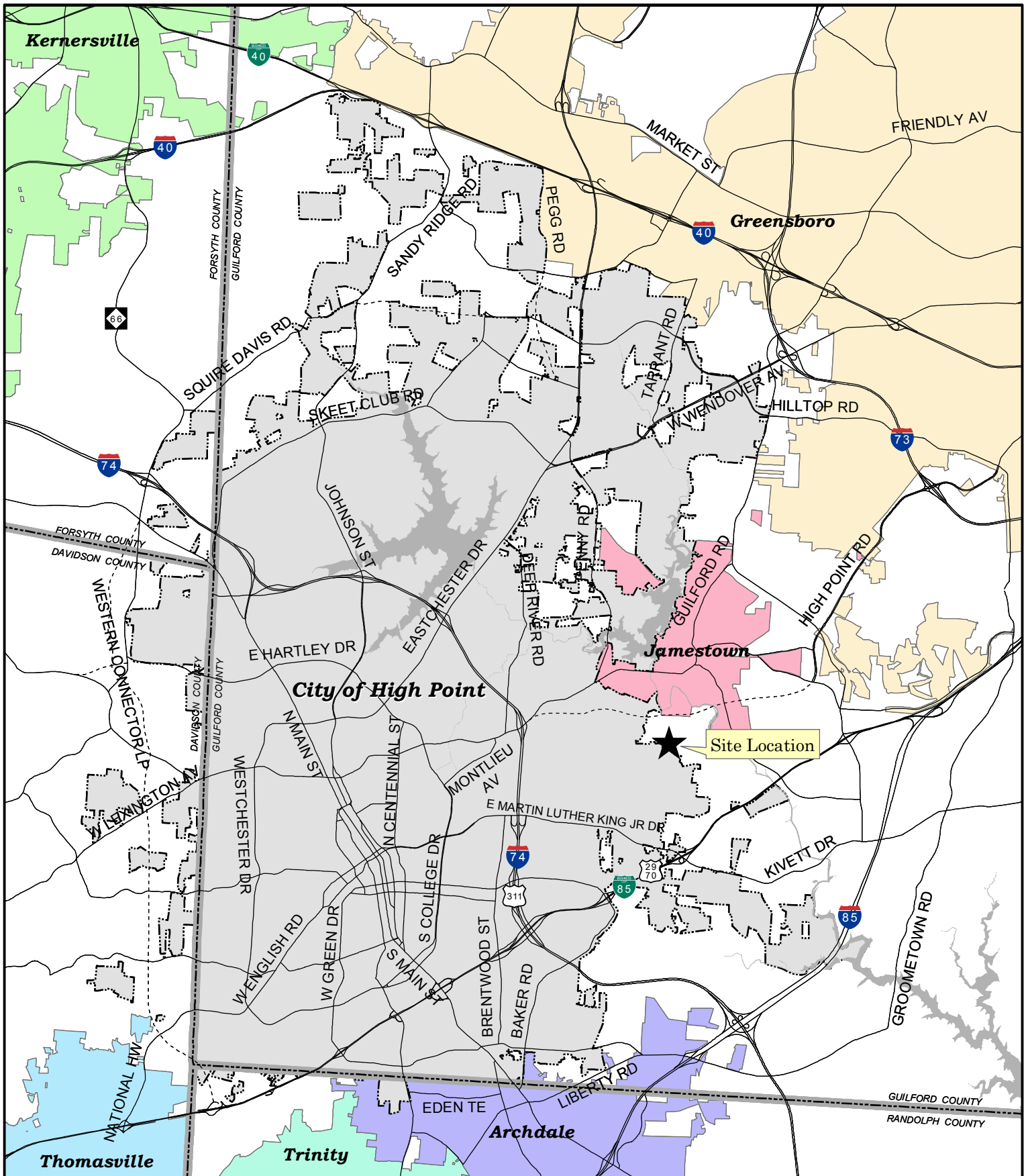
Any interested party will be permitted to be heard at the public hearing. The meeting facilities of the City of High Point are accessible to people with disabilities. If you need a special accommodation, call (336) 883-3298 or the TDD# (336) 883-8517.

Following the public hearing, the City Council shall have authority to adopt an ordinance annexing the territory described in the petition. The City Council shall have authority to make the annexing ordinance effective immediately or on any specified date within six (6) months from date of passage of ordinance.

Further information pertaining to this request is available for public inspection upon request at the Planning and Development Department in the Municipal Office Building, 211 South Hamilton Street, Room 316, High Point, North Carolina, (336) 883-3328 or FAX (336) 883-3056.

By order of the City Council,
This the 5th day of June, 2017.

Lisa B. Vierling, City Clerk



ANNEXATION REQUEST AN-17-02

Applicant: Bales Memorial Wesleyan Methodist Church
Area: 4.65 acres (approximate)

**Planning & Development
 Department**

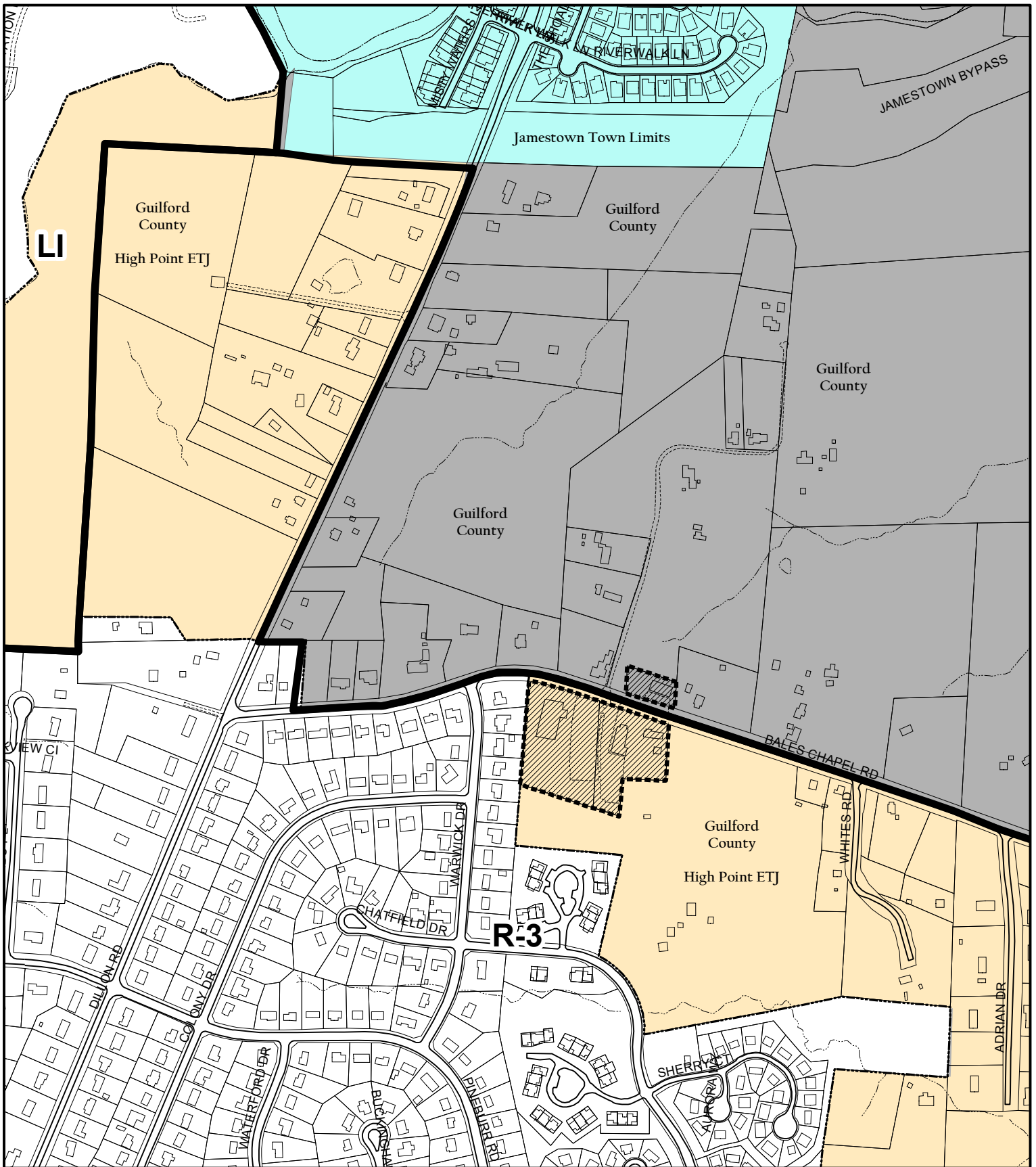
City of High Point

Date: April 6, 2017



Scale: 1"=8,500'

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 2016\pz\AnnexVicMap.mxd



ANNEXATION REQUEST AN-17-02

Applicant: Bales Memorial Wesleyson Methodist Church
Area: 4.65 acres (approximate)

Existing Zoning Boundary —————
Subject Property Boundary - - - - -

**Planning & Development
 Department**

City of High Point

Date: April 6, 2017



Scale: 1"=500'

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**CHANGES TO THE 2017-2018 PROPOSED BUDGET
INCORPORATED INTO THE ADOPTED BUDGET**

	<u>Expense</u>	<u>Revenue</u>
FY 2017-2018 Proposed Budget	\$ 377,513,076	\$ 377,513,076
 FY 2017-2018 Proposed Comm. Development Fund Budget	 2,119,037	 2,119,037
Section 108 Hartley Drive	694,000	-
Section 108 Debt Service (Addington/Kirkwood)	28,800	-
HOME Program Income	30,000	-
CDBG Program Income	18,155	-
Additional home sales	200,000	-
Intergovernmental Revenue	-	655,800
Miscellaneous Revenue	-	315,155
Sub-total	970,955	970,955
 FY 2017-2018 Revised General Fund Budget	 \$ 3,089,992	 \$ 3,089,992
 FY 2017-2018 Revised Budget	 \$ 378,484,031	 \$ 378,484,031

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

BE IT ORDAINED BY THE CITY OF HIGH POINT, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated for the operation and maintenance of the City's various governmental departments and divisions for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND for general governmental operations the sum of:

\$ 111,756,574

(2) That for said fiscal year there is hereby appropriated out of the SPECIAL GRANTS FUND for purposes outlined within the various grant provisions, the sum of:

\$ 4,475,456

(3) That for said fiscal year there is hereby appropriated out of the COMMUNITY DEVELOPMENT FUND for purposes outlined within the grant, the sum of:

\$ 3,089,992

(4) That for said fiscal year there is hereby appropriated out of the ECONOMIC DEVELOPMENT FUND, the sum of:

\$ 750,000

(5) That for said fiscal year there is hereby appropriated out of the GENERAL DEBT SERVICE FUND for the payment of debt service charges on general obligation debt, the sum of:

\$ 8,394,206

(6) That for said fiscal year there is hereby appropriated out of the GENERAL CAPITAL PROJECTS FUND for the purpose of construction and/or acquisition of certain long-lived assets, the sum of:

Capital Projects	\$ 2,105,000
Transfer to Other Funds	180,000
	\$ <u>2,285,000</u>

(7) That for said fiscal year there is hereby appropriated out of the CENTRAL SERVICES FUND the following:

Fleet Services	\$ 11,143,333
Radio Repair Shop	1,786,017
Computer Replacement	915,959
	\$ <u>13,845,309</u>

(8) That for said fiscal year there is hereby appropriated out of the WATER and SEWER FUND the following:

Operations	\$ 26,816,931
Debt Service	18,500,554
Transfer to Capital Projects Fund	5,639,550
TOTAL WATER and SEWER FUND	\$ <u>50,957,035</u>

(9) That for said fiscal year there is hereby appropriated out of the WATER and SEWER CAPITAL PROJECTS FUND the following:

Water Sewer Capital Projects	\$ <u>5,639,550</u>
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CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

(10) That for said fiscal year there is hereby appropriated out of the ELECTRIC FUND the following:

Operations	\$ 126,120,610
Capital Projects	6,546,500
TOTAL ELECTRIC FUND	<u>\$ 132,667,110</u>

(11) That for said fiscal year there is hereby appropriated out of the MASS TRANSIT FUND for the purpose of operating High Point's Transit System, the sum of:

\$ 4,191,822

(13) That for said fiscal year there is hereby appropriated out of the PARKING FACILITIES FUND for the purpose of operating City parking facilities, the sum of:

\$ 579,897

(14) That for said fiscal year there is hereby appropriated out of the SOLID WASTE FUND the following:

Operations	\$ 14,547,886
Capital Projects	1,171,000
TOTAL SOLID WASTE FUND	<u>\$ 15,718,886</u>

(15) That for said fiscal year there is hereby appropriated out of the STORM WATER FUND the following:

Operations	\$ 2,447,448
Debt Service	2,373,356
Capital Projects	375,000
TOTAL STORM WATER FUND	<u>\$ 5,195,804</u>

(16) That for said fiscal year there is hereby appropriated out of the MARKET AUTHORITY FUND, the sum of:

\$ 2,990,000

(17) That for said fiscal year there is hereby appropriated out of the INSURANCE RESERVE FUND, the sum of:

\$ 15,947,390

Section 2. It is estimated that the following revenues will be available during fiscal year beginning July 1, 2017 and ending June 30, 2018:

General Fund	
Ad Valorem Taxes	\$ 59,425,471
Sales & Use Taxes	27,845,000
Intergovernmental Revenues	9,847,116
Licenses & Permits	2,673,650
Charges for Services	4,678,087
Miscellaneous	3,787,250
Fund Balance Appropriated	3,500,000
Total Revenues and Other Financing Sources	<u>\$ 111,756,574</u>
Grants Fund	
Intergovernmental Revenues	<u>\$ 4,475,456</u>
Community Development Fund	
Intergovernmental Revenues	<u>\$ 3,089,992</u>

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

Economic Development Fund	
Transfer From General Fund	\$ 75,000
Transfer From Electric Fund	400,000
Fund Balance Appropriated	275,000
Total Revenues and Other Financing Sources	<u>\$ 750,000</u>
General Debt Service Fund	
Ad Valorem Taxes	\$ 3,061,287
Miscellaneous	589,369
Transfer from Other Funds	4,743,550
Total Revenues and Other Financing Sources	<u>\$ 8,394,206</u>
General Capital Projects Fund	
Transfer from Other Funds	2,285,000
Total Revenues and Other Financing Sources	<u>\$ 2,285,000</u>
Central Services Fund	
Charges for Services	9,116,475
Miscellaneous Revenues	3,784,567
Fund Balance Appropriated	944,267
Total Revenues and Other Financing Sources	<u>\$ 13,845,309</u>
Water and Sewer Fund	
Charges for Services	\$ 49,948,035
Non-operating Revenues	715,000
Retained Earnings Appropriated	294,000
Total Revenues and Other Financing Sources	<u>\$ 50,957,035</u>
Water and Sewer Capital Projects Fund	
Transfer from Water and Sewer Fund	<u>\$ 5,639,550</u>
Electric Fund	
Charges for Services	\$ 132,442,110
Non-operating Revenues	225,000
Total Revenues and Other Financing Sources	<u>\$ 132,667,110</u>
Mass Transit Fund	
Charges for Services	\$ 2,675,176
Intergovernmental Revenues	303,982
License and Permits	390,000
Miscellaneous Revenues	10,000
Transfer From Other Funds	812,664
Total Revenues and Other Financing Sources	<u>\$ 4,191,822</u>
Parking Facilities Fund	
Charges for Services	\$ 214,700
Transfer From Other Funds	50,000
Fund Balance Appropriated	315,197
Total Revenues and Other Financing Sources	<u>\$ 579,897</u>

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

Solid Waste Fund	
Operating Revenue	\$ 14,589,500
Miscellaneous	180,000
Transfer from Landfill Maintenance Reserve Fund	821,000
Retained Earnings Appropriated	128,386
Total Revenues and Other Financing Sources	<u>\$ 15,718,886</u>
Storm Water Fund	
Charges for Services	\$ 5,151,848
Miscellaneous	43,956
Total Revenues and Other Financing Sources	<u>\$ 5,195,804</u>
Market Authority Fund	
Room Occupancy Taxes	\$ 365,000
Licenses & Permits	1,625,000
Transfer from General Fund	240,000
Transfer from Water-Sewer Fund	50,000
Transfer from Electric Fund	710,000
Total Revenues and Other Financing Sources	<u>\$ 2,990,000</u>
Insurance Reserve Fund	
Transfer From Other Funds	15,947,390
Total Revenues and Other Financing Sources	<u>\$ 15,947,390</u>

Section 3. There is hereby levied the following rates of tax on each one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2017, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Rate per \$100 Valuation
General Fund \$.6475

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of **\$9,470,104,384** and an estimated rate of collections of **99.4%** during the current year.

