

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Minutes - Action Only - Draft

Monday, June 5, 2023

5:30 PM

Council Chambers

City Council

Jay W. Wagner, Mayor

S. Wesley Hudson, Mayor Pro Tem

*Britt W. Moore (At Large, Tyrone Johnson (At Large), Cyril Jefferson (Ward 1),
Christopher Williams (Ward 2), Monica L. Peters (Ward 3), Victor Jones (Ward 5), and
Michael Holmes (Ward 6)*

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE**RECOGNITIONS AND PRESENTATIONS****[2023-274](#) Proclamation - American Flag Day 2023**

Mayor Wagner will present a proclamation proclaiming Saturday, June 10th as American Flag Day in the City of High Point.

Attachments: [American Flag Day 2023](#)

STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding Initiative**[2023-275](#) Strategic Plan Update**

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction.

Attachments: [Local Codes Strategic Plan Update May 2023](#)

PUBLIC COMMENT PERIOD**[2023-276](#) Public Comment Period**

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

- * Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- * Persons addressing City Council are asked to limit their comments to 3 minutes.
- * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- * If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

FINANCE COMMITTEE - Britt Moore, Chair**CONSENT AGENDA ITEMS****[2023-245](#) Resolution - 2022 Local Water Supply Plan (LWSP)**

City Council is requested to adopt a resolution for the 2022 Local Water Supply Plan and that the appropriate official execute the resolution. This is an assessment of the water system's

current and future water needs and is required for the City to be compliant with the requirements of the NC General Statute 143-355(1).

Attachments: [1. Resolution - 2022 Local Water Supply Plan](#)

approved

[2023-246](#)

Sole Source Contract - Machinex Technologies Inc. - Material Recycling Facility (MRF)

City Council is requested to award a sole source contract to Machinex Technologies Inc. in the amount of \$1,300,000 for the replacement of the original 1972 Mosley Dual Ram Baler to maintain operations.

Attachments: [2. Sole Source Contract – Machinex Technologies Inc. - Material Recycling F](#)

approved

[2023-247](#)

Contract - Lease Agreement - Andritz Separation - Westside Wastewater Treatment Plant (WWTP) - Centrifuge

City Council is requested to approve the emergency purchase order for Andritz Separation in the amount of \$195,812 to replace the rental mobile screw press at the Westside Wastewater Treatment Plant with a rental centrifuge.

Attachments: [3. Contract – Lease Agreement – Andritz Separation – Westside Wastewater](#)

approved

[2023-253](#)

Contract - Sole Source - Nexus 33 Group, LLC - Transit - Drug & Alcohol Management & Compliance Software

City Council is requested to award a (3) three year sole source contract to Nexus 33 Group, LLC in the amount of \$288,000 for the purchase of Drug & Alcohol Management & Compliance Software.

Attachments: [4. Contract – Sole Source - Nexus 33 Group, LLC – Transit – Drug & Alcohol](#)

approved

[2023-254](#)

Sole Source Contract - Top Stone - High Point Public Library - Granite Rolling Sphere Fountain

City Council is requested to award a sole source contract to Top Stone in the amount of \$78,500 for the purchase of a 48” polished granite rolling sphere fountain, base, and related equipment for the sensory garden at the High Point Public Library.

Attachments: [5. Sole Source Contract – Top Stone – High Point Public Library – Granite R](#)

approved

[2023-255](#)

Contract - Breece Enterprises, Inc. - Stormwater Services Maintenance Div.

City Council is requested to award a contract to Breece Enterprises Inc. in the amount of \$497,650 for maintenance, repair, and installation of storm water infrastructure and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [6. Contract – Breece Enterprises, Inc. – Stormwater Services Maintenance D](#)

approved

[2023-256](#)

Contract - Breece Enterprises, Inc. - Water Sewer Maintenance & Emergency Repairs

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$1,717,210.00 for maintenance and emergency repair of existing water and sewer utilities and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [6a. Contract – Breece Enterprises, Inc. – Water Sewer Maintenance & Emerg](#)

approved

[2023-257](#)

Contract - Barrs Recreation - High Point City Lake Park - Playground Equipment

City Council is requested to award a contract to Barrs Recreation in the amount of \$222,380 for the purchase and installation of composite play structures for High Point City Lake Park.

