

City of High Point

*Municipal Office Building
211 South Hamilton Street
High Point, NC 27261*



Meeting Agenda

Monday, August 5, 2013

4:45 PM

Council Chambers

City Council

*Bernita Sims, Mayor
Britt W. Moore, Mayor Pro Tem
James C. Davis, Foster L. Douglas
Jason P. Ewing, Jeffrey J. Golden,
Judith P. Mendenhall, Rebecca R. Smothers,
Jay W. Wagner*

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**REGULAR MEETING ITEMS****FINANCE COMMITTEE - Mayor Pro Tem Moore, Chair**

- [130206](#) Contract - Bid No. 04 - Oak Hollow Substation Modifications
Approval of contract awarding Bid No. 04 for the purchase of electric materials necessary for modifications to the Oak Hollow Substation. Purchasing and the Electric Department recommends that contract be awarded to Peak Substation Services in the amount of \$219,800.00 which is the lowest responsible and responsive bidder meeting specifications.
- [130207](#) Contract - Bid No. 07 - Metalclad Switchgear
Approval of contract awarding Bid No. 07 for the purchase of two metalclad switchgear lineups for the Eastchester and Deep River substations. Purchasing and the Electric Department recommends that contract be awarded to Schneider Electric USA in the amount of \$697,891.00 which is the lowest responsible and responsive bidder meeting specifications.
- [130208](#) Budget Ordinance Amendment - Front Loader Refuse Collection Truck
Adoption of a budget ordinance amending the 2013-2014 Budget Ordinance to appropriate funds in the amount of \$213,599.00 for a front loader refuse collection truck.
- [130209](#) Contract - Bid No. 08 - Front End Loader Cab/Chassis
Approval of contract awarding Bid No. 08 for the purchase of a new 2014 Peterbuilt 320 cab and chassis. Purchasing and the Fleet Services Division recommends that contract be awarded to Piedmont Peterbilt, LLC in the amount of \$126,333.00; and combined with the purchase of a New Way Mammoth 40 yard heavy duty front loading body in the amount of \$87,266.00 makes the total cost of the complete unit \$213,599.00.
- [130210](#) Contract - Bid HGAC - Two Pierce Fire Engine/Pumper Trucks
Approval of award of contract through HGAC for the purchase of two (2) Pierce fire engine/pumper trucks. Purchasing and the Fire Department recommends that contract be awarded to Atlantic Emergency Solutions Inc., in the amount of \$962,434.00, which is the lowest responsible, responsive bidder meeting specifications.
- [130211](#) Budget Ordinance Amendment - Ralph Lauren Electrical Infrastructure Project
Adoption of an ordinance amending the 2013-2014 Budget Ordinance to appropriate funds in the amount of \$600,000.00 for the Ralph Lauren Electrical Infrastructure Project approved by the High Point City Council July 15, 2013.

- [130212](#) Utility Relocation Agreement - NCDOT - Skeet Club Road Widening Project
Council is requested to authorize the City Manager to execute a Utility Relocation Agreement with the North Carolina Department of Transportation for the relocation of electric utilities in connection with the Skeet Club Road widening project.
- [130213](#) Resolution - Guilford County Multi-Agency DWI Task Force
Council is requested to adopt a Local Government Resolution authorizing the City Manager to file an application contract with the Governor's Highway Safety Program to continue the High Point Police Department's contract with the Guilford County Multi-Agency DWI Task Force for FY 2013-2014.
- [130214](#) Amendment to Interlocal Agreement - City of High Point/Forsyth County - Property Tax Collection
Council is requested to approve an amendment to the Interlocal Agreement between Forsyth County and the City of High Point for property tax collection services by the Forsyth County Tax Administration for areas of High Point located in Forsyth County.

BOARDS AND COMMISSIONS APPOINTMENTS AND VACANCY REPORT

- [130215](#) Appointment - Parks and Recreation Commission - Jim Bronnert
Council is requested to confirm the appointment of Jim Bronnert to the Parks and Recreation Commission as the Ward 4 (Wagner) appointment. Appointment will be effective immediately and will expire July 1, 2015.
- [120229](#) Boards and Commissions - Vacancies
Attached is the current list of vacancies for all Boards and Commissions.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

- [130216](#) Approval of the following Minutes
Finance Committee Meeting held Monday, July 15th @ 4:00 p.m.
High Point City Council Regular Meeting held Monday, July 15th @ 4:45/5:30 p.m

PUBLIC COMMENT PERIOD - 5:15 P.M.

ADJOURNMENT

**FINANCE COMMITTEE
JULY 15, 2013 – 4:00 P.M
CITY MANAGER’S CONFERENCE ROOM**

MINUTES

PRESENT:

Chairman Moore, Council Members Wagner, Davis, and Sims

OTHERS PRESENT:

Council Members Douglas, Ewing, Golden, and Mendenhall

STAFF PRESENT:

Strib Boynton, City Manager; Pat Pate, Assistant City Manager; Randy McCaslin, Assistant City Manager; Eric Olmedo, Budget Officer; Jeff Moore, Director of Finance; Jeron Hollis, Public Information; Mike McNair, Director of Community Development; Steve Lingerfelt, Director of Information Technology; Chris Thompson, Director of Public Services; JoAnne Carlyle, City Attorney; Fred Baggett, Assistant City Attorney; Lisa Vierling, City Clerk, Dawn Sparks, Deputy City Clerk

MEDIA PRESENT:

Pat Kimbrough, *High Point Enterprise*

OTHERS PRESENT:

Cynthia Davis, Planning & Zoning Commission

Legislative Update

Fred Baggett gave an update on the legislative items in Raleigh. High Point's election change bill has passed. This means that council will have to file in July for the 2014 elections. It is not known if there will be a two year or a three year term until the referendum is determined, which is the same day as election day. That referendum will ask the High Point voters to decide whether to go back to odd year elections beginning in 2017, and if that passes the council terms will be three years. A primary will be instated as well, which will be four weeks before the general election to narrow the field to two candidates for each seat.

The U.S. Supreme Court's Voting Rights Act Decision – High Point is a Voting Rights Act Section V state and city. Forty counties in North Carolina are under Section V, which requires preclearance from the U.S. Department of Justice for any change in election procedures before they can be implemented. This means primarily that with each census the city had to undergo review and revision of the ward district boundaries to try and equalize population, but at the same time try to preserve adequate minority

voting strength in the two minority wards. All of this is not over because Section IV of the Voting Rights Act was declared unconstitutional by the U.S. Supreme Court. If there is no Section IV there will be no Section V. Theoretically Congress could come back and adopt a new set of states and localities that are subject to Section V Preclearance, but with the log jam in Congress over partisanship issues it is thought to be highly unlikely.

High Point has its ward system now because of a lawsuit under the Voting Rights Act, and that lawsuit was based on a portion of the Voting Rights Act that is still very much intact, which is a municipality cannot have an election system that discriminates against minorities or has an adverse impact against minorities being elected. In 1987 John Langford, a High Point City Council Member, sued the city to do away with the at large system of election because it was thought to disenfranchise effectively the ability of minorities to be elected to High Point City Council on an at large basis.

Tax Reform is still alive in the General Assembly and there is still concern that whatever they may do may hurt cities in general, however, the League has been very good in trying to insure that whatever version of tax reduction or tax reform may be enacted to protect cities. It is hopeful, but there is no guarantee, that whatever the General Assembly decides that cities will be harmed very little at all.

Finance Items

130184 Ordinance – Budget Amendment – Community Development Block Grant Award

Adoption of an ordinance amending the 2013-2014 Budget Ordinance to appropriate funds in the amount of \$89,644.00 for a Community Development Block Grant.

Mike McNair stated that last year there was a set aside of 10% in CDBG Grants for disaster relief, which did not get carried over and made the fund 10% larger, and they took 5% out which still leaves an increase of 5%. The other part of it had to do with updated census information.

Mayor Sims asked how they were planning to spend these funds. Mr. McNair stated that part of that was allocated by the CAC for additional public service grants and the rest of it was to be allocated for emergency repairs.

Mike McNair stated that CAC had received 18 applications for funding this year. In the initial round they are only going to fund six, and they did come back and funded an additional seven. Randy McCaslin advised that there is a HUD requirement or limit on the amount of money.

A motion was made by Mayor Sims, seconded by Council Member Davis to forward this matter to Council with a favorable recommendation of adoption. Motion passed unanimously.

130185 Sole Source Recommendation – Replacement Radio Purchase – Motorola, Inc.

Council is requested to approve an exception to the bid laws under the “sole source qualification” for the purchase of equipment by the Information Technology Services Department; and, approve the acquisition of the radio equipment from Motorola, Inc. in the amount of \$474,993.11.

Steve Lingerfelt advised that one-eighth of the radio equipment inventory is replaced each year. Mayor Sims asked where they were in the eight year cycle. Mr. Lingerfelt stated that the radios they have now are the 5000 model and are becoming obsolete. The Motorola equipment is needed because it is compatible with the city’s system.

These radios are predominately for police and fire departments. Strib Boynton stated that IT has put together a strategy to replace so many radios every year.

A motion was made by Council Member Moore, seconded by Council Member Davis to forward this matter to council with a favorable recommendation for approval. Motion passed unanimously.

130186 Municipal Agreement – NCDOT – Relocation of Utilities – Skeet Club Road

Council is requested to authorize the City Manager to execute a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) in the amount of \$1,532,210.00 for the relocation of utilities on Skeet Club Road from Johnson Street to NC 68 (Eastchester Drive).

Chris Thompson advised that August 1st is the deadline for keeping the project on schedule.

A motion was made by Council Member Moore, seconded by Council Member Sims to forward this matter to council with a favorable recommendation for approval. Motion passed unanimously.

130187 Condemnation – Lindsay Street Project

Council is requested to authorize the City Attorney’s staff to proceed with the condemnation of property located at 204 and 306 Lindsay Street, belonging to Barbara K. Moreno and husband, Jay M. Moreno. This property is needed for electric utility easements for the Lindsay Street Improvement project.

JoAnne Carlyle advised that they have settled this condemnation and it can be removed from the agenda.

130188 Revised Guidelines for Use of High Point Municipal Lakes

Consideration of approval of revised Guidelines for Use of High Point Municipal Lakes as recommended by the City's Parks and Recreation Department.

Pat Pate advised that this was the language received from DENR to allow paddle boarding on the lakes, and in theory it is like water skiing, it does not allow bodily contact with the water. Council Member Wagner felt the wording of "bodily contact" with the water could be problematic, and they are approving a rule that is simply not possible. Council Member Wagner felt they should add language to the effect that it restricts bodily contact with the water other than such incidental contact necessary for the activity, or they just leave it out because swimming is already prohibited.

Pat Pate stated that they have been working with DENR officials to get paddle boarding approved, and right now they cannot go out there at all. DENR said they will approve paddle boarding on the lake with the use of this language, because this is a drinking water source.

Strib Boynton stated that they would be practical about enforcing the rules.

A motion was made by Council Member Sims, seconded by Council Member Davis to forward this matter to council with a favorable recommendation for approval. Motion passed unanimously.

OTHER ITEMS

Mark McDonald stated that NCDOT is going to be resurfacing Green Drive and Russell Avenue in the next few months. The Green Drive portion is being resurfaced from Business 85 south all the way to Main Street. A number of months ago Dorothy Darr came to Transportation and asked if they could include bike lanes on Green Drive. This would basically reduce the capacity on the street. Right now Green Drive is four lanes without a center turn lane and right turn lanes. NCDOT is willing to remark the street anyway the City asks them to as long as we follow their standard markings. Transportation has looked at taking the four lanes and restriping that with a center turn lane down the middle to serve as two-way left turns, one lane in each direction north and south, and then the outside area to the curb line being striped as a bike lane on either side or as a parking lane, or as just a wide outside lane. They are looking at this for Grimes Street back to Market Center Drive. There would be no costs to the city for the remarking of the road.

Council Member Moore asked if there was a lot of bike traffic through this area. Mr. McDonald stated there was some, but it is not a marked bike route and there is some sidewalk. There would be possibly the occasional need for someone who might want to park on the street. There are some residential properties between Taylor and Ward but not a lot. There are some areas along there where the City would not want to encourage on street parking.

Council Member Mendenhall stated that there was not a lot of traffic on this particular part of Green and it might encourage bike riding.

Mayor Sims asked if this would impact bus service and trash collection. Mr. McDonald stated that all of the thru traffic would be more focused toward the center of the road, so actually the bus could pull out into the bike lane and traffic could go around it, the same thing for trash collection. Mr. McDonald stated he did not see there being a huge impact on that.

Matt Carpenter went and talked to the DOT last week and they suggested that we not initially mark it as a bike lane and it would just be an outside lane.

Mayor Sims suggested that if they are going to use it as a bike lane that they need to tell them it's a bike lane and cars need to know it's a bike lane.