Section 4. That the reserve for encumbrances at June 30, 2017, representing the unearned portion of contracts as of that date, shall be re-appropriated and distributed as it applied in order to properly account for the payment against which the fiscal year in which it is paid.

Section 5. That the unencumbered balances as of June 30, 2017 of those capital projects and operating encumbrances which were not completed in Fiscal Year 2016-2017 be reappropriated into the Fiscal Year 2017-2018 budget in order to allow completion.

Section 6. That the unencumbered balances in Grant funds which remain as of June 30, 2017 be re-appropriated into the Fiscal Year 2017-2018 budget for the completion of their original purposes.

Section 7. That the landfill closure funds previously expended and established as a liability in the Landfill Development and Maintenance Capital Reserve Fund and which remain as of June 30, 2017 be appropriated in the Fiscal Year 2017-2018 budget for their intended purposes.

Section 8. The number of persons to be employed and the salaries and wages to be paid shall be those which are included in the detailed operation budgets; unless provision is made by the City Manager or City Council for employing additional persons.

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

Section 9. The City Manager is hereby authorized to approve transfers of appropriations within any fund. Transfers between funds and authorization for making expenditures from excess revenue shall be made by the City Council.

Section 10. Utility payments will be applied in the following order: Deposits, credit/collection fees, oldest bill first, miscellaneous fees/charges, and utility services.

Section 11. Copies of this ordinance shall be furnished to the City Clerk and the Director of Financial Services to be kept on file by him for his direction in the collection and disbursement of City funds.

Section 12. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted this 5th day of June, 2017.

Attest: Lisa B. Vierling, MMC
City Clerk

NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE CITY OF HIGH POINT
IN ACCORDANCE WITH G.S.105-321, G.S. 153A-156 AND G.S. 160A-215.2
FOR THE COLLECTION OF 2017 TAXES

TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF LEWISVILLE,
TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF KING,
TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2017 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2017 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District and West Bend Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

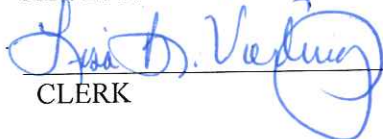
You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156 and gross receipts derived from short-term lease or rental of heavy equipment as set forth under G.S. 160A-215.2. You are hereby authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or contrary to applicable law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions at the discretion of the Tax Collector.

WITNESS my hand and official seal, this the 5th day of June, 2017.


MAYOR, CITY OF HIGH POINT

ATTEST:


CLERK



HONORS 2017

Working Together

1. Molly Pendry- Parks & Recreation
2. Edward Dennis – Parks & Recreation
3. Sharon Livengood- Right of Way
4. Calvin Vaughn – Parks & Recreation
5. Dan Griffiths – Police Department
6. Amanda Honeycutt – 911 Telecommunications
7. Meredith Davenport/Tyler Hilton/Kevin Weber -911 Telecommunications
8. Jonathan Crouse/Tyler Hilton/Theresa Varner/Angela Servey/
Kyle Thaggard/Christopher Downey/Portia Clowdis/Julia Smith – 911 Telecommunications
9. Darrell Barham/Brian Carroll/Adam Green/
Samuel Hughes/Jayson Valade/Jason Mills/Justin Skeen – Fire Department
10. Angela Wynes -HP Transit Department
11. Oveter McLean – HP Transit Department
12. Andy (Osborne – Customer Service
13. Rick Riley/Mike Livengood/Joseph Prazecky – Plants (Public Services)
14. Deborah Bragg – Customer Service
15. Jeron Hollis/Ryan Ferguson – Communications and Public Information

Extra Mile

16. Radu Grecu & David Russell – Parks & Recreation
17. Lee Castellano – Police Department
18. BK Garrett -Police Department
19. Karen Shearer – Police Department
20. Janelle Kuchler – Police Department
21. Riley Edwards – Police Department
22. Joseph Bussard/Devin Felton– Environmental Services
23. Jamie Coleman – Environmental Services
24. Benny Deel/Dick Benton/Scott Dingus – Engineering Services

Above & Beyond

25. John Griggs – Fire Department
26. Calvin Carter – Police Department

Fiscal Policy Guidelines

For:

City of High Point, North Carolina

Adopted: April 3, 2006

Revised: June 5, 2017

FISCAL POLICY GUIDELINES

City of High Point, North Carolina

Section Contents

Objectives

Capital Improvement Budget Policies

Debt Policies

Reserve Policies

Budget Development Policies

Cash Management and Investment Policies

FISCAL POLICY GUIDELINES - OBJECTIVES

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practice of the City of High Point, North Carolina. A fiscal policy that is adopted, adhered to, and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- * Contributes significantly to the City's ability to insulate itself from fiscal crisis,
- Enhances short term and long term financial credit ability by helping to achieve the highest credit and bond ratings possible,
- Promotes long-term financial stability by establishing clear and consistent guidelines,
- Directs attention to the total financial picture of the City rather than single issue areas,
- Promotes the view of linking long-run financial planning with day to day operations, and
- Provides the City Council, citizens and the City's professional management a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

To these ends, the following fiscal policy statements are presented.

FISCAL POLICY GUIDELINES - *Continued*

City of High Point, North Carolina

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The City will prioritize all capital improvements in accordance with an adopted capital improvement program.
2. The City will develop a five-year plan for capital improvements and review and update the plan annually. The City utilizes a weighted ranking system based on five critical factors to recommend projects to the capital improvement program. Additional projects can be added to the CIP without ranking, but funding for projects added in this manner are subjected to normal operating budget constraints.
3. The City will enact an annual capital budget based on the five-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.
4. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
5. The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
6. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
7. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection a maintenance and replacement schedule will be developed and followed.

FISCAL POLICY GUIDELINES - *Continued*

CAPITAL IMPROVEMENT BUDGET POLICIES (continued)

8. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
9. The City will attempt to determine the least costly and most flexible financing method for all new projects.

DEBT POLICIES

General

1. The City will confine long-term borrowing to capital improvement or projects that cannot be financed from current revenues except where approved justification is provided.
2. The City will utilize a balanced approach to capital funding utilizing debt financing, draws on capital reserves and/or fund balances in excess of policy targets, and current-year (pay-as-you-go) appropriations.
3. When the City finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.
4. Where feasible, the City will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
5. The City will retire tax anticipation debt, if any, annually and will retire bond anticipation debt within six months after completion of the project.

Tax Supported Debt

6. Net debt as a percentage of total assessed value of taxable property should not exceed 2.5%. Net debt is defined as any and all debt that is tax-supported.

DEBT POLICIES (continued)

Tax Supported Debt

7. The ratio of debt service expenditures as a percent of total governmental fund expenditures should not exceed 15% with an aggregate ten-year principal payout ratio target of 60% or better.
8. The City recognizes the importance of underlying and overlapping debt in analyzing financial condition. The City will regularly analyze total indebtedness including underlying and overlapping debt.
9. The City will target a minimum amount of equity funding of 10% of the capital improvement plan on a five-year rolling average.

RESERVE POLICIES

1. The City will establish an emergency reserve to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. This contingency reserve will be budgeted at not less than 0.5% of the operating funds.
2. Unreserved, Undesignated Fund Balances will mean funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council designations have been calculated. The City will define these remaining amounts as “available fund balances.”
3. Available fund balances at the close of each fiscal year should be at least 10% of the Total Annual Operating Budget of the City.
4. The City Council may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of High Point. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.

FISCAL POLICY GUIDELINES - *Continued*

City of High Point, North Carolina

RESERVE POLICIES

5. The City will establish an emergency reserve to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs. This contingency reserve will be budgeted at not less than 0.5% of the operating funds.
6. Unreserved, Undesignated Fund Balances will mean funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council designations have been calculated. The City will define these remaining amounts as “available fund balances.”
7. Available fund balances at the close of each fiscal year should be at least 10% of the Total Annual Operating Budget of the City.
8. The City Council may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of High Point. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.
9. The City has adopted a comprehensive strategy for the long-term stability and financial health of the Combined Water and Sewer Fund that provides for annual increases in fund reserves to an established goal of 50% of the Water and Sewer Fund operating budget.

FISCAL POLICY GUIDELINES - *Continued*

City of High Point, North Carolina

RESERVE POLICIES (continued)

10. *The City Council has adopted a strategy to stabilize retail electric utility rates for the benefit of users of the Electric Utility Operations Fund by creating a Rate Stabilization Reserve. The Rate Stabilization Reserve will be funded when there is a positive cumulative difference between wholesale purchased electric power cost and the City's current adopted retail electric rates. Upon completion of the audited Comprehensive Annual Financial Report the difference will be calculated and the annual amount and the accumulated reserve balance will be reported to the City Manager. The annual reserve amount will be calculated by multiplying the wholesale power cost by the annual rate differential. During the annual budget process, wholesale electric power costs will be determined, and if these cost exceed projected retail rates, the City Council may adopt a budget ordinance that will appropriate a portion of the reserve to offset retail rate increases. The City Council will not appropriate funds from the Rate Stabilization Reserve except as provided above.*

BUDGET DEVELOPMENT POLICIES

1. The City will develop the Annual Budget in conjunction with a stated program of performance objectives and measures with which to gauge progress toward meeting those objectives.
2. Water, sewer and electric rates will be established at the appropriate level to enable the related funds to be self-supporting. In addition, water and sewer rates will be established to maintain compliance with revenue bond covenants.
3. One-time or other special revenues will not be used to finance continuing City operations but instead will be used for funding special projects.
4. The City will develop the Annual Budget in conjunction with a stated program of performance objectives and measures with which to gauge progress toward meeting those objectives.

FISCAL POLICY GUIDELINES - *Continued*

City of High Point, North Carolina

BUDGET DEVELOPMENT POLICIES (continued)

5. Water, sewer and electric rates will be established at the appropriate level to enable the related funds to be self-supporting. In addition, water and sewer rates will be established to maintain compliance with revenue bond covenants.
6. One-time or other special revenues will not be used to finance continuing City operations but instead will be used for funding special projects.
7. The City will pursue an aggressive policy seeking the collection of delinquent utility, license, permit and other fees due to the City.

CASH MANAGEMENT AND INVESTMENT POLICIES

1. It is the intent of the City that public funds will be invested to the extent possible to reduce the need for property tax and utility revenues. Funds will be invested with the chief objectives of safety of principal, liquidity, and yield, in that order. All deposits and investments of City funds will be in accordance with N.C.G.S. 159.
2. The Financial Services Director will establish a Cash Management Program that will be conducted in such a manner as to insure that adequate funds will always be available to meet the City's financial obligations and to provide the maximum amount of funds available for investment at all times. The Program shall comprehensively address at a minimum; Accounts Receivable/Billings, Accounts Payable, Receipts, Disbursements, Deposits, Payroll, Special Appropriations and Debt Service Payments.
3. The City will use a Central Depository to maximize the availability and mobility of cash for all funds that can be legally and practically combined.

FISCAL POLICY GUIDELINES - *Continued*

City of High Point, North Carolina

CASH MANAGEMENT AND INVESTMENT POLICIES

4. All security transactions, including collateral for repurchase agreements, entered into by the city shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be listed in the City's name if issued only in book entry form or held by a third party custodian and evidenced by safekeeping receipts. Certificated investments will be held by the Financial Services Director in the name of the City.
5. Investments of the City will be diversified to eliminate the risk of loss as a result of over concentration of securities in a specific issuer, class of securities, or maturity sector.

CITY OF HIGH POINT

AGENDA ITEM



Title: Authorize Forsyth County Tax Administration and Collection for Fiscal Year 2017-2018

From: Jeffrey A Moore, Financial Services Director **Meeting Date:** June 5, 2017

Public Hearing: No **Advertising Date /** N/A

Advertised By:

Attachments: Resolution of City Council for the Collection of 2017 Taxes
Resolution of City Council for the Collection of 2016 and Prior Years' Taxes

PURPOSE:

The Financial Services Department recommends that City Council authorize the forms of resolution required by the Forsyth County Tax Department for the administration and collection of property taxes for City of High Point parcels located in Forsyth County during the 2017-2018 fiscal year.

BACKGROUND:

The City of High Point is the only municipality in North Carolina which enjoys having taxable property in four different counties – Guilford, Randolph, Davidson, and Forsyth. Each county tax administration office handles their tax administration function differently. The Forsyth County Tax Collector's Office requires an annual affirmation of their authority initially approved by City Council in 2012 to administer and collect High Point's taxes within Forsyth County.

BUDGET IMPACT:

The Annual Budget for FY2017-2018 includes the tax collection and administration costs for all four counties. The attached affirmation of authority to collect does not increase the basis of costs.

RECOMMENDATION / ACTIONS REQUESTED:

Council is requested to authorize the appropriate City Official to execute an agreement between Forsyth County and the City of High Point for the collection of the 2017 and for the collection of 2016 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County.

CITY OF HIGH POINT

AGENDA ITEM



Title: Biosolids Hauling and Disposal

From: Terry Houk – Public Services Director
Derrick Boone – Public Services Assistant Director

Meeting Date: June 5, 2017

Public Hearing: N/A

Advertising Date: September 2, 2016
Advertised By: Purchasing

Attachments: Bid Recommendation

PURPOSE:

The City of High Point disposes of bio-solids from the wastewater system via incineration. The current solids handling equipment was replaced and upgraded as part of a capital improvement project. The upgrade included the installation of two new centrifuges, two new cake pumps, and rehabilitation of the incinerator to comply with new EPA air emission requirements.