Attachments: [7. Contract – Barrs Recreation – High Point City Lake Park](#)

approved

[2023-258](#)

Contract - Cunningham Recreation - High Point City Lake Park - Playground Equipment

City Council is requested to award a contract to Cunningham Recreation in the amount of \$123,841.20 for the purchase and installation of a GT Wave Climber, Inclusive See Saw, Spin with Me and Expression Swing for High Point City Lake Park.

Attachments: [8. Contract – Cunningham Recreation – High Point City Lake Park – Playgro](#)

approved

[2023-259](#)

Contract - Southeastern Consulting Engineers - Electric System Study-10 Year Plan

City Council is requested to award a contract to Southeastern Consulting Engineers in the amount of \$121,000 to assist the City of High Point Electric Department with analysis of the current system and in developing departmental goals for our long term system health.

Attachments: [9. Contract – Southeastern Consulting Engineers – Electric System Study-10](#)

approved

[2023-260](#)

Contract - Ordinance - Parks Ford - High Point Police Department - Ford Police Interceptor Utility Vehicles

City Council is requested to award a NC Sheriff's Association Contract# 22-08-0913R in the amount of \$173,032.68 for the purchase of four (4) Ford Police Interceptor Utility Vehicles and to approve the budget ordinance amendment for the vehicle purchase.

Attachments: [10. Contract – Ordinance – Parks Ford – High Point Police Department - For](#)

approved

[2023-261](#)**Ordinance - Budget - Fleet Services Technical Adjustment**

City Council is requested to adopt a budget ordinance to transfer existing appropriations from departmental budgets and re-appropriate funds in the central services fund for vehicle and other rolling stock replacement.

Attachments: [11. Ordinance - Budget - Fleet Services Technical Adjustment](#)

approved

[2023-262](#)**Budget Amendment - City Lake Park Internal Loan - Landfill Reserve Fund**

City Council is requested to adopt a budget amendment and repayment terms to appropriate funding for an internal loan in the amount of \$8,352,748 from the Landfill Reserve Fund.

Attachments: [12. Budget Amendment – City Lake Park Internal Loan – Landfill Reserve Fu](#)

approved

[2023-263](#)**Tax Collection Orders- Forsyth County Tax Administration- for Collection of Fiscal Year 2023 Taxes and Collection of 2022 and Prior Years' Taxes**

City Council is requested to approve the Tax Collection Orders as requested by the Forsyth County Tax Administration for collection of Fiscal Year 2023 Taxes and collection of 2022 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County, and to authorize the appropriate City Official to execute the Tax Collection Orders.

Attachments: [13. Tax Collection Orders- Forsyth County Tax Administration- for Collection](#)

approved

[2023-264](#)**Contract - Sole Source - Core & Main Composite Water Meter Box Lids - Customer Service**

City Council is requested to award a sole source contract to Core & Main in the amount of \$32,349.52 for the purchase of 800 Composite Meter Box Lids to ensure reading accuracy in the future AMI system.

Attachments: [14. Contract – Core & Main Composite Water Meter Box Lids – Customer Se](#)

approved

[2023-265](#)**NCMPA1 - ElectriCities - REPS & RECR-1/2 Rider Updates**

City Council is requested to adopt updated rate riders RECR (Renewable Energy Credits Rider 1 & 2) to remain compliant with NCMPA1.

Attachments: [15. NCMPA1 – Electricities – REPS & RECR-1&2 Rider Updates](#)

approved

[2023-266](#)**Approval- FY 2023-2024 Annual Budget for the Market Authority**

City Council is requested to approve the FY 2023-2024 Annual Budget for the Market Authority.

Attachments: [16. Approval- FY 2023-2024 Annual Budget for the Market Authority](#)

approved

[2023-267](#)

Approval-FY 2023-2024 Annual Budget for Visit High Point

City Council is requested to approve the FY 2023-24 Visit High Point budget and authorize the City Manager to execute a contract with Visit High Point for FY 2023-24.

Attachments: [17. Approval-FY 2023-2024 Annual Budget for Visit High Point](#)

approved

**COMMUNITY DEVELOPMENT COMMITTEE - Council Member Williams,
Chair**

PENDING ITEMS

[2023-196](#)

Ordinance-Demolition of Dwelling-411 W. Willis Avenue

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling at 411 W. Willis Avenue.

