

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Monday, June 15, 2020

5:30 PM

Council Chambers

City Council

*Jay W. Wagner, Mayor
Christopher Williams, Mayor Pro Tem
Michael A. Holmes, S. Wesley Hudson,
Cyril Jefferson, Tyrone E. Johnson, Victor Jones,
Britt W. Moore, Monica L. Peters*

As part of the City of High Point's COVID-19 Mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the city will be live streaming the meeting.

Please click on the following link to listen to the meeting live once the Finance Committee is in session.

www.HighPointNC.gov/VirtualPublicMeeting

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

FINANCE COMMITTEE - Council Member Moore, Chair

CONSENT AGENDA ITEMS

[2020-199](#) Contract - Triangle Grading & Paving - Concrete Repairs - City Lake, Oak Hollow Lake Dam & Spillway
City Council is requested to award a contract to Triangle Grading & Paving, Inc. in the amount of \$169,800.00 for concrete repairs at the City Lake, Oak Hollow Lake dam and spillway and authorize the appropriate City official to execute all necessary documents.

Attachments: [1. Oak Hollow and City Lake Dam Concrete Repairs](#)

[2020-200](#) Contract - STV Engineering - E. Washington Street Utility Lines Relocation
City Council is requested to award a contract to STV Engineering in the amount of \$97,362.85 for the engineering and design work for the relocation of the water and sewer utility lines in conjunction with E. Washington Street realignment project.

Attachments: [2. STV Engineering- E Washington Street Utility Relocation](#)

[2020-201](#) Contract - Martin Marietta - City Wide Stone Supplier
City Council is requested to award a contract to Martin Marietta for City Departments that need stone will have the availability to have this material supplied to them when performing maintenance functions that require various types of stone. This contract will be awarded for a 3-year period from July 1, 2020 and ending June 30, 2023, with the option to renew for two additional 1-year periods if terms and pricing are agreeable to both parties and requests that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [3. City Wide Stone](#)

[2020-202](#) Contract - Breece Enterprises, Inc. - Water/Sewer Maintenance
City Council is asked to award a contract to Breece Enterprises, Inc. in the amount of \$650,725.00 to perform maintenance work and emergency repairs on the existing water and sewer system.

Attachments: [4. Water and Sewer Scheduled Maintenance](#)

- [2020-203](#) Sole Source Contract - Vapor vShield Operator Protection Doors
City Council is requested to award a sole source contract to Vapor Bus Intl a Div. Of Wabtec in the amount of \$70,098 for Operator Protection Doors for the protection of transit operators due to the COVID-19 pandemic and the increasing instances of aggressive behaviors from passengers.

Attachments: [5. Vapor Operator Barrier Door](#)

- [2020-204](#) Resolution - High Point Theatre/International Market Center HVAC Eighth Lease Amendment
Council is requested to adopt a resolution approving the Eighth Amendment to the original lease and extend the period of time during which the HVAC services will be provided. The remaining terms of the lease shall remain in effect.

Attachments: [6. IMC Theatre HVAC 8th Lease Amendment](#)

- [2020-205](#) Resolution - Sale of City Owned Property - 1100 Campbell St. Parcel # 187682
City Council is requested to adopt a resolution accepting an offer of \$8,000 and authorizing the sale of the surplus City owned property located at 1100 Campbell St. Parcel # 187682.

Attachments: [7. 1100 Campbell St](#)

- [2020-206](#) Authorize Write-off of Delinquent Miscellaneous Accounts Receivables
City Council is requested to authorize the Financial Services Director to write-off \$16,214 for prior years' original billings through the fiscal year 2015-2016:

Landfill fees \$12,353

Returned checks \$634

Permit fees \$450

Showroom licenses \$2,777

Total \$16,214

Attachments: [8. MiscARWriteoffs 2020](#)

- [2020-207](#) Authorize Write-off Delinquent Utilities Accounts Receivables
City Council is requested to authorize the Financial Services Director to write-off \$908,657 for original billings from the fiscal year 2015-2016.

Attachments: [9. Utility Writeoffs 2020](#)

REGULAR AGENDA ITEMS

PUBLIC HEARINGS

- [2020-208](#) Public Hearing - Proposed FY 2020-2021 City of High Point Annual Budget
Monday, June 15, 2020 at 5:30 p.m. is the date and time established to receive public comments on the proposed FY 2020-2021 City of High

Point Annual Budget.

Attachments: [Comments on Budget \(Public Hearing June 15 2020\).pdf](#)

COMMUNITY DEVELOPMENT COMMITTEE - Mayor Pro Tem Williams,

Chair

PUBLIC HEARINGS

2020-209

Public Hearing - Amendment - CDBG - 2019-2020 Annual Action Plan & 2015-2019 Consolidated Plan -

City Council is requested to approve a special allocation of Community Development Block Grant (CDBG) funds in the amount of \$552,706.00 to be used to prevent, prepare for, and respond to the coronavirus pandemic, and that the appropriate City official be authorized to execute all necessary documents.

Attachments: [Substantial Amendment for 2020 CDBG-CV Special Allocation 6-15-20](#)

GENERAL BUSINESS AGENDA

2020-210

Reappointment - Parks & Rec Commission - Robert Davis

City Council is requested to confirm the reappointment of Robert Davis to the Parks & Recreation Commission as Council Member Peters' Ward 3 appointee. Reappointment to be effective immediately and will expire 7/1/2023.

Attachments: [Reappointment of Robert Davis to Parks and Rec Commission](#)

2020-211

Appointment - Parks & Rec Commission - Eric Abeles

City Council is requested to confirm the appointment of Eric Abeles to the Parks & Recreation Commission as Council Member Moore's At Large appointee. Appointment to be effective July 1, 2020 and will expire July 1, 2023.

Attachments: [Eric Abeles Appointment to Parks and Recreation \(FINAL\).pdf](#)

2020-216

Appointment- Planning & Zoning Commission (Alex Moore)

Councilman Jefferson is recommending the appointment of Alex Moore to the Planning & Zoning Commission. Mr. Moore will fill Marie Stone's term on the Planning & Zoning Commission that is set to expire on July 1, 2020. Ms. Stone is no longer able to serve. Appointment to be effective immediately and will expire on July 1, 2023.

2020-217

Contract-Interim City Manager-Randy McCaslin

Council is requested to approve the Interim City Manager's Contract with the City of High Point

Attachments: [Randy McCaslin MOA June 15 2020](#)

2020-212

Minutes To Be Approved

Finance Committee Meeting; May 28th @ 4:00 p.m.

Special Meeting of the City Council; June 1st @ 4:00 p.m.

Regular Meeting of the City Council; June 1st @ 5:30 p.m.

Special Meeting of the City Council (Budget Review); June 4th @ 4:00 p.m.

Attachments: [1. May 28 2020 Finance Committee Meeting Minutes.pdf](#)

[2. June 1 2020 Special Meeting Minutes.pdf](#)

[3. June 1 2020 High Point City Council Minutes.pdf](#)

[4. June 4 2020 Special Meeting Minutes.pdf](#)

ADJOURNMENT

**HIGH POINT CITY COUNCIL
REGULAR MEETING
(Virtual Meeting)
June 1, 2020- 5:30 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM #302**

MINUTES

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 Mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting was live-streamed and a link was provided to the public to listen to the meeting as it was being live-streamed.
www.HighPointNC.gov/VirtualPublicMeeting

ROLL CALL, PLEDGE OF ALLEGIANCE, AND MOMENT OF SILENCE

Mayor Wagner called the meeting to order at 5:32 p.m. Following a roll call vote by Mayor Wagner, the attendance and participation of the following Council Members was duly noted.

Physically Present (5):

Mayor Jay Wagner, Mayor Pro Tem Chris Williams; Council Member Tyrone Johnson (At Large), Council Member Cyril Jefferson (Ward 1), and Council Member Monica Peters (Ward 3)

Participating Remotely (4):

Council Member Britt Moore (At Large); Council Member Wesley Hudson (Ward 4); Council Member Victor Jones (Ward 5) and Council Member Michael Holmes (Ward 6)

A Moment of Silence was followed by the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

2020-181 A Public Comment Period will be held on Monday, June 1, 2020 at 5:30 p.m.

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the City of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Once the City Council is in session, please use the following link to listen to the meeting live
www.HighPointNC.gov/VirtualPublicMeeting

The public can submit comments by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov

Written comments can also be placed in the City of High Point's utility payment drop-boxes located on both sides of the Municipal Building located at 211 S. Hamilton Street in the Green Drive and the Commerce Avenue parking lots. Comments submitted will be forwarded to the Mayor and City Council and will be read into the record at the meeting.

The City of High Point's Public Comment Policy restricts comments to no more than three (3) minutes which will apply for the telephone message submission. Email submissions and written comments should be kept at 350 words or less. The deadline for submitting comments is Friday, May 29th at 5:00 p.m.

Public Comments were received from the following people, read into the record by the city clerk, and will be attached as a permanent part of these proceedings.

The following voiced support for the Diversity and Inclusion Initiative and for adding a new Diversity, Equity, Inclusion Specialist position to the city staff.

1. Rev. Frank Thomas
2. Dr. Joe Blosser
3. Gwendolyn Johnson-Green
4. Shelley Delmestri Hutchens
5. David Rosen
6. Kendal McBroom
7. Rev. Brad Lilley
8. Jennifer LeBeau
9. Susan Fagg
10. Heidi Majors
11. Patrick Harman
12. Maximilian Locher & Nancy Murphy
13. Carlvena Foster
14. Dorothy Johnson
15. Daniel Webb
16. James Adams
17. Glenn Chavis
18. Rev. J. Lee Scott
19. Rev. Joe Blankenship

The following resident submitted comments regarding speeding on West Willis Avenue.

1. Kimberly Campbell

FINANCE COMMITTEE - *Council Member Moore, Chair*
Committee Members: Moore, Holmes, Jones, and Peters

CONSENT AGENDA ITEMS

Finance Committee Chairman Council Member Moore reported that the Finance Committee did meet as scheduled on Thursday, May 28, 2020 and placed all the following Finance-related matters on the June 1, 2020 High Point City Council Finance Committee Consent Agenda with a favorable recommendation.

Council Member Moore then made a motion, seconded by Council Member Peters, to approve the finance-related items on the Consent Agenda. Following a roll call vote by the Mayor, the motion carried by a unanimous 9-0 vote as follows:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

Note: Although one motion was made to approve/adopt these matters under the Finance Committee Consent Agenda, action on all of these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.

2020-171 Municipal Lease Agreement - Motorola Solutions

City Council is requested to approve a Municipal Lease Agreement with Motorola Solutions for WatchGuard 4RE/VISTA In-car camera / body-worn camera systems to be utilized by first responders for Information Technology Services and the High Point Police Department, in amount of \$1,380,436.

Approved a Municipal Lease Agreement with Motorola Solutions for WatchGuard 4RE/VISTA In-car camera/body-worn camera systems in the amount of \$1,380,436.00.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this lease agreement be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-172 Ordinance - Budget Amendment - Motorola Lease Agreement In Car/Body Worn Cameras

City Council is requested to approve a budget amendment in the amount of \$1,380,436.00 for a lease agreement with Motorola Solutions for WatchGuard 4RE/VISTA In-car camera / body-worn camera systems to be utilized by first responders for Information Technology Services and the High Point Police Department.

Adopted an Ordinance amending the FY 2019-2020 Budget in the amount of \$1,380,436.00 for a lease agreement with Motorola Solutions for WatchGuard 4RE/VISTA In-car camera/body-worn camera systems to be utilized by first responders for Information Technology Services and the High Point Police Department.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this budget ordinance amendment be adopted. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-173 Contract - Construction Concepts & Design - Sidewalks Curbing Replacement

City Council is requested to award a contract to Construction Concepts & Design Inc. in the amount of \$160,510.00 for the removal and replacement of City of High Point maintained sidewalks & curbs.