BACKGROUND:

During testing of the start-up of the incinerator, a key component of the air emission system failed causing significant damage to the system. A contract was bid and awarded to McGill Environmental for the hauling and disposal of biosolids from the Westside and Eastside Wastewater Treatment Plants for a period of 120 working days. This is an extension of the existing contract with McGill Environmental to dispose of the biosolids for the Westside and Eastside Wastewater Treatment Plants for an additional six (6) months.

BUDGET IMPACT:

Funds are available for this project.

RECOMMENDATION / ACTION REQUESTED:

Public Services is recommending that Council approve the contract extension to McGill Environmental. Public Services is estimating that the cost to dispose of biosolids for an additional six (6) months will be \$400,000.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services- Residuals Management**

COUNCIL AGENDA DATE: **Jun 5, 2017**

BID NO.: **14-091516**

CONTRACT NO.:

DATE OPENED: **Sep 22, 2016**

DESCRIPTION:

Bio-Solids hauling and disposal for Eastside and Westside Residuals.

PURPOSE:

Contract extension to remove bio-solids from the division during equipment failure shutdown.

COMMENTS:

Removal of solids on a estimated 90 wet tons per day for 120 working days with possible extension.

RECOMMEND AWARD TO: **McGill Environmental**

AMOUNT: **47.63**

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	40203	421161027405	533701	\$400,000
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Terry Houk**

Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public
Services, email=terry.houk@highpointnc.gov, c=US
Date: 2017.05.16 08:28:57 -0400

DATE: **May 16, 2017**

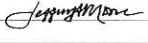
The Purchasing Division concurs with recommendation submitted by the **Public Services and recommends
award to the lowest responsible, responsive bidder **McGill Environmental** in the amount of \$ **47.63**.**

PURCHASING MANAGER: **Erik Conti**

Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2017.05.16 14:22:08 -0400

DATE: **May 16, 2017**

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR: 

Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, NC,
ou=Financial Services Division,
email=jfmoore@highpointnc.gov, c=US
Date: 2017.05.18 10:18:39 -0400

DATE: **May 18, 2017**

CITY MANAGER: **Greg Demko**

Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2017.05.18 16:23:40 -0400

DATE: **May 18, 2017**

**CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance**

BE IT ORDAINED BY THE CITY OF HIGH POINT, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated for the operation and maintenance of the City's various governmental departments and divisions for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

- (1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND for general governmental operations the sum of:

\$ 111,756,574

- (2) That for said fiscal year there is hereby appropriated out of the SPECIAL GRANTS FUND for purposes outlined within the various grant provisions, the sum of:

\$ 4,475,456

- (3) That for said fiscal year there is hereby appropriated out of the COMMUNITY DEVELOPMENT FUND for purposes outlined within the grant, the sum of:

\$ 3,089,992

- (4) That for said fiscal year there is hereby appropriated out of the ECONOMIC DEVELOPMENT FUND, the sum of:

\$ 750,000

- (5) That for said fiscal year there is hereby appropriated out of the GENERAL DEBT SERVICE FUND for the payment of debt service charges on general obligation debt, the sum of:

\$ 8,394,206

- (6) That for said fiscal year there is hereby appropriated out of the GENERAL CAPITAL PROJECTS FUND for the purpose of construction and/or acquisition of certain long-lived assets, the sum of:

Capital Projects	\$ 2,105,000
Transfer to Other Funds	180,000
	\$ <u>2,285,000</u>

- (7) That for said fiscal year there is hereby appropriated out of the CENTRAL SERVICES FUND the following:

Fleet Services	\$ 11,143,333
Radio Repair Shop	1,786,017
Computer Replacement	915,959
	\$ <u>13,845,309</u>

- (8) That for said fiscal year there is hereby appropriated out of the WATER and SEWER FUND the following:

Operations	\$ 26,816,931
Debt Service	18,500,554
Transfer to Capital Projects Fund	5,639,550
TOTAL WATER and SEWER FUND	\$ <u>50,957,035</u>

- (9) That for said fiscal year there is hereby appropriated out of the WATER and SEWER CAPITAL PROJECTS FUND the following:

Water Sewer Capital Projects	\$ <u>5,639,550</u>
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CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

(10) That for said fiscal year there is hereby appropriated out of the ELECTRIC FUND the following:

Operations	\$ 126,120,610
Capital Projects	6,546,500
TOTAL ELECTRIC FUND	<u>\$ 132,667,110</u>

(11) That for said fiscal year there is hereby appropriated out of the MASS TRANSIT FUND for the purpose of operating High Point's Transit System, the sum of:

\$ 4,191,822

(13) That for said fiscal year there is hereby appropriated out of the PARKING FACILITIES FUND for the purpose of operating City parking facilities, the sum of:

\$ 579,897

(14) That for said fiscal year there is hereby appropriated out of the SOLID WASTE FUND the following:

Operations	\$ 14,547,886
Capital Projects	1,171,000
TOTAL SOLID WASTE FUND	<u>\$ 15,718,886</u>

(15) That for said fiscal year there is hereby appropriated out of the STORM WATER FUND the following:

Operations	\$ 2,447,448
Debt Service	2,373,356
Capital Projects	375,000
TOTAL STORM WATER FUND	<u>\$ 5,195,804</u>

(16) That for said fiscal year there is hereby appropriated out of the MARKET AUTHORITY FUND, the sum of:

\$ 2,990,000

(17) That for said fiscal year there is hereby appropriated out of the INSURANCE RESERVE FUND, the sum of:

\$ 15,947,390

Section 2. It is estimated that the following revenues will be available during fiscal year beginning July 1, 2017 and ending June 30, 2018:

General Fund	
Ad Valorem Taxes	\$ 59,425,471
Sales & Use Taxes	27,845,000
Intergovernmental Revenues	9,847,116
Licenses & Permits	2,673,650
Charges for Services	4,678,087
Miscellaneous	3,787,250
Fund Balance Appropriated	3,500,000
Total Revenues and Other Financing Sources	<u>\$ 111,756,574</u>
Grants Fund	
Intergovernmental Revenues	<u>\$ 4,475,456</u>
Community Development Fund	
Intergovernmental Revenues	<u>\$ 3,089,992</u>

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

Economic Development Fund	
Transfer From General Fund	\$ 75,000
Transfer From Electric Fund	400,000
Fund Balance Appropriated	275,000
Total Revenues and Other Financing Sources	<u>\$ 750,000</u>
General Debt Service Fund	
Ad Valorem Taxes	\$ 3,061,287
Miscellaneous	589,369
Transfer from Other Funds	4,743,550
Total Revenues and Other Financing Sources	<u>\$ 8,394,206</u>
General Capital Projects Fund	
Transfer from Other Funds	2,285,000
Total Revenues and Other Financing Sources	<u>\$ 2,285,000</u>
Central Services Fund	
Charges for Services	9,116,475
Miscellaneous Revenues	3,784,567
Fund Balance Appropriated	944,267
Total Revenues and Other Financing Sources	<u>\$ 13,845,309</u>
Water and Sewer Fund	
Charges for Services	\$ 49,948,035
Non-operating Revenues	715,000
Retained Earnings Appropriated	294,000
Total Revenues and Other Financing Sources	<u>\$ 50,957,035</u>
Water and Sewer Capital Projects Fund	
Transfer from Water and Sewer Fund	<u>\$ 5,639,550</u>
Electric Fund	
Charges for Services	\$ 132,442,110
Non-operating Revenues	225,000
Total Revenues and Other Financing Sources	<u>\$ 132,667,110</u>
Mass Transit Fund	
Charges for Services	\$ 2,675,176
Intergovernmental Revenues	303,982
License and Permits	390,000
Miscellaneous Revenues	10,000
Transfer From Other Funds	812,664
Total Revenues and Other Financing Sources	<u>\$ 4,191,822</u>
Parking Facilities Fund	
Charges for Services	\$ 214,700
Transfer From Other Funds	50,000
Fund Balance Appropriated	315,197
Total Revenues and Other Financing Sources	<u>\$ 579,897</u>

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

Solid Waste Fund	
Operating Revenue	\$ 14,589,500
Miscellaneous	180,000
Transfer from Landfill Maintenance Reserve Fund	821,000
Retained Earnings Appropriated	128,386
Total Revenues and Other Financing Sources	<u>\$ 15,718,886</u>
Storm Water Fund	
Charges for Services	\$ 5,151,848
Miscellaneous	43,956
Total Revenues and Other Financing Sources	<u>\$ 5,195,804</u>
Market Authority Fund	
Room Occupancy Taxes	\$ 365,000
Licenses & Permits	1,625,000
Transfer from General Fund	240,000
Transfer from Water-Sewer Fund	50,000
Transfer from Electric Fund	710,000
Total Revenues and Other Financing Sources	<u>\$ 2,990,000</u>
Insurance Reserve Fund	
Transfer From Other Funds	15,947,390
Total Revenues and Other Financing Sources	<u>\$ 15,947,390</u>

Section 3. There is hereby levied the following rates of tax on each one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2017, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Rate per \$100 Valuation
General Fund \$.6475

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of **\$9,470,104,384** and an estimated rate of collections of **99.4%** during the current year.

Section 4. That the reserve for encumbrances at June 30, 2017, representing the unearned portion of contracts as of that date, shall be re-appropriated and distributed as it applied in order to properly account for the payment against which the fiscal year in which it is paid.

Section 5. That the unencumbered balances as of June 30, 2017 of those capital projects and operating encumbrances which were not completed in Fiscal Year 2016-2017 be reappropriated into the Fiscal Year 2017-2018 budget in order to allow completion.

Section 6. That the unencumbered balances in Grant funds which remain as of June 30, 2017 be re-appropriated into the Fiscal Year 2017-2018 budget for the completion of their original purposes.

Section 7. That the landfill closure funds previously expended and established as a liability in the Landfill Development and Maintenance Capital Reserve Fund and which remain as of June 30, 2017 be appropriated in the Fiscal Year 2017-2018 budget for their intended purposes.

Section 8. The number of persons to be employed and the salaries and wages to be paid shall be those which are included in the detailed operation budgets; unless provision is made by the City Manager or City Council for employing additional persons.

CITY OF HIGH POINT, NORTH CAROLINA
Fiscal Year 2017-2018 Budget Ordinance

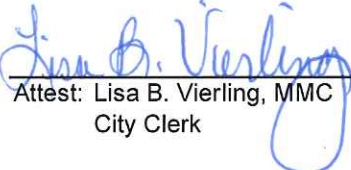
Section 9. The City Manager is hereby authorized to approve transfers of appropriations within any fund. Transfers between funds and authorization for making expenditures from excess revenue shall be made by the City Council.

Section 10. Utility payments will be applied in the following order: Deposits, credit/collection fees, oldest bill first, miscellaneous fees/charges, and utility services.

Section 11. Copies of this ordinance shall be furnished to the City Clerk and the Director of Financial Services to be kept on file by him for his direction in the collection and disbursement of City funds.

Section 12. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Adopted this 5th day of June, 2017.


Attest: Lisa B. Vierling, MMC
City Clerk





Stormwater Improvement

The Stormwater Management Improvement Program is provided by the City of High Point to assist property owners with storm drainage problems. Implementation of this program does not constitute acceptance of responsibility by the City for the existence of particular storm drainage problems; or acceptance of dedication, ownership, or future maintenance responsibility concerning any stream or ditch or any other area of private property.



Work Provided

The City will perform the following work concerning streams and ditches on private property for the purpose of improving natural stormwater drainage:

- Clean out debris and obstructions to improve water flow
- Perform bank and slope stabilization
- Install pipe to contain flow

Who Qualifies for the Program

- The Stormwater Management Improvement Program is available to all property owners in the City of High Point.
- The site must receive stormwater from public streets or publicly owned land contributing to the flow of the pipe/channel.
- Any drainage channel or stream designated as stream buffer or is required under provisions of the City of High Point Development Ordinance (Chapter 7- Environmental Regulations) will be not eligible for the piping option of the Stormwater Management Improvement Program.
- This program does not apply to new construction projects or for the maintenance of privately owned water quality devices.

Program Criteria

- For piping requests, the maximum size of any pipe installed shall be 42" RCP. Any site that requires a pipe size greater than 42" RCP will only be eligible if it meets the more stringent criteria of the City's Capital Improvement Program.

the City requesting the work and giving permission to enter their property for that purpose. The City shall determine on what portion of the stream or ditch the work shall be performed to effectuate the efficient and safe flow of water.

- The design and installation will meet the design and construction standards of the City of High Point.
- The City will provide all engineering and plans for the work, including scope of the work, means of performing it, schedule, and size and type of any materials necessary to perform the work.
- The property owner(s) will pay for all materials necessary to perform the work.
- All such owners of property shall be responsible for removing any obstructions, objects, or vegetation that the City deems necessary or convenient to perform the work.
- All such owners shall agree to hold harmless the City and its agents or employees from any and all liability of any nature for personal injury, property damage, or any other form of damage arising out of the work.
- The Stormwater Services Division will assess all participation requests and prioritize them based on established rating criteria. Projects are prioritized based upon the potential for being a safety hazard or damage to property.

For more information or assistance please contact the Stormwater Services Division at 336-883-3455.

Contact Us

Stormwater Services

Physical Address

816 E Green Drive
High Point, NC 27261

Mailing Address

P.O. Box 230
High Point, NC 27261

Phone: 336-883-3111

Tyler Berrier

Interim Public Services Manager

Dr. Boli's Celebrated Magazine.

EDITED BY H. ALBERTUS BOLI, LL.D.

THE LITTLE DUTCH BOY WHO SAVED HOLLAND.

From *Dr. Boli's Fables for Children Who Are Too Old to Believe in Fables.*

ONCE THERE WAS a little Dutch boy who discovered a leak in the dike.

What should he do? From a single leak, a terrible breach might grow. The whole country could be flooded, and everyone he knew would drown.

So he did the only thing he could think of. He stuck his finger in the dike, and the leak stopped.

Of course, now he was stuck. He couldn't move, because as soon as he did, the leak would start again.

So he stood there for quite some time. He was rather tired, and his finger felt a bit numb from the effort of holding back the North Sea, but he knew he was doing his duty.

At last the Burgomaster happened to pass by.

"Young man," he said with a certain amount of sternness, "why are you poking your finger in the dike?"

"I am stopping a leak," the boy explained. "I saw the dike leaking, so I stuck my finger in the hole."

"Heroic boy!" the Burgomaster exclaimed. "You shall be rewarded! Meanwhile, keep your finger there while I call the Burghers together."

So the Burgomaster called a meeting of the Burghers, and they agreed that the boy had heroically saved Holland.

"And now," the Burgomaster asked, "what shall we do about the leak?"

"It seems to me," one of the Burghers replied, "that private enterprise has already found an admirable solution to the problem. The boy has stuck his finger in the dike, and the leak has stopped. You might describe it as voluntary self-regulation. There is no need for expensive government action."

So the Burghers voted to award the boy a Certificate of Good Citizenship, which the Burgomaster was delighted to be able to present to him the next day.

"Thank you," the boy said politely, "but I still have my finger in this dike."

