City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

City Council

Jay W. Wagner, Mayor
S. Wesley Hudson, Mayor Pro Tem
Britt W. Moore (At Large, Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2), Monica L. Peters (Ward 3), Victor Jones (Ward 5), and Michael Holmes (Ward 6)

Monday, August 7, 2023 | **5:30 PM** | **Council Chambers**

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding Initiative

2023-365 Strategic Plan Update

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction. Council Member Michael Holmes, Chairman of the Marketing & Branding Task Force will provide an update on the Marketing & Branding Initiative.

Attachments: Local Codes Strategic Plan Update July 2023

PUBLIC COMMENT PERIOD

2023-364 Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

* Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.

* Persons addressing City Council are asked to limit their comments to 3 minutes.

* Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.

* If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

CONSENT AGENDA ITEMS

C-1 2023-339

Consideration of a Contract with AMP Utility Distributions Services in the amount of $106,250

City Council is requested to award a contract to AMP Utility Distribution Services in the amount of $106,250 for the annual purchase of fire hydrants and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Contract- Annual Fire Hydrant AMP Utility Distribution Services

C-2 2023-348

Consideration of a Contract with GEL Engineering of NC, Inc in the amount of $142,960

City Council is requested to approve a contract with GEL Engineering of NC, Inc in the amount of $142,960 for annual on-call air permitting assistance at the Eastside Wastewater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Contract - GEL- Assistance with Air Permit Reporting Requirements and Compli

C-3 2023-349

Consideration of Contract with Alta Planning + Design, Inc.

City Council is requested to approve a Contract with Alta Planning + Design, Inc. in the amount not to exceed $45,000.00 to provide services necessary for the preparation of an engineering report and environmental information document (ER/EID) in accordance with guidance from the North Carolina Department of Environmental Quality (NC DEQ) Division of Water Infrastructure and that the appropriate City Official(s) be authorized to execute all necessary documents.

Attachments: Contract - Alta Planning +Design, Inc.

C-4 2023-350

Consideration of a Contract Renewal with Cigna Healthcare for Employee Health and Dental Care

City Council is requested to authorize the City Manager to execute a twelve (12) month contract with Cigna Healthcare for healthcare coverage for city employees. Contract will be effective January 1, 2024 to December 31, 2024.

Attachments: Contract - Cigna 2024

C-5 2023-351

Consideration of a Purchase of Two (2) Ford F550 Trucks from Amick Equipment Company in the amount of $282,461.86

City Council is requested to approve the purchase of two (2) Ford F550 trucks with DiamondBack 8 Yard body from Amick Equipment Company and declare the old trucks as surplus and dispose through the online auction process.

Attachments: Amick Equipment Company - Two Ford F550 with DiamondBack 8 Yard

C-6 2023-352 Consideration of a Purchase of a Freightliner Truck with Pac Mac Model KB-20H-HJ from Carolina Environmental Systems, Inc. in the amount of $205,985.00

City Council is requested to approve the purchase of a Freightliner truck with Pac Mac model KB-20H-HJ from Carolina Environmental Systems, Inc. and declare the old truck as surplus and dispose through the online auction process.

Attachments: Carolina Environmental Systems, Inc. - Freightliner Truck

C-7 2023-353 Consideration of an Easement Dedication to AT&T at 3940 Kivett Dr.

City Council is requested to approve an easement dedication to AT&T to relocate utilities to allow continued service after a portion of the right of way along Kersey Valley Rd. is closed and relocated to allow for the landfill expansion.

Attachments: AT&T Dedication Easement

C-8 2023-354 Consideration of a Resolution of the High Point City Council Authorizing Upset Bid Process for Sale of City Property Located at 807 Wise Avenue High Point, NC

City Council is requested to adopt a resolution accepting the offer of $10,000 from HS.1 Properties, LLC for the purchase of city-owned property at 807 Wise Avenue through the upset bid procedure N.C.G.S. §160A-269 and direct the City Clerk to publish the public notice of the proposed sale in accordance with N.C.G.S. §160A-269.

Attachments: Sale of Property 807 Wise Ave.

C-9 2023-356 Consideration of a Resolution Authorizing the Sale of Retired K-9 Bruno

City Council is requested to adopt a resolution to retire Police K-9 Bruno and declare as surplus property to allow him to be purchased by Officer Karl Wolf who will assume all responsibility and liability.

Attachments: Retire K-9 Bruno Surplus Declaration

C-10 2023-357 Consideration of the Purchase of Motorola Portable Radios from Motorola Solutions, Inc. in the amount of $444,353.

City Council is requested to approve the purchase of Motorola Portable Radios from Motorola Solutions, Inc. in the amount of $444,353 and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Motorola Radio Replacement

C-11 2023-358 Consideration of a Contract with SHI, Inc. in the amount of $210,976.67

City Council is requested to approve a contract to SHI, Inc. in the amount of $210,976.67 for the annual renewal of licensing for Checkpoint firewall appliances and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Contract - SHI Inc.

C-12 [2023-359]

Consideration of a Contract to Baker Underground in the amount of $2,991,540

City Council is requested to award a contract to Baker Underground in the amount of $2,991,540 for the Washington Street Realignment Project and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Contract - Baker Underground

C-13 [2023-360]

Consideration of a Contract to Wesco, Inc. in the amount of $174,504

City Council is requested to award a contract to Wesco, Inc in the amount of $174,504 for the procurement of Large Commercial/Industrial Voltage (120/208V) Transformers (225kVa) and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Contract - Wesco, Inc.

C-14 [2023-366]

Consideration of Items Relating to the Construction of Homes for the Cedrow Affordable Housing Project

City Council is requested to approve a contract with Community Housing Solutions in the amount of $212,294, approve the Resolution of Conveyance, and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Contract with CHS - 508.510.512 Rolling Green

C-15 [2023-271]

Consideration of Items Relating to the Construction of Two Affordable Homes in the Southside Community

City Council is requested to approve a contract with Habitat for Humanity of High Point, Archdale & Trinity in the amount of $91,000 to construct affordable homes in the South Side Community, approve a resolution of conveyance, and authorize the appropriate City Official(s) to execute all necessary documents.

Attachments: Habitat for Humanity - 705 and 707 Tryon Avenue

C-16 [2023-368]

Consideration of Approval of Minutes

City Council is requested to approve the following minutes:

Regular Meeting of the High Point City Council -December 5, 2022 @ 5:30 p.m.

Special Meeting of the High Point City Council - July 10, 2023 @ 4:00 p.m.

Special Meeting of the Community Development Committee - July 11, 2023 @ 4:00 p.m.

Finance Committee - July 13, 2023 @ 4:00 p.m.

Special Meeting of the High Point City Council - July 17, 2023 @ 5:00 p.m.

Regular Meeting of the High Point City Council - July 17, 2023 @ 5:30 p.m.

Special Meeting of the High Point City Council - July 19, 2023 @ 8:30 a.m.

Attachments: Memo - Minutes

Regular Meeting of the High Point City Council Minutes - December 5 2022

Special Meeting of the Community Development Committee Minutes - July 11, 2

Special Meeting of the High Point City Council Minutes - July 10, 2023
Finance Committee Meeting Minutes - July 13, 2023
Special Meeting of the High Point City Council Minutes - July 17, 2023
Regular Meeting of the High Point City Council Minutes - July 17, 2023
Special Meeting of the High Point City Council Minutes - July 19, 2023

GENERAL BUSINESS AGENDA

G-1 2023-335 Consideration of a Reappointment to the Citizens Advisory Council

City Council is requested to confirm the reappointment of Kellie Jackson to the Citizens Advisory Council. Reappointment will be effective immediately and will expire on May 31, 2025.

Attachments: Reappointment - Citizen Advisory Council

G-2 2023-340 Consideration of an Appointment to the Planning and Zoning Commission

City Council is requested to confirm a recommendation by Council Member Williams to appointment Steve Galanti to the Planning and Zoning Commission to fill an unexpired term. Appointment will be effective immediately and will expire June 30, 2024.

Attachments: Appointment - Planning and Zoning Commission

ADJOURNMENT

HIGH POINT CITY COUNCIL
SPECIAL MEETING
JULY 17, 2023 – 5:00 P.M.
COUNCIL CHAMBERS – MUNICIPAL BUILDING

MINUTES

CALL TO ORDER and ROLL CALL

Mayor Wagner called the meeting to order at 5:03 p.m.

Upon roll call, the following Council Members were Present (7):

Mayor Jay W. Wagner; Mayor Pro Tem S. Wesley Hudson, Ward 4; Council Member Britt W. Moore, At Large; Council Member Cyril A. Jefferson, Ward 1 [arrived at 5:09 p.m.]; Council Member Christopher Williams, Ward 2 [arrived at 5:11 p.m.]; and Council Member Victor A. Jones, Ward 5; and Council Member Michael A. Holmes, Ward 6

Absent (2): Council Member Tyrone E. Johnson, At Large; and Council Member Monica Peters, Ward 3

Staff Present:

Tasha Logan Ford, City Manage; Eric Olmedo, Assistant City Manager; Damon Dequenne, Assistant City Manager; Kate Ashburn, Assistant City Attorney; Sandy Dunbeck, Economic Development Director; Montanna Brown, Economic Development Manager; and Mary S. Brooks, Deputy City Clerk

PRESENTATION OF ITEMS

2023-336 **Closed Session-Economic Development**

Council is requested to go into Closed Session pursuant to N.C.G.S. §143-318.11(a)(4) for Economic Development.

Council Member Holmes moved to enter Closed Session pursuant to N.C.G.S. §143-318.11(a)(4) for Economic Development at 5:03 p.m.; seconded by Mayor Pro Tem Hudson the motion passed by an 5-0 unanimous vote.

Aye (5): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Jones, and Council Member Holmes

Absent (4): Council Member Johnson, Council Member Williams, Council Member Peters, and Council Member Jefferson

Note: Council Members Williams and Jefferson arrived during the closed session portion of this meeting.

Upon reconvening into Open Session at 5:14 p.m., no action took place as a result of the Closed Session.

ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 5:14 p.m. upon motion duly made by Council Member Moore and seconded by Council Member Jones.

Respectfully Submitted,

____
Jay W. Wagner, Mayor

Attest:

____
Mary S. Brooks, CMC
Deputy City Clerk

HIGH POINT CITY COUNCIL
REGULAR MEETING
DECEMBER 1, 2022 – 5:30 P.M.
COUNCIL CHAMBERS – MUNICIPAL BUILDING

MINUTES

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

Mayor Wagner called the meeting to order at 5:39 p.m.

