

City of High Point

*Municipal Office Building
211 South Hamilton Street
High Point, NC 27261*



Meeting Agenda

Thursday, September 9, 2010

9:00:00 AM

Council Chambers, City Hall

City Council

*Rebecca R. Smothers, Mayor
M. Christopher Whitley, Mayor Pro Tem
Latimer B. Alexander, IV, William S. Bencini,
Mary Lou Blakeney, Foster Douglas, John Faircloth,
Michael D. Pugh, Bernita Sims*

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**APPROVAL OF THE JOURNAL OF THE PREVIOUS MEETING**

Public Safety Committee meeting held Wednesday, August 4th @ 9:00 a.m.

Finance Committee meeting held Monday, August 16th @ 4:00 p.m.

Combined Council meeting held Monday, August 16th @ 4:45/5:30 p.m.

PUBLIC COMMENT PERIOD**REGULAR MEETING ITEMS****FINANCE COMMITTEE - Council Member Whitley, Chair**

Committee Members: Benicni, Douglas and Alexander

(all were present)

Committee Members - Bencini, Douglas, Alexander

100255**Contract - Bid No. 01 - Fire Maintenance Facility Construction**

Approval of contract awarding Bid No. 01 for the construction of a Fire Maintenance Facility. Purchasing, the Fire Department and Facility Services Department recommend that contract be awarded to Triad Builders of King, in the amount of \$1,363,525.00 which is the lowest responsible and responsive bidder meeting specifications.

9/9/2010 City Council approved

100256**Contract - Bid No. 02 - Penny Road Substation Structures**

Approval of contract awarding Bid No. 02 for Penny Road Substation Structures. Purchasing and the Electric Department recommends that contract be awarded to Peak Substation Services in the amount of \$468,400.00 which is the lowest responsible and responsive bidder meeting specifications.

9/9/2010 City Council approved

100238**Contract - Bid No. 04 - Sewer Jet Truck**

Approval of contract awarding Bid No. 04 for the purchase of a Sewer Jet Truck. Purchasing and Fleet Services recommends that contract be awarded to Piedmont Truck Center in the amount of \$94,850.00 which is the lowest responsible and responsive bidder meeting specifications.

9/9/2010 City Council approved

100240 **Contract - Bid No. 05 - Alum Sludge Dewatering for Ward Water Treatment Plant**

Approval of contract awarding Bid No. 05 for Alum Sludge Dewatering for the Ward Water Treatment Plant. Purchasing and Public Services recommends that contract be awarded to American Process Group (APG) in the amount of \$307,047.66 which is the lowest responsible and responsive bidder meeting specifications.

9/9/2010 City Council approved

100257 **Contract - New Wheeler Loader**

Approval with contract with James River Equipment Company for the purchase of one (1) new 2010 John Deere 524K Wheeler Loader in the amount of \$114,189 per the current U.S. General Services Administration contract.

9/9/2010 City Council approved

100258 **Budget Ordinance Amendment - 2010 Justice Assistance Grant**

Approval of ordinance amending the 2010-2011 budget ordinance to appropriate grant funds for the 2010 Justice Assistance Grant Program in the amount of \$324,109.00.

9/9/2010 City Council adopted

100267 **Resolution Approving High Point Small Business Loan Pool**

Council is requested to adopt a resolution authorizing the City Manager to execute a Loan Participation Agreement, Contract for Loan Guarantee Assistance and other associated documents as required to implement the High Point Small Business Loan Pool.

9/9/2010 City Council adopted

PUBLIC SAFETY COMMITTEE - Council Member Faircloth, Chair
Committee Members: Douglas, Pugh and Alexander

(all were present)

Committee Members - Douglas, Pugh, Alexander

100261 **Ordinance - Vacate/Close Dwelling - 828 Hilltop Street**

Adoption of ordinance ordering the Inspector to effectuate the vacating and closing of a dwelling located at 828 Hilltop Street belonging to Barbara G. Collins.

9/9/2010 City Council adopted

100262 **Ordinance - Vacate/Close Dwelling - 1032 Grace Street**

Adoption of ordinance ordering the Inspector to effectuate the vacating and closing of a dwelling located at 1032 Grace Street belonging to Palmetto Lizards, LLC.

9/9/2010 City Council adopted

100263 Ordinance - Vacate/Close Dwelling - 1106 Carter Street

Adoption of ordinance ordering the Inspector to effectuate the vacating and closing of a dwelling located at 1106 Carter Street belonging to Mike Gibson.

9/9/2010 City Council adopted

100264 Ordinance - Vacate/Close Dwelling - 516 Denny Street

Adoption of ordinance ordering the Inspector to effectuate the vacating and closing of a dwelling located at 516 Denny Street belonging to Saramir Corporation, Inc.

9/9/2010 City Council adopted

PUBLIC SERVICES COMMITTEE - Council Member Sims, Chair

Committee Members: Blakeney, Faircloth, Whitley and Alexander

(all were present except Chairwoman Sims)

Committee Members - Blakeney, Faircloth, Whitley, Alexander

PLANNING & DEVELOPMENT COMMITTEE - Council Member Bencini, Chair

Committee Members: Blakeney, Pugh, Sims and Faircloth

(Sims was absent)

There were no matters appearing on tonight's agenda for consideration by the Planning & Development Committee.