Approved award of a contract with Construction Concepts & Design, Inc. in the amount of \$160,510.00 for the removal and replacement of city-maintained sidewalks and curbs.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-174 Contract - Sole Source - Accela Upgrade (Cloud Migration)

City Council is requested to award a sole source contract to Accela, Inc. in the amount of \$89,980.00 to migrate their Accela Civic Platform program to the Accela Cloud and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Awarded a sole source contract to Accela, Inc. in the amount of \$89,980.00 to migrate their Accela Civic Platform program to the Accela Cloud and that the appropriate city official and/or employee be authorized to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this sole source contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-178 Contract - Arcadia - Arc Flash Assessment

City Council is requested to award a contract to Arcadis in the amount of \$143,500 to perform Arc Flash Hazard Assessments as required every five (5) years on electrical panels in all city facilities.

Approved award of a contract to Arcadis in the amount of \$143,500 to perform Arc Flash Hazard Assessments as required every five (5) years on electrical panels in all city facilities.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-183 Contract - WESCO Distribution, Inc. - MCM Cable

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$532,140 to purchase 42,000 linear feet of 750 MCM underground cable for Catalyst Project (Appling Way, English Road, Elm Street) and re-stock the warehouse.

Approved award of a contract to WESCO Distribution, Inc. in the amount of \$532,140.00 to purchase 42,000 linear feet of 750 MCM underground cable for Catalyst Project (Appling Way, English Road, Elm Street) and to restock the warehouse.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-175 Kiwanis - Playground Donation

City Council is requested to accept the donated playground equipment at Washington Terrace Park and other amenities in the amount of \$134,167 to commemorate the 100th anniversary of the Kiwanis Club.

Approved the acceptance of the donated playground equipment as Washington Terrace Park and other amenities in the amount of \$134,167.00 to commemorate the 100th anniversary of the Kiwanis Club.

A motion was made by Council Member Moore, seconded by Council Member Peters, to approve the acceptance of the playground equipment donated by the Kiwanis Club. Following a roll call vote by the Mayor, the motion carried the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

REGULAR AGENDA ITEMS

GENERAL BUSINESS AGENDA

2020-179 Presentation of the Proposed FY20-21 City of High Point Annual Budget

Assistant City Manager Eric Olmedo will present copies of the proposed FY20-21 City of High Point Annual Budget to City Council. Council will be requested to adopt the following schedule:

Monday, June 1st- Proposed Budget presented to City Council - Council Regular Session 5:30pm
Thursday, June 4th- Budget Work Session - 4:00pm
Monday, June 15th- Budget Public Hearing - Council Regular Session 5:30pm
Wednesday, June 17th – Budget Work Session (as needed) - 5:00pm
Thursday, June 18th - Budget Work Session (as needed) - 4:00pm
Monday, June 22nd- Council Adopts Budget - Council Special Meeting 5:30pm

The Proposed FY 2020-2021 Budget books were distributed to the City Council.

Randy McCaslin, Interim City Manager, stated this has been a very challenging budget and publicly thanked all of staff for the tremendous amount of work that went into it. He then turned the floor over to Eric Olmedo, Assistant City Manager, who provided a summary of the proposed FY 2020-2021 Budget.

Mr. Olmedo reiterated that the amount of uncertainty that everyone is faced with right now is the biggest challenge and he stressed that the figures that have been included in the budget are merely based on educated guesses due to the uncertainties with COVID-19 and the effect it has had on the economy. Staff has been consulting with peers in other cities, with the UNC School of Government, and the North Carolina League of Municipalities to come up with these estimates. Staff is expecting sales tax declines, slower property tax collections, slower registered motor vehicle and utility fee collections, etc.....

He advised that management and staff have put together a very conservative budget that may need to be amended throughout the next fiscal year. He mentioned the \$7.2 million revenue shortfall in the General Fund which is primarily linked to sales tax decline. Staff anticipates being down about \$1.7 million in sales tax for this current fiscal year and about \$4 million down for the upcoming fiscal year.

He highlighted the following recommendations that are contained in the proposed FY 2020-2021 budget.

- *One-Cent property tax rate increase (from 64.75 cents to 65.75 cents). The impact for median home value in High Point of \$147,500 would be about \$14.75 annually)*
- *No increases proposed for garbage fees, stormwater fees, motor vehicle fees.*
- *No increase in the electric rate is proposed at this time; however, a rate study for electric fees is in process and it could mean that staff will bring some rate structure changes back to Council once the study is completed.*
- *Increase in tipping fee at the Landfill from \$36/ton to \$42/ton.*
- *\$10 increase in returned check fees (\$25 to \$35). This is consistent with industry standards.*
- *2% water and sewer rate increase effective October 1. This continues the long-range plan that was developed with Davenport. The average rate increase would be \$1.51 a month. A comparison of a dashboard from the UNC School of Government*

Environmental Finance Center which showed the median of all 376 systems to be \$72.62, and the city's current rate is \$75 which is not too far out of what the median is statewide.

- *Closure of the High Point Museum and reduction of 6 full-time and 8 part-time staff positions which would result in a first-year savings of \$230,000.*
- *Closure of the Morehead Recreation Center and a reduction of 2 full-time and 1 part-time position for a first-year savings of \$230,000.*
- *Closure of the City Lake Pool for two seasons (due to the COVID situation and to help facilitate redevelopment plans at the facility) which would also include a reduction of 32 temporary lifeguard positions. Savings of \$106,000.*
- *Elimination of all outside agency funding for a savings of \$349,668.*
- *Elimination of the 1% city's match for employee 401K contributions and elimination of the employee holiday bonus at a savings of \$625,000.*
- *Replace the current performance merit raise program with a 1% COLA that would be administered mid-year in December.*
- *Targeted hiring freeze at an estimated savings of \$1.16 million.*
- *Reduction in Market Authority Funding by \$300,000 (\$60,000 in FY 2020 and \$240,000 in FY 2021)*
- *Reduction in the Community Development Blight Reduction Program. It started out at \$500,000 several years ago; it was raised to \$800,000; and staff is proposing to back it down to the original budgeted amount of \$500,000.*
- *Defer the 3rd year payment of the Catalyst Project loan for one year (\$443,000)*
- *Reduction in fuel budgets to reflect lower fuel costs (\$217,000) and a reduction in fleet vehicle replacements (\$332,000).*
- *Reduction in training budgets by \$300,000.*
- *Anticipate a 5.72% increase in health/dental costs which will be effective January 1.*
- *Includes a State mandated increase in the Local Government Employment Retirement System from 8.95% to 10.15%, which is about a \$1,000,000 increase.*
- *Includes funding for a Diversity, Equity, and Inclusion Specialist position and two apprentice positions at Fleet Maintenance to fulfill a commitment to the Guilford Apprentice Partners Program.*
- *Continues current levels of funding for street resurfacing at \$2.45 million. To stay current on street resurfacing, this amount should be about \$4.5 million.*

- Continuation of the Utility Assistance Program at \$200,000.
- Replaces \$5.87 million in vehicles funded with a combination of pay-as-you-go funding (\$4.0 million) and lease purchase funding (\$1.845 million) from the Fleet Division of the Central Services Fund.

Mr. Olmedo referenced the Pay-as-you-go Capital Program and noted that more details for the program could be found within the departmental line item detail budget book, which is located in OneDrive.

Proposed FY 2020-2021 Budget Schedule

Mr. Olmedo reviewed the following proposed FY 2020-2021 Budget Schedule, which was adopted by a consensus vote.

Monday, June 1st at 5:30 p.m. (Budget Presentation)

Thursday, June 4th @ 4:00 p.m. (Budget Review)

Monday, June 15th @ 5:30 p.m. (Public Hearing)

Wednesday, June 17th @ 5:00 p.m. (Budget Review- if needed)

Thursday, June 18th @ 4:00 p.m. (Budget Review- if needed)

Monday, June 22nd @ 5:30 p.m. (Special Meeting- Adoption of the Budget)

Mr. Olmedo publicly thanked everyone who worked hard putting the budget together. He advised that the budget document will be uploaded and available for public inspection on the city's website.

Mayor Wagner also thanked all of staff and management for their hard work and mentioned again how this budget has been, by far, the most challenging the city has been faced with.

2020-180

Minutes To Be Approved

Finance Committee Meeting Minutes; May 14 @ 4:00 p.m.

High Point City Council Regular Meeting Minutes; May 18 @ 5:30 p.m.

Public Safety Committee Meeting Minutes; May 20 @ 4:00 p.m.

High Point City Council Special Meeting Minutes; May 22 @ 3:00 p.m.

A motion was made by Mayor Wagner, seconded by Council Member Johnson, that the preceding minutes be approved as submitted. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9):

Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-195

ERT (Environmental Remedial Trust) Agreement between the City of High Point and Seaboard Group II

Council is requested to approve an Environmental Remediation Trust Fund Agreement ("ERT Agreement") between the City and the Seaboard Group II. The ERT Agreement will replace the Qualified Settlement Fund Agreement between both parties and will also create a

separate "Environmental Remediation Trust" pursuant to Section 301.7701-4 of the United States Tax Code. The creation of the new trust will not have an impact on the City, because as a governmental entity, the City of High Point is not responsible for tax payments.

Approved an Environmental Remediation Trust Fund Agreement ("ERT Agreement") between the City and the Seaboard Group II.

Mayor Wagner moved to suspend the rules so this matter could be placed on tonight's agenda for consideration. Council Member Peters made a second to the motion. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

A motion was made by Mayor Wagner, seconded by Mayor Pro Tem Williams, that to approve the Environmental Remedial Trust ("ERT Agreement"). Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-214 Appointment of Trustee for the Environmental Remedial Trust (ERT)

Council is requested to appoint Terry Houk, Director of Public Services as the Trustee for the Environmental Remedial Trust (ERT) between the City of High Point and the Seaboard Group II.

City Attorney JoAnne Carlyle explained that due to the change from a Qualified Settlement Fund (QSF) to an Environmental Remedial Trust (ERT) it would be necessary to appoint a Trustee for the ERT and she is recommending Terry Houk, Director of Public Services, as he was the Trustee for the QSF.

Approved the appointment of Terry Houk, Director of Public Services, as the Trustee for the Environmental Remedial Trust (ERT).

A motion was made by Mayor Wagner, seconded by Council Member Jefferson, to approve the appointment of Terry Houk as the Trustee for the Environmental Remedial Trust ("ERT Agreement"). Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-215 Statement from High Point Mayor Jay W. Wagner and the High Point City Council (Death of George Floyd)

Mayor Jay Wagner and the High Point City Council released a statement on June 1, 2020 regarding the death of George Floyd while in police custody in Minneapolis, Minnesota.

Considering recent events going on in the country, Councilman Jefferson mentioned the many discussions and protests/demonstrations that have taken place due to the death of George Floyd, who died while in police custody in Minneapolis, Minnesota. He felt it would be very fitting for the Mayor to read the statement into the record because it sends such a strong, resounding message about what is going on as the public continues to heal from this tragic incident.

Mayor Wagner proceeded to read the statement from High Point Mayor Jay W. Wagner and the High Point City Council dated June 1, 2020 into the record.

"Blessed are the peacemakers for they will be called children of God." Matthew 5:9

"One week ago, our nation witnessed a blatant act of injustice in the death of an unarmed and non-violent man, George Floyd, while in police custody in Minneapolis, Minnesota. Not an isolated incident, the death of George Floyd is another in a long history of acts of violence, injustice, inhumanity and racism in our society. It is understandable that all people possessing love, compassion, fairness and a sense of justice in their hearts and minds are rightfully disgusted, angered, and even vengeful as a result of this despicable act. Many are also tempted to blame all police, which undermines trust in those who risk their lives every day for our protection and who equally condemn this act of brutality and stand together with us in seeking peace and justice.

