City of High Point

Municipal Office Building
211 South Hamilton Street
High Point, NC 27261

Meeting Agenda

Monday, October 6, 2014

5:30 PM

Council Chambers

City Council

James C. Davis, Mayor
Foster L. Douglas, Jason P. Ewing,
Jeffrey J. Golden, Judith P. Mendenhall,
Britt W. Moore, Rebecca R. Smothers,
Jay W. Wagner

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

RECOGNITIONS AND PRESENTATIONS

140288 Proclamation - National Fire Prevention
The fire department supports NFPA and all life safety initiatives. Fire prevention week allows us to focus attention work with groups to promote awareness. Fire Chief Tommy Reid and Fire Marshall Chris Weir will be present to accept the proclamation.

140289 Proclamation - Breast Cancer Awareness & Care Enough to Wear Pink
The fire department supports all cancer awareness groups. We have partnered with High Point Regional/ UNC Health Systems to promote and provide support for cancer awareness and patients. Ms. Janet Forest, Oncology Service Line 1 Director with the HPRHS and Fire Chief Tommy Reid will be present to accept the proclamation.

REGULAR AGENDA ITEMS

FINANCE COMMITTEE - Council Member Moore, Chair

140290 Contract - Purchase of Landfill Dozer
Council is requested to approve contract with Carolina Cat for the purchase of a 2014 Caterpillar D6K dozer for use at the landfill in the amount of $169,500.00.

140291 Contract - Purchase of Landfill Excavator
Council is requested to approve contract with Carolina Cat for the purchase of a 2014 Caterpillar 329 EL Excavator for use at the landfill in the amount of $246,192.00

140292 Contract - Purchase of Landfill Track Loader
Council is requested to approve contract with Carolina Cat for the purchase of a 2014 Caterpillar 963DQ Track Loader for use at the landfill in the amount of $274,832.00.

140293 Contract - Bid No. 05 - Citrix Upgrade and Managed Services
Council is requested to approve contract awarding Bid No. 05 for the purchase of Citrix Upgrade and Managed Services. Purchasing and the Information Technology Department are recommending that contract be awarded to Slait Consulting, LLC in the amount of $137,555.00.

140294 Contract - Bid No. 06 - Two Ram Baler for the Materials Recovery Facility
Council is requested to approve contract awarding Bid No. 06 for the purchase of one (1) Two Ram Baler for the Materials Recovery Facility (MRF). Purchasing and the Public Services Department are recommending that contract be awarded to Becker Complete Compactor, Inc. in the amount of $369,963.88.

140295 Contract Extension - Coltrane Avenue Storm Sewer Improvements
Engineering Services and Public Services requests City Council approval of the contract extension (Change Order #3) to add the Coltrane Avenue Storm Sewer Improvements to existing contract ENG2013-008 with Breece Enterprises in the amount of $159,261.00.

140296 Contract - Washington Street Streetscape Project
Engineering Services recommends that Council approve the base bid with both alternates and award contract ENG2014-003 Washington Street Streetscape Project to Atlantic Contracting at the bid amount of $438,327.50.

140297 Budget Ordinance Amendment - Washington Street Streetscape Project
Council is requested to adopt a budget ordinance amending the 2014-2015 Budget Ordinance to appropriate funds for the Washington Street Streetscape Project.

140298 Resolution -Condemnation - 699 Joyce Circle - Highway 66/I-74 Industrial Park Project
Council is requested to adopt a resolution authorizing the city attorney's office to proceed with condemnation proceedings on the property described in Deed Book 1783, Page 3332 of the Forsyth County Registry, located at 699 Joyce Circle, High Point, NC. The property is needed to provide water service to the Highway 66/I-74 Industrial Park Project.

PUBLIC COMMENT PERIOD - 6:00 P.M.

PUBLIC HEARINGS - 6:15 P.M.

COMPREHENSIVE PLANNING COMMITTEE - Council Member Smothers, Chair

140299 Ordinance - Text Amendment 14-05 - CRP High Point, LLC
A request by CRP High Point, LLC to amend Table 4-5-1 and Section 9-5-2(r) of the Development Ordinance to allow Automobile Rental or Leasing in Sub-Area B of the Main Street (MS) District.

BOARDS AND COMMISSIONS APPOINTMENTS AND VACANCY REPORT

140300 Reappointments to the Board of Adjustment
Mayor James C. Davis is requesting consideration of the reappointment of Richard Andrews and David Horne to the Board of Adjustment. Reappointments to be effective immediately and will expire July 1, 2017.

140301 Appointments to the Theatre Advisory Board
Mayor James C. Davis is recommending the following reappointments/appointments to the Theatre Advisory Board.

Consideration of the reappointment of Joyce Allen-Crawford.

Reappointment to be effective immediately and will expire June 1, 2017.

Consideration of the reappointment of Catherine Bencini.
Reappointment to be effective immediately and will expire June 1, 2017.

Consideration of the appointment of George Harris to the Theatre Advisory Board. Mr. Harris will fill the unexpired term of Stephanie Coggins, who has resigned. Appointment to be effective immediately and will expire June 1, 2016.

Consideration of the appointment of Tom Blount to the Theatre Advisory Board. Mr. Blount will fill the expired term of Monica Munoz, who has resigned due to relocation. Appointment to be effective immediately and will expire on June 1, 2017.

140302 Reappointment to the Parks & Recreation Commission
Consideration of the reappointment of Ed Price as Council Member Moore's At-Large representative on the Parks & Recreation Commission. Reappointment to be effective immediately and will expire on July 1, 2017.

140303 Appointment to the Citizens Advisory Council
Consideration of the appointment of Perry Darnell Widemon, Jr., who resides in Ward 1, as Council Member Moore's At-Large representative on the Citizens Advisory Council. Mr. Widemon will fill the expired term of Yvonne Bostic Short. Appointment to be effective immediately and will expire May 31, 2016.

140304 Boards and Commissions - Vacancy Report
Attached is the current list of vacancies for all Boards and Commissions.

APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

140305 Minutes to be approved
Comprehensive Planning Committee: Thursday, September 11th @ 9:00 a.m.
Finance Committee Meeting: Monday, September 15th @ 4:00 p.m.
Regular Council Meeting: Monday, September 15th @ 5:30 p.m.
Comprehensive Planning Committee: Thursday, September 16th @ 4:00 p.m.
Community Housing & Neighborhood Development Committee: Tuesday, September 23rd @ 9:00 a.m.
Briefing Session: Tuesday, September 23rd @ 4:00 p.m.

ADJOURNMENT

TERM EXPIRATIONS 2014

CITY OF HIGH POINT					
BOARDS & COMMISSIONS					
TERM EXPIRATIONS FOR 2014					
BOARD	**MEMBER**	**Ward**	**EXPIRATION**	**Eligible for reappt.**	**Appointment Responsibility**
ABC Board	VACANT				Mayor w/CC approval
ABC Board	Elizabeth Koonce		11/15/2014	no	Mayor w/CC approval
Board of Adjustment	Andre' White (Alternate Member)		7/1/2014	yes	Mayor w/CC approval
Citizens Advisory Council	Jerry Mingo	AL/2	5/31/2014	yes	AL/SMOTHERS
Citizens Advisory Council	VACANT	2	5/31/2014		2/DOUGLAS
Guilford County/City Ins. Adv. Comm.	Rudy Hinnant		12/21/2014	yes	Mayor w/CC approval
Guilford County/City Ins. Adv. Comm.	Skip Queen		12/21/2013	yes	Mayor w/CC approval
Housing Authority Board	Michael McKinney		12/22/2014	yes	Mayor w/CC approval
Housing Authority Board	Laura Wiley		12/22/2014	yes	Mayor w/CC approval
Human Relations Commission	Barbara Collins	At-Large Member	5/1/2014	yes	Council- Golden (Liaison)
Human Relations Commission	Larry Diggs	Special Interest	5/1/2014	yes	Council- Golden (Liaison)
Human Relations Commission	Abay Gidey	At-Large Member	5/1/2014	no	Council- Golden (Liaison)
Human Relations Commission	Pam Sullivan	At-Large Member	5/1/2014	yes	Council- Golden (Liaison)
Human Relations Commission	Jason Yates	At-Large Member	5/1/2014	yes	Council- Golden (Liaison)
Human Relations Commission	Milagros Amaro	At-Large Member	5/1/2012	no	Council- Golden (Liaison)
Human Relations Commission	VACANT	Bar Association			Council- Golden (Liaison)
Library Board of Trustees	Kay Anderson	5	10/31/2014	no	5/DAVIS
Library Board of Trustees	Brenda Coates	4	10/31/2014	yes	4/WAGNER
Library Board of Trustees	Yvonne Bostic Short	6	10/31/2014	yes	1/GOLDEN
Parks & Recreation Commission	Joe Ellenburg	2	7/1/2014	no	AL/SMOTHERS
Planning & Zoning Commission	Marie Stone	3	7/1/2014	yes	AL/SMOTHERS
Planning & Zoning Commission	VACANT	ETJ	7/1/2015		MAYOR DAVIS

CITY OF HIGH POINT
AGENDA ITEM

Title: Landfill Excavator

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments: Formal Bid Recommendation

Meeting Date: October 6, 2014
Advertising Date / N/A
Advertised By: N/A

PURPOSE:
The landfill is currently using a 2006 Caterpillar 325DL excavator that has over 10,000+ hours and is in need of replacement due to age and hours. Using a National Joint Powers Alliance (NJPA) contract a Caterpillar 329EL excavator was identified for council approval.

BACKGROUND:
A 2014 Caterpillar 329EL excavator is available through NJPA contract # 060311. This is the same as the one the landfill is currently using and fully meets their needs. The $246,192 price includes the excavator, manuals, and training as needed. The Caterpillar 325DL can still be used at the old landfill and as a backup at the new landfill.

BUDGET IMPACT:
Funds are available in 2014-15 budget

RECOMMENDATION / ACTION REQUESTED:
The Fleet Services Department recommends purchasing the new Caterpillar 329 excavator and retaining the old Caterpillar 325DL.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Fleet Services

COUNCIL AGENDA DATE: October 6, 2014

BID NO.: NJPA CONTRACT NO.: 060311 DATE OPENED:

DESCRIPTION:

2014 Caterpillar 329 EL Excavator

PURPOSE:

To replace a 2006 Caterpillar 325DL excavator being used at the landfill that has over 10,000+ hours and is in need of replacement due to age and hours.

COMMENTS:

Price includes excavator, manuals, and training as needed.

RECOMMEND AWARD TO: Carolina Cat AMOUNT: $246,192

JUSTIFICATION:

The 2014 Caterpillar 329 EL is the same as the one the landfill is currently using and fully meets their needs.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			$246,192
TOTAL BUDGETED AMOUNT				$246,192

DEPARTMENT HEAD: Gary Smith Digitally signed by Gary Smith DN: cn=Gary Smith, o=City of High Point, ou=Fleet Services, email=gary.smith@highpointnc.gov, c=US Date: 2014.09.29 14:31:14 -04'00' DATE: Sep 29, 2014

The Purchasing Division concurs with recommendation submitted by the Fleet Services and recommends award to the lowest responsible, responsive bidder Carolina Cat in the amount of $ 246,192.00.

PURCHASING MANAGER: Tarinda Chappell Digitally signed by Tarinda Chappell DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing, email=tarinda.chappell@highpoint.gov, c=US Date: 2014.09.29 14:51:16 -04'00' DATE: Sep 29, 2014

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Jeffrey Moore Digitally signed by Jeffrey A. Moore DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US Date: 2014.09.29 17:33:18 -04'00' DATE: Sep 29, 2014

CITY MANAGER: Randy E. McCaslin Digitally signed by Randy E. McCaslin DN: cn=Randy E. McCaslin, o, ou, email=randy.mccaslin@highpointnc.gov, c=US Date: 2014.09.30 11:01:38 -04'00' DATE: Sep 29, 2014

CITY OF HIGH POINT
AGENDA ITEM

Title: Washington Street Streetscape Improvements

From: Keith Pugh, Engineering Services

Public Hearing: N/A

Meeting Date: December 15, 2014
Advertising Date: August 13, 2014
Advertised By: Purchasing Division

Attachments: Letter, Atlantic Contracting Company, Inc.
Formal Bid Recommendation
Vicinity Map

PURPOSE:
The sidewalks and pavement along Washington Street from Centennial to Penn Griffin School are in poor condition. As part of the Washington Street area improvements, Engineering Services developed plans to replace the sidewalks and add street trees. Bids were solicited and City Council action is required to award this construction contract.