Upon call of the roll, the following Council Members were Present (7):

Mayor Jay W. Wagner; Ward 3; Mayor Pro Tem Monica Peters, Ward 3; Council Member Tyrone E. Johnson, At Large; Council Member Cyril A. Jefferson, Ward 1;; Council Member S. Wesley Hudson, Ward 4; Council Member Victor A. Jones, Ward 5; and Council Member Holmes, Ward 6.

Absent (2): Council Member Britt W. Moore, At Large Council Member Williams, Ward 2

Mayor Wagner called for a Moment of Silence. The Pledge of Allegiance followed.

STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding Initiative

2022-578 **Strategic Plan Update**

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction.

Council Member Holmes gave an update regarding the Marketing and Branding Initiative; said that the Task Force did meet at their regular meeting in November; said that a comprehensive plan report was received by the consultants; next week will begin the concept designs; and that a full delivery regarding the campaign would launch the first quarter of 2023.

Mayor Wagner provided a report summary regarding the local code's enforcement activities for the month of November for the following: public nuisance, minimum housing, and zoning; said that the total active cases combined was 403.

Lori Loosemore, Code Enforcement Manager provided an update regarding the data for city-initiated complaints versus citizens complaint for code violations; spoke to being more proactive in addressing public nuisance complaints; gave comparisons regarding city versus owner demolitions; said that owners were becoming more responsive; and shared a home *that had been repaired.*

PUBLIC COMMENT PERIOD

2022-579 Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards and presentations. Our policy states persons may speak on any item not on the agenda.

* Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
* Persons addressing City Council are asked to limit their comments to 3 minutes.
* Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
* If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

Mayor Wagner opened the Public Comment Period.

***Louis Thibodeaux**, 1242 Kensington Drive voiced appreciation for the work that the city was doing with the High Point Museum during his visit; and thanked everyone for their efforts.*

Mayor Wagner closed the Public Comment Period.

FINANCE COMMITTEE - Britt Moore, Chair

Council Member Victor Jones, Committee Member of the Finance Committee, reported that the Finance Committee did meet on December 1, 2022, and recommended the matters under the Consent Agenda be forwarded to the City Council with a favorable recommendation for approval.

Council Member Jones then moved for approval of all matters on the Finance Committee Consent Agenda with a correction to item 2022-576 as followed: the correct dollar amount be changed/corrected to $1,486,888.56. Council Member Hudson made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Wagner, Mayor Pro Tem Peters, Council Member Johnson, Council Member Jefferson, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (2): Council Member Moore, and Council Member Williams

CONSENT AGENDA ITEMS

2022-566 **Equipment for Surplus - Landfill Operations Division**

City Council is requested to approve the listed Landfill Operations Division equipment as surplus and sold through the online auction process.
2006 Caterpillar D7R II Dozer
2006 Caterpillar 325DL Excavator
2008 CMI Terex TC550 Compactor
2011 CMI Terex TC550 Compactor
2005 CMI Terex 390E Compactor

Approved under the consent agenda.

2022-567 **Environmental Services Positions Reallocation**

City Council is requested to approve the reallocation of three (3) part time Environmental Services Worker positions to two (2) full time Environmental Services Special Route Operator positions to allow for a consistent and ease of scheduling while utilizing non-CDL equipment to meet the needs of downtown and other collection needs.

Approved under the consent agenda.

2022-568 **Contract Renewal - Sole Source - Computerized Maintenance Management System (CMMS)-Accruent**

City Council is requested to approve a sole source contract renewal with Accruent in the amount of $52,560.86 for the computerized maintenance management system (CMMS) software that centralizes maintenance information and facilitates the processes of maintenance operations.

Approved under the consent agenda.

2022-569 **Contract - Kemp Construction, Inc. - Eastside Wastewater Treatment Plant (WWTP) Final Clarifier #3**

City Council is requested to award a contract to Kemp Construction, Inc. in the amount of $106,524 to install replacement parts that have been pre-purchased from Evoqua Water Technologies for the repair of final clarifier #3 at the Eastside Wastewater Treatment Plant (WWTP).

Approved under the consent agenda.

2022-570 **Contract(s) Chandler Concrete Co. (Primary) Childers Concrete Co. (Secondary)**

Citywide (Public Services)
City Council is requested to award a contract to Chandler Concrete Co. in the amount of $153,037.50 (Primary) & Childers Concrete Co. $173,875.00 (Secondary) to provide concrete materials to city crews allowing the availability of materials to be supplied when performing maintenance functions that require various different types of concrete such as sidewalk, curb/gutter and related repairs to the stormwater drainage system, etc. within the jurisdictional limits of the City.

Approved under the consent agenda.

2022-571 **Contract - Oltrin Solutions / Trinity Manufacturing, Inc. - Sodium Hypochlorite**
City Council is requested to award a contract to Oltrin Solutions / Trinity Manufacturing Inc. in the amount of $437,580 for the supply of Sodium Hypochlorite chemical product used at the City's water and wastewater treatment facilities for treatment processes to each of the following plants: Ward Water Treatment Plant (WTP), Eastside Wastewater Treatment Plant (WWTP), Westside Wastewater Treatment Plant (WWTP).

Approved under the consent agenda.

2022-572 **North Carolina Department of Transportation (NCDOT) - Reimbursement Schedule C**
City Council is requested to approve the municipal agreements with the North Carolina Department of Transportation (NCDOT) schedule C to allow the City to be reimbursed for costs associated with the operation of the High Point Signal System. Reimbursement for costs associated with Schedule C are capped at $300,000 per year. These new schedules cover preventive maintenance and the replacement of damaged, inoperative, or obsolete equipment and include updated pricing for equipment, materials, and labor, and both agreements will be retroactive to July 1, 2022 and effective for one (1) year, and may be renewed annually by the City Manager for up to five (5) additional years before a new agreement is required.

Approved under the consent agenda.

2022-573 **North Carolina Department of Transportation (NCDOT) - Reimbursement Schedule D**
City Council is requested to approve the municipal agreements with the North Carolina Department of Transportation (NCDOT) schedule D to allow the City to be reimbursed for costs associated with the operation of the High Point Signal System. . The base amount for costs to be reimbursed that are associated with Schedule D are $141,000 per year. These new schedules cover preventive maintenance and the replacement of damaged, inoperative, or obsolete equipment and include updated pricing for equipment, materials, and labor, and both agreements will be retroactive to July 1, 2022 and effective for one (1) year, and may be renewed annually by the City Manager for up to five (5) additional years before a new agreement is required.

Approved under the consent agenda.

2022-574 **Master Professional Service Agreements for Architectural Services with ADW,**

Clark Patterson Lee, Creech & Associates, Davis Kane, ESPA, Freeman Kennett, HH, Lindsey, McAdams, SEH, SCN, Stimmel, Summit, & Wooten

City Council is requested to authorize the City Manager and the appropriate city officials to execute Master Professional Service Agreements for architectural services with ADW, Clark Patterson Lee, Creech & Associates, Davis Kane, ESPA, Freeman Kennett, HH, Lindsey, McAdams, SEH, SCN, Stimmel, Summit, and Wooten to provide such services for City departments on an as needed basis through five (5) year master agreements.

Approved under the consent agenda.

2022-575 **Contract - Change Order No.2 - KBS Construction, Inc. - Upper Piedmont Lake Dredging and Dam Maintenance**

City Council is requested to approve Change Order No. 2 to KBS Earthworks Inc. in the amount of $119,496.00 which is for removal of approximately 1,300 cubic yards of additional sediment to restore the stormwater storage and collection capacity within the Upper Piedmont Lake to its original design.

Approved under the consent agenda.

2022-576 **Contract - Community Housing Solutions (CHS) - Cedrow Affordable Housing Project**

City Council is requested to award a contact to Community Housing Solutions (CHS) in the amount of $1,486,886.56 to construct six affordable homes in the Cedrow Affordable Housing Project and that theappropriate City official and/or employee be authorized to execute all necessary documents.

Approved under the consent agenda.

REGULAR AGENDA ITEMS

PLANNING & DEVELOPMENT - Mayor Jay W. Wagner

PUBLIC HEARINGS

2022-557 **AAA Storage Management, LLC, Zoning Map Amendment 22-24**

A request by AAA Storage Management, LLC to rezone an approximate 3.5-acre parcel from a Conditional Zoning Light Industrial (CZ-LI) District to an amended Conditional Zoning Light Industrial (CZ-LI) District. The site is located approximately 580 feet west of NC68 and approximately 570 feet south of Willard Dairy Road.

Herb Shannon, Senior Planner stated that the applicant requested to continue this matter to the January 17, 2023, meeting of council; and that the representative was present to answer any questions.

Mayor Wagner moved to continue this matter to the January 17, 2023 meeting of council. Council Member Holmes made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Wagner, Mayor Pro Tem Peters, Council Member Johnson, Council Member Jefferson, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (2): Council Member Moore, and Council Member Williams

2022-558 **<u>High Point University, Zoning Map Amendment 22-25</u>**

A request by High Point University to rezone approximately 116.5 acres from the Single Family Residential-5 (R-5) District and a Conditional Zoning Institutional (CZ-I) District to a Conditional Zoning Institutional (CZ-I) District. The site is lyingalong the east side of N. Centennial Street, between E. Farriss Avenue and Barbee Avenue, with the area of campus expansion being along the south side of Barbee Avenue.

Herb Shannon, Senior Planner said that he will be presenting ZMA 22-25 in combination with SA 22-01, and advised council that both items would need to be voted on separately; reported that this was a request by High Point University to rezone approximately 116.5 acres from the Single Family Residential-5 (R-5) District and a Conditional Zoning Institutional (CZ-I) District to a Conditional Zoning Institutional (CZ-I) District; said that the site was lying along the east side of N. Centennial Street, between E. Farriss Avenue and Barbee Avenue, with the area of campus expansion being along the south side of Barbee Avenue; the applicant provided a summary of the zoning proposal to add a two-acre tract of land, along the south side of Barbee Avenue, to the University campus for parking, and that the site abuts the campus to the north and east, and that this was an appropriate area for expansion of the university; the Planning and Zoning Commission reviewed this request at their November 8, 2022, public hearing and recommended approval as recommended by staff; and noted that council would need to adopt the consistency and reasonableness policy.

Mr. Shannon continued discussion regarding item 2022-559 Street Abandonment 22-01; reported that this was a request by High Point University to abandon (close) the eastern 245+ of the Barbee Avenue right-of-way; this was an improved 50-foot-wide right-of-way that runs in a general east - west direction between 804 and to 908 Barbee Avenue; the Planning and Zoning Commission reviewed this request at their November 8, 2022 public hearing and recommended approval as outlined in the staff report and as recommended by staff. Staff is recommending approval for this matter.

Mayor Wagner opened the public hearing.

***Larry Pratt,** 412 Fourth St. asked if the developer could rezone the entire block at said location that would include all of the homes.*

***Jason Sweet**, Assistant Vice President of Construction at High Point University (Applicant's Representative), 1 North University Parkway, spoke in favor of the request;*

noted that they could only rezone properties purchased at this time; and entertained any question.