“And we appreciate that,” the Burgomaster replied. “I may confidently speak for the whole Council of Burghers in saying that your heroic action is universally admired.”

So the boy stood there with his finger in the dike for a few more days.

It was not long, however, before another leak sprang in the dike, a little bit farther down the way.

“What shall we do?” the Burgomaster asked the Burghers. “There is another leak.”

“As private enterprise has so admirably solved the previous problem,” one of the Burghers responded, “the solution to this new leak is obvious. We need only persuade another heroic boy to stick his finger in it.”

So they went into the local school and found another boy who, after much persuasion, was willing to stick his finger in the dike.

It was, however, only a few days later that two more leaks appeared. This time it was much harder to persuade boys to stick their fingers in the holes; and when, a week later, half a dozen more leaks appeared, no volunteers were to be found.

“What shall we do?” the Burgomaster asked the Council. “Private enterprise seems no longer to be adequate. We may have to repair the dike itself this time.”

“Nonsense,” said one of the Burghers. “The solution that worked before will work again. We must simply force private enterprise into action.”

So the Council visited the school and dragged a number of young boys by the ears to the dike, where they were forced to plug the leaks with their fingers.

But the dike, which was old and poorly maintained, continued to spring new leaks here and there, so that it was all the Burghers could do to find more boys to plug up the leaks with their fingers. At last the Burghers compelled every little boy in the Low Countries to stick his finger in a hole. All economic activity came to a halt, as it is well known that young boys are the leading consumers of skates and cheese, on which the economy of Holland depended at that time.

“What shall we do?” the Burgomaster asked the Council. “We have run out of heroic little boys. At this rate, we may have to plug the leaks with our own fingers.”

“That would be moderately inconvenient,” one of the Burghers remarked.

So the Council voted to remove the North Sea by digging a new seabed somewhere in Germany; and they voted themselves a number of solid gold spades, befitting their dignity, for the purpose. And if you go to suburban Wilhelmshaven right now, and look into the field to your right as you drive westward on the Friedenstrasse, you will see a number of Dutch burghers very busy with their spades, trying to dig a new bed for the North Sea. It is lucky for them that the people of Wilhelmshaven have mistaken the burghers for a party of archaeologists looking for ancient Saxon remains, which has allowed them to continue the work uninterrupted.

GILBERT L. GATES
CHARLES E. LYNCH, JR.
ANDREW S. LASINE
STEVEN H. BOULDIN
GRANT W. ALMOND

KEZIAH GATES LLP
ATTORNEYS AT LAW
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HIGH POINT, NORTH CAROLINA 27261-2608

400 HIGH POINT BANK BUILDING
300 NORTH MAIN STREET

S. PERRY KEZIAH (1930-2010)
ALAN N. POST (1958-2008)

(336) 889-6900
FACSIMILE: (336) 889-7055
E-MAIL: info@keziahgates.com

DIRECT: cel@keziahgates.com

November 4, 2016

Mr. Derrick Boone
City of High Point
Storm Water Services
East Green Street Service Center
High Point, North Carolina 27260

Re: Former NAPA Site - 2511 North Main Street
High Point, North Carolina

Dear Derrick:

Thank you for your time in connection with the above-referenced property, and the collapse of, and potential plans for, the 48 inch diameter reinforced concrete pipe which runs beneath the building and provides drainage to a tributary of Rich Fork Creek near the western property line.

After the meeting which I attended with you and other members of the City staff in October of 2015, we engaged Barry Nelson of Northwest Geoscience to explore the situation and advise the owners on choices and alternatives for the repair of the collapsed pipe. Although we were told in our October meeting that no City storm water drained through the 48 inch pipe, Mr. Nelson later obtained information from the City which indicates that there are numerous properties on the east side of North Main Street (Hobby Lobby, Lowes, and other properties to the rear of these sites) whose storm water runoff collects in the City's storm water network, and all of which flows beneath Main Street in a 32 inch pipe and into the 48 inch pipe located on my clients' property. The point at which this drainage joins the 48 inch pipe is approximately 30 feet below ground level.

Mr. Nelson suggested several changes to permit the path of the storm water from the east side of Main Street to continue, but which would then be rerouted to go around the current buildings located on my clients' property rather than underneath the former NAPA building. You have advised us that the City would not participate financially in any such project and that the total cost of this project must be borne by my clients.

Mr. Derrick Boone
November 4, 2016
Page 2.

We have obtained some estimates for several alternatives to repair or relocate the 48 inch pipe, each of which exceeds \$100,000.

My clients have decided that they will reroute the storm water for their properties so that the drainage will pass around and not under any of their existing buildings. They also plan to fill and compact the existing property on which the NAPA building is located with other materials and eliminate the 48 inch pipe altogether. This plan will include closing access at the point that the existing 32 inch drainage pipe crosses under Main Street and joins the 48 inch pipe in front of the NAPA building. We advise you of this so that you might begin plans to change the flow of water which currently empties into the pipe. My clients anticipate beginning construction in approximately six (6) months (May 1, 2017) and wanted to give you adequate time to make alternative plans that may be required for the rerouting of the storm water.

Again, thanks for all of your time in this matter. Please let me know if you have questions or comments.

Very truly yours,

KEZIAH GATES LLP



Charles E. Lynch, Jr.

CELjr/pwp

cc: Siceloff Oil Company/Triple Land Company

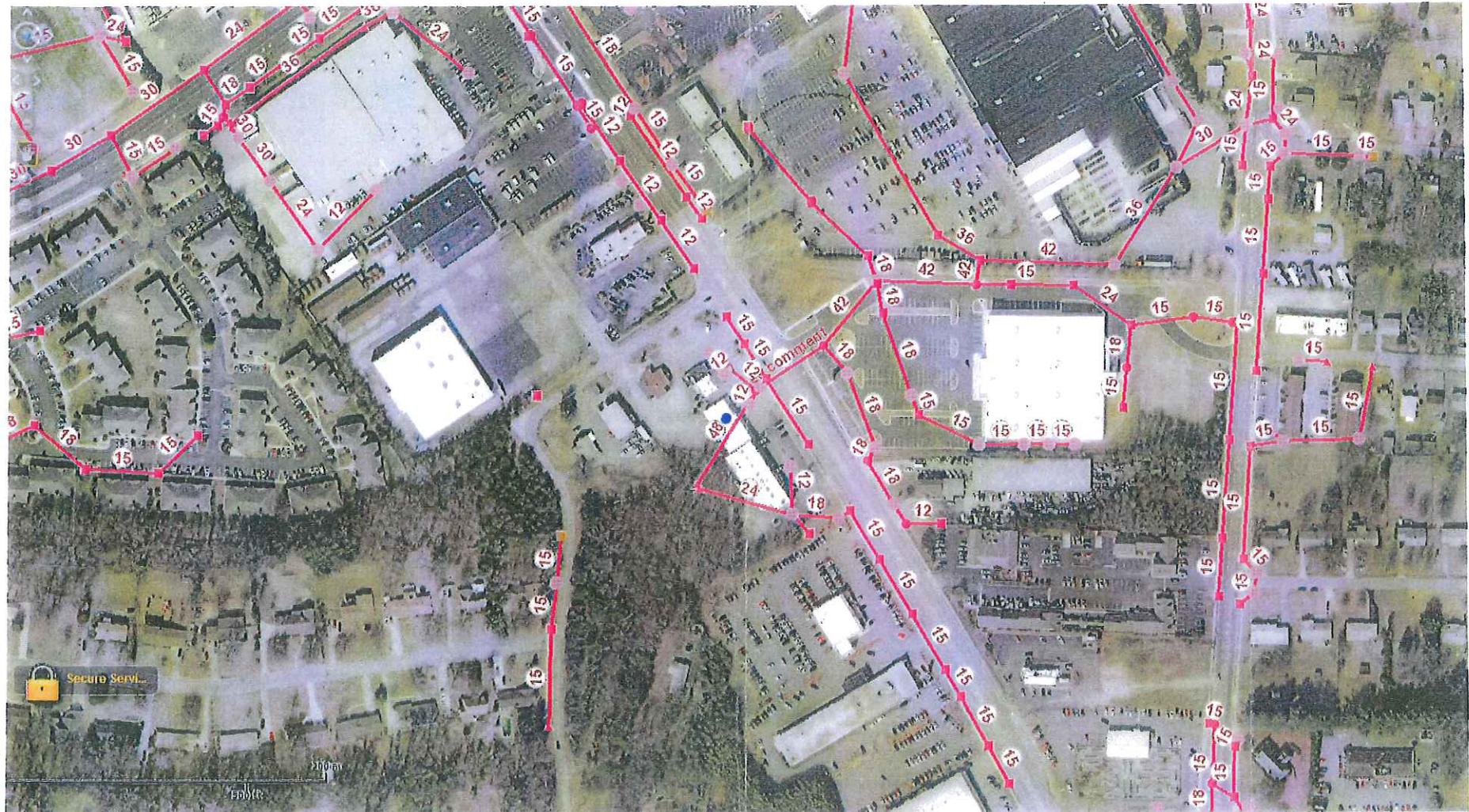


image001.png

Source: City of High Point

• 2511 N. Main St.

	Northwest GeoScience P.C. Applied Earth Scientists P.O. Box 6418 High Point, NC 27262	
	Location: High Point, NC	Approved by: ABN
	Project #: 15 - 140	Drawn by: TPB
	Siceloff Oil	
	Map of City of High Point Storm Water System Components	
	Date: 12/30/15	
	Exhibit 5	

CITY OF HIGH POINT

AGENDA ITEM



Title: Electrical and HVAC Improvements – Ward Plant Amendment 2

From: Terry Houk – Public Services Director
Derrick Boone – Public Services Asst. Director

Meeting Date: June 5, 2017

Public Hearing: N/A

Advertising Date: N/A
Advertised By: On-Call

Attachments: Attachment A – Scope of Services
Formal Bid Recommendation

PURPOSE:

The City has budgeted for Electrical and HVAC improvements for the Ward Water Treatment Plant and has selected Black and Veatch to perform design, permitting and bidding services for this project. This amendment is for additional service requested for replacement of obsolete programmable logic controllers (PLC) and Supervisory Control and Data Acquisition (SCADA) improvements.

BACKGROUND:

The Ward Water Treatment Plant is converting the Electrical system from 12.47 kv (not standard) to 4.16 kv (standard). This conversion is required, as parts for the 12.47 kv are not readily available, or not easy to obtain. The HVAC system (installed in 1985) is being replaced and upgraded to ensure the system is fully functional and that the laboratory maintains the desired temperature setting through out the year for testing purposes.

BUDGET IMPACT:

Funds for this project are available in the 2016-2017 Budget.

RECOMMENDATION / ACTION REQUESTED:

Public Services Requests Council approve the scope of services to Black and Veatch for Electrical Improvements to the Ward Water Treatment Plant in the amount of \$225,000.00.



BLACK & VEATCH
Building a world of difference.

BLACK & VEATCH INTERNATIONAL COMPANY

10715 DAVID TAYLOR DRIVE, SUITE 240
CHARLOTTE, NC 28262 USA
+1 704-548-8461 | www.bv.com

April 25, 2017

City of High Point
Ward Water Treatment Plant Upgrade

Project No. 190221
B&V File No. 11.1210

City of High Point
211 South Hamilton Street
High Point, NC 27261

Attention: Mr. Terry Houk, Public Services Director
Subject: Ward Water Plant Electrical and HVAC
Contract Amendment No. 2

This letter amendment covers additional services requested for the Ward Water Treatment Plant Upgrade project. The Professional Services Contract dated July 27, 2016 for the Ward Water Plant Electrical and HVAC Improvements allows changes by written amendment. This amendment covers the following additional services:

1. The Work includes replacement of obsolete programmable logic controllers (PLCs) and instrumentation and automation improvements as described in the attached Scope of Services. The additional fee associated with Amendment 2 is \$225,000. Please indicate acceptance of this proposal by signing below.

Very truly yours,
BLACK & VEATCH INTERNATIONAL COMPANY

Mike Osborne, PE
Project Manager

Accepted:

Public Services Director
City of High Point

Jeffrey Coggins, PE
Associate Vice President

Approved:

Deputy City Manager
City of High Point

AMENDMENT NO. 2
ATTACHMENT A
SCOPE OF SERVICES

Owner: City of High Point, NC

Project: Ward Water Treatment Plant Upgrades

A. PROJECT DESCRIPTION

The services to be performed by the ENGINEER under this AMENDMENT 2 consist of preliminary and detailed design for the Ward Water Treatment Plant (WTP) Supervisory Control and Data Acquisition (SCADA) Upgrades. Work included in the amendment is as specifically identified below.

Basic services to be provided by ENGINEER under this AMENDMENT are as follows:

- Phase 1 – Preliminary Design Services
- Phase 2 – Design Services
- Phase 3 – Bidding Services

Improvements included in the Construction Contract Documents prepared as part of the work of this AMENDMENT will be added to the Ward Water Treatment Plant Upgrade Project.

The Work includes replacement of obsolete programmable logic controllers (PLCs) and instrumentation and automation improvements.

The following items will be designed and specified, as applicable, for implementation under a standard design-bid-build construction package:

- New Rockwell ControlLogix PLCs to replace existing eight Rockwell PLC-5, five PLC-5 RIO, and ten SLC 5/05 PLCs, including the development of control descriptions for each process area in the plant.
- Updated control system architecture drawings
- As needed design of either 1) new PLC panels and retrofitted marshaling panels or 2) retrofits and upgrades to existing PLC panels.

Schedule. These scopes of services are anticipated to be performed as follows from execution of this Amendment No. 2:

- | | |
|--|--|
| • Phase 1 – Preliminary Design | 1 month |
| • Phase 2 – Design Services 50% Design | 3 months |
| • Phase 2 – Design Services 90%Design
Upgrades Project) | 3 months (parallel to Level 3
Upgrades Project) |

- Phase 3 – Bid Phase Services to coincide with Bid Phase Services for Upgrades Project.

Level 3 design, permitting assistance, and Bid Phase services of the original design scope of Upgrades Project (Phase 302 and 350 and permitting assistance) shall be postponed to coincide with above schedule.

A.1. PHASE 1 – PRELIMINARY DESIGN SERVICES

- A.1.1. SCADA Upgrades Initiation Meeting/Inspections. Conduct a Project Initiation Meeting with CITY to confirm goals and objectives; to review PROJECT schedule and budget commitments; to review facilities; and to obtain records, drawings and data. Evaluate existing building space at the plant to determine adequacy of reuse. Eight (8) days are budgeted for the Project Initiation Meeting and plant field inspections.
- A.1.2. SCADA System Upgrades I&C Design Memorandum. Prepare an I&C design memorandum and preliminary drawings necessary to establish agreement on the PROJECT's scope, design parameters, performance requirements and approach for selected improvements. Said design memorandum will progress the PROJECT design to an approximate 15- to 20-percent level of completeness.

The design memorandum will generally include the following:

- Design criteria,
- Equipment tagging conventions,
- Preliminary plans showing existing and new PLC panel location
- Preliminary control system block diagrams,
- PLC list,
- Preliminary PLC input / output (I/O) list
- Equipment control summary table,
- Regulatory and code requirements, and
- Detailed design through construction schedule.