BACKGROUND:
Engineering Services developed plans for a base bid and two alternates for the contract work. The Base Bid includes sidewalk replacement as well as street trees. Alternate 1 is to replace the existing curb and gutter adjacent to the proposed sidewalk throughout the length of the project, while Alternate 2 is to mill and resurface the length of the project. On September 10, 2014 the City received and opened bids for ENG2014-003 Washington Street Improvements. The City received four bids for the work:

Base Bid	Alternate 1	Alternate 2	Total Bid	Contractor
$238,957.50	$ 77,700.00	$121,670.00	$438,327.50	Atlantic Contracting
$267,125.00	$ 95,960.00	$180,740.00	$543,825.00	Yates Construction Co
$331,165.00	$121,100.00	$136,320.00	$588,585.00	Triangle Grading & Paving
$335,471.08	$108,495.40	$149,167.25	$593,133.73	Little Mountain Builders
6 months	+ 1 month	+ 1 month		Construction time

This construction contract will be closely coordinated with the Electric Department's plans to place pedestrian level lighting along Washington Street. The contract contains an extension clause which allows the City to extend the contract up to 100% beyond the original bid amount. The Engineer's Estimate for the work is $488,000.00. This request is for Contract Award of the base bid and both alternates to Atlantic Contracting. The total request is for $438,327.50.

ADDITIONAL INFORMATION:
Prior to resurfacing the street, other infrastructure options should be considered. These include pipe systems that are below grade and would require us to "dig up" the freshly paved street in the event of future pipe failure. None of these options were bid with the work mentioned above. Proposed costs are the Engineer's Estimate (from October 2009) and based on a streetscape design developed by Engineering Services from the

Washington Drive District Plan. Early in 2014 we were asked to extend the sidewalk limits to the Penn-Griffin main entrance. This added approximately 800 feet of sidewalk and decorative street lighting on the north side of the road.

- Replace existing 12" cast iron water main (installed in 1903) - this line would be replaced through the limits of the project. This includes approximately 1,500 feet of pipe for a total estimated cost of $196,750 (does not include traffic control or erosion control). This line is the most vulnerable during construction due to pipe material, the age of the line and the likelihood of leaded joints. Construction time 2-3 months.

- Replace existing vitrified clay sanitary sewer line (installed in 1902) – the estimate for this work included replacement of the existing 6" vitrified clay pipe with 8" epoxy lined ductile iron pipe along Washington Street and a portion of Fourth Street (1,600 feet). Public Services performed a TV investigation of both lines within the project limits and determined that this portion should be replaced in the near future due to blockages caused by failures/separations/sags in the existing line. This line is the second most vulnerable due to construction activity. Total estimated cost of $507,510 (does not include traffic control or erosion control). Construction time 3-4 months.

- Storm drainage repair and adjustment – since the curb lines are not being moved as part of this work, most of the proposed storm drainage improvements will not be necessary. We will need to adjust existing structures and possibly replace deteriorated boxes and broken sections of existing pipe. We would do this work as the street is blocked for the water and sewer work. We anticipate approximately $30,000 for the repairs and approximately 2 weeks to finish the work. This does not upgrade the system, it simply repairs the existing system.

- Existing 30" ductile iron water main (1971) would remain in place.

The addition of any replacement utility lines would limit access to Washington Street during construction. Traffic would be controlled by flagmen but during some periods the road would need to be blocked. Construction would be done by section of street (block by block). Funds to complete these improvements are available in capital improvement reserves. Water line improvements could be added to the Atlantic Contracting bid through negotiation. The addition of other utility line replacements would require rebidding the entire project.

The original preliminary cost estimates are enclosed for Council's reference.

Please note: the water and sewer improvements discussed in this memo are designed, bid and included in the General Water, Sewer and Storm contract (2014-007) also in front of city council for consideration.

BUDGET IMPACT:
Council is requested through separate action to establish the funding for this project. With favorable action, funding will be available in 411610-521199-411151009705-40202.

RECOMMENDATION / ACTION REQUESTED:
Engineering Services recommends and requests the Council approve the base bid with both alternates, and award contract ENG2014-003 for Washington Street Improvements to Atlantic Contracting at the bid amount of $438,327.50.

ATLANTIC CONTRACTING COMPANY INC.

PO BOX 49559 GREENSBORO, NC 27419

PHONE: 336-931-3109 FAX: 336-931-3108

October 24, 2014

City of High Point, N.C.
Engineering Services Department
Attn: Leon Adams
P.O. Box 230
High Point, NC 27261

Subject: Washington Street Improvements ENG 2014-003

Mr. Adams:

With reference to the above mentioned project we are writing to inform you per our telephone conversation Atlantic Contracting Co., Inc. (ACCI) is willing to accept the award of this project on December 15, 2014 and commence work after March 1, 2015, or whenever it receives the Notice to Proceed from the City of High Point. ACCI will accept the bid award at the same pricing as on our bid dated September 10, 2014, excluding any asphalt liquid adjustments.

If you have any questions, please contact our office at (336) 931-3109. Thank you for choosing ACCI, we look forward to a successful job completion while working with your organization to obtain this goal.

Sincerely,

Niveen Kattan
President
Atlantic Contracting Company, Inc.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Engineering Services

COUNCIL AGENDA DATE: December 15, 2014

BID NO.: 07-091014 CONTRACT NO.: ENG2014-003 DATE OPENED: Sep 10, 2014

DESCRIPTION:

Washington Street Improvements - sidewalk removal and replacement, curb and gutter removal and replacement, pavement milling and resurfacing, add street trees w/tree grates

PURPOSE:

Improve the condition of existing infrastructure and make aesthetic improvements from Centennial Street to Penn Griffin driveway. Sidewalk on both sides until curve at Gaylord Court then sidewalk on north side only to Penn Griffin driveway.

COMMENTS:

Received 4 bids with two add alternates. Recommendation is for the base bid plus the two alternates. Award recommended to lowest responsive bidder, Atlantic Contracting. Total Bids ranged from the low bidder at $438,3217.50 to the high bidder at $593,133.73.

RECOMMEND AWARD TO: Atlantic Contracting AMOUNT: $438,327.50

JUSTIFICATION:

Project supported by the City Manager's Office as part of the Washington Street Area Plan.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
411610	521199	411151009740	40202	$438,327.50
TOTAL BUDGETED AMOUNT				

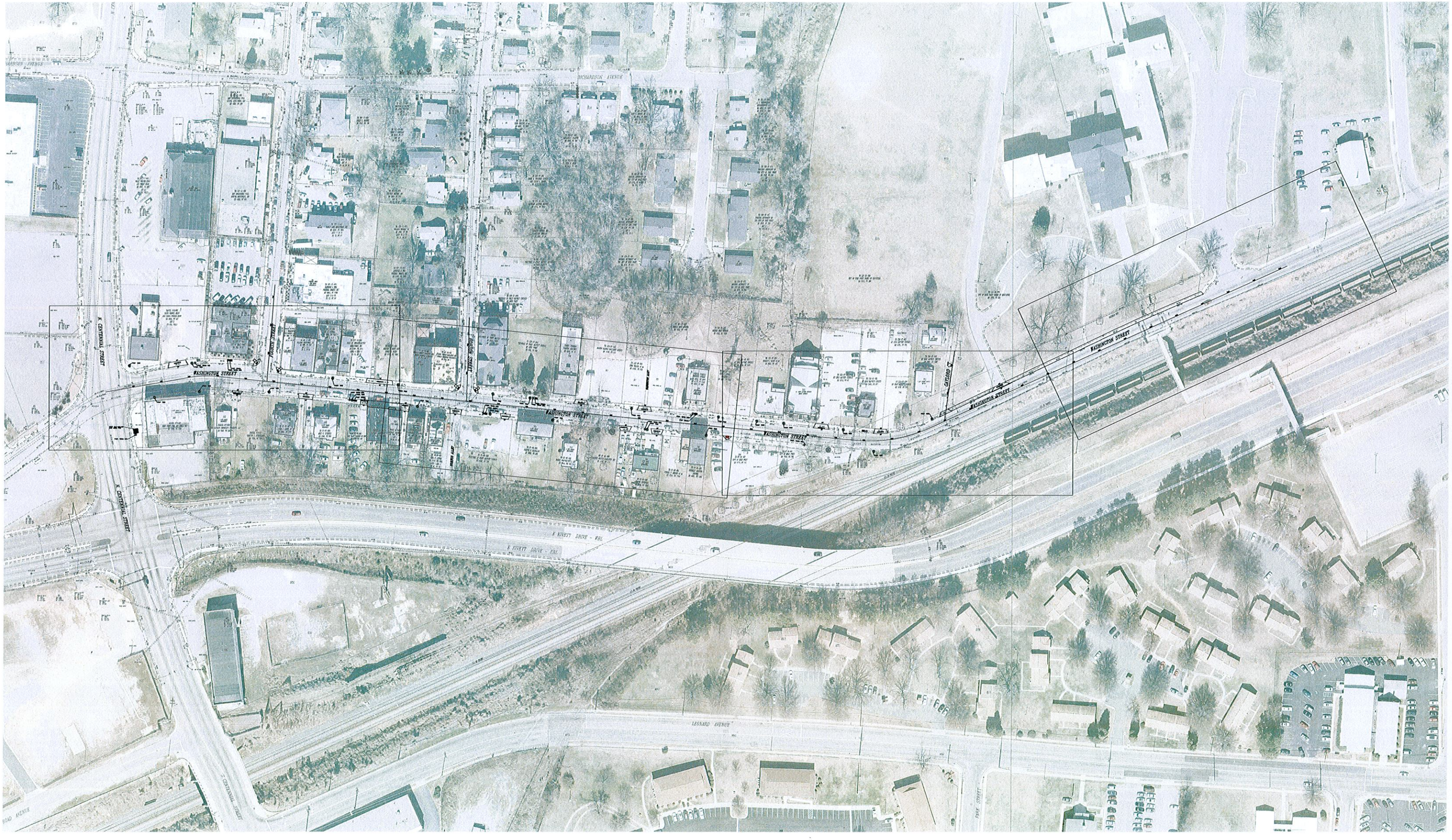
DEPARTMENT HEAD: B.K. Pugh Digitally signed by B.K. Pugh DN: cn=B.K. Pugh, o=City of High Point, ou=Engineering Services, email=keith.pugh@highpointnc.gov, c=US Date: 2014.09.29 21:50:19 -04'00' DATE: Sep 29, 2014

The Purchasing Division concurs with recommendation submitted by the Engineering Services and recommends award to the lowest responsible, responsive bidder Atlantic Contracting in the amount of $ 438,327.50.

PURCHASING MANAGER: Tarinda Chappell Digitally signed by Tarinda Chappell DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing, email=tarinda.chappell@highpoint.gov, c=US Date: 2014.12.08 08:40:48 -05'00' DATE: Dec 8, 2014

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Digitally signed by Jeffrey A. Moore DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US Date: 2014.12.08 09:03:26 -05'00' DATE: Dec 8, 2014

CITY MANAGER: Randy E. McCaslin Digitally signed by Randy E. McCaslin DN: cn=Randy E. McCaslin, o, ou, email=randy.mccaslin@highpointnc.gov, c=US Date: 2014.12.08 11:26:32 -05'00' DATE: Dec 8, 2014


RICHARDSON AVENUE
N. CENTENNIAL STREET
WASHINGTON STREET
WASHINGTON STREET
WASHINGTON STREET
WASHINGTON STREET
WASHINGTON STREET
N. RIVERS DRIVE - WBL
N. RIVERS DRIVE - EBL
LEONARD AVENUE
S. CENTENNIAL STREET
PARK STREET

CITY OF HIGH POINT
AGENDA ITEM

Title: Acceptance of Bid for a 2 Ram Baler for Materials Recovery Facility

From: Terry Houk, Public Service Director

Meeting Date: October 6, 2014

Public Hearing: NA

Advertising Date / Advertised By: NA

Attachments: Formal Bid Recommendation
HDR memo
Pictures

PURPOSE:
The Materials Recovery Facility needs to replace its only baler due to critical maintenance and reliability concerns. Bids were solicited and the City Council needs to accept the successful bid.