Council Member Jefferson inquired on acquiring the entire block of said property in good faith.

Mr. Shannon said that the developer did attempt to purchase more homes; however, current properties owners, at said location, were unwilling to sell their home.

Mayor Wagner closed the Public Hearing.

Mayor Wagner moved to approve the request to rezone approximately 116.5 acres from the Single Family Residential-5 (R-5) District and a Conditional Zoning Institutional (CZ-I) District to a Conditional Zoning Institutional (CZ-I) District, and adopt the consistency and reasonableness policy. Council Member Peters made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Wagner, Mayor Pro Tem Peters, Council Member Johnson, Council Member Jefferson, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (2): Council Member Moore, and Council Member Williams

Consistency and Reasonableness Statements
That Zoning Map Amendment 22-25 is consistent with the City's adopted policy guidance because although the proposed campus expansion does not incorporate an entire block, due to prior street abandonments and zoning approvals, a significant portion of this block consists of institutional related uses. Furthermore, the proposed CZ-I District expansion abuts the existing campus on two sides, and through zoning standards and conditions, better mitigates impacts upon adjacent residences than currently provided.

2022-559 **High Point University, Street Abandonment 22-01**
A request by High Point University to abandon (close) the eastern 245± feet of the Barbee Avenue right-of-way. This is an improved 50-foot-wide right-of-way that runs in a general east - west direction between 804 and 908 Barbee Avenue.

Mayor Wagner moved to approve Street Abandonment 22-01 to abandon the eastern 245+ feet of the Barbee Avenue right-of-way. Council Member Johnson made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Wagner, Mayor Pro Tem Peters, Council Member Johnson, Council Member Jefferson, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (2): Council Member Moore, and Council Member Williams

2022-560 **City of High Point, Guilford College Rd./Wendover Ave. Land Use Evaluation**

A request by the Planning and Development Department to approve the Guilford College Road/W. Wendover Avenue Land Use Evaluation.

Andy Piper, Planning Administrator stated that he will be presenting an overview of the land use evaluation, in combination with the recommended Land Use Plan amendments for PA22-05; reported that the Land use evaluation was a request to approve the Guilford College Road/W. Wendover Avenue Land Use Evaluation; the city conducted an evaluation of the area near the intersection of Guilford College Road and West Wendover Avenue; said that the purpose of the evaluation was to do a concise study of the existing land use patterns and conditions and make recommendations about amendments to the Land Use Plan Map to bring the designations in line with recent changes affecting the area; the draft document was posted on the City's website on September 8, 2022, and after sending notices to all property owners within the approximately 235-acre study area, a public information meeting was held on September 20, 2022, to present the recommendations and answer any questions; the Planning and Zoning Commission reviewed this request at their November 8, 2022 public hearing, and recommended approval of this request as recommended by staff. Staff is recommending approval of the Guilford College Road/W. Wendover Avenue Land Use Evaluation.

Mr. Piper continued discussion regarding PA-22-05; reported that this was a request to amend the Land Use Plan Map from/to a variety of classifications in multiple areas based on recommendations in the Guilford College Road/W. Wendover Avenue Land Use Evaluation; said that this request would implement the recommendations of the evaluation by amending the Land Use Plan classifications for seven areas. The Planning and Zoning Commission reviewed this request at their November 8, 2022, public hearing. with an overview of the land use evaluation, and requested approval as outlined in the staff report. Staff is recommending approval for this matter.

Mayor Wagner opened the public hearing and asked if anyone wished to speak for or against this matter. Seeing none, Mayor Wagner closed the public hearing.

Mayor Wagner made a motion to approve the Guilford College Road/W. Wendover Avenue Land Use Evaluation. Council Member Johnson made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Wagner, Mayor Pro Tem Peters, Council Member Johnson, Council Member Jefferson, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (2): Council Member Moore, and Council Member Williams

2022-561 **<u>City of High Point, Plan Amendment 22-05</u>**

A request to amend the Land Use Plan map from and to a variety of classifications in multiple areas based on recommendations in the Guilford College Road/W. Wendover Avenue Land Use Evaluation.

Refer to item # 2022-560 for combined presentation.

Mayor Wagner opened the public hearing and asked if anyone wished to speak for or against this matter. Seeing none, Mayor Wagner closed the public hearing.

Mayor Wagner made a motion to amend the Land Use Plan map from and to a variety of classifications in multiple areas based on recommendations in the Guilford College Road/W. Wendover Avenue Land Use Evaluation. Mayor Pro Tem Hudson made a second to the motion. The motion carried by the following 7-0 unanimous vote:

Aye (7): Mayor Wagner, Mayor Pro Tem Peters, Council Member Johnson, Council Member Jefferson, Council Member Hudson, Council Member Jones, and Council Member Holmes

Absent (2): Council Member Moore, and Council Member Williams

<u>Council and Staff Remarks</u>

Mayor Wagner introduced and welcomed Sandra Keeney, in attendance, as the City of High Point's new City Clerk.

Mayor Wagner announced the City Attorney, JoAnne Carlyle's retirement from the city of High Point at the end of the year; and recognized Ms. Carlyle to speak.

Ms. Carlyle thanked everyone for this opportunity; offered gratitude to serve city council for 15 years; spoke to the accomplishments of High Point during her time as city attorney; and thanked everyone for their support.

<u>ADJOURNMENT</u>

There being no further business to come before Council, the meeting adjourned at 6:24 p.m. upon motion duly made by Council Member Williams and second by Mayor Pro Tem Peters.

Respectfully Submitted,

____

Jay W. Wagner, Mayor

Attest:

____

Mary S. Brooks, CMC
Interim City Clerk

HIGH POINT CITY COUNCIL
SPECIAL MEETING
July 10, 2023 – 4:00 P.M.
3rd Floor Conference Room – Municipal Building
211 S. Hamilton Street

CALL TO ORDER, ROLL CALL

Mayor Wagner called the meeting to order at 4:02 p.m.

Present: Mayor Jay W. Wagner; Mayor Pro Tempore S. Wesley Hudson, Ward 4; Council Member Britt W. Moore, At Large Council Member; Council Member Tyrone E. Johnson At Large; Cyril A. Jefferson, Ward 1; Council Member Christopher Williams, Ward 2; Council Member Monica Peters, Ward 3; Council Member Victor A. Jones, Ward 5; and Council Member Michael A. Holmes, Ward 6

PRESENTATION OF ITEMS

2023-326 **Closed Session - Personnel**

City Council will go into Closed Session Pursuant to N.C. General Statute §143-318.11(a)(6) for Personnel

Council Member Moore made a motion, seconded by Council Member Williams, to go into Closed Session Pursuant to N.C. General Statute §143-318.11(a)(6) for Personnel.

Motion carried with the following vote:

Aye: Mayor Wagner, Mayor Pro Tempore Hudson, Council Member Moore, Council Member Jefferson, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Holmes

Closed Session began at 4:03

At 4:34 p.m. Council Member Holmes made a motion, seconded by Council Member Williams, to end Closed Session and resume Regular Session.

Motion carried with the following vote:

Aye: Mayor Wagner, Mayor Pro Tempore Hudson, Council Member Moore, Council Member Jefferson, Council Member Williams, Council Member Peters, Council Member Jones, and Council Member Holmes

Mayor Wagner stated no action will be taken as a result of the Closed Session.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 4:34 p.m.

Respectfully Submitted,

____

Jay W. Wagner, Mayor

Attest:

____

Sandra Keeney
City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Approval of Minutes

From: City Clerk's Office

Public Hearing: No

Attachments: Yes

Meeting Date: August 7,2023

Advertising Date Advertised By: N/A

PURPOSE: Minutes to be Approved

BACKGROUND: N/A

BUDGET IMPACT: N/A

RECOMMENDATION / ACTIONS REQUESTED:
Approval of the following minutes:
Regular Meeting of the High Point City Council – December 5, 2022 @ 5:30 p.m.
Special Meeting of the High Point City Council – July 10, 2023 @ 4:00 p.m.
Special Meeting of the Community Development Committee – July 11, 2023 @ 4:00 p.m.
Finance Committee – July 13, 2023 @ 4:00 p.m.
Special Meeting of the High Point City Council – July 17, 2023 @ 5:00 p.m.
Regular Meeting of the High Point City Council – July 17, 2023 @ 5:30 p.m.
Special Meeting of the High Point City Council – July 19, 2023 @ 8:30 a.m.

NORTH CAROLINA'S INTERNATIONAL CITY™

PUBLIC COMMENT PERIOD

IF YOU'D LIKE TO ADDRESS THE HIGH POINT CITY COUNCIL, during the Public Comment Period regarding any item that is NOT a public hearing item on the Agenda, PLEASE SIGN IN

Date: August 7, 2023

(Please Print)

Name	Address (Residence) & E-mail address	Matter Speaking About
✓ Larry Diggs	1127 Biltmore ave elrdiggs@gmail.com	yard waste/ordinance
✓ Bruce Shipwash Donald Shipwash	220 Beddington St	zoning 220 Beddington St.
✓ KEN ORMS	K.ORMS@ATT.NET	3525 Saintsbury LN.
✓ Johnna Causey		Ward 3. Mosque across from Allen Jay School Trash Drug Trade.

HIGH POINT CITY COUNCIL
SPECIAL MEETING
JULY 19, 2023 – 8:00 A.M.
HIGH POINT THEATER-220 E. COMMERCE AVE.

MINUTES

CALL TO ORDER and ROLL CALL

Note: No quorum of council was present. The meeting started at 8:38 a.m.

The following Council Members were Present (4):

Council Member Britt W. Moore, At Large; Council Member Cyril A. Jefferson, Ward 1 [arrived at 8:54 a.m.]; Council Member Monica Peters, Ward 3 [arrived at 8:46 a.m.]; and Council Member Victor A. Jones, Ward 5

Absent (5):

Mayor Jay W. Wagner; Mayor Pro Tem S. Wesley Hudson, Ward 4; Council Member Tyrone E. Johnson, At Large; Council Member Christopher Williams, Ward 2; and Council Member Michael A. Holmes, Ward 6

Staff Present:

Eric Olmedo, Assistant City Manager; Damon Dequenne, Assistant City Manager; Gina Lindsey, Administrative Coordinator-Planning Department; and Mary S. Brooks, Deputy City Clerk

Planning and Zoning Commission Members Present:

Tom Kirkman, Terry Venable, mark Morgan, Joan Swift, Thad Juszczak, and Ray Wheatley

Also Present:

czb Consultants: Matt Ingalls, Thomas Eddington, Lauren Holm, and Larry Weston

PRESENTATION OF ITEM

2023-337 **High Point 2045 Comprehensive Plan**

The High Point City Council and Planning and Zoning Commission will hold a joint meeting to discuss the High Point 2045 Comprehensive Plan.