Council Member Moore stated that they were talking about making a bike lane in two long blocks, and once they are out of that bike lane they are back in the four lane roads.

Council Member Ewing asked what costs would be involved in switching the road back should the bike lanes not work. Mr. McDonald said he did not know the actual figure, but there would be a cost, because it would have to be ground down and remarked. It would not only be expensive but it would be unattractive.

Mayor Sims asked if Transportation could give any reasons not to do the bike lanes. Mr. McDonald stated there was not a strong reason not to do it, but there is not a strong reason to do it either.

Council Member Wagner felt that the City Project would support this, and felt that the demographic of people that live in this area do have transportation challenges as far as getting to work, etc., and being able to safely ride a bike to and from work would be a benefit to them.

Mayor Sims asked if any of these plans had an effect on the Core City Plan. Council Member Wagner stated that the only thing he could remember is converting Green and Russell back to two way streets and there were some cross sections in the plan showing bike lanes, but he did not recall seeing them on Green.

Mayor Sims felt that if there are no costs to the City and they are talking about revitalizing neighborhoods and unless there was some compelling reason not to do it,

that they should move ahead with it. Mayor Sims asked for a show of hands for those in favor of installing the bike lanes on Green Drive. All present, except for Council Member Davis who raised his hand against the bike lanes, raised their hands. The City Manager advised staff to proceed with the installation of the bike lanes.

ADJOURNMENT

The meeting adjourned at 4:30 p.m. on a motion duly made and seconded.

Respectfully Submitted,

Dawn J. Sparks, CMC
Deputy City Clerk

Council Member Britt Moore



July 31, 2013

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Bid No. 07-072413
Metalclad Switchgear

On July 24th the City of High Point held the above listed bid opening. We requested bids from 4 companies; we received bids from 5 companies.

Jerry Ford of Southeastern Engineers has reviewed the bids and I have included a copy of his recommendation and bid tabulation with this letter.

I recommend that the City Council authorize the purchase of two Metalclad Switchgear lineups for the Eastchester and Deep River Substations from **Schneider Electric USA**, for the total price of **\$697,891.00**, they were the lowest responsive bidder meeting specifications.

cc: file
Tracey Adams
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins

City of High Point, P.O. 230, 816 E. Green Dr., High Point, NC 27261 USA
Phone 336.883.3485 Fax: 336.883.3478 TDD 336.883.8517





FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: ELECTRIC

COUNCIL AGENDA DATE: AUGUST 5, 2013

BID NO.: 07-072413

CONTRACT NO.:

DATE OPENED: 07-24-2013

DESCRIPTION:

METALCLAD SWITCHGEAR

PURPOSE:

TO REPLACE OBSOLETE SWITCHGEAR.

COMMENTS:

IT IS MY RECOMMENDATION THAT THIS BID BE AWARDED TO SCHNEIDER ELECTRIC FOR THE TOTAL PRICE OF \$697,891.00. THEY ARE THE LOWEST RESPONSIVE BIDDER MEETING SPECIFICATIONS.

RECOMMEND AWARD TO: SCHNEIDER ELECTRIC

AMOUNT: \$697,891.00

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631799	533701	631131021805	40202	\$697,891.00
TOTAL BUDGETED AMOUNT				\$697,891.00

DEPARTMENT HEAD:

DATE: Jul 31, 2013

The Purchasing Division concurs with recommendation submitted by the ELECTRIC DEPT. and recommends award to the lowest responsible, responsive bidder SCHNEIDER ELECTRIC in the amount of \$ 697,891.00.

PURCHASING MANAGER: Jeffrey Moore
20130620-173418

Digitally signed by Jeffrey Moore 20130620-173418
DN: o=Bank of America, ou=Bank of America Client Certificate CA - G2,
ou=companyName - High Point, City Of, cn=signatureID - BANK OF AMERICA 213111,
cn=Jeffrey Moore 20130620-173418, email=jmoores@highpointnc.gov
Date: 2013.08.01 15:22:24 -0400

DATE: Aug 1, 2013

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR: Jeffrey Moore
20130620-173418

Digitally signed by Jeffrey Moore 20130620-173418
DN: o=Bank of America, ou=Bank of America Client Certificate CA - G2,
ou=companyName - High Point, City Of, cn=signatureID - BANK OF AMERICA 213111,
cn=Jeffrey Moore 20130620-173418, email=jmoores@highpointnc.gov
Date: 2013.08.01 15:22:24 -0400

DATE: Aug 1, 2013

CITY MANAGER: Strib Boynton

Digitally signed by Strib Boynton
DN: cn=Strib Boynton, o=Administration, ou=City of High Point,
email=cindy.smith@highpointnc.gov, c=US
Date: 2013.08.01 15:30:10 -0400

DATE: Aug 1, 2013

BIDDERS LIST & TABULATION

**** AWARDED TO SCHNEIDER ELECTRIC ****

FORMAL BID #07-072413 – METALCLAD SWITCHGEAR				
VENDOR NAME & ADDRESS	QTY.	UNIT PRICE	TOTAL PRICE	DELIVERY A.R.O.
POWERTECH, LLC (EATON) 8905 GLENROSE PLACE WAXHAW, NC 28173	LOT	\$786,095.01	\$786,095.01	22 WKS.
NATIONAL TRANSFORMER SALES (SIEMENS) 2613-B DISCOVERY DRIVE RALEIGH, NC 27616	LOT	\$670,086.00	\$670,086.00	22 WKS.
UTILITY RESOURCE ASSOC., LLC (SCHNEIDER ELECTRIC) 3720 CAMDEN HWY. DALZELL, SC 29040	LOT	\$648,875.00	\$648,875.00	24-26 WKS.
UTILITY SERVICE AGENCY (ABB) 501 N. MAIN ST. WAKE FOREST, NC 27587	LOT	\$663,474.00	\$663,474.00	22 WKS.
AZZ / CENTRAL ELECTRIC	LOT	\$785,317.00	\$785,317.00	26-28 WKS.

* Bid packages mailed out June 21, 2013 by Southeastern Consulting Engineers. - per Jerry Ford



Southeastern Consulting Engineers, Inc.

July 30, 2013

Mr. Garey Edwards, PE
City of High Point
P.O. Box 230
High Point, North Carolina 27261

Ref.: Metalclad Switchgear
Substation Recommendation

Dear Garey:

The City received proposals on July 24, 2013, from five suppliers for providing two Metalclad Switchgear lineups for Eastchester and Deep River Substations. A tabulation of the bids received is attached.

The lowest responsive bid was submitted by Schneider Electric USA, Inc. for the following amount:

1.)	Eastchester Substation	\$344,810.00
2.)	Deep River Substation	\$304,065.00
3.)	Alternate for 2000 Amp Breakers	\$37,016.00
4.)	Spare 2000 Amp Breaker	<u>\$12,000.00</u>
	Total Bid	\$697,891.00

We have reviewed their proposal and have concluded that it is compliant with the specifications. Therefore, we are recommending that the City award this project to Schneider Electric USA, Inc. in the amount of \$697,891.00.

Please notify us of the City's decision in awarding this bid and we will proceed with the execution of the Contract Documents and Performance Bond. If you have any questions or need any additional information, please contact us.

Very Truly Yours,

SOUTHEASTERN CONSULTING ENGINEERS, INC.

By  _____
Jerry L. Ford, Jr., P.E.

JLF/lc

cc: Mr. Larry Hopkins, PE



July 31, 2013

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Skeet Club Road
NCDOT Utility Relocation Agreement (Electric)
State Project: U3615B

We are currently in the final stages of designing the relocation plans for the electric lines that are in conflict with the NCDOT's roadway project along Skeet Club Road. The project follows the existing roadway starting at Johnson Street and ends at Eastchester Drive. A few weeks back City Council approved a similar agreement for Water and Sewer.

Jerry Ford of Southeastern Engineers has prepared the estimate for this work and my staff and I have reviewed these numbers and we are in agreement with Southeastern's estimate.

We have sufficient funds budgeted for this project in our capital improvement plan. I am recommending City Council approve the agreement and proceed with the project.

cc: file
Larry Hopkins
Allen Averill

City of High Point, P.O. 230, 816 E. Green Dr., High Point, NC 27261 USA
Phone 336.883.3485 Fax: 336.883.3478 TDD 336.883.8517



**CITY OF HIGH POINT
HIGH POINT, NORTH CAROLINA**

**ESTIMATED RELOCATION COST
FOR
ELECTRIC UTILITY CONFLICTS
ALONG SKEET CLUB ROAD**

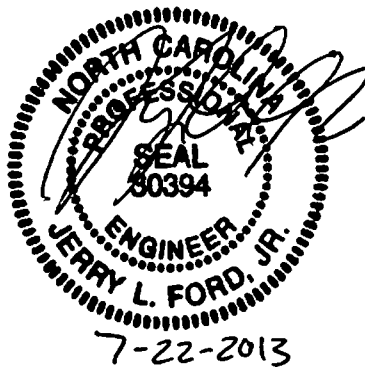


**State Project: U-3615B
County: Guilford**

**CITY OF HIGH POINT
HIGH POINT, NORTH CAROLINA**

**ESTIMATED RELOCATION COST
FOR
ELECTRIC UTILITY CONFLICTS
ALONG SKEET CLUB ROAD**

NCDOT PROJECT NO. U-3615B



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Construction Plans (Separately Bound)		

UTILITY RELOCATION AGREEMENT

NORTH CAROLINA STATE HIGHWAY PROJECT NO. U-3615B

WBS ELEMENT: _____

TRANSPORTATION IMPROVEMENT PROGRAM NO. _____

COUNTIES Guilford

This agreement made this _____ day of _____, 20____, by and between the Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the DEPARTMENT, and the City of High Point,
_____ hereinafter referred to as the COMPANY:

W I T N E S S E T H:

THAT WHEREAS, the DEPARTMENT will submit a project for construction as follows:

S.R. 1820 (Skeet Club Road) from West of SR 1818 (Johnson St.) to NC 68
(Eastchester Drive)

known as route SR 1820 in Guilford County, North Carolina to be designated as N. C. State Highway Project and/or WBS Element U-3615B and,

WHEREAS, the construction of said project will require certain adjustments to be made to the existing facilities of the COMPANY;

NOW, THEREFORE, in order to facilitate the orderly and expeditious relocation of the said facilities of COMPANY, the DEPARTMENT and the COMPANY have agreed as follows:

1. That the scope, description, and location of work to be undertaken by the COMPANY are as follows: The relocation and construction of a 7.2/12.47 kV Distribution Line and 100 kV Transmission Line along Skeet Club Road

2. That any work performed under this agreement shall comply with DEPARTMENT's "POLICIES AND PROCEDURES FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHTS OF WAY" dated January 1, 1975, and such amendments thereto as may be in effect at the date of this agreement. The work to be performed by the COMPANY shall conform with Federal Highway Administration's Federal-Aid Policy Guide, Subchapter G, Part 645, Subpart A hereinafter referred to as FAPG dated December 9, 1991, and such amendments thereto as may be in effect at the date of this agreement. The provisions of said FAPG and amendments thereto are incorporated in this agreement by reference as fully as if herein set out. Any work performed under this agreement not in compliance with FAPG shall constitute unauthorized work and the DEPARTMENT shall be relieved of participating in the costs of such unauthorized work unless such work is done pursuant to a supplemental agreement attached to and made a part hereof.

3. That the COMPANY will prepare an estimate, broken down as to estimated cost of labor, construction overhead, materials and supplies, handling charges, transportation and equipment, rights of way, preliminary engineering and construction engineering, including an itemization of appropriate credits for salvage, betterments and accrued depreciation, all in sufficient detail to provide the DEPARTMENT a reasonable basis for analysis. Unit costs, such as broad gauge units of property, may be used for estimating purposes where the COMPANY uses such units in its own operations. The COMPANY will also prepare plans, sketches or drawings showing their existing facilities, temporary and permanent changes to be made with reference to the DEPARTMENT's new right of way using appropriate nomenclature, symbols, legend, notes, color coding or the like. The before mentioned estimate and plans are attached hereto and made a part hereof. The DEPARTMENT will not reimburse the COMPANY for any utility relocations or changes not necessitated by the construction of the highway project, nor for changes made solely for the benefit or convenience of the COMPANY, its contractor, or a highway contractor.

4. That the DEPARTMENT's authority, obligation, or liability to pay for relocations as set forth in this agreement is based on the COMPANY having a right of occupancy in its existing location by reason of holding the fee, an easement or other real property interest, the damaging or taking of which is compensable in eminent domain.

5. That payment for all work done hereunder shall be made in accordance with the requirements of FAPG unless payment is being made pursuant to a supplemental agreement attached to and made a part of this agreement.