Submit an electronic copy of the draft design memorandum to CITY for review.

Deliverable: Draft Design Memorandum (electronic copy)

- A.1.3. SCADA System Upgrades Design Memorandum Review. Meet with CITY and obtain CITY's written comments on the draft design memorandum and preliminary drawings. Resolve questions and revise documents, if necessary, and submit to CITY hard and electronic copies of the sealed and signed final design memorandum.

*Deliverables: Final Design Memorandum (up to five hard copies and electronic copy)
Review meeting agenda and minutes (electronic copies)*

- A.1.4. Prepare Opinion of Probable Construction Cost. Develop an opinion of probable construction cost based on the information presented in the design memorandum. Such opinions of cost will reflect the probable cost of the PROJECT based on an approximate 15- to 20-percent level of design completeness.

The cost opinion level of accuracy presented by ENGINEER with the design memorandum will be a Class 3 or Budget Authorization or Control cost opinion in accordance with accepted industry guidelines and as defined by AACE. The Class 3 estimate is commensurate with development of the design concept to a 10- to 40-percent level; the expected accuracy on the low end will be -10 to -20 percent and the expected accuracy on the high end will be from +10 to +30 percent.

Deliverables: Preliminary Cost Opinion (electronic copy)

A.2. PHASE 2 – DESIGN SERVICES

- A.2.1. Field Inspections. Conduct a PROJECT detailed design I&C coordination meeting with CITY to confirm PROJECT goals and objectives; to review PROJECT schedule and budget commitments; to review facilities; and to obtain updates on on-going projects, including drawings and data.

- A.2.2. Quality Assurance / Quality Control. The design documents will be reviewed by ENGINEER's technical advisors or senior technical staff for quality assurance/quality control (QA/QC) purposes prior to delivery to CITY. Results of said reviews will be maintained by ENGINEER in its record files until completion of the PROJECT. The results of the QA/QC review will be incorporated into subsequent deliverables.

Deliverables: None, documentation maintained with ENGINEER's record files

- A.2.3. Detailed Design. The scope of the detailed design phase of the Work is:

1. Plans and Specifications

- a) Produce technical specifications (CSI Divisions 1 through 16, as applicable). Specifications which include software purchased by the Contractor will require that all software licenses be assigned to the CITY.

- b) Produce PROJECT drawings.

*Deliverables: 50-percent plans and specs (electronic copies)
50-percent cost opinion update (electronic copy)
90-percent plans and specs (electronic copies)
90-percent cost opinion update (electronic copy)*

Anticipated elements in each of the review stages are as follows:

50-percent Plans and Specs

- Preliminary I/O Schedule
- Electrical site plans
- Preliminary Equipment Control Descriptions and revised Control System Block Diagram
- Preliminary PLC and control panel demolition, modifications and new panel details
- Updated and new equipment and instrumentation specifications
- Electrical power plans
- Electrical one line diagrams
- Updated Opinion of Probable Construction Cost

90-percent Plans and Specs

- Updated deliverables identified in the 50-percent documents with CITY and QC comments included
- General requirements, electrical and miscellaneous specifications
- Electrical one-line diagrams, duct bank sections, and panel board schedules
- Remaining drawings and specifications
- Updated Opinion of Probable Construction Cost

ENGINEER will provide an electronic copy of interim plans and specifications to CITY for review at least one week prior to review meetings. Interim drawing deliverables will be half size. Consolidated pdf files (one file for drawings and one file for specifications) will be posted to an FTP site for file transfer to CITY staff.

The 90% drawings will be combined with the Ward WTP Upgrade drawings as a single set of documents for permitting and bidding.

1. Design Development Review Meetings. ENGINEER and CITY staff will meet four times during document development to review the progress of the design. One meeting will be held at CITY's offices prior to and when design is approximately 50-percent complete. One meeting will be held at CITY's offices prior to and when design is approximately 90-percent complete.

Deliverables: Meeting agenda and minutes (eight separate occasions)

A.3. PHASE 3 – BIDDING

Perform bid phase services in conjunction with the upgrade project as a single construction contract.

B. CITY'S RESPONSIBILITIES

CITY will furnish the following items:

- B.1.1 Provide access to the Ward WTP for field investigations by ENGINEER.
- B.1.2 Provide available information pertinent to the assignment, including previous reports, specifications, operation and maintenance records and any other data relative thereto. Provide said information within fourteen (14) calendar days of receipt of a written request by ENGINEER.
- B.1.3 The CITY hereby commits to review periods for interim deliverables of no more than fourteen (14) calendar days from receipt of deliverables from ENGINEER. CITY shall provide consolidated written review comments to ENGINEER within that period. The schedule shall be extended one day for each additional day beyond the fourteen (14) calendar day review period.
- B.1.4 CITY's project manager will provide the services of at least one (1) CITY employee who has the right of entry to and knowledge of the existing facilities.
- B.1.5 CITY's project manager will coordinate the scheduling of meetings between the CITY's management, engineering and operations and maintenance groups and the ENGINEER.

C. SUPPLEMENTAL SERVICES

- 1. P&IDs for process areas unrelated to the upgraded PLCs are not included as part of the SCADA system upgrade.
- 2. Creation of new, or updating of existing loop drawings are not included as part of the design services.
- 3. Design does not include the addition of new instrumentation.
- 4. I/O list development is based on As-Built drawings provided by the City. Field verification of the I/O list for work not directly related to the replacement/upgrade of the PLCs described in this Scope of Services is not included.
- 5. Design does not include replacing or upgrading the SCADA system servers, I/O servers, historians, operator workstations, network switches or HMI software.
- 6. Design does not include replacement of existing or installation of new fiber optic SCADA network.
- 7. Design does not include any field wiring to existing or new PLC panels from existing instruments.
- 8. Instrumentation and SCADA work at any of CITY's Water Distribution System maintained facilities is excluded from this AMENDMENT.

9. Procurement assistance to CITY for CITY-procured SCADA hardware and software is excluded. The Construction Contract Documents prepared by ENGINEER will be structured to include necessary SCADA hardware and software required for the PROJECT that the Contractor must provide.
10. Any Work requested by CITY that is not included in one of the line items listed in any other phase will be classified as supplemental services.

AMENDMENT 2

ATTACHMENT B

Owner: City of High Point
Project: Ward Water Treatment Plant Upgrades

COMPENSATION

For services covered by this Contract, the Owner agrees to pay Engineer as follows:

- A. For items included in Amendment 2 Attachment A – Scope of Services, a lump sum amount of \$225,000.
- B. For Supplemental Services, Owner and Engineer will negotiate a written amendment to this Agreement for the additional services.
- C. Engineer will submit to Owner invoices for Services performed over a monthly period. Owner agrees to pay Engineer's invoice upon receipt. Invoices will be in Engineer's standard format.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Service - Ward Water Treatment Plant**

COUNCIL AGENDA DATE: **June 5, 2017**

BID NO.: **17-121212** CONTRACT NO.: DATE OPENED:

DESCRIPTION:

Electrical and HVAC improvements for Ward Water Treatment Plant. Amendment 2 is to address the control system and the HMI interface.

PURPOSE:

Ward Water Treatment plant is converting the Electric system from 12.47 kv to 4.16 kv. HVAC ssystem is being replaced and upgraded, existing system was installed in 1985.

COMMENTS:

RECOMMEND AWARD TO: **Black & Veatch** AMOUNT: **225,000.00**

JUSTIFICATION:

Black & Veatch is already conducting work at Ward Water Treatment Plant.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	527105	421141026620	40207	225000.00
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US
Date: 2017.05.16 08:44:26 -0400 DATE: **May 16, 2017**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Black & Veatch** in the amount of \$ **225,000.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=City of High Point, ou=Public Services, email=erik.conti@highpointnc.gov, c=US
Date: 2017.05.16 14:33:59 -0400 DATE: **May 16, 2017**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: **Jeffrey A. Moore** Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, o=City of High Point, ou=Financial Services Director, email=jfmoore@highpointnc.gov, c=US
Date: 2017.05.18 16:24:29 -0400 DATE: **May 18, 2017**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US
Date: 2017.05.18 16:24:29 -0400 DATE: **May 18, 2017**

NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE CITY OF HIGH POINT
IN ACCORDANCE WITH G.S. 105-373, G.S. 105-321, G.S. 105-330.3 and G.S. 153A-156
FOR THE COLLECTION OF 2016 AND PRIOR YEARS' TAXES

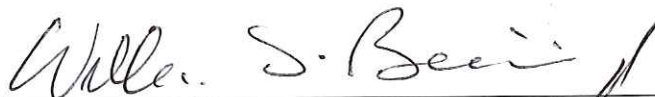
TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF
LEWISVILLE, TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF
KING, TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2008 through 2016 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2008 through 2016 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District and West Bend Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions in the discretion of the Tax Collector.

Taxes on classified Motor Vehicles for 2013 and prior years are deemed uncollectible; therefore, the Forsyth County Commissioners, pursuant to G.S. 105-373(h) do hereby relieve the tax collector of the charge of collecting taxes on classified motor vehicles listed pursuant to G.S. 105-330.3(a)(1) for 2013 and prior years.

WITNESS my hand and official seal, this the 5th day of June, 2017.



MAYOR, CITY OF HIGH POINT

ATTEST:


CLERK



**HIGH POINT CITY COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS – HIGH POINT MUNICIPAL BUILDING
May 15, 2017 – 5:30 P.M.**

ROLL CALL AND MOMENT OF SILENCE

Mayor Bencini called the meeting to order; a Moment of Silence followed.

Upon call of the roll, the following Council Members were present:

Present: *Mayor William S. Bencini, Jr., Mayor Pro Tem Jay Wagner (Ward 5); and Council Members Cynthia Y. Davis (At-Large), Latimer Alexander (At-Large), Jeffrey Golden (Ward 1), Christopher Williams (Ward 2), Alyce Hill (Ward 3), James C. Davis (Ward 5) and Jason Ewing (Ward 6).*

RECOGNITIONS AND PRESENTATIONS

170144 Proclamation - Public Works Week

Mayor Bencini will present a proclamation to Keith Pugh, Director of Engineering Services, proclaiming the week of May 21-27, 2017 as "Public Works Week."

Mayor Bencini read the proclamation into the record proclaiming the week of May 21 - 27, 2017 as "Public Works Week" and presented it to Keith Pugh, Director of Engineering Services.

Mr. Pugh shared some comments and shared some of the activities that would be taking place in High Point in commemoration of "Public Works Week." [applause]

170145 Recognition of Historic Preservation Commission Members

The Planning and Development Department will be presenting plaques in appreciation of service to the following members: William "Hollis" Anderson, Benjamin Briggs, Glenn Chavis and Peter Freeman.

Bob Robbins with Planning and Development recognized these individuals on behalf of the City and the Planning and Development Department. He then presented a plaque to each as a small token of appreciation of their efforts and service to the City in this capacity. Mr. Glenn Chavis was recognized for his 4-years of service to the Historic Preservation Commission. Peter Freeman was recognized for ten years of total service to the Historic Preservation Commission.

Although Hollis Anderson and Benjamin Briggs were not present to accept the plaque, they were recognized as well. Mr. Anderson was recognized for three years of service and Benjamin Briggs was recognized for 7 total years of service. [applause]

170162 Recognition - Roy Culler - Senior Center Bus

Mayor Bencini and members of City Council will recognize Mr. Roy B. Culler, Jr. for his contribution to purchase a new bus for the Roy B. Culler, Jr. Senior Center.

Mayor Bencini recognized Roy Culler, a former mayor and council member, who was present with his wife, Dot. They made a donation and funded half the cost of the new bus for the Senior Center. Mayor Bencini thanked Mr. Culler not only for his generosity, but for the decades of service and direction given to the city.

Mr. Culler thanked Council for allowing him to be part of this and noted the real recognition belongs to Calvin Vaughn, Senior Center Recreation Director, who has helped make the Senior Center such a great success. [applause]

REGULAR AGENDA ITEMS

FINANCE COMMITTEE - Council Member J. Davis, Chair
Committee Members: J. Davis, C. Davis, Hill and Alexander

170146 Public Hearing - EDC Incentives

Monday May 15, 2017 at 5:30 is the date and time established to receive public comments on a funding request for performance-based incentives for a company's expansion project at 1509 Bethel Drive and another south High Point location; and authorize the City Manager to execute all documents.

Sandy Dunbeck, Executive Vice President of the High Point Economic Development Corporation, reported that she and Loren Hill, President of the High Point Economic Development Corporation, were pleased to bring Council a proposed manufacturing project for Precision Design Machinery in South High Point. High Point is being considered along with other locations in Gastonia and Bessemer City, North Carolina. Precision Design Machinery currently has operations in High Point at 1509 Bethel Drive with ten employees. The location under consideration for its expansion is 1410 Danmar Avenue off of West Green Drive. Present at tonight's meeting are Chad Butler, President of Precision Design Machinery along with Joseph White, Vice President.

If the company picks High Point for this project, 40 full time jobs would be added over the next five years with an average wage of approximately \$31,200. They are asking the City Council to consider authorizing up to \$32,000 in performance-based financial incentives for the project, which would be subject to the company meeting benchmarks spelled out in the performance agreement and would be paid post performance after the employees have been hired. Ms. Dunbeck advised that the company understands that if the performance-based incentives are authorized by the City Council, it should participate in a job fair in Central High Point to help with the city's goal to employ as many High Pointers as possible. Also working on the job fair would be the Guilford County Workforce Development Board and the local NC Works Career Center on Idol Street.

Following tonight's public hearing, it is anticipated that the company will make its decision in the second quarter of 2017. At the conclusion of Ms. Dunbeck's presentation, she turned the floor over to Chad Butler, President of Precision Design Machinery.

Mr. Butler expressed his love for High Point and where they are currently located. The company specially designs machinery for the corrugated industry and they have done a lot of special design machinery for other companies as well. One of the most recent designs was a machine for digital printing. Mr. Butler felt there are several opportunities for machines and expansion in High Point. He then shared some pictures of some of the machines they have designed with Council. He mentioned their company actually owns the patent for another machine that has unlimited potential. they have the United States Patent , have filed in Europe and just got approved in Canada. The machine would allow drivers of cars to gas up with bluetooth technology without getting out of the car. Mr. Butler also distributed some flash drives containing a video of the patent of this machine and some brochures of other machinery they currently design in High Point. Following his presentation, Mr. Butler thanked Council for considering incentives to help Precision Design Machinery expand in High Point at an additional location.

At this time, Chairman J. Davis opened the public hearing and asked if there was anyone present who would like to speak in favor of or in opposition to this request.

Glenn Chavis, 137 Orville Drive, expressed concerns about using taxpayer money to support companies that do not do a good job of hiring and promoting women and minority-owned businesses. He admitted that he is not familiar with Precision Design Machinery, but did think the public should be entitled to know about the diversity of this company or any other company when it comes to tax dollars. He mentioned years ago, the Council approved a lot of tax breaks and incentives for Thomas Built Bus based on promises, stipulations, goals that they had to meet regarding women and minorities within their organization, but he has not read or heard whether or not they met their goals or if there were any penalties involved if they did not. He then posed the following questions:

- 1. Are there still diversity goals in terms that companies have to meet and comply with?*
- 2. How often are the companies reviewed to determine if they are in compliance?*
- 3. Are there any penalties involved in terms of payback if the company is found to be non-compliant?*

Mr. Chavis felt if companies are not hiring women and minorities, it causes the financial gap to continue growing with the unemployment rates, which leads to crime.