Matt Eddington, czb Consultants made a PowerPoint Presentation regarding the High Point 2045 Comprehensive Plan (Plan); said that the open house event to the public had around 70 attendees; outlined the process overview regarding the Plan; discussed the three fundamental components for the Plan as followed:

- *It gets the "Big Things" right.*
- *It plans for what is know.*
- *It creates a decision-making framework for what is unknown.*

Mr. Eddington continued discussion regarding the Plan; said that it would be a 14-month process; spoke to how the public would be engaged during this process such as having the following:

- *Kitchen Table Conversations.*
- *Online Survey.*
- *Open House "Road Show".*
- *Online Feedback.*

Council Member Peters arrived at the meeting at 8:46 a.m.

Mr. Eddington spoke to and outlined the Plan's draft core values and draft planning principles; said that the draft core values included an inclusive community, entrepreneurial community, and a creative community; and that the draft planning principles included four basic principles as followed: support critical thinking and strategic risk-taking, work together and include all voices, set standards that would move us forward and make us proud decades from now, and build and celebrate our own identity.

Discussion took place regarding new developments; strategic efforts in transforming the downtown area (catalyst project); having a more inviting location for entertainment in the core city; improving roads/streets; affordable housing; and discussed the city's core values.

Council Member Jefferson arrived at the meeting at 8:54 a.m.

Council Member Peters proposed to conduct a pilot program to create a form-based zoning code specifically for different types of housing.

Mr. Eddington said that he would research that information to assure the zoning would be consistent with the Plan; explained what a form-based code was; and shared the feedback from the public during an open house to continue the progress taking place downtown.

Council Member Jefferson spoke to assisting areas in the city impacted by food deserts; and to improving schools.

Discussion took place regarding developing downtown; attracting more people to High Point; to the demand for manufacturers; public transportation; core city investments; improving schools; and discussed the needs of the community.

Mr. Eddington discussed scenarios to explore how the city's values might translate to what the community would look like in the future; thanked everyone for their time; and concluded with the next steps for the Plan as followed:

1. *Online open house goes live on Thursday.*
2. *Summarize input from this week and update the project website.*
3. *Revise the scenarios, if necessary, and do build-out calculations.*
4. *Online survey September (date TBD).*
5. *Next round of meetings: week of September 18th.*

ADJOURNMENT

There being no further business to come before Council, the meeting ended at 9:50 a.m.

Respectfully Submitted:

____
Mary S. Brooks, CMC
Deputy City Clerk

COMMUNITY DEVELOPMENT & HOUSING

Thanena S. Wilson
Director

NORTH CAROLINA'S INTERNATIONAL CITY™

To: Greg Ferguson, Deputy City Manager

From: Thanena Wilson, Director, Community Development & Housing

Date: August 2, 2023

Re: Strategic Plan Update for Proactive Codes Enforcement

This report summarizes Local Codes Enforcement activities for the month of July 2023.

Minimum Housing

- 25 New Citizen Complaints
- 6 New City-initiated Cases
- Demolition Ordinances
  - 2 properties with contracts pending demolition
  - 4 properties out for bid for demolition
  - 1 owner-initiated demolition (*1707 Welborn St)*
  - 6 properties pending owner repairs *(1105 Forrest St, 613 Manley St, 524 Cross St, 1222 Carter St, 1004 Prospect St and 337 Wingo St)*

Public Nuisance

- 121 New Citizen Complaints
- 163 New City-initiated Cases
- 144 Cases Abated
  - 28 City-abated
  - 116 Owner-abated

Zoning

- 23 New Citizen Complaints
- 38 New City-initiated Cases
- 147 Signs collected

Total Active Cases (563)

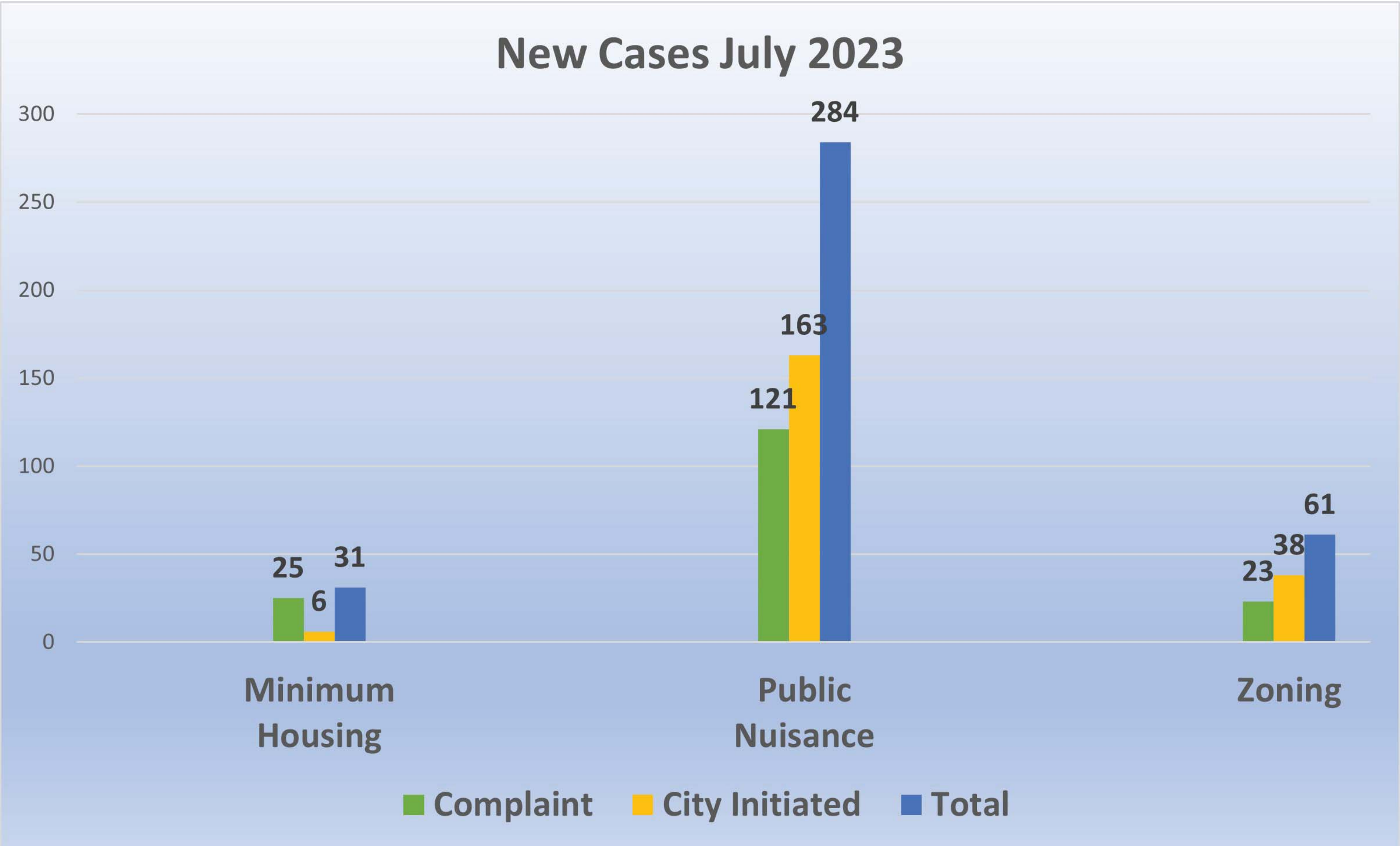
- 233 Minimum Housing
- 201 Public Nuisance
- 129 Zoning

Attachments: 1) Monthly report table
2) Photos – 1002 Lake Ave

Phone 336.883.3351
Fax 336.883.3355

City of High Point, P.O. Box 230, 211 South Hamilton Street, High Point, NC 27261
TDD: NC Relay/711

		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23
1. Minimum Housing								
	a. Minimum Housing Complaints	29	15	12	16	22	17	25
	b. Active Minimum Housing Cases	253	245	241	245	243	235	233
	d. Cases Taken Before City Council							
	i. For Demolition	1	3	2	0	1	3	0
	e. City Demolished Houses	0	1	2	0	0	1	4
2. Public Nuisance								
	a. Public Nuisance Complaints (incl. unsecured	44	28	46	140	215	136	121
	b. Active Public Nuisance Cases	76	60	65	196	194	139	201
	c. City abated PN Cases	14	18	11	8	88	72	28
	d. Owner abated PN Cases	38	56	46	35	196	119	116
3. Zoning								
	a. Zoning Complaints (Vehicles, Signs, Banners)	18	20	15	17	17	18	23
	b. Active Zoning Cases	123	123	109	94	108	118	129
	c. Signs collected	124	45	55	61	146	113	147
		TOTAL ACTIVE CASES - 563						


New Cases July 2023
300
250
200
150
100
50
0
25
6
31
121
163
284
23
38
61
Minimum Housing
Public Nuisance
Zoning
Complaint
City Initiated
Total


CITY OF HIGH POINT
CODE ENFORCEMENT
VIOLATION NOTICE
X HIGH GRASS/WEEDS
TRASH
APPLIANCES/FURNITURE
LIMBS
X Secure Dwelling
COMPLIANCE DATE: 4-18-17
CODE OFFICER: A. LeBeau
NUMBER: 336-883-6139
CASE:


1002

FINANCE COMMITTEE

Chaired by Council Member Moore
Committee Members: Moore, Holmes, Jones, and Peters
July 13, 2023 – 4:00 P.M.
Council Chambers
211 S Hamilton Street

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

Chair Moore called the meeting to order at 4:00 p.m.

Present: Chair Britt Moore, Committee Members Monica Peters, Michael Holmes, and Victor Jones

PRESENTATION OF ITEMS

2023-305 Consideration of Change Order No. 8 for the Richland Creek Sewer Outfall Aerial Sewer Pipe Replacement Project to Garney Companies Inc.

City Council is requested to approve Change Order No. 8 to Garney Companies Inc. for the Richland Creek Sewer Outfall Aerial Pipe Replacement Project in the amount of $577,707.54 and a 60-day extension to the contract end date.

Robby Stone, Public Service Director, provided the staff report for this item noting the change order is for the additional work to correct expansion and contraction of steel pipe at the manholes by installing reinforced concrete thrust blocking with steel saddles.