Committee Members - Blakeney, Pugh, Sims, Faircloth

MISCELLANEOUS BUSINESS**100265 Appointment - Firefighter's Relief Fund Board of Trustees**

Council is requested to confirm the appointment of Mr. Gary Grassi as one of the two Council representatives on the Firefighter's Relief Fund Board of Trustees as authorized by NC General Statute 58-84-30. Mr. Grassi will be replacing Mr. David Lombardo, who has resigned. Appointment will be effective immediately and will expire January 31, 2012.

9/9/2010 City Council approved

100266 Library Board of Trustees - Reappointment of James Armstrong

Council is requested to confirm the reappointment of James Armstrong to the Library Board of Trustees. Appointment to be effective immediately and will expire October 31, 2012.

9/9/2010 City Council approved

PUBLIC HEARINGS**FINANCE COMMITTEE - Council Member Whitley, Chair**

100259**Public Hearing - Expenditures For Economic Development Purposes - 5240 National Center Drive**

Thursday, September 9, 2010 at 9:00 a.m. is the date and time established to receive public comments concerning Economic Development Incentives in an amount not to exceed \$94,500; and pursuant to an incentive agreement containing benchmarks and a schedule for payment associated with the proposed location of ___ at 5240 National Center Drive in High Point.

9/9/2010 City Council approved

100260**Public Hearing - Expenditures for Economic Development Purposes - The Phillips Business Incubator/The Phillips Collection**

Thursday, September 9, 2010 at 9:00 a.m. is the date and time established to receive public comments concerning Economic Development Incentives in an amount not to exceed \$100,000; and pursuant to an incentive agreement containing benchmarks and a schedule for payment associated with the proposed location of both the Phillips Business Incubator and The Phillips Collection located at 916 Finch Avenue in High Point.

9/9/2010 City Council referred Finance Committee

ADJOURNMENT

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Vacate

**PROPERTY
ADDRESS:**

1032 Grace St

OWNER:

Palmetto Lizards, LLC

**FIRST
INSPECTION
07-15-2010**

Number of Violations: Major 3 Minor 6
1) living room floor not level
2) rotten threshold at front and rear door

**HEARING
RESULTS:
08-03-2010**

The owner did not appear for the hearing. During the hearing, the following findings were established. There are numerous violations of the Minimum Housing Code as recorded on the report of violations. The inspection was in response to complaints from the tenant. At the time of the inspection, the unit was occupied by one adult male and is still occupied. The ordinance is requested to allow the inspector to vacate, close and placard the dwelling in accordance with State statutes.

**ORDER(S)
ISSUED:
08-03-2010**

Order to Vacate with a compliance date of 09-06-2010

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

There have been no repairs made to the dwelling.

EXTENSIONS:

None requested by the owner.

**CURRENT
STATUS:
08-24-10**

Conditions still exist. Dwelling is still occupied



1032 Grace Street

Ordinance to Vacate/Close



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: August 27, 2010



Scale: 1"=200'
y/ba-pz/inspection/vacate



1032 Grace Street



MEMORANDUM

DATE: August 31, 2010

TO: Randy McCaslin, Assistant City Manager

FROM: Michael E. McNair, Director

SUBJECT: High Point Small Business Loan Pool

Last September, Council approved the submission of an application for HUD Section 108 Loan Guarantee Program funds to obtain a loan of approximately \$3.9 million to leverage private funding from local banking institutions to create and maintain a Small Business Loan Pool totaling approximately \$9.7 million. The purpose of the loan pool is to help attract re-investment that will facilitate job growth and improve the Core City Area of the City. HUD has approved the City's loan application in the amount of \$3.907 million and staff is ready to move forward with the next step to form the loan pool; approval and execution of the Loan Participation Agreement.

Staff has reached agreement with six local lenders to participate in the loan pool. As of this writing one additional lender is considering participation as well. A loan participation agreement that defines how the small business loan pool will function has been finalized is now ready for execution by the City and the participating lenders.

Additionally, the City will be required to execute documents associated with the Section 108 Loan from HUD including but not limited to a loan contract, signature cards, variable/fixed rate notes and various HUD forms. Staff requests Council authorize the city manager to execute the Loan Participation Agreement, the Contract for Loan Guarantee Assistance and other associated documents as required to implement the High Point Small Business Loan Pool.

Attachments:

Summary of Small Business Loan Pool

1. The purpose of the loan pool is to attract re-investment that will facilitate job growth and improve the Core City Area of the City.
2. The loan pool will consist of 40% from the City and 60% from the participating Lenders. Each loan will consist of 40% from the City and 60% from the participating Lenders.
3. Qualifying properties shall include a proposed or presently existing building and land, auxiliary buildings, improvements, fixtures and associated building equipment located in the Core-City and is or will be at least 50% owner occupied.
4. Permitted uses for loan pool includes costs incurred for the acquisition, construction, enlargement, repair, reconstruction, reconditioning or rehabilitation of a Qualifying Property. Consequently, existing businesses could access the loan pool to improve their property as well as new or relocating businesses.
5. The maximum amount of any Loan shall be \$300,000. No loans of less than \$50,000 shall be made without the unanimous agreement of all members of the Loan Committee. For each \$50,000 in city (HUD Section 108) funds loaned to the borrower; the borrower must create and/or retain one full-time job for a low to moderate-income person.
6. Loans exceeding \$300,000, defined as "special projects", shall be considered by the Loan Committee and must have the affirmative vote of all members of the Loan Committee.
7. Loans shall bear interest at the Wall Street Journal Prime Lending Rate with a rate floor of 4.25% as established and announced by the Servicing Agent.
8. Branch Banking and Trust (BB&T) has agreed to serve as the "Servicing Agent" in the performance of all customary loan origination and servicing functions for the loan committee.
9. The Loan Committee shall make all decisions with respect to Loans. Unless otherwise specifically stated to the contrary in the agreement, all actions of the Loan Committee shall require an affirmative unanimous vote by all participating banks and one representative of the City of High Point. All participating banks shall be on the loan committee and one representative of the City will be assigned to the committee.
10. The agreement and the obligations of the Lenders shall terminate September 30, 2011, at which time all parties agree to review the Agreement to determine its continuation. Notwithstanding any decision made to terminate this agreement, this Agreement shall continue in full force and effect as to any Loans previously made or committed.