The primary responsibility of government is to protect the inalienable rights of our citizens. Our city respects the rights of people to peacefully gather in protest, freely speaking their rightful anger, sorrow, and demands for change. However, acts of violence, lawlessness, and destruction of property dishonor the memory of George Floyd, destroy the message being rightfully conveyed and must be equally condemned and punished. Violence against the innocent is not a remedy for injustice. Our city will not tolerate, will do all it can to prevent and will punish with all the power at its disposal acts of violence of this nature.

The character of people, and by extension cities, states and nations, is revealed in times of crisis...especially those that shock our collective conscience and violate our ideals of life and liberty. It is during these times that we have to decide what kind of city we are. We must condemn the injustice we witnessed and dedicate ourselves to acknowledge and correct the inhumanity, racism, and brutality that made it possible. We can be a people and a city condemned to bitterness, hatred and a desire for revenge, or we can commit ourselves to comprehend and understand that peacefully working together is the only path to the wisdom, respect, compassion and love for one another that will result in justice and fair treatment for all who suffer from racism and inequality.

We ask for your prayers for the family of George Floyd and for our city, state and nation. These are confusing and difficult times. Our people are struggling to understand and respond, and many fear the future may not include the justice and fair treatment that all good people so desperately seek. While the future many not bring about the end of violence,

lawlessness, and disorder, the vast majority of our people (both white and people of color) want to live together in peace, improve the quality of our lives, and want justice and fairness for all human beings. It is during times like these that we are reminded that we still have much ground to travel, but we must be steadfast and dedicate ourselves to that end".

Jay W. Wagner, Mayor
Britt Moore, At-Large
Tyrone Johnson, At-Large
Cyril Jefferson, Ward 1
Chris Williams, Ward 2
Monica Peters, Ward 3
Wesley Hudson, Ward 4
Victor Jones, Ward 5
Michael Holmes, Ward 6

[end of statement]

ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 6:38 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk

CITY OF HIGH POINT

AGENDA ITEM



Title: Appointment- Parks & Recreation Commission (Eric Abeles)

From: City Clerk's Office

Meeting Date: June 15, 2020

Public Hearing: N/A

Advertising Date /
Advertised By: N/A

Attachments: Application for Eric Abeles

PURPOSE:

To confirm the appointment of Eric Abeles to the Parks & Recreation Commission as Council Member Moore's At Large appointee. Appointment to be effective July 1, 2020 and will expire July 1, 2023

BACKGROUND:

Council Member Moore is recommending the appointment of Eric Abeles as his At Large appointee on the Parks & Recreation Commission. Appointment to be effective July 1, 2020 and will expire on 7/1/2023.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

Council is requested to confirm the appointment of Eric Abeles to the Parks & Recreation Commission.

Profile

Eric

First Name

Abeles

Last Name

erabeles@gmail.com

Email Address

1113 Forest Hill Drive

Street Address

Suite or Apt

HIGH POINT

City

NC

State

27262

Postal Code

Mobile: (336) 259-9887

Primary Phone

Home:

Alternate Phone

Level Solutions Group

Employer

Which Boards would you like to apply for?

Parks and Recreation Commission: Submitted

Ward you reside in?

3

Interests & Experiences

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

Rotary, 2020 Board Chair Salvation Army, 2019 Business High Point volunteer of the year, Leadership High Point Graduate 2011, 2018 and 2019 Chair of Leadership High Point

Upload a Resume

Have you participated in Leadership High Point?☒ Yes ☐ No

If yes, please list the year in which you participated in Leadership High Point:

2011

Gender☒ Male



FINANCE COMMITTEE
(Virtual Meeting)
Chaired by Council Member Moore
Members: Moore, Holmes, Peters, and Jones
May 28, 2020 – 4:00 p.m.
3rd Floor Lobby Conference Room #302

Present (3): Committee Member Victor Jones; and Committee Member Monica Peters

Participating

Remotely (1): Committee Member Jay Wagner; and Committee Member Michael Holmes [Joined Meeting at 4:21 p.m.]

Absent (1): Chairman Britt Moore

Staff Present:

Randy McCaslin, Interim City Manager; Greg Ferguson, Assistant City Manager, Eric Olmedo, Assistant City Manager; Terry Houk, Director of Public Services; Robby Stone, Assistant Public Services Director; Tyler Berrier, Electric Utilities Assistant Director; Steve Lingerfelt, Information Technology Services Director; Mary S. Brooks, Deputy City Clerk

Staff Participating

Remotely: Kenneth Shultz, Chief of Police; JoAnne, Carlyle, City Attorney; Lisa B. Vierling, City Clerk; Bobby Fitzjohn, Director of Financial Services; Laura Altizer, Senior Budget Analyst

As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed, and the public was provided a link to listen to the meeting as it was being live-streamed.

CALL TO ORDER

Acting Chairman Jones called the meeting to order at 4:12 p.m.

PRESENTATION OF ITEMS**2020-171 Municipal Lease Agreement - Motorola Solutions**

City Council is requested to approve a Municipal Lease Agreement with Motorola Solutions for WatchGuard 4RE/VISTA In-car camera / body-worn camera systems to be utilized by first responders for Information Technology Services and the High Point Police Department, in amount of \$1,380,436.

Kenneth Shultz, Chief of Police, reported the lease agreement with Motorola Solutions was for in-car camera/body-worn camera systems; said the payments would not begin until July 2021; spoke to designated JAG funds to apply toward payments; said he briefed the Public Safety Committee of the successes with camera systems. The Department of Information Technology Services and the High Point Police Department requested Council approve the municipal lease agreement with Motorola Solutions in the amount of \$1,380,436.

Acting Chairman Jones, voiced appreciation that the cameras would have a five year warranty; said it would help with maintenance cost; and spoke to the positives of how the cameras would be beneficial for everyone.

Chief Shultz continued discussion regarding the current cameras' warranties; and spoke to the rising cost of their maintenance each year because they were beyond the warranty lifespan.

Committee Member Peters inquired on the policy for viewing footage from the body cameras worn by police officers. Chief Shultz replied that there were guidelines and policies used that included going through the chain of command; and that if city council wanted to view the footage there would have to be a court order.

Committee Member Peters asked if the City Manager could view footage if questions arise. Chief Shultz replied yes, since they would be a part of the chain of command.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Member Jones, Committee Member Peters, and Committee Member Wagner

Absent (2): Chairman Moore, and Committee Member Holmes [Committee Member Holmes had not yet joined the meeting when this vote was taken]

2020-172 Ordinance - Budget Amendment - Motorola Lease Agreement In Car/Body Worn Cameras

City Council is requested to approve a budget amendment in the amount of \$1,380,436.00 for a lease agreement with Motorola Solutions for WatchGuard 4RE/VISTA In-car camera / body-worn camera systems to be utilized by first responders for Information Technology Services and the High Point Police Department.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Member Jones, Committee Member Peters, and Committee Member Wagner

Absent (2): Chairman Moore, and Committee Member Holmes [Committee Member Holmes had not yet joined the meeting when this vote was taken]

2020-173 Contract - Construction Concepts & Design - Sidewalks Curbing Replacement

City Council is requested to award a contract to Construction Concepts & Design Inc. in the amount of \$160,510.00 for the removal and replacement of City of High Point maintained sidewalks & curbs.

Terry Houk, Director of Public Services, reported the contract with Construction Concepts & Design was for routine maintenance for city sidewalks; said locations of sidewalk and curbs had been identified to be replaced; and the Public Services Department is recommending approval for the contract in the amount of \$160,510.00.

Acting Chairman Jones asked if there were multiple locations throughout the city for be repaired. Mr. Houk replied yes; and noted that the city does not have a concrete repair crew.

Committee Member Peters inquired on the decision-making process of choosing which sidewalks to repair. Mr. Houk replied that assessments were done throughout the city; and noted the timeframe of completion for this project would be this summer.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 4-0 vote:

Aye (4): Acting Chairman Member Jones, Committee Member Peters, Committee Member Holmes and Committee Member Wagner

Absent (1): Chairman Moore

2020-174 Contract - Sole Source - Accela Upgrade (Cloud Migration)

City Council is requested to award a sole source contract to Accela, Inc. in the amount of \$89,980.00 to migrate their Accela Civic Platform program to the Accela Cloud and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Steve Lingerfelt, Information Technology Services Director, reported that the Accela upgrade would provide the services for migrating the city's Accela Civic Platform program to the Accela Cloud; said the city would save money with the upgrade; and the Department of Information Technology Services and Development Services Center recommended approval of the Sole Source contract in the amount of \$89,980.00.

Acting chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 4-0 vote:

Aye (4): Acting Chairman Jones, Committee Member Holmes, Committee Member Peters, and Committee Member Wagner

Absent (1): Chairman Moore

2020-178 Contract - Arcadis - Arc Flash Assessment

City Council is requested to award a contract to Arcadis in the amount of \$143,500 to perform Arc Flash Hazard Assessments as required every five (5) years on electrical panels in all city facilities.

Eric Olmedo, Assistant City Manager, reported the city was required to have Arc Flash Hazard Assessments performed on electrical panels in city facilities every five years; said the overall goal was to assure safe operation and maintenance of electrical power distribution equipment; and that staff recommended approval for the contract with Arcadis in the amount of \$143,500.

Acting Chairman Jones inquired on the timeframe of the assessment. Tyler Berrier, Electric Utilities Assistant Director replied and explained the assessment process; and said inspections would be conducted daily along with a report.

Randy McCaslin, Interim City Manager, provided a history of the initial assessment done five years ago; and said there were no bidding done on this contract because it was considered to be professional services.

Committee Member Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 4-0 vote:

Aye (4): Acting Chairman Jones, Committee Member Holmes, Committee Member Peters, and Committee Member Wagner

Absent (1): Chairman Moore

2020-183 Contract - WESCO Distribution, Inc. - MCM Cable

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$532,140 to purchase 42,000 linear feet of 750 MCM underground cable for Catalyst Project (Appling Way, English Road, Elm Street) and re-stock the warehouse.

Tyler Berrier, Electric Utilities Assistant Director, reported the contract with WESCO Distribution, Inc. was for standardized underground cable; said it was a regular warehouse stock item; and spoke to using it with the Blairwood project.

Acting Chairman Jones inquired on the status of the Blairwood project. Mr. Berrier replied that the project was 80% completed; said it was delayed due to inclement weather; and spoke to the positive feedback, about the project, from citizens.

Committee Member Holmes asked if left over stock from completed projects were reserved; and if the First in First Out (FIFO) system was used. Mr. Berrier replied yes.

Mr. Berrier continued discussion regarding how they used the FIFO system; and staff recommended that the contract be awarded to WESCO Distributions, Inc. in the amount of \$532,140.00.

Committee Member Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 4-0 vote:

Aye (4): Acting Chairman Jones, Committee Member Holmes, Committee Member Peters, and Committee Member Wagner

Absent (1): Chairman Moore

2020-175 Kiwanis - Playground Donation

City Council is requested to accept the donated playground equipment at Washington Terrace Park and other amenities in the amount of \$134,167 to commemorate the 100th anniversary of the Kiwanis Club.

Eric Olmedo, Assistant City Manager; reported as member and former president of the Kiwanis Club of High Point he was pleased to say that funds were raised to make the donation for playground equipment at the Washington Terrace Park possible; extended appreciation and thanked the corporate sponsors, and the community for their support; said that kids of all abilities would be able to use the playground equipment; city crews helped prep the playground area for equipment installed; said no budget amendment was needed because it was a donation; and that staff recommended that Council accept this donation from the Kiwanis Club of High Point.

Committee Member Peters suggested doing a celebration during the Unity Street Festival.

Committee Member Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the June 1, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 4-0 vote:

Aye (4): Acting Chairman Jones, Committee Member Holmes, Committee Member Peters, and Committee Member Wagner

Absent (1): Chairman Moore

ADJOURNMENT

There being nothing further to come before the Finance Committee, the meeting adjourned at 4:38 p.m. upon motion duly made and seconded.