BACKGROUND:
Originally the Materials Recovery Facility had two balers to process material. Currently only one unit is functional and parts can no longer be obtained for repairs. This unit is a high maintenance item (costs of $132,000 for FY13-14) and is not reliable. Following the acceptance of this bid, a second bid will be advertised for the installation of the baler.

The lowest responsible bidder (see enclosed HDR memo) was submitted by Becker Complete Compactor, Inc. for $369,963.88.

BUDGET IMPACT:
Funding for this contract will come from the following account: 661749-533701-66113001705-40202

RECOMMENDATION / ACTION REQUESTED:
Public services recommends the bid submitted by Becker Complete Compacter,Inc be accepted for $369,963.88.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Public Services - Recycling Operations

COUNCIL AGENDA DATE: September 15, 2014

BID NO.: 06-090314 CONTRACT NO.: N/A DATE OPENED: Sep 3, 2014

DESCRIPTION:

Purchase of one (1) Two Ram Baler

PURPOSE:

To maintain the processing needs for the Material Recycling Facility

COMMENTS:

This unit is required because the only unit that is operational is not reliable.

RECOMMEND AWARD TO: Becker Complete Compactor, Inc. AMOUNT: $369,963.88

JUSTIFICATION:

Bid process was properly performed. Basinger Contracting Company is a properly licensed utility contractor and is capable of performing the work.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
661749	533701	661131001705	40202	$369,963.88
TOTAL BUDGETED AMOUNT				$369,963.88

DEPARTMENT HEAD: Terry L. Houk Digitally signed by Terry L. Houk DN: cn=Terry L. Houk, o=Public Services, ou=City of High Point, email=terry.houk@highpointnc.gov, c=US Date: 2014.09.05 15:33:21 -04'00' DATE: Sep 9, 2014

The Purchasing Division concurs with recommendation submitted by the Public Services and recommends award to the lowest responsible, responsive bidder Becker Complete Com. Inc in the amount of $ 369,963.88.

PURCHASING MANAGER: Tarinda Chappell Digitally signed by Tarinda Chappell DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing, email=tarinda.chappell@highpoint.gov, c=US Date: 2014.09.09 21:43:05 -04'00' DATE: Sep 9, 2014

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Jeffrey A. Moore Digitally signed by Jeffrey A. Moore DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US Date: 2014.09.10 09:10:20 -04'00' DATE: Sep 10, 2014

CITY MANAGER: Randy E. McCaslin Digitally signed by Randy E. McCaslin DN: cn=Randy E. McCaslin, o, ou, email=randy.mccaslin@highpointnc.gov, c=US Date: 2014.09.10 10:07:16 -04'00' DATE: Sep 10, 2014

September 9, 2014

Mr. Terry Houk, Director
City of High Point Public Services Department
211 South Hamilton Street
High Point, NC 27260

Re: High Point Materials Recovery Facility
MRF Two Ram Baler
Bid Evaluation & Recommendation

Dear Mr. Houk:

HDR has reviewed the bids received on September 3, 2014, for the fabrication and supply of a two ram baler for the existing Materials Recovery Facility (MRF).

The following information is provided regarding our evaluation of bids received for this equipment supply contract.

Background

Proposals for the above-referenced project were received and publicly read aloud at 3:00 p.m., on Wednesday, September 3, 2014, in Room 302 of the Municipal Office Building, 211 South Hamilton Street, High Point, NC 27260. Bids were received from the following proposers in order from lowest to highest bid:

- Waste 2 Solutions- $330,845.31
- Becker Complete Compactor, Inc. - $369,963.88
- Harris Waste Management Group, Inc. - $432,749.00

Bid Evaluation

The above-referenced bids were examined for accuracy and compliance with the bid requirements. The following provides a list of each proposer's equipment manufacturer and the associated model number:

- Waste 2 Solutions -IPS- Model No. TRHE-852-100
- Becker Complete Compactor, Inc.- Marathon- Galaxy Model No. 2R-310W-84-100
- Harris Waste Management Group, Inc.- Harris- Gorilla Model No. 100S-4-12/9

HDR reviewed all three bid submission documents and additional information provided, and has found that all three manufacturers and technical information provided meet the general intent of the technical specifications. As indicated above, Waste 2 Solutions provided the apparent lowest bid; however, exceptions were taken to the payment terms, liquidated damages, and others. Becker Complete Compactor, Inc. provided the next lowest bid and had no exceptions noted.

Recommendations

Based upon the findings outlined above, **HDR** recommends that Waste 2 Solutions be deemed non-responsive due to the exceptions taken and that Becker Complete Compactor, Inc. be selected.

We appreciate the opportunity to provide continued service to the City of High Point. Please contact us should you have any questions regarding this information.

Respectfully submitted,

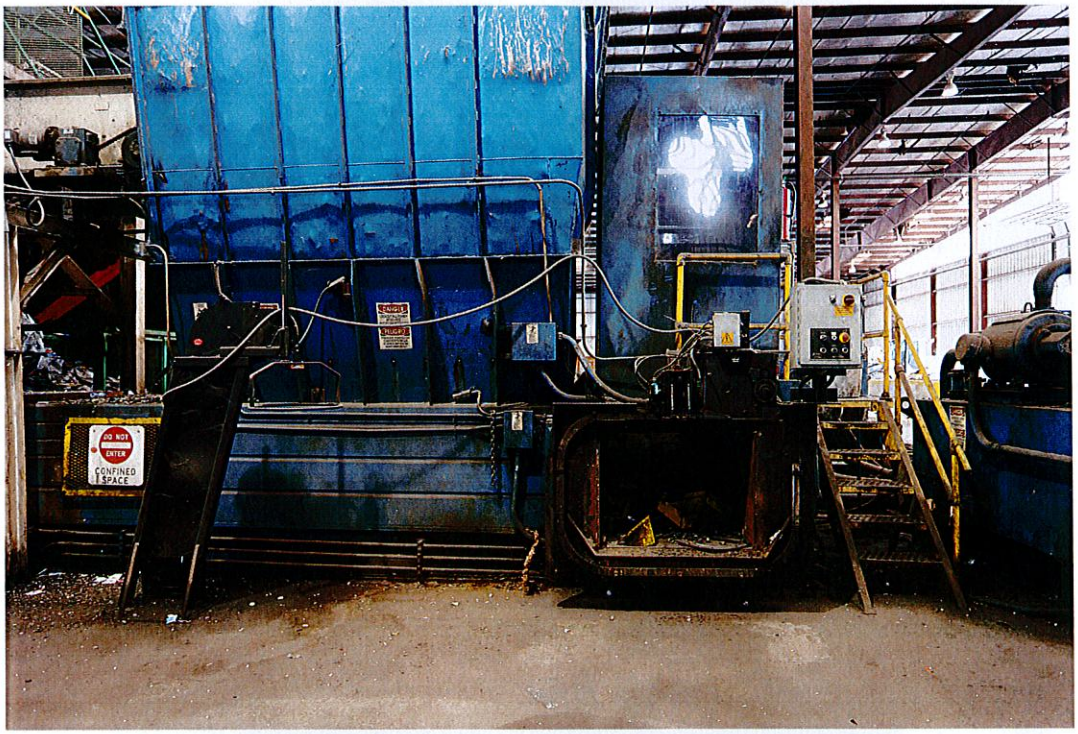
HDR Engineering, Inc. of the Carolinas

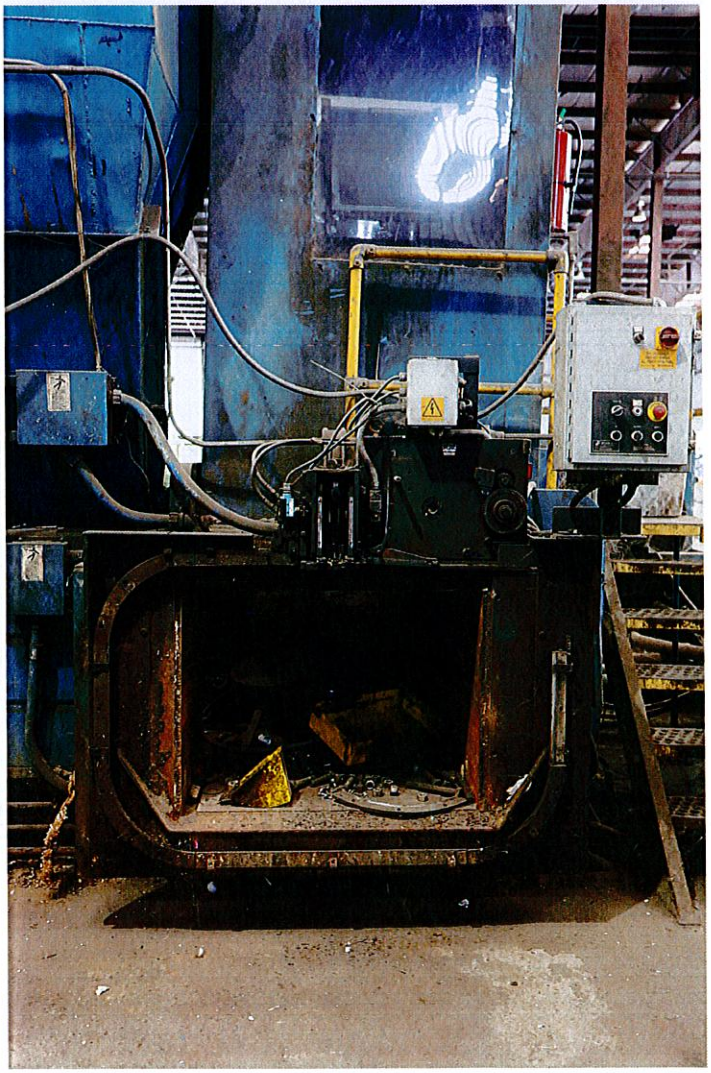
Ed Shuffler, **PE**
Project Manager

cc: T. Chappell (C/High Point)
K. Mosteller **(HDR)**

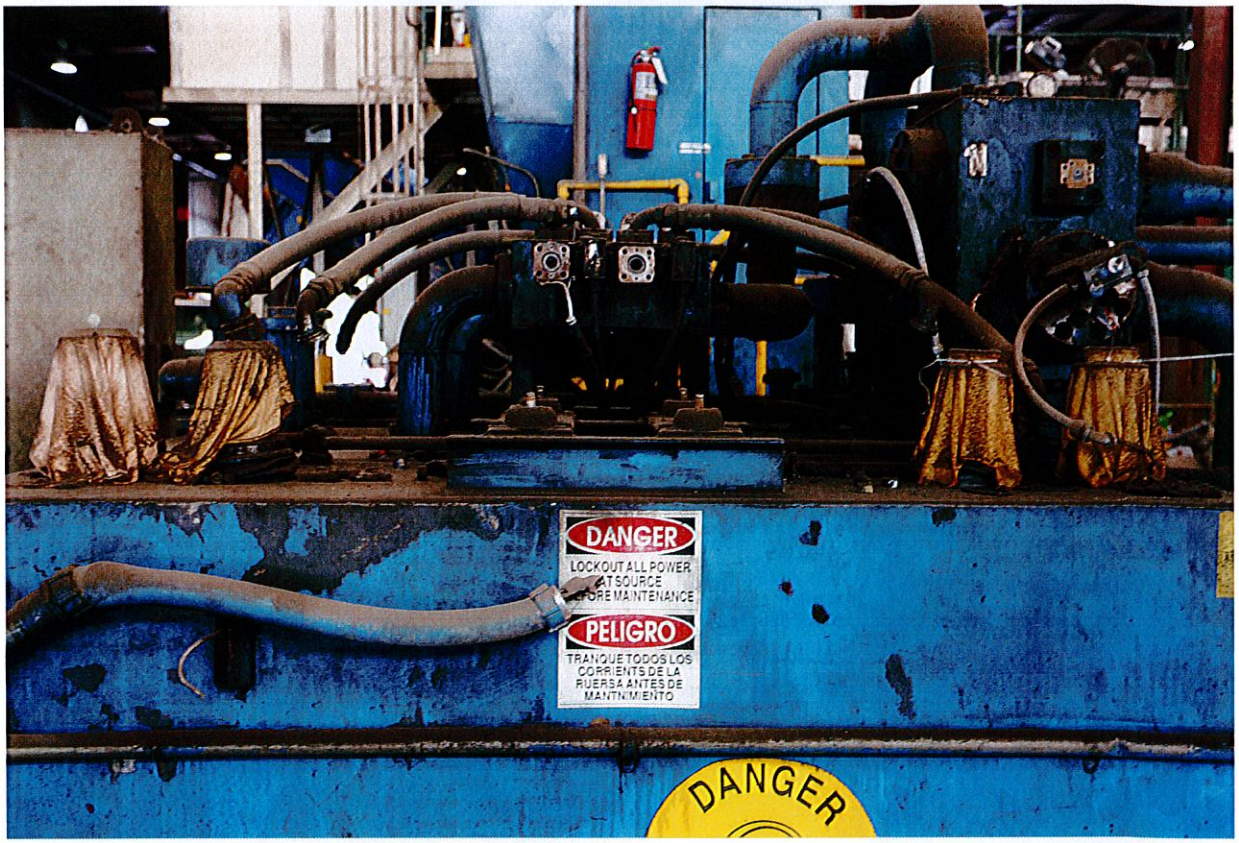
440 S. Church St. Suite 1000, Charlotte, NC 28202
T 704 338 6700 F 704 338.6760