6. That the construction work provided for in this agreement will be performed by the method or methods as specified below:

BY COMPANY'S REGULAR FORCE: The COMPANY proposes to use its regular construction or maintenance crews and personnel at its standard schedule of wages and working hours in accordance with the terms of its agreement with such employees.

 X **BY EXISTING WRITTEN CONTINUING CONTRACT:** The COMPANY proposes to use an existing written continuing contract under which certain work as shown by the COMPANY's estimate is regularly performed for the COMPANY and under which the lowest available costs are developed.

 BY CONTRACT: The COMPANY does not have adequate staff or equipment to perform the necessary work with its own forces. The COMPANY proposes to award a contract to the lowest qualified bidder who submits a proposal in conformity with the requirements and specifications for the work to be performed as set forth in an appropriate solicitation for bids.

7. a. It is contemplated by the parties hereto that the construction of this State Highway Project will begin on or about the 6th day of January , 2014 .

b. Based on the best information available at the present time to the COMPANY, indicate applicable paragraph below:

 Materials are available and it is expected that work will be complete prior to highway construction.

 All work will take place during highway construction and arrangements for said work will be coordinated with highway construction operations at preconstruction conference.

 X Work will begin promptly upon notification by DEPARTMENT; however, it is not expected to be complete prior to highway construction. Any remaining work will be coordinated with highway construction operations at preconstruction conference.

 Other (Specify) _____

8. That the method used by the COMPANY in developing the relocation costs shall be as indicated by Paragraph (a), (b), or (c) as follows:

- a. ☐ Actual direct and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by the applicable Federal or State regulatory body.
- b. ☒ Actual direct and related indirect costs accumulated in accordance with an established accounting procedure developed by the COMPANY and approved by the DEPARTMENT.
- c. ☐ On a lump-sum basis where the estimated cost to the DEPARTMENT does not exceed \$100,000.00. Except where unit costs are used and approved, the estimate shall show such details as man-hours by class and rate; equipment charges by type, size, and rate; materials and supplies by items and price; and payroll additives and other overhead factors.

9. Indicate if (a), (b), or (c) is applicable:

- a. ☐ That the replacement facility is not of greater functional capacity or capability than the one it replaces, and includes no COMPANY betterments.
- b. ☒ That the replacement facility involves COMPANY betterments, or is of greater functional capacity or capability than the one it replaces.
- c. ☐ That the replacement facility is other than a segment of the COMPANY's service, distribution, or transmission lines, such as a building, pumping station, filtration plant, power plant or substation, production or transfer of storage facilities and other similar operating units of the COMPANY's physical plant or operating facilities.

If (c) is applicable, set forth credit to the project for the accrued depreciation of the facility being replaced.

10. That the total estimated cost of the work proposed herein, including all cost to the DEPARTMENT and COMPANY less any credit for salvage, is estimated to be ----- \$ 2,266,323.36

The estimated non-betterment cost to the DEPARTMENT, including all cost less any credits for salvage, betterments, accrued depreciation and additional work done by the COMPANY .-----\$ 1,464,824.61

The estimated cost to the COMPANY including betterments, accrued depreciation and any additional work done by the COMPANY will be ----- \$ 901,498.75
(The above costs shall be supported by attached estimate and plans)

11. That in the event it is determined there are changes in the scope of work, extra work, or major changes from the statement of work covered by this agreement, reimbursement shall be limited to costs covered by a modification of this agreement or a written change or extra work order approved by the DEPARTMENT.

12. Periodic progress billings of incurred costs may be made by COMPANY to the DEPARTMENT not to exceed monthly intervals; however, total progress billing payments shall not exceed 95% of the approved non-betterment estimate. Progress billing forms may be obtained from the State Utility Agent. One final and detailed complete billing of all costs shall be made by COMPANY to the DEPARTMENT at the earliest practicable date after completion of work and in any event within 6 months after completion of work. The statement of final billing shall follow as closely as possible the order of the items in the estimate portion of this agreement.

13. That the DEPARTMENT shall have the right to inspect non-reuseable materials of the COMPANY recovered on this project prior to disposal by sale or scrap.

14. That the DEPARTMENT shall have the right to inspect all books, records, accounts and other documents of the COMPANY pertaining to the work performed by it under this agreement at any time after work begins and for a period of 3 years from the date final payment has been received by the COMPANY.

15. That the COMPANY obligates itself to erect, service and maintain the facilities to be retained and installed over and along the highway within the DEPARTMENT right of way limits in accordance with the mandate of the Statute and such other laws, rules, and regulations as have been or may be validly enacted or adopted, now or hereafter.

16. That if, in the future, it becomes necessary due to highway construction or improvement to adjust or relocate utilities covered in this agreement being relocated at DEPARTMENT expense that are crossing or otherwise occupying highway right of way, the non-betterment cost of same will be that of the DEPARTMENT.

17. That if, at any time, the DEPARTMENT shall require the relocation of or changes in the location of the encroaching facilities covered in this agreement being relocated at COMPANY expense, the COMPANY binds itself, its successors and assigns, to promptly relocate or alter the facilities, in order to conform to the said requirements, without any cost to the DEPARTMENT.

18. That the COMPANY agrees to relinquish their rights in that portion of right of way vacated by their existing facilities now absorbed within DEPARTMENT right of way.

IN WITNESS WHEREOF, the parties hereby have affixed their names by their duly authorized officers the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: _____
STATE UTILITY AGENT

ATTEST OR WITNESS

(TITLE)

CITY OF HIGH POINT
HIGH POINT, NORTH CAROLINA
(NAME OF COMPANY)

BY: _____

TITLE: _____

State of North Carolina

County of Guilford

AFFIDAVIT

I, Brandon Barker of North State Telephone

Company d/b/a North State Communications do hereby affirm that a telephone pole line and the associated facilities thereon were in existence prior to the year 1973 along Skeet Club Rd.

I have personally seen this pole line or have observed records that verified the existence of this line.

Signed Brandon Barker
3-7-2012

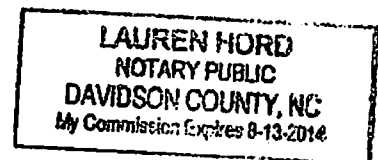
**NORTH STATE TELEPHONE COMPANY
d/b/a NORTH STATE COMMUNICATIONS**

Sworn before me this 7 day of March

Lauren Hord

Notary Public

My commission expires 8-13-2014



AFFIDAVIT

STATE OF NORTH CAROLINA

COUNTY OF GUILFORD

JERRY EVERHART, being first duly sworn according to law, deposes and says the following:

1. I am over 18 years of age and am competent to make the statements set forth herein.
2. I have read the contents of this affidavit and know the contents hereof to be true of my personal knowledge, except as to those matters and things herein alleged upon information and belief, and as to those matters I believe them to be true.
3. That I am an employee of the City of High Point Electric Department
4. That I have worked for the City of High Point Electric Department since 3/16/70
5. That the City has records that the power lines located along Skeet Club Road from Johnson Street to Eastchester Road (NC Highway 68) were existing in 1978.
6. That, as an employee of the City, I have personally worked on projects which involved these power lines.

Further this affiant sayeth not

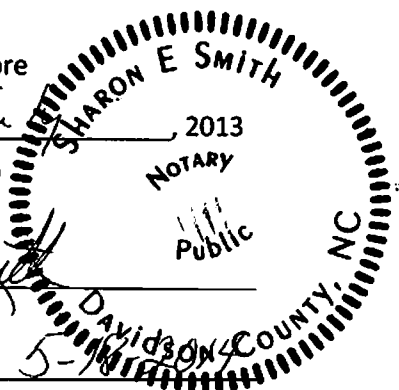
This the 11th day of July, 2013.


JERRY EVERHART

Sworn and subscribed before

me this 11th day of July, 2013


Notary Public



My Commission expires: 5-16-14



August 5, 2013

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Eric Olmedo
Budget & Performance Manager

SUBJECT: Agenda Item for City Council

During the FY 2013-2014 budget review process, staff presented options to the City Council regarding enhancements to the solid waste collection process. One of the options was acquisition of a front loading refuse collection vehicle. This will allow the city to transition from contracting out these services to bringing the service in-house.

Approval of this budget amendment will allow staff to borrow the required funds to acquire the vehicle through an installment financing contract.

cc: Pat Pate
Randy McCaslin
Jeff Moore

Attachments: Budget Amendment

"AN ORDINANCE AMENDING THE 2013-2014 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS FOR A FRONT LOADER REFUSE COLLECTION TRUCK

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point has determined it is in the City's best interest to acquire and operate a commercial front loading refuse collection truck. The City intends to borrow the funds required for the purchase through an installment financing contract, the proceeds from which need to be appropriated for use.

Section 2. The 2013-2014 Budget Ordinance of the City of High Point, should be amended as follows:

- (A) That the General Capital Projects Fund revenues be increased:
Lease Financing Proceeds \$ 213,599
- (B) That the General Capital Projects Fund expenditures be increased:
Environmental Services Capital Outlay-Vehicles \$213,599

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this 5th day of August, 2013



August 5, 2013

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Eric Olmedo
Budget & Performance Manager

SUBJECT: Agenda Item for City Council

At its July 15, 2013 meeting, the City Council approved an additional \$600,000 for the Ralph Lauren Electrical Infrastructure project.

Upon approval of the attached budget amendment, funding from Appropriated Fund Balance will be transferred into this capital project. Please let me know if you have any questions.

cc: Pat Pate
Randy McCaslin
Jeff Moore

Attachments: Budget Amendment

"AN ORDINANCE AMENDING THE 2013-2014 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
FUNDING FOR THE RALPH LAUREN ELECTRICAL INFRASTRUCTURE PROJECT

Be it ordained by the City Council of the City of High Point, North Carolina,
as follows:

Section 1. The original project was budgeted for \$600,000 in the FY 2011-2012 Electric Capital Projects budget. The project will install a diesel generator for demand management and standby power for a Ralph Lauren facility. An additional \$600,000 was requested and approved by the City Council on July 15, 2013. The City will appropriate fund balance for the additional funds.

Section 2. The following revenue is available to the City of High Point:

(A) The Electric Fund of the City of High Point, is hereby amended as follows:

Appropriated Fund Balance	\$ 600,000
---------------------------	------------

(B) The following Electric Capital expenditures will be amended as follows:

Capital Project Expenditures)	\$ 600,000
-------------------------------	------------

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this 5th day of August 2013

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION
Form GHSP-02-A

(To be completed, attached to and become part of Form GHSP-02, Traffic Safety Project Contract.)

WHEREAS, The City Of High Point (herein called the "Agency")
(The Applicant Agency)

has completed an application contract for traffic safety funding; and that The City Of High Point
(The Governing Body of the Agency)

(herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE CITY OF HIGH POINT IN OPEN
(Governing Body)

MEETING ASSEMBLED IN THE CITY OF HIGH POINT, NORTH CAROLINA,

THIS DAY OF , 20 , AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Strib Boynton, City Manager is authorized to file, on behalf of the Governing
(Name and Title of Representative)
 Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal
 funding in the amount of \$ 122,221.50 to be made to the Governing Body to assist in defraying
(Federal Dollar Request)
 the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 21,568.50 as
(Local Cash Appropriation)
 required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other
 appropriate persons to furnish such information, data, documents and reports as required by the contract, if
 approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by

[Signature]
(Chairperson/Mayor)

ATTESTED BY

[Signature]
(Clerk)

DATE

August 5, 2013



UTILITY RELOCATION AGREEMENT

NC STATE HIGHWAY PROJECT WBS ELEMENT NO. U-3615B

TRANSPORTATION IMPROVEMENT PROGRAM NO. _____

COUNTY Guilford

This agreement made this 5th day of August, 2013, by and between the Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the DEPARTMENT, and City of High Point. hereinafter referred to as the COMPANY:

W I T N E S S E T H:

THAT WHEREAS, the DEPARTMENT will submit a project for construction as follows:

SR 1820 (Skeet Club Road) from West of SR 1818 (Johnson St) to NC 68
(Eastchester Drive)

known as route SR 1820 in Guilford County, North Carolina to be designated as N.C. State Highway Project and/or WBS Element U-3615B and, WHEREAS, the construction of said project will require certain adjustments to be made to the existing facilities of the COMPANY;

NOW, THEREFORE, in order to facilitate the orderly and expeditious relocation of the said facilities of COMPANY, the DEPARTMENT and the COMPANY have agreed as follows:

1. That the scope, description, and location of work to be undertaken by the COMPANY are as follows: The relocation and construction of a 7.2/12.47 KV Distribution Line and 100 KV Transmission Line along Skeet Club Road

2. That any work performed under this agreement shall comply with DEPARTMENT's "POLICIES AND PROCEDURES FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHTS OF WAY" dated January 1, 1975, and such amendments thereto as may be in effect at the date of this agreement. The work to be performed by the COMPANY shall conform with United States Code (USC) Title 23, Highways, and Federal Highway Administration's Federal-Aid Policy Guide, Subchapter G, Part 645, Subpart A hereinafter referred to as FAPG, and such amendments thereto as may be in effect at the date of this agreement. The provisions of said FAPG and amendments thereto are incorporated in this agreement by reference as fully as if herein set out. Any work performed under this agreement not in compliance with FAPG shall constitute unauthorized work and the DEPARTMENT shall be relieved of participating in the costs of such unauthorized work unless such work is done pursuant to a supplemental agreement attached to and made a part hereof.