Respectfully submitted,

Mary S. Brooks, Deputy City Clerk

Victor Jones, Acting Chairman

**HIGH POINT CITY COUNCIL
SPECIAL MEETING
June 4, 2020 – 4:00 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM**

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the city conducted a live streaming of the Open Session portion of the meeting

ROLL CALL, CALL TO ORDER

Following a roll call vote by Mayor Wagner, the attendance and participation in the meeting of the following was duly noted.

Physically Present (6):

Mayor Jay Wagner, Council Member Tyrone Johnson (At Large), Council Member Britt Moore (At Large), Council Member Cyril Jefferson (Ward 1), Council Member Wesley Hudson (Ward 4), and Council Member Victor Jones (Ward 5) [Arrived at 4:07 p.m.]

Participating Remotely (3):

Mayor Pro Tem Christopher Williams (Ward 2)[joined at 4:10 p.m.]; Council Member Monica Peters (Ward 3), and Council Member Michael Holmes (Ward 6)[joined at 4:30 p.m.]

Staff Physically Present:

Randy McCaslin, Deputy City Manager; Greg Ferguson, Assistant City Manager; Jeron Hollis, Communication & Public Engagement Director; Ryan Ferguson, Marketing Manager; and Mary S. Brooks, Deputy City Clerk

Staff Participating Remotely:

JoAnne Carlyle, City Attorney; Lisa Vierling, City Clerk; Bobby Fitzjohn, Financial Services Director; Laura Altizer, Senior Budget Analyst; Roslyn McNeil, Budget Analyst; Linda Price, Budget Analyst; Brandon Cook, Communications & Public Engagement

Mayor Wagner called the meeting to order at 4:02 p.m.

2020-196 Budget Review-Proposed FY 2020-2021 Annual Budget

Staff is requested to review the Proposed FY 2020-2021 Annual Budget

Eric Olmedo, Assistant City Manager extended greetings; recognized Bobby Fitzjohn, Financial Services Director; and the Budget Team: Laura Altizer, Senior Budget Analyst; Roslyn McNeil, Budget Analyst; and Linda Price, Budget Analyst who were in attendance remotely. Mr. Olmedo made a PowerPoint Presentation (PPP) on the FY 2020-2021

Proposed Budget; provided a summary of the General Fund Budget that included sources and uses of funds such as revenues, expenditures, and interfund activities; highlighted sales tax items that were expected to have a lower collection rate due to the COVID-19; provided a sales tax history comparison that included: sales tax, utility sales tax, room occupancy tax, and rental vehicle tax; and said that the overall general budget had a 1.5% decrease. Mr. Olmedo continued discussion regarding communicating and comparing with other entities on the city's assessed value history that included: real property, personal property, and public service companies; spoke to property evaluations; continued with the sales tax history comparison that included: Greensboro, Winston Salem, and Guilford County from FY 2013-14 to FY 2020-21 (proposed); and spoke to the proposed increase of one penny in taxes that was below Greensboro.

Mr. Olmedo continued with an overview of the budget reduction recommendations for the High Point Museum; provided a total and daily attendance average; said the director of the Museum stated that the online attendance (for exhibits and history pages) increased from April 2018 to February 2019 with an average of 471 online visitors a month; and from April 2019 to March 2020 with an average attendance of 1,388 a month.

Council Member Moore inquired on the Museum's operational cost. Mr. Olmedo replied that historically the budget was around \$850,000.

Mayor Wagner inquired on the budget details for the Museum for this FY. Mr. Olmedo explained the reasoning for keeping personnel in the budget; and what all the funds paid for.

Council Member Hudson asked for a weekly breakdown of the attendance for the Museum. Mr. Olmedo replied that staff would provide that information.

Council Member Jones inquired on other funds available to assist with the Museum; on reopening the Museum mid budget year; spoke to communicating with the Historical Society; and said that they would provide him with proposals in case of the Museums reopening to assist with cost such as volunteering and fundraising. Mr. Olmedo replied that for funding the Museum would depend on how long it remained closed; and voiced concern in maintaining the artifacts at the Museum.

Council Member Peters voiced concerns on closing the Museum; and spoke to other ways of keeping it open.

Discussion took place regarding the impacts from the economy shutting down; opposing tax

increases for the citizens; the difference between private sector versus government; recommendations for keeping the Museum open; to Museum Week; to having the IT department operate and maintain the Museum's website; feedback on keeping the Museum open from the community; the history of the how the Historical Society began being funded by the city; and to postponing the modifications in the budget for the Museum.

Council Member Peters inquired on the ramifications of terminating the contract with the Historical Society. Mr. Olmedo replied that during the budget proposal, the Legal Department looked at the contract and said that there was nothing preventing the city from making modifications to it.

Mr. Olmedo continued reviewing the proposed budget on reduction recommendation for recreation centers; said the recommendations were based on the number of users for the centers.

Council Member Peters inquired on taking the 1% merit from employees; cutting back on personnel; and spoke to salary comparisons with other cities. Interim City Manager McCaslin replied and voiced the need of retaining good employees; spoke to an annual salary survey conducted once a year; and to the feedback from employees on the recommended cuts.

Council Member Jefferson spoke to feedback from the community on recommendations for keeping the Morehead Recreation Center open; and to having a plan to keep the Museum open. Mr. Olmedo replied that staff would look at options for keeping the Morehead Recreation open.

Council Member Holmes inquired on doing a cost analysis for a hiring freeze on positions not staffed yet; and asked would money be saved by eliminating non vital positions. Mr. Olmedo replied that positions would remain with a hiring freeze and would be funded at a lesser level.

Interim City Manager McCaslin said the six-month hiring freeze could be extended to a twelve-month hiring freeze; and that positions may become available as the economy improved.

Council Member Jones spoke to the timeframe on passing the budget; to amending the budget at a future date, if the need should arise; and voiced the concerns of his constituents of not increasing taxes.

Discussion took place regarding eliminating personnel positions; amending the budget if needed; to the city's talented work staff; retaining employees; to having furlough days to save money; concerns with furlough days; the importance of essential employees; to extending the hiring freeze; to the budget reductions recommended; and possible ways to save money by re allocating funds.

Mr. Olmedo continued discussion regarding recommendations on reductions for personnel; spoke to eliminating the average 3% merit program for 1% cost of living adjustment; eliminating 1% 401K match (does not include sworn public safety 401k which is mandated by the State statute); eliminating employee holiday bonus; six month targeted hiring freeze; and proposed adding Veteran's Day as a holiday for employees.

Council Member Jefferson asked if the 401k match start for employees around 2019; and voiced concerns of eliminating the program. Mr. Olmedo replied yes, the program did begin around 2019.

Interim City Manager McCaslin said that around 65% employees participate in the 401k match; and that is was a great recruiting tool.

Council Member Holmes echoed Council Member Jefferson's concern on eliminating the program.

Discussion ensued on the pros and cons of furlough days for employees.

Council Member Peters inquired on noting upcoming retirements into the budget.

Mayor Pro Tem Williams voiced concerns with the proposed closure of the Morehead Recreation center; said that it was in an essential area; inquired on using some of the Traffic calming funds for the center; and spoke to a question asked at a previous Community Development Committee on their allocated funds.

Mayor Wagner inquired on the usage of the Traffic calming fund.

Mr. Olmedo said that staff would revisit the Traffic calming fund in the budget.

Interim City Manager McCaslin spoke to annual request submitted annually for the Traffic calming fund; and to concerns of having available funding for future projects.

Council Member Moore spoke to the positive growth momentum in the city; and to how staff always had a conservative budget.

Council Member Peters inquired on creating mentor programs for recreation centers to help increase the numbers and reduce violence.

Discussion took place regarding different ways of funding other recreation centers; opposing a tax increase; the unemployment impact in the city; finding other cuts in the budget; the city's revenue; allocating funds; and to having another budget review session.

Mr. Olmedo continued discussion regarding budget reductions; spoke to eliminating outside agency funding; reducing Market Authority funding; reducing funding for redevelopment and blight removal efforts; and to the closure of the City Lake Pool for two seasons. Discussed the General Fund PayGo projects that included: Applying Way, Oak Hollow Lake Bulkheads Batter's Eye, Stadium bridge hydraulics, Fire Station generators; and Parking Deck improvements.

Council Member Hudson spoke to the eliminating outside funding; voiced concern of the operating expenses for the Theatre Arts gallery; and to how it would affect the Arts Council.

Discussion took place regarding the process of recommending funding to outside agencies; on the decreased number of events held because of the impact of the stay at home order by the governor; and on removing some projects from the General Fund PayGo.

Interim City Manager McCaslin informed council that management at the baseball stadium, stated that when restrictions are relaxed from the governor, that they had a list of events scheduled for the community and other groups.

Mr. Olmedo continued with an overview of the Water and Sewer Fund; said it was a separate entity; includes a 2% Water and Sewer rate increase effective October 1, 2020; the average customer impact was estimated to be \$1.51 per month; and invests \$15 million in fund balance to fund CIP projects, as outlined in the long range capital financing plan developed with Davenport and Company. For the Electric Fund; no proposed rate increase; and proposed funding \$11.56 million in Electric Pay as you go funding. Mr. Olmedo spoke to the next steps as follows: Monday, June 15 Budget Public Hearing at regularly scheduled Council Meeting at 5:30 p.m.; Wednesday, June 17 and Thursday, June 18-Budget work sessions (if needed); and Monday, June 22-Special Council meeting-Council Adoption of the

FY 2021 Budget, at 5:30 p.m.

It was the consensus of the Mayor and City Council to have a Budget work session on Thursday, June 11, 2020 at 4:30.

Interim City Manager McCaslin advised council to provide staff with any questions or concerns about the budget, so they could provide any feedback necessary.

Council Member Jefferson inquired on the difference between a hiring freeze and eliminating a position. Interim City Manager McCaslin replied and explained that a hiring freeze would be for a specific amount of time on the budget where the city would save that amount of money; whereas eliminating a vacant position would mean there would be no funding in the budget for that position.

ADJOURNMENT

The meeting adjourned at 5:43 p.m. upon motion duly made and seconded.

Respectfully submitted,

Jay W. Wagner, Mayor

Attest:

Mary S. Brooks, Deputy City Clerk

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT, made and entered into this 15th of June, 2020, by and between the **CITY OF HIGH POINT, NORTH CAROLINA** ("City"), and **RANDY E. McCASLIN**, of High Point, North Carolina ("Employee").

WITNESSETH:

The Employee is currently employed with the City of High Point in the position of Deputy City Manager; and

The City desires to employ the services of Employee as Interim City Manager for the City of High Point, North Carolina; and

The Employee desires to serve as Interim City Manager for the City of High Point, North Carolina; and

The City and Employee desire to establish certain conditions of employment applicable to Employee's service as Interim City Manager, including without limitation, the provision of certain salary and other benefits for the Employee; and

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and obligations contained herein, the parties have agreed as follows:

Section 1. Appointment/Salary. The City, through its City Council, hereby appoints Employee as the Interim City Manager and Employee hereby accepts appointment as the Interim City Manager of the City of High Point, North Carolina, effective May 22, 2020. While engaged as Interim City Manager, Employee's annualized salary shall be \$227,782.46, payable biweekly as part of the City's regular payroll. Employee will not be eligible for bonuses during his term as Interim City Manager.

Section 2. Duties. For the period of his appointment as Interim City Manager, the Employee shall be the chief administrator of the City of High Point and responsible to the

City Council for administering all municipal affairs placed in his charge by it, including specifically those powers and duties set forth in Section 160A-148 *et seq.* of the North Carolina General Statutes, the Charter of the City of High Point, and all applicable City policies and procedures. Additionally, the Employee shall perform such other duties, functions, and directions as the City Council may from time to time legally assign.