A motion was made by Chair Moore, seconded by Committee Member Jones, to approve agenda item 2023-305.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-306 Consideration of a Sole Source Contract to Serpentix Conveyor Corporation in the amount of $145,114.06

City Council is requested to award a sole source contract to Serpentix Conveyor Corporation in the amount of $145,114.06 to perform the rebuild of the solids conveyor at the Eastside Wastwater Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Service Director, provided the staff report for this item and explained why it is a sole source item noting the Serpentix components are proprietary and patented. He answered questions regarding life expectancy of the conveyor and noted that funds for the project are available in the fiscal year 2023-2024 budget.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-306.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-307 **Consideration of a Contract to The Harper Corporation in the amount of $164,235.72**

City Council is requested to award a contract to the Harper Corporation in the amount of $164,235.72 to perform installation of tube settlers that were pre-purchased for the Super Pulsator at the Ward Water Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Service Director, provided the staff report for this item. He stated this item is to hire a contractor to perform the installation of the tube settlers that were pre-purchased for the Super Pulsator at the Ward Water Treatment Plant. He noted the contractor will remove existing tube settlers and funds for this project are available in the fiscal year 2023-2024 budget.

A motion was made by Chair Moore, seconded by Committee Member Jones, to approve agenda item 2023-307.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-309 **Consideration of a Contract to Triangle Grading & Paving, Inc. in the amount $4,869,301.40**

City Council is requested to award a contract to Triangle Grading & Paving, Inc. in the amount of $4,869,301.40 for the Kersey Valley Road Realignment Project to allow for future expansion of the City's Kersey Valley Landfill and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Services Director, provided the staff report for this item noting the purpose of this item is for the realigning of Kersey Valley Road to allow for the future expansion of the City's Kersey Valley Landfill. He noted the new roadway will be conveyed to the North Carolina Department of Transportation upon final completion, acceptance, and engineering certifications.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-309.

Motion carried with following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-308 **Consideration of an On-Call Master Agreement with WithersRavenel Services in the amount of $340,000**

City Council is requested to approve an On-Call Master Agreement with WithersRavenel Services for construction inspections and contract management services for the Kersey Valley Road Realignment Project and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Service Director, provided the staff report for this item. He stated WithersRavenel has the qualifications to perform construction inspections and contract management services for the Kersey Valley Road Realignment project which will cover full time inspection and as-needed material testing for the anticipated 240 calendar day duration.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-308.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-310 **Consideration of a Contract to Holden Building Company in the amount not to exceed $139,811.**

City Council is requested to award a contract to Holden Building Company in the amount not to exceed $139,811 for exterior siding replacement for the Material Recycling Facility (MRF) and authorize the appropriate City Official(s) to execute all necessary documents.

Robby Stone, Public Service Director, provided the staff report for this item. He explained the purpose of this item is for the exterior siding replacement for the Material Recycling Facility and noted funds are available through the Solid Waste Capital Project Funds.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-310.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-314 **Consideration of a Sole Source Contract with 5S Technologies in the amount of $85,920**

City Council is requested to award a Sole Source contract to 5S Technologies for renewal of licenses of Thretlocker (IT Secure) in the amount of $85,920 to provide advanced threat prevention and application whitelisting capabilities and authorize the appropriate City Official(s) to execute all necessary documents.

Adam Ward, Information Technology Services Assistant Director, provided the staff report for this item. He provided a history of the software and answered questions regarding software deployment and whitelisting capabilities.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-314.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-317 **Consideration of a Contract with 5S Technologies in the amount of $562,832.39**

City Council is requested to award a contract to 5S Technologies in the amount of $562,832.39 for upgrades to existing wireless equipment at City facilities and downtown area to Wifi 6 and authorize the appropriate City Official(s) to execute all necessary documents.

Adam Ward, Information Technology Services Assistant Director, provided the staff report for this item explaining that speed and capacity would be improved and noted that the contract includes maintenance and installation of the wireless network.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-317.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-318 **Consideration of a Purchase of an Electric Digger Derrick Truck from Terex Utilities in the amount of $437,503**

City Council is requested to approve a purchase of a new Freightliner truck with a Terex Commander 5048 Digger Derrick body from Terex Utilities Inc.in the amount of $437,503 and declare the old truck as surplus and dispose through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item and stated the price of $437,503 is for the truck, training, and delivery. He noted the truck is similar to the ones that are currently being used and estimated delivery is over a year out.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-318.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-319 **Consideration of a Purchase of an Asphalt Patcher Truck from Infrastructure Solutions Group in the amount of $297,406**

City Council is requested to approve a purchase of a 2023 Freightliner M2 106 Asphalt Patcher Truck from Infrastructure Solutions Group in the amount of $297,406 and declare the old truck as surplus and dispose through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item and stated the price of $297,406 is for the truck, body, operator training, extended warranty, and delivery. He noted delivery time is over a year out.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-319.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-320 **Consideration of a Purchase of a VacAll Truck from Rodders & Jets Supply Company in the amount of $549,829.70**

City Council is requested to approve the purchase of one (1) Freightliner 114SD/SFA VacAll Truck from Rodder & Jets Supply Company in the amount of $549,829.70 and declare the old truck as surplus and dispose through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item and stated the price of $549,829.70 is for the truck, body, operating training, extended warranty, and delivery. He noted delivery is over a year out.

A motion was made by Chair Moore, seconded by Committee Member Jones, to approve agenda item 2023-320.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-321 **Consideration of a Purchase of a John Deere 410P Backhoe from James River Equipment in the amount of $169,904.60**

City Council is requested to approve the purchase of one (1) John Deere410P Backhoe from James River Equipment in the amount of $169,904.60 and declare the old backhoe as surplus and dispose through the online auction process.

Kevin Rogers, Fleet Director, provided the staff report for this item and stated the price of $169,904.60 is for the backhoe, operator training, extended warranty, and delivery. He noted delivery time is over a year out.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-321.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-322 **Consideration of a Sole Source Contract to TransTrack Solutions Group in the amount of $288,259.**

City Council is requested to approve a sole source five-year contract to TransTrack Solutions Group in the amount of $288,259 for software that allows the transit system to consolidate data from multiple sources to allow more efficient and effective management of resources and authorize the appropriate City Official(s) to execute all necessary documents.

Angela Wynes, Transit Manager, provided the staff report for this item and stated this software will collect or produce all the data transit needs. She noted federal funds would provide $230,607 and the City would be responsible for $57,652.

A motion was made by Committee Member Peters, seconded by Committee Member Holmes, to approve agenda item 2023-322.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-323 **Consideration of a Resolution Authorizing City of High Point to enter into an agreement with the North Carolina Department of Transportation regarding the Section 5303 Planning Grant**

City Council is requested to adopt a resolution from the North Carolina Department of Transportation to enter into an agreement regarding the Section 5303 Planning Grant and authorize the appropriate City Official(s) to execute all necessary documents.

Angela Wynes, Transit Manager, provided the staff report for this item noting the City's matching share for the North Carolina Department of Transportation Section 5303 Planning Grant would be $8,134 which is included in the fiscal year 2023-2024 budget.

A motion was made by Chair Moore, seconded by Committee Member Jones, to approve agenda item 2023-323.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-324 **Consideration of a Sole Source Contract with Minsait ACS in the amount of $118,133 for SCADA System Upgrades**

City Council is requested to award a Sole Source Contract with Minsait ACS in the amount of $118,133 for upgrades to the Supervisory Control and Data Acquisition (SCADA) systems which are used for controlling, monitoring, and analyzing industrial devices and processes within the Electric Grid and authorize the appropriate City Official(s) to execute all necessary documents.

Tyler Berrier, Electric Utilities Director, provided the staff report for this item and provided information regarding the sole source request noting it would provide standardization and compatibility with the existing system.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-324.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-325 **Consideration of a Contract to Burford's Con. LLC in the estimated amount of $1,100,000 for Tree Trimming Services - (Secondary Provider)**

City Council is requested to award a contract to Buford's Con. LLC in the estimated amount of $1,100,000 for Tree Trimming Services (Secondary Provider) and authorize the appropriate City Official(s) to execute all necessary documents.

Tyler Berrier, Electric Utilities Director, provided the staff report for this item. He noted this would be a secondary tree trimming service which would allow the supplement of any tree trimming work should the primary contractor be unable to fulfill staffing needs.

A motion was made by Chair Moore, seconded by Committee Member Peters, to approve agenda item 2023-325.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-327 **Consideration of a Community Project Funding Grant Agreement - Homeless Day Center and Shelter**

City Council is requested to accept the Community Project Funding Grant in the amount of $3,000,000 to assist in the construction and development of a Homeless Day Center and Shelter, approve the Budget Ordinance to appropriate the funds, and authorize the appropriate City Official(s) to execute all necessary documents.

Nena Wilson, Community Development Director, provided the staff report for this item and stated the grant agreement for funding awarded through the FY22 Economic Development Initiative – Community Project Funding Grant was facilitated by Representative Kathy Manning. She explained the City plans to partner with Open Door Ministries, for project development, construction, and implementation.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-327.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

2023-328 **Consideration of a Resolution Ratifying and Authorizing the Execution of a Contract with Guilford County Board of Education for the School Safety Resource Officer Program**

City Council is requested to approve a resolution ratifying and authorizing the execution of a contract with Guilford County Board of Education for eight School Resource Officers and One Supervisor.

Travis Stroud, Police Chief, provided the staff report for this item. He explained the City of High Point provides School Safety Resource Officers for four high schools and four middle schools which are located within High Point.

A motion was made by Chair Moore, seconded by Committee Member Holmes, to approve agenda item 2023-328.

Motion carried with the following vote:

Aye: Chair Moore, Committee Member Peters, Committee Member Holmes, and Committee Member Jones

ADJOURNMENT

Council Member Peters thanked staff for their hard work regarding the Main in Color event.

There being no further business to come before the Committee, the meeting adjourned at 4:39 p.m.

Respectfully Submitted,

____
Britt Moore, Chairman

Attest:

____
Sandra Keeney
City Clerk

SPECIAL MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE
Chaired by Council Member Williams
Committee Members: Williams, Hudson, Jefferson, and Johnson
July 11, 2023 – 4:00 P.M.
Council Chambers – Municipal Building
211 S. Hamilton Steet

CALL TO ORDER

Acting Chair Johnson called the meeting to order at 4:00 p.m.

Present: Chair Christopher Williams, Council Member Tyrone Johnson, Council Member Wesley Hudson, and Council Member Cyril Jefferson (arrived at 4:03 p.m.)

PRESENTATION OF ITEMS

2023-301 **Consideration of the 2023 Urgent Repair Program Policies**

City Council is requested to approve the 2023 Urgent Repair Program Procurement and Disbursement Policy, the 2023 Urgent Repair Program Assistance Policy, and authorize the appropriate City Official(s) to execute all documents. (Recommended by Community Development Committee.)

Nena Wilson, Community Development Director, provided the staff report and reviewed the policies defining procurement and policies for vendors and contractors, as well as applicant assistance protocols.