3. That the COMPANY will prepare an estimate, broken down as to estimated cost of labor, construction overhead, materials and supplies, handling charges, transportation and equipment, rights of way, preliminary engineering and construction engineering, including an itemization of appropriate credits for salvage and betterments, all in sufficient detail to provide the DEPARTMENT a reasonable basis for analysis. Unit costs, such as broad gauge units of property, may be used for estimating purposes where the COMPANY uses such units in its own operations. The COMPANY will also prepare plans, sketches or drawings showing their existing facilities, temporary and permanent changes to be made with reference to the DEPARTMENT's new right of way using appropriate nomenclature, symbols, legend, notes, color coding or the like. The before mentioned estimate and plans are attached hereto and made a part hereof. The DEPARTMENT will not reimburse the COMPANY for any utility relocations or changes not necessitated by the construction of the highway project, nor for changes made solely for the benefit or convenience of the COMPANY, its contractor, or a highway contractor.

4. That the DEPARTMENT's authority, obligation, or liability to pay for relocations as set forth in this agreement is based on the COMPANY having a right of occupancy in its existing location by reason of holding the fee, an easement or other real property interest, the damaging or taking of which is compensable in eminent domain.

5. That payment for all work done hereunder shall be made in accordance with the requirements of FAPG unless payment is being made pursuant to a supplemental agreement attached to and made a part of this agreement.

6. That the construction work provided for in this agreement will be performed by the method or methods as specified below:

BY COMPANY'S REGULAR FORCE: The COMPANY proposes to use its regular construction or maintenance crews and personnel at its standard schedule of wages and working hours in accordance with the terms of its agreement with such employees.

X BY EXISTING WRITTEN CONTINUING CONTRACT: The COMPANY proposes to use an existing written continuing contract under which

certain work as shown by the COMPANY's estimate is regularly performed for the COMPANY and under which the lowest available costs are developed.

 BY CONTRACT: The COMPANY does not have adequate staff or equipment to perform the necessary work with its own forces. The COMPANY proposes to award a contract to the lowest qualified bidder who submits a proposal in conformity with the requirements and specifications for the work to be performed as set forth in an appropriate solicitation for bids.

7. a. It is contemplated by the parties hereto that the construction of this State Highway Project will begin on or about the 6th day of January, 2014.

b. Based on the best information available at the present time to the COMPANY, indicate applicable paragraph below:

 Materials are available and it is expected that work will be complete prior to highway construction.

 All work will take place during highway construction and arrangements for said work will be coordinated with highway construction operations at preconstruction conference.

 X Work will begin promptly upon notification by DEPARTMENT; however, it is not expected to be complete prior to highway construction. Any remaining work will be coordinated with highway construction operations at preconstruction conference.

 Other (Specify) _____

8. That the method used by the COMPANY in developing the relocation costs shall be as indicated by Paragraph (a), (b), or (c) as follows:

a. Actual direct and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by the applicable Federal or State regulatory body.

b. X Actual direct and related indirect costs accumulated in accordance with an established accounting procedure developed by the COMPANY and approved by the DEPARTMENT.

c. On a lump-sum basis where the estimated cost to the DEPARTMENT does not exceed \$100,000.00. Except where unit costs are used and approved, the estimate shall show such details as man-hours by class and rate; equipment charges by type, size, and rate; materials and supplies by items and price; and payroll additives and other overhead factors.

9. Indicate if (a), (b), or (c) is applicable:

- a. ☐ That the replacement facility is not of greater functional capacity or capability than the one it replaces, and includes no COMPANY betterments.
- b. ☒ That the replacement facility involves COMPANY betterments, or is of greater functional capacity or capability than the one it replaces.

10. That the total estimated cost of the work proposed herein, including all cost to the DEPARTMENT and COMPANY less any credit and COMPANY less any credit for salvage, is estimated to be ----- \$ 2,401,409.87

The estimated non-betterment cost to the DEPARTMENT, including all cost less any credits for salvage, betterments, accrued depreciation and additional work done by the COMPANY will be ----- \$ 1,499,551.12

The estimated cost to the COMPANY including betterments, and any additional work done by the COMPANY will be ----- \$ 901,498.75

(The above costs shall be supported by attached estimate and plans)

11. That in the event it is determined there are changes in the scope of work, extra work, or major changes from the statement of work covered by this agreement, reimbursement shall be limited to costs covered by a modification of this agreement or a written change or extra work order approved by the DEPARTMENT.

12. Periodic progress billings of incurred costs may be made by COMPANY to the DEPARTMENT not to exceed monthly intervals; however, total progress billing payments shall not exceed 95% of the approved non-betterment estimate. Progress billing forms may be obtained from the State Utility Agent. One final and detailed complete billing of all costs shall be made by COMPANY to the DEPARTMENT at the earliest practicable date after completion of work and in any event within 6 months after completion of work. The statement of final billing shall follow as closely as possible the order of the items in the estimate portion of this agreement.

13. That the DEPARTMENT shall have the right to inspect non-reusable materials of the COMPANY recovered on this project prior to disposal by sale or scrap.

14. That the DEPARTMENT shall have the right to inspect all books, records, accounts and other documents of the COMPANY pertaining to the work performed by it under this agreement at any time after work begins and for a period of 3 years from the date final payment has been received by the COMPANY.

15. That the COMPANY obligates itself to erect, service and maintain the facilities to be retained and installed over and along the highway within the DEPARTMENT right of way limits in accordance with the mandate of the Statute and such other laws, rules, and regulations as have been or may be validly enacted or adopted, now or hereafter.

16. That if, in the future, it becomes necessary due to highway construction or improvement to adjust or relocate utilities covered in this agreement being relocated at DEPARTMENT expense that are crossing or otherwise occupying highway right of way, the non-betterment cost of same will be that of the DEPARTMENT.

17. That if, at any time, the DEPARTMENT shall require the relocation of or changes in the location of the encroaching facilities covered in this agreement being relocated at COMPANY expense, the COMPANY binds itself, its successors and assigns, to promptly relocate or alter the facilities, in order to conform to the said requirements, without any cost to the DEPARTMENT.

18. That the COMPANY agrees to relinquish their rights in that portion of right of way vacated by their existing facilities now absorbed within DEPARTMENT right of way.

19. Proper temporary and permanent measures shall be used to control erosion and sedimentation in accordance with all local, State and Federal regulations.

20. The Company agrees to comply with Buy America. United States Codes (USC) 313 and Code of Federal Regulations 23 CFR 635.410: Requires the use of domestic steel and iron in all federally funded construction projects.

IN WITNESS WHEREOF, the parties hereby have affixed their names by their duly authorized officers the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: _____
ASST. STATE UTILITY AGENT

City of High Point
(NAME OF COMPANY)

BY: 

TITLE: City Manager

ATTEST OR WITNESS


(TITLE) City Clerk



N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

BOARD OF COMMISSIONERS

RICHARD V. LINVILLE, Chairman
GLORIA D. WHISENHUNT, Vice Chair
MARK BAKER
WALTER MARSHALL
DAVID R. PLYLER
BILL WHITEHEART
EVERETTE WITHERSPOON



J. DUDLEY WATTS, JR.
County Manager
A. EDWARD JONES
Deputy County Manager
DAMON SANDERS-PRATT
Deputy County Manager
CARLA D. HOLT
Clerk to the Board
JANE F. COLE
Director, External Communications

FORSYTH COUNTY, NORTH CAROLINA

July 16, 2013

Mr. Strib Boynton
City of High Point
P. O. Box 230
High Point, NC 27261

Dear Mr. Boynton:

Enclosed please find a copy of the "*Resolution Ratifying, Approving and Authorizing Execution of an Amendment to Interlocal Agreement Between Forsyth County and the City of High Point for Property Tax Collection Services by Forsyth County Tax Administration for Areas of High Point Located in Forsyth County*", which was unanimously approved by the Forsyth County Board of Commissioners at their regular meeting on July 15, 2013.

Please let me know if further assistance is needed with this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carla D. Holt".

Carla D. Holt, Clerk
Forsyth County Board of Commissioners

/kh

Enclosure

**RESOLUTION RATIFYING, APPROVING AND AUTHORIZING EXECUTION
OF AN AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN
FORSYTH COUNTY AND THE CITY OF HIGH POINT FOR
PROPERTY TAX COLLECTION SERVICES BY
FORSYTH COUNTY TAX ADMINISTRATION FOR
AREAS OF HIGH POINT LOCATED IN FORSYTH COUNTY**

WHEREAS, the County of Forsyth and the City of High Point have agreed to the terms of the attached Amendment To Interlocal Agreement for property tax collection services by Forsyth County Tax Administration for areas of High Point located in Forsyth County, to ensure that amounts collected by the State for ad valorem taxes on registered classified motor vehicles in the areas of High Point located in Forsyth County are properly remitted to the City.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that the attached Amendment To Interlocal Agreement, is hereby ratified as required by N.C.G.S. 160A-461, approved, and the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute the said amendment to agreement, on behalf of Forsyth County, subject to a pre-audit certificate thereon by the Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

BE IT FURTHER RESOLVED that this resolution ratifying interlocal cooperation between Forsyth County and the City of High Point is hereby spread upon the minutes of the Board of Commissioners of Forsyth County.

Adopted this 15th day of July 2013.

ADOPTED

JUL 15 2013

**Forsyth County Board
of Commissioners**

**AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN
FORSYTH COUNTY AND THE CITY OF HIGH POINT FOR PROPERTY TAX
COLLECTION SERVICES BY FORSYTH COUNTY TAX ADMINISTRATION
FOR AREAS OF HIGH POINT LOCATED IN FORSYTH COUNTY**

This Amendment To Interlocal Agreement is hereby made and entered into this _____ day of July, 2013 by and between Forsyth County (the "County") and the City of High Point (the "City").

Whereas, the County and City have previously entered into an Interlocal Agreement for property tax collection services by Forsyth County Tax Administration for areas of High Point located in Forsyth County, which was fully executed on November 13, 2012; and

Whereas, the County and City have agreed to amend the said Interlocal Agreement to clarify the expenses relating to registered classified motor vehicle tax revenues, authorized therein to be shared by the County and City;

Now, Therefore, for and in consideration of the premises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Section 5 is hereby amended to state the following:

- (a) In exchange of the above described services, the County shall retain from the remittances to the City a sum equal to 1.0% of the total amount collected by the County on behalf of the City.
- (b) To ensure that amounts collected by the State for ad valorem taxes on registered classified motor vehicles pursuant to Chapter 105, Article 105, and Chapter 20 of the North Carolina General Statutes are properly remitted, the County agrees to disburse to the City its share of net registered classified motor vehicle tax revenues in amounts calculated consistent with the manner in which the State remits the net motor vehicle revenue funds to the County.

All other terms and conditions as set forth in the original agreement shall remain in full force and effect for the duration of this agreement and are incorporated herein by reference as if fully set forth herein.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, Forsyth County and the City of High Point have set their hands and seals in execution of this amendment.

CITY OF HIGH POINT

ATTEST:

By: _____
Mayor

City Clerk

FORSYTH COUNTY

ATTEST:

By: _____
County Manager

Clerk to the Board

**AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN
FORSYTH COUNTY AND THE CITY OF HIGH POINT FOR PROPERTY TAX
COLLECTION SERVICES BY FORSYTH COUNTY TAX ADMINISTRATION
FOR AREAS OF HIGH POINT LOCATED IN FORSYTH COUNTY**

This Amendment To Interlocal Agreement is hereby made and entered into this 1st day of ~~July~~^{August}, 2013 by and between Forsyth County (the "County") and the City of High Point (the "City").

Whereas, the County and City have previously entered into an Interlocal Agreement for property tax collection services by Forsyth County Tax Administration for areas of High Point located in Forsyth County, which was fully executed on November 13, 2012; and

Whereas, the County and City have agreed to amend the said Interlocal Agreement to clarify the expenses relating to registered classified motor vehicle tax revenues, authorized therein to be shared by the County and City;

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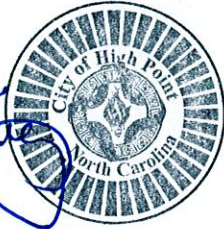
All other terms and conditions as set forth in the original agreement shall remain in full force and effect for the duration of this agreement and are incorporated herein by reference as if fully set forth herein.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, Forsyth County and the City of High Point have set their hands and seals in execution of this amendment.