B-Baler – Non-operational

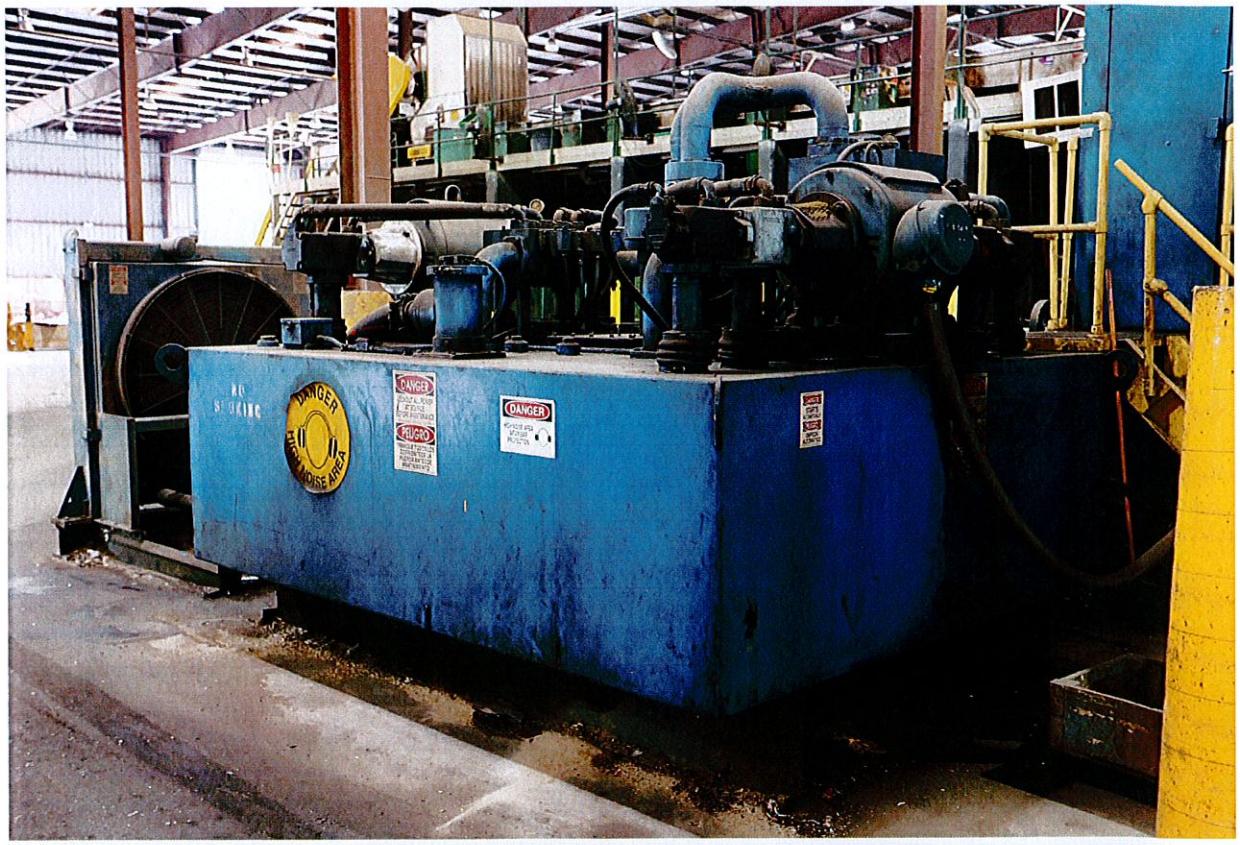




B-Baler – Non-operational



A-Baler - Operational



Marathon's line of Galaxy2R® two-ram balers feature a combination of state-of-the-art electronics and advanced structural engineering to make powerful and efficient balers.

Galaxy2R Two-Ram Baler

Powerful and efficient baling

Marathon's Galaxy2R two-ram balers feature a full-penetration compaction ram to produce high density bales. The programmable PLC controller features automatic and manual controls, diagnostics, and bale set-up functions. The controller allows you to easily switch recyclable materials. Adding the optional metals package makes the Galaxy2R perfect for scrap applications.

The Galaxy2R series balers feature a multi-purpose door that can serve as a bale separator, bale release, or bale clamp. It also allows for variable bale widths. The Galaxy2R balers also come with components such as a high-efficiency power unit, adjustable shear beam, replaceable and reversible shear blades, and main ram and ejector ram laser positioning.

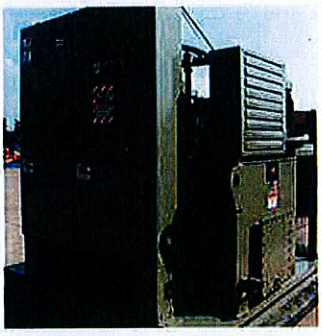
Shown with optional operator platform

The Galaxy2R is designed to fit a variety of applications:

- Non-Ferrous scrap*
- Material Recovery Facilities (MRF)
- Recycling centers
- Distribution centers
- Large paper and plastic processors
- MSW (with solid waste package)

** Subject to maximum recommended material size*

The Galaxy2R® features an adjustable shear beam that enables you to adjust the shear blades from the exterior of the machine.

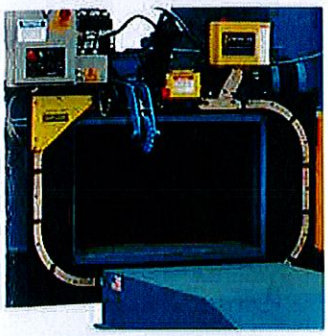


High-efficiency power units available from 30 HP up to 2x100 HP

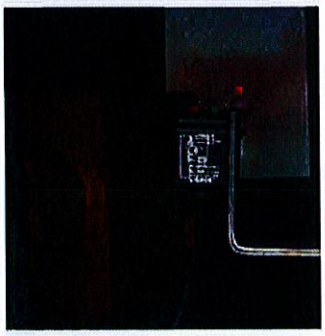
- TEFC motor (Totally Enclosed Fan Cooled)
- Flooded suction pumping system with high-flow hydraulic manifold
- 10 micron filtration system
- Pressure and current transducers
- Separate cooling and tier circuit and air-to-oil cooler.

The Galaxy2R features a heavy-duty reinforced honeycomb structure for maximum performance.

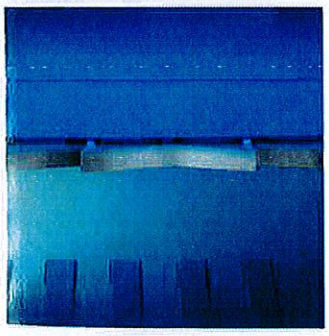
Maestro™ color touch-screen operator interface PLC programmable controller features automatic and manual controls, diagnostics and bale set-up functions. Available with multi-language function.



Multi-purpose door can serve as a bale separator, bale release, or bale clamp. It also allows for variable bale widths.



The main ram, ejector ram, and multi-purpose door are controlled by a long range laser sensor. Tie positioning is determined by the laser and eliminates the need for a counter wheel.

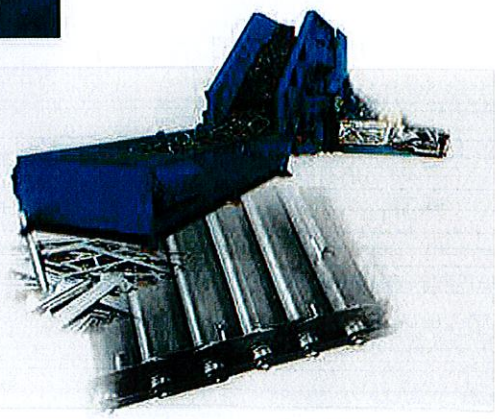


The Galaxy2R ram shear blade is replaceable and reversible. The body shear blade is serrated, adjustable, and replaceable. Replaceable 500 Brinell steel liners on the floor, sides, and platens offer superior wear resistance.

The optional stamper automatically clears shear jams.

EZ-TRAX™ Conveyors

Marathon Recycling Solutions offers custom engineered conveying systems to handle a wide variety of bulk material and scrap handling applications. These range from light-duty slider beds to heavy-duty steel belt conveyors and complete turnkey MRF systems.



Factory Start-ups

Marathon provides on-site set-up and comprehensive baler operation training for your personnel.

For more information or to order, call 1-800-633-8974 or visit us at www.marathonequipment.com.

Recycling Solutions By MARATHON®

CITY OF HIGH POINT
AGENDA ITEM

Title: Budget Amendment for Washington Street Streetscape Project

From: Eric Olmedo, Budget Manager

Meeting Date: December 15, 2014

Public Hearing: N/A

Advertising Date: N/A

Advertised By: N/A

Attachments: Budget ordinance

PURPOSE:
A budget amendment is needed to fund the accompanying agenda item for the Washington Street Streetscape project.

BACKGROUND:
On April 10, 2014 Council was briefed on the funding sources for the Washington Street Streetscape project. At that time the funding sources for the non-electric portion of the project were identified as follows:

Series 2014 Sidewalk Bonds -	$163,775
PAYGO Streetscape -	30,400
PAYGO Water/Sewer	43,500
Total	$237,675

The total bid amount with alternates 1 and 2 is $438,328. In addition to the bid there is $35,000 in upgraded benches, bus shelters, trash cans and high visibility crosswalks. There is also the need for a 10% contingency amount of $43,832 due to the nature of the project. The total needed for the project is $517,160.

In order to transfer the funds from these varying sources, and to address budget shortfalls, the following funds are requested to be transferred into the Washington Street Streetscape project:

Series 2014 Sidewalk Bonds-	$163,775
Lindsay Street project savings	56,663
PAYGO Streetscape-	163,403
PAYGO Water/Sewer	47,850
PAYGO Stormwater	85,470
Total	$517,161

Since the Series 2014 Sidewalk Bond and the Lindsay Street Project funds already reside in the General Capital Projects Fund, these amounts do not need to be included in the amendment. The total amount for the amendment is $296,723 ($517,161 less $163,775 and less $56,663).

Also identified in the budget for this project is $217,976 in Electric PAYGO funds. This portion of the project will be completed outside of this contract by the Electric Department.

BUDGET IMPACT:
Funds are available in the identified accounts.

RECOMMENDATION / ACTION REQUESTED: The Budget Department recommends and asks the Council to approve the budget amendment.

"AN ORDINANCE AMENDING THE 2014-2015 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS FOR THE WASHINGTON STREET STREETSCAPE
PROJECT

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. Funds have been identified from multiple sources for the Washington Street Streetscape project, and these funds need to be transferred to a single account for budgetary and accounting purposes.