Section 3. Devotion to Duties. The Employee shall devote all of his working time and energies, faithfully and to the best of his abilities, to the business of the City as may be specified by the General Statutes of North Carolina, the Charter of the City of High Point, or this Agreement, or other legally permissible and proper duties as the City Council may require from time to time. During his appointment as Interim City Manager, the Employee shall not engage in any other business or employment activity, without the prior written consent of the City Council. It is understood that the Employee may attend to personal business matters which do not conflict with his duties as Interim City Manager.

Section 4. Term/No Candidacy for City Manager's Position. The Employee shall serve at the pleasure of the City Council, and nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Council to terminate this Agreement and the services and appointment of the Employee as Interim City Manager at any time, with or without cause, but any termination by the City Council shall be subject to the provisions set forth in Section 6 of this Agreement. Subject to the notice requirements set forth in Section 6 of this Agreement, nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his position with the City without further obligation to the City. Employee understands that the City Council will be moving forward with the hiring of a new City Manager and Employee agrees that he will not be considered as a candidate for that

position and therefore will not submit an application for such. He further understands that these representations are material factors in the City's decision to appoint Employee as Interim City Manager.

Section 5. Suspension. The City may suspend the Employee with full pay and benefits at any time.

Section 6. Termination. In the event this Agreement and Employee's services and appointment as Interim City Manager are terminated, the Employee shall immediately resume his position with the City of High Point as Deputy City Manager and all salary, benefits and other terms of employment which were afforded to Employee as Deputy City Manager immediately prior to his appointment as Interim City Manager shall be applicable.

Notwithstanding the above, in the event this Agreement and the services and appointment of Employee as Interim City Manager is terminated because of his arrest-indictment for or conviction of (i) any illegal act involving personal gain to him, (ii) a felony, (iii) a misdemeanor which involves moral turpitude or which casts the City in a negative light, (iv) theft or fraud or misuse of City property, (v) a material violation of the City's Personnel Resolution, or (vi) a violation of any state or federal law. With respect only to subparts (v) of this Paragraph 6, the City will provide Employee written notice of his material violation of the City's Personnel Resolution and/or his failure to comply with a lawful direction of the City Council and allow Employee seven (7) calendar days to cure before terminating Employee's employment.

Section 7. Indemnification. The City agrees to defend, save harmless and indemnify the Employee against any tort or professional liability claim or demand, or other legal action ("Claim"), whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of his duties as Interim City Manager. The City also agrees to compromise,

settle, or defend any such claim or suit, and to pay the amount of any legal fees, settlement or judgment rendered thereon. The provisions of this Section shall not apply to any Claim arising from any illegal act in the performance of Employee's duties.

Section 8. Vehicle Allowance/Cell Phone. The Employee shall be paid a vehicle allowance of \$500.00 per month and a cell phone stipend, which is equivalent to that received by Employee while in the position of City Manager or the amount paid to Department Directors employed by the City, whichever is greater. Vehicle allowance and cell phone stipend shall be paid to Employee as part of the City's payroll.

Section 9. Professional Development. The City shall provide for the payment of the Employee's professional dues and reasonable conference expenses, and for other reasonable job-related fees, publications and training programs/conferences such as those that may be sponsored by the National League of Cities, North Carolina League of Municipalities, North Carolina City Management Association, or other recognized professional organization. The City shall also provide for the payment or reimbursement of all reasonable and necessary job-related expenses of the Employee.

Section 10. Paid Leave and Sick Leave. Any and all sick and vacation leave, and all other benefits which Employee accrued until the date of appointment as Interim City Manager shall remain in effect. The Employee will be subject to the provisions of the Personnel Resolution concerning accrual and use of vacation and sick leave, all other benefits, and any other matter not specifically addressed in this Agreement.

Section 11. Residence. The Employee shall be exempted from residency requirements set forth the Personnel Resolution during the duration of his employment with the City.

Section 12. Electricities Representative. Employee currently serves on the Board of

Electricities as a representative of the City of High Point and is positioned to become the Chair of such board. In the event Employee voluntarily retires in good standing from employment with the City while serving as the Deputy City Manager or Interim City Manager, the City will not require the immediate resignation of Employee from his position on the Board of Electricities. This Section 12 will be void if this Agreement is terminated or Employee's service as Deputy City Manager or Interim City Manager ceases for any reason other than Employee's voluntary retirement. In exchange for Employee's foregoing increase in compensation during his role as the Interim Manager and as long as Employee is not in breach of this Agreement and in good standing with the City, City will agree to the reappointment of Employee to the Electricities Board.

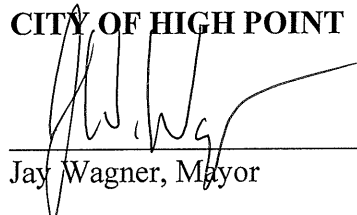
Section 13. Acknowledgement of Purchase. The City acknowledges that Employee has purchased a desk formerly belonging to the City and that such desk is currently being stored on City property. The City acknowledges that on or before Employee's retirement, he will take custody of the desk.

Section 14. General Provisions. The rights of the Employee under this Agreement are not assignable, voluntarily or involuntarily by operation of law or otherwise, nor may any of his duties or obligations under this Agreement be delegated, except in the usual and ordinary course of business, without the prior consent of the City Council. No waiver of any term, provisions or condition of this Agreement, whether by conduct or otherwise, in any one or more instances, be deemed to be or construed as a further waiver or continuing waiver of any such term, provision or condition or as a waiver of any other term, provision or condition of this Agreement. The provisions of this Agreement are severable. The invalidity, in whole or in part, of any provision of this Agreement shall not affect the validity or enforceability of any other of its provisions. If one or more provisions hereof shall be so declared invalid or unenforceable, the remaining

provisions hereof shall remain in full force and effect and shall be construed in the broadest possible manner to effectuate the purposes hereof. This Agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina. This Agreement contains the entire agreement between the parties and supersedes all prior oral and written agreements, understandings, commitments, and practices between the parties with respect to the employment of the Employee by the City. Any amendment or modification to this Agreement, including salary and benefit adjustments, must be in writing and signed by both parties.

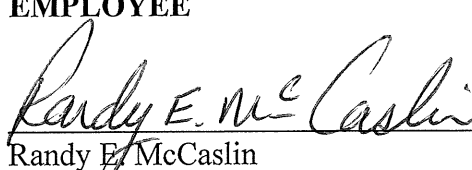
IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF HIGH POINT



Jay Wagner, Mayor

EMPLOYEE



Randy E. McCaslin

Approved by the High Point City Council on
the 15th day of June, 2020.

CITY OF HIGH POINT

AGENDA ITEM



Title: Reappointment- Parks & Recreation Commission (Robert Davis)

From: City Clerk's Office

Meeting Date: June 15, 2020

Public Hearing: N/A

Advertising Date /
Advertised By: N/A

Attachments: N/A

PURPOSE:

To confirm the reappointment of Robert Davis to the Parks & Recreation Commission as Council Member Peters' Ward 3 appointee. Reappointment to be effective immediately and will expire 7/1/2023.

BACKGROUND:

Council Member Peters is recommending the reappointment of Robert Davis to the Parks & Recreation Commission. Reappointment to be effective immediately and will expire on 7/1/2023.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTION REQUESTED:

Council is requested to confirm the reappointment of Robert Davis to the Parks & Recreation Commission.

CITY OF HIGH POINT

AGENDA ITEM



Title: Substantial Amendment to the 2019-20 Action Plan and 2015-19 Consolidated Plan

From: Michael E. McNair, Director

Meeting Date: 6/15/2020

Public Hearing: Yes

Advertising Date 6/2/2020

Advertised By: High Point Enterprise

Attachments: Allocation letter from the Acting Assistant Secretary for Community Planning and Development
Public Notice
Substantial Amendment to the 2019-20 Action Plan and 2015-19 Consolidated Plan

PURPOSE:

The City has received a special allocation of CDBG funds to be used to prevent, prepare for, and respond to the coronavirus pandemic. The amendment is needed to satisfy Housing and Urban Development (HUD) requirements.

BACKGROUND:

The passage of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), authorized a special allocation of CDBG funds to entitlement cities to respond to the growing effects of coronavirus pandemic. The law was signed by President Trump on March 27, 2020.

In order to expedite the availability of these resources, HUD has approved several waivers including the reduction of the public comment to 5-days down from 30-days. Accordingly, the Substantial Amendment was published to receive citizen input from April 23th through April 27th.

A public hearing on the Special Amendment was conducted by the Citizens Advisory Council on April 28, 2020. It was approved unanimously.

BUDGET IMPACT:

The CDBG-CV special allocation is \$552,706.00.

RECOMMENDATION / ACTION REQUESTED:

The Community Development and Housing Department recommends Council's favorable consideration to approve the Special Amendment to the 2019-20 Annual Action Plan and 2015-19 Consolidated Plan and that the appropriate City official and/or employee be authorized to execute all necessary documents.



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

April 2, 2020

The Honorable Jay Wagner
Mayor of High Point
211 S Hamilton Street
P.O. Box 230
High Point, NC 27261

Dear Mayor Wagner:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department is immediately allocating \$2 billion based on the fiscal year 2020 CDBG formula. The remaining \$3 billion shall be allocated based on needs using best available data, in the following tranches: \$1 billion shall be allocated to States and insular areas within 45 days of enactment of the Cares Act, and \$2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to \$10 million will be set aside for technical assistance. Given the immediate needs faced by our communities, the Department has announced the first allocation of funds. Your jurisdiction's allocation is \$552,706.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The Department is developing a notice that will further describes the CARES Act's provisions, a Quick Guide to the CARES Act flexibilities and other provisions, and other resources

to enable swift implementation of CDBG-CV grants. As these become available, they will be posted on HUD's website and distributed to grantees. The Department will also support grantees with technical assistance.

As you develop your plan for the use of these grant funds, we encourage you to consider approaches that prioritize the unique needs of low- and moderate-income persons and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. You should coordinate with state and local health authorities before undertaking any activity to support state or local pandemic response. CDBG-CV grants will be subject to oversight, reporting, and requirements that each grantee have adequate procedures to prevent the duplication of benefits. HUD will provide guidance and technical assistance on DOB and regarding prevention of fraud, waste, and abuse and documenting the impact of this program for beneficiaries.

The Office of Community Planning and Development (CPD) is looking forward to working with you to successfully meet the urgent and complex challenges faced by our communities. If you or any member of your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read 'John Gibbs', with a stylized, cursive script.

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

**PUBLIC NOTICE
CITY OF HIGH POINT
AMENDMENT TO THE CITIZEN PARTICIPATION PLAN
and
SUBSTANTIAL AMENDMENTS TO THE 2019-2020 ANNUAL ACTION PLAN
AND 2015-2019 CONSOLIDATED PLAN
Community Development Block Grant - Coronavirus (CDBG-CV)**

In response to the Coronavirus 2019 (COVID-19) pandemic, the U.S. Department of Housing and Urban Development (HUD) has notified the City of High Point that it will receive an allocation of \$552,706 to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed into law on March 27, 2020 to respond to the growing effects of this unprecedented public health crisis.

As the City of High Point will receive CDBG-CV funds, Substantial Amendments to the FY 2019-2020 Annual Action Plan and 2015-2019 Consolidated Plan are required. These amendments outline with City's proposed use of the CDBG-CV funds in carrying out eligible activities to address the effects of COVID-19 in our community. In addition, the City is amending its Citizen Participation Plan to: 1) define a Minor Amendment, and 2) include Emergency Amendments. While these amendments usually require a 30-day public review and comment period, HUD has waived this requirement provided that no less than five (5) days are given for public review and comments on each of these amendments.

Public Review and Comment

These documents were made available to the public for review and comment for a period of five (5) days beginning on Thursday, April 23, 2020 through April 27, 2020 at the City of High Point's website: <https://www.highpointnc.gov/231/Community-Development-Housing>. Or a hard copy could be requested through the City's Public Records Request portal: <https://www.highpointnc.gov/1813/Public-Records-Request>.