Chairman J. Davis asked if there was anyone else present who would like to comment regarding this request. There being none, he closed the public hearing and opened up the floor for discussion by Council.

Council Member J. Davis then MOVED APPROVAL of up to \$32,000 in performance-based incentives for Precision Design Machinery and to AUTHORIZE the city manager to execute the performance agreement with the company containing benchmarks for the company to achieve and schedule for payment of such financial incentives. Council Member Ewing made a SECOND.

For further discussion, Council Member C. Davis asked Mr. Butler if he could please address Mr. Chavis' questions. Mr. Butler advised that they currently have ten employees; one of them being himself, his business partner, his wife, and a minority who was hired within the last six months. He went on to say that the recently hired employee has great work ethic and is one of the best employees he has ever had to work for him.

Council Member C. Davis then posed the following questions to Mr. Butler.

1. *Will you own or lease the building at the new location?*

Mr. Butler replied that they would own the building.

2. *In regards to the hiring, will they be straight hires, or will you go through a temp agency and do temp to hire?*

Mr. Butler responded they would straight hire the employees.

There being no additional questions/comments, Mayor Bencini called for a vote on the motion to APPROVE up to \$32,000 in performance-based incentives for Precision Design Machinery and to AUTHORIZE the city manager to execute the performance agreement with the company containing benchmarks for the company to achieve and schedule for payment of such financial incentives.

The motion carried by a 9-0 UNANIMOUS VOTE as follows:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

170147 Public Hearing - 2017-2018 City of High Point Annual Budget

Monday, May 15, 2017 at 5:30 p.m. is the date and time established to receive public comments on the proposed 2017-2018 City of High Point Annual Budget.

Prior to the public hearing on the proposed FY 2017-2018 Budget, Eric Olmedo, Budget and Administrative Director, provided a brief presentation on the city manager's proposed FY 2017-2018 Budget prior to the public hearing. He advised that the city manager developed the proposed budget maintaining policy goals, maintaining current service levels, continuing to address the three strategic plans that the City Council adopted last year (i.e. Millennial Initiative, the 100% proactive enforcement of Code Enforcement Initiative, and the Downtown Catalyst Project Initiative). The proposed budget totals \$377.5 million, which represents a 0.6% increase over the current year's adopted budget.

The following positions are included in the proposed budget:

- ✓ 8 additional Police Officers
- ✓ 1 Crime Analyst
- ✓ Upgrades one police officer position to a police supervisor
- ✓ 2 additional facility maintenance technicians
- ✓ Upgrades 2 existing positions to address deferred maintenance issues at facilities

- ✓ 1 additional accountants position
- ✓ 5 Apprentice positions in Public Services

The proposed budget also includes a Pay-for-Performance program.

Other major investments are:

- ✓ Continued investment in the Core City Redevelopment Programs
- ✓ Continued support for Forward High Point, Inc.
- ✓ Increases the annual street resurfacing funds to \$2.45 million
- ✓ Continues the support of the Guilford County Economic Development Alliance
- ✓ Apparatus Replacement- Fire Department
- ✓ Fire Department Station Alerting System Upgrade
- ✓ Replaces \$4.15 million in Fleet on a Pay-As-You-Go funding basis

The proposed budget was prepared using a tax rate of 64.75 cents, which is not a change from the current year's budget. The Revenue Neutral tax rate as calculated by state law would have it at 62.21 cents. A penny on the tax rate generates approximately \$947,000.

Mr. Olemdo advised the only other major revenue change is a proposed 3% water/sewer rate increase that would be effective October 1, 2017, which continues the long range financial strategy that has been in place as developed by Davenport & Company for a number of years.

After tonight's public hearing and discussion, Mr. Olmedo advised that a budget work session is scheduled for Wednesday, May 17th (if needed) as well as a budget work session on Thursday, May 28th (if needed). Adoption of the proposed budget will be considered on the June 5, 2017 Agenda.

At the conclusion of Mr. Olmedo's remarks, Chairman J. Davis asked if there were any questions for staff. There being none, he opened the public hearing and asked if there was anyone present who would like to speak in favor of or in opposition to the proposed budget.

***Jody Bitzenhofer**, a High Point resident at 1307 Kentucky Street, addressed Council in support of the inclusion of the \$125,000 funding in the proposed budget for the Hedgecock Dog Park. Ms. Bitzenhofer currently sits on the FIDO Parks of High Point, which is a volunteer board and is the friends initiative for dogs off leash. She stressed that the dog park is more than just having a safe place for dogs to exercise and play off leash; it is more about the sense of building a stronger community and building relationships while promoting happy, healthy dogs. She thanked Council again for including the Hedgecock Dog Park in the proposed budget.*

*Also speaking in favor of the inclusion of the funding for the Hedgecock Dog Park in the proposed budget was **Mary McInerney**, who resides at 3118 Log Cabin Cove in High Point. She, too, thanked Council for including funding in the proposed budget for the Hedgecock Dog Park. She noted that FIDO Parks of High Point has already raised some money for the dog park and offered assurances that they would continue to be responsible for that money and would work with the city and the donors to ensure that the money is properly taken care*

of. She reiterated that it is not just about dogs running around chasing a ball, but rather about people coming together as a community to develop relationships as a community and an effort to help build the City of High Point.

Chairman J. Davis asked if there was anyone else present who would like to speak or offer comment regarding the proposed budget. There being none, the public hearing was closed.

Acknowledge public hearing was held.

170148 Contract - Stone Supplier

Council is requested to award a contract to Martin Marietta, Inc. to supply stone to city crews when performing maintenance functions that require different types of stone.

Terry Houk, Director of Public Services, reported that the city requires stone for various projects. The stone was bid out citywide due to the use by several departments. Two bids were received when it was bid out in April with Martin Marietta being the low bid. Staff is requesting award of the contract in the amount of \$100,000 to Martin Marietta.

Approved contract with Martin Marietta, Inc. to supply stone to city crews when performing maintenance functions requiring different types of stone.

A motion was made by Council Member Davis, seconded by Mayor Pro Tem Wagner, that the contract with Martin Marietta, Inc. be approved. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

170149 Contract - Asplundh Tree Expert Company -FY 2017-2018

Council is requested to continue the existing contract with Asplundh Tree Expert Company in the estimated amount of \$600,000 to provide line clearance tree services (tree trimming) for the FY 2017-2018.

Randy McCaslin, Deputy City Manager, explained that in July the City Council approved High Point's participation in ElectriCities joint purchasing bidding process. One of the services they bid out is for tree trimming. ElectriCities bid the service out and received two bids with Asplundh Tree Expert Company being the low bid meeting specifications.

Approved the extended contract with Asplundh Tree Expert Company in the estimated amount of \$600,000 to provide line clearance tree services (tree trimming) for the FY 2017-2018.

A motion was made by Council Member Davis, seconded by Council Member Alexander, that the contract with Asplundh Tree Expert Company for FY 2017-2018 be approved. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

170150 Contract - Courtesy Road Improvements

Council is requested to award a contract to ASJ Wilson Construction, LLC in the amount of \$454,269.39 for the construction of Courtesy Road improvements which include new sidewalk, new driveways, new/repared curb and gutter, street resurfacing, new crosswalks and pavement markings. This project is being done in partnership with Thomas Built Bus.

Keith Pugh, Director of Engineering Services, advised this is a contract for improvements to Courtesy Road in front of Thomas Built Bus for safety and aesthetic related improvements. This project will rebuild the driveways at Thomas Built Bus and will replace sidewalks that are either in a state of disrepair or do not currently exist. Thomas Built Bus had originally agreed to come up with \$400,000 for the construction of this project, but due to negotiations through the city manager's office, they have now agreed to pay for the entire project, which is estimated to be \$454,270.

Mr. Pugh explained this is the second time this project was bid out because a sufficient number of bids were not received the first time. As a result, the bids were readvertised and accepted with ASJ Wilson Construction out of Greensboro being the low bidder.

Approved contract with ASJ Wilson Construction Company, LLC in the amount of \$454,269.39 for the construction of Courtesy Road improvements which include new sidewalk, new driveways, new/repared curb and gutter, street resurfacing, new crosswalks and pavement markings.

A motion was made by Council Member J. Davis, seconded by Council Member C. Davis, that the contract with ASJ Wilson Construction Company be approved. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

170151 Budget Ordinance Amendment/MOU - Courtesy Road Improvements

Council is requested to adopt an ordinance amending the 2016-2017 Annual Budget to appropriate fund in the amount of \$454,270 received from Thomas Built Bus for the Courtesy Road Improvements and approve a Construction and Access Agreement (MOU) for the project improvements to the Thomas Built Bus property.

Randy McCaslin, Deputy City Manager, advised this is the budget amendment and the Memorandum of Understanding for the Courtesy Road Improvement project that is being done as a partnership between the City of High Point and Thomas Built Bus.

Adopted an ordinance amending the 2016-2017 Annual Budget appropriating funds in the amount of \$454,270 received from Thomas Built Bus for the Courtsey Road Improvements,

and approved a Construction and Access Agreement (MOU) for the improvements to the Thomas Built Bus property.

A motion was made by Council Member J. Davis, seconded by Council Member C. Davis, that the Budget Ordinance Amendment and the Memorandum of Understanding (Construction and Access Agreement) from Thomas Built Bus for the Courtesy Road improvements be approved/adopted. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

**Ordinance No. 7295/17-37
Introduced 5/15/2017; Adopted 5/15/2017
Ordinance Book, Volume XIX, Page 178**

170152 Ordinance - Budget Amendment - Little Red Schoolhouse

Council is requested to adopt an ordinance amending the 2016-2017 Annual Budget to appropriate funds in the amount of \$47,875.00 to recognize funds received from the High Point Historical Society for the Little Red School House Relocation/Renovation Project.

Eric Olmedo, Budget and Administrative Director, explained this ordinance appropriates the remaining \$47,875.00 received from the High Point Historical Society for the Little Red School House Relocatoin/Renovation project. Last year, the City Council agreed to move and renovate the Little Red School House and the city earmarked \$95,750.00 with an agreement by the Historical Society to fund the same matching amount. This will mark the final amount for the match.

Adopted an ordinance amending the 2016-2017 Annual Budget to appropriate funds in the amount of \$47,875.00 recognizing funds received from the High Point Historical Society for the Little Red School House Relocation/Renovation Project.

A motion was made by Council Member J. Davis, seconded by Council Member Alexander, that the Budget Ordinance Amendment for the Little Red Schoolhouse be adopted. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

**Ordinance No. 7296/17-38
Introduced 5/15/2017; Adopted 5/15/2017
Ordinance Book, Volume XIX, Page 179**

170153 Ordinance - Budget Amendment - Senior Center Bus

Council is requested to adopt an ordinance amending the 2016-2017 Annual Budget to appropriate donated funds in the amount of \$31,000 for the replacement of the Senior Center Bus.

Eric Olmedo, Budget and Administrative Director, noted as mentioned previously, the Culler family has generously donated \$31,000, which is half the cost to pay for the new bus for the Senior Center. The Budget Ordinance Amendment depicts a total of \$62,000 for the purchase of this bus.

Council Member J. Davis MOVED adoption of the ordinance amending the 2016-2017 Annual Budget appropriating donated funds in the amount of \$31,000 for the replacement of the Senior Center bus. Mayor Pro Tem Wagner made a second.

For further discussion, Council Member C. Davis stated that while she was really moved by the fact that Mr. Culler donated these funds, she was heartbroken in regards to the fact that the city had not already taken care of purchasing the much needed bus prior to his making the donation. She felt the responsibility lies with the city to provide the transportation needed at the Senior Center. She explained that she would vote in favor of receipt of these dollars, but would like the city to consider refunding the Cullers their money.

There being no further discussion, the MOTION carried unanimously by a 9-0 vote as follows:

Adopted ordinance amending the 2016-2017 Annual Budget appropriating donated funds in the amount of \$31,000 for the replacement of the Senior Center bus.

A motion was made by Council Member J. Davis, seconded by Mayor Pro Tem Wagner, that the Budget Ordinance Amendment for the replacement of the Senior Center Bus be adopted. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

**Ordinance No. 7297/17-39
Introduced 5/15/2017; Adopted 5/15/2017
Ordinance Book, Volume XIX, Page 180**

COMMUNITY HOUSING, NEIGHBORHOOD DEVELOPMENT AND PUBLIC SAFETY
COMMITTEE - Council Member Golden, Chair

Committee Members: Golden, Alexander, Ewing and Williams

170154 Small Builders Incentive Program

Council is requested to approve the Small Builders Incentive Program pilot program establishing funding to encourage private participation in the restoration of existing housing or new development in areas of greatest need as defined by the Housing Market Segmentation Study.

Mike McNair, Director of Community Housing and Neighborhood Development, explained this program is designed to encourage small builders and private sector participation in either restoring existing housing or building new housing in areas of extreme need in the Core City. The idea came about as a result of the Center for Community Progress study and

staff thought it would be good to combine this program with the former Infill program from years ago.

Mayor Pro Tem Wagner inquired about when the incentive would actually be paid out. Mr. McNair explained the idea is to put the city in a secure position so the money comes out at the end, rather than the beginning, which makes it a little more performance based.

Council Member J. Davis advised that he took advantage of a similar infill housing program the city was offering in the late 1990s, early 2000s and he would like to see the proposed policy incorporate some of the same language from the other program such as:

- ✓ Requirement that the house had to be all electric and on the city's electric grid*
- ✓ Once the Certificate of Occupancy is issued, give the builder the money*

Mr. McNair stated he would not argue these points because the idea was to ensure that the city get the desired outcome of adding new construction in the Core and felt that at the Certificate of Occupancy state, they would have the ability to at least see the product. Council Member Golden noted it was not always cheaper to have electrical versus gas and expressed concerns that it would put extra costs on the people who cannot afford to pay more. Council Member J. Davis explained people want all electric because they do not want to have to pay two different deposits for gas and electric. Council Member Williams pointed out because of the age of most of the homes being rehabilitated, it would limit and restrict some of the homes that are not able to switch over to electric for whatever reason. Council Member Ewing agreed that with the older homes, it could prove to be cost prohibitive to force and require it to be all electric. Council Member J. Davis felt since the infrastructure is already in place and if they pull a building permit or an electric permit, then they would have to upgrade their system. He felt this would be an incentive to give back to the city and the city would recover that cost.