Section 2. The 2014-2015 Budget Ordinance of the City of High Point, should be amended as follows:

(A) That the General Bond Projects Fund be amended as follows:

Washington Street Expenditures	$ 296,723
Washington Street Revenues	$296,723

(B) That the General Fund be amended as follows:

Streetscape Expenditures	($-163,403)
Transfer to General Bond Projects Fund	$163,403

(C) That the Water/Sewer Capital Projects Fund be amended as follows:

Water/Sewer Capital Projects Expenditures	($-47,850)
Transfer to General Bond Projects Fund	$47,850

(D) That the Stormwater Fund be decreased as follows:

Stormwater PAYGO Expenditures	($-85,470)
Transfer to General Bond Projects Fund	$85,470

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted this 15th day of November, 2014

NOTICE OF APPROVED AMENDMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF HIGH POINT, NORTH CAROLINA

TEXT AMENDMENT: 14-05
Ordinance #1799 / 14-78
APPLICANT: Carolina Retail Partners, LLC

AN ORDINANCE AMENDING TITLE 9 OF THE CODE OF ORDINANCES, PURSUANT TO SECTION 9-3-15, TEXT AMENDMENTS, OF THE DEVELOPMENT ORDINANCE.

WHEREAS, the City Council of the City of High Point adopted the "City of High Point Development Ordinance" on January 7, 1992, with an effective date of March 1, 1992, and subsequently amended; and

WHEREAS, public hearings were held before the Planning and Zoning Commission on September 23, 2014 and before the City Council on October 6, 2014 regarding **Text Amendment 14-05;** and

WHEREAS, notice of the public hearings was published in the High Point Enterprise on September 14, 2014 for the Planning and Zoning Commission public hearing and September 24, 2014 and October 1, 2014 for the City Council public hearing pursuant to Chapter 160A-364 of the General Statutes of North Carolina; and

WHEREAS, this amendment was adopted by the City Council of the City of High Point on October 20, 2014;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

An amendment affecting Table 4-5-1, *Restricted Uses in the Main Street District,* and Section 9-5-2(r) which contains the specific development standards for the *Automobile Rental or Leasing* use.

SECTION 1.

Part A.

Table 4-5-1, *Restricted Uses in the Main Street District,* is hereby amended to add a **"D"** in the Sub-Area B column of the table for Automobile Rental or Leasing.

Table 4-5-1
Restricted Uses in the Main Street District

Use Type	Ref SIC	Sub-Area A	Sub-Area B	Sub-Area C	Sub-Area D
Automobile Rental or Leasing	7510	D	**D**	D	D

Part B.

Section 9-5-2(r), *Automobile Rental or Leasing,* shall be amended to delete paragraph (3) as follows:

~~(3) Requirements in the MS District: Shall only be permitted in sub-areas A, C, & D.~~

SECTION 2.

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4.

This ordinance shall become effective upon adoption.

Adopted by the City Council
City of High Point, North Carolina
The 20th day of October, 2014
Lisa B. Vierling, City Clerk

CITY OF HIGH POINT
AGENDA ITEM

Title: Contract Extension ENG2013-008

From: Keith Pugh, Engineering Services

Public Hearing: N/A

Attachments: Vicinity Map

Meeting Date: October 6, 2014
Advertising Date: February 6, 2014
Advertised By: Purchasing Division

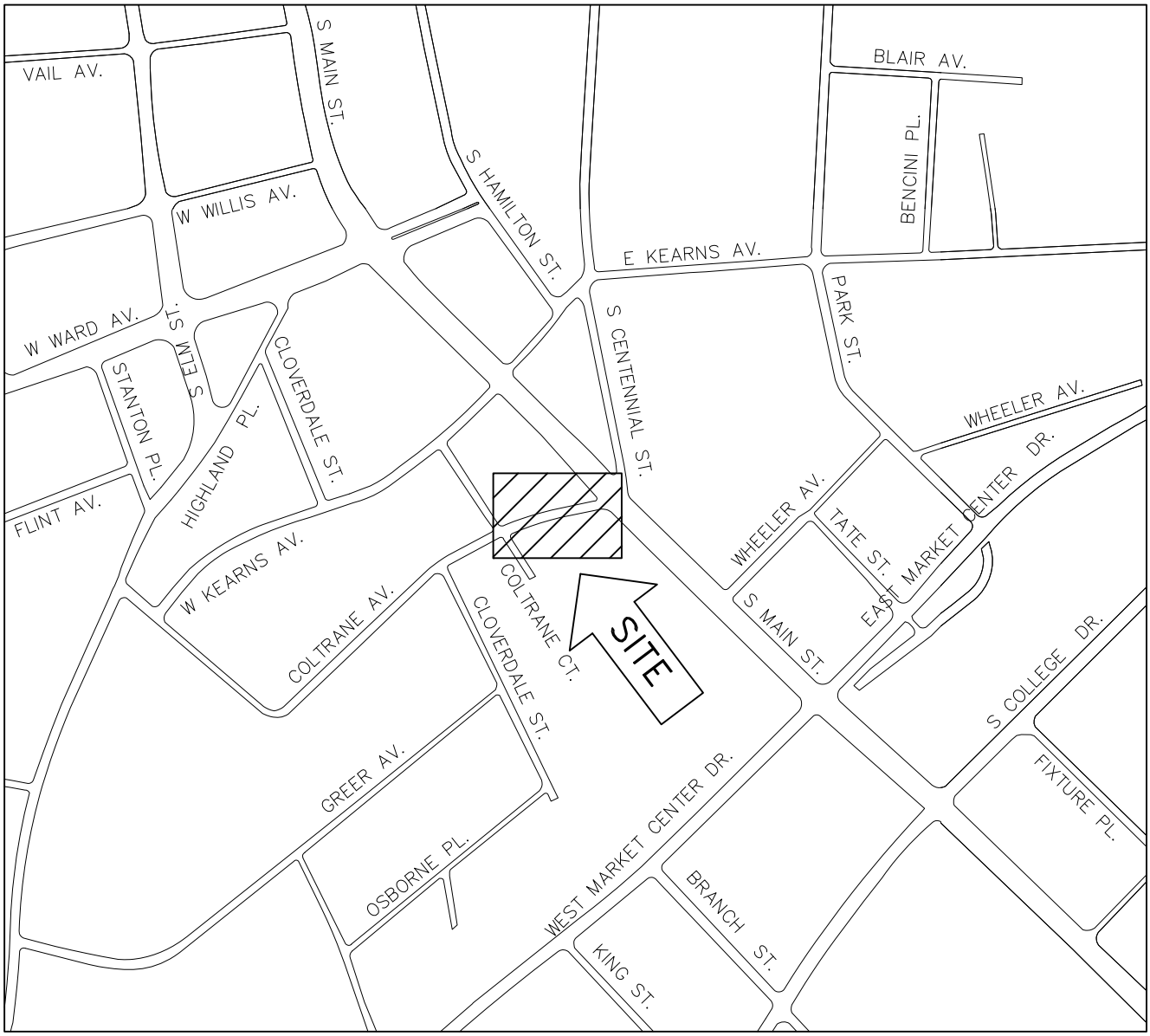
PURPOSE:
The storm sewer system on Coltrane Avenue west of Spiro's Restaurant is failing. Sinkholes have formed over the existing storm line and a portion of the system has collapsed. We need to replace this system and make channel improvements on the downstream end to stabilize this area. City Council action is required before we can add this work to existing contract 2013-008 and correct the problem.

BACKGROUND:
On February 27, 2014 the City received and opened bids for ENG2013-008 Water, Sewer and Storm Sewer Improvements. On April 7, 2014 City Council awarded the contract to Breece Enterprises in the amount of $1,294,999.15. The contract contains an extension clause which allows the City to extend the contract up to 100% beyond the original bid amount. Since contract award, two change orders have been approved for a total of $958,996.00. The first change order was to extend the contract and add the HWY 66 Water Line project (Phase 1). The second change order was add unit prices for items encountered during construction but not in the original contract.

This request is for Change Order Number 3 to add the Coltrane Avenue Storm Sewer Improvements project to the contract. The request is for $159,261.00.

BUDGET IMPACT:
Funds are available in the Storm Water account 671732-533701-671151022205-40203 to cover this additional work.

RECOMMENDATION / ACTION REQUESTED:
Engineering Services and Public Services recommends and asks the Council to approve the contract extension (Change Order #3) to add the Coltrane Avenue Storm Sewer Improvements to existing contract ENG2013-008 with Breece Enterprises.



VICINITY MAP

1"=500'

COLTRANE AVENUE

BETWEEN CLOVERDALE ST. AND S. MAIN ST.

STORM WATER IMPROVEMENTS

HIGH POINT – GUILFORD COUNTY – N.C.

CITY OF HIGH POINT
AGENDA ITEM

Title: Purchase of Citrix Upgrade and Managed Services

From: Steve Lingerfelt, Director of Information Technology

Meeting Date: October 6, 2014

Public Hearing: No

Advertising Date / Advertised By:

Attachments: Formal Bid Recommendation

PURPOSE: Information Technology needs to upgrade Citrix to the latest version which will correct issues with a previous configuration. Proposals were solicited for this upgrade. City Council approval is needed to approve the contract in order for this upgrade to proceed.

BACKGROUND: The City of High Point has several critical information technology systems that it uses to maintain and perform day to day computer activities on a Windows platform. Virtual desktop technology was adopted several years ago to provide efficiencies to the city workforce while lowering the cost of the hardware needed to provide the services.

The City has bid the upgrade of the Virtual desktop services (Citrix) and has included support for the major Windows technologies used by the city in the bid process. This managed support will also provide a knowledge transfer to existing IT personnel to support critical systems until a critical employee vacancy is filled. This contract will also provide support for several critical applications including Citrix, VMware, Windows server 2008 and 2012, Microsoft Exchange, Windows Domain Controllers, Active Directory and NetApp.

The cost of the Citrix upgrade and the managed support is $137,555.00 for a one year contract renewable as needed in one year increments.

BUDGET IMPACT: Funds for the Citrix upgrade and managed support are included in the 2014-15 budget.

RECOMMENDATION / ACTION REQUESTED:
The Information Technology Department recommends that City Council approve and award the bid to the lowest responsible, responsive bidder, Slait Consulting, LLC in the amount of $137,555.00.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: IT

COUNCIL AGENDA DATE: October 6, 2014

BID NO.: 05-081314 CONTRACT NO.: N/A DATE OPENED: August 13, 2014

DESCRIPTION:

RFP to upgrade our Citrix environment to the latest version and to secure monthly support for the following products: Citrix, WMware, Windows Server 2008 and 2012, Exchange, Windows Domain Controllers, Active Directory, and NetApp.

PURPOSE:

The purpose of the contract is to allow the IT department to upgrade Citrix, fixing problems both in the previous version and in our configuration. Additionally, we will get support with some of the most critical operations in the department which are inadequately covered at this time due to an unfilled position.

COMMENTS:

The contract provides us a method to gain experience and knowledge on the applications while covering the City at the same time. Our support partner has agreed to teach our staff as they analyze and fix our problems.

RECOMMEND AWARD TO: Slait Consulting AMOUNT: $137,555.00

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
101241	527216			$137,555.00
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: Steve Lingerfelt Digitally signed by Steve Lingerfelt DN: cn=Steve Lingerfelt, o=City of High Point, ou=Information Technology, email=steve.lingerfelt@highpointnc.gov, c=US Date: 2014.09.23 14:52:09 -04'00' DATE: September 23, 2014

The Purchasing Division concurs with recommendation submitted by the ITS and recommends award to the lowest responsible, responsive bidder Slait Consulting in the amount of $ 137,555.00.