Council Member Jefferson arrived at 4:03 p.m.

Ms. Wilson stated the city anticipated receiving $68,000 for the 2023 Urgent Repair Program, however, the city received an award of $132,000.

A motion was made by Committee Member Hudson, seconded by Committee Member Williams, to approve agenda item 2023-301.

Motion carried with the following vote:

Aye: Chair Williams, Council Member Johnson, Council Member Hudson, and Council Member Jefferson

2023-302 **Consideration of the 2023 Urgent Repair Program Post-Approval Documentation**

City Council is requested to approve the Post-Approval Documentation for the 2023 Urgent Repair Program and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Community Development Committee.)

Nena Wilson, Community Development Director, provided the staff report and reviewed the certification requirements that the North Carolina Housing Finance Agency requires.

A motion was made by Committee Member Hudson, seconded by Committee Member Jefferson, to approve agenda item 2023-302.

Motion carried with the following vote:

Aye: Chair Williams, Council Member Johnson, Council Member Hudson, and Council Member Jefferson

2023-303 **Greater High Point Food Alliance Update**

Staff from the Greater High Point Food Alliance will provide an update.

Carl Vierling, Executive Director of Greater High Point Food Alliance, provided a presentation which included an update on the current state of food insecurity, accomplishments of the Great High Point Food Alliance, as well as current and future projects and activities.

A thorough discussion ensued regarding helping seniors, best ways to donate to the food banks, future projected projects regarding food recovery, the new senior center having a food bank, and affordable housing for seniors.

Council Member Jefferson stated he supports that the new senior center contain a food bank and asked that if concerns arise regarding placing the food bank in the new senior center that the discussion be brought to a committee.

Mr. Vierling invited everyone to the 2023 Food Security Summit taking place on September 13, 2023, and noted more information would be provided.

2023-304 **Community and School Gardens Update**

Staff from Community and School Gardens will provide an update.

Crystal Mercer, County Extension Agent of Community and School Gardens, thanked the City for their continued support and provided a presentation regarding the Community and School Garden Program in High Point. She noted there are 50 community gardens in High Point, and spoke to the benefits of community gardens, total grants received, and provided photos of existing gardens. She reviewed past and future projects and noted the importance of building partnerships.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 4:56 p.m.

Respectfully Submitted,

____
Chris Williams, Chairman
Community Development Committee

Attest:

____
Sandra Keeney
City Clerk

HIGH POINT CITY COUNCIL
REGULAR MEETING
JULY 17, 2023 – 5:30 P.M.
COUNCIL CHAMBERS – MUNICIPAL BUILDING

MINUTES

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

Mayor Wagner called the meeting to order at 5:31 p.m.

Upon call of the roll, the following Council Members were Present (8):

> Mayor Jay W. Wagner; Ward 3; Council Member S. Wesley Hudson, Ward 4; Council Member Britt W. Moore, At Large Council Member Tyrone E. Johnson, At Large; Council Member Cyril A. Jefferson, Ward 1; Council Member Williams, Ward 2;; Council Member Victor A. Jones, Ward 5and Council Member Holmes, Ward 6.
>
> Absent (1): Council Member Monica Peters, Ward 3

Mayor Wagner called for a Moment of Silence. The Pledge of Allegiance followed.

STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding Initiative

2023-330 **Strategic Plan Update**

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction. Council Member Michael Holmes, Chairman of the Marketing & Branding Task Force will provide an update on the Marketing & Branding Initiative

Council Member Holmes gave an update regarding the Marketing and Branding initiative; and said that the city would host a public launch event on August 5th to introduce the new branding to the public.

Council Member Williams provided an update regarding the Strategic Plan summary report for local codes enforcement activities for the month of June 2023 regarding minimum housing, public nuisance, zoning, and concluded noted that there was a combined total of 492 active cases.

Lori Loosemore, Code Enforcement Manager shared an update regarding the property located at 811 Runyon to include photos and a brief history regarding said property; and said that the property was repaired and would be owner occupied.

RECOGNITIONS AND PRESENTATIONS

Council Member Williams moved to suspend the rules to add items to the agenda. Council Member Holmes made a second to the motion. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

2023-370 **Proclamation AmeriCorps NCCC Day**
Mayor Jay W. Wagner will present a proclamation designating July 16, 2023, as AmeriCorps NCCC Day in High Point, North Carolina.

Mayor Wagner read the Proclamation into the minutes designating July 16, 2023, as AmeriCorps NCCC Day in High Point, North Carolina.

[Photo Opportunity, Applause]

PUBLIC COMMENT PERIOD

2023-331 **Public Comment Period**
A Public Comment Period will be held on the first Monday of the regular City Council meeting scheduled at 5:30 p.m or on the third Monday of the month when the first regular City Council meeting is cancelled. Our policy states persons may speak on any item not on the agenda.
* Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
* Persons addressing City Council are asked to limit their comments to 3 minutes.
* Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
* If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points.
This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.
Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the

meeting.

Mayor Wagner opened the public comment period.

Bessie McInnis, *1707 Gavin Dr., High Point voiced concerns regarding the location for the homeless shelter on Brentwood; with neighborhood crime to include trespassing; and spoke to having consideration regarding the homeless shelter in the retirement community.*

Mayor Wagner closed public comment period.

CONSENT AGENDA ITEMS

Items on the Consent Agenda have been unanimously recommended by a Committee of the City Council or are submitted in accordance with established procedure. There will be no discussion of the item unless a Council Member so request, in which event the item will be removed from the Consent Agenda and considered individually. Items not removed from the Consent Agenda will be enacted with one motion.

Mayor Wagner asked council if anyone would like to discuss an item under the consent agenda. Seeing none, Mayor Wagner proceeded with the following motion.

Mayor Wagner moved for approval all matters on the Consent Agenda. Mayor Pro Tem Hudson made a second to the motion. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

C-1 2023-305 Consideration of Change Order No. 8 for the Richland Creek Sewer Outfall Aerial Sewer Pipe Replacement Project to Garney Companies Inc.

City Council is requested to approve Change Order No. 8 to Garney Companies Inc. for the Richland Creek Sewer Outfall Aerial Pipe Replacement Project in the amount of $577,707.54 and a 60-day extension to the contract end date. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-2 2023-306 Consideration of a Sole Source Contract to Serpentix Conveyor

Corporation in the amount of $145,114.06

City Council is requested to award a sole source contract to Serpentix Conveyor Corporation in the amount of $145,114.06 to perform the rebuild of the solids conveyor at the Eastside Wastwater Treatment Plant and authorize the ppropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-3 2023-307 Consideration of a Contract to The Harper Corporation in the amount of $164,235.72

City Council is requested to award a contract to the Harper Corporation in the amount of $164,235.72 to perform installation of tube settlers that were pre-purchased for the Super Pulsator at the Ward Water Treatment Plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-4 2023-309 Consideration of a Contract to Triangle Grading & Paving, Inc. in the amount $4,869,301.40

City Council is requested to award a contract to Triangle Grading & Paving, Inc. in the amount of $4,869,301.40 for the Kersey Valley Road Realignment Project to allow for future expansion of the City's Kersey Valley Landfill and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-5 2023-308 Consideration of an On-Call Master Agreement with WithersRavenel Services in the amount of $340,000

City Council is requested to approve an On-Call Master Agreement with WithersRavenel Services for construction inspections and contract management services for the Kersey Valley Road Realignment Project and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-6 2023-310 Consideration of a Contract to Holden Building Company in the amount not to exceed $139,811.

City Council is requested to award a contract to Holden Building Company in the amount not to exceed $139,811 for exterior siding replacement for the Material Recycling Facility (MRF) and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-7 2023-314 **Consideration of a Sole Source Contract with 5S Technologies in the amount of $85,920**

City Council is requested to award a Sole Source contract to 5S Technologies for renewal of licenses of Thretlocker (IT Secure) in the amount of $85,920 to provide advanced threat prevention and application whitelisting capabilities, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-8 2023-317 **Consideration of a Contract with 5S Technologies in the amount of $562,832.39**

City Council is requested to award a contract to 5S Technologies in the amount of $562,832.39 for upgrades to existing wireless equipment at City facilities and downtown area to Wifi 6 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-9 2023-318 **Consideration of a Purchase of an Electric Digger Derrick Truck from Terex Utilities in the amount of $437,503**

City Council is requested to approve a purchase of a new Freightliner truck with a Terex Commander 5048 Digger Derrick body from Terex Utilities Inc.in the amount of $437,503 and declare the old truck as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-10 2023-319 **Consideration of a Purchase of an Asphalt Patcher Truck from Infrastructure Solutions Group in the amount of $297,406**

City Council is requested to approve a purchase of a 2023 Freighliner M2 106 Asphalt Patcher Truck from Infrastructure Solutions Group in the amount of $297,406 and declare the old truck as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-11 2023-320 **Consideration of a Purchase of a VacAll Truck from Rodders & Jets Supply Company in the amount of $549,829.70**

City Council is requested to approve the purchase of one (1) Freightliner 114SD/SFA VacAll Truck from Rodder & Jets Supply Company in the amount of $549,829.70 and declare the old truck as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-12 2023-321 **Consideration of a Purchase of a John Deere 410P Backhoe from James River Equipment in the amount of $169,904.60**

City Council is requested to approve the purchase of one (1) John Deere410P Backhoe from James River Equipment in the amount of $169,904.60 and declare the old backhoe as surplus and dispose through the online auction process. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-13 2023-322 **Consideration of a Sole Source Contract to TransTrack Solutions Group in the amount of $288,259.**

City Council is requested to approve a sole source five-year contract to TransTrack Solutions Group in the amount of $288,259 for software that allows the transit system to consolidate data from multiple sources to allow more efficient and effective management of resources and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-14 2023-323 **Consideration of a Resolution Authorizing City of High Point to enter into an agreement with the North Carolina Department of Transportation regarding the Section 5303 Planning Grant**

City Council is requested to adopt a resolution from the North Carolina Department of Transportation to enter into an agreement regarding the Section 5303 Planning Grant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-15 2023-324 **Consideration of a Sole Source Contract with Minsait ACS in the amount of $118,133 for SCADA System Upgrades**

City Council is requested to award a Sole Source Contract with Minsait ACS in the amount of $118,133 for upgrades to the Supervisory Control and Data Acquisition (SCADA) systems which are used for controlling, monitoring, and analyzing industrial devices and processes within the Electric Grid and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-16 2023-325 **Consideration of a Contract to Burford's Con. LLC in the estimated**

amount of $1,100,000 for Tree Trimming Services - (Secondary Provider)

City Council is requested to award a contract to Buford's Con. LLC in the estimated amount of $1,100,000 for Tree Trimming Services (Secondary Provider) and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-17 2023-327 Consideration of a Community Project Funding Grant Agreement - Homeless Day Center and Shelter

City Council is requested to accept the Community Project Funding Grant in the amount of $3,000,000 to assist in the construction and development of a Homeless Day Center and Shelter, approve the Budget Ordinance to appropriate the funds, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-18 2023-328 Consideration of a Resolution Ratifying and Authorizing the Execution of a Contract with Guilford County Board of Education for the School Safety Resource Officer Program

City Council is requested to approve a resolution ratifying and authorizing the execution of a contract with Guilford County Board of Education for eight School Resource Officers and One Supervisor. (Recommended by Finance Committee.)