Public Hearing

A virtual public hearing will be held before the City of High Point City Council on June 15th, 2020 at 5:30 p.m. In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the City of High Point's COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the City will be live streaming the meeting and public hearing. Once the City Council is in session, please use the following link to listen to the meeting. www.HighPointNC.gov/VirtualPublicMeeting.

In accordance with recently adopted legislation regarding public hearings at remote meetings, after the public hearing is held, the required 24-hour waiting period will be open before a vote can be taken on the matter, and the public can submit any additional comments on the budget during that time.

Public comments on this matter can be submitted by:

1. Calling 336-883-3522 and leaving a message, or by
2. Emailing written comments to publiccomment@highpointnc.gov, or by
3. Dropping written comments off in the City of High Point's utility payment drop-boxes located in the Green Drive and the Commerce Avenue parking lots on both sides of the Municipal Building located at 211 S. Hamilton Street.

All comments must be received by 5:00 p.m., June 12, 2020. Persons with disabilities or who otherwise need assistance should contact Thanena Wilson at 336-883-3351 in advance of the public hearing.

Si necesita esta información en español, por favor póngase en contacto con Thanena Wilson 336-883-3351.

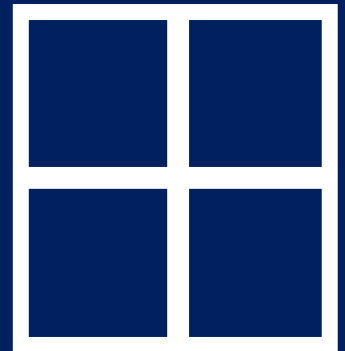
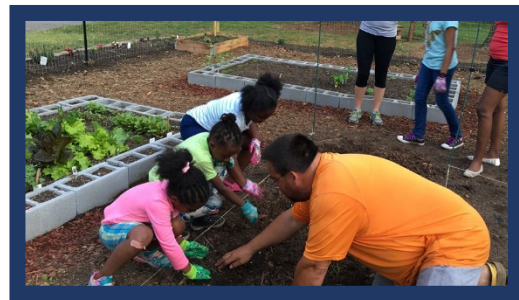


City of High Point

Community Development
& Housing Department



Substantial Amendments 2019-2020 Annual Action 2015-2019 Consolidated Plan & Citizen Participation Plan Amendment



**CITY OF HIGH POINT
AMENDMENT TO THE CITIZEN PARTICIPATION PLAN,
THE 2019-2020 ANNUAL ACTION PLAN
AND 2015-2019 CONSOLIDATED PLAN**

Executive Summary

In response to the Coronavirus 2019 (COVID-19) pandemic, the U.S. Department of Housing and Urban Development (HUD) has notified the City of High Point that it will receive an allocation of \$552,706 to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed into law on March 27, 2020 to respond to the growing effects of this unprecedented public health crisis.

The City of High Point Community Development & Housing (CD&H) Department is proposing to amend the Annual Action Plan for 2019-2020, submitted to the Department of Housing & Urban Development (HUD) on or about May 15, 2019. As revised, the amended 2019-2020 Annual Action Plan is a component of the City's 2015-2019 Consolidated Plan. With the City of High Point receiving CDBG-CV funds, Substantial Amendments to the FY 2019-2020 Annual Action Plan and 2015-2019 Consolidated Plan are required. These amendments outline the City's proposed use of the CDBG-CV funds in carrying out eligible activities to address the effects of COVID-19 in our community. In addition, the City is amending its Citizen Participation Plan to: 1) define a Minor Amendment, and 2) include Emergency Amendments.

Receipt of CDBG-CV funds will substantially increase the expected resources available for programming. The City of High Point proposes that the 2019-2020 Annual Action Plan be amended, in accordance with its Citizen Participation Plan, as amended, and the regulations governing the Community Development Block Grant (CDBG) Program. The amendments listed below are proposed for public review and comment.

2019-2020 Annual Action Plan Amendment

- AP-15 Expected Resources
 - New funding source – CDBG-CV \$552,706
- AP-38 Project Summary
 - The CDBG-CV funds allocated under the CARES Act may be used for a range of eligible activities, as allowed under 24 CFR Parts 570.201-570.206, that prevent, prepare for, and respond to the spread of COVID-19. The proposed activities must meet one of the three National Objectives as required by CDBG regulations at 24 CFR Part 570.208: 1) Benefit low-and-moderate income persons, 2) Aid in the prevention or elimination of slums or blight, or 3) Meet an urgent need. The City of High Point will use CDBG-CV dollars to fund projects that are to address, but not be limited to, the following: **(1) Emergency Assistance, (2) Homelessness, (3) Economic Disruption, (4) Rental Assistance, and (5) Other Issues that May Be Related to the Coronavirus.** The City is recommending allocating the funds as follows:

SOURCE	Amount	Eligibility
FY 2019-2020 CDBG-CV Allocation	\$552,706	
USES		
Administration	\$26,353	570.206
Public Service Grants:		570.201(e)
- Open Door Ministries	\$28,800	
- Request for Proposals	\$271,200	
Capacity Building Technical Assistance	\$26,353	570.201(p)
CDBG-CV Eligible Activities	\$200,000	570.201 -570.205
TOTAL	\$552,706	

Citizen Participation

While each of these amendments usually requires a 30-day public review and comment period, HUD has waived this requirement provided that no less than five (5) days are given for public review and comments on each of these amendments. These documents were made available to the public for review and comment for a period of five (5) days beginning Thursday, April 23, 2020 through April 27, 2020 at the City of High Point's website: <https://www.highpointnc.gov/231/Community-Development-Housing>. Or a hard copy could be requested through the City's Public Records Request portal: <https://www.highpointnc.gov/1813/Public-Records-Request>.

PUBLIC HEARINGS: A virtual public hearing was held before the Citizens Advisory Council on April 28, 2020 at 6:30 p.m. A second virtual public hearing will be held before the City of High Point City Council on June 15, 2020 at 5:30 p.m. Use the following link for live streaming of the meeting and public hearing:

www.HighPointNC.gov/VirtualPublicMeeting. Persons with disabilities or who otherwise need assistance should contact Thanena Wilson at (336) 883-3351 in advance of the public hearing.

WRITTEN COMMENTS: The City of High Point will receive written comments until 5:00 p.m., June 12, 2020. Comments can be sent via email to Thanena Wilson at thanena.wilson@highpointnc.gov, by fax to (336) 883-3355, or mailed to City of High Point Community Development Department, Attn: Thanena Wilson (Public Hearing), P. O. Box 230, High Point, NC 27261. All mailed comments must be received in our office no later than June 12, 2020.

Si necesita esta información en español, por favor póngase en contacto con Thanena Wilson (336) 883-3351.

CITIZEN PARTICIPATION PLAN (CPP)

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

HIGH POINT, NORTH CAROLINA

COMMUNITY DEVELOPMENT AND HOUSING DEPARTMENT



This printed material will be provided in an alternative format upon request.

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BACKGROUND: THE CDBG AND HOME PROGRAMS

Community Development Block Grant Program

The primary intent of the Community Development Block Grant (CDBG) Program is to support the development of viable communities by providing decent housing, a suitable living environment, and expanding economic opportunities. The emphasis is on assisting low- and moderate-income persons and neighborhoods. Local Community Development activities must be designed to address one or more of the three national objectives:

1. Eliminate slums and blight and blighting influences,
2. Benefit low- to moderate-income persons and neighborhoods,
3. Meet other urgent community needs imposing an immediate threat to safety and health.

High Point is eligible to participate in the CDBG program as an Entitlement city. The City of High Point receives funds automatically upon the approval of its annual Action Plan by the US Department of Housing and Urban Development (HUD). The Action Plan lists the amount of (CDBG and HOME) funds expected to be available for the upcoming program year and lists proposed projects, their location, cost, and their relationship to the priorities of the CDBG and HOME programs that will be used to address the needs and priorities identified in the City's Consolidated Plan. The City's Consolidated Plan, developed at least every five years, identifies strategies and objectives, and sets priorities, for addressing the needs of low- to moderate-income citizens and special populations in High Point.

The amount of the Entitlement grant is determined by HUD based on a formula considering (a) population; (b) extent of poverty; and (c) housing conditions.

The CDBG program is subject to rules and regulations outlined by HUD. The regulations delineate basic eligible and ineligible activities of the program. They also indicate the procedures cities must follow in planning, publicizing, and implementing the program.

HOME Investment Partnerships Program

The HOME Investment Partnerships (HOME) program was created by the National Affordable Housing Act of 1990 and has been amended several times by subsequent legislation. HOME funds are allocated by formula to grantees to operate the program. Grantees must commit and spend their allocated funds within certain time frames, or they lose the funds.

The HOME program is designed to provide decent, safe, and affordable housing and to alleviate the problems of excessive rent burdens and deteriorating housing stock. HOME funds are often used in partnership with local nonprofit groups to fund a wide range of housing activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. Created by the National Affordable Housing Act of 1990 (NAHA), HOME is the largest federal block grant to state and local governments and is designed exclusively to create affordable housing for low-income households. HOME strives to meet both the short-term goal of increasing the supply and availability of affordable housing and the long-term goal of building partnerships between state and local governments and private and nonprofit housing providers.

Every year, the U.S. Department of Housing and Urban Development (HUD) determines the amount of HOME funds that states and local governments—also known as Participating Jurisdictions (PJs)—are eligible to receive using a formula designed to reflect relative housing need. After money has been set aside for America’s insular areas and for nationwide HUD technical assistance, the remaining funds are divided between states (40 percent) and units of general local government (60 percent).

The intent of the HOME Program is to:

- Increase the supply of decent, affordable housing to low- and very low-income households;
- Expand the capacity of nonprofit housing providers;
- Strengthen the ability of state and local governments to provide housing; and
- Leverage private sector participation.

HOME’s flexibility empowers people and communities to design and implement strategies tailored to their own needs and priorities. It’s emphasis on consolidated planning, expands and strengthens partnerships among all levels of government and the private sector in the development of affordable housing. Technical assistance activities and set-aside funds under the HOME Program for qualified community-based nonprofit housing groups also builds the capacity of these partners. And, HOME’s requirement that participating jurisdictions match 25 cents of every dollar in program funds effectively mobilizes community resources in support of affordable housing; unless the PJ is approved for a match reduction by HUD.

CITIZEN PARTICIPATION IN HIGH POINT

INTRODUCTION

The City of High Point, North Carolina has an estimated population of 115,526 (2020). Its legal representative and policy-making body is a nine-member City Council consisting of the Mayor, six ward representatives and two at-large representatives.

In anticipation of becoming an Entitlement city, the City Council established the Citizens Advisory Council (CAC) in April 1974 to function as the primary citizen participation mechanism for the projects planned and implemented through the City's Community Development Block Grant Program. Subsequently, the City became a participating jurisdiction or PJ in the HOME consortium.

PURPOSE AND PHILOSOPHY

The effectiveness of the Citizen Participation (CP) Plan is enhanced when both citizens and elected officials are aware of its benefits. Elected officials and policy makers benefit from the variety of viewpoints that citizens can bring to local government planning in areas such as affordable housing, neighborhood revitalization, self-help, recreation, transportation, human services, public services and neighborhood organization. Citizens benefit from the knowledge that their opinions and views are considered and contribute to the overall decision-making process.

While the comments and opinions of all citizens are important, it is necessary for the City's low-to moderate-income citizens, those living in slum or blighted areas, residents of public and assisted housing, minorities, non-English speaking persons and persons with disabilities have the opportunity to be heard. These citizens are in most need of supportive services and stand to benefit the most from activities undertaken as part of the CDBG and HOME programs. As such, it is important that the City seek to include these groups in the decision-making process for activities funded through the CDBG and HOME programs. The City's CP Plan provides the means by which citizens can assist with problem identification, propose solutions to problems, set goals and determine priorities, and recommend which projects should become a part of the City's programs.

