

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Minutes - Action Only - Draft

Monday, November 21, 2022

5:30 PM

Council Chambers

City Council

Jay W. Wagner, Mayor

Monica L. Peters, Mayor Pro Tem

*Britt W. Moore (At Large, Tyrone Johnson (At Large), Cyril Jefferson (Ward 1),
Christopher Williams (Ward 2), S. Wesley Hudson (Ward 4), Victor Jones (Ward 5), and
Michael Holmes (Ward 6)*

ROLL CALL, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE**REGULAR AGENDA ITEMS****FINANCE COMMITTEE - Britt Moore, Chair**[2022-547](#)**Contract - NC League of Municipalities - Third Party Administrator (TPA) for Property & Liability Claims**

City Council is requested to award a three (3) year contract to NC League of Municipalities in the amount of \$240,000 to perform administration services for property and liability claims on the City's behalf.

Attachments: [1. Contract – NC League of Municipalities - Third Party Administrator \(TPA\) 1](#)
approved

[2022-548](#)**Contract -Agreement for Services - Laheen Management LLC - Apparatus Bay Floor Replacement/Repair - HPFD Headquarters**

City Council is requested to award a contract to Laheen Management, LLC. in the amount of \$169,000 for the repair of the deteriorating apparatus bay floor at Headquarters Fire Station.

Attachments: [2. Contract -Agreement for Services – Laheen Management LLC - Apparatus](#)
approved

[2022-549](#)**Receipt & Presentation of FY2021-2022 City of High Point Annual Comprehensive Financial Report**

City Council is requested to acknowledge receipt of the City of High Point Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022 and related required communications from the City's auditors, Cherry Bekaert LLP.

Attachments: [3. Receipt & Presentation of FY2021-2022 City of High Point Annual Compre](#)
For Information Only

[2022-550](#)**Contract Amendment - 2022 High Point Orthoimagery - Spatial Data Consultants, Inc. - LiDAR Data**

City Council is requested to approve a contract amendment in the amount of \$90,700 for the 2022 High Point Orthoimagery Project contract with Spatial Data Consultants, Inc. to include collection of LiDAR data.

Attachments: [4. Contract Amendment to 2022 High Point Orthoimagery](#)
approved

[2022-551](#)**Contract - czb, LLC - Authorization and Approval to create a Comprehensive Plan**

City Council is requested to award a contract to czb, LLC. in the amount of \$350,000 to create a comprehensive plan establishing the City of High Point's vision and long-range policies to guide the future growth and development of the community over the next 20+ years

and include implementation tools along with action plans to achieve and track progress.

Attachments: [5. Authorization and Approval for the Comprehensive Plan](#)

approved

COMMUNITY DEVELOPMENT COMMITTEE - Council Member Williams, Chair

CONSENT AGENDA ITEMS

[2022-533](#)

Combination Deed - 801 Vail Avenue and 802 Amos Street for Affordable Housing Development

City Council is requested to approve a request for a combination deed for 801 Vail Avenue and 802 Amos Street to create a buildable lot for construction of an affordable housing unit and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [Combination Deed - 801 Vail Avenue and 802 Amos Street for Affordable
Instrument of Combination 801 Vail Street](#)

approved

[2022-535](#)

Ordinance - Demolition of Dwelling - 1205 Filbert Place

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 1205 Filbert Place belonging to (property owners name(s)).

Attachments: [Ordinance Demolition of Dwelling 1205 Filbert Place](#)

removed

[2022-536](#)

Ordinance - Demolition of Dwelling - 1215 E. Russell Avenue

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 1215 E. Russell Avenue belonging to (property owners name(s)).

Attachments: [Ordinance Demolition of Dwelling 1215 E. Russell Avenue](#)

removed

[2022-537](#)

Ordinance - Rescind Demolition Ordinance - 730 W. Fairfield Road - Minimum Housing Code

City Council is requested to rescind an ordinance for demolition for dwelling located at 730 W. Fairfield Road due to property being demolished and in compliance with the City of High Point's minimum housing code.

Attachments: [Ordinance Rescind Demo Ord 730 W. Fairfield Road](#)

adopted

[2022-538](#)

Ordinance - Rescind Demolition Ordinance - 2206 Gable Way - Minimum Housing Code

City Council is requested to rescind an ordinance for demolition for dwelling located at 2206 Gable Way due to property being repaired and in compliance with the City of High Point's minimum housing code.

Attachments: [Ordinance Rescind Demo Ord 2206 Gable Way](#)

adopted

PLANNING & DEVELOPMENT - Mayor Jay W. Wagner

PUBLIC HEARINGS

[2022-544](#)

Clayton Properties Group, Inc., Zoning Map Amendment 22-22

A request by Clayton Properties Group, Inc. to rezone approximately 33.55 acres from a Conditional Use Residential Single Family - 5 (CU R-5) District and a Conditional Use Residential Multifamily - 5 (CU RM-5) District to a Conditional Zoning Residential Single Family - 5 (CZ R-5) District and a Conditional Zoning Multifamily - 5 (CZ RM-5) District. The site is located along the east side of Dilworth Road, approximately 750 feet north of Bickford Road.

Attachments: [Staff Report ZA-22-22.pdf](#)

[ORD ZMA 22-22 Clayton Properties Group inc](#)

adopted

[2022-545](#)

High Point University, Zoning Map Amendment 22-23

A request by High Point University to rezone approximately 10.7 acres from a Conditional Zoning Institutional (CZ-I) District and the Office Institutional (OI) District to a Conditional Zoning Institutional (CZ-I) District. The site is lying along the north side of E. Lexington Avenue, between N. University Parkway and Meadowlawn Avenue 1301 E. Lexington Avenue and 1315 N. University Parkway).

Attachments: [Staff Report ZA-22-23.pdf](#)

[ORD ZMA HPU 22-23](#)

adopted

GENERAL BUSINESS AGENDA

[2022-552](#)

Revisions to the Ordinance Establishing Dates & Times for Official Sessions of the High Point City Council

City Council is requested to adopt a Revised Ordinance Establishing Dates and Times for Official Sessions of the High Point City Council reflecting the 2023 meeting dates: Cancellation of the Monday, January 2nd, 2023 Council Meeting, due to the New Year Holiday,

Cancellation of the Monday, January 16th 2023 Council Meeting due to the MLK Holiday, and rescheduling to Tuesday, January 17th, 2023,

Cancellation of the Monday, June 19th 2023 City Council Meeting due to the Juneteenth Holiday, and rescheduling to Tuesday, June 20th, 2023,

Cancellation of the Monday, July 3rd, 2023 City Council Meeting due to the July 4th Holiday,

Cancellation of the Monday, September 4th, 2023 City Council Meeting due to the Labor Day Holiday,

Cancellation of the Monday, October 16th, 2023 City Council Meeting due to the High Point Furniture Market.

Attachments: [FINAL Revisions to the Ordinance Establishing Dates & Times for Official Ordinance Revisions Dates Times Meetings](#)

adopted

[2022-553](#)

Reappointment - High Point Housing Authority Board - Portaro

Council is requested to confirm the reappointment of Chuck Portaro to the High Point Housing Authority Board; reappointment to be effective December 23, 2022 and will expire December 22, 2027.

Attachments: [Reappointment - Charles Portaro High Point Housing Authority](#)

approved

ADJOURNMENT