ATTEST:

Lisa Q. Varley
City Clerk

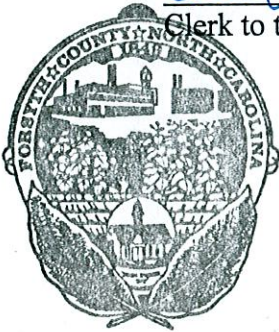


CITY OF HIGH POINT

By: *Reimta Oni*
Mayor

ATTEST:

Carla D. Stett
Clerk to the Board



FORSYTH COUNTY

By: *Philly Webb* 815-3
County Manager

Approved as to form and legality

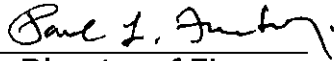
AUG 02 2013
FORSYTH COUNTY, N.C.
By: *Quincy Wash*
County Attorney

Contract #2012-0398-01: City of High Point - Interlocal Agreement Amendment

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

7/29/2013

Date

A handwritten signature in cursive script, appearing to read "Paul L. Smith".

Director of Finance

**RESOLUTION RATIFYING, APPROVING AND AUTHORIZING EXECUTION
OF AN AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN
FORSYTH COUNTY AND THE CITY OF HIGH POINT FOR
PROPERTY TAX COLLECTION SERVICES BY
FORSYTH COUNTY TAX ADMINISTRATION FOR
AREAS OF HIGH POINT LOCATED IN FORSYTH COUNTY**

WHEREAS, the County of Forsyth and the City of High Point have agreed to the terms of the attached Amendment To Interlocal Agreement for property tax collection services by Forsyth County Tax Administration for areas of High Point located in Forsyth County, to ensure that amounts collected by the State for ad valorem taxes on registered classified motor vehicles in the areas of High Point located in Forsyth County are properly remitted to the City.

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that the attached Amendment To Interlocal Agreement, is hereby ratified as required by N.C.G.S. 160A-461, approved, and the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute the said amendment to agreement, on behalf of Forsyth County, subject to a pre-audit certificate thereon by the Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

BE IT FURTHER RESOLVED that this resolution ratifying interlocal cooperation between Forsyth County and the City of High Point is hereby spread upon the minutes of the Board of Commissioners of Forsyth County.

Adopted this 15th day of July 2013.

ADOPTED

JUL 15 2013

**Forsyth County Board
of Commissioners**

Fleet Services Department

Gary L. Smith
DIRECTOR



DATE: July 30, 2013
TO: Randy McCaslin, Assistant City Manager
FROM: Gary L. Smith, Director of Fleet Services
SUBJECT: Agenda Item – Front Loader Truck

Gary L. Smith

I respectfully request that the following be included for consideration on the next Council Agenda:

Acceptance of the bid submitted by Piedmont Peterbilt, LLC for a new 2014 Peterbilt 320 cab and chassis per Bid # 08-072513 at a cost of \$126,333. Three vendors submitted bids and Piedmont Peterbilt was the lowest, most responsive bidder that met specifications.

This front loading refuse truck is will be an addition to the city fleet and will be used for the collection of multi-family garbage and recycling. When combined with the separate order for a New Way Mammoth 40 yard heavy duty front loading body at a cost of \$87,266, the total cost of the complete unit is \$213,599 and delivery is estimated within 90-120 days.

pc: Patty Sykes, Purchasing
pc: Tracey Adams, Purchasing
pc: Michelle Kiefer, Purchasing



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Fleet Services**

COUNCIL AGENDA DATE: **August 5, 2013**

BID NO.: **08-072513**

CONTRACT NO.:

DATE OPENED: **Jul 25, 2013**

DESCRIPTION:

Front Loading Refuse Cab & Chassis

PURPOSE:

Truck will be for collection of multi-family garbage and recycling

COMMENTS:

RECOMMEND AWARD TO: **Piedmont Peterbilt, LLC**

AMOUNT: **\$126,333**

JUSTIFICATION:

Lowest, most responsive bidder meeting specifications

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD:

Gary Smith

Digitally signed by Gary Smith
DN: cn=Gary Smith, o=City of High Point, ou=Fleet Services, email=gary.smith@highpointnc.gov, c=US
Date: 2013.07.30 11:06:37 -0400

DATE: **Jul 30, 2013**

The Purchasing Division concurs with recommendation submitted by the **Fleet Services Dept** and recommends award to the lowest responsible, responsive bidder **Piedmont Peterbilt, LLC** in the amount of \$ **126,333.00**.

PURCHASING MANAGER:

Patricia H. Sykes

Digitally signed by Patricia H. Sykes
DN: cn=Patricia H. Sykes, o=City of High Point, ou=Purchasing Division, email=patricia.sykes@highpointnc.gov, c=US
Date: 2013.07.31 09:13:49 -0400

DATE: **Jul 31, 2013**

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR:

Jeffrey Moore
20130620-173418

Digitally signed by Jeffrey Moore
DN: cn=Jeffrey Moore, o=City of High Point, ou=Bank of America, email=jeffrey.moore@highpointnc.gov, c=US
Date: 2013.07.31 09:23:44 -0400

DATE: **Jul 30, 2013**

CITY MANAGER:

Strib Boynton

Digitally signed by Strib Boynton
DN: cn=Strib Boynton, o=Administration, ou=City of High Point, email=cindy.smith@highpointnc.gov, c=US
Date: 2013.07.31 09:23:44 -0400

DATE: **Jul 31, 2013**

Fleet Services Department

Gary L. Smith
DIRECTOR



City of High Point, P.O. 230, 3524 Triangle Lake Road, High Point, NC 27260 USA
Phone: 336.883.3598 Fax: 336.883.6699



Application for Appointment To Boards and Commissions

Please TYPE or PRINT the information requested on this application. You may attach additional pages and / or your resume if you wish. All appointments to City boards and commissions are made by the Mayor and City Council and are not limited to those persons who fill out applications.

Name JIM BRONNERT

Street Address 808 LAKECREST AVE. #1104

City, State, Zip High Point, NC 27265

Employer RETIRED

Business Address _____

Phone: home 886-4333 work _____ fax _____

Email DAKVIEWCITIZENS@GMAIL.COM

Do you live inside the corporate limits of High Point? YES If not, do you live within High Point's extraterritorial zoning jurisdiction? _____

Please list (in order of preference) the boards and commissions on which you would be willing to serve.

1. PARKS AND RECREATION
2. _____
3. _____

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application. Please feel free to attach a resume or biographical information.

PRESIDENT of the DAKVIEW CITIZENS Council
MEMBER of the NEIGHBORHOOD LEADERSHIP Council

Have you participated in the City Government 101 Course? NO Year _____

Have you participated in Leadership High Point? NO Year _____

----- RETURN TO: -----
City Clerk, City of High Point, P. O. Box 230, High Point, NC 27261 • 211 S. Hamilton Street
Phone: 336-883-3536 • Fax: 336-822-7067

Applications will be retained and active for a two-year period



HIGH POINT FIRE DEPARTMENT

Memo

DATE: August 1, 2013
TO: Strib Boynton, City Manager
FROM: Thomas M. Reid, Fire Chief *MR*
RE: 2013 Apparatus Justification

The fire department is requesting the purchase of two replacement fire engines at a cost of \$481,217.00 each. These engines will replace current Engines 1 and 9, both of which have well over 100,000 miles on them. The current Engine 1 and 9 will be moved into reserve status, where they will replace one 25 year old fire engine and one 28 year old engine. This will help assure that safe and reliable equipment is available for fire department personnel entering hostile environments as well as providing enhanced fire protection services.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Fire BEE/101352**

COUNCIL AGENDA DATE: **August 5th, 2013**

BID NO.: **HGAC**

CONTRACT NO.: **FS12-11**

DATE OPENED: **7/24/2013**

DESCRIPTION:

Purchase two replacement fire engines.

PURPOSE:

To enhance fire protection capabilities during the provision of fire services.

COMMENTS:

The fire department recommends that Atlantic Emergency Solutions be awarded the contract for provision of two fire pumper apparatus as described in the HCAC contract, along with the associated specifications as provided by HPFD.

RECOMMEND AWARD TO: **Atlantic Emergency Solutions**

AMOUNT: **\$962,434.00**

JUSTIFICATION:

These units are needed to replace Engines 1 and 9, which have over 100,000 miles on them. The current Engine 1 and 9 will be moved to reserve status, where they will replace one 25 year old fire engine and one 28 year old engine.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
401350	533101			\$962,434.00
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: **Rick McIntyre**

Digitally signed by Rick McIntyre
DN: cn=Rick McIntyre, o=High Point Fire Department,
ou=Fire Chief, email=rick.mcintyre@highpointnc.gov, c=US
Date: 2013.07.31 09:27:03 -0400

DATE: **Jul 31, 2013**

The Purchasing Division concurs with recommendation submitted by the **Fire Department** and recommends award to the lowest responsible, responsive bidder **Atlantic Emergency Solut** in the amount of \$ **962,434.00**.

PURCHASING MANAGER: **Jeffrey Moore**
20130620-173418

Digitally signed by Jeffrey Moore 20130620-173418
DN: o=Bank of America, ou=Bank of America Client Certificate CA - G2,
ou=companyName - High Point, City Of, cn=jeffmoore@highpointnc.gov, c=US
Date: 2013.07.31 09:41:54 -0400

DATE: **Jul 31, 2013**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: **Jeffrey Moore**
20130620-173418

Digitally signed by Jeffrey Moore 20130620-173418
DN: o=Bank of America, ou=Bank of America Client Certificate CA - G2,
ou=companyName - High Point, City Of, cn=jeffmoore@highpointnc.gov, c=US
Date: 2013.07.31 09:41:54 -0400

DATE: **Jul 31, 2013**

CITY MANAGER: **Strib Boynton**

Digitally signed by Strib Boynton
DN: cn=Strib Boynton, o=Administration, ou=City of High Point,
email=cindy.smith@highpointnc.gov, c=US
Date: 2013.07.31 09:46:40 -0400

DATE: **Jul 31, 2013**



**HIGH POINT CITY COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS, HIGH POINT MUNICIPAL BUILDING
JULY 15, 2013 – 4:45/5:30 P.M.**

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

Upon call of the roll, the following Council Members were present. Mayor Sims offered the invocation; the Pledge of Allegiance followed.

Mayor Bernita Sims, Mayor Pro Tem Britt Moore (At-Large), Council Member Jeffrey Golden (Ward 1), Council Member Foster Douglas (Ward 2), Council Member Judy Mendenhall (Ward 3), Council Member Jay Wagner (Ward 4), Council Member James Davis (Ward 5), and Council Member Jason Ewing (Ward 6)

Council Member Rebecca Smothers (At-Large) was absent.

REGULAR MEETING ITEMS

FINANCE COMMITTEE - Mayor Pro Tem Moore, Chair
Committee Members: Wagner, Davis and Sims

(all were present)

130184 Ordinance - Budget Amendment - Community Development Block Grant Award

Adoption of an ordinance amending the 2013-2014 Budget Ordinance to appropriate funds in the amount of \$89,644.00 for a Community Development Block Grant Award.

Attachments: [Budget Ordinance Amendment - Adjustments to the City of High Points 2013-14 Annual Action Plan](#)

Adopted Ordinance amending the 2013-2014 Budget to appropriate funds in the amount of \$89,644.00 for a Community Development Block Grant Award.

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Mendenhall, that this Budget Ordinance Amendment be adopted. The motion PASSED by an 8-0 unanimous vote. [Council Member Smothers was absent]

**Ordinance No. 7000/13-32
Introduced 7/15/2013; Adopted 7/15/2013
Ordinance Book, Volume XVIII, Page 32**

130185 Sole Source Recommendation - Replacement Radio Purchase - Motorola, Inc.

Council is requested to approve an exception to the bid laws under the “sole source qualification” for the purchase of equipment by the Information Technology Services Department; and, approve the acquisition of the radio equipment from Motorola, Inc. in the amount of \$474,993.11.

Attachments: [Purchase of Radios - Motorola Contract](#)

Approved an exception to the bid laws under the "sole source qualification" for the purchase of equipment by the Information Technology Services Department, and approved the acquisition of the radio equipment from Motorola, Inc. in the amount of \$474,993.11.

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Mendenhall, that this Contract be approved. The motion PASSED by an 8-0 unanimous vote. [Council Member Smothers was absent]

130186

Municipal Agreement - NCDOT - Relocation of Utilities - Skeet Club Road

Council is requested to authorize the City Manager to execute a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) in the amount of \$1,532,210.00 for the relocation of utilities on Skeet Club Road from Johnson Street to NC 68 (Eastchester Drive).