Attachments: [Memo - Ordinance 411 W Willis Ave Committee](#)

GENERAL BUSINESS AGENDA

[2023-277](#)

**Adoption-Proposed City of High Point FY 2023-2024 Annual Budget - Fee Changes -
Forward High Point Annual FY23-24 Budget**

City Council is requested to consider the adoption of the City of High Point's FY 2023-2024 Annual Budget Ordinance for the City of High Point, proposed changes to the fee schedule, and FY 2023-2024 Annual Budget Ordinance for Forward High Point.

Attachments: [18. Adoption-Proposed City of High Point FY 2023-2024 Annual Budget - Fee](#)

Council Member Hudson moved to adopt the City of High Point's FY 2023-2024 Annual Budget Ordinance for the City of High Point, and proposed changes to the fee schedule. Council Member Williams made a second to the motion. The motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Holmes

Council Member Hudson moved to approve the FY 2023-2024 Annual Budget Ordinance for Forward High Point. Council Member Jefferson made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Recused (2): Mayor Wagner, and Council Member Peters

approved

[2023-249](#)

Boards and Commissions Reappointments - Housing Authority Board

Council is requested to confirm the reappointments of Matt Witmeyer and Roosevelt Swinnie (Resident Commissioner) effective December 22, 2023, with terms expiring December 22, 2028.

Attachments: [Reappointments to Housing Authority Board](#)

approved

[2023-250](#)

Boards and Commission Reappointments - Board of Adjustment

Council is requested to confirm the reappointments of David Horne and Tyler Walsh to the Board of Adjustment. Terms effective June 30, 2023, and expiring June 30, 2026.

Attachments: [Reappointments to BOA](#)

approved

[2023-251](#)

Boards and Commission Appointment/Reappointments - Historic Preservation Commission

Council is requested to confirm the appointment of Rodney Smith to fill an unexpired term to be effective immediately and expire on June 30, 2025, and to confirm the reappointments of David Blackman, Jeremy Fennema, and John Fitzwater to be effective June 30, 2023, and expire June 30, 2026.

Attachments: [Appointment/Reappointments to HPC](#)
[SMITH, Rodney Ward, 2023 Ward 2](#)

approved

[2023-252](#)

Boards and Commission Reappointments - Planning and Zoning Commission

Council is requested to confirm the reappointments of Terry Venable and Mark Walsh to the Planning and Zoning Commission. Terms will be effective June 30, 2023, and will expire on June 30, 2026.

Attachments: [Reappointments to P&Z](#)

approved

[2023-273](#)

Boards and Commission Reappointment - Human Relations Commission

City Council is requested to approve the reappointment of Sharon McGregor to the Human Relations Commission. Term will be effective immediately and will expire November 1, 2024.

Attachments: [Reappointments to HRC](#)

approved

[2023-279](#)

Boards and Commission Appointment - Parks and Recreation Commission

City Council is requested to approve the appointment of Cameron Marsdon to the Parks and Recreation Commission. Term effective July 1, 2023, and expiring July 1, 2026.

Attachments: [Appointment - Parks and Recreation Commission Cameron Marsden](#)
[MARSDEN, Cameron Green 2023 Ward 4](#)

approved

[2023-248](#)

Minutes to be Approved

Special Meeting of the High Point City Council Minutes-November 21, 2022 @ 3:30 p.m.

Prosperity and Livability Committee Minutes - May 3, 2023 @ 9:00 a.m.

Finance Committee Minutes - May 11, 2023 @ 4:00 p.m.

Special Meeting of the High Point City Council Minutes - May 15, 2023 @ 4:30 p.m.

Regular Meeting of the High Point City Council Minutes - May 15, 2023 @ 5:30 p.m.

Special Meeting of the High Point City Council Minutes - May 18, 2023 @ 4:00 p.m.

Attachments: [Special Meeting Minutes - November 21 2022](#)
[Prosperity Livability Committee Meeting Minutes May 3 2023](#)
[Finance Committee Meeting Minutes - May 11, 2023](#)
[Special Meeting of the High Point City Council Minutes - May 15, 2023](#)
[Regular Meeting of the High Point City Council Minutes - May 15, 2023](#)
[Special Meeting Minutes May 18 2023](#)

approved

ADJOURNMENT