**RESOLUTION APPROVING
HIGH POINT SMALL BUSINESS LOAN POOL**

WHEREAS, the High Point City Council has approved the submission of an application for HUD Section 108 Loan Guarantee Program funds to obtain a loan of approximately \$3.9 million; and

WHEREAS, these funds will leverage private funding from local banking institutions to create and maintain a Small Business Loan Pool totaling approximately \$9.7 million; and

WHEREAS, the City will be required to execute documents associated with the Section 108 Loan including but not limited to the loan contract, signature cards, variable/fixed rate notes and various HUD forms;

THEREFORE, THE CITY COUNCIL FOR THE CITY OF HIGH POINT RESOLVES THAT the city manager is authorized to execute the Loan Participation Agreement, the Contract for Loan Guarantee Assistance and other associated documents as required to implement the High Point Small Business Loan Pool.

ADOPTED this the _____ day of _____, 20____.

CITY OF HIGH POINT

By _____
Rebecca R. Smothers, Mayor

Attested to:

Lisa Vierling, City Clerk



MEMORANDUM

Date: August 9, 2010

To: Pat Pate, Assistant City Manager

From: Terry Houk, Assistant Director of Public Services (T. H.)

Re: Agenda Item

I respectfully request that the following be included for consideration on the next Council Agenda:

Acceptance of low bid submitted by American Process Group (APG) for Alum Sludge Dewatering for Ward Water Plant

This contract will remove, dewater and dispose of 1600 dry tons of alum sludge from the Ward Water Treatment Plant. The low bidder met all the RFP criteria, is an experienced contractor, and is capable of performing the work for this project.

Public Services is recommending the bid be accepted for:

Removal, Dewatering and Disposal of 1600 dry tons of Alum Sludge \$488,295.66

Funding for this contract will come from the 421779-527101-421001012670-40215.

Cc: Chris Thompson
Jeff Moore
Bob Martin
Patty Sykes
Ken Newnam
Robert Pickett
File

BID INFORMATION AND RECOMMENDATION**BID #** 05-080510**DATE OPENED:** 8/5/2010**DESCRIPTION:** Alum Sludge Dewatering – Ward Water Treatment Plant**BID PACKAGES DISTRIBUTED:** 4**DEPARTMENT:** Public Services**SOURCE OF FUNDS:** 421779-527101-421001012670-40215**BUDGETED AMOUNT:** \$500,000**RECOMMENDED AWARD**

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 lot	ALUM SLUDGE DEWATERING-WARD WTP	\$488,295.66	\$488,295.66

PURPOSE: This contract will remove, dewater and dispose of 1600 dry tons of alum sludge from the Ward Water Treatment Plant.

COMMENTS: The Public Services Department requested bids for dewatering using a centrifuge dewatering process. The apparent low bidder responded with the alternate of using a belt press dewatering process. It is the opinion of the Public Services Department that the centrifuge process provides faster and more efficient service that is needed at this time. The belt press process will be investigated for future bids.

BID TABULATION

VENDOR	UNIT PRICE	SUBTOTAL	MOBILIZATION	TOTAL BID
Bio-Nomic Services Charlotte, NC	\$275.00 Ton	\$440,000.00	-0-	\$440,000.00
American Process Group Camas, Washington	\$275.01 Ton	\$440,016.00	\$48,279.66	\$488,295.66
Synagro Baltimore, MD	\$323.00 Ton	\$516,800.00	\$16,000.00	532,800.00

The **PUBLIC SERVICES DEPARTMENT** recommends that the contract for **ALUM SLUDGE DEWATERING** be awarded to **AMERICAN PROCESS GROUP** the lowest responsible and responsive bidder meeting specifications, in the amount of **\$488,295.66**

DATE OF RECOMMENDATION: August 10, 2010


Strib Boynton, CITY MANAGER

High Point Economic Development Corporation

P.O. 230

High Point, NC 27261 USA

336.883.3116 / Fax: 336.883.3057

www.highpointedc.com



Comments from Loren Hill:

Baltek public hearing before the High Point City Council – Sept. 9, 2010

We are very pleased to bring an exciting project today for your consideration.

- **Baltek** is considering locating its US divisional headquarters and light manufacturing operations in northern High Point at 5240 National Center Dr.
- The company is involved in the manufacturing and distribution of composite products.
- The project includes moving its US Headquarters and manufacturing facilities from elsewhere in the country to this High Point location.
- The company could be one of the first to be able to take advantage of the state's new incentives/policies for renewable energy.
- Baltek is a company of 3A Composites, which is no stranger to NC. 3A Composites has operations in Statesville and Mooresville.
 - The parent company of 3A Composites is Schweiter Technologies, headquartered in Switzerland.

If the company picks High Point:

- Baltek would **create 68 jobs**
 - approx. 56 would be newly-created NC positions / approx. 12 transferred jobs from out of state
 - \$37,817 average wage in the first year of operation.
- The project would have an **investment of at least \$3.5 million** in equipment and upfit – adding that amount to the City's tax base.

This is a **highly competitive project** – High Point is competing against a community in a neighboring state as finalist locations.

- Baltek will make its decision in a few weeks.
- It expects to open in its new location before the end of the year.

The company has asked for the City of High Point to consider authorizing **incentives** for up to \$94,500 for the project.

- If Council authorizes incentives, the monies would be paid out over a three-year period – subject to an incentive agreement containing benchmarks the company would have to meet.

- Guilford County will hold its public hearing for incentives a week from today.
- Duke Energy will be providing a grant, and
- the State of NC, which brought us the project, is considering participating also.

The building under consideration -- 5240 National Center Dr. – has a Colfax address even though it's in the High Point city limits.

- The company knows and has agreed to our incentives policy saying that Baltek will need to have a High Point post office box and call itself a High Point company were it to accept City incentives.

To hire their 56 local employees, Baltek would hold a local job fair and would use the Guilford Workforce Development Board and the local office of the NC Employment Security Commission.

For their 12 relocating employees, the company has asked us to give them a list of High Point real estate firms that have relocation departments – for them to pick a firm to help those transferring employees find homes.

This project is exciting to us for multiple reasons:

1. 68 jobs
2. *Manufacturing* project
3. US headquarters
4. Renewable Energy project
5. Adds another important international company to our business community. We would welcome the opportunity to have another foreign-based company locate in “North Carolina’s International City” – joining the more than 75 existing international companies in our city limits today.

It’s now my privilege to introduce to you **Danny Wilmer**, Baltek’s Operations Manager for North America. Danny will talk about the company and the kind of work the company would be doing here if High Point is selected.

Fleet Services Department

Gary L. Smith
DIRECTOR



DATE: August 25, 2010
TO: Randy McCaslin, Assistant City Manager
FROM: Gary L. Smith, Director of Fleet Services

Gary L. Smith

SUBJECT: Agenda Item – New Wheel Loader

I respectfully request that the following be included for consideration on the September 9, 2010 Council Agenda:

Acceptance of the quote submitted by James River Equipment Company for one new 2010 John Deere 524K Wheel Loader per the current U.S. General Services Administration (GSA) contract.

One (1) 2010 John Deere 524K Wheel Loader for \$114,189 each

The material recycling facility currently has a 2000 John Deere skid steer that needs major repairs and is unable to provide the required level of service. At the time of initial acquisition it worked well, but the volume of materials has grown significantly and increased the operating demands. The replacement machine is larger and better suited for the amount of material being processed daily. Having reliable and proper sized equipment is a crucial component to operating this facility. The vendor has a service facility in Greensboro and nine others in North Carolina.

Funding for this equipment will come from the following account:

501271-532401

pc: Patty Sykes, Purchasing

9-20-2010 FC

PHILLIPS COLLECTION™
every piece a conversation™

To: Mayor Becky Smothers
High Point City Council

From: Mark Phillips

Re: Reconsideration of pending Phillips Collection agenda item

Date: September 20, 2010

We at The Phillips Collection were pleased to be able to present our company's plans to you at the Sept. 9 Council meeting. As you recall, we were considering the relocation of our company to the former Rose Furniture building and creating a furniture-and-accessories design center incubator at that new site.

Our company has reevaluated the project and has divided it into two distinct parts.

THE PHILLIPS COLLECTION – Phase 1

- I am pleased to announce that we are going forward with the purchase of the building.
- We will indeed move our company to 916 Finch Ave. shortly after closing on the building.
- The Phillips Collection will expand our business as we have publicly announced.

THE DESIGN CENTER – Phase 2

- We will temporarily put on hold our plans for the design center.
- Our immediate corporate focus has to be on running and growing our business in the tough economic times our industry has found itself – while preparing for the rapidly-approaching High Point Market in October.
- Design is in our “corporate DNA,” so this will be only a short pause in our efforts to position the City of High Point as a world leader in design for furniture and accessories.
- The design center remains a priority of ours, and we look forward to sharing with the City our design-focused plans in the coming months.

With the project being divided into separate parts, incentives are not necessary for Phase 1 – our company's move. Thus, we respectfully ask to withdraw the Phillips Collection agenda item from today's City Council agenda.

We believe in High Point. It has been gratifying to see the support we have received from the Mayor, Council members, and city staff. We are eager to grow with the city in our new location and bring Phase 2 to fruition very soon.

Sincerely,



Mark Phillips
President/CEO
Phillips Collection



Memo To: High Point Economic Development Corporation Board of Directors

From: Strib Boynton

Date: September 1, 2010

Subject: Update on the \$9.7 Million Business Loan Pool

We all know that access to loan money is a critical problem for individuals and businesses interested in developing or redeveloping property in the City Project areas.

As you know, and in an effort to help attract businesses to grow and prosper in the City Project areas, we have assembled a new \$9.7 million small business loan program in partnership with six local banks. Four banking partners were required, and if all goes as expected we hope to have seven banking partners.

The City has committed a significant \$3.9 million in HUD monies to the program, to be matched with an equally significant \$5.8 million from area banks. Business loans will be available to qualified applicants in the \$50,000 to \$300,000 range. Other amounts may also be available on a case by case basis for development projects as may be approved by our banking partners.

Permitted uses and other criteria for the loan pool monies are outlined in the attached summary. All loan requests will be reviewed and considered by our banking partners. Importantly, our banking partners will also assist qualified individuals and businesses seek out other sources for business financing. Loren Hill, EDC President, and Mike McNair, Community Development Director will assist applicants and our banking partners.

On the bottom line, three things are important. First, we now have six, and possibly seven, banking partners formally at the table with us and available to assist small businesses development in the City Project areas. Secondly, we also now have a \$9.7 million loan pool available to assist qualified individuals and businesses locate, develop and expand in the City Project areas. Third, we will need solid business or developer prospects for the City Project efforts to truly succeed.

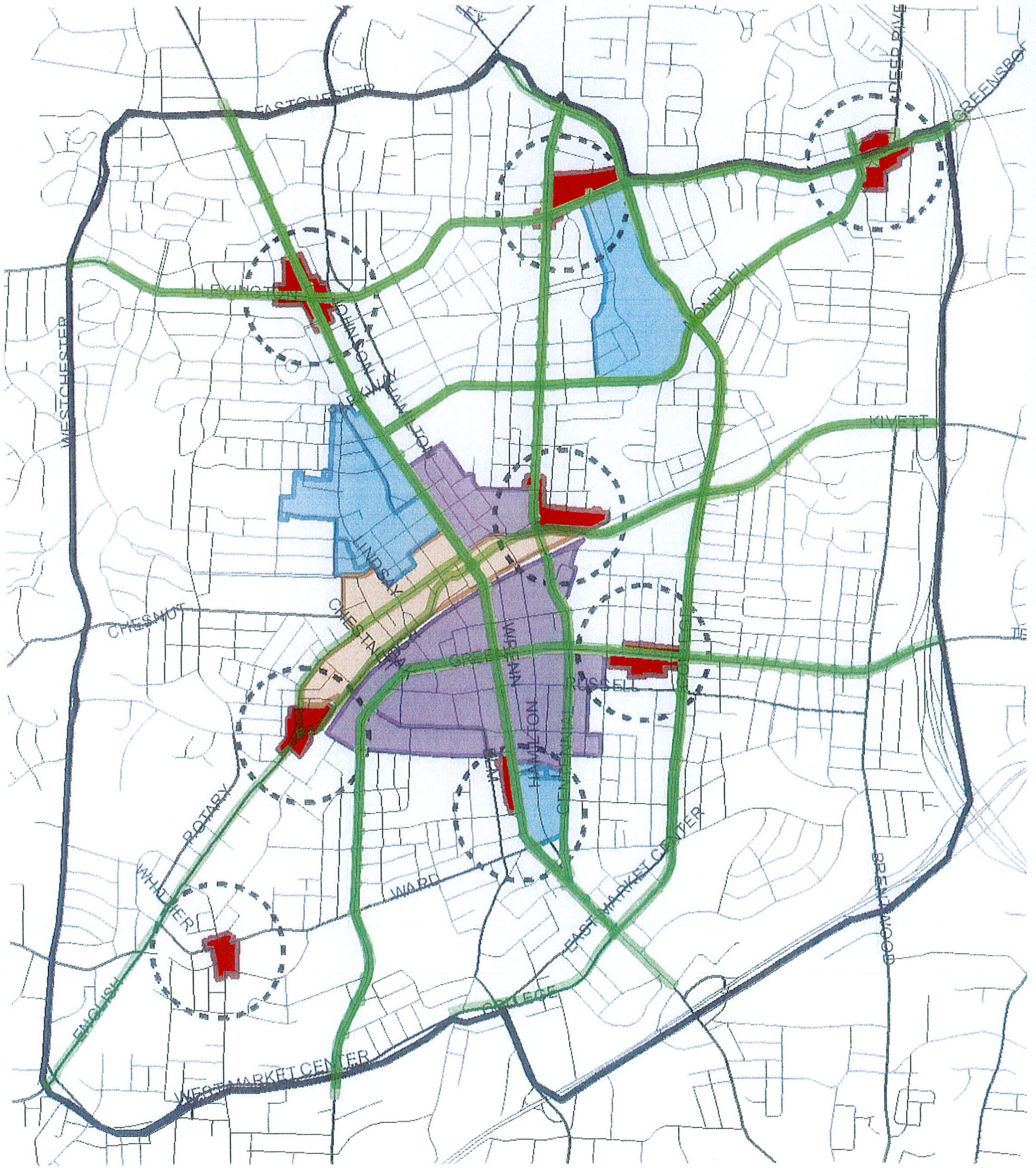
Consideration of the agreements will be on the City Council's Thursday, September 9, 2010 Agenda. Our banking partners will be announced at that time.

A handwritten signature in blue ink, appearing to read "Strib", is written over a horizontal line.

Summary of Small Business Loan Pool

- The purpose of the loan pool is to attract re-investment to the core-city that will facilitate job growth and improve the Core City Area of the City.
- The loan pool will consist of 40% from the City and 60% from the participating lenders. Each loan will consist of 40% from the City and 60% from the participating Lenders.
- Qualifying properties shall include a proposed or presently existing building and land, auxiliary buildings, improvements (including trade fixtures), fixtures and associated building equipment located in the Core-City
- Loan proceeds may not be used to provide working capital, finance inventory or refinance an existing loan (except as permitted in the agreement).
- The maximum amount of any Loan shall be \$300,000. No loans of less than \$50,000 shall be made without the unanimous agreement of all members of the Loan Committee. For each \$50,000 loaned to the borrower; the borrower must create and/or retain one full-time job for a low to moderate-income person.
- Loans exceeding \$300,000, defined as "special projects", shall be considered by the Loan Committee and must have the affirmative vote of all members of the Loan Committee.
- Loans shall bear interest at the Wall Street Journal Prime Lending Rate with a rate floor of 4.25% as established and announced by the Servicing Agent.
- Branch Banking and Trust (BB&T) has agreed to serve as the "Servicing Agent" in the performance of all customary loan origination and servicing functions for the loan committee.
- The Loan Committee shall make all decisions with respect to Loans. Unless otherwise specifically stated to the contrary in the agreement, all actions of the Loan Committee shall require an affirmative unanimous vote by all participating banks and one (1) representative of the City of High Point. All participating banks shall be on the loan committee and (1) representative of the City will be assigned to the committee.
- The agreement and the obligations of the Lenders shall terminate June 30, 2011, at which time all parties agree to review the Agreement to determine its continuation. Notwithstanding any decision made to terminate this agreement, this Agreement shall continue in full force and effect as to any Loans previously made or committed.

Map of the Core City



BID INFORMATION AND RECOMMENDATION**BID #02-081810****DATE OPENED: 08/18/10****DESCRIPTION: PENNY RD. SUBSTATION STRUCTURES****BID PACKAGES DISTRIBUTED: 8****DEPARTMENT: ELECTRIC****SOURCE OF FUNDS: 631799 – 533701 – 631001021005 – 40202 BUDGETED AMOUNT: \$470,000****RECOMMENDED AWARD**

DESCRIPTION	UNIT PRICE	TOTAL PRICE
PENNY RD. SUBSTATION STRUCTURES	\$468,400.00	\$468,400.00

PURPOSE: For installation of Penny Road Substation.**COMMENTS: N/A****BID TABULATION**

VENDOR NAME & ADDRESS	TOTAL PRICE	DELIVERY
PEAK SUBSTATION SERVICES, LLC PO BOX #67 BIRMINGHAM, AL 35201	\$468,400.00	15-17 WKS.
V&S CLARK SUBSTATIONS 3309 HWY. 31 CALERA, AL 35040	\$470,826.00	16-18 WKS.
SUBSTATION ENTERPRISES ALABASTER, AL	\$495,450.00	14-16 WKS.
DIS-TRAN PO BOX #5109 ALEXANDRA, LA 71360	\$496,301.00	16-18 WKS.
M.D. HENRY 120 CLARK DRIVE PELHAM, AL 35124	\$558,040.00	16-18 WKS.
HAMBY-YOUNG COMPANY Attn: Greg Blunt 1245 DANNER DRIVE AURORA, OH 44202	\$607,545.30	14-16 WKS.

The **ELECTRIC DEPARTMENT** and **PURCHASING DIVISION** recommend that the purchase of **PENNY ROAD SUBSTATION STRUCTURES** be awarded to **PEAK SUBSTATION SERVICES**, the lowest responsible and responsive bidder meeting specifications for the total amount of **\$468,400.00**.

DATE OF RECOMMENDATION: August 25, 2010


Approved by:
Strib Boynton, CITY MANAGER

August 25, 2010

To: Randy McCaslin, Assistant City Manager

From: Garey Edwards, Director of Electric Utilities

Subject: Bid number 02-081810

On August 18, 2010, the City of High Point opened bids for the electric materials necessary for the construction of the Penny Road Substation. We sent bids to eight suppliers and received responses from 6 companies, two were a no quote.

Robert Vise of Southeastern Consulting Engineers has reviewed the bid and I have attached his recommendation to this letter.

The Electric Department recommends that Bid 02-081810, for Penny Road Substation, be awarded to **Peak Substation Services** for the amount of **\$468,400.00**. Funds have been budgeted in the electric operations budget. They are the lowest responsible bidder and they supplied the most responsive bid that complied with the specifications.

cc: file
Bob Martin
Jeff Moore
Josh Williams
Sherry Smith
Larry Hopkins



Southeastern Consulting Engineers, Inc.

August 24, 2010

Mr. Garey Edwards, P.E.
City of High Point
P. O. Box 230
High Point, North Carolina 27261

Ref.: Material Bid Recommendation
for Penny Road Substation

Dear Garey:

The City received proposals on August 18, 2010, from six suppliers solicited for providing electrical material necessary for the City's Penny Road Substation.

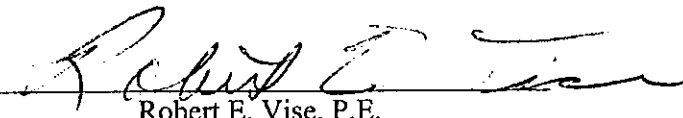
A tabulation of bids received is attached. As shown, the low bid was submitted by Peak Substation Services, LLC.

Therefore, we are recommending that this equipment purchase contract be awarded to the low bidder, Peak Substation Services, LLC in the amount of \$468,400.00.

Please notify us of the City's decision in awarding this purchase contract and we will proceed with the execution of the Contract Documents and Performance Bond. If you have any questions or need additional information, please contact us.

Sincerely,

SOUTHEASTERN CONSULTING ENGINEERS, INC.

By 
Robert E. Vise, P.E.
Executive Vice President

REV/lc

BID TABULATION

Penny Road Substation

Bid No. 02-081810

City of High Point
High Point, North Carolina

Date: August 18, 2010
Time: 2:00 PM, EST

<u>BIDDER</u>	Peak Substations <u>Birmingham, AL</u>	V&S Clark <u>Calera, AL</u>	Substation Enterprises <u>Alabaster, AL</u>	Dis-Tran <u>Alexandra, LA</u>	M. D. Henry <u>Pelham, AL</u>
Substation Structure and Appurtenances	\$468,400.00	\$470,826.00	\$495,450.00	\$496,301.00	\$558,040.00
Delivery	15-17 Weeks	16-18 Weeks	14-16 Weeks	16-18 Weeks	16-18 Weeks
Manufacturers:					
Steel Structures	Peak	V&S	Mid-South	Whitlow	M.D. Henry
115 KV Switches	Clev. Price	Clev. Price	Pascor	Clev. Price	Clev. Price
15 KV Switches	Clev. Price	Clev. Price	Clev. Price	Clev. Price	Clev. Price
Instrument Transformers	ITEC	ABB	ABB	Ritz/Kuhlman	ABB
Automatic Transfer Switch	NQ ¹	ASCO	GE	NQ	ASCO
Payment Terms	Net 30 Days 1-Switch is included.	Net 30 Days	Net 30 Days	Net 30 Days	Net 30 Days

NQ - Not Quoted

BID TABULATION
Penny Road Substation

Bid No. 02-081810

City of High Point
High Point, North Carolina

Date: August 18, 2010
Time: 2:00 PM, EST

Hamby-Young Co.
Aurora, Oh

BIDDER

Substation Structure and
Appurtenances

\$607,545.30

Delivery

14-16 Weeks

Manufacturers:

Steel Structures

Klute

115 KV Switches

Sou. States

15 KV Switches

Sou. States

Instrument Transformers

ABB/Areva

Automatic Transfer Switch

Briggs & Stratton

Payment Terms

Net 30 Days

Appointment: High Point Firefighter's Relief Fund Board of Trustees

Council is requested to confirm the appointment of Mr. Gary Grassi to serve on the High Point Firefighter's Relief Fund Board of Trustees. Mr. Grassi will replace Mr. David A. Lombardo, who has resigned.

The appointments to this board are made according to N.C. General Statute 58-84-30 which states the Fire Department will appoint two trustees; the City Council will appoint two trustees and one trustee will be appointed by the North Carolina Insurance Commissioner. Fire Chief David Taylor is recommending the appointment of Mr. Grassi and will be present at the meeting to answer any questions.



August 18, 2010

MEMORANDUM

TO: Strib Boynton
City Manager

FROM: Louanne C. Hedrick
Budget & Evaluation Officer

SUBJECT: Agenda Item for City Council

The High Point Police Department has received a grant award for the 2010 Justice Assistance Grant from the United States Department of Justice.

The grant award was to the High Point Police Department, Greensboro Police Department, and the Guilford County Sheriff Department. The City of High Point will be the fiscal agent for all funds, and will distribute the funds to Greensboro Police Department and Guilford County Sheriff Department.

The \$76,569.60 awarded to HPPD was already included in the budget approved by City Council. A budget amendment to appropriate the pass-thru funds for this grant is attached.

Let me know if you have any questions.

cc: Pat Pate
Randy McCaslin
Chief Jim Fealy
Major Marty Sumner

Attachments: Memo – Major Marty Sumner
Budget Amendment

DATE: August 16, 2010
TO: Louanne Hedrick, Budget & Evaluation Officer
FROM: Major Marty A. Sumner, Chief of Staff
SUBJECT: COUNCIL APPROVAL FOR 2010 JUSTICE ASSISTANCE GRANTS FUNDING

The Department of Justice has awarded a 2010 Justice Assistance Grant (JAG) in the amount of \$400,678 to the High Point Police Department, the Greensboro Police Department and the Guilford County Sheriff's Office. These grants are allocated by county and under the terms of a memo of understanding HPPD was the grant writer for all three agencies. As set forth by the Justice Department the funds will be awarded in these amounts:

Greensboro Police Department	\$222, 353.60
Guilford County Sheriff's Office	\$101,754.80
High Point Police Department	\$76,569.60

I respectfully request City Council approval of a budget amendment allowing the City of High Point to receive the \$324,108.40 awarded to Greensboro and Guilford County so that we may disburse the funds to those agencies. The City of High Point will be the fiscal agent for all funds and a pass through for Greensboro and Guilford County. The \$76,569.60 awarded to HPPD was already included in the budget approved by City Council.

HPPD will be using the funds to purchase license plate readers and in-car cameras. Greensboro will use the funds to purchase in-car printers. Guilford County will use funds to purchase a non-linear editing system for use in producing training videos and in-car cameras.

This grant is a law enforcement technology grant that does not require any City match.

If you have questions please contact me.

Major Marty A. Sumner, Chief of Staff

Cc: Chief Jim Fealy
Strib Boynton
Vee Nance

"AN ORDINANCE AMENDING THE 2010-2011 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE GRANT FUNDS FOR THE
2010 JUSTICE ASSISTANCE GRANT PROGRAM

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point has been notified by the U. S. Department of Justice of an award for the 2010 Justice Assistance Grant in the amount of \$400,678. This grant will be shared jointly with the Greensboro Police Department and Guilford County Sheriff Department for the purchase of law enforcement equipment. High Point will serve as the lead agency for administration of the grant.

Section 2. High Point's share of \$76,569 will specifically be used to purchase in-car cameras and license plate readers. This amount was included in the 2010-11 adopted budget appropriation.

Section 3. In order to account for the pass-thru portions of this federal grant for Greensboro Police Department and Guilford County Sheriff Department, the 2010-2011 Budget Ordinance of the City of High Point, should be amended as follows:

- | | | |
|-----|--|------------|
| (A) | That the Special Grant Fund revenues be increased: | |
| | Federal Grants | \$ 324,109 |
| (B) | That the Special Grant Fund expenditures be increased: | |
| | Pass-Thru Grants-Guilford Co. Sheriff Dept. | \$101,755 |
| | Pass-Thru Grants-Greensboro Police Dept. | \$222,354 |

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this ____ day of September, 2010

BID INFORMATION AND RECOMMENDATION**BID #** 01-071410**DATE OPENED:** 07/14/10**DESCRIPTION:** Fire Maintenance Facility Construction**BID PACKAGES DISTRIBUTED:** 21**DEPARTMENT:** Facility Services/Fire Department**SOURCE OF FUNDS:** 411350-533601-411001004805-40202**BUDGETED AMOUNT:** \$1,400,000**RECOMMENDED AWARD**

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 lot	FIRE MAINTENANCE FACILITY CONSTRUCTION	\$1,363,525.00	\$1,363,525.00

PURPOSE: The purpose of this contract is to build an addition to old Fire Station 4 to convert it in to a Fire Maintenance Facility.

COMMENTS: Bids were evaluated considering that Add Alternate #1 for air conditioning will not be accepted and that Add Alternate #2 for a Plymovent Vehicle Exhaust System will be accepted. The Plymovent System is a superior system to the generic system that was included in the base bid. The acceptance of the Base Bid and Add Alternate 2 results in Triad Builders of King being the low bidder.

All bids received were over budget and so negotiations were held with low bidder to reduce cost. The negotiated price is \$1,363,525.00 which brings the project within budgeted funds.

BID TABULATION

SEE ATTACHED

The **FACILITY SERVICES DEPARTMENT, FIRE DEPARTMENT AND THE PURCHASING DIVISION** recommend that the contract for **FIRE MAINTENANCE FACILITY CONSTRUCTION** be awarded to **TRIAD BUILDERS OF KING**, the lowest responsible and responsive bidder meeting specifications, for the negotiated amount of **\$1,363,525.00**.

DATE OF RECOMMENDATION: August 31, 2010
Strib Boynton, CITY MANAGER

**BID TABULATION
FIRE MAINTENANCE FACILITY
BID NO. 01-071410**

BID EVALUATED WITH ACCEPTANCE OF BASE BID AND ADD ALTERNATE 2

BIDDER	BASE BID	ADD ALTERNATE 1	TOTAL WITH ALT 1	ADD ALTERNATE 2	TOTAL WITH ALT 2
Triad Builders of King King, NC	\$1,495,600.00	\$35,300.00	\$1,530,900.00	\$0.00	\$1,495,600.00
Morlando Construction Charlotte, NC	\$1,459,000.00	\$31,600.00	\$1,490,600.00	\$59,200.00	\$1,518,200.00
Central Builders Haw River, NC	\$1,549,845.00	\$36,800.00	\$1,586,645.00	\$52,500.00	\$1,602,345.00
Murray Construction Monroe, NC	\$1,553,347.00	\$36,520.00	\$1,589,867.00	\$0.00	\$1,553,347.00
H. M. Kern Corporation Greensboro, NC	\$1,638,000.00	\$37,000.00	\$1,675,000.00	\$0.00	\$1,638,000.00
Bar Construction Greensboro, NC	\$1,666,400.00	\$35,000.00	\$1,701,400.00	\$10,000.00	\$1,676,400.00
Summit Developers Salisbury, NC	\$1,729,000.00	\$37,515.00	\$1,766,515.00	\$0.00	\$1,729,000.00

**PLANNING AND DEVELOPMENT DEPARTMENT
INSPECTION SERVICES DIVISION
HOUSING ENFORCEMENT**

**ORDINANCE
REQUEST:**

Ordinance to Vacate

**PROPERTY
ADDRESS:**

828 Hilltop Street

OWNER:

Barbara G. Collins

**FIRST
INSPECTION**

07-16-2010

Number of Violations: Major 3 Minor 7

1) lack of gutter system causing water to flow back under the roof system

2) water damage to front bedroom, dining room and hallway

3) loose ceiling boards

**HEARING
RESULTS:**

08-04-2010

The owner's brother appeared for the hearing. During the hearing, the following findings were established. There are numerous violations of the Minimum Housing Code as recorded on the report of violations. The inspection was in response to complaints from tenant. At the time of the inspection, the dwelling was occupied by two adults. The dwelling is now vacant. The ordinance is requested to allow the inspector to close and placard the dwelling in accordance with State statutes.

**ORDER(S)
ISSUED:**

08-04-2010

Order to Repair with a compliance date of 09-06-2010

APPEALS:

No appeals to date.

**OWNER
ACTIONS:**

The owner has not obtained any required permits and repairs have not begun.

EXTENSIONS:

None requested by the owner.

**CURRENT
STATUS:**

08-26-2010

Conditions still exist. Dwelling is vacant and secure



828 Hilltop Avenue

Ordinance to Vacate/Close



Location of subject property

**Department of Planning
and Development**

City of High Point

Date: August 27, 2010



Scale: 1"=200'
y/ba-pz/inspection/vacate



828 Hilltop Street