



City of High Point

Meeting Agenda

Transparency, Engagement, & Communication Committee

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Mayor Pro Tempore Michael Holmes, Chair
Council Member Amanda Cook
Council Member Dr. Patrick Harman
Council Member Britt Moore
Cyril Jefferson, Mayor (Alternate)

Wednesday, January 15, 2025

9:00 AM

Council Chambers

Transparency, Engagement, and Communications - Chair Michael Holmes

CALL TO ORDER

PRESENTATION OF ITEMS

- 2025-026 **Resilience High Point Compassion Presentation**
City Council will hear a presentation regarding Resilience High Point's Compassion Charter.
- 2025-027 **Revised Broadcast Policy**
City Council is requested to consider the revised Public Meeting Live Stream Policy to incorporate updated provisions enabling staff to implement video to record and stream approved meetings for public access.
- 2025-028 **Overview of Appointed Boards and Commissions**
Staff will provide an overview of the City's appointed Boards and Commissions.

ADJOURNMENT

CITY OF HIGH POINT
AGENDA ITEM



TITLE:
Resilience High Point Compassion Presentation

FROM: Damon Dequenne, Assistant City Manager

MEETING DATE: 1/15/2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

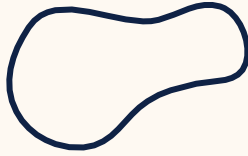
- ATTACHMENTS:**
1. RHP Compassion Presentation
-

PURPOSE: City Council will hear a presentation regarding Resilience High Point's Compassion Charter.

BACKGROUND: Resilience High Point encourages public, private, and non-profit collaborations that support a compassionate community of promise and opportunity empowering all residents to thrive. Through their work in the community, they have developed strategies for a Compassionate High Point.

BUDGET IMPACT: None.

RECOMMENDED ACTION REQUESTED: For Information Only.



Resilience High Point encourages public, private, and non-profit collaborations that support a compassionate community of promise and opportunity empowering all residents to thrive.











*Empathy is
necessary but
insufficient.*

*Compassion =
Turning empathy
into action*

40 Seconds

Compassion not only changes your behavior, it also changes the behavior of those to whom you've shown compassion.

A book from SIMON SINEK's Optimism Press

trust first

*A True Story About the Power of
Giving People Second Chances*



- *To kick off our compassion effort, we partnered with the High Point Library to have a community read in the summer of 2021*



Compassionate
HIGH POINT

COMMITMENT TO COMPASSION CHARTER



This Charter invites any individual, business, or organization to join Resilience High Point as a Compassion Partner as we work together to discover what a Compassionate Community may look like in the City of High Point. As a new chapter unfolds for our city, it will take compassion to commit to the change we want to see in High Point. By signing this commitment one enters our shared community based on the core values explained below. Members of this Charter can commit to the following values:

- 1. One Community, Many Cultures**
- 2. Active Participation**
- 3. Upstream Thinking**
- 4. Creating Compassionate Opportunity**
- 5. Operating From a Place of Abundance**
- 6. Asking for Help**

The signers below have joined Resilience High Point in our Commitment to Compassion. They are committed to working amongst and within ourselves and the wider community to build a more Compassionate High Point.

Strategies for a Compassionate High Point

Opportunities to Reflect

- “The Antidote” Screenings
- Conversation Cafés



Strategies for a Compassionate High Point

Opportunities to Listen

'Seen and Heard' Series

- LGBTQ+
- Refugees and Immigrants
- Neurodivergence and Physical Limitations
- Multi-faith Conversations



Strategies for a Compassionate High Point

Opportunities to Learn

Trainings

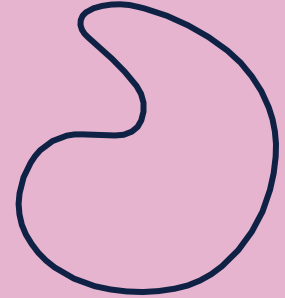
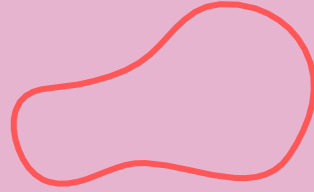
- Empathy
- Motivational Interviewing
- Microaggressions
- Compassionate Storytelling



Strategies for a Compassionate High Point

Opportunities to Engage

- Social media
- Monthly newsletter



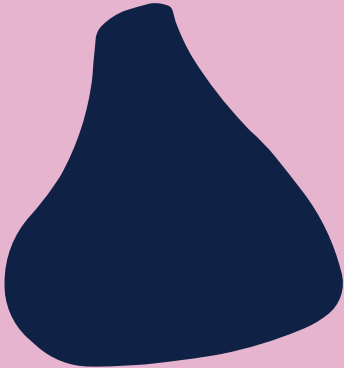
Contact Information

info@resiliencehp.org

336-259-6554

www.resiliencehp.org

www.compassionatehighpoint.org



CITY OF HIGH POINT
AGENDA ITEM



TITLE:

Revised Broadcast Policy

FROM:

Jeron Hollis, Managing Director

MEETING DATE:

1/15/2025

PUBLIC HEARING:

No

ADVERTISED DATE/BY:

N/A

ATTACHMENTS:

1. Public Meeting Live stream Policy
-

PURPOSE: To revise the current broadcasting policy to include video streaming.

BACKGROUND: In April of 2024, the City Council approved the installation of equipment and software to enable video broadcasting of City Council and Council committee meetings. This updated policy will be the final administrative step to allow meetings to be streamed in real time across multiple platforms including Spectrum channel 8, the City of High Point Cable Cast App and social media channels.

BUDGET IMPACT: N/A

RECOMMENDED ACTION REQUESTED: City Council is requested to consider the revised Public Meeting Live Stream Policy to incorporate updated provisions enabling staff to implement video to record and stream approved meetings for public access.

Public Meeting Live-Stream and Broadcast Policy

Policy Statement

The Public Meeting Live-Stream and Broadcast Policy ("Policy") provides information and procedures for recording, live-streaming and broadcasting public meetings convened by the City Council of High Point, N.C. This Policy reflects the City Council's commitment to transparent and accessible decision-making processes with the introduction of live video streaming, broadcasting and archiving of official City Council meetings and City Council committee meetings, noting that sessions that are closed to the public under N.C. General Statute §143-318.11 will not be recorded or live-streamed. It is desired that live-streaming and publishing the video recordings of meetings on the City of High Point website, the City of High Point's public access channel and/or another equally accessible platform will provide more flexible and convenient access to a wider audience, resulting in greater community awareness and confidence in the integrity and accountability of decision-making processes.

Scope

This policy applies to:

- Official City Council meetings, City Council committee meetings and any other public forums or meetings as authorized by the City Council
- Members of the public and attendees at applicable meetings under this policy

The policy does not extend to any closed sessions that are closed to the public under N.C. General Statute §143-318.11.

Definitions

- Chair: the person presiding over the meeting
- Council: the High Point City Council
- City Manager: the City of High Point City Manager
- Regular Meeting: a regularly scheduled meeting of the Council
- Special Meeting: a Council meeting held any time outside of the Council's regular meeting schedule
- Closed Session: City Council sessions closed to the public under N.C. General Statute § 143-318.11
- Any other public forums or meetings: events held in the Council chambers
- Live-stream: Video and audio broadcast of official City Council and Council committee meetings over the internet
- Broadcasting: Video and audio broadcast of official City Council and Council committee meetings to our public access channel, HPTV Channel 8.

Procedures

Meetings to be Live-Streamed and Recorded

Official City Council meetings, City Council committee meetings and any other public forums or meetings as authorized by the City Council. Any other public forums or meetings held in the Council chamber or other appropriate locations as authorized by the city manager may also be streamed and broadcasted live.

There may be situations where a live-stream or broadcast may not be available due to technical difficulties. While every effort will be made to ensure the live-streaming, broadcast and website are functioning smoothly, the Council and City of High Point staff take no responsibility for and cannot be held liable for the live-streaming or archived recordings being temporarily unavailable due to technical issues beyond its control. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages.

Access to Archived Recordings

Regular and Special Council meetings that are streamed live on the internet will remain on the City of High Point's authorized platforms, where the public can view them free of charge for a minimum of 365 days after publication.

