



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Minutes - Action Only City Council

Jay W. Wagner, Mayor

S. Wesley Hudson, Mayor Pro Tem

Britt W. Moore (At Large, Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2), Monica L. Peters (Ward 3), Victor Jones (Ward 5), and Michael Holmes (Ward 6)

Monday, September 18, 2023

5:30 PM

Council Chambers

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE

RECOGNITIONS AND PRESENTATIONS

[2023-406](#) **Recognition of Outgoing Planning and Zoning Board Members Ms. Angela Jiménez and Mr. Alex Moore**

Attachments: [Recognition - Presentation of Plaques](#)

For Information Only

[2023-438](#) **Proclamation-City of High Point - Minority Enterprise Development (MED) Week**
Mayor Wagner will present a proclamation recognizing the week of October 22-25, 2023 as Minority Enterprise Development (MED) Week and recognize the Piedmont Triad Med Week events being held on September 25th and 26th of 2023.

Attachments: [Minority Enterprise Development.MED.Week September 2023](#)

For Information Only

[2023-439](#) **Proclamation-City of High Point - Constitution Week**
Mayor Wagner will present a proclamation recognizing the week of September 17-23, 2023 as Constitution Week by commemorating the formation and signing on September 17, 1787, of the United States Constitution.

Attachments: [Proclamation for Constitution Week September 17 2023](#)

For Information Only

STRATEGIC PLAN UPDATE- Blight Reduction and Marketing & Branding Initiative

[2023-437](#) **Strategic Plan Update**

Council Member Chris Williams, Chairman of the Community Development Committee, will recognize staff to provide an update on the Strategic Plan regarding Blight Reduction.

Attachments: [Local Codes Strategic Plan Update August 2023](#)

PUBLIC COMMENT PERIOD

[2023-436](#)

Public Comment Period

A Public Comment Period will be held on the first Monday of the regular City Council meeting schedule at 5:30 p.m. or as soon thereafter as reasonably possible following recognitions, awards, and presentations. Our policy states persons may speak on any item not on the agenda.

- * Persons who have signed the register to speak shall be taken in the order in which they are listed. Others who wish to speak and have not signed in will be taken after those who have registered.
- * Persons addressing City Council are asked to limit their comments to 3 minutes.
- * Citizens will be asked to come to the podium, state their name and address and the subject(s) on which they will comment.
- * If a large number of people are present to register concerns about the same subject, it is suggested that they might be acknowledged as a unified group while a designated speaker covers the various points. This helps to avoid repetition while giving an opportunity for people present with the same concerns to be recognized.

Thanks to everyone in the audience for respecting the meeting by refraining from speaking from the audience, applauding speakers, or other actions that distract the meeting.

CONSENT AGENDA ITEMS

approved

[2023-414](#)

Consideration of a Resolution to Convey Property located at 1215 Adams Street

City Council is requested to approve a resolution to convey the property located at 1215 Adams Street to the Boys & Girls Club of Greater High Point and that the appropriate City Official(s) be authorized to execute all necessary documents. (Recommended by Community Development Committee)

Attachments: [Conveyance of Property-1215 Adams Street](#)
 [Resolution Convey 1215 Adams Street](#)

Approved by the Consent Vote.

[2023-415](#)

Consideration for Approval of the 2023 Urgent Repair Program (URP23) Policy Amendments

City Council is requested to approve the amended URP23 Procurement and Disbursement Policies and the amended URP23 Assistance Policy, and that the appropriate City Official(s) be authorized to execute all necessary documents. (Recommended by Community Development Committee)

Attachments: [2023 Urgent Repair Program Policy Amendments](#)
 [URP 23](#)

Approved by the Consent Vote.

[2023-428](#)**Consideration of Acquisition of 1109 W. Green Drive in the amount of \$26,000**

City Council is requested to approve the acquisition of 1109 W. Green Drive in the amount of \$26,000 to continue to revitalize the Southside Neighborhood and the southwest corridor of the core city and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Acquisition of 1109 W. Green](#)

Approved by the Consent Vote.

[2023-407](#)**Consideration of a Task Order to the On-call Master Agreement with Freese and Nichols, Inc. in the amount of \$159,000**

City Council is requested to approve a Task Order with Freese and Nichols, Inc in the amount of \$159,000 to update existing plans, apply for permitting and create easement exhibits for construction purposes as a task order to the on-call master agreement and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Freese and Nichols, Inc. Supplemental Agreement](#)

Approved by the Consent Vote.