Council Member C. Davis expressed concerns that the program calls for three bedroom/two bath homes to be built and she felt there are greater needs for two bedroom/two bath or even one bedroom/one bath homes for retired people, college students, etc.....who want smaller homes. She advised that she also spoke with Ed Terry with the High Point Realtors and he had expressed some of the same concerns. She noted if the goal is still to build three bedroom/two bath homes, she would not be supporting it. Mr. McNair pointed out the marketplace is three bedroom/two bath homes and that not a lot of seniors are looking to do a 30-year mortgage. Council Member C. Davis interjected and stated it was not about a mortgage; it is more about a transition. She went on to add that this is the kind of thing that the smart growth seminars have been addressing. As a builder, Council Member J. Davis indicated that he would agree with the three bedroom/two bath homes to be built, but acknowledged that a rehab home might be different.

Council Member C. Davis asked Council Member J. Davis if he was asked to build a one bedroom/one bath home would he do so and Council Member J. Davis replied that he would build one if asked, but he would also know that he would not be getting any incentive money back from the city. Mayor Pro Tem Wagner pointed out there is a big difference between a custom-built house and a spec house. Council Member C. Davis noted the city has spent a lot of resources on the smart growth training for staff over the last seven years and she felt the smart growth direction was being ignored.

Council Member Williams referenced the questions and concerns voiced by Council Member J. Davis and noted that he could support moving into requiring the homes to be all electric, but asked if it might be possible to at least consider still working with homes that have gas in the case that there is no interest. Council Member J. Davis explained it is all incentive based so they might not qualify for as much as they could have if they did it all electric.

Council Member Alexander noted the all electric is not mentioned in the reimbursement expenses and pointed out reimbursement expenses are for land acquisition, building permits, site preparation, water/sewer tap, construction loan interest, driveway and curb cut, driveway and landscaping and rehab costs. He further stated that the total incentive to the builder is limited to only \$15,000. Council Member J. Davis felt the policy needed to be tweaked and felt the city was missing out because of the city being an electric provider in the past. Because of the emphasis on energy efficiency, Council Member Ewing questioned how much would actually be recouped if someone decides to put in a high efficiency electric water heater.

Mayor Pro Tem Wagner pointed out while the goal is to get infill development, once a Certificate of Occupancy has been issued, this has been accomplished and he assumed the city would want to pursue home ownership as well. Mr. McNair explained staff is merely responding to Council's priorities and Council has given staff direction to focus on home ownership. Council Member C. Davis felt the city was missing out on a much needed market for other entities. Council Member Ewing stated while he would like to see these be owner occupied, if the city is getting a full rehabbed property that is fully permitted and done right, the infill side of the goal is accomplished. Mr. McNair added there are other resources being directed to these areas such as Operation In As Much and property code enforcement and pointed out this program would be an additional tool in their efforts to turn the tide in these neighborhoods,

Council Member Ewing mentioned that he had attended a couple of realtor's meetings since the last Community Housing Neighborhood Development & Public Safety Committee Meeting and everyone seemed to be very open to this concept and expressed an interest in seeing what the target areas would be. He felt it is a good time to bring a program like this back given the status of the housing market.

Approved the Small Builders Incentive Program establishing funding to encourage private participation in the restoration of existing or new development in areas of greatest need as defined by the Housing Market Segmentation Study.

A motion was made by Mayor Pro Tem Wagner, seconded by Council Member Ewing, to approve the Small Builders Incentive Pilot Program. The motion carried by the following 8-1 vote:

Aye (8): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, and Council Member J. Davis
Nay (1): Council Member C. Davis

170161 Resolution - Regulation of Abandoned and Junked Motor Vehicles Ordinance

Council is requested to adopt a Resolution for implementation of the Regulation of Abandoned and Junked Motor Vehicles Ordinance to become effective May 15, 2017.

City Attorney JoAnne Carlyle distributed a summary of the new proposed Junked Motor Vehicle Ordinance. She advised that the newly proposed ordinance follows the guidelines/processes as set out in the State Statute and noted that the city would be able to prohibit junked and abandoned cars on public streets, private property and public property. She further explained that there are certain restrictions that the city must adhere to regarding vehicles on private property, which requires:

- ✓ Written request of the occupant of the property or the lessee*
- ✓ Also includes a requirement for indemnification in the case that someone would be giving the city authority to remove something and had falsified documents which resulted in some sort of damages against the city*

Ms. Carlyle advised the definition of an "abandoned" vehicle does not take into consideration the value of the vehicle, whereas the junked motor vehicle has to be at least 5 years old and valued at less than \$500. She referenced the asterick that states "all junked vehicles are abandoned, but not all abandoned vehicles are junked" and further clarified that if a vehicle is declared as a junked vehicle, it must meet all of the bulleted items listed under the abandoned definition.*

Additionally, there is also a definition and some qualifications as a nuisance vehicle that will not only fall under the nuisance ordinance, but the language has been beefed up so it can be better enforced. Ms. Carlyle also pointed out the ordinance did, by law, have to include a prohibition against removing or disposing of vehicles that are used on a regular basis for either business or personal use, some of which is going to require some monitoring by staff that is charged with enforcement of the ordinance.

Council Member Golden asked who would be assessing the value of these vehicles. Ms. Carlyle advised it would be completely up to the code official that is authorized to enforce the regulations in the ordinance. She noted another requirement that was not in the prior ordinance is the city would have to set up both Notice and Due Process, which is a hearing for the individual to determine whether or not there has been a probable cause.

Council Member J. Davis questioned how it would be determined if a car has been on private property for more than two hours. Ms. Carlyle advised that the owner of the property, occupant or the lessee would be required to sign a statement that they want the vehicle towed and that the vehicle has been there for more than two hours. She pointed out this is the reason for requiring the indemnification.

Council Member Ewing asked how the fines would be assessed for rental properties. Ms. Carlyle explained staff would try to identify and give notice to the actual owner of the vehicle and if there is no way to identify the owner, then steps are in place that would require posting on the windshield of the vehicle. After the vehicle has been posted for ten days, it can be towed and depending on the value can either be sold or disposed of. She advised that her staff has drafted some forms that would be used that would be implemented to make sure this runs as smoothly as possible. She stated that the Community Development staff would be

working with a rotation contract for the towing and may even tag onto what the Police Department already has.

Council Member Ewing asked if this rewrite of the ordinance has a more aggressive enforcement structure and if the staff felt comfortable in being able to accomplish the goals set forth. Lori Loosemore, Local Codes Enforcement Supervisor, replied that it certainly would because staff cannot do anything about the junked vehicles and the proposed ordinance would authorize them to tag the vehicles, send notification that if the vehicle is not moved, then it would be towed. Council Member C. Davis asked Ms. Loosemore if her staff would feel qualified to determine the value of the vehicles. Ms. Loosemore advised that although she is not a mechanic, the criteria set forth in the ordinance would enhance staff's ability to do this. For the sake of those in the audience who are interested in how the process would work, Council Member C. Davis asked Ms. Loosemore to provide an example of how staff would approach an owner. In an ideal world, Ms. Loosemore advised staff would do the following:

- ✓ Ask if the vehicle runs*
- ✓ If it does run, ask that it be demonstrated because one of the requirements is that it has to propel (move on its own)*
- ✓ Ask them to move it, start it and move it forwards and backwards*

Ms. Loosemore added that it could not be dismantled or wrecked and has to have the tires, the motor, no broken-out windows, etc.... She added that they have Due Process and would be given an opportunity to claim the car should the car be towed. Council Member C. Davis asked if this proposed ordinance would also apply to the vehicles that have been abandoned on the road sides. Ms. Carlyle advised that the Police Department usually tags these vehicles, but staff would also have the authority through the proposed ordinance similar to what the law enforcement officers do and although it is not the same law, it would still cover a portion.

Adopted a Resolution for Implementation of the Regulation of Abandoned and Junked Motor Vehicles Ordinance to be effective upon adoption.

A motion was made by Council Member Golden, seconded by Council Member Williams, to Adopt a Resolution for implementation of the Regulation of Abandoned and Junked Motor Vehicles Ordinance to become effective May 15, 2017). The motion carried by the following 9-0 vote:

Aye (9):

Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

**Resolution No. 1666/17-13
Introduced 5/15/2017; Adopted 5/15/2017
Resolution Book, XIX, Page 135**

**Ordinance No. 7298/17-40
Introduced 5/15/2017; Adopted 5/15/2017
Ordinance Book, Volume XIX, Page 181**

160330 Ordinance - Demolition of Structure - 512 Hines Street

Council is requested to adopt an ordinance requiring the building inspector to effectuate the demolition of a structure located at 512 Hines Street belonging to Eliseo Zavala. *(At the November 7, 2016 meeting this item was deferred to the December 5, 2016 Council Meeting. At the December 5, 2016 Council Meeting, Council deferred this item for 60 days or until the February 6, 2017 Council Meeting. At the February 6, 2017 meeting this item was placed back on the pending list. At the May 1st Council Meeting this item was discussed and deferred for two weeks or until the May 15th meeting. At the May 15 meeting matter was deferred 45 days.*

Chairman Golden asked City Attorney JoAnne Carlyle to report on the research she was asked with as to the city's legal authority.

Ms. Carlyle advised the question came up during the last Council Meeting as to whether or not someone that has an outstanding building permit by law has a right to continue building no matter how slowly things were progressing versus the city's authority to enforce the Minimum Housing Code. She noted without a doubt, the Minimum Housing Code trumps the building permit. She based this on advice she solicited from the Department of Insurance and Tyler Mulligan with the School of Government.

She felt that once the Minimum Housing Ordinance is in place, it would take care of the cases coming to Council that are questionable and it would be assured that Ms. Loosemore would be thoroughly vetting the cases that she has that are coming to Council more closely and will be able to make a stronger recommendation as to whether or not they should be demolished. Additionally, staff will really focus on the appeal process. She advised that they have a right to appeal the inspector's order when it is issued and they can appeal it through the Board of Adjustment or directly from the building inspector to Superior Court. Ms. Carlyle advised that the prior ordinance referenced a housing board that was never created, and also referenced a secretary of a commission or a commissioner, and it was uncertain as to what that actually is.

With that being said, Chairman Golden asked Ms. Loosemore to continue with the update for 512 Hines Street.

Ms. Loosemore advised that this case was continued from the May 1st meeting. Since that time, the inspector has conducted two additional inspections on May 9th:

- ✓ *a building insulation inspection; and*
- ✓ *a framing inspection*

Ms. Loosemore reported that both of these were partial inspections, but Mr. Zavala did move forward and put some insulation down and started to do a little more work. There have been no additional inspections since May 9th and Ms. Loosemore noted she has not heard from the property owner. She advised after conversations with City Attorney JoAnne Carlyle and Reggie Hucks, Building Administrator, it was decided that a Supplemental Order would be drafted giving the property owner, Mr. Zavala the following timeline to complete the improvements:

- *Within the next 45 days (by August 14th), all final inspections have to be completed and passed*

Since the property owner is not present at tonight's meeting, the agreement will be drafted by the Legal department and given to Mr. Zavala and has long as he is in agreement with it, then there should not be any problems and the work should be completed by August 14th. However if he does not comply and does not meet the benchmark to have this work done by June 29th, staff will bring it back to Council. Ms. Carlyle explained the Supplemental Order is a new document that would make everything cleaner.

Ms. Loosemore suggested continuing this matter for an additional 30 days in an effort to give staff time to draft the order and send it to the property owner for consideration and it could be brought back to Council or put back in pending if it is determined that enough progress has been made.

Deferred this matter for 30 additional days.

A motion was made by Council Member Ewing, seconded by Mayor Pro Tem Wagner, that this matter be deferred; due back on 6/19/2017. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

PENDING ITEMS

170141 Public Hearing - Minimum Housing Ordinance

Monday, May 1, 2017 is the date and time established to receive public comment on the City of High Point Minimum House Ordinance and at the close of the public hearing Council is requested to adopt the ordinance amending the City of High Point Minimum Housing Code. At the May 1st Council Meeting, this item was deferred to the June 5th Council Meeting.

170103 Ordinance - Demolition of Structure - 613 Manley Street

Council is requested to adopt an ordinance ordering the inspector to effectuate the demolition of a structure located at 613 Manley Street belonging to Joshua and Sarah Stahl.

PLANNING & DEVELOPMENT COMMITTEE - *Mayor Pro Tem Wagner, Chair*
Committee Members: Wagner, J. Davis, C. Davis and Golden

170155 Resolution of Intent - Street Abandonment Case 17-01

Approval of a Resolution of Intent that establishes a public hearing date of Monday, June 19, 2017 at 5:30 p.m. to consider a request by Mr. Ghulam Khan to abandon excess right-of-way lying at the southwest corner of S. Main Street and Kendall Avenue.

Adopted a Resolution of Intent establishing a public hearing date of Monday, June 19, 2017 at 5:30 p.m. to consider a request to abandon excess right-of-way lying at the southwest corner of S. Main Street and Kendall Avenue.

A motion was made by Mayor Pro Tem Wagner, seconded by Council Member Alexander, that this Resolution of Intent be adopted. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

Resolution No. 1667/17-14

Introduced 5/15/2017; Adopted 5/15/2017

Resolution Book, XIX, Page 136

170156 High Point University - Right-of-Way Encroachment RE-17-0003

A right-of-way encroachment request by High Point University for a proposed wrought-iron fence with brick columns that will encroach approximately 10 feet within an unopened section of the Fifth Street right-of-way.

Justin Westbrook with Planning and Development explained this is a request by High Point University for a proposed wrought iron fence with brick columns that will encroach approximately 10 feet within an unopened section of the Fifth Street right-of-way. He noted this is in line with a Memorandum of Understanding that was previously approved for the Greenway in this area. He entertained any questions and noted Barry Kitley with High Point University was also present to answer any questions.

Chairman Wagner questioned why the right-of-way was not being closed in its entirety. Deputy City Manager Randy McCaslin advised this is in keeping with the existing Memorandum of Understanding and this might be something that Council very well may see in the future.

Chairman Wagner asked if there were any questions for staff or for Mr. Kitley.

Council Member C. Davis asked Mr. Kitley if the fence would be a permanent placement and Mr. Kitley replied that it would. Council Member C. Davis then questioned why a lease or a purchase for this area by the university was not considered since it involves something with permanent placement on city property.

Mr. McCaslin explained this property was designated as a park when the subdivision to the north was created with the Greenway going through the middle. He noted that there has been no discussion regarding selling it, but pointed out per the Memorandum of Understanding, High Point University would assume responsibility of the maintenance of the greenway and park area. Council Member C. Davis asked again about the possibility of a lease for the property. Mr. McCaslin advised that per the Memorandum of Understanding, High Point University is being allowed to use the property in exchange for their agreement to provide maintenance.

Approved Right-of-Way Encroachment RE-17-0003 by High Point University for a proposed wrought iron fence with brick columns that will encroach approximately 10 feet within an unopened section of the Fifth Street right-of-way.

A motion was made by Mayor Pro Tem Wagner, seconded by Council Member Alexander, that this Right-of-Way Encroachment be approved. The motion carried by the following 8-1 vote:

Aye (8): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, and Council Member J. Davis

Nay (1): Council Member C. Davis

PUBLIC HEARINGS

170157 Ordinance - North Carolina State Employees Credit Union - Zoning Map Amendment 17-03

A request by the North Carolina State Employees Credit Union to rezone approximately 4.2-acres from the Office Institutional (OI) District to a Conditional Zoning Limited Business (CZ-LB) District. The site is lying along the west side of Westchester Drive, approximately 430 feet south of Chestnut Drive (1638 Westchester Drive).