CITIZENS ADVISORY COUNCIL (CAC)

The Citizens Advisory Council (CAC), one of the primary avenues for public participation related to the CDBG and HOME programs, is a nine-member volunteer council of High Point citizens which serves in an advisory capacity to the High Point City Council concerning the CDBG and HOME programs and other community issues.

The Mayor and each member of City Council appoint one member of the CAC. All potential CAC members must be approved by City Council. All CAC members serve two-year terms with eligibility for reappointment. CAC members are limited to two consecutive terms.

The CAC meets once a month. All CAC meetings will be conducted in an open manner, with freedom of access to all interested persons.

The CAC assists the High Point City Council in the development and amendment of the CP Plan to encourage the involvement of interested citizens in the City's CDBG and HOME programs. The CAC annually reviews the CP Plan to ensure that it is meeting the needs of the City's low- to moderate-income citizens and special populations. The CAC may meet periodically with residents in target communities to solicit citizen input and participation in the CDBG and HOME programs.

A copy of the CP Plan, along with other departmental program plans and reports, is available for public review at the:

- Community Development and Housing Department, Room 312, City Hall, 211 S. Hamilton Street;
- Community and Neighborhood Development Division, 201 Fourth Street; or
- <https://www.highpointnc.gov/231/Community-Development-Housing>.

Citizens are encouraged to refer any comments or questions to either the Community Development and Housing Department staff or members of the Citizens Advisory Council. Copies of the Plan will be made available to individuals or groups or provided in an alternate format for people with disabilities upon request.

PROVISION OF TECHNICAL ASSISTANCE

Besides administering, planning and evaluating the CDBG and HOME programs, the Community Development and Housing Department staff provides technical and analytical assistance to the CAC, non-profit organizations, neighborhood/community groups, and interested citizens in building community capacity, developing project proposals, and project implementation.

In addition to assisting in the preparation of the CP Plan, staff also prepares the Five-Year Consolidated Plan, the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER) for review by the CAC.

Staff also assists in the preparation of the CP Plan and a comprehensive development strategy that includes each Community Development target area and describes the types of projects that would have the most significant impact. To increase the ability of the CAC and City Council to effectively evaluate Community Development proposals through the analysis of the development plans, staff presents recommendations to the CAC and City Council describing how well the proposed project complements the development strategies.

PUBLIC HEARINGS

In order to ensure adequate public comment concerning activities related to the CDBG and HOME programs, the City of High Point will hold at least two public hearings **before the City of High Point City Council** during each program year to obtain citizens' review and answer questions concerning the CDBG and HOME programs. These hearings will focus on housing and community development needs, the development of program activities and the review of the CDBG and HOME programs.

Citizens will be notified and encouraged to attend public hearings through advertisements in the *High Point Enterprise*, neighborhood association/community watch meetings and the Cable Channel. Notice of these public hearings will be given at least 10 days prior to the date of the hearing. The notices will include the date, time and location of the hearing, a brief description of the purpose for the hearing and state how persons with disabilities can make arrangements to participate. Public hearings will be held at times and locations convenient to potential and actual beneficiaries of CDBG and HOME programs.

All public hearings will be held at a convenient time and place to facilitate broad citizen participation, particularly by low- and moderate-income citizens and residents of targeted neighborhoods. All public hearings will be held at locations, accessible to people with disabilities, and provisions will be made to accommodate persons with disabilities. Public notices shall state that a person with a disability may receive auxiliary aids or service to effectively participate in city government activities by contacting the American Disabilities Act (ADA) Coordinator no later than 48 hours before the event or deadline. Citizens may contact Marquis Barnett, ADA Coordinator via voice at (336) 883-3629.

Upon request, translators will be provided for people who do not speak English and sign language interpreters will be provided for hearing impaired people. On-line surveys in English and Spanish may also be used to gather resident input on the development of the Consolidated Plan or filled out on paper surveys available at various locations.

All citizens will be encouraged to attend public hearings related to the program planning and implementation processes. Low- to moderate-income citizens and those living in core city target areas will be particularly encouraged to attend these public hearings through announcements at

neighborhood association and community watch meetings and by the distribution of information through members of the Citizens Advisory Council.

CONSOLIDATED PLAN and ANNUAL ACTION PLAN

As a CDBG Entitlement community and a HOME PJ, the City of High Point must submit a Consolidated Plan to HUD at least every five years outlining the needs of low- to moderate-income citizens and special populations within High Point and strategies by which the City will address these needs. Each year the City must also submit an Annual Action Plan stating how the needs of low- to moderate-income persons will be addressed with anticipated HUD and local funds. The City will actively encourage public participation in the development of the five-year Consolidated Plan and Annual Action Plan.

During the development of the Consolidated Plan, the City will consult with public and private agencies that provide assisted housing, health services and social services to identify needs of low- to moderate-income persons and special populations in the community and to set priorities for addressing these needs. Citizens residing within Community Development target areas will be encouraged to comment on needs and priorities through existing or newly created neighborhood associations and community watch groups. The City of High Point, in conjunction with the High Point Housing Authority, will work to encourage the participation of public and assisted housing residents in providing input to the Consolidated Plan. The City will also provide information related to planned activities that will occur in or near public and assisted housing developments to the Housing Authority so it can make this information available as part of its annual public hearing under the Comprehensive Grant program.

The Consolidated Plan and Annual Action Plan include the amount of funds the City expects to receive, the range of activities that may be undertaken, and an estimate of the benefit to low- to moderate-income citizens from these projects. Two public hearings will be held prior to the adoption of the Consolidated Plan and Annual Action Plan to receive comments on the Plans. **One public hearing will be held before the Citizens Advisory Council and the second public hearing will be held before the City of High Point City Council.** Notice will be given in the *High Point Enterprise* at least 10 days prior to the hearing and will include a brief summary of the purpose and contents of the Plans and the locations where the full Plans are available for public review. Any individual or group may receive a copy of the Consolidated Plan and Annual Action Plan upon request. A summary of all comments, and any actions taken concerning these comments, will be submitted along with the Plans to HUD.

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Each year, the City must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) describing and evaluating the community development activities undertaken during the previous program year. The City will follow HUD public notification and comment requirements to ensure that the public, particularly focusing on those citizens residing within Community Development target areas, has the opportunity to review the report and comment on the City's community development activities.

As part of the review process, the public will be provided a fifteen-day review period for comment on the report. A notice for comment and review period will be placed in the *High Point Enterprise* prior to the commencement of the review period. The CAPER will also be made available for public review at City Hall and the variety of public access sites prior to its submittal to HUD. A summary of the public's comments and views will be incorporated in the CAPER upon submission to HUD.

AMENDMENTS TO CONSOLIDATED PLAN and ANNUAL ACTION PLAN

The jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the action plan; or
3. To change the purpose, scope, location or beneficiaries of an activity.

Minor Amendments

Any minor amendments to the Consolidated Plan and/or Annual Action Plan will be made administratively and will be incorporated into the City's CAPER at the end of end program year. A minor amendment is one that maintains the integrity of the plan and does not include any substantial change in policy or in funding priorities while still maintaining flexibility in meeting the planned goals and objectives.

Substantial Amendments

Citizen participation is required for any substantial amendment made to a previously approved Consolidated Plan and/or Annual Action Plan. The criteria the City will use for determining a substantial amendment to its Consolidated Plan and Annual Action Plan includes changes in the Plans requiring the reprogramming of more than 20% of the CDBG or HOME allocation.

Substantial amendments to the Consolidated Plan and/or Annual Action Plan will be made available for public comment at City Hall and the established public access sites at least 30 days prior to its adoption. A public hearing for the substantial amendment will be held before the City of High Point City Council and citizens will be notified of this hearing through an ad placed in the

High Point Enterprise at least 10 days prior to the hearing. The notice will include the date, time and location for the hearing, a brief description of the proposed amendment and will state how persons with disabilities can make arrangements to participate. A summary of citizens' comments concerning the substantial amendment to the Consolidated Plan and/or Annual Action Plan will be summarized and attached to the amendment upon its submission to HUD.

Emergency Amendments: In the event of a natural disaster or catastrophic occurrence threatening public health and/or safety, the City of High Point may determine the need to make a substantial amendment to the Consolidated Plan and/or Annual Action Plan to address the unforeseen needs of the community. The City may request and obtain from HUD a complete waiver or reduction in days of the required 30-day public review and comment period for substantial amendments. A public hearing for the substantial amendment will be held before the City of High Point City Council and citizens will be notified of this hearing through an ad placed in the *High Point Enterprise* at least 10 days prior to the hearing. Emergency amendments require City of High Point appointed officials to hold public meeting for recommendation to, and approval by City Council in accordance with North Carolina public meeting laws.

COMPLAINTS AND GRIEVANCES PROCEDURES

Complaints and grievances concerning CDBG and HOME activities should be filed, in writing, to the Director, Community Development and Housing Department, P.O. Box 230, High Point, North Carolina 27261.

All comments will be initially reviewed by staff and referred to the appropriate City department or CAC for reply. An appropriate response will be made to the complainant within 15 working days. If after review and investigation, the complainant is not satisfied with the outcome at this level, he or she should notify the Director of the Community Development and Housing Department and arrange a meeting.

If the complainant is still not satisfied with the Director's response, the matter should then be referred the City Manager. Every effort will be made to resolve complaints at the local level. However, if satisfactory resolution of the complaint is not achieved at the municipal level, the complete record of correspondence, meetings and research information shall be forwarded to the Department of Housing and Urban Development for final disposition.

OBJECTIONS TO CDBG/HOME CONSOLIDATED PLAN AND ANNUAL ACTION PLAN APPLICATION

Objections to the contents of a Consolidated Plan and/or Annual Action Plan, which are not considered complaints or grievances, are to be filed directly with the HUD area office located at 1500 Pinecroft Road, Suite 401, Greensboro, NC 27407, before or during the Consolidated Plan

and Annual Action Plan review period. HUD will consider objections made only on the following grounds:

- a) The description of needs and objectives is plainly inconsistent with available facts and data; or
- b) the activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified in the application; or
- c) the application does not comply with the requirements of HUD regulations or other applicable law; or
- d) the application proposes activities that are otherwise ineligible.

PROVISION OF PROGRAM INFORMATION

Program information is available to all citizens who are interested in learning more about the CDBG or HOME Programs or participating on the CAC. Special arrangements will be made for providing information or assistance to non-English speaking residents upon request. For special assistance, call the Community Development and Housing Department at (336) 883-3349.

The records of the CDBG and HOME Programs are public records and must be retained for a minimum of five years. However, some records deal with personal income and other information on individuals directly affected by program activities and must be kept confidential. Apart from these, all records of the CDBG and HOME Programs are available for review by the public at the Community Development and Housing Department, 211 S. Hamilton Street, Room 312, 8:00 a.m. to 5:00 p.m. Monday through Friday.

Other provisions intended to give interested citizens the broadest opportunity to obtain program information, read, analyze and comment on the High Point CDBG and HOME Programs are:

- a) Department Website: <https://www.highpointnc.gov/231/Community-Development-Housing>
- b) Mailing List: Citizens may request to have their name placed on the departmental mailing list of interested parties. Each person on the mailing list periodically receives program information.
- c) Citizen Participation Plan: High Point's Citizen Participation Plan is updated each Fiscal Year. The CP Plan is made available to any citizen or community organization upon request.
- d) Notification of Significant Program Action: At various points during the program year, significant program actions will be published in the *High Point Enterprise*. Such actions may include completion of the Consolidated Annual Performance and Evaluation Report (CAPER), Notice of Findings of No Significant Effect on the Environment (by project), Notice of Intent to Request Release of Funds (from HUD), announcements of meetings and public hearings, and projected use of funds.

- e) CAC Meetings: CAC meetings are typically held the fourth Thursday of each month of the year. Regular meetings are held at 6:00 p.m. at the Community and Neighborhood Development Center, 201 Fourth Street. Interested citizens should contact the Community Development and Housing Department or the City Clerk at City Hall to confirm meeting dates. All CAC meetings are open, public meetings.