[2023-418](#)**Consideration of Sole Source Purchase with Clearwater Inc. in the amount of \$44,365**

City Council is requested to approve Clearwater Inc. as a Sole Source Vendor for the purchase of a replacement recirculating pump for Dissolved Air Flotation thickener #1 at the Eastside Wastewater Treatment Plant. (Recommended By Finance Committee)

Attachments: [Eastside WWTP DAF #1-Recirculating Pump](#)

Approved by the Consent Vote.

[2023-419](#)**Consideration of a Resolution Approving the City of High Point's Water Shortage Response Plan**

City Council is requested to approve the City of High Point's Water Shortage Response Plan, Resolution, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution - City of High Point's Water Shortage Response Plan](#)
[Resolution Water Shortage Response Plan](#)

Approved by the Consent Vote.

[2023-420](#)**Consideration of a Purchase for Cityworks Asset Management Software in the amount of \$348,000**

City Council is requested to approve a purchase of Cityworks Asset Management Software in the amount of \$116,000 per year for a total three-year cost of \$348,000 for the Public Service Department operational processes and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Cityworks Asset Management Software](#)

Approved by the Consent Vote.

2023-423

Consideration of a Contract with HDR Engineering Inc. of the Carolinas in the amount of \$323,900 for Implementation of Computerized Maintenance Management System (CMMS)

City Council is requested to approve to a contract with HDR Engineering Inc. of the Carolinas (HDR) to provide services necessary for the implementation of a Computerized Maintenance Management System (CMMS) solution for City business processes and operations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - HDR CMMS Implementation](#)

Approved by the Consent Vote.

2023-421

Consideration of a Contract with Jimmy R. Lynch and Sons, Inc in the amount of \$14,452,747

City Council is requested to approve a Contract with Jimmy R. Lynch and Sons, Inc in the amount of \$14,452,747 for upgrades of the Eastside Wastewater Treatment Plant UV Disinfection & Primary Clarifier Drain System Improvements, capital project budget ordinance, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Jimmy R. Lynch and Sons, Inc. - Eastside WWTP UV](#)
[Ordinance Contract Jimmy R Lynch and Sons Inc](#)

Approved by the Consent Vote.

2023-422

Consideration of an Interlocal Agreement with the City of Greensboro for Wastewater Lift Station

City Council is requested to approve an Interlocal Agreement with the City of Greensboro to receive reimbursement from the City of Greensboro for their portion of the Registers Creek Lift Station Rehabilitation Project, approve a Capital Budget Ordinance, Resolution, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Interlocal Agreement Registers Creek](#)
[Resolution Agt GSO Water Lift Station](#)

Approved by the Consent Vote.

2023-425

Consideration of a Resolution Allowing Submittal for Funding Opportunities

City Council is requested to approve a resolution which will allow the Public Services Department to compete for grant funding to implement treatment for emerging compounds at the Piedmont Triad Regional Water Authority plant and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution for Grant Funding](#)
 [Resolution Allow Submittals Funding Opportunities](#)

Approved by the Consent Vote.

[2023-408](#)

Consideration of a Purchase of Two (2) 2024 Ford F350 Trucks with Flatbed Dump Bodies from Piedmont Truck Center in the amount of \$141,397.60

City Council is requested to approve purchasing two (2) new 2024 Ford F350 with flatbed dump bodies from Piedmont Truck Center, declaring the old trucks as surplus disposing through the online auction process, and authorize the appropriate City Official (s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Purchase Trucks - Piedmont Truck Center](#)

Approved by the Consent Vote.

[2023-409](#)

Consideration of Purchase of three (3) Dennis Eagle Trucks with New Way Side Loading Refuse Bodies from Piedmont Truck Center in the amount of \$1,209,840

City Council is requested to approve the purchase of three (3) Dennis Eagle trucks with New Way side loading refuse bodies from Piedmont Truck Center, declare three (3) current spare trucks as surplus disposing through the online auction process, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Purchase - Piedmont Truck Center Dennis Eagle Trucks](#)

Approved by the Consent Vote.

[2023-410](#)

Consideration of a Purchase of a New Knuckle Boom Truck from Carolina Environmental Systems, Inc. in the amount of \$215,915

City Council is requested to approve the purchase of a new Hino L7 with Pac Mac model KB-20H-HJ from Carolina Environmental Systems, Inc., a budget ordinance amendment for this purchase, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Purchase - Carolina Environmental Systems, Inc. - Knuckle Boom](#)
 [Ordinance Knuckle Boom Truck](#)

Approved by the Consent Vote.