Attachments: [NCDOT - Municipal Agreement - Skeet Club Widening Project](#)

Approved an Agreement with NCDOT in the amount of \$1,532, 210.00 for the relocation of utilities on Skeet Club Road from Johnson Street to NC 68 (Eastchester Drive) and authorized the City Manager to execute same.

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Mendenhall, that this Agreement be approved. The motion PASSED by an 8-0 unanimous vote. [Council Member Smothers was absent]

130187

Condemnation - Lindsay Street Project

Council is requested to authorize the City Attorney's staff to proceed with the condemnation of property located at 304 and 306 Lindsay Street, belonging to Barbara K. Moreno and husband, Jay M. Moreno. This property is needed for electric utility easements for the Lindsay Street improvement project.

Attachments: [Condemnation - Lindsay Street Underground Project](#)

This matter was discussed during a Finance Committee meeting held at 4:00 p.m. prior to this meeting. The Committee recommended approval.

During the Finance Committee meeting, City Attorney JoAnne Carlyle reported this matter has been settled and asked that this matter be removed from the agenda.

Removed from the agenda.

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Mendenhall, to remove this matter from the agenda. The motion PASSED by an 8-0 unanimous vote. [Council Member Smothers was absent]

130188 Revised Guidelines for Use of High Point Municipal Lakes

Consideration of approval of revised Guidelines for Use of High Point Municipal Lakes as recommended by the City's Parks and Recreation Department.

Attachments: [Guidelines for Use of HP Municipal Lakes](#)

Approved the Revised Guidelines for Use of the High Point Municipal Lakes as recommended by the City's Parks & Recreation Department.

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Mendenhall, that the Revised Guidelines for Use of the High Point Municipal Lakes be approved. The motion PASSED by an 8-0 unanimous vote. [Council Member Smothers was absent]

130204 Closed Session- Revision to the Ralph Lauren Performance Agreement

Consideration of an amendment to the Ralph Lauren Incentives Performance Agreement. Currently the agreement provided for the City to contribute up to \$600,000 for an electric generator and related equipment. The company has determined it needs a larger generator that would cost \$1.2 million. The amendment would allow the larger generator, but require the company to pay the difference in cost plus interest to the City.

At approximately 5:00 p.m., a motion was made by Council Member Mendenhall, seconded by Mayor Pro Tem Moore to enter into a Closed Session pursuant to N.C. General Statute 143-318.11(a)(4) for the purpose of discussing economic development incentives. The motion carried unanimously. [8-0 vote] [Council Member Smothers was absent]

Council reconvened into open session at 5:10 p.m. upon motion duly made and seconded. Mayor Sims announced Ralph Lauren has requested that the City approve an additional \$600,000 to their previous agreement to allow them to purchase a larger generator. Ralph Lauren has agreed to pay back the additional \$600,000 plus interest over a 10-year period.

Since this matter did not originally appear on the agenda, motion was made by Council Member Mendenhall, seconded by Council Member Davis to suspend the rules so it can be considered. The motion carried unanimously.

Approved the amendment to Ralph Lauren's Incentives Performance Agreement providing an additional \$600,000 (plus interest) to be paid back over a 10-year period.

A motion was made by Council Member Mendenhall, seconded by Council Member Wagner, that the Amendment to the Ralph Lauren Agreement be approved to provide a larger generator at an additional cost of \$600,000 plus interest to be paid back over a ten-year period. The motion PASSED by an 8-0 unanimous vote. [Council Member Smothers was absent]

Council Member Douglas Excused from Remainder of Meeting

At this time, Mayor Sims reported that Council Member Douglas has asked to be excused from the remainder of the meeting due to a prior commitment.

Mayor Pro Tem Moore moved to excuse Council Member Douglas from the remainder of the meeting. Council Member Mendenhall made a second to the meeting which carried unanimously.

COMPREHENSIVE PLANNING COMMITTEE - Council Member Smothers, Chair

In the absence of Chairwoman Smothers, Council Member Wagner chaired this portion of the meeting.

130189 Resolution of Intent - Street Abandonment 13-10 - U-Haul of Central North Carolina

Approval of a Resolution of Intent that establishes a public hearing date of Monday, August 19, 2013 at 5:30 p.m. to consider a request by U-Haul of Central North Carolina to abandon the southern 228 feet of Clark Place, a partially improved 40 foot wide right-of-way lying south of the intersection of Clark Place and Newell Street.

Attachments: [02. ROI SA13-10](#)

Adopted Resolution of Intent establishing the date of Monday, August 19, 2013 at 5:30 p.m. to receive public comment regarding this street abandonment request.

A motion was made by Council Member Wagner, seconded by Council Member Mendenhall, that this resolution be adopted. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

**Resolution No. 1320/13-43
Introduced 7/15/2013; Adopted 7/15/2013
Resolution Book Volume XVIII, Page 43**

130190 Resolution of Intent- Annexation 13-03 - Holbrook

Approval of a Resolution of Intent that establishes a public hearing date of Monday August 19, 2013 at 5:30 p.m. to consider a voluntary contiguous annexation of a five (5) acre parcel located along the east side of Deep River Road, approximately 215 feet south of Sunset Hollow Drive (2034 Deep River Road).

Attachments: [03. ANX13-03 ROI](#)

Adopted Resolution of Intent establishing a public hearing date of Monday, August 19, 2013 at 5:30 p.m. to consider a voluntary contiguous annexation of a five (5) acre parcel located along the east side of Deep River Road, approximately 215 feet south of Sunset Hollow Drive (2034 Deep River Road).

A motion was made by Council Member Wagner, seconded by Council Member Mendenhall, that this resolution of intent be adopted. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

**Resolution No. 1321/13-44
Introduced 7/15/2013; Adopted 7/15/2013
Resolution Book, Volume XVIII, Page 44**

PUBLIC COMMENT PERIOD - 5:15 P.M.

Cynthia Davis, 413 Evergreen Drive, addressed Council. She congratulated Council on the adoption of the budget, although she was disappointed the budget passed. She stated she was very pleased with the questions posed by Council Members Wagner, Ewing, Douglas and Davis during the budget process and asked Council to continue to look for ways to reduce the budget. She also expressed a willingness to serve on boards and commissions and announced her plans to run for office again in 2014.

Following Ms. Davis' comments, Mayor Sims thanked her for her comments and expressed appreciation to Ms. Davis for being actively engaged in the process of city government.

Miscellaneous Item**130205 Appointment of a City Council Steering Committee to Study the High Point Theatre**

Consideration of the appointment of a City Council Steering Committee comprised of Council Members Davis, Smothers and Mendenhall to study the High Point Theatre.

Since this matter did not originally appear on tonight's agenda, Council Member Mendenhall moved to suspend the rules so it could be considered. Council Member Davis made a second to the motion which carried unanimously.

Council Member Mendenhall noted that there probably will be other individuals outside of the City Council that will be part of the committee/study as well.

Approved the appointment of Council Members Jim Davis, Becky Smothers, and Judy Mendenhall to the Council appointed Steering Committee for studying the High Point Theatre.

A motion was made by Council Member Mendenhall, seconded by Mayor Pro Tem Moore, to authorize the Mayor to appoint Council Members Jim Davis, Becky Smothers and Judy Mendenhall to serve on the Council appointed Steering Committee to draw up a plan for studying the High Point Theatre and bring back a proposal to Council no later than the second City Council meeting in August, 2013. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

PUBLIC HEARINGS - 5:30 P.M.

COMPREHENSIVE PLANNING COMMITTEE - Council Member Smothers, Chair

130191 Resolution - Street Abandonment Case 13-07 - Carroll Lupton and City of High Point

A request by Carroll Lupton and the Technical Review Committee to abandon excess right-of-way lying along north side of Colonial Drive, west of Carrick Street.

Attachments: [04. Staff Report SA13-07](#)

The public hearing for this matter was held on Monday, July 15, 2013 at 5:30 p.m.

Herb Shannon with Planning & Development provided an overview of the staff report which is hereby attached in Legistar as a permanent part of these proceedings. He reported the Technical Review Committee reviewed this request and had no objections to the abandonment and they recommended retaining a 15-foot wide utility easement. Abandonment of this right-of-way will not deprive any of the abutting properties access.

Chairman Wagner opened the public hearing and asked if there were any comments. There being none, the public hearing was closed.

Adopted Resolution authorizing the abandonment of 30-feet of excess right-of-way lying along the northern right-of-way line of Colonial Drive, abutting Guilford County Tax Parcel 0188058 with the retention of a 15-foot wide electric utility easement along the south boundary of this excess right-of-way; and approved the abandonment of excess right-of-way with a varying width of 9 to 13 feet along the northern right-of-way of Colonial Drive abutting Guilford County Tax Parcel 0188059 and 0188060 with the retention of an electric utility easement over the full length and width of this excess right-of-way.

A motion was made by Council Member Wagner, seconded by Mayor Pro Tem Moore, that this Resolution be adopted. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

Resolution No. 1322/13-45

Introduced 7/15/2013; Adopted 7/15/2013

Resolution Book, Volume XVIII, Page 45

130192

Resolution - Street Abandonment Case 13-08 - City of High Point

A request by the Technical Review Committee to abandon three unimproved rights-of-way (20-foot wide alleys), lying within a two block area bounded by Chestnut Drive, Tipton Street, Chandler Avenue, and Carr Street.

Part A - An unimproved alley, lying approximately 140 feet south of Chestnut Drive, running in an east to west direction between Tipton Street and Dale Place.

Part B - An unimproved alley, lying approximately 140 feet south of Chestnut Drive and west of Dale Place.

Part C - An unimproved alley, lying approximately 140 feet east of Carr Street and north of Chandler Avenue.

Attachments: [05. Staff Report SA13-08](#)

The public hearing for this matter was held on Monday, July 15, 2013 at 5:30 p.m.

Herb Shannon with Planning & Development provided an overview of the staff report which is hereby attached in Legistar as a permanent part of these proceedings. He reported the Technical Review Committee reviewed this request on May 29, 2013 and identified no concerns related to the abandonment of these right-of-ways. The abandonment of the public's interest and conveyance of the right-of-way to the abutting property owners, as

provided by state statutes, is found not to be contrary to the public's interest and is found not to deprive owners in the vicinity of the right-of-way reasonable means of ingress and egress to their property.

Adopted Resolution authorizing the abandonment of these three unimproved rights-of-way (20-foot wide alleys), lying within a two block area bounded by Chestnut Drive, Tipton Street, Chandler Avenue, and Carr Street.

A motion was made by Council Member Wagner, seconded by Mayor Pro Tem Moore, that this Resolution be adopted. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

Resolution No. 1323/13-46

Introduced 7/15/2013; Adopted 7/15/2013

Resolution Book, Volume XVIII, Page 46

130193

Resolution - Street Abandonment Case 13-09 - City of High Point Street

A request by the Technical Review Committee to abandon three unimproved rights-of-way (10-foot and 15-foot wide alleys), within a block bounded by Chandler Avenue, Carr Street, Hedrick Avenue and N. Rotary Drive.

Part A - An unimproved alley, lying approximately 140 feet west of Carr Street, running in a north to south direction between Chandler Avenue and Hedrick Avenue.

Part B - An unimproved alley, lying approximately 250 feet west of Carr Street, running in a north to south direction, between Chandler Avenue and Hedrick Avenue.

Part C - An unimproved alley lying approximately 140 feet south of Chandler Avenue. This alley runs in an east to west direction and terminates approximately 140 feet west of Carr Avenue and approximately 140 feet east of N. Rotary Drive.

Attachments: [06. Staff Report SA13-09](#)

The public hearing regarding this matter was held on Monday, July 15, 2013 at 5:30 p.m.

Herb Shannon with Planning & Development provided an overview of the staff report which is hereby attached in Legistar as a permanent part of these proceedings.

A motion was made by Council Member Wagner, seconded by Council Member Mendenhall, that this Resolution be adopted. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

Resolution No. 1324/13047

Introduced 7/15/2013; Adopted 7/15/2013

Resolution Book, Volume XVIII, Page 47

BOARDS AND COMMISSIONS APPOINTMENTS AND VACANCY REPORT**130203 Removal of Commissioners- Human Relations Commission**

Consideration for removal of Farah Rasool and Brian Brown on the Human Relations Commission due to three or more unexcused absences for consecutively missed Commission meetings.

Removed the following individuals from the Human Relations Commission due to three or more unexcused absences for consecutively missed Commission meetings.

A motion was made by Council Member Golden, seconded by Mayor Pro Tem Moore, that the preceding appointments be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

130194 ABC Board

Mayor Sims is recommending the reappointment of Chip Harris to the ABC Board. Appointment effective immediately and will expire 2/8/2016.

Approved the reappointment of Chip Harris to the ABC Board.

A motion was made by Mayor Sims, seconded by Council Member Mendenhall, that this reappointment be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

130195 Guilford County Historic Preservation Commission

Council to recommend to the Guilford County Board of Commissioners the reappointment of Christian Thoma. Appointment effective immediately and will expire 4/1/2017.