Notice to Meeting Attendees and Viewers

By attending a City Council meeting, those in attendance consent to being recorded.

The City of High Point has established processes for receiving public comments, which do not include social media platforms. As such, questions and comments posted to social media during a live broadcast will not be responded to by any City of High Point Council member or staff.

Termination of Live-Stream and Corrections

City Council meetings offer specific opportunities for public participation during the public comment period. Occasionally, comments may be regarded as offensive, defamatory, inaccurate, or contrary to law. By live-streaming and publishing recordings of meetings, the potential audience is significantly increased, which also increases the likelihood of such occurrences. Accordingly:

The City of High Point does not accept responsibility for inaccurate, incorrect, or defamatory comments made by individuals during meetings and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

During a meeting, the Chair has the discretion and authority to correct inaccuracies and/or direct the termination or interruption of live-streaming if they believe it is advisable. Such direction will only be given in exceptional circumstances.

The opinions or statements made during the meeting are those of the individuals and not necessarily the opinions or statements of the City of High Point. The City of High Point does not necessarily endorse or support views, opinions, standards or information in the live streaming/recording of the Council meetings.

CITY OF HIGH POINT
AGENDA ITEM



TITLE:
Overview of Appointed Boards and Commissions

FROM:
Meghan Maguire, City Attorney, Sandra Keeney, City Clerk

MEETING DATE:
1/15/2025

PUBLIC HEARING:
No

ADVERTISED DATE/BY:
N/A

- ATTACHMENTS:**
1. Boards and Commission Presentation - TEC Committee (1.15.25)
-

PURPOSE: Provide an overview of the City's appointed Boards and Commissions.

BACKGROUND: Staff will provide an overview of the legal and administrative considerations related to the City's appointed Boards and Commissions.

BUDGET IMPACT: None.

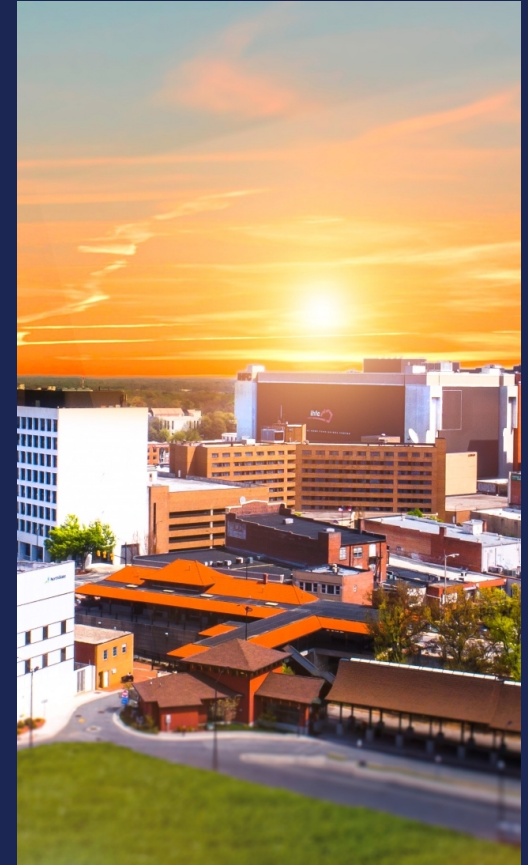
RECOMMENDED ACTION REQUESTED: For Information Only.



APPOINTED BOARDS AND COMMISSIONS

Transparency, Engagement, and Communications Commission

January 15, 2025





OVERVIEW

- Board or Commission?
- Elected boards versus appointed boards
- How was the board/commission created?
 - Creature of Statute?
 - Creature of City Code?
 - Other?
- How do they operate?
 - Bylaws?
 - Rules of Procedure?