PURCHASING MANAGER: Tarinda Chappell Digitally signed by Tarinda Chappell DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing, email=tarinda.chappell@highpoint.gov, c=US Date: 2014.09.24 13:04:36 -04'00' DATE: Sep 24, 2014

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Digitally signed by Jeffrey A. Moore DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US Date: 2014.09.29 10:01:09 -04'00' DATE: Sep 29, 2014

CITY MANAGER: Randy E. McCaslin Digitally signed by Randy E. McCaslin DN: cn=Randy E. McCaslin, o, ou, email=randy.mccaslin@highpointnc.gov, c=US Date: 2014.09.29 11:50:45 -04'00' DATE: Sep 29, 2014

RFP #05-081314
Citrix Upgrade & Managed Services

VENDOR	RFP QUOTE
Datalink Corporation 10050 Crosstown Circle, Suite 500 Eden Prairie, MC 55344 Stuart Missling smissling@datalink.com	$345,940.00
Slait Consulting, LLC 100 Landmark Square Virginia Beach, VA 23452 Nigel Buttery Nigel.buttery@slaitconsulting.com	$137,555.00
NWN Corporation 7025 Albert Pick Rd. Ste. 302 Greensboro, NC 27409	$555,064.00 (Option A) $335,303.00 (Option B)

High Point City Council

Application for Appointment To Boards and Commissions

All appointments to City boards and commissions are made by the Mayor and City Council and are not limited to those persons who fill out applications.

Name: Perry Darnell Widemon Jr.
Street Address: 706 O'neil St.
High Point NC 27260

Email: perrydarnell2@gmail.com

Date Submitted: Sep. 9, 2014

Employer:
Business Address:
Phone home: 3368892196 **work:** 3364710636 **fax:**

Do you live inside the corporate limits of High Point? **Yes**
If not, do you live within High Point's extraterritorial zoning jurisdiction? **Yes**

Please select (in order of preference) the boards and commissions on which you would be willing to serve.

1. **Alcoholic Beverage Control Board**
2. **Citizens Advisory Council**
3. **Parks & Recreation Commission**

Have you participated in the City Government 101 Course? **No**

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application.
In my spare time I work with at risk youth trying to lead them in the right direction, away from the streets and gangs, towards education and a future. I am also a youth minister in my church Hallelujauh Baptist Church 2511 Guyer St. in High Point NC. I am also about to apply for a grant to start a jail deversion program for at risk youth in High Point, that will give those whom don't see a future one that they could never dream of or expect.

CITY OF HIGH POINT
AGENDA ITEM

Title: Landfill Track Loader

From: Gary Smith, Fleet Director

Public Hearing: None

Attachments: Formal Bid Recommendation

Meeting Date: October 6, 2014
Advertising Date / N/A
Advertised By: N/A

PURPOSE:
The landfill is currently using a 2006 Caterpillar 963C track loader that is in need of replacement due to age and hours. Using a National Joint Powers Alliance (NJPA) contract a Caterpillar 963DQ track loader was identified for council approval.

BACKGROUND:
The landfill is currently using a 2006 Caterpillar 963C track loader that has over 10,300+ hours. The 2014 Caterpillar 963DQ is the same as the one the landfill is currently using and fully meets their needs. The price of $274,832 includes the track loader, manuals, and training as needed. The Caterpillar 963C can still be used at the old landfill and as a backup at the new landfill.

BUDGET IMPACT:
Funds are available in 2014-15 budget

RECOMMENDATION / ACTION REQUESTED:
The Fleet Services Department recommends purchasing the new Caterpillar 963DQ track loader and retaining the old Caterpillar 963C.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Fleet Services

COUNCIL AGENDA DATE: October 6, 2014

BID NO.: NJPA CONTRACT NO.: 060311 DATE OPENED:

DESCRIPTION:

2014 Caterpillar 963DQ Track Loader

PURPOSE:

To replace a 2006 Caterpillar 963C track loader being used at the landfill that has over 10,300+ hours and is in need of replacement due to age and hours.

COMMENTS:

Price includes track loader, manuals, and training as needed.

RECOMMEND AWARD TO: Carolina Cat AMOUNT: $274,832

JUSTIFICATION:

The 2014 Caterpillar 963DQ is the same as the one the landfill is currently using and fully meets their needs.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			$274,832
TOTAL BUDGETED AMOUNT				$274,832

DEPARTMENT HEAD: Gary Smith Digitally signed by Gary Smith DN: cn=Gary Smith, o=City of High Point, ou=Fleet Services, email=gary.smith@highpointnc.gov, c=US Date: 2014.09.29 14:31:14 -04'00' DATE: Sep 29, 2014

The Purchasing Division concurs with recommendation submitted by the Fleet Services and recommends award to the lowest responsible, responsive bidder Carolina Cat in the amount of $ 274,832.00.

PURCHASING MANAGER: Tarinda Chappell Digitally signed by Tarinda Chappell DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing, email=tarinda.chappell@highpoint.gov, c=US Date: 2014.09.29 14:52:12 -04'00' DATE: Sep 29, 2014

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Jeffrey A. Moore Digitally signed by Jeffrey A. Moore DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US Date: 2014.09.30 13:42:04 -04'00' DATE: Sep 30, 2014

CITY MANAGER: Randy E. McCaslin Digitally signed by Randy E. McCaslin DN: cn=Randy E. McCaslin, o, ou, email=randy.mccaslin@highpointnc.gov, c=US Date: 2014.09.30 14:04:36 -04'00' DATE: Sep 30, 2014

CITY OF HIGH POINT
AGENDA ITEM

Title: Landfill Dozer

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments: Formal Bid Recommendation

Meeting Date: October 6, 2014
Advertising Date /
Advertised By: N/A

PURPOSE:
The landfill is currently using a 2006 Caterpillar D7R dozer that is in need of replacement due to age and hours. Using a National Joint Powers Alliance (NJPA) contract a Caterpillar D6K dozer was identified for council approval.

BACKGROUND:
The landfill is currently using a 2006 Caterpillar D7R dozer that has over 9,000+ hours. The 2014 Caterpillar D6K is a size smaller than the one the landfill is currently using and will meet their needs. The price of $169,500 includes the dozer, manuals, and training as needed. The Caterpillar D7R can still be used at the old landfill and as a backup at the new landfill.

BUDGET IMPACT:
Funds are available in 2014-15 budget

RECOMMENDATION / ACTION REQUESTED:
The Fleet Services Department recommends purchasing the new Caterpillar D6K dozer and retaining the old Caterpillar D7R dozer.

FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Fleet Services

COUNCIL AGENDA DATE: October 6, 2014

BID NO.: NJPA CONTRACT NO.: 060311 DATE OPENED:

DESCRIPTION:

2014 Caterpillar D6K Dozer

PURPOSE:

To replace a 2006 Caterpillar D7R dozer being used at the landfill that has over 9,000+ hours and is in need of replacement due to age and hours.

COMMENTS:

Price includes dozer, manuals, and training as needed.

RECOMMEND AWARD TO: Carolina Cat AMOUNT: $169,500

JUSTIFICATION:

The 2014 Caterpillar D6K is the same as the one the landfill is currently using and fully meets their needs.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
501271	532401			$169,500
TOTAL BUDGETED AMOUNT				$169,500

DEPARTMENT HEAD: Gary Smith Digitally signed by Gary Smith DN: cn=Gary Smith, o=City of High Point, ou=Fleet Services, email=gary.smith@highpointnc.gov, c=US Date: 2014.09.29 14:31:14 -04'00' DATE: Sep 29, 2014

The Purchasing Division concurs with recommendation submitted by the Fleet Services and recommends award to the lowest responsible, responsive bidder Carolina Cat in the amount of $ 169,500.00.

PURCHASING MANAGER: Tarinda Chappell Digitally signed by Tarinda Chappell DN: cn=Tarinda Chappell, o=City of High Point, ou=Purchasing, email=tarinda.chappell@highpoint.gov, c=US Date: 2014.09.29 14:50:14 -04'00' DATE: Sep 29, 2014

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Digitally signed by Jeffrey A. Moore DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jeff.moore@highpointnc.gov, c=US Date: 2014.09.29 17:32:39 -04'00' DATE: Sep 29, 2014

CITY MANAGER: Randy E. McCaslin Digitally signed by Randy E. McCaslin DN: cn=Randy E. McCaslin, o, ou, email=randy.mccaslin@highpointnc.gov, c=US Date: 2014.09.30 10:59:27 -04'00' DATE: Sep 29, 2014

Office of the Mayor
City of High Point
North Carolina

PROCLAMATION...

WHEREAS, the City of High Point is committed to ensuring the safety and security of all those living in and visiting High Point; and;

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and;

WHEREAS, home fires killed more than 2,700 people in the United States in 2013, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 369,500 home fires; and;

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and;

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and;

WHEREAS, in one-fifth of all homes with smoke alarms, none were working; and;

WHEREAS, when smoke alarms should have operated but did not do so it was usually because batteries were missing, disconnected, or dead; and;

WHEREAS, High Point's residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and;

WHEREAS, High Point's residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and;

WHEREAS, High Point's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and;

WHEREAS, High Point's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and;

WHEREAS, High Point's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and;

WHEREAS, the 2014 Fire Prevention Week theme, *"Working Smoke Alarms Save Lives: Test Yours Every Month!"* effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

THEREFORE, I, James C. Davis, Mayor of the City of High Point do hereby proclaim October 5-11, 2014, as ***Fire Prevention Week*** throughout this city, and I urge all citizens to test their smoke alarms at least every month by pushing the test button, and to support the many public safety activities and efforts of High Point's fire and emergency services during Fire Prevention Week 2014.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 6th day of October 2014.

James C. Davis, Mayor

Office of the Mayor
City of High Point
North Carolina

PROCLAMATION...

WHEREAS, cancer affects millions each year in the United States and is consistently the second leading cause of deaths. According to the American Cancer Society, cancer claimed the lives of 580,350 men and women in 2013. In North Carolina, 18,620 cancer deaths were reported in 2013 with an estimated 53,200 reported cases. North Carolina ranks eighth in the United States for cancer deaths; and,

WHEREAS, in 2007 the ***"Pink Heals Tour"*** with the ***"Guardians of the Ribbon"*** began, encouraging public safety professionals, local leaders, and citizens throughout the community to wear pink in honor of all women and to come together as a collective group and help them in their fight against cancer; and,

WHEREAS, City personnel normally wear designated dress attire 365 days a year, for three days in October, the employees of High Point, North Carolina are encouraged to wear pink in honor and support of women and their battle with cancer.

THEREFORE BE IT RESOLVED THAT as part of our support, the City of High Point adopts the ***"Cares Enough to Wear Pink"*** campaign in honor of women who battle cancer. On October 22nd, 23rd, and 24th we encourage everyone to display an image of hope, courage, love, and awareness by wearing pink shirts in support of those battling cancer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina this 6th day of October, 2014.

James C. Davis, Mayor

CITY OF HIGH POINT
AGENDA ITEM

Title: **Text Amendment Case 14-05**

From: Lee Burnette, Planning & Development Director

Meeting Date: October 6, 2014

Public Hearing: Yes

Advertising Date /
Advertised By: September 24, 2014 and October 1, 2014
Planning & Development

Attachments:
A. Planning and Zoning Commission Recommendation
B. Staff Report
C. Ordinance

PURPOSE:
CRP High Point, LLC has submitted Text Amendment Case 14-05 (TA14-05) to amend Table 4-5-1 and Section 9-5-2(r) of the Development Ordinance to allow Automobile Rental or Leasing in Sub-Area B of the Main Street (MS) District.

BACKGROUND:
Staff report and the Planning & Zoning Commission's recommendation is enclosed.

BUDGET IMPACT:
There is no budget impact.

RECOMMENDATION / ACTION REQUESTED:

A. On September 23, 2014, a public hearing was held before the Planning and Zoning Commission regarding-TA14-05. The Planning & Zoning Commission recommended ***denial*** of TA14-05 by a vote of 6-0. Because this request is being forwarded to City Council with an unfavorable recommendation from the Planning & Zoning Commission, the Development Ordinance requires a 2/3 favorable vote by the City Council (6 members) for this request to be approved.

B. Staff recommends denial of TA14-05 as outlined in the attached staff report.

PLANNING AND ZONING COMMISSION RECOMMENDATION

CRP High Point, LLC **Text Amendment Case 14-05**

At their September 23, 2014 public hearing, the Planning and Zoning Commission reviewed Text Amendment Case 14-05 (TA 14-05). All members of the Commission were present, except for Mrs. Marie Stone and Mr. Andrew Putnam. Mr. Robert Robbins, Development Services Administrator, presented TA 14-05 and recommended denial of the request as outlined in the staff report.