[2023-431](#)

Consideration of a Purchase of six (6) Ford Interceptors SUVs from Capital Ford in the amount of \$252,900

City Council is requested to approve the purchase of six (6) Ford Interceptors SUVs from Capital Ford in the amount of \$252,900 and authorize the appropriate City Official(s) to

execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Capital Ford - Ford Interceptors](#)

Approved by the Consent Vote.

2023-416

Consideration of a Contract with Breece Enterprises, Inc. in the Amount of \$199,350.00

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$199,350.00 for installation of fire hydrants in agreed to locations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Breece Enterprise - Installation Fire Hydrants](#)

Approved by the Consent Vote.

2023-411

Consideration of a Contract with SHI, Inc. in the amount of \$95,573.54

City Council is requested to approve a contract with SHI, Inc. in the amount of \$95,573.54 for the annual renewal of subscription-based services provided by Mimecast and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Shl, Inc](#)

Approved by the Consent Vote.

2023-413

Consideration of a Resolution Authorizing the Upset Bid Process for Sale of City Properties Located at 1124 Adams Street and 1210 Kimery Drive High Point

City Council is requested to approve a Resolution accepting the offer of \$27,000 from BMS Properties, LLC for city-owned properties located at 1124 Adams Street and 1210 Kimery Drive through the upset bid procedure of N.C.G.S. §160A-269 and direct the City Clerk to publish a public notice of the proposed sale in accordance with N.C.G.S. §160A-269. (Recommended By Finance Committee)

Attachments: [Resolution - Sale of 1124 Adams, 1210 Kimery](#)
[Resolution Upset Bid 1124 Adams St 1210 Kimberly Drive](#)

Approved by the Consent Vote.

2023-412

Consideration of Easement Dedications to North Carolina Department of Transportation (NCDOT) - 4515 Johnson Street Complex

City Council is requested to grant temporary easement dedications to NCDOT on city-owned property located at 4515 Johnson Street - Sports Complex for the widening project at Johnson Street and Sandy Ridge Road. (Recommended By Finance Committee)

Attachments: [Easement Dedications - NCDOT 4515 Johnson St.](#)

Approved by the Consent Vote.

[2023-417](#)**Consideration of a Resolution Authorizing the First Amendment to a Commercial Lease Agreement of Property Located at 300 A Oak Street**

City Council is requested to approve a Resolution for an amendment to a commercial lease agreement regarding property located at 300 A Oak Street which includes an eleven month extension to the lease through June 2024, a renegotiated lease rate of \$7,500 per month and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution - Commercial Lease Extension - 300 Oak Street](#)
[Resolution Lease 300 Oak Street](#)

Approved by the Consent Vote.

[2023-424](#)**Consideration of a Sole Source Request for a Service Agreement with Fusus, Inc. for a Video and Data Collaboration Platform in the amount of \$100,000**

City Council is requested to approve a Sole Source Service Agreement with Fusus, Inc. for a Video and Data Collaboration Platform supporting the Real Time Crime Center (RTCC) operations and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [HPPD Fusus Real Time Crime Center \(RTCC\)](#)

Approved by the Consent Vote.

[2023-426](#)**Consideration of a Contract with ODP Business Solutions/Workspace Interiors in the amount of \$227,892**

City Council is requested to award a contract to ODP Business Solutions/Workspace Interiors in the amount of \$227,892 for Police Headquarters Shelving and Storage Solutions and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - ODP Workspace Solutions HQ Shelving & Storage](#)

Approved by the Consent Vote.

[2023-427](#)**Consideration of a Contract with Owyhee Group Companies in the amount of \$104,970**

City Council is requested to award a contract to Owyhee Group Companies in the amount of \$104,970 for infrared lasers for the Police Department's Special Weapons and Tactics Team and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Contract - Infrared Lasers](#)

Approved by the Consent Vote.

[2023-432](#)**Consideration of a Resolution Authorizing a Lease Agreement with First Baptist Church located at 405 N. Main Street, 407-415 N. Main Street and 149 Church Avenue**

City Council is requested to approve a resolution authorizing the City Manager to enter into a lease agreement with First Baptist Church for City-owned property located at 405 N. Main, 407-415 N. Main and 149 Church Avenue for 24 months with monthly installments paid to the city in the amount of \$5,000, and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Resolution and Lease Agreement First Baptist Church](#)
[Resolution Lease Agreement 405.407-415 N. Main St](#)

Approved by the Consent Vote.