OVERVIEW (continued)

- What is a legislative board?
- What is a quasi-judicial board?
- What is an advisory board?
- Be careful not to confuse appointed boards and commissions with the following:
 - Standing committees of Council, which are made up only of Councilmembers
 - Temporary/time limited committees, sub-committees, or task forces
 - Council liaison roles on outside organization's boards



TYPES OF APPOINTED BOARDS AND COMMISSIONS

- Legislative Boards: Planning and Zoning Commission
- Quasi-Judicial Boards: Historic Preservation Commission and Board of Adjustment
- Advisory Boards: Generally, all other appointed boards and commissions (list to follow)



BOARDS AND COMMISSIONS

- Board of Alcoholic Control (ABC)
- Citizens Advisory Council
- Human Relations Commission
- Library Board of Trustees
- Parks & Recreation Commission
- Theatre Advisory Board
- High Point Economic Development



BOARDS AND COMMISSIONS (continued)

- High Point Housing Authority Commission (7)
- Guilford City/County Insurance Advisory Committee (2)
- Guilford County Historic Preservation Commission (2)
- Piedmont Triad Airport Authority (1)
- Piedmont Triad Regional Water Authority (2)



SOME ARE WARD SPECIFIC

- Citizens Advisory Council
- Historic Preservation Commission
- Human Relations Commission
- Library Board of Trustees
- Parks and Recreation Commission
- Planning and Zoning Commission



APPOINTMENT POLICY

- Can go outside of Ward for appointment
- Residency Requirements (encouraged to make appointments according to residency or primary occupation with a preference given to residency before primary occupation)
- Term Limits
- Does not apply to P&Z, BOA, and HPC



REPORT/UPDATES

- Vacancy Reports
- Rosters
- OneDrive
- Council Liaisons help facilitate appointments on the boards/commissions they represent

REPORTS/UPDATE-EXAMPLE

Term Expirations/Vacancy Report 2023

CITY OF HIGH POINT				
BOARDS & COMMISSIONS				
Term Expirations/Vacancy Report 2023 (effective October & November,2023)				
Board	Member	Expiration	Eligible for reapp.	Appointment Responsibility
Board of Adjustment	VACANT (alternate)			MAYOR
Citizens Advisory Council	Tim Andrew	5/31/2023	yes	S/JONES
Citizens Advisory Council	Donald Belton	5/31/2022	yes	AL/MAYOR
Citizens Advisory Council	Jason Hicks	5/31/2023	yes	AL/MOORE
Citizens Advisory Council	Kyehona Person	5/31/2023	yes	J/JEFFERSON
Gulford County Historic Preservation Comm.	VACANT	4/1/2021		MAYOR
Gulford County/City Insurance Advisory Committee	Julian Weathers	12/21/2023		MAYOR
Historic Preservation Commission	David Buchanan	12/2023		PETER
Human Relations Commission	Michelle Darden	7/1/2023	yes	MAYOR
Human Relations Commission	Melissa Gomez	7/1/2023	yes	JONE
Human Relations Commission	Raymond C. Smith	7/1/2023	yes	JONES
Human Relations Commission	Geovanna Hood	11/1/2023	yes	JEFFERSON
Library Board of Trustees (Historical Society representative)	VACANT	10/31/2023		J/JEFFERSON
Library Board of Trustees	Forest Dilsen	10/31/2022	no	WILLIAMS
Library Board of Trustees	David Ruden	10/31/2021	yes	AL/MAYOR
Library Board of Trustees	Nick Cornwell	10/31/2023		HUBSON
Library Board of Trustees	Doreta Evans	10/31/2023		JONES
Library Board of Trustees	Donna Kaiser	10/31/2023		MOORE
Parks & Recreation Commission	Robert Davis	7/1/2023		PETERS
Parks & Recreation Commission	Nicholas Credie	7/1/2023		JOHNSON
Theatre Advisory Board	VACANT	6/1/2024		Not want specific

term expirations 2023.xls



HOW TO APPLY

- Online
- City Council's webpage
- www.highpointnc.gov



APPOINTMENT REPORTING

- Pursuant to N.C.G.S. 143-157.1, governing bodies are required to report appointments made to statutorily created boards and commissions
- This is known as the “Gender Equity Report” and must be submitted to the Secretary of State’s office by September 1st of each year



Questions?

Contact:

Meghan Maguire, City Attorney

Sandra Keeney, City Clerk @ 336-883-3536

sandra.keeney@highpointnc.gov

Alison Glynn, Deputy City Clerk @ 336-883-3690

alison.glynn@highpointnc.gov