Speaking on behalf of the request were Mr. Paul Fitzpatrick, 6302 Lakebend Court, Greensboro, NC, representing Enterprise Rental and Mr. Richard Johnson, 1617 NC Highway 66 S, Kernersville, NC, representing Keller Williams Realty, Inc. Key points from their presentations were:

- Approval of this amendment to the Development Ordinance would allow an Enterprise Rental Car facility to be established on property at 1539 N. Main Street, which is in Sub Area – B of the Main Street (MS) District.
- The proposed text amendment could exclude other automotive related uses.
- Amending the Development Ordinance to permit automotive rental uses in Sub Area-B of the MS District will not detract from the downtown area and would complement the pedestrian friendly environment proposed for this segment of Main Street.

Speaking in opposition to request was Mr. Aaron Clinard, 104 W. Farriss Avenue, High Point, NC, a board member of City Project and a member of the Downtown Association. Key points from his presentation were:

- When the MS District was established in 2007, automotive related used were discussed and intended to be specifically excluded in this segment of the MS District.
- The establishment of the MS District is beginning to bear fruit with recent redevelopment and construction activities. There are a limited number of mid to large size parcels in the MS District and they should be preserved for pedestrian oriented uses and not used for automotive related uses.

Once the public hearing was closed, the members had a brief deliberation on this application and the Planning & Zoning Commission recommended ***denial*** of Text Amendment Case TA14-05 by a vote of 6-0.

Upon making its recommendation, the Planning & Zoning Commission stated that its recommendation is consistent with the City's adopted plans and reasonable and in the public interest based on the following: The proposed amendment is not supported by current City policy and is contrary to the goals, objectives and implementation strategies of the Core City Plan. Denial of the request is reasonable and in the public interest because: 1) the requested amendment does not support the goals and objectives of the adopted Core City Plan; 2) the requested amendment would be a reversal of city policy established over the last 7 years; 3) it is not reasonable to permit one type of auto related land use to the exclusion of others; and 4) the public interest is not served as the requested use is permitted in several other zoning districts within the City.

CITY OF HIGH POINT
PLANNING AND DEVELOPMENT DEPARTMENT

STAFF REPORT
TEXT AMENDMENT CASE 14-05
September 23, 2014

Request	
Applicant: Carolina Retail Partners, LLC	**Affected Ordinance Sections:** Table 4-5-1, *Restricted Uses in the Main Street District* and Section 9-5-2(r) regarding development standards for *Automobile Rental or Leasing*
Proposal: To amend permitted uses of the Main Street District, Sub-Area B to include Automobile Rental or Leasing	

Background

Background information relevant to this request goes back to the February, 2007 adoption of the Core City Plan. The establishment of a new zoning district for Main Street was identified in the plan as a near term implementation step. Then in September, 2007 the Council imposed a 6-month moratorium on the development of certain uses along Main Street to allow time for interim regulations and design standards to be prepared. The Core City Citizen Steering Committee created an ad hoc Development Ordinance Revision Committee to provide input and recommendations to the Planning and Development staff for the Core City areas affected by the moratorium. Staff then drafted the interim regulations based upon the Steering Committee's work. After review by the Planning and Zoning Commission and the City Council, the Main Street District was adopted in March of 2008 (TA 08-02). In August, 2010, the interim regulations were revised and made permanent by Council action (TA 10-05).

The Main Street District is primarily intended to foster a wide range of retail, service and office uses, as well as to encourage mixed-use, compact, pedestrian-oriented development that includes the integration of residential uses. The district is located along a portion of the North Main Street corridor from Eastchester/Westchester Drive to Ray Avenue, and along a portion of the South Main Street corridor from Grimes Avenue to Business 85. These areas serve as gateways into the Central Business District (i.e. downtown) from US 311, NC 68 (Eastchester Drive), Business 85 and I-85. The district is divided into 4 sections, which are referred to as Sub-Areas A, B, C, & D, the boundaries of which are shown on the attached maps. All of the district Sub-Areas share the same fundamental concepts and have similar regulations, however, there are differences. Notably, Sub-Areas B and C require new buildings to be closer to Main Street, allow a smaller minimum lot size, and allow a greater reduction in parking requirements than Sub-Areas A and D.

More so than in the other Sub-Areas, new development and redevelopment in Sub-Area B was envisioned to produce a compact, pedestrian friendly atmosphere, with buildings brought closer to the street and any off-street parking located to the side or rear. Auto related businesses were prohibited, as evidenced by the exclusion of vehicle sales, rental or leasing, tire sales, motorcycle

sales and auto repair services, from the permitted uses in this Sub-Area. These uses are permitted in Sub-Areas A, C, and D. It should also be noted that the Council adopted a text amendment in 2009 (TA 09-05) that reduced the time period that a nonconforming use may cease before losing its protection under the City's nonconforming statutes to 30 days. The adopted ordinance clearly stated that it was the desire and intent of the City Council to promote and affect an expeditious termination of nonconforming uses of land in the Main Street District that have ceased operations in order to advance redevelopment opportunities that are more consistent with the goals and objectives of the Core City Plan.

Details of Proposal

The applicant's request is to allow automobile rental or leasing in Sub-Area B of the Main Street District. This use is already permitted in Sub-Areas A, C, and D. Table 4-5-1, *Restricted Uses in the Main Street District* would be amended to add a "D" in the Sub-Area B column for the Automobile Rental or Leasing use. Section 9-5-2(r) would also be amended to remove the restriction from the development standards by deleting paragraph (3) under Automobile Rental or Leasing.

Analysis

The catalyst for this text amendment is the desire of the applicant to relocate the Enterprise car rental from its current location (2319 N. Main St.) to the property at 1539 N. Main St., which is located in Sub-Area B of the Main Street District. This property once housed a restaurant, and at the time of adoption of the Main Street District, was occupied by a used car dealership, and later by an internet sweepstakes business. It is currently vacant.

Since 2007 there has been a conscious effort on the part of City Council and civic leaders to implement the recommendations of the Core City Plan. The Main Street District was one of the first implementation steps, established to encourage attractive pedestrian oriented development and to develop a sense of place that would translate into a destination – a reason for people to come to the core city for shopping, services and entertainment. Such a transformation takes many years and the resolve of community and civic leaders to see it through.

The property in question contains an existing building and plenty of parking for rental vehicles, and it may make some sense to have such a business more readily accessible to Market goers, but its approval will essentially undo a part of what has been achieved over the last 7 plus years. It would signal an about-face in city policy with regard to Sub-Area B, and undoubtedly result in other auto related businesses arguing that they too should be allowed. Staff has turned away more than a few inquiries regarding such businesses wanting to locate within Sub-Area B over the past 7 years. If this amendment is approved, there would be no rational basis for continuing to exclude used car lots, repair establishments, tire sales and other auto related businesses.

Recommendation

Staff recommends denial.

The proposed text amendment is not supported by current city policy, and is contrary to the goals, objectives and implementation strategies of the Core City Plan. However, if a change in direction and policy is desired by the Council, staff recommends amending the district to include all other auto related uses.

Required Action

Planning and Zoning Commission:

Upon making its recommendation, the Planning and Zoning Commission must place in the official record a statement of consistency with the City's Land Use Plan, and any other officially adopted plan that may be applicable. This may be done by adopting the staff's findings as written in this report, by adopting the staff's findings with additions or changes as agreed upon by the Commission, or, if the Commission is in disagreement with staff's findings, by adoption of its own statement.

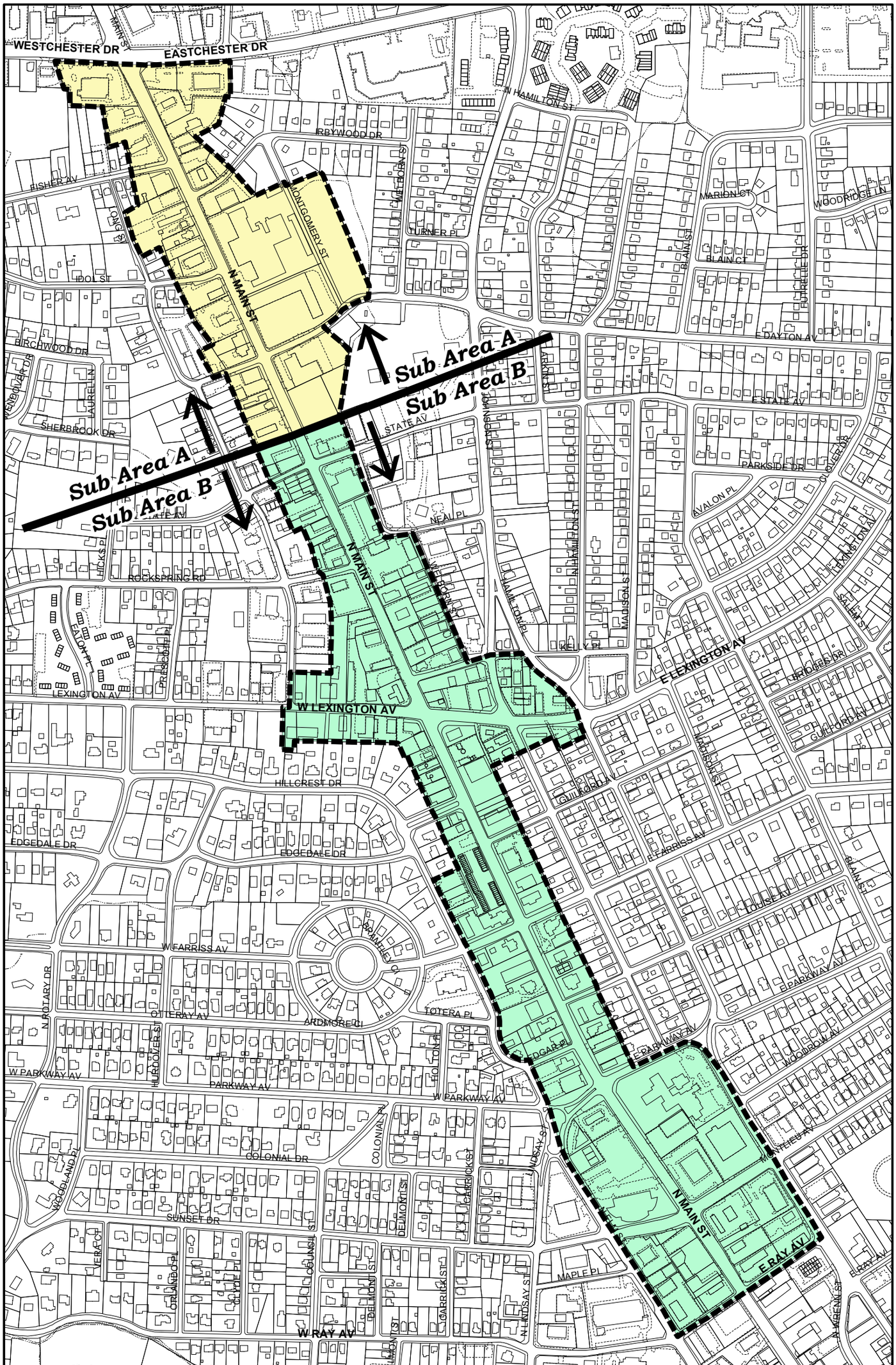
City Council:

Upon rendering its decision in this case, the High Point City Council also must place in the official record a statement of consistency with the City's Land Use Plan. This may be done by adopting the staff's findings as written in this report, by adopting the staff's findings with additions or changes as agreed upon by the Council, or, if the Council is in disagreement with staff's findings, by adoption of its own statement.

In addition, the City Council must, prior to adopting or rejecting any zoning amendment, explain why it considers the action taken to be reasonable and in the public interest. In this case, staff suggests that the denial of the applicant's request is reasonable and in the public interest because: 1) the requested amendment does not support the goals and objectives of the adopted Core City Plan; 2) the requested amendment would be a reversal of city policy established over the last 7 years; 3) it is not reasonable to permit one type of auto related land use to the exclusion of others; and 4) the public interest is not served as the requested use is permitted in several other zoning districts within the City. The City Council may adopt this statement, it may add to or change this statement, or, if the Council is in disagreement with the above statement it will need to formulate its own reasonableness / public interest statement.

Report Preparation

This report was prepared by Planning and Development Department staff member Robert L. Robbins, AICP, and reviewed by Lee Burnette, AICP, Director.