[2023-440](#)

Consideration of a Purchase of Prographics Field Board Systems for use at Truist Point Stadium

City Council is requested to approve a sole source vendor for the purchase of the Prographics Field Board in the amount of \$75,312 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [Prographics Field Boards - Truist Stadium](#)

Approved by the Consent Vote.

[2023-434](#)

Consideration of a Memorandum of Understanding (MOU) between High Point Metropolitan Planning Organization (HPMPO)

City Council is requested to approve a MOU between HPMPO for cooperative, comprehensive, and continued transportation planning with an anticipated annual match for the City of High Point in the amount of \$35,791.89 and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended By Finance Committee)

Attachments: [HPMPO MOU](#)
[MOU COHP HPMPO](#)

Approved by the Consent Vote.

[2023-435](#)

Consideration of a Municipal Agreement with North Carolina Department of Transportation (NCDOT) for Congestion Mitigation & Air Quality (CMAQ) Funds

City Council is requested to approve a Municipal Agreement with NCDOT for CMAQ funds to perform a study of signal system timing along select corridors and authorize the appropriate City Official(s) to execute all necessary documents. NCDOT will allocate a maximum of \$1,218,020 of CMAQ funds to the City of High Point. The City will provide a 20% local match of \$304,505 which has been accounted for in the 2024 CIP budget. (Recommended By Finance Committee)

Attachments: [Municipal Agreement with NCDOT - Signal Timing Study](#)

Approved by the Consent Vote.

[2023-442](#)**Consideration of Approval of Minutes**

City Council is requested to approve the following minutes:

Public Safety Committee - August 16, 2023 @ 4:00 p.m.

Finance Committee - August 17, 2023 @ 4:00 p.m.

Special Meeting of the High Point City Council - August 21, 2023 @ 4:00 p.m.

Regular Meeting of the High Point City Council - August 21, 2023 @ 5:30 p.m.

Attachments: [Agenda Memo Meeting Minutes](#)

[Public Safety Committee Minutes - August 16 2023](#)

[Finance Committee Meeting Minutes - August 17, 2023](#)

[Special Meeting High Point City Council - August 21, 2023](#)

[City Council Meeting - August 21, 2023](#)

Approved by the Consent Vote.

GENERAL BUSINESS AGENDA[2023-445](#)**One High Point Commission Final Report**

City Council is requested to accept the One High Point Commission Final Report and direct staff to determine what resources or additional research is needed for each recommendation so Council may prioritize the implementation focus and determine next steps.

Attachments: [One High Point Commission](#)

[One High Point Executive Report Summary](#)

[One High Point Final Report](#)

Accepted Report

[2023-433](#)**Consideration of a Contract with Griffin & Strong P.C. in the amount of \$340,300 for a Disparity Study**

City Council is requested to approve a contract with Griffin & Strong P.C. in the amount of \$340,300 for a Disparity Study and authorize the appropriate City Official(s) to execute all necessary documents. (Recommended by Finance Committee with three in favor and one opposed)

Attachments: [Contract - Griffin & Strong P.C. Disparity Study](#)

approved

[2023-429](#)**Public Hearing on Phillips Funeral Service, Inc., Zoning Map Amendment 23-20**

A request by Phillips Funeral Service, Inc. to rezone approximately 0.7 acres from the Residential Multifamily - 16 (RM-16) District to a Conditional Zoning Office Institutional (CZ-OI) District. The site is located along the north side of Brockett Avenue, approximately 200 feet east of Herbert Place.

Attachments: [Staff Report \(ZA-23-20\)](#)
 [Ordinance Phillips Funeral Service Inc ZMA 23-20](#)

approved

[2023-430](#)

Public Hearing on City of High Point, Zoning Map Amendment 23-22

A request by the City of High Point to rezone approximately 196 acres as part of the Comprehensive Zoning Map Amendment project. To rezone the Swansgate Subdivision and the Swans Landing Subdivision from the Conditional Use Residential Single Family - 3 (CU R-3) District to a Residential Single Family - 3 (R-3) District. These subdivisions are located along the north side of W. Lexington Avenue, approximately one-mile west of Wallburg-High-Point Road, along Swansgate Lane and Bennington Way.

Attachments: [Staff Report \(ZA-23-22\)](#)

Continued to the November 6, 2023, City Council Meeting.

[2023-444](#)

Consideration of the Appointment of Dana East to the Theatre Advisory Board

City Council is requested to confirm the appointment of Dana East to the Theatre Advisory Board. Appointment will be effective immediately and will expire June 1, 2026.

Attachments: [Boards and Commission Appointment - Theatre Advisory Board](#)

approved

ADJOURNMENT