Clint Cogburn, Attorney with Tuggle Duggins Law Firm located at 100 Green Street in downtown Greensboro, representing the applicant, requested this matter be continued to the June 19, 2017 City Council Meeting. He explained they had something relatively minor to come up in the last couple of days and believed it would be resolved by the June 19th meeting.

Continued the matter to the June 19, 2017 City Council Meeting at 5:30 p.m.

A motion was made by Mayor Pro Tem Wagner, seconded by Council Member Davis, that Zoning Map Amendment 17-03 be continued to June 19, 2017 at 5:30 p.m. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

170158 Ordinance - Ilderton Dodge-Chrysler-Jeep-Ram - Text Amendment 17-03

A request by Ilderton Dodge-Chrysler-Jeep-Ram to amend the City of High Point Development Ordinance, Section 5.7. *Signage*, pertaining to freestanding signs in Sub-District C of the Main Street (MS) District.

Bob Robbins with Planning and Development explained this is a request by Ilderton Dodge-Chrysler-Jeep-Ram to amend the City of High Point Development Ordinance, Section 5.7 Signage, pertaining to freestanding signs in Sub-District C of the Main Street (MS) District. He explained it has to do with the height in the area of freestanding signs in Sub-District C of the Main Street District. Sub-District C is located along both sides of S. Main Street, south of the Central Business District beginning at Grimes Avenue, continuing south to Market Center Drive. Most of the area contains a mixture of retail and service-type uses, which continue to be primarily auto oriented with the exception of the GTCC campus.

Mr. Robbins reported there are many non-conforming freestanding signs in Sub District C that have been continually in use that are in varying states of repair. The current height

restriction for freestanding signs in this area is only 8 feet with a maximum area of 75 sq. ft.; the applicant is requesting the height be increased to 15 feet and the sign area increased to 150 sq. ft. because of an issue with height regarding their display of vehicles. Mr. Robbins pointed out this would be the same as the requirements already established in Sub-District A and Sub-District D of the Main Street District, with Sub-District B having the most stringent requirements.

The Planning & Zoning Commission reviewed this amendment at their April 25th Meeting and voted 5-0 in support. Staff also supports the amendment and feels it is not unreasonable given the signage limitations in Sub-District A and Sub-District D and it does not exceed them. Additionally staff finds it reasonable given that many of the businesses in Sub District C continue to be auto-oriented and therefore there is somewhat of a need for a little bit more signage that is visible to automobile traffic.

At this time, Chairman Wagner asked the applicant to come forward.

Steve Ilderton, asked Council for positive consideration of their request. He explained Ilderton has expanded their footprint and made several improvements to their property and they believe this would help with marketability of their company. He recognized Joe Rickman, who was present and could ask any technical questions regarding the request.

Chairman Wagner then opened the public hearing and asked if there was anyone else present who would like to speak. There being no further comments, the public hearing was closed.

Adopted Ordinance amending the City of High Point Development Ordinance, Section 5.7 Signage, pertaining to freestanding signs in Sub-District C of the Main Street (MS) District based on consistency with the City's Land Use Plan and findings as outlined in the staff report. Additionally Council finds that the request is reasonable and in the public interest because: 1) the changes would assist businesses; 2) the changes are not unreasonable and match the height and area requirements of Sub-Districts A and D.

A motion was made by Mayor Pro Tem Wagner, seconded by Council Member J. Davis, that this Ordinance approving Text Amendment 17-03 be adopted. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

**Ordinance No. 7299/17-41
Introduced 5/15/2017; Adopted 5/15/2017
Ordinance Book, Volume XIX, Page 182**

GENERAL BUSINESS AGENDA

170159 Appointment - Community Member - CDC Development Corporation

Council is requested to appoint a community member to the Core City Community Development Corporation.

Assistant City Manager Randy Hemann advised Council voted to create a Community Development Corporation several months ago and they are in the process of incorporating it and finishing up the By-Laws, and working on the required IRS 1023 form for non-profits. He reminded Council that one of the board members needs to be an appointee by City Council as a community designee, a person from the community that has interest in this work.

Council Member C. Davis commented a name was not supplied in the packet and she was anxiously awaiting the name of the person being considered for appointment. Council Member Golden stated the name he received was Mr. Donald Belton and asked Mr. Belton to please stand. Council Member Golden shared that Mr. Belton is quite active in the community and he actually met him while doing work out in the community.

Approved the appointment of Donald Belton as the Council's community member designee to the Core City Community Development Corporation.

A motion was made by Council Member Golden, seconded by Council Member Williams, that this appointment be approved. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

Direction to Staff to Prepare Budget Documents to be Considered at the June 5, 2017 Meeting

Council Member Alexander moved to suspend the rules. *Council Member J. Davis asked for what purpose. Council Member Alexander replied that Council has had the public hearing on the proposed budget as well as two budget work sessions and since there have been no changes offered or objections made, he would like to direct staff to prepare the documents for the proposed budget to be considered at the June 5th meeting.*

Council Member Wagner made a SECOND to the MOTION to suspend the rules. The motion carried by an 8-1 vote as follows:

Aye (8): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, and Council Member J. Davis

Nay (1): Council Member C. Davis

At this time, Council Member Alexander MOVED to direct staff to prepare all documents for the FY 2017-2018 Proposed Budget for Council's consideration at the June 5, 2017 Meeting. Mayor Bencini made a second to the MOTION.

The MOTION CARRIED by a 5-4 vote as follows:

Aye (5): Mayor Bencini; Mayor Pro Tem Wagner; and Council Member Alexander, Council Member Hill and Council Member Williams

Nay (4): Council Member C. Davis, Council Member Golden, Council Member J. Davis and Council Member Ewing

170160 Minutes to Be Approved

- ✓ Finance Committee Meeting, Wednesday, April 26th @ 4:00 p.m.
- ✓ Manager's Briefing; Monday, May 1st @ 3:30 p.m.
- ✓ City Council Meeting; Monday, May 1st @ 5:30 p.m.
- ✓ Community Housing, Neighborhood Development & Public Safety Committee; Tuesday, May 2nd @ 10:00 a.m.

Approved the preceding minutes as submitted.

A motion was made by Council Member Davis, seconded by Mayor Pro Tem Wagner, that the preceding minutes be approved. The motion carried by the following 9-0 vote:

Aye (9): Council Member Golden, Council Member Williams, Council Member Ewing, Mayor Pro Tem Wagner, Council Member Hill, Mayor Bencini, Council Member Alexander, Council Member J. Davis, and Council Member C. Davis

ADJOURNMENT

Upon motion duly made and seconded, the meeting adjourned at 7:05 p.m.

Respectfully Submitted,

William S. Bencini, Jr., Mayor

Attest:

Lisa B. Vierling, MMC
City Clerk

How Will I Know If I Have Been Nominated?

The chairman of the HONORS Review Committee will contact each person who submits a nomination and acknowledge that his or her nomination has been received. The HONORS Review Committee will consider each nomination and will inform the person who submitted the nomination as to whether or not their nominee qualifies for recognition. If the employee does not qualify, the committee will explain why it has made this decision. One month before the Spring Fling a complete list of all the honorees will be published.

How Will The HONORS Review Committee Verify Nominations?

The HONORS Review Committee may interview the person being nominated and may interview the nominee's co-workers. The committee may also review the nominees job description and ask their supervisor to assess their performance. These are just some of the methods that will be used by the committee to consider what award level the nominee will receive.

How Can I Nominate Someone?

You can use the HONORS nomination form that is available from any city Benefit Liaison or any member of the HONORS Review Committee. You can also submit a nomination over the telephone by calling the City of High Point's Customer Service Center at **(336) 883-3111**. Finally, you can contact any of the members of the HONORS Review Committee and they will be happy to help you submit your nomination and help you fill out the nomination form.

Who Are The Members Of The 2015-2016 HONORS Review Committee?

Chair –Angela Kirkwood.....883-3259
angela.kirkwood@highpointnc.gov

Kim Ballantine, Electric Utilities.....883-3462
kim.ballantine@highpointnc.gov

Veda Mclean, Transit.....883-3424
veda.mclean@highpointnc.gov

Ned Briley, Public Services.....883-3411
ned.briley@highpointnc.gov

Vickie Guinn, Planning.....883-3308
vickie.guinn@highpointnc.gov

Terry Kuneff, Engineering.....883-8583
terry.kuneff@highpointnc.gov

Teresa Moffitt, Fire Department.....883-3358
teresa.moffitt@highpointnc.gov

Malissa Dance, Human Resources.....883-3255
malissa.dance@highpointnc.gov

Joyce Chambliss, Parks & Recreation.....883-3465
joyce.chambliss@highpointnc.gov

Ed Brown, Community Development.....883-8522
ed.brown@highpointnc.gov

Diane Nance, Human Resources.....883-3254
diane.nance@highpointnc.gov

Andy Osborne, Customer Service.....883-3153
andy.osborne@highpointnc.gov

Heather Wilson, Police.....887-7946
heather.wilson@highpointnc.gov

Reneece Huntley, Police.....887-7970
reneece.huntley@highpointnc.gov

Kim Hilton, Information Technology.....883-3214
kim.hilton@highpointnc.gov

Sherri Toney, Human Resources.....883-3257
sherri.toney@highpointnc.gov

Yvette Carey, Human Resources.....883-3253
yvette.carey@highpointnc.gov

Shelly Witcher, Library.....883-3651
shelly.witcher@highpointnc.gov

Brianna Azzara, Information Technology883-3014
brianna.azzara@highpointnc.gov

The City of High Point **“HONORS Program”**



Have you ever seen one of your co-workers go out of their way to help a customer or a fellow city employee solve a problem, and do this day after day?

Did a City of High Point employee provide you with such incredible service that you feel they should receive special recognition?

Do you know someone whose service to the city and to the community is a light that should be held up for everyone to see?



Human Resources Department

What Is The HONORS Program?

The HONORS Program is an initiative by the city to recognize and reward city employees who demonstrate excellent service by **Helping Our Neighbors Overcome Real Situations**.

Who Will Qualify For This Program?

Any City of High Point employee who has provided excellent service can be nominated for this program.

I Don't Deal With The Public, So How Can I Qualify?

Excellent service means more than just how we deal with the public at large. It also means how we deal with each other and with other departments in the city. Every employee of the City of High Point has someone to whom they supply service!

Who Will Nominate The Candidates For This Program?

Any City of High Point employee can nominate any other employee that they have seen provide excellent service. Also, any customer throughout the Triad can nominate a city employee who has provided them excellent service. Finally, you can even nominate yourself!

When Will The Honorees Be Announced?

The kick off of our annual celebration of outstanding service will be held at the Employee Spring Fling in May. At this event, all the honorees will be named, their levels of recognition will be announced and each person's award will be described. After the May Spring Fling, there will be a formal ceremony held at the next scheduled meeting of the High Point City Council where all the honorees will be recognized and the awards presented.

What Awards Could I Receive?

The HONORS Program has different awards to match the level of service you have provided. Each award level requires a greater degree of service in order to qualify for the award, therefore fewer people will be recognized at each level. The award level that you qualify for will be determined after all the nominations are received and approved. The levels are:



The Working Together Award

Recipients of this award will have their names read into the record of the High Point City Council, receive a certificate of merit and will have public recognition.



The Extra Mile Award

Recipients of this award will have their names read into the record of the High Point City Council, receive a certificate honoring their service, have public recognition, and they will receive a \$50 cash award.



The Above and Beyond Award

Recipients of this award will have their names read into the record of the High Point City Council and will have a description of their outstanding service added to the record. In addition, they will have public recognition, they will receive a \$100 cash award, receive a certificate honoring their service and their names will be engraved onto a permanent plaque for display in the lobby of city hall.

How Will The Honorees Be Selected And The Awards Determined?

Each year an HONORS Review Committee will be selected in June and they will accept honoree nominations throughout the year. Nominations will be accepted through the end of March and will be awarded at the Spring Fling in May. Any nominations submitted after the end of March will be considered for the next year's Spring Fling.



Categories for Assessing Level of Awards

The HONORS Review Committee will assess each nomination based on the following categories:

Safety & Heroism

Demonstrated outstanding judgment or courage in an emergency, voluntarily risking his/her life, or exhibited meritorious action to prevent injury, loss of life or prevented damage to or loss of property.

Customer Service

Provided exceptional service that left the customer fully satisfied with their experience. Exhibited unselfish devotion to duty far and above the normal requirements and contributed significantly to the advancement of city services to the citizens of the Triad.

Efficiency and Innovation

Improved the efficiency of city services. Established new and/or improved methods, practices, plans or designs resulting in innovation, savings and/or efficiencies.

Human Relations

Made outstanding contributions toward enhancing the quality and morale of the workplace or creating a better public image of city government (such as positive personal interaction with other employees; public awareness; working on relations internally within an agency; or collaboration between different agencies).

Public Service

Made outstanding contributions by participating in or implementing community and public service projects (such as volunteering with various non-profit organizations).



June 5, 2017

To: Randy McCaslin, Deputy City Manager

From: Michael E. McNair, Director of Community Development & Housing

Subject: Code Enforcement Activity Report for May 2017

This report serves to summarize Code Enforcement activity for the month of May 2017. Staff received 37 new minimum housing complaints (257 active minimum housing cases); 244 new public nuisance complaints (339 active public nuisance cases) and collected 78 signs during the month of May. Additionally:

- The backlog of minimum housing cases from the old system continue to drop from 270 (from May 2016) to 66 for May.
- An expected increase in public nuisance complaints reflects seasonally warmer temperatures; public nuisance cases have continued to increase since last month's report.
- Local Code Enforcement Officers didn't work on a Saturday in May but will resume weekend sign collection in June.

Please see the attachments containing a table summarizing detailed activity, a graph presenting YTD trends and sample pictures.

Local Codes Enforcement Montly Activity						
		<u>Jan-17</u>	<u>17-Feb</u>	<u>17-Mar</u>	<u>17-Apr</u>	<u>17-May</u>
1. Minimum Housing Cases						
	a. Minimum Housing Complaints	31	18	54	40	37
	b. Active Minimum Housing Cases	198	211	231	252	257
	c. Active Backlog Cases (270 original)	127	111	90	78	66
	d. Cases Taken Before City Council					
	i. For Demolition	2	3	2	6	3
	ii. For Vacate	0	0	0	0	0
	e. City Demolished Houses	6	0	2	5	5
2. Public Nuisance Cases						
	a. Public Nuisance Complaints (includes unsecured dwellings)	45	43	52	84	244
	b. Active Public Nuisance Cases	104	105	149	294	339
	c. City abated PN Cases	22	4	10	6	64
	d. Owner abated PN Cases	68	30	42	61	321
3. Zoning						
	a. Zoning Complaints (Vehicles, Signs, Banners)	24	16	26	15	23
	b. Signs collected *	512	106	355	112	78



















THE
HILLHOUSE

GREEN USED AND
STREET FURNITURE APPLI
1900

PROPHETIC
HOUSE
1900

NO
TRESPASSING