CONCLUSION

The City of High Point recognizes the importance of citizen participation in the formulation and successful accomplishment of its CDBG and HOME Programs. The CDBG and HOME Programs can be most effective and responsive when citizens are continuously involved. This CP Plan was designed to serve as a guide to fulfill these purposes.

The High Point CAC provides an orderly procedure for input and participation from the general public. It is a volunteer group charged with the responsibility of advising the Mayor and the High Point City Council as it relates to CDBG and HOME program expenditures and general city issues.

The Community Development and Housing Department provides many opportunities for citizens to find out about High Point's programs and to have a voice in the decision-making process. To be kept up to date on the activities of the Community Development and Housing Department and the CAC, call or write the Community Development and Housing staff at:

Community Development and Housing Department

City of High Point

P.O. Box 230

High Point, North Carolina 27261

Phone: (336) 883-3349

or visit the Department's website at

<https://www.highpointnc.gov/231/Community-Development-Housing>

COMMUNITY DEVELOPMENT AND HOUSING DEPARTMENT

Michael E. McNair, Director 883-3676

Administration Division

Thanena Wilson, CD Administrator 883-3351

Susan Patterson, CD Grants Specialist 883-8521

April Jones, Administrative Coordinator 883-3348

VACANT, Administrative Specialist II 883-3349

Community and Neighborhood Development Division

Michelle V. McNair, Community Resource Manager 883-3685

Alisha Doulen, Community Resource Specialist 883-3042

VACANT, Community Resource Specialist 883-3689

Housing Division

Ed Brown, Project Manager 883-8522

Everett Dehart, Project Manager 883-3343

Toni Jackson, Housing Specialist 883-3347

Local Code Enforcement Division

Lori Loosemore, Code Enforcement Manager 883-3040

Adam LeBeau, Code Enforcement Officer 883-6139

Billy Caudle, Code Enforcement Officer 883-3375

Jim Mullins, Code Enforcement Officer 883-3324

Houston Laster, Code Enforcement Officer 883-3804

Anjenet Britt, Code Enforcement Officer 883-4248

Michael Sapp, Code Enforcement Officer 333-3805

FAX NUMBER: (336) 883-3355

TDD NUMBER: (336) 883-8517

HIGH POINT CITY MANAGERS

Greg Demko, City Manager

Randy McCaslin, Deputy City Manager

Greg Ferguson, Assistant City Manager

Eric Olmedo, Assistant City Manager

HIGH POINT CITY COUNCIL

Jay Wagoner	Mayor
Britt Moore	At Large
Tyrone Johnson	At Large
Cyril Jefferson	Ward 1
Christopher Williams	Mayor Pro Tem, Ward 2
Monica Peters	Ward 3
Wesley Hudson	Ward 4
Victor Jones	Ward 5
Michael Holmes	Ward 6

CITIZENS ADVISORY COUNCIL

Donald Belton	Mayor At Large
Jerry Mingo, Vice Chair	At Large
Jim Bronnert, Chair	At Large
Willie Davis	Ward 1
Orel Henry	Ward 2
Rob Sims	Ward 3
Jessica Wynn	Ward 4
Clodagh Leszinski	Ward 5
Warren Boone	Ward 6
Cyril Jefferson	Council Liaison

**HIGH POINT CITY COUNCIL
SPECIAL MEETING
(Virtual Meeting)
June 1, 2020- 4:00 P.M.
3RD FLOOR LOBBY CONFERENCE ROOM #302**

MINUTES

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 Mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed and a link was provided to the public to listen to the meeting as it was being live-streamed. www.HighPointNC.gov/VirtualPublicMeeting

CALL TO ORDER

Mayor Wagner called the meeting to order at 4:00 p.m.

Following a roll call vote for attendance, the following were identified as being present:

Mayor Jay W. Wagner (physically present)
Mayor Pro Tem Christopher Williams- Ward 2 (physically present)
Council Member Tyrone Johnson- At Large (physically present)
Council Member Britt Moore- At Large (remote participation)
Council Member Cyril Jefferson- Ward 1 (physically present)
Council Member Monica Peters- Ward 3 (physically present)
Council Member Wesley Hudson- Ward 4 (remote participation)
Council Member Victor Jones- Ward 5 (remote participation)
Council Member Michael Holmes- Ward 6 (remote participation)

The following staff members were **physically present**:

Ken Shultz, Chief of Police; Lisa Vierling, City Clerk

The following staff members **participated remotely**:

JoAnne Carlyle, City Attorney; Mary Brooks, Deputy City Clerk; and Robby Stone, Assistant Public Services Director

PRESENTATION OF ITEMS

2020-185

Update from the High Point Police Department on Crime Statistics

Police Chief Kenneth Shultz will provide an update to the City Council on crime statistics in High Point.

Chief Shultz stated that statistics say a lot about effort, commitment, officers, and partners and the numbers are indicative of their dedication and efforts.

The Chief provided some statistics from the 2020 Crime Trend through Week 22. Overall, he reported a 11% reduction in total Impact Crimes as compared to last year. The city has had two (2) homicides so far this year, compared to eight (8) last year at this time. He reported they have seen an uptick in the number of aggravated assaults and robberies and spoke to how this is unusual and also spoke to how the current trend is robbing individuals after arranging to meet on social media apps for either sex or to sell an item.

The current trend indicates that violence is on the rise again. The department has seen a lot of larceny of autos and numerous weapons are being stolen out of cars. Chief Shultz advised that the biggest challenge attributing to the motor vehicle theft/crime is unlocked and unattended running vehicles stolen by groups of juvenile offenders from various locations in the Triad. Approximately 40 firearms have been stolen from unlocked vehicles and over \$170,000 in personal property.

Regarding gang activity in High Point, the Chief advised that the department continues to track two major gang groups that led to spikes in crime and back and forth violence. One group has over 22 validated gang members and 19 associates, while the other group has over 11 validated members and 12 associates. There are three individual gang members that are major drivers for the crime that is occurring in High Point, all of which have been through the Violent Crimes Task Force and were all called in to participate in the Focused Deterrence/Notified Offenders Call-Ins.

Seizure of illegal weapons has increased 86% and the Chief spoke to how the gun investigation efforts continue to be part of their diligence to stop violence in the city. He reported that narcotics/opioids continue to be a major ongoing problem resulting in an increase in Opioid deaths the last three months and spoke to the need to work on the education side, treatment side, and how enforcement is needed. The Narcotics Vice unit's focus is on heroin. Over the last six weeks, the unit has executed four (4) search warrants resulting in the seizure of 13 firearms because they were used in connection with illegal narcotics or the possessor was a convicted felon or because the guns were stolen.

Addressing the effects of COVID-19 on the criminal activity, the Chief advised that they have seen a 25% reduction in calls for service because of the businesses not being in operation and people staying at home. He stated they do, however, have concerns about an increase in domestic violence/partner violence situations as they continue to see issues.

Fair and Impartial Policing in North Carolina

Chief Shultz spoke to the issues regarding the Minnesota incident involving the death of George Floyd, who died while in police custody and how ideas are now surfacing for

police reform. He stated that North Carolina is extremely progressive in standards and the required training for police officers having a 34-member board of professionals called the NC Criminal Justice Education and Training Standards Commission. The board assures that all of the State's criminal justice officers are both competent and ethical in the conduct of their duties.

He proceeded to share some statistics for the High Point Police Department Discipline and Accountability for the period since he has been the Police Chief (2016-2020) and assured Council that he does take discipline and accountability of his officers very seriously.

He mentioned the six (6) pillars of effective policing that were identified in the President's Task Force on 21st Century Policing report and implementation plan that was released in May of 2015 that promote fair and impartial policing/implicit bias crisis intervention training and de-escalation techniques because a large number of calls involve mental illness.

The six (6) building blocks of Community Policing identified in the report were:

1. Building Trust
2. Policy
3. Technology
4. Crime Reduction
5. Training
6. Officer Wellness and Safety

The Task Force addressed and discussed the training pillar in depth because of the skills and knowledge required for officers to deal with these needs in-depth. (i.e. community policing and problem-solving principles; interpersonal and communication skills; bias awareness; scenario-based, situational decision making; crisis intervention; procedural justice and impartial policing; trauma and victim services; mental health issues; analytical research and technology; languages and cultural responsiveness).

Chief Shultz advised that the following mandated training is required for officers:

- ✓ Firearms Training and Qualification (4 hours)
- ✓ Legal Updates (4 hours)
- ✓ Strategies to Improve Law Enforcement Interactions and Relationships with Minority Youth (2 hours)
- ✓ Equality in Policing (4 hours)
- ✓ Communication Skills with Persons in Crisis (4 hours)
- ✓ Law Enforcement Intelligence Updates (2 hours)
- ✓ Officer Safety: Surviving Planned Attacks Against Law Enforcement Officers (4 hours)
- ✓ Leadership Through Community Partnerships (2 hours)

The Chief shared some North Carolina Basic Law Enforcement Training (BLET) Trends for the period of 2013-2016 that shows a drastic drop in the number of students going through the BLET program (2,713 went through the program in 2013, while only 1,067 were part of the BLET program in 2016). Some of the recruitment and retention challenges that are preventing applicants from getting approved are:

- ✓ Drug use
- ✓ Debt
- ✓ Obesity (general physical condition)
- ✓ Generational Preferences
- ✓ “Police are a Dying Breed”
- ✓ Pay
- ✓ Societal Attitude/Perception of Police

At the conclusion of his presentation, Chief Shultz provided an update on recent events that took place in Greensboro and High Point during demonstrations tied to George Floyd’s death. He shared the following:

- ✓ High Point provided mutual aid to Greensboro during the unrest and activity that took place in downtown Greensboro as part of the demonstrations on Saturday, May 30th. Our officers relieved Greensboro officers from 1:00 a.m. to 5:00 a.m.
- ✓ Demonstration in High Point on Sunday, May 31st involving a group marching down S. Main Street.
- ✓ High Point Police were called to the Walmart on S. Main Street later that evening where 40-50 people used forced entry, grabbed merchandise and fled.
- ✓ ABC Store on Wendover Avenue was broken into; alcohol stolen.

Some other businesses that experienced damages were located at 131 W. Commerce; 118 S. Main Street; Penny Path Café; Grocery store at 1924 English Road, various showrooms downtown, etc.... The Chief spoke to getting the message out that the High Point Police Department does not condone Civil Rights violations and unfair justice and he spoke to the importance of people supporting officers as they are doing their jobs to protect everyone.

Council Member Peters asked about the percentage of those protesting peacefully versus those that are rioting. Chief Shultz stated he was not aware of the numbers, but that definitely is not the message that needs to be conveyed. Council Member Peters offered support for the Police Department in efforts to make the rioting stop. Chief Shultz advised that people are coming in from other areas with a motive to destroy property and causing all kinds of problems.

Mayor Wagner commended Chief Shultz for listening to the people and for the restraint used when they showed up at the Police Department on Leonard Avenue on

Sunday, May 31st. He applauded the professionalism of Chief Shultz and his department.

Council Member Jefferson thanked the Chief for the information shared today and for what he communicated at the Police Department yesterday and commended him for actually talking to the people without any barriers in between. He thanked the Chief for very quickly denouncing what happened and for making it clear that is not what his officers do. Council Member Jefferson shared it is his hope that better relationship building between the residents and law enforcement will continue. Chief Shultz agreed and stated the safety and success of our community certainly depends on it.

2020-184 Closed Session- Property Acquisition

The City Council is requested to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(5) for property acquisition.

At 4:55 p.m., Mayor Pro Tem Williams moved to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(5) for property acquisition. Council Member Johnson made a second the motion. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Upon reconvening into Open Session at 5:28 p.m., Mayor Wagner announced there would be no action taken as a result of the Closed Session.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:28 p.m. upon motion duly made by Council Member Jefferson and second by Mayor Pro Tem Williams.

Respectfully Submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk