City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

Monday, August 3, 2020

5:30 PM

Council Chambers

City Council

Jay W. Wagner, Mayor
Christopher Williams, Mayor Pro Tem
Michael A. Holmes, S. Wesley Hudson,
Cyril Jefferson, Tyrone E. Johnson, Victor Jones,
Britt W. Moore, Monica L. Peters

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically with remote participation. As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed and the public can listen to the meeting as it is being live-streamed by clicking on the following link www.HighPointNC.gov/VirtualPublicMeeting.

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD

2020-296 **Public Comment Period**

A Public Comment Period will be held on Monday, August 3, 2020 at 5:30 p.m. In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the City of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Once the City Council is in session, please use the following link to listen to the meeting live www.HighPointNC.gov/VirtualPublicMeeting

The public can submit comments by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov
Written comments can also be placed in the City of High Point's utility payment drop-boxes located on both sides of the Municipal Building located at 211 S. Hamilton Street in the Green Drive and the Commerce Avenue parking lots. Comments submitted will be forwarded to the Mayor and City Council and will be incorporated as a permanent part of the minutes from these proceedings.

The City of High Point's Public Comment Policy restricts comments to no more than three (3) minutes which will apply for the telephone message submission. Email submissions and written comments should be kept at 350 words or less. **The deadline for submitting comments is Friday, July 31st at 5:00 p.m.**

FINANCE COMMITTEE - Council Member Moore, Chair

CONSENT AGENDA ITEMS

2020-275 **Ordinance - HPPD - Sale of Retired Police Badges**

City Council is requested to approve the sale of retired police badges. A budget amendment to appropriate the funds will be brought forward once the proceeds from the sale of the badges are collected.

Attachments: 1. HPPD - Sale of Badges

2020-276 **Bookmobile Donation - Growing High Point**

City Council is requested to approve a donation of a surplus bookmobile to Growing High Point and authorize the appropriate city official to execute all necessary documents.

Attachments: 2. Bookmobile Donation

2020-277 **Contract - Sole Source - Eastside Wastewater Treatment Plant (ESTP) - Primary Sludge Pumps**

City Council is requested to award a sole source contract to Penn Valley Pump, Co Inc. in the amount of $32,790.00 for the purchase of an additional 6-inch Penn Valley Double Disc Pump.

Attachments: 3. Eastside Wastewater Treatment Plant (ESTP) Primary Sludge Pumps

2020-278 **Contract - James River Equipment - John Deere 672G Crawler Loader**

City Council is requested to award a Sourcewell # 032119-JDC contract to James River Equipment in the amount of $348,232 for the purchase of one (1) John Deere 672G crawler loader and declare the old loader as surplus and disposing through the online auction process.

Attachments: 4. James River Equipment _ John Deere Crawler Loader

2020-279 **Contract - Piedmont Peterbilt - Roll Off Container Truck**

City Council is requested to award a NC Sheriffs' Association contract to Piedmont Peterbilt in the amount of $179,898 for the purchase of a Peterbilt 567 truck with a Swap Loader SL520 hook lift system and declare the old truck as surplus and disposing through the online auction process.

Attachments: 5. Piedmont Peterbilt _ Roll Off Container Truck

2020-280 **Contract - Sourcewell - Ascendum Machinery - Gradall Excavator**

City Council is requested to award a Sourcewell contract to Ascendum Machinery in the amount of $346,754.72 for the purchase of a Gradall XL3100V excavator and declare the old Gradall XL3100 as surplus and disposing through the online auction process.

Attachments: 6. Ascendum Machinery _ Gradall Excavator

PLANNING & DEVELOPMENT - Mayor Jay Wagner

2020-281 **Resolution of Intent - Annexation 20-05**

Approval of a Resolution of Intent to establish a public hearing date of August 17, 2020, to consider a voluntary non-contiguous annexation of approximately 15.5 acres located along the south side of National Service Road, approximately 200 feet east of Sandy Ridge Road. The property is addressed as 8051 National Service Road and 2520 Sandy Ridge Road, and also known as Guilford County Tax Parcel Guilford County Tax Parcels 170819 and 170821.

Attachments: Resolution of Intent AN-20-05

PUBLIC HEARINGS

2020-282 **Miraje Properties LLC - Annexation 20-01**

A request by Miraje Properties LLC for a voluntary contiguous annexation of an approximate 4.9-acre parcel located along the south side of Boulder Road, approximately 430 feet east of Tarrant Road. The site is addressed as 1091 Boulder Road and is also known as Guilford County Tax Parcel 154708.

Attachments: Staff Report AN-20-01

2020-283 **Miraje Properties - Zoning Map Amendment 20-06**

A request by Miraje Properties to rezone an approximate 4.9-acre parcel from the Light Industrial (LI) District, within Guilford County's zoning jurisdiction, to the Light Industrial (LI) District. The site is located along the south side of Boulder Road, approximately 430 feet east of Tarrant Road (1091 Boulder Road). Approval of this rezoning request is contingent upon City Council approval of a voluntary annexation request.

Attachments: Staff Report ZA-20-06

2020-284 **Wilford Yearns and Mary Puckett - Annexation 20-02**

A request by Wilford Yearns and Mary Puckett for a voluntary contiguous annexation of approximately 2.5 acres located along the east side of Hickswood Road, approximately 210 feet north of Willard Road. The site is addressed as 2302 and 2304 Hickswood Road and also known as Guilford County Tax Parcels 187191 and 187192.

Attachments: Staff Report AN-20-02

2020-285 **Dennis Andrew Turner - Annexation 20-04**

A request by Dennis Andrew Turner for a voluntary contiguous annexation of an approximate 0.31-acre parcel located along the east side of Giles Street, approximately 270 feet south of E. Fairfield Road. The site is addressed as 105 Giles Street and also known as Guilford County Tax Parcels 158355.

Attachments: Staff Report AN-20-04

2020-286 **Keystone Group, Inc. - Zoning Map Amendment 20-07**

A request by Keystone Group, Inc. to rezone approximately 114.79 acres from the Planned Unit Development - Residential (PDR) District to an amended Planned Unit Development - Residential (PDR) District. The site is lying along the south side of Boylston Road, approximately 1,300 feet west of Adkins Road.

Attachments: Staff Report ZA-20-07
ZA-20-07 Aug 3 CC Comment 1.pdf

2020-287 **City of High Point - Text Amendment 20-02**

A request by the Planning and Development Department to amend various sections of the City of High Point Development Ordinance to correct errors, provide consistency, and make revisions related to state legislation.

Attachments: Staff Report TA-20-02

GENERAL BUSINESS AGENDA

2020-288 **A+ Yellow Taxi - Suspension of certificate of public convenience and necessity**

A hearing will be held on the matter of the suspension of certificate of public convenience and necessity of A+ Yellow Taxi before the High Point City Council during their August 3rd, 2020, regular meeting at 5:30 p.m. in the City Council Chambers.

Attachments: A+ Yellow Cab Agenda
Taxi Cab Ordinance

2020-294 **Ordinance - Changes to City of High Point Code of Ordinances - Taxi Cab Service**

City Council is requested to adopt an Ordinance amending Chapter 2- Taxicabs, Article C, Vehicle Specifications and Equipment. Section 11-2-31 Financial responsibility of the City of High Point Code of Ordinances.

Attachments: Amendment to Chapter 2 - Taxicab Code of Ordinances

2020-295 **Appointment to Planning & Zoning Commission (Mark Morgan)**

Council is requested to confirm the appointment of Mark Morgan to the Planning & Zoning Commission as Councilwoman Monica Peters' Ward 3 appointee. Appointment to be effective immediately and will expire June 30, 2023.

Attachments: Appointment of Mark Morgan to P & Z Commission

2020-298 **Appointment to Parks & Recreation Commission (Lauren Britton)**

To confirm the appointment of Lauren Britton as Council Member Hudson's Ward 4 appointee on the Parks & Recreation Commission. Ms. Britton will fill the unexpired term of Todd Nifong, who has resigned. Appointment to be effective immediately and will expire on July 1, 2021.

Attachments: Appointment to Parks & Rec Commission (Lauren Britton).pdf

2020-289 **Minutes To Be Approved**

Community Development Committee Minutes; July 14th @ 4:00 p.m.
Prosperity & Livability Committee Minutes; July 15th @ 11:00 a.m.
Finance Committee Minutes; July 16th @ 4:00 p.m.
Special Meeting Minutes of City Council; July 20th @ 3:30 p.m.
Regular Meeting Minutes of City Council; July 20th @ 5:30 p.m.
Adjourned Session Minutes of City Council; July 22nd @ 5:30 p.m.

Attachments: 1. July 14 2020 Community Development Committee Meeting Minutes.pdf
2. July 15 2020 P & L Committee Meeting Minutes.pdf
3. July 16 2020 Finance Committee Minutes.pdf
4. July 20 2020 Special Meeting Minutes.pdf
5. July 20 2020 High Point City Council Regular Meeting Minutes.pdf
6. July 22 2020 Adjourned Session Minutes.pdf

ADJOURNMENT (A motion will need to be made to RECESS this meeting to Wednesday, August 5, 2020 @ 5:30 pm. for the voting session on the public hearing matters)

CITY OF HIGH POINT
AGENDA ITEM

Title: Amendment to CHAPTER 2, ARTICLE C,
SECTION 11-2-31. – FINANCIAL RESPONSINILITY (Taxi Cab Service)

From: Randy McCaslin
Interim City Manager

Meeting Date: August 3, 2020

Public Hearing: N/A

Advertising Date / Advertised By: N/A

Attachments: N/A

PURPOSE:
An Ordinance amending Chapter 2- Taxicabs, Article C, Vehicle Specifications and Equipment. Section 11-2-31 Financial responsibility of the City of High Point Code of Ordinances.

BACKGROUND:
No person shall allow the operation of a taxicab within the city without complying with North Carolina General Statute 20-280. In addition to this compliance, no person shall allow the operation of a taxicab within the city unless there is on file with the taxicab inspector a commercial insurance policy, or satisfactory proof of policy, for the taxicab. This policy shall remain in full force and effect during the operation of the taxicab.

The current ordinance requires taxicab owners to maintain minimum commercial liability limits of -$50,000 per person/$100,000 per accident/$50,000 property damage.
The amended ordinance requires taxicab owners to maintain minimum commercial liability limits of one hundred thousand dollars ($100,000) because of bodily injury to or death of one person in any one accident and, subject to said limit for one person, three hundred thousand dollars ($300,000) because of bodily injury to or death of two or more persons in any one accident, and fifty thousand dollars ($50,000) because of injury to or destruction of property of others in any one accident.

BUDGET IMPACT: N/A

RECOMMENDATION / ACTION REQUESTED:
Council is requested to adopt an ordinance amending Chapter 2- Taxicabs, Article C, Vehicle Specifications and Equipment. Section 11-2-31 Financial responsibility of the City of High Point Code of Ordinances.

AN ORDINANCE AMENDING CHAPTER 2 TAXICABS, ARTICLE C, VEHICLE SPECIFICATIONS AND EQUIPMENT SECTION 11-2-31. – FINANCIAL RESPONSIBILITY OF THE CITY OF HIGH POINT CODE OF ORDINANCES

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of High Point that Chapter 2, Article C, Section 11-2-31 -Financial Responsibility of the High Point Code of Ordinances is amended as follows:

Sec. 11-2-31. - Financial responsibility.

(a) No person shall allow the operation of a taxicab within the city without complying with North Carolina General Statute 20-280. In addition to this compliance, no person shall allow the operation of a taxicab within the city unless there is on file with the taxicab inspector a commercial insurance policy, or satisfactory proof of policy, for the taxicab. This policy shall remain in full force and effect during the operation of the taxicab. The policy must maintain minimum commercial liability limits of ~~$50,000 per person/$100,000 per accident/$50,000 property damage.~~ one hundred thousand dollars ($100,000) because of bodily injury to or death of one person in any one accident and, subject to said limit for one person, three hundred thousand dollars ($300,000) because of bodily injury to or death of two or more persons in any one accident, and fifty thousand dollars ($50,000) because of injury to or destruction of property of others in any one accident.

(b) Every driver of a taxicab being operated out of the city shall carry and produce to any requesting law enforcement officer a card listing the current auto insurance company and policy number covering the taxicab. Carrying and producing a state automobile registration card with current and correct insurance information shall be deemed to comply with this subsection.

Adopted this the 3rd day of August, 2020.

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Mayor Jay W. Wagner

ATTEST:

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Lisa B. Vierling, City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Appointment- Parks & Recreation Commission

From: City Clerk's Office

Meeting Date: August 3, 2020

Public Hearing: N/A

Advertising Date / Advertised By: N/A

Attachments: Application to Serve/Resume
For Lauren Britton

PURPOSE:
To confirm the appointment of Lauren Britton as Council Member Hudson's Ward 4 appointee on the Parks & Recreation Commission. Ms. Britton will fill the unexpired term of Todd Nifong who has resigned. Appointment to be effective immediately and will expire on July 1, 2021.

BACKGROUND:
Councilman Wesley Hudson is recommending the appointment of Lauren Britton to the Parks & Recreation Commission as his Ward 4 appointee. Ms. Britton will fill the unexpired term of Todd Nifong, who has resigned. Her appointment will be effective immediately and will expire on July 1, 2021.

BUDGET IMPACT:
N/A

RECOMMENDATION / ACTION REQUESTED:
N/A

Profile

Lauren
First Name

Britton
Last Name

ltbeeson25@gmail.com
Email Address

3556 Lamplight Way
Street Address

Suite or Apt

High Point
City

NC
State

27265
Postal Code

Mobile: (336) 848-5640
Primary Phone

Home:
Alternate Phone

Self
Employer

Which Boards would you like to apply for?

Parks and Recreation Commission: Submitted

Ward you reside in?

5

Interests & Experiences

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

- Key Account Furniture Sales Rep across the nation - 4 year college degree; also played 4 years of Varsity basketball - Anderson University - Co-Chairman Macedonia Resource Center Board

Resume_7.28.2020.docx
Upload a Resume

Have you participated in Leadership High Point?

○ Yes ◉ No

If yes, please list the year in which you participated in Leadership High Point:

Gender

☑ Female

Lauren T. Britton
High Point, NC | LBeeson25@gmail.com | 336.848.5640

EDUCATION:

Bachelors of Arts degree in Psychology, Anderson University (SC) May, 2011

WORK EXPERIENCE:

LB Holdings Inc. May 2014-current
Key Account Sales

- Manage and call on accounts throughout the Nation.
- Manage & Update online website.
- Maintain Sales numbers within accounts.
- Complete weekly & monthly reports for sales reps including Global Inventory, Product Placement, Invoice Reports, & In-line Reports.
- Manage & Update Price Lists and all Product Information.

Najarian Furniture Company, NC /California October 2012-April 2014
Sales & Marketing Coordinator

- Manage and call on accounts throughout the Southeast region.
- Serve as Brand Ambassador for Rooms To Go.
- Manage & Update online website.
- Serve as liaison for online merchants.
- Create custom product descriptions for all new products.
- Complete weekly & monthly reports for sales reps including Global Inventory, Product Placement, Invoice Reports, & In-line Reports.
- Manage & Update Price Lists and all Product Information.
- Plan, Promote, & Execute both Spring & Fall Furniture Market showrooms.

TEAM Enterprises, NC/SC Aug 2011- October 2013
Key Account Manager

- Consistently achieve quarterly business objectives for sales, distribution, and menu's, merchandising & promotional activity.
- Make key account calls to sell in new portfolio distribution, merchandise accounts to client standards, educate wait staff, sell in promotions, & build the client brand.
- Develop & maintain a positive working relationship with all key accounts.
- Work with distributor & promoter to set up promotions in and around events to maximize sponsorships.

VOLUNTEER WORK:

Bacardi USA CIAA Basketball Tournament 2012, 2013
Ed Price & Associates 2010, 2019
Chairman of Entertainment Winston Salem State University Football game
Macedonia Family Resource Center 2019-current
Co-Chairman 2020

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

Prosperity & Livability Committee

(Virtual Meeting)

Chaired by Councilman Hudson
Committee Members: Hudson, Holmes, Jefferson, and Peters
July 15, 2020 – 11:00 a.m.
3rd Floor Lobby Conference Room #302

Minutes

CALL TO ORDER (Virtual Roll Call)

Chairman Chris Williams called the meeting to order at 11:01 a.m. Following a virtual roll call, the following attendance by Committee Members was duly noted.

Physically Present (2): Chairman Wesley Hudson, and Committee Member Cyril Jefferson

Remotely Present (2): Committee Member Holmes, and Committee Member Monica Peters [Arrived remotely at 11:08 a.m.]

Also Physically Present: Mayor Jay Wagner

Staff Present:
Randy McCaslin, Interim City Manager; Greg Ferguson, Assistant City Manager; Jeron Hollis, Communication and Public Engagement Director; Lee Burnette, Planning and Development Director; and Mary S. Brooks, Deputy City Clerk

Staff Participating Remotely:
JoAnne, Carlyle, City Attorney; Mark McDonald, Transportation Director; Robbie Stone, Public Services Assistant Director; David Briggs, Theatre Director; and Lisa Vierling, City Clerk

Also Participating Remotely:
Patrick Harman, Hayden-Harman Foundation; and Veronica Hensley

PRESENTATION OF ITEMS

2020-234 **Discussion-City's Event Policy (traffic cones and Go Far Race)**

Staff will present information on the City's Event Policy (traffic cones and Go Far Race)

Traffic Cones

Mark McDonald, Transportation Director, reported that the current cone rental rate was $2 per cone per day; recommended an increase of $5 per cone per day; explained what was included with the rental of the cones, such as sign trucks and staff; spoke to the comparison of rates completed with the City of Greensoboro; said their cone rental rate was lower; and said Greensboro had other fees to offset their lower rental rates.

Chairman Hudson said the City of Winston Salem's rental rate was similar to Greensboro's; and that they recoup their loss in other ways.

Randy McCaslin, Interim City Manager, said the committee would decide on the action to take place in reference to the cone rental rate increase recommendation; and that the decision would not have an impact on the city's budget.

Committee Member Jefferson inquired on the budget impact for replacing lost or damaged cones. Mr. McDonald replied that cones (estimated-several hundred) were purchased annually.

Committee Member Peters recommended requiring a deposit for cone rentals; and opposed to increasing the rental rate.

Chairman Hudson said that option was discussed; and that requirement would result in more workloads for staff.

Committee Member Holmes inquired on reasoning for not implementing the deposit requirement. Mr. McDonald replied that the deposit process was not used frequently in the past; and spoke to the field staff availability concerns in receiving and refunding deposits.

Chairman Hudson advised the committee that no action was needed in order to retain the same rental fee for the cones.

Committee Member Jefferson inquired on other implementations to recoup cost for cones. Mr. McDonald replied and gave an overview of the comparables with Greensboro and Winston-Sale; and said that High Point's other fees were lower; and the fees were not intended to be a money maker.

It was the consensus of the committee to keep the cone rental rate at $2 per cone per day.

Go Far Race

David Briggs, Theatre Director, spoke to city events being cancelled and/or rescheduled due to COVID-19; requested a fee reduction for the Go Far Race to be held in the fall since the spring race was cancelled; and said it would be a three hour block for the event that required 30 officers and a supervisor.

Discussion took place regarding allocating funds from the spring Go Far Race to the fall Go Far Race; to the impact COVID-19 had on city events; and to the spring Go Far Race being scheduled for next year.

Committee Member Jefferson moved to forward this matter to the City Council with a favorable recommendation and place it on the July 20, 2020 City Council Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Hudson, the motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Hudson, Committee Member Jefferson, Committee Member Holmes, and Committee Member Peters

2020-235 **Presentation-Kensington Stormwater Project**

Staff will give a presentation on the Kensington Stormwater Project

Robbie Stone, Public Services Assistant Director, provided a background for the Kensington Stormwater Project; said this project had been in discussion and design for numerous years; the original focus was to alleviate water concerns at the Country Club and Westchester area; a public hearing was held in 2014 informing the surrounding area about the project that resulted in more concerns from citizens on flooding and erosion which expanded the project; there was also resistance from homeowners opposing the project; spoke to other failed options; and on meeting with a consultant to discuss focusing on the impacts at the Kensington area that resulted in no negative results.

Randy McCaslin, Interim City Manager, informed the committee this has been an ongoing project; spoke to the concerns from homeowners; to addressing the storm water issues; and to having a smaller project.

Committee Member Jefferson inquired on what phase the project was in. Interim City Manager McCaslin replied that there will be another public meeting for the next phase; and that the homeowners were aware of the scope of the project. Mr. Stone replied that this project would focus on the homes affected by the storm water issues.

Chairman Hudson inquired on the timeframe that Kensington would be closed. Mr. Stone replied that he does not have that information at this time, but estimated the timeframe for two weeks; explained that the total closure at Kensington was due to safety concerns; said detour routes have not been addressed at this time; and provided a timetable for the project that included pre-bids and bids; and estimated 6 to 8 months before construction would begin.

Committee Member Peters asked what was the reasons the homeowners opposed the project. Mr. Stone replied homeowners wanted the storm water flow to be averted to another location.

Interim City Manager McCaslin inquired on a cost estimate for construction; and for the larger project. Mr. Stone replied that an estimate, subject to change, for construction would be less than a million dollars; and an estimate for the larger project would around $2.5 to $3 million.

Interim City Manager McCaslin advised the committee that this presentation was for information purposes only; and would come back to council at the first of next year.

ADDED-Library Book Mobile Donation

Committee Member Jefferson moved to suspend the rules and add an agenda item to discuss the donation for the Library's Book Mobile. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Hudson, the motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Hudson, Committee Member Jefferson, Committee Member Holmes, and Committee Member Peters

Committee Member Jefferson introduced Patrick Harman, Hayden-Harman Foundation, and Victoria Hensley to present the committee with a proposal for the Book Mobile donation.

Victoria Hensley extended greetings; said this request was for Growing High Point in response to the impacts of COVID-19; said there would be a mobile grocery store for citizens with limited access to healthy foods, and fewer transit options; said the prices of the produce and household essentials would be affordable with contactless service; they would also incorporate food education, and other resources for other needs; and asked the committee to recommend this request to the mayor and city council for approval.

Joanne Carlyle, City Attorney asked was the organization a nonprofit. Ms. Hensley replied yes.

Randy McCaslin, Interim City Manager said the estimated value for the Book Mobile was between $4,000 and $6,000.

City Attorney Carlyle advised the committee that they city would have to post a notice to the public five day before council's approval; and that the legal department would prepare the public notice and resolution for the request.

Committee Member Jefferson moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Hudson, the motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Hudson, Committee Member Jefferson, Committee Member Holmes, and Committee Member Peters

2020-236 **Update-Sign Ordinance Revisions**

Staff will provide an update on the Sign Ordinance Revisions

Lee Burnette, Planning and Development Director, gave a background on the Sign Ordinance; said the sign development ordinance was revised in 2017 for legal reasons; in 2018 Cooper Consulting was hired; the consultants reviewed the current ordinance; held interviews and meetings with stakeholders, council , and staff; they also conducted surveys for feedback from the community; the draft for the revised ordinance began last year and would be completed late summer; a legal review would be completed by an outside consultant; spoke to options for engagements; provided the project's webpage address www.highpointncgov\signs that would provide more information for the public for feedback; and to making necessary revisions if needed.

Committee Member Peters inquired on having the stakeholders involved with the consultants to speed up the process. Mr. Burnette replied that the stakeholders would be provided with the public notice as well as the public for feedback; and spoke to engaging with the public.

Committee Member Jefferson inquired on best practices on timelines for sign ordinance revisions; impediments to the community when applying for sign permits; and on the sign standards for each district. Mr. Burnette replied that the ordinance would generally be updated every 20 years; spoke to balancing legal issues when doing so; said that biggest issue with permits was temporary signs because of the adjustments that needed to be made; and spoke to embracing market areas with different types of signs needed.

2020-237 **Discussion-Amendment to the City's Incentive Policy**

Staff will discuss possible amendments to the City's Incentive Policy

Mayor Wagner reported that he, Randy McCaslin, Interim City Manager; Greg Ferguson, Assistant City Manager; the Economic Development staff; and the Tim Elliot group developed the amendment to the incentives policy that would be a targeted downtown office incentives policy that would expire on July 31, 2021, for companies applying for consideration; would like to present to council at the next regular, July 20, 2020, meeting for approval; provided some of the qualifications to be approved; types of incentives such as job creation and rental assistance; said this incentive would not apply to real property; and that applicants would still have to go through he current incentive program process.

Committee Members Peters, and Jefferson voiced appreciation for the policy that would recruit businesses to the downtown area.

Committee Member Jefferson moved to forward this matter to the City Council with a favorable recommendation and place it on the July 20, 2020 City Council Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Hudson, the motion carried by the following unanimous 4-0 vote:

Aye (4): Chairman Hudson, Committee Member Jefferson, Committee Member Holmes, and Committee Member Peters

2020-258 **<u>Discussion Regarding a Marketing Campaign Focused on Diverse Groups, Events, and Quality of Life</u>**

This is a short-term goal that was established by the City Council at the Council Retreat held on February 12 and February 13, 2020. The time frame for this short-term goal was determined to be six months and the steps to reach the goal were identified as follows:

1. Do market research to determine asset inventory, target market, competition.
2. Establish partners.
3. Establish budget.
4. Determine effective platforms and media.
5. Focus on culture, diversity, quality of life, entrepreneurial spirit.
6. Ensure long-term focus on the plan.

Another goal that was established was to "**Recruit 50 new office jobs and five (5) new investors for the catalyst project."** The time frame for this goal was also set at six months and the steps to reach this goal were identified as follows:

1. Meet with executives of the city's top 20 employers (private sector).
2. Host prospective investor events (#number).
3. Create a national advertising campaign for downtown opportunities.

Accountability:

1. Monthly reports from staff to Council.
2. Events scheduled and held.
3. Advertising campaign in place.

Measurement:

1. Reaction to advertising campaign- hits/impressions/likes.
2. Investments increase for catalyst project.
3. New office jobs created.

Jeron Hollis, Communication and Public Engagement Director, extended greetings; spoke to the designing a marketing campaign goal that focused on diverse groups and the quality of life; expressed the difference in the environment now, due to COVID-19, from the retreat held in February; spoke to refining the goal; to defining what is trying to be done; to pinpointing needs; to having further discussion to focus on moving forward; to establishing the budget; and conduct more research as the next steps.

Committee Member Jefferson recommended including outside organizations with future discussions; and spoke to having a positive effect on the community.

Mr. Hollis spoke to being strategic; to having synergy with outside organizations; and to having support from the community.

Chairman Hudson suggested a work group that would include Mr. Hollis, Mayor Wagner, Interim City Manager McCaslin, and himself, that would bring recommendations back to the committee at a future meeting; and stated that the committee would also make recommendations and decisions with the next steps.

Committee Member Peters recommended including Forward High Point to assist with marketing ideas.

It was the consensus of the committee to discuss the next steps at a future committee meeting.

<u>ADJOURNMENT</u>

There being no further business to come before the Prosperity & Livability Committee, the meeting was adjourned at 12:11 p.m.

Respectfully submitted,

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Mary S. Brooks, Deputy City Clerk

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Wesley Hudson, Chairman

CHAPTER 2 - Taxicabs

Footnotes:

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Editor's note— *Ord. No. 6159/04-56, § 2, adopted Aug. 5, 2004, amended ch. 2 in its entirety to read as herein set out. Former ch. 2, §§ 11-2-1—11-2-51, pertained to vehicles for hire, and derived from the 1958 Code, §§ 21-1—21-14, 21-16.1—21-30, 21-32—21-34, 21-36, 21-38—21-44, 21-46, 21-46.1; Ord. No. 97-37, § 1, adopted May 1, 1997; Ord. No. 97-77, § 1, adopted Sept. 18, 1997; Ord. No. 98-37, § 1, 2, May 4, 1998; and Ord. No. 00-08, § 1, adopted Jan. 20, 2000.*

ARTICLE A - General Information

Sec. 11-2-1. - Purpose.

The purpose of this chapter is to regulate the taxicab business in order to preserve the health and welfare of the citizens and visitors of High Point and the protection of their property, and to promote safe, reliable, and economically viable taxicab service.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-2. - Definitions.

The following words and phrases, when used in this chapter, shall have the following meanings except where the context clearly indicates a different meaning.

City means the City of High Point, North Carolina.

City council means the City Council of the City of High Point, North Carolina.

Certificate means a certificate of public convenience and necessity issued by the city clerk upon approval by the city council to engage in the taxicab business as provided in this chapter.

Driver means any person operating or in charge of a taxicab.

Employee means any manager, dispatcher, mechanic, driver, contract driver, agent, or other individual who is compensated by a certificate holder in the conduct of its business.

Limousine service means personal motor vehicle transportation service in which an agreement for transportation is entered into more than 24 hours before the service, and the motor vehicle is not owned or operated by a person to whom a certificate has been issued by the city.

Manifest means the daily record prepared by the driver for the vehicle he or she operates.

Owner means the person to whom a certificate has been issued.

Person means an individual, firm, partnership, corporation or association.

Taxicab means any vehicle that solicits to carry, attempts to pick up, or picks up one (1) or more persons for transportation from one (1) place to another for a fee. This term excludes buses with seating capacities of 16 or more passengers (including the driver) operating upon fixed routes and between fixed termini. This term also excludes limousine service. The terms taxicab, taxi, and cab are synonymous. Evidence of intent to operate as a taxicab may include, but is not limited to, markings on a vehicle or sign, beckoning from or near a vehicle to pedestrians, or parking or stopping in a marked taxi stand.

Taximeter means a mechanical device in a vehicle for the purpose of computing the fare for a trip upon the basis of distance traveled, waiting time, or both.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-3. - Compliance with chapter required.

It shall be unlawful for any person to violate the provisions of this chapter, or to operate or allow to be operated a taxicab within the corporate limits of the city unless a certificate has been issued for its operation. This chapter shall not apply to taxicabs that enter the city solely to drop off passengers, if the taxicab is properly licensed by the jurisdiction in which the taxicab picked up the passenger(s). This chapter shall not apply to vehicle(s) operating under written contract with the International Home Furnishings Market Authority to provide transportation during the International Home Furnishings Markets; provided, however, that such vehicles may be restricted to designated areas of parking, stopping, passenger pick-up and passenger discharge by the director of transportation or the taxicab inspector.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-4. - Penalty.

(a) Pursuant to North Carolina General Statute 160A-175(c), and in addition to any other sanction imposed under this chapter, there is hereby imposed a civil penalty in the amount of $75.00 for violation of any of the provisions of this chapter. Civil penalties are to be paid to the city collections division or appealed to the city manager's office within 10 days of issuance of civil penalty notice. Failure to pay or appeal a civil penalty notice will result in the penalty being recovered by the city in a civil action in the nature of a debt.

(b) In addition to civil penalty, any violation of this chapter shall also be punishable as a misdemeanor under NCGS 14-4, and shall subject the offender to a fine of not more than $500.00, or imprisonment for not more than 30 days, or both.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-5. - Designation of a taxicab inspector.

The chief of police shall designate a taxicab inspector from within the police department, who shall be responsible for the inspection of taxicabs and the administration of this chapter. The taxicab inspector may be a civilian or sworn law enforcement employee of the police department. Enforcement of this chapter shall be the responsibility of the taxicab inspector and any city police officer. A civilian taxicab inspector is hereby given authority to issue a civil penalty for violations of this chapter.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Secs. 11-2-6—11-2-9. - Reserved.

ARTICLE B - Certificate of Public Convenience and Necessity

Sec. 11-2-10. - Requirements.

(a) In order to operate a taxicab company within the city, a person must apply for and receive a certificate of public convenience and necessity from the city council.

(b) Minimum eligibility requirements for a holder of a certificate shall include:

(1) Maintaining a fleet of at least seven (7) taxicabs; marked, state registered, and insured;

(2) Serving the entire geographical area of the city;

(3) Operating 24 hours a day, and seven (7) days a week;

(4) Operating a 24-hour dispatch system, seven (7) days a week;

(5) Being accessible by toll free calls from all High Point telephone numbers, 24 hours a day;

(6) Maintaining an office in the city for the operation of the taxicab business, which office, or other facilities shall be in continuous compliance with all zoning and other city regulations; and

(7) Being responsible, able and willing to comply with the provisions of this chapter as determined in the sole discretion of the city council.

(c) Each holder of a certificate shall upon issue thereof, and yearly thereafter, pay to the city a vehicle and records inspection fee of $15.00 per vehicle, based upon the maximum number of taxicabs permitted under the certificate.

(d) If an applicant has met all eligibility requirements under subsection (b) above except that the applicant has failed to maintain a fleet of seven (7) taxicabs, the city council may, upon request, grant a probationary license for a period of up to, but not exceeding, 12 months from the date in which the probationary license is granted. All probationary license holders shall abide by and be subject to all local and state laws governing taxicabs. At the end of the probationary period, the taxicab inspector will make a report to the city council on the applicant's status. If the applicant fails to meet or meets but fails to maintain the seven (7) taxicabs minimum requirement within the probationary period, the city council shall revoke the probationary license.

(Ord. No. 6159/04-56, § 2, 8-5-04; Ord. No. 7047/14-25A, § 1, 3-17-14)

Sec. 11-2-11. - Application.

(a) Each initial or subsequent application for a certificate shall be accompanied by a receipt of payment to the city collections division of an application fee of $75.00.

(b) Application for a certificate shall be made to the city council by completing an application that is provided by the city manager's office. The completed application and any attachments are to be filed with the city manager's office. The applicant shall furnish to the city manager such other information as may be required.

(c) An application for a certificate shall be filed during the months of May or November. The city manager will application to the taxicab inspector to review the sufficiency and veracity of the information contained ther Submission of an application gives express permission from the applicant for the taxicab inspector to inves criminal, employment, or credit history of the applicant.

(d) Upon completion of review of the application, the taxicab inspector shall forward his or her findings to the city manager. The city manager shall refer applications submitted to city council for consideration as soon as practical but not later than 60 days after receiving the taxicab inspector's findings.

(Ord. No. 6159/04-56, § 2, 8-5-04; Ord. No. 7047/14-25A, § 2, 3-17-14)

Sec. 11-2-12. - Public hearing on application.

(a) The city council shall conduct a public hearing for the purpose of considering any information pertinent to the question of issuance of a certificate, after notice has been given by mail to all holders of a certificate and all applicants for a certificate at the address shown on their certificate or application and published in a newspaper of general circulation in the city at least once not less than 10 days prior to the hearing. Any certificate shall be issued only after it has passed by ordinance at two (2) regular meetings of city council.

(b) Any hearing may be continued from a time to time without further notice.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-13. - Determination of public convenience and necessity.

The city council shall determine in its discretion whether a certificate shall be issued and shall consider:

(1) The adequacy of existing taxicab service and other forms of available public transportation.

(2) The probable permanence and quality of the services to be offered by the applicant.

(3) The adequacy of the applicant's commercial insurance.

(4) The number and condition of the vehicles and the location and characteristics of termini proposed to be used.

(5) The experience of the applicant in the taxicab industry.

(6) The applicant's character, experience, and ability to comply with the requirements of this chapter.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-14. - Power of city council to grant or refuse certificate.

(a) The city council shall have the authority to grant a certificate as applied for, or to grant a certificate to the applicant for a lesser number of taxicabs than specified in the application, or to deny the application in the exercise of its sound discretion after consideration of the factors prescribed in section 11-2-13.

(b) Each certificate shall be granted for a maximum number of taxicabs, but not less than seven (7).

(c) A holder of a certificate may request an increase in the maximum allowable number of taxicabs according to the procedure in section 11-2-11.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-15. - Form and contents of certificate.

The form of a certificate shall be prescribed by city council and shall contain the name and address of the owner and the maximum number of taxicabs allowed. It shall state that it is issued subject to the provisions of this chapter and all other applicable laws. A certificate shall be issued for an indefinite period and shall have no expiration; however, this does not waive any annual business license fees due.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-16. - Certificate constitutes franchise; subject to revocation.

(a) A certificate shall constitute a franchise from the city for the operation of taxicabs within the city up to the maximum number named in the certificate. The city council shall have the authority to revoke a certificate in its discretion. The city manager has the authority to suspend a certificate for up to 30 days, pending city council decision. Upon revocation or suspension, the certificate is to be turned over to the taxicab inspector and taxicab operations thereunder are to cease immediately.

(b) No certificate shall be revoked or suspended until the certificate holder has had at least five (5) days notice by personal service or by certified mail directed to the address on its application, stating briefly the basis for the revocation or suspension and the time and place of a hearing. After the hearing, the city council or the city manager shall have the power to revoke or suspend a certificate or to conditionally revoke or suspend the certificate upon compliance with an order as fixed by city council or the city manager.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-17. - Transferability.

A certificate may not be transferred or assigned without the prior approval of the city council. Change of company ownership shall automatically revoke a certificate granted under this chapter. The purchaser of a taxicab company shall not operate a taxicab until a certificate has been applied for and issued to the purchaser as provided in this chapter.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-18. - Causes for suspension, revocation and application denial.

(a) A certificate may be revoked or suspended by city council or the city manager for any of the following reasons:

(1) Failure to operate taxicabs on a 24-hour basis.

(2) Failure to maintain vehicles in good order and repair or as required by state law.

(3) Failure to maintain liability insurance as required by this chapter.

(4) Failure to pay business license fees.

(5) A pattern of traffic or safety violations by drivers.

(6) Failure to comply with any provision of this chapter.

(7) Unauthorized transfer of certificate.

(8) False or misleading statement on a certificate application.

(9) The certificate holder's conviction or charge of any of the following offenses:

a. Any felony.

b. Any state or city law relating to prostitution.

c. Any state or city law relating to the sale or possession of a controlled substance.

d. More than three (3) convictions of state or local traffic laws within a 12-month period.

e. Permitting operation of a taxicab by a person without a taxicab driver permit.

(b) The taxicab inspector is authorized to conduct an independent investigation into the facts of a potential violation, and report the findings to the city manager or city council. A court verdict of not guilty or a dismissal of a criminal charge shall not be considered as evidence that the act was not committed.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-19. - Criminal history check for certificate applicants.

A criminal records check shall be performed on all certificate applicants. Fingerprint cards of the applicant shall be presented to the North Carolina State Bureau of Investigation and the Federal Bureau of Investigation and processed as allowed by applicable law.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-20. - Reserved.

Sec. 11-2-21. - Certificate holder responsibilities.

A certificate holder shall maintain on file for inspection by the taxicab inspector the names of all employees, drivers, their addresses, telephone numbers and driver license numbers. A certificate holder is to maintain a file of all complaints received for inspection by the taxicab inspector. Certificate holders are responsible for the actions of their employees when on-duty.

A certificate holder is responsible for the conduct of its drivers. The certificate holder is also responsible for the condition of all vehicles and equipment operated as taxicabs by it. Actions of drivers or employees in violation of this chapter shall be imputed to the holder of a certificate whose responsibility it shall be to insure compliance.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-22. - Manifest records.

Certificate holders shall collect driver manifests at the end of the driver's tour of duty. Manifest forms shall be supplied by the certificate holder to the drivers and contain the driver's name, cab number, beginning and ending times of duty, address of origin and destination of every trip, number of passengers, amount of fare for every trip, and any other information deemed necessary by the certificate holder or taxicab inspector. Manifests are to be kept on file for no less than 90 days, and are subject to inspection by the taxicab inspector or any city police officer.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-23. - Vehicle inspections by owner.

Every certificate holder should institute a systematic and periodic inspection of its fleet to insure that all vehicles comply at all times with this chapter.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Secs. 11-2-24—11-2-29. - Reserved.

ARTICLE C - Vehicle Specifications and Equipment

Sec. 11-2-30. - Compliance with state law.

No taxicab shall be operated in the city unless the vehicle complies with all applicable state statutes regarding vehicle registration, safety and emissions inspections, equipment regulations, and tax laws.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-31. - Financial responsibility.

(a) No person shall allow the operation of a taxicab within the city without complying with North Carolina General Statute 20-280. In addition to this compliance, no person shall allow the operation of a taxicab within the city unless there is on file with the taxicab inspector a commercial insurance policy, or satisfactory proof of policy, for the taxicab. This policy shall remain in full force and effect during the operation of the taxicab. The policy must maintain minimum commercial liability limits of $50,000 per person/$100,000 per accident/$50,000 property damage.

(b) Every driver of a taxicab being operated out of the city shall carry and produce to any requesting law enforcement officer a card listing the current auto insurance company and policy number covering the taxicab. Carrying and producing a state automobile registration card with current and correct insurance information shall be deemed to comply with this subsection.

(Ord. No. 6159/04-56, § 2, 8-5-04; Ord. No. 6837/11-45, § 2, 8-15-11; Ord. No. 6842/11-50, § 2, 9-19-11)

Sec. 11-2-32. - Vehicle markings.

(a) Each certificate holder shall adopt a color and markings scheme for its taxicabs distinct from that of any other certificate holder. The paintings and markings are subject to the approval of the taxicab inspector. All taxicabs operating under one (1) certificate shall be identical in painting and markings. The name of the taxicab company and the taxicab vehicle number must be permanently marked on each side and the rear of the taxicab. The taxicab company's telephone number must be permanently marked on each side of the taxicab. All letters and numbers must be at least two (2) inches in height, sharply contrasted with the background, clearly visible and placed as directed by the taxicab inspector. No certificate holder may assign a specific vehicle number to more than one (1) taxicab.

(b) A taxicab may be equipped with, but shall not be required to have, an exterior top/advertisement light of a type approved by the taxicab inspector.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-33. - General vehicle requirements.

(a) Each taxicab must be clean, operable, and in good repair. The trunk must be clean and empty, except for one (1) spare tire and necessary emergency equipment.

(b) Each taxicab must have a minimum of three (3) doors, two (2) doors allowing entry to the driver's compartment and at least one (1) door allowing entry to the passenger's compartment. All doors of the taxicab must be operable from an interior and exterior handle.

(c) All seat safety belts that were originally installed by the vehicle manufacturer shall be accessible and in working order in each taxicab.

(d) The windshield and windows of each taxicab must be maintained free of cracks, scratches and any material or condition that reduces the clarity of vision of the driver.

(e) Each taxicab shall have the following appliances or devices in good working order with operable on and off controls, if applicable:

(1) All manufacturer's front windshield wipers.

(2) Windshield defroster.

(3) Passenger compartment heater.

(4) Air conditioner.

(5) Interior light, with operable on/off switch independent of the doors.

(6) Speedometer.

(7) A two-way radio mounted in the taxi.

(f) All upholstery covering or interior lining in a taxicab must be substantially free of cuts or tears and ceiling lining may not sag more than one (1) inch.

(g) All exterior paint and body of a taxicab shall be maintained in good condition, free of substantial rust, dents, scratches, chips and abrasions.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-34. - Taximeter.

Every taxicab shall have installed in it an operable taximeter of a design approved by the taxicab inspector. The taximeter must be inspected by the taxicab inspector prior to use to determine fares. A taximeter shall be in such condition that it is not more than five (5) percent from absolute distance accuracy. All manufacturer's lights on the taximeter shall operate. The taximeter shall be accurate in accordance with the current waiting-time rate and distance rate as set by city council.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-35. - Display of rate.

Every taxicab shall have displayed in or on the taxicab, clearly visible to passengers, the current rates of taxicab service.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-36. - Taxicab inspections.

(a) Before operation of a taxicab, it must have passed an inspection of equipment by the taxicab inspector. The taxicab inspector shall specify a date when the current inspection shall expire and another inspection shall be necessary. A certificate holder shall deliver all of its taxicabs in operation to a location designated by the taxicab inspector at a specified date and time for inspection.

(b) The taxicab inspector shall have the authority, at any time, to enter into or upon a taxicab at any location for the purpose of determining compliance with this chapter.

(c) A taxicab which is found to be unsafe in any way or not in compliance with this chapter may be ordered out of service by the taxicab inspector and operation of the taxicab before approval by a taxicab inspector shall be unlawful and subject the certificate holder and any other person allowing the operation of the taxicab to criminal and/or civil penalties.

(d) A taxicab inspection fee of $5.00 shall be paid by the owner of the vehicle to the city collections division for each regularly scheduled taxicab inspection and every initial inspection. Receipt of payment shall be presented to the taxicab inspector performing the inspection. Upon a failure to pass an inspection, a reinspection will be performed at no charge. A field inspection initiated by a taxicab inspector, at a time other than regularly scheduled inspections, shall be at no charge. A taxicab that has passed the most recent regularly scheduled inspection that is taken out of service by a taxicab inspector shall be reinspected at no charge.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Secs. 11-2-37—11-2-45. - Reserved.

ARTICLE D - Taxicab Drivers

Sec. 11-2-46. - Drivers, generally.

Drivers of taxicabs shall be clean and neat in dress and person.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-47. - Taxi driver permit required.

No person shall operate a taxicab without having in his or her possession a valid taxicab driver permit. Permits shall be valid for one (1) year from date of issuance and shall be renewed annually. The process and fee for new and renewal permits shall be $7.00. Permits are to be produced upon request by the taxicab inspector or a city police officer, and displayed to any requesting passenger or potential passenger.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-48. - Form of application for taxicab driver permit.

(a) Each applicant for a taxicab driver permit shall make application on a form provided by the police departm application shall contain the applicant's name, address, physical condition, former employers, criminal hist driver license number and state of issue, and any other information required on the application.

(b) The application shall be signed by the applicant. The applicant shall be fingerprinted and photographed as directed by the taxicab inspector. The application is to be submitted to the taxicab inspector or his or her designee and approved or denied within 10 days.

(Ord. No. 6159/04-56, § 2, 8-5-04; Ord. No. 7506/19-23 , 3-4-19)

Sec. 11-2-49. - Driver qualifications.

(a) Each applicant or holder of a taxicab driver permit shall:

(1) Be at least 18 years of age, and eligible to work in the United States.

(2) Have possessed a driver license for the past 12 months issued by any state of the United States.

(3) Not have committed an offense of driving while subject to an impairing substance or with an alcohol concentration of 0.08, or more, within five (5) years.

(4) Not have committed a felony within five (5) years.

(5) Not have committed an offense involving prostitution or controlled substances within five (5) years.

(6) Not have been convicted of more than two (2) motor vehicle moving violations in the past 12 months.

(b) A taxicab driver applicant must not be physically or mentally incapable of operating a taxicab. Upon request by the taxicab inspector, the applicant must submit a written opinion from a physician stating that the applicant is physically capable and/or mentally competent to operate a taxicab.

(c) The applicant shall not make a material false or misleading statement on the application for a taxicab driver permit. An applicant cannot submit more than one (1) application in any 90-day period.

(d) Upon denial or failure of application approval, the applicant may request a hearing in writing with the city manager, or his or her designee. A hearing shall be set within 10 days of such request, and notice of the time and place of the hearing shall be sent to the applicant by certified mail to the address as listed on the application. A decision shall be made within 15 days of the hearing. A taxicab driver whose driver permit is revoked by the taxicab inspector is also entitled to a hearing as outlined in this section, if the taxicab driver makes written request within 10 days of revocation.

(e) An applicant or taxicab driver shall have a valid North Carolina driver's license. Upon revocation of a driver's license by the North Carolina Division of Motor Vehicles or a court, a taxicab driver permit becomes immediately revoked.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-50. - Refusal of a driver permit.

The taxi inspector or his or her designee may refuse to grant or renew a taxicab driver permit for any person who is not in compliance with section 11-2-49.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-51. - Criminal history check for driver applicants.

A criminal records check shall be performed on all taxicab driver applicants. Fingerprint cards of the applicant shall be presented to the North Carolina State Bureau of Investigation and the Federal Bureau of Investigation and processed as allowed by applicable law.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-52. - Investigations of taxi drivers.

The taxicab inspector is authorized to conduct independent investigations of a taxicab driver or permit applicant concerning violations of this chapter.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-53. - Revocation of a driver permit.

The taxicab inspector may revoke a taxicab driver permit for any violation enumerated in section 11-2-49. When a taxicab driver permit is revoked, the holder shall cease operation of taxicabs immediately and surrender the permit to the taxicab inspector.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-54. - Daily manifests.

Every taxicab driver is to maintain a daily manifest in ink. The beginning tour of duty is to be filled out at the beginning of the driver's shift. The originating address of a trip is to be completed upon passenger pick up. The destination address and fare charged is to be completed immediately at the end of the trip.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-55. - Deception of passengers.

No taxicab driver shall deceive or attempt to deceive any passenger or potential passenger as to the passenger's destination or the rate of fare to be charged, or shall convey any passenger to a place other than directed by the person paying for the fare. In no event shall any taxicab driver take a longer route to a destination than necessary, unless so requested by the passenger. Drivers are to be familiar with the city and all other requested destinations of a passenger(s). A taxicab driver's mistake in choosing a route shall not be cause for a taxicab driver to charge more than the fare for the most direct route.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-56. - Overcharging prohibited.

No driver shall charge or attempt to charge any passenger a greater rate of fare than that which is currently allowed.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-57. - Method of determining fare.

It shall be unlawful for a taxicab driver to operate a taxicab unless a taximeter is used to determine the fare to be charged. The taximeter is to be a meter approved by a city taxicab inspector to be used in the specific taxicab in which it is being used. It is unlawful to operate a taxicab with a taximeter that has not been approved by a city taxicab inspector for that specific taxicab. It is unlawful for a driver to operate a taxicab in which the driver knows the taximeter in the taxicab is not accurate.

For a destination that is outside the city limits, the driver shall provide the passenger(s) with a flat rate prior to transport. The rate must be agreed upon between the driver and the passenger before the trip begins. The agreement may include running the taximeter the entire trip, as opposed to a flat rate. The taximeter must be in activation while inside city limits, in the event the passenger(s) decides to terminate the trip before leaving the city.

A driver may refuse any trip to a destination outside the city limits.

Holders of a certificate are encouraged to establish rates to area airports and downtown cities to help prevent inconsistent rates for these areas and make these rates available to their dispatchers.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-58. - Restriction on number of passengers.

No driver shall permit more persons to be carried in a taxicab at any one (1) time than the seating capacity of such vehicle allows, as set by the vehicle manufacturer.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-59. - Accepting additional passengers.

Whenever any taxicab is occupied by a passenger(s), the driver shall not permit any other person to occupy or ride in such taxicab if the original passenger(s) object thereto. If a child under 14 years of age is the original passenger, no other passenger shall be permitted in such taxicab without the consent of the parent or guardian of the original passenger.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-60. - Annoying manner of soliciting patronage prohibited.

It shall be unlawful for any person to solicit patronage for a taxicab in a loud or annoying tone of voice, or by any sign or in any manner to annoy any person or to obstruct the movement of any person. No person shall follow or touch another person or the luggage or belongings of another person for the purpose of soliciting taxicab service without the consent of that other person.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-61. - Refusal to carry orderly passenger.

No driver shall refuse or neglect to transport any orderly person, upon request, unless the taxicab is already engaged or forbidden by the provisions of this chapter. Nothing herein shall prohibit the requirement of prepayment or deposit by a driver from a passenger.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-62. - Compliance with passenger requests.

All drivers shall comply with all reasonable and lawful requests of a passenger(s) as to the speed of travel and the route to be taken.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-63. - Limitation on hours of driving.

It shall be unlawful for a taxicab driver to continue on duty for more than 12 hours of active driving time or more than 16 hours of on-duty time during any 24-hour period. Each driver shall record the time of commencing active duty and the time of ending active duty on the driver manifest.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-64. - Use of tobacco.

The use of cigarettes or cigars is prohibited by drivers while transporting a passenger. The use of tobacco is prohibited by a passenger(s) while in a taxicab, if so ordered by the driver.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-65. - Lost articles.

Every driver of a taxicab shall thoroughly search the interior of such taxicab at the termination of each trip for any article of value that may be left in the taxicab by a passenger. An article found therein shall immediately be returned the passenger who left the article. If the owner of the article is not known or unable to be located, the driver shall deposit the article with the taxicab company owner at the end of the driver's tour of duty. The taxicab owner shall file a written notice with the taxicab inspector within 24 hours, describing the article, date and time of loss, and the origin and destination of the trip of the passenger who lost the article.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-66. - Furnishing receipt.

When requested by a passenger, every driver shall give a legible receipt showing the taxicab company name, the driver's name, the taxicab number and any item for which a charge was made. The receipt shall also include that total amount paid and the date of such payment.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-67. - Attending taxicab by driver.

No driver or any other person shall solicit passengers for a taxicab except when sitting in the driver's seat of the taxicab or while standing within five (5) feet of the taxicab.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-68. - Receiving and discharging passengers.

It shall be unlawful for the driver of a taxicab to receive or discharge passengers while impeding the flow of vehicular or pedestrian traffic. Drivers should receive and discharge passengers in appropriate taxicab stands, loading zones and curbsides out of the flow of traffic. Drivers should discourage passengers from entering and exiting taxicabs while stopped at traffic signals and in travel lanes.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-69. - Portable phone communication.

Drivers may communicate with dispatchers and a potential passenger(s) by portable telephone communication, however, a driver shall not pick up or transport any passenger without first notifying his or her dispatcher of the trip and recording the trip as required by section 11-2-54.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-70. - Alcohol possession.

It shall be unlawful for a driver to operate a taxicab, whether on duty or off duty, with any alcoholic beverage, whether opened or unopened, in the passenger compartment of the taxicab. This section shall not include nor prohibit the possession of an alcoholic beverage in the possession of a bona fide passenger. Drivers shall not allow passengers to violate city or state laws regarding alcoholic beverages, while in their taxicabs.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Secs. 11-2-71—11-2-80. - Reserved.

ARTICLE E - Miscellaneous Provisions

Sec. 11-2-81. - Vehicle resembling a taxicab.

It shall be unlawful for any person to operate a vehicle, which is not a licensed taxicab, with painting or markings that would cause a reasonable person to believe that such vehicle is a taxicab. A city taxicab that ceases to be authorized as a taxicab shall have its colors and markings removed, changed, or altered so as not to resemble a taxicab before any operation in the city and may not be visible from any public way, until such removal, change, or alteration, is completed.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-82. - Defrauding taxicab.

Any person who engages, uses, employs or hires a taxicab and then fails or refuses to pay the required fare with intent to cheat and defraud the taxicab owner or driver shall be guilty of a misdemeanor. This section not only applies to intra-city trips, but also to legally licensed taxicabs from other jurisdictions that enter the city to reach a destination, where the failure or refusal to pay occurs within the city.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Secs. 11-2-83—11-2-99. - Reserved.

ARTICLE F - Market Taxicabs

Sec. 11-2-100. - Market taxicabs.

During the International Home Furnishings Markets in the city, the city taxicab companies are not able to handle the greatly increased public transportation needs and therefore temporary taxicab permits are authorized as provided in this article.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-101. - Temporary taxicab licensing.

(a) An applicant for a temporary taxicab permit is required to be familiar with the provisions of this chapter. An applicant must submit a copy of state vehicle registration cards for each vehicle to be operated in the city as a taxicab. Each vehicle must be state-registered as a "for-hire" vehicle. A copy of an auto insurance certificate from an insurance company authorized to do business in North Carolina, with commercial liability limits in compliance with this chapter, must be submitted showing such coverage on each vehicle to be operated. A fee of $50.00 is to be tendered along with application to the city business license office for each vehicle.

(b) In addition to the requirements set forth in subsection (a), an applicant for a temporary taxicab permit must comply with the following:

  (1) All vehicles to be operated must have passed an inspection by a taxicab inspector of the jurisdiction where the vehicle is normally operated, substantially similar to that of inspections conducted on taxicabs in the City of High Point, as determined by the High Point taxicab inspector; or in the absence thereof, the vehicle must have an inspection certificate from the High Point taxicab inspector.

  (2) A driver must have a taxicab driver permit in his or her possession while operating a taxicab, issued by a jurisdiction where the driver normally operates a taxicab, such permit obtained under regulations substantially similar to that of the City of High Point, as determined by the High Point taxicab inspector; or in the absence thereof, the driver shall obtain a High Point taxicab driver permit.

  (3) All vehicles to be operated are to be permanently marked so as to be readily identifiable as a

vehicle available to transport passengers for a fee.

(4) All vehicles licensed under this article are subject to all of the applicable regulations of this chapter.

(5) The taxicab inspector may implement rules from time to time that he or she deemed necessary to ensure the safety and efficiency of temporary taxicab service.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-102. - Temporary taxicab permit.

The city business license office shall issue a temporary taxicab permits not to exceed the maximum number set by the taxi inspector. Temporary taxicab permits are not valid before 48 hours prior to the official opening day of the International Home Furnishings Market, as published by the International Home Furnishings Market Authority. Temporary taxicab permits expire 48 hours after the final day of said market. A temporary taxicab permit is only valid for one (1) market.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-103. - Temporary taxicab permit; transfer and revocation.

Temporary taxicab permits are not transferable and must be affixed to the vehicles for which they were specifically issued. In the event a permit is not used or is lost, stolen, defaced, destroyed or revoked, the vehicle for which it was issued shall not be operated as a taxicab and another permit will not be issued for that vehicle and no refund will be given. A temporary taxicab permit may be revoked by the taxicab inspector for any violation of this chapter, without notice. There is no hearing or appeal for a revoked temporary taxicab permit.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-104. - Temporary taxicab regulations.

(a) In addition to all other rules of this chapter, a temporary taxicab permit holder shall comply by the following:

(1) Locations of receiving and discharging passengers will be set by the taxicab inspector and the director of transportation.

(2) Rules of order at all taxicab stands and throughout the downtown area, as set by the taxicab inspector, shall be observed.

(3) Drivers are to be familiar with the City of High Point, local airports, major landmarks, how to read a map, and the English language.

(4) Local trips may not be refused, except a trip of less than two (2) city blocks.

(5) Taxicabs are not to be left unattended in taxicab stands.

(Ord. No. 6159/04-56, § 2, 8-5-04)

Sec. 11-2-105. - Temporary taxicab permit holders; method of determining fare.

Notwithstanding the provisions of section 11-2-57, a temporary taxicab permit holder shall determine the fare to be charged as directed by the taxicab inspector. This method may be by the requirement of a properly calibrated taximeter set to city rates, by a rate card provided by the taxicab inspector, or any other method determined by the taxicab inspector.

(Ord. No. 6159/04-56, § 2, 8-5-04)

COMMUNITY DEVELOPMENT COMMITTEE
(Virtual Meeting)
Chaired by Mayor Pro Tem Chris Williams
Members: Williams, Hudson, Jefferson, and Johnson
July 14, 2020 – 4:00 p.m.
3rd Floor Lobby Conference Room #302

As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed, and the public was provided a link to listen to the meeting as it was being live-streamed.
www.HighPointNC.gov/VirtualPublicMeeting

CALL TO ORDER (Virtual Roll Call)

Chairman Chris Williams called the meeting to order at 4:04 p.m. Following a virtual roll call, the following attendance by Committee Members was duly noted.

Physically Present (3): Chairman Chris Williams, Committee Member Cyril Jefferson, and Committee Member Tyrone Johnson

Absent (1): Committee Member Wesley Hudson

Staff Present:
Randy McCaslin, Interim City Manager; Greg Ferguson, Assistant City Manager; Michael McNair, Director of Community Development & Housing; and Mary S. Brooks, Deputy City Clerk

Staff Participating Remotely:
JoAnne, Carlyle, and Lisa Vierling, City Clerk

The following documents associated with the presentations, are hereby attached as a permanent part of these proceedings:

1. *The Hayden-Harman Foundation-Sanitation Station PowerPoint Presentation*
2. *Power Point Presentation- Five-Year Consolidated Plan*

PRESENTATION OF ITEMS

Presentation-Sanitation Stations-Patrick The Hayden-Harman Foundation

Patrick Harmon, The Hayden-Harman Foundation, made a PowerPoint Presentation (PPP) on Sanitation Stations (stations); spoke to the station's goals and objectives to reduce the spread of COVID-19; to having daily utilization of all sanitation units; and to increased opportunities to maintain proper hygiene. Mr. Harman gave an overview for the proposal for the stations (based on the City of Asheville's experience); said the initiative would last for 3 months (late July-late October); spoke to suggested locations throughout the city of High Point; to having an advisory committee committed to keeping track of efforts for best locations; said there would be six handwashing stations and two portable toilets that would be cleaned daily; and provided the cleaning and maintenance details for the Stations.

Chairman Williams inquired if there was a third-party vendor that would maintain the stations. Mr. Harman replied yes; and that he would be overseeing the project.

Joanne Carlyle, City Attorney, asked where the City of Asheville received their funding from for their stations; spoke to having a contract with the city and Hayden and Harman Foundation; and to consulting with the High Point Police Department as far as their enforcement for the stations. Mr. Harman replied that he would contact Asheville for that information; and said that Asheville already had their stations in place before COVID-19 and the CARES Act funding.

Michael McNair, Director of Community Development & Housing, said that a recommendation was made by the Citizen's Advisory Council for the request for the stations.

Chairman Williams voiced appreciation for Mr. Harman's effort for the stations.

Five-Year Consolidated Plan

Michael McNair, Director of Community Development & Housing, made a PowerPoint Presentation (PPP) on the FY 2020-20024 Five Year Consolidated Plan, The FY 2020 Annual Action Plan, and an Analysis of Impediments to Fair Housing Choice for the City of High Point, NC.

Chairman Williams Chris asked if the city playgrounds were closed. Greg Ferguson, Assistant City Manager, replied yes, the parks and basketball courts that the city maintained were closed.

Mr. McNair continued discussion regarding the requirements that the city had to meet in order to receive funding; said the city must certify that it followed the United States Department of Housing and Urban Development (HUD) regulations; said the plan was a collaborative effort; and explained the three stage process for the Plan that included the following:

- *Stage 1-Research-an inclusive process where stakeholders participate along with the city staff and the community at large. Also included citizen participation with surveys, roundtable discussion, and public meetings. Major public meeting findings included public transit, public safety, and housing.*
- *Stage 2-Analysis-analysis of data and input, development of goals and strategies to address identified needs, and start to draft the plan.*
- *Stage 3-Final Draft-presentation of recommendations, budget, public review of draft plan, public hearing and council approval.*

Mr. McNair spoke to long term issues in the Plan that were still being worked on because of the limited resources that would eliminate them.

Chairman Williams spoke to the impediments for affordable housing projects; to researching ways to better address this issue; and to retaining partnerships with developers.

Randy McCaslin, Interim City Manager, spoke to educating the Planning Board and staff on the legality of fair housing projects and actions taken; and to the needs for the community.

Mr. McNair said he would provide staff guidance given by the Department of Justice (DOJ) and HUD on how the government should address zoning decisions for affordable housing projects, and the state law; and continued discussion regarding High Point's Five Year Goals and Strategies that included the following:

- *Housing Strategies*
- *Homeless Strategies*
- *Community Development Strategies*
- *Administration, Planning, Management, and Economic Development Strategies*
- *Special Needs Strategies*

Committee Member Jefferson inquired if the Human Relations Department participated with the Community Development Department in reference to homelessness and fair housing practices. Mr. McNair replied yes.

Discussion took place regarding the tax credit point criteria for housing projects; food desert areas; current tax credit projects that were being developed; investments in low poverty areas; families with diversified incomes in low poverty areas; to leveraging and/or enhancing amenities already established neighborhoods; and to long term strategies.

Mr. McNair continued discussion highlighting goals and objectives for the Community Development Strategy; spoke to building community capacity, neighborhood improvements, public transportation and public services; spoke to certifying to HUD that the Plan included to affirmatively further fair housing such as taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics; and provided a definition of "Fair Housing Choice" as "The ability of persons, regardless of race, color, religion, sex, national origin, familial status, or handicap, of similar income levels to have available to them the same housing choice."

Mr. McNair discussed the Analysis of Impediments to Fair Housing Choice that included: identified impediments to the Fair Housing Choice, Fair Housing Goals, issues affecting the Fair Housing Choice, and activities to overcome impediments; the relationship between Fair Housing and Affordability; and explained the guidelines for the Fair Market Rents (FMR) that reflected housing costs in the Metropolitan Statistical Area (MSA).

Committee Member Jefferson voiced the need for housing in the MSA; to doing housing bonds; and spoke to the City of High Point as being a city that was rising and growing.

Mr. McNair Mike continued discussion regarding the 2021-21 Annual Action Plan; said the Plan articulated what was in the Consolidated Plan, and the Analysis of Impediments; spoke to the eligible uses of funds for CDBG and Home Funding; to leveraging resources; highlighted the FY 2020 CDBG and Home Grant Allocations with a total budget of over $3.2 million; spoke to public service grants; to the Citizens Advisory Councils recommendations for applications received; and concluded with the next steps in the process that would occur as followed:

- *Public comments are accepted until July 15, 2020*
- *July 20, 2020-City Council Public Hearing*
- *August 3, 2020-City Council Approves the Plan*
- *August 16, 2020-Submission to HUD*
- *Approval by HUD and the start of the FY 2020 Program Year*

Mr. McNair asked the committee to vote on the recommendation for approval of the Plan to be forwarded to the mayor and city.

A motion was made by Council Member Jefferson, seconded by Council Member Johnson, that these funding recommendations be forwarded to the City Council with a favorable recommendation for approval. Following a roll call vote by Chairman Williams, the motion carried by the following 3-0 unanimous vote:

Aye (4): Chairman Williams, Committee Member Jefferson, and Committee Member Johnson

Absent (1): Committee Member Hudson

Committee Member Jefferson inquired on recommendations on increasing density in zones; and eliminating single family zoning. Mr. McNair replied that the zoning designations were fine; and spoke to looking at the impacts and outcomes for zonings.

Recommendation-Citizen Advisory Council-CDBG-CV Awards

Michael McNair, Community Development Director reported that the recommendation for CDBG-CV Awards was a stem from the June 9, 2020 Community Development Committee meeting; and if no further discussion was requested or needed, no action was required.

ADJOURNMENT
There being no further business to come before the Committee, the meeting adjourned at 5:18 p.m.

Respectfully Submitted:

____
Christopher Williams, Chairman

Attest:

____
Mary S. Brooks,
Deputy City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Bookmobile Donation – Growing High Point

From: Eric Olmedo, Assistant City Manager

Public Hearing: N/A

Attachments: Resolution

Meeting Date: August 3, 2020
Advertising Date: July 28, 2020
Advertised By: High Point Enterprise

PURPOSE:
A resolution to consider donating a surplus bookmobile to Growing High Point.

BACKGROUND:
Growing High Point has requested that the bookmobile that has recently been replaced be donated to their organization in order to create a mobile grocery store.

The surplus bookmobile is approximately 20 years old and has been replaced by a new vehicle.

BUDGET IMPACT: The auction value of the vehicle is estimated to be between $4,000 and $6,000.

RECOMMENDATION / ACTION REQUESTED:
Staff recommends and asks the Council to approve the donation to Growing High Point and authorize the appropriate city official to execute all necessary documents.

RESOLUTION APPROVING DONATION OF A SURPLUS BOOKMOBILE VEHICLE TO GROWING HIGH POINT PURSUANT TO G.S. 160A-280

WHEREAS, the City of High Point owns a truck used for the surplus bookmobile which is no longer useful to the City and should be declared as surplus to the City's needs; and

WHEREAS, N.C.G.S. 160A-280 allows cities to donate to non-profit corporation any personal property that the City Council deems surplus, obsolete, or unused; and

WHEREAS, City staff recommends that the above-described City equipment be declared surplus and be donated to Growing High Point, a North Carolina non-profit corporation; and

WHEREAS, pursuant to the provisions of N.C.G.S. 160A-280, the High Point City Council has caused a public notice of this proposed donation to be posted at least five days prior to the adoption of this Resolution approving the donation.

NOW, THEREFORE, BE IT RESOLVED, by the High Point City Council that (1) the vehicle identified above is hereby declared to be surplus to the needs of the City of High Point based upon its age and condition; and (2) public notice of this proposed Resolution has been posted at least five days prior to the adoption of this Resolution approving the donation.

BE IT FURTHER RESOLVED that the High Point City Council hereby approves the donation of the surplus City vehicle, and that the City Manager is hereby authorized to execute, on behalf of the City of High Point, the necessary documents to convey ownership of the above-described equipment by donation to Growing High Point pursuant to the provisions of N.C.G.S. 160A-280.

Adopted, this the 3rd day of August, 2020.

ATTEST:

Lisa B. Vierling, High Point City Clerk	Mayor Jay W. Wagner

PUBLIC NOTICE
OF RESOLUTION APPROVING THE DONATION OF THE SURPLUS BOOKMOBILE TO GROWING HIGH POINT
PURSUANT TO THE PROVISIONS OF N.C.G.S. 160A-280

The City Council of the City of High Point intends, at its regular meeting to be held at 5:30 p.m., on Monday, August 3, 2020 to adopt a Resolution approving the donation of vehicle used as Bookmobile to the Hayden-Harman Foundation, a North Carolina non-profit corporation, pursuant to N.C.G.S. 160A-280. The meeting will be held in the Council Chambers, Third Floor, High Point Municipal Building, 211 South Hamilton Street.

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed. Once the City Council is in session on August 3, 2020 at 5:30 p.m., please visit https://www.highpointnc.gov/2269/Virtual-Public-Meeting to listen to the meeting.

All persons interested in this matter are invited to submit comments that will be read into the record. Comments can be submitted by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov. The deadline for submitting comments will be Friday, July 31st at 5:00 p.m.

Lisa B. Vierling, MMC
High Point City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Gradall XL3100V

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments:

Meeting Date: August 3, 2020
Advertising Date / N/A
Advertised By: N/A

PURPOSE:
The Storm Water Division of Public Services is requesting the purchase of a excavator that is used for ditch work and storm debris removal. Using the Sourcewell national contract a new Gradall XL3100V excavator is being recommended for council approval.

BACKGROUND:
The Storm Water Division is currently using a 2008 Gradall XL3100V that needs replacement due to increased maintenance costs and downtime over the past year. The price of $ 346,754.72 is for the Gradall excavator, training, 24 Months/3000 hours warranty, and delivery. Estimated delivery is 60-90 days.

BUDGET IMPACT:
Funds are available in the 2020-21 budget

RECOMMENDATION / ACTION REQUESTED:
The Fleet Services Department recommends purchasing the new Gradall XL3100V from Ascendum Machinery at a price of $346,754.72. Recommendation also includes declaring the old Gradall XL3100 as surplus and disposing through the online auction process.

GRADALL®

Sourcewell Formerly NJPA
Awarded Contract
Contract # 040319-GRD

XL3100 V 4x2

Machine Quote: 13395
Inquiry #:
Estimated Ship Date:

Quote Date: 7/22/2020

Bill To: Ascendum Machinery
Kenny Bishop
9115 Harris Corners Pkwy, Suite 450
Charlotte, NC 28269

Ship To: Ascendum Machinery
3561 Jones Sausage Road
Garner, NC 27259

Customer: City of High Point, NC

Customer PO:

The following is the quote confirmation for a XL3100 V 4x2. Please review the specification carefully and advise me if there are any discrepancies.

Model	Quantity	Description	Unit Price	Price
XL3100 V 4x2	1	HYDRAULIC EXCAVATOR, REMOTE, HIGHWAY SPEED 4X2		$351,187.00
Attachments				
80656092	1	Bucket - 60" Ditching w/Bolt On Cutting Edge	$5,120.00	$5,120.00

Machine & Attachment List Price:	$356,307.00
Less Discounts 4.00%:	($14,252.28)
Total Machine & Attachment Net Price:	$342,054.72
Standard Warranty -24 Months/3000 Hours	$0.00
Freight Description:	
EXW - Ex Works Factory - (EX3) :	
Incoming Freight :	$3,000.00
Dealer PDI :	$1,200.00
Freight to Customer :	$500.00
Total Net Price:	$346,754.72

Terms: NET 30
Standard Warranty: 24 months or 3000 hours
Standard shipping terms are EXW - Ex Works Factory - (EX3) - New Philadelphia, Ohio unless otherwise noted.
Customer is responsible for freight charges. Freight charges will be added to invoice at time of shipment unless other arrangements have been made.

Note: The above quote is valid until 10/20/2020

Model Specs:

Please sign below showing you have reviewed the specifications and accept the above terms.

NAME: ____ **DATE SIGNED:** _____________________________

Contact Information:
Steve Berube, GRADALL INDUSTRIES, 6913 Beargrass Rd, Harmony, FL 34773 , Phone: 407-491-3469 , Email: spberube@gradall.com

Print Generated by Gradall Industries, LLC Printed By: Michael Norman on 7/22/2020

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the ______ and recommends award to the lowest responsible, responsive bidder ______ in the amount of $ ______.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

CITY OF HIGH POINT
AGENDA ITEM

Title: Eastside Primary Sludge Pumps
6 -Inch Penn Valley Double Disc Pump

From: Terry Houk – Public Services Director
Derrick Boone – Asst. Director Public Services
Dawn Molnar- Eastside WWTP Superintendent

Meeting Date: August 3, 2020

Public Hearing: No

Advertising Date: N/A
Advertised By: N/A

Attachments: Attachment A – Quote
Attachment B- Sole Source Letter

PURPOSE:
For the sole source purchase of an additional 6-inch Penn Valley Double Disc Pump for the Eastside Wastewater Treatment Plant (WWTP).

BACKGROUND:
The Eastside WWTP originally had five Peristaltic Primary Sludge Pumps (PSPs). The peristaltic pumps have been costly to maintain and can no longer handle the increased solids loading coming into the plant. The Eastside WWTP researched various types of pumps for handling high solids concentrations and determined that the double disc pump would be most beneficial in pumping the sludge from the primary clarifiers. The double disc pump design requires minimal maintenance, is less expensive to maintain, and can pump greater than 5% solids. City Council approved the purchase of two 6-inch Penn Valley Double Disc Pump during FY 2019/2020. The Public Services Department has budgeted for an additional double disc pump for FY 2020/2021 with the plan to replace the remaining peristaltic pumps over the next couple of years.

BUDGET IMPACT:
Funds for this project are available in the FY 2020-2021 budget.

RECOMMENDATION / ACTION REQUESTED:
City Council is requested to approve a sole source purchase of $32,790.00 to Penn Valley Pump, Co Inc.

Existing Primary Sludge Peristaltic Pumps

6” Penn Valley Double Disc Pump that was recently installed in the Primary Clarifier Building

Financial Services

Purchasing Division

NORTH CAROLINA'S INTERNATIONAL CITY™

Requisition # 26784

CITY OF HIGH POINT
SOLE SOURCE JUSTIFICATION FORM
(For Items Costing **$10,000.00 or More**)
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: Penn Valley Pump (PVP)

Item(s): One- 6" Model 6DDSX107CNU-MK1 PVP Double Disc Pumps

Justification:

Penn Valley is only manufacturer of the Double Disc Pump - See attached letter from PVP

Estimated expenditure for the above item(s): $32,790.00

Accounting Unit and Account(s): 533101

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☑ Performance or price competition for a product are not available.
2. ☑ A needed product is available from only one source of supply.
3. ☑ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel: Terry Houk — Digitally signed by Terry Houk Date: 2020.07.22 13:32:25 -04'00'

Department/Division: 621752 Date: 7/22/2020

APPROVAL PROCESS

Purchasing Manager: Erik S. Conti — Digitally signed by Erik S. Conti Date: 2020.07.22 13:49:21 -04'00'

Financial Services Director: Bobby Fitzjohn — Digitally signed by Bobby Fitzjohn Date: 2020.07.23 20:42:16 -04'00'

City Council ($30,000 – Up):

The World Leader in Free-Disc
Pumping Technology

To: Dawn Molnar - Plant Supt **City of High Point** **5898 Riverdale Drive** **Jamestown, NC 27282**	**Date: 07/13/2020** — **Quote No: 20126** **Project: Eastside WWTP** **Quoted by: Preston Campbell**

Qty	Description	Unit Price	Total Price
	Application: Primary Sludge Transfer, up to 5% solids		
	Duty: 225GPM @ 50ft TDH		
	Suction: Flooded suction from primary clarifiers		
	This Pump is Quoted for Location No. 5		
1	6” Model 6DDSX107CNU-MK1 Penn Valley Double Disc Pump™ unit: • 6” ASA/ANSI 150# flanged suction and discharge connections • Cast iron housing and neoprene elastomers • Maintain-in-place hinged housing design for ease of maintenance • Two-piece swan neck design with full port rigid clack valve • 10HP, 1160RPM 230-460/3/60 Severe duty, inverter ready motor • 225RPM Max pump speed achieved with V-belt and pulley drive • Suction pulsation dampener with custom flange angle • Discharge pulsation dampener on a 90 degree elbow • 304SS Welded base with OSHA approved guards and covers • Pump and dampeners coated with industrial primer and topcoat • Per drawing PVD769 Side motor mount	$25,900.00	$25,900.00
1	Custom direct entry suction connection and 6” flanged spool section to match existing piping centerline height.	$550.00	$550.00
1	Discharge piping connections to allow pump to attach to existing discharge piping complete with gaskets and mounting hardware. Connections include: two (2) custom 4” 90-degree elbows, two (2) 4” flanged spool section of different lengths. (Final dimensions will need to be taken once pump is set and connected to suction piping)	$961.00	$961.00
1	Model PVP420VSM Suction vacuum switch assembly consisting of: 1” NPT SS316 sensor with EPDM sleeve, NEMA 4X adjustable switch w/ *manual reset*, set at 10”Hg and 4” (30”Hg - 30psi) SS gauge. Mounts to top of dampener to provide indication of high vacuum condition. (Must be wired back to controls shut pump down upon high pressure)	$1,100.00	$1,100.00
1	Model PVP420PSM Discharge pressure switch assembly consisting of: 1” NPT SS316 sensor with EPDM sleeve, NEMA 4X adjustable switch w/ *manual reset*, set at 30psi and 4” (0-100psi) SS gauge. Mounts to top of dampener to provide protection against over pressurization. (Must be wired back to controls shut pump down upon high pressure)	$1,100.00	$1,100.00
1	GA Ludlow 4” flanged check valves, spring assisted, cast iron body	$1,254.00	$1,254.00
1	Days of start-up and training services (one-trip)	$1,300.00	$1,300.00
1	Estimated transport to site. Estimated weight of shipment is 3,200 lbs.	$625.00	$625.00
		Total:	**$32,790.00**

Commercial Information:

1. Shipment is 6 – 8 weeks after receipt of purchase order or approved submittals.
2. Submittals, if required, are 2 – 3 weeks after receipt of purchase order.
3. Freight terms are F.O.B. Factory, Warrington, PA with freight allowed to jobsite.
4. Terms are Net 30 days after receipt of invoice.
5. Quotation is valid for 120 days from date of issue.
6. Warranty is two (2) years from date of shipment for manufacturer's defects in materials and workmanship.

The following items have not been included:

- Installation
- Foundations, anchor bolts, grouting and foundation design
- Motor starters, Variable Frequency Drives (VFD's) or Controls

Design Notes

- Suction Piping Design: It is imperative that the application has a properly designed suction piping system based on the hydraulic conditions. The importance of a properly sized system cannot be over emphasized. Most pump operational problems and pump failures are created by improper suction line conditions. The length and diameter of the suction line along with the static suction conditions must be provided to ensure pump(s) are properly sized. The system must be designed for the maximum flow if multiple pumps will operate simultaneously through common suction piping. PVP will run the appropriate calculations and verify the application.

- Piping: All piping should be independently supported near the pump so that pipe strain will not be transmitted to the pump. The use of pipe hangers/supports must rigidly support and laterally brace the piping to prevent pipe movement. Adequate support and bracing close the pump is the best method to prevent pipe movement. We do **NOT** recommend the use of flexible connections/expansion joints on the suction and discharge connections of the pump. Our long-term experience has found these items do not reduce vibration, but rather can allow pipe movement since the connections are not rigid. To maximize the pump's "Maintain-in-Place" design the suction flange should be attached rigidly to the suction piping. The use of slip joints and mechanical pipe joining systems (i.e. Victaulic style) is also highly discouraged. These mechanical systems do not provide the same rigid connections as traditional flanged piping systems. These mechanical systems can be difficult to properly brace leading to pipe vibration issues. If mechanical piping joining systems will be used, the engineer, contractor or owner must ensure the manufacturer's installation method for *rigid pipe cutting* and coupling connections is strictly adhered to.

- Check Valves: The use of check valves is required when there are multiple double disc pumps connected to a common discharge line or the pump will be installed on a common discharge line with other styles of pumps. If a check valve is required for the application, we recommend an elastomer "swing-flex" style. The use of spring or weighted styles should be avoided as they can create vibration, create noise and can begin to leak at the shaft protrusion through the housing over time.

- Low or No Discharge Head: Very low or no discharge pressure applications (negative head, downhill flow) may require the introduction of artificial head to ensure proper pump operation and prevent siphoning. The creation of artificial head can be achieved by: 1) elevating discharge piping above suction source high liquid level elevation and installing anti-siphon valve, 2) installing a back-pressure valve as provided by PVP or 3) installing mechanically/pneumatically actuated pinch valves. PVP will verify the requirement for these devices based upon a review of the hydraulic conditions at time of quotation generation.

- Motors: Our standard motor is a Toshiba EQP Severe Duty NEMA Premium efficiency. This motor is inverter rated an exceeds NEMA MG31 Part 31 and suitable for 20:1 constant torque turndown range. Motor is suitable for Cl 1, Div 2 GRP A, B, C, D/Zone. Other motors and accessories are available such as: thermal overload, space heaters and motor shaft grounding rings.

- Controls: The double disc pump can be operated by a motor starter for constant speed applications or a variable frequency drive (VFD) for variable speed applications. If using a motor starter, we recommend a soft-start feature to allow the pump speed to ramp up to maximum operating speed to minimize start-up pressure spikes. This feature is especially important on long suction and/or discharge lines. If using a VFD (recommended option) the unit must be sized as heavy duty for *constant torque* applications. This may mean the horsepower of the VFD has to be one size larger than the motor size. A drive that is undersized may experience DC bus issues requiring the addition of dynamic braking resistors.

- Vacuum and Pressure Switch/Gauge: You will normally find these items are included in our quotation. The vacuum switch provides indication of a potential clogging issue that can be flushed or cleaned before it is too hard to remove. The discharge pressure switch is required (all positive displacement pumps require one) to prevent pump damage due to over pressurization if the pump is operated against a high pressure line, closed valve or clogged line.

Penn Valley Pump Co., Inc.
998 Easton Road • Warrington, PA 18976
Ph: 215-343-8750 • Fax: 215-343-8753
www.pennvalleypump.com

April 23, 2020

Dawn Molnar
City of High Point
P.O. Box 230
High Point, NC 27261

Subject: Sole Source Letter

Dear Ms. Molnar.

We confirm that Penn Valley Pump Co. Inc., located at 998 Easton Road, Warrington, PA is the sole manufacturer for the patented Double Disc Pump technology. The pump is a reciprocating positive displacement pump design based on a non-captive, free-disc technology.

We are the only source provider for new equipment, factory authorized spare parts and repairs for such equipment.

The product is manufactured at our facility in Warrington, PA and all spare parts are kept on the shelf for immediate shipment.

We appreciate your consideration of the above. Please feel free to contact me should there be any questions or additional information be required.

Sincerely,
PENN VALLEY PUMP CO., INC.

Preston Campbell
Vice President – Sales

Cc: File

NORTH CAROLINA'S INTERNATIONAL CITY™

FINANCE COMMITTEE
(Virtual Meeting)
Chaired by Council Member Moore
Members: Moore, Holmes, Peters, and Jones
July 16, 2020 – 4:00 p.m.
3rd Floor Lobby Conference Room

MINUTES

As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed, and the public was provided a link to listen to the meeting as it was being live-streamed. www.HighPointNC.gov/VirtualPublicMeeting

Present (2): Chairman Britt Moore and Committee Member Jones

Participating Remotely (2): Committee Member Michael Holmes (joined the meeting after it started), and Committee Member Monica Peters

Staff Present:
Randy McCaslin, Interim City Manager; Greg Ferguson, Assistant City Manager, Eric Olmedo, Assistant City Manager; JoAnne Carlyle, City Attorney; Terry Houk, Director of Public Services; Kim Thore, Right of Way Coordinator; Mary S. Brooks, Deputy City Clerk

Staff Participating Remotely: Lisa B. Vierling, City Clerk; Bobby Fitzjohn, Director of Financial Services; Laura Altizer, Senior Budget Analyst; Police Chief Kenneth Shultz; Major James McNeill, High Point Police Department; Gary Smith, Director of Fleet Services; Steve Lingerfelt, Director of Comunications & Information Services; Terry Kuneff, Civil Engineer III; Loren Hill, President- High Point Economic Development Corporation

CALL TO ORDER

Due to technical difficulties, Chairman Moore called the meeting to order at 4:08 p.m.

PRESENTATION OF ITEMS

2020-238 **Contract - Elliott Sidewalk Communities**

City Council is requested to Extend Land Development Agreement with Elliott Sidewalk Communities to reflect economic realities due to Covid-19 and interest in office space at the current time.

1. Would slide the CO for 275 North Elm until July 2022 (Building C)
2. Would push back CO date for condo site until March 2023 (Building G)
3. Would push back CO date for hotel site until September 2023 (Building A)
4. Would push back CO dates for apartments/parking deck until March 2026 (Building H)

Assistant City Manager Greg Ferguson advised this is a proposed extension to the Land Development Agreement with Elliott Sidewalk Communities and the requested extension is in response to the current office rental/leasing environment that we find ourselves in due to the COVID-19 pandemic. He explained that the demand for office space has slowed down dramatically and noted the Food Hall building project has gone horizontal although a lot of the site work has been completed; the project is currently in a hold status. This has implications for the other surrounding projects as well and he pointed out any slide in the development schedule also affects Site C, G, A and H as well.

Due to these realized implications, Tim Elliott with Elliott Sidewalk Community is requesting an 18-month extension on the current development Schedule which would affect each of the projects as follows:

- ✓ *Building C would move to July 2022 (this is the Food Hall building located at 275 N. Elm)*
- ✓ *Building G (the condo site) would move to March 2023*
- ✓ *Building A (the hotel site) would move to September 2023*
- ✓ *Building H (the apartments and parking deck) would move to March 2026*

Mr. Ferguson emphasized that this is still not a guarantee that those dates are the new dates and stressed that staff will continue to work with Elliott for possible quicker delivery dates on some of the projects. He explained this simply takes the original Land Development Agreement that has already been approved by the City Council and executed and puts that 18-month schedule on the finish date for each of the projects, so the project developer would not be in default and would still signal that the project is moving forward although in a little slower time frame.

Chairman Moore inquired about the implications this would have on the city's budget. Assistant City Manager Eric Olmedo advised it is not an additional budget impact from the original Land Development Agreement. Mr. Ferguson replied that in theory, the impact could delay the eventual property tax schedule that would be paid at the start of that payment.

For the record, Chairman Moore pointed out this is one of many ramifications and asked that it be noted that prior to the COVID outbreak that started in March, the city was growing nicely against the anticipated budget.

Chairman Moore then moved that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Jones made a second to the motion.

For further discussion, Committee Member Peters shared that she had talked to some people today prior to the committee meeting regarding this matter and the proposed incentives for office development in the Catalyst area that was discussed during the Prosperity & Livability Committee Meeting on Wednesday, July 15th. She felt the two pieces could work nicely together, but if Building C development needs to be extended, she suggested it be extended into next year hoping that the proposed office incentives, if passed, would help trigger interest. She felt the Food Hall would be a real key player in the development of this area and that its success would rely greatly on the offices.

Chairman Moore reiterated what Mr. Ferguson stated earlier that staff would be in regular contact with Mr. Elliott and pointed out that staff is certainly aware of the urgency with which we need to re-engage the economy as quick as possible. Committee Member Peters totally agreed and commended staff for doing such an amazing job.

A motion was made by Chairman Moore to forward this matter to the City Council with a favorable recommendation and place it on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Jones made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 3-0 vote.

Aye (3): Chair Moore, Committee Member Peters, and Committee Member Jones

Absent (1): Committee Member Holmes

2020-239 **<u>Contract (Resolution) - Guilford County Board of Education- School Resource Officers (SRO)</u>**

City Council is requested to approve a contract and adopt a resolution with Guilford County Board of Education for eight (8) School Resource Officers. The City agrees to provide eight (8) officers for a period of one year to the SRO Program and the Guilford County Board of Education shall reimburse the City for $532,240.00 for the salaries and equipment of the officers assigned to the SRO Program for a period beginning on the date of contract signature through June 30, 2021.

Major James McNeill advised that staff is requesting Council's approval of the resolution ratifying and authorizing the execution of a contract between the City of High Point and the Guilford County Board of Education for the School Safety Resource Officer (SRO) program. He reported that as part of this agreement, the city agrees to provide eight (8) officers for a period of one-year for the SRO program and the Guilford County Board of Education has agreed to reimburse the city $532,240 for the salaries, and equipment of officers assigned to the SRO program for a period beginning the date the contract is executed through June 30, 2021.

He explained this will be the tenth year for the contract and after consulting with city management, when the executed contract is returned to the School Board, they would be made aware that the city does intend on requesting an increase in next year's reimbursement amount in order to meet the current expenses.

Chairman Moore entertained any questions from the committee members.

Committee Member Jones inquired about the effect this would have on the students when they return to school and do the distance learning and those types of things. Major McNeill explained that the SROs would still be working with the school system and learned that the Guilford County Schools would start out with virtual learning and some students would also be coming into the schools, so officers would still be at the schools on their assignment and post throughout the assigned schools.

Chairman Moore asked about how the money is paid out for the SRO contract. Assistant City Manager Eric Olmedo explained it is generally paid out in two payments during the school year.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 3-0 vote.

Aye (3): Chair Moore, Committee Member Peters, and Committee Member Jones

Absent (1): Committee Member Holmes

2020-265 **Contract - Agreement for Service - MobileDoc - HPFD Physicals**

City Council is requested to award a 3-year Agreement for Services contract to MobileDoc medical services to include on-site/as needed physicals for the Fire Department in the estimated amount of $297,963.00.

Contract terms are as follows:

- Year 1 - $96,400.00
- Year 2 - $99,292.00
- Year 3 - $102,271.00

Fire Chief Tommy Reid informed the Finance Committee that this is a contract with MobileDoc for annual physicals for the firemen which is required for OSHA and NFPA compliance. He advised this will be a three-year contract with slight increases each year as follows:

Year 1: $96,400.00
Year 2: $99,292.00
Year 3: $102,271.00
TOTAL:$297,963.00

Committee Member Jones posed the following questions:

1. *Does this include not only the annual required physical, but physicals on demand as well?*

   Chief Reid explained these physicals are more thorough and comprehensive than regular physicals at the doctor's office and stressed the importance to continuously monitoring firefighters' health, especially with all the chemicals and environments that they work in and it helps in determining any kind of risks.

2. *How long have we been using this service with MobileDoc?*

   Chief Reid replied that the High Point Fire Department has been using Mobile Doc since 2011 or 2012.

Committee Member Holmes posed the following questions:

1. *In the scope of the services, do they do any assessments on the environments that you guys work in and the hazards and do they review what the hazards are such as chemical risks, chemical analysis? What do you have to give them in order to get the assessment from them in order to give you a proper risk analysis?*

   Chief Reid advised that they do extensive lab testing each year and the Fire Department tracks the exposures/known exposures for the Haz Mat Team, etc... He reiterated that these physicals are comprehensive with specific standards and things they are required to test for.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Jones made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-240 **<u>Contract - WESCO - Lumca Led Light Fixtures & Poles</u>**

City Council is requested to award a contract to WESCO in the amount of $395,121.00 for the purchase of 55 decorative streetlights, poles and associated hardware to be installed around the Catalyst Project, Appling Way, Elm Street Streetscape (Phase I) and various other projects.

Tyler Berrier, Assistant Director of Electric Utilities, reported during the development of the Catalyst site, the original architect/engineer selected this particular style of street lights to be installed in this area. These decorative streetlights, poles and associated hardware will be installed around the Catalyst Project, Appling Way, Elm Street Streetscape (Phase I), and various other projects in the area.

Committee Member Holmes inquired about the inventory of these lights and if the contract included replacements. Mr. Berrier explained that the lights do have warranties for certain items, but they did order some extra ones as well.

In light of the delays for the development in the Catalyst area, Chairman Moore asked if there might be an advantage from a budgetary standpoint to delaying this purchase as well. Mr. Berrier explained that the streetlights would eventually be installed and advised that this is a capital item in the budget. Interim City Manager Randy McCaslin advised that Appling Way would be completed in the near future and explained because it is a public street, the installation of streetlights would be required and it would not make any sense to install regular streetlights that would have to be replaced later.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-241 **<u>Contract - Dellinger Inc. - Riverdale Pump Station</u>**

City Council is requested to award a contract to Dellinger, Inc. in the amount of $2,572,429.15 for the construction of a gravity sanitary sewer system along Riverdale Road. This Riverdale Gravity Sewer Extension project is part of an overall expansion of the Riverdale Pump Station area.

Terry Houk, Director of Public Services, advised that the Public Services Department has budgeted for a 42-inch diameter gravity and sewer system along Riverdale Road and this would serve two future projects: the Riverdale West Forcemain and the Registers Creek Forcemain. Once constructed, both forcemains will have the capability to discharge wastewater into the gravity sewer project. Mr. Houk reported that the existing system will be demolished and removed and once both forcemains are constructed, the Riverdale gravity extension will carry the wastewater to the Eastside Wastewater Treatment Plant and the Registers Creek Forcemain is connected to the gravity sewer line, it will take the flow off the Riverdale Pump Station allowing for additional capacity at the Riverdale Pump Station. The Material Recovery Facility (MRF) sewer system will also be tied into this gravity system which will eliminate pumping and hauling sewer to Eastside. Staff recommends approval.

Chairman Moore inquired about the length of the construction period for this project; Mr. Houk replied it would be in the 9-12 month time frame.

Chairman Moore asked about the effect this would have on other facilities and the sewer capacity once the projects are complete. Mr. Houk advised that a fourth pump has been installed at Riverdale and the capacity is currently 31 million gpd, which is well beyond what is needed. He further explained that by taking Registers Creek off this line, it would reduce *another one-half million gallons. Ultimate, Registers Creek will be designed to carry 2.1 million gpd, which will take a tremendous load off of Riverdale.*

A motion was made by Committee Member Jones, seconded by Chairman Moore, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval.

Following a roll call vote by Chairman Moore, the motion carried by the following 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-242 **<u>Contract - APAC Atlantic, Inc Thompson-Arthur Division (Primary) - Sharpe Brothers Div. of Vecellio & Grogan, Inc. (Secondary) - Asphalt Supplier</u>**

City Council is requested to award contracts to APAC-Atlantic, Inc., Thompson-Arthur Division in the amount of $278,750.00 to be the primary supplier for needed asphalt materials. City Council is also requested to award a contract to Sharpe Brothers, a Division of Vecellio & Grogan, Inc. (Secondary Supplier) if the Primary Supplier cannot provide the needed asphalt materials and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Terry Houk, Director of Public Services, reported this is for the primary and secondary asphalt supplier for the citywide contract and explained that any department in the city can draw from this contract for asphalt repair or replacement. there were three bids received and opened on June 11, 2020; APAC provided the lowest bid. Mr. Houk reported that the prices are competitive with historical pricing of this material. The contract will be awarded for one year with two optional one-year extensions if the terms and pricing are agreeable. Public Services recommends approval of award of the contract to APAC (as the primary supplier) in the amount of $278,750.00 and Sharpe Brothers (as the secondary supplier).

Mr. Houk noted that typically a contract is awarded to the primary supplier and the secondary supplier with a small sum allocated to the secondary contractor in the case that something happens with the primary supplier.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-243 **<u>Contract Amendment No. 1 - Black and Veatch - Engineering Services for Ward Electrical and HVAC Upgrade</u>**

City Council is requested to approve Contract Amendment No. 1 to Black and Veatch in the amount of $1,168,700.00 for engineering services for Ward Plant electrical and HVAC

Upgrade. The scope of services is amended to include the additional services required for additional work based on time extension of project and change orders related to the upgrade.

Terry Houk, Director of Public Services, reported that this is Amendment No. 1 to the Black and Veatch contract for engineering services for the Ward electrical and HVAC upgrade and modifies the original agreement entered into on October 16, 2018. The scope of services was amended to include additional services required for additional work based on time extensions and change orders related to the upgrade. Mr. Houk explained that Black & Veatch originally planned an average of 72 hours a week or 312 hours per month to provide contract administration change orders and since construction started in January 2018, they provided an average of 104 hours per week or 512 hours per month. The reasons for additional time put forth on the project are attributable to several factors including:

Several project changes that have required extensive coordination with owner and multiple reviews and negotiations with Contractor by Consultant due to unforeseen conditions including but not limited to: lead abatement, SCADA changes and upgrades, delays due to COVID-19, addition of a second back-up generator, rerouting fiber optic provisions between the generator and administration buildings, scope changes associated with existing transformers, bathroom ceiling tiles and sedimentation basis wall infills, etc.....all of which have extended the construction schedule. Submittals have been complex, and reviews have taken additional effort to confirm coordination with contractor, equipment manufacturers, City of High Point operations and maintenance; and design intent.

Additional field inspections have been required to substantiate conformance with design requirements.

Mr. Houk advised in the original scope of the project, the hours were based on what was thought to be an average time to monitor the system, but pointed out that the complexity of the Ward Treatment Plan in that it has to be operating 24 hours a day, seven days a week. This has prompted many changes in hours and modifications and quite a bit of additional monitoring by Black & Veatch. Mr. Houk explained when Black & Veatch approached staff about the amendment, staff determined it would be best to assume a worst-case scenario and have them calculate the additional hours based on average hours. He noted that this number would carry the city through October 2021, and noted this contract has it running through June of 2021 because they believe that Wharton-Smith will finish before the terms of the contract is finished.

Chairman Moore inquired about who does the monitoring and the record keeping of the hours. Mr. Houk explained that both city staff and Black & Veatch and reiterated that this was all due to some big things that were not anticipated. He pointed out that another factor that complicated the overall project was there were multiple projects going on at the same time and in order to eliminate conflict, work was restricted in different areas to give everyone adequate space.

Committee Member Holmes expressed some concerns in terms of the principles that are participating in the project and felt it was heavy in terms of principle participation. Mr. Houk reiterated that Public Services made the assumption in a worst-case condition in the spirit of being proactive, but felt some of these costs would trim off and they may not use all the money. Committee Member Holmes asked Mr. Houk to give an estimate of what may be *trimmed off and how many of these principles may or may not need to participate. Mr. Houk stated he was unsure how it would all come in, but that most of the concentration now would be on the installation of the high service pumps and the SCADA integration and any engineering support would be the heavy part.*

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-244 **Contract - Breece Enterprises, Inc. - General Water and Sewer Maintenance**

City Council is requested to award a General Water and Sewer Maintenance Contract to Breece Enterprises, Inc. in the amount of $2,737,838.00 for updates to infrastructure in various locations around the City. This includes public water, public sanitary sewer in the streets and in dedicated outfalls, along with patching and resurfacing.

Terry Kuneff, Interim Director for Engineering Services, advised this is for award of a contract to Breece Enterprises, Inc. for general water and sewer maintenance at a contracted bid amount of $2,737,838. He advised this is a routine annual contract for the Public Services Department for updating aging infrastructure in various locations throughout the city which would include public water, public sanitary sewer located within the street rights-of-way and also public sanitary sewer located in dedicated sewer outfalls.

He reported that bids were received on July 1, 2020; four responsive bidders responded; and Breece submitted the lowest bid. He pointed out there was approximately a $1 million difference between the highest bid and the lowest bid submitted.

Chairman Moore asked if the map included the suggested projects that would need to be completed within the next 365 days and Mr. Kuneff replied that they typically attach a set of plans with the bid notice that shows the exact locations for the projects. Mr. McCaslin pointed out that Breece also was awarded the contract for emergency services for water/sewer line repairs.

Committee Member Jones noticed that most of these projects were located in the older areas of the city and questioned two of the projects that were on the list in his district. Mr. Kuneff advised there were several areas of an old sanitary sewer line on Viking Drive that were in need of repair. Committee Member Jones asked how long a project of this magnitude would take and inquired about the disturbance to the residents and how they would be notified of the work being scheduled. Mr. Kuneff explained the length of the project would depend on the magnitude of the work to be done but felt the Viking Drive project would probably take about three months. He advised that the City of High Point would have construction inspectors on each project and noted a couple of weeks before the contractor commits to a specific project, the city and the contractor would more than likely go door-to-door to inform the residents about the project and would leave doorknob hangers with contact information if no one is home.

Committee Member Jones asked that staff include Council on any notifications for upcoming projects in case constituents have any questions.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-245 **Contract - Change Order - KRG Utilities, Inc. - Regency Dam - Storm System Improvements**

City Council is requested to approve a final adjusting change order in the amount of $226,264.60 to cover costs for additional emergency repairs to Regency Dam and for additional materials and labor necessary for the other six storm system improvement projects included in the Storm System Improvements Contract.

Terry Kuneff, Interim Director of Engineering Services, explained this would cover costs for additional emergency repairs to Regency Dam and any additional materials and labor that will be necessary for completion of the other six storm system improvement projects included in the contract as well. He advised that when KRG Utilities arrived at the Regency Dam site, they discovered that a significant portion of the dam and the concrete armor had eroded which would require additional costs for the repair. Other costs included with this change order for this project were for additional stone, asphalt, concrete, small retaining wall, excavation, and resolutions to the existing utility conflicts that come up during completion for all of these projects.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-246 **Contract - Carolina Industrial Equipment - Vacuum Leaf & Debris Collector Truck**

City Council is requested to award a contract to Carolina Industrial Equipment in the amount of $220.387.00 for the purchase of a new Freightliner truck with ODB Model DCL800SM-25 Vacuum Leaf & Debris Collector using the NC Sheriffs' Association procurement contract for the truck, vacuum body installation, delivery and also declare the old leaf vac truck as surplus and disposing through the online auction process.

Gary Smith, Director of Fleet Services, advised this request is for a purchase of a truck-mounted leaf vacuum for the Stormwater Division to be used for leaf collection, cleaning storm drains, and gutters. He explained that these types of trucks have provided excellent service over the years and have eliminated the need for the pull-down type leaf collection machines. Staff is currently using a 2007 model for leaf collecting and would like to replace it. The department currently has eight of these and one spare and would like to purchase a new truck, then move one of these trucks into the spare role and sell the spare truck as surplus.

Chairman Moore inquired about an estimated date of delivery and Mr. Smith advised it would probably be around December.

Committee Member Moore asked for an explanation of how the NC Sheriff's Association ties into this. Mr. Smith explained that the State Purchasing contract has been scaled down over the past several years and the NC Sheriff's Association has picked up that slack. They started out with law enforcement vehicles and since have added various other vehicles as well and all types of vehicles/equipment can now be purchased off the NC Sheriff's Association contract. He spoke to how they go through the same bid process as the State contract and noted they actually get a percentage for administration and that money stays in North Carolina and goes back into training and education.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-247 **<u>Contract - Advantage Truck Center - New Way Side Loading Refuse Trucks</u>**

City Council is requested to award a contract to Advantage Truck Center in the amount of $943,566.07 for the purchase of three (3) Autocar trucks with New Way Side Loading Refuse bodies using the NC Sheriffs' Association Procurement contract for the trucks, refuse body installation, delivery and also declaring three current spare trucks as surplus and disposing through the online auction process.

Gary Smith, Director of Fleet Services, advised that staff is requesting the purchase of three side-loading refuse trucks for use by the Environmental Services Division for residential garbage collection. He explaine3d the trucks are used for residential garbage collection four days a week. They currently have eighteen of these trucks with thirteen being on the frontline and five are being used as spares. He spoke to how staff would like to replace three of the oldest spare trucks (2010 models with 14,000 hours), sell them, move three of the existing frontline vehicles into a spare role, then put the three new vehicles on the street for primary collection. He pointed out the cost per truck is $314,522 which includes the price for the truck, installing the body, delivery, and training. Delivery time for these trucks is over one year. Mr. Smith advised that three of these trucks were ordered last July and anticipated delivery for those three trucks is September.

Mr. McCaslin explained that once the three trucks that have already been ordered come in, three of the spares will be taken out of service and sold. Mr. Smith explained that these trucks are widely used and spoke to how they are beginning to show their age over the past couple of weeks because of the effects from the heat. He explained that a minimum of thirteen of these trucks is needed for daily operations for residential garbage collection and that it takes all five of the back-up trucks just to make sure that they can have at least thirteen on the street at a time.

Committee Member Holmes inquired about the OEM specs on the warranties for these types of vehicles. Mr. Smith reiterated that these vehicle go through quite a bit of wear and tear and felt getting 14,000 hours out of a vehicle is great, especially for a city of High Point's size and noted they usually start looking at replacing them around the 10,000-12,000 hour range.

Committee Member Holmes asked about the selling price of these vehicles. Mr. Smith replied the last vehicles like this that were sold brought in $100,000 a piece on GovDeals online auction because of High Point's great reputation for keeping the vehicles well maintained. He explained a key to getting a good price is selling the vehicles while they still have a useful life.

A motion was made by Committee Member Holmes, seconded by Chairman Moore, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-248 **Contract - Graybar Inc. - Corning Optical Data Network - HPPD**

City Council is requested to award a contract to Graybar Inc. in the amount of $570,382.68 for the optical network cabling for the new Police Department and 911 Center at 1730 Westchester Drive and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Steve Lingerfelt, Director of Communications & Information Services, advised this is a request to purchase an optical network for the Police Department and the 911 Communications Center at a purchase price of $570,382.68. This will provide all the optical data network for the new Police Headquarters building that is currently under construction on Westchester Drive. This will be using the US Communities Purchasing Contract for the purchase of these items. He advised that this equipment is actually manufactured in North Carolina by Corning.

Chairman Moore asked if they were at the point in construction of the building where this equipment needs to be installed as soon as possible. Mr. Lingerfelt replied that this was the case because they are already putting up the sheetrock in the building and this needs to be installed before putting the roofing or ceiling tiles in.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following unanimous 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-249 **<u>Contract - Camcor Inc. - Audio Visual Equipment - HPPD</u>**

City Council is requested to award a contract to Camcor Inc. in the amount of $220,223.40 for all audio-visual equipment for the new Police Department and 911 Center at 1730 Westchester Drive and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Steve Lingerfelt, Director of Communications & Information Services, advised this is a request to purchase AV equipment for the new Police Department and the 911 Communications Center at a purchase price of $220,223. He pointed out the pricing for this equipment came in under budget; $291,000 was the budgeted amount.

A motion was made by Chairman Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Consent Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following 4-0 unanimous vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-250 **<u>Contract - 5S Technologies Inc. - Network Storage Server Equipment - HPPD</u>**

City Council is requested to award a contract to 5S Technologies Inc. in the amount of $1,198,053.16 and will be financed at a zero percent interest rate over 5 years for the purchase of Network, Storage and Server Equipment for the new Data Center at the New Police Department and 911 Center Building and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Steve Lingerfelt, Director of Communications & Information Services, reported this is a request to purchase a network, storage, and server equipment for the data center that will be located in the new Police Department headquarters building currently under construction on Westchester Drive. He explained the city's current primary data center is located at the City Hall and the secondary data center is located at the NorthState facility on N. Main Street. Once the Police Headquarters building is complete, it will house the primary data center and the City Hall will be the backup data center. He advised the purchase price came in at $1,198,053 and it would be financed over a five-year period at 0% interest. He also spoke to how this will result in a cost savings to the city because the city will no longer be paying rent in the amount of $100,000 a year to NorthState.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on

the July 20, 2020 City Council Finance Committee Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-251 **Resolution - Sale of City Owned Property - 1409 Furlough Avenue**

City Council is requested to adopt a resolution accepting an offer of $1,750.00 and authorizing the sale of City owned property located at 1409 Furlough Avenue Parcel No. 174530 through the upset bid procedure of N.C.G.S. 160A-269A, and direct the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. 160A-269A.

Kim Thore, Right-of-Way Coordinator, advised that the city has received a bid offer of $1,750 through the upset bid procedure (N.C. General Statute 160A-269(a) for a vacant piece of property owned by the city located at 1409 Furlough Avenue, more specifically located on Parcel No. 174530 in the Guilford County Tax Registry. She explained that the Guilford County Tax Department records show that the City of High Point has owned the property since 1954 although we have not been able to find the deed for the property. She further explained that the property is vacant, the city has not had any use for the property, and it appears that the city has not been maintaining the property. Staff is asking for Council's approval of the sale of this property through the upset bid procedure.

City Attorney JoAnne Carlyle advised that she had talked with someone earlier today who questioned how the $1,750 was determined. Ms. Thore explained that the bid was received for that amount and after talking with Interim City Manager Randy McCaslin and because no deed for the property could be located, they agreed to bring it to the City Council for that amount.

Mr. McCaslin pointed out it is a really small piece of property.

Committee Member Peters questioned how the person even knew about the property to even submit a bid. Ms. Thore advised the property owner next door to the property is the one who is bidding on it and they will soon be constructing a house on their property and they wanted to acquire the small sliver of property for a potential garage or a garden. Committee Member Peters mentioned that she did not believe the property owner lives in North Carolina and thought it would be great if High Pointers could have the information available so they could invest in their own community. Ms. Thore replied that they provided her with a Muirs Chapel address in Greensboro for the ownership.

City Attorney Carlyle advised that staff has been working on getting a list of properties published on the city's website that the city is interest in selling and explained they would still go through the upset bid process. She anticipates the project being completed in about three months.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-255 **Acquisition of 1529 Eastchester Drive - I-74/311 Eastchester Interchange Project**

Request for City Council to approve the purchase in the amount of $135,900 for a 0.234 acre parcel of land and house, which is occupied, located at 1529 Eastchester Drive, Parcel No. 184299 ("Property") needed for the I-74/311 Eastchester Interchange Project ("Project"), and the conveyance of a 0.132 portion of the Property needed by an adjoining neighbor for driveway access to a side street.

Kim Thore, Right-of-Way Coordinator, advised this is a right-of-way project that she has been working with Mark McDonald, Director of Transportation, on. As part of the I-74/311/Eastchester project that's ongoing, this property is needed for the realignment of York Avenue and Ambassador Court and will require the purchase of a home on the corner of Eastchester and York Avenue, specifically located at 1529 Eastchester Avenue. This property is needed for right-of-way/easement through there; the driveways for several properties will be realigned. Ms. Thore pointed out that the City of High Point would be paying for the right-of-way, but NCDOT would be paying for the construction as part of their project.

A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-259 **Rescission of Resolution for the Sale of City Owned Property - 107 Kingsdale Court**

City Council is requested to rescind the resolution authorizing the sale of city owned property located at 107 Kingsdale Court.

City Attorney JoAnne Carlyle advised this action would reverse or rescind a resolution previously adopted by the City Council to sell (donate) the property located at 107 Kingsdale Court to the Town of Jamestown. She explained that Jamestown had expressed an interest in the small piece of property because of their sewer lines that are on the property. Ms. Carlyle advised that once the action to adopt the resolution donating this property, it was taken to the Town of Jamestown's Commissioners and they decided, for whatever reason, that they did not want to accept the deed with the "public purpose" restriction. Jamestown then asked if the High Point City Council would consider removing the "public purpose" restriction and this raised a lot of questions, and the High Point City Council decided to leave the "public purpose" clause in. Ms. Carlyle reported that she relayed this to Jamestown's attorney and because of the time that has lapsed and hearing nothing further from Jamestown, she is recommending the previous action taken be rescinded. She explained that the deed has never been recorded, so an action to reverse the previous action that was voted on is all that is needed.

A motion was made by Chairman Moore, seconded by Committee Member Holmes, that this matter be forwarded to the City Council with a favorable recommendation and placed on the July 20, 2020 City Council Finance Committee Agenda for approval. Following a roll call vote by Chairman Moore, the motion carried by the following 4-0 vote.

Aye (4): Chair Moore, Committee Member Holmes, Committee Member Peters, and Committee Member Jones

2020-253 **Public Hearing - Brittano's Opportunity Zone Project**

City Council is requested to authorize up to $1,547,000 in performance-based incentives for the Brittano Group- KNova Film Capital project; and authorize the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

Loren Hill, President- High Point Economic Development Corporation, reported this project has been discussed by the City Council in closed session on more than one occasion. He advised this is a $100 million project and $65 million of that will be taxable. If the incentive is authorized, $1,547,000 will be paid out in installments based on the company's performance and meeting the benchmarks that would be set out in the agreement.

Mr. Hill advised that the media has been very interested in this project as it made the front page in the News & Record, High Point Enterprise, and was featured in the Triad Business Journal.

The public hearing for this matter is scheduled for Monday, July 20, 2020 at 5:30 p.m. with the vote taking place on Wednesday, July 22nd @ 5:30 p.m.

Chairman Moore asked if there were any questions.

Committee Member Peters shared that she has met with Julian and Karie Brittano on several occasions and has talked with them to learn more about what they do. She felt this is a huge opportunity for High Point and noted the project is in an area that could really use the investment. She publicly thanked the Brittanos for their interest in High Point.

Mr. Hill added that when Arnold Koonce was Mayor, he "razzed" him about finding a purpose for this very building in an effort to bring this part of High Point back. He shared that although the vote is not official yet, he would be thinking of Mayor Koonce if this project falls into place because he would be smiling and looking down without a doubt.

As a matter of perspective, Chairman Moore asked Mr. Hill what the year would have been that Mayor Koonce expressed hopes of revitalizing this area and Mr. Hill recalled it to be somewhere within the 2001-2004 timeframe.

ADJOURNMENT

There being nothing further to come before the Finance Committee, the meeting adjourned at 5:29 p.m. upon motion duly made and seconded.

Respectfully Submitted,

____

Lisa B. Vierling, City Clerk

____

Britt W. Moore, Chairman

CITY OF HIGH POINT
AGENDA ITEM

Title: Crawler Loader

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments:

Meeting Date: August 3, 2020
Advertising Date / N/A
Advertised By: N/A

PURPOSE:
The Landfill Division of Public Services has a Caterpillar 963D in need of replacement based on hours and overall condition. Using the Sourcewell # 032119-JDC contract a John Deere 755K crawler loader is being recommended for council approval.

BACKGROUND:
The Landfill Division has a Caterpillar 963D loader in need of replacement based on hours and overall condition. The maintenance costs have increased over the past year and we believe this machine has reached the end of its useful life. James River Equipment has a John Deere 755 Crawler Loader using the Sourcewell contract that has been researched by the landfill staff and they believe it will meet their needs. The price of $348,232 is for the crawler loader, manuals, operator training, and delivery.

BUDGET IMPACT:
Funds are available in the 2020-21 budget.

RECOMMENDATION / ACTION REQUESTED:
The Fleet Services Department recommends purchasing one John Deere 672G crawler loader from James River Equipment. Recommendation also includes declaring the old loader as surplus and disposing through the online auction process.

NORTH CAROLINA'S INTERNATIONAL CITY™

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the ____ and recommends award to the lowest responsible, responsive bidder ____ in the amount of $ ____.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

Quote Id: 21450860

Prepared For:

CITY OF HIGH POINT FLEET SERVICES

Prepared By: **NICHOLAS WOOD**

James River Equipment
411 S Regional Road
Greensboro, NC 27409

Tel: 336-668-2762
Fax: 336-668-3714
Email: nick.wood@jamesriverequipment.com

Date: 23 March 2020 Offer Expires: 02 August 2020

JOHN DEERE

Quote Summary

Prepared For:

CITY OF HIGH POINT FLEET SERVICES
3524 Triangle Lake Rd
High Point, NC 27260
Business: 336-883-3221
GARY.SMITH@HIGHPOINTNC.GOV

Prepared By:

NICHOLAS WOOD
James River Equipment
411 S Regional Road
Greensboro, NC 27409
Phone: 336-668-2762
nick.wood@jamesriverequipment.com

Quote Id:	21450860
Created On:	23 March 2020
Last Modified On:	02 July 2020
Expiration Date:	02 August 2020

Equipment Summary	Suggested List	Selling Price		Qty		Extended
JOHN DEERE 755K CRAWLER LOADER - Price Based on Sourcewell Contract #032119-JDC	$ 324,030.00	$ 324,030.00	X	1	=	$ 324,030.00
Extended Warranty		$ 24,202.00	X	1	=	$ 24,202.00
Extended Warranty, 755K, Power Train And Hydraulics, 7500 Total Hours or 60 Total Months, $0 Deductible						
Sub Total						**$ 348,232.00**
Equipment Total						**$ 348,232.00**

Quote Summary	
Equipment Total	$ 348,232.00
SubTotal	$ 348,232.00
Total	$ 348,232.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 348,232.00**

Salesperson : X ______________ **Accepted By : X** ______________

JOHN DEERE

Selling Equipment

Quote Id: 21450860 **Customer:** CITY OF HIGH POINT FLEET SERVICES

JOHN DEERE 755K CRAWLER LOADER - Price Based on Sourcewell Contract #032119-JDC

Hours:				**Suggested List**
Stock Number:				$ 324,030.00
				Selling Price
				$ 324,030.00
Code	**Description**	**Qty**	**Unit**	**Extended**
9810T	755K CRAWLER LOADER	1	$ 333,366.00	$ 333,366.00
	Standard Options - Per Unit			
170C	JDLink Ultimate 5 Year Subscription	1	$ 0.00	$ 0.00
3010	Joystick Steering with FNR, Variable Speed, Direction Control and Brake Pedal	1	$ 0.00	$ 0.00
3520	Auto-Reversing, Hydraulic-Drive Engine Fan	1	$ 1,840.00	$ 1,840.00
4635	22 In. (560 mm), Open Center Double Grouser w/Trapezoidal Holes and Extended Life Bushings	1	$ 5,079.00	$ 5,079.00
5075	Enclosed Cab with Polycarbonate Front Windshield	1	$ 31,203.00	$ 31,203.00
5885	Air Suspension Comfort Control High Back Fabric Seat	1	$ 0.00	$ 0.00
7120	Dual Axis Joystick Loader Controls With Front Hydraulics	1	$ 6,182.00	$ 6,182.00
8010	Hydraulic And Hydrostatic Oil - Hydrau	1	$ 0.00	$ 0.00
8720	Multi-Purpose Bucket	1	$ 26,434.00	$ 26,434.00
8820	Bolt-On Segments and Teeth (8)	1	$ 2,468.00	$ 2,468.00
9010	Landfill Package	1	$ 5,259.00	$ 5,259.00
9150	Bolt-on Rock Guards - Full Length	1	$ 3,558.00	$ 3,558.00
9155	Sprocket Segments with Recesses	1	$ 528.00	$ 528.00
	Standard Options Total			**$ 82,551.00**
	Technology Options			
Deduct	28% Based upon Sourcewel Contract no 032515-JDC	1	$ -116,456.00	$ -116,456.00
	Technology Options Total			**$ -116,456.00**
	Dealer Attachments			
AT426085	Custom Works Installed Landfill Package	1	$ 20,471.00	$ 20,471.00
	Dealer Attachments Total			**$ 20,471.00**
	Value Added Services			
	Extended Warranty	1	$ 24,202.00	$ 24,202.00
	Value Added Services Total			**$ 24,202.00**
	Other Charges			
	Freight	1	$ 4,098.00	$ 4,098.00
	Other Charges Total			**$ 4,098.00**

Selling Equipment

Quote Id: 21450860 **Customer:** CITY OF HIGH POINT FLEET SERVICES

Suggested Price		**$ 348,232.00**
Customer Discounts		
Customer Discounts Total	**$ 0.00**	**$ 0.00**
Total Selling Price		**$ 348,232.00**

JOHN DEERE Extended Warranty

Extended Warranty Proposal

PowerGard™ Protection Plan

Crawlers

Date : July 2, 2020

Machine/Use Information		**Plan Description**		**Price**	
Manufacturer	**JOHN DEERE**	Plan Type:	Extended Warranty	Deductible:	$ 0
Equipment Type	Crawlers	Coverage:	Power Train And Hydraulics	Quoted Price	$ 24,202.00
Model	755K	Total Months:	60		
Country	US	Total Hours:	7500	Date Quoted	July 2, 2020
MFWD/Tracks	N				
Scraper Use					

Extended Warranty is available only through authorized John Deere Dealers for John Deere Products,and may be purchased at any time before the product's Standard Warranty,or Extended Warranty expires.

Extended Warranty Proposal Prepared for:

Customer Name - Please Print

Customer Signature

I have been offered this extended warranty and

- [x] I ACCEPT the Extended Warranty
- [ ] I DECLINE the Extended Warranty

If declined, I fully understand that any equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is **not** a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

What Extended Warranty is :

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

What Extended Warranty is not :

Extended Warranty is not insurance. It also does not cover routine maintainance or high wear items,or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

- Extended Warranty includes the following features and benefits under the program :
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.

CITY OF HIGH POINT
AGENDA ITEM

Title: **Annexation 19-12**
(Triad Industrial Partners III, LLC)

From: Lee Burnette, Planning & Development Director

Meeting Date: January 21, 2020

Public Hearing: Yes

Advertising Date: January 3, 2020

Advertised By: Planning & Development

Attachments:
A. Staff Report
B. Map
C. Annexation Ordinance Adoption

PURPOSE:
A request by Triad Industrial Partners III, LLC to consider a voluntary noncontiguous annexation of approximately 31.1 acres located along the north side of Gallimore Dairy Road, approximately 3,000 feet west of Pegg Road. The site is also known as Guilford County Tax Parcels 169762 and 169780.

BACKGROUND:
The staff report and recommendation is enclosed.

BUDGET IMPACT:
With the exception of water and sewer, municipal services will be available upon the effective date of annexation. Water and sewer will be available in accordance with City policy.

RECOMMENDATION / ACTION REQUESTED:
Staff recommends ***approval*** of Annexation 19-12.

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
ANNEXATION 19-12
January 21, 2020

Request	
Applicant: Triad Industrial Partners III, LLC	**Owner:** Triad Industrial Partners III, LLC
Proposal: Voluntary non-contiguous annexation	**Effective Date:** Upon adoption **Associated Zoning Case:** Zoning Map Amendment 19-25

Site Information	
Location:	The site is located along the north side of Gallimore Dairy Road, approximately 3,000 feet west of Pegg Road.
Tax Parcel Numbers:	Guilford County Tax Parcels 169762 and 169780
Site Acreage:	Approximately 31.1 acres
Current Land Use:	Undeveloped
Current Fire District:	Guilford County has contracted with the City of High Point Fire Department to provide services to the unincorporated areas lying south of I-40.
Proposed Development:	Industrial buildings in conjunction with expansion of an existing industrial park.
Proposed Unit Type, Number and Average Value:	Approximately 300,000 square feet of industrial development, at a cost of approximately $24,000,000, is proposed to be constructed on the site.
Proposed Build-out Schedule:	Approximately 2 – 5 years
Proposed City of High Point Council Ward:	The proposed annexation site is adjacent to Ward 6. If approved, the annexation area will be part of Ward 6.
Physical Characteristics:	The site has a gentle to moderately sloping terrain. The eastern portion of the site is heavily wooded, while the western portion of the site consists of open pasture lands.
Water and Sewer Proximity:	A 12-inch City water line and an 8-inch City sewer line both lie to the east of the site along Gallimore Dairy Road.
General Drainage and Watershed:	The site drains in a southerly direction, and development is subject to the City Lake General Watershed Area (GWA) requirements. Engineered stormwater measures are required for non-residential development with an impervious surface area that is greater than 24% of the site.
Overlay Districts:	City Lake General Watershed Area Airport Overlay District – Zone 1

Adjacent Property Zoning and Current Land Use			
North:	AG	Agricultural District *(Guilford County)*	Single family dwelling and undeveloped parcel
South:	CZ EC AG	Conditional Zoning Employment Center District Agricultural District *(Guilford County)*	Single family dwelling and commercial nursery/landscaping business
East:	CZ-EC CU-LI	Conditional Zoning Employment Center District Conditional Use Light Industrial District *(Guilford County)*	Industrial park and single family dwelling
West:	AG CU-LI	Agricultural District *(Guilford County)* Conditional Use Light Industrial District *(Guilford County)*	Single family dwelling and dog kennel

Transportation Information			
Adjacent Streets:	**Name**	**Classification**	**Approx. Frontage**
	Gallimore Dairy Road	Major Thoroughfare	475 feet
Vehicular Access:	Two access points are proposed to be provided from Gallimore Dairy Road.		

City Department Comment Summary

Comments were not requested for this proposed annexation due to the fact the site abuts the City's corporate limits. Annexation petitions for uses within close proximity to existing service areas do not warrant individual department comment.

Details of Proposal

The applicant is requesting annexation to have access to City utilities to facilitate expansion of an existing industrial park. This property is situated in the northern portion of the City's planning area and is designated on the adopted Land Use Map for Restricted Industrial uses. There have been a number of annexation approvals to allow Restricted Industrial type uses in this portion of the City's Planning Area since the 1990s. The site abuts the City's corporate limits along its eastern boundary and is adjacent to parcels within the city limits to the south.

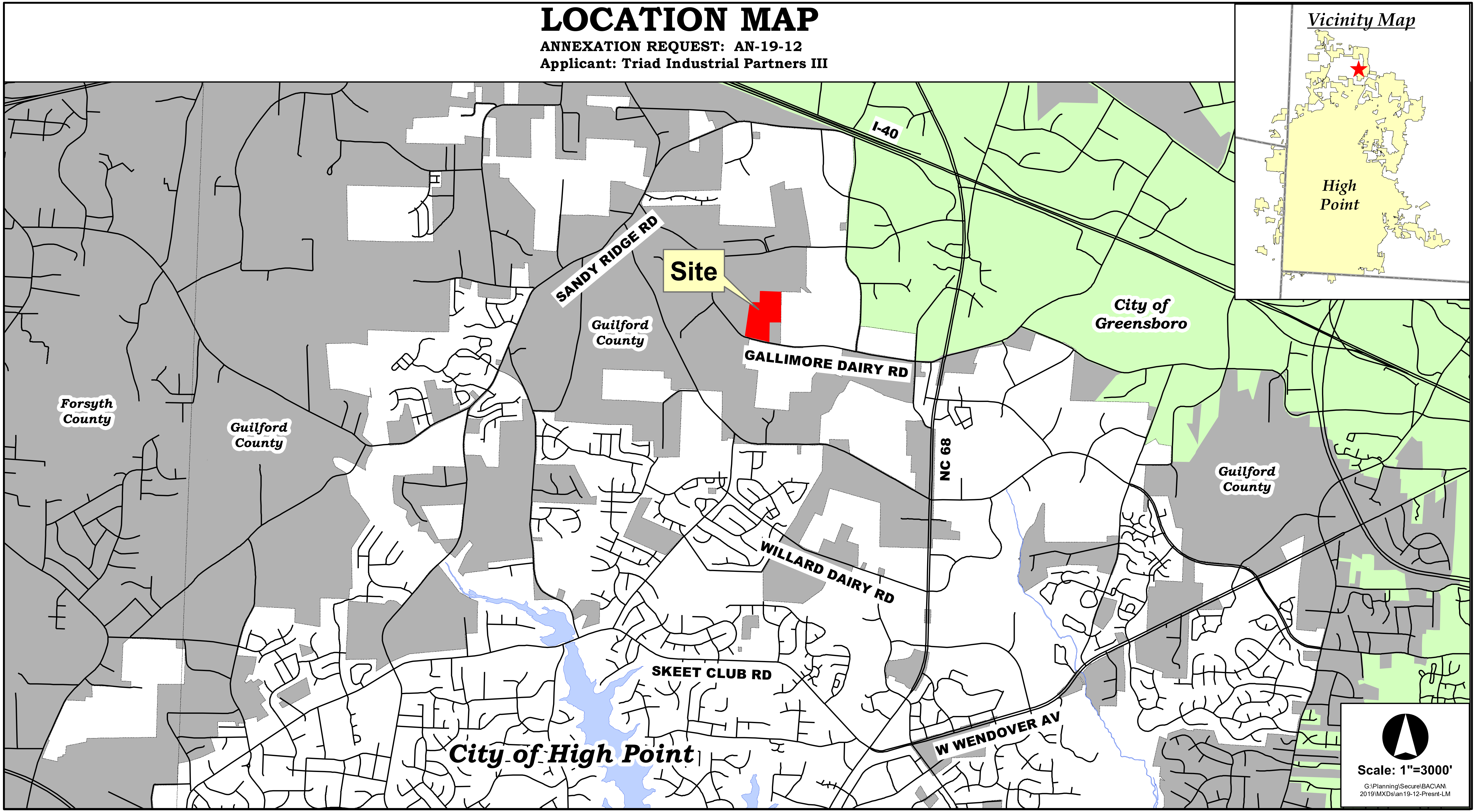
This annexation petition represents a logical progression of the City's annexation policy for this area as the proposed annexation site is generally surrounded by the City's corporate limits and City services and service vehicles are already present in this area. The annexation of this parcel will not negatively impact the City's ability to provide services in this area.

Report Preparation

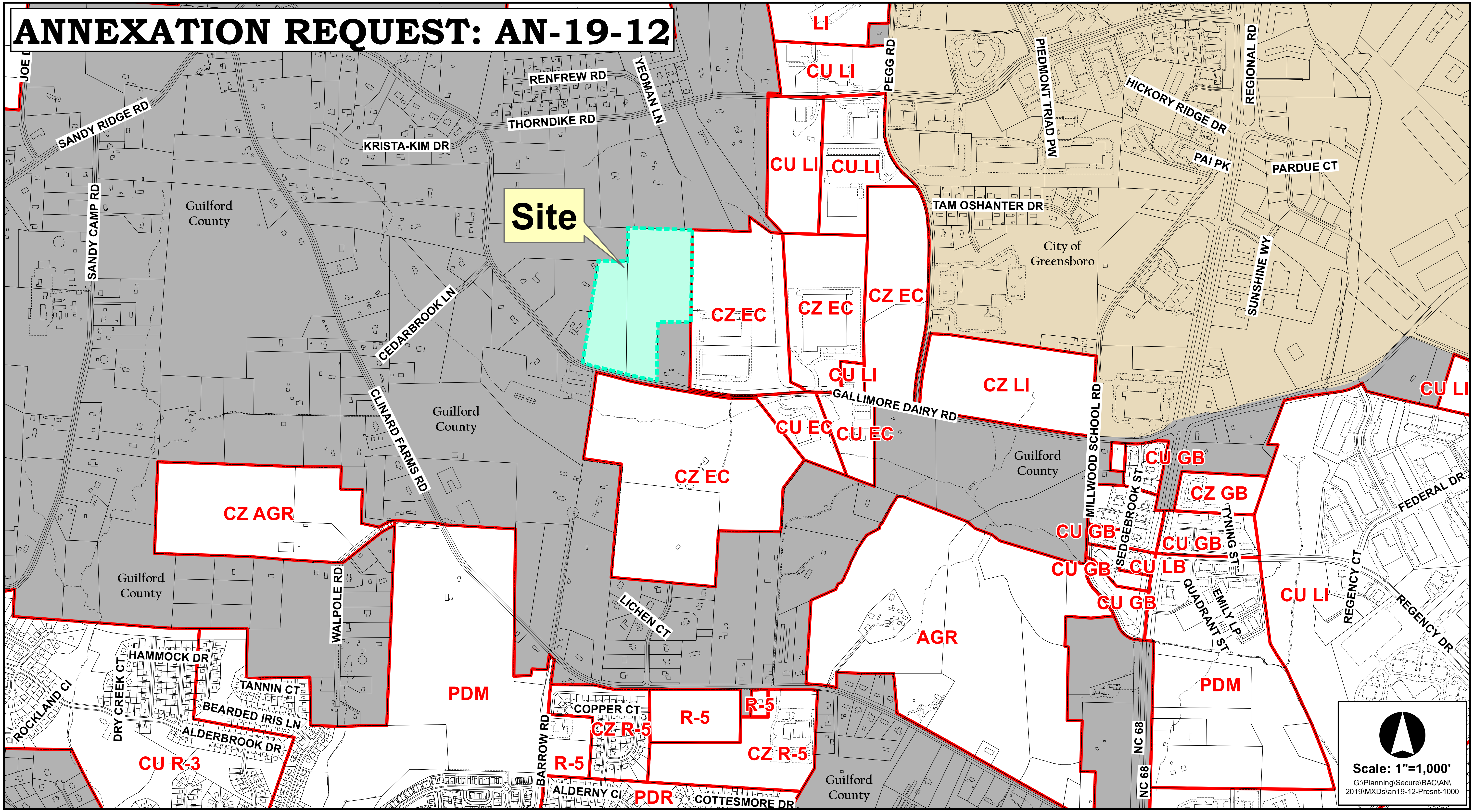
This report was prepared by Planning and Development Department staff member Herbert Shannon Jr. AICP, Senior Planner and reviewed by Chris Andrews AICP, Development Administrator and Lee Burnette AICP, Director.

LOCATION MAP

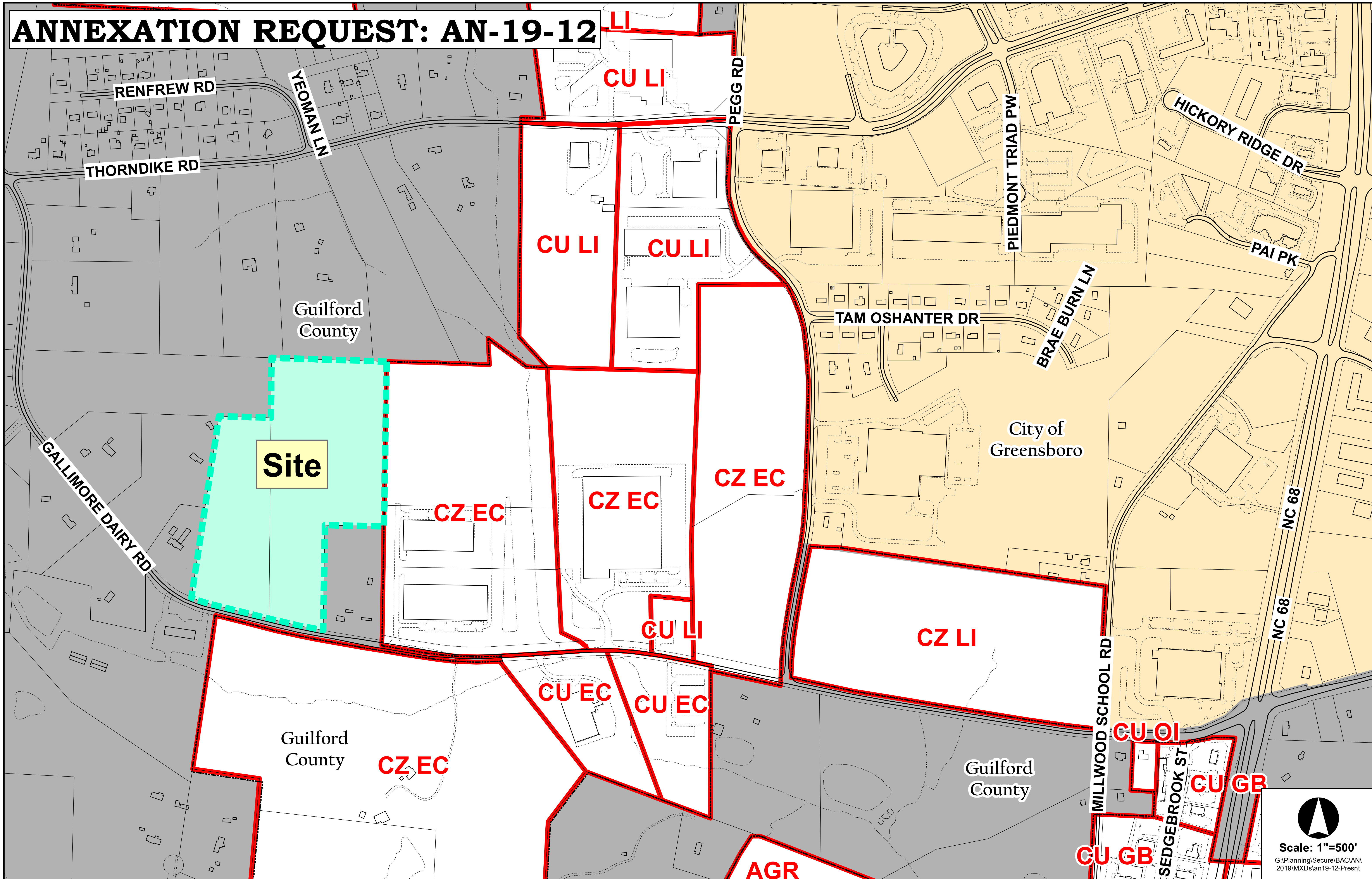
ANNEXATION REQUEST: AN-19-12
Applicant: Triad Industrial Partners III



ANNEXATION REQUEST: AN-19-12



ANNEXATION REQUEST: AN-19-12



Return to: JoAnne Caryle, City Attorney
City of High Point
P.O. Box 230
High Point, NC 27261
Ordinance No. xxxx / xx-xx

AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF HIGH POINT, NORTH CAROLINA

WHEREAS, The City of High Point has been petitioned under G.S. 160A-58.1, as amended, to annex the area described herein; and,

WHEREAS, the City Clerk has investigated the sufficiency of said petition and has certified it to be valid; and

WHEREAS, a public hearing on this annexation was held at the Municipal Building at 5:30 p.m. on the 21st day of January, 2020; and,

WHEREAS, the City of High Point does hereby find as a fact that said petition meets the requirements of G.S. 160A-58.1 as amended;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

SECTION 1. By virtue of the authority granted by G.S. 160A-58.1 as amended, the following described territory is hereby annexed, and made a part of the City of High Point as of **January 21, 2020.**

ANNEXATION DESCRIPTION

Triad Industrial Partners III, LLC - Annexation Case 19-12 (AN-19-12)

780 & 800 Gallimore Dairy Road, High Point, North Carolina – Guilford County

Tract 1: Guilford County Tax Parcel 169780 (PIN: 7804-94-9954)

Tract 2: Guilford County Tax Parcel 169762 (PIN: 7814-05-4393)

BEING A PARCEL OF LAND LOCATED IN DEEP RIVER TOWNSHIP, GUILFORD COUNTY, NORTH CAROLINA AND BEING MORE PARTICULARLY DESCRIBED AT FOLLOWS:

BEGINNING AT A CONCRETE MONUMENT FOUND IN THE NORTHERN MARGIN OF GALLIMORE DAIRY ROAD VARYING RIGHT OF WAY HAVING A NCGRID NAD 83(2011) COORDINATE OF N:844,195.99, E:1,710,854.95 AND BEING THE SOUTHEASTERN CORNER OF THE ROBERTA L. TURNER PARCEL AS RECORDED IN DEED BOOK 7914, PAGE 27, GUILFORD COUNTY REGISTRY; THENCE CROSSING SAID GALLIMORE DAIRY ROAD THE FOLLOWING TWO (2) COURSES: 1) S 00°57'30" WA DISTANCE OF 31.36 FEET TO A POINT; THENCE 2) S 00°57'30" WA DISTANCE OF 24.04 FEET TO A 1/2" IRON PIPE FOUND IN THE SOUTHERN MARGIN OF SAID GALLIMORE DAIRY ROAD VARYING RIGHT OF WAY, SAID 1/2" IRON PIPE FOUND BEING THE SOUTHEASTERN CORNER OF THE TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL AS RECORDED IN DEED BOOK 8113, PAGE 221, GUILFORD COUNTY REGISTRY AND BEING LOCATED N 00°14'27" A DISTANCE OF 5.26 FEET FROM A CONCRETE MONUMENT FOUND; THENCE ALONG THE SOUTHERN BOUNDARY LINE OF SAID TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL, N 77°08'42" W A DISTANCE OF 554.33 FEET TO A POINT IN THE CENTERLINE OF PAVEMENT OF SAID GALLIMORE DAIRY ROAD CONTINUING 137.07 FEET FOR A TOTAL DISTANCE OF 691.40 FEET TO A PK NAIL FOUND, SAID PK NAIL FOUND BEING THE SOUTHWESTERN CORNER OF SAID TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL: THENCE ALONG THE WESTERN BOUNDARY OF SAID TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL, N 00°34'06" EA DISTANCE OF 8.08 FEET TO A PK NAIL FOUND AT THE SOUTHEASTERN CORNER OF THE TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL AS RECORDED IN DEED BOOK 8138, PAGE 790, GUILFORD COUNTY REGISTRY; THENCE ALONG THE SOUTHERN BOUNDARY OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL AND SAID GALLIMORE DAIRY ROAD THE FOLLOWING TWO COURSES: 1) N 77°34'29" WA DISTANCE OF 271.31 FEET TO A PK NAIL FOUND; THENCE 2) N 75°45'22" W A DISTANCE OF 209.75 FEET TO A PK NAIL FOUND AT THE SOUTHWESTERN CORNER OF SAID TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL AND THE CENTERLINE OF SAID GALLIMORE DAIRY ROAD; THENCE ALONG THE WESTERN BOUNDARY OF SAID TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL, N 08°42'38" EA DISTANCE OF 29.16 FEET TO A 1/2" REBAR FOUND, SAID 1/2" REBAR BEING THE SOUTHEASTERN CORNER OF THE PHILIP MARTIN REALTY HOLDINGS, LLC., PARCEL AS RECORDED IN DEED BOOK 8219, PAGE 205 GUILFORD COUNTY REGISTRY AND SHOWN AS LOT 1 ON PLAT BOOK 64, PAGE 95, GUILFORD COUNTY REGISTRY: THENCE ALONG THE EASTERN BOUNDARY OF SAID PHILIP MARTIN REAL TY HOLDINGS, LLC., PARCEL, N 08°42'38" E PASSING A 1/2" IRON PIPE SET AT THE NORTHERN PROPOSED RIGHT OF WAY OF SAID GALLIMORE DAIRY ROAD AT 40.50 FEET, CONTINUING 509.35 FEET FOR A TOTAL DISTANCE OF 549.85 FEET TO A 1/2" IRON PIPE FOUND AT SOUTHEASTERN CORNER OF THE BROOK W. CASHION AND JACOB R. CASHION PARCEL AS RECORDED IN DEED BOOK 7358, PAGE 2104, GUILFORD COUNTY REGISTRY AND SHOW AS LOT BON PLAT BOOK 72, PAGE 347, GUILFORD COUNTY

REGISTRY; THENCE ALONG THE EASTERN BOUNDARY OF SAID BROOK W. CASHION AND JACOB R. CASHION PARCEL, N 08°42'38" E PASSING A 1/2" IRON PIPE FOUND AT 504.67 FEET AND CONTINUING 49.98 FEET FOR A TOTAL DISTANCE OF 554.65 FEET TO A 1/2" IRON PIPE FOUND IN THE SOUTHERN BOUNDARY LINE OF THE RICE LIVING TRUST AS RECORDED IN DEED BOOK 5504, PAGE 1264, GUILFORD COUNTY REGISTRY; THENCE ALONG SAID SOUTHERN AND EASTERN BOUNDARY LINES SAID RICE LIVING TRUST PARCEL THE FOLLOWING TWO (2) COURSES: 1) S 88°04'44" EA DISTANCE OF 308.86 FEET TO A 1/2" REBAR FOUND; THENCE 2) N 00°34'06" EA DISTANCE OF 357.86 FEET TO A 1/2" IRON PIPE FOUND IN THE SOUTHERN BOUNDARY OF THEM. WILLARD TUCKER AND BARBARA C. TUCKER PARCEL AS RECORDED IN DEED BOOK 3055, PAGE 218 GUILFORD COUNTY REGISTRY; THENCE ALONG THE SOUTHERN BOUNDARY OF SAID M. WILLARD TUCKER AND BARBARA C. TUCKER PARCEL AND THE SOUTHERN BOUNDARY LINE OF THE CAREY L. KISER LIVING TRUST AS RECORDED IN DEED BOOK 7556, PAGE 1180, GUILFORD COUNTY REGISTRY, S 88°09'01" EA DISTANCE OF 607.61 FEET TO A 1/2" IRON PIPE FOUND AT THE SOUTHWESTERN CORNER OF THE C & S PROPERTIES INC. PARCEL AS RECORDED IN DEED BOOK 3764, PAGE 2167, GUILFORD COUNTY REGISTRY; THENCE ALONG SAID SOUTHERN BOUNDARY OF THE C & S PROPERTIES INC. PARCEL, S 88°09'01" EA DISTANCE OF 79.81 FEET TO A CONCRETE MONUMENT FOUND AT THE NORTHWESTERN CORNER OF THE TRIAD INDUSTRIAL PARTNERS, LLC., PARCEL AS RECORDED IN DEED BOOK 8057, PAGE 2016, GUILFORD COUNTY REGISTRY AND SHOWN AS LOT 3 ON PLAT BOOK 198, PAGE 132, GUILFORD COUNTY REGISTRY; THENCE ALONG THE WESTERN BOUNDARY LINE OF SAID TRIAD INDUSTRIAL PARTNERS Ill, LLC PARCEL, S 00°57'30" WA DISTANCE OF 857.95 FEET TO A 1/2" IRON PIPE FOUND AT THE NORTHWESTERN CORNER OF THE HANDCRAFT HIGHPOINT, LLC., PARCEL AS RECORDED IN DEED BOOK 8113, PAGE 1679, GUILFORD COUNTY REGISTRY AND SHOWN AS LOT 2 ON PLAT BOOK 198, PAGE 132, GUILFORD COUNTY REGISTRY; THENCE ALONG SAID WESTERN BOUNDARY OF THE HANDCRAFT HIGHPOINT, LLC,. PARCEL, S 00°57'30" WA DISTANCE OF 121.69 FEET TO A 1/2" IRON PIPE FOUND AT THE NORTHEASTERN CORNER OF SAID ROBERTA L. TURNER PARCEL, THENCE ALONG THE NORTHERN, WESTERN AND SOUTHERN BOUNDARY LINES OF SAID ROBERTA L. TURNER PARCEL THE FOLLOWING FIVE (5) COURSES: 1) N 89°06'01" WA DISTANCE OF 352.11 FEET TO A 1/2" IRON PIPE FOUND; THENCE 2) S 00°54'10" W PASSING A 1/2" IRON PIPE FOUND AT THE PROPOSED RIGHT OF WAY FOR SAID GALLIMORE DAIRY ROAD AT 597.19 FEET, CONTINUING 32.34 FEET FOR A TOTAL DISTANCE OF 629.53 FEET TO A 1/2" IRON PIPE FOUND IN THE NORTHERN MARGIN OF SAID GALLIMORE DAIRY ROAD; THENCE 3) S 76°37'20" EA DISTANCE OF 38.11 FEET TO A POINT; THENCE 4) S 82°44'20" EA DISTANCE OF 216.79 FEET TO A POINT; THENCE 5) S 77°00'20" EA DISTANCE OF 101.02 FEET TO THE POINT OF BEGINNING AND CONTAINING 31.156 ACRES.

SECTION 2. Upon and after **January 21, 2020,** the foregoing property and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of High Point, and shall be entitled to the same privileges and benefits as other parts of the City of High Point. Said territory shall be subject to municipal taxes according to G.S. 160A-58.3.

SECTION 3. The Mayor of the City of High Point shall cause to be recorded in the Office of the Register of Deeds for Guilford County and in the Office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1, thereof, together with a duly certified copy of this ordinance.

Adopted by the City Council
City of High Point, North Carolina
The **21st** day of **January, 2020.**

By: ________________________________

Jay W. Wagner, Mayor

ATTEST:

____

Lisa B. Vierling, City Clerk

HIGH POINT CITY COUNCIL
REGULAR MEETING (Virtual)
July 20, 2020 – 5:30 P.M.
COUNCIL CHAMBERS

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the city conducted a live streaming of the Open Session portion of the meeting

VIRTUAL ROLL CALL, CALL TO ORDER, MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE

Mayor Wagner called the meeting to order at 5:30 p.m.

The Pledge of Allegiance followed a Moment of Silence.

Mayor Jay W. Wagner
Mayor Pro Tem Christopher Williams- Ward 2 (physically present)
Council Member Tyrone Johnson- At Large (physically present)
Council Member Britt Moore- At Large (physically present)
Council Member Cyril Jefferson- Ward 1 (physically present)
Council Member Monica Peters- Ward 3 (physically present)
Council Member Wesley Hudson- Ward 4 (remote participation) [joined meeting after roll call was taken]
Council Member Victor Jones- Ward 5 (remote participation)
Council Member Michael Holmes- Ward 6 (physically present)

The following staff members were **physically present:**

Randy McCaslin, Interim City Manager; Eric Olmedo, Assistant City Manager; Greg Ferguson, Assistant City Manager; JoAnne Carlyle, City Attorney; Michael McNair, Director of Community Development & Housing; Lori Loosemore, Local Codes Enforcement Manager; Lee Burnette, Director of Planning & Development; Herb Shannon, Senior Planner with Planning & Development; Kim Thore, Right-of-Way Coordinator; Mary S. Brooks, Deputy, Lisa Vierling, City Clerk

Staff Members Participating **Remotely:**
Sandy Dunbeck, Executive Vice President- High Point Economic Development Corporation

Others Participating in the meeting **Remotely** were:
Julian and Karie Brittano (The Brittano Group); Judy Stalder, Greg Garrett, Phil Kleinman

STRATEGIC PLAN UPDATE

Interim City Manager Randy McCaslin reported there would be no presentation from staff at tonight's meeting, but emphasized that the Strategic Plan was emailed to City Council.

Mayor Wagner asked if there were any questions regarding the information in the Strategic Plan; there were none.

PUBLIC COMMENT PERIOD

A Public Comment Period will be held on Monday, July 20, 2020 at 5:30 p.m.

As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming the meeting. Once the City Council is in Session, please click on the following link to listen to the meeting as it is being live-streamed
www.HighPointNC.gov/VirtualPublicMeeting

Although the public is unable to physically participate in the meeting, the public was invited to submit comments by:

1. Calling 336-883-3522 and leaving a message, or by
2. Emailing written comments to publiccomment@highpointnc.gov, or by
3. Dropping off written comments in the city of High Point's utility payment drop-boxes located on both sides of the Municipal Building located at 211 S. Hamilton Street in the Green Drive and the Commerce Avenue parking lots.

All comments received will be forwarded to the City Council and will be incorporated as part of the permanent proceedings of the July 20, 2020 City Council Meeting. The city of High Point's Public Comment Policy restricts comments to no more than three (3) minutes which will apply for the telephone message submission. Email submissions and written comments should be kept at 350 words or less. The deadline for submitting public comments is Friday, July 17th at 5:00 p.m.

Mayor Wagner asked the Clerk if any comments were received. City Clerk Lisa Vierling reported that no comments were received for the Public Comment Period.

FINANCE COMMITTEE - *Council Member Moore, Chair*
Committee Members: Moore, Holmes, Jones, and Peters

CONSENT AGENDA ITEMS

Council Member Britt Moore, Chairman of the Finance Committee, reported the Finance Committee did meet on as scheduled on Thursday, July 16th, and recommended that all matters on the Finance Committee be placed on the Consent Agenda with a favorable recommendation for approval. However, he requested that 2020-238 Contract- Elliott Sidewalk Communities be pulled from the Finance Consent Agenda and placed on the Regular Agenda to facilitate further discussion.

Council Member Moore moved to approve all matters on the Finance Committee Consent Agenda with the exception of 2020-238 Contract- Elliott Sidewalk Communities, which will be placed on the Regular Agenda for further discussion. Council Member Peters made a second to the motion. Following a roll call vote by the Mayor, the motion carried by the following unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

Note: Although one motion was made to approve/adopt these matters under the Finance Committee Consent Agenda, action on all of these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.

2020-239 **Contract (Resolution) - Guilford County Board of Education- School Resource Officers (SRO)**

City Council is requested to approve a contract and adopt a resolution with Guilford County Board of Education for eight (8) School Resource Officers. The City agrees to provide eight (8) officers for a period of one year to the SRO Program and the Guilford County Board of Education shall reimburse the City for $532,240.00 for the salaries and equipment of the officers assigned to the SRO Program for a period beginning on the date of contract signature through June 30, 2021.

Adopted a Resolution approving the contract with the Guilford County Board of Education for eight (8) School Resources Officers.

A motion was made by Council Member Moore, seconded by Council Member Peters, that the resolution be adopted approving the SRO Contract between the Guilford County Board of Education and the City of High Point. Following a roll call vote by the Mayor, the motion carried by the following 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

Resolution No. 1928/20-17
Resolution Book Volume XX, Page 157

2020-265 **Contract - Agreement for Service - MobileDoc - HPFD Physicals**

City Council is requested to award a 3-year Agreement for Services contract to MobileDoc medical services to include on-site/as needed physicals for the Fire Department in the estimated amount of $297,963.00.
Contract terms are as follows:

- Year 1 - $96,400.00
- Year 2 - $99,292.00
- Year 3 - $102,271.00

Awarded a 3-year contract to MobileDoc for medical services to include on-site/as needed physicals for the High Point Fire Department for an estimated amount of $297,963.00

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-240 **<u>Contract - WESCO - Lumca Led Light Fixtures & Poles</u>**

City Council is requested to award a contract to WESCO in the amount of $395,121.00 for the purchase of 55 decorative streetlights, poles and associated hardware to be installed around the Catalyst Project, Appling Way, Elm Street Streetscape (Phase I) and various other projects.

Awarded a contract to WESCO in the amount of $395,121.00 for the purchase of 55 decorative streetlights, poles and associated hardware to be installed around the Catalyst Project (Appling Way, Em Street Streetscape- Phase I, and various other projects.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-241 **<u>Contract - Dellinger Inc. - Riverdale Pump Station</u>**

City Council is requested to award a contract to Dellinger, Inc. in the amount of $2,572,429.15 for the construction of a gravity sanitary sewer system along Riverdale Road. This Riverdale Gravity Sewer Extension project is part of an overall expansion of the Riverdale Pump Station area.

Approved award of a contract to Delinger, Inc. in the amount of $2,572,429.15 for the construction of a gravity sanitary sewer system along Riverdale Road.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by a unanimous 8-0 vote as follows:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-242 **Contract - APAC Atlantic, Inc Thompson-Arthur Division (Primary) - Sharpe Brothers Div. of Vecellio & Grogan, Inc. (Secondary) - Asphalt Supplier**

City Council is requested to award contracts to APAC-Atlantic, Inc., Thompson-Arthur Division in the amount of $278,750.00 to be the primary supplier for needed asphalt materials.

City Council is also requested to award a contract to Sharpe Brothers, a Division of Vecellio & Grogan, Inc. (Secondary Supplier) if the Primary Supplier cannot provide the needed asphalt materials and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Approved award of contract with APAC Atlantic, Inc. Thompson Arthur Division (Primary) in the amount of $278,750.00 Sharpe Brothers Division of Vecellio & Grogan, Inc. (Secondary Supplier), for needed asphalt materials and authorized the appropriate City official and/or employee be authorized to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-243 **Contract Amendment No. 1 - Black and Veatch - Engineering Services for Ward Electrical and HVAC Upgrade**

City Council is requested to approve Contract Amendment No. 1 to Black and Veatch in the amount of $1,168,700.00 for engineering services for Ward Plant electrical and HVAC Upgrade. The scope of services is amended to include the additional services required for additional work based on time extension of project and change orders related to the upgrade.

Approved award of Contract Amendment No. 1 to the Black and Veatch contract in the amount of $1,168,700.00 for engineering services for the Ward Plant electrical and HVAC upgrade to include additional services required for additional work based on time extension of project and change orders related to the upgrade.

A motion was made by Council Member Moore, seconded by Council Member Peters, that Amendment No. 1 to the Black and Veatch contract for engineering services for the Ward Plant electrical and HVAC Upgrade be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-244 **Contract - Breece Enterprises, Inc. - General Water and Sewer Maintenance**

City Council is requested to award a General Water and Sewer Maintenance Contract to Breece Enterprises, Inc. in the amount of $2,737,838.00 for updates to infrastructure in various locations around the City. This includes public water, public sanitary sewer in the streets and in dedicated outfalls, along with patching and resurfacing.

Approved award of a General Water and Sewer Maintenance Contract to Breece Enterprises, Inc. in the amount of $2,737,838.00 for updates to infrastructure in various locations throughout the city.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-245 **Contract - Change Order - KRG Utilities, Inc. - Regency Dam - Storm System Improvements**

City Council is requested to approve a final adjusting change order in the amount of $226,264.60 to cover costs for additional emergency repairs to Regency Dam and for additional materials and labor necessary for the other six storm system improvement projects included in the Storm System Improvements Contract.

Approved a final adjusting change order in the amount of $226,264.60 to cover costs for additional emergency repairs to Regency Dam and for additional materials and labor necessary for the other six storm system improvement projects included in the Storm System Improvements Contract.

A motion was made by Council Member Moore, seconded by Council Member Peters, to approve the final adjusting change order to the KRG Utilities, Inc. contract. Following a roll call vote by the Mayor, the motion carried by the following unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-246 **<u>Contract - Carolina Industrial Equipment - Vacuum Leaf & Debris Collector Truck</u>**

City Council is requested to award a contract to Carolina Industrial Equipment in the amount of $220.387.00 for the purchase of a new Freightliner truck with ODB Model DCL800SM-25 Vacuum Leaf & Debris Collector using the NC Sheriffs' Association procurement contract for the truck, vacuum body installation, delivery and also declare the old leaf vac truck as surplus and disposing through the online auction process.

Approved award of a contract to Carolina Industrial Equipment in the amount of $220,387.00 for the purchase of a new Freightliner truck with ODB Model DCL800SM-25 Vacuum Leaf & Debris Collector using the NC Sheriffs' Association procurement contract for the truck, vacuum body installation, delivery and also declare the old leaf vac truck as surplus and disposing of it through the online auction process.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by a unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-247 **<u>Contract - Advantage Truck Center - New Way Side Loading Refuse Trucks</u>**

City Council is requested to award a contract to Advantage Truck Center in the amount of $943,566.07 for the purchase of three (3) Autocar trucks with New Way Side Loading Refuse bodies using the NC Sheriffs' Association Procurement contract for the trucks, refuse body installation, delivery and also declaring three current spare trucks as surplus and disposing through the online auction process.

Approved award of a contract to Advantage Truck Center in the amount of $943,566.07 for the purchase of three (3) Autocar trucks with New Way Side Loading Refuse bodies using the NC Sheriffs' Association Procurement contract to the trucks, refuse body installation, delivery and also declaring three current spare trucks as surplus for disposal though the online auction process.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 8-0 vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-248 **Contract - Graybar Inc. - Corning Optical Data Network - HPPD**

City Council is requested to award a contract to Graybar Inc. in the amount of $570,382.68 for the optical network cabling for the new Police Department and 911 Center at 1730 Westchester Drive and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Approved award of a contract to Graybar, Inc. in the amount of $570,382.68 for the optical network cabling for the new Police Department and 911 Center located at 1730 Westchester Drive and that the appropriate City official and/or employee be authorized to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. The motion carried by the following vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-249 **Contract - Camcor Inc. - Audio Visual Equipment - HPPD**

City Council is requested to award a contract to Camcor Inc. in the amount of $220,223.40 for all audio-visual equipment for the new Police Department and 911 Center at 1730 Westchester Drive and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Approved award of a contract to Camcor, Inc. in the amount of $220,223.40 for all audio-visual equipment for the new Police Department and 911 Center at 1730 Westchester Drive and that the appropriate City official and/or employee be authorized to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. The motion carried by the following vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-250 **Contract - 5S Technologies Inc. - Network Storage Server Equipment - HPPD**

City Council is requested to award a contract to 5S Technologies Inc. in the amount of $1,198,053.16 and will be financed at a zero percent interest rate over 5 years for the purchase of Network, Storage and Server Equipment for the new Data Center at the New Police Department and 911 Center Building and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Approved award of a contract to 5S Technologies, Inc. in the amount of $1,198,053.16 that will be financed at a zero percent interest rate over 5 years for the purchase of Network, Storage, and Server equipment for the new Data Center at the New Police Department and 911 Center Building and that the appropriate City official and/or employee be authorized to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-251 **<u>Resolution - Sale of City Owned Property - 1409 Furlough Avenue</u>**

City Council is requested to adopt a resolution accepting an offer of $1,750.00 and authorizing the sale of City owned property located at 1409 Furlough Avenue Parcel No. 174530 through the upset bid procedure of N.C.G.S. 160A-269A, and direct the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. 160A-269A.

Adopted a resolution accepting an offer of $1,750.00 authorizing the sale of City owned property located at 1409 Furlough Avenue, Parcel No. 174530 through the upset bid procedure of N.C.G.S. 160A-269A, and directed the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. 160A-269A.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this resolution be adopted. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

Resolution No. 1929/20-18
Resolution Book XX, Page 158

2020-255 **<u>Acquisition of 1529 Eastchester Drive - I-74/311 Eastchester Interchange Project</u>**

Request for City Council to approve the purchase in the amount of $135,900 for a 0.234 acre parcel of land and house, which is occupied, located at 1529 Eastchester Drive, Parcel No. 184299 (“Property”) needed for the I-74/311 Eastchester Interchange Project (“Project”), and the conveyance of a 0.132 portion of the Property needed by an adjoining neighbor for driveway access to a side street.

Approved the purchase of a 0.234 acre parcel (land and house) located at 1529 Eastchester Drive, Parcel No. 184299 that is needed for the I-74/311 Eastchester Interchange Project, and approved the conveyance of the property needed by an adjoining neighbor for driveway access to a side street.

A motion was made by Council Member Moore, seconded by Council Member Peters, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

2020-259 **Rescission of Resolution for the Sale of City Owned Property - 107 Kingsdale Court**

City Council is requested to rescind the resolution authorizing the sale of city owned property located at 107 Kingsdale Court.

Approved the rescission of Resolution No. 1814/19-01, Resolution Book Volume XX, Page 76, adopted by the City Council on February 4, 2019 authorizing the sale of property (at no cost) located at 107 Kingsdale Court without consideration to the Town of Jamestown.

A motion was made by Council Member Moore, seconded by Council Member Peters, that Resolution No. 1814/19-01 authorizing the sale of property (at no cost) located at 107 Kingsdale Court without consideration to the Town of Jamestown that was adopted by the City Council on February 4, 2019 be rescinded hat this matter be Rescind. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote.

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Jones, and Council Member Holmes.

Absent (1): Council Member Hudson

PUBLIC HEARINGS (Finance Committee)

2020-253 **Public Hearing - Brittano's Opportunity Zone Project**

City Council is requested to authorize up to $1,547,000 in performance-based incentives for the Brittano Group- KNova Film Capital project; and authorize the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

Attachments:
16. Brittano Group-KNova Film Capital - EDC Incentives
1. Transcript of voice mail from anonymous caller (Brittano Public Hearing).pdf
2. Transcript of voice mail from 336.965.0660 (Brittano Public Hearing).pdf
Tiffany Luard Public Comment re Brittano OZ Project.pdf
High Point BRITTANO STREAM copy.pdf

***Finance Committee Chair Moore**: I am going to open the public hearing for this incentives request. I believe we're being joined by Sandy Dunbeck from our EDC, is that correct?*

***Sandy Dunbeck**: That is correct. I am Sandy Dunbeck. I am Executive Vice President of the High Point Economic Development Corporation, and Loren Hill, who is with us, along with Marshall Yandle and myself are pleased to bring you tonight a proposed film/streaming media/ and hospitality project located in the Southwest Opportunity Zone in High Point. If you recall, the High Point Economic Development Corporation has been working to encourage investment in the High Point Opportunity Zone and co-hosted educational events with our local partners and with federal agencies. These events included tours of the High Point Opportunity Zone and buildings and efforts that the city is leading to activate the downtown thorough the stadium and encouraging and supporting other products, investments.*

Brittano Group and KNova Film Capital are considering purchasing 614 W. Green. A building in the southwest area of High Point, for a film production, customer service, and multi-purpose facility. They are also considering multiple other properties along Green Drive in conjunction with an Opportunity Zone investment group known as Propel Opportunity Zone Fund out of Macon, Georgia, led by Frank Alston and Jane Alston.

If the Brittano Group and their investors do this in High Point, the company would create up to 120 jobs. The positions would include the management team and will also consist of on set and in production positions working with films, sound, lighting, craft services, and hospitality. The average salary of the positions would be $32,500 per year. The project investment is proposed to increase the High Point and Guilford County tax base by $65 million in new, real and personal property with other investments that will end up being taxable.

In addition to considering High Point for this facility, the Propel Opportunity Zone Fund is also considering investments in other states. The company has asked that High Point consider authorizing performance-based incentives for this project. The Capital Investment Policy provides for up to $1,547,000 for such a project that would locate in High Point. The source of that funding would be the city's Economic Development Incentive Fund, which is funded by General and Electric revenues. Any such incentive would be subject to the company meeting benchmarks, spelled out in a performance agreement. Payments would be made in installments after the company achieves those benchmarks.

The Brittanos have been having conversations with the Guilford County Workforce Development and NC Works and GTCC and other partners in order to put as many local residents to work as possible. The company expects to make its location decision on whether to choose High Point or not within the next 30 days.

I'm pleased now to turn the presentation over to officials with the Brittano Group, Karie and Julian Brittano. Karie and Julian will share more information about their project, this potential operation in High Point, and why High Point could be a good fit for the company and their investors.

So, I will turn it over to Karie and Julian and they do plan to share their screen.

***Karie Brittano**: Thank you guys so much for taking the time out. We definitely appreciate you guys.*

***Julian Brittano**: Yes, Hi, how is everybody doing? I hope everybody is well. We look forward to sharing. We appreciate the opportunity to present.*

***Sandy Dunbeck**: Okay, so that's Karie and Julian. Are you guys able to share the screen?*

***Finance Committee Chairman Moore**: We aren't seeing anything here.*

***Sandy Dunbeck:** Okay, Karie if you'll just go down to the bottom and get your bar up to the green, share screen you should be able to pull your presentation.*

***Julian Brittano**: Yes, it's asking, this will stop other screen sharing?*

***Sandy Dunbeck**: Yes, you can go ahead.*

***Julian Brittano:** So, yes?*

***Sandy Dunbeck**: Yes.*

***Karie Brittano**: Okay, can you all see the screen?*

***Sandy Dunbeck:** Yes. We have your screen.*

***Karie Brittano**: Our project is entitled "Streaming Zones." It is a unique approach to stimulate economic growth and real estate development within a qualified Opportunity Zone.*

***Finance Chairman Britt Moore**: Julian, if I may, this is Councilman Moore and I don't mean to interrupt you, but just on a technical piece on our need, we're going to need you to give us a minute. We're not seeing what I think you want us to see. They are working on it.*

***Sandy Dunbeck**: I'm seeing it. It's Karie and Julian's picture and "Streaming Zones."*

***Finance Committee Chairman Moore**: Well, we've got Ryan in here working on it, so we should be with you in just a minute.*

***Council Member Jones**: Sandy, I believe the ones that are remote are seeing the Zoom presentation.*

***Sandy Dunbeck**: Okay, so you can see it in remote, but not in person?*

***Council Member Jones**: I am seeing what you're seeing I believe. I just don't think they are seeing it in the Council Chambers yet.*

***Sandy Dunbeck**: Alright, well we will hold for them a moment.*

***Julian Brittano:** Alright, does everybody have it up on your screen?*

***Sandy Dunbeck**: I think you just need to hold Julian.*

***Julian Brittano**: Oh, sure.*

Finance Committee Chairman Moore*: I'll get back with you in just a minute when we've got it here in the Chamber.*

Julian Brittano: *Sure, no problem.*

Sandy Dunbeck*: And I can reconnect it if need be.*

Finance Committee Chairman Moore: *Now, we're at the cover page. We see two beautiful people, so that must be you guys. Take it back….*

Karie Brittano*: It is a streaming zone which is a unique approach to stimulate economic growth, real estate development in qualified opportunity zones.*

Julian Brittano: *With this business model, we do achieve both social impact and economic growth. So, as mentioned earlier, the project does consist of a $100 million investment, which we were able to identify an Opportunity Zone Fund. Like Sandy said, out of Macon, Georgia, who we sat with and presented our proposal for the project back in February, to John and it has been a very intense vetting process, of course, as you can imagine. And everything is wonderful. We are grateful that we had an opportunity to work with them.*

In identifying the city itself here in High Point, being that we were here. We've been here a year and a half now and really forging and cultivating some really good relationships with different members of the community, both from local, whether it's from a political level, whether it's through the working agencies or just the business community as a whole. We have really found that there's a lot of talent in the area and this is where we feel as though our catalyst project will definitely make an impact here.

Karie Brittano*: Being able to utilize the real estate here in High Point is a huge thing for what we would like to do with our catalyst project. With that and the Workforce Development, we feel that those two components here work great in bringing the project to fruition. We really want to take advantage of a lot of beautiful landscape that you guys have here and a lot of the historical buildings here by being able to redevelop some of these existing structures and some of the lots adjacent to it to create a massive film and production compound.*

What we would like to do is use these various locations and create like a 30,000 square feet workforce and small development center. We would like to also utilize 60,000 square feet to create an artist and design space. We want to really be able to take all of the components that fall within film and production and use the skills that are garnished through those, which you guys do so well all the time with the Furniture Market. And just having those logistics that happen behind the scenes-those crews and those tech people are very important and instrumental on making those things a success. So, being able to utilize the real estate and the workforce here, we feel that it will be a great catalyst to start a production streaming platform which can utilize those skill sets and an emerging market.

Julian Brittano*: So, the market that we specifically speak of right now is the streaming industry. I'm pretty sure, at this point, with the Year 2020, a lot of us that are here now can definitely identify with the streaming market because a lot of us have binge watch Netflix, Hulu, you know any of these streaming services or networks that are out there. A lot of all the major companies are moving toward streaming. For instance, NBC has started Peacock, and there's Disney Plus and a lot of different networks that have these streaming services which provides content at your fingertips. We feel as though High Point will be positioned to meet these manufacturing demands* *from these networks and streaming services with the workforce that we develop and train here. So, our aim is to create a hub where we can train the workforce to deliver the content at a very quick pace, which falls into small scale manufacturing because we are creating an end product which is called content that will be utilized and converted into a distributed product both nationally and internationally. With the streaming, like I said, with the growth of the streaming industry, so, just to put it into perspective, last year the streaming industry did about $40 billion. They are projecting by 2024, that it should be somewhere near a $220 billion industry. That's a lot of content that needs to be created and I feel as though we can create that content here by working with the film communities and different pockets of young adults and creatives in the area all of last year, we were able to identify a very strong community here in the Triad and specifically here in High Point. The streaming platform will also allow for independent production companies and they'll be able to bring their projects here, their productions here to High Point and utilize the workforce that we train.*

Where we will be training and doing the production work is 614 West Green Drive. That is where we will have a fully equipped, state-of-the-art production compound equipped with sound stages, editing suites, and production offices, as well as a number of training and workshop spaces and small business entrepreneurship spaces as well. For instance, content creators will also have access to the studio facilities. This will be a hub, which, like we said before, production companies will come in, producers, and utilize our spaces as well as the workforce.

***Karie Brittano**: 614 is not the only space that we're looking at. Just like Sandy mentioned earlier, we are also looking at the area adjacent to 614. 621 as well as some other properties on that same lot line. It's just a beautiful place. It has a greenway that passes through as well. So, what we see in this place, is being a space where it's mixed use. You know, you could have live-work areas. You could have a lot of places for people to actually gather once we're able to gather safely.*

We would like to propose in this space, just a space for people being in town and needing a place to stay, we would like to add a hotel, a boutique style hotel. Something small where we can gather people that are here for production and being able to use this kind of as an incubator in a heartbeat for local people as well to be able to go to work and be able to have something to do once you get off and just have an attraction or a space that you want to be involved with.

The streaming zones, we have some working partners. We mentioned earlier, KNova Film Capital. KNova Film Capital pretty much is in charge of all the acquisitions in which we will like to put under the banner of our production that orders down to the land, the building in which we will like to put production into, as well as the projects that we would like to acquire. Some of those projects we've been in communication with are, you know, these are some local people here. We've been talking to some people dealing with like Bob Brown and what he has going on. Being able to, you know, use those small businesses that can incentivize projects that spread some light to what's going on here locally. There's a lot of talent in which we can do things here. We're in Ward 3 as well, where the Coltrane House is located. So, with having films and productions, we're able to have budgets and with those budgets, we can apply them to upfits. So, anytime we would like to stage or do something for another project, we have now set aside, you know, budgets where we can do some things and speak to what those needs may be and utilize the opportunity zones as our filming headquarters per se' or a place to, you know, set up anything new and showcase.

So, that's Brittano Studios which you guys are familiar with. That is pretty much what our production company will be, how we will find and curate the stories we receive from people being *able to narrate, the local stories and hear, you know, things that come from people who are actually around you. You know the stories you know about but you're not able to see or other people are not able to share like Coltrane, like Bob Brown. We want to spread light to those local heroes.*

We also have brought together-it's kind of two-fold. That's more of our hospitality side and with that that's onboarding people to be able to service the hotel, to service the theatre, to service some of the activities that will be going on in the lot at 621. So, with that we want to be able to build a team that is sufficient and knows how to do everything like you guys already have locally, especially with the Furniture Market. This will just be a leg for us to get those people who are good at those specific tasks. Then we also have, you know, with Coltrane and hearing about some of these different things, being able to do stuff on a local level, we can now utilize the local talent that's here. It's so many colleges around here, so many talented schools. And a lot of these people, once they're finished, there's no place for them to land. You know you get your education here in High Point, I mean in North Carolina, or in the adjacent areas here and you have no place to work once you're done.

One big component of film as well is music. So, we also have partnered with Violator and I'm not sure if all of you are familiar with, you know, a lot of 90s, R & B, Hip Hop or anything like that, but they are very known. If you do know some of the kids. I'll have to let my husband tell you more about that.

***Julian Brittano**: Not a problem. I can actually chime in. Thank you, Karie. Violator Management Entertainment is a very well-respected music company that was originally based out of New York City. They represent and manage artists such as 50 Cent, Missy Elliott, Sean Combs, and a number of, you know, very famous Hip Hop, R & B artists. They also work with Mariah Carey and with some new artists. So, they are actually going to be one of our collaborative partners working in-house to facilitate our music needs that also attract new talent to the area. It will also provide opportunity and platforms for local artists to be able to present themselves and be able to be a part of a lot of these film projects and productions that are going forward. Also to mention F.A. Communications to go along with F.A. groups…..F.A. Communications will be overseeing all the media and public relation activities for all the entities that are involved with the project scope as well. Just to give you some insight on that.*

We also have a working partnership with Notable Live in this new digital virtual age of hosting events and meetings such as this one here. We'll have an opportunity to present our own white label version of the technology to host our events here and a lot of different functions that we want to do until everything opens back up to Phase 3/Phase 4 situation regarding this society. We still have to move things forward and we definitely believe that education and accessibility is key, so Notable Live brings that ability for us all as well as impact of VR Dimensions. VR Dimensions is a local High Point business, who we are bringing on board as one of our collaborating partners to assist with educational modules and things of that sort via virtual reality and augmented reality impact immersive. We will also be streaming and coding that development as well as some other technology so that High Point's community and residents and employable citizens can take advantage of some other industries and activities.

***Karie Brittano**: Now, with that training, we are a partner with GTCC and some of the other local schools and community programs here. So, we will be working with these state agencies to make sure that we……we will be working with NC Apprenticeship as well. So, these will be certified training, certified educators will be facilitating these modules of training. So, we are ensuring that, you know, this is not just us telling you how to do this industry, these are* *professionals and people who are active in their craft, teaching people how to do what needs to be done in this production era. So, that brings us to the local partners here with you guys. I'm sure you see a couple of familiar faces.*

***Julian Brittano**: Right, and I'm pretty sure that you recognize a lot of these locals here and these are conversations that we've had with each one of these awesome agencies and groups with the assistance of Forward* High *Point and a location that we are looking at which is right downtown in the Southwest area right next to downtown. Business High Point- Chamber of Commerce, we've had conversations with them regarding some accessibility and resources that we can add to the awesome business owners and entrepreneurs here in High Point as well as with NC Growth with their marketing capabilities to assist with data analysis and metrics and things of that nature. That's where we find that third beneficial to make sure that we scale properly as we grow. NC Works and GTCC working in collaboration with an apprenticeship programs, these are conversations that we've had as well and they were very progressive and productive. So, we also, of course, want to loop in High Point University being already pre-registered prior with Purple Briefcase, we've had some other new conversations regarding internship opportunities, paid internship opportunities and some new work experiences for them as well to go along with a feeder, pipeline program that we have with a few national brands which we'll go into in a moment.*

On this page we want to continue and finish with the North Carolina Film Office in general. So, from a state level and from a local level dealing with the Piedmont Triad Film Commission, Rebecca Clark, we've been working very closely with her and we've had a lot of conversations regarding that.

I just want to scroll down here because we do take this next part very seriously, which is equality, diversity, and inclusion. With Streaming Zones, that is something we definitely know about and anybody that has dealt with us in the past can see our functions, our events, our activities, are definitely full of diversity, inclusion, and there's equal opportunity for people to create avenues and platforms for themselves. So, with Disney, ABC, UMC, we've been able to create a collaboration. So, regardless of how things move, we have a great opportunity to work with them as far as the distribution pipeline and a talent acquisition pipeline. And then with Under Armour, it allows for a project that we have on deck for the local community and interns, and we individually train the workforce to be able to participate with an under-the-flag, Under Armour League for the youth where we'll be doing a lot of production work, interviews, and coverage of the games, and just some other neat marketing opportunities to give the locals opportunity, but with another great brand.

***Karie Brittano:** That's pretty much the conclusion of our slides. Does anyone have any questions for us?*

***Finance Committee Chairman Moore**: Does anyone have any questions for the Brittanos, or comments?*

***Council Member Jones**: I've got a couple. The hotel, I'm assuming that will be open to the public?*

***Karie Brittano**: Yes.*

***Council Member Jones**: Okay, and what was your feedback….I know the CVB, I'm the City Council Liaison to the CVB Board and, you know, we do hotel feasibility studies as to how viable* *a hotel would be. We had to do that when we were considering the one by the stadium and there's also the one that the Congdon's have talked about doing. Have you talked wit the CVB about the feasibility of a 100-room hotel being successful that close to the other competing hotels?*

Julian Brittano*: Well, to answer that, Victor, thank you for chiming in. This is Julian Brittano again. We have spoken with the CVB last year or Visit High Point and at that time the conversation really wasn't about a hotel at that point, but what we realized is that with the number of productions, for instance, that we have, just with our production company and our studios, we have over 23 productions that are looking to start once we identify our home, as far as our new home. And, with that, that's quite a bit of visitation and as far as some other actors or things like that, we are going to definitely utilize local talent clearly and then also some other events that we have already talked about bringing into the area such as, Miss Black America Pageant. That is one that we have been talking to CVB about and were introduced to a couple of individuals, and they are looking to come to High Point possibly as a new home for their official pageant which has been around for quite some time now. As a matter of fact, it was 50 years. So, that's a great project there. And then some other projects like that.*

Karie Brittano*: The hotel really has a boutique aspect, more like suites. What we really see in the hotel is a lot of production companies like he said, we see people who need to stay in to shoot their content and need a place closer to where they need to work.*

Council Member Jones*: With this construction and everything, I'm assuming based on looking at the property at 614, I would assume that you would pretty much have to tear down almost every structure that was there to build it new. Is that the plan?*

Karie Brittano*: No. Actually for 614, after doing a walk-through, it's more or less nine buildings connected together to create the large structure which is 120,000 square feet, more or less, it looks like the one side that had the up and downstairs is the most problematic. Everything else for us, the clearance height is pretty good. The only thing we would have to focus on is the roofs and making sure that we create enough span and do different high beams and structurally change the roofing structures. But other than that, everything else will pretty much stay in the same footprint. We just need to open it up by just changing out the roof system.*

Council Member Jones: *My last question from my notes was what would be the breakdown of the jobs and how many jobs will be related to the hotel, how many will be administrative, how many jobs will be related to the film side, just so we kind of have a feel for the types of skilled labor, unskilled labor jobs that would be predicted?*

Julian Bittano*: Basically, the breakdown would be…..we're looking at 50 jobs in the production studios, and we're looking at another 20-30 jobs in the boutique hotel, and then the entrepreneur/small business component of what we're doing will have the remainder as far as facilitators and those who assist with the other in-house entrepreneurs and small businesses.*

Council Member Jones*: Thank you.*

*F**inance Committee Chairman Moore**: Anybody else? This is Councilman Moore. Guys, obviously, you know with the COVID and the streaming and a lot of changes, who is your competition in this venture as you begin?*

***Julian Brittano**: Honestly, it would depend on what you consider the avenue. Being that we're looking more so at this with workforce and content creation space. The competition I guess is plenty. It's plenty of opportunity out here for folks to get involved. Locally, I would say….*

***Karie Brittano:** But that's a good thing because that means our workforce will be able to work. You know, have multiple avenues and multiple projects to work on. So, that's never a bad thing on the workforce side.*

***Julian Brittano:** Yes, and I am going to also finish that up by saying because we've spent the time locally in engaging the other film groups within the community, we have created a lot of synergy. So, we've kind of….I'm not going to say nipped the competition because this is very inclusive and it allows opportunities for other groups to come in and get the type of looks that they're looking for and want accessibility to workforce and locations. I think we kind of minimize the competition and make it more of an inclusive operation of interlocking directors.*

***Finance Committee Chairman Moore**: From an incentive standpoint, either you, or Sandy, did y'all mention…..or did y'all reach out to the County and the State on this as well?*

***Karie Brittano**: We have been in communications with Tracy Dellinger. Yes, we are still in communication with them as well, but right now, it just really depends on what's going on with this and we'll just have further conversation from here.*

***Finance Committee Chairman Moore**: Anybody else have any comments or questions?*

***Council Member Holmes**: Karie and Julian, I may have missed this in your presentation, but are you producing content for your own platform or strictly for sale to other streaming platforms?*

***Julian Brittano:** That's a great question. Thank you, Councilman Holmes. So, what we have going on is we have two lanes here. We have content that we can deliver to other streaming platforms and then as we are growing, we can being to actually establish a locally-based streaming platform on which we can onboard local content. So, it can be two-fold.*

***Council Member Holmes**: And, I think you said the projection of the market by 2024 would be $220+ billion in the next four years?*

***Julian Brittano**: Correct.*

***Council Member Holmes**: So, that leaves a lot of room in the market for additional players to get a piece of the pie?*

***Julian Brittano**: Correct.*

***Karie Brittano**: Correct.*

***Council Member Holmes**: And, final question. In development of the business incubator within the umbrella of your company, what types of businesses would you specialize in helping develop it? Is it directly tied to the film industry? Or, is it construction, or what types of businesses would be eligible to be incubated in your incubator?*

Karie Brittano: *That's the beautiful part about production. Because it's such a vast undertaking, especially with the beginning of the construction, a majority of our proposal is the construction. We did not specify on here, but we are working with a minority construction company and the goal is to do the CMAR, which will mean we will be sending this out to bid to the public so that we can get localized businesses to be a part of the construction phase as well. We also would like to do some onboarding of individuals that can come on and be a part of that phase for all of the construction that goes on as well and get that training/experience too. So, we kind of have been working, pretty much, with our module that kind of spells out, kind of breaks out some of the different jobs that fall within the production umbrella. But, there's so many more. We would love to work with grassroot organizations to really see what the needs are because there is such a vast need. I'm quite sure with a lot of these things they have, you know, crossover appeal and everybody is not just going to want to be into one rank. So, we want to make it where people will have the flexibility to grow and see where their strengths are in this too as they work with us.*

Council Member Holmes*: Thank you.*

Finance Committee Chairman Moore*: Anyone else? Okay, at this point, I would like to mention that we did receive two public comments concerning this issue. They have been read and received and will be entered into the minutes. If no one else is to speak on this item, I am going to close the public hearing and I will make a recommendation to Council that item 253, the incentives, be approved.*

Council Member Jones*: Second.*

Mayor Wagner*: We have to wait for a vote. We can't vote on any public hearing items until Wednesday.*

City Attorney JoAnne Carlyle*: We have to continue to accept public comments for the next 24 hours.*

Finance Committee Chairman Moore*: Okay, did everyone hear that? Okay, then I will retract that motion and will ask for an apology to be accepted on my behalf. That will go through the 24-hour period and will be considered at the meeting scheduled for Wednesday, July 22nd @ 5:30 p.m.*

Mayor Wagner*: All public hearing matters on the agenda tonight will be considered for final approval on Wednesday at 5:30 p.m. When this meeting ends, we will actually not being adjourning this meeting, we will recess it to that time at 5:30 p.m. on Wednesday, July 22nd, when we will take final action.*

PUBLIC HEARINGS (Community Development Committee)

2020-257 **Public Hearing - 2020-21 Annual Action Plan, the 2020-24 Consolidated Plan and the Analysis of Impediments to Fair Housing Choice**

City Council is requested to approve the 2020-21 Annual Action Plan, the 2020-24 Consolidated Plan and the Analysis of Impediments to Fair Housing Choice and authorize the City Manager to execute necessary documents for submission to HUD.

The public hearing for this matter was held on Monday, July 20, 2020 at 5:30 p.m. as duly advertised.

Mike McNair, Director of Community Development & Housing, advised the the Consolidated Plan process occurs every five (5) years based on HUD guidelines; as well as the Analysis of Impediments to Fair Housing Choice; and the Annual Action Plan is done every year. These three pieces complement each other and the Consolidated Plan ties all the components together. Urban Design Ventures, a consultant that was procured through an RFP process, assisted in the preparation of the Action Plan and the Consolidated Plan, which ties together the community goals based on analysis and community input.

Mr. McNair spoke to how the Plan is a collaborative process with a lot of community interaction which took place in three phases:

1. *Research based on meetings within the community, various agencies/stakeholders, government and elected officials, city department heads and key staff, etc....*

2. *Analysis of the data, which looks at the numerical representations, what the housing market looks like, what income levels look like such as rents, etc....*

3. *Final Phase, which includes presentation of recommendations, budget, public review of the draft plan, public hearing, and council approval.*

A series of roundtable discussions took place which involved discussions with the following:

- ✓ *The Housing Authority of the City of High Point*
- ✓ *Community Organizations*
- ✓ *Economic Development Organizations*
- ✓ *Education Providers*
- ✓ *Fair Housing Organizations*
- ✓ *Housing Providers*
- ✓ *Health Care Organizations*
- ✓ *Homeless Service Providers*
- ✓ *Public Safety*
- ✓ *Social Service Providers*

In the course of these discussions and working through these agencies, the following six strategy areas were identified as a part of the city's Five-year goals and strategies.

1. Housing Strategy
2. Homeless Strategy
3. Community Development Strategy
4. Administration, Planning, and Management Strategy
5. Economic Development Strategy
6. Special Needs Strategy

Mr. McNair noted the second piece of the Plan is the Analysis of Impediments to Fair Housing Choice, which is required by jurisdictions that receive HUD funding and requires certification that the city will affirmatively further Fair Housing and the city must follow the *law to try to eliminate discriminatory practices within the limits/liabilities, and ensure that the policies/procedures are consistent with that to alleviate any Fair Housing concerns. He spoke to one of the things they look at is the housing market and making affordable housing available because everybody is supposed to have the ability to live in housing that is affordable throughout the community.*

He reported on the following five impediments that were identified in the Analysis of Impediments:

1. *Lack of affordable housing*
2. *Lack of accessible housing*
3. *Barriers living in housing choice (social, physical, and economic)*
4. *Lack of Fair Housing awareness*
5. *Lack of economic opportunity (jobs)*

He explained that the Fair Housing goals (identified below) are essentially the correction of the actual impediments.

- ✓ *Increase the supply of affordable housing through new construction and housing rehabilitation for low-income households.*

- ✓ *Increase the supply of accessible housing through new construction and rehabilitation of accessible housing for persons who are disabled or elderly.*

- ✓ *Eliminate physical, economic, and social barriers in the City to increase housing choice and opportunities for low-income and protected classes.*

- ✓ *Improve knowledge and awareness of The Fair Housing Act, affirmatively further fair housing and eliminate the negative attitude of "Not in My Back Yard" (NIMBYism).*

- ✓ *Increase employment opportunities, job training, and access to higher paying jobs that will improve household income and improve housing choice.*

The Annual Action Plan identifies the funding which is made up primarily of CDBG and HOME Funds. CDBG funds are very flexible, whereas the HOME funds are very restrictive and can be used for housing only. Mr. McNair reported that the city's CDBG allocation this year is $939,000 which is a slight decrease from last year of about $8,000, while the HOME allocation will be $544,069, an increase of $39,000. He pointed out they have funding from other resources that totals $3.2 *million, as well as program income received from Section 108 loans. He proceeded to review the ongoing activities, and advised the only new activity on the list is the tiny homes project development on Smith Street. They have been continuously building Core City redevelopment in areas such as Cedrow and doing CHDO activities to further enhance affordable housing.*

Mr. McNair spoke to how they just finished up the public comment period and did not receive any comments and advised once the City Council approves the Plans on July 22nd, staff will then submit the document to HUD.

Chairman Williams asked if there were any questions for staff. There being none, he asked the Clerk if any comments were received regarding this matter. The City Clerk advised no comments were received.

Chairman Williams explained that the public hearing would be left open for 24 hours as required by state statute and additional public comments could be received up until the 24-hour period after the public hearing is held. He reminded everyone that the City Council would be voting on this matter on July 22, 2020 at 5:30 p.m.

PUBLIC HEARINGS (Planning & Development Committee)

2020-263 **Carr Davis II, LLC - Zoning Map Amendment 20-05**

A request by Carr Davis II, LLC to rezone approximately 3.5 acres from the Conditional Use Light Industrial (CU-LI) District to the Conditional Zoning Light Industrial (CZ-LI) District. The site is located approximately 570 feet west of NC 68 (Eastchester Drive) and approximately 540 feet south of Willard Dairy Road.

The public hearing for this matter was held on Monday, July 20, 2022 at 5:30 p.m. as duly advertised.

Herb Shannon, Senior Planner with the Planning & Development Department, provided an overview of the staff report, which is hereby attached in Legistar as a permanent part of these proceedings.

This is a request to rezone an approximate 3.5-acre parcel located approximately 570 feet west of NC 68 (Eastchester Drive) and approximately 540 feet south of Willard Dairy Road from the Conditional Use Light Industrial (CU-LI) District to the Conditional Zoning Light Industrial (CZ-LI) District to allow a warehousing use. The applicant is requesting rezoning for only the rear portion of this site; the rest of the development will remain as is.

Currently the Land Use Policies established by the Eastchester Drive Corridor Plan do not support a warehousing use. Thus, there was a condition that warehousing uses be prohibited. The rear portion of this industrial development lies just outside of the Corridor Plan and warehousing outside of the Corridor area is permitted and the applicant is looking to rezone the rear portion of the development so a warehousing use can be placed on that site. Previous conditions will be transferred over into the new zoning application. The applicant has submitted an updated Conditional Zoning Ordinance for the rear portion of the site, so the only change is allowing warehousing in the rear portion of the development.

Mr. Shannon pointed out the following key items for consideration regarding this request that are identified in the staff analysis.

- *The site and the surrounding area is designated on the Land Use Plan for restricted industrial use*

- *Surrounding parcels have a Conditional Use Light Industrial District zoning which allows the same uses allowed on adjacent parcels to the west that are also outside of the Eastchester Corridor Overlay.*

Staff is recommending approval as the request is consistent with adopted policy guidance because as conditioned, the requested CZ-LI District is supported by policies of the Land Use Plan and does not conflict with previously established Land Use Policies governing this section of the Eastchester Corridor Plan. The request is also reasonable in the public interest because, as conditioned, the requested CZ-LI District will be consistent with adjacent zoning approvals with similar LI zoned properties lying outside the Eastchester Gateway Corridor Overlay. The request was reviewed by the Planning & Zoning Commission at their June meeting and the Commission recommended approval.

Mayor Wagner asked if the applicant or the applicant's representative had joined the meeting. There was no response. Mr. Shannon advised the applicant for Zoning Map Amendment 20-05 is Mike Carr and he had noted that he would be traveling and was not sure if he would be able to reach his destination prior to the meeting.

For the record, Mayor Wagner asked again if there was anyone who had joined the meeting who would like to speak for the applicant in this matter. Hearing none, he opened the public hearing and asked the Clerk if any comments were received. The City Clerk replied there were no comments received.

Mayor Wagner then announced that the public hearing will remain open for comments for the required 24-hour period as required by state statute and advised that the City Council would not be taking action on this matter until Wednesday at 5:30 p.m.

2020-267 **<u>Braxton Real Estate & Development LLC - Zoning Map Amendment 20-08</u>**

A request by Braxton Real Estate & Development LLC, to rezone approximate 29 acres from the Conditional Use Residential Single Family-5 (CU R-5) District to the Conditional Zoning Residential Multifamily-5 (CZ RM-5) District. The site is located along the east side of Horneytown Road, approximately 500 feet north of Panther Ridge Road.

The public hearing for this matter was held on Monday, July 20, 2020 at 5:30 p.m. as duly advertised.

Herb Shannon, Senior Planner with the Planning & Development Department, provided an overview of the staff report for Zoning Map Amendment 20-08. This is a request to rezone a 29-acre parcel located along the east side of Horneytown Road, approximately 500 feet north of Panther Ridge from its current Conditional Use Residential Single Family-5 (CU R-5) District to a Conditional Zoning Residential Multifamily-5 (CU RM-5) District.

Mr. Shannon reported this property was annexed into the city in 2007 and at that time another separate developer was proposing a single family subdivision on the site; however, due to the topography and the environmental constraints on the property, the project never moved forward. The applicant has applied to rezone this site to a CZ RM-5 District to allow some flexibility in the site grading and site design and to reduce the amount of grading. The Land Use Plan classifies this area as Low Density Residential and allows residential development up to five (5) units per acre. The applicant is proposing a mixed development consisting of single family homes, townhomes, and twinhomes and in conjunction with this request, they have also submitted a Conditional Zoning Ordinance in which they have offered conditions pertaining to building setback and vehicle access.

Key items identified in the Staff Analysis are as follows:

- *The site does abut the Laurel Oak Ranch development to the east and to the west, which is also a mixed residential development consisting of single family townhomes and multifamily and directly south of this site is a multi-family tract of the Laurel Oak Ranch development so, the multifamily townhome use has already been introduced into the area, and the site abuts an existing multifamily development.*

- *The applicant has offered a condition to ensure compatibility with the abutting residential neighborhood to the south that if multifamily structures are developed on this site, they will provide a minimum of a 100-foot setback from the adjacent rural subdivision to the north.*

The following key items were identified from the staff analysis on mitigation of impacts:

- *The ordinance already deals with perimeter lighting and landscaping.*
- *The RM-5 District restricts building heights to 50 feet (the same height that is allowed for single family dwellings).*
- *Restricts the number of townhomes that can be placed together to ensure it will be compatible with surrounding uses.*
- *Any stream impacts would have to meet the City of High Point Stream Buffer requirements.*

Staff is recommending approval of this request to rezone this 29-acre tract of land to the Conditional Zoning RM-5 District and staff finds the request to be consistent with adopted policy guidance because the Land Use Plan classifies this area as low density residential and supports residential uses at a density of five (5) units per acre and both the current CU R-5 and the proposed CZ RM-5 allow residential development at a maximum density of five (5) units per acre. The request is also reasonable in the public interest because the proposal will allow the creation of a residential development that will provide a land use transition from the higher density multifamily development adjacent to the south to the lower density single-family residential development adjacent to the north. The Planning & Zoning Commission reviewed this request at their June public hearing and also recommended approval.

At the conclusion of the overview of the staff report, Mayor Wagner asked if there were any questions of staff regarding Zoning Map Amendment 20-08. Hearing none, he asked if anyone representing the developer would like to speak on this matter.

Judy Stalder *[participating remotely], 3735 Admiral Drive, representing the applicant, Braxton Real Estate & Development, spoke in favor of the request. She acknowledged that Greg Garret had also joined the meeting remotely and could answer any questions. Ms. Stalder stated this property was zoned R-5 in 2007 for a single family subdivision and reiterated the topography was just too steep to accommodate a practical lot layout. In 2019, another developer proposed a Conditional RM-5 for single family homes and townhomes and although it received unanimous support from the Planning & Zoning Commission, their company changed in focus which led them to withdraw their request.*

She explained this request is for the same Conditional RM-5, which is in conformance with the Land Use Plan. She noted the difference between this proposed development request and the one that came through in 2019 is that the townhomes would be adjacent to Laurel Springs apartments and there would be single family homes adjacent to single family homes on the north side. She reiterated that all the conditions remain the same and noted the number of units proposed did not meet the threshold for a Traffic Impact Analysis (TIA). She explained there are no opportunities to connect to the north, east, or south due to the topographic challenges, so they will not be connecting to any existing developments and will not have any driveways connecting to Horneytown Road, but would have two major access points to Horneytown Road.

Ms. Stalder expects that NCDOT will require turn lanes when the application is turned in for the access points and spoke to how the topographic qualities of the property may be challenging, but it allows them to reserve open space and there would be protecting the environmental sensitive slopes and maintain a buffer along Richfork Creek.

Regarding the required neighborhood meeting, Ms. Stalder advised that they were unable to meet with the neighbors due to the coronavirus precautions, but they did send out a letter with the site plan and contact information in the case of any questions and/or concerns. No responses were received from any of those neighbors. She asked for Council's consideration for approval of this matter at the meeting scheduled for Wednesday, July 22nd at 5:30 p.m.

Mayor Wagner asked if there were any questions for the applicant. Council Member Moore inquired about the expected number of units proposed for this development. Ms. Stalder replied that approximately 149 units are proposed and would consist of 23+/- single family dwellings and the rest would be townhomes.

Mayor Wagner asked if there were any additional questions. Hearing none, he asked the Clerk if any comments were received regarding this public hearing matter. The City Clerk advised there were no comments received.

The Mayor reiterated that the public hearing for this matter would stay open for additional public comment for 24 hours and final action is anticipated to be taken on Zoning Map Amendment 20-08 on Wednesday, May 22, 2020 at 5:30 p.m.

2020-268 **<u>Premier Stores, Inc. - Zoning Map Amendment 20-10</u>**

A request by Premier Stores, Inc. to rezone approximately 4 acres from the Conditional Zoning General Business (CZ-GB) District to an amended Conditional Zoning General Business (CZ-GB) District. The site is bounded by W. Wendover Avenue, Piedmont Parkway and Hickory Grove Road.

The public hearing for this matter was held on Monday, July 20, 2020 at 5:30 p.m. as duly advertised.

Herb Shannon, Senior Planner with the Planning and Development Department, provided an overview of the staff report, which is hereby attached in Legistar as a permanent part of these proceedings.

The applicant, Premier Stores, Inc. is requesting that Council rezone approximately 4 acres bounded by W. Wendover Avenue, Piedmont Parkway, and Hickory Grove Road from the Conditional Zoning General Business (CZ-GB) District to an amended Conditional Zoning General Business (CZ-GB) District.

Mr. Shannon advised that in 2019, Premier Stores submitted a request to rezone this site from an Office Zoning designation to a Conditional Zoning Limited Business District and then submitted another application to rezone it from Conditional Zoning Limited Business to Conditional Zoning General Business to allow a drive-thru restaurant type use. The site is currently under construction and under the latest proposal, the applicant is proposing to amend the Conditional Zoning Ordinance for this site regarding the signage standards. The site is within the W. W. Wendover Avenue/Guilford College Road corridor which includes conditions that the development meet the standards of the Eastchester Gateway Overlay District.

As part of the development of the site, there will be a convenience store with fuel pumps and the applicant desires to install an electronic changeable copy sign to display the fuel prices for the convenience store; however, this type of signage is not permitted under the Eastchester Gateway Corridor standards.

Mr. Shannon pointed out the proximity of this site to an adjacent BP gas station/convenience store that does have a digital sign that was installed prior to the adoption of the Wendover Avenue/Guilford College Road Corridor Plan, so it was not subject to the same standards.

The applicant is pulling over all previously adopted conditions and the only change is to allow a changeable copy sign. Staff recommends approval as this request only pertains to one aspect of the sign standards. The Planning & Zoning Commission is also recommending approval of this request. Staff finds that the request is consistent with adopted policy guidance because the amended Conditional Zoning GB District adheres to the recommendations of the W. Wendover Avenue/Guilford College Road Plan with the exception for one aspect of signage. The request is reasonable in the public interest because a similar sign is used to display fuel prices in an adjacent commercial development located at this same intersection.

Following the conclusion of staff's presentation of the staff report, Mr. Shannon entertained any questions.

Council Member Moore inquired about the maximum height for the sign. Mr. Shannon advised that the applicant can provide specifics and noted it would be a monument type sign, so he is guessing it would be around 10-12 feet in height.

Mayor Wagner then asked if there was anyone present to speak on behalf of the applicant for this matter.

***Judy Stalder**, 3735 Admiral Drive, representing the applicant, spoke in favor of the request. She recognized **Phil Kleinman** with Premier Stores who had also joined the meeting remotely. Mr. Kleinman offered to answer any questions. Ms. Stalder advised that Mr. Kleinman is the owner and developer of the property and is asking for this minor amendment to allow an electronic changeable copy sign for display of gas prices. She noted that* *changeable copy signs are allowed in the Eastchester Overlay, just not the electronic changeable copy signs. She pointed out the sign is not out of character with the area and reiterated that staff supports the amendment.*

Regarding the required neighborhood meeting, they did contact nearby property owners (one church, one apartment complex, and other commercial properties), but they received no opposition from those neighbors. She asked for Council's support for approval of Zoning Map Amendment 20-10 at the meeting on Wednesday, July 22nd.

Following Ms. Stalder's presentation, Mayor Wagner asked if there were any additional questions. Hearing none, he asked the Clerk if any public comments were received for Zoning Map Amendment 20-10. The City Clerk replied that none were received.

The Mayor reminded everyone that the public hearing would remain open for receipt of any additional comments for 24 hours and the Council would be taking final action on this matter on Wednesday, July 22nd at 5:30 p.m.

2020-269 **High Point Investment Holdings, LLC - Zoning Map Amendment 20-11**

A request by High Point Investment Holdings, LLC and Dennis Bunker et al to rezone approximately 65.1 acres from the Conditional Zoning Residential Multifamily-16 (CZ RM-16) District to an amended Conditional Zoning Residential Multifamily-16 (CZ RM-16) District. The site is located northeast of the intersection of N. Main Street and Delray Avenue, and east of Monteray Circle.

*The joint public hearing for this matter and related matter, **2020-270 Zoning Map Amendment 20-12**, was held on Monday, July 20, 2020 at 5:30 p.m. as duly advertised.*

Herb Shannon, Senior Planner with the Planning and Development Department, provided an overview of the combined staff report for both matters, which will be attached in Legistar and incorporated as a permanent part of these proceedings. He noted that although they are two separate applications, there is a combined Conditional Zoning Ordinance for the two cases, so Council can vote on them together applying the same determination and consistency statement.

Mr. Shannon advised the total area of both sites is approximately 73 acres and explained they had to be submitted as separate applications because of the 20-foot strip of land that is owned by another property owner and separates the two properties. He spoke to how these two land areas were presented to Council for approval of the Conditional Zoning RM-16 District in 2018 to develop a 600-unit mixed residential development. The application was approved at that time and the layout of the tracts was proposed by the applicant. Since that time, a development firm has purchased the southern 42 acres of this site and is in the process of submitting plans for a single-family subdivision; however, they desire to phase the development in a manner different than what was previously proposed. So, they have submitted this application to revise the tract boundaries and to amend some of the transportation conditions as far as timing of road improvements.

He provided a map identifying the initial layout of Tracts A, B, C, and D and noted no change is proposed for Tract D. The applicant is proposing changes to the configuration of

Tracts A, B, and C. He made reference to the Table included in the packets that helps explain and identify the proposed changes.

- ✓ *Tract A: No change in acreage--will remain at 8.03 acres. Only the configuration will change. No change in the use.*
- ✓ *Tract B: Will increase by 12.7 acres.*
- ✓ *Tract C: Will decrease by 12.7 acres.*
- ✓ *Tract D: No changes*

Some key items in the Staff Analysis:

There is no change in the type of uses permitted, no change in density, no change in the density restrictions that were previously part of the zoning approval.

All of these conditions will be carried forward.

It is just a change in those tract boundaries and clarification of transportation improvements, to specifically clarify as each tract develops, what road improvements are to be conducted.

Staff recommends approval of the proposed amendment for Zoning Map Amendment 20-11 and Zoning Map Amendment 20-12 and staff finds the request is consistent with adopted policy guidance because the Land Use Plan designates this area as Medium Density Residential which supports a variety of residential uses at a density of up to 16 units per acre. Staff also finds that the request is reasonable in the public interest because the requested amendment only adjusts the timing of the transportation improvements in conjunction with modification of the tract boundaries and does not change any previously required improvements. The Planning & Zoning Commission reviewed these two zoning map amendments at their June public hearing and recommended approval.

Following the staff presentation on both zoning map amendments, Mr. Shannon asked if there were any questions.

Hearing none, the Mayor asked if there was anyone who had joined the meeting remotely to speak on behalf of the applicant.

***Judy Stalder**, 3735 Admiral Drive in High Point, representing the applicant, spoke in favor of both zoning map amendment requests. She advised the original property owner had this site rezoned for various types and density of housing to market the property and now that they have a developer/builder for the southern tracts, and a better idea of how the property is going to develop, they are asking for these two amendments to the zoning. One, to adjust the tract boundary lines and another to clarify the road improvements. She stressed that they would not be changing any of the requirements of the road improvements, but changing the wording to be clear on the expectations and the timing of the road improvements.*

Regarding the required neighborhood meeting, Ms. Stalder reported that she knows the neighbors personally and had met with them many times over the last several years and despite the COVID restrictions in place, she did meet with a couple of these neighbors personally at their homes on their property. She relayed that the neighbors did express *concerns on how this property will be developed, but stressed that they have been working closely with them to ensure they understand how the development will proceed, but noted they did not oppose the development.*

She asked for Council's approval of Zoning Map Amendment 20-11 and Zoning Map Amendment 20-12 on July 22nd.

Mayor Wagner asked if there were any questions for the applicant. Hearing none, he asked the Clerk if any public comments were received for Zoning Map Amendment 20-11 or Zoning Map Amendment 20-12. The City Clerk reported there were not comments received for either of these zoning map amendments.

The Mayor reminded everyone that the public hearing on these two zoning map amendments would remain open for another 24 hours to accept any additional comments and the City Council would take final action on these two zoning map amendments on Wednesday, July 22nd at 5:30 p.m.

2020-270 **High Point Investment Holdings, LLC - Zoning Map Amendment 20-12**

A request by High Point Investment Holdings, LLC and Dennis Bunker et al to rezone approximately 7.9 acres from the Conditional Zoning Residential Multifamily-16 (CZ RM-16) District to an amended Conditional Zoning Residential Multifamily-16 (CZ RM-16) District. The site is located east of NC 66 and north of Thomas Street.

*The joint public hearing for this matter and related matter, **2020-269 Zoning Map Amendment 20-11**, was held on Monday, July 20, 2020 at 5:30 p.m. as duly advertised.*

Note: Please refer to 2020-260 Zoning Map Amendment 20-11 for specific comments made at the joint public hearing regarding this matter.

Herb Shannon, Senior Planner with the Planning and Development Department, provided an overview of the combined staff report for both matters, which will be attached in Legistar and incorporated as a permanent part of these proceedings. He noted that although they are two separate applications, there is a combined Conditional Zoning Ordinance for the two cases, so Council can vote on them together applying the same determination and consistency statement.

The Mayor reminded everyone that the public hearing on these two zoning map amendments would remain open for another 24 hours to accept any additional comments and the City Council would take final action on these two zoning map amendments on Wednesday, July 22nd at 5:30 p.m.

REGULAR AGENDA ITEMS

COMMUNITY DEVELOPMENT COMMITTEE - *Mayor Pro Tem Williams, Chair*
Committee Members: Williams, Hudson, Jefferson, and Johnson

2020-256 **2020 Urgent Repair Policies - URP20 Procurement and Disbursement Policies - URP20 Assistance Policy**

City Council is requested to approve the URP20 Procurement and Disbursement Policies and the URP20 Assistance Policy and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Michael McNair, Director of Community Development & Housing, advised that the City of High Point has been involved in the Urgent Repair Program (URP) since 2013-2014 and explained the North Carolina Housing Finance Agency requires URP grant recipients to adopt policies and procedures defining the procurement and assistance protocols. The City of High Point's allocation this year increased to $100,000; in the past, it has been $50,000.

Community Development Committee Chairman Chris Williams asked if there were any questions for staff. There were none.

Approved the URP20 Procurement and Disbursement Policies and the URP20 Assistance Policy and that the appropriate City official and/or employee be authorized to execute all necessary documents.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Peters, that this matter be approved. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

PROSPERITY & LIVABILITY COMMITTEE - *Council Member Hudson, Chair*
Committee Members Hudson, Holmes, Jefferson, and Peters

2020-264 **City of High Point Special Events Policy- Revisions to Special Events List**

City Council is requested to approve revisions to the Special Events List portion of the Special Events Policy to transfer sponsorship of the Go Far 5K Spring event to the Go Far 5K Fall event. The Prosperity & Livability Committee met on Wednesday, July 15, 2020 at 11:00 a.m. and voted unanimously to forward this matter to the City Council with a favorable recommendation for approval.

Prosperity & Livability Chairman Councilman Hudson, explained this is regarding the co-sponsored events that the city holds each year. He explained that GO Far, because of the COVID pandemic, had to cancel the Spring Go Far race and they are requesting the city to transfer sponsorship of the Go Far 5K Spring event to the Go Far 5K Fall event. Chairman Hudson advised this was discussed in the Prosperity & Livability Committee Meeting held on Wednesday, July 15th and the Committee unanimously recommended this matter be forwarded to the City Council with a favorable recommendation for approval.

Approved revisions to the Special Events List portion of the Special Events Policy to transfer sponsorship of the Go Far 5K Spring event to the Go Far 5K Fall event.

A motion was made by Council Member Hudson, seconded by Mayor Pro Tem Williams, that this matter be approved. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-266 <u>Targeted Downtown Office Incentive Policy- Downtown Municipal Service District</u>

City Council is requested to adopt the revised Targeted Downtown Office Incentive Policy. The new policy would encourage office projects to locate and grow in the City's "Downtown Municipal Service District". This Targeted Downtown Office Incentives Policy would go into effect on the date of its adoption by the High Point City Council and would expire on July 31, 2021.

Prosperity & Livability Chairman Wesley Hudson, advised that the Prosperity & Livability Committee also discussed the Targeted Downtown Office Incentive Policy for the Downtown Municipal Service District in the meeting held on July 15th and voted unanimously to forward this to the City Council with a favorable recommendation for approval as well.

Chairman Hudson explained this is a policy that he city has created to help increase the employment opportunities and continue the redevelopment of our downtown area to include rent assistance incentives, job creation incentives, etc... The policy will be effective upon approval through July 31, 2021. He reported the funds for this policy are to be used for new construction or a major renovation/major upfit, which was determined to be greater than 49% of the Guilford County tax value on the property. He shared there will be two exemptions to the policy as follows:

1. *It cannot be used by non-profit businesses, and*
2. *It cannot be used if the owner of the property is a controlling partner in any of the controlled interest to become a tenant in his/her own building.*

He explained the process for applying for these incentives would be very similar to the process currently being used for economic development incentives.

Mayor Wagner added that this is a very targeted proposal and is limited in time and in space. The purpose of offering the incentives is to incentivize office development in the downtown municipal service district, which is basically the area directly around the stadium. He explained that the incentives, if awarded, would be done through an incentive agreement similar to the process used for economic development incentives and there would be identified benchmarks that would have to be met to get the incentive. He spoke to how this would further assist with the downtown revitalization and stressed the need to get people working downtown and get office jobs back downtown. He emphasized this would be a significant part in bringing the much needed revitalization downtown, along with having people live downtown, having people come downtown for events, and people coming *downtown for restaurants and coming downtown to leisure and entertainment. He also spoke to how vital it is to get High Point back on the map as a place to work in the downtown.*

He stressed the hope in creating and implementing this incentives policy and putting an end date on it, would be to create some urgency among people who may be looking for some office space here in High Point and may want to be downtown where all the action is going to be.

Adopted the revised Targeted Downtown Office Incentive Policy to be effective upon adoption and will expire on July 31, 2021.

A motion was made by Council Member Hudson, seconded by Council Member Peters, that this matter be approved. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

PLANNING & DEVELOPMENT - *Mayor Jay Wagner*

2020-260 Resolution of Intent - Annexation 20-01

Approval of a Resolution of Intent to establish a public hearing date of August 3, 2020, to consider a voluntary continuous annexation of an approximately 4.9-acre parcel located along the south side of Boulder Road, approximately 430 feet east of Tarrant Road. The site is addressed as 1091 Boulder Road and is also known as Guilford County Tax Parcel 154708.

Adopted a Resolution of Intent establishing a public hearing date of August 3, 2020 at 5:30 p.m. to consider a voluntary contiguous annexation of an approximate 4.9-acre parcel located along the south side of Boulder Road, approximately 430 feet east of Tarrant Road, more specifically addressed at 1091 Boulder and known as Guilford County Tax Parcel 154708.

A motion was made by Mayor Wagner, seconded by Council Member Moore, that this matter be adopted. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

Resolution No. 1925/20-14
Resolution Book, Volume XX, Page 154

2020-261 Resolution of Intent - Annexation 20-02

Approval of a Resolution of Intent to establish a public hearing date of August 3, 2020, to consider a voluntary continuous annexation of approximately 2.5 acres located along the east side of Hickswood Road, approximately 210 feet north of Willard Road. The site is addressed as 2302 and 2304 Hickswood Road and known as Guilford County Tax Parcels 187191 and 187192.

Adopted a Resolution of Intent establishing a public hearing date of August 3, 2020 at 5:30 p.m. to consider a voluntary contiguous annexation of approximately 2.5 acres located along the east side of Hickswood Road, approximately 210 feet north of Willard Road; addressed as 2302 and 2304 Hickswood Road and known as Guilford County Tax Parcels 187191 and 187192.

A motion was made by Mayor Wagner, seconded by Council Member Moore, that this matter be adopted. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

Resolution No. 1926/20-15
Resolution Book, Volume XX, Page 155

2020-262 <u>Resolution of Intent - Annexation 20-04</u>

Approval of a Resolution of Intent to establish a public hearing date of August 3, 2020, to consider a voluntary continuous annexation of an approximate 0.31-acre parcel located along the east side of Giles Street, approximately 270 feet south of E. Fairfield Road. The site is addressed as 105 Giles Street and known as Guilford County Tax Parcel 158355.

Adopted a Resolution of Intent establishing a public hearing date of August 3, 2020 at 5:30 p.m. to consider a voluntary contiguous annexation of an approximate 0.31-acre parcel located along the east side of Giles Street, approximately 270 feet south of E. Fairfield Road; specifically addressed as 105 Giles Street and known as Guilford County Tax Parcel 158355.

A motion was made by Mayor Wagner, seconded by Council Member Jefferson, that this matter be adopted. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

Resolution No. 1927/20-16
Resolution Book, Volume XX, Page 156

<u>GENERAL BUSINESS AGENDA</u>

2020-271 <u>Minutes To Be Approved</u>

- ✓ Community Development Committee Meeting; June 9th @ 4:00 p.m.
- ✓ Finance Committee Meeting; June 11th @ 4:00 p.m.
- ✓ Special Meeting of the City Council; June 11th @ 4:30 p.m.
- ✓ Special Meeting of the City Council (Closed Session); June 15th @ 3:00 p.m.
- ✓ Regular Meeting of the City Council; June 15th @ 5:30 p.m.
- ✓ Special Meeting of the City Council; June 22nd @ 5:30 p.m.
- ✓ Public Safety Committee Meeting; June 24th @ 4:00 p.m.

The minutes of the preceding minutes were unanimously approved as submitted.

A motion was made by Council Member Moore, seconded by Council Member Johnson, that this matter be approved. The motion carried by the following vote:

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

2020-293 Closed Session- Economic Development

Council is requested to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(4) for an economic development matter.

At 7:37 p.m., a motion was made by Mayor Pro Tem Williams, seconded by Council Member Holmes, to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(4) for economic development purposes. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote.

Mayor Wagner announced that it is anticipated that action will be taken as a result of the Closed Session once Council reconvenes into Open Session.

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

FINANCE COMMITTEE - *Council Member Moore, Chair*
Committee Members: Moore, Holmes, Jones, and Peters

2020-238 Contract - Elliott Sidewalk Communities

City Council is requested to Extend Land Development Agreement with Elliott Sidewalk Communities to reflect economic realities due to Covid-19 and interest in office space at the current time.

1. Would slide the CO for 275 North Elm until July 2022 (Building C)
2. Would push back CO date for condo site until March 2023 (Building G)
3. Would push back CO date for hotel site until September 2023 (Building A)
4. Would push back CO dates for apartments/parking deck until March 2026 (Building H)

This matter was originally on the Finance Committee Consent Agenda but was pulled and placed on the Regular Agenda due to some questions that came up and the need for further discussion.

The matter was further discussed during a Closed Session that was called at the request of Council Member Cyril Jefferson. Upon reconvening into Open Session, the following action was taken on the matter.

Approved an extension to the Land Development Agreement with Elliott Sidewalk Communities to reflect economic realities due to COVID-19 and interest in office space at the current time.

A motion was made by Council Member Peters seconded by Mayor Pro Tem Williams, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote.

Aye (9): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Moore, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes.

ADJOURNMENT

(A motion will need to be made to RECESS this meeting to Wednesday, July 22, 2020 @ 5:30 pm. for the voting session on the public hearing matters)

At 8:20 p.m., the meeting was recessed until Wednesday, July 22, 2020 at 5:30 p.m. upon motion duly made and seconded.

Respectfully Submitted,

____
Jay W. Wagner, Mayor

Attest:

____
Lisa B. Vierling, City Clerk

HIGH POINT CITY COUNCIL
SPECIAL MEETING (Virtual)
July 20, 2020 – 3:30 P.M.
COUNCIL CHAMBERS

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the city conducted a live streaming of the Open Session portion of the meeting

ROLL CALL, CALL TO ORDER

Mayor Wagner called the meeting to order at 3:30 p.m.

Following a roll call vote by the Mayor for attendance, the following council members were identified as being present:

Mayor Jay W. Wagner (physically present)
Mayor Pro Tem Christopher Williams- Ward 2 (physically present- arrived after meeting started)
Council Member Tyrone Johnson- At Large (physically present)
Council Member Britt Moore- At Large (physically present)
Council Member Cyril Jefferson- Ward 1 (physically present)
Council Member Monica Peters- Ward 3 (physically present)
Council Member Wesley Hudson- Ward 4 (remote participation)
Council Member Victor Jones- Ward 5 (remote participation)
Council Member Michael Holmes- Ward 6 (physically present)

The following staff members were physically present:

Randy McCaslin, Interim City Manager; Eric Olmedo, Assistant City Manager; Greg Ferguson, Assistant City Manager; JoAnne Carlyle, City Attorney; Mary S. Brooks, Deputy City Clerk; and Lisa Vierling, City Clerk

Others Physically Present:
David Woodard, Outside Legal Counsel with Poyner Spruill LLC

PRESENTATION OF ITEMS

2020-273 Closed Session-Personnel

Council is requested to go into Closed Session pursuant to N.C.G.S. §143-318.11(a)(6) for personnel.

Note: There were several matters discussed in Closed Session. The City Clerk and Deputy City Clerk were not present for discussions on the personnel matters for the Closed Sessions, but both were present for the attorney-client privilege discussion.

Council Member Hudson and Mayor Pro Tem Williams had not yet joined the meeting when the vote to go into Closed Session was taken.

A motion was made by Council Member Holmes, seconded by Council Member Johnson, to go into Closed Session pursuant to N.C. General Statute 143-318.11(a)(6) for personnel. Following a roll call vote by the Mayor, the motion carried by the following unanimous 7-0 vote.

Aye (7): Mayor Wagner, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Jones and Council Member Holmes.

Absent (2): Council Member Hudson, and Mayor Pro Tem Williams

2020-274 <u>Closed Session-Attorney-Client Privilege</u>

Council is requested to go into Closed Session pursuant to N.C.G.S. §143-318.11(a)(3) for attorney-client privilege.

Note: There were several matters discussed in Closed Session. The City Clerk and Deputy City Clerk were not present for discussions on the personnel matters for the Closed Sessions, but both were present for the attorney-client privilege discussion.

Council Member Hudson and Mayor Pro Tem Williams had not yet joined the meeting when the vote to go into Closed Session was taken.

A motion was made by Council Member Holmes, seconded by Council Member Johnson, and N.C. General Statute 143-318.11(a)(3) for attorney-client privilege. Following a roll call vote by the Mayor, the motion carried by the following unanimous 7-0 vote.

Aye (7): Mayor Wagner, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Jones and Council Member Holmes.

Absent (2): Council Member Hudson, and Mayor Pro Tem Williams

<u>ADJOURNMENT</u>

Upon reconvening into Open Session at 5:49 p.m., Mayor Wagner announced there would be no action taken as a result of the Closed Session.

The Special Meeting was adjourned at 5:49 p.m upon motion duly made by Mayor Pro Tem Williams and second by Council Member Jefferson. [9-0 vote]

Respectfully Submitted,

____

Jay W. Wagner

Attest:

____

Lisa B. Vierling, City Clerk

AN ORDINANCE AMENDING CHAPTER 2 TAXICABS, ARTICLE C, VEHICLE SPECIFICATIONS AND EQUIPMENT SECTION 11-2-31. – FINANCIAL RESPONSIBILITY OF THE CITY OF HIGH POINT CODE OF ORDINANCES

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of High Point that Chapter 2, Article C, Section 11-2-31 -Financial Responsibility of the High Point Code of Ordinances is amended as follows:

Sec. 11-2-31. - Financial responsibility.

(a) No person shall allow the operation of a taxicab within the city without complying with North Carolina General Statute 20-280. In addition to this compliance, no person shall allow the operation of a taxicab within the city unless there is on file with the taxicab inspector a commercial insurance policy, or satisfactory proof of policy, for the taxicab. This policy shall remain in full force and effect during the operation of the taxicab. The policy must maintain minimum commercial liability limits of ~~$50,000 per person/$100,000 per accident/$50,000 property damage.~~ one hundred thousand dollars ($100,000) because of bodily injury to or death of one person in any one accident and, subject to said limit for one person, three hundred thousand dollars ($300,000) because of bodily injury to or death of two or more persons in any one accident, and fifty thousand dollars ($50,000) because of injury to or destruction of property of others in any one accident.

(b) Every driver of a taxicab being operated out of the city shall carry and produce to any requesting law enforcement officer a card listing the current auto insurance company and policy number covering the taxicab. Carrying and producing a state automobile registration card with current and correct insurance information shall be deemed to comply with this subsection.

Adopted this the 3rd day of August, 2020.

Mayor Jay W. Wagner

ATTEST:

City of High Point North Carolina

Lisa B. Vierling, City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Roll Off Container Truck

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments:

Meeting Date: August 3, 2020
Advertising Date / N/A
Advertised By: N/A

PURPOSE:
The Landfill Division of Public Services has a 2009 Sterling truck with a roll-off container system in need of replacement based on overall condition. Using the NC Sheriffs' Association contract a Peterbilt 567 truck with a Swap Loader SL520 hook lift system is being recommended for council approval.

BACKGROUND:
The Landfill Division has a 2009 Sterling truck with a KPAC roll off container system in need of replacement based on overall condition. This item is used daily for servicing containers at the landfill. Piedmont Peterbilt can provide a 2021 Peterbilt 567 truck with a Swap Loader SL520 hook lift system using the NC Sheriffs' Associaton contract. The price of $179,898 is for the truck with hooklift system, training, and delivery.

BUDGET IMPACT:
Funds are available in the 2020-21 budget.

RECOMMENDATION / ACTION REQUESTED:
The Fleet Services Department recommends purchasing one Peterbilt 567 truck with a Swap Loader SL520 hook lift system from Piedmont Peterbilt. Recommendation also includes declaring the old truck as surplus and disposing through the online auction process.

PIEDMONT PETERBILT, LLC
7061 Albert Pick Road 27409
P.O. Box 18603 • Greensboro, N.C. 27419-8603
336-668-3050 • Fax 336-665-0221 • 800-822-6075
www.piedmontpeterbilt.com

City of High Point
Gary Smith
NC Sheriffs' Association Bid 19-03-0504RR

Items Quoted 2021 Peterbilt 567 SFFA
PACCAR MX-13
Allison 4500RDS Transmission
Swap Loader Hook Lift SL-520 – 50,000 lbs

Chassis price	$122,898.00
Body Price	$57,000.00

Complete Unit	$179,898.00

Thank You

Howie Dingess
Piedmont Peterbilt llc
7061 Albert Pick Rd.
Greensboro, NC 27409

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the ______ **and recommends award to the lowest responsible, responsive bidder** ______ **in the amount of $** ______ .

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:

CITY OF HIGH POINT
AGENDA ITEM

Title: Sale of Retired Police Badges and Budget Amendment for Sales Proceeds

From: Kenneth J. Shultz, Chief of Police

Meeting Date: Aug. 3, 2020

Public Hearing: N/A

Advertising Date / Advertised By: N/A

Attachments: Surplus Declaration for Badges
Sole Source Letter & Sole Source Request Form
Budget Ordinance

PURPOSE:
City Council is asked to approve the sale of retired police badges. A budget amendment to appropriate the funds will be brought forward once the proceeds from the sale of the badges are collected.

BACKGROUND:
In anticipation of the 2021 completion of the new police department located on Westchester Drive, it was recommended the Police Department take the opportunity to reevaluate our current badge design. The present badge was placed in service in 1997 and at 23 years, this makes it our longest serving badge on record. In 1997, officers were given the option to purchase the badges worn prior to adopting our present badge and many officers took advantage to add to their collections. We are now requesting to do the same thing with our current badges.

For retired badges, there is no true "fair market value". Once police badges are obsolete and are no longer worn, they are of no monetary value to the agency.

The Police Department is seeking permission to declare existing badges as surplus and offer them for purchase to our sworn officers for $40.00. We are also requesting a budget amendment in order to allow collected funds to be received into the general fund and then be appropriated for partial payment towards the cost of the new badges.

BUDGET IMPACT:
This allocation will be derived from the sales proceeds of retired police badges and applied toward the purchase of new badges. The Department expects to collect up to $15,000 in sales proceeds; the purchase of new badges is estimated to cost $33,645 including tax. Federal Forfeiture Funds will be used to cover the remaining badge replacement expense.

RECOMMENDATION / ACTION REQUESTED:
The Police Department requests Council approve the sale of retired police badges. Additionally, the Department recommends and asks Council to approve the budget amendment.

Kenneth J. Shultz
Chief of Police

AN ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF HIGH POINT, NORTH CAROLINA TO APPROPRIATE FUNDS FOR THE SALES PROCEEDS OF RETIRED POLICE BADGES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The High Point Police Department has received an additional $15,000 for Sales Proceeds of Retired Police Badges**.**

Section 2. The 2020-2021 Budget Ordinance of the City of High Point, should be amended as follows:

(A) That the following Miscellaneous & Other Revenues be amended as follows:

Revenues - 101313-451104 - Miscellaneous & Other Revenues $15,000

(B) That the following Supplies, Parts, and Tools expenditures be amended as follows:

Expenditures - 101313-520401 – Uniforms & Clothing $15,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Financial Services

Purchasing Division

NORTH CAROLINA'S INTERNATIONAL CITY™

Requisition #

CITY OF HIGH POINT
SOLE SOURCE JUSTIFICATION FORM
(For Items Costing **$10,000.00 or More**)
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: Symbol Arts

Item(s): Stamped solid brass badges with applied banners and seals.

Justification:

SymbolArts is the sole provider of a badge of this quality. We are the only manufacturer that can create a badge with the design specifications develop for the HPPD, mostly to include: plating, manufacturing technique, coloring of the seals/lettering, durability, quality and above all, our broad usage capabilities.

Estimated expenditure for the above item(s):

Accounting Unit and Account(s): 301310 301006310201 52040 101313-520401

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☐ Performance or price competition for a product are not available.
2. ☑ A needed product is available from only one source of supply.
3. ☐ Standardization or compatibility is the overriding consideration.
4. ☐ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel: Kenneth J. Shultz — Digitally signed by Kenneth J. Shultz Date: 2020.07.15 11:44:32 -04'00'

Department/Division: Police Department

Date: 07/15/2020

APPROVAL PROCESS

Purchasing Manager: Erik S. Conti — Digitally signed by Erik S. Conti Date: 2020.07.22 08:30:01 -04'00'

Financial Services Director: Bobby Fitzjohn — Digitally signed by Bobby Fitzjohn Date: 2020.07.23 20:34:00 -04'00'

City Council ($30,000 – Up):

KENNETH J. SHULTZ
Chief of Police

PHONE (336) 887-7970
FAX (336) 887-7949
TDD (336) 883-8517

High Point Police Department

DATE: July 14, 2020

TO: City Council

FROM: Kenneth J. Shultz, Chief
High Point Police Department

SUBJECT: SURPLUS DECLARATION AND BUDGET AMENDMENT REQUEST FOR BADGES

The High Point Police Department was established in 1859. Over the years, uniforms, badges and patches have been periodically updated or changed. In "A Pictorial History of the High Point Police Department" which was published by Roy J. Shipman, our High Point Police Department Historian, the first uniform and badge photos included were worn by Chief J.P. Myers, who served from 1887-1893.

A framed badge exhibition currently on display at the PD and on loan from HPPD Lieutenant Al Ferguson, displays 13 badges worn at the High Point Police Department since the 1920s. On average, most of the badge styles appeared to have had a service life of approximately 10 years. Our current badge was placed in service in 1997 and at 23 years, this makes it our longest serving badge on record. It is followed closely by the badge issued and worn from 1975 to 1997, which was worn for approximately 22 years. Our current badge was adopted and placed into service under Chief Louis Quijas and the badge design displayed a rendering of our present police headquarters building as this had been a common trend in Law Enforcement at that time.

In anticipation of the 2021 completion of the new police department located on Westchester Drive, it was recommended that we take the opportunity to reevaluate our current badge design. Not only will the appearance of our police headquarters dramatically change making the building rendering outdated, but the timing appeared right for this since other changes will also need to take place as the PD relocates to the new building. This list of required updates includes the creation of new letterhead, business cards, webpage design, etc. Many of the items which will require address updates, also presently includes images of our current police badge.

As we looked at badge design options, it was recommended that we consider incorporating historic aspects of past HPPD badges while modernizing them and emphasizing the well-liked layout of our anniversary badge that was created and worn for our 150-year anniversary celebration. We worked with Symbol Arts and subsequently settled on a badge that combined elements from badges worn beginning in the 1920s and beyond, through to the one we currently wear today.

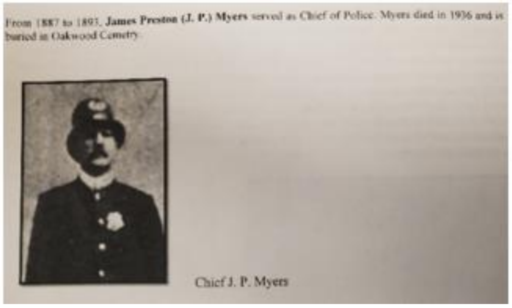
Once police badges are obsolete and are no longer worn, they are of no monetary value to the agency. Historically, many officers opt to collect badges that they have worn throughout their careers. In addition to receiving their badge at retirement, for some, this includes badges that came with promotions or specialty unit assignments. In 1997, officers were given the option to purchase the badges worn prior to adopting our present badge and many officers took advantage to add to their collections. We are now requesting to do the same thing with our current badges.

For retired badges, there is no true “fair market value” once they become obsolete to the agency. For general control and security purposes, they are not typically sold to civilians on the open market. When obsolete badges do find their way to civilians and are offered for sale (usually through collectors and on e-Bay), their prices vary greatly depending on age, condition and rarity.

Through bulk purchases, our current HPPD badges cost approximately $80.00 each. Even though they will have no further monetary value after we switch to the new badge, we are considering offering them to our officers at half the purchase price ($40.00). We see this as a fair price when considering that our other option would be to have them destroyed. By offering them to our officers, we will be able to recoup a large portion of the price of the new badges and will use this money to partially fund the purchase. The new replacement badges are priced at $69.00 each.

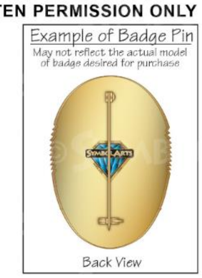
We are seeking permission to declare our existing badges as surplus and then offer them for purchase to our sworn officers for $40.00. We are also requesting a budget amendment in order to allow collected funds to be received into the general fund and then be appropriated for partial payment towards the cost of the new badges. We are currently expecting to collect approximately $10,000, but that could vary some depending on the number of officers participating in this option. Federal Forfeiture Funds will be used to cover the remaining badge replacement expense.

Below are photos depicting the first badge from our history book, the badge display on exhibition at the PD, our current badge and the new badge to which we will be transitioning.



From 1887 to 1893, **James Preston (J. P.) Myers** served as Chief of Police. Myers died in 1936 and is buried in Oakwood Cemetry.

Chief J. P. Myers



Thank you for the consideration.

Kenneth J. Shultz,
Chief of Police

SOLE SOURCE LETTER

High Point Police Department
1009 Leonard Ave
High Point, NC 27260

A. BADGE SPECIFICATION

A.1 High Point Police Badge:

Badge Details: Three and seven sixteenth (3.4375") in size from top to bottom. Stamped solid brass badges with applied banners and seals. The font to be used on all banners is Block. All banners are layered on top of the base and are German soldered to the base.

Construction: Badges are die stamped brass 3/32" in thickness. The backing is (12) gauge and comes with a US made pin or wallet attachment. All text, rank and badge number information is custom engraved at the time of ordering. All banners and attachments are German soldered to the base. The profile and attachment options can be customized by the individual at the time of order without any additional molding or set-up costs.

Profile Options: Curved, Double Domed, or Flat.

Attachment Options: USA Made: Joint Catch & Spring Pin, Flat Wallet Clip Attachment. Badges can also be made without attachments and adhered into accompanying wallets or badge holders.

Finish: The Nickel-Finish depicted is full nickel electro plating on a brass base. Gold Finish is 24kt gold plating on a brass base. All badges undergo a lengthy polishing process to achieve the highest brilliance and shine. All badges are covered with a protective clear coat.
-There is also the option of Matte SWAT/Matte SWAT Silver and Matte SWAT Gold plating choices for future use. These are platings that are specific to SymbolArts and cannot be reproduced elsewhere.

Re-banner and Refurbish Information: SymbolArts badges are fully interchangeable and refurbish able. This means that badges can be sent in for rank, finish, and banner additions or changes for all applied parts, as well as full refurbishing (if outside the warranty timeline) for a flat $50.00+shipping. This allows badges to follow careers of the individual employee without fully replacing badges with rank advancement and/or turnover.

Other Design Information: Custom Eagle Shield subbase with flags separate but both soldered onto the oval base. This eagle shield subbase being soldered onto the base allows the option of creating future civilian badges using just the eagle subbase as the badge without creating or paying for additional molds. All enamels used are hard fired enamel (cloisonné) process. This process is hand applied using highly difficult techniques.

Warranty Information: Badges come with a lifetime warranty on the detachment of any pins or posts on the backside or if any of the enamel falls out. Also, badge carries a three year warranty against flaking or peeling of the protective clear coat. If any issues arise outside the warranty info or from user caused defects, our badges are fully refurbish able through your SymbolArts Rep. (see refurbish information above)

Mold Information: Custom badge molds are saved and maintained for life. When applicable, mold charges are a one-time fee which covers the design and size depicted in the design C-155774. Should the design deviate in size or layout, additional mold charges bay be required under a new or updated design.

A.2 High Point Police Department

Bulk Order Details: Quote on product depicted in C-155774
1-2 Qty: $125 each + $600 mold
3-5 Qty: $115 each + $600 mold
6-9 Qty: $100 each + $600 mold
10-24 Qty: $95 each + $600 mold
25-49 Qty: $85 each + $600 mold
50-99 Qty: $80 each, mold waived
100-299 Qty: $72 each, mold waived
300-499 Qty: $69 each, mold waived

Optional Artwork Release Options:
Jpg Art Release: $150.00
Conditional Vector Art Release: $750.00
Full Vector Art Release and Copyright Ownership: $200.00

SymbolArts is the sole provider of a badge of this quality. We are the only manufacturer that can create a badge with the specifications listed above, mostly to include: plating, manufacturing technique, coloring of the seals/lettering, durability, quality and above all, our broad usage capabilities.

ONLY SYMBOLARTS CAN PRODUCE THE QUALITY OF THIS BADGE.

B. Additional Product and Design Information:

B.1 High Point Police Department Patches:

SymbolArts is also a Top-Quality and Price-Competitive manufacturer of; Challenge Coins, Pins, Patches, Apparel and Insignia Products. Artwork created for any of our products may be easily adjusted to suit all of the office needs with little change to the layouts and for no artwork service charges.

Designs are specifically customized for your department. **All artwork and molds are copyright protected by SymbolArts and molds are kept in a safe, secure location.** This badge can be turned into a patch as outlined below:

Sworn Patches – CLOTH:
* 3.375" Patch, 100% Embroidered, Heat Cut Border, Hard PVC Backing, 49 Cut Letters.
* Full color patch price listed below. "SWAT" color patch might differ a little in price due to thread colors.
* Priced with "POLICE OFFICER" on all patches. Separate ranks would have additional cost/set-up fees.
* Shipping cost is not included in the price.

* 1,000 = $1.90 each = $1,900.00 + shipping
* 1,500 = $1.72 each = $2,580.00 + shipping
* 2,000 = $1.49 each = $2,980.00 + shipping

<u>Sworn Patches – PVC</u>:
* 3.4375” PVC Patch – based on size of metal badge.

* 1,000 = $1.02 each + $100 setup = $1,120.00 + shipping
* 1,500 = $.96 each + $100 setup = $1,540.00 + shipping
* 2,000 = $.88 each + $100 setup = $1,860.00 + shipping
* Shipping is additional based on total.
* Velcro backing is $1.00 extra per piece.

As with our badges, SymbolArts stands by all our products and strives to maintain competitive pricing without a sacrifice in quality or service. As a manufacturer and direct supplier we are able to whole-sale direct to our customers, honor warranties, and provide customer representatives who are attentive and work directly with our own products and customers.

If there are any other concerns not specifically mentioned in this letter, please contact Eric Hartle, Sales Executive, at (801) 475-6000 ext. 114

Thank you.

Eric Hartle,

Eric Hartle
Sales Executive
P: (801) 475-6000 x.114 | F: (801) 475-5500
Dir:(801) 689-8014
www.symbolarts.com

AWARDS | COINS | APPAREL | MEDALS | PINS | BADGES | PATCHES | BUCKLES | RINGS | KEY CHAINS

The Eastern Region Team:

Eric Hartle	Cindy Smith	Valerie Johnson
(801) 689-8014	(801) 689-8051	(801) 689-8018
ehartle@symbolarts.com	cindy@symbolarts.com	valeriej@symbolarts.com
Sales Executive	Senior Account Manager	Account Manager

HIGH POINT CITY COUNCIL
ADJOURNED SESSION (Virtual Meeting)
July 22, 2020 – 5:30 P.M.
COUNCIL CHAMBERS

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the city conducted a live streaming of the Open Session portion of the meeting

VIRTUAL ROLL CALL, CALL TO ORDER

Mayor Wagner called the meeting to order at 5:30 p.m.

Following a virtual roll call vote by the Mayor for attendance, the following council members were identified as being present:

Mayor Jay W. Wagner (physically present)
Mayor Pro Tem Christopher Williams- Ward 2 (physically present)
Council Member Tyrone Johnson- At Large (physically present)
Council Member Cyril Jefferson- Ward 1 (physically present)
Council Member Monica Peters- Ward 3 (remote participation)
Council Member Wesley Hudson- Ward 4 (remote participation)
Council Member Victor Jones- Ward 5 (remote participation)
Council Member Michael Holmes- Ward 6 (physically present)

Council Member Britt Moore was absent.

The following staff members were physically present:

Randy McCaslin, Interim City Manager; Eric Olmedo, Assistant City Manager; Greg Ferguson, Assistant City Manager; Michael McNair, Director of Community Development & Housing; Herb Shannon, Planning & Development; Mary S. Brooks, Deputy City Clerk; and Lisa Vierling, City Clerk

The following staff members participated remotely:

City Attorney JoAnne Carlyle; Lee Burnette, Director of Planning & Development

Regular Agenda Items

Finance Committee- *Chaired by Councilman Moore*
Committee Members: Moore, Holmes, Peters, and Jones

2020-253 Public Hearing - Brittano's Opportunity Zone Project
City Council is requested to authorize up to $1,547,000 in performance-based incentives for the Brittano Group- KNova Film Capital project; and authorize the City Manager to execute a

performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

16. Brittano Group-KNova Film Capital - EDC Incentives
1. Transcript of voice mail from anonymous caller (Brittano Public Hearing).pdf
2. Transcript of voice mail from 336.965.0660 (Brittano Public Hearing).pdf
Tiffany Luard Public Comment re Brittano OZ Project.pdf
High Point BRITTANO STREAM copy.pdf
Attachments:

The public hearing for this matter was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported there were three comments received relative to this matter, all of which were forwarded to the Mayor and City Council and will be attached as a permanent part of these proceedings.

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on the matter.

Mayor Wagner asked the Clerk if any addition comments were received during this 24-hour period. The City Clerk replied no additional comments were received. The public hearing was closed.

Approved the authorization of up to $1,547,000 in performance-based incentives for the Brittano Group- KNova Film Capital project and authorized the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Jefferson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Community Development Committee- *Chaired by Mayor Pro Tem Williams*
Committee Members: Williams, Hudson, Jefferson, and Johnson

2020-257 **Public Hearing - 2020-21 Annual Action Plan, the 2020-24 Consolidated Plan and the Analysis of Impediments to Fair Housing Choice**

City Council is requested to approve the 2020-21 Annual Action Plan, the 2020-24 Consolidated Plan and the Analysis of Impediments to Fair Housing Choice and authorize the City Manager to execute necessary documents for submission to HUD.

The public hearing for this matter was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported that no comments were received relative to this matter.

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on the matter.

Mayor Wagner asked the Clerk if any additional comments were received during the 24-hour period. The City Clerk reported there were no comments received. The public hearing was closed.

Approved the 2020-2021 Annual Action Plan, the 2020-2024 Consolidated Plan, and the Analysis of Impediments to Fair Housing Choice and authorized the City Manager to execute the necessary documents for submission to HUD.

A motion was made by Mayor Pro Tem Williams, seconded by Council Member Jefferson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Planning & Development- *Chaired by Mayor Wagner*

2020-263 Carr Davis II, LLC - Zoning Map Amendment 20-05

A request by Carr Davis II, LLC to rezone approximately 3.5 acres from the Conditional Use Light Industrial (CU-LI) District to the Conditional Zoning Light Industrial (CZ-LI) District. The site is located approximately 570 feet west of NC 68 (Eastchester Drive) and approximately 540 feet south of Willard Dairy Road.

The public hearing for this matter was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported that there were no comments received relative to this matter.

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on the matter. Mayor Wagner asked the Clerk if any additional comments were received. The City Clerk reported there were no additional comments received. The public hearing was closed.

Approved Zoning Map Amendment 20-05 to rezone an approximate 3.5 acres located approximately 570 feet west of NC 68 (Eastchester Drive) and approximately 540 feet south of Willard Dairy Road from the Conditional Use Light Industrial (CU-LI) District to the Conditional Zoning Light Industrial (CZ-LI) District based on the following consistency and reasonableness statements as outlined in the staff report:

Consistency and Reasonableness Statements

Zoning Map Amendment 20-05 is consistent with the City's adopted policy guidance because as conditioned, the requested CZ-LI District is supported by policies of the Land Use Plan and does not conflict with previously established land se policies governing this segment of the Eastchester Corridor Plan. Furthermore, the requested CZ-LI District will be consistent with the adjacent zoning approval granted for similar abutting LI zoned properties lying outside the Eastchester Gateway Corridor Overlay District.

A motion was made by Council Member Holmes, seconded by Council Member Johnson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Ordinance No. 7611/20-27
Ordinance Book, Volume XXI, Page 27

2020-267 **<u>Braxton Real Estate & Development LLC - Zoning Map Amendment 20-08</u>**

A request by Braxton Real Estate & Development LLC, to rezone approximate 29 acres from the Conditional Use Residential Single Family-5 (CU R-5) District to the Conditional Zoning Residential Multifamily-5 (CZ RM-5) District. The site is located along the east side of Horneytown Road, approximately 500 feet north of Panther Ridge Road.

The public hearing for this matter was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported that there were no comments received relative to this matter.

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on the matter. Mayor Wagner asked the Clerk if any additional comments were received. The City Clerk reported there were no additional comments received. The public hearing was closed.

Approved Zoning Map Amendment 20-08 to rezone approximately 29 acres located along the east side of Horneytown Road, approximately 500 feet north of Panther Ridge Road, from the Conditional Use Residential Single Family-5 (CU R-5) District to a Conditional Zoning Residential Multifamily-5 (CZ RM-5) District based on the following consistency and reasonableness statements as outlined in the staff report:

<u>Consistency and Reasonableness Statements</u>
Zoning Map Amendment 20-08 is consistent with the City's adopted policy guidance because the Land Use Plan classifies this area as Low Density Residential, which supports residential uses at a density of five units per acre, and both the current CU R-5 District and the proposed CZ RM-5 District allow residential development at a maximum of five units per

acre. Furthermore, the proposal would allow the creation of a residential development that would provide a land use transition from the higher density multifamily development adjacent to the south to the lower density single family residential development adjacent to the north.

A motion was made by Mayor Wagner, seconded by Council Member Johnson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Ordinance No. 7612/20-28
Ordinance Book, Volume XXI, Page 28

2020-268 **<u>Premier Stores, Inc. - Zoning Map Amendment 20-10</u>**

A request by Premier Stores, Inc. to rezone approximately 4 acres from the Conditional Zoning General Business (CZ-GB) District to an amended Conditional Zoning General Business (CZ-GB) District. The site is bounded by W. Wendover Avenue, Piedmont Parkway and Hickory Grove Road.

The public hearing for this matter was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported that there were no comments received relative to this matter.

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on the matter. The City Clerk reported there were no additional comments received. The public hearing was closed.

Approved Zoning Map Amendment 20-10 to rezone approximately 4 acres bounded by W. Wendover Avenue, Piedmont Parkway, and Hickory Grove Road from the Conditional Zoning General Business (CZ-GB) District to an amended Conditional Zoning General Business (CZ-GB) District based on the following consistency and reasonableness statements as outlined in the staff report:

<u>Consistency and Reasonableness Statements</u>
Zoning Map Amendment 20-10 is consistent with the City's adopted policy guidance because the amended CZ-GB District adheres to the recommendations of the W. Wendover Avenue/Guilford College Road Plan except for one aspect of signage. Furthermore, the request is reasonable and in the public interest because a similar sign is used to display fuel prices in an adjacent commercial development located at the same intersection.

A motion was made by Mayor Wagner, seconded by Council Member Holmes, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Ordinance No. 7613/20-29
Ordinance Book, Volume XXI, Page 29

2020-269 **<u>High Point Investment Holdings, LLC - Zoning Map Amendment 20-11</u>**

A request by High Point Investment Holdings, LLC and Dennis Bunker et al to rezone approximately 65.1 acres from the Conditional Zoning Residential Multifamily-16 (CZ RM-16) District to an amended Conditional Zoning Residential Multifamily-16 (CZ RM-16) District. The site is located northeast of the intersection of N. Main Street and Delray Avenue, and east of Monteray Circle.

The joint public hearing for this matter and related matter **2020-270 Zoning Map Amendment 20-12** *was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported that there were no comments received relative to Zoning Map Amendment 20-11 or Zoning Map Amendment 20-12.*

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on these matters. Mayor Wagner asked if the Clerk if any additional comments were received. The City Clerk reported there were no additional comments received. The public hearing was closed.

Approved Zoning Map Amendment 20-11 to rezone approximately 65.1 acres located northeast of the intersection of N. Main Street and Delray Avenue, and east of Monteray Circle, from the Conditional Zoning Residential Multifamily-16 (CZ RM-16) District to an amended Conditional Zoning Residential Multifamily-16 (CZ RM-16) District based on the following consistency and reasonableness statements as outlined in the staff report:

<u>Consistency and Reasonableness Statements</u>
Zoning Map Amendment 20-11 is consistent with the City's adopted policy guidance because the Land Use Plan designates this area as Medium Density Residential, which supports a variety of residential use types at densities up to 16 units per acre. Furthermore, the request is reasonable and in the public interest because the amendment only adjusts the timing of transportation improvements in conjunction with the modifications to tract boundaries and does not change any previously required improvements.

A motion was made by Mayor Wagner, seconded by Mayor Pro Tem Williams, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Ordinance No. 7614/20-30
Ordinance Book, Volume XXI, Page 30

2020-270 **High Point Investment Holdings, LLC - Zoning Map Amendment 20-12**

A request by High Point Investment Holdings, LLC and Dennis Bunker et al to rezone approximately 7.9 acres from the Conditional Zoning Residential Multifamily-16 (CZ RM-16) District to an amended Conditional Zoning Residential Multifamily-16 (CZ RM-16) District. The site is located east of NC 66 and north of Thomas Street.

Note: For specific comments made at the joint public hearing regarding this matter, please refer to 2020-269 Zoning Amendment 20-11.

The joint public hearing for this matter and related matter 2020-29 Zoning Map Amendment 20-11 was held as duly advertised on Monday, July 20, 2020 at 5:30 p.m. At that time, the City Clerk reported that there were no comments received relative to Zoning Map Amendment 20-11 or Zoning Map Amendment 20-12.

Due to recently adopted legislation regarding remote meetings, the public hearing was left open to allow for the required 24-hour period to receive any additional comments prior to any action being taken by the City Council on these matters. Mayor Wagner asked if the Clerk if any additional comments were received. The City Clerk reported there were no additional comments received. The public hearing was closed.

Approved Zoning Map Amendment 20-12 to rezone approximately 7.9 acres located east of NC 66 and north of Thomas Street from the Conditional Zoning Residential Multifamily-16 (CZ RM-16) District to an amended Conditional Zoning Residential Multifamily-16 (CZ RM-16) District based on the following consistence and reasonableness statements as outlined in the staff report.

Consistency and Reasonableness Statements
Zoning Map Amendment 20-12 is consistent with the City's adopted policy guidance because the Land Use Plan designates this area as Medium Density Residential, which supports a variety of residential use types at densities up to 16 units per acre. Furthermore, the request is reasonable and in the public interest because the amendment only adjusts the timing of the transportation improvements in conjunction with modifications to tract boundaries and does not change any previously required improvements.

A motion was made by Mayor Wagner, seconded by Council Member Jefferson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Williams, Council Member Johnson, Council Member Jefferson, Council Member Peters, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Moore

Ordinance No. 7615/20-31
Ordinance Book, Volume XXI, Page 30

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 5:42 p.m. upon motion by Council Member Jefferson and second by Council Member Johnson.

Respectfully Submitted,

____
Jay W. Wagner, Mayor

Attest:

____
Lisa B. Vierling, City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: A+ Yellow Cab

From:	Randy McCaslin Interim City Manager	**Meeting Date:**	August 3, 2020
Public Hearing:	N/A	**Advertising Date / Advertised By:**	N/A

Attachments: Notice of Certificate of Public Convenience & Necessity Suspension Letter
Liability Insurance Coverage

PURPOSE:
Pursuant to High Point City Ordinance Section ~~12-2-16~~ **11-2-16** the owner of A+ Yellow Cab was served with Notice of Certificate of Public Convenience & Necessity Suspension due to documented violations of City ordinances and State laws. A hearing will be held on this matter before the High Point City Council during the August 3rd, 2020, regular meeting at 5:30 p.m. in the City Council Chambers. The Council will then decide whether to suspend, revoke, or reinstate the certificate.

BACKGROUND:
The decision to suspend the Certificate of Public Convenience & Necessity was based on the following documented violations of City ordinances and State laws.

- March 9, 2020: Operated a vehicle with a registration plate belonging to another vehicle in violation of N.C.G.S. 20-111 and C.O. 11-2-30
- April 8, 2020: Reduced minimum insurance coverage to well below City ordinance requirements in violation of N.C.G.S. 20-280 and C.O. 11-2-31
- June 26, 2020: Allowed an employee to operate a taxicab while subject to an impairing substance and while having an expired taxicab driver permit, in violation of C.O. 11-2-21
- July 4, 2020: Operated a vehicle with a registration plate belonging to another vehicle in violation of N.C.G.S. 20-111 and C.O. 11-2-30

BUDGET IMPACT: N/A

RECOMMENDATION / ACTION REQUESTED:
A hearing to be held on this matter before the High Point City Council during the August 3rd, 2020, regular meeting at 5:30 p.m. in the City Council Chambers. Council will determine to suspend, revoke, or reinstate the certificate.

NORTH CAROLINA'S INTERNATIONAL CITY™

July 24, 2020

A+ Yellow Cab
1225 W. Ward Avenue
High Point, NC 27260

Dear Owner:

Pursuant to High Point City Ordinance Section 12-2-16, this letter is to inform you that I, as Interim City Manager for the City of High Point, am suspending your certificate of public convenience and necessity for a period of thirty (30) days. You are not permitted to conduct taxicab operations during this time.

This decision is based on the following documented violations of City ordinances and State laws:

- March 9, 2020: Operated a vehicle with a registration plate belonging to another vehicle in violation of N.C.G.S. 20-111 and C.O. 11-2-30
- April 8, 2020: Reduced minimum insurance coverage to well below City ordinance requirements in violation of N.C.G.S. 20-280 and C.O. 11-2-31
- June 26, 2020: Allowed an employee to operate a taxicab while subject to an impairing substance and while having an expired taxicab driver permit, in violation of C.O. 11-2-21
- July 4, 2020: Operated a vehicle with a registration plate belonging to another vehicle in violation of N.C.G.S. 20-111 and C.O. 11-2-30

A hearing will be held on this matter before the High Point City Council during their August 3rd, 2020, regular meeting at 5:30 p.m. in the City Council Chambers. At that hearing, you will be able to offer evidence as to why your certificate should be reinstated. The Council will then decide whether to suspend, revoke, or reinstate your certificate. Failure to attend this hearing will forfeit your right to be heard as to the decision. You may contact Officer Tad Kramp at the High Point Police Department (336-887-7833) with any questions.

Sincerely,

Randy E. McCaslin
Interim City Manager
City of High Point

cc: Taxi Inspector T. Kramp, HPPD

National General
Auto, Home & Health Insurance
PO Box 3199 • Winston Salem, NC 27102-3199

COMMERCIAL VEHICLE
INTEGON INDEMNITY CORPORATION

A National General Insurance Company

A PLUS YELLOW CAB INC
1225 W Ward Ave
High Point, NC 27262

Agency
Auto Insurance Worx
6903 E W T Harris Blvd Ste B
Charlotte NC 28215
(704) 532-2922

Date:
07/27/2020

LETTER OF COVERAGE

Policy Number: 2004924106

Policy Period: 04/18/2019 - 04/18/2020

To Whom It May Concern:

Driver(s) and Household Residents:

1	[redacted]	Owner Driver
2	[redacted]	Employee
3	[redacted]	Employee
4	[redacted]	Employee
5	[redacted]	Employee
6	[redacted]	Employee
7	[redacted]	Employee
8	[redacted]	Employee
9	[redacted]	Employee
10	[redacted]	Employee
11	[redacted]	Employee
12	[redacted]	Employee
13	[redacted]	Employee
17	[redacted]	Employee
19	[redacted]	Employee
20	[redacted]	Employee
21	[redacted]	Employee

Insured Vehicle(s) and Schedule of Coverage(s):

3 2003 FORD CROWN VICTORIA POLICE INTERCEP [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident

Uninsured Motorist Property Damage 67	$50,000 Each Accident

7 2005 FORD CROWN VICTORIA POLICE INTERCEP [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

8 2004 FORD CROWN VICTORIA POLICE INTERCEP [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

9 2003 CHEV TRAILBLAZER EXT [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

11 2008 CHEV TRAILBLAZER LS/LT [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

12 2008 FORD CROWN VICTORIA POLICE INTERCEP [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

13 2007 FORD CROWN VICTORIA POLICE INTERCEP [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

16 1999 LINC TOWN CAR EXECUTIVE [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Uninsured Motorist Property Damage 67	$50,000 Each Accident

18 2009 FORD CROWN VICTORIA POLICE INTERCEP [redacted]

Coverages Provided	Limits/Deductibles
Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident
Property Damage 67	$50,000 Each Accident
Uninsured / Underinsured Motorist Bodily Injury 67	$100,000 Each Person / $300,000 Each Accident

Uninsured Motorist Property Damage 67 $50,000 Each Accident

Please call us at 1-877-468-3466 if you have any questions.

Sincerely,

National General Insurance

Return to: JoAnne Caryle, City Attorney
City of High Point
P.O. Box 230
High Point, NC 27261
Ordinance No. 7588 / 20-004

AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF HIGH POINT, NORTH CAROLINA

WHEREAS, The City of High Point has been petitioned under G.S. 160A-58.1, as amended, to annex the area described herein; and,

WHEREAS, the City Clerk has investigated the sufficiency of said petition and has certified it to be valid; and

WHEREAS, a public hearing on this annexation was held at the Municipal Building at 5:30 p.m. on the 21st day of January, 2020; and,

WHEREAS, the City of High Point does hereby find as a fact that said petition meets the requirements of G.S. 160A-58.1 as amended;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

SECTION 1. By virtue of the authority granted by G.S. 160A-58.1 as amended, the following described territory is hereby annexed, and made a part of the City of High Point as of **January 21, 2020.**

ANNEXATION DESCRIPTION
Triad Industrial Partners III, LLC - Annexation Case 19-12 (AN-19-12)

780 & 800 Gallimore Dairy Road, High Point, North Carolina – Guilford County
Tract 1: Guilford County Tax Parcel 169780 (PIN: 7804-94-9954)
Tract 2: Guilford County Tax Parcel 169762 (PIN: 7814-05-4393)

BEING A PARCEL OF LAND LOCATED IN HIGH POINT TOWNSHIP, GUILFORD COUNTY, NORTH CAROLINA AND BEING MORE PARTICULARLY DESCRIBED AT FOLLOWS:

BEGINNING AT A CONCRETE MONUMENT FOUND IN THE NORTHERN MARGIN OF GALLIMORE DAIRY ROAD VARYING RIGHT OF WAY HAVING A NCGRID NAD 83(2011) COORDINATE OF N:844,195.99, E:1,710,854.95 AND BEING THE SOUTHEASTERN CORNER OF THE ROBERTA L. TURNER PARCEL AS RECORDED IN DEED BOOK 7914, PAGE 27, GUILFORD COUNTY REGISTRY; THENCE CROSSING SAID GALLIMORE DAIRY ROAD THE FOLLOWING TWO (2) COURSES: 1) S 00°57'30" W A DISTANCE OF 31.36 FEET TO A POINT; THENCE 2) S 00°57'30" W A DISTANCE OF 24.04 FEET TO A 1/2" IRON PIPE FOUND IN THE SOUTHERN MARGIN OF SAID GALLIMORE DAIRY ROAD VARYING RIGHT OF WAY, SAID 1/2" IRON PIPE FOUND BEING THE SOUTHEASTERN CORNER OF THE TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL AS RECORDED IN DEED BOOK 8113, PAGE 221, GUILFORD COUNTY REGISTRY AND BEING LOCATED N 00°14'27" A DISTANCE OF 5.26 FEET FROM A CONCRETE MONUMENT FOUND; THENCE ALONG THE SOUTHERN BOUNDARY LINE OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL, N 77°08'42" W A DISTANCE OF 554.33 FEET TO A POINT IN THE CENTERLINE OF PAVEMENT OF SAID GALLIMORE DAIRY ROAD CONTINUING 137.07 FEET FOR A TOTAL DISTANCE OF 691.40 FEET TO A PK NAIL FOUND, SAID PK NAIL FOUND BEING THE SOUTHWESTERN CORNER OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL: THENCE ALONG THE WESTERN BOUNDARY OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL, N 00°34'06" E A DISTANCE OF 8.08 FEET TO A PK NAIL FOUND AT THE SOUTHEASTERN CORNER OF THE TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL AS RECORDED IN DEED BOOK 8138, PAGE 790, GUILFORD COUNTY REGISTRY; THENCE ALONG THE SOUTHERN BOUNDARY OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL AND SAID GALLIMORE DAIRY ROAD THE FOLLOWING TWO COURSES: 1) N 77°34'29" W A DISTANCE OF 271.31 FEET TO A PK NAIL FOUND; THENCE 2) N 75°45'22" W A DISTANCE OF 209.75 FEET TO A PK NAIL FOUND AT THE SOUTHWESTERN CORNER OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL AND THE CENTERLINE OF SAID GALLIMORE DAIRY ROAD; THENCE ALONG THE WESTERN BOUNDARY OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL, N 08°42'38" E A DISTANCE OF 29.16 FEET TO A 1/2" REBAR FOUND, SAID 1/2" REBAR BEING THE SOUTHEASTERN CORNER OF THE PHILIP MARTIN REALTY HOLDINGS, LLC., PARCEL AS RECORDED IN DEED BOOK 8219, PAGE 205 GUILFORD COUNTY REGISTRY AND SHOWN AS LOT 1 ON PLAT BOOK 64, PAGE 95, GUILFORD COUNTY REGISTRY: THENCE ALONG THE EASTERN BOUNDARY OF SAID PHILIP MARTIN REALTY HOLDINGS, LLC., PARCEL, N 08°42'38" E PASSING A 1/2" IRON PIPE SET AT THE NORTHERN PROPOSED RIGHT OF WAY OF SAID GALLIMORE DAIRY ROAD AT 40.50 FEET, CONTINUING 509.35 FEET FOR A TOTAL DISTANCE OF 549.85 FEET TO A 1/2" IRON PIPE FOUND AT SOUTHEASTERN CORNER OF THE BROOK W. CASHION AND JACOB R. CASHION PARCEL AS RECORDED IN DEED BOOK 7358, PAGE 2104, GUILFORD COUNTY REGISTRY AND SHOW AS LOT B ON PLAT BOOK 72, PAGE 347, GUILFORD COUNTY REGISTRY; THENCE ALONG THE EASTERN BOUNDARY OF SAID BROOK W. CASHION AND JACOB R. CASHION PARCEL, N 08°42'38" E PASSING A 1/2" IRON PIPE FOUND AT 504.67 FEET AND CONTINUING 49.98 FEET FOR A TOTAL DISTANCE OF 554.65 FEET TO A 1/2" IRON PIPE FOUND IN THE SOUTHERN BOUNDARY LINE OF THE RICE LIVING TRUST AS RECORDED IN DEED BOOK 5504, PAGE 1264, GUILFORD

COUNTY REGISTRY; THENCE ALONG SAID SOUTHERN AND EASTERN BOUNDARY LINES SAID RICE LIVING TRUST PARCEL THE FOLLOWING TWO (2) COURSES: 1) S 88°04'44" E A DISTANCE OF 308.86 FEET TO A 1/2" REBAR FOUND; THENCE 2) N 00°34'06" E A DISTANCE OF 357.86 FEET TO A 1/2" IRON PIPE FOUND IN THE SOUTHERN BOUNDARY OF THE M. WILLARD TUCKER AND BARBARA C. TUCKER PARCEL AS RECORDED IN DEED BOOK 3055, PAGE 218 GUILFORD COUNTY REGISTRY; THENCE ALONG THE SOUTHERN BOUNDARY OF SAID M. WILLARD TUCKER AND BARBARA C. TUCKER PARCEL AND THE SOUTHERN BOUNDARY LINE OF THE CAREY L. KISER LIVING TRUST AS RECORDED IN DEED BOOK 7556, PAGE 1180, GUILFORD COUNTY REGISTRY, S 88°09'01" E A DISTANCE OF 607.61 FEET TO A 1/2" IRON PIPE FOUND AT THE SOUTHWESTERN CORNER OF THE C & S PROPERTIES INC. PARCEL AS RECORDED IN DEED BOOK 3764, PAGE 2167, GUILFORD COUNTY REGISTRY; THENCE ALONG SAID SOUTHERN BOUNDARY OF THE C & S PROPERTIES INC. PARCEL, S 88°09'01" E A DISTANCE OF 79.81 FEET TO A CONCRETE MONUMENT FOUND AT THE NORTHWESTERN CORNER OF THE TRIAD INDUSTRIAL PARTNERS, LLC., PARCEL AS RECORDED IN DEED BOOK 8057, PAGE 2016, GUILFORD COUNTY REGISTRY AND SHOWN AS LOT 3 ON PLAT BOOK 198, PAGE 132, GUILFORD COUNTY REGISTRY; THENCE ALONG THE WESTERN BOUNDARY LINE OF SAID TRIAD INDUSTRIAL PARTNERS III, LLC PARCEL, S 00°57'30" W A DISTANCE OF 857.95 FEET TO A 1/2" IRON PIPE FOUND AT THE NORTHWESTERN CORNER OF THE HANDCRAFT HIGHPOINT, LLC., PARCEL AS RECORDED IN DEED BOOK 8113, PAGE 1679, GUILFORD COUNTY REGISTRY AND SHOWN AS LOT 2 ON PLAT BOOK 198, PAGE 132, GUILFORD COUNTY REGISTRY; THENCE ALONG SAID WESTERN BOUNDARY OF THE HANDCRAFT HIGHPOINT, LLC,. PARCEL, S 00°57'30" W A DISTANCE OF 121.69 FEET TO A 1/2" IRON PIPE FOUND AT THE NORTHEASTERN CORNER OF SAID ROBERTA L. TURNER PARCEL' THENCE ALONG THE NORTHERN, WESTERN AND SOUTHERN BOUNDARY LINES OF SAID ROBERTA L. TURNER PARCEL THE FOLLOWING FIVE (5) COURSES: 1) N 89°06'01" W A DISTANCE OF 352.11 FEET TO A 1/2" IRON PIPE FOUND; THENCE 2) S 00°54'10" W PASSING A 1/2" IRON PIPE FOUND AT THE PROPOSED RIGHT OF WAY FOR SAID GALLIMORE DAIRY ROAD AT 597.19 FEET, CONTINUING 32.34 FEET FOR A TOTAL DISTANCE OF 629.53 FEET TO A 1/2" IRON PIPE FOUND IN THE NORTHERN MARGIN OF SAID GALLIMORE DAIRY ROAD; THENCE 3) S 76°37'20" E A DISTANCE OF 38.11 FEET TO A POINT; THENCE 4) S 82°44'20" E A DISTANCE OF 216.79 FEET TO A POINT; THENCE 5) S 77°00'20" E A DISTANCE OF 101.02 FEET TO THE POINT OF BEGINNING AND CONTAINING 31.156 ACRES.

SECTION 2. Upon and after **January 21, 2020,** the foregoing property and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of High Point, and shall be entitled to the same privileges and benefits as other parts of the City of High Point. Said territory shall be subject to municipal taxes according to G.S. 160A-58.3.

SECTION 3. The Mayor of the City of High Point shall cause to be recorded in the Office of the Register of Deeds for Guilford County and in the Office of the Secretary of State at

Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1, thereof, together with a duly certified copy of this ordinance.

Adopted by the City Council
City of High Point, North Carolina
The **21st** day of **January, 2020.**

By: ______________________________
Jay W. Wagner, Mayor

ATTEST:

____
Mary S. Brooks, Deputy City Clerk

City Clerk's Office

Mary Brooks
DEPUTY CITY CLERK

HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY™

City of High Point
Municipal Office Building
211 South Hamilton Street
High Point, NC 27261

Certification

I, Mary S. Brooks, Deputy City Clerk of the City of High Point, North Carolina, do hereby certify that the foregoing is a true and accurate Ordinance adopted by the City Council in official Session on January 21, 2020 and upon approval by City Council will be recorded in Book 95 of the Official Minute Books and Ordinance Book Volume XXI, Ordinance No. 7588/20-004, page 4, Legislative File No. 2020-29 of this City, under my care, custody and control. As of this date, action to adopt said Ordinance has not been amended, rescinded or repealed and is in full force and effect.

WITNESS my hand and the Corporate Seal of the City of High Point, the 22nd day of January 2020.

Mary S Brooks
Mary S. Brooks, Deputy City Clerk

City of High Point North Carolina

ACKNOWLEDGEMENT

I, Cynthia C. Duncan-Smith, a Notary Public of said County and State, do hereby certify that Mary S. Brooks, is known to me as Deputy City Clerk of the City of High Point; that this person personally appeared before me this date; and, upon authority duly given and as an act of said City, issued and executed the foregoing Certification.

WITNESS my hand and official Notarial Seal, this 22nd day of January 2020.

Cynthia C Duncan Smith
Cynthia C. Duncan-Smith, Notary Public

Commission Expires: 01/18/2025

CYNTHIA C. DUNCAN-SMITH
NOTARY PUBLIC
GUILFORD COUNTY, NC

CITY OF HIGH POINT
AGENDA ITEM

Title: Appointment- Planning & Zoning Commission

From: City Clerk's Office

Meeting Date: August 3, 2020

Public Hearing: N/A

Advertising Date / Advertised By: N/A

Attachments: Application to Serve/Resume For Mark Morgan

PURPOSE:
To confirm the appointment of Mark Morgan as the Ward 3 appointee on the Planning & Zoning Commission. Appointment to be effective immediately and will expire on June 30, 2021.

BACKGROUND:
Councilwoman Monica Peters is recommending the appointment of Mark Morgan as her Ward 3 appointee on the Planning & Zoning Commission. Mr. Morgan will be filling the unexpired term of Jim Armstrong, who has resigned. Mr. Morgan's appointment will be effective immediately and will expire on June 30, 2021.

BUDGET IMPACT:
N/A

RECOMMENDATION / ACTION REQUESTED:
Council is requested to confirm the appointment of Mark Morgan to the Planning & Zoning Commission.

AFFP
PUBLIC NOTICE OF RESOLUTION A

Affidavit of Publication

STATE OF NORTH CAROLINA } SS
COUNTY OF GUILFORD }

Kimberly Cook, being duly sworn, says:

That she is the billing clerk of the The High Point Enterprise, a daily newspaper of general circulation, printed and published in High Point, Guilford County, North Carolina; that the publication, a copy of which is attached hereto, was published in the said newspaper on

July 29, 2020

That said newspaper was regularly issued and circulated on those dates.
SIGNED:

Kimberly Cook

the billing clerk

Subscribed to and sworn to me this 29th day of July 2020.

Barbara M Daniels

Barbara M Daniels, Notary, Guilford County, North Carolina
My commission expires: February 01, 2022

30000565 30909988

CITY OF HIGH POINT
PO BOX 230
HIGH POINT, NC 27261

BARBARA M DANIELS NOTARY PUBLIC GUILFORD COUNTY NC

PUBLIC NOTICE OF RESOLUTION APPROVING THE DONATION OF A SURPLUS BOOKMOBILE TO GROWING HIGH POINT PURSUANT TO THE PROVISIONS OF N.C.G.S. 160A-280

The City Council of the City of High Point intends, at its regular meeting to be held at 5:30 p.m., on Monday, August 3, 2020 to adopt a Resolution approving the donation of a surplus vehicle used as a Bookmobile by the High Point Public Library to Growing High Point, a North Carolina non-profit corporation, pursuant to N.C.G.S. 160A-280. The virtual meeting will be held in the Council Chambers, Third Floor, High Point Municipal Building, 211 South Hamilton Street.

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed. Once the City Council is in session on August 3, 2020 at 5:30 p.m., please visit www.HighPoint-NC.gov/VirtualPublicMeeting to listen to the meeting.

All persons interested in this matter are invited to submit comments that will be forwarded to the Mayor and City Council and will be incorporated into the permanent proceedings of the meeting. Comments can be submitted by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov. Written comments can also be placed in the city of High Point's utility payment drop-boxes located on the Green Drive and the Commerce Avenue parking lots on both sides of the Municipal Building located at 211 S. Hamilton Street. The deadline for submitting comments will be Friday, July 31st at 5:00 p.m.

Lisa B. Vierling, MMC
High Point City Clerk

July 29, 2020

Legislative File # 2020-275

Ordinance No. 7616/20-32

AN ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF HIGH POINT, NORTH CAROLINA TO APPROPRIATE FUNDS FOR THE SALES PROCEEDS OF RETIRED POLICE BADGES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The High Point Police Department has received an additional $15,000 for Sales Proceeds of Retired Police Badges.

Section 2. The 2020-2021 Budget Ordinance of the City of High Point, should be amended as follows:

(A) That the following Miscellaneous & Other Revenues be amended as follows:

Revenues - 101313-451104 - Miscellaneous & Other Revenues $15,000

(B) That the following Supplies, Parts, and Tools expenditures be amended as follows:

Expenditures - 101313-520401 – Uniforms & Clothing $15,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted, this the 3rd day of August, 2020.

ATTEST:

Lisa B. Vierling,
High Point City Clerk

City of High Point North Carolina

Mayor Jay W. Wagner

CITY OF HIGH POINT
AGENDA ITEM

Title: **Resolution of Intent for a Voluntary Noncontiguous Annexation**
Annexation 20-05 (George Pitts and Lala Pitts)

From:	Lee Burnette, Planning & Development Director	**Meeting Date:**	August 3, 2020
Public Hearing:	No	**Advertising Date:**	Not applicable
		Advertised By:	Not applicable

Attachments:
A. Resolution of Intent for Annexation 20-05
B. Map of property proposed to be annexed

PURPOSE:
Approval of a Resolution of Intent that establishes a public hearing date to consider a voluntary noncontiguous annexation request.

BACKGROUND:
Resolution of Intent for Annexation 20-05 is enclosed.

BUDGET IMPACT:
There is no budget impact associated with the adoption of this resolution.

RECOMMENDATION / ACTION REQUESTED:
Staff requests City Council set a public hearing date of Monday, August 17, 2020, for this request.

PUBLISH ONCE: Thursday, August 6, 2020

**RESOLUTION TO ESTABLISH A
PUBLIC HEARING DATE FOR
VOLUNTARY NON-CONTIGUOUS ANNEXATION
(# AN-20-05)**

WHEREAS, the City Council has been petitioned to annex the property of George Pitts and Lala Pitts. The proposed annexation site is approximately 15.5 acres, and is located along the south side of National Service Road, approximately 200 feet east of Sandy Ridge Road. The property is addressed as 8051 National Service Road and 2520 Sandy Ridge Road and is also known as Guilford County Tax Parcels 170819 and 170821.

WHEREAS, the City Clerk is in receipt of said petition and has determined its sufficiency in accordance with G.S. 160A-58.2;

NOW, THEREFORE BE IT RESOLVED, THAT THE CITY COUNCIL establishes Monday, August 17, 2020, at 5:30 p.m., in the Council Chambers in the Municipal Building at 211 South Hamilton Street, High Point, North Carolina, as the date for the public hearing regarding the requested annexation.

As part of the City of High Point's COVID-19 mitigation efforts, the City Council will hold a remote public hearing and in-person public attendance will not be allowed at this meeting. Once the City Council is in session, please use the following link to listen to the meeting live. www.HighPointNC.gov/VirtualPublicMeeting.

The public can submit comments to the City Council by emailing comments to build@highpointnc.gov and/or publiccomment@highpointnc.gov or by calling 336-883-3522 and leaving a message. Written comments can also be placed in the City of High Point's utility payment drop-boxes located on both sides of the Municipal Building located at 211 S. Hamilton Street in the Green Drive and the Commerce Avenue parking lots. We request that you include the case number at the top of the notice with your comment so it can be applied to the correct case. Public comments are being accepted now and will be until 24 hours after the close of the public hearing.

Following the public hearing, the City Council shall have authority to adopt an ordinance annexing the territory described in the petition. The City Council shall have authority to make the annexing ordinance effective immediately or on any specified date within six (6) months from date of passage of ordinance.

Further information pertaining to this request is available for public inspection upon request at the Planning and Development Department in the Municipal Office Building, 211 South Hamilton Street, Room 316, High Point, North Carolina, (336) 883-3328.

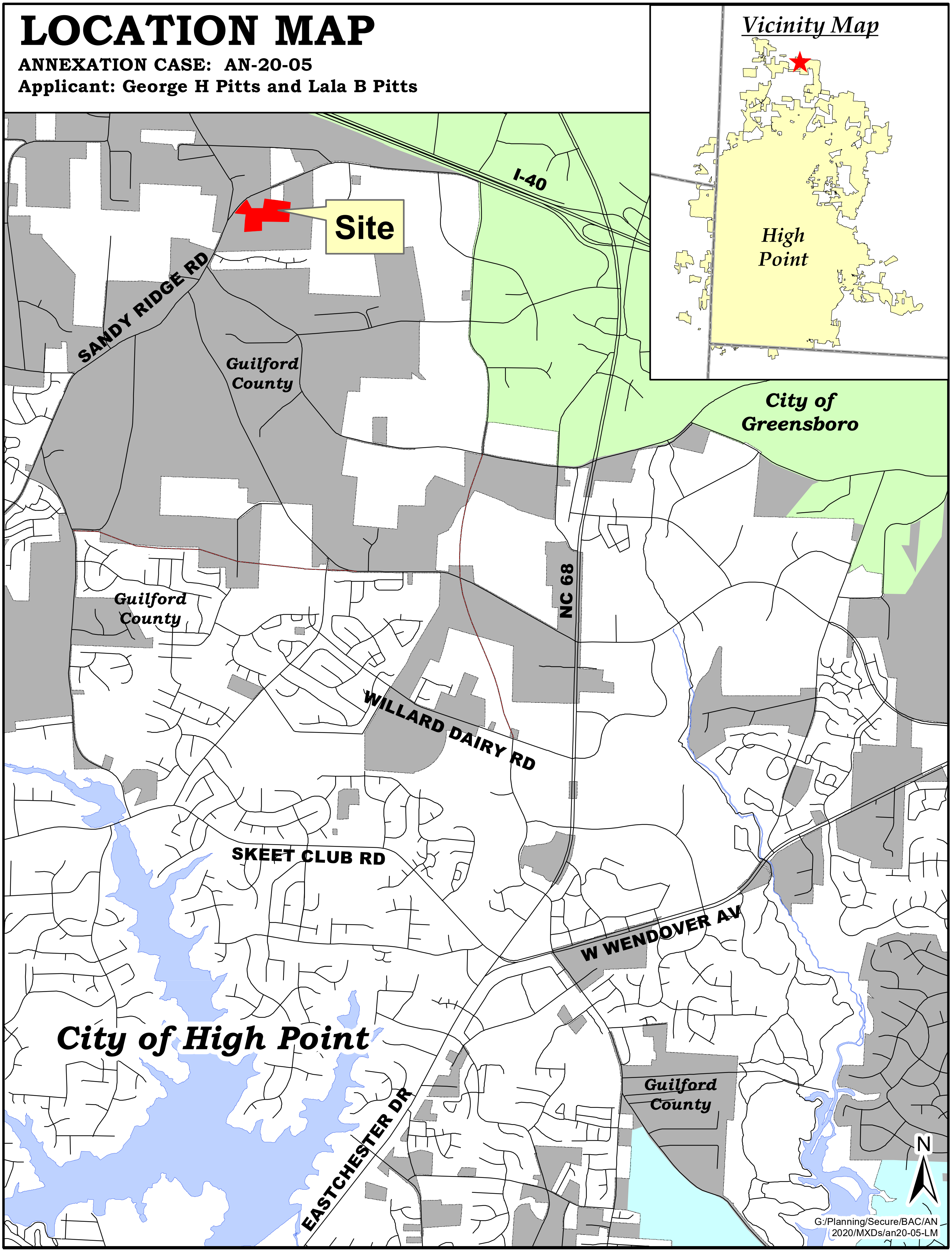
By order of the City Council,
This the 3rd day of August, 2020

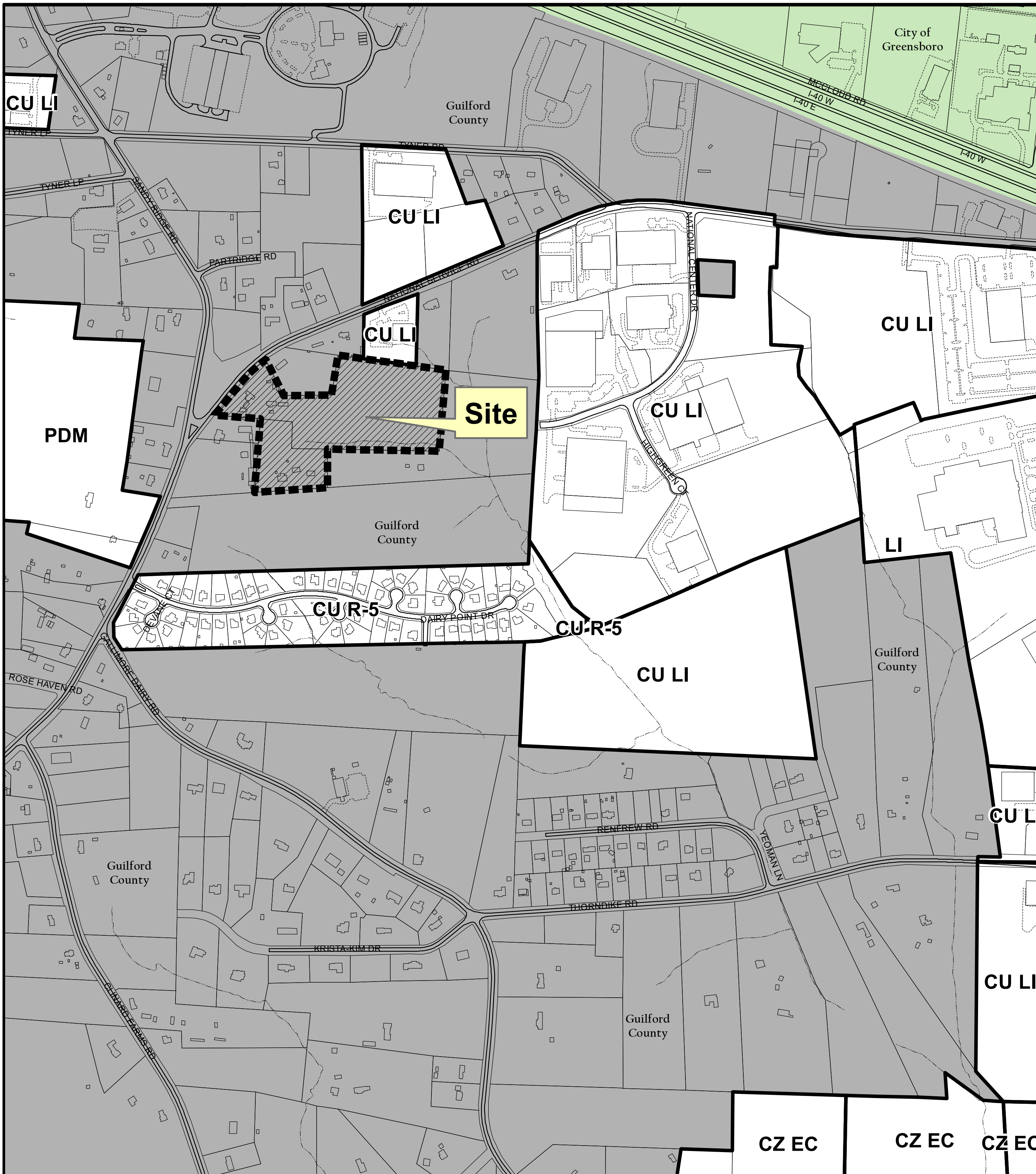
Lisa B. Vierling, City Clerk

LOCATION MAP

ANNEXATION CASE: AN-20-05

Applicant: George H Pitts and Lala B Pitts





ANNEXATION REQUEST AN-20-05

Applicant: George H Pitts and Lala B Pitts
Area: 15.5 areas

Existing Zoning Boundary
Subject Property Boundary

Planning & Development Department

City of High Point

N

Scale: 1"=800'

G:/Planning/Secure/BAC/AN/2020/MXDs/an20-05