Approved the reappointment of Christian Thoma to the Guilford County Historic Preservation Commission.

A motion was made by Mayor Sims, seconded by Mayor Pro Tem Moore, that the preceding appointments be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

130196 High Point Economic Development Corporation

Consideration of the reappointment of Lee Boone (Samuel Lawrence Furniture) to the High Point Economic Development Corporation. Appointment effective immediately and will expire 6/30/2015.

Consideration of the appointment of Sharisse Fuller (Fuller Consultants) to fill the seat of Ralph Wear, who is not eligible for reappointment. Consideration of Diana Parrish (Diana Parrish Design and Photography) to fill the seat of Annie Tyson Jett, who is not eligible for reappointment. Consideration of Curtis Wilson (Graco Supply and Integrated Services) to fill the seat of Steve Holcombe, who is not eligible for reappointment. Consideration of Ashley Davis Williams (Davis Furniture) to fill the seat of Phil Fowler who is not eligible for reappointment.

Appointments effective immediately and will expire 6/30/2015

Attachments:

[2013 city council appointees - EDC](#)

[Diana Parrish](#)

[Curtis E Wilson](#)

[Ashley Davis Williams](#)

Approved the following appointments/reappointments to the Economic Development Corporation.

A motion was made by Mayor Sims, seconded by Council Member Mendenhall, that the preceding appointments be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

130197

Human Relations Commission

Consideration of the reappointment of the following: Rick Johnson (Special Interest - Affordable Housing); Michelle Matthews (Special Interest - Immigrants); Michael Prioleau (Special Interest - Workforce Development); Rev. E.B. Freeman (Ecumenical)

Consideration of the appointment of the following: Barbara Collins (At-large) replacing Farah Rasool; Larry Diggs (Special Interest - Disabled Community) replacing Brian Brown; Robert Fowler (HP Regional Assoc. of Realtors) replacing Cam Cridlebaugh; Ralph Rodland (Education) replacing Monique Wallace.

Attachments:

[HRC Recommendations for Appointment - July 2013 \(3\)](#)

[FOWLER Robert 2013](#)

[COLLINS Barbara 2012](#)

[DIGGS Larry 2013](#)

[RODLAND Ralph 2013](#)

Approved the preceding appointments/reappointments to the Human Relations Commission.

A motion was made by Council Member Golden, seconded by Mayor Pro Tem Moore, that the preceding appointments/reappointments be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

130198

Library Board of Trustees

Council Member Ewing is recommending the appointment of Matt Witmeyer as the Ward 6 representative on the Library Board of Trustees. Appointment effective immediately and will expire 10/31/2016.

Attachments: [WITMEYER Matt 2013](#)

Approved the appointment of Matt Witmeyer to the Library Board of Trustees.

A motion was made by Council Member Ewing, seconded by Mayor Pro Tem Moore, that the preceding appointment be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

130199 Planning & Zoning Commission

Consideration of the reappointment of Ozzie Hough (Ward 5); John McKenzie (Ward 4); and Andrew Putnam (Ward 6) to the Planning & Zoning Commission. Appointments effective immediately and will expire 7/1/2016.

Approved the preceding reappointments to the Planning & Zoning Commission.

A motion was made by Council Member Ewing, seconded by Council Member Mendenhall, that the preceding reappointments be approved. The motion carried by a 7-0 unanimous vote.

130200 Theatre Advisory Board

Consideration of the reappointment of Leslie Graham to the Theatre Advisory Board. Appointment effective immediately and will expire 6/1/2016.

Consideration of the appointment of Holly Allison Davis to the Theatre Advisory Board. Appointment effective immediately and will expire 6/1/2016.

Attachments: [DAVIS, Holly Allison 2013](#)

Approved the preceding appointment/reappointment.

A motion was made by Council Member Davis, seconded by Mayor Pro Tem Moore, that the preceding reappointment/appointment be approved. The motion carried by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

120229 Boards and Commissions - Vacancies

Attached is the current list of vacancies for all Boards and Commissions.

Attachments: [term expirations spreadsheet.pdf](#)

This information is attached for informational purposes only. No action is required on this item.

130201 APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Approval of the following Minutes:

- Special Meeting (Final Budget Review) held Friday, June 14th @ 2:30 p.m.
- Finance Committee Meeting held Monday, June 17th @ 4:00 p.m.
- High Point City Council Regular Meeting held Monday, June 17th @ 4:45/5:30 p.m.

Attachments: [June 14, 2013 High Point City Council Special Meeting \(Final Budget Review\).pdf](#)
 [June 17 2013 Finance Committee.pdf](#)
 [June 17 2013 High Point City Council.pdf](#)

Approved the preceding minutes as submitted.

A motion was made by Council Member Wagner, seconded by Council Member Mendenhall, that the preceeding minutes be approved as submitted. The motion PASSED by a 7-0 unanimous vote. [Council Members Smothers and Douglas were absent]

ADJOURNMENT

Prior to adjourning the meeting, Mayor Sims recognized individuals that joined the meeting and asked if anyone was here to address Council on a specific case. An unidentified property owner shared that he received a letter for a street abandonment on Chestnut and Chandler and he just came to get some additional information. Mayor Sims explained Council had already held the public hearing and took action on this matter. She asked staff to get with the property owner to address any of his concerns.

Another unidentified property owner addressed Council regarding one of the street abandonment requests and shared that it was his understanding that the street was already closed in the 1920s. He raised some concerns about getting new deeds/surveys of the property. Herb Shannon of Planning & Development displayed a map of the area on the overhead and noted the streets were platted in the 1920s, but the streets were not constructed and the right-of-way still exists. He explained the street abandonment process officially removes the city's interest in that area. He noted staff will record a resolution at the Guilford County Register of Deeds Office and that land area will be included in the official tax record at that time and whenever the property is transferred, the deed will pick up the additional land area.

There being no further business to come before Council, the meeting adjourned at 5:45 p.m. upon motion duly made and seconded.

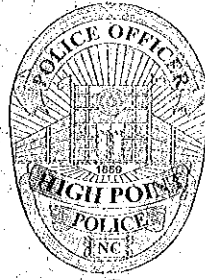
Respectfully Submitted,

Bernita Sims, Mayor

Attest:

Lisa B. Vierling, MMC
City Clerk

MARTY A. SUMNER
Chief of Police



PHONE (336) 887-7970
FAX (336) 887-7949
TDD (336) 883-8517

High Point Police Department

July 29, 2013

TO: Strib Boynton, City Manager
FROM: Chief Marty Sumner *Marty A. Sumner*
RE: Local Governmental Resolution for DWI Task Force

The High Point Police Department in cooperation with the Guilford County Sheriff's Department request to continue its contract with the Guilford County Multi-Agency DWI Task Force for FY 2013-2014. This is a multi-year grant for which began in FY2012-2013 and will continue through FY2014-2015. Each year the Guilford County Sheriff's Department is required to complete a continuation application for the grant funds.

Funding for the Task Force is from the Governor's Highway Safety Program and will cover a portion of the two DWI Task Force Officers salaries, benefits and equipment to include such things as blood test kits, alco-sensors, etc. High Point will receive a federal portion in the amount of \$122,221.50 with a City of High Point match requirement of \$21,568.50.

Guilford County is the lead agency for the funding with the City of High Point a sub-recipient. The High Point Police Department will furnish Guilford County Sheriff's Department required data, documents and reports as required by the contract on a quarterly basis.

cc: Jeff Moore, Financial Service Director
Vetryl Nance, Police Finance Specialist

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION
Form GHSP-02-A

(To be completed, attached to and become part of Form GHSP-02, Traffic Safety Project Contract.)

WHEREAS, The City Of High Point (herein called the "Agency")
(The Applicant Agency)

has completed an application contract for traffic safety funding; and that The City Of High Point
(The Governing Body of the Agency)

(herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE CITY OF HIGH POINT IN OPEN
(Governing Body)

MEETING ASSEMBLED IN THE CITY OF HIGH POINT, NORTH CAROLINA,

THIS _____ DAY OF _____, 20____, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Strib Boynton, City Manager is authorized to file, on behalf of the Governing
(Name and Title of Representative)
 Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal
 funding in the amount of \$ 122,221.50 to be made to the Governing Body to assist in defraying
(Federal Dollar Request)
 the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 21,568.50 as
(Local Cash Appropriation)
 required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other
 appropriate persons to furnish such information, data, documents and reports as required by the contract, if
 approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by _____
(Chairperson/Mayor)

ATTESTED BY _____
(Clerk)

SEAL

DATE _____

North Carolina Governor's Highway Safety Program

Traffic Safety Project Contract – Form GHSP-01

SECTION A - GENERAL INFORMATION

1. Name of Applicant Agency GUILFORD COUNTY		4. Name of Project Contact Person for Agency Sharon Harrison-Pope	
2. Mailing Address of Applicant Agency SHERIFF PO Box 3427 GREENSBORO, NC 27402-3427		5. Telephone Number of Contact Person * +1 (336) 641-5581	
		6. Cellphone or Alternate No +1 (336) 641-5271	
3. Physical Location of Agency * 400 West Washington Street, Greensboro, NC 27401		7. Email Address of Contact Person * spope@co.guilford.nc.us	
8. Federal Tax ID Number / Type of Agency Federal Tax ID Number: *56-6000305 DUNS No : 07-156-3613 County: * GUILFORD COUNTY Type of Agency ☐ State ☐ Non-Profit ☒ County ☐ Higher Education ☐ Municipality ☐ Hospital		9. Type of Application * ☐ Initial ☒ Continuation Year: ☐ 1 ☒ 2 ☐ 3+	
		10. Funding Share * Federal % 85.00 Local % 15.00	
11. Project Title (Optional): Guilford County Multi-Agency DWI Task Force			
12. Budget	Total Project Amount	Source of Funds	
		Federal Amount	State/Local Amount
Personnel Costs	\$359,326.00	\$305,427.00	\$53,899.00
Contractual Services			
Commodities Costs			
Other Direct Costs	\$29,670.00	\$25,220.00	\$4,450.00
Indirect Costs			
Total Project Costs	\$388,996.00	\$330,647.00	\$58,349.00
13. Specify How Non-Federal Share Will Be Provided: Match funds will be budgeted for by each of the individual agencies pursuant to contractual agreement.			
Project Number: K8-14-02-31/K2-14-07-09 (20.602)		CFDA#: 20. 600 - State and Community Highway Safety Work Type: Enforcement	

SECTION B - BUDGET DETAIL

Personnel Costs

#	Personnel Position	Salary
1	DWI Task Force Officer (GCSO) Sgt	\$60,000.00
2	DWI Task Force Officer (GCSO) MCpl.	\$50,000.00
3	DWI Task Force Officer (GCSO) Deputy	\$50,000.00
4	DWI Task Force Officer (HPPD) Officer	\$50,000.00
5	DWI Task Force Officer (HPPD) Officer	\$50,000.00
6		
7		
8		

9		
10		
Total Salaries Cost:		\$260,000.00
#	Personnel Fringe Benefits	Cost
1	DWI Task Force Officer (GCSO) Sgt.	\$23,676.00
2	DWI Task Force Officer (GCSO) MCpl.	\$19,730.00
3	DWI Task Force Officer (GCSO) Deputy	\$19,730.00
4	DWI Task Force Officer (HPPD) Officer	\$18,095.00
5	DWI Task Force Officer (HPPD) Officer	\$18,095.00
6		
7		
8		
9		
10		
Total Fringe Benefits Cost:		\$99,326.00
Total Personnel Costs:		\$359,326.00
Contractual Services		
#	Contractual Service To Be Provided	Cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
Total Contractual Services:		
Commodities Costs		
#	Commodities	Cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

12				
Total Commodities Cost:				
Other Direct Costs				
#	Equipment	Quantity	Unit Amount	Cost
1				
2				
3				
4				
5				
6				
7				
8				
Total Equipment Cost				
#	Other Items and Equipment Direct Cost	Cost		
1	Air Card Monthly Service Costs	\$3,600.00		
2	Other-Blood Test Kits (25 per case) x 16 cases at \$129.37	\$2,070.00		
3	Other-Alco-Sensor Mouth pieces 5000@ \$.20 each	\$1,000.00		
4				
5				
6				
7				
8				
Total Other Items and Equipment Direct Cost:				\$6,670.00
#	Travel	Cost		
1	In-State Travel	\$7,000.00		
2	Out-of-State Travel	\$16,000.00		
Total Travel Cost:				\$23,000.00
Total Other Direct Costs:				\$29,670.00
Indirect Costs				
#	Indirect Costs	Cost		
1				
2				
3				
4				
Total Indirect Costs				
SECTION C - NARRATIVE DESCRIPTION OF THE PROJECT				
Statement of Problem With a population of 489,681 residents, the total number of impaired driver and unrestrained passengers of motor vehicles in Guilford County has become a monumental concern to not only law enforcement-but also to citizens who must travel within this area. In 2012, the Governor's Highway Safety Program funded a DWI Taskforce which has worked to improve traffic safety within this jurisdiction. Through cooperation between three law enforcement agencies (The Guilford County Sheriff's Office, Greensboro Police Department and High Point Police Department), the Taskforce has begun to made strides to improve public safety within this jurisdiction. Proposed Solution: The DWI Taskforce boasts the following achievements with reference to stated grant goals as well as the overall goals of the Governor's Highway Safety Program:				

Seat Belt Citation increase: 365% increase in seat belt violations
 DWI Citations increase: approximately 2.5% increase
 Speeding Citations increase: a little more than an 85% increase
 CPS Citation increase: more than 91% increase

All goals of the first year of this grant were surpassed by a committed effort of this unit. This taskforce is seeking second year funding to continue. The vision of the Guilford County DWI Task Force is to maintain the high level of arrest of impaired drivers through strict enforcement and increased daytime and night time checkpoints. Continue to work toward getting the Guilford County seat belt use above 90 percent through a no seat belt tolerance. To educate the public about the dangers of drinking and driving and continue teaching the fatal vision program to kids of Guilford County.