Sub Area A and B
Main Street District

Boundary

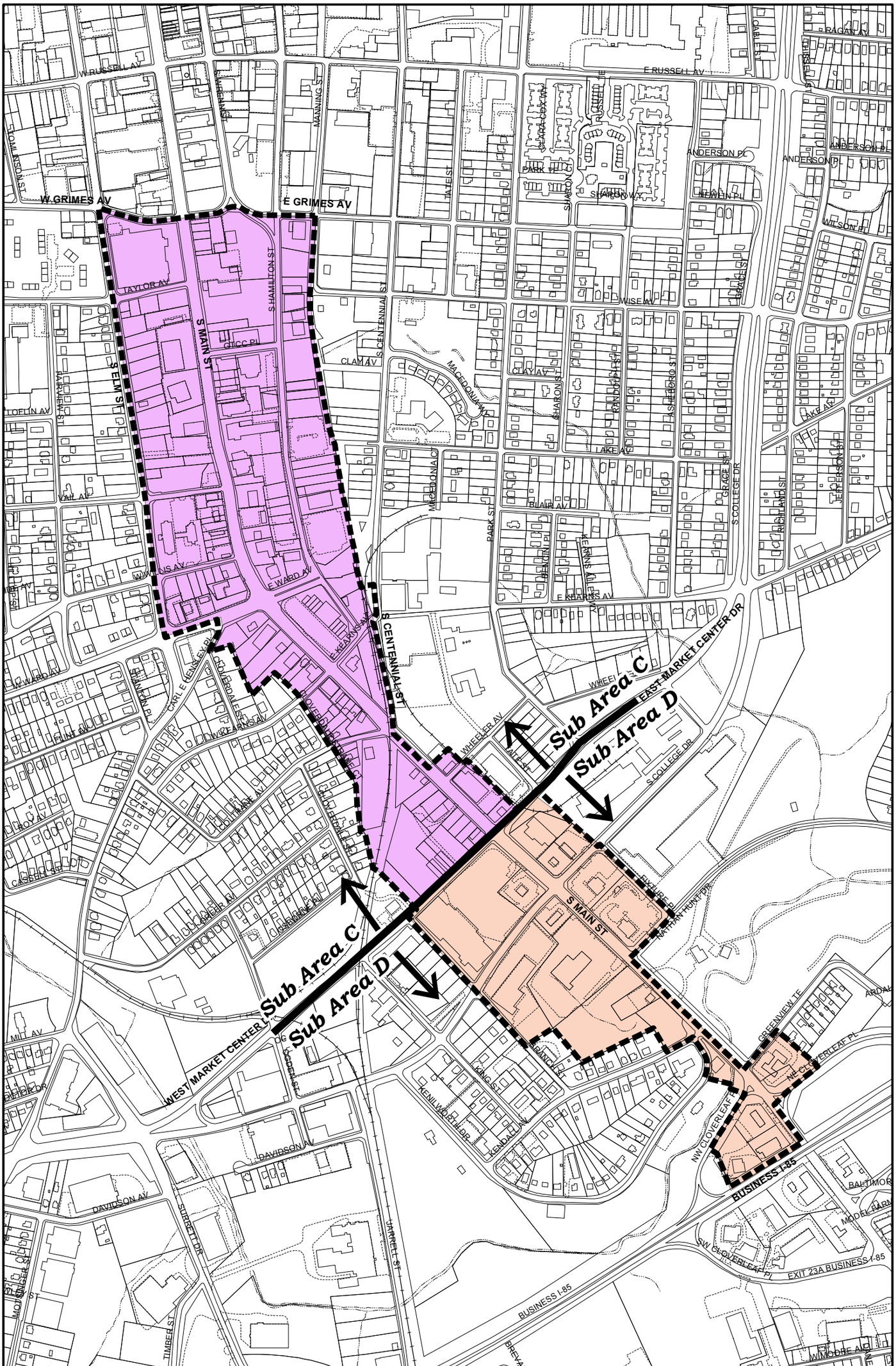
Planning & Development Department

City of High Point

N

Not To Scale

g:/ba-pz/MainStDistrict/NMainArea.mxd



Sub Area C and D
Main Street District

Boundary

Planning & Development Department

City of High Point

N

Not To Scale

g:/ba-pz/MainStDistrict/NMainArea.mxd

DRAFT

NOTICE OF APPROVED AMENDMENT TO THE CODE OF ORDINANCES OF THE CITY OF HIGH POINT, NORTH CAROLINA

TEXT AMENDMENT: 14-05
Ordinance #
APPLICANT: Carolina Retail Partners, LLC

AN ORDINANCE AMENDING TITLE 9 OF THE CODE OF ORDINANCES, PURSUANT TO SECTION 9-3-15, TEXT AMENDMENTS, OF THE DEVELOPMENT ORDINANCE.

WHEREAS, the City Council of the City of High Point adopted the "City of High Point Development Ordinance" on January 7, 1992, with an effective date of March 1, 1992, and subsequently amended; and

WHEREAS, public hearings were held before the Planning and Zoning Commission on September 23, 2014 and before the City Council on October 6, 2014 regarding **Text Amendment 14-05;** and

WHEREAS, notice of the public hearings was published in the High Point Enterprise on September 14, 2014 for the Planning and Zoning Commission public hearing and September 24, 2014 and October 1, 2014 for the City Council public hearing pursuant to Chapter 160A-364 of the General Statutes of North Carolina; and

WHEREAS, this amendment was adopted by the City Council of the City of High Point on _____;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT, NORTH CAROLINA:

An amendment affecting Table 4-5-1, *Restricted Uses in the Main Street District,* and Section 9-5-2(r) which contains the specific development standards for the *Automobile Rental or Leasing* use.

SECTION 1.

Part A.

Table 4-5-1, *Restricted Uses in the Main Street District,* is hereby amended to add a **"D"** in the Sub-Area B column of the table for Automobile Rental or Leasing.

Part B.

Section 9-5-2(r), *Automobile Rental or Leasing,* shall be amended to delete paragraph (3) as follows:

~~(3) Requirements in the MS District: Shall only be permitted in sub-areas A, C, & D.~~

SECTION 2.

Should any section or provision of this ordinance be declared invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4.

This ordinance shall become effective upon adoption.

Adopted by the City Council
City of High Point, North Carolina
The day of , 2014
Lisa B. Vierling, City Clerk

Office of the Mayor
City of High Point
North Carolina

PROCLAMATION...

WHEREAS, breast cancer touches the lives of Americans from every background and in every community across our Nation. Though we have made great strides in combatting this devastating illness, more than 232,000 women will be diagnosed with breast cancer this year, and tens of thousands are expected to lose their lives to the disease. During National Breast Cancer Awareness Month, we honor those we have lost, lend our strength to those who carry on the fight, and pledge to educate ourselves and our loved ones about this tragic disease, and;

WHEREAS, though the exact causes of breast cancer are unknown, understanding its risk factors is essential to prevention. Older women and those who have a personal or family history of breast cancer are among those at greater risk of developing the illness. Early detection is also key in the fight against breast cancer. Getting recommended screening mammograms can help to detect breast cancer early. I encourage women and men to speak with their health care provider about breast cancer, and to visit www.Cancer.gov to learn more about symptoms, diagnosis, and treatment; and,

WHEREAS, this month, we stand with the mothers, daughters, sisters, aunts, and friends who have been affected by breast cancer, and we recognize the ongoing efforts of dedicated advocates, researchers, and health care providers who strive each day to defeat this terrible disease. In memory of the loved ones we have lost and inspired by the resilience of those living with the disease, let us strengthen our resolve to join our Country toward a future free from cancer in all its forms.

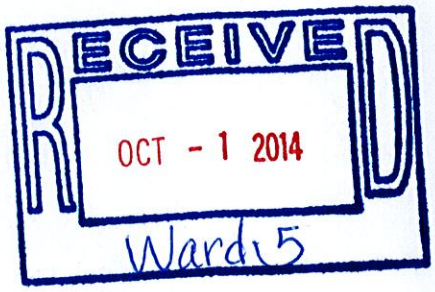
NOW, THEREFORE, I, James C. Davis, Mayor of the City of High Point, do hereby proclaim October 2014 as

National Breast Cancer Awareness Month

I encourage citizens, government agencies, private businesses, nonprofit organizations, and all other interested groups to join in activities that will increase awareness of what Americans can do to prevent breast cancer.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of High Point, North Carolina, this 6th day of October, 2014.

James C. Davis, Mayor



HIGH POINT
NORTH CAROLINA'S INTERNATIONAL CITY

Application for Appointment
To Boards and Commissions

Please TYPE *or* PRINT *the information requested on this application.* ***You may attach additional pages and / or your resume if you wish.*** *All appointments to City boards and commissions are made by the Mayor and City Council and are not limited to those persons who fill out applications.*

Name George Harris

Street Address 1001 Morse St.

City, State, Zip High Point, NC 27265

Employer _____

Business Address _____

Phone: home 687-5025 work _____ fax _____

Email gharrisecu@aol.com

Do you live inside the corporate limits of High Point? yes If not, do you live within High Point's extraterritorial zoning jurisdiction? _____

Please list (*in order of preference*) the boards and commissions on which you would be willing to serve.

1. Theatre Board
2. _____
3. _____

Please list any work, volunteer, and/or educational experience that you would like us to consider in the review of your application. Please feel free to attach a resume or biographical information.

Served on the Theatre Study Committee

Have you participated in the City Government 101 Course? _____ Year_____

Have you participated in Leadership High Point?_____Year_____

---------- RETURN TO: ----------

City Clerk, City of High Point, P. O. Box 230, High Point, NC 27261 • 211 S. Hamilton Street
Phone: 336-883-3536 • Fax: 336-822-7067

Applications will be retained and active for a two-year period

CITY OF HIGH POINT
AGENDA ITEM

Title: Condemnation – 699 Joyce Circle

From: JoAnne Carlyle, City Attorney

Meeting Date: October 6, 2014

Public Hearing: no

Advertising Date n/a

Advertised By:

Attachments: Resolution

PURPOSE: The City is purchasing a waterline easement to service the NC Highway 66/I-74 Industrial Park. The City Right of Way Agent has not been able to reach agreement with the property owner at 699 Joyce Circle. The Council needs to adopt a resolution authorizing the City Attorney's office to proceed with the condemnation proceedings.

BACKGROUND:

The property owners were given a 30 day notice of Council's intent to file condemnation proceedings for a portion of the property described in Deed Book 1783, Page 3332 of the Forsyth County Registry, located at 699 Joyce Circle, High Point, NC. The estimated value of the property is $4,490.00.

BUDGET IMPACT:
Funds are available and budgeted within the Highway 66 Sewer Project.

RECOMMENDATION / ACTION REQUESTED:

Legal Staff recommends adoption of the resolution authorizing condemnation to acquire a portion of certain property in connection with the NC Highway 66/I-74 Industrial Park project.

RESOLUTION AUTHORIZING CONDEMNATION TO ACQUIRE A PORTION OF CERTAIN PROPERTY IN CONNECTION WITH THE NC HIGHWAY 66/I-74 INDUSTRIAL PARK PROJECT

WHEREAS, the City Council of the City of High Point hereby determines that it is necessary and in the public interest to acquire an easement across a portion of the real property at 699 Joyce Circle, High Point, North Carolina.

WHEREAS, the proper officials or representatives of the City of High Point have been unable to acquire the needed easement in this property by negotiated conveyance; and

WHEREAS, it is deemed in the best interest of the City that the City Attorney be authorized to institute civil proceedings to condemn said property and that the Director of Finance issue a draft to the Clerk of Superior Court as just compensation to the owner in the amount of $4,490.00;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGH POINT THAT:

1. the City of High Point shall acquire an easement across a portion of the real property at issue;

   title to a portion of that certain property located 699 Joyce Circle, High Point, described in Deed Book 1783, Page 3332 of the Forsyth County Registry.

2. the City Attorney of the City of High Point is hereby directed to institute the necessary proceedings under Chapter 40A of the North Carolina General Statutes to acquire an easement across the said portion of property;

3. the Director of Finance is hereby authorized to issue a draft in the amount of $4,490.00 to the Clerk of Superior Court as just compensation to said owners.

Adopted by City Council,
this 6th day of October, 2014

Lisa Vierling
City Clerk