Approved under the consent agenda.

C-19 2023-301 Consideration of the 2023 Urgent Repair Program Policies

City Council is requested to approve the 2023 Urgent Repair Program Procurement and Disbursement Policy, the 2023 Urgent Repair Program Assistance Policy, and authorize the appropriate City Official(s) to execute all documents. (Recommended by Community Development Committee.)

Approved under the consent agenda.

C-20 2023-302 Consideration of the 2023 Urgent Repair Program Post-Approval Documentation

City Council is requested to approve the Post-Approval Documentation for the 2023 Urgent Repair Program and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Community Development Committee.)

Approved under the consent agenda.

C-21 2023-329 Consideration of Approval of Minutes

City Council is requested to approve the following minutes:
Regular Meeting of the High Point City Council - November 21, 2022 @ 5:30 p.m.
Finance Committee minutes - December 1, 2022 @ 4:00 p.m.
Special Meeting of the High Point City Council - December 5, 2022 @ 4:30 p.m.
Special Meeting of the High Point City Council - May 10, 2023 @ 4:00 p.m.
Prosperity & Livability Committee Minutes - June 7, 2023 @ 9:00 a.m.
Finance Committee Minutes - June 15, 2023 @ 4:00 p.m.
Special Meeting of the High Point City Council - June 20, 2023 @ 4:30 p.m.
Regular Meeting of the High Point City Council - June 20, 2023 @ 5:30 p.m.

Approved under the consent agenda.

GENERAL BUSINESS AGENDA

G-1 2023-315 Historic Marker to recognize Reverend Daniel Brooks

A request for approval of a historic marker to recognize Reverend Daniel Brooks. This marker is proposed to be located adjacent to the Southwest High Point Heritage Greenway, on the north side of Vail Avenue, two blocks west of where the Brooks Memorial Methodist Church once stood in the Southside Neighborhood.

David Fencl, Senior Planner reported that this request was submitted by the High Point Southwest Renewal Foundation for the approval of a historic marker to recognize Reverend Daniel Brooks that is proposed to be located adjacent to the Southwest High Point Heritage Greenway; the Historic Preservation Commission determined that the proposed marker met the minimum evaluation criteria of the Historic Marker Policy; that the Southwest Renewal Foundation would be purchasing said marker; and that staff is recommending the approval of this request.

Council Member Moore inquired if the proposed historic marker would have the city's new branding and logo. Mr. Fencl replied that it should be considered.

Moved by Mayor Pro Tem Hudson; seconded by Council Member Moore to approve a historic marker to recognize Reverend Daniel Brooks. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

G-2 2023-316 Annexation Utility Connection Exempt Request

A request by William and Laura Davis to allow a parcel exceeding three acres to be exempted from annexation policy for connection to City of High Point sewer service.

Herb Shannon, Senior Planner reported that this was a request to allow a parcel exceeding three acres to be exempted from the annexation policy for connection to the City of High Point's sewer service; provided a brief background regarding said policy; said that there would be no budget impact; and that staff is recommending approval for this matter.

Moved by Mayor Pro Tem Hudson; seconded by Council Member Williams to allow a parcel exceeding three acres to be exempted from the annexation policy for connection to City of High Point sewer service. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

G-3 2023-311 <u>Public Hearing on City of High Point, Zoning Map Amendment 23-14</u>

A request by the High Point City Council to rezone 80 parcels, totaling approximately 67.5 acres, as part of the Comprehensive Zoning Map Amendment project.

a) To rezone the Wynngate Subdivision, totaling approximately 42.5 acres (45 parcels), from the Conditional Use Residential Single Family - 3 (CU R-3) District to a Residential Single Family - 3 (R-3) District. The Wynngate Subdivision is located north of the intersection of Burton Road and Flay Cecil Road *(approximately 1,300 feet west of the Guilford/Davidson County line).*

b) To rezone the Burton Oaks Subdivision, totaling approximately 25 acres (35 parcels), from the Conditional Use Residential Single Family - 3 (CU R-3) District to a Residential Single Family - 3 (R-3) District. The Burton Oaks Subdivision is located north of the intersection of Burton Road and Priya Street *(approximately 2,200 feet west of the Guilford/Davidson County line).*

Herb Shannon, Senior Planner reported that this was a request to rezone 80 parcels, totaling approximately 67.5 acres, as part of round 5 of the Comprehensive Zoning Map Amendment Project (Project); this request focused on lands within the Wynngate Subdivision and the Burton Oaks Subdivisions which are located in the southwestern portion of the city along the north side of Burton Road; provided a background of the Project; said that the Planning and Zoning Commission reviewed this request at their June 27, 2023 public hearing and recommended approval as recommended by staff; discussed staff's recommendations that is outlined in the staff report; and stated that *upon rendering a decision that council must place in the official record a statement of consistency with the city's Land Use Plan and other plans as may be applicable, or if council was in disagreement with the consistency statement in this report, council could adopt its own statement.*

Mayor opened the public hearing and asked if anyone was present to speak for or against this matter; hearing none, Mayor Wagner closed the public hearing.

Moved by Mayor Wagner; seconded by Council Member Moore to approve a request by the High Point City Council to rezone 80 parcels, totaling approximately 67.5 acres, as part of the Comprehensive Zoning Map Amendment 23-14 project and adopt the consistency and reasonableness statement policy. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

Consistency and Reasonableness Statements
That Zoning Map Amendment 23-14 is consistent with the City's adopted policy guidance because the zoning map amendment is supported by the Low-Density Residential land use classifications of the Land Use Plan. Furthermore, the amendment is needed to remove unneeded restrictions on the properties, to remove the conditional use zoning districts, and establish zoning to match the manner in which this neighborhood has developed.

G-4 2023-312 Public Hearing on Dale & Esther Enterprise, LLC, Zoning Map Amendment 23-15

A request by Dale & Esther Enterprise, LLC to rezone approximately 1.48 acres from a Conditional Use Limited Business (CU-LB) District and a Conditional Use General Business (CU-GB) District to the Conditional Zoning General Business (CZ-GB) District. The site lies at the northwestern corner of W. Lexington Avenue and Westchester Drive *(800 W. Lexington Avenue and 724 Westchester Drive).*

Herb Shannon, Senior Planner reported that this request was for two parcels located at the intersection of W. Lexington Avenue and Westchester Drive; said that the 800 W. Lexington Avenue parcel was developed with an existing repair facility that was in constructed in 1999/2000; said that the abutting 724 Westchester Drive parcel was undeveloped and was initially part of the adjacent apartment complex and was separated from that development under a 1991 zoning approval; the allowance of GB District uses, as restricted by the applicants Conditional Zoning Ordinance, for this last undeveloped parcel at this intersection would be consistent with land use policy established at this intersection. The Planning and Zoning Commission recommended approval of this *request, as recommended at their P&Z Commission public hearing held on June 27, 2023. Mr. Shannon noted that council would need to place in the official record a statement of consistency with the city's adopted plans, and explained why the action taken is considered to be reasonable and in the public interest when rendering its decision in this case; and that staff was recommending approval for said request.*

Mayor Wagner opened the public hearing asked if anyone would like to speak for or against this matter.

***Andy Harris**, Attorney, Wyatt Early-Harris-Wheeler LLP, 1912 Eastchester Drive, Suite 400, High Point extended greetings; noted that he represented the applicant; thanked council for their consideration; and that he would answer any questions.*

Mayor Wagner closed the public hearing.

Moved by Mayor Wagner; seconded by Mayor Pro Tem Hudson to approve the a request by Dale & Esther Enterprise, LLC to rezone approximately 1.48 acres from a Conditional Use Limited Business (CU-LB) District and a Conditional Use General Business (CU-GB) District to the Conditional Zoning General Business (CZ-GB) District and adopt the consistency and reasonableness statement policy. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

Consistency and Reasonableness Statements
That Zoning Map Amendment 23-15 consistent with the City's adopted policy guidance because the requested CZ GB District, as restricted by the proposed conditional zoning ordinance, does not conflict with adopted policy guidance documents. Furthermore, as conditioned, the requested CZ-GB District would be reasonable as it would support expansion of an existing commercial use at an intensity level similar to uses upon other parcels at this intersection.

G-5 2023-313 Public Hearing on Diversified Estate Holdings, LLC, Zoning Map Amendment 23-08

A request by Diversified Estate Holdings, LLC to rezone approximately 9.6 acres from a Conditional Use Agricultural (CU-AGR) District to a Conditional Zoning Residential Multifamily - 16 (CZ RM-16) District. The site is located west of the intersection of Penny Road and East Fork Road *(1711 and 1701 Penny Road).*

Herb Shannon, Senior Planner reported that this was a request by Diversified Estate Holdings, LLC to rezone approximately 9.6 acres from a Conditional Use Agricultural (CU-AGR) District to a Conditional Zoning Residential Multifamily - 16 (CZ RM-16) District; said that the site was located west of the intersection of Penny Road and East Fork Road (1711 and 1701 Penny Road); provided an overview of the history of this zoning request, changes to the Conditional Zoning Ordinance offered by the applicant, and the updated staff recommendation that generally supported this zoning request based upon changes offered by the applicant; and that staff is recommending approval based upon changes and the updated Conditional Zoning Ordinance; the Planning and Zoning Commission recommended approval as recommended by staff at their 4th public hearing on this matter on June 27, 2023, and for council to adopt the consistency and reasonableness statement.

Scott Wallace, President-Keystone Homes extended greetings; spoke to investing in the community and providing a high-quality housing; to meeting recommendations; to providing traffic signal improvements; voiced appreciation for staff's assistance; and entertained questions.

Council Member Holmes thanked everyone for the changes to address concerns; spoke to the need for privacy in said neighborhood; and asked staff if signage for speed was discussed.

Mr. Wallace said that they would plan for additional buffers (fences) in said area.

Greg Venable said that staff would look into adding signage for speed.

Mayor Wagner opened the public hearing.

***Mel Thomas**, voiced appreciation for the changes the developer had made; voiced traffic flow concerns; and spoke to the buffers.*

***Benjamin Briggs** voiced appreciation for the changes made by the developer; spoke to the buffers; and that he supported this project.*

Mayor Wagner closed the public hearing.

Moved by Mayor Wagner; seconded by Mayor Pro Tem Hudson to approve the A request by Diversified Estate Holdings, LLC to rezone approximately 9.6 acres from a Conditional Use Agricultural (CU-AGR) District to a Conditional Zoning Residential Multifamily - 16 (CZ RM-16) District and adopt the consistency and reasonableness statement policy. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

Consistency and Reasonableness Statements
That Zoning Map Amendment 23-08 consistent with the City's adopted policy guidance because the requested zoning map amendment, as conditioned by the applicant, is to a certain degree aligned with the Land Use Plan and adopted policy guidance documents. Furthermore, conditions offered by the applicant for reduced development density along the southern half of the site, greater building setbacks and higher perimeter landscaping will support multifamily development that is generally compatible with abutting lower intensity land use.

G-6 2023-332 Consideration of a Reappointment to the Guilford County Historic Preservation Commission

City Council is requested to recommend the reappointment of Abigaile Pittman to the Guilford County Historic Preservation Commission as one of High Point's two representatives. Appointment effective immediately and will expire on April 1, 2027.

Moved by Mayor Wagner; seconded by Council Member Johnson to approve the reappointment of Abigaile Pittman to the Guilford County Historic Preservation Commission as one of High Point's two representatives, and that the appointment would be effective immediately and will expire on April 1, 2027. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

G-7 2023-333 Consideration of an Appointment to the Human Relations Commission

City Council is requested to approve the appointment of Tajia Lagomarsino to the Human Relations Commission. Appointment will be effective immediately and will expire on November 1, 2025.

Council Member Jones voiced appreciation for Tajia Lagomarsino's commitment to their service on this board; and shared that she is an Army Veteran.

Moved by Mayor Pro Tem Hudson; seconded by Council Member Johnson to approve the appointment of Tajia Lagomarsino to the Human Relations Commission, and that the appointment will be effective immediately and will expire on November 1, 2025. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

G-8 2023-334 <u>Consideration of an Appointment to the Planning and Zoning Commission</u>

City Council is requested to approve the appointment of Kara Blue to the Planning and Zoning Commission. Appointment will be effective immediately and will expire on June 30, 2026.

Council Member recognized Ms. Blue in attendance; and thanked her for her willingness to serve on this commission.

Moved by Council Member Jefferson; seconded by Council Member Johnson to approve the appointment of Kara Blue to the Planning and Zoning Commission, and that the appointment would be effective immediately and will expire on June 30, 2026. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

G-9 2023-335 <u>Consideration of a Reappointment to the Citizens Advisory Council</u>

City Council is requested to confirm the reappointment of Kellie Jackson to the Citizens Advisory Council. Reappointment will be effective immediately and will expire on May 31, 2025.

Moved by Mayor Wagner; seconded by Council Member Johnson to postpone this matter to the August 7, 2023, meeting of council. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

Mayor Wagner moved to suspend the rules to add items to the agenda. Council Member Jefferson made a second to the motion. The motion carried by the following 8-0 unanimous vote:

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

2023-338 **Consideration of an Amendment the City Manager's Contract-Tasha Logan Ford**

City Council is requested to approve an amendment to the City Manager's Contract to reflect the following changes: increase pay of 5.75% to make her compensation $234,885.56, increase additional retirement contribution to 5%, and extend the cap on her severance package from 9 to 12 months effective July 1, 2023; and authorize the Mayor to execute any documents.

Moved by Mayor Wagner; seconded by Mayor Pro Tem Hudson to amend Tasha Logan Ford's (City Manager) contract to reflect the following changes: increase pay of 5.75% to make her compensation $234,885.56, increase additional retirement contribution to 5%, and extend the cap on her severance package from 9 to 12 months effective July 1, 2023; and authorize the Mayor to execute any documents. The motion passed unanimously by a vote of 8-0.

Aye (8): Mayor Wagner, Mayor Pro Tem Hudson, Council Member Moore, Council Member Johnson, Council Member Jefferson, Council Member Williams, Council Member Jones, and Council Member Holmes

Absent (1): Council Member Peters

Mayor Wagner and Council Member Jefferson both stated that the city manager was doing a great job, and voiced appreciation for her work and efforts.

COUNCIL REMARKS

Council Member Jones shared an upcoming event on July 21 that would be assisting Veterans with disability claims.

Council Member Moore voiced appreciation for the volunteers assisting Veterans.

Council Member Jefferson voiced appreciation for the efforts regarding the Arts Design Festival; and encouraged everyone to attend High Point's National Night Out on August 1st.

Mayor Wagner congratulated the High Point Rockers on their victory championship.

ADJOURNMENT

There being no further business to come before Council, a motion was made by Council Member Holmes; and seconded by Council Member Moore to the meeting at 6:38 p.m.

Respectfully Submitted,

____
Jay W. Wagner, Mayor

Attest:

____
Mary S. Brooks, CMC
Deputy City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Appointment – Planning and Zoning Commission

From: City Clerk's Office	**Meeting Date:** August 7, 2023
Public Hearing: No	**Advertising Date Advertised By:** N/A
Attachments: Application	

PURPOSE: To confirm the appointment of Steve Galanti to the Planning and Zoning Commission.

BACKGROUND: Council Member Williams is recommending the appointment of Steve Galanti to the Planning and Zoning Commission to fill an unexpired term. Appointment will be effective immediately and will expire June 30, 2024.

BUDGET IMPACT: N/A

RECOMMENDATION / ACTIONS REQUESTED: Council is requested to confirm the appointment of Steve Galanti to the Planning and Zoning Commission.

Profile

Steve
First Name

Galanti
Last Name

galantifamily123@gmail.com
Email Address

1707 Scarborough Road
Street Address

Suite or Apt

High Point
City

NC
State

27265
Postal Code

Mobile: (336) 689-2509
Primary Phone

Alternate Phone

Davis Martin Powell Engineers Surveyors
Employer

Which Boards would you like to apply for?

Planning & Zoning Commission: Submitted

Ward you reside in?

6

Interests & Experiences

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.

See uploaded resume.

STEVENWILLIAMGALANTI2023Update.pdf
Upload a Resume

Have you participated in Leadership High Point?

○ Yes ◉ No

If yes, please list the year in which you participated in Leadership High Point:

Gender *

☑ Male

STEVEN WILLIAM GALANTI, AICP

1707 Scarborough Road, High Point, NC 27265

336-689-2509 galantifamily123@gmail.com

OBJECTIVE

To utilize my experience in local government and North Carolina planning to make a positive impact on the community. This entails working with a firm to secure entitlements for land development in a cost effective and timely manner, while ensuring the development will be livable, sustainable, and balances its impacts on the community.

EXPERIENCE

February 2023 to Present – Land Planning Specialist with Davis, Martin, Powell Engineers and Surveyors in High Point, North Carolina

Provide land development planning assistance to staff and clients in developing submittal documents that are comprehensive and incorporate the specific municipality's requirements. This involves researching the current submittal requirements in the project specific municipality, ensuring all submittal documents follow the state and local requirements with the goal of expediting review and approvals of all applicable permits, and tracking the review of projects to ensure reviews and responses to comments are addressed thoroughly and in a timely manner.

August 2010 to January 2023 - Planning Manager with the City of Greensboro, North Carolina

Provide expertise to solved technical issues related to plans being processed through the one-stop shop located in Development Services, through the Technical Review Committee, and zoning/planning issues including those before the Zoning Commission and Planning Board. Coordinate divisional staff workload and work plan, resolve project issues and handle personnel issues for the 12-member Current Planning Division in a supervisory role.

EXPERIENCE (CONTINUED)

June 1998 to August 2010 - Senior Planner with the City of Greensboro, North Carolina

Coordinate the monthly Planning Board meeting. Prepare and present annexations, modifications and other cases to the Planning Board and the TRC. Prepare annexations, street closings, street name changes and assignments, and other cases for City Council action. Coordinate Development Ordinance text amendments, including the related research for and drafting of the amendments, managing review comments by interested parties and stakeholders, and the preparation of written materials for Planning Board recommendation and City Council action. Oversee staff reviewing development plans for compliance with the Subdivision, Landscaping and Tree Preservation Ordinance and coordinate the inspections of completed landscape installations and other site improvements citywide. Oversee changes to the TRC procedures and applications, and prepare monitoring reports.

November 1996 to June 1998 – Subdivision Plan Reviewer with the City of Greensboro, North Carolina

Coordinate the weekly Technical Review Committee meeting for review and approval of single family subdivisions, multifamily projects, townhouse developments, watershed plans, group developments, integrated multiple use developments, and non-residential site plans. This involved receiving the plans, circulating plans to the appropriate review staff, and reviewing the plans for compliance with the Development Ordinance. After review of the revisions was complete, coordinate the TRC meeting, secure required city signatures for approval and release the approved copies for building permits. Prepare monitoring reports from the computerized tracking system.

December 1989 to November 1996 – Planner II with the City of High Point, North Carolina

Coordinate the weekly Technical Review Committee meeting for review and approval of subdivisions, watershed development plans, site plans, annexation maps and exclusion maps. This involved plan intake, preparing the agenda, routing plans to TRC members, presenting the cases at the meeting, assembling comments, preparing written documentation of the TRC action, interaction/communication with the applicants, reviewing the revisions and securing required city approval signatures.

EXPERIENCE (CONTINUED)

March 1987 to December 1989 – Urban Planner with the City of Alexandria, Virginia

Coordinate the monthly Planning Commission Subdivision Committee meeting, which involved the preparation of the agenda, and collecting and communicating staff recommendations. Review site plans for commercial and office developments and Planned Unit Developments for compliance with Zoning Regulations and made recommendations for action by the Planning Commission/City Council. Review building permits and plot plans for compliance with Zoning Regulations prior to the issuance of building permits.

August 1985 to March 1987 – Engineering Aide II with the City of Alexandria Virginia:

Coordinate inspectors for the Construction Division of the Department of Transportation and Environmental Services. Assist developers/citizens with driveway and sidewalk installation and the issuance of right-of-way permits.

EDUCATION

August 1981 to June 1985 - University of Maryland, College Park

Bachelor of Arts Degree, Division of Behavioral and Social Sciences specializing in Physical Planning.

Other Classes:

Introduction to Zoning in North Carolina – Institute of Government, Chapel Hill
Landscape Plant Materials - NC A&T
Foundations of Supervision – City of Greensboro
Foundations of Management – City of Greensboro

PROFESSIONAL MEMBERSHIPS

North Carolina Chapter of the American Planning Association
American Institute of Certified Planners

RELATED SKILLS

ArcView GIS
Microsoft Word, Access, Excel and Power Point
Knowledge of North Carolina General Statutes pertaining to zoning, subdivision, annexations, street closings and other planning and zoning related items.