As part of this application, GHSP requires all law enforcement agencies to enter traffic enforcement citation data for the past three years

Year 2010	Seat Belt Citations	2,139	DWI Citations	2,791	Speed Citations	26,328	CPS Citations	702
Year 2011	Seat Belt Citations	1,901	DWI Citations	2,588	Speed Citations	22,264	CPS Citations	541
Year 2012	Seat Belt Citations	6,939	DWI Citations	2,650	Speed Citations	41,277	CPS Citations	1,033

Proposed Solution

Goal #1: Lower the number of fatalities and alcohol related fatalities in Guilford County in grant year 2013-2014.

Objectives: Reduce the total number of alcohol related fatalities in Guilford County by 35% by the end of fiscal year September, 2014.

Goal #2: Lower the motor vehicle related unrestrained fatalities in Guilford County in grant year 2013-2014.

Objectives: Reduce the number of unrestrained fatalities in Guilford County by 30% by the end of fiscal year September 2014.

Goal #3: Increase the seat belt usage rate over the next year.

Objectives: Educate the public on seat belt usage and increase seat belt initiatives. Increase the seat belt usage rate to 92.5% by the end of fiscal year 2014. Increase seat belt enforcement by 20% from year 2013 to 2014. This equates to at least 8,326 by the end of fiscal year September 2014.

Outlined below are the goals of the Governor's Highway Safety Program. Please identify which goal matches that of your highway safety project.

- ☒ The GHSP's goal is to reduce traffic-related fatalities by 25 percent from the 2005-2009 average of 1,505 to 1,129 by 2015.
- ☒ The GHSP's goal is to reduce alcohol-related fatalities by 35 percent from the 2005-2009 average of 445 to 289 by 2015.
- ☒ The GHSP's goal is to reduce unrestrained fatalities by 30 percent from the 2005-2009 average of 486 to 340 by 2015.
- ☐ The GHSP's goal is to reduce speed-related fatalities by 25 percent from the 2005-2009 average of 543 to 407 by 2015.
- ☐ The GHSP's goal is to reduce motorcycle fatalities by 25 percent from the 2005-2009 average of 166 to 124 by 2015.
- ☐ The GHSP's goal is to reduce teen driver fatalities by 30 percent from the 2005-2009 average of 255 to 179 by 2015.
- ☒ The GHSP's goal is to increase seat belt usage rate 2.5 percentage points to 92 percent by 2015.

SECTION D: SCHEDULE OF TASKS BY QUARTERS

List the schedule of tasks by quarters, referring specifically to the objectives listed in the narrative above. Tasks that extend beyond one quarter should specify the elements of the task that are to be performed for the specific quarters.

First Quarter (October, November, December)

Conduct a minimum of 2 DWI checkpoints per quarter using the BAT Mobile
 Conduct traffic checkpoints
 Conduct two aggressive patrol campaigns that target high DWI traffic corridors
 Participate in all GHSP events and Campaigns
 Conduct minimum of one nighttime and one daytime seat belt initiative monthly
 Teach "Fatal Vision" Classes to the County High Schools which focuses on teen drivers and alcohol/and seat belt usage
 Assist Guilford County School's driver's education program with education on seat belt use and the dangers of drinking and driving
 Coordinate with local agencies about individual checkpoints to increase DWI detection in high accident areas.

Prepare and submit all GHSP grant reports/forms
 Conduct a minimum of one DWI Check Point per month.

Second Quarter (January, February, March)

Conduct a minimum of 2 DWI checkpoints per quarter using the BAT Mobile
 Conduct traffic checkpoints
 Conduct two aggressive patrol campaigns that target high DWI traffic corridors
 Participate in all GHSP events and Campaigns
 Conduct minimum of one nighttime and one daytime seat belt initiative monthly
 Teach "Fatal Vision" Classes to the County High Schools which focuses on teen drivers and alcohol/and seat belt usage
 Assist Guilford County School's driver's education program with education on seat belt use and the dangers of drinking and driving
 Coordinate with local agencies about individual checkpoints to increase DWI detection in high accident areas.
 Prepare and submit all GHSP grant reports/forms
 Conduct a minimum of one DWI Check Point per month.

Third Quarter (April, May, June)

Conduct a minimum of 2 DWI checkpoints per quarter using the BAT Mobile
 Conduct traffic checkpoints
 Conduct two aggressive patrol campaigns that target high DWI traffic corridors
 Participate in all GHSP events and Campaigns
 Conduct minimum of one nighttime and one daytime seat belt initiative monthly
 Teach "Fatal Vision" Classes to the County High Schools which focuses on teen drivers and alcohol/and seat belt usage
 Assist Guilford County School's driver's education program with education on seat belt use and the dangers of drinking and driving
 Coordinate with local agencies about individual checkpoints to increase DWI detection in high accident areas.
 Prepare and submit all GHSP grant reports/forms
 Conduct a minimum of one DWI Check Point per month.

Fourth Quarter (July, August, September)

Conduct a minimum of 2 DWI checkpoints per quarter using the BAT Mobile
 Conduct traffic checkpoints
 Conduct two aggressive patrol campaigns that target high DWI traffic corridors
 Participate in all GHSP events and Campaigns
 Conduct minimum of one nighttime and one daytime seat belt initiative monthly
 Teach "Fatal Vision" Classes to the County High Schools which focuses on teen drivers and alcohol/and seat belt usage
 Assist Guilford County School's driver's education program with education on seat belt use and the dangers of drinking and driving
 Coordinate with local agencies about individual checkpoints to increase DWI detection in high accident areas.
 Prepare and submit all GHSP grant reports/forms
 Conduct a minimum of one DWI Check Point per month.

AGENCY AUTHORIZING SIGNATURE

☐ I have read and accept terms and conditions of the grant funding and attached the Grant Agreement. The information supplied in this application is true to the best of my knowledge.

Name: PIN Date:

Note:

1. Submitting grant application is not a guarantee of grant being approved.
2. Once form has been submitted, it cannot be changed unless it has a status of "Return".



July 15, 2013

To: Randy McCaslin, Assistant City Manager
From: Garey Edwards, Director of Electric Utilities
Subject: Bid number 04-071113

On July 11, 2013, the City of High Point opened bids for the electric materials necessary for the additions to Oak Hollow Substation. We sent bids to six suppliers and received responses from 3 companies, three were a no quote.

Jerry Ford of Southeastern Consulting Engineers has reviewed the bid and I have attached his recommendation to this letter.

The Electric Department recommends that Bid 04-071113, for the additions to Oak Hollow Substation, be awarded to **Peak Substation Services** for the amount of **\$219,800.00**. Funds have been budgeted in the electric operations budget. They are the lowest responsible bidder and they supplied the most responsive bid that complied with the specifications.

cc: file
Tracey Adams
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **ELECTRIC**

COUNCIL AGENDA DATE: **AUGUST 5, 2013**

BID NO.: **04-071113** CONTRACT NO.: DATE OPENED: **07-11-2013**

DESCRIPTION:

SUBSTATION MATERIAL

PURPOSE:

FOR MODIFICATIONS AT OAK HOLLOW SUBSTATION

COMMENTS:

IT IS MY RECOMMENDATION THAT THE ENTIRE BID BE AWARDED TO PEAK SUBSTATION SERVICES FOR THE TOTAL PRICE OF \$219,800.00. THEY ARE THE LOWEST RESPONSIVE BIDDER MEETING SPECIFICATIONS.

RECOMMEND AWARD TO: **PEAK SUBSTATION SERVICES** AMOUNT: **\$219,800.00**

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631783	529182			\$219,800.00
TOTAL BUDGETED AMOUNT				\$219,800.00

DEPARTMENT HEAD: **Garey Edwards** Digitally signed by Garey Edwards
DN: cn=Garey Edwards, o=City of High Point, ou=Electric
Department, email=garey.edwards@highpointnc.gov, c=US
Date: 2013.07.17 10:36:17 -0400 DATE: **JULY 15, 2013**

The Purchasing Division concurs with recommendation submitted by the **Electric Department and recommends award to the lowest responsible, responsive bidder **Peak Substation Svcs** in the amount of \$ **219,800.00**.**

PURCHASING MANAGER: **Patricia H. Sykes** Digitally signed by Patricia H. Sykes
DN: cn=Patricia H. Sykes, o=City of High Point, ou=Purchasing
Division, email=patty.sykes@highpointnc.gov, c=US
Date: 2013.07.17 13:43:46 -0400 DATE: **Jul 17, 2013**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: **Jeffrey Moore** Digitally signed by Jeffrey Moore
DN: cn=Jeffrey Moore, o=City of High Point, ou=Administration, email=jeff.moore@highpointnc.gov, c=US
Date: 2013.07.17 15:05:56 -0400 DATE: **Jul 17, 2013**

CITY MANAGER: **Strib Boynton** Digitally signed by Strib Boynton
DN: cn=Strib Boynton, o=City of High Point, ou=Administration, email=cindy.smith@highpointnc.gov, c=US
Date: 2013.07.18 08:40:21 -0400 DATE: **Jul 18, 2013**

BIDDERS LIST & TABULATION

**** AWARDED TO PEAK SUBSTATIONS (LEKSON) ****

FORMAL BID #04-071113 – OAK HOLLOW SUBSTATION ADDITION				
VENDOR NAME & ADDRESS	QTY.	UNIT PRICE	TOTAL PRICE	DELIVERY A.R.O.
ASSOCIATED SUBSTATION ENGINEERING, INC. 919 ALABAMA AVE. SOUTH BREMEN, GA 30110	LOT	-	NO QUOTE	-
LEKSON ASSOCIATES (PEAK SUBSTATIONS) 4004-105 BARRETT DR. RALEIGH, NC 27609	LOT	\$219,800.00	\$219,800.00	18-20 WKS.
M.D. HENRY 120 CLARK DR. PELHAM, AL 35124	LOT	-	NO QUOTE	-
SUBSTATION ENTERPRISES P.O. BOX 2010 ALABASTER, AL 35007	LOT	\$249,125.00	\$249,125.00	18-20 WKS.
UTILITY SERVICE AGENCY 501 N. MAIN ST. WAKE FOREST, NC 27587	LOT	-	NO QUOTE	-
W.R. DANIEL & ASSOCIATES (DISTRAN) 207-6A S. BROAD STREET MOORESVILLE, NC 28115	LOT	\$258,500.00	\$258,500.00	20-22 WKS.

* Bid packages mailed out May 31, 2013 by Southeastern Consulting Engineers (Jerry Ford).



Southeastern Consulting Engineers, Inc.

July 15, 2013

Mr. Garey Edwards, PE
City of High Point
P.O. Box 230
High Point, North Carolina 27261

Ref.: Oak Hollow Substation
Structure Recommendation

Dear Garey:

The City received proposals on July 11, 2013, from three suppliers for providing the necessary materials for the above referenced project. A tabulation of the bids received is attached.

The lowest responsive bid was submitted by Peak Substation Services in the amount of \$219,800.00 with a delivery time of 18 to 20 weeks. We have reviewed their proposal and have concluded that it is compliant with the specifications. Therefore, we are recommending that the City award this project to Peak Substation Services.

Please notify us of the City's decision in awarding this bid and we will proceed with the execution of the Contract Documents and Performance Bond. If you have any questions or need any additional information, please contact us.

Very Truly Yours,

SOUTHEASTERN CONSULTING ENGINEERS, INC.

By  _____
Jerry L. Ford, Jr., P.E.

JLF/lc

cc: Mr. Larry Hopkins, PE